City of Harrisonville est. 1836

AGENDA
CITY OF HARRISONVILLE
BOARD OF ALDERMEN
REGULAR MEETING
NOVEMBER 16, 2020
6:00 PM
AMENDED

Due to a recent increase in positive COVID-19 tests in both Harrisonville and Cass County, Harrisonville Board of Aldermen meetings are being conducted through a remote, online service. To attend this meeting, please dial 1-312-626-6799. The meeting access code is: 894-1581-6180

Only residents who have submitted an Agenda Request Form will be able to speak during the meeting.

1. Call to Order

A. Pledge of Allegiance

B. Roll Call

2. Ceremonial Matters

A. Small Business Saturday 2020 Proclamation

B. Service Award for Rodney Jacobs

3. Public Participation

4. Approval of Minutes

A. Board of Aldermen - Regular Meeting - Nov 2, 2020 6:00 PM

B. Board of Aldermen - Work Session - Nov 2, 2020 6:30 PM

C. Executive Session Minutes November 2, 2020

5. Agenda Items

A. Council Bill 79: A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE AUTHORIZING THE CITY ADMINISTRATOR TO ENTER INTO A DEVELOPMENT AGREEMENT WITH ALDI, INC. REGARDING THE CONSTRUCTION AND COSTS OF WIDENING WESTCHESTER AVENUE AT MECHANIC STREET AND ADDING A LEFT TURN LANE.

B. Public Hearing - CDBG Demolition Grant

C. **Council Bill 75: A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE TO APPROVE A REQUEST FROM B&B THEATERS TO TEMPORARILY DEFER PAST-DUE UTILITY PAYMENTS.**

D. **Council Bill 80: AN ORDINANCE OF THE HARRISONVILLE BOARD OF ALDERMEN ADOPTING AN OPERATING BUDGET FOR THE CITY OF HARRISONVILLE, MISSOURI, FOR THE FISCAL YEAR JANUARY 1, 2021 THROUGH DECEMBER 31, 2021.**

E. **Council Bill 81: A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE TO ALLOW THE MAYOR TO APPOINT THREE BOARD MEMBERS TO A COMMITTEE TO INVESTIGATE ALLEGATIONS AGAINST A MEMBER OF THE BOARD OF ALDERMEN.**

6. **Aldermen and Committee Reports**

7. **Report from the City Administrator**

8. **Questions from the Media**

9. **Adjourn from Regular Session**

Posted on City Hall Bulletin Board this 14th day of November, 2020.

____

Daniel Barnett, City Clerk

Public participation during regular meetings of the Board of Aldermen shall be limited to those who have submitted a completed agenda request form. 2 Each person wishing to address the Board during regular meetings of the Board of Aldermen on a topic not on the agenda shall submit a completed agenda request form five (5) business days prior to the meeting the person wishes to address the Board. If the agenda request concerns a complex issue requiring staff research time, the opportunity to address the Board may be moved to a future meeting instead of the meeting immediately following the submission of the agenda request form. 3. Those that have submitted a completed agenda request form shall be limited to three (3) minutes to address the Board, this time cannot be yielded to another person and this time may be extended in three (3) minutes increments only upon a majority vote of the members of the Board of Aldermen, with each additional three (3) minute increment requiring an additional majority vote of the members of the Board of Aldermen.

City of Harrisonville est. 1836

PROCLAMATION: SMALL BUSINES SATURDAY 2020

Whereas, the government of Harrisonville, Missouri, celebrates our local small businesses and the contributions they make to our local economy and community; according to the United States Small Business Administration, there are 30.7 million small businesses in the United States, they represent 99.7% of all firms with paid employees in the United States, are responsible for 64.9% of net new jobs created from 2000 to 2018; and

Whereas, small businesses employ 47.3% of the employees in the private sector in the United States, 62% of U.S. small businesses reported that they need to see consumer spending return to pre-COVID levels by the end of 2020 in order to stay in business, 65% of U.S. small business owners said it would be most helpful to their business to have their "regulars" return and start making purchases again, and three-quarters of U.S. consumers are currently looking for ways to Shop Small® and support their community; and

Whereas, 96% of consumers who shopped on Small Business Saturday® agree that shopping at small, independently-owned businesses supports their commitment to making purchases that have a positive social, economic, and environmental impact and 97% of consumers who shopped on Small Business Saturday agree that small businesses are essential to their community; and

Whereas, 95% of consumers who shopped on Small Business Saturday reported the day makes them want to shop or eat at small, independently-owned businesses all year long, not just during the holiday season; and

Whereas, Harrisonville, Missouri supports our local businesses that create jobs, boost our local economy, and preserve our communities; and

Whereas, advocacy groups, as well as public and private organizations, across the country have endorsed the Saturday after Thanksgiving as Small Business Saturday.

Now, Therefore, I, Judy Bowman, Mayor of Harrisonville, Missouri do hereby proclaim, November 28, 2020, as:

SMALL BUSINESS SATURDAY

And urge the residents of our community, and communities across the country, to support small businesses and merchants on Small Business Saturday and throughout the year.

____

Judy Bowman, Mayor

Presented by the Mayor and the Harrisonville Board of Aldermen to

Rodney Jacobs

In Grateful Appreciation for

45 Years

Of Dedicated Service to

City of Harrisonville est. 1836

November 16, 2020

Judy Bowman, Mayor

City of Harrisonville est. 1836

DRAFT

MINUTES
CITY OF HARRISONVILLE
BOARD OF ALDERMEN
REGULAR MEETING
CITY HALL
NOVEMBER 2, 2020
6:00 PM

1. Call to Order

The meeting was called to order at 6:00 PM by Mayor Judy Bowman

A. Pledge of Allegiance

Attendee Name	Organization	Title	Status	Arrived	Departed
Mike Zaring	Harrisonville	Board Member	Present		
Dave Doerhoff	Harrisonville	Board Member	Present		
Marcia Milner	Harrisonville	Board Member	Present		
Judy Reece	Harrisonville	Board Member	Present		
Clint Miller	Harrisonville	Board Member	Present		6:55 PM
David Dickerson	Harrisonville	Board Member	Present		
Gary Davidson	Harrisonville	Board Member	Present		
Matt Turner	Harrisonville	Board Member	Remote		
Judy Bowman	Harrisonville	Mayor	Present		

Others present were: City Administrator Brad Ratliff, City Attorney Debbie Moeller, City Clerk Daniel Barnett, CPA Ben Hart, Community & Economic Development Director Jim Clarke, Parks & Recreation Director Grant Purkey, City Planner Roger Kroh, Finance Manager Kim Hubbard, Electric Superintendent Andy Pollard, HES Chief Eric Myler, and Clerk Assistant Randy Jones, Recording.

2. Ceremonial Matters

None.

3. Public Participation

None.

4. Approval of Minutes

A. Board of Aldermen - Regular Meeting - Oct 19, 2020 6:00 PM

RESULT:	**ACCEPTED [UNANIMOUS]**
MOVER:	Mike Zaring, Board Member
SECONDER:	Dave Doerhoff, Board Member
AYES:	Zaring, Doerhoff, Milner, Reece, Miller, Dickerson, Davidson, Turner

B. Board of Aldermen - Work Session - Oct 19, 2020 6:30 PM

RESULT:	**ACCEPTED [UNANIMOUS]**
MOVER:	Gary Davidson, Board Member
SECONDER:	Marcia Milner, Board Member
AYES:	Zaring, Doerhoff, Milner, Reece, Miller, Dickerson, Davidson, Turner

5. Agenda Items

A. A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE TO APPROVE THE SPECIAL EVENT REQUEST FOR THE ANNUAL CHRISTMAS ON THE SQUARE AND MAYOR'S CHRISTMAS TREE CELEBRATION.

Staff report presented by City Administrator Brad Ratliff. Upon passage, Mayor Bowman designated it to be Resolution #2020-038.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Marcia Milner, Board Member
SECONDER:	Dave Doerhoff, Board Member
AYES:	Zaring, Doerhoff, Milner, Reece, Miller, Dickerson, Davidson, Turner

B. A RESOLUTION OF THE HARRISONVILLE BOARD OF ALDERMEN TO DECLARE THE OFFICIAL INTENT OF THE CITY OF HARRISONVILLE, MISSOURI TO FINANCE THE COSTS OF REPAIRS AND IMPROVEMENTS TO ITS COMMUNITY CENTER AND REPAIRS AND IMPROVEMENTS TO CERTAIN PARK LOCATIONS IN THE CITY.

Staff report presented by Parks & Recreation Director Grant Purkey and CPA Ben Hart. Alderman Davidson confirmed dollar amount and term of note. He also asked if the HVAC unit would be covered by insurance and Grant Purkey stated that we are working with insurance company on possible claim. Upon passage, Mayor Bowman designated it to be Resolution #2020-039.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Mike Zaring, Board Member
SECONDER:	Gary Davidson, Board Member
AYES:	Zaring, Doerhoff, Milner, Reece, Miller, Dickerson, Davidson, Turner

C. A RESOLUTION OF THE HARRISONVILLE BOARD OF ALDERMEN AUTHORIZING THE CITY TO PROVIDE THE BOARD OF ALDERMEN WITH MEETING DOCUMENTS VIA ELECTRONIC MEANS

Staff report presented by City Administrator Brad Ratliff. Upon passage, Mayor Bowman designated it to be Resolution #2020-040.

RESULT:	**APPROVED [6 TO 2]**
MOVER:	Mike Zaring, Board Member
SECONDER:	Marcia Milner, Board Member
AYES:	Zaring, Doerhoff, Milner, Reece, Davidson, Turner
NAYS:	Clint Miller, David Dickerson

D. A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE TO APPROVE A REQUEST FROM B&B THEATERS TO TEMPORARILY DEFER PAST-DUE UTILITY PAYMENTS.

Staff report presented by City Administrator Brad Ratliff and Mayor Bowman. Alderman Milner stated she understood the situation but should be careful not to set precedent. Alderman Doerhoff pointed out that the city did have a deposit to cover amount requested. Alderman Zaring inquired if there had been any indication of them leaving. The reply was no. Alderman Davidson stated if they did grant request that the precedent would be that it was COVID19 related. Alderman Dickerson asked about the difference on the pawn shop bill and City Administrator Ratliff stated that it was a business licensing/ownership matter for the pawn shop and not the same issue as this. Alderman Miller made a motion to table until the next meeting and review the new bill at that time. Also, they would need to make at least a 50% minimum payment towards the account. Alderman Reece seconded. Motion carried with a roll call vote with all ayes.

RESULT:	**SCHEDULED**
	Next: 11/16/2020 6:00 PM

E. A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI ESTABLISHING A TEMPORARY MORATORIUM ON ANY AND ALL NEW MINI-WAREHOUSE FACILITIES IN THE CITY OF HARRISONVILLE, MISSOURI.

Staff report presented by City Planner Roger Kroh. Alderman Davidson asked what other area cities do and Mr. Kroh stated he did not know of any facing this issue. Upon passage, Mayor Bowman designated it to be Resolution #2020-042.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Mike Zaring, Board Member
SECONDER:	Dave Doerhoff, Board Member
AYES:	Zaring, Doerhoff, Milner, Reece, Miller, Dickerson, Davidson, Turner

F. Public Hearing for Sapp Bros., Inc. Petition for Annexation

Staff report presented by City Planner Roger Kroh. No citizen input. Sapp Brothers General Manager David Ferguson addressed the Mayor and Board and thanked them for this opportunity. Alderman Milner asked Mr. Ferguson if there would be any additional improvements to the property and the response was no, he was not aware of any. Alderman Dickerson asked if they were aware the sewer hook up fee would be $50,000, and the response from Mr. Ferguson was, yes.

G. AN ORDINANCE OF BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI, PROVIDING FOR THE EXTENSION OF THE CITY LIMITS BY ANNEXING APPROXIMATELY 30.35 ACRES OF ADJACENT TERRITORY OWNED BY SAPP BROS., INC. AND LOCATED SOUTH OF 275th STREET AND WEST OF U.S. INTERSTATE 49 INTO THE CITY OF HARRISONVILLE, MISSOURI AND ESTABLISHING AN EFFECTIVE DATE.

First reading of Council Bill #77. Alderman Zaring made a motion to suspend the rules and move Council Bill #77 to its second reading with a second by Alderman Doerhoff. Motion carried with roll call vote: Alderman Turner aye, Alderman Zaring aye, Alderman Doerhoff aye, Alderman Miller absent, Alderman Milner aye, Alderman Davidson aye, Alderman Dickerson aye. Having been read by title only twice roll call vote for passage: Alderman Turner aye, Alderman Zaring aye, Alderman Doerhoff aye, Alderman Miller absent, Alderman Milner aye, Alderman Davidson aye, Alderman Dickerson aye. Upon passage, Mayor Bowman designated it to be Ordinance #3520.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Mike Zaring, Board Member
SECONDER:	Dave Doerhoff, Board Member
AYES:	Zaring, Doerhoff, Milner, Reece, Dickerson, Davidson, Turner
ABSENT:	Clint Miller

H. AN ORDINANCE OF THE HARRISONVILLE BOARD OF ALDERMEN APPROVING THE SALE OF PROPERTY BY THE HIGHWAY 71/291 PARTNERS IN PROGRESS TRANSPORTATION DEVELOPMENT DISTRICT.

First reading of Council Bill #78. Alderman Milner made a motion to suspend the rules and move Council Bill #78 to its second reading with a second by Alderman Davidson. Motion carried with roll call vote: Alderman Turner aye, Alderman Zaring aye, Alderman Doerhoff aye, Alderman Miller absent, Alderman Milner aye, Alderman Davidson aye, Alderman Dickerson aye. Having been read by title only twice roll call vote for passage: Alderman Turner aye, Alderman Zaring aye, Alderman Doerhoff aye, Alderman Miller absent, Alderman Milner aye, Alderman Davidson aye, Alderman Dickerson aye. Upon passage, Mayor Bowman designated it to be Ordinance #3521.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Marcia Milner, Board Member
SECONDER:	Gary Davidson, Board Member
AYES:	Zaring, Doerhoff, Milner, Reece, Dickerson, Davidson, Turner
ABSENT:	Clint Miller

6. Aldermen and Committee Reports

Alderman Dickerson said he has been learning his new computer.

Alderman Reece had compliments on the Dog Park and stated what a great success it has been.

Alderman Doerhoff said the next town hall meeting hosted by Mayor Bowman, Alderman Reece and Alderman Doerhoff will be on November 14th at the Harrisonville United Methodist Church. Alderman Reece encouraged everyone to come to the meeting.

Alderman Zaring spoke regarding Council Bill #71 and how that transpired at the previous board of aldermen meeting. He pointed out that there were four projects involved that drove the amount so high. He said that the UV treatment seemed to be a "no brainer" thing to do. The dam and spillway repair was a safety issue. The retention basin issue has brought numerous citizen concerns to the aldermen and the matter of the south and main station repair required due diligence and research. He stated that his concern was not the fact the three dissenting aldermen voted no, but that they did not offer any other information regarding their decision, or information during the discussion before the vote. Alderman Zaring shared his concern over half-truths, letters that were sent to citizens, put on Facebook and inappropriate conversations with employees by an alderman. He made a motion to have Mayor appoint a committee to investigate Codes & Ethics violations by Alderman Dickerson. Alderman Doerhoff seconded. Roll call vote: Alderman Zaring aye, Alderman Turner aye, Alderman Doerhoff aye, Alderman Reece aye, Alderman Miller absent, Alderman Milner aye, Alderman Davidson aye, Alderman Dickerson nay. Motion carried. Mayor Bowman to appoint an investigation committee at the next meeting.

7. Report from the City Administrator

City Administrator Brad Ratliff reported that all of the airport hangars are full with 13 more on the waiting list. He extended a thank you to Public Works Director Carl Brooks and PW staff for his department's work on obtaining higher points for a project thru Mid America Regional Council. The Drug Take Back Event brought in over 515 pounds of unused prescription medication. Thank you to the VIPS program for their assistance. Mr. Ratliff stated that the police department shower/locker rooms are almost complete and that our new fire truck is in our possession now. He said there is a lot of good things going on in the Parks & Recreation Department and the new Harrisonville Fix-It app is very active.

8. Questions from the Media

Dennis Minich with the South Cass Tribune asked if there was any real estate development updates and City Administrator Ratliff replied no.

Mayor Bowman shared a letter that she had received from Glenn Tamporello, CEO of Southwest Louisiana Electric Membership Corporation (SLEMCO). The letter was to thank our electric department for their assistance in restoring power after the recent hurricanes. Electric Superintendent Andy Pollard said thank you on behalf of his staff and thanked the Mayor and Board for the opportunity to serve Harrisonville residents as well as the ability to help others.

Mayor Bowman wanted to brag on the students of Harrisonville as well as all the athletes, teachers and parents who have adapted to COVID and continue to learn and excel in their studies and extra-curricular activities.

9. Adjourn From Regular Session

Alderman Davidson made a motion to adjourn with a second by Alderman Zaring. Motion carried with all ayes. Meeting adjourned at 7:35 p.m.

____
Judy Bowman, Mayor & Ex-Officio
Chairman of the Board of Aldermen

ATTEST:

____
Randall K. Jones, City Clerk

MINUTES
CITY OF HARRISONVILLE
BOARD OF ALDERMEN
WORK SESSION
COMMUNITY CENTER
NOVEMBER 2, 2020
6:30 PM
LOCATION CHANGE FOR COVID-19 SOCIAL DISTANCING

1. Call to Order

The meeting was called to order at 7:44 PM by Mayor Judy Bowman.

2. Present

Attendee Name	Organization	Title	Status	Arrived
Mike Zaring	Harrisonville	Board Member	Present	
Dave Doerhoff	Harrisonville	Board Member	Present	
Marcia Milner	Harrisonville	Board Member	Present	
Judy Reece	Harrisonville	Board Member	Present	
Clint Miller	Harrisonville	Board Member	Absent	
David Dickerson	Harrisonville	Board Member	Present	
Gary Davidson	Harrisonville	Board Member	Present	
Matt Turner	Harrisonville	Board Member	Remote	
Judy Bowman	Harrisonville	Mayor	Present	

Others present: City Administrator Brad Ratliff, Ben Hart of Baker Tilly, Community and Economic Development Director Jim Clarke, City Planner Roger Kroh, Fire Chief Eric Myler, Finance Manager Kim Hubbard, Parks and Recreation Director Grant Purkey, Electric Superintendent Andy Pollard, Public Works Director/City Engineer Carl Brooks, City Clerk Daniel Barnett - recording.

3. Discussion Items

A. Budget Discussion 2021 Budget discussion

Ben Hart of Baker Tilly addressed the Board about the purpose of the discussion and provided an outline for the discussion.

Hart said the budget has increased a little bit from when the Certificates of Participation were added. Hart said total revenues are near $50 million. He said only two funds were not balanced and said they are working to make the Emergency Services Fund sustainable. He hopes that the end-of-year financials will play a role in that.

Hart spoke about employee additions and capital additions for the 2021 budget. Hart said that the overall budget impact is 105,231 for the IT Security Specialist position.

Hart presented a list of items that will be leased and their overall value. He said rates for the leases should be fairly low.

Mayor Judy Bowman asked what the mileage is on the old ambulance that is being replaced and asked which ambulance is being replaced.

Fire Chief Eric Myler said it was a 2016 ambulance and that it has about 211,000 miles.

Alderwoman Judy Reece asked for an explanation for the line item listed as cardio.

Parks and Recreation Director Grant Purkey said the line item listed as cardio will create a replacement system, which will allow the equipment to always remain under warranty.

Hart explained that the cardio equipment has advanced technology built in that will allow residents to interact on a person-specific basis with the equipment.

Purkey said these improvements will make the equipment more state of the art.

Alderman David Doerhoff asked if the process will be more cost effective.

Purkey explained the value of a lease program, long term, for cardio equipment and the savings it will bring to the City.

City Administrator Brad Ratliff emphasized that the burden on the City will be less in a lease, as compared to buying the equipment outright.

Alderwoman Marcia Milner asked if the current state of the financial market would make the upgrades at the Community Center more feasible.

Hart said it could play a role in reducing the overall cost to the City.

Milner asked about the line item designated for batting cages. She asked where they would be located, how big they would be, if they are rentable and if users need to be members.

Purkey said it will be in the social hall and will be one or two cages that are revenue creators and are available for non-members.

Bowman commended Purkey for staying revenue-focused and said the City has not had that mindset from the Parks Director position for a long time.

Doerhoff asked about the line item listed as Obstacle Course.

Purkey explained what the product would be, similar to a "ninja warrior" course and that it would be a feature that other towns in the area do not have.

Hart presented the capital for various funds and gave outlooks through 2025.

Alderman Gary Davidson asked if the Aldi project would force a change to the intersection at Mechanic Street and Westchester Avenue.

Ratliff said staff recommends a study be done of the intersection and that the City Engineer has done some preliminary drawings and has said that substantial funds will be needed to complete that work.

City Planner Roger Kroh said there is a preliminary estimate of $3.3 million that would need to come from grants or from a cost-share program with the state.

Hart informed the board that capital is a moving target for any of the utility-related funds (Water, sewer, electric). Hart said a number of changes need to be made to the EMS fund, on the building side.

Hart walked the board through the upcoming steps of the 2021 budget process. He said he hopes to bring a more complete look at the budget during the November 16, meeting.

Alderman Mike Zaring asked about a $150,000 item that was voted to be added into the budget for storm-water management beginning in 2022.

Hart said it had been added to the budget but just was not included in this presentation.

Ratliff commended Jeremy Smith and Kim Hubbard for their work during the budget construction process.

Bowman said she was very glad to have Kim Hubbard back.

Finance Manager Kim Hubbard said she was glad to be back.

A motion to adjourn from the Work Session was made by Alderwoman Reece. The motion was seconded by Alderman Doerhoff. The motion carried with a unanimous vote.

The meeting was adjourned at 8:15 p.m.

____
Judy Bowman, Mayor & Ex-Officio
Chairman of the Board of Aldermen

ATTEST:

____
Daniel Barnett, City Clerk

City of Harrisonville est. 1836

STAFF REPORT

TO: Board of Aldermen
FROM: Roger Kroh, Planner
DATE: November 11, 2020
SUBJECT: Aldi Development Agreement

Type of Item: *Approval*

GENERAL INFORMATION

Applicant: **Roger Kroh, Community Development Planner**

Requested Actions: **Approve Resolution Authorizing the City Administrator to Enter into a Development Agreement with Aldi, Inc. Regarding the Construction and Costs of Widening Westchester Avenue at Mechanic Street and Adding a Left Turn Lane.**

Date of Application: **November 16, 2020**

PROPOSAL

Authorize the City Administrator to enter into a Development Agreement with Aldi, Inc. regarding the sharing of the cost of widening Westchester Avenue at Mechanic Street and adding a left turn lane. The City will pay Aldi 50% of the cost up to $20,000.

PREVIOUS ACTIONS

Approval of Revised Final Plat on June 3, 2019.

STAFF COMMENTS AND SUGGESTIONS

During the approval of the revised final plat for Aldi, Inc., it was agreed that the City and Aldi would equally share the cost of widening Westchester Avenue four (4) feet to allow for a northbound left turn lane. The 2019 estimate was $30,000 with both parties contributing

$15,000. Aldi is beginning construction in January 2021 and the updated cost is $39,384. The proposed Development Agreement calls for the City to pay Aldi fifty percent (50%) of the cost up to $20,000. The funds are provided for in the proposed 2021 city budget.

The additional lane is recommended by traffic engineers to partially offset the increase in wait time that will occur during peak hours. Staff considers the additional lane to be a band aid to a much larger problem that pre-dates Aldi and which will require a major intersection improvement to solve. Ted Martin has completed a preliminary design in anticipation of a future statewide MODOT highway funding program.

STAFF RECOMMENDATION

Approval

STAFF CONTACT: Roger Kroh, Community Development Planner

A. Action Item (ID # 3700)

A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE AUTHORIZING THE CITY ADMINISTRATOR TO ENTER INTO A DEVELOPMENT AGREEMENT WITH ALDI, INC. REGARDING THE CONSTRUCTION AND COSTS OF WIDENING WESTCHESTER AVENUE AT MECHANIC STREET AND ADDING A LEFT TURN LANE.

WHEREAS, on June 3, 2019 the Board of Aldermen approved a Revised Final Plat of a portion of Harrisonville Gateway Subdivision for an Aldi grocery store at 1801 W. Mechanic Street; and

WHEREAS, the City agreed as part of the approval of the plat to equally share the cost of Aldi widening Westchester Avenue and adding a left-turn lane to minimize the increase in wait times for left turns during peak hours; and

WHEREAS, the Board of Aldermen wish to enter into a development agreement with Aldi, Inc. to provide for the construction and sharing of costs of widening of Westchester Avenue and adding a left-turn lane; and

WHEREAS, the Board of Aldermen have reviewed the development agreement with Aldi, Inc. and believe it to be in the best interest of the city to approve the agreement as presented.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF HARRISONVILLE BOARD OF ALDERMEN THAT:

Section 1. The City Administrator is hereby authorized and directed to enter into a development agreement on behalf of the Board of Aldermen with Aldi, Inc. for the City to pay fifty percent (50%), not to exceed twenty thousand dollars ($20,000), of the actual cost for Aldi, Inc to widen Westchester Avenue at Mechanic Street approximately four (4) feet and construct a northbound left turn lane.

Section 2.That this resolution shall become effective immediately upon its passage and approval.

PASSED AND RESOLVED BY THE BOARD OF ALDERMEN AND APPROVED BY THE MAYOR OF THE CITY OF HARRISONVILLE THIS 16TH DAY OF NOVEMBER 2020.

Judy Bowman, Mayor and Ex-Officio

Chairman of the Board of Aldermen

ATTEST:

Daniel Barnett, City Clerk

WITNESS my hand and seal this 16th day of November 2020

Attachments:

Development Agreement (DOCX)

Exhibit I. Westchester Project (DOCX)

Exhibit 1I. Engineer Cost Estimate (DOCX)

DEVELOPMENT AGREEMENT

THIS DEVELOPMENT AGREEMENT, dated effective as of November ___, 2020, by and among the **CITY OF HARRISONVILLE, MISSOURI** (the "**City"**) and **ALDI, INC,** (the "**Developer**") (collectively, the City and Developer referred to herein as the "**Parties**"), constitutes a Development Agreement (the "**Agreement**") as described below:

RECITALS

WHEREAS, on June 3, 2019 the Board of Aldermen approved a Revised Final Plat of a portion of Harrisonville Gateway Subdivision for the construction of an Aldi grocery store at 1801 W. Mechanic Street; and

WHEREAS, the Developer agreed as part of the approval of the plat to widen Westchester Avenue by approximately four (4) feet and add a left-turn lane (the "**Westchester Project**"); and

WHEREAS, the City agrees to contribute fifty percent (50%) of the cost of the Westchester Project; and

WHEREAS, the Parties desire to enter into an Agreement with respect to the construction and financing of the Westchester Project as set forth herein:

NOW, THEREFORE, it is agreed by the Parties that:

1. The Westchester Project shall be constructed by the Developer as set forth in Exhibit I and II and as depicted in the final civil plans approved by the City.
2. As completion of the Westchester Project will require work on Missouri State Highway 7, the City shall assist the Developer in obtaining from the Missouri Department of Transportation the permits necessary to work in State right-of-way.
3. The performance and maintenance bonds provided to the City by the Developer for the Aldi Store shall include the Westchester Project.
4. Upon acceptance of the Westchester Project by the City, the City shall pay the Developer 50% of the cost of the Westchester Project up to but not exceeding twenty thousand dollars ($20,000).

IN WITNESS WHEREOF, the undersigned do hereby set their hand and seal effective as of November ____, 2020.

CITY OF HARRISONVILLE

By:______________________________
Brad Ratliff, City Administrator

ALDI, INC.

By: ______________________________

Ryan Stemmons
Director of Real Estate – Olathe Division

STATE OF _______________)
) ss.
COUNTY OF _____________)

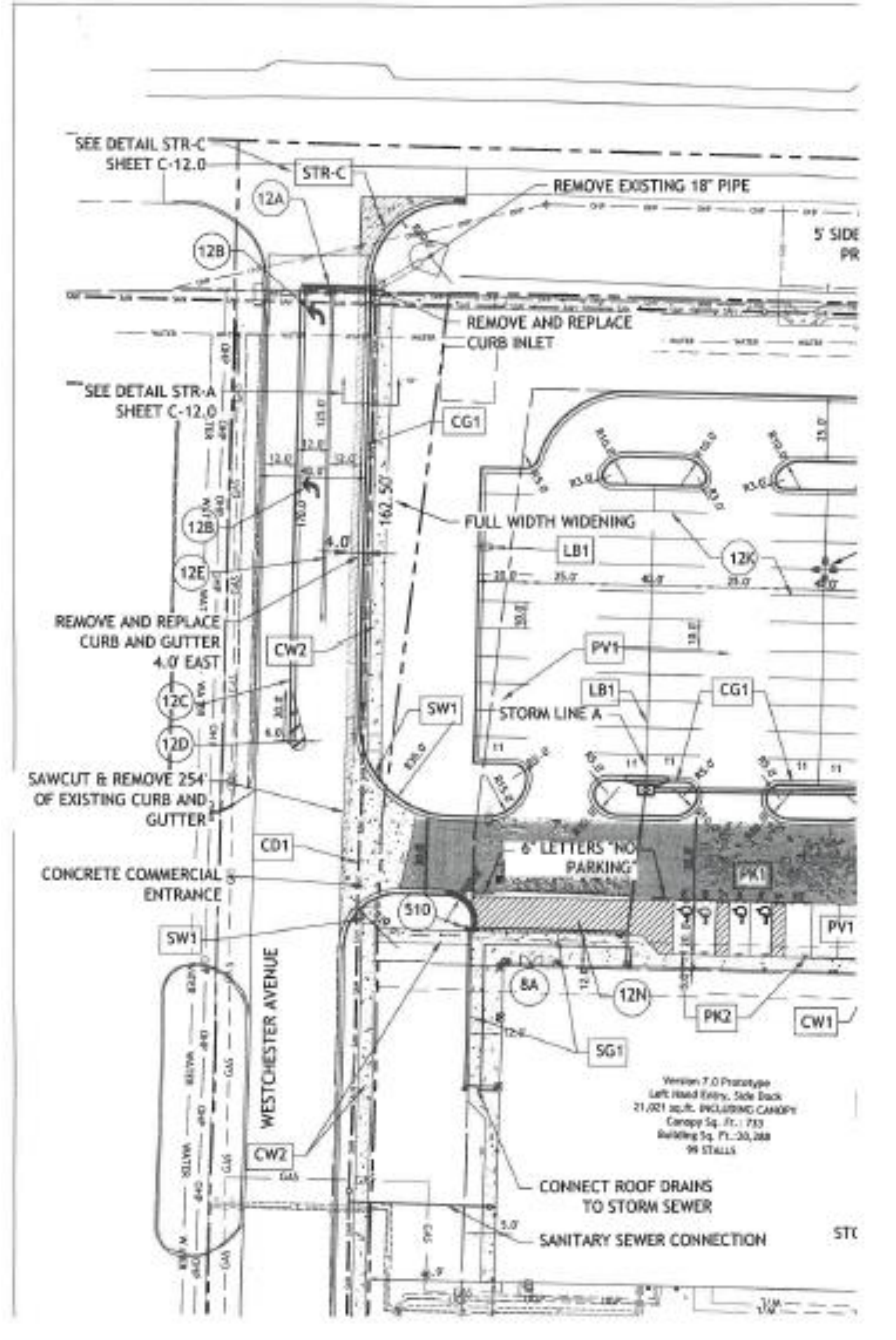
On this ___ day of November, 2020, before me the undersigned Notary Public, personally appeared Ryan Stemmons, as the authorized representative of Aldi, Inc, the Director of Real Estate – Olathe Division, and duly acknowledged the execution of this instrument as a duly authorized representative of, and as the free act and deed of, Aldi, Inc.

IN WITNESS WHEREOF, I have hereof set my hand and affixed my seal, the day and year has above written.

By: ____________________________
Notary Public

My commission expires:

Exhibit I. Westchester Project



Attachment: Exhibit I. Westchester Project (Aldi Development Agreement)

Exhibit II. Engineer's Estimate

November 4, 2020

Engineer's Estimate of Probable Construction Cost
For
Aldi Harrisonville Public Improvements

The below estimate has been developed using plan quantities from the Preliminary Construction Plans for the street extension. Unit costs have been estimated from historical construction cost data on similar projects in this area. Costs can vary substantially depending on contractors workloads and changes in price of materials at the time of construction.

Item No.	Item	Estimated Quantity	Unit	Unit Cost	Total Cost
1.	Removal of existing structures	1	L.S.	$5,000.00	$ 5,000.00
2.	2" APWA Type 3-01(AC Surface)	50	S.Y.	$15.00	$ 750.00
3.	6" APWA Type 2-01 (AC Base) See	50	S.Y.	$39.00	$ 1,950.00
4.	7" Concrete Pavement	28	S.Y.	$70.00	$ 1,960.00
5.	6" Base MODOT Type 5	130	S.Y.	$10.00	$ 1,300.00
6.	Remove and Replace 8" Sanitary	45	L.F.	$150.00	$ 6,750.00
7.	Pavement Repair	15	S.Y.	$60.00	$ 900.00
8.	Curb & Gutter	222	L.F.	$17.00	$ 3,774.00
9.	Curb Inlet	1	Ea.	$5,500.00	$ 5,500.00
10.	18" RCP	16	L.F.	$50.00	$ 800.00
11.	18" RCP ES	1	Ea.	$1,700.00	$ 1,700.00
12.	Adjust Manhole Rim	1	Ea.	$500.00	$ 500.00
13.	Remove Existing Striping	1	L.S.	$1,000.00	$ 1,000.00
14.	Striping	1	L.S.	$2,500.00	$ 2,500.00
15.	Traffic Control	1	L.S.	$5,000.00	$ 5,000.00
	Total Estimated Construction Cost.......				**$ 39,384.00**

Attachment: Exhibit 1I. Engineer Cost Estimate (Aldi Development Agreement)

City of Harrisonville est. 1836

STAFF REPORT

TO: **Board of Aldermen**

FROM: **Jim Clarke,**

DATE: **November 9, 2020**

SUBJECT: **Public Hearing - CDBG Demolition Grant**

Type of Item: *Public Hearing*

B. **Action Item (ID # 3699)**

Public Hearing - CDBG Demolition Grant

Attachments:

MinuteTraq - Staff Report - CDBG Demo. Grant - Pub. Hear. - 11-16- 2020 (DOC)

Public Hearing - CDBG Demo. Grant App. - Bldg. Official Ltr. - 11-16-20 (DOC)

Public Hearing Notice - CDBG Demo. Grant App. - 11-16-20 (DOCX)

Public Hearing - Community Needs Assessment - CDBG Demo. Grant - 11-16-20 (PDF)

City of Harrisonville est. 1836

300 E. Pearl Street, P.O. Box 367 • Tel: 816-380-8900 • Fax: 816-380-8906 • Harrisonville, MO 64701

To: Board of Aldermen

From: Jim Clarke

Date: **November 16, 2020**
Re: **Public Hearing – CDBG Demolition Grant Application**

GENERAL INFORMATION

Applicant: **City of Harrisonville, Mo.**

Requested Actions: **Hold Public Hearing and complete the Community Needs Assessment**

Date of Application: CDBG Grant Application Deadline for FY20 is December 31, 2020

PROPOSAL

The City of Harrisonville is pursuing a CDBG (Community Development Block Grant) Demolition Grant for the former water and electric building.

PREVIOUS ACTIONS

Environmental Site Assessment (ESA) Phase 1 & Phase 2 have been completed.

KEY ISSUES

The following key issues should be considered with this Public Hearing and Demolition Grant Application:

1) The current risk and liability of this vacant City owned property and the challenge in adequately and effectively securing the property from trespassing and unauthorized access.

2) The findings in the Phase 2 Environmental Site Assessment (ESA).

3) The maximum grant funding, if approved, is $300,000. Depending on applications received and the competitiveness of the applications in this funding cycle, the maximum funding amount may not be approved, a lessor funding amount might be approved, or funding request may be denied.

4) Based on two informal courtesy estimates, the average cost for demolition, minor site grading and disposal of demolition materials, including any hazardous waste, per the environmental studies performed, is estimated at $350,000, plus a 10% contingency, resulting in an informal project cost estimate of $385,000.

5) The required 20% match of any grant funding approved.

STAFF COMMENTS AND SUGGESTIONS

Staff informs the Board of Aldermen, the CDBG Demolition Grant Program requires a 20% match on the Grant amount funded, if any Grant funding is approved. If the maximum Grant amount of $300,000 were approved for funding, the City would need to match $60,000 for the project cost. If the total project cost exceeds $360,000 ($300,000 maximum grant funding and $60,000 20% match), the City would be required to cover the additional project costs exceeding the $360,000 of project cost.

STAFF RECOMMENDATION

Staff recommends the Board of Aldermen hold a Public Hearing, as required by CDBG Demolition Grant Application, then pursue application of the CDBG Demolition Grant for the demolition of the former City water and electric building, requesting the maximum amount of grant funding of $300,000.

ATTACHMENTS

1) Letter from the Harrisonville Building Official
2) Public Hearing Notice
3) Community Needs Assessment (need to complete this document during the Public Hearing, obtaining public input)

STAFF CONTACT:

Jim Clarke
Community/Economic Development Director

City of Harrisonville est. 1836
300 E. Pearl Street, P.O. Box 367 ● Harrisonville, MO 64701●Tel: 816-380-8900 ● Fax: 816-380-8906

November 10, 2020

Old Water and Electric Departments Building
709 - 713 North Independence St.
Harrisonville, MO. 64701

Statement of Condition

The current conditions at this building which have led to a determination of nuisance, attractive nuisance and dangerous building, and which have led to determination of demolition status are as follows:

1- The building is un-inhabitable due to sanitary conditions and other basic services which are required under adopted City building Codes and Property maintenance Codes. Portions of the building and water storage wells are is such need of repair that conditions currently constitute designation as a dangerous build. The building and accessories have proven very difficult to secure and multiple attempts are having to be made, and the expense undertaken, to combat vandalism and unauthorized entry. In order to protect the citizens from injury, inconvenience, danger, detriment or annoyance of the public health, safety or welfare, this building is required to be demolished.

2- The environmental studies completed have resulted in a building requiring substantial abatement work for hazardous materials.

3- The feasibility, economically, to rehab or save the building is such that a project of this magnitude would not benefit the citizens of Harrisonville.

Chris J. Arthur MCP, CBO
Building Official for the City of Harrisonville

City of Harrisonville, MO

Notice of Public Hearing
CDBG Grant Application

Notice is hereby given that the City of Harrisonville Board of Aldermen (BOA) will conduct a public hearing on Monday, November 16, 2020 at 6 PM at City Hall, 300 E. Pearl St., Harrisonville, MO 64701 to receive public input on an application to be submitted by the City for a Community Development Block Grant funding for the demolition of a vacant city utility building on .574 acres at the northwest corner of North Lexington St. and East Forest Avenue. The City invites all individuals to attend the meeting and make oral comments on the application.

Due to the threat of coronavirus infection, the meeting location may be changed to the Harrisonville Community Center, 2400 Jefferson Parkway, Harrisonville, MO 64701, or the meeting may be conducted as online videoconference-style meetings. If the meeting is moved to the Community Center or held online, notice will be provided on the City's website (www.harrisonville.com) under the "Agendas & Minutes" button in the center of the main page. This page can also be accessed by choosing the "Government" tab at the top of the main page and then selecting "Agendas/ Minutes".

Contact Jim Clarke at jclarke@harrisonville.com or (816) 380-8973, if you wish to submit commentaries prior to the meeting, or have difficulty accessing the online meeting agenda packets.

Jim Clarke
Director
of Community Development

COMMUNITY NEEDS ASSESSMENT (PAGE 1 OF 2)

1. APPLICANT NAME:

2. PERCENT OF LOW & MODERATE INCOME (LMI) PERSONS IN THE APPLICANT'S JURISDICTION (CITY/COUNTY):

Please complete all sections of this document except D, E, and part of H (which may be completed using census data) at the time of pre-application required public hearing and any subsequent meetings the community feels necessary to compile a representative response for the community. The responses should best reflect the consensus of the hearing participants as a whole. There are no right or wrong responses. The assessment should honestly reflect the public's opinion and perception. If the elected officials disagree with any majority answer, an explanation should be offered.

	QUALITY OF FACILITIES AFFECTING ENTIRE JURISDICTION (Check one)			
A. PUBLIC WORKS INFRASTRUCTURE	**DOESN'T EXIST**	**GOOD**	**FAIR**	**POOR**
1. Water System				
2. Sanitary Sewer System				
3. Storm Sewer/Drainage				
4. Streets				
5. Bridges				
6. Sidewalks				
B. PUBLIC SERVICES				
1. Fire Protection				
2. Police Services				
3. Code Enforcement				
4. Health Care				
5. Emergency Services				
6. Parking				
C. COMMUNITY FACILITIES				
1. Community Center				
2. Senior Citizen Center				
3. Sheltered Workshop				
4. Hospital(S)				
5. Infant/Day Care				
6. Mental Health Counseling Services				
7. Teen/Youth Center				
8. Drug Abuse Prevention/Rehabilitation				
9. Crime Prevention Program				
D. HOUSING				
1. Residential Rehabilitation				
2. Housing for Disabled				
3. Single Family Housing				
4. Affordable Rental Housing				
5. Lead-Based Paint Test/Abatement				
6. Energy Efficiency Improvements				
7. Homeownership Assistance				
8. Senior Housing				

COMMUNITY NEEDS ASSESSMENT (PAGE 2 OF 2)

E. EDUCATION PROFILES	DOESN'T EXIST	GOOD	FAIR	POOR
1. Preschools				
2. Public Schools				
3. Vocational Schools				
4. Community Colleges				
5. Universities				
6. Continuing Education				
7. Employer-Based Skills Training				
8. Cooperative School-Business Partnerships				
9. Entrepreneurship Training				
F. ECONOMIC DEVELOPMENT				
1. Job Creation				
2. Start Up Business Assistance				
3. Employment Training				
4. Other Economic Development Needs				

G. IDENTIFY THE COMMUNITY'S TOP FIVE PRIORITY NEEDS IN THIS ASSESSMENT – LIST IN ORDER OF IMPORTANCE AND INTENTION TO ADDRESS
1.
2.
3.
4.
5.

H. DESCRIBE THE PROPOSED PROJECT AS IT RELATES TO THE TOP FIVE PRIORITIES:

I. IF THE PROPOSED PROJECT DOES NOT APPEAR IN THE TOP FIVE COMMUNITY PRIORITIES, PROVIDE AN EXPLANATION:

City of Harrisonville est. 1836

STAFF REPORT

TO: **Board of Aldermen**
FROM: **Jeremy Smith, IT Director**
DATE: **October 28, 2020**
SUBJECT: **Business Customer Utility billing payment arrangement request**

Type of Item: *Approval*

GENERAL INFORMATION

Applicant: B&B Theatres

Requested Actions: Board Direction

Date of Application: 10/28/20

PROPOSAL

From: Kevin White <kevin.white@bbtheatres.com <mailto:kevin.white@bbtheatres.com>>
Sent: Tuesday, October 27, 2020 2:12 PM
To: utilities <utilities@ci.harrisonville.mo.us <mailto:utilities@ci.harrisonville.mo.us>>; Caroline Vaughn <cvaughn@harrisonville.com <mailto:cvaughn@harrisonville.com>>
Cc: B&B Payables <payables@bbtheatres.com <mailto:payables@bbtheatres.com>>
Subject: B&B Theatres Utilities /Harrisonville location

Good afternoon Cari

Thank you so much for taking my call. I enjoyed chatting with you this afternoon.

To review what we discussed on the phone today, B&B Theatres is making the request to the City of Harrisonville to defer past due utilities temporally.

Our request is that past due amounts can be extended into the 2021 year's billing cycles.

Our hope would be that this amount due could be spread out equally over a 12-month period starting January 2021.

We make this request of the City of Harrisonville knowing that our Movie industry's business will pick up very soon surrounding new movie releases as we discussed on the phone.

As you explained, this discission will need to be made at another level within the City of Harrisonville.

Also as discussed, losing service at the Theatre will not benefit either party here. I believe we've had a very good payment history and we are making this commitment to get back on track with arrangements.

Please let us know as soon as possible. I've copied our payables department on this e-mail..

Thank again Cari

P.S . Please see the attached Hollywood Movie release calendar we talked about. There is good product on the way!

PREVIOUS ACTIONS

We have requested that B&B pay the current past due amount.

KEY ISSUES

The request to take no payment through the end of the year and spread the balance across an entire calendar year is completely outside the authority of staff with the current ordinances.

STAFF COMMENTS AND SUGGESTIONS

From: Caroline Vaughn <cvaughn@harrisonville.com <mailto:cvaughn@harrisonville.com>>
Sent: Tuesday, October 27, 2020 5:25 PM
To: Jeremy C. Smith <JSmith@harrisonville.com <mailto:JSmith@harrisonville.com>>
Subject: Fw: B&B Theatres Utilities /Harrisonville location

Jeremy,

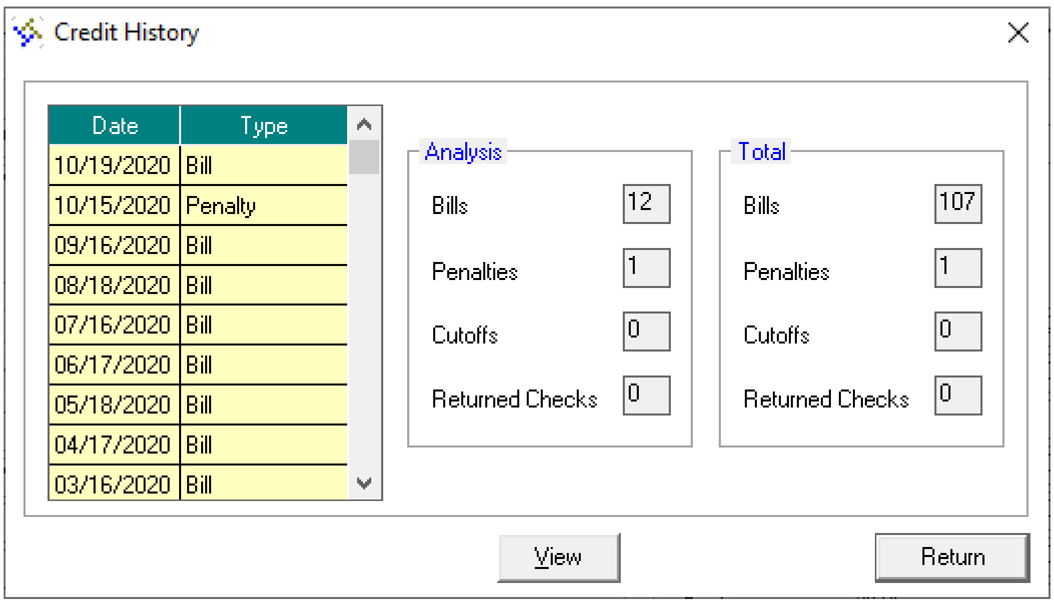
$843.67 is the past due amount (including penalty and admin fee)

The current bill is $1400.53

(Total Balance=$2244.20)

The deposit on the account is $2800

Cari Vaughn
Utility Billing
300 E. Pearl St
Harrisonville, MO 64701
816-380-8901



STAFF RECOMMENDATION

Staff is seeking direction from the board on this matter but cautions that this is completely outside of the current ordinances and policies and could set a precedent that is not sustainable.

Revision 11/10/20

We did receive a check for $2156.41 which leaves their balance at $112.79 (including the bill amount for November.) I believe where they got that number was from the bill due October 1st and November 1st without any penalties. The late charge applied on 10/15 was $37.79 and the cutoff fees applied on 10/26 were $50 administrative fee and $25 deposit. The sum of those 3 things equal the current balance on the account.

There will be a 10% late fee applied to any balance remaining at 8am on 11/16 bringing their balance to $124.07 if it isn't paid by then.

Pros vs Cons

Pro- Help a high visibility business

Pro-If business increases, this may allow them to stay open and pay eventually (vs maybe not pay at all)

Con-Haven't provided this kind of option to other business/residential customers.

Con-They were on the shut off list and would have been shut off had it not been for us jumping through a lot of hoops to get a-hold of them. It was very difficult to contact them, and we still don't have good contact info (except 1 guys cell number)

Con-Their bills have increased since they reopened, and the deposit will not cover any more than 2 bills.

Con-The movie industry was struggling some before the pandemic, what would the cities position be if they then go out of business/file bankruptcy. We would be basically offering them long term credit.

If the city chooses to do this, what would be our criteria for offering this as an option moving forward to all businesses and residents?

ATTACHMENTS

STAFF CONTACT: Jeremy Smith, Director of Administrative Services

C. Discussion Item (ID # 3670)

A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE TO APPROVE A REQUEST FROM B&B THEATERS TO TEMPORARILY DEFER PAST-DUE UTILITY PAYMENTS.

History:

11/02/20 Board of Aldermen SCHEDULED

Staff report presented by City Administrator Brad Ratliff and Mayor Bowman. Alderman Milner stated she understood the situation but should be careful not to set precedent. Alderman Doerhoff pointed out that the city did have a deposit to cover amount requested. Alderman Zaring inquired if there had been any indication of them leaving. The reply was no. Alderman Davidson stated if they did grant request that the precedent would be that it was COVID19 related. Alderman Dickerson asked about the difference on the pawn shop bill and City Administrator Ratliff stated that it was a business licensing/ownership matter for the pawn shop and not the same issue as this. Alderman Miller made a motion to table until the next meeting and review the new bill at that time. Also, they would need to make at least a 50% minimum payment towards the account. Alderman Reece seconded. Motion carried with a roll call vote with all ayes.

Attachments:

BB Theaters payment deferral request 2020 (DOCX)

Council Bill No.

Resolution No.

A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE TO APPROVE A REQUEST FROM B&B THEATERS TO TEMPORARILY DEFER PAST-DUE UTILITY PAYMENTS.

WHEREAS, B&B Theaters is making a request to the City of Harrisonville to temporarily defer past-due utility payments, and

WHEREAS, B&B Theaters currently owes $843.67 in past-due utility payments to the City of Harrisonville, and

WHEREAS, B&B Theaters' current utility bill totals $1400.53, and

WHEREAS, City staff have requested B&B Theaters pay their current past-due amount, and

WHEREAS, B&B Theaters requests that the past due amounts be extended into the 2021 billing cycles, with no payment made to the past-due amount during 2020, and spread evenly over a 12-month period, beginning in January of 2021, and

WHEREAS, The request made by B&B Theaters to make no utility-billing payments through the end of 2020 and to extend their amount owed across the entire 2021 calendar year is outside of the authority of staff under the current ordinances,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI, AS FOLLOWS:

<u>Section 1:</u> That the Board of Aldermen hereby approves the request from B&B Theaters to temporarily defer past-due utility payments.

<u>Section 2:</u> That this resolution shall become effective immediately upon its passage and approval.

PASSED AND RESOLVED BY THE BOARD OF ALDERMEN AND APPROVED BY THE MAYOR OF THE CITY OF HARRISONVILLE, MISSOURI, THIS 2ND DAY OF NOVEMBER, 2020.

VOTE TAKEN AS FOLLOWS:

AYES:
NAYS:
RECUSED:
ABSENT:

Judy Bowman, Mayor and Ex-Officio
Chairman of the Board of Aldermen

ATTEST:

Daniel Barnett, City Clerk
WITNESS my hand and seal this 2nd day of November, 2020.

City of Harrisonville est. 1836

STAFF REPORT

TO: **Board of Aldermen**

FROM: **Daniel Barnett,**

DATE: **November 8, 2020**

SUBJECT: **2020 Budget Ordinance**

Type of Item: *Approval*

D. Action Item (ID # 3697)

AN ORDINANCE OF THE HARRISONVILLE BOARD OF ALDERMEN ADOPTING AN OPERATING BUDGET FOR THE CITY OF HARRISONVILLE, MISSOURI, FOR THE FISCAL YEAR JANUARY 1, 2021 THROUGH DECEMBER 31, 2021.

Attachments:

Annual Budget 2020-Ordinance (DOCX)

Budget 2021 (PDF)

Pay Structure Changes 2021 (DOCX)

Updated Pay Structure-2021 (XLSX)

Council Bill No.

Ordinance No.

AN ORDINANCE OF THE HARRISONVILLE BOARD OF ALDERMEN ADOPTING AN OPERATING BUDGET FOR THE CITY OF HARRISONVILLE, MISSOURI, FOR THE FISCAL YEAR JANUARY 1, 2021 THROUGH DECEMBER 31, 2021

WHEREAS, the Board of Aldermen of the City of Harrisonville, Missouri ("Board") shall pass a budget for the Fiscal Year of 2021 (January 1, 2021 to December 31, 2021);

WHEREAS, the budget is to be adopted in November as required by Section 130.010 and become effective January first (1st) following the adoption date;

WHEREAS, the Board conducted public meetings on October 5, 2020, October 19, 2020 and November 2, 2020 determined the budget amounts to be appropriated for Fiscal Year 2021;

WHEREAS, on Monday, August 17, 2020, the Board voted to accept, via resolution, the results of the 2020 Water/Sewer Rate Study from Burns and McDonnell, setting the 2021 Water Rate at $14.24 for the first 1,000 gallons of usage and $8.93 for each additional 1,000 gallons used and the 2021 Sewer Rate at $17.17 for the first 1,000 gallons of usage and $9.62 for each additional 1,000 gallons used;

WHEREAS, on Monday, December 2, 2019, the Board voted to approve, via ordinance, to establish new rates for municipal electric services, setting the 2021 municipal electric service rate at $5.25 per month for the residential monthly base service charge, $5.25 per month for the total electric residential service charge, $10.50 per month for the commercial service rate and $31.50 per month for the combined light and power service rate; with all portions being "monthly base service charge" 'kWh/volume' and 'Demand KW' being increased by 2-percent on January 1, 2021;

WHEREAS, on Monday, October 19, 2020, the Board voted to authorize, via ordinance, the refunding and improvement Certificates of Participation Series 2020, including specified projects, costs and funding, and authorize certain documents in connection with the delivery of the certificates;

WHEREAS, on Monday, November 2, 2020, the Board voted to declare, via resolution, the Official Intent of the City of Harrisonville to finance the costs of repairs and improvements to the Harrisonville Community Center and repairs and improvements to certain Park locations in the City;

WHEREAS, the Board of Aldermen after careful and due deliberation find that the presented budget is in the best interest of the City of Harrisonville and that the Board shall adopt said budget to begin January 1, 2021.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI AS FOLLOWS:

Section 1: That the annual operating budget for the City of Harrisonville, Missouri, for the fiscal year beginning January 1, 2021, and ending on December 31, 2021, a copy of which is appended hereto and made a part hereof, is hereby adopted. Maximum amounts to be expended by fund are as follows:

FUND	BUDGETED REVENUE	BUDGETED EXPENDITURES
GENERAL	$ 9,545,818	$ 9,740,210
PARK	1,679,135	1,679,135
COMMUNITY CENTER	3,710,311	3,734,111
EMERGENCY SERVICES	3,740,396	4,375,396
DEBT SERVICE	701,250	855,350
REFUSE	606,805	606,805
ELECTRIC	12,493,088	12,483,824
CWSS	16,951,395	17,058,978
AQUATIC CENTER	163,700	162,200
	49,591,898	50,696,009

Section 2: That the City Administrator is hereby authorized to amend the line items of the budget as needed, but in no event shall more funds be expended for any particular fund than that authorized by this budget without prior approval of the Board of Aldermen. The City Administrator will follow the Purchasing Policy in Section 130.020.

Section 3: That this ordinance shall become effective January 1, 2021 upon its passage and approval.

READ FOR THE FIRST TIME BY TITLE ONLY ON THE 16TH DAY OF NOVEMBER 2020 AND WAS READ FOR A SECOND TIME BY TITLE ONLY ON THE 16TH DAY OF NOVEMBER 2020 AND PASSED BY THE BOARD OF ALDERMEN THIS 2ND DAY OF NOVEMBER 2020.

VOTE TAKEN AS FOLLOWS:

AYES: Davidson, Dickerson, Doerhoff, Miller, Milner, Reece, Turner, Zaring
NAYS:
ABSENT:
ABSTAIN:

Judy Bowman, Mayor & Ex-Officio
Chairman of the Board of Aldermen

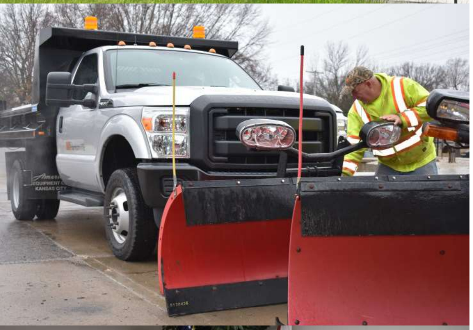
ATTEST:

Daniel Barnett, City Clerk
WITNESS my hand and seal this 16th day of November, 2020.

5.D.b

CITY OF HARRISONVILLE MISSOURI



ANNUAL OPERATING BUDGET

FY 2021

City of Harrisonville est. 1836

Attachment: Budget 2021 (2020 Budget Ordinance)

Table of Contents

City of Harrisonville est. 1836

300 E. Pearl Street, P.O. Box 367 • Tel: 816-380-8900 • Fax: 816-380-8906 • Harrisonville, MO 64701

The Honorable Mayor, Members of the Board of Alderman and the Citizens of the City of Harrisonville, Missouri.

RE: 2021 Fiscal Year Budget Message

The City of Harrisonville continues to experience a healthy budget growth with the 2021 budget. The annual budget for Fiscal Year 2021, as proposed, represents the administrative and financial plan for the City of Harrisonville. This budget is the product of a comprehensive team effort of the municipal organization.

Despite the Coronavirus' economic impacts to our residents, this fiscal year the City continues to look beyond a year to year plan and implemented a planned strategy for the next 5 years of infrastructure needs. The enclosed City of Harrisonville budget document and supporting information constitutes the City's recommended improvements on many fronts for Fiscal Year 2021 starting January 1, 2021. We continue efforts to improve infrastructure in the City, projecting needs 5 years out. This budget will be formally adopted by the Board of Alderman on November 16, 2020 and will establish the fiscal plan for the City's fiscal year ending December 31, 2021. The budget addresses many of the policies and goals the Board of Alderman discussed in budget work sessions, previous work sessions and Board of Alderman meetings over this past fiscal year.

Critical Issues for the Board of Alderman include:

1. Expanding Maintenance of the City's Existing Infrastructure and Equipment
2. Improving New Home Residential Building
3. Address and Plan Improvements for Storm Water Issues
4. Marketing the City to Position for Economic Opportunity.
5. Employee Retention and Quality Employee Recruiting.

Budget preparation began in August of 2020 by Administrative staff with a conclusion in November. The City Administrative and Financial staff met regularly during the year to review the ongoing 2020 expenditures compared to budget, progress toward achieving set revenue targets and accomplishments of the City's financial goals.

Budget preparation instructions were given to Departments Heads in August at the start of the budget planning process and they were provided guidelines consistent with adopted Financial Policies. Budget expenditure requests for 2021 were to include critical improvements or needs within the departments.

A narrative of activities, services or functions carried out by the City's Departments was requested in the budget preparation instructions. Budgets needed to be consistent with the overall community goals/initiatives set by the Mayor and Board of Alderman. The purpose of the linkage was to confirm departments and Alderman were on the same page to complete desired objectives. Departments were asked to provide objectives or goals for specific units and programs; objectives and measures needed to be linked and outcome related. In October staff presented the recommended budget and capital improvement plan to the Board of Alderman with a follow up workshops in the remaining meetings in October and November.

The Financial Summaries section of the Fiscal Year 2021 budget book contains 2020 achievements and 2021 goals on a departmental basis.

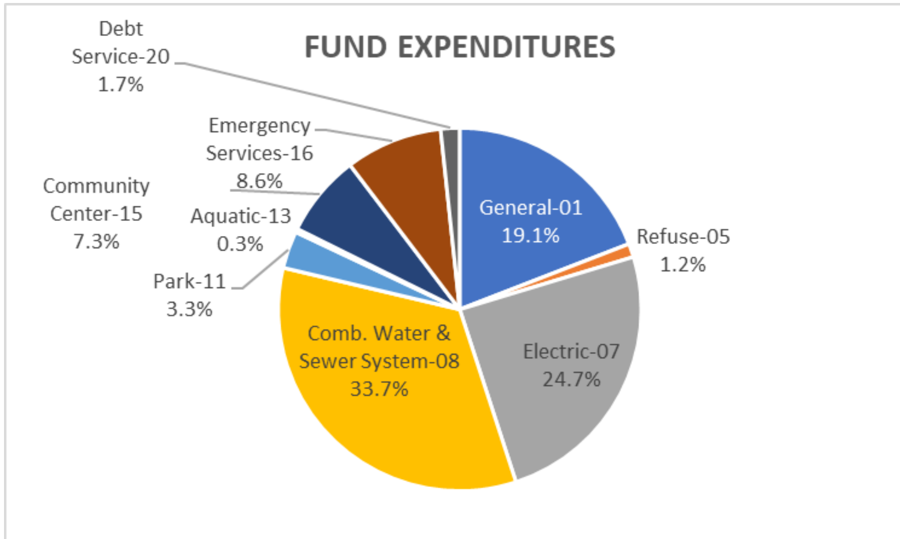
CURRENT FISCAL CONDITION

For the general fund, over 70% of revenues are made up of property tax, sales taxes, franchise fees and enterprise fund administrative charges. The City expects to see modest increases in property tax revenue without an increase in mill levy. In addition, building permit revenue continues to increase this for 2020. There is no doubt the City's address of building fees, impact fees and streamlining the building process, has made an impact. The City expects to see a modest increase in sale tax on December 31, 2021 over fiscal year ending December 31, 2020. With limited revenues and increasing costs, the City must continue to be strategic in allocating resources and take advantage of opportunities to limit growth in fees charged and rely more on general revenues. The proposed budget focuses on funding both Alderman and resident's priorities including streets, airport, parks, community center, public safety, electric system, water, and sewer infrastructure.

The City budget is presented to the Board of Alderman by Department and Fund. A five-year capital plan is included for departments and Transportation, Parks, Facilities/Equipment and Utilities.

Fund Structure

This budget book includes the results of the year's ended December 31, 2017, 2018 and 2019 actuals along with the 2020 amended, and the 2021 budget.



Overall, the city's proposed budget is $50,696,008. The operating portion of this budget is $ 34,644,510, a 3.65% increase from the 2020 amended operating budget of $33,425,223. The bulk of the 2021 budget is attributable to planned debt issues for sewer and stormwater as well as, parks and recreation projects in 2021. The capital improvement plan includes any major projects and carry-over of funding for specific projects previously approved. Some of those projects being carried over were held up, due to COVID. Additional projects were not approved until the 4th quarter of the current fiscal year, when the Aldermen approved the funding.

Basis of Budgeting

The City prepares its budget for all funds on the modified cash basis of accounting. This basis is consistent with the basis of accounting used in preparing and presenting the basic financial statements. All unexpended appropriations lapse at year end of the fiscal year.

Long-range Financial Planning

City Department heads were asked to create an out-year budget plan along with their budget for the 2021 fiscal year to identify future funding needs. The Capital Outlays were requested for a five-year period beginning with 2021. In addition to the funded portion of the capital projects from 2021 to 2025 there is a long list of unfunded Capital Outlay which department heads have developed. Below are excerpts of a few of the City's funds For a complete summary of funds please refer to the fund summary section of this document.

General Fund

Revenues within the general fund are estimated to increase from the prior year. The primary driver behind revenues continues to be related to new improvements within the city. This year total general fund revenues and expenditures are on par to meet expectations of the amended 2020 budget.

Parks Fund

Revenues for the park fund primarily consist of sales tax, building permits and program fee revenues. The fund continues to experience increases in building permits and recreation fee revenues with the recreation programs developed by parks.

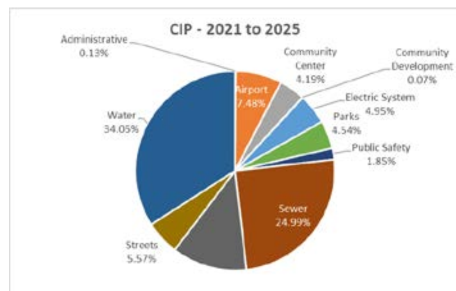
Community Center Fund
This fund is responsible for the operations of the City's Community Center. The fund is financed by the park sales tax and charges for services.

Debt Service Fund
These funds account for the collection and repayment of the City’s 2012 COP. This COP funded the City’s Community Center with a payment source coming from the Community Center revenues. The final payment will occur in FY 2022.

Electric Fund
The 2021 budget does anticipate a small rate increase for the electric system approved by the Aldermen in 2019, as recommended by the Toth study. Major initiatives in this fund are the mapping of the complete electric system and a $250,000 allocation to bury overhead power lines. This allocation is expected to continue annually in the current CIP.

Water, Sewer and Stormwater Fund
The 2021 budget anticipates an increase in water and sewer rates as recommended by Burns and McDonnell to ensure the funding of major capital initiatives driven by compliance with state regulations.

Capital Expenditures
The City's 2021-2025 Capital Improvement Projects Plan (CIP) totals $38,947,672 over the 5-year period. The breakout of capital projects includes streets, airport, parks, community center, public safety, electric system, water, and sewer infrastructure projects discussed further in this document.



Conclusion
In conclusion, the programs outlined in the following pages of the budget document are attainable and reasonable. My sincere appreciation goes to all Department Heads, the Administrative Services and Finance Department, for their diligent efforts composing their departmental budget(s). As you can see by the budget before you, many hours of thought and care were put into it.

The budget continues to show the sound fiscal policy established by the Mayor and Board of Alderman. We have met the fund balance policies established by the elected body and we have maintained restricted cash reserves in the General Fund and Enterprise fund.

Respectfully,

Brad Ratliff

Brad Ratliff
City Administrator

History and Form of Government

The City is located in west central Missouri and is the county seat of Cass County. It is located approximately 33 miles south of the City of Kansas City, Missouri. Its location in Cass County makes it part of the Kansas City Metropolitan Statistical Area ("Kansas City MSA"), which is comprised of the counties of Bates, Caldwell, Cass, Clay, Clinton, Jackson, Lafayette, Platte and Ray in Missouri, as well as the counties of Franklin, Johnson, Leavenworth, Linn, Miami, and Wyandotte in Kansas. The total area of the City is approximately 8.7 square miles (5,568 acres), and the current estimated population is 10,100.

Form of Government

The City was established in 1837 and incorporated in 1851. The City is a fourth-class city and political subdivision of the State of Missouri (the "State"), organized and existing under the Constitution and laws of the State. The City is governed by a Mayor-Board of Aldermen form of municipal government. The legislative body of the City is the Board of Aldermen, which is comprised of a mayor who is elected at large every four years and eight aldermen, who are elected from four wards to serve alternating four-year terms.

Community Profile

DEMOGRAPHIC PROFILE

Since 1970 the city of Harrisonville's population has doubled from 5,052 to 10,023 in 2019. This growth is not expected to subside any time soon. By 2020 an estimated 10,100 folks will call Harrisonville home.

The City is currently just over 8.7 square miles divided by one of the Kansas City metropolitan's key economic corridors, Interstate 49 running north and south. Additional information is available on the city's website at ci.harrisonville.mo.us.

Other Fast Facts:

Average Household income:
2000 - $39,498
2018 - $45,278

Median value of housing, 2018; $134,100

Travel time to work variance, 1990 to 2000: 1990 – average minutes 27.1, 2000 – average minutes 30.1, a 11.1% increase.

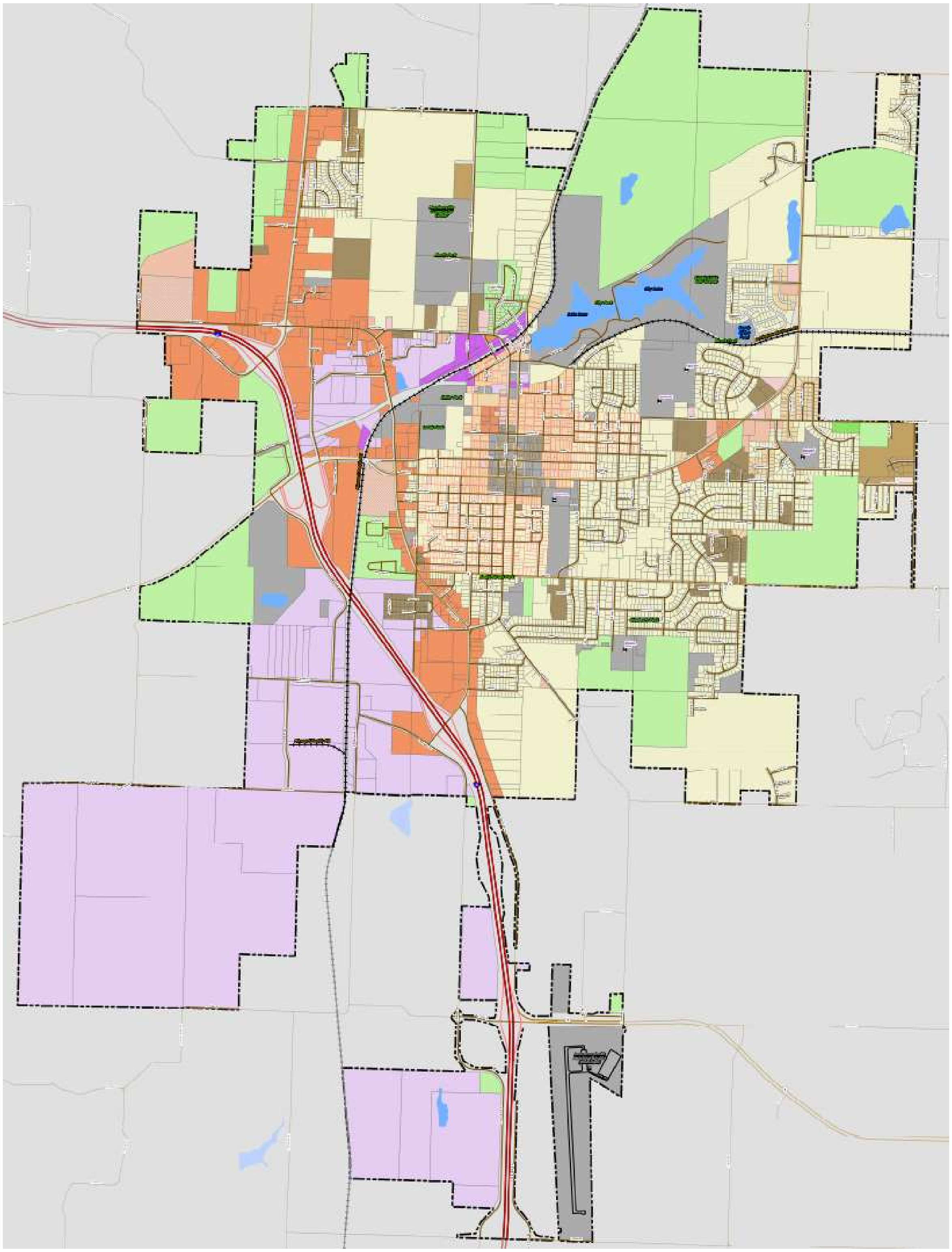
Employer	Product/Service	Approximate Number of Employees
Wal-Mart Distribution Center	Warehouse Distribution	680
Cass Medical Center	Healthcare	385
Cass R-IX School District	Public Schools	306
Wal-Mart	Retail Sales	298
Cass County Government	Government	251
Church & Dwight Co., Inc.	Consumer Products	230
Casco Area Workshop	Service Contracts	194
City of Harrisonville	Government	119
Crown Care Center	Healthcare	105
Family Center	Retail Sales	81

Schools:
- The Harrisonville School District serves approximately 2,228 students in the Harrisonville area.
- The District employs over 300 people with teachers having an average of 12 years' experience and over 59.1% have their master's degree.
- Student to teacher ratio is 17:1.

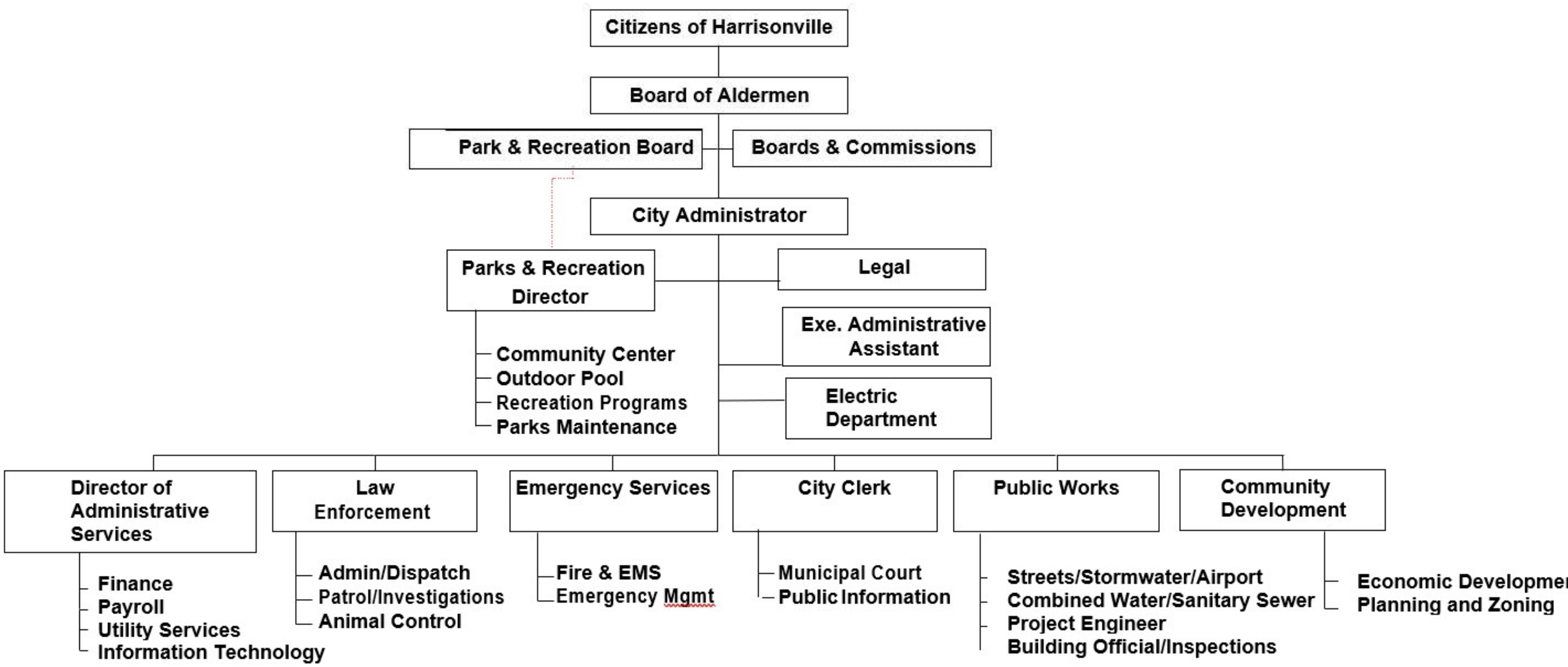
Taxpayer	2019 Assessed Valuation	% of City's Total Assessed Valuation
Church & Dwight	$ 6,959,075	4.73%
Wal-mart	4,796,390	3.26
HFMD Properties LLC	2,522,350	1.71
Harrisonville MP II LLC	2,422,730	1.65
Love's Travel Stops & Country Store		1,947,1901.32
Advanced Drainage Systems	1,905,557	1.30
Mill-Walk Mall	1,753,760	1.19
Sutherlands Lumber Co.	1,628,040	1.11
Universal Forest Products	1,444,630	0.98
Harrisonville Crossing Properties	1,053,250	0.01
Total	$26,432,972	17.26%

Attachment: Budget 2021 (2020 Budget Ordinance)

Future Land Use: The city is a fourth-class city 30 miles southeast of downtown Kansas City, Missouri. Displayed below is the current land use map for the city.



City of Harrisonville est. 1836



Strategic and Long-Range Planning

Each budget year, the City modifies the budget process to adjust to the climate of that specific year; it is also important to consider the Long-Range Financial Forecast.

The Long-Range Financial Forecast is a “living document” which includes the revenue and expenditure forecasts of the City's budgeted funds. The purpose is to identify financial trends, shortfalls, and issues so the City can proactively address them. The forecast projects into the future the fiscal results of continuing the City's current service levels and policies, which provides a snapshot of what the future will look like as a result of the decisions made in the recent past.

The Long-Range Financial Forecast is not intended as a budget, nor as a proposed plan. It serves to set the stage for the budget process, assisting both the City Administrator and Alderman in establishing priorities and allocating resources appropriately.

Forecasting & Methodology

The forecast assumes the continuation of current service levels and the impact that the cost of maintaining current service levels will have in the years ahead. Revenues are projected based on anticipated growth patterns. The forecast does consider increases in revenues generated by increases in fees and charges above their current levels in certain cases along with historical levels of that specific type of revenue.

The information contained herein is therefore a forecast of the projected financial position of the City and does anticipate strategies to meet the needs of the City. The forecast provides the basis for discussion and policy decisions that will need to be made in future years to maintain services at their current levels or enhance service levels in specific areas.

In many cases, the forecast will indicate areas where available financial resources may be insufficient to maintain current service levels as the funds available drop below acceptable levels. The forecast will also assist in identifying where increased revenues or decreased expenditures will be required in future years.

Furthermore, the forecast does consider the potential for a realignment of revenues between funds with careful analysis of the impact of such revenue shifts. In many cases, revenues are restricted to specific purposes either by statute, local policy, or prudent financial management. In all cases, the impact of shifting revenues between funds must be carefully examined.

The most beneficial feature of the forecast is that it can indicate undesirable financial trends before they occur and can provide the basis for policy discussion and direction. It is with this intention that the City’s Multi-Year Financial Forecast has been developed and presented.

General Assumptions

Any effort to project or forecast the future financial position of the City must be based on certain assumptions regarding revenues and expenditure growth. These assumptions, by necessity, are broadly applied. The Multi-Year Financial Forecast is no exception. The analysis seeks to balance out the peaks and valleys in the revenue stream that occur as a result of general economic conditions and related revenue collection variances.

While the economy will affect inflation rates and revenue growth, current conditions cannot be assumed to be long-term trends since historically such economic trends do not continue indefinitely. Neither can we be too optimistic about the future since we run the risk of creating unreasonable expectations.

The City uses trend analysis over a five-year period, as well as the Capital Improvement Program, as tools for providing the framework for subsequent annual operating and capital budgets. The primary mission is protecting the quality of life for the residents of Harrisonville while providing much needed economic development opportunities to create diverse land uses that will provide long-term economic sustainability for the City of Harrisonville. This mission provides for long-term visioning and multi-year financial performance that allows for the aligning of resources to accomplish priorities established by the Governing Body.

The forecast is based on quarterly data which is reviewed in conjunction with historical trends and any other relevant factors and considerations. These factors include:

1. The City's economic condition, as well as the surrounding areas
2. The various revenue sources and amounts, and their sufficiency to support City services, as well as whether they are the right mix
3. Expenditure levels and their sufficiency to provide the level of service desired, currently and in the future
4. Debt levels, fund balances, and their impact on current City financial resources

Conclusion

The Multi-Year Financial Forecast is a fluid document that is subject to ongoing analysis. The City's financial position is monitored continually throughout the year for changes and modifications in assumptions; changes in the economic climate affecting the community; increases or decreases in program and staffing levels; increases and decreases in charges for services; fines and fees; as well as policy decisions relating to delivery of services in the community.

The distribution of resources between operating expenditures and capital improvements is continually reviewed to ensure that all the needs of the community are being met. Serious considerations must be given to developing funding alternatives that provide a stable and reliable revenue flow to those funds where cost increases in future years will exceed available revenues. In addition, serious consideration must be given to developing revenue strategies that provide the funds necessary to continue the uninterrupted delivery of services to the residents and businesses of the City of Harrisonville.

Fiscal Overview

As indicated in the table below overall revenues are expected to remain flat in 2021 from 2020 year-end estimates due to the coronavirus pandemic. Overall over 75% of the total revenue is made up of property tax, sales tax, and charges for service revenue for all funds in the 2020/2021 budget. The table below depicts revenue and expenses City-wide, across all funds for the City.

	2017 Actual	2018 Actual	2019 Actual	2020 Amended Budget	2021 Budget Proposed
Revenue					
Sales Taxes	3,867,088	3,936,103	4,171,986	4,148,759	4,283,422
Property Taxes	748,893	1,052,645	1,080,146	1,102,990	1,126,309
Charges For Service	20,309,392	21,145,564	20,254,434	21,982,933	22,701,375
Fines & Forfeitures	234,570	240,093	230,931	227,250	237,450
Franchise Fees	1,171,626	1,131,541	1,100,456	1,956,688	2,559,620
Interest	304,681	341,713	622,818	418,110	418,110
Intergovernmental	1,969,997	1,982,296	1,826,318	2,094,914	2,215,193
License, Fees & Permits	149,673	136,545	129,792	131,100	136,925
Misc. Income	864,399	478,277	492,387	513,815	465,274
Transfers	2,767,467	2,600,352	2,978,848	2,174,810	1,820,748
Debt Proceeds	0	0	0	0	13,627,473
Revenue Total	**32,387,788**	**33,045,129**	**32,888,117**	**34,751,369**	**49,591,898**
Expenditure					
Personnel Services	9,019,053	9,358,176	9,783,313	10,292,600	10,598,930
Contractual Services	4,103,887	4,534,315	4,784,640	5,163,198	6,578,877
Commodities	9,723,319	9,118,681	9,114,472	10,449,208	10,979,448
Capital Outlay	2,797,185	2,736,239	2,928,082	2,151,702	16,051,498
Transfers	4,470,228	4,292,919	4,779,316	3,751,400	3,401,499
Debt Payments	1,004,500	1,024,250	1,063,279	2,617,115	3,085,757
Expenditure Total	**31,118,171**	**31,064,579**	**32,453,103**	**34,425,223**	**50,696,008**

Property tax continues to be stable year over year due to the city's proximity to the Kansas City metro and relative stability of the city's housing inventory. The General Fund tax levy for 2020 was $0.5240 per $100 assessed valuation. The rate set aside for 2020 Parks & Recreation Fund was $0.1185 per $100 assessed valuation.

Sales tax has grown by 7.8% from 2017 thru 2019 actuals. During 2020 we expect sales tax to see a slight decrease or at the equal to 2019. However, long-term, the city expects the revenue stream to stabilize back to a 3-4% growth for forecasting purposes.

Charges for services are primarily made up of utility revenue collections from the electric, water and wastewater system use charges to customers. City-wide the charge for service revenue stream make up approximately 50% of the charges for services revenue category. Water and sewer rates are charged based on a rate per gallon used with a minimum charge for 1,000 then an additional rate per 1,000 used above the first 1,000 gallons. The City performs a rate analysis every year internally with external rate studies performed periodically to validate the current forecast. For the water fund the 2020 budget held rates steady. The 2021 budget anticipate a 3% increase in water and a 5% increase in sewer rates.

2021-2024 Long-Range Financial Outlook

The outlook for 2021-2024 takes a conservative approach with both revenues and expenditures. The Board of Alderman and departments understand that while the City does not need a reduction in force or to eliminate major programs or services for 2021, the upcoming years may be as challenging as past years due to slow growth and rising fixed costs.

Aligning Resources with Values: The Board of Alderman believes strongly in aligning resources with public values. The public has expressed to the City that priorities include transportation and public safety, so the long-term financial plans will give high priority to these services. For example, the 2021 budget includes funding for street preservation, sidewalk construction, water, sewer and storm water improvements.

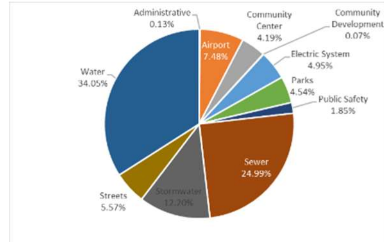
Fund Summaries

General Fund

The general operating fund of the City. It is used to account for all financial resources except those required to be accounted for in another fund. For financial reporting purposes, the City's Emergency Services Fund's activities are included in the General Fund.

	2017 Actual	2018 Actual	2019 Actual	2020 Amended	2021 Proposed	2022 Estimate	2023 Estimate	2024 Estimate
Revenue								
Sales Taxes	2,352,115	2,394,265	2,549,518	2,580,565	2,657,962	2,684,542	2,711,388	2,738,501
Property Taxes	609,412	875,473	890,841	916,050	924,043	933,283	942,616	952,042
Franchise Fees	1,171,626	1,131,541	1,100,456	1,956,688	2,559,620	2,585,216	2,611,068	2,637,179
Charges For Service	174,104	194,430	209,221	197,600	176,300	178,063	179,844	181,642
Misc. Income	408,858	118,982	177,732	120,600	94,989	95,939	96,898	97,867
Intergovernmental	1,706,480	1,666,408	1,811,493	1,994,914	2,215,193	2,237,345	2,259,718	2,282,315
Interest	118,684	147,950	192,290	129,550	129,550	130,846	132,154	133,475
Transfers	925,375	974,013	905,144	626,660	0	0	0	0
License, Fees & Permits	143,818	132,714	124,304	125,600	131,425	132,739	134,067	135,407
Fines & Forfeitures	234,570	240,093	230,931	227,250	237,450	239,825	242,223	244,645
Debt Proceeds	0	0	0	0	419,286			
Revenue Total	**7,845,044**	**7,875,869**	**8,191,931**	**8,875,477**	**9,545,818**	**9,217,797**	**9,309,975**	**9,403,075**
Expenditure								
Personnel Services	4,162,797	4,305,862	4,471,271	4,877,225	5,079,077	5,231,450	5,283,764	5,336,602
Contractual Services	1,183,159	1,254,542	1,168,914	1,562,874	2,024,543	2,044,789	2,065,237	2,085,889
Commodities	516,441	516,535	477,190	567,610	516,855	516,855	500,000	500,000
Capital Outlay	800,216	1,094,244	861,253	781,597	1,188,586	519,756	546,977	557,446
Debt Payments	0	0	0	0	135,400	135,400	136,754	138,122
Transfers	786,000	727,610	1,321,887	1,129,605	769,548	769,548	777,244	785,016
Expenditure Total	**7,448,612**	**7,898,792**	**8,300,514**	**8,918,911**	**9,714,010**	**9,217,797**	**9,309,975**	**9,403,075**
Net Increase (Decrease)	**396,432**	**(22,923)**	**(108,584)**	**(43,433)**	**(168,192)**	-	-	-

Capital Improvement Plan



The 2021 – 2025 capital improvement plan for the city totals $38,947,672 over the 5-year period included in the plan. The city breaks projects down into one of 4 different categories: administrative, airport, community center, community development, electric, water, sewer and stormwater systems, parks and recreation, public safety, and street improvements.

Major changes from last year's plan include the south sewer plant, UV disinfection, regional detention basin and repair of Lake Lune and City Lake dams and spillways. In addition, the parks and recreation function has several projects scheduled for the pools and community center involving repairs and exciting new improvements.

Long Term Debt Plans

In addition to the General Fund Forecast, the City maintains forecasts for all other funds, including the Debt Service and Sewer Bond Payments. The Debt Service Fund is used to account for the payment on the City's COP Series 2012 which was uses for the Community Center. The last payment is scheduled for 2022 on that obligation. Funding for that payment comes from the park sales tax. The Sewer bond payments are made directly out of the Combined Water, Sewer and Stormwater fund.

Currently the City has a $14.7M debt margin with total outstanding bonds at 10% of the statutory cap within the State of Missouri. The statutory cap is calculated as a percentage of assessed value.

Fiscal Policy:

The City of Harrisonville has a responsibility to its citizens to carefully account for public funds, manage municipal finances wisely and plan the adequate funding of City services and improvements. Fiscal principles are established to ensure that all responsibilities are met. These principles, along with financial policies adopted by Board of Alderman, provide the framework for day-to-day decision making and are the foundation for long-term financial stability. Fiscal principles and adopted financial policies are reviewed by the City Administrator staff on a periodic basis to ensure the City is prepared for changing circumstances and economic conditions. This section outlines the City's fiscal principles that are used in the preparation of the City's budget.

- The City will continuously evaluate its financial position to ensure stability of the City to its citizens.
- The City will limit the use of long-term debt to finance major projects to avoid placing debt on future taxpayers.
- The City will provide a balanced revenue structure which is responsive to economic conditions.
- The goal for the budget will be prepared in a way all current revenues will pay the costs of all current expenditures (balanced budget).
- The Board of Alderman will hold public hearings, which will allow public input on budgetary spending.
- The budget will establish legal fund-level spending limits.
- The budget will establish maintenance reserves to allow for maintenance of capital assets.
- The budget will apply one-time cash revenues to non-recurring expenditures.
- The budget will address major capital improvement priorities, which have been prioritized by the City Council.

Budget Process

The City budget is one of the most important policy documents adopted by the Board of Alderman each year. Preparing and monitoring the budget are top priorities for City Departments. As a result, planning for the annual budget is started over a year before the budget's fiscal year begins.

The budget preparation process is coordinated by the City Administrator's Office and the Finance Department. The budget that is adopted by the Board of Alderman is a balanced budget where revenues equal expenditures.

Amendments: Requests for amendments to the budget are submitted to the City Administrator on a quarterly basis. Per state statute budgetary control is on a fund basis, however local City policy calls for amendments on a line item basis. Once approved by the City Administrator the submissions are compiled, made available to the public and proposed to the Board of Alderman twice a year, a mid-year amendment and a 3rd quarter amendment (if needed). All amendments along with comparison of the original budget are made available to the public on the City's website at www.Harrisonville.mo.us. Approval of the budget document is done by ordinance before or during the final meeting of the year.

Measurement focus: Measurement focus is a term used to describe "how" transactions are recorded within the various financial statements. In the government-wide statement of net assets and the statement of activities, both governmental and business-like activities are presented using the economic resources measurement focus within the limitations of the modified cash basis of accounting as defined in Item b below.

In the fund financial statements, the "current financial resources" measurement focus or the "economic resources" measurement focus as applied to the modified cash basis of accounting is used as appropriate.

a. All· governmental funds utilize a "current financial resources" measurement focus. Only current financial assets and liabilities are generally included on their balance sheets. Their operating statements present sources and uses of available spendable financial resources during a given period. These funds use fund balance as their measure of available spendable financial resources at the end of the period.
b. The proprietary fund utilizes an "economic resources" measurement focus. The accounting objectives of this measurement focus are the determination of operating income, changes in net assets (or cost recovery), financial position, and cash flows. All assets and liabilities (whether current or noncurrent, financial or nonfinancial) associated with their activities are reported. Proprietary fund equity is classified as net assets.

Basis of Accounting and Budgeting: The modified cash basis of accounting is used in the budgeting process. This basis recognizes assets, liabilities, net assets/fund equity, revenues, and expenditures/expenses when they result from cash transactions with a provision for depreciation in the government-wide statements and proprietary fund statements. This basis is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America. As a result of the use of this modified cash basis of accounting, certain assets and their related revenues (such as accounts receivable and revenue for billed or provided services not yet collected) and certain liabilities and their related expenses (such as accounts payable and expenses for goods or services received but not yet paid, and accrued expenses and liabilities) are not recorded in these financial statements.

Budget Strategy

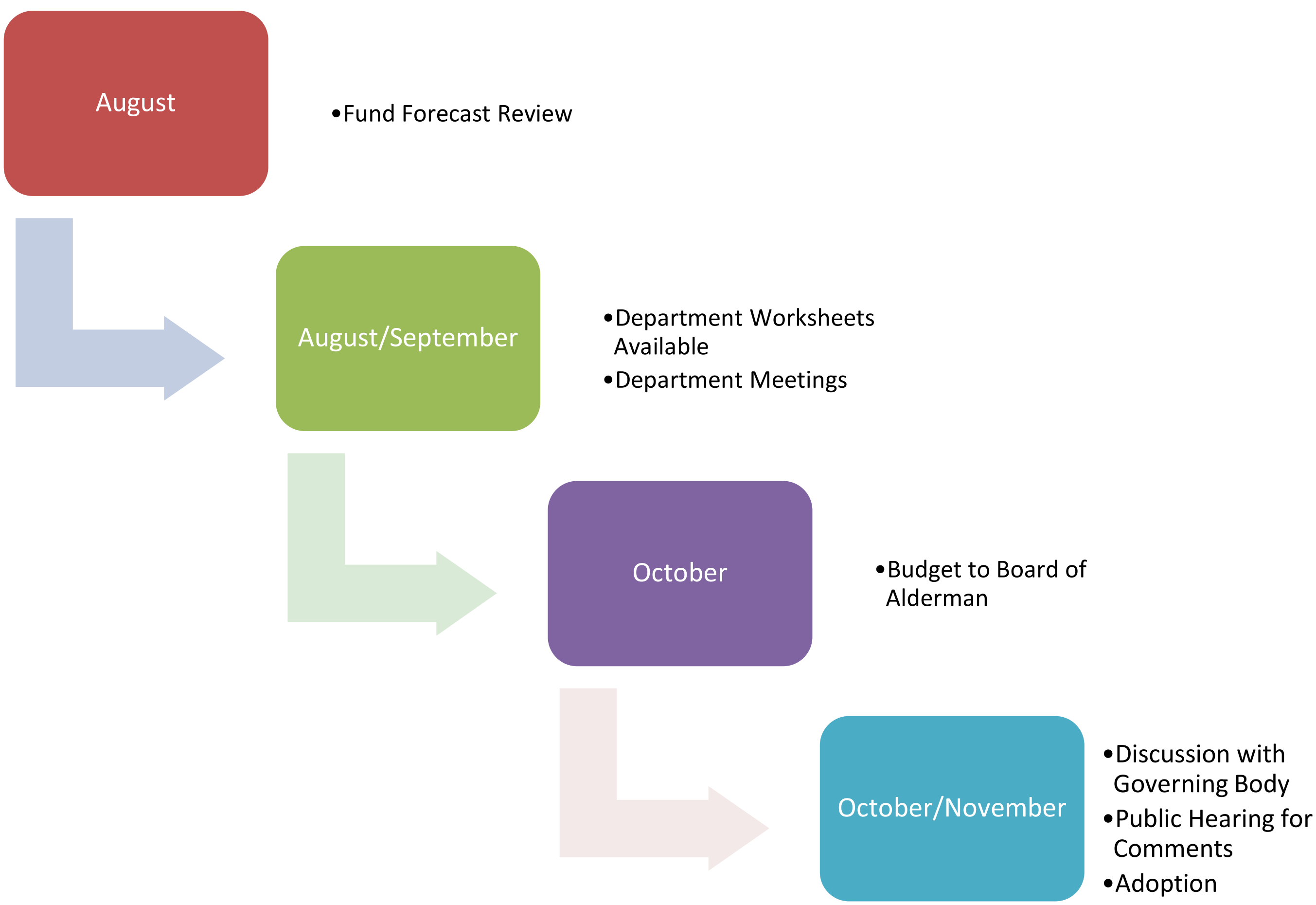
The Board of Alderman and staff have remained committed to the City's mission of planning for and providing public services to enhance the quality of life for our community. As illustrated in the City

Administrator's letter, the city continues to implement a planned strategy for the next 5 years in its infrastructure needs.

The 2021 budget development began with staff performing a departmental "Environmental Scan" for an overview of the economic climate and potential impacts on the local economy. The Finance Department then developed budget assumptions.

The City Administrator's Office and Finance Department then forecasted revenues for the 2021 budget. Departments were asked to provide line item changes to their operational budgets based on inflationary factors. Larger, capital items along with strategic changes were discussed with the City Administrator's Office prior to the Department's formal submission of their budget. Changes to the budget were then presented to the Board of Alderman with desired outcomes.

Budget Calendar



Fund Overview

BUDGET SUMMARY
All Funds

	2017 Actual	2018 Actual	2019 Actual	2020 Amended Budget	2021 Budget Proposed
Revenue					
Sales Taxes	3,867,088	3,936,103	4,171,986	4,148,759	4,283,422
Property Taxes	748,893	1,052,645	1,080,146	1,102,990	1,126,309
Charges For Service	20,309,392	21,145,564	20,254,434	21,982,933	22,701,375
Fines & Forfeitures	234,570	240,093	230,931	227,250	237,450
Franchise Fees	1,171,626	1,131,541	1,100,456	1,956,688	2,559,620
Interest	304,681	341,713	622,818	418,110	418,110
Intergovernmental	1,969,997	1,982,296	1,826,318	2,094,914	2,215,193
License, Fees & Permits	149,673	136,545	129,792	131,100	136,925
Misc. Income	864,399	478,277	492,387	513,815	465,274
Transfers	2,767,467	2,600,352	2,978,848	2,174,810	1,820,748
Debt Proceeds	0	0	0	0	13,627,473
Revenue Total	**32,387,788**	**33,045,129**	**32,888,117**	**34,751,369**	**49,591,898**
Expenditure					
Personnel Services	9,019,053	9,358,176	9,783,313	10,292,600	10,598,930
Contractual Services	4,103,887	4,534,315	4,784,640	5,163,198	6,578,877
Commodities	9,723,319	9,118,681	9,114,472	10,449,208	10,979,448
Capital Outlay	2,797,185	2,736,239	2,928,082	2,151,702	16,051,498
Transfers	4,470,228	4,292,919	4,779,316	3,751,400	3,401,499
Debt Payments	1,004,500	1,024,250	1,063,279	2,617,115	3,085,757
Expenditure Total	**31,118,171**	**31,064,579**	**32,453,103**	**34,425,223**	**50,696,008**

Revenues: 2017-2021
Revenue by Fund

FUND	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2021 Request
Revenues					
General-01	7,845,044	7,875,869	8,191,931	8,875,477	9,545,818
Refuse-05	515,678	605,627	610,104	606,805	606,805
Electric-07	11,909,971	12,420,927	11,482,999	12,579,582	12,493,088
Comb. Water & Sewer System-08	5,001,103	4,926,729	5,021,437	5,355,460	16,951,395
Park-11	531,668	634,927	529,858	533,070	1,679,135
Aquatic-13	160,930	158,492	184,427	180,470	163,700
Community Center-15	1,253,390	2,056,235	2,106,059	2,103,676	3,710,311
Emergency Services-16	3,259,543	3,450,402	3,906,023	3,588,339	3,740,396
Debt Service-20	838,903	907,758	843,292	849,510	701,250
Total	31,316,230	33,036,966	32,876,130	34,672,389	49,591,898

Revenues: Revenue by Type

- **Sales Tax** - A sales tax is levied by the City on the retail price of an item, collected by the retailer. The tax is usually set as a percentage by the government charging the tax.

- **Property Tax** - A property tax is a tax on the assessed value of property. It is based on the tax rate multiplied by the assessed property value owned by a taxpayer.

- **Franchise Fee** - A franchise is a privilege granted by a local governing body to a specific investor-owned utility (e.g., electric, natural gas, telecommunications, etc.) that allows the utility to have facilities on public property (e.g., poles and wires in alley easements, etc.).

- **Fines and Forfeitures** - Fines and forfeitures includes traffic fines, false alarm fines, parking fines and animal control fines. However, this revenue source is largely made up of court fines.

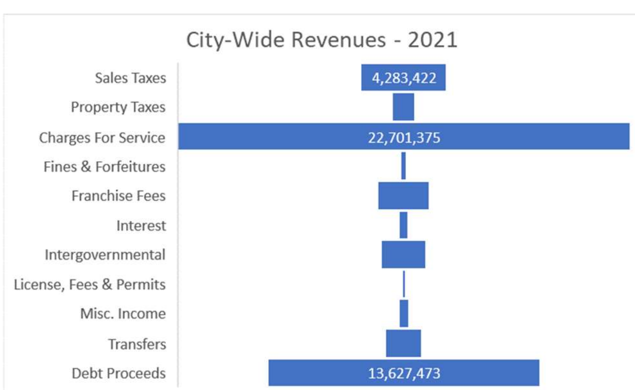
- **Licenses, Fees and Permits** - This revenue source represents fees charged by the City to individuals and businesses for such things as building and construction permits, dog and cat tags, liquor licenses and towing licenses.

- **Charges for Services** - Charges for services consist of revenue received as a reimbursement for a service provided, such as ball field rentals, criminal history background checks and project inspection fees. This revenue also includes money reimbursed from other City funds as well as utility charges to customers.

- **Intergovernmental** - Consists of revenue received from another government organization, such as the State Government, Federal Government, County Government and School Districts.

- **Transfers** - Transfer of money from other funds that have operations budgeted in the main operating fund, such as the Motor Fuel Fund transfer.

- **Miscellaneous** - Various revenues that do not fit under the previously mentioned categories. This revenue includes group tour admissions, events revenue, program income and sale of surplus property.



Expenditures: 2020-2021 Expenditures by Fund

FUND	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2021 Request
Expenses					
General-01	7,447,572	7,898,792	8,300,514	8,918,911	9,740,210
Refuse-05	505,148	587,775	583,900	606,805	606,805
Electric-07	11,235,916	10,987,895	11,398,708	11,758,372	12,483,824
Comb. Water & Sewer System-08	4,107,441	4,005,006	4,286,067	5,434,440	17,058,978
Park-11	606,971	588,482	542,236	531,870	1,679,135
Aquatic-13	287,855	253,096	273,974	188,700	162,200
Community Center-15	1,156,018	2,088,501	2,099,189	2,131,860	3,734,111
Emergency Services-16	3,753,600	3,677,375	4,127,454	4,006,835	4,375,396
Debt Service-20	920,638	843,036	841,061	847,430	855,350
Total	30,021,159	30,929,958	32,453,103	34,425,223	50,696,008

Expenditures: Expenditures by Type

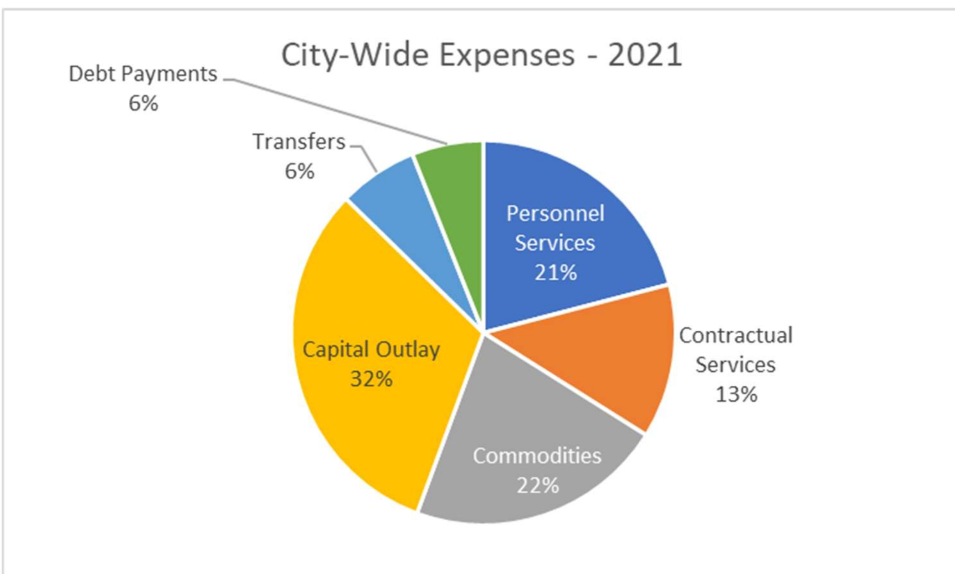
- **Personal Services** - Expenditures relating to compensating City employees, including salaries, overtime pay, and benefits.

- **Contractual Services** - Service rendered to a government by private firms, individuals or other governmental agencies. Examples include utilities, rent, maintenance agreements and professional consulting services.

- **Commodities** - Expendable items that are consumable or have a short life span. Examples include office supplies, gasoline, minor equipment and asphalt.

- **Capital Outlay** - Land, buildings, building improvements, vehicles, machinery and equipment, infrastructure and all other tangible assets over $1,000 that are used in operations and have initial useful lives extending beyond a single reporting period.

- **Transfers** - The movement of money from one allocated fund to another fund.



Expenditures: By Department

The financial information presented here is intended to provide City residents with general information about how the City's revenues in the main operating funds are expended. More detailed information regarding each department in the General Fund can be found in each department's section of the book. The graph illustrates the top expenditures in the areas of Law Enforcement and Planning/Codes, which are the top operating areas for the Board of Alderman.

Changes in Fund Balance

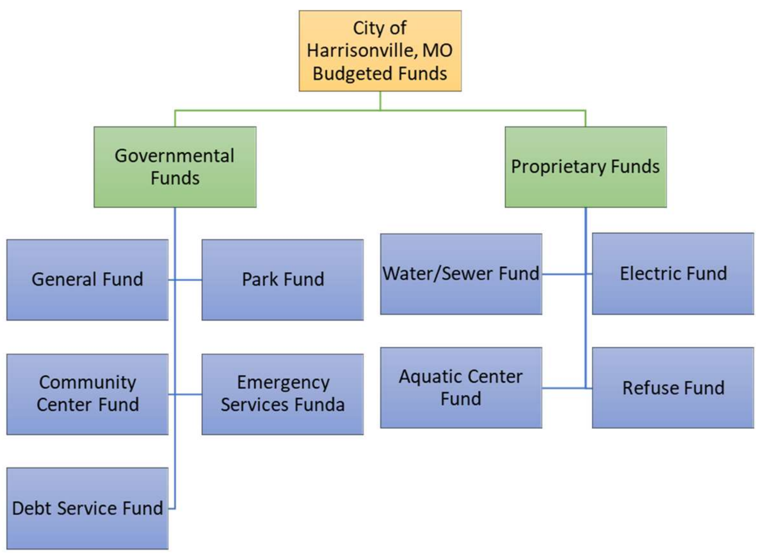
Overall the City's Fund Balance remains strong. Changes within the general fund relate to the addition of the Public Safety Tax. The remainder of the changes in fund balance in 2020 within the table below reflect the cash expenditure of capital projects.

FUND	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2021 Request
Net Addition (Deduction) from Fund Balance					
General-01	397,472	(22,923)	(108,584)	(43,433)	(194,392)
Refuse-05	10,530	17,852	26,204	-	-
Electric-07	674,055	1,433,032	84,292	821,210	9,265
Comb. Water & Sewer System-08	893,662	921,723	735,370	(78,980)	(107,583)
Park-11	(75,303)	46,445	(12,378)	1,200	-
Aquatic-13	(126,925)	(94,604)	(89,547)	(8,230)	1,500
Community Center-15	97,372	(32,266)	6,870	(28,184)	(23,800)
Emergency Services-16	(494,057)	(226,973)	(221,430)	(418,496)	(635,000)
Debt Service-20	(81,735)	64,722	2,231	2,080	(154,100)
Total	1,295,071	2,107,008	423,027	247,167	(1,104,110)

Funds: Description of Funds

The City's financial reports are organized into funds in accordance with generally accepted accounting principles (GAAP). A fund is a self-contained accounting entity with its own assets, liabilities, revenues, expenditures or expenses and fund balance or other equity accounts.

The City of Harrisonville groups funds into two broad categories - Government Funds and Proprietary Funds. Funds are further categorized into the following types: General Fund, Special Revenue Funds, Debt Service Fund, Capital Projects Fund, Enterprise Funds and Internal Service Funds.



Fund Types

Governmental Fund Types
Governmental funds are those through which most governmental functions of the City are financed. The acquisition, use, and balances of the City's expendable financial resources and the related liabilities (other than those in Proprietary Funds) are accounted for through Governmental Funds. The measurement focus is upon determination of changes in financial position.
The following are the City's Governmental fund types:

The General Fund is the principal operating fund of the City and accounts for all financial transactions not accounted for in other funds. The general operating expenditures, fixed charges, and capital improvement costs that are not paid through other funds are financed through revenues received by the General Fund.

The Park Fund accounts for revenues received and expenditures paid for recreational services provided by the Park and Recreation Board.

The Community Center Fund accounts for state and local revenues that are restricted for local street expenditures.

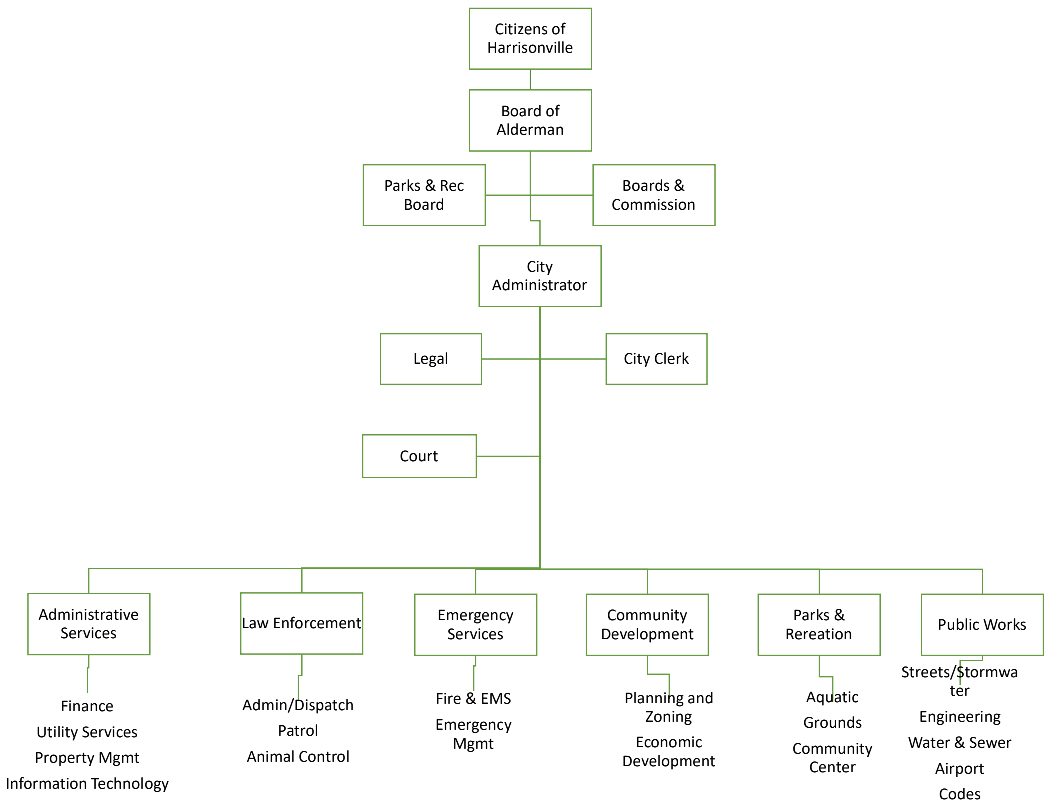
The Emergency Services Fund accounts for motor vehicle revenues from the State that are restricted for street expenditures.

The Debt Service Funds are used for the accumulation of resources for, and payment of, principal, interest, and fiscal changes on long-term debt that supports the water Improvement project. The City utilizes two of these funds: Debt Service Fund and 2012 COP Debt Service Fund.

Enterprise Funds

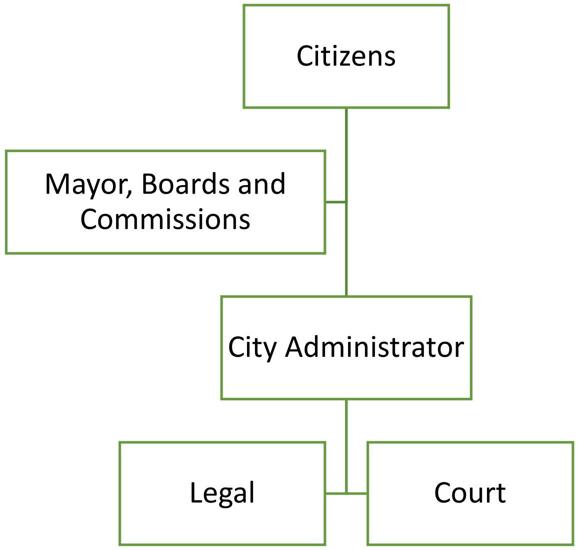
The Proprietary Funds are used to account for the City's ongoing organizations and activities which are like those often found in the private sector. The measurement focus is based upon determination of net income. The City has four of these funds in which the City provides services to the public: Electric Fund, Water/Sewer Fund, and Aquatic Center Fund.

DEPARTMENT BUDGETS



The following departmental summaries contain a brief overview of certain goals and achieveents. For a complete and detail list please refer to this document's Appendix A.

General Administration



GOALS

1. Create a program for increased code enforcement AND to incentivize better property management throughout the City.

2. Hire one dedicated and certified economic development professional to promote the City for economic development opportunities.

3. Create a plan for the immediate, short-term, and long-term, to prioritize the City's infrastructure projects to get those projects designed, scheduled, and identify how to fund them.

DEPARTMENT CHANGES

1. Moved Municipal Court to Administration from Finance
2. Addition of 2 administration vehicles

Expenditures

General Admin

	2017 Actual	2018 Actual	2019 Actual	2020 Amended	2021 Proposed
101 Adm-Mayor And Board					
01 Personnel Services	37,904	50,814	53,012	52,830	56,865
02 Contractual Services	190,929	109,651	89,370	92,315	91,580
03 Commodities	4,742	5,496	5,994	11,025	9,760
04 Other Charges	10,042	12,086	13,623	21,900	21,800
101 Adm-Mayor And Board Total	**243,618**	**178,046**	**161,999**	**178,070**	**180,005**

General Admin

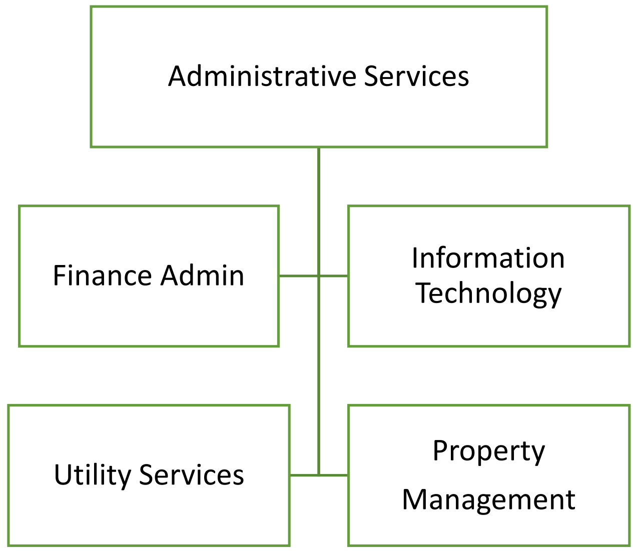
	2017 Actual	2018 Actual	2019 Actual	2020 Amended	2021 Proposed
103 Administration					
01 Personnel Services	364,713	365,017	394,868	488,427	305,852
02 Contractual Services	37,496	79,426	88,238	72,775	22,104
03 Commodities	5,393	12,008	7,330	12,315	8,275
04 Other Charges	1,881	1,863	3,967	4,880	4,880
04 Debt Payment	0	0	0	0	63,900
103 Administration Total	**409,483**	**458,314**	**494,403**	**578,397**	**405,011**
105 Adm Legal					
02 Contractual Services	172,112	232,847	129,439	174,250	174,250
105 Adm Legal Total	**172,112**	**232,847**	**129,439**	**174,250**	**174,250**
204 Admin-Municipal Court					
01 Personnel Services	94,586	98,218	110,167	114,230	91,685
02 Contractual Services	43,855	42,023	48,837	56,245	52,339
03 Commodities	2,339	1,153	912	4,000	3,300
04 Other Charges	15,158	17,014	14,358	0	0
05 Capital Outlay	-244	0	0	0	0
204 Admin-Municipal Court Tota	**155,695**	**158,407**	**174,274**	**174,475**	**147,324**
Department Total	980,907	1,027,615	960,115	1,105,192	906,590

Sources

General Admin

	2017 Actual	2018 Actual	2019 Actual	2020 Amended	2021 Proposed
01 General Fund	980,907	1,027,615	960,115	1,105,192	906,590
Total	980,907	1,027,615	960,115	1,105,192	906,590

Administrative Services



ACCOMPLISHMENTS:
The IT Department has completed the Email migration project funded in the 2020 budget. This project supports the enhanced communication and organization of the entire organization. Looking to 2021 the IT department will add staffing that will support the security and operations of all departments.

GOALS
The Finance department is continuing the implementation of Incode 10 which supports the financials of all divisions of City government. This project will go live in the first quarter of 2021. Later in 2021 Utility billing will be converted to the newest version of Incode 10 as well.

DEPARTMENT CHANGES
1. Created Director of Administrative Services
2. Moved information technology to a separate division in all funds.
3. New GIS analyst funded 50% electric, 50% CWSS
4. New IT secuirty specialist

Expenditures

Administrative Services

	2017 Actual	2018 Actual	2019 Actual	2020 Amended	2021 Proposed
203 Finance-Administration					
01 Personnel Services	413,792	420,020	433,050	363,391	424,375
02 Contractual Services	107,496	116,600	171,183	224,985	211,436
03 Commodities	6,121	6,811	5,931	16,920	11,420
05 Capital Outlay	9,120	33,162	156	2,000	15,000

Administrative Services

	2017 Actual	2018 Actual	2019 Actual	2020 Amended	2021 Proposed
203 Finance-Administration Total	**536,529**	**576,594**	**610,321**	**607,296**	**662,231**
215 Finance-Property Mangmnt					
02 Contractual Services	33,851	38,169	33,838	64,090	66,295
03 Commodities	11,232	11,516	5,459	20,350	8,850
05 Capital Outlay	77,440	25,000	22,441	27,841	30,000
215 Finance-Property Mangmnt Tota	**122,523**	**74,685**	**61,738**	**112,281**	**105,145**
230 Finance-Utilities					
01 Personnel Services	119,359	120,353	127,354	130,395	176,930
02 Contractual Services	73,704	91,317	84,976	105,360	97,260
03 Commodities	1,369	962	2,839	5,400	1,350
04 Other Charges	3,451	4,792	1,391	7,800	7,800
05 Capital Outlay	-330	0	0	0	0
230 Finance-Utilities Total	**197,553**	**217,424**	**216,560**	**248,955**	**283,340**
240 Information Tech. - Aquatics					
02 Contractual Services	0	0	0	0	0
05 Capital Outlay	0	0	0	0	7,500
240 Information Tech. - Aquatics Tot	**0**	**0**	**0**	**0**	**7,500**
240 Information Tech. - City Wide					
01 Personnel Services	0	0	0	0	179,816
02 Contractual Services	0	0	0	0	296,715
05 Capital Outlay	10,662	35,126	3,958	19,900	137,200
240 Information Tech. - City Wide To	**10,662**	**35,126**	**3,958**	**19,900**	**613,731**
240 Information Tech. - CWSS					
02 Contractual Services	0	0	0	0	49,750
05 Capital Outlay	0	0	0	0	39,500
240 Information Tech. - CWSS Total	**0**	**0**	**0**	**0**	**89,250**
240 Information Tech. - Electric					
02 Contractual Services	0	0	0	0	52,250
05 Capital Outlay	0	0	0	0	7,000
240 Information Tech. - Electric Tota	**0**	**0**	**0**	**0**	**59,250**
240 Information Tech. - EMS					
02 Contractual Services	0	0	0	0	13,000
05 Capital Outlay	0	0	0	0	24,300
240 Information Tech. - EMS Total	**0**	**0**	**0**	**0**	**37,300**
240 Information Tech.- Comm. Ctr					
02 Contractual Services	0	0	0	0	10,750
05 Capital Outlay	0	0	0	0	28,300
240 Information Tech.- Comm. Ctr To	**0**	**0**	**0**	**0**	**39,050**
240 Information Tech.- Park					
02 Contractual Services	0	0	0	0	4,800
05 Capital Outlay	0	0	0	0	5,000

Attachment: Budget 2021 (2020 Budget Ordinance)

Administrative Services

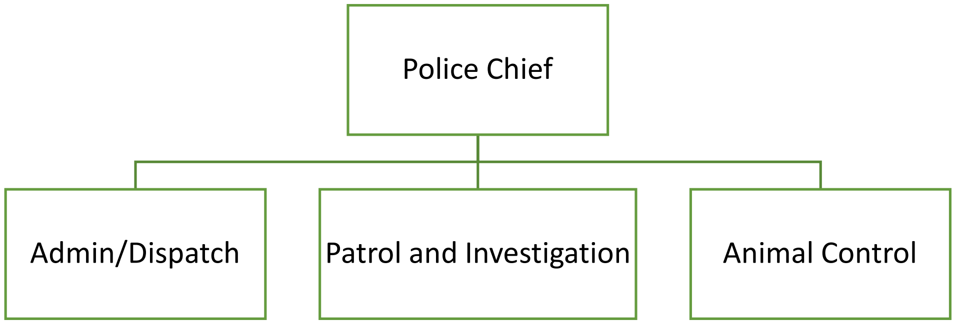
	2017 Actual	2018 Actual	2019 Actual	2020 Amended	2021 Proposed
240 Information Tech.- Park Total	**0**	**0**	**0**	**0**	**9,800**
990 Capital Projects					
05 Capital Outlay	0	0	0	0	70,000
990 Capital Projects Total	**0**	**0**	**0**	**0**	**70,000**
Department Total	867,267	903,829	892,577	988,432	1,976,597

Sources

Administrative Services

	2017 Actual	2018 Actual	2019 Actual	2020 Amended	2021 Proposed
01 General Fund	867,267	903,829	892,577	988,432	1,664,447
07 Electric Fund	0	0	0	0	59,250
08 CWSS Fund	0	0	0	0	89,250
11 Park Fund	0	0	0	0	9,800
13 Aquatic Center Fund	0	0	0	0	7,500
15 Community Center Fund	0	0	0	0	39,050
16 Emergency Services Fund	0	0	0	0	107,300
Total	867,267	903,829	892,577	988,432	1,976,597

Law Enforcement



GOALS

Police Department

1-The body-dash camera system replacement is a very large needed expenditure and unfortunately a necessi-ty in this day and age. The current system is old and antiquated causing frequent problems and concerns should we have a major incident and need to rely on this system. This system needs to be reliable to not only protect the officer but the City itself. That said, having a reliable system that could possibly save the city from frivolous lawsuits allows the city to channel those funds into infrastructure and economic growth programs.

2-The need to replace and keep current our police vehicle inventory not only provides staff with a safe vehi-cle and work environment to work in, it also protects the city from liability. The appearance of a new and professional police vehicle pursuing the city on a daily basis enshrines the city in a positive light as well as helps promote a positive economic growth environment.

Animal Control

1-The request to purchase a camera system for the shelter is not only for the staff's protection but also the animals we care for on a daily basis. A staff that feels safer at work will also be a more productive staff accomplishing more on a daily basis. A more productive staff helps portray the city in a positive light that aids in economic growth.

2- The request to replace the aging animal control vehicle is a need based on the age of the current vehicle. The appearance of a new and professional animal control vehicle patrolling the city on a daily basis dis-plays the city's desire to promote economic growth.

3-The animal shelter parking lot resurfacing and expansion request helps preserve the city's current infra-structure while the expansion promotes Harrisonville's bright future with economic growth.
Both the Police Department and Animal Control budget requests are currently funded through the General Fund of the annual City of Harrisonville budget.

DEPARTMENT CHANGES

1. Lease 2 patrol cars and outdated camera system in patrol division
2. Lease replacement animal control truck and box

Expenditures

Police Department

	2017 Actual	2018 Actual	2019 Actual	2020 Amended	2021 Proposed
310 Law Enf-Adm And Dispatch					
01 Personnel Services	421,176	438,370	456,284	510,235	492,545
02 Contractual Services	65,494	86,459	69,866	95,760	89,471
03 Commodities	23,817	21,630	26,751	30,040	19,740
05 Capital Outlay	2,690	32,499	37,904	15,000	0
310 Law Enf-Adm And Dispatch Total	**513,177**	**578,957**	**590,805**	**651,035**	**601,756**
311 Law Enf-Patrol					
01 Personnel Services	1,670,775	1,777,320	1,927,466	2,101,595	2,134,398
02 Contractual Services	162,661	185,499	190,516	260,364	257,417
03 Commodities	66,543	110,795	100,228	95,320	91,795
04 Other Charges	26,589	-3,223	1,000	0	0
05 Capital Outlay	135,707	68,569	0	101,845	276,613
04 Debt Payment	0	0	0	0	63,000
311 Law Enf-Patrol Total	**2,062,275**	**2,138,960**	**2,219,211**	**2,559,124**	**2,823,223**
312 Law Enf-Animal Control					
01 Personnel Services	133,291	127,738	120,568	163,480	178,296
02 Contractual Services	29,770	39,380	36,012	65,495	51,062
03 Commodities	11,462	16,485	18,782	17,675	17,675
04 Other Charges	1,000	0	0	0	0
05 Capital Outlay	0	25,635	0	0	53,673
04 Debt Payment	0	0	0	0	12,600
312 Law Enf-Animal Control Total	**175,523**	**209,238**	**175,362**	**246,650**	**313,306**
Department Total	2,750,974	2,927,155	2,985,378	3,456,809	3,738,285

Sources

Police Department

	2017 Actual	2018 Actual	2019 Actual	2020 Amended	2021 Proposed
01 General Fund	2,750,974	2,927,155	2,985,378	3,456,809	3,738,285
Total	2,750,974	2,927,155	2,985,378	3,456,809	3,738,285

Community Development

GOALS

1- Develop and implement, with other departments, the “Rental Ready/ PD Safe” program, including rental property licensing, rental property periodic inspections and certifications, and assist in establishing a “neighborhood safety program” similar to “Block Watch”.

2- Work with FD to “fine tune”; and correct any discrepancies in adopted International Fire Code 2018 and previous amendments to same. Take this summary to the BOA for ordinance modification as needed.

3- Continue and improve strategies to provide a high level of service including; dissemination of helpful and needed information, timely services, and professional interactions with all clients. Work with IT department to implement digital, in the field, access of software and documents.

4- Improve the current enhancement of Property Code Enforcement. Continue to work on lowering the number of Vacant, Abandoned and Blighted properties in the City through working with all stakeholders, within the confines of budget and legal strategies.

5- Continue and improve employee growth and knowledge base enhancement including; training, professional certifications, and client interaction management.

6- Work with Planning and Zoning regarding needed changes to some aspects of Zoning and Property Development municipal code including; Sign code and Zoning Districts approved uses.

7- Improve the streamlining of all review processes and increase digital storage and access of information including; planning, building, city engineering, and public works.

DEPARTMENT CHANGES

1. Moved Codes to Public Works

Expenditures

Community Development

	2017 Actual	2018 Actual	2019 Actual	2020 Amended	2021 Proposed

608 Community Development					
01 Personnel Services	314,118	288,776	267,963	403,102	190,509
02 Contractual Services	73,134	43,016	40,684	103,340	206,353
03 Commodities	14,378	7,053	13,083	30,030	16,150
05 Capital Outlay	0	21,208	24,376	27,011	0
04 Debt Payment	0	0	0	0	0
608 Community Development Tot	**401,630**	**360,054**	**346,106**	**563,483**	**413,012**
Department Total	401,630	360,054	346,106	563,483	413,012

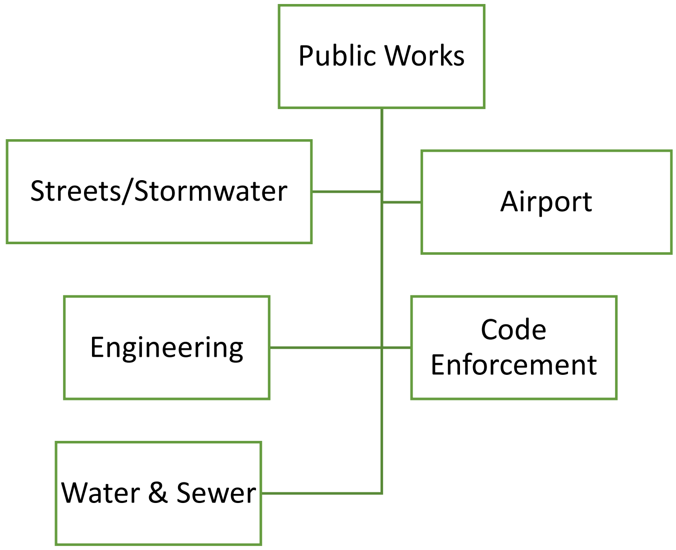
Sources

Community Development

	2017 Actual	2018 Actual	2019 Actual	2020 Amended	2021 Proposed
01 General Fund	401,630	360,054	346,106	563,483	413,012
Total	401,630	360,054	346,106	563,483	413,012

Attachment: Budget 2021 (2020 Budget Ordinance)

Public Works



ACHIEVEMENTS:
Paint Striping for Commercial Street and other main roads went out in 2019, but the project was finished in 2020 after the contractor had to reapply due to inclement weather conditions.

First Annual Stream Clean Up: the first Annual Stream Clean-up was held on Saturday, October 17, 2020, with a total of thirty -three (33) volunteers.

Installation of the United States Geological Survey (USGS) Water Monitoring System of Muddy Creek project.

Completed the Missouri Department of Natural Resources Water Treatment and Distribution Inspection
Two (2) City staff operators renewed their MDNR licenses
Maintained MDNR's testing and reports

GOALS:
1- Develop and implement, with other departments, the "Rental Ready/ PD Safe" program, including rental property licensing, rental property periodic inspections and certifications, and assist in establishing a "neighborhood safety program" similar to "Block Watch".

2- Work with FD to "fine tune"; and correct any discrepancies in adopted International Fire Code 2018 and previous amendments to same. Take this summary to the BOA for ordinance modification as needed.

3-Asphalt resurfacing is planned for areas where the city sees potential for industry growth; Precision Drive and Brookhart Drive areas to help showcase our city.

4- Improve the current enhancement of Property Code Enforcement. Continue to work on lowering the number of Vacant, Abandoned and Blighted properties in the City through working with all stakeholders, within the confines of budget and legal strategies.

5- Continue and improve employee growth and knowledge base enhancement including training, professional certifications, and client interaction management.

6- Work with Planning and Zoning regarding needed changes to some aspects of Zoning and Property Development municipal code including Sign code and Zoning Districts approved uses.

7- Improve the streamlining of all review processes and increase digital storage and access of information including planning, building, city engineering, and public works.

SEE APPENDIX FOR REMAINDER OF PRIORITIES FOR PUBLIC WORKS

DEPARTMENT CHANGES
1. Moved Codes to Public Works
2 Lease fund - replacement bobcat
3. Aldi 1/2 cost of widening Westchester
4. Fund city portion of mill and overlay taxi lanes
5. Add Codes administrative secretary
6. Lease funded a Codes vehicle
7. Added 1 wastewater treatment plant operator

Expenditures

Public Works

Main Department Public Works

	2017 Actual	2018 Actual	2019 Actual	2020 Amended	2021 Proposed
514 Codes					
01 Personnel Services	0	0	0	0	300,446
02 Contractual Services	0	0	0	0	85,650
03 Commodities	0	0	0	0	10,450
05 Capital Outlay	0	0	0	0	0
04 Debt Payment	0	0	0	0	0
514 Codes Total	**0**	**0**	**0**	**0**	**396,546**
707 P.W.-Street					
01 Personnel Services	506,091	536,613	566,250	543,170	547,361
02 Contractual Services	57,085	54,353	53,035	76,535	155,380
03 Commodities	216,138	224,987	227,879	239,145	234,750
04 Other Charges	0	508	0	0	0
05 Capital Outlay	32,245	12,185	43,345	76,000	54,500
04 Debt Payment	0	0	0	0	8,500
707 P.W.-Street Total	**811,558**	**828,645**	**890,508**	**934,850**	**1,000,490**
717 P.W.-Airport					
01 Personnel Services	83,722	84,408	14,288	6,370	0
02 Contractual Services	53,248	53,421	56,322	86,250	82,121
03 Commodities	42,543	62,766	27,660	49,610	48,860
04 Other Charges	50,768	0	0	0	0
05 Capital Outlay	0	0	0	12,000	89,000
717 P.W.-Airport Total	**230,281**	**200,595**	**98,270**	**154,230**	**219,981**
718 P.W.-Engineering					
01 Personnel Services	3,270	-1,785	0	0	0
02 Contractual Services	82,325	82,382	76,599	85,110	85,111

	2017 Actual	2018 Actual	2019 Actual	2020 Amended	2021 Proposed
03 Commodities	1,474	1,832	0	1,200	0
718 P.W.-Engineering Total	**87,070**	**82,429**	**76,599**	**86,310**	**85,111**
10 Gen. Fund Capital Projects					
907 Cap Projects - Street	260,269	510,471	383,210	300,000	320,000
917 Cap Projects - Airport	2,079	700	2,954	0	0
936 Cap Projects-Stormwater	145,995	0	0	100,000	100,000
938 Cap Projects - Sidewalks	90,348	329,690	342,909	100,000	100,000
990 Capital Projects - CDBG	34,234	0	0	0	0
10 Gen. Fund Capital Projects Tota	**532,925**	**840,861**	**729,073**	**500,000**	**520,000**
103 Refuse Administration					
02 Contractual Services	448,152	555,719	550,253	578,335	569,578
04 Other Charges	5,814	2,321	3,842	0	0
04 Transfers	51,182	29,735	29,805	28,470	37,227
103 Refuse Administration Total	**505,148**	**587,775**	**583,900**	**606,805**	**606,805**
103 CWSS Administration					
01 Personnel Services	258,040	153,417	138,089	127,965	360,829
02 Contractual Services	63,453	68,773	104,279	106,975	119,716
03 Commodities	19,076	18,383	17,315	48,600	16,100
04 Other Charges	179,035	44,795	103,058	41,670	526,960
05 Capital Outlay	0	568	0	0	0
06 Depreciation	1,024,228	966,723	1,116,978	0	0
04 Debt Payment	147,660	164,683	204,537	1,447,005	1,862,039
04 Transfers	717,479	650,420	726,080	790,475	692,306
103 CWSS Administration Total	**2,408,971**	**2,067,762**	**2,410,335**	**2,562,690**	**3,577,950**
720 Water Plant					
01 Personnel Services	287,017	312,257	270,990	285,940	285,260
02 Contractual Services	132,946	156,750	168,164	192,100	200,400
03 Commodities	130,489	150,633	132,140	146,250	166,580
05 Capital Outlay	30,274	2,603	0	32,000	0
720 Water Plant Total	**580,726**	**622,243**	**571,294**	**656,290**	**652,240**
721 Water Distribution					
01 Personnel Services	410,978	415,931	520,298	482,580	445,246
02 Contractual Services	45,381	64,333	70,463	64,735	64,735
03 Commodities	74,781	111,062	143,342	114,580	114,580
05 Capital Outlay	3,770	10,851	0	65,000	475,000
721 Water Distribution Total	**534,910**	**602,177**	**734,103**	**726,895**	**1,099,561**
728 Wastewater Treatment					
01 Personnel Services	289,326	295,388	303,962	306,705	377,187
02 Contractual Services	277,200	337,693	222,333	405,650	434,455
03 Commodities	10,869	13,227	21,989	21,210	21,210
04 Other Charges	1,000	0	0	0	0
05 Capital Outlay	0	0	0	255,000	164,000
728 Wastewater Treatment Total	**578,395**	**646,308**	**548,283**	**988,565**	**996,852**
30 CWSS Capital Projects					
931 Cap Projects - Water	0	37,976	5,262	0	0
933 Cap Projects - Srf	0	0	0	0	0

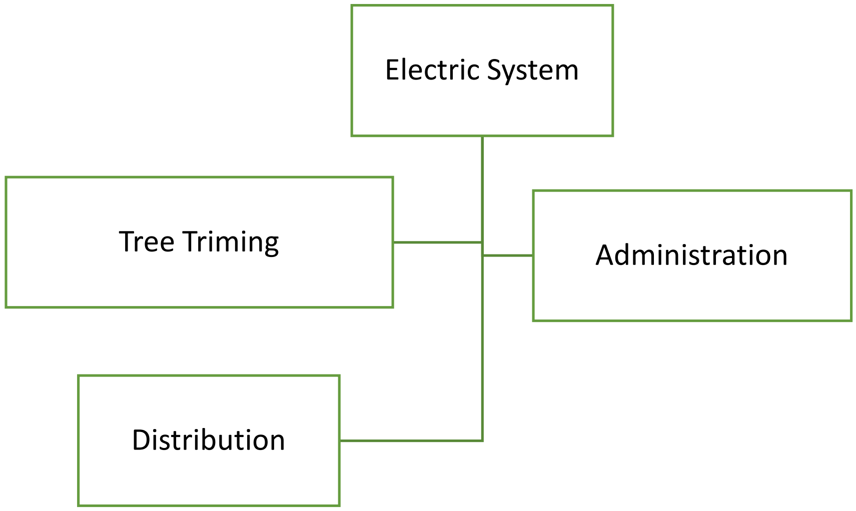
Attachment: Budget 2021 (2020 Budget Ordinance)

	2017 Actual	2018 Actual	2019 Actual	2020 Amended	2021 Proposed
932 Cap Projects - Srf	0	0	0	500,000	10,643,125
30 CWSS Capital Projects Total	**0**	**37,976**	**5,262**	**500,000**	**10,643,125**
Department Total	6,269,984	6,516,770	6,647,628	7,716,635	19,798,661

Public Works

	2017 Actual	2018 Actual	2019 Actual	2020 Amended	2021 Proposed
01 General Fund	1,661,834	1,952,529	1,794,451	1,675,390	2,222,128
05 Refuse Fund	505,148	587,775	583,900	606,805	606,805
08 CWSS Fund	4,103,002	3,976,466	4,269,277	5,434,440	16,969,728
Total	**6,269,984**	**6,516,770**	**6,647,628**	**7,716,635**	**19,798,661**

Electric System



GOAlS:
1- A mapping system will give the Electric Department a better inventory of exactly what we have for infrastructure and how to better manage it.

2-The contract services (trees budget) is to address the care of our electric infrastructure while addressing outages and public safety. Reducing overtime spent on vegetation outages will be another benefit.

3- Placing overhead lines underground is a long-term project that will make the electric system more robust, while eliminating vegetation and wildlife outages. By reducing vegetation issues by placing electric lines underground should reduce operating costs as well.

4-All Electric Department budget items will be funded by revenues from power sales.

DEPARTMENT CHANGES
1. Cash purchase replacement bucket truck and Ford F-250
2. Build equipment building
3. Map entire electric system
4. Fund $250,000 in overhead line conversion to underground

Expenditures

Electric System

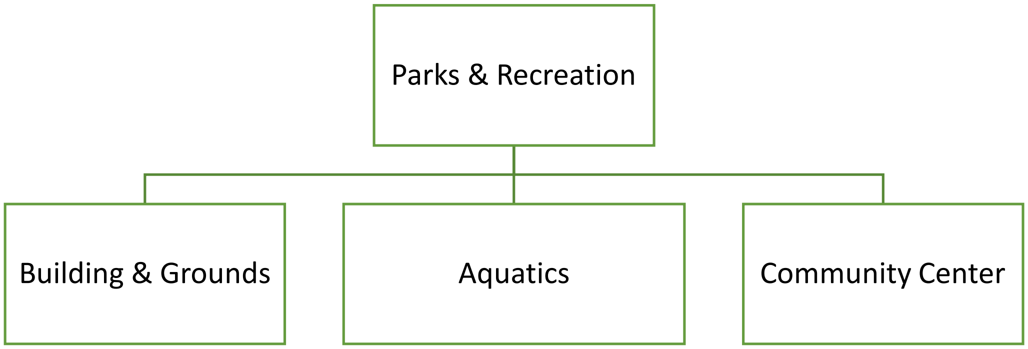
	2017 Actual	2018 Actual	2019 Actual	2020 Amended	2021 Proposed
103 Electric Administration					
01 Personnel Services	33,525	192,294	164,223	109,855	285,234

	2017 Actual	2018 Actual	2019 Actual	2020 Amended	2021 Proposed
02 Contractual Services	27,952	38,407	55,686	63,280	61,242
03 Commodities	8,173,837	7,771,623	7,866,366	8,209,780	8,209,780
04 Other Charges	129,686	65,096	66,996	868,017	974,647
05 Capital Outlay	0	452	0	0	0
06 Depreciation	323,584	338,450	339,600	0	28,000
04 Debt Payment	0	0	0	250,000	0
04 Transfers	1,397,657	1,469,523	1,458,574	564,010	777,803
103 Electric Administration Total	**10,086,241**	**9,875,845**	**9,951,446**	**10,064,942**	**10,336,706**
721 Electric Distribution					
01 Personnel Services	581,621	520,962	502,310	564,325	614,027
02 Contractual Services	54,368	155,701	135,023	65,890	358,740
03 Commodities	165,119	109,928	-29,378	57,000	104,500
05 Capital Outlay	51,877	31,891	65,480	403,500	510,000
721 Electric Distribution Total	**852,985**	**818,482**	**673,434**	**1,090,715**	**1,587,267**
727 Meter Reading					
01 Personnel Services	25,199	30,107	26,066	31,335	0
727 Meter Reading Total	**25,199**	**30,107**	**26,066**	**31,335**	**0**
735 Tree Triming					
01 Personnel Services	239,833	233,668	273,175	283,030	0
02 Contractual Services	11,194	13,820	456,910	264,100	500,600
03 Commodities	19,464	15,973	17,676	24,250	0
04 Other Charges	1,000	0	0	0	0
735 Tree Triming Total	**271,491**	**263,461**	**747,761**	**571,380**	**500,600**
Department Total	11,235,916	10,987,895	11,398,708	11,758,372	12,424,574

Electric System

	2017 Actual	2018 Actual	2019 Actual	2020 Amended	2021 Proposed
07 Electric Fund	11,235,916	10,987,895	11,398,708	11,758,372	12,424,574
Total	**11,235,916**	**10,987,895**	**11,398,708**	**11,758,372**	**12,424,574**

Parks & Recreation



1- Repair Outdoor Pool and renovate Aquatic Center features.
2- Replace Community Center swimming pool HVAC.
3 - Complete repairs to Community Center HVAC system.
4 - Replace Community Center specialized weight, free weight and cardio equipment.
5 - Replace Community Center carpet with rubber fitness flooring.
6 - Install Batting / Golf cage in the Social Hall.
7 - Increase Community Center Memberships.
8 - Increase enrollment in Before/After School and Summer Camp programs.

DEPARTMENT CHANGES
1. Major repairs and improvements to Parks, Aquatic and Community Center facilities
2. Add 2 Facility maintenanace employees (CWSS fund)
3. Lease fund Kubota tractor, 4x4 service truck, 4x4 3/4 ton truck, Ford Ranger, & Mower
4. Oursource pool life guards

Expenditures

Parks & Recreation

Row Labels	2017 Actual	2018 Actual	2019 Actual	2020 Amended	2021 Proposed
1125 Park Maintenance					
01 Personnel Services	323,795	333,727	349,283	324,465	373,419
02 Contractual Services	87,620	75,971	105,060	112,239	108,600
03 Commodities	45,819	49,735	51,856	57,616	57,266
04 Other Charges	23,536	0	0	0	0
05 Capital Outlay	0	16,105	23,371	25,000	212,090
04 Debt Payment	0	0	0	0	33,113
04 Transfers	12,892	12,705	12,665	12,550	12,550
1125 Park Maintenance Total	**493,662**	**488,243**	**542,236**	**531,870**	**797,038**
1124 Aquatics Center					
01 Personnel Services	82,875	80,421	99,354	101,230	0
02 Contractual Services	51,359	45,730	45,580	47,355	114,585

Parks & Recreation

Row Labels	2017 Actual	2018 Actual	2019 Actual	2020 Amended	2021 Proposed
03 Commodities	33,943	32,899	36,664	33,095	33,095
04 Other Charges	17,472	0	0	0	0
06 Depreciation	94,529	86,666	86,666	0	0
04 Transfers	7,677	7,380	5,710	7,020	7,020
1124 Aquatics Center Total	**287,855**	**253,096**	**273,974**	**188,700**	**154,700**
103 Comm. Ctr Administration					
01 Personnel Services	252,873	251,314	264,720	325,560	339,427
02 Contractual Services	56,486	65,026	68,585	74,375	72,624
03 Commodities	14,930	16,934	18,729	20,755	11,250
04 Other Charges	1,291	10,859	204	1,300	1,300
05 Capital Outlay	0	0	18,921	0	20,000
04 Debt Payment	0	0	0	0	62,000
04 Transfers	31,210	936,600	876,186	882,750	737,277
103 Comm. Ctr Administration Total	**356,790**	**1,280,733**	**1,247,346**	**1,304,740**	**1,243,878**
1119 Building & Grounds					
01 Personnel Services	139,570	141,352	151,180	128,340	116,725
02 Contractual Services	256,468	271,771	227,940	240,330	250,328
03 Commodities	16,635	23,191	28,961	28,850	28,850
05 Capital Outlay	0	0	0	0	328,000
04 Debt Payment	19,577	18,931	18,931	18,930	19,105
1119 Building & Grounds Total	**432,250**	**455,245**	**427,012**	**416,450**	**743,008**
1124 Comm. Ctr Aquatics					
01 Personnel Services	120,216	114,231	135,774	140,120	0
02 Contractual Services	10,407	11,546	9,709	14,750	223,045
03 Commodities	9,520	7,506	7,502	11,190	11,190
1124 Comm. Ctr Aquatics Total	**140,143**	**133,283**	**152,984**	**166,060**	**234,235**
1126 Recreation Programs					
01 Personnel Services	148,482	166,642	158,320	168,050	218,182
02 Contractual Services	24,517	18,913	20,805	30,575	30,578
03 Commodities	21,620	23,407	23,950	35,880	36,380
05 Capital Outlay	9,108	10,316	10,946	10,105	10,000
1126 Recreation Programs Total	**203,727**	**219,278**	**214,021**	**244,610**	**295,140**
990 Capital Projects					
42 Capital Projects-Park	113,309	100,201	0	0	872,297
42 Capital Projects-Comm. Ctr	23,108	0	57,827	0	1,178,800
990 Capital Projects Total	**136,417**	**100,201**	**57,827**	**0**	**2,051,097**
Department Total	2,050,844	2,930,079	2,915,399	2,852,430	5,519,096

Attachment: Budget 2021 (2020 Budget Ordinance)

Parks & Recreation

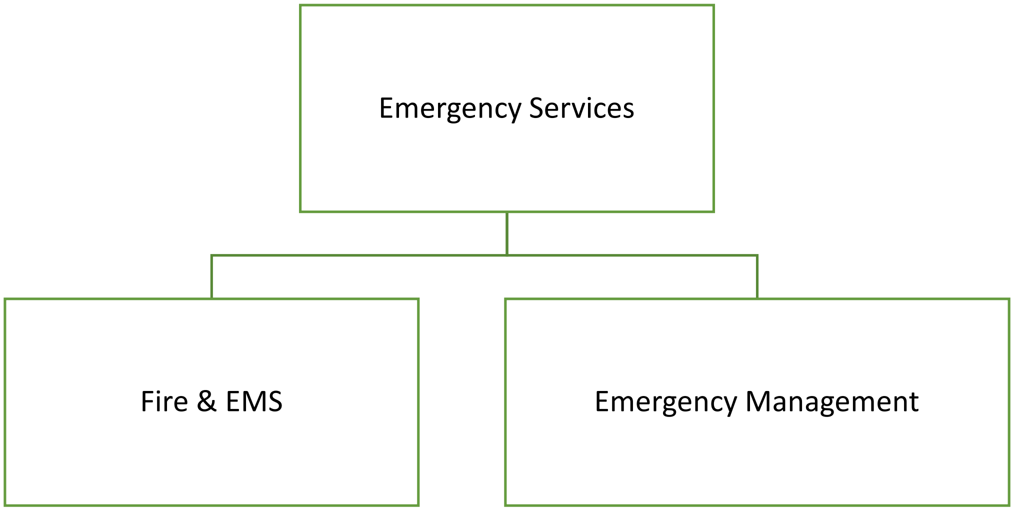
Row Labels	2017 Actual	2018 Actual	2019 Actual	2020 Amended	2021 Proposed

Sources

Parks & Recreation

	2017 Actual	2018 Actual	2019 Actual	2020 Amended	2021 Proposed
11 Park Fund	606,971	588,482	542,236	531,870	1,669,335
12 Missouri Sales Tax Fund	837,263	0	0	0	0
13 Aquatic Center Fund	287,855	253,096	273,974	188,700	154,700
15 Community Center Fund	1,156,018	2,088,501	2,099,189	2,131,860	3,695,061
Total	2,888,107	2,930,079	2,915,399	2,852,430	5,519,096

Emergency Services



GOALS
1 - Maintain the ambulance fleet with annual replacements
2 - Remodel and update the living quarters
3 - Add Commercial Washer and Dryer
4 - Replace turn-out gear
5- Ventilate the apparatus bay

DEPARTMENT CHANGES
1. Facility improvements: commercial washer & dryer, vent system, bunk rooms & turnout gear
2. Lease Replacement of Ambulance (Box and vehicle)

Expenditures

Emergency Services

	2017 Actual	2018 Actual	2019 Actual	2020 Amended	2021 Proposed
103 Administration					
01 Personnel Services	1,662,906	1,810,603	1,954,299	2,035,875	2,104,316
02 Contractual Services	1,371,350	1,397,220	1,373,688	1,338,385	1,313,307
03 Commodities	111,942	134,574	126,069	161,555	148,905
05 Capital Outlay	323,182	39,193	341,778	79,500	240,000
04 Debt Payment	0	0	0	55,000	120,000
04 Transfers	284,220	295,785	331,620	336,520	341,568
103 Administration Total	**3,753,600**	**3,677,375**	**4,127,454**	**4,006,835**	**4,268,096**
Department Total	3,753,600	3,677,375	4,127,454	4,006,835	4,268,096

	2017 Actual	2018 Actual	2019 Actual	2020 Amended	2021 Proposed

Sources

Emergency Services

	2017 Actual	2018 Actual	2019 Actual	2020 Amended	2021 Proposed
16 Emergency Services Fund	3,753,600	3,677,375	4,127,454	4,006,835	4,268,096
Total	3,753,600	3,677,375	4,127,454	4,006,835	4,268,096

FUND SUMMARY

FUND	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2021 Request
Beginning Fund Balance					
General-01	5,855,652	6,253,124	6,230,201	6,121,617	6,078,183
Refuse-05	71,737	82,267	100,119	126,323	126,323
Electric-07	9,844,826	10,518,881	11,951,913	12,036,205	12,857,415
Comb. Water & Sewer System-08	27,325,289	28,218,951	29,140,674	29,876,044	29,797,064
Park-11	14,418	(60,885)	(14,440)	(26,818)	(25,618)
Aquatic-13	652,353	525,428	430,824	341,277	333,047
Community Center-15	(14,446)	82,926	50,660	57,530	29,346
Emergency Services-16	248,504	(245,553)	(472,526)	(693,956)	(1,112,452)
Debt Service-20	320,997	239,262	303,984	306,215	308,295
Total	44,319,330	45,614,401	47,721,409	48,144,436	48,391,603
Revenues					
General-01	7,845,044	7,875,869	8,191,931	8,875,477	9,545,818
Refuse-05	515,678	605,627	610,104	606,805	606,805
Electric-07	11,909,971	12,420,927	11,482,999	12,579,582	12,493,088
Comb. Water & Sewer System-08	5,001,103	4,926,729	5,021,437	5,355,460	16,951,395
Park-11	531,668	634,927	529,858	533,070	1,679,135
Aquatic-13	160,930	158,492	184,427	180,470	163,700
Community Center-15	1,253,390	2,056,235	2,106,059	2,103,676	3,710,311
Emergency Services-16	3,259,543	3,450,402	3,906,023	3,588,339	3,740,396
Debt Service-20	838,903	907,758	843,292	849,510	701,250
Total	31,316,230	33,036,966	32,876,130	34,672,389	49,591,898

FUND	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2021 Request
Expenses					
General-01	7,447,572	7,898,792	8,300,514	8,918,911	9,740,210
Refuse-05	505,148	587,775	583,900	606,805	606,805
Electric-07	11,235,916	10,987,895	11,398,708	11,758,372	12,483,824
Comb. Water & Sewer System-08	4,107,441	4,005,006	4,286,067	5,434,440	17,058,978
Park-11	606,971	588,482	542,236	531,870	1,679,135
Aquatic-13	287,855	253,096	273,974	188,700	162,200
Community Center-15	1,156,018	2,088,501	2,099,189	2,131,860	3,734,111
Emergency Services-16	3,753,600	3,677,375	4,127,454	4,006,835	4,375,396
Debt Service-20	920,638	843,036	841,061	847,430	855,350
Total	30,021,159	30,929,958	32,453,103	34,425,223	50,696,008
Ending Fund Balance					
General-01	6,253,124	6,230,201	6,121,617	6,078,183	5,883,792
Refuse-05	82,267	100,119	126,323	126,323	126,323
Electric-07	10,518,881	11,951,913	12,036,205	12,857,415	12,866,679
Comb. Water & Sewer System-08	28,218,951	29,140,674	29,876,044	29,797,064	29,689,480
Park-11	(60,885)	(14,440)	(26,818)	(25,618)	(25,618)
Aquatic-13	525,428	430,824	341,277	333,047	334,547
Community Center-15	82,926	50,660	57,530	29,346	5,546
Emergency Services-16	(245,553)	(472,526)	(693,956)	(1,112,452)	(1,747,452)
Debt Service-20	239,262	303,984	306,215	308,295	154,195
Total	45,614,401	47,721,409	48,144,436	48,391,603	47,287,493

Fund Summaries

General Fund

The general operating fund of the City. It is used to account for all financial resources except those required to be accounted for in another fund. For financial reporting purposes, the City's Emergency Services Fund's activities are included in the General Fund.

	2017 Actual	2018 Actual	2019 Actual	2020 Amended	2021 Proposed
Revenue					
Sales Taxes	2,352,115	2,394,265	2,549,518	2,580,565	2,657,962
Property Taxes	609,412	875,473	890,841	916,050	924,043
Franchise Fees	1,171,626	1,131,541	1,100,456	1,956,688	2,559,620
Charges For Service	174,104	194,430	209,221	197,600	176,300
Misc. Income	408,858	118,982	177,732	120,600	94,989
Intergovernmental	1,706,480	1,666,408	1,811,493	1,994,914	2,215,193
Interest	118,684	147,950	192,290	129,550	129,550
Transfers	925,375	974,013	905,144	626,660	0
License, Fees & Permits	143,818	132,714	124,304	125,600	131,425
Fines & Forfeitures	234,570	240,093	230,931	227,250	237,450
Debt Proceeds	0	0	0	0	419,286
Revenue Total	**7,845,044**	**7,875,869**	**8,191,931**	**8,875,477**	**9,545,818**
Expenditure					
Personnel Services	4,162,797	4,305,862	4,471,271	4,877,225	5,079,077
Contractual Services	1,183,159	1,254,542	1,168,914	1,562,874	2,024,543
Commodities	516,441	516,535	477,190	567,610	516,855
Capital Outlay	800,216	1,094,244	861,253	781,597	1,188,586
Debt Payments	0	0	0	0	135,400
Transfers	786,000	727,610	1,321,887	1,129,605	795,748
Expenditure Total	**7,448,612**	**7,898,792**	**8,300,514**	**8,918,911**	**9,740,210**
Net Increase (Decrease)	**396,432**	**(22,923)**	**(108,584)**	**(43,433)**	**(194,392)**

Fund Summaries

Refuse Fund

Accounts for the provision of refuse collection to the residents of the City. All activities necessary to provide such services are accounted for in this fund.

	2017 Actual	2018 Actual	2019 Actual	2020 Amended	2021 Proposed
Revenue					
Charges For Service	515,499	605,413	609,760	606,505	606,505
Interest	179	214	344	300	300
Revenue Total	**515,678**	**605,627**	**610,104**	**606,805**	**606,805**
Expenditure					
Commodities	5,814	2,321	3,842	0	0
Contractual Services	448,152	555,719	550,253	578,335	569,578
Transfers	51,182	29,735	29,805	28,470	37,227
Expenditure Total	**505,148**	**587,775**	**583,900**	**606,805**	**606,805**
Net Increase (Decrease)	**10,530**	**17,852**	**26,204**	**-**	**-**

Fund Summaries

Electric Fund

Accounts for the billing and collection of charges for electric service for most City residents. Revenues are used to pay for both operations and capital outlay to maintain this service.

	2017 Actual	2018 Actual	2019 Actual	2020 Amended	2021 Proposed
Revenue					
Charges For Service	11,394,649	11,942,098	11,153,950	12,225,532	12,239,038
Interest	47,072	88,688	160,708	65,000	65,000
Intergovernmental	232,191	196,493	14,824	100,000	0
Misc. Income	236,059	193,648	153,518	189,050	189,050
Revenue Total	**11,909,971**	**12,420,927**	**11,482,999**	**12,579,582**	**12,493,088**
Expenditure					
Personnel Services	880,178	977,031	965,774	988,545	899,261
Commodities	8,489,106	7,962,620	7,921,661	9,159,047	9,288,927
Contractual Services	93,514	207,928	647,619	393,270	972,832
Capital Outlay	375,461	370,793	405,080	403,500	545,000
Debt Payments	0	0	0	250,000	0
Transfers	1,397,657	1,469,523	1,458,574	564,010	777,803
Expenditure Total	**11,235,916**	**10,987,895**	**11,398,708**	**11,758,372**	**12,483,824**
Net Increase (Decrease)	**674,055**	**1,433,032**	**84,292**	**821,210**	**9,265**

Fund Summaries

Water and Sewer Fund

Accounts for the billing and collection of charges for water and sanitary sewer services to the residents of the City and a limited number of customers outside of City limits. All activities necessary to provide such services are accounted for in this fund.

	2017 Actual	2018 Actual	2019 Actual	2020 Amended	2021 Proposed
Revenue					
Charges For Service	4,822,903	4,756,835	4,694,655	5,031,715	5,658,150
Interest	133,687	98,062	262,281	220,780	220,780
Intergovernmental	0	0	0	0	0
Misc. Income	38,658	68,001	59,014	97,465	56,965
Transfers	58,620	8,163	11,986	78,980	475,000
License, Fees & Permits	5,855	3,831	5,488	5,500	5,500
Debt Proceeds	0	0	0	0	10,535,000
Revenue Total	**5,059,723**	**4,934,892**	**5,033,423**	**5,434,440**	**16,951,395**
Expenditure					
Personnel Services	1,245,361	1,176,993	1,233,338	1,203,190	1,468,522
Commodities	415,250	338,100	417,843	372,310	845,430
Contractual Services	518,980	627,549	565,239	769,460	869,056
Capital Outlay	1,058,272	1,018,721	1,122,240	852,000	11,321,625
Debt Payments	147,660	164,683	204,537	1,447,005	1,862,039
Transfers	721,918	678,960	742,870	790,475	692,306
Expenditure Total	**4,107,441**	**4,005,006**	**4,286,067**	**5,434,440**	**17,058,978**
Net Increase (Decrease)	**952,282**	**929,886**	**747,356**	**-**	**(107,583)**

Attachment: Budget 2021 (2020 Budget Ordinance)

Fund Summaries

Park Fund

Primarily used for the maintenance of the City's parks. The fund is financed by property taxes, intergovernmental revenues, and charges for services.

	2017 Actual	2018 Actual	2019 Actual	2020 Amended	2021 Proposed
Revenue					
Charges For Service	71,277	79,394	60,682	85,970	87,106
Interest	355	310	430	200	200
Intergovernmental	31,326	119,395	0	0	0
Misc. Income	35,229	9,476	16,210	14,050	16,250
Property Taxes	139,481	177,172	189,305	186,940	202,266
Transfers	254,000	249,180	263,231	245,910	288,926
Debt Proceeds	0	0	0	0	1,084,387
Revenue Total	**531,668**	**634,927**	**529,858**	**533,070**	**1,679,135**
Expenditure					
Personnel Services	323,795	333,727	349,283	324,465	373,419
Commodities	69,355	49,773	51,856	57,616	57,266
Contractual Services	87,620	75,971	105,060	112,239	113,400
Capital Outlay	113,309	116,306	23,371	25,000	1,089,387
Debt Payments	0	0	0	0	33,113
Transfers	12,892	12,705	12,665	12,550	12,550
Expenditure Total	**606,971**	**588,482**	**542,236**	**531,870**	**1,679,135**
Net Increase (Decrease)	**(75,303)**	**46,445**	**(12,378)**	**1,200**	**-**

Attachment: Budget 2021 (2020 Budget Ordinance)

Fund Summaries

Aquatic Center Fund

Accounts for the operations and maintenance of the Aquatic Center.

	2017 Actual	2018 Actual	2019 Actual	2020 Amended	2021 Proposed
Revenue					
Charges For Service	98,592	111,102	104,564	108,170	126,850
Interest	276	290	120	300	300
Misc. Income	62,062	47,100	47,793	47,000	36,550
Transfers	0	0	31,950	25,000	0
Revenue Total	**160,930**	**158,492**	**184,427**	**180,470**	**163,700**
Expenditure					
Personnel Services	82,875	80,421	99,354	101,230	0
Commodities	51,415	32,899	36,664	33,095	33,095
Contractual Services	51,359	45,730	45,580	47,355	114,585
Capital Outlay	94,529	86,666	86,666	0	7,500
Transfers	7,677	7,380	5,710	7,020	7,020
Expenditure Total	**287,855**	**253,096**	**273,974**	**188,700**	**162,200**
Net Increase (Decrease)	**(126,925)**	**(94,604)**	**(89,547)**	**(8,230)**	**1,500**

Fund Summaries

Community Center Fund

Responsible for the operations of the City's Community Center. The fund is financed by the park sales tax and charges for services.

	2017 Actual	2018 Actual	2019 Actual	2020 Amended	2021 Proposed
Revenue					
Charges For Service	827,198	868,897	921,301	1,030,321	1,110,305
Interest	0	3,006	2,122	730	730
Misc. Income	35,983	21,824	24,231	30,650	30,650
Sales Taxes	0	1,027,887	1,081,657	1,021,975	1,062,854
Transfers	390,209	134,621	76,748	20,000	156,972
Debt Proceeds	0	0	0	0	1,348,800
Revenue Total	**1,253,390**	**2,056,235**	**2,106,059**	**2,103,676**	**3,710,311**
Expenditure					
Personnel Services	661,141	673,539	709,994	762,070	674,334
Commodities	63,996	81,859	79,346	97,975	88,970
Contractual Services	347,878	367,256	327,038	360,030	587,325
Capital Outlay	32,216	10,316	87,694	10,105	1,565,100
Debt Payments	19,577	18,931	18,931	18,930	81,105
Transfers	31,210	936,600	876,186	882,750	737,277
Expenditure Total	**1,156,018**	**2,088,501**	**2,099,189**	**2,131,860**	**3,734,111**
15 Community Center Fund Tota	**2,409,408**	**4,144,736**	**4,205,248**	**4,235,536**	**7,444,422**
Net Increase (Decrease)	**97,372**	**(32,266)**	**6,870**	**(28,184)**	**(23,800)**

Attachment: Budget 2021 (2020 Budget Ordinance)

Fund Summaries

Emergency Services Fund

Accounts for the financial activity of the fire and ambulance operations.

	2017 Actual	2018 Actual	2019 Actual	2020 Amended	2021 Proposed
Revenue					
Charges For Service	2,405,170	2,587,395	2,500,303	2,697,120	2,697,120
Interest	0	1,380	1,061	0	0
Misc. Income	47,550	19,246	13,891	15,000	40,820
Sales Taxes	504,823	513,951	540,811	546,219	562,606
Transfers	302,000	328,430	849,958	330,000	199,850
Debt Proceeds	0	0	0	0	240,000
Revenue Total	**3,259,543**	**3,450,402**	**3,906,023**	**3,588,339**	**3,740,396**
Expenditure					
Personnel Services	1,662,906	1,810,603	1,954,299	2,035,875	2,104,316
Commodities	111,942	134,574	126,069	161,555	148,905
Contractual Services	1,371,350	1,397,220	1,373,688	1,338,385	1,326,307
Capital Outlay	323,182	39,193	341,778	79,500	334,300
Debt Payments	0	0	0	55,000	120,000
Transfers	284,220	295,785	331,620	336,520	341,568
Expenditure Total	**3,753,600**	**3,677,375**	**4,127,454**	**4,006,835**	**4,375,396**
Net Increase (Decrease)	**(494,057)**	**(226,973)**	**(221,430)**	**(418,496)**	**(635,000)**

Fund Summaries

Debt Service Summary

Used to account for the accumulation of financial resources for, and the payment of, the principal and interest for the 2012 Certificates of Participation funding the construction of the Community Center.

	2017 Actual	2018 Actual	2019 Actual	2020 Amended	2021 Proposed
Revenue					
Interest	1,640	1,813	3,461	1,250	1,250
Transfers	837,263	905,945	839,831	848,260	700,000
Revenue Total	**838,903**	**907,758**	**843,292**	**849,510**	**701,250**
Expenditure					
Contractual Services	1,875	2,400	1,250	1,250	1,250
Debt Payments	837,263	840,636	839,811	846,180	854,100
Transfers	81,500	0	0	0	0
Expenditure Total	**920,638**	**843,036**	**841,061**	**847,430**	**855,350**
Net Increase (Decrease)	**1,640**	**67,122**	**3,481**	**3,330**	**(154,100)**

Legal Debt Capacity

Article VI, Sections 26(b) and (c) of the Constitution of the State of Missouri limit the net outstanding amount of authorized general obligation indebtedness for a city to 10% of the assessed valuation of the city by a two-thirds (four-sevenths at certain elections) vote of the qualified voters. Article VI, Section 26(d) provides that a city may, by a two-thirds (four-sevenths) at certain elections vote of the qualified voterso, incur indebtedness in an amount not to exceed an additional 10% for the purpose of acquiring rights-of-way, construction, extending and improving streets and avenues, and sanitary or storm sewer systems, provided the total general obligation indebtedness of a city does not exceed 20% of the assessed valuation. Article VI, Section 26(e) provides that a city may, by a two-thirds (four-sevenths at certain elections) vote of the qualified voters, incur indebtedness in an amount not exceeding an additional 10% for the purpose of purchasing or constructing waterworks, electric or other light plants to be owned exclusively by the city, provided that the total general obligation indebtedness of a city does not exceed 20% of the assessed valuation.

The legal debt margin of the City is as follows:

Assessed Value for the City for 2020 (i.e., based on 2019 assessment)	$147,119,606
Limit of General Obligation Bond Indebtedness at 10% of Assessed Value	$ 14,711,961
General Obligation Bond Indebtedness Outstanding	0
Remaining Legal Debt Margin	$ 14,711,961

The Capital Improvement Plan

The Capital Improvement Plan (CIP) is a separate budgeting process within the annual operating budget. The CIP procedure is used to plan, budget and finance the purchase and/or construction of large capital infrastructure, facilities, equipment and other capital assets. The City uses this process to ensure expensive, long-lived projects are aligned with its strategic direction and that the money is well spent.

Funding for capital projects can be obtained from any of the following sources:

General Fund Operating Revenues Cash is allocated from the General Fund to fund maintenance, technology and other small capital projects.

Electric System, Water & Sewer Revenue Bonds The enterprise funds, which are supported by fees for service rather than by taxes. Revenue bonds are a type of loan in which the loan is repaid with revenues from the enterprise, not by contributions from the General Fund. These loans are used for projects related to plant capacity and modernizing the systems.

General Obligation (GO) Bonds This funding source is used to finance major capital projects with an expected life of 10 or more years. A general obligation bond is secured by the City's pledge to use legally available resources, including tax revenue, to repay bondholders.

Certificates of Participation (COP): This funding source is used to finance major capital projects with an expected life of 10 or more years. A COP is secured by the City's pledge to use legally available resources, including tax revenue, to repay certificate holders.

Parks Sales Tax Fund This is funded by a voter approved sales tax initiative. It is dedicated to parks and recreational facilities.

Grants Funds may be granted from Federal, State or local sources, such as law enforcement sharing or transportation funding.

CIP Development Process

The CIP provides detailed information for all CIP projects that the City has planned for the 5 years displayed. The CIP is updated annually to adjust for changing capital needs, changes in availability and cost of funds, and to add a year of programming to replace the year just completed. The CIP process begins in August when all documents and financial tools are updated with current figures. Departments update current project descriptions and create new project descriptions for proposed projects. These descriptions include the following information: Project Name and Number, Fund, Department, Contact Person, Total Project Cost, Description, Justification, Expenditure Detail, Timeline Funding Sources, and Operation and Maintenance costs. Projects are then listed in the 5-year CIP or the unfunded/pending List. The Finance Team examines the revenue forecast to see how the updated projects and proposed new projects impact the forecast. A debt service analysis is conducted and determines the final number of bond projects that can be financed within the five-year period. New projects are included based upon debt capacity, operation and maintenance cost impacts.

The Finance Department then prepares the electronic and print version of the proposed CIP. Work sessions are held with the Board of Alderman to give the board an opportunity to study and evaluate the proposal. The CIP is then formally adopted by the Board of Alderman in October.

The 2021 total dollar amount for capital expenditures in the Capital Improvement Plan is $16,183,098.

Impact on Operating Budget

Some capital projects will have an impact on future operating budgets. Examples of on-going operational costs include maintenance, utility costs, fuel and annual debt service payments. These costs are analyzed along with the capital project item to determine the operating impact, positive or negative to the budget. The following 2021 CIP detail reports received from departments specify anticipated impacts on the operating budget for each 2018 project. Debt financed projects will not have any immediate impact on the budget but will have annual debt service payments that will be included in future budgets.

	2017 Actual	2018 Actual	2019 Actual	2020 Amended Budget	2021 Budget Proposed
Equipment Maintenance	$289,810	$272,822	$260,622	$373,565	$379,622
Maintenance & Repair	$273,616	$251,238	$304,833	$311,540	$314,540
Radio Maintenance	$3,547	$1,823	$5,943	$11,950	$16,350
Right Of Way Maintenance	$2,300	$602	$0	$3,000	$0
Street Light Maintenance	$1,050	$0	$0	$0	$0
Substation Maintenance	$214	$2,000	$1,113	$2,000	$2,000
Uniform Maintenance	$14,807	$18,656	$16,447	$19,370	$20,575
Distribution Maintenance	$126,555	$73,594	-$59,157	$15,000	$60,000
Grand Total	$711,899	$620,735	$529,800	$736,425	$793,087

City of Harrisonville, Missouri
Capital Improvements Plan - 2021 to 2025
Summary by Category

	2021	2022	2023	2024	2025	Total
Administrative						
Admin Vehicles	52,000	0	0	0	0	52,000
Administrative Total	**52,000**	**0**	**0**	**0**	**0**	**52,000**
Airport						
Mill & Overlay Taxilanes (CONTINGENT ON GRANT)	89,000	1,409,000	0	0	0	1,498,000
Remove &Rplce wooden frame airplane hanger	0	1,000,000	0	0	0	1,000,000
Rplce Credit Card Machine	0	15,500	0	0	0	15,500
Rpr wooden structure may be possible to repair in sections $400,000	0	400,000	0	0	0	400,000
Airport Total	**89,000**	**2,824,500**	**0**	**0**	**0**	**2,913,500**
Community Center						
Artificial Turf Install artificial turf in social hall	0	0	15,000	0	0	15,000
Batting Cage	2,000	0	0	0	0	2,000
Cardio	170,000	0	0	0	0	170,000
CC Pool HVAC	375,000	0	0	0	0	375,000
Divider Curtain	30,000	0	0	0	0	30,000
Duct Work Repair & painting	28,000	0	0	0	0	28,000
Fitness Equipment	200,000	0	0	0	0	200,000
Floor ScrubberRplce floor scrubber	0	0	12,000	0	0	12,000
Hot wtr heaterRplce last orginial hot wtr heater	0	0	30,000	0	0	30,000
Indoor Pool Rebuild pool main pump	4,800	0	0	0	0	4,800
Indoor PoolRplce Filter Valves (4) & Chemtrol outdated	13,000	0	0	0	0	13,000
Indoor PoolRplce Indoor spray feature injectors	0	0	8,000	0	0	8,000
Indoor PoolRplce pool Heater	75,000	0	0	0	0	75,000
LED Lights LED fixture upgrades	0	0	3,500	0	0	3,500
Motion Cage Fitness functional training	0	0	22,000	0	0	22,000
Obstacle Course on southside grass area	110,000	0	0	0	0	110,000
Other CC HVAC	80,000	0	0	0	0	80,000
Other CC HVAC Units	90,000	0	0	0	0	90,000
Patio Shade Structures	36,000	0	0	0	0	36,000
Playground Equipment	75,000	0	0	0	0	75,000
Sauna Rplce Sauna promised with rate increase	35,000	0	0	0	0	35,000
Scissor liftRplce lift with drivable lift	0	0	30,000	0	0	30,000
Social Hall Dividers	5,000	0	0	0	0	5,000
Splash Pad Install splash pad	150,000	0	0	0	0	150,000
Storage Building Install Storage building	15,000	0	0	0	0	15,000
Television upgradesRplce televisions throughoutcenter	0	0	3,000	0	0	3,000
Wall climbing course	13,000	0	0	0	0	13,000
Community Center Total	**1,506,800**	**0**	**123,500**	**0**	**0**	**1,630,300**
Community Development						
Community Development Vehicle	0	26,000	0	0	0	26,000
Community Development Total	**0**	**26,000**	**0**	**0**	**0**	**26,000**
Electric System						
Addiitonal F150 for Codes staff	28,000	0	0	0	0	28,000
Electric Building for Equip	60,000	0	0	0	0	60,000
Maint on electric building	0	2,000	2,000	2,000	2,000	8,000
Map entire electric system & pole inventory	300,000	20,000	20,000	20,000	20,000	380,000
Overhead lines coversion to underground	250,000	250,000	250,000	250,000	250,000	1,250,000
Rplce 2004 Bucket Truck	160,000	0	0	0	0	160,000
Rplce 2008 Ford F-250	40,000	0	0	0	0	40,000
Electric System Total	**838,000**	**272,000**	**272,000**	**272,000**	**272,000**	**1,926,000**
Parks						
4X4 3/4 ton Truck	49,000	0	0	0	0	49,000
4x4 1/2 ton Truck	0	38,000	0	0	0	38,000
4x4 Dump Body Truck	0	62,000	0	0	0	62,000
4x4 Service Body Truck	57,000	0	0	0	0	57,000
Basketball courtRplce Backboards/ Rims & repair & repaint	0	9,000	0	0	0	9,000
Benches/TablesRplce Benches (6) & Park Picnic Tables (5)	0	8,600	0	0	0	8,600
FenceRplce wood for 6` chain link privacy	0	14,000	0	0	0	14,000
Kobota Tractor	68,000	0	0	0	0	68,000
Mower	14,738	0	0	0	0	14,738
Ourtdoor pool repairs	830,297	0	0	0	0	830,297

City of Harrisonville, Missouri
Capital Improvements Plan - 2021 to 2025
Summary by Category

	2021	2022	2023	2024	2025	Total
Playground Equipment Rail Slide toRplce old swings	0	20,000	0	0	0	20,000
Pole Barn Parks Equipment storage 30 x 40 barn	30,000	0	0	0	0	30,000
pole Garage package To house equipment	0	12,000	0	0	0	12,000
Ranger	23,352	0	0	0	0	23,352
Rplce shelter concrete	12,000	0	0	0	0	12,000
Skate Park Repair Concret	0	6,000	0	0	0	6,000
Tennis court Rplace Tennis courts due to deteriorating	0	500,000	0	0	0	500,000
Trails/Parking Lot 23 Loads Gravel	0	14,000	0	0	0	14,000
Parks Total	**1,084,387**	**683,600**	**0**	**0**	**0**	**1,767,987**
Public Safety						
Commercial Washer & Dryer PPE	20,000	0	0	0	0	20,000
Fire Side Kitchen Remodel	0	20,000	0	0	0	20,000
Install video camera system @ animal control shelter	0	8,500	0	0	0	8,500
Remodel Bunk Rooms	20,000	0	0	0	0	20,000
Replacement Turn out Gear	10,000	0	0	0	0	10,000
Resurface existing animal control shelter parking lot	0	50,000	0	0	0	50,000
Rplce 2016 Ford F450 Type I Ambulance	240,000	0	0	0	0	240,000
Rplce current outdated camera system w/new system	186,633	0	0	0	0	186,633
Rplce existing 2006 animal control vehicle & box	53,673	0	0	0	0	53,673
Rplce two patrol vehicles	89,980	0	0	0	0	89,980
Ventilation System (apparatus bay)	20,000	0	0	0	0	20,000
Public Safety Total	**640,286**	**78,500**	**0**	**0**	**0**	**718,786**
Sewer						
Blueberry to James sanit swr prjt-const	0	197,500	0	0	0	197,500
Blueberry to James sanit swr prjt-conting	0	39,500	0	0	0	39,500
Blueberry to James sanit swr prjt-engr	49,375	0	0	0	0	49,375
Camera Truck to televise problem areas	90,000	0	0	0	0	90,000
Crestwood to Delmar sanit swr prjt-const	0	136,500	0	0	0	136,500
Crestwood to Delmar sanit swr prjt-conting	0	27,300	0	0	0	27,300
Crestwood to Delmar sanit swr prjt-engr	34,125	0	0	0	0	34,125
Double Chip & Seal WWTP	22,000	0	0	0	0	22,000
Fair Banks Morris Pump Replacements	100,000	0	0	0	0	100,000
Kings st & Anaconda @ Clearwater sanit swr prjts-const	0	0	0	0	117,700	117,700
Kings st & Anaconda @ Clearwater sanit swr prjts-conting	0	0	0	0	23,540	23,540
Kings st & Anaconda @ Clearwater sanit swr prjts-engr	0	0	0	29,425	0	29,425
Meadowlark sanit swr prjt-const	0	0	0	644,000	0	644,000
Meadowlark sanit swr prjt-conting	0	0	0	128,800	0	128,800
Meadowlark sanit swr prjt-engr	0	0	161,000	0	0	161,000
Mechanic to Halsey sanit swr prjt-const	0	98,500	0	0	0	98,500
Mechanic to Halsey sanit swr prjt-conting	0	19,700	0	0	0	19,700
Mechanic to Halsey sanit swr prjt-engr	24,625	0	0	0	0	24,625
Pump Replacement	25,000	25,000	25,000	25,000	25,000	125,000
Scum Pump Replacement	17,000	0	0	0	0	17,000
Skid steer & Equipment	110,000	0	0	0	0	110,000
South Sewer System-const	2,507,000	0	0	0	0	2,507,000
South Sewer System-const Testing	8,000	0	0	0	0	8,000
South Sewer System-conting	500,000	0	0	0	0	500,000
South Sewer System-engr	330,000	0	0	0	0	330,000
South Sewer System-Inspection	40,000	0	0	0	0	40,000
South Sewer System-ROW/Acquisitions	500,000	0	0	0	0	500,000
Southland Interceptor sanit swr prjt-const	0	0	449,900	0	0	449,900
Southland Interceptor sanit swr prjt-conting	0	0	89,980	0	0	89,980
Southland Interceptor sanit swr prjt-engr	0	112,475	0	0	0	112,475
WWTP Disinfection System-const	2,500,000	0	0	0	0	2,500,000
WWTP Disinfection System-conting	400,000	0	0	0	0	400,000
WWTP Disinfection System-Inspection	100,000	0	0	0	0	100,000
Sewer Total	**7,357,125**	**656,475**	**725,880**	**827,225**	**166,240**	**9,732,945**
Stormwater						
City Park Lakes Dam & Spillway Renovation prjt	2,650,000	0	0	0	0	2,650,000
Glen Eagle Regional Detention Basin	1,000,000	0	0	0	0	1,000,000
Misc stormwater prjts	100,000	100,000	100,000	100,000	100,000	500,000
Stormwater Projects	0	150,000	150,000	150,000	150,000	600,000
Stormwater Total	**3,750,000**	**250,000**	**250,000**	**250,000**	**250,000**	**4,750,000**

City of Harrisonville, Missouri
Capital Improvements Plan - 2021 to 2025
Summary by Category

	2021	2022	2023	2024	2025	Total
Streets						
2021 Sidewalk & Curb Program	100,000	100,000	100,000	100,000	100,000	500,000
Aldis development 1/2 cost to widen westchester	17,500	0	0	0	0	17,500
Ashphalt program	320,000	300,000	300,000	300,000	300,000	1,520,000
Install roof on commercial barrel roof	0	15,500	0	0	0	15,500
Precision Drive Rail Spur Track Maintenance	65,000	0	0	0	0	65,000
Rplce 2012 Hustler X1 60" Riding Mower	0	12,500	0	0	0	12,500
Rplce Bobcat 773 Skid Steer Loader & Equp	37,000	0	0	0	0	37,000
Streets Total	**539,500**	**428,000**	**400,000**	**400,000**	**400,000**	**2,167,500**
Water						
Ammonia Pump	5,000	0	0	0	0	5,000
Anthracite every 5 yrs	10,000	0	0	0	0	10,000
Bleach pumps	5,000	0	0	0	0	5,000
Caustic Pumps	5,000	0	0	0	0	5,000
DFLOC Pump	5,000	0	0	0	0	5,000
Fluoride pumps	5,000	0	0	0	0	5,000
Generator Service	3,000	0	0	0	0	3,000
Lake Harrisonville Spillway Renovation-const	0	900,000	0	0	0	900,000
Lake Harrisonville Spillway Renovation-engr	0	100,000	0	0	0	100,000
Polymer Pump	5,000	0	0	0	0	5,000
Praxair Tank-Tank rental & Inspection	8,000	0	0	0	0	8,000
Raw wtrtransm Line-const	0	0	0	6,873,000	0	6,873,000
Raw wtrtransm Line-const Testing	0	0	0	24,000	0	24,000
Raw wtrtransm Line-conting	0	0	0	1,374,600	0	1,374,600
Raw wtrtransm Line-engr	0	700,000	0	0	0	700,000
Raw wtrtransm Line-Inflation Factor	0	0	0	824,760	0	824,760
Raw wtrtransm Line-Inspection	0	0	0	150,000	0	150,000
Raw wtrtransm Line-ROW/Acquistions	0	0	500,000	0	0	500,000
Rplce 20 year old jet truck	275,000	0	0	0	0	275,000
Square Watermain Replacement-const	0	0	256,424	0	0	256,424
Square Watermain Replacement-conting	0	0	45,790	0	0	45,790
Square Watermain Replacement-Environmental	0	91,580	0	0	0	91,580
Walker Addition Watermain Replacement-const	0	0	0	0	457,700	457,700
Walker Addition Watermain Replacement-conting	0	0	0	0	79,600	79,600
Walker Addition Watermain Replacement-engr	0	0	0	90,000	0	90,000
Walker Addition Watermain Replacement-ROW/Acquistions	0	0	0	69,200	0	69,200
WTP Clarifier Covers	0	400,000	0	0	0	400,000
Water Total	**326,000**	**2,191,580**	**802,214**	**9,405,560**	**537,300**	**13,262,654**
Grand Total	16,183,098	7,410,655	2,573,594	11,154,785	1,625,540	38,947,672

City of Harrisonville, Missouri
Capital Improvements Plan - 2021 to 2025
Summary by Funding Type

	2021	2022	2023	2024	2025	Total
Cash						
Airport	89,000	1,424,500	0	0	0	1,513,500
Community Center	158,000	0	123,500	0	0	281,500
Electric System	838,000	272,000	272,000	272,000	272,000	1,926,000
Parks	0	583,600	0	0	0	583,600
Public Safety	70,000	70,000	0	0	0	140,000
Sewer	272,125	656,475	725,880	827,225	166,240	2,647,945
Stormwater	100,000	250,000	250,000	250,000	250,000	1,100,000
Streets	502,500	415,500	400,000	400,000	400,000	2,118,000
Water	51,000	1,191,580	802,214	9,405,560	537,300	11,987,654
Cash Total	**2,080,625**	**4,863,655**	**2,573,594**	**11,154,785**	**1,625,540**	**22,298,199**
COP						
Sewer	6,885,000	0	0	0	0	6,885,000
Stormwater	3,650,000	0	0	0	0	3,650,000
COP Total	**10,535,000**	**0**	**0**	**0**	**0**	**10,535,000**
Debt						
Airport	0	1,400,000	0	0	0	1,400,000
Debt Total	**0**	**1,400,000**	**0**	**0**	**0**	**1,400,000**
Lease						
Administrative	52,000	0	0	0	0	52,000
Community Center	170,000	0	0	0	0	170,000
Community Development	0	26,000	0	0	0	26,000
Parks	212,090	100,000	0	0	0	312,090
Public Safety	570,286	8,500	0	0	0	578,786
Sewer	200,000	0	0	0	0	200,000
Streets	37,000	12,500	0	0	0	49,500
Water	275,000	0	0	0	0	275,000
Lease Total	**1,516,376**	**147,000**	**0**	**0**	**0**	**1,663,376**
Note						
Community Center	1,178,800	0	0	0	0	1,178,800
Parks	872,297	0	0	0	0	872,297
Water	0	1,000,000	0	0	0	1,000,000
Note Total	**2,051,097**	**1,000,000**	**0**	**0**	**0**	**3,051,097**
Grand Total	16,183,098	7,410,655	2,573,594	11,154,785	1,625,540	38,947,672

APPENDIX - A

City Goals – Resolution 2019-29

The City's elected and appointed officials shall endeavor to implement, administer, execute, and complete the following goals of the City by March 31, 2020:

1. Create a program for increased code enforcement AND to incentivize better property management throughout the City.
2. Hire one dedicated and certified economic development professional to promote the City for economic development opportunities.
3. Create a plan for the immediate, short-term, and long-term, to prioritize the City's infrastructure projects to get those projects designed, scheduled, and identify how to fund them.

City Goals

Code Enforcement

- Create a program for increased code enforcement AND to incentivize better property management throughout the City
  - Increased Code Enforcement
    - Describe/identify what increased code enforcement means:
      - Property maintenance
      - Nuisance properties
      - Dangerous buildings
    - Review the City's current Code provisions and consider the adoption of the International Property Maintenance Code
    - Update nuisance ordinances to make them consistent with state statutes
    - Inventory/prioritize problem properties throughout the City to increase the impact of enforcement efforts
  - Incentive Options
    - Learn about incentives, and particularly Chapter 353, RSMo, abatement programs
    - Identify an incentives program and develop a plan to implement it
    - Review-update the City's incentives policy to ensure it is consistent with the identified program
    - Improve recognition for best-kept properties

City Goals

Economic Growth

- Hire one dedicated and certified economic development professional to promote the City for economic development opportunities
  - Budget for this position in the FY 2019-2020 budget
  - Review and update the City's economic development policy regarding authority and expectations for the position
  - Develop a list of qualifications for the position
  - Review and edit the job description for this position
  - Review and update the description of the City for use with recruiting an individual for this position
  - Collaborate with other cities to develop goals, expectations, measurements of success and consider tying these to a compensation program for the position
  - Timeline:
    - Advertise for the position in October 2019
    - Interview applicants in November 2019
    - Hire the best applicant in December 2019
    - Economic development professional begins work in January 2020

City Goals

Infrastructure

- Plan for the immediate, short-term, and long-term, prioritizing City's infrastructure projects designed, scheduled, and identify fund ing
  - Definitions:
    - Immediate = now until March 31, 2020
    - Short-term = 2020 – 2022
    - Long term = 2024 – 202
  - Priority Projects (generally):
    - Sewer rates
      - Currently the water utility heavily subsidizes the sewer utility
      - Not sustainable for future maintenance and replacement needs
      - Best approach for planning and reconfiguring ongoing maintenance and sewer infrastructure replacement funding without "passing the buck" forward
        - Public charrette providing information and get public opinion on developing this "best approach"

City Goals

Economic Growth - Continued

Sewer Plant

- Missouri Department of Natural Resources intense regulatory pressure to make improvements to the City's sewer plant
- Design and construction must be completed within 2 years

Storm water improvements

- Utilize hydrology study to be completed around October 2019 identifying storm water improvements that make the largest impact to improving the City's infrastructure and policies

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ADMINISTRATIVE SERVICES GOALS

The IT Department has completed the Email migration project funded in the 2020 budget. This project supports the enhanced communication and organization of the entire organization. Looking to 2021 the IT department will add staffing that will support the security and operations of all departments.

The Finance department is continuing the implementation of Incode 10 which supports the financials of all divisions of City government. This project will go live in the first quarter of 2021. Later in 2021 Utility billing will be converted to the newest version of Incode 10 as well.

Harrisonville Police Department EST. 1867

205 North Lexington
PO Box 367
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Fax: 816-380-8935

In an effort to align with the City of Harrisonville Board of Alderman goals and objectives set in 2019 the Harrisonville Police Department proposes the following plan for the capital items requested for the 2021 City of Harrisonville annual budget.

Police Department

- The body-dash camera system replacement is a very large needed expenditure and unfortunately a necessity in this day and age. The current system is old and antiquated causing frequent problems and concerns should we have a major incident and need to rely on this system. This system needs to be reliable to not only protect the officer but the City itself. That said, having a reliable system that could possibly save the city from frivolous lawsuits allows the city to channel those funds into infrastructure and economic growth programs.

- The need to replace and keep current our police vehicle inventory not only provides staff with a safe vehicle and work environment to work in, it also protects the city from liability. The appearance of a new and professional police vehicle pursuing the city on a daily basis enshrines the city in a positive light as well as helps promote a positive economic growth environment.

Animal Control

- The request to purchase a camera system for the shelter is not only for the staff's protection but also the animals we care for on a daily basis. A staff that feels safer at work will also be a more productive staff accomplishing more on a daily basis. A more productive staff helps portray the city in a positive light that aids in economic growth.

- The request to replace the aging animal control vehicle is a need based on the age of the current vehicle. The appearance of a new and professional animal control vehicle patrolling the city on a daily basis displays the city's desire to promote economic growth.

- The animal shelter parking lot resurfacing and expansion request helps preserve the city's current infrastructure while the expansion promotes Harrisonville's bright future with economic growth.

Both the Police Department and Animal Control budget requests are currently funded through the General Fund of the annual City of Harrisonville budget.

In an effort to align with the City of Harrisonville Board of Alderman goals and objectives set in 2019 the Harrisonville Emergency Services proposes the following plan for the capital items requested for the 2021 City of Harrisonville annual budget

Replacing Older Ambulance in fleet

The older ambulance is a 2016 Ford F450 Type 1 ambulance that has served the City quite well over its lifetime. Normally ambulances only have about a 4 to 5 year life of use. When they get older they start to have more maintenance issues and usually are presented with larger than average invoices for repair. It is our goal in the 2021 budget is to finance a new ambulance and pay for it over the next four years when it will meet its end of life expectancy and be replaced at this time. We put on the average of around 50,000 miles on our ambulances a year, due to patient transports, which normally are to the KC Metro Area and sometimes farther. This current ambulance has around 211,000 miles on it.

Remodel and Update Station and Living Quarters

We plan to use the monies from the 2021 Budget to update and remodel the kitchen and living quarters. We will go out for quotes and give a licensed builder to remodel these areas of the station. These areas have not been updated for almost 15 years and over time they have deteriorated to where we need to fix them and update them.

New Fitness Equipment

The department currently has old, outdated, and donated equipment that does not work properly. We as a department try to stay physically fit due to the hazards of our job. It is the goal to replace this equipment with new equipment which serve us for at least the next few years.

Turn-Out Gear Replacement

The department has to meet the requirement with the NFPA to make sure that we update our personal protection equipment before it expires. Normal life expectancy of turn out gear is 7 to 10 years. It is our goal to update our PPE on a regular basis to protect our firefighters.

Commercial Washer and Dryer

The department currently has a Commercial and Dryer that is better than 10 years old. With all the hazards of our jobs, the firefighters need to a place and the equipment to clean their turnout gear. The current washer we have is outdated and does not clean our equipment efficiently. It again is our goal to have the ability to keep our gear clean and free of carcinogens that we get on our gear during firefighting.

Deputy Chief Position

The department has been ran by 1 Chief and 3 Captains since its start. With the growth of the department and more responsibilities, hiring another administrative person for the department would be an asset. The Chief of the Departments job is to make sure the budget is done and completed to meet the needs to the department as well as the vision or future of the department. The goal is to have a Deputy Chief that would be in charge of the operations of the department, so the Chief can focus on the future of the department and provide better service to the citizens of the City.

Ventilation System of Apparatus Bays

The building was never fitted for a ventilation system. All of our vehicles are diesel fueled and require to be started before they exit the bays. This has caused diesel soot to form on the walls in the apparatus bay areas. This would prevent that and help protect the personnel from harmful chemicals from exhaust. The goal is to protect our equipment and our personnel.

Emergency Services is funded from revenue, sales tax, and some funds from the General Fund of the annual City of Harrisonville budget.

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CODE ENFORCEMENT AND BUILDING DIVISION

2021 GOALS

1- Develop and implement, with other departments, the “Rental Ready/ PD Safe” program, including rental property licensing, rental property periodic inspections and certifications, and assist in establishing a “neighborhood safety program” similar to “Block Watch”.

2- Work with FD to “fine tune”; and correct any discrepancies in adopted International Fire Code 2018 and previous amendments to same. Take this summary to the BOA for ordinance modification as needed.

3- Continue and improve strategies to provide a high level of service including; dissemination of helpful and needed information, timely services, and professional interactions with all clients. Work with IT department to implement digital, in the field, access of software and documents.

4- Improve the current enhancement of Property Code Enforcement. Continue to work on lowering the number of Vacant, Abandoned and Blighted properties in the City through working with all stakeholders, within the confines of budget and legal strategies.

5- Continue and improve employee growth and knowledge base enhancement including; training, professional certifications, and client interaction management.

6- Work with Planning and Zoning regarding needed changes to some aspects of Zoning and Property Development municipal code including; Sign code and Zoning Districts approved uses.

7- Improve the streamlining of all review processes and increase digital storage and access of information including; planning, building, city engineering, and public works.

City of Harrisonville est. 1836

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HARRISONVILLE PUBLIC WORKS DEPARTMENT

Goals and Accomplishments - 2020:

Public Works

Codes and Building Inspections

Code Enforcement Goal

- Create a program for increased code enforcement AND to incentivize better property management throughout the City

Increased Code Enforcement

- Describe/identify what increased code enforcement means:
  - Property maintenance
  - Nuisance properties
  - Dangerous buildings
- Review the City's current Code provisions and consider the adoption of the International Property Maintenance Code
- Update nuisance ordinances to make them consistent with state statutes
- Inventory/prioritize problem properties throughout the City to increase the impact of enforcement efforts

o Incentive Options

- Learn about incentives, and particularly Chapter 353, RSMo, abatement programs
- Identify an incentives program and develop a plan to implement it
- Review-update the City's incentives policy to ensure it is consistent with the identified program
- Improve recognition for best-kept properties

Result/Outcome

Code enforcement and City staff has been increased in 2020. Cases opened have increased and a fulltime code enforcement officer/inspector has been added to City staff. Property and nuisance code enforcement is defined and the additional tool of adopting the international property maintenance code has been achieved. All nuisance codes have been reviewed by the city attorney and are consistent with enabling statues.

All ICC adopted codes have been updated to the 2018 cycle year. Vacant, abandoned, and blighted properties (VAB) have been identified and mapped. Increased code enforcement is underway for these properties and progress is being made for re-habilitation and/or demolition.

Both, code enforcement and VAB reports, along with a CE graphic are published on the city website and are updated often.

Community Development and Economic Development has started on the available incentive's aspect of abatement of VAB properties. We are studying how the challenge of any municipal ordinance compliance and acknowledgment of positive behavior required by law, can be overcome, and how to best accomplish that. Possibilities include continued chamber recognition, web site reporting and appreciation postings, and possible newsletter inclusion.

Infrastructure Goal
Plan for the immediate, short-term, and long-term, prioritizing City's infrastructure projects designed, scheduled, and identify funding
Result/Outcome See below for each of the Public Works Divisions

Airport

The Airport Budget continues the needed maintenance of a valuable resource related to economic growth in the community. The need for a credit card machine, pavement maintenance, and airplane hangar repair or replacement is a yearly consideration needed to provide a safe and attractive amenity to our city.

Although this was not an identified goal, it should be noted that this project: *Hanger B Emergency Repairs* that structural design is under way by Tony Meister, PE with Structural Logical, a local structural engineer. Estimated cost of the project is $40,000.

Street

<u>2020 Sidewalk and Curb Program</u>

Contracted Work – KJ Remodeling:

The bid process for this program took place in late March. KJ Remodeling was the apparent low base bid in the amount of $64,97.00 and was notified. The total amount of the work with the additive alternatives is $97,000.00. With an estimated bid award for April and work to be done over the summer between the months of May and August. Then Covid-19 events and regulation policies were enforced followed by City monetary decisions for the uncertainty of revenue funds. Due to these events the bid award and estimated work was put on hold until August. In early August, financial spending was permitted, awards were given by the Board, and work was scheduled. Covid-19 events impacted the contractor's schedule, and work could not begin immediately. A notice to proceed was given and work was scheduled within the contract dates. Contractual work with KJ Remodeling for the 2020 Sidewalk and Curb Program is scheduled for November 9th with a completion date of December 6th. All winter preparation and procedures will be followed. The City staff and Contractor are hopeful that the planned work will be in satisfactory condition and completed on time. ***(For the lists of sidewalks and curb & gutter planned to be completed, 480 square feet yards of sidewalk, with six (6) ADA ramps and 1,820 L.F. of C&G, see map.)***

<u>2020 Road Program</u>

Contracted Work – Microsurfacing – Vance Brother's Inc:

The bid process for this program took place in early April. Vance Brothers Inc. was the apparent low bidder in the amount of $50,518.00 and was notified. With an estimated bid award for April and work to be done over the summer between the months of May and August. Then Covid-19 events and regulation policies were enforced followed by City monetary decisions for the uncertainty of revenue funds. Due to these events the bid award and estimated work was put on hold until August. In early August, financial spending was permitted, awards were given by the Board, and work was scheduled. Work was completed in September**.** ***(For the list of streets completed, 19,430 square yards paved, see map.)***

Contracted Work - Asphalt Mill and Overlay – Metro Asphalt Inc:

The bid process for this program took place in early April. Metro Asphalt Inc. was the apparent low bidder in the amount of $236,918.00 and was notified. With an estimated bid award for April and work to be done over the summer between the months of May and August. Then Covid-19 events and regulation policies were enforced followed by City monetary decisions for the uncertainty of revenue funds. Due to these events the bid award and estimated work was put on hold until August. In early August, financial spending was permitted, awards were given by the Board, and work was scheduled. Due to Covid-19 events, weather restrictions, and the impact on the contractor's schedule work has been approved and projected to take place in Spring 2021, paid for with 2020 funding. ***(For the list of streets to be completed, square yards paved, see map.)***

<u>2020 Railroad Spur</u>

Contracted Work – Railroad Maintenance - Musselmen and Hall

Street Department received three bids from contractors to surface the Universal Forest Products Rail Spur. They are: 1) Railway Track Services, 2) Kelly-Hill Company, and 3) Musselman and Hall. Work to be done included surfacing the rail spur. Surfacing consist of grading the rails, adding gravel, and tamping. Work must pass the track inspector must list. Musselman and Hall were the contractor of choice in the amount of $9,717.00. Work was completed on Monday, June 8, 2020. Sections of rail were lifted and realigned. Two (2)-inch limestone gravel was placed on different sections of the track and tamped in. Railroad inspector said, "That one (1) in every four (4) rail ties must comply for the spur to be complaint." The inside measurement between rails on the curve is too tight which is causing the rails to sheer. Several of the rails will need to be replaced in the next couple of years due to narrowing of the rails and divots on the top from the cartwheels spinning and grinding. The current rails have been reused several times and flipped which has allowed grinding and sheering on both sides of the rail sections. The spur will need more work next year as it has a lot of deficiencies. It will need about 250 ties replaced, broken hardware replaced, and possible base repair if surfacing work fails.

<u>2020 Chip Seal Program</u>

Due to a series of unfortunate events the Chip and Seal Program was unable to take place. Covid-19 events, City monetary decisions for the uncertainty of revenue funds, staff change over within department, limited available trained staff, and impeding winter weather put a halt to the completion of the chip and seal program for 2020 recommended roads. These roads will be added to the 2021 recommended list.

<u>Street Department City staff Work Completed</u>

Curb - 2,805 FT at $89,760 or $32/L.F.

Sidewalk - 1,049 FT at $6,294 or $6/sq. ft.

11 ADA ramps at $19,800 or $1,800/each

Street Pavement – 1,250 SQ FT

Redi mix – 307.45 SQ YDS

Asphalt Street Patching – 191.7 TONS

Crack Seal Streets – 7,070 L.F.

Crack Seal Airport Runway – currently under construction. At this time, 19,400 L.F. sealed and 1/6 complete. The final number of L.F. will be determined once the project is complete.

Although these was not identified goals, it should be noted that the Street Department completed the following projects:

Completed: Paint Striping for Commercial Street and other main roads went out in 2019, but the project was finished in 2020 after the contractor had to reapply due to inclement weather conditions.

Completed: First Annual Stream Clean Up: the first Annual Stream Clean-up was held on Saturday, October 17, 2020, with a total of thirty -three (33) volunteers. The volunteers collected 3 tons dumpster of litter. The event was co-sponsored by the South Grand River Watershed Alliance and the Missouri Department of Conservation. Lunch was provided by the Harrisonville Elks Lodge. Several volunteers reported large trash items too big for removal at time (suggested use of backhoe or bobcat) items included: bed frame, dresser, couch, bench. Overall, this was a successful event. City staff have started the Activity Report. The additional information about the event can be found: *\\HVILLE-share\PW-Public\Street Department\MS4\2020\Events\Stream Clean Up*

Completed: Installation of the **United States Geological Survey (USGS) Water Monitoring System** of Muddy Creek project

USGS staff assured City staff of due diligence in conveying their proposed project and reconciling any shortfalls USGS staff may have had in communication and/or confusion associated with their proposal document. USGS sensor deployments are non-transmitting for the purposes of internal model calibration and map development. The precipitation gage coupled with WaterAlert is the mechanism used to disseminate situational awareness to the local community. Implementation of a streamflow gage would not have value in the Muddy Creek basin regarding time to peak (flashiness) in addition to the fact this is cost-prohibitive option that USGS staff could not link benefit. The "heavy lifting" of the mapping products and linkage to precipitation outcomes (duration/accumulation) will be done by the USGS staff as a customized product that will need to reside on a City webpage as a portal of sorts to the community.

An earlier presentation to the Board of Aldermen (BOA) outlined the steps that would be taken to flood warning (National Weather Service (NWS) flash flood watches, warnings/USGS product, and CodeRed implementation by the community's emergency management). The USGS product with WaterAlert is the foundation for such a warning, but the NWS flood watch and the City of Harrisonville's decision to implement its own CodeRed system are value added information that could potentially reside on the City webpage as well. More to come…..

Combined Water and Sanitary Sewer (CWSS)

Water/Sewer Accomplishments

Goal

Water and Sewer Rate Study, and the Water and Sewer Tap Fees
Currently the water utility heavily subsidizes the sewer utility
Not sustainable for future maintenance and replacement needs
Best approach for planning and reconfiguring ongoing maintenance and sewer infrastructure replacement funding without "passing the buck" forward.
Public charrette providing information and to get public opinion developing this "best approach"

Result/Outcome

Both the Water and Sewer Rate Study, and the Water and Sewer Tap Fee Study were completed by Burns & McDonell (engineer). The rates and fees indicated in the studies were accepted and approved effective January 1, 2021, by the Mayor and the BOA

- 1,037 Missouri One Call tickets completed
- 269 Water & Electric meters changed out. 64 Hersey/Mueller water meters. 184 Zenner water meters 21 electric meters.
- 1,364 Service tickets completed
- Read 9,132 Meters each month and performed on average 42 shutoff's each month
- Jetted 23,000 L.F. of sewers for regular maintenance to clean out roots and grease and stop sanitary sewer overflows
- Uni-directional flushing of water mains to remove unwanted tastes and odors, and to improve chlorine residual. This task was completed in the Spring 2020.
- One hundred (100) fire hydrants were maintenance and inspected to ensure fire hydrants are in proper working order
- Valve exercising program to ensure all valves are in good working order, operates and shuts off to make sure they are to grade. We need to create a valve map in GSI to determine how many valves that we must maintain.
- Replaced 400 L.F. of AWWA C900 PVC water main pipe along Stella Street and increased the pipe from from 4" to 8"; and made a loop to remove a dead end and improve water quality and fire protection.

Wastewater Treatment Plant
Goal
MDNR intense regulator pressure to make improvements to the City's sewer plant.
Design and construction must be completed withing 2 years.

Result/Outcome

The City's Design-Build Ultraviolet Disinfection project is planned to be completed by Summer 2022.

- A water/sewer rate study was completed by Burns & McDonell. The sewer rate has been proposed to increase five (5) percent. By the sewer rate study plan, increasing the sewer rate 5% each year for the next seven years will allow the sewer fund to be self-sustaining where previously the water fund heavily subsidized the sewer fund and was not sustainable for future maintenance and replacement needs.
- Create and start a pump and generator replacement list for the wastewater plant and the lift stations.
- Learn how to apply and submit our wastewater permits to stay compliant with MDNR.
- Stay compliant with all MDNR regulations as far as wet tests, Discharge Monitoring Report - Quality Assurance (DMRQA)'s, daily/weekly/monthly/quarterly testing, and expanded effluent test etc.
- Maintain and keep equipment as well as the plants and lift stations running without any SSO's (sanitary sewer overflows.)
- Start working on the removal of our south plant and the addition of our U.V. system as required by MDNR. SE 20-01
- Manage our budget to use extra line item funds when available to improve outdated equipment around the facility, i.e. purchase of riding lawn mower and aeration blowers.
- Keep up with our normal maintenance regarding equipment greasing, oil changes, mowing, spraying, fencing etc.

Water

- A water/sewer rate study was completed by Burns & McDonell. The water rate has been proposed to increase two and one-half (2.5) percent. By the water rate study plan, increasing the water rate 2.5% each year for the next seven years will allow the water fund to be self-sustaining for future maintenance and replacement needs.
- Completed the Missouri Department of Natural Resources Water Treatment and Distribution Inspection
- Two (2) City staff operators renewed their MDNR licenses
- Maintained MDNR's testing and reports

1) There were no CIP projects scheduled for 2020

Stormwater

Goal

Utilize hydrology study to be completed around October 2019 identifying storm water improvements to make the largest impact to improve the City's infrastructure and policies

Result/Outcome

Continue to monitor, respond to calls, investigate storm water complaints, review drainage on development plans, work on compliance to the MS4, and update/modify the City's Stormwater Master Plan as needed.

Engineering

A Request for Proposals City Lake Spillway Replacement was due September 3rd. City staff received five (5) proposals for the work. City staff are reviewing the five (5) proposals for the Lake Luna and City Lake RFP work. Wilson & Company, Water Resources Solutions, Anderson Engineering, Allgeier, Martin and Associates, Inc., and Olsson submitted RFP's City staff have selected Wilson & Company as the top-rated firm regarding the Lake Luna and City Lake RFP work. City staff to negotiate the scope and fee with Wilson & Co.

City staff submitted to the MARC staff regarding the City of Harrisonville's two (2) projects on the MARC Surface Transportation Block Grant Program (STP):

1) MO-Highway 2 (South Street) Culvert over Muddy Creek Tributary, just east of Eastwood Rd.
2) MO-Highway 2 (South Street) at Independence St Intersection Improvements

Transportation Engineering Assistance Program (TEAP) grant projects: City staff received a 80/20 grant for a the MoDOT TEAP Agreement on the following two (2) TEAP grants

1) For Pedestrian and Traffic Congestion Study at Matt and Meghan Streets
2) For an Intersection Study at Locust and Commercial Streets

Goals - 2021:

Codes and Building Inspections

1- Develop and implement, with other departments, the "Rental Ready/ PD Safe" program, including rental property licensing, rental property periodic inspections and certifications, and assist in establishing a "neighborhood safety program" similar to "Block Watch".

2- Work with FD to "fine tune"; and correct any discrepancies in adopted International Fire Code 2018 and previous amendments to same. Take this summary to the BOA for ordinance modification as needed.

3- Continue and improve strategies to provide a high level of service including dissemination of helpful and needed information, timely services, and professional interactions with all clients. Work with IT department to implement digital, in the field, access of software and documents.

4- Improve the current enhancement of Property Code Enforcement. Continue to work on lowering the number of Vacant, Abandoned and Blighted properties in the City through working with all stakeholders, within the confines of budget and legal strategies.

5- Continue and improve employee growth and knowledge base enhancement including training, professional certifications, and client interaction management.

6- Work with Planning and Zoning regarding needed changes to some aspects of Zoning and Property Development municipal code including Sign code and Zoning Districts approved uses.

7- Improve the streamlining of all review processes and increase digital storage and access of information including planning, building, city engineering, and public works.

Airport

The need for a credit card machine, pavement maintenance, and airplane hangar repair or replacement is a yearly consideration needed to provide a safe and attractive amenity to our city.

Below is the list of 2021 Budget CIP's and Objectives in order of priority for the Lawrence Smith Memorial Airport

Priority 1A CIP Airplane Hanger B Immediate Repair $40,000 Structural Design is underway.
Priority 1 CIP Fuel Sales Credit Card Reader $15,000
Priority 2 CIP Pavement Habitation, Mill and Overlay Taxi Lanes $1,409,000 total project cost
MODOT Grant, $1,318,00/Cares Grant $16,900/ **City General Fund $89,000**
Priority 3 CIP Airplane Hanger B Replacement Estimated Cost is $1,000,000. City staff to apply for the MoDOT STAR SRF loan to build a new hanger.
Priority 4 CIP Airport Mower $15,000

Street

Complete the project management of engineering design and construction phase services of the following budget amounts of street programs. Below is the list of 2021 Budget CIP Projects in order of priority.
Priority 1 CIP Asphalt Program $300,000

Priority 2 CIP Sidewalk and Curb Program $100,000

Priority 3 CIP Precision Drive Rail Spur Track Maintenance $65,000
Priority 4 CIP Aldi's development ½ cost to widen Winchester $20,000
Priority 5 CIP Skid Steer/Breaker Replacement $37,000
Priority 6 Objective Street Department Overtime $13,775
Priority 7 CIP 60" Riding Mower Replacement $12,500
Priority 8 CIP Street Department Maintenance Building Roof Repair $15,500

Installation of New Sidewalk and Storm Sewer System at end of S. King Street dead end to Oakwood Street. Signed residential easements have been recorded at County Records Office and in given to City Clerk. The project's purpose is to resolve the issue of standing water and debris buildup at the dead end of King Street and to connect a pedestrian sidewalk for students to walk to the nearby school.

Scheduled: Stormwater Stencil Project in Collaboration with local Boy Scouts Troop. Scouts will be stenciling the lids of stormwater catch basins of curb inlets. This meets criteria for the minimum control measure of the MS4: Public Involvement and Engagement. This also meets the criteria for the scouts to achieve their Eagle Scout promotion through community service.

SUBJECT: The Street Department Maintenance Budget aligns with the Board's Short-Term Goals

In preparing the Street Department budget, consideration was given to the Boards resolution to how the budget aligns to the goals of economic growth and short-term infrastructure projects. Asphalt resurfacing is planned for areas where the city sees potential for industry growth; Precision Drive and Brookhart Drive areas to help showcase our city. Street improvements for our residents is also a goal as we have included streets that residents have asked to be repaved. Finally, street maintenance, using seals have a huge impact of tax dollars, the BOA allowing their use shows wisdom and ahead of the curve in a growing trend in roadway maintenance.

The most requested maintenance item is curb & gutter repair. Thanks to the efforts of the BOA, funding for curb & gutter is making an impact, though hundreds of feet of curb & gutter still need repaired. Reducing exposure for the City is everyone's concern and the Federal law requiring ADA improvements. The sidewalk and curb & gutter programs are an attempt in addressing these concerns and making the roadway more attractive.

The residents of Harrisonville require that City equipment and facilities be safe, functional, and clean. This budget attempts to address these concerns with safety and function in mind.

As the Street Division Superintendent with some years in the street maintenance field, most of my knowledge has come from informal teaching, or hands on, and some has been formal teaching in school settings. They are both important and a necessity for future staff. In addressing the need, the Street Division will attempt to send younger City staff to several days of training a year through American Public Works Association (APWA) to get some fundamentals in leadership and a concept of what public works is all about. The Public Works Department also encourages those who will continue formal training, so to be prepared to take on additional responsibilities as some have, investing in themselves as the City has is important in this division.

While these concepts are not new to the City, making a resolution to frame the effort is a great idea as we work for Harrisonville's future.

CWSS

Below are the list of 2021 Budget CIP sewer main replacement projects for the $100,000 included in the budget. Complete the project management of engineering design of the $100K engineering budget of sanitary sewer program. The $100K will cover the engineering for the following three projects:

1) Blueberry to James SE 21-01

2) Crestwood to Delmar SE 21-02

3) Mechanic to Halsey SE 21-03

Also included in the 2021 budget is the purchase of a used camera truck ($90,000), a new jet truck ($275,000) and a new skid steer (Bobcat) an equipment - $110,000 .

- Continue working on thirty (30) manholes to reduce I & I
- Continue valve exercising program. We anticipate exercising 100 valves.
- Working with all departments as needed
- Keep track of contractors for ROW permits
- Keep up with MDNR training classes when allowed, or classes are reinstated
- Work on our Fats, Oil and Grease (FOG) program
- MDNR has extended City staff licenses for 2020. Those City staff with a Distribution System DSIII license will need to maintain their license with required class credit hours.

- Identify CIPP trenchless sanitary sewer lining projects to bid and receive the most economical costs.

- Schedule flushing/jetting/CCTV for known sanitary sewer main trouble areas with the City's own jetter and CCTV equipment.

Below are the list of 2021 Budget CIP water main replacement projects for the $100,000 included in the budget.

Complete the project management of engineering design of the $100K construction budget of subdivision curb and gutter program. The $100K will cover the engineering for the following projects:

1) Historic Square Water Main Replacement WA 21-01

Also, included in the 2021 budget is the design and construction of Lake Harrisonville Spillway Renovation project WA 21-02 and funded by the Certificates of Participation (COP).

WWTP

Below is the list of 2021 Budget CIP sewer main, improvements to the WWTP and lift stations included in the budget and funded by the Certificates of Participation (COP).

1) South Service Area Sanitary Sewer project. This is a Design-Build contract between the City, Burns & McDonell and CAS Constructors LLC SE 20-03

2) UV and Disinfection System Equipment This is a Design-Build contract between the City, Burns & McDonell and CAS Constructors LLC SE 20-01 The total amount of the engineering contract in $415,000 for the two (2) projects, SE 20-01 and SE 20-03.

3) Lift Station Pump Replacement SE 21-04

4) Replace the two Fairbanks Morris dry weather pumps at Lift Station #2 SE 21-05

5) Replace the Scum Pump located in the downstairs pump house SE 21-06
6) Add an additional WWTP operator staff employee
7) Schedule and budget and replace pumps, generators and outdated equipment as needed and at the end of the equipment's useful expected life.

8) Review for our plant(s) MDNR permits and answer questions that may arise with MDNR staff to stay current, within discharge limitations and remain compliant.
9) Stay compliant with all MDNR regulations as far as our wet tests, DMRQA's, daily/weekly/monthly/quarterly testing, and expanded effluent test as well as to SSO's (sanitary sewer overflows)
10) Continue working with surveyor, appraiser, engineers, and property owners regarding the upcoming South Service Area Sanitary Sewer and lift station projects for the replacement of the City's south WWTP as well as the proposed (future) Ultraviolet Disinfection equipment system at the City 's main WWTP.
11) Keep up with our normal maintenance regarding equipment greasing, oil changes, mowing, spraying, fencing etc.

12) Have the WWTP driveway chip and sealed, ST 21-01.
13) City staff to create and work on a Preventative Maintenance Plan for generators and pumps at the lift stations.

Water

Begin to monitor for unaccounted water monthly.

Produce safe, reliable, and cost-effective drinking water

Meet all MDNR regulations
Stay current with MDNR training classes
Below are the list of 2021 Budget CIP projects at the WTP included in the budget

1) There are no CIP projects scheduled for 2021

Stormwater

City staff plan to use $100,000 for the flood buy-out properties 20 percent matching funding. Complete the project management of engineering design and construction phase services of the following budget amounts of stormwater. Below is the list of 2021 Budget CIP Projects:

1) City Park Lakes Dam & Spillway Renovation, $2,650,000 City staff selected Wilson & Company to design the storm water improvements as outlined in the Request for Proposals. City staff have received the scope and fee for the work to be completed and have the scope and fee under review.

2) Glen Eagle Regional Detention Basin, $1,000,000 Complete the project management of the engineering design and construction phase services of the regionalization detention basin. project

Engineering

Complete the self-assessment phase of our Public Works Department regarding the APWA Accreditation process.

Continue to review the approved yearly budget monthly; submit mid-year budget adjustments to City Administrator.

See individual CIP projects listed above.

To align the 2021 Electric Department budget with the City of Harrisonville's Board of Alderman goals in Resolution 2019-29, the Electric Department has created a plan for the immediate, short-term and long-term, to prioritize the City's infrastructure.

A mapping system will give the Electric Department a better inventory of exactly what we have for infrastructure and how to better manage it.

The contract services (trees budget) is to address the care of our electric infrastructure while addressing outages and public safety. Reducing overtime spent on vegetation outages will be another benefit.

Placing overhead lines underground is a long-term project that will make the electric system more robust, while eliminating vegetation and wildlife outages. By reducing vegetation issues by placing electric lines underground should reduce operating costs as well.

All Electric Department budget items will be funded by revenues from power sales.

Glossary of Terms

A

Accrual Basis of Accounting - Internal Service Fund and Enterprise Fund revenues and expenses are recognized on the accrual basis. Under this method of accounting, revenues are recognized in the accounting period in which they are earned, and expenses are recognized in the period occurred.

Ad Valorem - A tax levied on the assessed value of both real and personal property in proportion to the value of the property (also known as "property tax").

APWA – American Public Works Association.

Amortization - Payment of principal plus interest over a fixed period of time.

Appropriate - An authorization made by the Governing Body which permits officials to incur obligations against and to make expenditures of governmental resources. Appropriations are usually made for fixed amounts and are typically granted for a one year period.

Fund Balance – the difference between assets and liabilities in reported in a governmental fund.

Assessed Valuation - The valuation placed upon real and certain personal property by the County Assessor as the basis for levying property taxes.

B

Balanced Budget - Annual financial plan in which expenditures do not exceed revenues.

Bond - A written promise to pay a specified sum of money on a specific date at a specified or variable stated interest rate. The most common types of bonds are general obligation and revenue bonds. Bonds are typically used as long-term debt to pay for specific capital expenditures.

Bond Rating - A rating that is received from Standard & Poor's Corporation and Moody's Investors Service, Inc., that shows the financial and economic strengths of the City.

Budget - A plan of financial operation embodying an estimate of proposed revenue and expenditures for a given period of time. It is the primary means by which most of the expenditures and service activities of the City are controlled.

C

Capital Improvement Plan (CIP) - A plan for capital expenditures to be incurred each year over a fixed period of years setting forth each capital project and identifying the expected beginning and ending date for each project, the amount to be expended in each year and the method of financing those expenditures.

Capital Expenditure - funds spent for the acquisition of a long-term asset.

Capital Outlay - Land, buildings, building improvements, vehicles, machinery and equipment, infrastructure and all other tangible assets over $1,000 that are used in operations and that have initial useful lives extending beyond a single reporting period.

Charges for Service - Category for revenue accounts which includes fees paid by citizens for services rendered. For example, various charges to the public for Animal Control services.

CEU – Continuing Education Units

CID – Community Improvement Districts are an economic development tool in the state of Missouri.

CIPP – Cured in pipe placing

Commodities - Expendable items that are consumable or have a short life span. Examples include office supplies, gasoline, minor equipment, and asphalt.

Contingency - A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted.

Contractual Services - Service rendered to a government by private firms, individuals, or other governmental agencies. Examples include utilities, rent, maintenance agreements, and professional consulting services.

COPs - Certificates of Participation. COPs are lease financing agreements in the form of securities that can be marketed to investors in a manner similar to tax exempt debt.

Current Assets - Those assets which are available or can be made readily available to finance current operations or to pay current liabilities. Some examples are cash, temporary investments, and taxes receivables which will be collected within one year.

Current Liabilities - Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed, or refunded within one year.

D

Delinquent Taxes - Taxes remaining unpaid on and after the date to which a penalty for nonpayment is attached. The unpaid balances continue to be delinquent taxes until abated, paid, or converted into tax liens.

Department - A major administrative organizational unit of the City which indicates overall management responsibility for one or more activities.

Depreciation - Expiration in the service life of capital assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy or obsolescence.

E

Encumbrances - Commitments related to unperformed contracts for goods or services

Enterprise Fund - Fund used to account for the acquisition, operation, and maintenance of governmental facilities and services which are predominately self-supporting through user charges.

Expenditures - A decrease in the net financial resources of the City due to the acquisition of goods and services.

F

Fines and Forfeitures - Category for revenue accounts which includes fees paid by citizens. For example, Court Fines and Parking Meter Fines due.

Fiscal Year (FY) - A 12-month period to which the annual operating budget applies, and at the end of which, government determines its financial position and the results of its operations. The City of Peculiar's fiscal year begins October 1 and ends the following September 30.

Full-Time Equivalent (FTE) - One FTE is a 40 hours per week position.

Fund Balance- The fund equity of governmental funds and trust funds; the excess of assets over liabilities.

Fund - The fiscal and accounting entity with a self-balancing set of accounts recording cash and other fiscal resources, together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying a specific activity or obtaining certain objectives in accordance with special regulations, restrictions, or limitations. An independent fiscal and accounting entity including all cash with related liabilities or obligations.

G

General Fund -The general fund is used to account for the resources traditionally associated with government which are not required to be accounted for in another fund.

General Government - A category in budget highlights detailing the expenditures of various general operating funds.

General Obligation Bonds
Long term debt backed by the full faith and credit of the taxing subdivision. A tax levy can be used to pay principal and interest. Often, cities will also use some revenue from a utility fund to finance the payments.

Generally Accepted Accounting Principle
(GAAP)
Uniform minimum standards of and guidelines to financial accounting and reporting. They govern the form and the content of the basic financial statements of an entity. GAAP encompasses the conventions, rules, and procedures necessary to define accepted accounting practice at a particular time. They include not only broad guidelines for general application, but also detailed practices and procedures.

Government Finance Officers Association
(GFOA)
A representation of public finance officials throughout the United States and Canada. The GFOA's mission is to enhance and promote the professional management of governmental financial resources by identifying, developing, and advancing fiscal strategies, policies, and practices for the public benefit. (source: www.gfoa.org)

Governmental Accounting Standards Board
(GASB)
An independent, non-profit agency whose mission is to establish and improve standards of state and local governmental accounting and financial reporting. (source: www.gasb.org)

Goals and Objectives
Activities and results each department was directed to project and intend to work toward throughout the coming year.

Grants
Part of the General Fund in which grant funds are received for the purpose of financing operating expenditures.

I

ICC – International Code Council.

INCODE – INCODE is the city's financial system.

Internal Service Funds - These funds are used to finance, administer, and account for the financing of goods and services provided by one department to other departments of the City on a cost reimbursement basis. Budgeted internal service funds are Fleet Operations, Custodial and Maintenance Services, Finance Utility Customer Service, Information Technologies, GIS Fund, Public Communications, Employee Benefit Fund, and Self-Insurance Reserve Fund.

IT – the Information technology department within the city's budget.

K

KC – the Kansas City metropolitan area.

L

LWCF – Land and Water Conservation Fund

M

MDNR – Missouri Department of Natural Resources.

MS-4 – Municipal separate stormwater sewer system

N

NEC – National Electric Code.

NPDES – National Pollution Discharge Elimination System

NID– Neighborhood Improvement Districts are an economic development tool in the state of Missouri.

O

Ordinance - A law set forth by a governmental authority.

P

Park Sales Tax - A ½ cent sales tax approved by voters .

Personal Services - Expenditures relating to compensating City employees, including salaries, wages, overtime pay, and holiday pay.

Proprietary Funds
Funds that are used to account for operations that are financed and operated in a manner similar to a private business enterprise. Proprietary funds include enterprise funds and internal service funds.

R

Reserve - An account used to indicate a portion of a fund balance is restricted or set aside for emergencies or unforeseen expenditures not otherwise budgeted

Revenue - All money that the government receives as income. It includes such items as tax payments, fees from specific services, receipts from other governments, fines, forfeitures, grants, shared revenues and interest income.

Revenue Bonds - Revenue bonds are a type of loan in which the loan is repaid with revenues from the revenue-generating entity, not by contributions from taxes or the General Fund.

S

Special Assessments - A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties.

SRO – School resource officers are integrated into the Raymore/Peculiar school district. The City receives funding for the time these officers spend in the school.

T

TIF – Tax Increment Financing Districts are an economic development tool in the state of Missouri.

V

VE – Value engineering

City of Harrisonville est. 1836

MEMO TO: Jeremy Smith, Director of Administrative Services

FROM: Kim Hubbard, Finance Manager

DATE: 11/12/2020

SUBJECT: Pay Structure Update

City staff is working with BakerTilly on a Compensation Study which is scheduled to be completed by the end of first quarter 2021.

I am recommending the following changes to the current pay structure which will reflect pay in the proposed 2021 budget.

- Increase the pay structure 3% across all pay ranges, by doing this allows those employees who are at the top of their pay level to receive the proposed increase for 2021.
- Remove levels .25, .50, & .75 and move concession stand worker, fitness floor/recreation attendant and front desk positions to level 1 and move special events coordinator to level 3.
- Change the minimum hourly rate to $11.00 an hour (annual $22,880.00) n level 1.

Levels .25, .50 & .75 were initially added to the pay structure for the community center part-time employees. With the recent yearly increases to the minimum hourly wage I believe it makes sense to eliminate the three lower pay levels and move them to a level 1.

Staff has also been negotiating a contract with Midwest Pool Management of America to take over the management and staffing of the outdoor and indoor pool which will eliminate some positions from the pay structure.

Staff also recommends a hiring freeze until after the first year. It does not make sense to hire someone at the end of the year then turnaround and give them a 3% COLA at the first of the year.

When the pay compensation study is completed there will be additional conversations that need to take place regarding implementation.

Attached is the proposed pay structure for your review.

Please contact me if you have any questions.

Proposed Harrisonville Missouri Compensation Structure: Effective January 1, 2020

Proposed 2021

Title	Annual Pay Minimum	Annual Pay Midpoint	Annual Pay Maximum	Hourly Rate Min	Hourly Rate Mid	Hourly Rate Max
Level 13						
City Administrator	$93,745	$117,181	$140,617	$45.07	$56.34	$67.60
Level 12						
~~Finance Director/Assistant City Administrator~~	~~$75,814~~	~~$94,768~~	~~$113,722~~	~~$36.45~~	~~$45.56~~	~~$54.67~~
Level 11						
Director of Administrative Services	$ 73,808	$ 92,260	$ 110,713	$35.48	$44.36	$53.23
City Engineer						
~~Director of Electric Utility~~						
Director of Emergency Services (Fire Chief)						
Director of Public Works						
Police Chief						
Level 10						
Community Development Director	$67,047	$83,809	$100,571	$32.23	$40.29	$48.35
~~IT Director~~						
Director of Parks and Recreation						
Electric Superintendent						
Level 9						
Police Lieutenant	$61,016	$76,269	$91,523	$29.33	$36.67	$44.00
IT Security Specialist						
Electric Line Supervisor						
Level 8						
~~Deputy Fire Chief~~ Battalion Chief	$55,412	$69,265	$83,119	$26.64	$33.30	$39.96
Journeyman Lineman						
Street Superintendent						
Assistant Public Works Director						
Finance Manager						
City Clerk/PIO						
Level 7						
Building Official	$49,603	$62,004	$74,405	$23.85	$29.81	$35.77
~~City Clerk/HR~~						
Community Development Planner						
EMS Captain (Full Time Hourly Rate Adjusted for 2,756 regular hrs & 164 hrs OT)				$16.52	$20.65	$24.79
Information Technology Specialist						
Police Sergeant (Full & Part Time Hourly Rate Adjusted for 2210 regular hours)				$22.44	$28.06	$33.67
~~Tree Trimming Supervisor~~						
~~Assistant Parks & Recreation Director~~						
Level 6						
~~Airport Manager~~	$44,428	$55,536	$66,643	$21.36	$26.70	$32.04
Community Center Manager						
Recreation Fitness Manager						
~~Assistant Public Works Director~~						
Chief Water Plant Operator						
Chief Wastewater Plant Operator						
~~Public Information Officer/Deputy City Clerk~~						
~~Assistant Finance Director Manager~~						
~~Economic Development Manager~~						
~~Human Resource Specialist~~						
Maintenance Supervisor						
Municipal Court Administrator						
Park & Facility Supervisor						
Corporal/Detective (Full & Part Time Hourly Rate Adjusted for 2210 regular hours)				$20.10	$25.13	$30.16
Street Supervisor						
W/S Maintenance Supervisor						
Level 5						
Apprentice Lineman	$39,830	$49,788	$59,746	$19.15	$23.94	$28.72
~~Business Office Manager~~						
Codes Compliance Officer/Building Inspector I						
Recreation Activity Specialist						
~~Engineering Tech~~						
Executive Secretary						
Firefighting Paramedic (Full Time Hourly Rate Adjusted For 2,756 Regular Hrs & 164 hrs of OT)				$13.27	$16.58	$19.90
GIS Technician/Planner II						
Plant Operator III (A & B License Holders)						
Facility Maintenance						
Police Officer I (Full & Part Time Hourly Rate Adjusted for 2210 regular hours)				$18.02	$22.53	$27.03
~~Recreation/Aquatics/Program/Fitness Supervisor~~						

Proposed Harrisonville Missouri Compensation Structure: Effective January 1, 2020

Proposed 2021

Title	Annual Pay			Hourly Rate		
	Minimum	Midpoint	Maximum	Min	Mid	Max
Level 4						
Accounting Clerk II	$35,734	$44,679	$53,615	$17.18	$21.48	$25.78
Accounting Specialist						
Accounts Payable Specialist						
Payroll & Benefits Clerk						
~~Aquatics Supervisor~~						
Chief Animal Control Officer						
Codes Compliance Officer						
Communication Officer (Dispatcher)						
Firefighting EMT (Full time Rate adjusted for 2,756 regular hrs & 164 hrs OT)				$11.90	$14.88	$17.86
Plant Operator II (C & D License Holders)						
Police Cadet (Part-time)						
~~Tree Trimmer~~						
Level 3						
Accounts Receivable Clerk						
Administrative Secretary	$32,101	$40,127	$48,153	$15.43	$19.29	$23.15
Animal Control Officer I						
General Maintenance II (Skilled Worker)						
GIS Technician/Planner I						
~~Meter Reader (Water & Electric)~~						
Park Maintenance (Equipment Operators-Skilled Worker)						
Plant Operator (No License Held)						
Street Maintenance (Heavy Equipment Operator)						
~~Apprentice Tree Trimmer~~						
W/S Maintenance (Skilled Worker)						
Special Events Coordinator						
Level 2						
Accounting Clerk I	$28,863	$36,079	$43,295	$13.88	$17.35	$20.81
Court Clerk						
~~Customer Service Specialist~~						
~~Payroll Clerk~~						
Police Records Clerk						
Recreation Coordinator						
Level 1						
Animal Shelter Worker	$22,880	$32,469	$38,958	$11.00	$15.61	$18.73
Codes Compliance Officer/Building Inspector I- Part Time						
General Maintenance I (Custodian/Laborer/Semi-Skilled)						
Fitness Instructor- Part Time						
Intern						
Concession Stand Worker						
Fitness Floor/Recreation Attendant						
Front Desk - Customer Service - Office Support						
Level .75						
~~Fitness Instructor- Part Time~~				~~$10.00~~	~~$12.50~~	~~$15.00~~
~~Intern~~						
Level .5						
~~Pool Manager~~				~~$9.00~~	~~$11.25~~	~~$13.50~~
~~Special Events Coordinator~~						
~~Concessions Stand Manager~~						
Level .25						
~~Concession Stand Worker~~				~~$9.45~~	~~$11.81~~	~~$14.18~~
~~Fitness Floor/Recreation Attendant~~						
~~Life Guard~~						
~~Front Desk - Customer Service - Office Support~~						
~~Seasonal & Part-time Maintenance Worker~~						
~~Swim Instructor~~						

Attachment: Updated Pay Structure-2021 (2020 Budget Ordinance)

City of Harrisonville est. 1836

STAFF REPORT

TO: **Board of Aldermen**

FROM: **Daniel Barnett,**

DATE: **November 12, 2020**

SUBJECT: **Appointment of Investigative Committee**

Type of Item: *Approval*

E. Action Item (ID # 3702)

A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE TO ALLOW THE MAYOR TO APPOINT THREE BOARD MEMBERS TO A COMMITTEE TO INVESTIGATE ALLEGATIONS AGAINST A MEMBER OF THE BOARD OF ALDERMEN.

Attachments:

Resolution for Investigative Committee (DOCX)

Council Bill No.

Resolution No.

A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE TO ALLOW THE MAYOR TO APPOINT THREE BOARD MEMBERS TO A COMMITTEE TO INVESTIGATE ALLEGATIONS AGAINST A MEMBER OF THE BOARD OF ALDERMEN.

WHEREAS, allegations were brought against a member of the Board of Aldermen on November 2, 2020; and

WHEREAS, the Board of Aldermen voted six for and one against on November 2, 2020 to allow the Mayor to form an investigative committee in regards to the aforementioned allegations; and

WHEREAS, City ordinance requires that the Mayor or Acting President of the Board of Aldermen appoint three members to an investigative committee at the regular meeting or special meeting of the Board of Aldermen following the meeting at which the vote to form an investigative committee was taken; and

WHEREAS, Mayor Judy Bowman wishes to appoint

Aldermen ______________________________

Aldermen ______________________________

Aldermen ______________________________

to the investigative committee to determine the validity of the aforementioned allegations; and

WHEREAS, approval of the investigative committee requires a majority role-call vote of the members of the Board of Aldermen, not including the accused member;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF HARRISONVILLE BOARD OF ALDERMEN THAT:

Section 1. Mayor Judy Bowman is hereby authorized to appoint

Aldermen ______________________________

Aldermen ______________________________

Aldermen ______________________________

to serve on an investigative committee to determine the validity of the allegations brought against a member of the Board of Aldermen.

Section 2. The investigative committee is hereby tasked with electing a chairperson to chair all committee meetings and to report to the full Board, discretely investigating the alleged offense, including a conference with the accused and the accuser(s) and, after compilation, present a motion to the full Board to exonerate or to charge.

Section 3. That this resolution shall become effective immediately upon its passage and approval.

PASSED AND RESOLVED BY THE BOARD OF ALDERMEN AND APPROVED BY THE MAYOR OF THE CITY OF HARRISONVILLE THIS 16TH DAY OF NOVEMBER 2020.

VOTE TAKEN AS FOLLOWS:

AYES:
NAYS:
RECUSED:
ABSENT:

____
Judy Bowman, Mayor and Ex-Officio
Chairman of the Board of Aldermen

ATTEST:

____
Daniel Barnett, City Clerk

WITNESS my hand and seal this 16th day of November 2020.