



**AGENDA
CITY OF HARRISONVILLE
BOARD OF ALDERMEN
REGULAR MEETING
CITY HALL
OCTOBER 6, 2014
7:00 PM**

- 1. Call to Order & Pledge of Allegiance**
- 2. Roll Call**
 - A. Roll Call**
- 3. Ceremonial Matters**
 - A. A Service Award to Honor John Crook, Parks Department, for 30 Years of Loyal Service to the City of Harrisonville**
 - B. Presentation of Certificate of Achievement from ICMA to the City in recognition of the use of performance data in local government management.**
- 4. Public Participation**
 - A. Public Participation**
- 5. Approval of Minutes**
 - A. Board of Aldermen - Regular Meeting - Sep 22, 2014 7:00 PM**
- 6. Agenda Items**
 - A. Council Bill 067: A Resolution authorizing the City Administrator of the City of Harrisonville, Missouri to purchase in-line Douglas Fir transmission line poles for the 69KV South Tie Transmission Line Rebuild Project from Bell Lumber & Pole Co., in an amount not to exceed \$75,121**
 - B. Council Bill 068: A Resolution authorizing the City Administrator of the City of Harrisonville, Missouri to purchase transmission line material and hardware for the 69KV South Tie Transmission Line Rebuild Project from WESCO., in an amount not to exceed \$55,769.98.**
 - C. Council Bill 069: A Resolution authorizing the City Administrator of the City of Harrisonville, Missouri to enter into an agreement with Finley Engineering for engineering services for the 69KV North Substation Rebuild Project in an amount not to exceed \$17,200.**

- D. Council Bill 070: A Resolution authorizing the City Administrator of the City of Harrisonville, Missouri to purchase transmission line conductor and shield wire for the 69KV South Transmission Line Tie Rebuild Project from HD Supply in an amount not to exceed \$18,612.76**
 - E. Council Bill 071: A Resolution authorizing the City Administrator of the City of Harrisonville, Missouri to enter into an agreement with Par Electrical Contractors for construction of the 69KV South Transmission Line Tie Rebuild Project in an amount not to exceed \$305,634.29**
 - F. Council Bill 072: A Resolution authorizing the City Administrator of the City of Harrisonville, Missouri to enter into an agreement with Belger Cartage to remove an old transformer and install a new transformer at the North Electric Substation in an amount not to exceed \$37,308.**
 - G. Council Bill 073: A Resolution to authorize the City Administrator of the City of Harrisonville Missouri to enter into an agreement with the Love the Square Association to promote the Harrisonville Square**
- 7. Aldermen and Committee Reports**
 - 8. Report from the City Administrator**
 - 9. Report from the Mayor**
 - 10. Questions from the Media**
 - 11. Adjourn to Executive Session**
 - 12. Adjourn From Regular Session**

Posted on City Hall Bulletin Board this 2nd day of October 2014

Kim Hubbard, City Clerk

The Board of Aldermen meeting is an open meeting but is not a meeting of the public. There is a place on the agenda for comments of citizens under PUBLIC PARTICIPATION. Our rule is that comments by any individual or group shall not exceed (4) minutes. The Board of Aldermen request that concerns be initially addressed at the appropriate action level before coming to the Board of Alderman

Presented by the Mayor and the Harrisonville Board of Aldermen to

John Crook

In Grateful Appreciation for

30 Years

Of Dedicated Service to



October 6, 2014

Kevin Wood, Mayor

Attachment: John Crook (1582 : Service Award, John Crook)



TO: Board of Aldermen
FROM: Sheryl Stanley, Deputy City Clerk
DATE: October 2, 2014
SUBJECT: Presentation of Award

Type of Item: *Presentation*

B. Action Item (ID # 1594)

Presentation of Certificate of Achievement from ICMA to the City in recognition of the use of performance data in local government management.



**MINUTES
CITY OF HARRISONVILLE
BOARD OF ALDERMEN
REGULAR MEETING
CITY HALL
SEPTEMBER 22, 2014
7:00 PM**

- 1. Call to Order & Pledge of Allegiance**
- 2. Roll Call**

Attendee Name	Title	Status	Arrived
Bret Brown	Board Member	Present	
Bret Reece	Board Member	Present	
David Dickerson	Board Member	Present	
Doug Meyer	Board Member	Present	
Ivan Stull	Board Member	Present	
Marcia Milner	Board Member	Present	
Morris Coburn	Board Member	Present	
Stacey Dahlman	Board Member	Present	
Kevin Wood	Mayor	Present	

Also in attendance: City Administrator Keith Moody, Finance Director Mike Tholen, City Attorney Steve Mauer, Community Development Director Rick DeLuca, Electric Department Director Keith Thomas, Emergency Service Director Larry Francis, Parks & Recreation Director Chris Deal, Police Chief John Hofer, Public Works Director Jerry Gibbs, Street Superintendent Rodney Jacobs, Assistant Director of Public Works Eric Patterson, Public Information Officer/Deputy City Clerk Sheryl Stanley, recording.

- 3. Ceremonial Matters**
 - A. Appointment of Bill Woods to a Two Year Term on the Historic Preservation Commission**

Mayor Wood told the group that Bill Woods, a resident of the city, had expressed an interest in serving on a board and had submitted an application to serve on the Historic Preservation Commission. Bret Reece moved his nomination be accepted; Marcia Milner seconded. Motion carried on a unanimous voice vote.

Minutes Acceptance: Minutes of Sep 22, 2014 7:00 PM (Approval of Minutes)

RESULT: APPROVED [UNANIMOUS]
MOVER: Bret Reece, Board Member
SECONDER: Marcia Milner, Board Member
AYES: Brown, Reece, Dickerson, Meyer, Stull, Milner, Coburn, Dahlman

4. Public Participation

A. Public Participation

None

5. Approval of Minutes

A. Board of Aldermen - Regular Meeting - Sep 2, 2014 7:00 PM

Minutes of the Sept. 2 Board of Aldermen meeting were accepted as presented.

RESULT: ACCEPTED [UNANIMOUS]
MOVER: Doug Meyer, Board Member
SECONDER: Stacey Dahlman, Board Member
AYES: Brown, Reece, Dickerson, Meyer, Stull, Milner, Coburn, Dahlman

6. Agenda Items

A. AN ORDINANCE ADOPTING AN OPERATING BUDGET AND OBJECTIVES FOR THE CITY OF HARRISONVILLE, MISSOURI, FOR THE FISCAL YEAR JANUARY 1, 2015, THROUGH DECEMBER 31, 2015

Council bill 057 received its second reading by title only. There being no discussion, a roll call vote was taken.

Council Bill 057 passed, 6-2, and became Ordinance 3280.

RESULT: ADOPTED [6 TO 2]
AYES: Brown, Reece, Meyer, Stull, Milner, Dahlman
NAYS: David Dickerson, Morris Coburn

B. AN ORDINANCE TO AMEND ORDINANCE NO. 3015 AND TO AMEND THE CODE OF ORDINANCES OF THE CITY OF HARRISONVILLE AS FOLLOWS: CHAPTER 700, SECTION 700.460, SECTION 700.470 AND SECTION 700.480 BY ESTABLISHING NEW RATES FOR MUNICIPAL WATER SERVICES, BULK WATER RATES AND SEWER SERVICES. (To be tabled until Nov. 17, 2014)

Council Bill 058 received its second reading by title only. Mayor Wood asked for a motion to table the bill until the second meeting in November, Nov. 17, 2014. David Dickerson so moved and Marcia Milner seconded. Motion passed.

Council Bill 058 will be taken up at the Nov. 17, 2014 meeting of the Board of Aldermen.

Minutes Acceptance: Minutes of Sep 22, 2014 7:00 PM (Approval of Minutes)

RESULT: TABLED [UNANIMOUS]

Next: 11/17/2014 7:00 PM

MOVER: David Dickerson, Board Member

SECONDER: Marcia Milner, Board Member

AYES: Brown, Reece, Dickerson, Meyer, Stull, Milner, Coburn, Dahlman

C. Trunk or Treat Event Permit

Police Chief John Hofer presented a Special Events permit from the Harrisonville Rotary Club for a Trunk or Treat event to be held on the square on Sunday, Oct. 26. He stated there had been no problems in past years and recommended approval.

RESULT: APPROVED [UNANIMOUS]

MOVER: Marcia Milner, Board Member

SECONDER: Bret Reece, Board Member

AYES: Brown, Reece, Dickerson, Meyer, Stull, Milner, Coburn, Dahlman

D. A Resolution Authorizing the City Administrator of the City of Harrisonville, MO to sign an agreement with Cass County Emergency Services Board regarding the monopole located on city property at 208 E. Pearl.

Chief Hofer updated the board on the monopole agreement between the city and the Cass County Emergency Services Board, stating the details have been ironed out and the board is asking the city to sign the agreement now so they can give it final consideration at their next meeting.

Council Bill 060 became Resolution 042.

RESULT: ADOPTED [UNANIMOUS]

MOVER: Ivan Stull, Board Member

SECONDER: Doug Meyer, Board Member

AYES: Brown, Reece, Dickerson, Meyer, Stull, Milner, Coburn, Dahlman

E. A Resolution authorizing the City Administrator of the City of Harrisonville, Missouri to purchase laminate self-supporting deadened structures for the 69KV South Tie Transmission Line Rebuild Project from Laminated Wood Systems Inc., in an amount not to exceed \$166,383.

Keith Thomas reviewed the need for 11 laminate structures, saying they were part of the needed materials for the South 69KV Transmission Line Rebuild. He told members there was approximately \$1 million dollars left in the budget, and that these structures were cheaper than poles and, furthermore, they did not need to be set in large concrete bases.

Following passage, Council Bill 061 became Resolution 043.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Bret Reece, Board Member
SECONDER: David Dickerson, Board Member
AYES: Brown, Reece, Dickerson, Meyer, Stull, Milner, Coburn, Dahlman

- F. A Resolution authorizing the City Administrator of the City of Harrisonville, MO to enter into an agreement with Environmental Advisors and Engineers, Inc to test the liquids present in the Power and Water Building for any environmental hazards in an amount not to exceed \$27,000.**

Eric Patterson explained the need for further testing at the old power and water building to determine if there was any soil or groundwater contamination. Alderman Dickerson asked what was the extent of our commitment to the firm after testing was complete. He asked if we were tied to this contractor for the entire project. Mr. Patterson said we are not tied to the contractor, but there may be additional expense to the city depending on what was found. City Administrator Moody said the results of the environmental testing will drive future action, but first we need to know what contamination, if any, is present in the water, if it is a petroleum-based substance, and how best to clean it up. Jerry Gibbs explained the firm is being retained to pull samples and send them off, but not to do remediation itself.

Following passage, Council Bill 62 became Resolution 044.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Ivan Stull, Board Member
SECONDER: Stacey Dahlman, Board Member
AYES: Brown, Reece, Dickerson, Meyer, Stull, Milner, Coburn, Dahlman

- G. A Resolution to authorize the City Administrator of the City of Harrisonville, MO to enter into an agreement with Burns and McDonnell to prepare a grant application for submission to the United States Department of Agriculture**

Mr. Patterson explained it would be advantageous to have the expertise and assistance of Burns and McDonnell personnel in developing a \$10,000 grant application to be submitted to the USDA. The funds will help outline a Source Water Protection Plan for Lake Harrisonville.

Following passage, Council Bill 063 became Resolution 045.

RESULT: ADOPTED [UNANIMOUS]
MOVER: David Dickerson, Board Member
SECONDER: Morris Coburn, Board Member
AYES: Brown, Reece, Dickerson, Meyer, Stull, Milner, Coburn, Dahlman

- H. An Ordinance to amend Chapter 700.690 of the Harrisonville Code of Ordinances regarding the regulation of discharge of certain hazardous materials.**

Mr. Patterson told board members that many commercial septic haulers are now dumping waste at our sewer plant, rather than taking waste to Blue Valley, where there is a charge. He recommended amending Chapter 700.690 of the Harrisonville Code of

Ordinances to correct the situation and prohibit such dumping without prior authorization. The ordinance would become effective on Oct. 15, 2014

Morris Coburn made a motion to advance Council Bill 64 to its second reading. Doug Meyer seconded. Motion passed unanimously on the following roll call vote.

Ayes: Aldermen Brown, Reece, Dickerson, Meyer, Stull, Milner, Coburn and Dahlman.

Nayes: None

Following a second reading by title only and passage by a roll call vote, Council Bill 064 became Ordinance 3281.

RESULT:	ADOPTED [UNANIMOUS]
AYES:	Brown, Reece, Dickerson, Meyer, Stull, Milner, Coburn, Dahlman

I. An Ordinance to approve re-zoning of the property generally located North of the Oriole Street and Mechanic Street intersection to "R-4P," Planned Apartment District.

Rick DeLuca presented Council Bill 065, saying a developer was interested in converting the former Cass Regional Medical Center into a nursing home and retirement community, but to do so required the property be rezoned.

Marcia Milner moved that Council Bill 065 be advanced to its second reading. Bret Reece seconded the motion which passed unanimously on the following roll call vote.

Ayes: Aldermen Brown, Reece, Dickerson, Meyer, Stull, Milner, Coburn, and Dahlman.

Nayes: None

Council Bill 065 was read for a second time by title only and following its passage became Ordinance 3282.

RESULT:	ADOPTED [UNANIMOUS]
AYES:	Brown, Reece, Dickerson, Meyer, Stull, Milner, Coburn, Dahlman

J. An Ordinance of the City of Harrisonville, MO, regarding a Special Use Permit for the establishment of a nursing home and assisted living establishment located at 1800 E. Mechanic Street.

Director DeLuca also presented the request for a special use permit to approve construction of the new facility on the old hospital property. He answered questions regarding special zoning categories for nursing homes and assisted living facilities and told aldermen there were none, that all such facilities need a special use permit. He also told aldermen construction should start on the existing structure in five or six months and new buildings would be built after it is completed.

Doug Meyer moved to advance Council Bill 066 to its second reading and Ivan Stull seconded. The motion passed unanimously on the following roll call vote.

Ayes: Aldermen Brown, Reece, Dickerson, Meyer, Stull, Milner, Coburn and Dahlman.

Nayes: None

Following its second reading by title only and passage, Council Bill 066 was designated Ordinance 3283.

RESULT:	ADOPTED [UNANIMOUS]
AYES:	Brown, Reece, Dickerson, Meyer, Stull, Milner, Coburn, Dahlman

7. Aldermen and Committee Reports

Alderman Coburn reported he enjoyed the MML Convention in St. Charles and remarked on what a good job the city had done in preserving its Old Town area.

Alderman Dickerson concurred with Aldermen Coburn on the MML Convention. He thanked the Water Department for work they had done in repairing a leak at one of his properties. He also said the HPC had approved the new sign for the Chamber of Commerce offices and he was looking forward to attending a meeting with Missouri Main Street representatives on Wednesday.

Bret Reece thanked staff for their efforts in pursuing economic development projects.

Ivan Stull reported he was looking forward to the Airport Open House.

8. Report from the City Administrator

City Administrator Keith Moody reported crews working on the 291 project have discovered that the storm box at Rockhaven and the sanitary sewer line were not properly aligned when installed and will need to be realigned.

9. Report from the Mayor

The mayor said he also enjoyed the recent MML Conference.

10. Questions from the Media

None

11. Adjourn to Executive Session

Doug Meyer moved the Board of Aldermen go into Executive Session to discuss Section 610.021(1), Legal Actions, and Section 610.021(3), Personnel Matters. Bret Reece seconded. The motion passed unanimously.

Ayes: Aldermen Meyer, Dahlman, Milner, Coburn, Dickerson, Reece, Stull and Brown

Nayes: None

The board adjourned to Executive Session at 7:34 p.m.

12. Adjourn From Regular Session

The board returned to open session at 7:54 p.m. Morris Coburn moved the meeting be adjourned and Marcia Milner seconded. Motion carried. Meeting adjourned at 7:54 p.m.

Kevin Wood, Mayor & Ex-Officio
Chairman of the Board of Aldermen

ATTEST:

Kim Hubbard, City Clerk

Minutes Acceptance: Minutes of Sep 22, 2014 7:00 PM (Approval of Minutes)



STAFF REPORT

TO: Board of Aldermen
FROM: Keith Thomas, Director
DATE: October 1, 2014
SUBJECT: 69KV South Tie Tangent Transmission Line Poles

Type of Item: *Purchase*

In-line Douglas Fir transmission line poles for tangent locations of the 69KV South Transmission Line Tie Re-build 2014 Capital Project #07-6-0090-4015.

The 2014 69KV South Transmission Line Tie Re-build Capital Project has been designed by Finley Engineering and material needs to be purchased for construction to begin this year. The transmission line has been designed to be installed in existing ROW along Orchard Road so no transmission line easements or anchors are required. The purchase of these poles completes the structures that will be required on this project. Double circuit distribution under-build for future expansion by the City was also incorporated in the design.

Specifications were sent to the following suppliers for quotes:

Bell Lumber and Pole CO	\$75,121
WESCO	\$91,310.45
Arkansas Electric	No Bid
HD Supply	\$103,421
Fletcher-Reinhardt CO	\$90,162.90
Bridgewell	\$76,727
Techline, Inc.	\$87,081.00

There will be \$1,053,686 remaining after award of this pole bid in the 2014 Budget for the additional material and contract labor.

We recommend award of the bid to Bell Lumber and Pole CO for \$75,121. The delivery of the wood poles is six to seven weeks after the approved purchase order.

Council Bill No. 067**Resolution No.**

A Resolution authorizing the City Administrator of the City of Harrisonville, Missouri to purchase in-line Douglas Fir transmission line poles for the 69KV South Tie Transmission Line Rebuild Project from Bell Lumber & Pole Co., in an amount not to exceed \$75,121

WHEREAS, the City of Harrisonville needs to purchase in-line Douglas Fir transmission line poles to accomplish the 2014 69KV South Transmission Line Re-Build Project, and

WHEREAS, Bell Lumber and Pole Co. can furnish such poles for a price of \$75,121,
NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI, AS FOLLOWS:

Section 1: That the City Administrator of the City of Harrisonville is hereby authorized and directed to enter into an agreement with Bell Lumber and Pole Co. to purchase the poles for a price not to exceed \$75,121

Section 2: That this resolution shall become effective immediately upon its passage and approval.

PASSED AND RESOLVED by the Board of Aldermen and **APPROVED** by the Mayor of the City of Harrisonville, Missouri, this 6th day of October 2014

Kevin W. Wood, Mayor and Ex-Officio
Chairman of the Board of Aldermen

ATTEST:

Kim Hubbard, City Clerk

WITNESS my hand and seal 6th day of October 2014


LUMBER & POLE CO.
SINCE 1909

 STEWARDSHIP ° EXCELLENCE
 ENTREPRENEURIAL SPIRIT

 778 – 1st Street NW
 P.O. Box 120786
 New Brighton, MN 55112-0024

 Phone: 651-633-4334
 Fax: 651-633-8852
 www.blpole.com

City of Harrisonville, MO

Kristen Morrow

Date: 19-Sep-2014

Reference:

Bell Quote: 77573-V3

Fax: 816-380-3724

Email:

kmorrow@ci.harrisonville.mo.us

Dear Kristen,

Douglas Fir Poles produced in compliance with ANSI Specification 05.1 - 2008, and pressure treated with Pentachlorophenol and oil to a minimum net retention of .60 lbs. per cubic foot per AWPA Commodity Specification D - Latest Revision and roofed only. Independent inspection charges are not included.

<u>Quantity</u>	<u>Species</u>	<u>Class/Length</u>	<u>Total Price</u>	<u>Extended</u>
1	Fir	H2/75	\$3,287.00	\$3,287.00
3	Fir	H2/80	\$3,995.00	\$11,985.00
1	Fir	H4/80	\$5,035.00	\$5,035.00
6	Fir	H2/85	\$4,642.00	\$27,852.00
4	Fir	H4/85	\$5,952.00	\$23,808.00
1	Fir	H4/90	\$7,196.00	\$7,196.00

FOB: STORAGE DECK - Harrisonville, MO

Total Quantity: 16

Total Bid: \$79,163.00

Shipment: Commence shipping in 6 to 7 weeks after receipt of order via self unloader trucks.
 Once credit approval is completed, the order will be scheduled according to the above lead time.

Terms: Net 30 Days

Order acceptance is subject to credit approval and/or payment for poles must be received prior to delivery. Shipping dates, lead times and processing of poles will not be initiated until the credit approval process has been completed.

Prices may be considered firm through completion of shipment.

This quotation is valid for acceptance through October 8, 2014 and is being offered on the basis of order placement for all/or a proportionate share of each class and length protecting full truckload quantity.

Stock is subject to availability at the time of the order placement.

Thank you for the opportunity to quote on your wood pole requirements. We look forward to being of service.

Bell Lumber & Pole Company

Chad Hering, Central Region Sales Representative

This quote does not include any sales, use or other tax that may apply to the customer. Customer will provide specific sales, use or other tax documentation, including tax resale or exemption certificates for all shipment destinations. In the absence of receiving resale or exemption certificates from the customer, Bell Lumber Pole Company will charge sale or use tax on invoices, when requires by law.

Attachment: Bell Pole Price (1584 : 69KV South Tie Tangent Transmission Line Poles)

By accepting this quote and ordering the products described above, Customer agrees to the following: Bell Lumber Pole Company ("Bell") makes no warranties, express or implied, relating to the poles including, without limitation, warranties of merchantability or fitness for a particular purpose. Customer hereby grants Bell a purchase money security interest in the poles sold hereunder, together with all products and proceeds thereof, and authorizes Bell to file financing statements with respect thereto. The terms and conditions set forth herein contain the entire agreement between Customer and Bell with respect to the subject matter hereof, supersede all other written and oral communications, and may not be modified or waived except in writing. This agreement shall be deemed to have been made in the State of Minnesota, shall be governed by Minnesota law, and the parties agree to jurisdiction and venue in any federal or state court located in Hennepin County, Minnesota, with respect to any dispute hereunder. Bell is not liable to Customer for any incidental, consequential, special or punitive damages relating to the poles and this agreement shall in no event exceed the price paid by Customer to Bell hereunder. Any payment not made when due shall accrue a late charge of one and one-half percent (1.5%) per month or, if lower, the maximum rate permitted by law. Customer shall reimburse Bell for any expenses, including reasonable attorneys' fees incurred by Bell in enforcing its rights hereunder.



CUSTOMER APPLICATION

Revised: 9-30-2013

Please fill out completely and return to:

Kate Bradley – Treasury Clerk
Bell Lumber & Pole Company
P. O. Box 120786
New Brighton, Minnesota 55112

Phone: 250-550-3100
FAX: 250-550-3129
Email: kate.bradley@blpole.com

In order to expedite processing, the * items must be completed under all circumstances.***Who is your Bell Sales Rep:** Chad Hering***Legal Business****Name:** _____**DBA:** _____**Street Address:** _____**Billing Address:** _____**City** _____**State** _____**Zip** _____**Telephone No.:** _____**Fax No.:** _____**Accounts Payable Email Address:** _____**Type of Business:** ☐ Corporation ☐ Partnership ☐ Proprietorship ☐ Municipal**Nature of Business:** _____**How Long in Business:** _____**Federal ID# (EIN)** _____**Dunn &****Bradstreet #:** _____**Associated Companies:** _____**MUST BE FILLED IN*****Credit Requested:** _____ **P.O. Required? (Y/N)** _____

*Credit is based on a 30-day term, 2% per month may be charged on overdue accounts.
All orders will be COD until credit is approved.*

Name of Bank: _____**Address:** _____**Telephone No.:** _____**Bank Officer to Contact:** _____***Fax No.:** _____**This must be filled out by customer & provide exempt certificate:**

Are you exempt from State Sales Tax? ☐ Yes ☐ No
Are you exempt from County Sales Tax? ☐ Yes ☐ No
Are you exempt from Local Sales Tax? ☐ Yes ☐ No

Are you exempt from State Usage Tax? ☐ Yes ☐ No
Are you exempt from County Usage Tax? ☐ Yes ☐ No
Are you exempt from Local Usage Tax? ☐ Yes ☐ No

Contact name for your company regarding sales tax: _____**Phone:** _____ **Email:** _____**Must supply a Tax Exempt Certificate. Tax Exempt #** _____**Internal use only**

- ☐ Contractor - CONT
- ☐ Distributor - DIST
- ☐ Investor Owned Utility - IOU
- ☐ Government Agency - GOVT
- ☐ Logger - LOG
- ☐ Rural Electric Coop - REC
- ☐ Miscellaneous - MISC
- ☐ Mine Operations - MINE
- ☐ Municipal - MUNI
- ☐ Provincial Utility - PROV
- ☐ Public Utility District - PUD
- ☐ Railroad – RR
- ☐ Treater - TRT

Company Principals Responsible for Business Transactions:

Name	Title	Phone
------	-------	-------

Name	Title	Phone
------	-------	-------

Accounts Payable Clerk	Phone
------------------------	-------

*Person Placing Orders	Phone
-------------------------------	-------

References: all three must be filled out completely

1. Name: _____
 Address: _____
 Contact Person: _____
 Telephone No.: _____ ***Fax #** _____

2. Name: _____
 Address: _____
 Contact Person: _____
 Telephone No.: _____ ***Fax #** _____

3. Name: _____
 Address: _____
 Contact Person: _____
 Telephone No.: _____ ***Fax #** _____

I hereby certify that the information in this application is correct. The information included in this application is for use by BELL LUMBER & POLE COMPANY in determining the amount and conditions of credit to be extended. I authorize BELL LUMBER & POLE COMPANY to obtain and/or exchange this information with any information agent towards establishing or verifying the Applicants financial standing. Further, I hereby authorize the bank and trade references listed in this application to release the information necessary to assist BELL LUMBER & POLE COMPANY in establishing a line of credit.

*** Signature & Title of Applicant**

 Date



CUSTOMER APPLICATION Release of Information

***Legal Business
Name:** _____

DBA: _____

Street Address: _____

Billing Address: _____

	City	State	Zip
Telephone No.: _____	Fax No.: _____		

I hereby authorize the bank and trade references listed in this application to release the information necessary to assist BELL LUMBER & POLE COMPANY in establishing a line of credit.

*** Signature & Title of Applicant**

Date

Attachment: Bell Pole Customer Application (1584 : 69KV South Tie Tangent Transmission Line Poles)



TO: Board of Aldermen
FROM: Keith Thomas, Director
DATE: October 1, 2014
SUBJECT: 69KV South Tie Transmission Line Materials

Type of Item: *Purchase*

Transmission line material and hardware for the 69KV South Transmission Line Tie Re-build 2014 Capital Project #07-6-0090-4015.

The 2014 69KV South Transmission Line Tie Re-build Capital Project has been designed by Finley Engineering and material needs to be purchased for construction to begin this year. This material includes all the transmission line material and hardware with the exception of the conductor, shield wire, and distribution material.

Specifications were sent to the following suppliers for quotes:

WESCO	\$55,769.98
HD Supply	\$58,543.73
Fletcher-Reinhardt CO	\$70,646.32
Techline, Inc.	\$89,841.90

There will be \$997,916 remaining after award of this material bid in the 2014 Budget for the additional material and contract labor.

We recommend award of the bid to WESCO for \$55,769.98. The delivery of the material is seven to eight weeks after the approved purchase order.

Council Bill No. 068**Resolution No.**

A Resolution authorizing the City Administrator of the City of Harrisonville, Missouri to purchase transmission line material and hardware for the 69KV South Tie Transmission Line Rebuild Project from WESCO., in an amount not to exceed \$55,769.98.

WHEREAS, the City of Harrisonville needs to purchase transmission line material and hardware to accomplish the 2014 69KV South Transmission Line Re-Build Project, and

WHEREAS, WESCO can furnish such supplies for a price of \$55,769.98,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI, AS FOLLOWS:

Section 1: That the City Administrator of the City of Harrisonville is hereby authorized and directed to enter into an agreement with WESCO to purchase the transmission line material and hardware for a price not to exceed \$55,769.98

Section 2: That this resolution shall become effective immediately upon its passage and approval.

PASSED AND RESOLVED by the Board of Aldermen and **APPROVED** by the Mayor of the City of Harrisonville, Missouri, this 6th day of October 2014

Kevin W. Wood, Mayor and Ex-Officio
Chairman of the Board of Aldermen

ATTEST:

Kim Hubbard, City Clerk

WITNESS my hand and seal 6th day of October 2014



TO: Board of Aldermen
FROM: Keith Thomas, Director
DATE: October 1, 2014
SUBJECT: Finley Engineering Contract for Review of Control Wiring & Differential Relaying

Type of Item: *Contract*

Engineering services for review of the newly completed Electric Department wiring diagrams, schematics, and to create the differential relay settings for the new 69KV transformer to be installed in the North Substation, Capital Project #07-6-0990-4013.

The last phase of the 69KV North Substation Re-build has begun. Feeder breaker relay settings and installation are completed. Schematics and wiring diagrams were completed in-house for the circuit switcher, substation transformer, and low side breaker. An engineering firm needs to back check the design and wiring diagrams for any errors before terminations are completed. Differential scheme relaying design will need to be completed by the outside engineering firm also. The differential scheme protects the new substation transformer valued at \$650,000.

Finley Engineering is currently under contract for the design of our 69KV South Tie Transmission Line project. They have the qualifications and experience in this type of design.

There is currently \$492,569 remaining in this account for additional material, crane service, and any other requirements to finish the project..

We recommend approval to Finley Engineering for \$17,200 for the services shown that are shown in the attachment.

Council Bill No. 069

Resolution No.

A Resolution authorizing the City Administrator of the City of Harrisonville, Missouri to enter into an agreement with Finley Engineering for engineering services for the 69KV North Substation Rebuild Project in an amount not to exceed \$17,200.

WHEREAS, the City of Harrisonville needs engineering services for the 69KV North Substation Rebuild Project, and

WHEREAS, Finley Engineering can provide such services for a price of \$17,200

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI, AS FOLLOWS:

Section 1: That the City Administrator of the City of Harrisonville is hereby authorized and directed to enter into an agreement with Finley Engineering for engineering services for a price not to exceed \$17,200

Section 2: That this resolution shall become effective immediately upon its passage and approval.

PASSED AND RESOLVED by the Board of Aldermen and **APPROVED** by the Mayor of the City of Harrisonville, Missouri, this 6th day of October 2014

Kevin W. Wood, Mayor and Ex-Officio
Chairman of the Board of Aldermen

ATTEST:

Kim Hubbard, City Clerk

WITNESS my hand and seal 6th day of October 2014



9120 W 135th St, Ste 203
Overland Park, KS 66221
913-601-3977

September 29, 2014

Mr. Keith Thomas
Electrical Department Director
City of Harrisonville
P.O. Box 367
300 E. Pearl Street
Harrisonville, MO 64701

Re: Drawings and Relay Settings Associated with Harrisonville North Substation

Mr. Thomas:

Thank you for allowing Finley Engineering Company to quote our engineering services.

After reviewing the project, Finley Engineering is offering engineering services to:

- Review and create control wiring connection diagrams for the new circuit switcher, transformer, and recloser.
- Review coordination of the following protective relays/devices of the:
 - Existing reclosers (7 feeders)
 - New transformer 12.47KV recloser
 - New 69KV breaker
- Specify and provide protective relay settings for the circuit switcher, transformer, and recloser, including electromechanical differential relays and all available overcurrent elements.

This quote does not include:

- Construction, wiring, relay setting implementation, and testing (these will be conducted by City of Harrisonville electrical personnel)
- Creating an "As-Built" set of prints

I N T E G R I T Y I N T O E V E R Y T H I N G



9120 W 135th St, Ste 203
Overland Park, KS 66221
913-601-3977

Finley offers a lump sum cost of \$17,200 to perform the above included services, delineated as follows:

<u>Engineering</u> (prepare connection and schematic drawings with control wiring interconnections) plus <u>Drafting</u> (services to draft installation prints)	\$12,200
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<u>Engineering</u> (create updated settings, with setting sheets, as needed, for protective relays, and verify proper coordination)	\$5,000
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If this is agreeable, please contact me to discuss the particulars of obtaining the documents I need for this project.

If you have any questions, please do not hesitate to call me at 913-601-3518. The entire Finley Engineering team looks forward to working with you and your team on this project.

Sincerely,

Mark A. Thatcher, P.E.
Senior Protection Engineer
Finley Engineering Company, Inc.



TO: Board of Aldermen
FROM: Keith Thomas, Director
DATE: October 1, 2014
SUBJECT: 69KV South Tie Transmission Line Conductor and Shield Wire

Type of Item: *Purchase*

Transmission line conductor and shield wire for the 69KV South Transmission Line Tie Re-build 2014 Capital Project #07-6-0090-4015.

The 2014 69KV South Transmission Line Tie Re-build Capital Project has been designed by Finley Engineering and material needs to be purchased for construction to begin this year. This conductor and shield wire will complete the transmission line material. Delivery was critical for the conductor on the project and one supplier had in stock availability.

HD Supply \$18,612.76

There will be \$979,303.26 remaining after award of the conductor and shield wire in the 2014 Budget for the and contract labor.

We recommend award of the bid to HD Supply for \$18,612.76. The delivery of the material is immediate as it is in stock.

Council Bill No. 070

Resolution No.

A Resolution authorizing the City Administrator of the City of Harrisonville, Missouri to purchase transmission line conductor and shield wire for the 69KV South Transmission Line Tie Rebuild Project from HD Supply in an amount not to exceed \$18,612.76

WHEREAS, the City of Harrisonville needs transmission line conductor and shield wire for the 69KV South Transmission Line Tie Rebuild, and

WHEREAS, HD Supply can provide such materials for a price of \$18,612.76

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI, AS FOLLOWS:

Section 1: That the City Administrator of the City of Harrisonville is hereby authorized and directed to enter into an agreement with HD Supply for needed materials in an amount not to exceed \$18,612.76

Section 2: That this resolution shall become effective immediately upon its passage and approval.

PASSED AND RESOLVED by the Board of Aldermen and **APPROVED** by the Mayor of the City of Harrisonville, Missouri, this 6th day of October 2014

Kevin W. Wood, Mayor and Ex-Officio
Chairman of the Board of Aldermen

ATTEST:

Kim Hubbard, City Clerk

WITNESS my hand and seal 6th day of October 2014

City of
Harrisonville
est. 1836
STAFF REPORT

TO: Board of Aldermen
FROM: Keith Thomas, Director
DATE: October 1, 2014
SUBJECT: Contractor for Construction of 69KV South Tie Transmission Line Rebuild

Type of Item: *Contract*

Issue:

Construction of the 69KV South Transmission Line Tie Re-build 2014 Capital Project.

Background:

The 2014 69KV South Transmission Line Tie Re-build Capital Project has been designed by Finley Engineering, material has been purchased, and construction needs to begin this year. The transmission line has been designed to be installed in existing ROW along Orchard Road so no transmission line easements or anchors are required.

Proposals for construction were sent to the following contractors with cost break outs for prices including the distribution under-build and without:

	W/O Under-build	With Under-build
Capital Electric Line Builders, Inc	\$290,598	\$349,960
PAR Electrical Contractors	\$271,100.29	\$305,634.29
Pike Electric	No Bid	No Bid
Hutton Contracting Company, Inc.	No Bid	No Bid
Michels Power	No Bid	No Bid
B&L Electric, Inc	No Bid	No Bid
Black & McDonald	\$565,884.41	\$688,555.08
The L.E. Meyers Company	No Bid	No Bid

Recommendation:

The preferred electrical contractor is PAR Electrical Contractors as they have done similar projects for us in the past.

There will be \$673,668.97 remaining after award of this construction contract in the 2014 Budget for the additional distribution line material and any Change Orders.

We recommend approval of the construction contract to Par Electrical Contractors for the amount of \$305,634.29.

Council Bill No. 071

Resolution No.

A Resolution authorizing the City Administrator of the City of Harrisonville, Missouri to enter into an agreement with Par Electrical Contractors for construction of the 69KV South Transmission Line Tie Rebuild Project in an amount not to exceed \$305,634.29

WHEREAS, the City of Harrisonville must select a contractor for construction of the 69KV South Transmission Line Rebuild Tie Project, and

WHEREAS, PAR Electrical Contractors can provide such services at a cost of \$305,634.29

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI, AS FOLLOWS:

Section 1: That the City Administrator of the City of Harrisonville is hereby authorized and directed to enter into an agreement with PAR Electrical Contractors for construction of the 69KV South Transmission Line Tie Rebuild Project in an amount not to exceed \$305,634.29

Section 2: That this resolution shall become effective immediately upon its passage and approval.

PASSED AND RESOLVED by the Board of Aldermen and **APPROVED** by the Mayor of the City of Harrisonville, Missouri, this 6th day of October 2014

Kevin W. Wood, Mayor and Ex-Officio
Chairman of the Board of Aldermen

ATTEST:

Kim Hubbard, City Clerk

WITNESS my hand and seal 6th day of October 2014



TO: Board of Aldermen
FROM: Keith Thomas, Director
DATE: October 1, 2014
SUBJECT: Crane for North Substation Transformer Installation

Type of Item: *Contract*

Removal of the old North Substation 20MVA 69KV transformer and installation of the new.

This is part of the last phase of the North Substation re-build Capital Project #07-6-0990-4013. The old transformer will be relocated to an existing concrete slab and the new one installed in its place. Once the old transformer is out of service determination will be made whether to re-build and save the unit for a spare or sell for scrap. Gas analysis testing during the previous years has shown gas build ups associated with winding breakdowns.

Belger Cartage Service, Inc. was contacted to meet on site for a pre-bid conference. They were the only crane service contacted, as they are the company used for this type of work by adjoining utilities in the area.

There will be \$455,261 remaining after award of this contract in Capital Project #07-6-0990-4013 for any additional material.

We recommend approval of the contract to Belger Cartage Service, Inc., due to their experience and recommendations in this field, for a price of \$37,308.00 .

Council Bill No. 072

Resolution No.

A Resolution authorizing the City Administrator of the City of Harrisonville, Missouri to enter into an agreement with Belger Cartage to remove an old transformer and install a new transformer at the North Electric Substation in an amount not to exceed \$37,308.

WHEREAS, the City of Harrisonville must select a contractor for crane removal of the old transformer at the North Electric Substation and installation of the new transformer, and

WHEREAS, Belger Cartage can provide such services at a cost of \$37,308.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI, AS FOLLOWS:

Section 1: That the City Administrator of the City of Harrisonville is hereby authorized and directed to enter into an agreement with Belger Cartage to remove an old transformer and install a new transformer at the North Electric Substation in an amount not to exceed \$37,308.

Section 2: That this resolution shall become effective immediately upon its passage and approval.

PASSED AND RESOLVED by the Board of Aldermen and **APPROVED** by the Mayor of the City of Harrisonville, Missouri, this 6th day of October 2014

Kevin W. Wood, Mayor and Ex-Officio
Chairman of the Board of Aldermen

ATTEST:

Kim Hubbard, City Clerk

WITNESS my hand and seal 6th day of October 2014



TO: Board of Aldermen
FROM: Sheryl Stanley, Deputy City Clerk
DATE: October 1, 2014
SUBJECT: Love the Harrisonville Square Agreement

Type of Item: *Agreement*

Background: The Love the Square association is an organization that has formed to coordinate efforts, encourage reinvestment, expand activities and provide marketing of the square. The group is just getting started and providing financial support is in the public's interest. The City Attorney has developed the attached agreement which details the services that benefit the public to be provided by the association.

Budget Impact: The Board of Alderman has sufficient funds in their "Public Relations" budget account to cover the \$2,500 contract for services. Over \$29,000 remains in this line item for the final three months of the 2014 budget.

Recommendation: Staff recommends entering into the agreement, the square is building momentum, supporting an association specifically focused on the square should keep that momentum building.

Council Bill No. 073

Resolution No.

A Resolution to authorize the City Administrator of the City of Harrisonville Missouri to enter into an agreement with the Love the Square Association to promote the Harrisonville Square

WHEREAS, the City of Harrisonville wishes to promote the Harrisonville Square, and

WHEREAS, the Love the Harrisonville Square association has recently been formed for the same purpose,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI, AS FOLLOWS:

Section 1: That the City Administrator of the City of Harrisonville is hereby authorized and directed to enter into the attached agreement with the Love the Harrisonville Square organization

Section 2: That this resolution shall become effective immediately upon its passage and approval.

PASSED AND RESOLVED by the Board of Aldermen and **APPROVED** by the Mayor of the City of Harrisonville, Missouri, this 6th day of October 2014

Kevin W. Wood, Mayor and Ex-Officio
Chairman of the Board of Aldermen

ATTEST:

Kim Hubbard, City Clerk

WITNESS my hand and seal 6th day of October 2014

AGREEMENT

THIS AGREEMENT is made and dated this ____ day of _____, 2014, by and between **LOVE THE HARRISONVILLE SQUARE, INC.**, hereinafter referred to as CORPORATION, and **the CITY OF HARRISONVILLE, MISSOURI**, a Missouri Municipal Corporation, hereinafter referred to as CITY.

WITNESSETH:

WHEREAS, the CORPORATION has been organized for the general purpose of advancing the economic and cultural development of the Harrisonville Square by strong focus on historical preservation and congruence, raising awareness within the community, and creating a desirable business environment;

WHEREAS, the CITY will benefit from the work of the CORPORATION;

WHEREAS, the CITY is willing to provide a certain amount of financing to the CORPORATION in order to allow the CORPORATION to carry out its purpose;

WHEREAS, the CITY believes it is in the best interest of the citizens of Harrisonville, Missouri to enter into this Agreement;

NOW, THEREFORE, in consideration of the mutual covenants herein contained and intending to be legally bound hereby, the parties hereby agree as follows:

1. PURPOSE:

The purpose of this Agreement is to provide funding to the CORPORATION to allow the CORPORATION to carry out its mission and purpose, which will benefit the CITY and its residents.

2. CORPORATION Agrees:

2.1 To utilize the funding provided by the CITY pursuant to this Agreement for the purpose of advancing the economic and cultural development of the Harrisonville Square by, among other things, providing ornamental lighting of the buildings on the Harrisonville square, promoting events on the Harrisonville square, promoting the Harrisonville square to new businesses, and hosting a “Love the Square” web site (the “SERVICES”), for the term of this Agreement as set forth in Section 4.5 below.

3. CITY AGREES:

3.0 To pay to the CORPORATION the amount of \$2,500.00 in exchange for the SERVICES. The CITY shall make payment to the CORPORATION within thirty days of the execution of this Agreement.

4. Both Parties Agree:

4.1 That the CITY has not assumed any responsibility for the Services or the performance of the Services. It is further acknowledged and agreed by the parties that the CITY is not responsible under this Agreement for the maintenance or condition of the Services.

4.2 Invalidation of any part of this Agreement by judgment or other court action shall in no way effect any other provisions, which shall remain in full force and effect.

4.3 Neither party waives or relinquishes any immunity from liability, limitation of liability, or defense on behalf of itself, its officers, employees, and agents provided by the Constitution and laws of the State of Missouri as a result of its execution of this Agreement and the performance of the covenants contained herein.

4.4 Each party to this Agreement agrees that it shall have no liability whatsoever for the actions of omissions of an individual employed by the other party, regardless of where the individual's actions occurred. Each party is solely responsible for the actions and/or omissions of its employees and officers.

4.5 The Term of this Agreement shall be one year from the date of execution set forth above.

4.6 This Agreement and the rights of the parties shall be construed and governed according to the laws of the State of Missouri.

4.7 This Agreement may not be assigned by the CORPORATION, without the express written consent of the CITY.

4.8 This Agreement may be amended at any time by mutual agreement of the parties, provided that before any amendment shall be operative or valid, it shall have been reduced to writing and signed by both parties. If any provision of this Agreement is found to be in conflict with the provisions of any governmental law, rule or regulation, such provision shall be severable and the remainder of this Agreement shall not be impaired and shall remain in full force and effect.

4.9 There are no other agreements or understandings, either oral or written, between the parties affecting this Agreement, except as otherwise specifically provided for or referred to herein. This Agreement cancels and supersedes all previous agreements between the parties relating to the subject matter covered by this Agreement. No change or addition to, or deletion of, any portion of this Agreement shall be valid or binding upon the parties hereto unless the same is approved in writing by the parties.

4.10 Nothing in this Agreement shall be construed as creating or giving rise to any rights in any third parties or any persons other than the parties hereto.

4.11 The captions or headings are for convenience only and are not intended to limit or define the scope or effect of any provision of this Agreement.

4.12 This Agreement shall become effective upon execution by both parties and approval by the governing body of the CITY.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed on the day and year first above written.

LOVE THE HARRISONVILLE SQUARE, INC.

BY: _____

TITLE: _____

THE CITY OF HARRISONVILLE, MISSOURI

BY: _____

TITLE: _____