



**NOTE LOCATION CHANGE
AGENDA
CITY OF HARRISONVILLE
BOARD OF ALDERMEN
REGULAR MEETING
COMMUNITY CENTER
2400 JEFFERSON PARKWAY
OCTOBER 7, 2019
7:00 PM**

- 1. Call to Order**
 - A. Pledge of Allegiance**
 - B. Roll Call**
- 2. Ceremonial Matters**
 - A. John Crook Service Award**
 - B. Project Connect Day**
 - C. National Disability Employment Awareness Month**
 - D. Business Women of Missouri Week**
 - E. Fire Prevention Week**
- 3. Public Participation**
- 4. Approval of Minutes**
 - A. Board of Aldermen - Work Session - Sep 16, 2019 5:30 PM**
 - B. Board of Aldermen - Regular Meeting - Sep 16, 2019 7:00 PM**
 - C. Executive Session Minutes September 16, 2019**
- 5. Agenda Items**
 - A. Park Board Appointment**
 - B. Christmas on the Square Permit**

- C. **Council Bill 65: A RESOLUTION OF THE BOARD OF ALDERMEN AUTHORIZING THE CITY ADMINISTRATOR TO WAIVE BUILDING PERMIT FEES FOR DAMAGED STRUCTURES IN THE EVENT OF A NATURAL DISASTER OR SEVERE WEATHER EVENT CAUSING DAMAGE TO BUILDINGS AND PROPERTIES AND ESTABLISHING AN EFFECTIVE DATE.**
 - D. **Council Bill 66: A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI, ENDORSING AN APPLICATION FOR \$4,500 IN STATE OF MISSORI HISTORIC PRESERVATION GRANT FUNDS TO UPDATE THE HARRISONVILLE HISTORIC DISTRICT PRESERVATION PLAN AND ARCHITECTURAL GUIDELINES**
- 6. **Aldermen and Committee Reports**
- 7. **Report from the City Administrator**
- 8. **Questions from the Media**
- 9. **Adjourn to Executive Session pursuant to RSMo 610.021 (3) Hiring, firing or discipline of employee**
- 10. **Adjourn From Regular Session**

Posted on City Hall Bulletin Board this 3rd day of October, 2019

Randall K. Jones, City Clerk

The Board of Aldermen meeting is an open meeting but is not a meeting of the public. There is a place on the agenda for comments of citizens under PUBLIC PARTICIPATION. Our rule is that comments by any individual or group shall not exceed (4) minutes. The Board of Aldermen request that concerns be initially addressed at the appropriate action level before coming to the Board of Alderman

Presented by the Mayor and the Harrisonville Board of Aldermen to

John Crook

In Grateful Appreciation for

35 Years

Of Dedicated Service to



October 7, 2019

Judy Bowman, MAYOR

Attachment: John Crook (John Crook Service Award)

PROCLAMATION

City of Harrisonville, Missouri

“Project Connect Day in Harrisonville on October 19, 2019”

WHEREAS, many area residents are struggling to make ends meet. Community residents are coming together to adopt and implement plans to serve vulnerable population groups and help those neighbors in need; and

WHEREAS, each day across the State of Missouri, many people struggle to make it day-to-day more than one-third of these are children, one-fifth are seniors, and many are on Medicaid and Medicare; and

WHEREAS, each day in the County of Cass, City of Harrisonville, many people are being cared for or assisted by one of the many non-profits or churches serving in our community; and

WHEREAS, the Community of Harrisonville and the 100-plus member Alliance of non-profits, churches, schools, social service agencies, businesses and concerned citizens in the area seek to serve our most vulnerable neighbors. Through cooperating and collaborating, rallying around the pillars of poverty and homelessness and serving to help people with access to food, education, housing and utilities, health and economic and family security among other things; and

WHEREAS, on October 19, 2019, many concerned individuals are working together and with concerned citizens of the area coordinating an event that has become a nationally recognized best practice held in more than 900 cities across the U.S. called “Project Connect” or “Project Homeless Connect”. On this day, communities will bring the wide range of services and service providers to one place and actually provide FREE services and meet needs in a one-stop shop on that day utilizing many community volunteers. Guests will be linked and matched with a volunteer helper and the specific assistance they need to begin the process which will move them from dependency, to self-sufficiency and help to more quickly regain stability in their lives including access to birth certificates, photo ids, haircuts, chiropractic corrections and a variety of health screenings and many other services; and

WHEREAS, this action is a beginning step in serving a group of our neighbors, something which must be done in our city and county allowing interested persons to cooperate and collaborate to meet needs.

NOW, THEREFORE, I, Judy Bowman, Mayor of the City of Harrisonville, join leaders of our local government to hereby proclaim October 19, 2019, as Project Connect Day in Harrisonville and join these leaders to challenge citizens, businesses, civic and faith organizations across the county to support this and other efforts to help those struggling in our community and area.

ADOPTED this 7th day of October, 2019

Judy Bowman, Mayor



PROCLAMATION

National Disability Employment Awareness Month

Workplaces welcoming of the talents of all people, including people with disabilities, are a critical part of our efforts to build an inclusive community and strong economy. In this spirit, the City of Harrisonville, Missouri is recognizing National Disability Employment Awareness Month this October to raise awareness about disability employment issues and celebrate the many and varied contributions of people with disabilities. Activities during this month will reinforce the value and talent people with disabilities add to our workplaces and communities and affirm Harrisonville, Missouri's commitment to an inclusive community.

NOW, THEREFORE, I, Mayor Judy Bowman, do hereby proclaim October 2019 as National Disability Employment Awareness Month. In so doing, I call upon employers, schools and other community organizations in Harrisonville, Missouri to observe this month with appropriate programs and activities, and to advance its important message that people with disabilities are equal to the task throughout the year.

Judy Bowman, Mayor



PROCLAMATION



HARRISONVILLE CASS COUNTY BUSINESS WOMEN OF MISSOURI WEEK 2019

WHEREAS, working women constitute 72 million, or almost half, of the nation's workforce, and women-owned businesses account for 30% of all U.S. businesses, and

WHEREAS, Harrisonville Cass County Business Women of Missouri was organized in 1927 as a social and study club and became chartered in Business and Professional Women in September 1928; and

WHEREAS, it is their mission to achieve equity for all women in the workplace through advocacy, education and information; and

WHEREAS, their local mission focuses on helping women and charities in our community by providing scholarships and educating young women on safety and workplace entry; and

WHEREAS, Harrisonville Cass County Business Women of Missouri work to elevate the standards for women wherever they may be employed; and

WHEREAS, Harrisonville Cass County Business Women of Missouri promote the interests of working women to bring about a spirit of cooperation among all working women and extend opportunities through education, information and fellowship,

NOW, THEREFORE, on behalf of the Board of Aldermen of the City of Harrisonville, I, Mayor Judy Bowman, do hereby proclaim October 20th-26st, 2019 as ***Harrisonville Cass County Business Women of Missouri Week***, and urge all citizens, civic and fraternal groups, educational associations, news media, and other community organizations to join in this salute to working women, by encouraging and promoting the celebration of the achievements of all business and professional women as they contribute daily to our economic, civic, and cultural purposes.

Judy Bowman, Mayor



PROCLAMATION

Fire Prevention Month

Whereas, the City of Harrisonville is committed to ensuring the safety of all its residents; and

Whereas, fire is a serious public safety concern, both locally and nationally; and

Whereas, the Harrisonville Emergency Services is currently a combination of career and volunteer staff, whose services include fire suppression, hazardous materials responses, confined space rescue and numerous other rescue procedures; and

Whereas, the Harrisonville Emergency Services strives to continually educate our citizens about the hazards of fire and proper fire prevention techniques,

NOW, THEREFORE, I, Judy Bowman, Mayor of the City of Harrisonville and the Board of Aldermen designate October as

FIRE PREVENTION MONTH

and urge all citizens to use the utmost caution around fire and open flames, now and throughout the year.

Judy Bowman, Mayor



DRAFT
MINUTES
CITY OF HARRISONVILLE
BOARD OF ALDERMEN
WORK SESSION
CITY HALL
SEPTEMBER 16, 2019
5:30 PM

1. Call to Order

The meeting was called to order at 5:30 PM by Mayor Judy Bowman

2. Present

Attendee Name	Organization	Title	Status	Arrived
Brad Bockelman	Harrisonville	Board Member	Absent	
Dave Doerhoff	Harrisonville	Board Member	Present	
Marcia Milner	Harrisonville	Board Member	Present	
Judy Reece	Harrisonville	Board Member	Present	
Clint Miller	Harrisonville	Board Member	Present	
David Dickerson	Harrisonville	Board Member	Present	
Gary Davidson	Harrisonville	Board Member	Absent	
Matt Turner	Harrisonville	Board Member	Present	
Judy Bowman	Harrisonville	Mayor	Present	

Others in attendance were: Interim City Administrator Mike Tholen; Public Works Director Eric Patterson; IT Director Jeremy Smith; Public Information Officer/Deputy City Clerk Daniel Barnett and City Clerk Randall Jones, Recording.

3. Discussion Items

A. Utility Rates General Update and Discussion

Public Works Director Eric Patterson presented staff report and the electric rate study performed by Toth & Associates and their recommendations regarding electric rates. Interim City Administrator Mike Tholen gave explanation of the power cost adjustment. Mayor Bowman asked how many commercial customers and residential customers there are. Mr. Patterson recommended waiting to review water rates until rate study is completed by Burns & Mc Donnell. He informed the Board that improvements will be needed at the sewer plant that are required by Missouri DNR. Mr. Patterson said we would need to apply for a State Revolving Fund and look at increasing sewer rates. He suggested that the increase be passed by ordinance with yearly percentage increases added into ordinance.

Mr Tholen recapped what information needs to be gathered. The items needed are: 1) comparison of rates with neighboring cities, 2) last date of increase and type of increase, 3) the number of customer accounts, 4) inflation rates.

Alderman Miller had questions regarding the executive session minutes and the quorum needed.

Motion to adjourn work session by Alderman Milner with a second by Alderman Reece. Motion carried. Meeting adjourned at 6:25 p.m.

Judy Bowman, Mayor & Ex-Officio
Chairman of the Board of Aldermen

ATTEST:

Randall K. Jones, City Clerk

Minutes Acceptance: Minutes of Sep 16, 2019 5:30 PM (Approval of Minutes)



DRAFT
MINUTES
CITY OF HARRISONVILLE
BOARD OF ALDERMEN
REGULAR MEETING
CITY HALL
SEPTEMBER 16, 2019
7:00 PM

1. Call to Order

The meeting was called to order at 7:00 PM by Mayor Judy Bowman

A. Pledge of Allegiance

Attendee Name	Organization	Title	Status	Arrived
Brad Bockelman	Harrisonville	Board Member	Absent	
Dave Doerhoff	Harrisonville	Board Member	Present	
Marcia Milner	Harrisonville	Board Member	Present	
Judy Reece	Harrisonville	Board Member	Present	
Clint Miller	Harrisonville	Board Member	Present	
David Dickerson	Harrisonville	Board Member	Present	
Gary Davidson	Harrisonville	Board Member	Remote	
Matt Turner	Harrisonville	Board Member	Present	
Judy Bowman	Harrisonville	Mayor	Present	

Others attending were: City Attorney Christine Roto, Interim City Administrator Mike Tholen, Police Chief John Hofer, Public Works Director Eric Patterson, Street Superintendent Rodney Jacobs, Parks & Recreation Director Chris Deal, City Planner Roger Kroh, IT Director Jeremy Smith, Public Information Officer/Deputy City Clerk Daniel Barnett and City Clerk Randall Jones, Recording.

2. Ceremonial Matters

A. Mental Health Awareness Month Proclamation

Mayor Bowman presented proclamations declaring September 2019 as Mental Health Awareness Month to Harrisonville Volunteers in Police Service (VIPS) representatives Kevin and Eva Bevill and Cass County Psychological Services representatives Nate Gulliford and Erica Green.

B. Constitution Week Proclamation

Mayor Bowman presented a proclamation declaring September 17th through the 23rd as Constitution Week to representatives of the Mary Sibley Chapter of the Daughters of the American Revolution.

C. Diaper Needs Proclamation

Mayor Bowman shared a proclamation for Happy Bottoms, a diaper bank in Kansas City, for Diaper Awareness Week. The proclamation will be mailed as no one was in attendance to receive it.

3. Public Participation

Jim McGuire and Arnie Swift of Vietnam Veterans of America, Chapter 243 presented a photo taken by Mr. Swift, to the City of Harrisonville and the Harrisonville Chamber of Commerce in recognition of their hard work and efforts in bringing the Moving Wall to Harrisonville in July of this year. Mayor Bowman recognized Wes Cunningham, John Foster, Kevin Wood and Obie Carl for their hard work in making this a reality. (Also recognized were Ed Roberts and Steve Tiedeman who were unable to attend.)

Vanessa Hargrave - 904 E. Pearl, said thank you to the board for considering the Pearl Street Halloween closure permit.

4. Approval of Minutes

A. Board of Aldermen - Work Session - Aug 19, 2019 5:30 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	David Dickerson, Board Member
SECONDER:	Marcia Milner, Board Member
AYES:	Doerhoff, Milner, Reece, Miller, Dickerson, Davidson, Turner
ABSENT:	Brad Bockelman

B. Board of Aldermen - Regular Meeting - Aug 19, 2019 7:00 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	David Dickerson, Board Member
SECONDER:	Judy Reece, Board Member
AYES:	Doerhoff, Milner, Reece, Miller, Dickerson, Davidson, Turner
ABSENT:	Brad Bockelman

C. Executive Session Minutes August 5, 2019

A motion was made by Alderman Milner to approve Executive Session minutes from August 5, 2019 with a second by Alderman Doerhoff. Motion carried with 4 ayes and 3 abstains (Miller, Dickerson and Turner).

5. Agenda Items

A. Trunk or Treat 2019 Special Event Permit

Staff report presented by Police Chief John Hofer.

Minutes Acceptance: Minutes of Sep 16, 2019 7:00 PM (Approval of Minutes)

RESULT: APPROVED [UNANIMOUS]
MOVER: Marcia Milner, Board Member
SECONDER: Matt Turner, Board Member
AYES: Doerhoff, Milner, Reece, Miller, Dickerson, Davidson, Turner
ABSENT: Brad Bockelman

B. Pearl Street Halloween Night 2019 Special Event Permit

Staff report presented by Police Chief John Hofer.

RESULT: APPROVED [UNANIMOUS]
MOVER: Marcia Milner, Board Member
SECONDER: Dave Doerhoff, Board Member
AYES: Doerhoff, Milner, Reece, Miller, Dickerson, Davidson, Turner
ABSENT: Brad Bockelman

C. A RESOLUTION FOR THE EMPLOYMENT OF MICHAEL THOLEN AS INTERIM CITY ADMINISTRATOR FOR THE CITY OF HARRISONVILLE, MISSOURI FOR THE PERIOD BEGINNING AUGUST 7, 2019 UNTIL DECEMBER 31, 2019

Presented by Mayor Bowman. Alderman Dickerson asked about the last time Mr. Tholen was hired as interim city administrator. He also asked about calling the Mayor in regard to the August 5th executive session. Mayor Bowman stated that once she could speak privately, she did return Alderman Dickerson's call. Alderman Dickerson agreed that she did. Upon passage, Mayor Bowman designated it to be Resolution #36.

RESULT: ADOPTED [5 TO 2]
MOVER: Marcia Milner, Board Member
SECONDER: Dave Doerhoff, Board Member
AYES: Doerhoff, Milner, Reece, Davidson, Turner
NAYS: Clint Miller, David Dickerson
ABSENT: Brad Bockelman

D. A RESOLUTION CHANGING THE POLICY FOR MUNICIPAL CANDIDATE ELECTION FILING, PURSUANT TO SECTION 115.124.2 RSMO, AND ESTABLISHING AN EFFECTIVE DATE.

Presented by Mayor Bowman. Upon passage, Mayor Bowman designated it to be Resolution #37.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Dave Doerhoff, Board Member
SECONDER: Judy Reece, Board Member
AYES: Doerhoff, Milner, Reece, Miller, Dickerson, Davidson, Turner
ABSENT: Brad Bockelman

E. AN ORDINANCE OF THE BOARD OF ALDERMEN AUTHORIZING THE CITY ADMINISTRATOR TO SPONSOR TRANSFER OF \$304,938 IN UNOBLIGATED NON-PRIMARY ENTITLEMENT GRANT FUNDS TO THE MISSOURI DEPARTMENT OF TRANSPORTATION AND ESTABLISHING AN EFFECTIVE DATE.

Staff report presented by Public Works Director Eric Patterson and City Administrator Mike Tholen. Council Bill #59 was read for the first time by title only. A motion to suspend the rules and move Council Bill #059-19 to its second reading by Alderman Dickerson with a second by Alderman Miller. Motion carried. Roll call vote was taken: Alderman Bockelman absent, Alderman Doerhoff aye, Alderman Milner aye, Alderman Reece aye, Alderman Miller aye, Alderman Dickerson aye, Alderman Davidson aye, Alderman Turner aye. Having been read in title only twice upon passage, Mayor Bowman designated it to be Ordinance #3476.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	David Dickerson, Board Member
SECONDER:	Clint Miller, Board Member
AYES:	Doerhoff, Milner, Reece, Miller, Dickerson, Davidson, Turner
ABSENT:	Brad Bockelman

- F. A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI TO AUTHORIZE THE CITY ADMINISTRATOR TO EXECUTE A PURCHASE AGREEMENT FOR THE 2019 STREET STRIPING PROGRAM FROM K&G STRIPING IN THE AMOUNT OF \$28,131.50 AND ESTABLISHING AN EFFECTIVE DATE.**

Staff report presented by Public Works Director Eric Patterson. Upon passage, Mayor Bowman designated it to be Resolution #38.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	David Dickerson, Board Member
SECONDER:	Marcia Milner, Board Member
AYES:	Doerhoff, Milner, Reece, Miller, Dickerson, Davidson, Turner
ABSENT:	Brad Bockelman

- G. CITY OF HARRISONVILLE, RRFB FLASHERS AGREEMENT**

Staff report presented by Public Works Director Eric Patterson. The Board was in favor to have the agreement signed.

- H. A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI, TO AUTHORIZE THE CITY ADMINISTRATOR TO EXECUTE A CONTRACT FOR THE 2019 SLUDGE HAULING WITH DENALI WATER SOLUTIONS, LLC, IN THE AMOUNT OF \$150,000.00 AND ESTABLISHING AN EFFECTIVE DATE.**

Staff report presented by Public Works Director Eric Patterson. Upon passage, Mayor Bowman designated it to be Resolution #39.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	David Dickerson, Board Member
SECONDER:	Marcia Milner, Board Member
AYES:	Doerhoff, Milner, Reece, Miller, Dickerson, Davidson, Turner
ABSENT:	Brad Bockelman

- I. A RESOLUTION OF THE HARRISONVILLE, MISSOURI BOARD OF ALDERMEN AUTHORIZING THE FILING OF AN APPLICATION WITH THE MISSOURI DEPARTMENT OF NATURAL RESOURCES, STATE REVOLVING FUND PROGRAM FOR LOANS UNDER THE MISSOURI SAFE DRINKING WATER LAW (SECTION 640, RSMO).**

Staff report presented by Public Works Director Eric Patterson. Upon passage, Mayor Bowman designated it to be Resolution #40.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Judy Reece, Board Member
SECONDER:	Dave Doerhoff, Board Member
AYES:	Doerhoff, Milner, Reece, Miller, Dickerson, Davidson, Turner
ABSENT:	Brad Bockelman

- J. PUBLIC HEARING - ACCESSORY BUILDINGS**

Staff report presented by City Planner Roger Kroh. Alderman Milner clarified that the current practice of accessory structures was not by code. Alderman Reece asked if the city were to keep the code as is, would the accessory buildings already permitted be grandfathered in. The answer was yes. No citizen input.

- K. Council Bill No. 63 AN ORDINANCE OF THE CITY OF HARRISONVILLE, MISSOURI, REPEALING SECTION 405.550 ACCESSORY USES, (D) DETACHED ACCESSORY BUILDING(S), OF THE HARRISONVILLE CITY CODE OF ORDINANCES AND ENACTING IN LIEU THEREOF A NEW SECTION 405.550 ACCESSORY USES, (D) DETACHED ACCESSORY BUILDING(S)**

Staff report presented by City Planner Roger Kroh. Council Bill #63 was read for the first time by title only. A motion to suspend the rules and move Council Bill #063-19 to its second reading by Alderman Dickerson with a second by Alderman Miller. Motion carried. Roll call vote was taken: Alderman Bockelman absent, Alderman Doerhoff nay, Alderman Milner nay, Alderman Reece nay, Alderman Miller aye, Alderman Dickerson aye, Alderman Davidson nay, Alderman Turner aye. Ordinance was defeated.

RESULT:	DEFEATED [3 TO 4]
MOVER:	David Dickerson, Board Member
SECONDER:	Clint Miller, Board Member
AYES:	Clint Miller, David Dickerson, Matt Turner
NAYS:	Dave Doerhoff, Marcia Milner, Judy Reece, Gary Davidson
ABSENT:	Brad Bockelman

- L. A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI TO AUTHORIZE THE CITY ADMINISTRATOR TO EXECUTE A PURCHASE AGREEMENT FOR TWO PATROL VEHICLES FROM LOU FUSZ AUTOMOTIVE NETWORK IN THE AMOUNT OF \$70,089.00 AND ESTABLISHING AN EFFECTIVE DATE.**

Staff report presented by Police Chief John Hofer. Upon passage, Mayor Bowman designated it to be Resolution #41.

RESULT:	APPROVED [UNANIMOUS]
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MOVER:	Marcia Milner, Board Member
SECONDER:	Matt Turner, Board Member
AYES:	Doerhoff, Milner, Reece, Miller, Dickerson, Davidson, Turner
ABSENT:	Brad Bockelman

M. AN ORDINANCE OF THE BOARD OF ALDERMEN OF HARRISONVILLE, MISSOURI REPEALING CHAPTER 430 OF THE CITY CODE AND ENACTING IN LIEU THEREOF AN AMENDED CHAPTER 430 URBAN REDEVELOPMENT REGULATIONS OF THE CITY OF HARRISONVILLE, MISSOURI AND ESTABLISHING AN EFFECTIVE DATE.

Council Bill #56 was presented for its second reading. Roll call vote was taken. Alderman Bockelman absent, Alderman Doerhoff aye, Alderman Milner aye, Alderman Reece aye, Alderman Miller nay, Alderman Dickerson nay, Alderman Davidson aye, Alderman Turner aye. Having been read in title only twice upon passage, Mayor Bowman designated it to be Ordinance #3477.

RESULT:	ADOPTED [5 TO 2]
AYES:	Doerhoff, Milner, Reece, Davidson, Turner
NAYS:	Clint Miller, David Dickerson
ABSENT:	Brad Bockelman

6. Aldermen and Committee Reports

Alderman Doerhoff reported a good turn out for the Town Hall meeting last week. He also welcomed all to attend the Log Cabin Festival.

Alderman Milner stated she was disappointed in some aldermen thinking that some of their duties are not important.

Alderman Reece reported attending the MML convention last week. She feels Harrisonville has many great strengths.

Alderman Miller gave report on Park Board. The community center sidewalk is finished and thank you to the Rotary Club for the garden work done at the Weedman memorial.

Alderman Dickerson attended the MML convention last week. He stated he was disappointed in the lack of transparency by board.

Alderman Davidson said he was sorry he was unable to attend the 4th grade boy's football game last Saturday where they honored law enforcement with their new uniforms.

Mayor Bowman attended the MML convention last week. She reported that she is a part of a group of mayors from the Kansas City metro area that have joined forces to be a unified voice at Jefferson City. Mayor Bowman attended the 4th grade football event last Saturday. She passed out draft copies of the city administrator recruitment file for the board to review and submit comments by September 23rd. Mayor Bowman also encouraged the aldermen to reach out to

their constituents and other community stakeholders for input on the hiring of the city administrator. She also stated employees are encouraged to provide feedback as well.

7. Report from the City Administrator

City Administrator Mike Tholen stated they are working on the 2020 budget. He appreciated the opportunity to come back to Harrisonville and help out for awhile.

A. August 2019 Municipal Court Report

8. Questions from the Media

None.

9. Adjourn to Executive Session pursuant to RSMo 610.021 (2) Leasing, purchase or sale of Real Estate

A motion was made by Alderman Milner with a second by Alderman Miller to enter into executive session pursuant to RSMo 610.021 (2) Leasing, purchase or sale of Real Estate. Roll call vote: Alderman Bockelman absent, Alderman Doerhoff aye, Alderman Milner aye, Alderman Reece aye, Alderman Miller aye, Alderman Dickerson aye, Alderman Davidson aye, Alderman Turner aye. Motion carried.

10. Adjourn From Regular Session

A motion was made by Alderman Milner with a second by Alderman Doerhoff to adjourn. Motion carried. Meeting adjourned at 8:58 p.m.

Judy Bowman, Mayor & Ex-Officio
Chairman of the Board of Aldermen

ATTEST:

Randall K. Jones, City Clerk

Minutes Acceptance: Minutes of Sep 16, 2019 7:00 PM (Approval of Minutes)



STAFF REPORT

TO: Board of Aldermen
FROM: Randy Jones, City Clerk
DATE: September 19, 2019
SUBJECT: Park Board Appointment

Type of Item: *Approval*

Mayor Bowman would like to appoint Vanessa Hargrave to the Park Board.

A. Action Item (ID # 3350)

Park Board Appointment



STAFF REPORT

TO: Board of Aldermen
FROM: John Hofer, Director
DATE: October 1, 2019
SUBJECT: Christmas on the Square 2019

Type of Item: *Approval***Issue:**

Blockage of all four streets in the Square on December 7, 2019 from 2:00 pm until 7:00 pm for Love the Harrisonville Square activities/Mayor's Tree Lighting Ceremony, etc.

Background:

This has become an annual event for Love the Square and has grown to include more than the Christmas tree lighting ceremony. Details are still being worked out but there will be Christmas carolers strolling the streets, carriage rides starting at St. Peter's Episcopal Church, the Rotary Train looping the square, hot chocolate, chili and hot dogs from the Chamber of Commerce and a Christmas pageant at the County Courthouse.

There have been similar events in the past with no noted complaints or concerns. I still have safety concerns with the carriage rides loop on the unblocked areas of Wall and Pearl Streets. The carriage ride vendor will be reminded to be aware of vehicular and pedestrian traffic in the area.

The City will stage the necessary road blockage materials in the area and the applicant has agreed to setup

and disassemble all needed materials. The cost to the city for this event will be personnel and the total will be \$289.98 in wages and equipment.

Recommendation:

Noting no complaints or concerns associated with the prior events I would recommend approval for this event as long as all State Laws, City Ordinances, and event regulations are followed. Additionally, if required, licenses for food vendors will be obtained from the Cass County Health Department.

B. Action Item (ID # 3353)

Christmas on the Square Permit

Attachments:

Christmas LtHS Permit Request (PDF)

SPECIAL EVENTS APPLICATION

A. **FILING PERIOD:** An application for an event permit shall be filed not less than seven (7) days prior to the meeting of the Board of Alderman at time applicant desires the issuance of a permit. Applicant must realize that, dependent upon the nature of the event and the scope of services being required of the City, the Board of Alderman may require additional time to review the permit application.

B. **CONTENTS:** The application for an event permit shall set forth the following information.

1. Organization: Love the Harrisonville Square
2. Name of Applicant: Naphty Welch
 Address: 703 Oakwood St. Harrisonville, MO 64701
 Phone: 314-420-8686 Cell: _____
3. Purpose of Event: Christmas on the Square / Mayor tree lighting
4. Proposed date(s) and time(s) of Event: December 7, 2019
5. Location(s) where event will be held: Independence, Wall, Lexington, Pearl Street
6. Anticipated crowd size: 200-300
7. City services requested: (Please check all that apply) Provide detailed letter for these requests.
☐ Electricity ☐ Police Protection ☐ Traffic Control ☐ Ambulance Standby
☒ Cones ☒ Barricades ☐ Street or parking lot clean up
8. Any additional information: This is a free community event with participation from the ~~tax~~ businesses on the square.

APPROVED this _____ day of _____, 20____.

Chief of Police

City Clerk

Attachment: Christmas LtHS Permit Request (Christmas on the Square 2019)



STAFF REPORT

TO: Board of Aldermen
FROM: Randy Jones, City Clerk
DATE: October 1, 2019
SUBJECT: Building Permit Waiver Resolution

Type of Item: *Approval*

C. Action Item (ID # 3354)

A RESOLUTION OF THE BOARD OF ALDERMEN AUTHORIZING THE CITY ADMINISTRATOR TO WAIVE BUILDING PERMIT FEES FOR DAMAGED STRUCTURES IN THE EVENT OF A NATURAL DISASTER OR SEVERE WEATHER EVENT CAUSING DAMAGE TO BUILDINGS AND PROPERTIES AND ESTABLISHING AN EFFECTIVE DATE.

Council Bill

Resolution

WHEREAS, the City of Harrisonville (“City”) wishes to waive building permit fees for buildings damaged as a result of a natural disaster or severe weather event causing damage to buildings and properties;

WHEREAS, the Board of Aldermen believes it to be in the best interest of the city to waive building permit fees for damaged structures in the event of a natural disaster or severe weather event causing damage to buildings and properties, thereby not to cause any unnecessary hardship for property owners within the city limits of Harrisonville;

NOW THEREFORE BE IT RESOLVED BY THE HARRISONVILLE BOARD OF ALDERMEN THAT:

Section 1: The City Administrator is hereby authorized and directed to waive building permit fees for buildings damaged as a result of a natural disaster or severe weather event causing damage to buildings and properties.

Section 2: That this resolution shall become effective immediately upon its passage and approval.

PASSED AND RESOLVED by the Board of Aldermen and **APPROVED** by the Mayor of the City of Harrisonville, Missouri this 7th day of October 2019.

Judy Bowman, Mayor & Ex Officio
Chairman of the Board of Aldermen

ATTEST:

Randall K. Jones, City Clerk

WITNESS my hand and seal this 7th day of October 2019



STAFF REPORT

TO: Board of Aldermen
FROM: Roger Kroh, Planner
DATE: September 26, 2019
SUBJECT: State Historic Preservation Grant Application

Type of Item: *Grant*

The Historic Preservation Commission is applying for \$4500 in funds from the State Historic Preservation Department to start updating the now 20-yr old Courthouse Historic Square preservation plan documents and architectural guidelines. They are using the \$3,000 in the city budget under historical preservation to meet the 40% local match requirement. The total project will be \$7500 and the HPC anticipates the update will be a multi-year project determined by funding from the State.

The system used by the State to rank applications for historical preservation grants gives additional points to cities whose governing bodies adopt resolutions supporting the applications. Attached is a resolution endorsing the application from Harrisonville.

RECOMMEDATION: Approval.

D. Action Item (ID # 3352)

A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI, ENDORSING AN APPLICATION FOR \$4,500 IN STATE OF MISSOURI HISTORIC PRESERVATION GRANT FUNDS TO UPDATE THE HARRISONVILLE HISTORIC DISTRICT PRESERVATION PLAN AND ARCHITECTURAL GUIDELINES

WHEREAS, the Harrisonville Historic Preservation Commission has determined that the historic preservation plan and architectural design guidelines for the Harrisonville Courthouse Square Historic District are now more than twenty (20) years old and in need of updating; and

WHEREAS, the Harrisonville Historic Preservation Commission has directed city staff to apply for funds from the State of Missouri FY 2020 Historic Preservation Grant program to update the historic preservation plan and architectural design guidelines for the Harrisonville Courthouse Square Historic District; and

WHEREAS, the Board of Aldermen budgeted \$3,000 in the City FY 2019 budget for historic preservation and these funds can be used to match the \$4,500 being requested in grant funds.

NOW, THEREFORE, be it resolved by the Board of Alderman of the City of Harrisonville, Missouri that the City of Harrisonville endorses the application submitted by the Harrisonville Historic Preservation Commission to update the Harrisonville Courthouse Square Historic District plans and architectural design guidelines

PASSED AND RESOLVED by the Board of Aldermen and APPROVED by the Mayor of the City of Harrisonville, Missouri this 7th day of October 2019.

Judy Bowman, Mayor and Ex-Officio
Chairman of the Board of Aldermen

ATTEST:

Randall K. Jones, City Clerk

WITNESS my hand and seal this 7th day of October 2019.