



**AGENDA
CITY OF HARRISONVILLE
BOARD OF ALDERMEN
REGULAR MEETING
CITY HALL
OCTOBER 7, 2013
7:00 PM**

- 1. Call to Order & Pledge of Allegiance**
- 2. Roll Call**
- 3. Ceremonial Matters**
 - 1. A Service Award to Honor Joe Devine, Electric Department, for 25 Years of Loyal Service to the City.**
 - 2. Appointment of Murad Hasam to a Four Year Term on the Planning & Zoning Commission**
 - 3. Re-appointment of Chuck Jones and Cody Chancellor to Four Year Terms on the Planning & Zoning Commission**
 - 4. Re-appointment of Keith Debrot, as an Alternate Member, to a Five Year Term on the Board of Zoning Adjustment**
 - 5. Re-appointment of Larry Snider to a Six-Year Term on the Industrial Development Authority**
- 4. Public Participation**
 - A. Public Participation**
- 5. Approval of Minutes**
 - 1. Board of Aldermen - Regular Meeting - Sep 23, 2013 7:00 PM**
- 6. Agenda Items**

1. **Twin Oaks Street Block Party**
2. **Council Bill 70: AN ORDINANCE TO AMEND CHAPTER 210, ANIMAL REGULATIONS, OF THE HARRISONVILLE MUNICIPAL CODE OF ORDINANCES, SPECIFICALLY SECTION 320, ISSUANCE OF TAGS AND SECTION 390, NOTICE TO OWNER**
3. **Council Bill 71: AN ORDINANCE TO AMEND CHAPTER 350 OF THE HARRISONVILLE CODE OF ORDINANCES CONCERNING 24 HOUR PARKING**
4. **Council Bill 72: AN ORDINANCE TO AMEND CHAPTER 380.160, SUBSECTION C, REGARDING SEATBELTS**
5. **Council Bill 73: A RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR TO ENTER INTO A CONTRACT WITH COMMENCO FOR CAMERAS AND DATA AT THE NEW POLICE DEPARTMENT IN AN AMOUNT NOT TO EXCEED \$65,506.02.**
6. **Council Bill 74: A RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR TO ENTER INTO A CONTRACT WITH PROTECTION 1 SECURITY SOLUTIONS FOR CONTROLLED ENTRY TO THE NEW POLICE BUILDING IN AN AMOUNT NOT TO EXCEED \$17,715**
7. **Council Bill 75: A RESOLUTION TERMINATING A PRIOR GRANTED EASEMENT BETWEEN THE CITY OF HARRISONVILLE AND JONES OPERATIONS, INC.**
7. **Aldermen and Committee Reports**
8. **Report from the City Administrator**
 1. **2012 Performance Measure Presentation: Part 1**
9. **Report from the Mayor**
10. **Questions from the Media**
11. **Adjourn to Executive Session**
12. **Adjourn From Regular Session**

Posted on City Hall Bulletin Board this 7th day of October 2013

Kim Hubbard, City Clerk

The Board of Aldermen meeting is an open meeting but is not a meeting of the public. There is a place on the agenda for comments of citizens under PUBLIC PARTICIPATION. Our rule is that

comments by any individual or group shall not exceed (4) minutes. The Board of Aldermen request that concerns be initially addressed at the appropriate action level before coming to the Board of Alderman

Presented by the Mayor and the Harrisonville Board of Aldermen to

Joseph Devine

In Grateful Appreciation for

25 Years

Of Dedicated Service to



October 7, 2013

KEVIN WOOD, MAYOR

Attachment: Joseph Devine (J. Devine Service Award)

COMMISSION

STATE OF MISSOURI)
COUNTY OF CASS)
CITY OF HARRISONVILLE)

THE CITY OF HARRISONVILLE TO ALL WHO SHALL SEE THESE PRESENTS-GREETING:

KNOW YE, that in pursuance of the Mayor and Board of Aldermen, and in pursuance of the Statute and Ordinances in such cases made and approved, and by virtue of the power and authority in us vested, we do hereby

APPOINT AND COMMISSION

Murad Hasam TO THE OFFICE OF THE **Planning & Zoning Commission**
And he is hereby authorized and empowered to discharge the duties of said office according to law; to have and to hold said office with all privileges and emoluments to the same of right pertaining unto him the said **Planning & Zoning Commission**.

For and during the term of 4 years ending November 2017 or until his successor in said office shall be duly appointed and qualified.

IN TESTIMONY WHEREOF, we have caused this to be signed by the Mayor of the City of Harrisonville and witnessed by the Clerk of said City, and the seal of said City to be affixed hereto.

Done at Harrisonville, in said County, this 7th day of October 2013.

Mayor

ATTEST:

City Clerk

Attachment: Murad Hasam, Planning & Zoning Commission (Appoint Murad Hasam to Planning & Zoning)

=====

Planning & Zoning Commission

for

Murad Hasam

=====

COMMISSION

STATE OF MISSOURI)
COUNTY OF CASS)
CITY OF HARRISONVILLE)

THE CITY OF HARRISONVILLE TO ALL WHO SHALL SEE THESE PRESENTS-GREETING:

KNOW YE, that in pursuance of the Mayor and Board of Aldermen, and in pursuance of the Statute and Ordinances in such cases made and approved, and by virtue of the power and authority in us vested, we do hereby

APPOINT AND COMMISSION

Chuck Jones TO THE OFFICE OF THE **Planning & Zoning Commission**
And he is hereby authorized and empowered to discharge the duties of said office according to law; to have and to hold said office with all privileges and emoluments to the same of right pertaining unto him the said **Planning & Zoning Commission**.

For and during the term of 4 years ending November 2017 or until his successor in said office shall be duly appointed and qualified.

IN TESTIMONY WHEREOF, we have caused this to be signed by the Mayor of the City of Harrisonville and witnessed by the Clerk of said City, and the seal of said City to be affixed hereto.

Done at Harrisonville, in said County, this 7th day of October 2013.

Mayor

ATTEST:

City Clerk

Attachment: Chuck Jones, Planning & Zoning Commission (Re-appoint Chuck Jones, Cody Chancellor to P&Z)

=====

Planning & Zoning Commission

for

Chuck Jones

=====

COMMISSION

STATE OF MISSOURI)
COUNTY OF CASS)
CITY OF HARRISONVILLE)

THE CITY OF HARRISONVILLE TO ALL WHO SHALL SEE THESE PRESENTS-GREETING:

KNOW YE, that in pursuance of the Mayor and Board of Aldermen, and in pursuance of the Statute and Ordinances in such cases made and approved, and by virtue of the power and authority in us vested, we do hereby

APPOINT AND COMMISSION

Cody Chancellor TO THE OFFICE OF THE **Planning & Zoning Commission**
And he is hereby authorized and empowered to discharge the duties of said office according to law; to have and to hold said office with all privileges and emoluments to the same of right pertaining unto him the said **Planning & Zoning Commission**.

For and during the term of 4 years ending November 2017 or until his successor in said office shall be duly appointed and qualified.

IN TESTIMONY WHEREOF, we have caused this to be signed by the Mayor of the City of Harrisonville and witnessed by the Clerk of said City, and the seal of said City to be affixed hereto.

Done at Harrisonville, in said County, this 7th day of October 2013.

Mayor

ATTEST:

City Clerk

Attachment: Cody Chancellor, Planning & Zoning Commission (Re-appoint Chuck Jones, Cody Chancellor to P&Z)

=====

Planning & Zoning Commission

for

Cody Chancellor

=====

COMMISSION

STATE OF MISSOURI)
COUNTY OF CASS)
CITY OF HARRISONVILLE)

THE CITY OF HARRISONVILLE TO ALL WHO SHALL SEE THESE PRESENTS-GREETING:

KNOW YE, that in pursuance of the Mayor and Board of Aldermen, and in pursuance of the Statute and Ordinances in such cases made and approved, and by virtue of the power and authority in us vested, we do hereby

APPOINT AND COMMISSION

Keith Debrot TO THE OFFICE OF THE Board of Zoning Adjustments, Alternate
And he is hereby authorized and empowered to discharge the duties of said office according to law; to have and to hold said office with all privileges and emoluments to the same of right pertaining unto him the said Board of Zoning Adjustments, Alternate.

For and during the term of 5 years ending October 2018 or until his successor in said office shall be duly appointed and qualified.

IN TESTIMONY WHEREOF, we have caused this to be signed by the Mayor of the City of Harrisonville and witnessed by the Clerk of said City, and the seal of said City to be affixed hereto.

Done at Harrisonville, in said County, this 7th day of October 2013.

Mayor

ATTEST:

City Clerk

Attachment: Keith Debrot, Board of Zoning Adjustment (Re-appoint Keith Debrot to BZA)

=====

Board of Zoning Adjustments

for

Keith Debrot

=====

COMMISSION

STATE OF MISSOURI)
COUNTY OF CASS)
CITY OF HARRISONVILLE)

THE CITY OF HARRISONVILLE TO ALL WHO SHALL SEE THESE PRESENTS-GREETING:

KNOW YE, that in pursuance of the Mayor and Board of Aldermen, and in pursuance of the Statute and Ordinances in such cases made and approved, and by virtue of the power and authority in us vested, we do hereby

APPOINT AND COMMISSION

Larry Snider TO THE OFFICE OF THE **Industrial Development Authority**
And he is hereby authorized and empowered to discharge the duties of said office according to law; to have and to hold said office with all privileges and emoluments to the same of right pertaining unto him the said **Industrial Development Authority**.

For and during the term of 6 years ending November 2019 or until his successor in said office shall be duly appointed and qualified.

IN TESTIMONY WHEREOF, we have caused this to be signed by the Mayor of the City of Harrisonville and witnessed by the Clerk of said City, and the seal of said City to be affixed hereto.

Done at Harrisonville, in said County, this 7th day of October 2013.

Mayor

ATTEST:

City Clerk

Attachment: Larry Snider, Industrial Development Authority (Re-appoint Larry Snider to IDA)

=====

Industrial Development Authority

for

Larry Snider

=====



DRAFT
MINUTES
CITY OF HARRISONVILLE
BOARD OF ALDERMEN
REGULAR MEETING
CITY HALL
SEPTEMBER 23, 2013
7:00 PM

1. **Call to Order & Pledge of Allegiance**
2. **Roll Call**

Attendee Name	Title	Status	Arrived
Bill Mollenhour	Board Member	Present	
Bret Reece	Board Member	Present	
David Dickerson	Board Member	Present	
Doug Meyer	Board Member	Present	
Ivan Stull	Board Member	Present	
Marcia Milner	Board Member	Present	
Morris Coburn	Board Member	Absent	
Stacey Dahlman	Board Member	Present	
Kevin Wood	Mayor	Present	

Others present: City Administrator Keith Moody, City Attorney Heather Zerger, Finance Director Mike Tholen, Community Development Director Rick DeLuca, Police Chief John Hofer, City Clerk Kim Hubbard, Public Information Officer Sheryl Stanley, Parks & Recreation Director Chris Deal, Emergency Services Director Larry Francis, Street Department Superintendent Rodney Jacobs, Public Works Director Jerry Gibbs, Electric Department Director Keith Thomas, Assistant Public Works Director Eric Patterson

3. **Ceremonial Matters**

None

4. **Public Participation**

A. Participation

Brian Hasek, 1300 E Pine Street inquired about the generator that was still in operation at the Cass County Justice Center and the amount owed due to the generator being in operation. Mayor Wood stated the City was in negotiations with the County regarding

this issue. Mr. Hasek asked if the City was in breach of their contract with MPUA and Mayor Wood said MPUA has been involved in the negotiations with the County. Mr. Hasek also asked what the fallout would be on the citizens if the County did not pay and Mayor Wood stated there would be no fallout on the citizens.

Mr. Hasek stated he thought the City should save the \$15,000 that was in the 2014 budget for the sales tax ballot question as he did not think it would pass.

John Teague, 801 S Oakland, questioned where the emergency sales tax funds were going. Mr. Teague asked the Board if they were aware of the number of times the Emergency Services ambulances have broke down and the amount of money that has been paid out for repairs, and that there are no replacements scheduled until 2015.

Mr. Moody reported he was aware of the repairs that have been made and that instead of purchasing new ambulances it was decided to have them overhauled. Mr. Moody also said that an ambulance does not have high resale value and noted the amount of increase in the purchase price over the last few years. Mayor Wood stated he would check into this.

5. Approval of Minutes

1. Board of Aldermen - Regular Meeting - Sep 3, 2013 7:00 PM

Minutes were approved.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Doug Meyer, Board Member
SECONDER:	Stacey Dahlman, Board Member
AYES:	Mollenhour, Reece, Dickerson, Meyer, Stull, Milner, Dahlman
ABSENT:	Morris Coburn

6. Agenda Items

1. Second Reading: 2014 Budget

City Attorney Zerger read Council Bill 061 by title only for a second time.

Council Bill 061 became Ordinance 3248

RESULT:	ADOPTED [6 TO 1]
AYES:	Mollenhour, Reece, Meyer, Stull, Milner, Dahlman
NAYS:	David Dickerson
ABSENT:	Morris Coburn

2. Second Reading: New Water/Sewer Rates

City Attorney Zerger read Council Bill 062 for it's second time by title only.

Council Bill 062 became Ordinance 3249

RESULT:	ADOPTED [6 TO 1]
AYES:	Mollenhour, Reece, Meyer, Stull, Milner, Dahlman
NAYS:	David Dickerson
ABSENT:	Morris Coburn

3. Second Reading: New Solid Waste Rates

City Attorney Zerger read Council Bill 063 for it's second time by title only.

Council Bill 063 became Ordinance 3250.

RESULT:	ADOPTED [6 TO 1]
AYES:	Mollenhour, Reece, Meyer, Stull, Milner, Dahlman
NAYS:	David Dickerson
ABSENT:	Morris Coburn

4. Gas Light Plaza Driveway

Mr. Gibbs reported MoDOT has reviewed options to improve the access into the Gaslight Plaza to meet the concerns of Mr. Soulis. Mr. Gibbs reported that MoDOT's recommendation was to close the west driveway and expand the east driveway. Mr. Gibbs noted this has been before the Public Works Committee and the committee viewed MoDOT's solution as a reasonable compromise and staff's recommendation was to deny Gaslight Plaza's appeal to retain a second driveway.

Mr. Soulis addressed the Board and distributed diagrams and noted he felt closing the second drive would impact the businesses located in the area. Mr. Soulis stated he has requested crash history for the area and there is no history available. Mr. Soulis stated he is asking to retain the driveway that was there when he purchased it as he feels by closing it takes away from the value of the property. Mr. Soulis said he would like to compromise by having a safe stacking distance from the intersection of Plaza Drive and Commercial Street like Family Video has.

Mr. Moody stated that most other businesses have one access point, noted that Casey's is not in the scope of the TDD project and that there will be two access points closed at the Bazaar Bazaar location. There was also discussion regarding a right in and right out and Mr. DeLuca noted this would not fit.

Mayor Wood stated he had asked to have a look at a right in right out option and a median and it was noted there would need to be more room for a median and so Mayor

Wood asked to have a right in only looked at. Mr. Gibbs stated he would need to contact TranSystems for this request.

5. A Resolution Authorizing the City Administrator to Enter Into a Contract with Hettinger Excavating for the Purpose of Replacing the Washington Street Water Line in an Amount not to Exceed \$420,620

City Attorney Zerger read Council Bill 064 by title only.

Mr. Gibbs reviewed the item and reported this has been before the Public Works Committee. It was over budget initially and after speaking with Hettinger there were two items identified to reduce the initial bid. Items 14, Valve Lid Removal and Patch would be removed. Item 23, Sodding would be changed to a unit cost.

Mr. Gibbs reported it was staff's recommendation to award the contract to Hettinger in the amount of \$408,020 and use \$48,000 from the CIP account to cover the overage.

Alderman Stull made the motion to amend Council Bill 064 to reflect the contract amount of \$408,020. The motion was seconded by Alderman Milner and approved by a voice vote.

Council Bill 064 became Resolution 037

RESULT:	ADOPTED AS AMENDED [UNANIMOUS]
MOVER:	Bret Reece, Board Member
SECONDER:	Doug Meyer, Board Member
AYES:	Mollenhour, Reece, Dickerson, Meyer, Stull, Milner, Dahlman
ABSENT:	Morris Coburn

6. A Resolution Authorizing the City Administrator to Execute an Agreement with Young's Waterproofing and Construction, LLC for the Purpose of Completing Sidewalk, Curb and Gutter Repairs in an Amount not to Exceed \$83,992.30

City Attorney read Council Bill 065 by title only.

Street Superintendent Jacobs reviewed the two bids that were received, said that it has been before the Pubic Works Committee, and staff and the Committee recommend approval.

Council Bill 065 became Resolution 038.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bret Reece, Board Member
SECONDER:	David Dickerson, Board Member
AYES:	Mollenhour, Reece, Dickerson, Meyer, Stull, Milner, Dahlman
ABSENT:	Morris Coburn

7. A Resolution Authorizing the City Administrator to enter into an Agreement with Lochner Inc. For the purpose of Updating the Current Airport Layout Plan in An Amount Not to Exceed \$147,700

City Attorney read Council Bill 066 by title only.

Airport Manager Green stated the current Airport Layout Plan (ALP) is obsolete and an updated ALP is needed for future expansion and project prioritization. Mr. Green noted the update would establish development priorities during the 0-5 year time frame to coincide with the new vision of the airport and that MoDOT has indicated their support of the City updating the ALP sooner than later. The project is eligible for federal funding and the City may use "land as match" for the local share of the project. Staff's recommendation is approval of an agreement with Lochner to prepare the ALP.

Council Bill 066 became Resolution 039.

RESULT:	ADOPTED [6 TO 1]
MOVER:	Stacey Dahlman, Board Member
SECONDER:	Ivan Stull, Board Member
AYES:	Mollenhour, Reece, Meyer, Stull, Milner, Dahlman
NAYS:	David Dickerson
ABSENT:	Morris Coburn

8. A Resolution Authorizing the City Administrator to Enter into an Agreement with Lochner Inc. for the Purpose of Designing South-T Hangar Pavement at Lawrence A. Smith Memorial Airport

City Attorney Zerger read Council Bill 067 by title only.

Mr. Green reported the City has been working toward establishing the sale of jet fuel at the airport and originally pavement issues at the airport needed to be addressed to receive the annual federal entitlement money. MoDOT has re-evaluated the needs of the project and requires additional work to the connecting taxiway to satisfactorily address the pavement needs which has driven the price up. Mr. Green also reported there are grant funds and "land as match" available to address the design aspect but not the construction of the project. Mr. Green said the project design needs to be completed now and once additional grant funds become available in 2014 then there should be enough grant funds to complete the construction project but there would not be enough of the "land as match" to cover the City's portion of the construction project so the City would be responsible for approximately \$70,000 of the cost of the construction project.

He said it is staff's recommendation to approve the agreement with Lochner for the design of the South T - Hangar Pavement.

Council Bill 067 became Resolution 040.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bret Reece, Board Member
SECONDER:	Ivan Stull, Board Member
AYES:	Mollenhour, Reece, Dickerson, Meyer, Stull, Milner, Dahlman
ABSENT:	Morris Coburn

9. An Ordinance Allowing the City of Harrisonville, Missouri to Accept State Block Grant Funding from the Missouri Department of Transportation for the Purpose of Improving Lawrence A. Smith Memorial Airport.

City Attorney Zerger read Council Bill 068 by title only.

Mr. Green reviewed the request for MoDOT Airport Grant Funds which would be used to fund 95% of the ALP narrative and the Taxiway Design Projects. Mr. Green stated the grant is contingent on the approval of both projects and if one is not approved then the grant would be reduced.

Mr. Green reported it was staff's recommendation to approve the MoDOT Grant.

Alderman Meyer moved to suspend the rules and move Council Bill 068 to it's second reading. Alderman Dickerson seconded the motion and it was approved by the following roll call vote:

Ayes: Aldermen Mollenhour, Reece, Stull, Meyer, Milner, Dickerson, and Dahlman

Nays: None

Absent: Alderman Coburn

Abstain: None

City Attorney Zerger read Council Bill 068 by title only for a second time.

Council Bill 068 became Ordinance 3251

RESULT:	ADOPTED [UNANIMOUS]
AYES:	Mollenhour, Reece, Dickerson, Meyer, Stull, Milner, Dahlman
ABSENT:	Morris Coburn

10. An Ordinance Providing for the Removal of Ordinance 600.160 (Employee Liquor Permits Required) from the City of Harrisonville Code of Ordinances

City Attorney Zerger read Council Bill 069 by title only.

Chief Hofer reviewed the process for server permits and noted it is not a state requirement and that the City of Harrisonville is one of the few cities which require these permits. Chief Hofer explained the process for profit and non-profit organizations hosting special events.

Chief Hofer stated Mayor Wood has shared with him the reasons why this was implemented years ago. Chief Hofer recommended, instead of removing Code 600.160, that it be amended to provide an exception to Section 600.160 to exempt server permits for those obtaining temporary licenses under Sections 600.030 or 600.060.

Alderman Milner made a motion to approve the amendment to Council Bill 069. Alderman Dickerson seconded the motion and it was approved by a voice vote.

Alderman Meyer moved to suspend the rules and move Council Bill 069 as amended to it's second reading. Alderman Dahlman seconded the motion and was approved by the following roll call vote:

Ayes: Aldermen Meyer, Dahlman, Milner, Dickerson, Reece, Stull and Mollenhour

Nays: None

Absent: Alderman Coburn

Abstain: None

City Attorney read Council 069 by title only for a second time as amended.

Council Bill 069 became Ordinance 3252

RESULT:	ADOPTED AS AMENDED [UNANIMOUS]
AYES:	Mollenhour, Reece, Dickerson, Meyer, Stull, Milner, Dahlman
ABSENT:	Morris Coburn

7. Aldermen and Committee Reports

Alderman Dickerson stated the MML Conference he attended last week was very educational.

Alderman Reece reported he had attended the Farmer's Market and enjoyed it and has also enjoyed the parkland located past the activity center.

8. Report from the City Administrator

Mr. Moody reported that at the next Board meeting he will start the performance measurement presentations.

9. Report from the Mayor

Mayor Wood stated the MML Conference he attended last week was a great conference.

10. Questions from the Media

No questions.

11. Adjourn to Executive Session

Alderman Stull moved to adjourn to Executive Session for the purpose of Section 610.021 (1), legal actions. Alderman Reece seconded the motion which was approved with the following roll call vote:

Ayes: Aldermen Meyer, Dahlman, Milner, Dickerson, Reece, Stull, and Mollenhour

Nays: None

Abstain: None

Absent: Alderman Coburn

The Board adjourned to Executive Session at 8:11 PM

The Board reconvened to regular session at 8:29 PM

12. Adjourn From Regular Session

Alderman Dickerson made a motion to adjourn the meeting. Alderman Milner seconded the motion and the motion carried by a voice vote of those present.

The meeting adjourned at 8:29 p.m.

Kevin Wood, Mayor & Ex-Officio
Chairman of the Board of Aldermen

ATTEST:

Kim Hubbard, City Clerk



STAFF REPORT

TO: Board of Aldermen
FROM: John Hofer, Director
DATE: September 27, 2013
SUBJECT: Twin Oaks Street Block Party

Type of Item: *Approval*

Issue: Blockage of Twin Oaks Street from South Street (Mo. Hwy 2) to in front of 2403 Twin Oaks on October 19, 2013 from 4:00 pm until 10:00 pm for a neighborhood block party.

Background: I spoke with the applicant, Abbie Woodring, 2409 Twin Oaks on today's date about the proposed block party. There are twelve residences affected by this blockage and according to the applicant all the residences are expected to participate in the block party. This is a second time for this event with no noted complaints or concerns associated with the last event in 2011.

The City will stage the necessary road blockage materials in the area and the applicant has agreed to set-up and disassemble all needed materials. There is no cost for city services associated with this event. Since July of 2011 the City does not require insurance for such events.

Recommendation: Noting no complaints or concerns associated with the prior event I would recommend approval for this event.

1. Action Item (ID # 1193)

Twin Oaks Street Block Party



STAFF REPORT

TO: Board of Aldermen
FROM: John Hofer, Director
DATE: October 2, 2013
SUBJECT: City Pet Tags and Microchips

Type of Item: *Amendment*

Pet Tag Change: The City of Harrisonville Code of Ordinances (Chapter 210) requires pet owners to license their pet annually. When the pet is licensed a pet tag with a specific number is issued to the pet owner. Nowhere in the ordinance is the pet owner required to affix the pet tag to the animal's collar. We would like to have City ordinance require that the animals tag be attached to the animal's collar. This will allow quick identification of the owner and the successful return of the animal.

Microchip Change: Some pets that have been released from the shelter have been later found abandon. In other instances we have repeatedly picked up a stray but can't prove that it is the same animal due to a lack of identification. Placing a Microchip in each animal that is picked up as a stray would greatly assist in positively identifying each animal and allow for a quick return to its rightful owner. Currently, each animal adopted from our shelter receives a microchip.

The Microchip program is becoming more popular and is not unique to Harrisonville. The microchip stores owner information on each pet and is assessable throughout the country. We currently offer the microchip program as a service to pet owners at a cost of \$25.00. The cost would be the same for strays that are subject to the new regulation. Included in the cost is the microchip, implant, and all data entry.

Both of the changes requested will improve our ability to reunite pets with their owners and do so quicker. This improves customer service while lowering operating costs since stray animals will spend less time at the shelter.

This change comes forward with the recommendation from the Public Safety Board.

Council Bill No. 70

Ordinance No.

**AN ORDINANCE TO AMEND CHAPTER 210, ANIMAL REGULATIONS, OF
THE HARRISONVILLE MUNICIPAL CODE OF ORDINANCES,
SPECIFICALLY SECTION 320, ISSUANCE OF TAGS AND SECTION 390,
NOTICE TO OWNER**

Whereas, the City of Harrisonville wishes to be able to quickly and efficiently identify lost, strayed or abandoned pets and return them to their rightful owners.

**NOW THEREFORE, BE IT ORDAINED BY THE MAYOR AND THE BOARD OF
ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI, AS FOLLOWS:**

Section 1: That Section 210.320 of the Harrisonville Code of Ordinances be amended as follows. Insert "Owners are required to firmly affix the tags to the animal's collar or harness."

Section 2: That Section 210.390 of the Harrisonville Code of Ordinances be amended as follows. Insert "Impounded animals on which no microchip can be detected shall have one implanted by animal control personnel or their designate before the animal is released."

Section 3. A red-lined version of each section with the insertion is attached to this bill.

Section 4. That this ordinance shall become effective immediately upon its passage and approval.

Vote taken as follows:

Ayes:

Nays:

Abstain:

Absent:

**READ ONE TIME BY TITLE ONLY ON OCTOBER 7, 2013. READ FOR A SECOND
TIME BY TITLE ONLY ON OCTOBER 7, 2013 AND WAS DULY APPROVED BY THE
BOARD OF ALDERMEN THIS 7TH DAY OF OCTOBER 2013.**

Kevin W. Wood, Mayor and Ex-Officio
Chairman of the Board of Aldermen

ATTEST:

Kim Hubbard, City Clerk

APPROVED by the Mayor this 7th day of October 2013.

SECTION 210.320: ISSUANCE OF TAG

Upon acceptance of license application and fee, the City shall issue a durable tag or identification collar stamped with an identifying number and the year of issuance. Tags shall be designed so that they may be conveniently fastened or riveted to the animal's collar or harness. **Owners are required to firmly affix the tags to the animal's collar or harness.**

The fees shall be as follows:

Sterilized animal	\$ 5.00
Non-sterilized animal	8.00
Late fee	5.00
Have a "Heart" tag	10.00*
Lost tag replacement	1.00

* *"Have a Heart" program.* When a "Have a Heart" tag is purchased, a portion of the fee will go to a fund to help low income pet owners spay and neuter their pets. (CC 1977 §7-56; Ord. No. 2673 §1, 10-23-00)

SECTION 210.390: NOTICE TO OWNER

If the Animal Control Officer can identify the owner of an impounded animal, he/she shall notify the owner by telephone or other means as soon as possible. **Impounded animals on which no microchip can be detected shall have one implanted by animal control personnel or their designate before the animal is released.** The owner of said animal shall be responsible for any and all fees that incur on said animal including, but not limited to, boarding, **microchipping**, and

relinquishment fees. (CC 1977 §7-73; Ord. No. 2673 §1, 10-23-00)



STAFF REPORT

TO: Board of Aldermen
FROM: John Hofer, Director
DATE: October 2, 2013
SUBJECT: Twenty-Four Hour Parking 350.060

Type of Item: *Amendment*

In 2010 the definition of vehicle in chapter 342 was modified to include the word trailer. However, this ordinance (350.060) refers to a motor vehicle which has a separate definition that does not include a trailer.

I would recommend that the word motor be removed from this ordinance so that the ordinance reads as follows:

No vehicle shall be parked on any street, avenue, alley or in a municipally owned public grounds for a longer period than twenty-four (24) hours at one (1) location.

This ordinance change comes forward with the recommendation from the Public Safety Board.

Council Bill No. 71**Ordinance No.****AN ORDINANCE TO AMEND CHAPTER 350 OF THE HARRISONVILLE
CODE OF ORDINANCES CONCERNING 24 HOUR PARKING**

Now Therefore Be it Ordained by the Mayor and the Harrisonville Board of Aldermen of the City of Harrisonville, Missouri as Follows:

Section 1: That Section 350.060 be amended as follows: That the word “motor” be deleted so that the ordinance reads “No vehicle shall be parked on any street, avenue, alley or in a municipally owned public grounds for a longer period than twenty-four (24) hours at one (1) location.

Section 2: A red-lined version of this section is attached to this bill.

Section 3: That this ordinance shall become effective immediately upon its passage and approval.

Vote taken as follows:

Ayes:

Nays:

Abstain:

Absent:

READ ONE TIME BY TITLE ONLY ON OCTOBER 7, 2013. READ FOR A SECOND TIME BY TITLE ONLY ON OCTOBER 7, 2013 AND WAS DULY APPROVED BY THE BOARD OF ALDERMEN THIS 7TH DAY OF OCTOBER 2013.

Kevin W. Wood, Mayor and Ex-Officio
Chairman of the Board of Aldermen

ATTEST:

Kim Hubbard, City Clerk

APPROVED by the Mayor this 7th day of October 2013.

SECTION 350.060: TWENTY-FOUR HOUR LIMIT

No **motor** vehicle shall be parked on any street, avenue, alley or in a municipally owned public grounds for a longer period than twenty-four (24) hours at one (1) location.



STAFF REPORT

TO: Board of Aldermen
FROM: John Hofer, Director
DATE: October 2, 2013
SUBJECT: Primary Seatbelt Ordinance

Type of Item: *Amendment*

All of the traffic laws in the Revised Statutes of Missouri are primary laws, except the seat belt law. Being “primary” means that a police officer can stop the violator without having to observe any other violations first. If the light above your license plate is burned out, a police officer can stop you. If your license plate is expired, a police officer can stop you. But if you’re not wearing your seat belt, state law will not let an officer stop you solely to determine compliance with the seat belt law. A primary seat belt law allows officers to stop motorists who are not wearing a safety belt, without the need for additional law violations.

It is a long established statistical fact that seat belts save lives. According to the National Highway Traffic Safety Administration, in 2008 the use of seat belts in passenger vehicles saved an estimated 13,250 lives. An additional 4,152 lives would have been saved if all unrestrained passenger vehicle occupants ages 5 and older involved in fatal crashes had worn their seat belts.

The national average for seat belt use is 85%. The average in Missouri in 2010 was 76%. This is far below the national average and exposing far too many of our citizens to dangers that they could avoid by buckling up.

All of Missouri’s neighboring states (except Nebraska) have a primary seat belt law, which means that their police officers can stop motorists simply for not wearing a seat belt without any other reason necessary. Enacting primary laws typically increases usage by ten to twelve percentage points. Unfortunately, the state law in Missouri does not allow police officers to do this, and is therefore called a “secondary seat belt law”. However, several local governments have adopted seat belt ordinances which allow their police officers to stop motorists for seat belt violations, without the need for other traffic violations.

Local ordinances can be more restrictive than state law, but not less restrictive. As of April 18, 2011, there were twenty counties and municipalities with primary seat belt ordinances.

They are:

1. Ballwin
2. Brentwood

3. Calverton Park
4. Charlack
5. Chesterfield
6. Clarkson Valley
7. Creve Coeur
8. Edmundson
9. Herculaneum
10. Merriam Woods
11. New Melle
12. Nixa
13. St. John
14. St. Louis County (unincorporated area only)
15. Webster Groves
16. Weston
17. Willard
18. Willow Springs
19. Manchester
20. Hazelwood

As a community we want to continue to be proactive in law enforcement and look for your support of this proposed ordinance change. The minor change needed to Ordinance 380.160 subsection C is listed below.

DELETE - No person shall be stopped, inspected or detained solely to determine compliance with this Subsection.

Change to - *Any person may be stopped, inspected or detained solely to determine compliance with this subsection.*

As a department we would like to use the enforcement of this ordinance as an opportunity to educate the public on seatbelt usage rather than as a punishment or fine to the offender. An example of this educational material is attached.

This change comes forward with the recommendation from the Public Safety Board.

Council Bill No. 72**Ordinance No.****AN ORDINANCE TO AMEND CHAPTER 380.160, SUBSECTION C,
REGARDING SEATBELTS**

Now Therefore, Be It Ordained by the Mayor and the Board of Aldermen of the City of Harrisonville, Missouri, as Follows:

Section 1: That Section 380.160, Subsection C is amended by replacing “No person shall” with “Any person may”

Section 2: A red-lined version of this change is attached to this bill.

Section 3: That this ordinance shall become effective immediately upon its passage and approval.

Vote taken as follows:

Ayes:

Nayes:

Abstain:

Absent:

READ ONE TIME BY TITLE ONLY ON OCTOBER 7, 2013. READ FOR A SECOND TIME BY TITLE ONLY ON OCTOBER 7, 2013 AND WAS DULY APPROVED BY THE BOARD OF ALDERMEN THIS 7TH DAY OF OCTOBER 2013

Kevin W. Wood, Mayor and Ex-Officio
Chairman of the Board of Aldermen

ATTEST:

Kim Hubbard, City Clerk

APPROVED by the Mayor this 7th day of October 2013

SECTION 380.160

~~No person shall~~Any person may be stopped, inspected or detained solely to determine
compliance with this subsection.

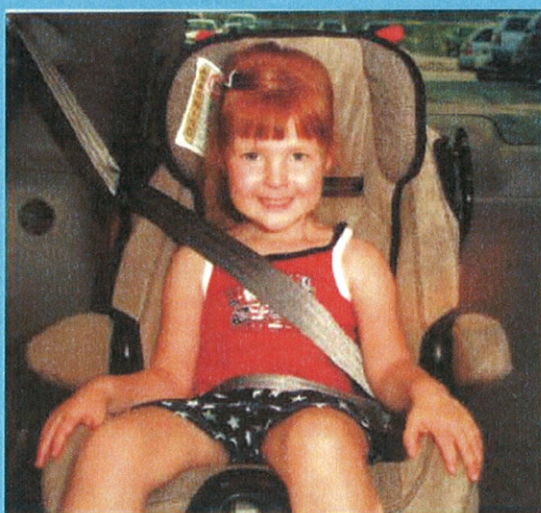
Missouri

Child Passenger Safety Law



Infant & Toddler

Children less than four years old **OR** less than 40 pounds must be in an appropriate child safety seat.



Booster

Children ages four through seven who weigh at least 40 pounds must be in an appropriate child safety seat **OR** booster seat **UNLESS** they are 80 pounds **OR** 4'9" tall

Attachment: Seat belt Doc (Primary Seatbelt Ordinance)

Motor-vehicle crashes kill more than 40,000 Americans and injure 2.7 million each year.

Approximately 70 percent of motor vehicle occupants fatally injured in Missouri traffic crashes were not wearing safety belts. Safety belts are considered the most important safety equipment in a motor vehicle, and using them correctly and on every trip is the most effective way to reduce injuries and fatalities in a crash.

Research from the National Highway Traffic Safety Administration indicates automobile occupants are 45 percent more likely to survive a crash if they are wearing their lap and shoulder belts correctly; pickup truck and light truck passengers are 60 percent more likely to survive a crash when buckled up correctly.

Properly worn seat belts and functioning air bags can reduce the risk of death in a vehicle crash 63 percent, according to a recent study led by Justin Cummins, an orthopedic surgeon at Dartmouth Hitchcock Medical Center in Lebanon, NH.



Missouri Department of Transportation
P.O. Box 270
Jefferson City, MO 65102

573-751-4161
800-800-BELT

www.saveMOLives.com



STAFF REPORT

TO: Board of Aldermen
FROM: Eric Patterson, Asst. Director
DATE: October 2, 2013
SUBJECT: Contract with Commenco

Type of Item: *Contract*

The work included in this contract was not included with the scope for the general contractor for the new Police facility because of the unique nature of the work. Commenco is the company we currently use for the Police/Dispatch information systems and using them to design and install systems in the new facility compatible with existing systems was strategic (avoid incompatibility issues and avoid design fees associated with this work). This contract will provide cameras and wiring; relocation of existing radio equipment; installing copper ground rods as needed for the new building. The work has been planned for in the Police Building budget (\$80,000.00 for items mentioned above and computer racks and cable tray).

Staff recommends approving a contract with Commenco in an amount not to exceed \$65,506.02; this cost does not include computer racks and the cable trays which will be less than \$10,000.

Council Bill No. 73**Resolution No.****A RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR TO ENTER
INTO A CONTRACT WITH COMMENCO FOR CAMERAS AND DATA AT
THE NEW POLICE DEPARTMENT IN AN AMOUNT NOT TO EXCEED
\$65,506.02.**

WHEREAS, the City of Harrisonville is building a new police facility, and is in need of cameras and data in the new structure, and

WHEREAS, Commenco is the company currently used for police/dispatch information systems,

NOW, THEREFORE, BE IT RESOLVED by the Board of Aldermen of the City of Harrisonville as follows:

Section 1: That the city administrator is hereby authorized and directed to enter into a contract with Commenco for cameras and data at the new police department in an amount not to exceed \$65,506.02, and

Section 2: That this resolution shall become effective immediately upon its passage and approval.

PASSED AND RESOLVED by the Board of Aldermen and APPROVED by the Mayor of the City of Harrisonville, Missouri this 7th day of October 2013.

Kevin W. Wood, Mayor and Ex-Officio
Chairman of the Board of Aldermen

ATTEST:

Kim Hubbard, City Clerk

WITNESS my hand and seal this 7th day of October 2013



A Proposal for

HARRISONVILLE POLICE DEPT:

*Solution for: **On-Site Access Control System***

Presented by

Mike Gearheart

913-638-2078

(Revised proposal created February 21, 2013)

Attachment: commenco.pdf (Contract with Commenco)

Scope of Work

Fully designed system shall include multi-technology card readers, power supplies, request to exit devices, locking hardware,* labor, test and start up.

Reader Locations for:

6 HID – R10 I Class Card Readers

Interior Lobby Entry

Evidence Storage

Sallyport N. Entry

Sallyport S. Entry

Armory N. Entry Door

N.E Open Office Entry

- Control panel will be located in the IT room
- Power Supplies will be located near the control panel

*electronic door hardware is included, however assumptions are made not having a door schedule for exact specifications

Attachment: commenco.pdf (Contract with Commenco)

Protection One Proposal: HARRISONVILLE POLICE DEPT
 Presented by: Mike Gearheart 913-638-2078

Equipment and Investment Summary

	<u>Site Information</u>	<u>Billing Information</u>
Customer:	HARRISONVILLE POLICE DEPT	HARRISONVILLE POLICE DEPT
Address:	111 Central	300 E PEARL ST
City, State Zip:	HARRISONVILLE, MO 64701	HARRISONVILLE, MO 64701
Bus. Phone:	8163319582	8163319582

Equipment List For: Brivo

<u>Quantity</u>	<u>Description</u>
1	On site controller in 4-board enclosure, power supply, transformer, 12V 8AH battery
2	SMP3 IN BC100 ENCLOSURE
2	2-reader expansion board, compatible with hosted Ethernet and wireless controllers
3	PIR, REQUEST TO EXIT, GRAY
3	2"SQ MOM SNGL GNG SPDT PSH BTN
6	R10 I CLASS READER GRAY
1000	18/6 STR OAS CM/CL2 1M RL GRY

Sub Total Installation Cost: \$17,175.00

Recurring Services:

Extended Service Plan	(Optional, but highly recommended)	\$45.00
Secure Access		

Sub Total Monthly Charge: \$45.00

On Site Access Control System

ACS OnSite is a cost-effective, easy to use, Web-based access control solution that requires no dedicated PCs and provides robust access control features. ACS OnSite is ideally suited for providing security at a single facility, even if that facility houses more than one business. The system is also fully convertible to accommodate the growth of a business to additional facilities



STAFF REPORT

TO: Board of Aldermen
FROM: Eric Patterson, Asst. Director
DATE: October 2, 2013
SUBJECT: Contract with Protection 1 Security Solutions

Type of Item: *Contract*

Protection 1 provides security equipment/services at the EMS facility, City Hall and the Community Center. We choose to use Protection 1 for the new police facility due to the unique nature of the work and since they are familiar with our existing communication systems. This allowed us to avoid costs on design of systems for the new PD. Being familiar with their products and confident in their service were also reasons we choose to use Protection 1.

The work included in the contract provides controlled access (pass key lock system) that can be controlled from inside of the Dispatch center, the same set up we have in the existing building. This work has been planned for in the Police Building budget (\$50,000.00 for security system and locks).

Staff recommends approving a contract with Protection 1 Security Solutions in an amount not to exceed \$17,175 for card reader locks and \$540 for the first years service plan for a total of \$17,715. This covers all security and lock needs.

Council Bill No. 74**Resolution No.****A RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR TO ENTER
INTO A CONTRACT WITH PROTECTION 1 SECURITY SOLUTIONS FOR
CONTROLLED ENTRY TO THE NEW POLICE BUILDING IN AN AMOUNT
NOT TO EXCEED \$17,715**

WHEREAS, the City of Harrisonville is building a new police station which will need a system for controlled entry, and

WHEREAS, Protection 1 Security Solutions currently provides security equipment for other city facilities.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI, AS FOLLOWS:

Section 1: That the City Administrator is authorized to enter into a contract with Protection 1 Security Solutions for controlled entry to the new police building in an amount not to exceed \$17,715, and

Section 2: That this resolution shall become effective immediately upon its passage and approval.

PASSED AND RESOLVED by the Board of Aldermen and APPROVED by the Mayor of the City of Harrisonville, Missouri this 7th day of October 2013.

Kevin W. Wood, Mayor and Ex-Officio
Chairman of the Board of Aldermen

ATTEST:

Kim Hubbard, City Clerk

WITNESS my hand and seal this 7th day of October 2013



A Proposal for

HARRISONVILLE POLICE DEPT:

*Solution for: **On-Site Access Control System***

Presented by

Mike Gearheart

913-638-2078

(Revised proposal created February 21, 2013)

Attachment: protect 1.pdf (Contract with Protection 1 Security Solutions)

Scope of Work

Fully designed system shall include multi-technology card readers, power supplies, request to exit devices, locking hardware,* labor, test and start up.

Reader Locations for:

6 HID – R10 I Class Card Readers

Interior Lobby Entry

Evidence Storage

Sallyport N. Entry

Sallyport S. Entry

Armory N. Entry Door

N.E Open Office Entry

- Control panel will be located in the IT room
- Power Supplies will be located near the control panel

*electronic door hardware is included, however assumptions are made not having a door schedule for exact specifications

Attachment: protect 1.pdf (Contract with Protection 1 Security Solutions)

Protection One Proposal: HARRISONVILLE POLICE DEPT
 Presented by: Mike Gearheart 913-638-2078

Equipment and Investment Summary

	<u>Site Information</u>	<u>Billing Information</u>
Customer:	HARRISONVILLE POLICE DEPT	HARRISONVILLE POLICE DEPT
Address:	111 Central	300 E PEARL ST
City, State Zip:	HARRISONVILLE, MO 64701	HARRISONVILLE, MO 64701
Bus. Phone:	8163319582	8163319582

Equipment List For: Brivo

<u>Quantity</u>	<u>Description</u>
1	On site controller in 4-board enclosure, power supply, transformer, 12V 8AH battery
2	SMP3 IN BC100 ENCLOSURE
2	2-reader expansion board, compatible with hosted Ethernet and wireless controllers
3	PIR, REQUEST TO EXIT, GRAY
3	2"SQ MOM SNGL GNG SPDT PSH BTN
6	R10 I CLASS READER GRAY
1000	18/6 STR OAS CM/CL2 1M RL GRY

Sub Total Installation Cost: \$17,175.00

Recurring Services:

Extended Service Plan	(Optional, but highly recommended)	\$45.00
Secure Access		

Sub Total Monthly Charge: \$45.00

On Site Access Control System

ACS OnSite is a cost-effective, easy to use, Web-based access control solution that requires no dedicated PCs and provides robust access control features. ACS OnSite is ideally suited for providing security at a single facility, even if that facility houses more than one business. The system is also fully convertible to accommodate the growth of a business to additional facilities



STAFF REPORT

TO: Board of Aldermen
FROM: Keith Moody, City Administrator
DATE: October 1, 2013
**SUBJECT: A RESOLUTION TERMINATING A PRIOR GRANTED EASMENT
BETWEEN THE CITY OF HARRISONVILLE AND JONES OPERATI**

Type of Item: *Agreement*

Background: The easement was drafted in anticipation of the City extending Waters Road from Jefferson Parkway to 7 Highway should a proposed sales tax to fund the construction project be successful. The sales tax was not passed and therefore the project was not completed. The easement language provided that if the project were not completed in so many years that the easement would revert back to the land owner. The resolution authorizes the Mayor to execute the easement release prepared by the property owner's attorney and approved as to form by the City attorney.

Recommendation: Staff recommends approval of the resolution.

Council Bill No. 75

Resolution No.

**A RESOLUTION TERMINATING A PRIOR GRANTED EASMENT BETWEEN
THE CITY OF HARRISONVILLE AND JONES OPERATIONS, INC.**

WHEREAS, the City of Harrisonville acquired a right-of-way easement from Jones Operations, Inc. due to an Annexation agreement dated September 14, 1998 and the easement was recorded October 29, 1998 and appearing of Record in Book 1719, Page 26, Cass County Recorder of Deeds Office; and

WHEREAS, the right-of-way was for one hundred (100) feet in width for road purposes and for public utilities including but not limited to water, sanitary sewers, storm sewers, electric and gas and any uses incidental thereto; and

WHEREAS, said easement is described on Exhibit A which is attached hereto and made part of this instrument; and

WHEREAS, paragraph 5 of the Addendum to Annexation Agreement specifically provided that should the City of Harrisonville have not commenced the construction of the roadway with twelve (12) years from the date of execution of the Addendum to Annexation Agreement and should the roadway have not been completed with fourteen (14) years from the date of the Addendum to Annexation Agreement, the Easement shall be forfeited by the City and become null and void, and upon request of the owners of said real estate, the City shall record a release of said Easement in the Recorder of Deeds office of Cass County, Missouri; and

WHEREAS, no roadway was ever commenced or completed with the required time table set forth above and no public utilities included in the original October 29, 1998 Easement were ever commenced or completed within the time table established in the Addendum to Annexation Agreement; and

WHEREAS, Jones Operations, Inc. has requested a Release of said Easement and City of Harrisonville has consented to the Release of same;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE
CITY OF HARRISONVILLE, MISSOURI, AS FOLLOWS:**

Section 1: That the Mayor of the City of Harrisonville is hereby authorized and directed to execute the Release of Right of Way Easement between the City of Harrisonville and Jones Operations, Inc.

Section 2: That this resolution shall become effective immediately upon its passage and approval.

READ by title only and **DULY PASSED** by the Board of Aldermen and **APPROVED** by the

Mayor of the City of Harrisonville, Missouri, this 7th day of October 2013.

Kevin W. Wood, Mayor and Ex-Officio
Chairman of the Board of Aldermen

ATTEST:

Kim Hubbard, City Clerk

WITNESS my hand and seal this 7th day of October 2013.

RELEASE AND TERMINATION OF PRIOR GRANTED EASEMENT

KNOW ALL MEN BY THESE PRESENTS:

That on October 29, 1998, the **CITY OF HARRISONVILLE, MISSOURI**, hereinafter referred to as Grantor, acquired a right-of-way easement from **JONES OPERATIONS, INC, a Missouri Corporation, and ROBERT L. JONES and SHIRLEY MAE JONES, husband and wife**, hereinafter referred to as Grantee, said right-of-way easement being recorded October 29, 1998, and appearing of Record in Book 1719, Page 26, Cass County Recorder of Deeds Office and identified as Instrument No. 143835, for a right of way one hundred (100) feet in width for road purposes and for public utilities including but not limited to water, sanitary sewers, storm sewers, electric and gas and any uses incidental thereto, said Easement being specifically described as follows:

Specific legal description described on Exhibit A which is attached hereto and made a part of this instrument

WHEREAS, the above referred to Easement was granted pursuant to an Annexation Agreement dated September 14, 1998, and an Addendum to Annexation Agreement dated October 26, 1998, and

WHEREAS, Paragraph 5 of the Addendum to Annexation Agreement specifically provided that should the City of Harrisonville have not commenced the construction of the roadway within twelve (12) years from the date of execution of the Addendum to Annexation Agreement and should the roadway have not been completed within fourteen (14) years from the date of the Addendum to Annexation Agreement, the Easement shall be forfeited by the City and become null and void, and upon request of the owners of said real estate, the City shall record a release of said Easement in the Recorder of Deeds office of Cass County, Missouri, and

WHEREAS, no roadway was ever commenced or completed within the required time table set forth above and no public utilities included in the original October 29, 1998 Easement were ever commenced or completed within the time table established in the Addendum to Annexation Agreement, and

WHEREAS, Grantee has requested a Release of said Easement and Grantor has consented to the Release of same, and

IT IS THEREFORE MUTALLY AGREED AS FOLLOWS:

1. That the City of Harrisonville, Missouri, Grantor herein, does hereby release the easement dated October 29, 1998, and recorded October 29, 1998, and appearing as instrument No. 143835, as shown by instrument appearing in Book 1719, Page 26, Cass County Recorder of Deeds office.
2. That the said Easement shall hereinafter be deemed null and void and of no legal force and effect.
3. That Grantee Jones Operations, Inc., a Missouri Corporation, and Shirley Mae Jones, in her individual capacity, do hereby release the City of Harrisonville, Missouri, of all obligations imposed upon the City relative to the construction of the public road and public utilities as defined by the Annexation Agreement dated September 14, 1998, and the Addendum to Annexation Agreement dated October 26, 1998.
4. That Robert L. Jones is now deceased, his death having occurred on March 22, 2006.
5. That the consideration paid by Grantor to Grantee for the original granting of said Easement shall be retained by Grantee as specifically provided by the Addendum to Annexation Agreement.
6. This instrument shall be binding upon and inure to the benefit of the Parties, and their respective legal representatives, successors or assigns.

IN WITNESS WHEREOF, the City of Harrisonville, Missouri, has authorized the execution of this instrument by the Mayor of said City and the attest of same by the City Clerk, pursuant to a duly enacted Ordinance and Grantee, Jones Operations, Inc. has authorized the execution of same by its President, pursuant to a Resolution of its Board of Directors, and Shirley Mae Jones has executed the same in her individual capacity, effective this _____ day of _____, _____.

City of Harrisonville, Missouri

By: _____ (SEAL)
Mayor

ATTEST:

City Clerk

GRANTOR

Jones Operations, Inc.,
A Missouri Corporation

By: _____ (SEAL)
Shirley Mae Jones, President

Shirley Mae Jones (SEAL)

GRANTEE

STATE OF MISSOURI)
) SS
COUNTY OF CASS)

On this _____ day of _____, _____, before me, appeared _____, to me personally known, who being by me duly sworn, did say that he is the Mayor of the City of Harrisonville, a Municipal Corporation of the State of Missouri, and did say that the seal affixed to the foregoing instrument is the seal of said City, and that the said instrument was signed and sealed in behalf of said City by authority of its Board of Aldermen, pursuant to an Ordinance duly enacted authorizing the same,, and the said Mayor acknowledged said instrument to be the free act and deed of said City.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my notarial seal at my office, the day and year last above written.

Notary within and for said County and State (SEAL)

My Commission Expires:

STATE OF MISSOURI)
) SS
COUNTY OF CASS

On this _____ day of _____, _____, before me appeared Shirley Mae Jones, to me personally known, who being by me duly sworn, did say that she is the President of Jones Operations, Inc., a Missouri corporation, and that the seal affixed to the foregoing instrument is the corporate seal of said Corporation and that said instrument was signed and sealed in behalf of said Corporation by authority of its Board of Directors, and the said Shirley Mae Jones acknowledged said instrument to be the free act and deed of said Corporation.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my notarial seal at my office in Harrisonville, Missouri, the day and year last above written.

_____(SEAL)
Notary within and for said County and State

My Commission Expires:

STATE OF MISSOURI)
) SS
COUNTY OF CASS)

On this _____ day of _____, _____, before me personally appeared Shirley Mae Jones, to me known to be the person described in and who executed the foregoing instrument, and acknowledged that she executed the same as her free act and deed. And the said Shirley Mae Jones further declared herself to be single and unmarried.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my notarial seal at my office in Harrisonville, Missouri, the day and year last above written.

_____(SEAL)
Notary within and for said County and State

My Commission Expires:

EXHIBIT A

PART OF THAT CERTAIN TRACT OF LAND DESCRIBED IN BOOK 840 AT PAGE 74 IN THE OFFICE OF THE RECORDER OF DEEDS, CASS COUNTY, MISSOURI, BEING A PART OF THE SOUTH HALF OF THE SOUTHWEST QUARTER OF SECTION 26 AND PART OF THE SOUTHEAST QUARTER OF SECTION 27 BOTH IN TOWNSHIP 45, RANGE 31, CASS COUNTY, MISSOURI DESCRIBED AS FOLLOWS: FROM THE SOUTHEAST CORNER OF THE SOUTHWEST QUARTER OF SECTION 26, AFORESAID, RUN THENCE NORTH 0°12'30" WEST ALONG THE EAST LINE OF SAID SOUTHWEST QUARTER, 1328.70 FEET TO THE NORTHEAST CORNER OF SAID SOUTH HALF OF THE SOUTHWEST QUARTER; THENCE SOUTH 89°57'48" WEST ALONG THE NORTH LINE OF SAID SOUTH HALF OF THE SOUTHWEST QUARTER, 50.05 FEET TO A POINT ON THE WEST RIGHT-OF-WAY LINE OF MISSOURI STATE HIGHWAY NO. 7, AS NOW LOCATED, AND BEING THE TRUE POINT OF BEGINNING OF THE TRACT TO BE DESCRIBED: THENCE CONTINUING SOUTH 89°57'48" WEST ALONG SAID NORTH LINE OF THE SOUTH HALF OF THE SOUTHWEST QUARTER, 2067.37 FEET TO A POINT OF INTERSECTION WITH THE NORTH RIGHT-OF-WAY LINE OF THE PROPOSED ROAD; THENCE SOUTHWESTERLY ALONG SAID NORTH RIGHT-OF-WAY LINE ALONG A CURVE TO THE LEFT, HAVING A RADIUS OF 1498.53 FEET AN ARC LENGTH OF 795.65 FEET AND A CHORD BEARING OF SOUTH 60°10'27" WEST; THENCE SOUTH 44°57'48" WEST ALONG SAID NORTH RIGHT-OF-WAY LINE, 336.97 FEET; THENCE SOUTHWESTERLY CONTINUING ALONG SAID NORTH RIGHT-OF-WAY LINE, ON A CURVE TO THE RIGHT, HAVING A RADIUS OF 1383.83 FEET, AN ARC LENGTH OF 1096.87 FEET AND A CHORD BEARING OF SOUTH 67°40'15" WEST; THENCE NORTH 89°37'19" WEST ALONG SAID NORTH RIGHT OF WAY LINE BEING PARALLEL WITH SAID SOUTH LINE OF THE SOUTHEAST QUARTER OF SECTION 27, 1069.87 FEET TO A POINT OF INTERSECTION WITH THE EAST RIGHT-OF-WAY LINE OF THE MISSOURI PACIFIC RAILROAD, AS NOW LOCATED; THENCE SOUTHWESTERLY ALONG SAID EAST RAILROAD RIGHT-OF-WAY LINE ON A CURVE TO THE LEFT, HAVING A RADIUS OF 2947.55 FEET AN ARC LENGTH OF 68.99 FEET AND A CHORD BEARING OF SOUTH 18°12'59" WEST; THENCE CONTINUING ALONG SAID RAILROAD RIGHT-OF-WAY LINE SOUTH 17°32'45" WEST, 35.93 FEET TO A POINT ON THE SOUTH RIGHT-OF-WAY LINE OF THE PROPOSED ROAD; THENCE SOUTH 89°37'19" EAST ALONG SAID SOUTH RIGHT-OF-WAY LINE PARALLEL WITH THE SOUTH LINE OF SAID SOUTHEAST QUARTER OF SECTION 27, 1101.61 FEET; THENCE NORTHEASTERLY ALONG SAID SOUTH RIGHT-OF-WAY LINE ON A CURVE TO THE LEFT HAVING A RADIUS OF 1483.83 FEET, AN ARC LENGTH OF 1176.14 FEET AND A CHORD BEARING OF NORTH 67°40'15" EAST; THENCE NORTH 44°57'48" EAST ALONG SAID SOUTH RIGHT-OF-WAY LINE, 336.97 FEET; THENCE NORTHEASTERLY ALONG SAID SOUTH RIGHT-OF-WAY LINE ON A CURVE TO THE RIGHT HAVING A RADIUS OF 1398.53 FEET, AN ARC LENGTH OF 1098.40 FEET AND A CHORD BEARING OF NORTH 67°27'48" EAST; THENCE NORTH 89°57'48" EAST ALONG SAID SOUTH RIGHT-OF-WAY LINE, BEING PARALLEL WITH SAID NORTH LINE OF THE SOUTH HALF OF THE SOUTHWEST QUARTER OF SECTION 26, 1690.28 FEET TO A POINT ON SAID WEST RIGHT-OF-WAY LINE OF MISSOURI STATE HIGHWAY NO. 7; THENCE NORTH 0°08'51" WEST ALONG SAID WEST RIGHT-OF-WAY LINE, 51.75 FEET TO THE TRUE POINT OF BEGINNING. CONTAINS 10.22 ACRES, MORE OR LESS, SUBJECT TO ANY EXISTING EASEMENTS.



STAFF REPORT

TO: Board of Aldermen
FROM: Keith Moody, City Administrator
DATE: September 27, 2013
SUBJECT: 2012 Performance Measure Presentation: Part 1

Type of Item: *Budget*

Attached is Part 1 of 3 presentations of our Performance Measure results through 2012. Part 1 contains measures related to Human Resources, Information Technology, Building Inspections, Code Enforcement and Parks/Recreation. We will review one part at each of the next three Board meetings, taking about 15 minutes per part. Part 2 will cover Police and Emergency services and Part 3 covers Public Works services.

1. Discussion Item (ID # 1192)

2012 Performance Measure Presentation: Part 1

Attachments:

2012 Performance Measure Presentation Part 1 (PDF)

2012 Performance Measures

Part I:
Building/Code Enforcement
Human Resources
IT Services
Parks & Recreation
October 2013

Why do we measure performance?

- It indicates service delivery efficiency and quality.
- Used to identify trends which may highlight the need for or benefit of a change.
- Provides comparative data with neighboring cities; this enforces when we are doing things right, identifies areas for improvement and shows us who we may want to emulate.
- Coupled with the results of our Citizen Satisfaction Survey we have the necessary information for making the best decisions.

How does it help?

- If you don't measure, it won't change.
- We all like to be successful, measures are identifiable goals, each small goal we achieve yields success.
- Related to success are bragging rights, friendly competition with our neighbors improves each organization.
- Results are easy to communicate to the public making communication of how well we serve concrete vs. abstract.

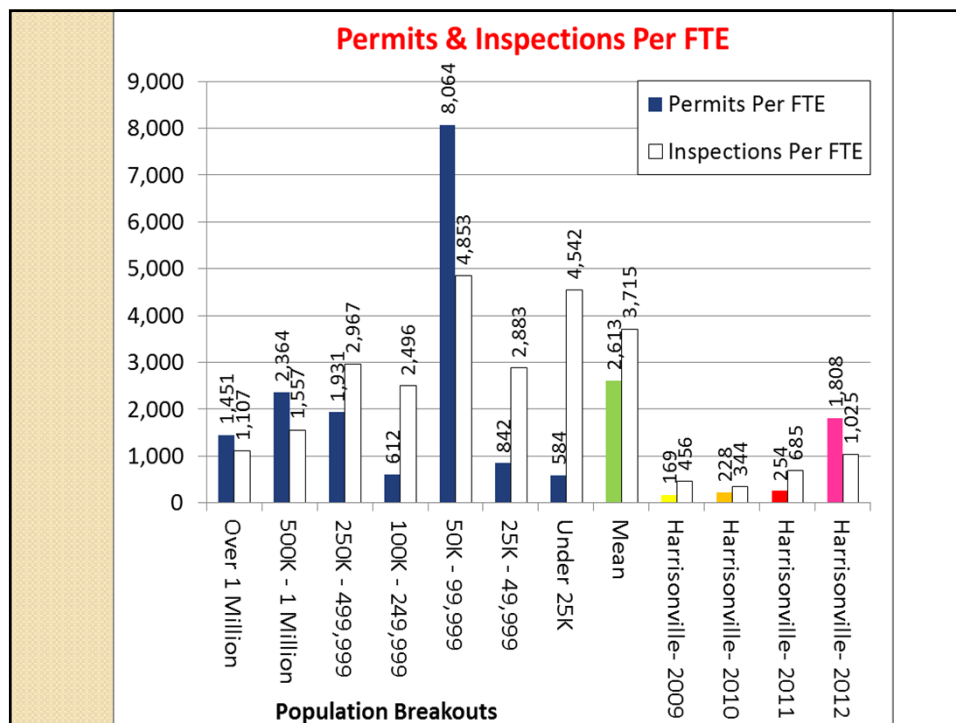
Overview of ICMA Program

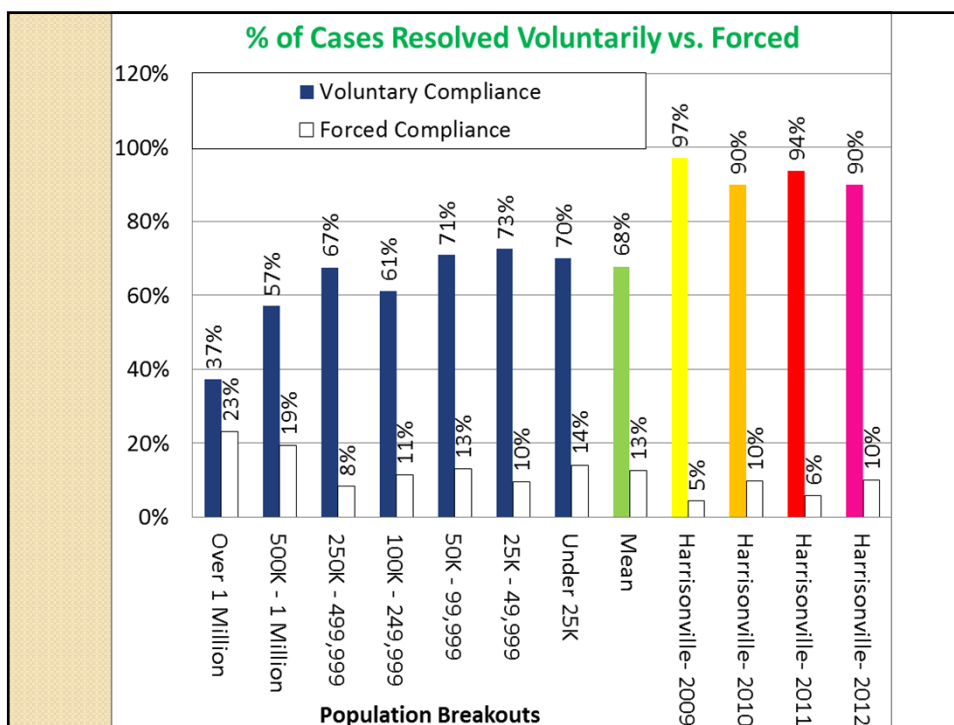
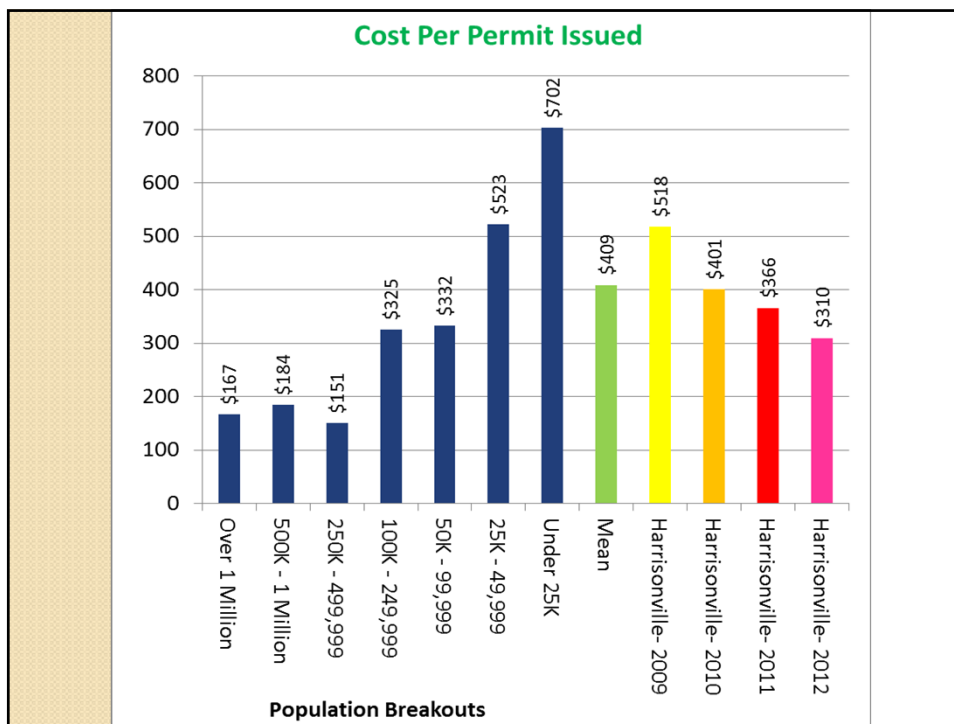
- Data is collected by staff for most recent year
- Data is entered in ICMA format to ensure consistency of reporting and measures
- ICMA reviews data for irregularities and may request clarification of reporting agency
- Standard measures are provided in excel format for all participating agencies
- Data & Graphs can be customized by local agency to suit needs

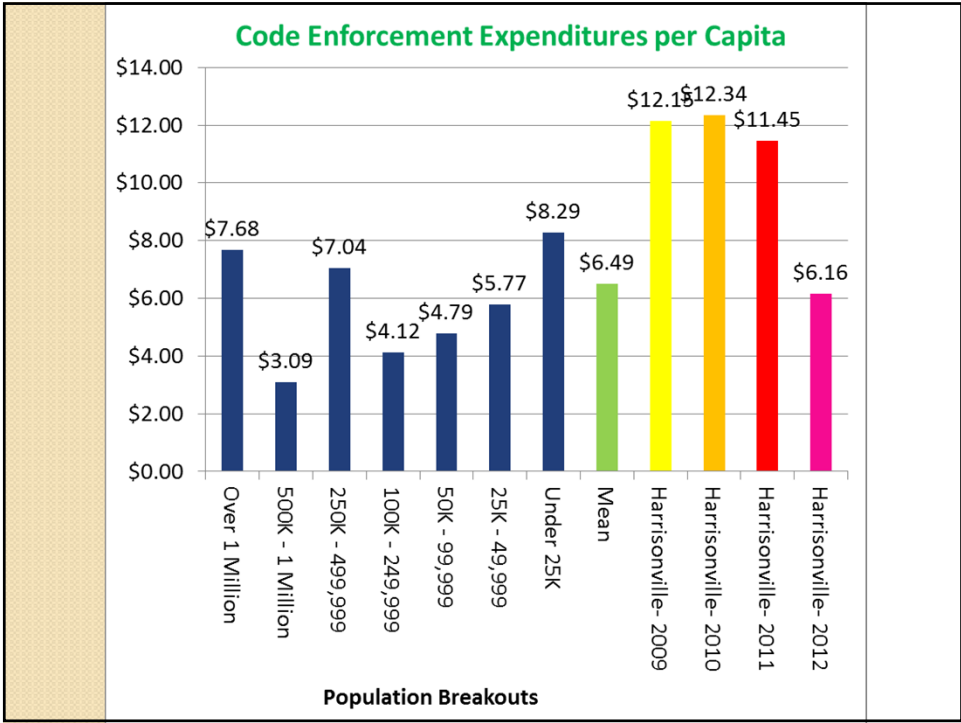
What Are Our Goals?

Short Term (by 2015)- 90% or more of performance measures better than average (As of 2011- 75% were better than average)

Long Term (by 2018)- all performance measures better than average.

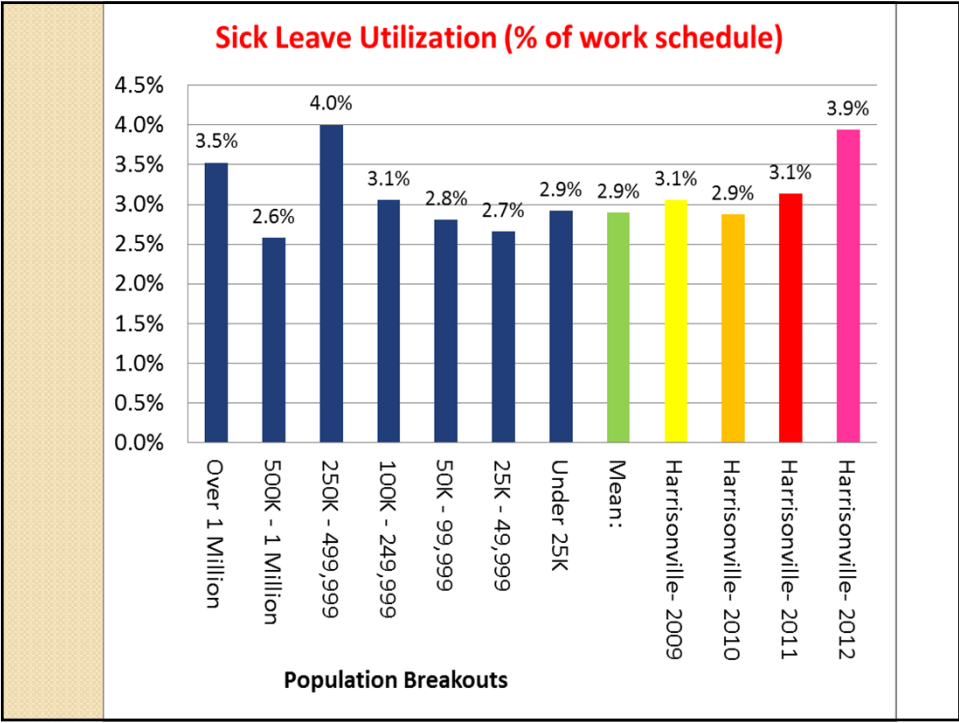
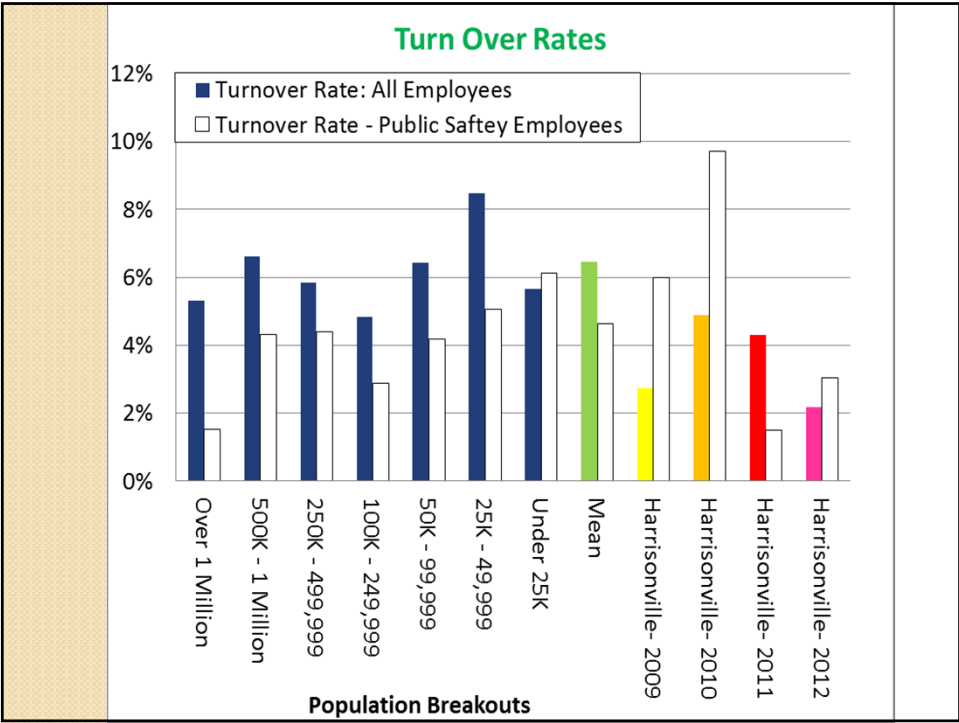


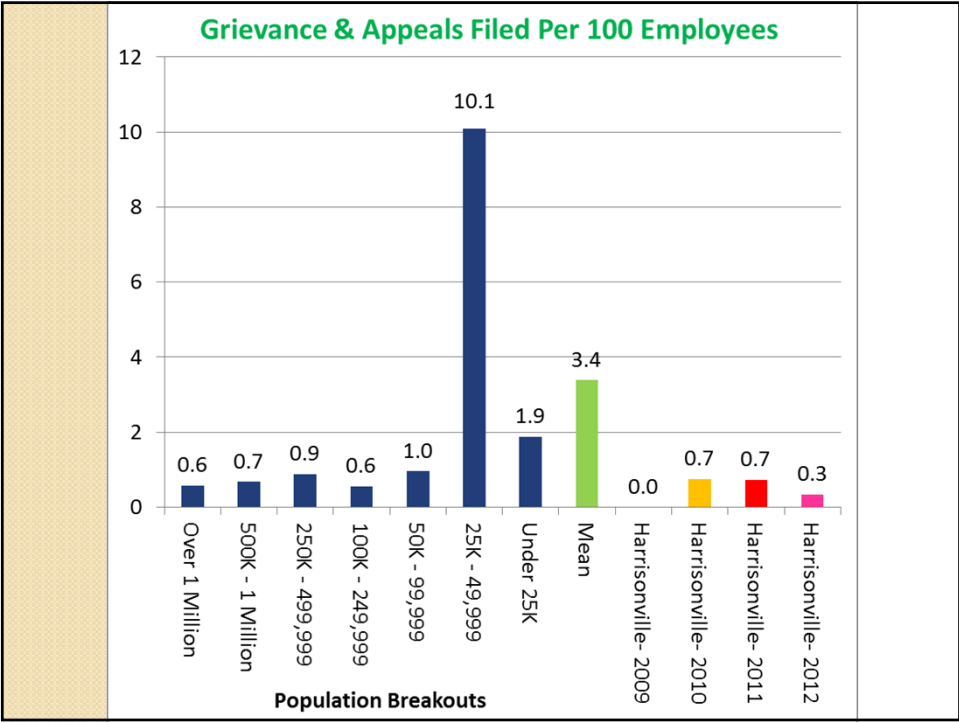
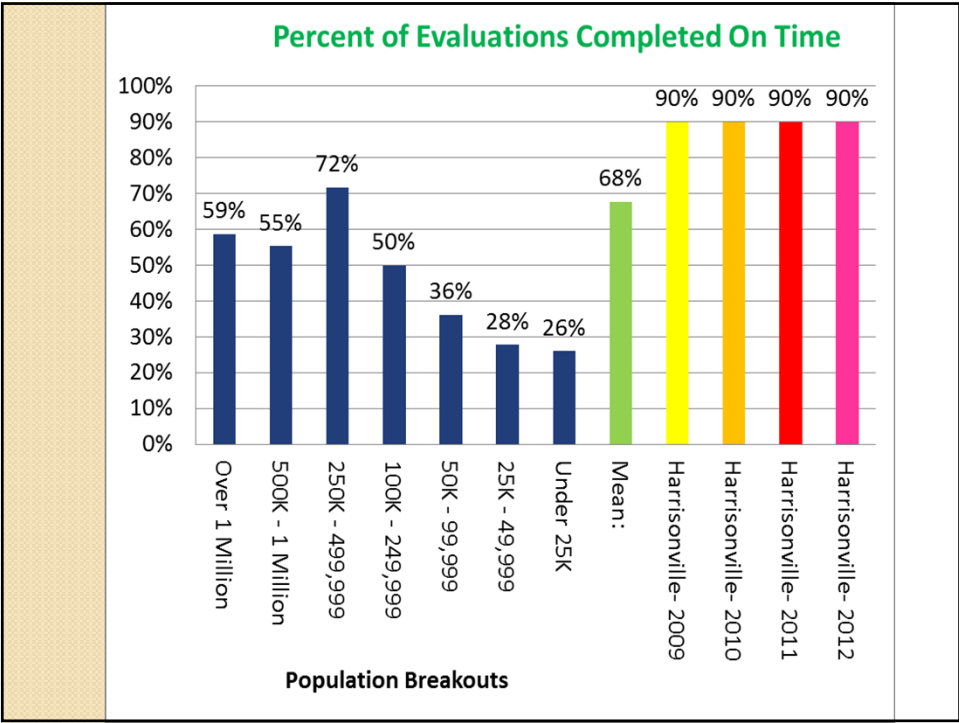


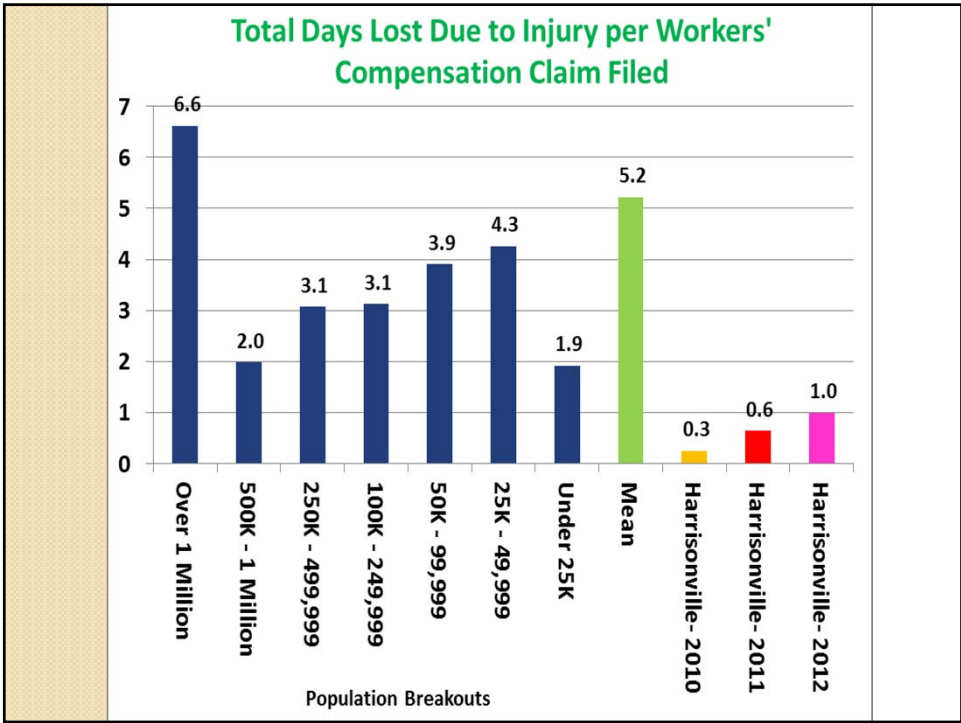
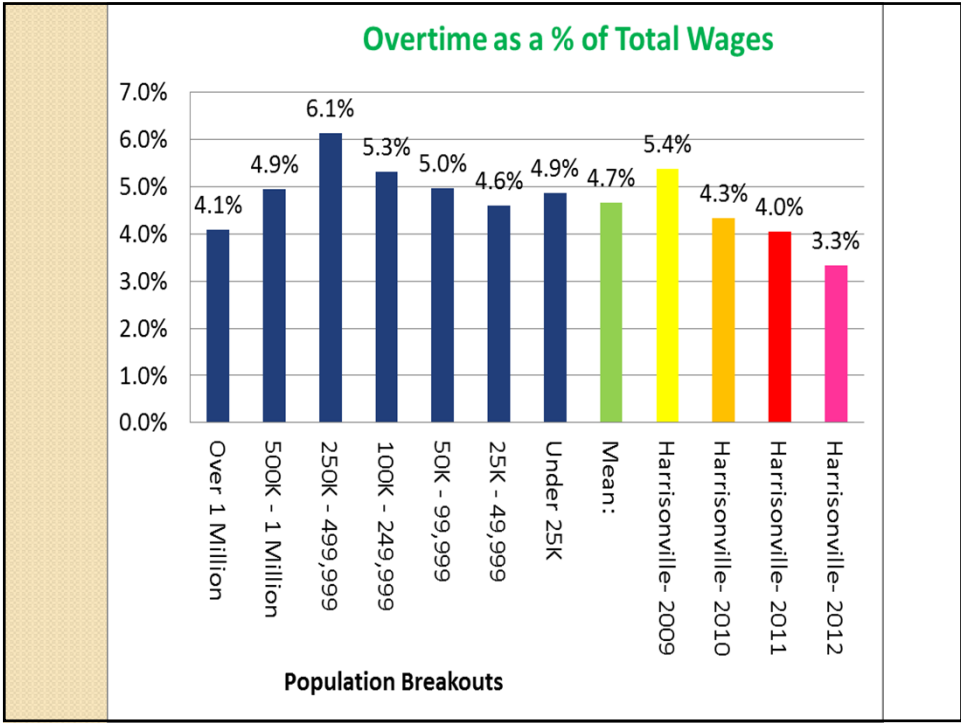


Summary- Building & Code Enforcement

- **Permit issuance and Inspections per FTE** remain below average but did increase substantially over 2011 numbers- our staffing reductions drove this increase.
- **Cost Per Permit Issued** is now below average- also driven by staffing reductions.
- **Voluntary Code Compliance** percentages remain well above average.
- **Code Enforcement Costs Per Capita** are now below average- again staffing reductions are the driving force behind the change.

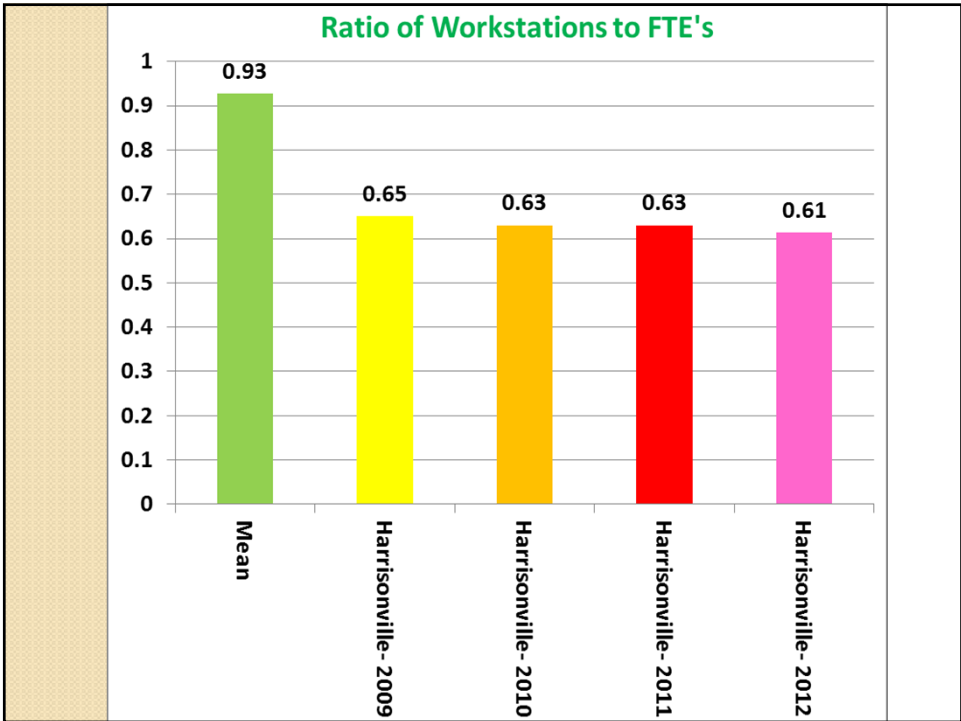


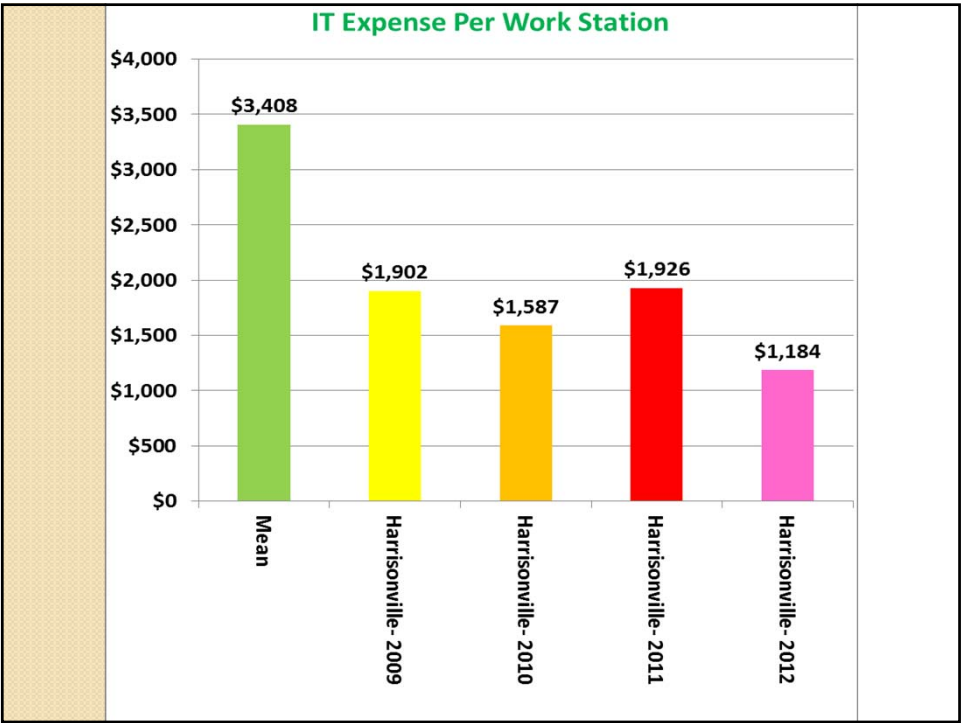
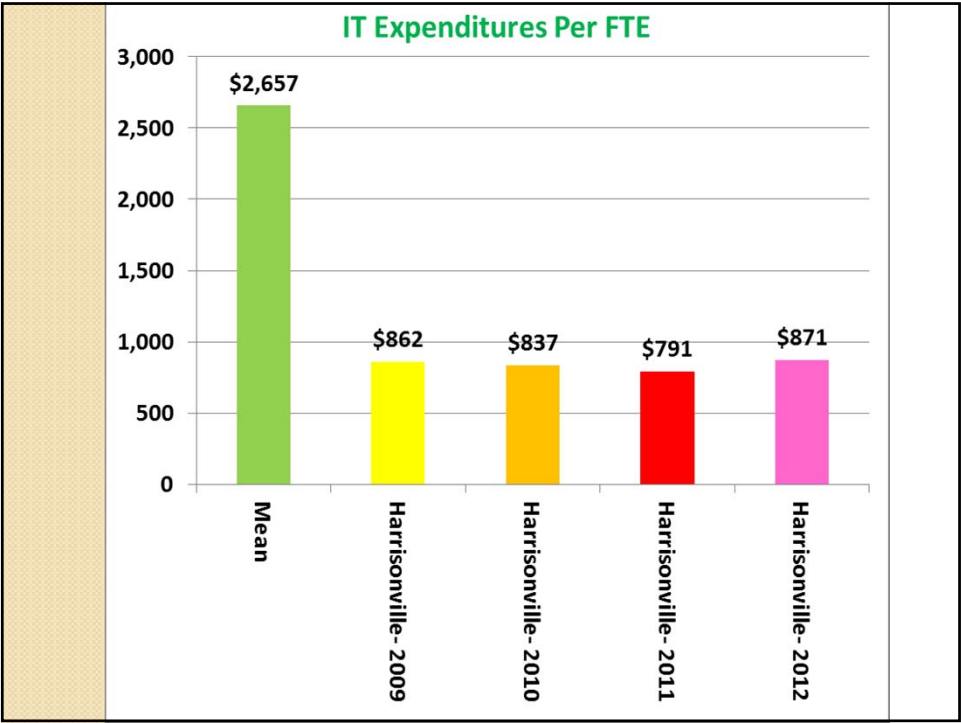




Summary- Human Resources

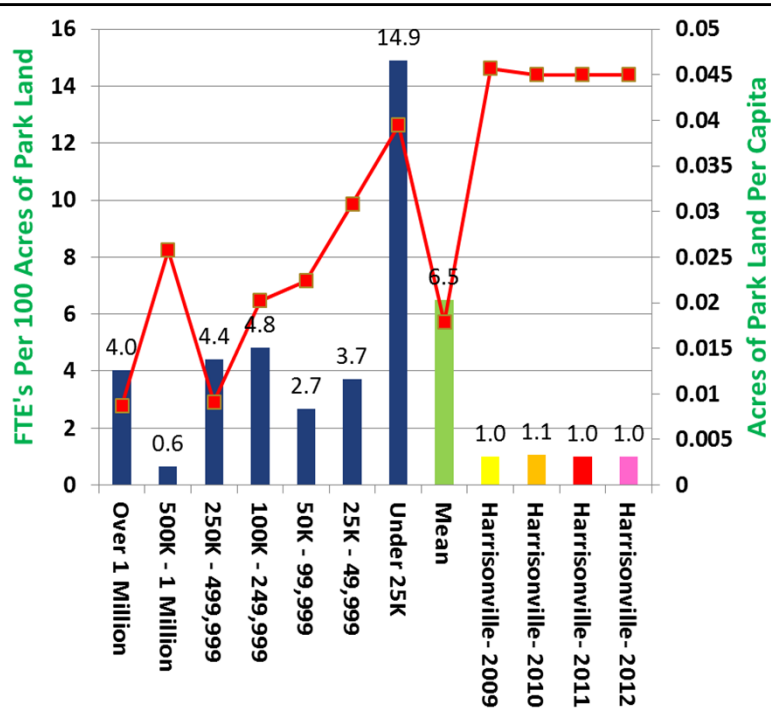
- Employee Turnover Rates are well below average.
- Sick Leave Utilization has moved to above average- this is a trend that needs to be addressed with a policy or procedure change.
- % of Evaluations Completed on Time remains high.
- Grievances/Appeals remain well below average.
- Overtime Expense as a % of Wages has moved from above average to below average during the past four years.
- Total Days Lost Due to Injury Per Workers' Compensation Claim remains well below average.

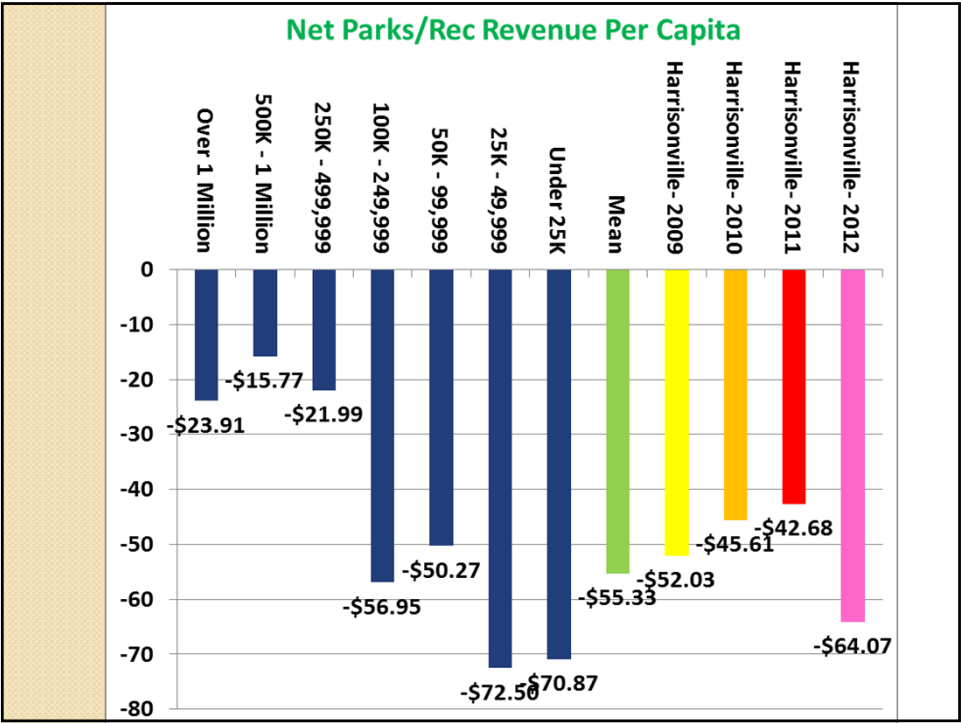




Summary- Information Technology

- Workstations Per FTE are well below average.
- IT Expense per FTE are also well below average, keeping workstation numbers down helps with this measure.
- IT Expenses per Workstation is also well below average- this number will fluctuate year to year due to capital investment being included.





Summary- Parks and Recreation

- FTE's Per 100 Acres of Park Land is well below average.
- Acres of Parkland per Capita is well above average.
- Net Parks/Rec Revenue per Capita e had been trending down over the past three years but went up in 2012, although it remains below the average for communities with less than 50k and 25k populations. This is a positive indicator as smaller communities tend to fund more of these service costs through taxes then user fees.



Are We Reaching Our Short-term Goal of > 90% of Performance Measures Better Than Average?

Of the 17 Performance Measures included in Part I we have 14 that are better than average, or 82%

In 2011 we were at 65% for Part I, we haven't reached our goal yet but we are getting closer.