



**MINUTES
CITY OF HARRISONVILLE
BOARD OF ALDERMEN
WORK SESSION
CITY HALL
NOVEMBER 18, 2019
5:30 PM**

1. Call to Order

The meeting was called to order at 5:30 PM by Mayor Judy Bowman

2. Present

Attendee Name	Organization	Title	Status	Arrived
Brad Bockelman	Harrisonville	Board Member	Absent	
Dave Doerhoff	Harrisonville	Board Member	Present	
Marcia Milner	Harrisonville	Board Member	Present	
Judy Reece	Harrisonville	Board Member	Late	6:23 PM
Clint Miller	Harrisonville	Board Member	Present	
David Dickerson	Harrisonville	Board Member	Present	
Gary Davidson	Harrisonville	Board Member	Absent	
Matt Turner	Harrisonville	Board Member	Present	
Judy Bowman	Harrisonville	Mayor	Present	

Others present were: City Administrator Mike Tholen, Police Chief John Hofer, Public Works Director Eric Patterson, Finance Director Marcella McCoy, HES Chief Eric Myler, Police Lieutenant Chris Osterberg, Public Information Officer/Deputy City Clerk Daniel Barnett and City Clerk Randall Jones, Recording.

3. Discussion Items

A. MGT Presentation - Administrative Transfer Analysis

Finance Director Marcella McCoy, introduced Jerry McKenzie with MGT Consulting Group who performed an administrative transfer analysis for the City. Mr. McKenzie gave presentation using the fiscal year of 2018 for the basis of study. His presentation was in four parts: introduction and purpose, administrative transfer fee, return on investment and summary of calculations. Mayor Bowman asked if this was basically a documentation issue and the answer was yes. MGT has developed a city-wide transfer fund policy manual for the City to review and possibly adopt. City Administrator Mike Tholen stated that the City needed to be following the Federal Code Regulations that are acceptable by other governmental agencies to be eligible for grants and other funding opportunities.

B. Animal Control Agreement with Peculiar

Staff report presented by Police Chief John Hofer along with Lieutenant Chris Osterberg. The City has been providing animal control services to the City of Peculiar since 2010 at a rate of \$1,500.00 per month. With the rising costs of operations and the shortage of staff members in the department to perform these extra duties, city staff is recommending to terminate the contract. Chief Hofer said they had 51 calls for Peculiar so far this year and had a total of 76 for the year of 2018. Alderman Milner stated that the City of Peculiar could purchase a temporary kennel to be used until normal operating hours for pick up/transfer to eliminate call out and overtime issues. Alderman Turner suggested charging extra for night/after hour pickups. City Administrator Mike Tholen stated that we need to look at two things: do we want to continue the service, and if we did an increase in the monthly charge, it would not be enough to cover the cost of additional staff. The Board was in agreement to end the contract by giving notice to terminate as of March 1, 2020. A voice vote was taken with all in agreement.

A motion was made by Alderman Miller to adjourn with a second by Alderman Turner. Motion carried. Meeting adjourned at 6:25 p.m.

Judy Bowman, Mayor & Ex-Officio
Chairman of the Board of Aldermen

ATTEST:

Randall K. Jones, City Clerk