



**AGENDA
CITY OF HARRISONVILLE
BOARD OF ALDERMEN
REGULAR MEETING
CITY HALL
JANUARY 21, 2020
7:00 PM**

- 1. Call to Order**
 - A. Pledge of Allegiance**
 - B. Roll Call**
- 2. Ceremonial Matters**
 - A. Service Award for Michael Arbuckle and Brendan Rinehart**
- 3. Public Participation**
- 4. Approval of Minutes**
 - A. Executive Session January 6, 2020**
 - B. Board of Aldermen - Regular Meeting - Jan 6, 2020 7:00 PM**
- 5. Agenda Items**
 - A. Council Bill 001: A Resolution of the Board of Aldermen of the City of Harrisonville Missouri to Authorize the City Administrator to Execute A Purchase Agreement for TWO (2) 2020 Ford Police Interceptor (SUV) from Machens Ford, Columbia, MO., in an Amount of \$70,384.00, and establishing an effective date.**
 - B. Council Bill 002: A Resolution of the Board of Aldermen of the City of Harrisonville, Missouri to Authorize the City Administrator to Execute an Agreement for Insurance Broker Services with Stafford & Stafford Insurance, Harrisonville, MO., for brokerage services for employee health insurance beginning July 1, 2020, and establishing an effective date.**
- 6. Aldermen and Committee Reports**
- 7. Report from the City Administrator**
 - A. December 2019 Court Report**
- 8. Adjourn From Regular Session**

Posted on City Hall Bulletin Board this 16th day of January, 2020

Randall K. Jones, City Clerk

The Board of Aldermen meeting is an open meeting but is not a meeting of the public. There is a place on the agenda for comments of citizens under PUBLIC PARTICIPATION. Our rule is that comments by any individual or group shall not exceed (4) minutes. The Board of Aldermen request that concerns be initially addressed at the appropriate action level before coming to the Board of Alderman

Presented by the Mayor and the Harrisonville Board of Aldermen to

Brendan Rinehart

In Grateful Appreciation for

10 Years

Of Dedicated Service to



January 21, 2020

Judy Bowman, MAYOR

Presented by the Mayor and the Harrisonville Board of Aldermen to

Michael Arbuckle

In Grateful Appreciation for

10 Years

Of Dedicated Service to



January 21, 2020

Judy Bowman, MAYOR



DRAFT
MINUTES
CITY OF HARRISONVILLE
BOARD OF ALDERMEN
REGULAR MEETING
CITY HALL
JANUARY 6, 2020
7:00 PM

1. Call to Order

The meeting was called to order at 7:00 PM by Mayor Judy Bowman

A. Pledge of Allegiance

Mayor Bowman shared that former Mayor Chuck Jones passed away this last week as well as West Peculiar firefighter Chuck McCormick who died in the line of duty. A moment of silence was observed in remembrance of both.

Attendee Name	Organization	Title	Status	Arrived
Brad Bockelman	Harrisonville	Board Member	Absent	
Dave Doerhoff	Harrisonville	Board Member	Remote	
Marcia Milner	Harrisonville	Board Member	Present	
Judy Reece	Harrisonville	Board Member	Present	
Clint Miller	Harrisonville	Board Member	Present	
David Dickerson	Harrisonville	Board Member	Present	
Gary Davidson	Harrisonville	Board Member	Present	
Matt Turner	Harrisonville	Board Member	Present	
Judy Bowman	Harrisonville	Mayor	Present	

Others present were: City Attorney Steve Mauer, City Administrator Mike Tholen, Public Works Director Eric Patterson, IT Director Jeremy Smith, Police Chief John Hofer, Public Information Officer/Deputy City Clerk Daniel Barnett and City Clerk Randall Jones, Recording.

2. Ceremonial Matters

Robert Edwards was awarded a 35-year certificate for his service to the City of Harrisonville. Public Works Director Eric Patterson accepted it from Mayor Bowman on his behalf.

Mayor Bowman presented Police Chief John Hofer a certificate for 15 years of service to the City of Harrisonville. Corporal Gallagher also offered words of thanks for Chief Hofer.

3. Public Participation

Obie Carl, 27917 S. Bybee Road, addressed the Mayor and Board and stated that he was excited about the VIPS program and commended the Police Department and Officer Hunziker for handling a break-in that he had at his place of business recently.

Tammy Caldwell, 107 E. Walker, addressed the Mayor and Board requesting a follow up on the Corp. of Engineers progress. Public Works Director Eric Patterson reported that MoDOT was working on obtaining permits to clear out the ditches and City Administrator Mike Tholen reported that they had a meeting with city staff and the Corp. of Engineers recently.

4. Approval of Minutes

A. Executive Session December 9, 2019

A motion was made to approve the minutes from the December 9, 2019 Executive Session by Alderman Milner with a second by Alderman Davidson. Motion carried with all ayes.

B. Executive Session December 16, 2019 6 p.m.

A motion was made to approve the minutes from the December 16, 2019 6:00 p.m. Executive Session by Alderman Davidson with a second by Alderman Turner. Motion carried with all ayes.

C. Executive Session December 16, 2019

A motion was made to approve the minutes from the December 16, 2019 Executive Session by Alderman Davidson with a second by Alderman Doerhoff. Motion carried with all ayes.

D. Board of Aldermen - Regular Meeting - Dec 16, 2019 7:00 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Matt Turner, Board Member
SECONDER:	Clint Miller, Board Member
AYES:	Doerhoff, Milner, Reece, Miller, Dickerson, Davidson, Turner
ABSENT:	Brad Bockelman

5. Agenda Items

A. ALDERMAN BOCKELMAN DISCIPLINE VOTE

Mayor Bowman thanked the investigation committee for their work and then had Alderman Davidson explain the discipline for aldermen as stated in City Code. A motion was made by Alderman Davidson to impeach Alderman Bockelman with a second by Alderman Milner. Motion carried with five ayes and 2 nays.

RESULT:	APPROVED [5 TO 2]
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MOVER:	Gary Davidson, Board Member
SECONDER:	Marcia Milner, Board Member
AYES:	Doerhoff, Milner, Reece, Davidson, Turner
NAYS:	Clint Miller, David Dickerson
ABSENT:	Brad Bockelman

6. Aldermen and Committee Reports

Alderman Davidson also extended his thoughts on the passing of former Mayor Chuck Jones and firefighter Chuck McCormick as well as remembering all the Emergency Services personnel.

Alderman Doerhoff invited everyone to attend the Town Hall meeting this Saturday, January 11, 2020 at the Harrisonville United Methodist Church.

Alderman Milner asked for an update on the future dog park.

Alderman Reece reported that had received a little over \$35,000 to go towards the park and have received incredible response from the citizens.

Alderman Milner asked for an update on Aldi's. Mayor Bowman reported that Aldi does still plan to break ground this year with an opening in 2021.

7. Report from the City Administrator

City Administrator Mike Tholen also shared his sadness in the loss of West Peculiar Firefighter Chuck McCormick as well as former Mayor Chuck Jones, who he had the pleasure to work with. A reminder that City Offices will be closed in observance of Martin Luther King Jr Day on January 20, 2020. The next Board of Aldermen meeting will be held on Tuesday, January 21, 2020.

City Attorney Steve Mauer reported that he did not have a response from the Harrisonville Villas as of yet and that the ordinance regarding no parking along Elm Street only had four votes and would be brought before the board for a re-vote.

No questions from the Media.

8. Adjourn From Regular Session

A motion was made to adjourn by Alderman Dickerson with a second by Alderman Miller. Motion carried. Meeting adjourned at 7:22 p.m.

Judy Bowman, Mayor & Ex-Officio
Chairman of the Board of Aldermen

ATTEST:

Randall K. Jones, City Clerk

Minutes Acceptance: Minutes of Jan 6, 2020 7:00 PM (Approval of Minutes)



STAFF REPORT

TO: Board of Aldermen
FROM: John Hofer, Director
DATE: January 3, 2020
SUBJECT: 2020 HPD Patrol Vehicles Purchase

Type of Item: *Purchase*

Type of Item: *Action item*

Issue: Authorization to purchase replacement (patrol) vehicles for the Police Department.

Background: The 2020 City of Harrisonville annual budget contains \$93,950.00 for the replacement of two (2) patrol vehicles for the police department. This budget also contains funds to purchase needed emergency equipment to equip this vehicle. In 2019 the State of Missouri awarded the state contract to Joe Machens Ford Lincoln of Columbia, Missouri for Ford Patrol vehicles. The state contract price, equipped as needed, for a delivered 2020 Ford Police Interceptor (SUV) is \$35,192.00. Please find the Joe Machens vehicle proposal quote attached. This State of Missouri Bid Contract is in effect from September 23, 2019 through June 30, 2020. To have these vehicles delivered to Harrisonville will be approximately \$300 or a rate of \$.99 per mile. We will probably travel to Joe Machens Ford in Columbia, MO to pick them up from the dealership.

The proposed vehicles are equipped with the same equipment we have purchased for our patrol units for the past several years.

Recommendation: Staff recommends using the 2019-2020 State Bid Contract with Joe Machens Ford for the purchase of the department's Police Patrol vehicles (2 SUVs) for a total amount of \$70,384.00.

The remaining budget balance will be used to purchase the vehicles needed emergency equipment. This equipment includes but is not limited to the following: light bar, siren and speaker, radio console, security screen, headlight flashers, antennas, vehicle markings, and installation expenses. We anticipate 150 to 180 days for delivery. If you have any questions or concerns, please feel free to contact me at the office.

A. Action Item (ID # 3432)

A Resolution of the Board of Aldermen of the City of Harrisonville Missouri to Authorize the City Administrator to Execute A Purchase Agreement for TWO (2) 2020 Ford Police Interceptor (SUV) from Machens Ford, Columbia, MO., in an Amount of \$70,384.00, and establishing an effective date.

WHEREAS, the staff of City of Harrisonville, Missouri (“City”) recommends that the Board of Aldermen (“Board”) approve the purchase of two (2) 2020 Ford Police Interceptor (SUV) from Joe Machens Ford Lincoln, Columbia, MO., vendor for the State of Missouri Cooperative Procurement Program through the Office of Administration under contract in the amount of \$35,192.00 each;

WHEREAS, the vehicles will be used by the Police Department to do a variety of jobs as required by City ordinance and in duties for the City;

WHEREAS, the City of Harrisonville has determined that the State Contract Vendor is the best vendor to provide the vehicles to the City;

WHEREAS, the proposed purchase of the Vehicles is a part of the State of Missouri Cooperative Purchasing Program, and complies with the City purchasing requirements for equipment set forth in Section 130.020 of the City’s Code;

WHEREAS, Machens Ford agrees to sell the Vehicles to the City for a total purchase price of \$70,384.00, which staff believes said price is fair and reasonable;

WHEREAS, the Board accepts the recommendation of the staff with respect to the purchase of the Vehicles and finds it to be in the best interest of the City.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI, AS FOLLOWS:

Section 1: That the City Administrator of the City of Harrisonville is hereby authorized and directed to enter into an agreement with Joe Machens Ford Lincoln, Columbia, MO for the purchase of two (2) 2020 Ford Police Interceptor (SUV) for the Police Department for a total purchase price of \$70,384.00.

Section 2: That this resolution shall become effective immediately upon its passage and approval.

PASSED AND RESOLVED by the Board of Alderman and APPROVED by the mayor of the City of Harrisonville, Missouri this 21st day of January 2020.

Judy Bowman, Mayor and Ex-
Officio Chairman of the Board of
Aldermen

ATTEST:

Randall K. Jones, City Clerk

WITNESS my hand and seal this 21st day of January, 2020

Attachments:

Harrisonville Utility 2020-01-02 (PDF)

January 2, 2020

State Contract # CC200475003

City of Harrisonville

Subject: Joe Machens Proposal on a **2020 Ford Police Interceptor Utility AWD**

To: Whom it May Concern;

As per the requested quote on a 2020 Ford Police Interceptor Utility, Joe Machens Ford proposes the following. The Ford PI Utility includes the factory standard options. This proposed unit also has the standard options from the state contract and others as noted below.

Price – Line Item / Dealer Code - Option

\$34,833 – Line 16 & 25 / K8A – PI Utility All wheel drive (incl Prep Cost)

\$N/C – 99B / 44U – 3.3L V6 (Non-turbo / Non-hybrid)

Included Standard Options (incl in price above)

\$N/C – 16C – 1st & 2nd Row Carpet Flooring

\$N/C – 17T – Cargo Dome Lamp - Red/White

\$N/C – 18D – Global Lock / Unlock feature

\$N/C – 43D – Dark Car Feature

\$N/C – 47A – Police Engine Idle feature

\$N/C – 51R – Spot Lamp Driver Side (LED)

\$N/C – 549 – Heated Mirrors

\$N/C – 55F – Remote Keyless Entry Key Fob

\$N/C – 60A – Pre-Wiring grille, siren, speaker

\$N/C – 60R – Radio Noise Suppression Bonds

\$N/C – 65L – 18" Full Wheel Covers

\$N/C – 76D – Underbody Deflector Plate

\$N/C – 76R – Reverse Sensing

\$N/C – 86T – Tail Lamp / PI Housing Only

\$N/C – STD – Front Headlamp/PI Housing Only

\$N/C – STD – Class III Trailer Tow Receiver

\$N/C – STD – Remappable switches steer. wheel

\$N/C – STD – Rear Camera, in Center Stack

\$N/C – STD – Bluetooth (SYNC)

\$N/C – STD – Interceptor Badge

\$N/C – F6 – Rear Cloth Seat

Deleted Standard Options (included in Total price below)

(-\$20) – Line 21/(-65L) – 18" Wheel Covers DELETE, replaced w/ black wheels w/ 5" chrome center caps

Added Optional equipment (included in Total price below)

\$330 – Line 23 / 19V – Rear Camera – on demand

\$49 – Line 48 / 59B – Fleet Keyed Alike Code (1284X) (Not fobbed alike)

\$0 – UM – Exterior Color: Agate Black

\$0 – F6 – Interior: Ebony Cloth Front and Cloth Rear

\$0 – Line 47 – Delivery per vehicle

Total

\$35,192 per vehicle

Other options to consider (Add to Total above if desired)

\$180 – 24 / 52T – Trailer Tow Lighting Pkg

\$55 – 48 / 61B – OBD-II Split Connector – Allows 2 devices to be connected to the vehicle's OBD-II port

\$195 – 48 / 68E – Low-Band Frequency Noise Suppression Kit (39-46 MHZ range, Channels 1-9)

(-\$20) – (-16C) – 1st & 2nd Row Carpet Flooring DELETE, replaced with Vinyl

(-\$45) – (-17T) – Cargo Dome Lamp - Red/White DELETE

(-\$0) – (-18D) – Global Lock / Unlock feature DELETE

(-\$20) – (-43D) – Dark Car Feature DELETE

(-\$100) – (-47A) – Police Engine Idle feature DELETE

(-\$240) – (-51R) – Spot Lamp Driver Side (LED) DELETE


(-\$50) – (-549) – Heated Mirrors DELETE
(-\$250) – (-55F) – Remote Keyless Entry Key Fob DELETE
(-\$40) – (-60A) – Pre-Wiring grille, siren, speaker DELETE
(-\$80) – (-60R) – Radio Noise Suppression Bonds DELETE
(-\$190) – (-76D) – Underbody Deflector Plate DELETE
(-\$120) – (-76R) – Reverse Sensing DELETE
(-\$50) – (-86T) – Tail Lamp / PI Housing Only DELETE
(-\$40) – (-F6) – Rear Cloth Seat DELETE, replaced with Rear Vinyl Seat (96)

Joe Machens Ford appreciates your business and we look forward to servicing your needs in the future.
Any questions should be directed to Kelly Sells, Fleet Department Manager.

Thanks,



Kelly Sells, Fleet Manager, Joe Machens Ford, 573-445-4411, ksells@machens.com

Attachment: Harrisonville Utility 2020-01-02 (2020 HPD Patrol Vehicles Purchase)



LINCOLN



TO: Board of Aldermen
FROM: Randy Jones, City Clerk
DATE: January 15, 2020
SUBJECT: Insurance Broker Service Resolution

Type of Item: *Approval*

Council Bill No.

Resolution No.

A Resolution of the Board of Aldermen of the City of Harrisonville, Missouri to Authorize the City Administrator to Execute an Agreement for Insurance Broker Services with Stafford & Stafford Insurance, Harrisonville, MO., for brokerage services for employee health insurance beginning July 1, 2020, and establishing an effective date.

WHEREAS, the staff of City of Harrisonville, Missouri (“City”) recommends that the Board of Aldermen (“Board”) approve an agreement for Insurance Broker Services with Stafford & Stafford Insurance, Harrisonville, Missouri, for brokerage services for employee health insurance beginning July 1, 2020;

WHEREAS, the City solicited requests for qualifications for brokerage services;

WHEREAS, City Officials and Staff have determined that Stafford & Stafford Insurance, Harrisonville, Missouri, is the best insurance broker to provide service to the City;

WHEREAS, the Board accepts the recommendation of the staff with respect to the brokerage services and finds it to be in the best interest of the City.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI, AS FOLLOWS:

Section 1: That the City Administrator of the City of Harrisonville is hereby authorized and directed to enter into an agreement with Stafford & Stafford Insurance, Harrisonville, Missouri for brokerage services for employee health insurance beginning July 1, 2020.

Section 2: That this resolution shall become effective immediately upon its passage and approval.

PASSED AND RESOLVED by the Board of Alderman and APPROVED by the mayor of the City of Harrisonville, Missouri this 21st day of January 2020.

Judy Bowman, Mayor and Ex-

Officio Chairman of the Board of
Aldermen

ATTEST:

Randall K. Jones, City Clerk

WITNESS my hand and seal this 21st day of January, 2020



TO: Board of Aldermen
FROM: Randy Jones, City Clerk
DATE: January 7, 2020
SUBJECT: December 2019 Court Report

Type of Item: *Approval*

A. Action Item (ID # 3433)

December 2019 Court Report

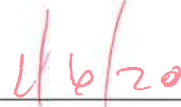
Attachments:

December Court Report (PDF)

IN THE MUNICIPAL COURT OF HARRISONVILLE, MISSOURI
CASS COUNTY

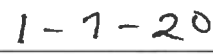
I certify that the attached is a report on all cases heard or tried before the Judge of the Circuit Court of Cass County Missouri, Municipal Division at Harrisonville during the month of **December 2019** and that the information and statements contained in said report are true and correct according to my best information, knowledge and belief.


Kevin K. Anderson
Municipal Court Judge


Date

Presented and reviewed as required by Court Operating Rule 4.29.


City Clerk


Date

Subscribed and sworn to before me this 7th day of January, 2020.


Notary

CAROLINE E. VAUGHN
Notary Public - Notary Seal
State of Missouri
Commissioned for Cass County
My Commission Expires: March 14, 2023
Commission Number: 19500796

Attachment: December Court Report (December 2019 Court Report)

Municipal Division Summary Reporting

17th Judicial Circuit - Cass County - Harrisonville Municipal Division

I. COURT INFORMATION

Reporting Period:		
December	2019	Court activity occurred in reporting period: Yes
Clerk's Physical Address:	Mailing Address:	Vendor
300 E. Pearl St. Harrisonville, MO 64701	PO Box 367 Harrisonville, MO 64701	Incode (Tyler Technologies)
Telephone Number:	Fax Number:	
(816) 380-8903		
Prepared by:	Prepared by E-mail Address:	Municipal Judge(s) Active During Reporting Period:
Michelle Shaffer	michelle.shaffer@courts.mo.gov	Kevin Anderson

II. MONTHLY CASELOAD INFORMATION		Alcohol & Drug Related Traffic	Other Traffic	Non-Traffic Ordinance
A. Cases (citations / informations) pending at start of month		120	750	716
B. Cases (citations / informations) filed		3	34	40
C. Cases (citations / informations) disposed				
	1. jury trial (Springfield, Jefferson County, and St. Louis County only)	0	0	0
	2. court / bench trial - GUILTY	0	0	4
	3. court / bench trial - NOT GUILTY	0	0	0
	4. plea of GUILTY in court	5	42	35
	5. violations Bureau Citations (i.e., written plea of guilty) and bond forfeitures by court order (as payment of fines / costs)	0	4	0
	6. dismissed by court	0	6	0
	7. nolle prosequi	2	6	4
	8. certified for jury trial (not heard in the Municipal Division)	0	0	0
	9. TOTAL CASE DISPOSITIONS	7	58	43
D. Cases (citations / informations) pending at end of month [pending caseload = (A + B) – C9]		116	726	713
E. Trial de Novo and / or appeal applications filed		0	0	0

Attachment: December Court Report (December 2019 Court Report)

III. WARRANT INFORMATION (pre- & post-disposition)		IV. PARKING TICKETS	
1. # Issued during reporting period:	116	Does court staff process parking tickets? Yes	
2. # Served/withdrawn during reporting period:	121	1. # Issued during reporting period:	0
3. # Outstanding at end of reporting period:	902		

V. DISBURSEMENTS**Excess Revenue (minor traffic and municipal ordinance violations, subject to the excess revenue percentage limitation)**

Fines – Excess Revenue	\$3,221.00
Clerk Fee – Excess Revenue	\$287.50
Crime Victims Compensation (CVC) Fund surcharge – Paid to City/Excess Revenue	\$8.88
Bond forfeitures (paid to city) – Excess Revenue	\$0.00
Total Excess Revenue	\$3,517.38

Other Revenue (non-minor traffic and ordinance violations, not subject to the excess revenue percentage limitation)

Fines – Other	\$7,927.25
Clerk Fee – Other	\$586.14
Judicial Education Fund (JEF) Court does not retain funds for JEF: Yes	
Peace Officer Standards and Training (POST) Commission surcharge	\$72.39
Crime Victims Compensation (CVC) Fund surcharge – Paid to State	\$513.12
Crime Victims Compensation (CVC) Fund surcharge – Paid to City/Other	\$17.90
Law Enforcement Training (LET) Fund surcharge	\$144.27
Domestic Violence Shelter surcharge	\$140.77
Inmate Prisoner Detainee Security Fund surcharge	\$142.78
Sheriffs' Retirement Fund (SRF) surcharge	\$222.00
Restitution	\$0.00
Parking ticket revenue (including penalties)	\$0.00
Bond forfeitures (paid to city) – Other	\$300.00
Total Other Revenue	\$10,066.62

Other Disbursements: Enter below additional surcharges and/or fees not listed above. Designate if subject to the excess revenue percentage limitation. Examples include, but are not limited to, arrest costs, witness fees, and board bill/jail costs.

DWI Recoupment Fee - Not subject to Excess Revenue	\$337.50
Total Other Disbursements	\$337.50
Total Disbursements of Costs, Fees, Surcharges and Bonds Forfeited	\$13,921.50
Bond Refunds	\$160.00
Total Disbursements	\$14,081.50