



**AGENDA
CITY OF HARRISONVILLE
BOARD OF ALDERMEN
REGULAR MEETING
CITY HALL
MARCH 2, 2015
7:00 PM**

- 1. Call to Order & Pledge of Allegiance**
- 2. Roll Call**
 - A. Roll Call**
- 3. Ceremonial Matters**
 - A. Re-Appointments of Larry Snider and Chris Wolff to 5 Year Terms on the Enhanced Enterprise Zone Board**
- 4. Public Participation**
 - A. Public Participation**
- 5. Approval of Minutes**
 - A. Board of Aldermen - Regular Meeting - Feb 17, 2015 7:00 PM**
- 6. Agenda Items**
 - A. Burnt District Festival Event Permit - 2015**
 - B. Council Bill 021: A RESOLUTION TO SHOW THE SUPPORT OF THE BOARD OF ALDERMEN FOR AN APPLICATION OF GRANT FUNDS FROM THE MISSOURI DEPARTMENT OF TRANSPORTATION, DIVISION OF HIGHWAY SAFETY STEP (SPECIAL TRAFFIC ENFORCEMENT PROGRAM) PROGRAM; AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE SAID APPLICATIONS FOR GRANT FUNDS**
 - C. Council Bill 022: AN ORDINANCE TO AMEND SECTION 385.120 OF THE HARRISONVILLE CITY CODE PROHIBITING UTILITY VEHICLES ON CITY STREETS.**
- 7. Aldermen and Committee Reports**
- 8. Report from the City Administrator**

- 9. Report from the Mayor**
- 10. Questions from the Media**
- 11. Adjourn to Executive Session**
- 12. Adjourn From Regular Session**

Posted on City Hall Bulletin Board this 26th day of February 2015

Kim Hubbard, City Clerk

The Board of Aldermen meeting is an open meeting but is not a meeting of the public. There is a place on the agenda for comments of citizens under PUBLIC PARTICIPATION. Our rule is that comments by any individual or group shall not exceed (4) minutes. The Board of Aldermen request that concerns be initially addressed at the appropriate action level before coming to the Board of Alderman



TO: Board of Aldermen
FROM: Sheryl Stanley, Deputy City Clerk
DATE: February 25, 2015
SUBJECT: Re-Appointments to EEZ Board

Type of Item: *Appointment*

A. Action Item (ID # 1761)

Re-Appointments of Larry Snider and Chris Wolff to 5 Year Terms on the Enhanced Enterprise Zone Board

Attachments:

Larry Snider, Enhanced Enterprise Zone Board (DOCX)

Chris Wolff, Enhanced Enterprise Zone Board (DOCX)

COMMISSION

STATE OF MISSOURI)
COUNTY OF CASS)
CITY OF HARRISONVILLE)

THE CITY OF HARRISONVILLE TO ALL WHO SHALL SEE THESE PRESENTS-GREETING:

KNOW YE, that in pursuance of the Mayor and Board of Aldermen, and in pursuance of the Statute and Ordinances in such cases made and approved, and by virtue of the power and authority in us vested, we do hereby

APPOINT AND COMMISSION

Larry Snider TO THE OFFICE OF THE **Enhanced Enterprise Zone (EEZ) Board**
And he is hereby authorized and empowered to discharge the duties of said office according to law; to have and to hold said office with all privileges and emoluments to the same of right pertaining unto him the said **Enhanced Enterprise Zone Board.**

For and during the term of 5 years ending August 2019 or until his successor in said office shall be duly appointed and qualified.

IN TESTIMONY WHEREOF, we have caused this to be signed by the Mayor of the City of Harrisonville and witnessed by the Clerk of said City, and the seal of said City to be affixed hereto.

Done at Harrisonville, in said County, this 2nd day of March 2015.

Mayor

ATTEST:

City Clerk

Attachment: Larry Snider, Enhanced Enterprise Zone Board (1761 : Re-Appointments to EEZ Board)

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Enhanced Enterprise Zone Board

for

Larry Snider

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COMMISSION

STATE OF MISSOURI)
COUNTY OF CASS)
CITY OF HARRISONVILLE)

THE CITY OF HARRISONVILLE TO ALL WHO SHALL SEE THESE PRESENTS-GREETING:

KNOW YE, that in pursuance of the Mayor and Board of Aldermen, and in pursuance of the Statute and Ordinances in such cases made and approved, and by virtue of the power and authority in us vested, we do hereby

APPOINT AND COMMISSION

Chris Wolff TO THE OFFICE OF THE **Enhanced Enterprise Zone (EEZ) Board**
And he is hereby authorized and empowered to discharge the duties of said office according to law; to have and to hold said office with all privileges and emoluments to the same of right pertaining unto him the said **Enhanced Enterprise Zone Board.**

For and during the term of 5 years ending August 2019 or until his successor in said office shall be duly appointed and qualified.

IN TESTIMONY WHEREOF, we have caused this to be signed by the Mayor of the City of Harrisonville and witnessed by the Clerk of said City, and the seal of said City to be affixed hereto.

Done at Harrisonville, in said County, this 2nd day of March 2015.

Mayor

ATTEST:

City Clerk

Attachment: Chris Wolff, Enhanced Enterprise Zone Board (1761 : Re-Appointments to EEZ Board)

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Enhanced Enterprise Zone Board

for

Chris Wolff

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DRAFT
MINUTES
CITY OF HARRISONVILLE
BOARD OF ALDERMEN
REGULAR MEETING
CITY HALL
FEBRUARY 17, 2015
7:00 PM

1. **Call to Order & Pledge of Allegiance**
2. **Roll Call**

Attendee Name	Title	Status	Arrived
Bret Brown	Board Member	Present	
Bret Reece	Board Member	Present	
David Dickerson	Board Member	Present	
Doug Meyer	Board Member	Present	
Ivan Stull	Board Member	Present	
Marcia Milner	Board Member	Present	
Morris Coburn	Board Member	Present	
Stacey Dahlman	Board Member	Present	
Kevin Wood	Mayor	Present	

Others Present: City Administrator Keith Moody, City Attorney Steve Mauer, Finance Director Mike Tholen, City Clerk Kim Hubbard, Public Information Officer Sheryl Stanley, Parks & Recreation Director Chris Deal, Emergency Services Director Larry Francis, Public Works Director Jerry Gibbs, and Assistant Public Works Director Eric Patterson.

3. **Ceremonial Matters**

- A. **Proclamation for FFA Week**

Mayor Wood was joined by FFA students Blake Moreland, Sydney Hoffman, Jessie Poisal, Kaylea Eddy, Austin Moreland, Abby Kirk, Jarrett Craig, Mikaila Livingston, Ty Cook, and Austin Bailey (co-teacher). Mayor Wood read a Proclamation designating the week of February 21 through 28, 2015 as FFA week.

4. **Public Participation**

- A. **Public Participation**

Brian Hasek, 1300 E Pine Street shared that he felt the Board was being rushed to make a decision regarding the funding for the 291/71 TDD project. Mr. Hasek reminded the Board they had 3 options, vote to approve the funding, vote against the funding or vote against and find another method of funding. Mr. Hasek also noted his concerns of losing access to emergency funds. Mayor Wood stated the present Board cannot bind future boards and reported that the majority of the funding will be reflected in next years budget. Mayor Wood stated future Boards may find other ways to pay for the project.

City Clerk Hubbard asked for clarification whether the funding was considered a contribution or an advancement as previous minutes reflected contribution. City Attorney Mauer stated it was an advancement.

5. Approval of Minutes

A. Board of Aldermen - Regular Meeting - Feb 2, 2015 7:00 PM

Minutes were approved.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Morris Coburn, Board Member
SECONDER:	Marcia Milner, Board Member
AYES:	Brown, Reece, Dickerson, Meyer, Stull, Milner, Coburn, Dahlman

6. Agenda Items

A. Special Event Permit: Harrisonville High School.—MOCK Accident

Chief Hofer reviewed the request, reported the event has always been held on school property and they are requesting to use city property this year. Chief Hofer explained the school felt it would give the mock accident a more realistic feel and that access would be made available to the public.

The MOCK Accident event was approved.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bret Reece, Board Member
SECONDER:	Ivan Stull, Board Member
AYES:	Brown, Reece, Dickerson, Meyer, Stull, Milner, Coburn, Dahlman

B. Special Event Permit: Harrisonville Area Chamber of Commerce.— 5K Walk/Run Event

Chief Hofer reviewed the event request, reported this event will be in conjunction with the Burnt District Festival, that the Parks Department has been involved, and the proceeds will go to the Shop with a Cop fund.

The event was approved.

RESULT: APPROVED [UNANIMOUS]
MOVER: Marcia Milner, Board Member
SECONDER: Morris Coburn, Board Member
AYES: Brown, Reece, Dickerson, Meyer, Stull, Milner, Coburn, Dahlman

C. AN ORDINANCE TO AUTHORIZE THE MAYOR OF THE CITY OF HARRISONVILLE, MISSOURI TO EXECUTE THE FIRST AMENDMENT TO THE SECOND AMENDED AND RESTATED COOPERATIVE AGREEMENT BETWEEN THE CITY OF HARRISONVILLE, MISSOURI AND THE HIGHWAY 71/291 PARTNERS IN PROGRESS TRANSPORTATION DEVELOPMENT DISTRICT

City Attorney Mauer read Council Bill 017 for a second time by title only. Alderman Doug Meyer removed himself from the dais and sat in the audience.

Council Bill 017 became Ordinance 3303.

Alderman Meyer returned to the dais.

RESULT: ADOPTED [5 TO 2]
AYES: Brown, Reece, Stull, Milner, Dahlman
NAYS: David Dickerson, Morris Coburn
ABSTAIN: Doug Meyer

D. Approve Request for Destruction of Records

City Clerk Hubbard stated this was a housekeeping item and there would be additional requests for record destruction in the future.

RESULT: APPROVED [UNANIMOUS]
MOVER: Morris Coburn, Board Member
SECONDER: Marcia Milner, Board Member
AYES: Brown, Reece, Dickerson, Meyer, Stull, Milner, Coburn, Dahlman

E. Consider Request for Marketplace Access Point

This item was postponed to the next meeting.

RESULT: SCHEDULED

Next: 3/2/2015 7:00 PM

F. A Resolution Authorizing the City Administrator of Harrisonville, Missouri to Join the High Performance Outdoor Lighting Accelerator

City Attorney Mauer read Council Bill 018 by title only. It was noted that Director Thomas was called away and Director Tholen did the review.

Council Bill 018 became R012

RESULT: ADOPTED [UNANIMOUS]
MOVER: David Dickerson, Board Member
SECONDER: Morris Coburn, Board Member
AYES: Brown, Reece, Dickerson, Meyer, Stull, Milner, Coburn, Dahlman

G. A Resolution Authorizing the City Administrator of Harrisonville, MO to enter into a purchase agreement with WESCO for fiber optic materials in an amount to exceed \$67,235.

City Attorney Mauer read Council Bill 019 by title only. Systems Administrator, Jeremy Smith spoke regarding Council Bill 019 and 020 and noted both items were for the Fiber Optic Project. Mr. Smith shared this project would enhance security, provide better reliability, and provide the opportunity for other departments to have access to the new phone system. Mr. Smith explained that some of the departments would experience savings by being able to utilize the new phone system which would result in savings and could assist in the cost of the project.

Council Bill 019 became Resolution 013.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Morris Coburn, Board Member
SECONDER: David Dickerson, Board Member
AYES: Brown, Reece, Dickerson, Meyer, Stull, Milner, Coburn, Dahlman

H. A resolution authorizing the City Administrator of Harrisonville, Missouri to enter into a contract with Ervin Cable Construction, LLC for construction and installation of a fiber optic ring in an amount not to exceed \$140,202.00

City Attorney Mauer read Council Bill 020 by title only. This item was reviewed with Council Bill 019.

Council Bill 020 became Resolution 014.

RESULT: ADOPTED [UNANIMOUS]
MOVER: David Dickerson, Board Member
SECONDER: Morris Coburn, Board Member
AYES: Brown, Reece, Dickerson, Meyer, Stull, Milner, Coburn, Dahlman

7. Aldermen and Committee Reports

Alderman Coburn praised the Street Department for keeping the streets clear.

Alderman Dickerson commented that he was sorry that Director Thomas was unable to present the fiber optics project, as he knew how excited he was.

Alderman Reece commented on the good job the Street Department does on clearing the streets of snow.

8. Report from the City Administrator

Mr. Moody reported that negotiations would take place for the engineering portion of the 291/71 TDD Phase 2. Mr. Moody also reported that the Phase 2 agreement would need to be amended to reflect that MoDOT will cover the cost of overages.

9. Report from the Mayor

Mayor Wood reported there are many legislation bills that could affect municipalities.

10. Questions from the Media

None.

11. Adjourn to Executive Session

Alderman Meyer moved to adjourn to executive session for the purpose of section 610.021 (1), Legal Actions and 610.021 (3), Personnel Actions. Alderman Reece seconded the motion, and it was approved by the following roll call vote:

Ayes: Aldermen Meyer, Dahlman, Coburn, Milner, Dickerson, Reece, Stull, and Brown

Nays: None

Absent: None

Abstain: None

Adjourned to executive session at 7:47 p.m.

No action was taken during executive session

Reconvened to regular session at 8:06 p.m.

12. Adjourn From Regular Session

Alderman Coburn made the motion to adjourn the meeting. Alderman Dickerson seconded the motion and it was approved by a voice vote.

Meeting adjourned at 8:08.

Kevin Wood, Mayor & Ex-Officio
Chairman of the Board of Aldermen

ATTEST:

Kim Hubbard, City Clerk



STAFF REPORT

TO: Board of Aldermen
FROM: John Hofer, Director
DATE: February 25, 2015
SUBJECT: BDF Event Permit

Type of Item: *Approval*

Issue: The Harrisonville Chamber of Commerce has requested an event permit for a business expo and Community festival scheduled for October 2nd and 3rd, 2015 for the historic Harrisonville square and areas surrounding.

Background: If approved, this will be the 6th year for the event. There were no noted complaints or concerns associated with last year's event. The Chamber of Commerce has several requests of the City for this event which are listed below along with associated costs.

1) **Request:** Parade - Saturday parade (October 3rd) starting at 11am. Line-up at 9am and staging at the Harrisonville High School, with the parade commencing down Pearl Street turning North at Independence St., ending at the vacant lot just North of Vine St.. Both vehicle entries and horse entries would be included in addition to pedestrian entries.

Response: To accommodate this request the Police Department would need to have an off-duty police officers, or VIPS at the key intersections along the parade route. The applicant has been given the Parade Rules and Regulations (attached) and has agreed to follow those rules. The applicant will be required to provide animal droppings pick-up immediately following the event and secure usage of the High School parking lot from the Cass R-IX School District. This City's estimated cost to provide this service is listed above for an estimated duration of 2.5 hours per officer. The cost associated with this request/event will need to be absorbed by the Police Department's 2015 budget. This is the same request as previous years. Cost = \$1056.07

) **Request:** Band - Two Bands may be contracted to play on the square Friday & Saturday evening (October 2nd & 3rd) until possibly 11 pm inside the fenced beer garden. We may only have one band Saturday night and only perform until 11pm.

Response: The applicant is requesting that the City provide electricity and street blockage for the Chamber of Commerce entertainment district tent so that they can host (live) music for two nights. The City's estimated cost to provide these services are listed to the left. The entertainment district is closing 1 hour earlier than previous years. The cost associated with this

request are included in #4 & #7.

3) Request: Beer sales - Event liquor license via Chamber of Commerce application and approval from the city council authorizing beer sales at a fenced in area adjacent to the square on Wall St. Friday (October 2nd) from 5 pm to 11 pm, and Saturday (October 3rd) from 12 pm to 11 pm. This will be in the same location as last year.

Response: To accommodate this request the applicant will need to obtain proper licensing from the State of Missouri to serve the alcohol. The applicant has requested use of Wall Street between Main and Independence for the location of the Entertainment District tent. The applicant has agreed to fence off the area and limit access by having only one main entry/exit point. Two off-duty officers will be assigned specifically to the entertainment district tent while live music is being played, roughly 7-11 pm. The Chamber has agreed to hire off-duty Harrisonville Police Officers at a rate of \$30.00 per hour to provide security as requested for the patrons of the entertainment district. Therefore there is no cost for City service for this request. Last year's request required two officers any hours alcohol was being served.

4) Request: Stage and bleachers - Stage and bleachers on the North side of the square to be placed on the bricks, set up Thursday or Friday morning and break-down at the conclusion of festival. Bleachers also needed on the North side of Country Club Bank. 4-5 sets of bleachers.

Response: The Public Works Department, Parks Department, and the Street Department can set the stage and bleachers on the square as requested on Friday morning. These departments will remove these items either Sunday or Monday morning. The only change to this request from last year's event is the addition of bleachers on the North side of Country Club Bank. Cost = \$936.46

5) Request: Trash pickup - Assistance from the city with trash pickup for the entire area including a 40 yard roll off container.

Response: The City can provide trash can set-up personnel to assist with trash clean-up and has provided a roll off dumpster through donation for the festival in the past. The roll-off container is estimated to cost \$325.00 for the event if not donated. If recycling is offered again this year an additional dumpster will be necessary. To assist personnel with trash clean-up a gator type vehicle is needed and the Chamber of Commerce will need to provide such a vehicle. These type vehicles have been donated in the past. The Chamber is requesting trash pick-up in the entertainment district tent this year where we have not completed this in the past. The estimated cost to provide city personnel for trash pick-up is \$1924.29 and does not include the cost of the requested dumpster.

6) Request: Police services- Assistance from the city with police services and fire protection services. Additional security will be employed by the Chamber of Commerce pursuant to the Harrisonville Police Chief's recommendations regarding the beer sales parameter.

Response: To adequately handle this request the Police Department can assign an off-duty police officer to the event area. The officer would provide foot patrol for the Business Expo and Community Festival. Fire protection will be provided as needed but not staged in the area. The officer would also provide overnight security for the event area on Friday evening, not to include the entertainment district tent. The estimated cost to the City for providing the requested services for both departments is \$671.21. There are no changes from previous years to this request.

) **Request:** Public Works-Assistance from the City with public works and electronics hookups.

Response: The City's electric department will provide electric hook-up to both the business expo (Square) area as well as the entertainment district tent. The public works department will set-up the information and hand washing station. The Chamber will need to arrange delivery of those items to the square. The cost associated with providing these hook-ups is \$1557.29. There are no changes to this request from last year.

8) **Request:** Security - Security will be contracted by the Chamber of Commerce for the beer sales parameter to check identification and maintain order. Additional security will also be contracted for overnight security of event location.

Response: Beer sales security has been addressed in #3. The past few years the Chamber hired an off-duty Police Officer from Freeman for overnight security of the entertainment district tent. There is no cost to the City for this request. There are no changes from last year's request.

) **Request:** Event Area Map/- The layout of the event will remain the same as last year.

Response: The City's engineering department has provided the Chamber with this map in the past at no cost and can do so again this year as long as the GIS position has been filled. This request remains the same as year's past.

) **Request:** Timeline for Event - Traffic to square closing from 5pm Thursday October 1st through 12 pm Sunday October 4th.

Response: The closing of the square early for set-up is not a concern of staff. (See the attached map of Chamber requested street closures.) Please keep in mind the businesses affected by this

closure. I will notify them of these street closure requests and the date so that they can attend the BOA meeting if they so choose. The estimated cost of \$299.48 to the street department includes barricade set-up, clean-up of the area, and removal of the barricades by the street department. There are no changes to this request from year's past.

11) Request: Parking restriction - No parking on Wall St. between Main and S. Lake Street, from Thursday at 5pm through Sunday 8am. Secure two lots for vendor parking south and north of the Square.

Response: This request is included in #10's response.

12) Request: A carnival in the City parking lots between Marler & Lake just off of Wall St. The lots will need to close Monday, September 28th, to accommodate the carnival company coming to town from a previous event. We will be contracting with Fun Times Show Carnival Company. This is the same company that worked with us in years past. The entire lots will be utilized by the carnival for their set up needs. They will start setting up Tuesday September 29th in the entire parking lots leaving Wirt St. open until noon Thursday, October 1st.

Response: The cost associated with this request is shown to the left. The public works staff will provide metered water from the nearby hydrant for the carnival company and its animals. All electrical connections will be inspected by the Harrisonville Codes Department and all rides will need to be authorized by the State of Missouri. Furthermore the carnival agrees to cease operations promptly at midnight each evening. There are no changes to this request for this year. Cost = \$109.99

13) Request: Table & Chairs - Just like last year the Chamber needs tables and chairs delivered to Wall St. on Friday Oct. 2nd.

Response: The last several years the Parks Dept. provided tables and chairs from Northpark Activity Center for use in the entertainment district tent. Again this year the Parks Dept. will deliver, set-up, tear down and remove all tables and chairs to the entertainment district. The cost associated with this request is \$150.68. This request has not changed from year's past.

) Request: Wirt Lot - The use of the grassy lot for a petting zoo and Farmer's Market.

Response: Staff does not have any concerns with this request and there are no costs associated with the request. Similar events have created no complaints or concerns. This request has not changed from year's past and there is no cost to the City for this request.

In addition to the items listed above the Chamber of Commerce will be responsible for providing port-a-potties(10) to the predetermined locations. In the past the City provided the Insurance for the Parade portion of the event while the Chamber was responsible for the remaining event coverage. I would suggest following the same protocol this year.

City staff will attend meetings regarding this event with the applicant to make it not only a successful event for the Chamber of Commerce but also City of Harrisonville and it's residents. The estimated total cost to the City of Harrisonville for the requested items is \$6,708.22

A. Action Item (ID # 1763)

Burnt District Festival Event Permit - 2015

Attachments:

BDF Application from Chamber (DOCX)

BDF Event App 2015 (PDF)

Parade Rules 10-6-11 (PDF)

Burnt District Festival 2015

1. Parade – Saturday parade (October 3rd) starting at 11am. Line-up at 9am and staging at the Harrisonville High School, with the parade commencing down Pearl Street turning North at Independence St., ending at the vacant lot just North of Vine St.. Both vehicle entries and horse entries would be included in addition to pedestrian entries.
2. Band – Two Bands may be contracted to play on the square Friday & Saturday evening (October 2nd & 3rd) until possibly 12am inside the fenced beer garden. We may only have one band Saturday night and only perform until 11pm.
3. Beer sales – Event liquor license via Chamber of Commerce application and approval from the city council authorizing beer sales at a fenced in area adjacent to the square on Wall St. Friday (October 2nd) from 5pm to 12am, and Saturday (October 3rd) from 12pm to 11pm. This will be in the same location as last year.
4. Stage and bleachers – Stage and bleachers on the North side of the square to be placed on the bricks, set up Thursday or Friday morning and break-down at the conclusion of festival. Bleachers also needed on the North side of Country Club Bank.
5. Trash pickup – Assistance from the city with trash pickup for the entire area including a 40 yard roll off container.
6. Police services– Assistance from the city with police services and fire protection services. Additional security will be employed by the Chamber of Commerce pursuant to the Harrisonville Police Chief's recommendations regarding the beer sales parameter.
7. Public works – Assistance from the city with public works and electronic hookups.
8. Security – Security will be contracted by the Chamber of Commerce for the beer sales parameter to check Identification and maintain order from 7pm-11pm. Additional security will also be contracted for overnight security of event location.
9. Floor Plan – The layout of the event will remain the same as last year.
10. Timeline for Event – Traffic to square closing from 5pm Thursday October 1st through 12pm Sunday October 4th.
11. Parking restriction – No parking on Wall St. between Main and S. Lake Street, from Thursday at 5pm through Sunday 8am. Secure two lots for vendor parking south and north of the Square.
12. Carnival – A carnival in the City parking lots between Marler & Lake just off of Wall St. The Lots will need to close Monday, September 28th, to accommodate the carnival company coming to town from a previous event. We will be contracting with Fun Times Show Carnival Company. This is the same company that worked with us in years past. The entire lot will be utilized by the carnival for their set up needs. They will start setting up Tuesday September 29th in the entire parking lots leaving Wirt St. open until noon Thursday, Oct 1st.
13. Table & Chairs – Just like last year the Chamber needs tables and chairs delivered to Wall St. on Friday Oct. 2nd.
14. Wirt Lot – The use of the grassy Wirt Lot for a petting zoo and the Farmers Market.

SPECIAL EVENTS APPLICATION

A. **FILING PERIOD:** An application for an event permit shall be filed not less than seven (7) days prior to the meeting of the Board of Alderman at time applicant desires the issuance of a permit. Applicant must realize that, dependent upon the nature of the event and the scope of services being required of the City, the Board of Alderman may require additional time to review the permit application.

B. **CONTENTS:** The application for an event permit shall set forth the following information.

1. Organization: Harrisonville Area Chamber of Commerce
2. Name of Applicant: Obie Carl
 Address: 1016 S. Independence Harrisonville
 Phone: 816-380-5271 Cell: 816 797-1480
3. Purpose of Event: Business Expo & Community Event
4. Proposed date(s) and time(s) of Event: October 2nd + 3rd
5. Location(s) where event will be held: Harrisonville Square
and adjacent Streets
6. Anticipated crowd size: 2500
7. City services requested: (Please check all that apply) Provide detailed letter for these requests.
☒ Electricity ☒ Police Protection ☒ Traffic Control ☐ Ambulance Standby
☒ Cones ☒ Barricades ☒ Street or parking lot clean up
8. Any additional information: _____

APPROVED this _____ day of _____, 20 ____.

 Chief of Police

 City Clerk

Attachment: BDF Event App 2015 (1763 : BDF Event Permit)



Harrisonville Parade Rules & Regulations



6.A.c

1. Entrants must observe all applicable rules and regulations and follow instructions from police and parade officials or be barred from the parade. The Harrisonville Police Department reserves the right to remove any entrant from the parade either prior to or any time during the parade.
2. No Parade participant may throw candy or any other item to Parade spectators. **Any entry with participants throwing items will be removed from the Parade by the Parade director or the Harrisonville Police Dept. Walkers may hand items to spectators only. There will be no exceptions to this rule.**
3. Tractors, trucks and other tow vehicles must be clean, attractive and quiet running vehicles.
4. No entry will be allowed that conveys any obscene message.
5. **No one will get on or off a float or entry once it has started down the parade route.**
6. All entries having music or sound amplifying systems shall maintain a volume that will not interfere with other entries, especially those with animals. If a unit is informed by the Police that the noise generated by their unit is too loud; they shall immediately turn the volume down or take other steps identified by the parade applicant/director or the Police.
7. Drivers of any and all vehicles in the parade areas must possess a valid driver's license, be at least 18 years old, and possess all liability vehicle insurance. The driver will remain seated in the driver's seat for the duration of the parade. Entries (lawn mowers, mini bikes, mopeds, go-carts, etc.) with younger drivers require written approval by the Chief of Police at least 24 hours prior to the event.
8. All pets in the Parade must be kept on leashes and held by someone strong enough to manage them. Animals participating in the Parade must be kept under control. If you cannot control your animal or its presence presents any safety issue, please leave the Parade area with your animal rather than risk a problem.
9. Entries involving animals of any kind must provide their own clean-up, or "pooper scooper" immediately following their entry.
10. Participants on bicycles, scooters, skates, skateboards, etc. must wear a helmet and proper safety equipment.
11. Floats must have proper safety chains to connect the float to the tow vehicle.
12. Support vehicles for marching units will not be allowed in the parade.
13. All vehicular entries shall proceed at a safe and appropriate speed, shall maintain a safe distance from spectators and shall not weave from side to side.
14. Parade units that stop along the parade route due to a mechanical malfunction may be removed from the parade.
15. All participants, in consideration of participation in this event, agree to indemnify, hold harmless and release the City of Harrisonville, its agents and employees, from any and all liability for any injury or damage which may arise out of or in any way be connected with participation in the Parade.

Attachment: Parade Rules 10-6-11 (1763 : BDF Event Permit)



STAFF REPORT

TO: Board of Aldermen
FROM: John Hofer, Director
DATE: February 25, 2015
SUBJECT: Annual STEP Grant Application

Type of Item: *Approval*

Issue: Annual STEP (Special Traffic Enforcement Program) grant application.

Background: With regards to our 2015-2016 STEP (Special Traffic Enforcement Program) grants, we seek your continued support of this program. The City of Harrisonville has participated in this Missouri Department of Transportation, Division of Highway Safety STEP program since 2001. This program provides funding for overtime pay, specifically allowing for an officer(s) to target high traffic crash areas with enforcement.

This year, we have requested \$14,000.00 in assistance. Included in this request are \$6,000.00 for Sobriety Check Points and/or DWI Enforcement, \$4,000.00 for Hazardous Moving Violations (Speeding) and \$4,000.00 for Occupant Safety (Seat Belt Enforcement). There is no city match required for any of these grants. These grant programs are specifically for overtime associated with the enforcement of traffic violations, and reimbursed to the City on a monthly basis.

Again this year we need is your signature of support on the application authorization forms (attached).

The Harrisonville Police Department appreciates your continued support and your consideration with these grants.

Council Bill No. 021**Resolution No.**

**A RESOLUTION TO SHOW THE SUPPORT OF THE BOARD OF ALDERMEN
FOR AN APPLICATION OF GRANT FUNDS FROM THE MISSOURI
DEPARTMENT OF TRANSPORTATION, DIVISION OF HIGHWAY SAFETY
STEP (SPECIAL TRAFFIC ENFORCEMENT PROGRAM) PROGRAM;
AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE SAID
APPLICATIONS FOR GRANT FUNDS**

WHEREAS, the City of Harrisonville is an expanding city in the growing county of Cass;
and

WHEREAS, the Harrisonville Board of Aldermen deems it necessary to improve public safety to serve its citizens.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE
CITY OF HARRISONVILLE, MISSOURI, AS FOLLOWS:**

1. Those applications made under the Special Traffic Enforcement Program Grant of the Missouri Department of Transportation for a grant to assist in overtime for Sobriety Check Points and/or DWI Enforcement and overtime for Hazardous Moving Violation Enforcement totaling \$14,000.
2. That the Mayor and Board of Aldermen support said application grant proposals.

Vote taken as follows:

Ayes: Aldermen

Nays:

Absent:

Abstain:

PASSED AND RESOLVED by the Board of Aldermen of the City of Harrisonville, Missouri, this 2nd day of March 2015.

Kevin Wood, Mayor and Ex-Officio
Chairman of the Board of Aldermen

ATTEST:

Kim Hubbard, City Clerk

WITNESS my hand and Seal of the City of Harrisonville, Missouri, this 2nd day of March 2015.



Traffic and Highway Safety Division
P.O. Box 270
Jefferson City, MO 65102
1-800-800-2358 or 573-751-4161

CITY COUNCIL AUTHORIZATION

On _____, 20__ the Council of _____
_____ held a meeting and discussed the City's participation
in Missouri's Highway Safety Program.

It is agreed by the Council that the City of _____
will participate in Missouri's Highway Safety Program.

It is further agreed by the Council that the Chief of Police will investigate the
financial assistance available under the Missouri Highway Safety Program for
Traffic Enforcement and report back to the Council his/her recommendations.
When funding through the Highway Safety Division is no longer available, the
local government entity agrees to make a dedicated attempt to continue support
for this traffic safety effort.

Council Member

Council Member

Council Member

Council Member

Council Member

Council Member

Council Member

Council Member

Mayor

Attachment: STEP Grant Auth. (1764 : Annual STEP Grant Application)

City of
Harrisonville
est. 1836
STAFF REPORT

TO: Board of Aldermen
FROM: John Hofer, Director
DATE: February 26, 2015
SUBJECT: UTV Usage

Type of Item: *Policy*

At a Board of Alderman meeting in 2014 I was asked to look into an ordinance that would allow utility vehicles (UTVs) to drive on city streets in the City of Harrisonville. Currently under state law UTV's are prohibited from driving on highways.

According to RMSO 304.032(6) municipalities may by resolution or ordinance allow utility vehicle operation on streets or highways under the governing body's jurisdiction. Any person operating a utility vehicle pursuant to a municipal resolution or ordinance shall maintain proof of financial responsibility in accordance with section 303.160 or maintain any other insurance policy equivalent liability coverage for a utility vehicle. Cities are allowed to issue special permits for utility vehicles to be used on highways within the city to licensed drivers for a fee of \$15.

The definition of a utility vehicle is any motorized vehicle manufactured and used exclusively for off highway use which is sixty-three inches or less in width, with an unladed dry weight of one thousand eight hundred fifty pounds or less, traveling on four or six wheels, to be used primarily for landscaping, lawn care, or maintenance purposes.

Utility vehicles cannot operate upon the highways of this state unless they are:

- Owned and operated by governmental entity for official use:
- Operated for agricultural or industrial on-premises purposes, or
- Operated by handicapped persons for short distances on secondary road.

While completing research on this topic City Clerk Kim Hubbard requested information from her statewide city clerk's association and only received one response. That response was from the City of Slater (pop. 1,856) which allows the use of UTVs on the street. My research also showed that the City of Union (pop. 10,204) also allows the use of UTVs on the street as well and their ordinance, permit and application are attached to this document. These are the only two municipalities that I have been able to locate in the State of Missouri that allow the use of UTVs on the streets.

According to the Missouri State Highway Patrol statistics listed below are the number of traffic crashes in the City of Harrisonville for the last three years:

Year	Property Damage	Injury Accidents	Total
2012	254	86	340
2013	315	89	406
2014	295	81	376

It is my concern that with at least two major road construction projects over the next few years that our traffic crash statistics are going to increase significantly. History has proven this, our current high for traffic crashes occurred during the construction of Hwy 71 to four lane. It is my opinion that UTVs are not constructed for the purpose of driving on the street and we should wait for a state law to be passed before we proceed.

UPDATE: 2/26/2015 - This proposed ordinance was discussed by the Public Safety Committee and their meeting on February 17, 2015 and comes forward with their recommendation for approval.

Council Bill No. 022**Ordinance No.****AN ORDINANCE TO AMEND SECTION 385.120 OF THE HARRISONVILLE CITY CODE PROHIBITING UTILITY VEHICLES ON CITY STREETS.**

WHEREAS, the Board of Aldermen for the City of Harrisonville desire to amend its Code to create Section 385.120 regarding the use of Utility Vehicles within City Limits.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI, AS FOLLOWS:

That Section 385.120 shall be created to read as follows:

SECTION 385.120: UTILITY VEHICLES, PROHIBITED - EXCEPTIONS - OPERATION OF UNDER AN EXCEPTION - PROHIBITED USES - PENALTY.

A. DEFINITION - UTILITY VEHICLE: Any motorized vehicle manufactured and used exclusively for off-highway use which is sixty-three inches or less in width, with an unladen dry weight of one thousand eight hundred fifty pounds or less, traveling on four or six wheels, to be used primarily for landscaping, lawn care, or maintenance purposes.

1. No person shall operate a utility vehicle, as defined in section 310.010 of RSMo., upon the streets of this city, except pursuant to Section 304.032 RSMo., and as follows:

- (1) The Chief of Police may issue a special permit, pursuant to Section 304.032, RSMo., for utility vehicles to be used on streets within the city limits by licensed drivers.
- (2) Said permit to be issued upon proof that the applicant has a valid operator's or chauffeur's license, that the applicant has liability insurance, covering the operation of said vehicle in an amount meeting the Missouri minimum standards for automobile insurance; and
- (3) the payment of a fee of fifteen dollars;

2. No person shall operate a utility vehicle within any stream or river in this state, except that utility vehicles may be operated within waterways which flow within the boundaries of land which a utility vehicle operator owns, or for agricultural purposes within the boundaries of land which a utility vehicle operator owns or has permission to be upon, or for the purpose of fording such stream or river of this state at such road crossings as are customary or part of the highway system. All law enforcement officials shall enforce the provisions of this subsection within the City.

3. A person operating a utility vehicle shall have a valid operator's or chauffeur's license, but shall not be required to have passed an examination for the operation of a motorcycle, and the vehicle shall be operated at a speed no greater than the posted or established speed limit for the street which they are on, but in no case shall they operate at a speed in excess of forty-five miles per hour.

4. Operation of a utility vehicle is prohibited along the following roadways:

- (1) State Highway 2, State Highway 7, State Highway 291;
- (2) Commercial Street; and
- (3) Interstate 49/Highway 71.

The only use allowed on the above roadways is limited to crossing said roadway.

5. No persons shall operate a utility vehicle:

- (1) In any careless way so as to endanger the person or property of another; or
- (2) While under the influence of alcohol or any controlled substance.

6. No operator of a utility vehicle shall carry a passenger, except for a utility vehicle in which the seat of such vehicle is designed to carry more than one person. Any driver and/or passenger must wear a seatbelt at all times the vehicle is in operation.

7. A violation of this section shall be a misdemeanor. In addition to other legal remedies, the City may institute a civil action in a court of competent jurisdiction for injunctive relief to prevent such violation or future violations and for the assessment of a civil penalty not to exceed one hundred dollars per day of violation.

B. DISPLAY OF PERMIT

The UTV permit shall be carried at all times by the applicant to whom issued while operating the UTV in the City and shall be exhibited by such applicant whenever he/she shall be requested to do so by any authorized public official or police officer.

This ordinance shall become effective immediately upon its passage and approval.

Vote taken as follows:

Ayes:

Nays:

Absent:

Abstain:

Read two times by title only on the 2nd day of March 2015, and passed by the Board of Aldermen this 2nd day of March 2015.

Kevin W. Wood, Mayor and Ex-Officio
Chairman of the Board of Aldermen

ATTEST:

Kim Hubbard, City Clerk

APPROVED by the Mayor this 2nd day of March 2015