



**MINUTES
CITY OF HARRISONVILLE
PLANNING & ZONING COMMISSION
REGULAR MEETING
CITY HALL
FEBRUARY 15, 2024
6:00 PM**

1. Call to Order

The meeting was called to order at 6:02 PM by Kevin Wood

Attendee Name	Organization	Title	Status	Arrived
Kevin Wood	Harrisonville		Present	
Chris Chiodini	Harrisonville	Vice Chair	Late	6:07 PM
Scott Milner	Harrisonville		Present	
Cheryl Bush	Harrisonville		Present	
Wilbert Crawford	Harrisonville		Present	
Brian Pulliam	Harrisonville		Absent	
Milton Siegenthaler	Harrisonville		Present	
Mike Zaring	Harrisonville	Mayor	Absent	

Also in attendance were Patty Hilderbrand, Public Works Director; Christina Stanton, Community Development Director; and Jamie Martin, Recording Secretary.

2. Approval of Minutes

A. Planning & Zoning Commission - Regular Meeting - Jan 18, 2024 6:00 PM

With no additions or corrections, the minutes from the January 18, 2024, meeting were unanimously accepted.

RESULT:	ACCEPTED [5 TO 0]
MOVER:	Wilbert Crawford
SECONDER:	Milton Siegenthaler
AYES:	Wood, Milner, Bush, Crawford, Siegenthaler
ABSENT:	Brian Pulliam, Mike Zaring
AWAY:	Chris Chiodini

3. Agenda Items

A. CIP Presentation - Patty Hilderbrand

Patty Hilderbrand, Harrisonville Public Works Director, introduced herself to the Commission. She told them that she worked for Kansas City, Missouri Public Works Department for 27 years, and that she retired from there for a quieter life and started working for Harrisonville in October. She updated the Commission on several projects that her department is currently working on, future projects, and how they are being funded. She discussed the Lake Harrisonville Spillway, the South Service Area Sanitary Sewer, Meadowlark Sanitary Sewer, Orchard Road Storm Sewer, Oakvale Sanitary Sewer Repair, and the Airport Runway Replacement. The second part of the presentation was about designs for different projects and their funding as well. She told them of the Royal Street Extension project, the South Street over Muddy Creek, the South Commercial Street Extension, the Lead Service Line inventory, James Street Water Drainage, Beckerdite Storm Water Drainage, and lastly the Ash Street and Town Creek Improvements.

B. Code Amendments - PUBLIC HEARING

Director Stanton presented various Municipal Codes changes to provide clarity, clean-up inconsistencies and missed corrections. She said that these Code Amendments can be separated into five different areas. The first, correcting "building" to "lot" coverage to eliminate inconsistencies and confusion between the district specific sections of the Code and Appendix B: Dimensional Standards Table. Second, area is definitions, adding "Impervious Coverage", adding "Lot Coverage", and amending "Building Coverage". The third area is updating "Director of Code Enforcement" and "Codes Enforcement Director" and references to "Code Enforcement" to "Building Official" or "Director of Community Development" as appropriate. The fourth area is clarifications regarding required signature blocks for final plats. The fifth area is correcting references from "Building Official" to "Public Works Superintendent" regarding right-of-way permits and removing "the Superintendent" from sewer installation policies and procedures that would be under the purview of the Building Official as part of a building permit.

Staff recommended that the Planning and Zoning Commission recommend approval of the proposed Code changes to the Board of Alderman.

With no comments from the public, Chairman Wood closed the Public Hearing at 6:40 PM.

C. Code Amendments - CONSIDERATION

With no questions from the Commission, Cheryl Bush made a motion to recommend approval to the Board of Alderman the proposed Code Amendments as presented. Chris Chiodini seconded the motion. The motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
AYES:	Wood, Chiodini, Milner, Bush, Crawford, Siegenthaler
ABSENT:	Brian Pulliam, Mike Zaring

4. Discussion Items

Director Stanton told the Commission that she was planning to bring a couple of things that she is working on with Public Works and Parks and Recreation in May. One of them is Street Trees or a Community Forestry Program and the other pertains to sidewalk cafes.

5. Adjourn

With nothing further to come before the Commission, Chris Chiodini made a motion to adjourn. Milton Siegenthaler seconded. The meeting was adjourned at 6:42 PM.

Respectfully submitted,

Jamie Martin, Recording Secretary