City of Harrisonville est. 1836

AGENDA
CITY OF HARRISONVILLE
BOARD OF ALDERMEN
REGULAR MEETING
CITY HALL
AUGUST 4, 2014
7:00 PM

1. **Call to Order & Pledge of Allegiance**
2. **Roll Call**
   - A. **Roll Call**
3. **Ceremonial Matters**
4. **Public Participation**
   - A. **Public Participation**
5. **Approval of Minutes**
   - A. **Board of Aldermen - Special Meeting - Jul 21, 2014 6:00 PM**
   - B. **Board of Aldermen - Regular Meeting - Jul 21, 2014 7:00 PM**
6. **Agenda Items**

A. Cass Regional Medical Center Foundation— Fundraiser

B. Council Bill 046: A RESOLUTION SUPPORTING A PROPOSED DEVELOPMENT TO BE CALLED HARRISONVILLE HEIGHTS II BY TURNBERRY DEVELOPERS, LLC TO BE LOCATED AT THE CORNER OF LINCOLN & ELM HARRISONVILLE, MISSOURI

C. Council Bill 047: A RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE AN AGREEMENT WITH FELD FIRE EQUIPMENT FOR THE PURCHASE OF ONE (1) TYPE II AMBULANCE IN AN AMOUNT NOT TO EXCEED $72,969.00

D. Council Bill 048: A RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH TERRA RENEWAL WEST LLC, DBA DENALI WATER SOLUTIONS, FOR THE PURPOSE OF SLUDGE REMOVAL, IN AN AMOUNT NOT TO EXCEED $107,625

E. Council Bill 049: A RESOLUTION TO SHOW THE SUPPORT OF THE BOARD OF ALDERMEN FOR AN APPLICATION OF GRANT FUNDS FROM THE MISSOURI DEPARTMENT OF NATURAL RESOURCES FOR PHASE 2 OF LAKE HARRISONVILLE SOURCE PROTECTION PLAN; AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE SAID APPLICATION FOR GRANT FUNDS

F. Council Bill 050: A RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR OF THE CITY OF HARRISONVILLE, MISSOURI TO MAKE APPLICATION FOR STATE REVOLVING FUNDS (SRF) IN AN AMOUNT NOT TO EXCEED $9,500,000 TO BE USED IN UPGRADING THE WATER TREATMENT PLANT

G. Council Bill 051: AN ORDINANCE CALLING A SPECIAL BOND ELECTION IN THE CITY OF HARRISONVILLE, MISSOURI, FOR THE PURPOSE OF SUBMITTING TO THE QUALIFIED VOTERS OF SAID CITY THE FOLLOWING PROPOSITION, TO-WIT: SHALL THE CITY OF HARRISONVILLE, MISSOURI, ISSUE ITS COMBINED WATERWORKS AND SEWERAGE SYSTEM REVENUE BONDS IN THE AMOUNT OF $7,000,000 FOR THE PURPOSE OF EXTENDING AND IMPROVING THE COMBINED WATERWORKS AND SEWERAGE SYSTEM OF SAID CITY, THE COST OF OPERATION AND MAINTENANCE OF SAID COMBINED WATERWORKS AND SEWERAGE SYSTEM AND THE PRINCIPAL OF AND INTEREST ON THE COMBINED WATERWORKS AND SEWERAGE SYSTEM REVENUE BONDS TO BE PAYABLE SOLELY FROM THE REVENUES DERIVED BY SAID CITY FROM THE OPERATION OF ITS COMBINED WATERWORKS AND SEWERAGE SYSTEM; DESIGNATING THE TIME OF HOLDING SAID ELECTION; PRESCRIBING THE FORM OF NOTICE OF SAID ELECTION AND THE FORM OF BALLOT TO BE USED THEREAT; AND AUTHORIZING THE CITY CLERK TO GIVE NOTICE OF SAID ELECTION.

H. Council Bill 052: AN ORDINANCE AMENDING SECTION 125.320, COURT COSTS, OF THE CODE OF THE CITY OF HARRISONVILLE, MISSOURI.

7. Aldermen and Committee Reports

8. Report from the City Administrator

9. Report from the Mayor

10. Questions from the Media

11. Adjourn to Executive Session

12. Adjourn From Regular Session

Posted on City Hall Bulletin Board this 31st day of July 2014

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Kim Hubbard, City Clerk

The Board of Aldermen meeting is an open meeting but is not a meeting of the public. There is a place on the agenda for comments of citizens under PUBLIC PARTICIPATION. Our rule is that comments by any individual or group shall not exceed (4) minutes. The Board of Aldermen request that concerns be initially addressed at the appropriate action level before coming to the Board of Alderman

City of Harrisonville est. 1836

DRAFT

MINUTES
CITY OF HARRISONVILLE
BOARD OF ALDERMEN
SPECIAL MEETING
CITY HALL
JULY 21, 2014
6:00 PM

1. Call to Order

The meeting was called to order at 6:05 PM by Mayor Kevin Wood

2. Roll Call

Attendee Name	Title	Status	Arrived
Bill Mollenhour	Board Member	Absent	
Bret Reece	Board Member	Present	
David Dickerson	Board Member	Present	
Doug Meyer	Board Member	Absent	
Ivan Stull	Board Member	Present	
Marcia Milner	Board Member	Late	6:19 PM
Morris Coburn	Board Member	Present	
Stacey Dahlman	Board Member	Present	
Kevin Wood	Mayor	Present	

Others present: City Administrator Keith Moody, Finance Director Mike Tholen, Public Information Officer Sheryl Stanley, Parks & Recreation Director Chris Deal, EMS Director Larry Francis, Public Works Director Jerry Gibbs, Assistant Public Works Director Eric Patterson, Police Chief John Hofer and City Clerk Kim Hubbard.

3. Agenda Items

A. Preliminary Approval of 2015 Objectives

Mr. Moody reviewed the following objectives:

A. ENHANCE COMMUNICATION AND ENGAGEMENT WITH THE COMMUNITY

1A) Complete an Update to the Citizen's Strategic Planning Process

Mr.Moody stated this was an objective developed through the Board of Aldermen's Retreat held in June. Alderman Dickerson stated he did not feel that it was worth $50,000. Mayor Wood stated he felt this was something the City needed to do to keep *the City moving forward and the interviewing of facilitators should take place. Alderman Reece stated he was okay with leaving as a placeholder and Alderman Dahlman said she would like to see it left in for now.*

Consensus of the Board was leave in.

B. IMPROVE COMMUNITY ASSETS

1B) Place Water Treatment Plant Improvement Bond Question on April 2015 Ballot

Mr. Moody reported staff has made inquiries to the City's Bond Council whether the $2.5million left over from the 2009 Bond Question can be used for the Water Treatment Plant Improvements. Mr. Gibbs shared he would like for this to be on the November 2014 Ballot due to the timeline of the State Revolving Fund (SRF) Program. It was the consensus of the Board to leave in to be on the April Ballot and if can be moved to the November Ballot that would be okay also. Mr. Gibbs reported that he would be bringing before the Board at the next meeting a resolution for SRF and reported that everything would need to be approved within the next two (2) meetings to be placed on the November ballot.

Consensus of the Board was to leave in

2B) Lease purchase of tread mills for Community Center

Director Deal distributed an updated version of this objective which reflected a cost of $12,000 versus $23,000 which was on the information provided in the packet. A copy of the updated version is attached.

Consensus of the Board was to leave in.

3B) Resurface Community Center Parking Lot and Service Road

Mayor Wood reported this item has been before the Park Board for discussion and recommended for approval.

Consensus of the Board was to leave in.

4B) Paint Exterior of Main Hangar Building

Mr. Gibbs stated that the main hangar building needs to be painted and he did not want to put it off too long. Airport Manager James Green stated that surface rusting is visible.

Consensus of the Board was to leave in.

5B) Improve Filters at Water Treatment Plant

It was noted that this project needs to move forward, there are funds available to proceed with the filter improvements and this is part of the $9.5 million Bond issue.

Consensus of the Board was to leave in.

6B) Turnout Gear

This is the 3rd and final installment for the turnout gear replacement.

Consensus of the Board was to leave in.

C. KEEP OUR COMMUNITY SAFE AND SECURE

1C) Offer a Citizens' Police Academy

This is another way to engage the citizens of Harrisonville.

Consensus of the Board was to leave in.

2C) Join the Community Narcotics Enforcement Team (CNET)

Chief Hofer reported this is an opportunity to work with other agencies and reviewed the benefits.

Consensus of the Board was to leave in.

D. PROVIDE GREAT CUSTOMER SERVICE

1D) LED Street Light Conversion

It was reported the City had received a grant through MARC and some of the street lights have already been converted. Director Thomas stated he thought it would be beneficial to the City to continue the replacement of remaining street lights and it is estimated it will take approximately three (3) years to complete. It was stated that the LED lights have approximately a 7 to 10 year life.

Consensus of the Board was to leave in.

2D) Hire an Intern to Work with Historic Preservation Commission & Square Association

It was reported that the current intern is working out well and has established a working relationship with the Historic Preservation Commission.

Consensus of the Board was to leave in.

3D) Add a Full Time IT Support Position

Mr. Moody reported that there has been a fair amount of turnover in the current part-time IT position and there are items that have been put on the back burner. Mr. Moody pointed out what the net increase would be and this would be paid for out of the General Fund and there has been a hard line taken on adding additional personnel. Mayor Wood noted everything is becoming more technical every year. Finance Director Tholen pointed out this position supports all departments and there would be reimbursement from other departments through administrative fees so the general fund would not bear the entire expense. Alderman Dahlman noted in that type of position the salary needs to stay competitive and Alderman Reece pointed out that there is a lot to maintain for one person.

The consensus of the Board was to leave in.

4D) Add Apprentice Lineman Position

Mr. Moody explained this information was left out of the packet in error and it was noted the salary and benefits for this position would be paid for out of the electric fund.

Director Thomas explained the need and the benefit of this position and this would be implemented into the department's succession plan.

The consensus of the Board was to leave in.

E. CULTIVATE A REWARDING WORK ENVIRONMENT

1E) Complete Digital Archiving of Building Permits and Associated Documents

Mr. Moody reported there is no cost for this objective.

Consensus of the Board was to leave in.

2E) Outsource Payroll Processing

Mr. Moody reported this has been discussed at the Finance/Personnel Committee and the plan is to start implementation in 2014 and be live in 2015. Mr. Moody stated the up front cost would be approximately $6,000 and the yearly cost is a push against what we were paying for the part-time position.

Consensus of the Board was to leave in.

F. ENCOURAGE INVESTMENT IN OUR COMMUNITY

1F) Parks & Recreation Foundation Funding Development

Mr. Moody reported there is no cost to reflect for this objective and explained the benefits to public and the City.

Consensus of the Board was to leave in.

2F) Obtain Economic Impact Analysis Software

Director DeLuca reported that the software has been purchased and explained this was done due to a significant prospect and it was beneficial to the department in preparation for the prospect.

No consensus needed.

4. Adjourn From Special Meeting

Alderman Dickerson made the motion to adjourn. Alderman Coburn seconded the motion and it was approved unanimously by a voice vote. The meeting adjourned at 6:42 P.M.

Kevin Wood, Mayor & Ex-Officio
Chairman of the Board of Aldermen

ATTEST:

Kim Hubbard, City Clerk

DRAFT

MINUTES
CITY OF HARRISONVILLE
BOARD OF ALDERMEN
REGULAR MEETING
CITY HALL
JULY 21, 2014
7:00 PM

1. Call to Order & Pledge of Allegiance

2. Roll Call

Mayor Wood called the meeting to order at 7:00 P.M.

Attendee Name	Title	Status	Arrived
Bill Mollenhour	Board Member	Absent	
Bret Reece	Board Member	Present	
David Dickerson	Board Member	Present	
Doug Meyer	Board Member	Absent	
Ivan Stull	Board Member	Present	
Marcia Milner	Board Member	Present	
Morris Coburn	Board Member	Present	
Stacey Dahlman	Board Member	Present	
Kevin Wood	Mayor	Present	

Others Present: City Administrator Keith Moody, City Attorney Steve Mauer, Finance Director Mike, Tholen, Public Works Director Jerry Gibbs, Assistant Public Works Director Eric Patterson, System Administrator Jeremy Smith, Public Information Officer Sheryl Stanley, City Clerk Kim Hubbard.

3. Ceremonial Matters

None.

4. Public Participation

A. Public Participation

Julie Karg, 1801 Twin Oaks, Harrisonville asked the Board for a permit to keep a goat on her property. Ms. Karg explained how she came to have the goat and that she did not know there was an ordinance prohibiting it. Mayor Wood explained the Board is unable to issue a permit allowing her to keep the goat per the City's Code.

Alderman Milner stated she thought she might be able to assist Ms. Karg in finding an alternate home for the goat.

5. Approval of Minutes

A. Board of Aldermen - Special Meeting - Jul 7, 2014 6:00 PM

Minutes approved.

RESULT:	**ACCEPTED [UNANIMOUS]**
MOVER:	Morris Coburn, Board Member
SECONDER:	Ivan Stull, Board Member
AYES:	Reece, Dickerson, Stull, Milner, Coburn, Dahlman
ABSENT:	Bill Mollenhour, Doug Meyer

B. Board of Aldermen - Regular Meeting - Jul 7, 2014 7:00 PM

Alderman Coburn noted that Ms. Hubbard had distributed a revised set of minutes for the July 7, 2014 Regular Board meeting and that he moved to approve both sets of minutes. The motion was seconded by Alderman Stull and approved unanimously by a voice vote.

Minutes were approved.

RESULT:	**ACCEPTED [UNANIMOUS]**
MOVER:	Morris Coburn, Board Member
SECONDER:	Ivan Stull, Board Member
AYES:	Reece, Dickerson, Stull, Milner, Coburn, Dahlman
ABSENT:	Bill Mollenhour, Doug Meyer

6. Agenda Items

A. Equipment Replacement Schedule & CIP for 2015

Mr. Moody stated staff was looking for direction on how to apply the proposed budget amounts for the Equipment Replacement Schedule and the Capital Improvement Projects for 2015. Mr. Moody reported staff had reviewed and recommended to purchase the equipment on the 2015 replacement schedule with the exception of the number of vehicles for the police department. The recommendation was made to purchase three (3) police vehicle instead of five (5) vehicles. Staff also made the recommendation to use $250,000 for street resurfacing and curb and sidewalk replacement.

Mayor Wood stated he thought staff's recommendation was a good compromise. It was the consensus of the Board to move forward with staff's recommendations.

B. AN ORDINANCE TO AMEND SECTION 300.030, SELLING MERCHANDISE, DISTRIBUTING LITERATURE, SOLICITING MONEY ON PORTION OF STREETS TRAVELED BY VEHICULAR TRAFFIC

City Attorney Mauer read Council Bill 040 for a second time by title only.

Council Bill 040 became Ordinance 3275

RESULT:	**ADOPTED [UNANIMOUS]**
AYES:	Reece, Dickerson, Stull, Milner, Coburn, Dahlman
ABSENT:	Bill Mollenhour, Doug Meyer

C. A RESOLUTION AMENDING SECTION VII, F OF THE CITY OF HARRISONVILLE PERSONNEL POLICIES MANUAL

City Attorney Mauer read Council Bill 042 by title only. Mr. Moody reviewed the proposed change and noted this had been before the Finance/Personnel Committee with a recommendation for approval by the Board.

Council Bill 042 became Resolution 031.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Bret Reece, Board Member
SECONDER:	David Dickerson, Board Member
AYES:	Reece, Dickerson, Stull, Milner, Coburn, Dahlman
ABSENT:	Bill Mollenhour, Doug Meyer

D. A RESOLUTION TO ACCEPT AMENDMENTS TO THE PAY COMPENSATION STRUCTURE FOR FISCAL YEAR 2015

City Attorney Mauer read Council Bill 043 by title only. Mr. Moody reported that the proposed pay scale would go into effect January 1, 2015, that it may affect four (4) employees by increasing their salaries by .15 to .25 cents which would bring them up to the minimum level of their pay range, and by updating this every year, it keeps the City's pay scale current with other entities.

Council Bill 043 became Resolution 032.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	David Dickerson, Board Member
SECONDER:	Marcia Milner, Board Member
AYES:	Reece, Dickerson, Stull, Milner, Coburn, Dahlman
ABSENT:	Bill Mollenhour, Doug Meyer

E. A RESOLUTION TO SHOW SUPPORT OF THE CITY OF HARRISONVILLE, MISSOURI, FOR GOVERNOR NIXON'S VETO OF BILLS SB 584, SB 693, SB 662, SB 612, SB 829, SB 727 AND HB 1455 WHICH WOULD HAVE SIGNIFICANTLY DIMINISHED VOTER-APPROVED MUNICIPAL SALES TAX REVENUES, FORCING CUTS TO ESSENTIAL LOCAL SERVICES FOR THE RESIDENTS OF HARRISONVILLE.

City Attorney Mauer read Council Bill 044 by title only. Mr. Moody reviewed the proposed resolution and explained the impact that the Senate and House bills could have on the City's sales tax revenue. Mr. Moody also pointed out that the sales tax that is in place has been voted in by the citizens of Harrisonville.

Council Bill 044 became Resolution 033.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Bret Reece, Board Member
SECONDER:	David Dickerson, Board Member
AYES:	Reece, Dickerson, Stull, Milner, Coburn, Dahlman
ABSENT:	Bill Mollenhour, Doug Meyer

F. A RESOLUTION TO AUTHORIZE THE CITY ADMNISTRATOR TO EXECUTE A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF HARRISONVILLE, MISSOURI, AND KC WEB TO PROVIDE SPACE ON CERTAIN CITY RADIO TOWERS AND THE ROOF OF THE HARRISONVILLE COMMUNITY CENTER IN EXCHANGE FOR INTERNET PROVIDER SERVICE

City Attorney Mauer read Council Bill 045 by title only. Systems Administrator Jeremy Smith reviewed the proposed Memorandum of Understanding (MOU). Mr. Smith pointed out the difficulties the City has experienced with other providers, and due to some of these difficulties, the City is unable to move forward technology wise. Mr. Smith noted he has been in contact with other businesses that use KC Web and there were no negative remarks. It was stated that the agreement attached was not the final agreement and Attorney Mauer pointed out that the changes would not be to the cost but would provide indemnification for the City, and set forth the process to add antennas.

Council Bill 045 became Resolution 034

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Morris Coburn, Board Member
SECONDER:	Stacey Dahlman, Board Member
AYES:	Reece, Dickerson, Stull, Milner, Coburn, Dahlman
ABSENT:	Bill Mollenhour, Doug Meyer

G. Reschedule Board of Aldermen September 15, 2014 Meeting

It was reported that the second Regular Board meeting in September was scheduled for the 15th which would conflict with the Fall Missouri Municipal League (MML) Conference. City Clerk Hubbard suggested the 22nd to hold the meeting. The consensus of the Board was to reschedule the meeting for the 22nd of September.

7. Aldermen and Committee Reports

None.

8. Report from the City Administrator

Mr. Moody expressed his appreciation to the Board for their work on the Budget and their attendance at the special meetings.

9. Report from the Mayor

Mayor Wood reported that David Atkinson was presented the Citizen of the Year Award at last Thursday's MML Westgate Division Dinner honoring civic leaders for outstanding community service

Mayor Wood announced the resignation of Alderman Mollenhour. Mayor Wood explained that Alderman Mollenhour's family would be relocating to Richmond, MO where his wife currently teaches.

10. Questions from the Media

None.

11. Adjourn to Executive Session

No executive session.

12. Adjourn From Regular Session

Alderman Dickerson made the motion to adjourn the meeting. The motion was seconded by Alderman Coburn and it was approved unanimously by a voice vote.

The meeting adjourned at 7:40 p.m.

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Kevin Wood, Mayor & Ex-Officio
Chairman of the Board of Aldermen

ATTEST:

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Kim Hubbard, City Clerk

City of Harrisonville est. 1836

STAFF REPORT

TO: **Board of Aldermen**

FROM: **John Hofer, Director**

DATE: **July 29, 2014**

SUBJECT: **Cass Regional Medical Center Foundation— Fundraiser**

Type of Item: *Approval*

Issue: Authorization of a special event permit for the Cass Regional Medical Center Foundation to host a 5k/10k run as a fundraiser for the Cass Regional Medical Center Patient Assistance Fund.

Background: This fundraiser has been held the past several years with no noted concerns or complaints. The event will be in conjunction with the Burnt District Festival and has moved the event to areas around the square. The applicant has minimal requests of the City. The applicant is requesting City staff provide traffic control for the first part of the route until the participants get spread out. The run will start and end on the square. The run has changed its route to accommodate a 10k with the majority of the extension in City Park. There is no cost to the City for these requested services as they will be handled by on-duty personnel or VIPS.

The applicant has provided a certificate of insurance for this event naming the City of Harrisonville as additionally insured.

Recommendation: I would recommend approval for this event as long as all City Ordinances and State laws are followed.

A. Action Item (ID # 1502)

Cass Regional Medical Center Foundation— Fundraiser

Attachments:

G&B It 2014 (PDF)

SPECIAL EVENTS APPLICATION

A. FILING PERIOD: An application for an event permit shall be filed not less than seven (7) days prior to the meeting of the Board of Alderman at time applicant desires the issuance of a permit. Applicant must realize that, dependent upon the nature of the event and the scope of services being required of the City, the Board of Alderman may require additional time to review the permit application.

B. CONTENTS: The application for an event permit shall set forth the following information.

1. Organization: Cass Regional Medical Center Foundation

2. Name of Applicant: Melissa A. Lattin

   Address: 2800 E. Rock Haven Rd., Harrisonville 64701

   Phone: 816-380-3474 x 4810 Cell: 816-225-4877

3. Purpose of Event: Grin & Bear It Run/Walk (Fundraiser)

4. Proposed date(s) and time(s) of Event: Saturday, October 4, 2014 at 7:30 a.m.

5. Location(s) where event will be held: Please see the attached sheet for full course.

6. Anticipated crowd size: 300

7. City services requested: (Please check all that apply) Provide detailed letter for these requests.

   ☐ Electricity ☐ Police Protection ☒ Traffic Control ☐ Ambulance Standby

   ☐ Cones ☐ Barricades ☐ Street or parking lot clean up

8. Any additional information: The run is being held as part of the Burnt District Festival.

APPROVED this ______ day of ____________ , 20 ____ .

____
Chief of Police

____
City Clerk

Attachment: G&B It 2014 (1502 : Cass Regional Medical Center Foundation? Fundraiser)

Grin & Bear It 5K-10K Run/Walk Route

Start on Pearl Street on north side of courthouse
West on Pearl Street
South on Butler Drive
West on Wall Street
North on Oakland
Turnaround at dead end at Lord's Park
South on Oakland
East on Wall Street
North on Butler Drive
East on Chestnut
North on Independence
East on Vine
North on Lexington
East on Ash
For 10K only: North on Bluegill Blvd, North on Sunny Swim St, West on Sandy Links Lane, turnaround at golf course and continue back to Sunny Swim St, South on Sunny Swim St, East on pedestrian trail (old rail bed), turnaround at end of trail, continue back to Sunny Swim St, South on Sunny Swim St, East on Ash
South on Halsey
East on Elm
South on Price
West on Pearl Street to finish at courthouse

July 2014

To whom it may concern:

Cass Regional Medical Center Foundation would like to request traffic control for the 2014 Grin & Bear It Run, which is being held on Saturday, October 4, as part of the Burnt District Festival. We are requesting that police close the first part of the route from 7:25 a.m. to 8:30 a.m. due to the crowded field at the start of the event. Runners/walkers will begin on Pearl Street going west, which should already be closed for the festival, and turn south on Butler Drive, west on Wall Street and then north on Oakland Street. As the participants should be spread out by then, further road closures should not be needed.

Thank you for your assistance!

Sincerely,

Melissa A Lattin

Melissa A. Lattin
Foundation/Public Relations Clerk

Missouri Hospital Plan

4700 Country Club Drive ♦ P.O. Box 1498 ♦ Jefferson City, Missouri 65102-1498

INSURANCE BINDER

THIS IS A TEMPORARY INSURANCE CONTRACT, SUBJECT TO THE CONDITIONS SHOWN BELOW

Binder No:	**2014-011**	Issued By:	**Missouri Hospital Plan**
Effective Date:	**07-01-2014**	Expiration Date:	**07-01-2015 (12:01 a.m. Standard Time)**
Named Insured:	**Cass Regional Medical Center** **2800 East Rock Haven Road** **Harrisonville, MO 64701**		

TYPE OF INSURANCE	TYPE OF COVERAGE		LIMITS OF LIABILITY	
HOSPITAL PROFESSIONAL LIABILITY	CLAIMS MADE Retroactive Date:	 01-01-1987	$ 2,000,000	Each Occurrence
			$ 6,000,000	Aggregate
			$ 25,000	Deductible Each Occurrence
COMMERCIAL GENERAL LIABILITY	CLAIMS MADE Retroactive Date:	 07-01-2003	$ 2,000,000	Each Occurrence
			$ 6,000,000	Aggregate
			$ 6,000,000	Products/Completed Operations Aggregate
			$ 2,000,000	Personal and Advertising Injury
			$ 100,000	Damage to Premises Rented To You
			$ 5,000	Medical Expense
			$ 10,000	Deductible Each Occurrence
EXCESS LIABILITY	CLAIMS MADE Retroactive Date:	 07-01-2006	$ 1,000,000	Each Occurrence
			$ 1,000,000	Aggregate

SPECIAL CONDITIONS OR RESTRICTIONS:

. **Excess Liability includes Professional, General, Automobile and Employers Liability**

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CONDITIONS: We bind the kinds of insurance shown above. This insurance is subject to the terms, conditions and limitations of the policies in current use by the Company.

This binder may be cancelled by the Named Insured by surrender of this Binder or by written notice to the Company stating when cancellation will be effective. This Binder may be cancelled by the Company by notice to the Named Insured in accordance with the policy conditions. This Binder is cancelled when replaced by a policy. If this Binder is not replaced by a policy, the Company is entitled to charge a premium for the Binder according to the Rules and Rates in use by the Company.

Helen M. Wingerson

Authorized Representative

Form 4-167-2 R6-2006

Missouri Hospital Plan

4700 Country Club Drive ♦ P.O. Box 1498 ♦ Jefferson City, Missouri 65102-1498

CERTIFICATE OF INSURANCE

MISSOURI

This Certificate of Insurance is issued as a matter of information only and does not extend or create coverage. This Certificate confers no rights upon any party, including the Certificate Holder or Additional Insured. This Certificate does not amend, modify, extend or alter the coverage terms, exclusions, conditions or other provisions of the policy(ies) described below or any Declarations Page issued in connection therewith. This Certificate does not, in any way, represent or warrant the appropriateness, adequacy or sufficiency of coverage under such insurance.

Named Insured and Mailing Address:

Cass Regional Medical Center
2800 East Rock Haven Road
Harrisonville, MO 64701

HOSPITAL PROFESSIONAL LIABILITY			COMMERCIAL GENERAL LIABILITY		
Form of Coverage:	**Claims Made**		Form of Coverage:	N/A	
Policy Number:	**HPG 1000012-14-01**		Policy Number:	N/A	
Effective Date:	**07-01-2014**		Effective Date:	N/A	
Expiration Date:	**07-01-2015**		Expiration Date:	N/A	
Limits:			Limits:		
Each Occurrence Limit		**$ 2,000,000**	Each Occurrence Limit	$	N/A
Aggregate Limit		**$ 6,000,000**	Aggregate Limit	$	N/A
			Products/Completed Operations Aggregate Limit	$	N/A
			Personal and Advertising Injury Limit	$	N/A
			Damage to Premises Rented To You Limit	$	N/A
			Medical Expense Limit	$	N/A

Additional Insured: **ER Physicians who provide preliminary radiology readings as part of a Mobile Radiology Service (No coverage provided for Emergency Room duties).**

NO PHYSICAL DAMAGE INSURANCE PROVIDED. (No coverage for direct damage to equipment or property).

COVERAGES: This is to certify that the policy(ies) of insurance listed above has been issued to the Named Insured for the policy period indicated. Notwithstanding any requirement, term or condition of any contract or other document with respect to which this Certificate may be issued or may pertain, any insurance which may be afforded by the policy(ies) described herein is subject to all the terms, exclusions and conditions of such policy(ies), or as set forth in the Declarations Page issued in connection therewith, and is subject to cancellation or termination without notice to Certificate Holder, including termination of Certificate Holder as an Additional Insured if Certificate Holder had been designated an Additional Insured. The limits shown above may have been reduced by paid claims or expenses as applicable. Nothing herein shall be construed to confer any rights upon any party.

Certificate Holder: **Cass Regional Medical Center**
Address: **2800 East Rock Haven Road**
Harrisonville, MO 64701

This certificate executed **June 11, 2014.**

Helen M. Winge

Authorized Representative

Form 4-164-4 R08-11

Attachment: G&B It 2014 (1502 : Cass Regional Medical Center Foundation? Fundraiser)

City of Harrisonville est. 1836

STAFF REPORT

TO: **Board of Aldermen**

FROM: **Rick Deluca, Director**

DATE: **July 30, 2014**

SUBJECT: **Resolution Supporting A Proposed Development To Be Called Harrisonville Heights II**

Type of Item: *Approval*

Issue:

Request for support for MHDC application - Letter of Support.

Background:

In November 2009, November of 2010, August of 2012 and August of 2013 the Board supported this application (Resolutions 047-09, 040-10, 032-12, and 032-13). The developer is requesting further support for this development. The developer provided a development narrative and a conceptual plan (see attached). Please note that if the Board chooses to endorse this project, modifications may be necessary to the layout of the development (conceptual plan).

Council Bill No. 046

Resolution No.

A RESOLUTION SUPPORTING A PROPOSED DEVELOPMENT TO BE CALLED HARRISONVILLE HEIGHTS II BY TURNBERRY DEVELOPERS, LLC TO BE LOCATED AT THE CORNER OF LINCOLN & ELM HARRISONVILLE, MISSOURI

WHEREAS, Turnberry Developers, LLC, is proposing to develop up to thirty six (36) units of senior housing for seniors living on moderate to low fixed incomes; and

WHEREAS, the Federal and State tax credits and financing available through the Missouri Housing Development Commission and Missouri Department of Economic Development will provide the financial resources to construct the apartments, and

WHEREAS, the financing available through the Missouri Housing Development Commission and the Missouri Department of Economic Development is a limited and competitive resource,

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, AS FOLLOWS:

1. The City of Harrisonville recognizes the need for the affordable senior housing.
2. The City of Harrisonville supports the Turnberry Developers, LLC in their endeavor to design and construct up to thirty-six (36) apartment units for the exclusive use of seniors age 62 and over.
3. That the Harrisonville Board of Aldermen authorizes the Mayor to submit a letter of support for the Turnberry Developers, LLC to the Missouri Development Commission.

Passed and approved on this 4th day of August 2014, and approved by the Board of Aldermen and the Mayor of the City of Harrisonville, Missouri this 4th day of August 2014.

____

Kevin W. Wood, Mayor and Ex-Officio

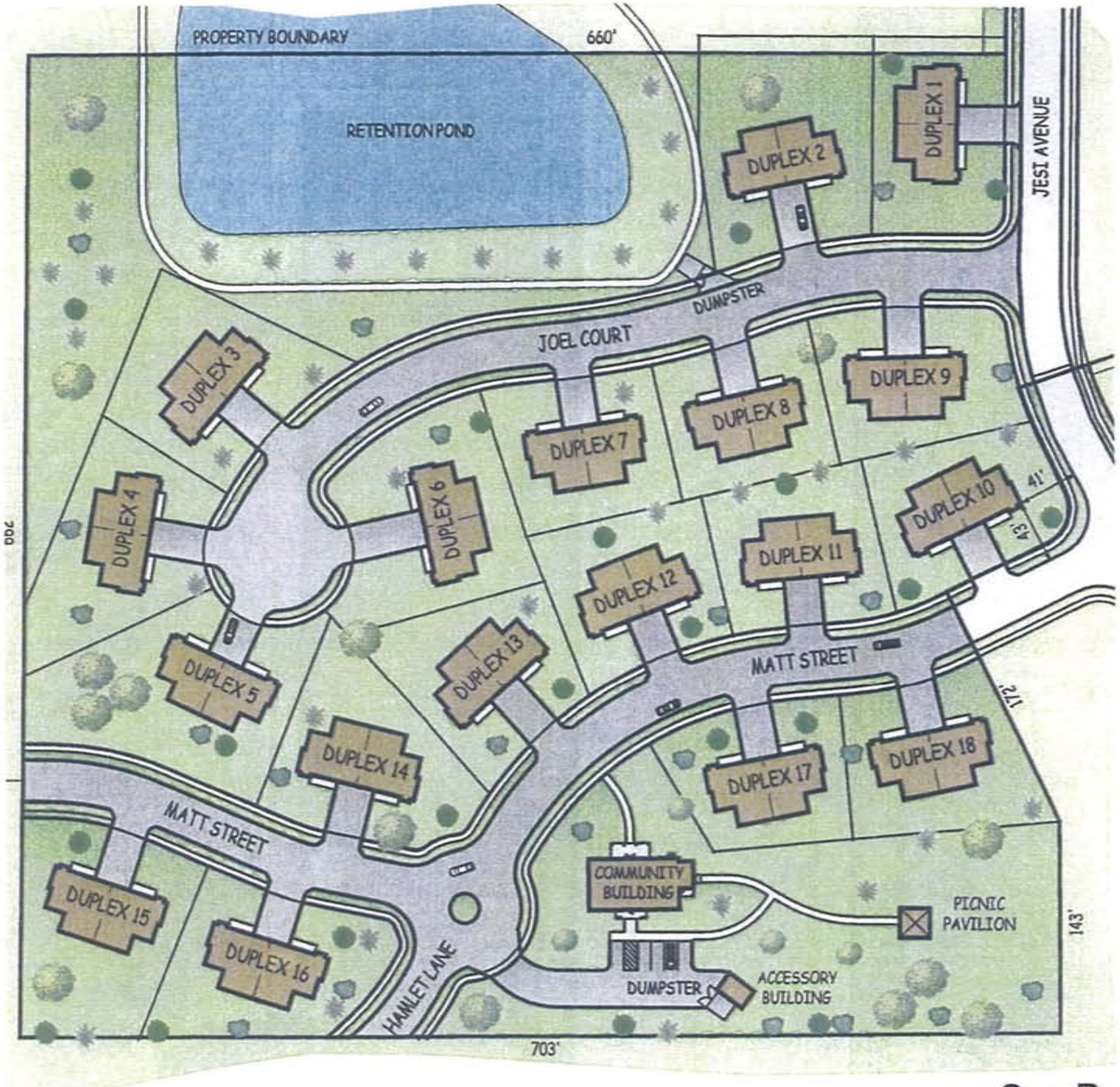
Chairman of the Board of Aldermen

ATTEST:

____

Kim Hubbard, City Clerk

SET MY HAND AND SEAL this 4th day of August, 2014.



Site Plan

Duplex Bldgs: 18
Total Units: 36
Site Area: 6 +/- acres
Parking: 75 spaces
2 spaces / unit

HARRISONVILLE HEIGHTS II | SITE PLAN

N

HARRISONVILLE HEIGHTS II

Development Narrative

Development Summary:

• Project Name:	Harrisonville Heights II
• Developer Name:	Turnberry Partners, LLC
• Project Type:	Independent Living – Senior
• Construction Type:	New Construction, Duplex structures, single story masonry/veneer with garage
• Unit Area:	966 sq.ft. (not including garage)
• No. of Units/Buildings:	36 total Apartment Units - 18 buildings
• Community Building:	One structure approximately 2,500 sq.ft.
• Parking:	Two spaces/unit including garage attached
• Site Area:	Approx. 10 gross acres, 6 acres useable
• Rents:	50% AMI $440.00/month (net rent) 60% AMI $520.00/month (net rent)
• Development Costs:	Approximately $7,000,000 (including reserves)

Development Physical Characteristics

Harrisonville Heights II is a proposed thirty-six (36) unit apartment community that will be located on approximately 6 useable acres (of a total 10 acres site) on vacant land adjacent to and south of Crown Care Center, Harrisonville Heights Phase I and Harrisonville Meadows. The project will be designed as a **Senior community**, for the exclusive use of those 62 years of age and over.

The development will be laid out to minimize density and maximize green and open space, which will result in roughly 6 units to the useable acre. Residents will thus be able to enjoy more of a park-like setting within their community, which will consist of 36 two bedroom, two bath duplex apartment units.

The units will feature walk-up, individual exterior entrances with private porches and sitting areas, and a garage will be attached to each of the duplex units. The garage will be oversized to fit one vehicle plus interior storage, with entry to the apartment unit available from the garage through a separate “mud room” which will also contain the washer / dryer.

The 996 square foot duplex apartments feature two spacious bedrooms, one full bathroom, fully appliance kitchens, washer / dryer, individually controlled heating and cooling system, generous closet space with built-in organizers, cabinet space, full floor covering and window blinds.

The separate community building will be strategically located within the development and will house the on-site property management office, where the manager will conduct business, greet and welcome prospective residents, speak with vendors and maintain files necessary for the management of the property. Additionally, generous open furnished areas will be suitable for community social events and a warming kitchen for serving prepared meals such as pot luck dinners or hosting family gatherings. Finally, the community building will include an equipped fitness area for use by the residents, which will also be adaptable for use in tai-chi and palates classes, and a business center.

The building exteriors will consist of approximately 60% masonry and 40% long lasting hardie plank siding, and architectural shingles on the roof. Generous amounts of parking will be available in the community, by way of garage spaces, driveway parking and street parking.

The green areas of the site will be designed to encourage socialization and interaction as evidenced by the generous open areas, picnic pavilions and walking paths, all of which are designed to capitalize on the extremely low density of this project. One walking path will loop the entire site, while others will meander throughout the community and lead to the amenity areas. The existing pond to the north will serve as a lovely amenity for this project, and a fountain will be installed to provide visual appeal.

The Development will also offer an abundance of service programs and community enrichment opportunities designed to enhance its residents’ quality of life and to assist with their process of aging in place, which is consistent with virtually every other property developed and managed by this developer.

Harrisonville Heights II will invite a community home health agency to the property to provide services on site such as health screenings for blood pressure, diabetes, and osteoarthritis, and providing flu vaccines on an annual basis. Wellness Events will be scheduled at least monthly that cover a variety of topics related to good health from "Feeling Good about Aging" to "Living Healthy with Diabetes". The Home Health Partner is a good source of services if the resident would require any medical intervention after a hospitalization or illness.

Social Events will be planned with input from the resident community. Guest speakers from AARP have been popular at other communities, and will be offered at Harrisonville Heights II. Our own security consultant provides information on creating and living in safe communities. Outside planned events will include movies, theatre, art festivals and other community activities that residents voice an interest in attending.

Market Structure

Harrisonville Heights II will serve the elderly population of Harrisonville and Cass County, which have a demonstrated an unfulfilled need for additional affordable senior housing. City government officials have frequently informed the developer and management company of the dearth of affordable senior housing in Harrisonville.

Rental rates for the two bedroom, two bath duplex apartments are expected to be $440 per month, for the 50% AMI units and $520 per month for the 60% AMI units. This rental rate is well below market and well below the rental rate allowed for both 50% and 60% units, and represents an incredible rental value for new product.

Development Team Experience

The Development Team is led by Donald Rosemann, who has been actively involved in the development of rental housing for 36 years. **Turnberry Developers, LLC** and its predecessor entity have been actively involved in the development of Section 42 low income housing tax credit properties in Missouri since the inception of the LIHTC program. Mr. Rosemann has extensive experience as both owner/developer and architect for more than 20,000 housing units in the past 11 years. Mr. Rosemann has successfully completed both senior and family Section 42 housing developments in the State of Missouri.

The Financing/Syndication Team will be lead by **JES Dev Co,** who has been actively involved in the development of rental housing for 39 years. JES Dev Co and its predecessor entity have been actively involved in the development of Section 42 low income housing tax credit properties in Missouri. The syndicator of tax credits will be handled by Affordable Equity Partners, Inc. (AEP). Led by tax credit professionals Will Markel, Monica Swoboda and Brian Kimes, AEP has successfully syndicated historic, federal and state tax credits since 1990. AEP has a perfect track record in the delivery of credit pricing per its letter of intent to its developer customers. Both JES Dev. Co. and AEP utilizes the services of a team of in-house underwriters and asset managers, whose responsibilities include helping formulate the economic business plan for the project, and monitoring adherence to the business plan through construction, lease up and stabilization.

Architect for the project is **Rosemann & Associates, P.C.** headed by Donald Rosemann, which has a long track record of successful projects both within and outside the Section 42 arena. Rosemann has extensive experience in the design and construction of multi-family housing and is well known to MHDC.

Construction of the project will be performed by **Fairway Construction Company,** Inc. (FWC). FWC has constructed over 130 projects during its 26 year history, aggregating over 4,500 living units with a completed value in excess of $350,000,000. FWC has an impeccable reputation with subcontractors and suppliers in Missouri, and is in full compliance with Form I-9 Protocol with respect to its subcontractors and suppliers, and no undocumented workers have ever been employed on a FWC project. In addition, on all projects where HOME Funds were used, FWC has been in full compliance with the requirements of Section 3 of the Housing and Urban Development Act of 1968, as amended.

Property management services will be provided by **Fairway Management, Inc.** (FWM), which provides property management services to over 4,000 apartment units located in over 120 apartment communities. FWM is led by a team of professionals dedicated solely to the successful operation and maintenance of FWM properties on a daily basis. FWM relies on in-house human resource professionals, whose mission is to attract, recruit and train the highest qualified property management and maintenance team for each FWM property. A number of FWM properties are geographically combined to form the nucleus of one senior level FWM area manager, who reports to senior executives within FWM. Frequently presented professional training sessions, utilizing the industry's foremost names in employee motivation and training, are a hallmark of FWM's continued commitment to providing its first-line management team with the finest tools possible in order to execute each FWM property's individual business plan.

All members of the Development Team have a long and successful working relationship collectively over the past 16 years and with MHDC both collectively on projects and individually as well a history of proven performance in their respective spheres of influence.

Feasibility

Harrisonville Heights II should receive favorable consideration for funding for the following reasons:

1. Construction can commence quickly. The architectural plans can be completed quickly, and civil engineering work has been conceptually completed. Consequently, assuming an award of credits and funding in December, 2014, and closing in April, 2015, it is expected that the project would be substantially complete by May, 2016.
2. Fairway Construction Company, Inc. (FWC) has constructed this style building enough times as to enable the process to flow smoothly and without surprises. Moreover, FWC enjoys an outstanding working

relationship with subcontractors in Cass County, resulting in no lost days to labor disputes or undocumented workers at any of its projects in recent years.

3. The site represents an ideal land buffer between the care center and single family residential.
4. The land is zoned and ready to permit.
5. Extraordinary rental value for the senior constituency. Rental rates at Harrisonville Heights II will average approximately $0.50 per square foot.
6. The City of Harrisonville's Board of Aldermen passed a resolution in support unanimously of the project in 2012 and 2013.
7. The Developer has underwritten this application with a portion of its development fee deferred, in the interest of providing its own advancement toward the financial resources of the project.

As a Senior Community, Harrisonville Heights II will respond to the ever-growing need to provide quality, comfortable yet affordable housing to our elder population. Harrisonville Heights II will represent a distinct opportunity for seniors to age in place in an environment which most closely resembles the homes to which they had been accustomed throughout their adult lives. A clear preference for older adults is to live "at home", independently and still contributing to the quality of life of those within their social environments. Many of the older adults will still be active in the workforce, either through volunteer programs or through economic employment. An active lifestyle is the hallmark of so many "new" seniors, and Harrisonville Heights II will be designed to enhance and broaden its residents' active lifestyles.

It is important to note that Harrisonville Meadows, which is adjacent to the subject site and which was developed as a family duplex property, is fully leased at this writing by seniors whose average age is estimated to be 75 years old. This further demonstrates the pent up demand for senior housing in the area.

City of Harrisonville est. 1836

300 E. Pearl Street, P.O. Box 367 • Tel: 816-380-8900 • Fax: 816-380-8906 • Harrisonville, MO 64701

CERTIFICATE OF CONSISTENCY

WITH

CITY OF HARRISONVILLE COMPREHENSIVE PLAN

The City of Harrisonville certifies that the proposed development of 36 senior apartments to be called Harrisonville Heights II and to be located on approximately 10 acres of land near the corner of Lincoln & Elm is consistent with the Future Land Use Plan as outlined in the City of Harrisonville Comprehensive Plan that was adopted in 2002.

Rick DeLuca
Director of Community Development
City of Harrisonville
816-380-8912

DATE: July 30, 2014

City of Harrisonville est. 1836

300 E. Pearl Street, P.O. Box 367 • Tel: 816-380-8900 • Fax: 816-380-8906 • Harrisonville, MO 64701

August 4, 2014

Missouri Housing Development Commission
Attn: Rental Production Division
3435 Broadway
Kansas City, MO 64111

Re: Harrisonville Heights II

Staff:

This letter will confirm that the land described in Exhibit "A" attached hereto has a zoning classification of "R-3", briefly described as Cluster or Garden Apartment District, which will permit the development, construction, operation, maintenance, management, rental and use of the proposed duplexes. The density requirements for this zoning classification are 4,000 square feet for each dwelling unit. If you need any further information, please contact me.

Sincerely,

Rick DeLuca
Director of Community Development
City of Harrisonville
816-380-8912

LEGAL DESCRIPTION
Harrisonville Heights II

Approximately 10 acres of the following tract of land:

The west half of Lot 5 of the Northwest Quarter of Section 2, Township 44, Range 31, in Cass County, Missouri, except the north 660 feet of the west 660, in the City of Harrisonville, Cass County, Missouri.

City of Harrisonville est. 1836

STAFF REPORT

TO: **Board of Aldermen**

FROM: **Larry Francis, Director**

DATE: **July 23, 2014**

SUBJECT: **Type II Ambulance Purchase**

Type of Item: *Approval*

Action Item:

Purchase Type II Ambulance

Background:

The Board of Aldermen approved adding $97,375 to the 2014 budget adjustment for the purchase of a Type II Ambulance (van body style) with gas engine to do transfers from CRMC. The amount budgeted included the ambulance and associated equipment. The bulk of the equipment will be transferred from a reserve unit and placed on the new ambulance. Two Type III ambulances along with the new Type II will constitute our front line ambulances with the other Type III serving as a backup.

Sealed Bid Process:

In July, a request was sent out to 3 different manufacturers of Type II ambulances. These included Wheeled Coach, AEV and Osage Ambulance. Wheeled Coach and AEV were the only respondents.

The Sealed Bids are as follows:

Wheeled Coach (Feld Fire Equipment)	$72,969.00
AEV (American Response Vehicles)	$71,263.00
Osage Ambulance (Linn, MO)	Unable to bid due to inability to provide equipment specified in request

Recommendation:

During the evaluation of the bids it was determined that AEV did not provide all of the necessary documentation as requested in the Specifications. Another consideration was the service location for the ambulance. AEV located in Columbia, MO (American Response Vehicles) and the Wheeled Coach is from a dealer in Grain Valley Missouri (Feld Fire Equipment). Feld Fire also has a mobile service unit. The two manufacturers are comparable in design and durability.

It is the recommendation of staff to purchase the Type II Ambulance from Feld Fire Equipment for $72,969.00. We understand there is a $1,706 dollar difference; however we feel the difference is justified as our prior experience with Feld has been positive and their service center is located significantly closer to Harrisonville.

Council Bill No. 047

Resolution No.

A RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE AN AGREEMENT WITH FELD FIRE EQUIPMENT FOR THE PURCHASE OF ONE (1) TYPE II AMBULANCE IN AN AMOUNT NOT TO EXCEED $72,969.00

WHEREAS, the City of Harrisonville has determined that Feld Fire Equipment is competent to perform services for the City of Harrisonville; and

WHEREAS, Feld Fire Equipment agrees to perform services for the City of Harrisonville;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI, AS FOLLOWS:

Section 1: That the City Administrator of the City of Harrisonville is hereby authorized and directed to enter into an Agreement with Feld Fire Equipment for the purchase of one (1) Type II Ambulance an amount not to exceed $72,969.

Section 2: That this resolution shall become effective immediately upon its passage and approval.

PASSED AND RESOLVED by the Board of Aldermen and APPROVED by the Mayor of the City of Harrisonville, Missouri this 4th day of August, 2014.

____

Kevin W. Wood, Mayor and Ex-Officio

Chairman of the Board of Aldermen

ATTEST:

____

Kim Hubbard, City Clerk

WITNESS my hand and seal this 4th day of August, 2014.

AMERICAN RESPONSE VEHICLES

Helping Emergency Services Save Lives

May 14, 2012

Larry Francis
Harrisonville Emergency Services
903 S. Commercial
Harrisonville, MO 64701

Dear Mr. Francis,

Thank you for this opportunity to continue to meet your emergency needs.

American Emergency Vehicles (AEV) is the largest and most reliable ambulance manufacturer. We are the only manufacturer to perform Crash Testing. The results are outstanding with no interior damage and all doors are still able to open. AEV is a full line ambulance manufacturer that produces over 20 units a week. AEV produces Type I, II, and III ambulances in both standard and custom configurations.

We would like to make the following proposals for your consideration:

2014 AEV *TRAUMAHAWK* TYPE II 2K VAN

Ford E-350XL V-8 Gasoline Ambulance	$78,063.00
Less Ford, and AEV and ARV Discounts	-$8,800.00
TOTAL DISCOUNTED PRICE	**$71,263.00**

Delivery will be 60 to 90 days after receipt of order. Stock units are subject to availability and terms are net on delivery or active Lease-Purchase. The above pricing includes a Ferno cot. The above pricing does not include graphics.

Our conversion warranty including our electrical system and our paint is 7 years or 70,000 miles. All parts and service are available Factory Direct or through our facility in Columbia, Missouri. We offer twenty-four hour delivery on parts in most cases. If a part is not in our inventory, it will be shipped to you direct from the manufacturer, again, in most cases within twenty-four hours. We offer at no charge during warranty, road service when necessary.

Thank you for your consideration of AEV. If I may be of any assistance, please contact me at 1-888-448-8881.

Sincerely,

521 HILLSDALE RD. SUITE 101, COLUMBIA, MO 65201
573-443-8881 TOLL FREE 888-448-8881 FAX 573-815-0051

FELD FIRE

WE'VE GOT YOU COVERED

Date: 7/14/2014
Quote #: 71314-01
Customer ID: SMFPD

To: City of Harrisonville
903 S. Commercial
Harrisonville, MO 64701

Ship to: SAME

Salesperson	Shipping Method	Delivery Date	Payment Terms
Rick Dye	FOB Harrisonville MO	90-120 Days From Order Confirmation	On Delivery

Qty	Description	Unit Price	Line Total
1.00	2014 Wheeled Coach Ford Type II Ambulance	$ 81,169.00	$ 81,169.00
1.00	Ford Fleet Discount -	$ (8,200.00)	$ (8,200.00)
	Direct Fleet Discount from Ford - Harrisonville #QG746		$ -
			$ -

Subtotal	$	72,969.00
Sales Tax		-
Total	**$**	**72,969.00**

Make all checks payable to Ed M. Feld Equipment Co., Inc.

Thank you for your business!

113 N. Griffith Rd., Carroll, IA 51401 800.568.2403 712.792.6658 sales@feldfire.com

Attachment: Wheeled Coach Quote - 2014 (1497 : Type II Ambulance Purchase)


Ford

City of Harrisonville est. 1836

STAFF REPORT

TO: **Board of Aldermen**

FROM: **Eric Patterson, Asst. Director**

DATE: **July 29, 2014**

SUBJECT: **2014 Sludge Removal Contract**

Type of Item: *Approval*

Type of Item:

This item is for the award of the Sludge Removal Contract at the Wastewater Treatment Facility and the Water Treatment Facility.

Issue:

Both of these facilities have a lagoon that collects discharge from the plant's operations. Over time these lagoons fill up with sludge which must be removed and land applied in accordance with DNR regulations.

Background:

The Water/Sewer Fund budget contains $66,200 for the Water Plant sludge disposal and $85,000 for the Wastewater Plant sludge disposal for a total of $151,200. On July 24, the following 2 bids were received:

- Terra Renewal West LLC DBA (Denali Water Solutions) $107,625.00
- Midwest Injection, Inc. $230,000.00

Recommendations:

Based on these bids, staff requests the Board of Alderman approve a contract with Terra Renewal West LLC, DBA (Denali Water Solutions). In the amount of $107,625.00

Council Bill No. 048

Resolution No.

A RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH TERRA RENEWAL WEST LLC, DBA DENALI WATER SOLUTIONS, FOR THE PURPOSE OF SLUDGE REMOVAL, IN AN AMOUNT NOT TO EXCEED $107,625

WHEREAS, the City of Harrisonville has determined that Terra Renewal West LLC, DBA Denali Water Solutions, is competent to perform services for the City of Harrisonville; and

WHEREAS, Terra Renewal West LLC, DBA Denali Water Solutions, agrees to perform services for the City of Harrisonville;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI, AS FOLLOWS:

Section 1: That the City Administrator of the City of Harrisonville is hereby authorized and directed to enter into an agreement with Terra Renewal West LLC, DBA Denali Water Solutions, for the purpose of sludge renewal in an amount not to exceed $107,625.

Section 2: That this resolution shall become effective immediately upon its passage and approval.

PASSED AND RESOLVED by the Board of Aldermen and APPROVED by the Mayor of the City of Harrisonville, Missouri this 4th day of August, 2014.

____

Kevin W. Wood, Mayor and Ex-Officio
Chairman of the Board of Aldermen

ATTEST:

____

Kim Hubbard, City Clerk

WITNESS my hand and seal this 4th day of August, 2014.

City of Harrisonville est. 1836

STAFF REPORT

TO: Board of Aldermen

FROM: Jerry Gibbs, Director

DATE: July 25, 2014

SUBJECT: MDNR WATER SOURCE PROTECTION GRANT APPLICATION

Type of Item: *Approval*

Background

Lake Harrisonville is the source of Harrisonville's water supply. It is located approximately 7. 5 miles north of the city. The watershed draining into the lake is approximately 9400 acres. The city controls a varying small buffer around the lake. A source protection plan will assist the City in protecting Lake Harrisonville from contamination. A Source Water Protection Plan (SWPP) is divided into two phases; Phase 1 - Assessment (Delineation, Inventory of uses & potential contamination, and susceptibility to contamination) has been completed. Phase 2 is the implementation phase (land use planning, best management practices, education and water quality monitoring).

Analysis

The Department of Natural Resources has a program to reimburse communities who desire to develop and implement a source water protection plan. The purpose of MDNR's program is:

The department's Source Water Protection Program is designed to assist public water systems

and the communities they serve with developing local voluntary source water protection plans to protect their source of drinking water from existing or additional contamination. The federal Safe Drinking Water Act, §1452(g) and §1452(k), authorizes the Department of Natural Resources to allocate a portion of the Missouri Drinking Water State Revolving Fund to promote source water protection awareness, education and implementation. The Source Water Protection Development and Implementation Grant program is designed to provide reimbursement funds to public water systems for projects aligned with the scope of this mission.

Staff has been partnering with the Cass County Soil and Water Conservation District on submitting a pre-application for a NRCS Grant (Natural Resources Conservation Service) to help landowners in the drainage basin to use best management practice and build terraces and grass strip for wild life on the edges of their property and along ditches to minimize erosion going into the lake. This would be a similar program to the successful SALT Program (Special Area Land

Treatment) in the late 80's the City participated. Staff is requesting $25,000 in the 2015 budget to start our own program for watershed protection efforts or match the NRCS grant. The grant is for $10,000 and will be leverage with the planned activities with Cass County Soil and Water. The State does not require a plan but is encouraging communities to develop a plan. I am requesting the Board of Alderman support a grant application to MDNR for Phase 2.

Council Bill No. 049

Resolution No.

A RESOLUTION TO SHOW THE SUPPORT OF THE BOARD OF ALDERMEN FOR AN APPLICATION OF GRANT FUNDS FROM THE MISSOURI DEPARTMENT OF NATURAL RESOURCES FOR PHASE 2 OF LAKE HARRISONVILLE SOURCE PROTECTION PLAN; AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE SAID APPLICATION FOR GRANT FUNDS

WHEREAS, Lake Harrisonville is the source of Harrisonville's water supply; and

WHEREAS, the Harrisonville Board of Aldermen wishes to safeguard and protect the quality of water coming from Lake Harrisonville, and

WHEREAS, the City of Harrisonville, Missouri has completed Phase 1 of a Source Protection Plan for Lake Harrisonville and now wishes to obtain a grant from the Missouri Department of Natural Resources to complete Phase 2 of the plan,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI, AS FOLLOWS:

1. The grant application made under the Natural Resources Conservation Service Program Grant of the Missouri Department of Natural Resources and requesting $10,000 to create Phase 2 of a source protection plan to protect Lake Harrisonville from contamination.
2. That the Mayor and Board of Aldermen support said application grant proposal.

PASSED AND RESOLVED by the Board of Aldermen of the City of Harrisonville, Missouri, this 4th day of August 2014.

____

Kevin W. Wood, Mayor and Ex-Officio

Chairman of the Board of Aldermen

ATTEST:

____

Kim Hubbard, City Clerk

WITNESS my hand and Seal of the City of Harrisonville, Missouri, this 4th day of August 2014.

MISSOURI DEPARTMENT OF NATURAL RESOURCES
WATER PROTECTION PROGRAM

APPLICATION FOR SOURCE WATER PROTECTION DEVELOPMENT AND IMPLEMENTATION GRANT

1. APPLICANT INFORMATION

PUBLIC WATER SYSTEM NAME
City of Harrisonville

PUBLIC WATER SYSTEM ID MO-1010349	PUBLIC WATER SYSTEM OFFICE PHONE NUMBER WITH AREA CODE 816-380-8963
PUBLIC WATER SYSTEM D-U-N-S NUMBER 080698970	PUBLIC WATER SYSTEM FAX NUMBER WITH AREA CODE 816-380-3039
PUBLIC WATER SYSTEM PRIMARY ADDRESS 2010 Jefferson Parkway	PUBLIC WATER SYSTEM E-MAIL (IF AVAILABLE) water@ci.harrrisonville.mo.us

U.S. CONGRESSIONAL DISTRICT 4	MISSOURI HOUSE DISTRICT 124	MISSOURI SENATE DISTRICT 31

2. PROJECT MANAGEMENT INFORMATION

PROJECT TITLE
Lake Harrisonville Source Protection Plan

PROJECT MANAGER NAME Jerry W. Gibbs	PROJECT MANAGER TITLE Director of Public Works
PRIMARY PHONE NUMBER WITH AREA CODE (816) 380-8964	SECONDARY PHONE NUMBER WITH AREA CODE (816) 872-6699
FAX NUMBER WITH AREA CODE (816) 380-3997	E-MAIL jgibbs@ci.harrisonville.mo.us
PROJECT START DATE (ANTICIPATED)	PROJECT END DATE (ANTICIPATED)

3. DETAILED PROJECT DESCRIPTION

PROJECT OVERVIEW

Lake Harrisonville is the source of Harrisonville's water supply. It is located approximately 7. 5 miles north of the city. The watershed draining into the lake is approximately 9000 acres. The city has control of a limited buffer area around the lake. Phase 1 - Assessment (Delineation, Inventory of uses & potential contamination, Best management practices, and susceptibility to contamination) has been completed. This application is to begin Phase 2 - Implementation (SWP Committee, land use planning, education, implementing BMP's and water quality monitoring).

PRIMARY GOALS, OBJECTIVES, AND TASKS

Source Water Implementation

1. Mitigate bank erosion
2. Promote grass buffer strips
3. Conservation of farm land especially around major drainage areas.
4. Survey boundaries
5. Develop a watershed overlay zone
6. implement best management practices (Agriculture and Golf Course)
7. Develop drainage basin partnerships with Cass County Soil and Water

MO 780-2163 (02-12)

Attachment: 780-2163-f Source Protection Grant Application ph 2 Final 7-29 (1500 : MDNR WATER SOURCE PROTECTION GRANT

LIST AND DESCRIBE THE PROJECT PARTNERS, COLLABORATORS, AND ASSOCIATED ROLES

Implementation Phase -
City of Harrisonville - Board of Alderman (PWC), city staff, consultant (Primary role to develop assessment analysis)
Cass County - Codes, Planning and Zoning (Identifying existing and future land use,land use planning regulations)
MODNR staff (Conservation for watershed management, public drinking water staff)
Cass County Soil and Water Conservation District, Missouri Department of Conservation Cass County and Quail Forever, West Central Missouri Chapter (Implementing BMPs and working with Landowners)

DESCRIBE THE BEST MANAGEMENT PRACTICES THAT ARE TO BE IMPLEMENTED THROUGH THIS PROJECT

The phase two implementation will hold public meetings with landowners in the watershed to discuss BMP's and eligible improvements. The City is pursuing a NCRC Regional Conservation Partnership Program Grant that would allow the city to continue the successful efforts achieved in the SALT Program in the late 80's and early 90's partnering with the Cass County Soil and Water Conservation.

DESCRIBE HOW THIS PROJECT WILL PROMOTE AWARENESS OF SOURCE WATER PROTECTION AND ENCOURAGE PUBLIC PARTICIPATION WITH SOURCE WATER PROTECTION INITIATIVES OR ACTIVITIES. DESCRIBE HOW THESE EFFORTS WILL BE CONTINUED FOLLOWING COMPLETION OF THE PROJECT

Phase 2 will begin public involvement and build partnerships. Interest will be generated by first identifying potential risks and providing an opportunity for the public and special interests to be involved in the discussion and identifying possible solutions. Interaction with the Board of Aldermen and County Commission will be necessary to allocate resources (budget, people) and encourage public involvement. Resident communications will play an important role to inform and solicit participation. The City, working with the Cass County Soil and Water Conservation has submitted a pre-proposal to Natural Resources Conservation Service to promote regional cooperation to enhance more effective implementation and bring innovative ideas and resources to accelerate conservation in the watershed.

DESCRIBE THE FINAL PRODUCTS THAT ARE ANTICIPATED TO RESULT FROM COMPLETION OF THE PROJECT

The Implementation Plan will promote and plan public participation through the Cass County Soil and Water Conservation, working with Cass County Planning to develop a watershed overlay zone, restore or conserve source water protection areas. Implement security measures for source water protection areas or raw water intake devices, Develop or promote public education and information initiatives, Offer landowner incentives to encourage buffer strips or set-backs from sensitive streams or reservoirs and Implement best management practices to prevent additional contamination of source water areas.

SOURCE WATER PROTECTION PLAN STATUS

☑ Developing Initial Plan ☐ Implementation of Existing Plan ☐ Renewal of Expired Plan

4. PROJECT BUDGET			
Expense Item	**Grant Funds**	**Matching Funds**	**Total**
Public Water System Staff Time/Volunteer Services (Specify)			
		$	
		$	
		$	$
Material/Supply Costs (Specify)			
	$	$	
	$	$	
	$	$	$
Contractual/Implementation Costs (Specify)			
Lake Harrisonville boundary survey $40,000, water sampling	$ 10,000	$ 10,000	
implementing BMP's on agricultural grounds, bank stablilsation	$	$	
	$	$	$ 25,000
Incentives (Specify)			
Provide match to NRCS and Cass County Soil and Water	$	$ 5,000	
Conservation Program (Similar to SALT)	$	$	
	$	$	$
Other (Specify)			
	$	$	
	$	$	
	$	$	$
Totals	$ 10,000	$ 15,000	$ 25,000
Match Percentage = 60 %			

5. SIGNATURES

To the best of my knowledge, all the data in this application is true and correct. The documentation has been duly authorized by the governing body of the applicant. As the authorizing representative I attest that I have read the required documents and assure that I can and will comply with all requirements and conditions of this grant if awarded.

PRIMARY APPLICANT ORGANIZATION		PUBLIC WATER SYSTEM ID
City of Harrisonville		MO-1010349
NAME AND TITLE OF AUTHORIZED ORGANIZATION REPRESENTATIVE	SIGNATURE	DATE
Keith Moody, City Administrator		
NAME AND TITLE OF PROJECT MANAGER	SIGNATURE	DATE
Jerry W. Gibbs, Director of Public Works		

6. INSTRUCTIONS FOR SUBMITTING GRANT APPLICATION

The completed grant application must be submitted to the Missouri Department of Natural Resources' Public Drinking Water Branch at the following address:

MISSOURI DEPARTMENT OF NATURAL RESOURCES, WATER PROTECTION PROGRAM, PUBLIC DRINKING WATER BRANCH, ATTN: SOURCE WATER PROTECTION COORDINATOR, P.O. BOX 176, JEFFERSON CITY, MO 65102-0176

Phone: 573-751-5331 or 800-361-4827 FAX: 573-751-3110

---**FOR PUBLIC DRINKING WATER BRANCH USE ONLY**---

DATE RECEIVED:	REVIEWER COMMENTS:
IS THE APPLICATION COMPLETE?	

MO 780-2163 (02-12)

Attachment: 780-2163-f Source Protection Grant Application ph 2 Final 7-29 (1500 : MDNR WATER SOURCE PROTECTION GRANT

City of Harrisonville est. 1836

STAFF REPORT

TO: **Board of Aldermen**

FROM: **Jerry Gibbs, Director**

DATE: **July 23, 2014**

SUBJECT: **SRF LOAN APPLICATION**

Type of Item: *Approval*

Background: The Capital Facilities Plan (CFP) is an implementation plan incorporating the findings of the Burns and McDonnell contract to1) reduce taste and odor-causing compounds to below detection limits in drinking water; 2) expand plant capacity from 2.4 to 3.0 MGD (million gallons per day); 3) meet existing and prepare for future regulatory requirements; and 4) extend useful life of the water treatment plant. The estimated project cost is $9.5 M (Design engineering, Construction, Bidding, Construction phase engineering). The Missouri Department of Natural Resources (MDNR) requires an approved CFP before allowing a utility to move forward with the construction of any improvement. If the utility is seeking State Revolving Funds (SRF), they must also be "ready to proceed". The criterion is defined as any project that, at a minimum, has submitted a complete facility plan and has secured voter-approved bonds. The CFP is being submitted with the application.

Issue: SRF funding is currently around 2.09%. The City will be required to secure voter approval to adjust rates about $3 per 1000 gallons or approximately $15 a month for the average household to pay back the loan. MDNR requires a Resolution authorizing the filing of an application with the Missouri Department of Natural Resources, State Revolving Fund Program for loans under the Missouri Safe Drinking Water Law. A copy of the loan application for $9.5 M is included in the packet. This will allow the City to be in the queue. The City would not be eligible for an allocation until the City is "ready to proceed."

Staff is recommending approval to submit the SRF application.

Council Bill No. 050

Resolution No.

A RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR OF THE CITY OF HARRISONVILLE, MISSOURI TO MAKE APPLICATION FOR STATE REVOLVING FUNDS (SRF) IN AN AMOUNT NOT TO EXCEED $9,500,000 TO BE USED IN UPGRADING THE WATER TREATMENT PLANT

Whereas the City wishes to make upgrades to its existing water treatment plant, and

Whereas, the cost of such upgrades is estimated to total $9.5 million, and

Whereas the City wishes to utilize SRF funding for this project,

Now, THEREFORE BE IT RESOLVED by the Board of Aldermen of the City of Harrisonville

1. That the Board of Aldermen support the submission of an application for SRF funding, and authorize the City Administrator to proceed with the completion and submission of said application
2. That this resolution shall become effective immediately upon its passage and approval.

PASSED AND RESOLVED by the Board of Aldermen and APPROVED by the Mayor of the City of Harrisonville, Missouri this 4th day of August, 2014.

____

Kevin W. Wood, Mayor and Ex-Officio

Chairman of the Board of Aldermen

ATTEST:

____

Kim Hubbard, City Clerk

WITNESS my hand and seal this 4th day of August, 2014.

MISSOURI DEPARTMENT OF NATURAL RESOURCES
WATER PROTECTION PROGRAM
FINANCIAL ASSISTANCE CENTER
DRINKING WATER STATE REVOLVING FUND

RESOLUTION OF GOVERNING BODY OF APPLICANT
RESOLUTION NO.

(Suggested Form for Loan Applicant use)

Resolution authorizing the filing of an application with the Missouri Department of Natural Resources, State Revolving Fund Program for loans under the Missouri Safe Drinking Water Law (Section 640, RSMo).

WHEREAS under the terms of the Missouri Safe Drinking Water Law, Section 640, Revised Statutes of Missouri, the State of Missouri has authorized the making of loans and/or grants to authorized applicants to aid in the construction of specific public projects.

NOW, THEREFORE, be it resolved by BOARD OF ALDERMAN CITY OF HARRISONVILLE
(governing body of applicant)

1. **That** KEITH MOODY **be and he/she is hereby authorized to execute and**
(designated official)
file an application on behalf of CITY OF HARRISONVILLE
(legal name of applicant)
with the State of Missouri for a loan and/or grant to aid in the construction of:

WATER TREATMENT PLANT IMPROVEMENTS TO REMOVE TASTE AND ODOR
(brief project description)
AND DELIVER HIGH QUALITY WATER TO THE CITIZENS OF HARRISONVILLE

2. **That** KEITH MOODY , CITY ADMINISTRATOR
(name of authorized official) *(title)*

be and he/she is hereby authorized and directed to furnish such information as the Missouri Department of Natural Resources may reasonably request in connection with the application which is herein authorized, to sign all necessary documents on behalf of the applicant, to furnish such assurances to the Missouri Department of Natural Resources as may be required by law or regulation, and to receive payment on behalf of the applicant.

CERTIFICATE OF RECORDING OFFICER

The undersigned, duly qualified and acting ______________________ **of the**
(title of officer)
______________________**, does hereby certify: That the attached resolution is a**
(legal name of applicant)
true and correct copy of the resolution adopted at a legally convened meeting of the ______________
______________________ **held on the** _____ **day of** ______________, _____;
(name of the governing body of applicant)
and further that such resolution has been fully recorded in the journal of proceedings and records in my office. IN WITNESS WHEREOF, I have hereunto set my hand this _____ **day of** _______, ______.

____
(signature of recording officer)

____
(title of recording officer)

SEAL (If applicant has an official seal, impress here.)

MISSOURI DEPARTMENT OF NATURAL RESOURCES
WATER PROTECTION PROGRAM

DRINKING WATER STATE REVOLVING FUND LOAN APPLICATION

FOR OFFICE USE ONLY
DATE RECEIVED
PROJECT NUMBER
PRIORITY POINTS

This application is for a Drinking Water State Revolving Fund Loan described in Missouri Regulation 10 CSR 60-13.020.
Submit to: Missouri Department of Natural Resources, Financial Assistance Center, P.O. Box 176, Jefferson City, MO 65102-0176. Please type or print legibly.

1. APPLICANT INFORMATION

PUBLIC WATER SUPPLY NAME: City of Harrisonville	PUBLIC WATER SUPPLY ID NO.: MO1010349
PUBLIC WATER SUPPLY OWNER: City of Harrisonville	DUNS NO.: 080698970
PUBLIC WATER SUPPLY CONTACT PERSON FOR THIS DRINKING WATER STATE REVOLVING FUND LOAN PROJECT: Jerry W Gibbs	TITLE: Director of Public Works
MAILING ADDRESS: PO Box 367	E-MAIL ADDRESS:
CITY: Harrisonville; STATE: MO	ZIP CODE + FOUR: 64701; COUNTY: Cass
TELEPHONE NUMBER WITH AREA CODE: (816) 380-8964 Ext.	FAX NUMBER WITH AREA CODE: (816) 380-3997 Ext.

2. ARCHITECTURAL AND ENGINEERING CONSULTANT INFORMATION

CONSULTING FIRM'S NAME: Burns and McDonnell Engineering	CONSULTANT'S NAME: Jeff Klein
CONSULTANT MAILING ADDRESS: 9400 Ward Parkway	CONSULTANT MAILING ADDRESS: 9400 Ward Parkway
CITY: Kansas City	STATE: MO; ZIP CODE + FOUR: 64114
CONSULTANT TELEPHONE NUMBER WITH AREA CODE: (816) 333-9400 Ext.	CONSULTANT FAX NUMBER WITH AREA CODE: (816) 822-3414

3. GENERAL INFORMATION

POPULATION SERVED: 9734	MEDIAN HOUSEHOLD INCOME FOR THE SERVICE AREA: 45,567.00
CURRENT AVERAGE MONTHLY WATER BILL FOR A TYPICAL HOUSEHOLD, PER 5,000 GALLONS: 39.55	
ESTIMATED AVERAGE MONTHLY WATER BILL FOR A TYPICAL HOUSEHOLD, PER 5,000 GALLONS, FOLLOWING COMPLETION OF THIS PROJECT: 49.55	
ANTICIPATED TERM OF THE LOAN (YEARS): 20	
EXISTING CUSTOMERS: 3950	ESTIMATED CUSTOMERS AT PROJECT COMPLETION: 3950
WHAT IS YOUR COLLECTION DELINQUENCY RATE? 1% percent	ARE YOU CURRENTLY FUNDING DEPRECIATION? ✔ Yes No
OUTSTANDING DEBT SERVICE: $ 0	WHEN WAS THE LAST TIME USER-FEES WERE REVIEWED? July 2013
EXISTING ANNUAL DEBT SERVICE: $ 0.00	WHEN WAS THE LAST TIME USER-FEES WERE INCREASED? January 2014
REVENUE LESS (MINUS) OPERATING EXPENSES FOR THE LAST FISCAL YEAR EQUALS = $ 706,903.00	
FROM A FINANCIAL STANDPOINT, DO YOU HAVE A COMBINED WATER AND SEWER SYSTEM? ✔ Yes No	

U.S. CONGRESSIONAL DISTRICT NUMBER	STATE SENATE DISTRICT NUMBER(S)	STATE REPRESENTATIVE DISTRICT NUMBER(S)
4.00	31.00	33.00

4. CERTIFIED OPERATOR AND EMERGENCY OPERATING PLAN

THE APPLICANT HAS PROVIDED:

✔ Documentation the public water supply has a certified chief operator or expects to have prior to loan award.

✔ Documentation the public water supply has an emergency operating plan or expects to have prior to loan award.

5. PROJECT DESCRIPTION

DESCRIBE THE MAJOR COMPONENTS OF THE PROJECT (ATTACH A SEPARATE SHEET, IF NECESSARY)

Replace and/or modify the following: 1. Rapid mix, 2. Chemical handling and storage, 3. Electrical controls and equipment, 4. Solid contact basin equipment, 5. Filter media and backwash, 6. Finished water pumping, 7. Raw and finished water metering, 8. Space to add Ozone for Taste and Odor control caused by MIB & Geosmin and future disinfection by products regulations, 9. Yard piping,

6. PROJECT COST INFORMATION

ESTIMATED PROJECT COST BREAKDOWN		BREAKDOWN OF STATE REVOLVING FUND ELIGIBLE COST PER DESIGNATED CATEGORIES:	
		Treatment	$ 9,500,000
Administrative/Legal	$	Transmission and Distribution	$
Engineering Planning and Design	$ 1,000,000	Storage	$
Construction Engineering Services	$ 437,000	Source	$
Engineering Inspection	$	Land Acquisition	$
Construction	$ 6,882,000	Purchasing of Other Systems	$
Other Costs (labs, upgrades, automation, etc.) Specify:	$	Refinancing	$
Interest During Construction	$	Other Specify:	$
Contingency (10 percent of Construction)	$ 681,000	**PROJECTED REPAYMENT SOURCE**	
Total Project Costs	$ 9,500,000	✔ User Fees	
Funding Sources other than the Drinking Water State Revolving Fund (specify whether loan or grant):		General Funds	
•	$	Sales	
•	$	Other (Please, describe):	
BALANCE (Total project costs minus other funding sources)	$ 9,500,000		
Cost of Issuance (Estimate 3% of Balance)	$ 28,500		
AMOUNT OF LOAN REQUEST (Balance plus Cost of Issuance)	$ 9,528,700	IS THE SOURCE OF REPAYMENT IN PLACE AND AVAILABLE AT THIS TIME? (CHECK ONE) ☐ Yes ☒ No If yes, specify:	

7. ANTICIPATED DEBT STRUCTURE/SECURITY

☐ General Obligation Bonds	✔ Revenue Bonds
AMOUNT OF BOND $ 9,500,000	HAVE YOU PASSED BONDS FOR THIS PROJECT? (CHECK ONE) ☐ Yes – include a copy of the bond language and certified election results ☑ No

8. PROJECT SCHEDULE (READINESS TO PROCEED-SEE ATTACHED READINESS TO PROCEED AND DISTRIBUTION OF FUNDS CRITERIA FACT SHEET)	
MILESTONE	**ANTICIPATED DATE**
A. Facility plan submittal (See attached Facility Plan Submittal Checklist when submitting the facility plan)	08/07/2014
B. All other funding is secured (if necessary, bonds are voted)	11/10/2014
C. Engineering plans and specifications submittal	08/14/2015
D. Construction start date	11/15/2015

9. PRIORITY POINTS CRITERIA (SEE ATTACHED MISSOURI WATER STATE REVOLVING FUND PRIORITY POINTS CRITERIA FACT SHEET)

NOTE: Check all items listed below that apply to the project and describe in the space provided. Attach any supporting documentation (e.g., copy of the latest sanitary survey, inspection, copy of order, agreement, permit or other enforceable document, etc.) and specifically cross-reference it in the narrative description. The department will consider only supporting documentation described on the application form.

SAFE DRINKING WATER ACT COMPLIANCE (Anticipated compliance benefits of the proposed project.)

THIS PROJECT WILL (CHECK ALL THAT APPLY):

- [ ] Correct persistent violations of maximum contaminant levels or treatment performance criteria for acute risk contaminants (such as coliform, turbidity or nitrate) within the past 36 months.
- [ ] Correct persistent violations of treatment technique requirements.
- [ ] Correct persistent violations of maximum contaminant levels for nonacute risk primary contaminants occurring within the past 36 months.
- [ ] Correct persistent violations of maximum contaminant levels for secondary contaminants occurring within the past 36 months.
- [x] Enable the public water supply to comply with certain anticipated federal regulations.
- [ ] Enable the public water supply to comply with an administrative order, bilateral compliance agreement, permit or other enforceable document issued by the Missouri Department of Natural Resources.

DESCRIPTION OR ADDITIONAL COMMENTS:

This project would prevent a pending threat to public health. Analysis of the treatment process shows a gross inefficiency during the coagulation and flocculation, clarification and filtration stages providing the likelihood of eminent failure to protect public health in the near term.

PUBLIC HEALTH (Anticipated public health benefits of the proposed project.)

- [ ] Existing public water systems only: At least 51 percent of the project will address problems causing a waterborne disease outbreak attributable to the public water supply by the Missouri Department of Health and Senior Services.
- [ ] Existing public water systems only: The public water supply can document its inability consistently to maintain >35 psi as a normal working pressure in the distribution system.
- [ ] Existing public water systems only: The public water supply can document its inability consistently to maintain >20 psi at all service connections.
- [ ] Private or noncommunity wells or sources in the project service area are unable to consistently provide an adequate amount of potable water for general household purposes and at least 51 percent of the project addresses this need.

PUBLIC WATER SYSTEM INFRASTRUCTURE IMPROVEMENTS (Anticipated infrastructure benefits of the proposed project.)

THIS PROJECT WILL (CHECK ALL THAT APPLY):

- [ ] Provide a public water supply with a backup well or backup interconnection with another public water supply.
- [ ] Address problem(s) with improper well construction.
- [ ] Address unaccounted for water that exceeds 10 percent of the drinking water produced by the system, and the loss is due to leaking or broken water lines.
- [ ] Provide necessary modifications to a distribution system anticipated to exceed design capacity or useful life within the next five years.
- [ ] Address a demonstrated need to replace faulty pipes or substandard pipe materials.
- [ ] Address a demonstrated need for distribution system valves and flushing devices.
- [ ] Address a demonstrated need for looping of water mains.
- [ ] Address an inability to maintain a disinfectant residual at all points in the distribution system.
- [ ] Address water storage facilities in poor condition not related to inadequate maintenance.
- [ ] Provide the public water supply with a storage capacity equal to one day's average use or provide the public water supply with adequate standby power.
- [ ] Provide necessary modifications to a source or treatment facility anticipated to exceed design capacity or useful life within the next five years.
- [x] Address significant degradation of the quality of raw water supply.
- [ ] Address significant degradation of the quality of finished water in storage.
- [ ] Enable the public water supply to meet existing state requirements for the treatment or storage of waste residues generated by the water treatment plant.
- [x] Enable repair or replacement of treatment facilities for required disinfection or turbidity removal that are severely deteriorated beyond the useful life of the facility.
- [ ] The facility's source is vulnerable to natural disasters (such as flood or drought) or contamination.
- [ ] The facility's treatment plan is vulnerable to natural disasters (such as flood or drought) or contamination.
- [ ] The facility is located in a department-approved wellhead protection area.

ADDITIONAL PRIORITY POINT CATEGORIES

THIS PROJECT WILL (CHECK ALL THAT APPLY):

- [ ] At least 51 percent of the project cost is for repair or replacing an existing public water system damaged or destroyed by a natural disaster. (Note: Documentation must be submitted along with a statement that adequate state or federal disaster relief is not available).
- [ ] Project will result in interconnections with other systems affected by drought or for upgrades to existing systems to address drought related problems
- [ ] Project will result in interconnections with other systems prone to flooding or for upgrades to existing systems to address flood related problems
- [ ] Provide necessary upgrades to facilities of a primary water system to continue or expand services as a regional water supplier. Name of system(s):____________________
- [ ] Result in the permanent supply interconnection of two or more existing public water systems. (This includes new water systems that allow small water systems within their boundaries to consolidate).

  Name of system(s): Cass County Public Water District #9 - Emergency Connection
- [ ] Result in a regional management system responsible for the day-to-day operation of the water system.

  Name of the system(s):____________________
- [x] Enable the public water supply to enhance the water system security.
- [ ] At least 50 percent of the applicant's governing board has received training related to the management and operation of drinking water infrastructure. Please provide documentation of the training and a list of members who received the training.
- [x] The public water supply has completed an asset inventory.

DESCRIPTION OR ADDITIONAL COMMENTS

Asset inventory was completed on the raw water & water treatment system.

CERTIFICATION

The undersigned representative certifies the information submitted in this application is true and correct to the best of his or her knowledge and that he or she is authorized to sign and submit this application. The applicant agrees, if a loan is awarded on the basis of this application, to comply with all applicable rules and regulations of the Department of Natural Resources and the terms and conditions of the loan agreement. Furthermore, the applicant meets the requirements of 10 CSR 60-3.030 Technical, Managerial, and Financial (TMF) Capacity or will meet these requirements upon completion of the project. For more information regarding TMF Capacity, please contact the department's Financial Assistance Center at 573-751-1192.

Incomplete applications will be returned.

SIGNATURE OF AUTHORIZED REPRESENTATIVE	DATE
NAME AND OFFICIAL TITLE Keith Moody City Administrator	TELEPHONE NUMBER WITH AREA CODE (816) 380-8900 Ext.

PREPARER'S NAME AND SIGNATURE (IF APPLICABLE)

SIGNATURE OF PREPARER	DATE
NAME AND TITLE Jerry W. Gibbs, Director of Public Works	TELEPHONE NUMBER WITH AREA CODE (816) 380-8964 Ext.

STAFF REPORT

TO: **Board of Aldermen**

FROM: **Jerry Gibbs, Director**

DATE: **July 24, 2014**

SUBJECT: **$7M COMBINED WATERWORKS AND SEWERAGE SYSTEM REVENUE BOND**

Type of Item: *Approval*

BACKGROUND:

A Capital Facilities Plan (CFP) was completed by Burns and McDonnell outline the necessary improvements to the water treatment plant to 1) reduce taste and odor-causing compounds to below detection limits; 2) expand plant capacity from 2.4 to 3.0 MGD (million gallons per day); 3) meet existing and prepare for future regulatory requirements; and 4) extend the useful life of the water treatment plant. The estimated project cost is $9.5 million. The Missouri Department of Natural Resources (MDNR) requires a project to be "ready to proceed" before State Revolving Fund (SRF) funding will be approved for a project. "Ready to Proceed" means MDNR has accepted the CFP and the voters have approved a revenue bond to support the repayment of the loan. The City needs to have voter approval of a $9,500,000 revenue bond issue to proceed with the improvements to the water treatment plant. The improvements will include upgrades to equipment, plant electrical system, chemicals to improve operational efficiencies, filter replacement, finished water pumping and adding ozone for control of taste and odor.

In 2009 the voters approved a revenue bond issue for the improvements to the wastewater treatment plant with the following wording:

"Shall the City of Harrisonville, Missouri, issue its combined waterworks and sewerage system revenue bonds in the amount of $7,000,000 for the purpose of extending and improving the combined waterworks and sewerage system of said City, the cost of operation and maintenance of said combined waterworks and sewerage system and the principal of and interest on the combined waterworks and sewerage system revenue bonds to be payable solely from the revenues derived by said City from the operation of its combined waterworks and sewerage system?"

In the opinion of our City Attorney the language is broad enough to be allowed to fund water improvements. The city was fortunate to receive a grant requiring the need to use $4.5 million of the voter approved revenue bond. This would allow $2.5 M of the previously approved (but not used) revenue bonds to be used toward the water improvements thus requiring a $7 million bond question be placed on the ballot to move forward with the water plant improvements.

ISSUE: What election should the revenue bond issue be placed on the ballot? In 2014, MDNR requested applications for SRF funding to be submitted by February. Projects were awarded in

July. MDNR has indicated they would take project applications anytime during the year. Funding will depend on availability of excess funds.

City elections are normally held during a National election in November or city election in April. The November election has more issues on the ballot, tend to have more voters and represent a larger cross section of the community. The city election (in April of 2015) will have fewer items on the ballot. There are advantages to each. November will provide authority to move forward with the improvements to solve taste and odor issues sooner. August 26th is the deadline to notify the County to have the bond question placed on the November ballot.

Staff is recommending the Board of Alderman place on the November 2014 ballot a request to approve $7,000,000 combined waterworks and sewerage system revenue bonds.

Council Bill No. 051

Ordinance No.

AN ORDINANCE CALLING A SPECIAL BOND ELECTION IN THE CITY OF HARRISONVILLE, MISSOURI, FOR THE PURPOSE OF SUBMITTING TO THE QUALIFIED VOTERS OF SAID CITY THE FOLLOWING PROPOSITION, TO-WIT: SHALL THE CITY OF HARRISONVILLE, MISSOURI, ISSUE ITS COMBINED WATERWORKS AND SEWERAGE SYSTEM REVENUE BONDS IN THE AMOUNT OF $7,000,000 FOR THE PURPOSE OF EXTENDING AND IMPROVING THE COMBINED WATERWORKS AND SEWERAGE SYSTEM OF SAID CITY, THE COST OF OPERATION AND MAINTENANCE OF SAID COMBINED WATERWORKS AND SEWERAGE SYSTEM AND THE PRINCIPAL OF AND INTEREST ON THE COMBINED WATERWORKS AND SEWERAGE SYSTEM REVENUE BONDS TO BE PAYABLE SOLELY FROM THE REVENUES DERIVED BY SAID CITY FROM THE OPERATION OF ITS COMBINED WATERWORKS AND SEWERAGE SYSTEM; DESIGNATING THE TIME OF HOLDING SAID ELECTION; PRESCRIBING THE FORM OF NOTICE OF SAID ELECTION AND THE FORM OF BALLOT TO BE USED THEREAT; AND AUTHORIZING THE CITY CLERK TO GIVE NOTICE OF SAID ELECTION.

WHEREAS, the City of Harrisonville, Missouri, now owns and operates its combined waterworks and sewerage system; and

WHEREAS, the Board of Aldermen of the City of Harrisonville, Missouri, hereby finds that it is necessary to improve and extend said combined waterworks and sewerage system, the total estimated cost thereof being in the amount of $9,500,000; and

WHEREAS, the Board of Aldermen of the City desires to submit to the qualified voters of the City the proposition hereinafter set forth.

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI, AS FOLLOWS:

Section 1: That it is hereby found and determined that it is advisable and in the interests of the City to acquire land and interests therein and extend and improve the combined waterworks and sewerage system of the City.

Section 2: That an election be, and the same is, hereby ordered to be held in the City of Harrisonville, Missouri, on Tuesday, November 4, 2014, for the purpose of submitting to the qualified voters of said City the following propositions, to-wit:

> Shall the City of Harrisonville, Missouri, issue its combined waterworks and sewerage system revenue bonds in the amount of $7,000,000 for the purpose of extending and improving the combined waterworks and sewerage system of said City, the cost of operation and maintenance of said combined waterworks and sewerage system and the principal of and interest on the combined waterworks and sewerage system revenue bonds to be payable solely from the revenues derived by said City from the operation of its combined waterworks and sewerage system?

Section 3: That the City Clerk is hereby authorized and directed to notify the Clerk of the County Commission of Cass County of the adoption of this ordinance no later than 5:00 P.M. on Tuesday, August 26, 2014, and include in said notification all of the terms and provisions required by Chapter 115, RSMo, including a certified copy of the legal notice of election. Said election shall be held and conducted and the result thereof shall be canvassed in all respects in conformity with the Constitution and laws of the State of Missouri, and in accordance with appropriate ordinances adopted by the Board of Aldermen of the City of Harrisonville, Missouri.

Section 4: That the Notice of Bond Election and ballots to be used at said election shall be in substantially the following form:

NOTICE OF BOND ELECTION

CITY OF HARRISONVILLE, MISSOURI

Notice is hereby given to the qualified voters of the City of Harrisonville, Missouri, that the Board of Aldermen of said City has called a bond election to be held in said City on Tuesday, November 4, 2014, commencing at six o'clock A.M. and closing at seven o'clock P.M. on the proposition contained in the following sample ballot:

OFFICIAL BALLOT

SPECIAL BOND ELECTION

CITY OF HARRISONVILLE, MISSOURI

Tuesday, November 4, 2014

Shall the City of Harrisonville, Missouri, issue its combined waterworks and sewerage system revenue bonds in the amount of $7,000,000 for the purpose of extending and improving the combined waterworks and sewerage system of said City, the cost of operation and maintenance of said combined waterworks and sewerage system and the principal of and interest on the combined waterworks and sewerage system revenue bonds to be payable solely from the revenues derived by said City from the operation of its combined waterworks and sewerage system?	YES o NO o

INSTRUCTIONS TO VOTERS: If you are in favor of the question, place an **X** in the box opposite "Yes". If you are opposed to the question, place an **X** in the box opposite "NO".

SPOILED BALLOT: If the voter accidentally spoils his ballot or makes an error, he may return it to an election judge and receive another. (Section 115.439 RSMo.)

City of Harrisonville est. 1836

STAFF REPORT

TO: **Board of Aldermen**

FROM: **Mike Tholen, Director**

DATE: **July 30, 2014**

SUBJECT: **Amending Court Costs**

Type of Item: *Amendment*

This ordinance will increase court costs by $2.00, with the proceeds used to offset the costs of custody and housing of prisoners. The Finance Committee has recommended approval.

Council Bill No. 052

Ordinance No.

AN ORDINANCE AMENDING SECTION 125.320, COURT COSTS, OF THE CODE OF THE CITY OF HARRISONVILLE, MISSOURI.

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI, AS FOLLOWS:

Section 1: That Section 125.320, Court Costs, of the Code of the City of Harrisonville, Missouri be amended by adding the following new subsection:

Inmate Security Fund. A surcharge in the amount of two dollars ($2.00) is hereby established and assessed for each municipal ordinance violation case filed in municipal court; except that no such surcharge shall be assessed in any proceeding when the proceeding or defendant has been dismissed by the court or when costs are to be paid by the City of Harrisonville. Such surcharge shall be collected by the municipal division clerk and dispensed to the City Treasurer to be deposited into the "Inmate Security Fund", for reimbursement of expenses incurred for the development and installation of biometric verification systems and after installation the funds may be used for the maintenance of biometric verification systems, and for expenses related to the custody and housing of prisoners to the City.

Section 2: That this ordinance shall become effective immediately upon its passage and approval.

Vote taken as follows:

Ayes:

Nays:

Absent:

Abstain:

Read two times by title only on the 4th day of August, 2014, and passed by the Board of Aldermen this 4th day of August, 2014.

____

Kevin W. Wood, Mayor and Ex-Officio

Chairman of the Board of Aldermen

ATTEST:

____

Kim Hubbard, City Clerk

APPROVED by the Mayor this 4th day of August, 2014.

AN ORDINANCE AMENDING SECTION 125.320, COURT COSTS, OF THE CODE OF THE CITY OF HARRISONVILLE, MISSOURI.

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI, AS FOLLOWS:

Section 1: That Section 125.320, Court Costs, of the Code of the City of Harrisonville, Missouri be amended by adding the following new subsection:

Inmate Security Fund. A surcharge in the amount of two dollars ($2.00) is hereby established and assessed for each municipal ordinance violation case filed in municipal court; except that no such surcharge shall be assessed in any proceeding when the proceeding or defendant has been dismissed by the court or when costs are to be paid by the City of Harrisonville. Such surcharge shall be collected by the municipal division clerk and dispensed to the City Treasurer to be deposited into the "Inmate Security Fund", for reimbursement of expenses incurred for the development and installation of biometric verification systems and after installation the funds may be used for the maintenance of biometric verification systems, and for expenses related to the custody and housing of prisoners to the City.

Section 2: That this ordinance shall become effective immediately upon its passage and approval.

Vote taken as follows:

Ayes: Aldermen
Nays:
Absent:
Abstain:

Read two times by title only on the 4th day of August, 2014, and passed by the Board of Aldermen this 4th day of August, 2014.

____
Kevin W. Wood, Mayor and Ex-Officio
Chairman of the Board of Aldermen

ATTEST:

____
Kim Hubbard, City Clerk

APPROVED by the Mayor this 4th day of August, 2014.