



**AGENDA
CITY OF HARRISONVILLE
BOARD OF ALDERMEN
REGULAR MEETING
CITY HALL
FEBRUARY 19, 2019
7:00 PM**

- 1. Call to Order**
 - A. Pledge of Allegiance**
 - B. Roll Call**
- 2. Ceremonial Matters**
 - A. FFA Week Proclamation**
- 3. Public Participation**
- 4. Approval of Minutes**
 - A. Board of Aldermen - Regular Meeting - Feb 4, 2019 7:00 PM**
- 5. Agenda Items**
 - A. Council Bill 10: A Resolution by the Board of Aldermen of the City of Harrisonville, Missouri authorizing and directing the city administrator to enter into an agreement with Ed M. Feld Equipment Company for the purchase of one Type 1 ambulance for the total price of \$223,896.00 and establishing an effective date.**
- 6. Aldermen and Committee Reports**
- 7. Report from the City Administrator**
 - A. City Admin Rpt 2-19-18**
- 8. Report from the Mayor**
- 9. Adjourn From Regular Session**

Posted on City Hall Bulletin Board this 14th day of February, 2019

Randall K. Jones, City Clerk

The Board of Aldermen meeting is an open meeting but is not a meeting of the public. There is a place on the agenda for comments of citizens under PUBLIC PARTICIPATION. Our rule is that comments by any individual or group shall not exceed (4) minutes. The Board of Aldermen request that concerns be initially addressed at the appropriate action level before coming to the Board of Alderman



JUST NE.

NATIONAL FFA WEEK | FEB. 16-23, 2019

— PROCLAMATION —

Whereas, FFA and agricultural education provide a strong foundation for the youth of America and the future of the food, fiber and natural resources systems; and

Whereas, FFA promotes premier leadership, personal growth and career success among its members; and

Whereas, agricultural education and FFA ensure a steady supply of young professionals to meet the growing needs in the science, business and technology of agriculture; and

Whereas, the FFA motto—"Learning to Do, Doing to Learn, Earning to Live, Living to Serve"—gives direction and purpose to these students who take an active role in succeeding in agricultural education; and

Whereas, FFA promotes citizenship, volunteerism, patriotism and cooperation.

Therefore, I do hereby designate the week of Feb. 16-23, 2019, as National FFA Week.

Brian Hasek, Mayor

February 19, 2019



Funded as a special project of the National FFA Foundation.

THE FFA VISION
Students whose lives are impacted by FFA and agricultural education will achieve academic and personal growth, strengthen American agriculture and provide leadership to build healthy local communities, a strong nation and a sustainable world.

THE FFA MISSION
FFA makes a positive difference in the lives of students by developing their potential for premier leadership, personal growth and career success through agricultural education.

THE AGRICULTURAL EDUCATION MISSION
Agricultural education prepares students for successful careers and a lifetime of informed choices in global agriculture, food, fiber and natural resources systems.

The National FFA Organization is a resource and support organization that does not select, control or supervise state association, local chapter or individual member activities. Educational materials are developed by FFA in cooperation with the U.S. Department of Education as a service to state and local agricultural education agencies.

The National FFA Organization affirms its belief in the value of all human beings and seeks diversity in its membership, leadership and staff as an equal opportunity employer.

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DRAFT
MINUTES
CITY OF HARRISONVILLE
BOARD OF ALDERMEN
REGULAR MEETING
CITY HALL
FEBRUARY 4, 2019
7:00 PM

1. Call to Order

The meeting was called to order at 7:00 PM by Mayor Brian Hasek

A. Pledge of Allegiance

Attendee Name	Organization	Title	Status	Arrived
Judy Bowman	Harrisonville	Board Member	Present	
Clint Long	Harrisonville	Board Member	Absent	
Jessica Levsen	Harrisonville	Board Member	Present	
David Dickerson	Harrisonville	Board Member	Present	
Matt Turner	Harrisonville	Board Member	Present	
Marcia Milner	Harrisonville	Board Member	Present	
Judy Reece	Harrisonville	Board Member	Present	
Brad Bockelman	Harrisonville	Board Member	Present	
Brian Hasek	Harrisonville	Mayor	Present	

Others present were: City Attorney John Fairfield, City Administrator Happy Welch, Finance Director Marcella McCoy, Public Works Director Eric Patterson, Public Information Officer/Deputy City Clerk Daniel Barnett and City Clerk Randall Jones, Recording.

2. Ceremonial Matters

None.

3. Public Participation

None.

4. Approval of Minutes

A. Board of Aldermen - Regular Meeting - Jan 21, 2019 7:00 PM

RESULT: **ACCEPTED [UNANIMOUS]**
MOVER: Jessica Levsen, Board Member
SECONDER: David Dickerson, Board Member
AYES: Bowman, Levsen, Dickerson, Turner, Milner, Reece,
 Bockelman
ABSENT: Clint Long

5. Agenda Items

A. P&Z Appointment

Motion was made by Alderman Dickerson with a second by Alderman Levsen to accept the appointment of Virgil Butler to the Planning & Zoning Commission. Motion carried with all ayes.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: David Dickerson, Board Member
SECONDER: Jessica Levsen, Board Member
AYES: Bowman, Levsen, Dickerson, Turner, Milner, Reece,
 Bockelman
ABSENT: Clint Long

B. A Resolution of the Board of Aldermen of the City of Harrisonville Missouri to Authorize the City Administrator to Execute A Purchase Agreement for ONE (1) 2019 Ford F150 4WD Regular Cab from Machens Ford, Columbia, MO., in an Amount of \$24,226.00, and establishing an effective date.

Staff report was presented by City Administrator Happy Welch. Motion was made by Alderman Milner with a second by Alderman Reece to approve the increase of an additional \$226.00 for the budget line item. Motion carried. Upon passage, Mayor Hasek designated Council Bill #007 to be Resolution #004-19.

RESULT: **ADOPTED [UNANIMOUS]**
MOVER: David Dickerson, Board Member
SECONDER: Matt Turner, Board Member
AYES: Bowman, Levsen, Dickerson, Turner, Milner, Reece,
 Bockelman
ABSENT: Clint Long

C. Resolution A Resolution of the Board of Aldermen authorizing the city administrator to enter into an agreement with Do-Rite Construction, LLC, for the I-49 Water Main Replacement Project, and establishing an effective date.

Staff report presented by Public Works Director Eric Patterson. Upon passage, Mayor Hasek designated Council Bill #008 to be Resolution #005-19.

RESULT: **ADOPTED [UNANIMOUS]**
MOVER: David Dickerson, Board Member
SECONDER: Jessica Levsen, Board Member
AYES: Bowman, Levsen, Dickerson, Turner, Milner, Reece,
 Bockelman

ABSENT: Clint Long

- D. Ordinance An Ordinance to Amend Chapter 105, Elections Sections 105.035 A. and C. and Chapter 110 Mayor and Board of Aldermen Section 110.020 by repealing said sections and enacting in lieu thereof new Section 105.035 A. and C., and Section 110.020, of the Harrisonville Municipal Code of Ordinances, and establishing an effective date.**

Alderman Milner asked about the procedure the prior city clerk followed to verify information with candidate filings. Mayor Hasek explained that the statutes have changed and that the Department of Revenue now verifies that information along with the County. Council Bill #006 was read for the second time by title only. Having been read by title only once on January 21, 2019 and once on February 4, 2019, a roll call vote was taken. Alderman Bowman aye, Alderman Bockelman aye, Alderman Reece aye, Alderman Milner aye, Alderman Dickerson aye, Alderman Long absent, Alderman Turner aye, Alderman Levsen aye. Upon passage, Mayor Hasek designated Council Bill #006 to be Ordinance #3458.

RESULT: ADOPTED [UNANIMOUS]
AYES: Bowman, Levsen, Dickerson, Turner, Milner, Reece, Bockelman
ABSENT: Clint Long

- E. A Resolution authorizing the city administrator to execute a License Agreement with Cass County to utilize property for an emergency tree limb collection from residential trees that fell during the January snowstorm, and establish an effective date.**

Staff report presented by City Administrator Happy Welch. Upon passage, Mayor Hasek designated Council Bill #008 to be Resolution #005-19.

RESULT: ADOPTED [UNANIMOUS]
MOVER: David Dickerson, Board Member
SECONDER: Jessica Levsen, Board Member
AYES: Bowman, Levsen, Dickerson, Turner, Milner, Reece, Bockelman
ABSENT: Clint Long

6. Aldermen and Committee Reports

Alderman Bowman stated that she had the privilege while serving as a Rotarian, to read with a student at McEowen Elementary.

Alderman Milner asked about the possibility of having some service organizations to help with the limbs and brush clean up. Discussion was to put the request out on social media to see if we get a response.

Alderman Levsen had a resident asked about doing an outreach for the homeless in Harrisonville. She felt that the board should support any efforts in this area.

7. Report from the City Administrator

Administrator Welch gave a reminder about the Public Safety Committee meeting on February 19, 2019 at 6:00 p.m.

8. Report from the Mayor

Mayor Hasek stated that several would be attending the Missouri Municipal League Legislative Conference next week. He also commented on the Employee Recognition Dinner last week and said congratulations to all that were recognized.

9. Adjourn From Regular Session

Motion to adjourn was made by Alderman Dickerson with a second by Alderman Milner. Motion carried with all ayes. Meeting adjourned at 7:26 p.m.

Brian Hasek, Mayor & Ex-Officio
Chairman of the Board of Aldermen

ATTEST:

Randall K. Jones, City Clerk

Minutes Acceptance: Minutes of Feb 4, 2019 7:00 PM (Approval of Minutes)



STAFF REPORT

TO: Board of Aldermen
FROM: Eric Myler, Fire Chief
DATE: January 14, 2019
SUBJECT: 2019 FORD F450 TYPE 1 AMBULANCE

Type of Item: *Purchase*

Action Item: Ambulance Purchase

History: Fleet and History of Purchases

Fleet: Currently Harrisonville Emergency Services operates three (3) ambulances. Two (2) of those are Type 1 ambulances, with One (1) of those a Type 3 ambulance. Current status of the units is described as follows:

Medic 1 - 2017 Ford F450 Wheeled Coach, - Type 1 ambulance, currently with 84,000 miles. It is currently in service. It is in good shape and is currently in good working order. It is the newest ambulance in the fleet.

Medic 2 - 2009 GMC C4500 AEV - Type 3 ambulance. This unit is only used as a back up to the other 2 ambulances. It has approximately 287,000 miles on the truck. This unit is used as a backup when one of the other two are out of service for repairs. It is getting more and more costly to repair this ambulance, due to lack of available parts for repairs, and finding a repair shop that will service the vehicle due to its size. This causes increased labor costs for repair.

Medic 3 - 2016 Ford F450 Wheeled Coach - Type 1 ambulance currently has 154,000 miles. It is currently in service. It is in good shape and is currently in good working order. It is getting older and mileage is getting high. It is the second newest ambulance in our fleet.

Maintenance: Like any vehicle annual maintenance of the ambulances increases over the life of the ambulances. All the apparatus undergoes preventative maintenance as required, and with the age of the ambulances it has taken the toll on the maintenance budget for 2016-2017, but with purchasing newer equipment and replacing them in a timely manner has cut back on vehicle maintenance monies for 2017 - 2018.

Replacement: This purchase would replace Medic 2. We have investigated remounting the box on a newer chassis, but it is not possible to go with the same size of chassis, because it is no longer available from GMC and remount costs would possibly surpass the cost of a total replacement due to extra modifications.

Additional Notes: It was determined that this would bring the fleet to all Type 1 ambulances, and that remounting these ambulances after four (4) years' service would be sufficient to save some monies, rather than purchasing a new ambulance every 4 years.

Sealed Bids: When the 2019 budget was approved by the Board of Alderman in 2018, a set of specifications were developed, reviewed by city administration, and approved to proceed with the bidding process. In January 2019, the specifications were sent to six (6) manufacturers for a request to provide sealed bids on a new ambulance. The request was sent to Feld Fire (Wheeled Coach), American Response Vehicles (AEV), Osage Ambulances, Foster Coach (Medix), Pinnacle Emergency Vehicles (Demers), Sentinel Ambulance (Lifeline).

Bids were due February 8th, 2019 at 1:30 pm. Three (3) manufacturers responded to the request. The sealed bids were opened and read aloud, and all bids were evaluated for pricing, availability, delivery date, and chassis rebates. Please see attached bid summary.

Staff recommendations:

During the review of bids by staff and myself, it was determined to recommend the bid from Feld Fire for purchase of the 2019 Type 1 Ambulance for the following reasons:

1. The unit meets the intent of the ambulance bid specifications.
2. Delivery date is expected in mid-June.
3. They have a local service center in the event of repair. Feld has always been prompt, quick and easy to work with in the past.
4. Service Center is in the KC Metro area, in comparison to the other manufacturers.
5. HES currently owns a Wheeled Coach Type 1 ambulance and are very pleased with the product.

All the manufacturers are well qualified and met the basic intent of the bid specifications. The lowest bidder did not include the Stryker Power Load and Cot and was disqualified. All the exceptions were noted with the proposals from the manufacturers.

It is the recommendation from staff and myself to purchase the Type 1 ambulance from Feld Fire for the price of \$223,896.00 which includes graphics from the factory. \$230,000.00 was approved in the 2019 Budget to facilitate this purchase.

Council Bill No.

Resolution No.

A Resolution by the Board of Aldermen of the City of Harrisonville, Missouri authorizing and directing the city administrator to enter into an agreement with Ed M. Feld Equipment Company for the purchase of one Type 1 ambulance for the total price of \$223,896.00 and establishing an effective date.

Whereas, the staff of City of Harrisonville, Missouri ("City") recommends that the Board of Alderman ("Board") approve the purchase of one (1) Type 1 ambulance for the total price of \$223,896.00 to replace the 2009 GMC C4500 Type 3 ambulance that is currently in-service;

Whereas, the Type 1 ambulance will be used by the Harrisonville Emergency Services to put in service in the department's fleet;

Whereas, the City of Harrisonville has determined that Ed M. Feld Equipment Company is the best vendor to provide the apparatus to the City and approve the bid which includes service and warranty for up to three (3) years;

Whereas, the bids solicited for the Type 1 ambulance were read aloud at Harrisonville Emergency Services on February 8th, 2019 at 1:30 pm, recorded by the City Clerk, and complies with the City purchasing requirements set forth in Section 130.020 of the City's Code;

Whereas, the proposed new apparatus will replace a 2009 GMC C4500 Type 3 ambulance currently in service, which is surplus equipment and will be sold at a later date per the Harrisonville Purchasing Policy;

Whereas, the Board accepts the recommendation of staff with respect to the purchase of the apparatus and finds it to be in the best interest of the City.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMAN OF THE CITY OF HARRISONVILLE, MISSOURI< AS FOLLOWS:

Section 1: That the City Administrator of the City of Harrisonville is hereby authorized and directed by the Board of Aldermen to enter into an agreement with Ed M. Feld Equipment Company of Grain Valley, Missouri, for the purchase of one (1) 2018 Ford F450 Type 1 Ambulance for a total purchase of \$223,896.00.

Section 2: That this resolution shall become effective immediately upon its passage and approval.

PASSED AND RESOLVED by the Board of Alderman and APPROVED by the mayor of the City of Harrisonville, Missouri this 19th day of February 2019.

Brian Hasek, Mayor and Ex-Officio

Chairman of the Board of Alderman

ATTEST:

Randall K. Jones, City Clerk

WITNESS my hand and seal this 19th day of February 2019



Harrisonville Emergency Services
903 S. Commercial
Harrisonville, MO 64701
816-380-8925

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Attachment: Ambulance Info Letter 2019 (2019 FORD F450 TYPE 1 AMBULANCE)

CITY OF HARRISONVILLE BID TABULATION

Robert Jones, City Clerk

SUBJECT: Ambulance Bids BUDGET AMOUNT: \$
 ANTICIPATED TRADE-IN - \$
 NET BUDGET AMT. \$
 BID DATE: 2-8-19 Time: 1:30pm DEPT: EMS Acct. No. _____

CONTRACTOR	TOTAL BID	NOTES, ALTERATIONS, BREAKDOWN, ETA, ETC.
1 Foster Coach Sales	186,868.00	Medix MSV-11
2 Field Fire	223,896.00	2019 Ford F450
3 Osage Ambulance	238,625.00	w/cot and load system
4		
5		
6		



STAFF REPORT

TO: Board of Aldermen
FROM: Happy Welch, City Administrator
DATE: February 14, 2019
SUBJECT: City Admin Rpt 2-19-18

Type of Item: Report

CITY ADMINISTRATOR REPORT

February 19, 2019

1. Sara Davis from OATS stopped by the office a couple of weeks ago to advise the City that funding from the Federal Government is being reduced and may not exist in the future. OATS is looking to reduce services to Harrisonville residents to M-W-F starting in March and eliminating all service as of July 1, 2019. The cost for the bus program for a year for Harrisonville is \$79,080 (the year 7/1/17-6/30-18) with \$15,581 coming from fares and \$63,499 from the 5311 Grant. She also said the OATS district office will be moving out of Harrisonville to a new facility in an industrial park area in Lee's Summit. Some cities are picking up the tab to continue bus service (Sedalia, Moberly) and expand bus service to seniors and challenged individuals.
2. The Corps of Engineers has started working on the floodplain survey.
3. City offices are closed Monday, February 18, 2019 for President's Day Holiday.
4. I will be out of the office Friday, February 22, 2019 at a Missouri Main St. Conference in Excelsior Springs. We have 9 representatives from Love the Square, the Historic Preservation Commission and Planning and Zoning.
5. We had good visits with State Representative Donna Pfautsch and State Senator Ed Emery during our Legislative Conference visit at Jefferson City on February 12th. Some of the issues talked about included a tax to capture out-of-state online retailer's sales, changes to the municipal court to help better capture fines and no shows, video/cable service fees, among others. The Governor also came to speak and promote his support for issuing bonds to repair bridges and highways in the state.

A. Action Item (ID # 3112)

City Admin Rpt 2-19-18