



**AGENDA
CITY OF HARRISONVILLE
BOARD OF ALDERMEN
REGULAR MEETING
JANUARY 4, 2021**

6:00 PM

**HELD VIA ZOOM DUE TO INCREASE IN COVID-19 CASES THROUGHOUT CASS
COUNTY**

Due to a recent increase in positive COVID-19 tests in both Harrisonville and Cass County, Harrisonville Board of Aldermen meetings are being conducted through a remote, online service. To attend this meeting, please dial 1-312-626-6799. The meeting access code is: 881 7359 7055. The passcode is: 932949.

Only residents who have submitted an Agenda Request Form will be able to speak during the meeting.

- 1. Call to Order**
 - A. Pledge of Allegiance**
 - B. Roll Call**
- 2. Ceremonial Matters**
- 3. Public Participation**
- 4. Approval of Minutes**
 - A. Board of Aldermen - Work Session - Dec 21, 2020 5:30 PM**
 - B. Board of Aldermen - Regular Meeting - Dec 21, 2020 6:30 PM**
- 5. Agenda Items**
 - A. Council Bill 95: A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI APPROVING THE APPOINTMENT OF SANDY FRANKLIN TO THE BOARD OF ALDERMEN.**
 - B. Ward 3 Appointment/Oath of Office**
 - C. Council Bill 96: A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE AUTHORIZING THE CITY ADMINISTRATOR TO IMPLEMENT THE MISSOURI DEPARTMENT OF CONSERVATION COMMUNITY ASSISTANCE PROGRAM FOR NORTH LAKE, LAKE LUNA AND UPPER LAKE, AND ESTABLISHING AN EFFECTIVE DATE.**

D. Acknowledgement of Ward 3 Alderman Resignation

- 6. Aldermen and Committee Reports**
- 7. Report from the City Administrator**
- 8. Questions from the Media**
- 9. Adjourn from Regular Session**

Posted on City Hall Bulletin Board this 31st day of December, 2020.

Daniel Barnett, City Clerk

Public participation during regular meetings of the Board of Aldermen shall be limited to those who have submitted a completed agenda request form. 2 Each person wishing to address the Board during regular meetings of the Board of Aldermen on a topic not on the agenda shall submit a completed agenda request form five (5) business days prior to the meeting the person wishes to address the Board. If the agenda request concerns a complex issue requiring staff research time, the opportunity to address the Board may be moved to a future meeting instead of the meeting immediately following the submission of the agenda request form. 3. Those that have submitted a completed agenda request form shall be limited to three (3) minutes to address the Board, this time cannot be yielded to another person and this time may be extended in three (3) minutes increments only upon a majority vote of the members of the Board of Aldermen, with each additional three (3) minute increment requiring an additional majority vote of the members of the Board of Aldermen.



**MINUTES
CITY OF HARRISONVILLE
BOARD OF ALDERMEN
WORK SESSION
DECEMBER 21, 2020**

5:30 PM

HELD VIA ZOOM DUE TO INCREASE IN COVID-19 CASES THROUGHOUT CASS COUNTY

1. Call to Order

The meeting was called to order at 5:30 PM by Mayor Judy Bowman.

2. Present

Attendee Name	Organization	Title	Status	Arrived
Mike Zaring	Harrisonville	Board Member	Present	
Dave Doerhoff	Harrisonville	Board Member	Present	
Marcia Milner	Harrisonville	Board Member	Present	
Judy Reece	Harrisonville	Board Member	Present	
Clint Miller	Harrisonville	Board Member	Absent	
Gary Davidson	Harrisonville	Board Member	Present	
Matt Turner	Harrisonville	Board Member	Present	
Judy Bowman	Harrisonville	Mayor	Present	

Others present: City Administrator Brad Ratliff, Jeremy Smith, Community and Economic Development Director Jim Clarke, Fire Chief Eric Myler, John Hofer, Parks and Recreation Director Grant Purkey, Electric Superintendent Andy Pollard, Public Works Director/City Engineer Carl Brooks, Faith Sherman, Kim Hubbard, City Clerk Daniel Barnett - recording.

3. Discussion Items

A. Personnel Policy discussion

Mayor Bowman introduced the discussion about the new City Personnel Policy.

Finance Manager Hubbard provided a history of recent changes to the City's Personnel Policy.

Hubbard said staff received assistance from Bukaty Companies in putting the policy together.

Hubbard highlighted major changes, including the new PTO policy, elaboration on the Equal Employment Opportunity policy, updates to the harassment policy, the addition of emergency procedure information, a new medical marijuana policy, a new infectious disease policy, new residency requirements, changes to the FMLA policy, changes to the military leave policy and changes to the bereavement leave policy.

Minutes Acceptance: Minutes of Dec 21, 2020 5:30 PM (Approval of Minutes)

Alderwoman Milner asked if any staff would lose time or hours during the change to PTO?

Hubbard said she did not believe staff would lose any time or hours.

City Administrator Ratliff said PTO is done a lot in the private sector and allows the employee to better manage their own time without worrying about discrepancies in sick versus vacation time. Ratliff said parameters are present to keep staff from abusing their time and provides managers with a more user-friendly way to oversee their employee's time.

Alderman Davidson asked if first responders would be losing time or hours?

Staff calculated that first responders in the 11-15 year range would gain .5 hours.

Davidson asked if the sick leave pool would be suspended.

Hubbard said the pool will be suspended for the time being.

Davidson said he was concerned that the pool could be abused. Davidson asked how the pool worked. Hubbard explained the current policy for the pool. Sherman said the pool is always zeroed out after it is used.

Alderman Zaring asked if an employee is out of time and the pool is not available, would the employee have to take unpaid time off?

Hubbard said yes.

Hubbard said the new policy also adds a Columbus Day holiday in an effort to be in line with the federal days off and a change to tuition reimbursement.

Ratliff spoke about additional safeguards to prevent people from abusing the PTO policy.

Ratliff said the policy is a good, comprehensive look. Ratliff spoke to the value of having Bukaty Companies as a resource during the process of forming the policy and spoke to their expertise in the Human Resource industry. Ratliff said the policy is a living and breathing document, as the City wants to stay current with any changes to national and state law.

Bowman thanked Hubbard and Sherman for their hard work in constructing the policy. Bowman thanked Sherman for her many years of maintaining the City's policies and human resource duties.

Davidson asked about the overtime policy for first responders.

Payroll Clerk Sherman said the policy labels it a TSA roll-back and the time is logged on the day that the shift starts.

Davidson asked if that portion of the policy only included Monday through Friday employees. Sherman said yes. Police Chief Hofer asked about a clarification for dispatch employees. Hubbard said staff will make a clarification.

Davidson thanked staff for their hard work on the new policy.

Bowman asked if the list of changes could be reviewed?

Ratliff listed from Board changes: a wording change in the PTO policy, a clarification for the overtime policy for dispatch employees, updating word change from 12 to 13 City holidays, a change from hours to three consecutive days in the bereavement policy and a change of the date of policy distribution listed on the book.

Milner thanked everyone for taking the time to meet and discuss the new policy.

A motion to adjourn from Work Session was made by Alderwoman Milner, with a second by Alderman Doerhoff. The motion carries with a unanimous vote.

The meeting was adjourned at 6:09 p.m.

Judy Bowman, Mayor & Ex-Officio
Chairman of the Board of Aldermen

ATTEST:

Daniel Barnett, City Clerk

Minutes Acceptance: Minutes of Dec 21, 2020 5:30 PM (Approval of Minutes)



**MINUTES
CITY OF HARRISONVILLE
BOARD OF ALDERMEN
REGULAR MEETING
DECEMBER 21, 2020**

6:30 PM

HELD VIA ZOOM DUE TO INCREASE IN COVID-19 CASES THROUGHOUT CASS COUNTY

1. Call to Order

The meeting was called to order at 6:30 PM by Mayor Judy Bowman.

A. Pledge of Allegiance

Attendee Name	Organization	Title	Status	Arrived
Mike Zaring	Harrisonville	Board Member	Present	
Dave Doerhoff	Harrisonville	Board Member	Present	
Marcia Milner	Harrisonville	Board Member	Present	
Judy Reece	Harrisonville	Board Member	Present	
Clint Miller	Harrisonville	Board Member	Absent	
Gary Davidson	Harrisonville	Board Member	Present	
Matt Turner	Harrisonville	Board Member	Present	
Judy Bowman	Harrisonville	Mayor	Present	

Others present: City Administrator Brad Ratliff, Police Chief John Hofer, Fire Chief Eric Myler, Community and Economic Development Director Jim Clarke, Finance Manager Kim Hubbard, Director of Administrative Services Jeremy Smith, City Attorney Alex Felzien, Public Works Director/City Engineer Carl Brooks, Electric Superintendent Andy Pollard, Parks Director Grant Purkey, Payroll Clerk Faith Sherman, Police Sergeant Brian Kincaide, City Clerk Daniel Barnett - recording.

2. Ceremonial Matters

A. Service Award for Brian Kincaide

Mayor Bowman presented a 10-year Service Award to Police Sergeant Brian Kincaide. Bowman explained that Kincaide was not able to attend the last meeting and so his recognition was continued to tonight's meeting.

Bowman shared a memory of participating in a ride along with Kincaide and spoke about the words Kincaide shared about his life-long dream to be a police officer and his career aspirations.

Bowman thanked Kincaide for his service and dedication to the City of Harrisonville.

3. Public Participation

None.

4. Approval of Minutes

A. Board of Aldermen - Regular Meeting - Dec 7, 2020 6:00 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Marcia Milner, Board Member
SECONDER:	Mike Zaring, Board Member
AYES:	Zaring, Doerhoff, Milner, Reece, Davidson, Turner
ABSENT:	Clint Miller

5. Agenda Items

A. A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE AUTHORIZING THE MAYOR AND CITY ADMINISTRATOR TO ENTER INTO A REAL ESTATE DONATION CONTRACT WITH HB INVESTORS, LLC REGARDING THE DONATION OF LAND IN THE GLEN EAGLE SUBDIVISION FOR CONSTRUCTION OF A REGIONAL STORMWATER RETENTION/DETENTION BASIN

Mayor Bowman informed the Board that Council Bill 91 had been postponed to January 4, as the City was still waiting on paperwork from the landowners' attorneys.

RESULT:	POSTPONED
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Next: 1/4/2021 6:00 PM

B. A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE ALLOWING THE CITY ADMINISTRATOR TO APPROVE THE HARRISONVILLE COMMUNITY CENTER TO OFFER FREE MEMBERSHIPS TO ALL FULL-TIME CITY OF HARRISONVILLE EMPLOYEES, AND ESTABLISHING AN EFFECTIVE DATE.

City Administrator Ratliff presented a staff report about the item and shared Mayor Bowman's passion for the health and wellness of all City staff and their families. Ratliff introduced Parks Director Purkey and allowed him to speak to the item.

Purkey said he felt the decision would improve the health and wellness of staff and help to improve participation at the Harrisonville Community Center. Purkey said currently the City only has 14 full-time staff as members at the community center. Purkey said he felt that if staff received free memberships and the price of staff family memberships was reduced, the community center could make up the 14 current memberships.

Purkey said the City's health insurance currently offers a health and wellness plan that he plans to use to also bolster staff wellness.

Mayor Bowman spoke to her value for the wellbeing of staff. Bowman spoke about the fitness equipment currently available for City 24-hour staff and shared her appreciation for providing staff with this new opportunity.

Alderswoman Reece asked how many employees this decision would affect.

City Administrator Ratliff said the City has about 130 full-time employees.

Bowman said the cost would be provided as a benefit for full-time employees.

Minutes Acceptance: Minutes of Dec 21, 2020 6:30 PM (Approval of Minutes)

Purkey said the City is currently bringing in roughly \$5,000 per year from staff memberships. These funds would disappear but Purkey shared that he feels these funds would be more than made up by staff signing up for discounted family memberships.

Alderman Turner asked if part-time employees currently received a discount for the community center.

Purkey said no, but that staff have considered it.

City Administrator Ratliff said, we wanted to start with full-time staff. Then, if it goes well, we will look at part-time staff.

Alderman Davidson said he feels the decision is a great one for the City.

Alderman Doerhoff said it is a nice benefit to offer to staff.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Gary Davidson, Board Member
SECONDER:	Marcia Milner, Board Member
AYES:	Zaring, Doerhoff, Milner, Reece, Davidson, Turner
ABSENT:	Clint Miller

C. A RESOLUTION PURSUANT TO CHAPTER 103, ADMINISTRATION, SECTION 103.010 PERSONNEL RULES AND REGULATIONS; ESTABLISHING AND APPROVING A NEW PERSONNEL POLICY FOR THE CITY OF HARRISONVILLE, MISSOURI AND ESTABLISHING AN EFFECTIVE DATE

Mayor Bowman commended staff for their work on the updated Personnel Policy and thanked the Board for their discussion during the Work Session.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Marcia Milner, Board Member
SECONDER:	Mike Zaring, Board Member
AYES:	Zaring, Doerhoff, Milner, Reece, Davidson, Turner
ABSENT:	Clint Miller

D. AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE AMENDING THE OPERATING BUDGET FOR THE CITY OF HARRISONVILLE, MISSOURI, FOR THE FISCAL YEAR JANUARY 1, 2020 THROUGH DECEMBER 31, 2020, AND ESTABLISHING AN EFFECTIVE DATE.

Finance Manager Hubbard presented a staff report about the Amendment.

Hubbard said the Amendment allows the City to complete the Taxilane Reconstruction project at the Lawrence Smith Memorial Airport. Hubbard said the City has already completed the project. Hubbard said the City does possess the funds to complete the project and that the funds for the project will later be reimbursed through the Missouri Department of Transportation State Block Grant and funding from the CARES Act.

Alderwoman Milner asked about the total value of the MoDOT grant?

Hubbard said the City will receive 90-percent of the project's cost from the grant and \$30,000 in CARES Act funding, which in the end will cover the entire cost of the project.

Alderman Zaring asked where the City would be covering the funds from.

Hubbard said it would come from the General Fund.

City Administrator Ratliff said the City will be putting the money forward to ensure that the City will be reimbursed from the grant funds, which by the end of the project, will be at no cost to the City.

Ratliff said when the City receives the federal funds, which will total about \$1.1 million, the City will need to do a separate audit within the annual audit for any federal funds received. Which is a requirement anytime the City receives more than \$500,000 in federal funds.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dave Doerhoff, Board Member
SECONDER:	Mike Zaring, Board Member
AYES:	Zaring, Doerhoff, Milner, Reece, Davidson, Turner
ABSENT:	Clint Miller

E. AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE TO AUTHORIZE THE MAYOR TO ENTER INTO A SALE AGREEMENT BY AND BETWEEN THE CITY OF HARRISONVILLE AND OBIE J CARL FOR THE SALE OF CERTAIN CITY PROPERTY LOCATED AT 208 W PEARL STREET, HARRISONVILLE, MISSOURI.

City Administrator Ratliff presented a staff report about the item.

Ratliff explained the auction process for the property located at 208 W Pearl Street, Harrisonville MO.

Ratliff said that during the process, the County found that the City owned part of the property.

Ratliff said half of the sale price will come to the City, if the Board votes to approve of the sale.

Mayor Bowman said the City is expected to receive about \$25,000.

Alderman Doerhoff asked what was to become of the property.

Bowman said she has not heard a final decision, but the buyer is working with City staff to clean up the exterior of the building. Bowman said she has heard rumor about turning the property into apartments.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Mike Zaring, Board Member
SECONDER:	Gary Davidson, Board Member
AYES:	Zaring, Doerhoff, Milner, Reece, Davidson, Turner
ABSENT:	Clint Miller

F. Acknowledgement of Ward 3 Alderman resignation

Mayor Bowman said no action is needed from the Board at this time.

Bowman said she will be bringing her recommendation to fill the vacant seat very soon. Bowman referenced her quote in a recent South Cass Tribune article, in which she expressed interest in hearing from any Ward 3 residents who love the City of Harrisonville and have been actively serving her.

RESULT:	DISCUSSION
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6. Aldermen and Committee Reports

Alderman Turner provided the Board with an update from the Park Board.

Alderman Davidson provided the Board with an update from the Historic Preservation Commission. Spoke about Shop With A Cop and thanked Hofer and Bowman for their hard work to make the event possible.

Mayor Bowman thanked Davidson for he and his wife helping out with SWAC over the years.

Alderwoman Milner thanked staff for their hard work during the past year. Milner thanked Director of Administrative Services Smith for all of his technology assistance. Milner said she felt like the City has had such a positive year and feels that 2021 will see even more growth. Milner wished everyone a Merry Christmas.

Alderman Zaring thanked staff for their continued efforts to better the community and wished everyone a Merry Christmas and Happy New Year.

Mayor Bowman thanked Zaring for his appreciation of staff.

Alderman Doerhoff said he feels the City is moving in the right direction and shared his excitement for everyone's hard work. Doerhoff wished everyone a Merry Christmas.

7. Report from the City Administrator

City Administrator Ratliff shared that staff are finalizing the annual MS4 report.

Ratliff provided an update to the UV improvements and South Lift Station work. Ratliff said the projects are moving quickly and that engineers and staff are working to finalize the alignment for the sewer main.

Ratliff said the City has received interest for annexation from two businesses that want to be annexed into City limits.

Ratliff provided an update to ongoing repairs at the outdoor pool and commended staff and the Park Board for their efforts.

Ratliff said the City has received a bid for HVAC work at the Community Center, saying the City was planning for a cost of \$375,000 and the bid came in at about \$310,000. Ratliff said the City is considering adding an air purification system to the units.

Ratliff said staff are working with an engineer for bids on the repairs at hangar B at the Lawrence Smith Memorial Airport.

Ratliff commended staff for their ongoing work with Shop With A Cop.

Ratliff said staff have reviewed the new medical marijuana dispensary to ensure that it is safely functioning within City ordinances.

Ratliff spoke about the recent demolitions of vacant and abandoned properties and said he has heard several people share positive comments about the projects.

Ratliff said staff will soon be transitioning to INCODE 10.

Ratliff said staff are seeing positive growth in number of building permits being requested. He spoke to the value of that growth and thanked the Board for their vision and desire to push for further growth.

Ratliff said the Harrisonville Municipal Court has been very busy lately, as they hear a large influx in Code cases. Ratliff thanked the Board for their vision and decision to hire a new Municipal Judge and Prosecutor to provide a remedy for these issues.

Ratliff said he is excited about the growth and development that will be seen throughout the community in 2021 and said staff are thankful for the Board's commitment to the success of Harrisonville.

Ratliff wished everyone a Merry Christmas and a Happy New Year.

8. Questions from the Media

None.

Mayor Bowman shared her appreciation for the Board of Aldermen and their commitment to make positive decisions for the City. Bowman thanked them for their time and diligence and their willingness to make tough decisions.

Bowman shared her excitement from the many development projects going on throughout Harrisonville.

Bowman said the Kansas City Home Builders Association shared with her that there is movement on the coasts as people desire to move inland to get to where it is safer and where they can have more elbow room, and the City wants to be ready for that growth and is taking steps to ensure that we are ready.

Bowman wished everyone a blessed and Merry Christmas and a prosperous New Year.

9. Adjourn From Regular Session

A motion to adjourn was made by Alderman Davidson, with a second by Alderman Doerhoff. The motion carries with a unanimous vote.

The meeting was adjourned at 7:21 p.m.

Judy Bowman, Mayor & Ex-Officio
Chairman of the Board of Aldermen

ATTEST:

Daniel Barnett, City Clerk

Minutes Acceptance: Minutes of Dec 21, 2020 6:30 PM (Approval of Minutes)



TO: Board of Aldermen
FROM: Daniel Barnett,
DATE: December 31, 2020
SUBJECT: Appointment to Open Ward 3 Aldermen Seat

Type of Item: *Approval*

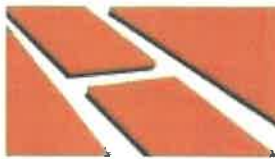
A. Action Item (ID # 3747)

A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI APPROVING THE APPOINTMENT OF SANDY FRANKLIN TO THE BOARD OF ALDERMEN.

Attachments:

Sandy Franklin for BOA (PDF)

Appointment to BOA 2021 (DOCX)



City of

Harrisonville

est.
1836

Board, Commission and Committee Appointment Application to Serve

Name: <i>Sandy Franklin</i>		Date: <i>12-15-2020</i>	
Home Address: <i>401 W. Wall St. Harrisonville Mo</i>			
Email Address: <i>sf11235@gmail.com</i>			
Cell Phone: <i>816-772-5689</i>	Home Phone: <i>816-380-4947</i>	Work Telephone: _____	
Occupation: <i>Retired</i>		Best Time to Call: <i>Anytime</i> am/pm	
Do you own commercial property and/or operate a business in Harrisonville? If yes, please describe. <i>No</i>			
Work/Business Name: <i>No</i>			
Work/Business Address: <i>No</i>			
Length of Residency in Harrisonville: <i>41 years</i>		Are you registered to vote? <i>Yes</i>	
Are you now serving, or have you ever served, on a board, commission or committee for the City of Harrisonville or any other community? ☐ Yes ☐ No			
If yes, please give name of board, commission and/or committee and dates served: <i>Board Member - Park Board - Current - 1 1/2 yrs.</i> <i>Board Member - how the Harrisonville Square</i> <i>Current - 2 1/2 yrs.</i>			
BOARD, COMMISSION OR COMMITTEE PREFERENCE(S): Please list no more than three boards, commissions or committees in order of preference.			
1 <i>Board of Alderman Ward 3</i>	2	3	

(Application continued on reverse)

RECEIVED

DEC 15 2020

CITY OF HARRISONVILLE

NARRATIVE STATEMENT: Please provide a brief statement indicating why you wish to be appointed to this board or commission, including the strengths you feel you could bring to the position for which you are applying. Information may include education, professional experience and community activities pertinent to the position for which you are applying.

I am applying for the position of Board of Alderman for Ward 3, because I feel that the citizens of Ward 3 deserve a fresh new voice. It is important that their needs and concerns are heard and addressed in a manner that the citizens of Ward 3 feel are fair.

In a society where division seems to be the norm, I would like to be able to bridge that gap and move Ward 3 forward in a positive manner. I know that my priority is to familiarize myself with the issues at hand with prime consideration for the needs and concerns of the citizens of Ward 3.

I have been a resident of Harrisonville for 41 years. Out of the 41 years I have lived 27 years in Ward 3. My husband and I have been married for 27 years and have been members of St. Peter's Episcopal Church for 38 years. I am a Board Member of the Love the Harrisonville Square and for the Harrisonville Park Board. I also help with the Bright Futures organization. I believe the experience and the knowledge I have gained working with these organizations will help me to be a respectable Alderman for the Citizens of Ward 3.

I understand that my attendance at all regularly scheduled meetings is critical, even if I am an alternate member, and that the Board of Aldermen may appoint a replacement for members who are chronically absent from regular meetings. I also understand that this application is considered a public record.

Applicant's Signature: Sandy Franklin

All applications are kept on file for one year. During that time, your application will be considered when there is an opening for the Board, Commission, or Committee for which you have applied.

- Please feel free to attach a resume and/or copies of any certificates pertinent to the appointment you are seeking.
- Please notify the City Clerk at 816-380-8916 if you move or no longer wish to be considered for appointment.
- Mail or deliver your completed application to: City of Harrisonville, City Clerk's Office, 300 E. Pearl, P. O. Box 367, Harrisonville, MO 67401 or email rjones@ci.harrisonville.mo.us

* Applications must be completely filled out in order to be considered *

THANK YOU FOR YOUR INTEREST IN THE CITY OF HARRISONVILLE

Attachment: Sandy Franklin for BOA (Appointment to Open Ward 3 Aldermen Seat)

Council Bill No. 2020-082**Resolution No. 2020-046****A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI APPROVING THE APPOINTMENT OF SANDY FRANKLIN TO THE BOARD OF ALDERMEN.**

WHEREAS, the City of Harrisonville has determined a need to fill a seat(s) on the Board of Aldermen; and

WHEREAS, Sandy Franklin fully meets the qualifications for appointment to this commission; and

WHEREAS, said appointment will expire in April of 2024; and.

WHEREAS, Mayor Judy Bowman recommends the appointment of Sandy Franklin to the Board of Aldermen upon approval of the members of said board;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI AS FOLLOWS:

Section 1. The Board of Aldermen approves the appointment of Sandy Franklin to the Board of Aldermen.

Section 2. This resolution shall become effective on January 4, 2021 upon approval and passage by the Board of Aldermen.

PASSED AND RESOLVED BY THE BOARD OF ALDERMEN AND APPROVED BY THE MAYOR OF THE CITY OF HARRISONVILLE, MISSOURI ON THIS 4TH DAY OF JANUARY 2021.

VOTE TAKEN AS FOLLOWS:

AYES:

NAYS:

ABSENT:

ABSTAIN:

Judy Bowman, Mayor and Ex-Officio
Chairman of the Board of Aldermen

ATTEST:

Daniel Barnett, City Clerk

WITNESS my hand and seal this 4th day of January 2021.

Attachment: Appointment to BOA 2021 (Appointment to Open Ward 3 Aldermen Seat)



TO: Board of Aldermen
FROM: Daniel Barnett,
DATE: December 31, 2020
SUBJECT: Ward 3 Appointment/Oath of Office

Type of Item: *Appointment*

- B. Discussion Item (ID # 3749)**
Ward 3 Appointment/Oath of Office



STAFF REPORT

TO: Board of Aldermen
FROM: Daniel Barnett,
DATE: December 30, 2020
SUBJECT: MDC Community Assistance Program

Type of Item: *Approval*

C. Action Item (ID # 3746)

A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE AUTHORIZING THE CITY ADMINISTRATOR TO IMPLEMENT THE MISSOURI DEPARTMENT OF CONSERVATION COMMUNITY ASSISTANCE PROGRAM FOR NORTH LAKE, LAKE LUNA AND UPPER LAKE, AND ESTABLISHING AN EFFECTIVE DATE.

Attachments:

Staff Report 1-4-21 MDC CAP (DOC)

Harrisonville CAP draft agreement 5-27-2020 (DOCX)

MDC Community Assistance Program for City lakes 2021 (DOCX)



City of

Harrisonville ^{est. 1836}

5.C.a

300 E. Pearl Street, P.O. Box 367 • Tel: 816-380-8900 • Fax: 816-380-8906 • Harrisonville, MO 64701

To: Board of Aldermen
From: Grant Purkey
Date: 1-4-2021
Subject: Community Assistance Program with the Missouri Conservation Department

GENERAL INFORMATION

Applicant: Grant Purkey

Requested Actions: Approval to implement the Missouri Department of Conservation Community Assistance Program for North Lake, Lake Luna and the Upper Lake.

Date of Application:

PROPOSAL

City of Harrisonville would enter into an agreement with the Missouri Department of Conservation on a Community Assistance Program. The program would include a general management plan from the MDC for North Lake, Lake Luna and the Upper Lake. The program would also establish a winter trout fishery at Lake Luna, where the city would be responsible for 50% of the annual cost of stocking trout.

PREVIOUS ACTIONS

Parks and Rec Director, Chris Deal presented to the Board of Alderman Work Session on February 3rd, 2020, that city staff would bring back a maintenance plan for North Lake Facility and would be working with MDC on revising the CAP program.

STAFF RECOMMENDATION

Staff recommends approval.

ATTACHMENTS

Community Assistance Program Agreement

STAFF CONTACT:

Grant Purkey, Director of Parks and Recreation
gpurkey@harrisonville.com
816-380-8985

Attachment: Staff Report 1-4-21 MDC CAP (MDC Community Assistance Program)

**AGREEMENT BETWEEN THE
CITY OF HARRISONVILLE, MISSOURI
AND THE
MISSOURI DEPARTMENT OF CONSERVATION**

THIS AGREEMENT is to implement the MISSOURI DEPARTMENT OF CONSERVATION COMMUNITY ASSISTANCE PROGRAM, and is made and entered into this _____ day of _____ 20____, by and between the CITY OF HARRISONVILLE, MISSOURI (City) and the MISSOURI DEPARTMENT OF CONSERVATION (Department).

WHEREAS, the City owns multiple tracts of land in Cass County known as North Lake (52 acres), Lake Luna (17 acres), and Upper Lake (25 acres) that are used by the City for general recreation and enjoyment of the outdoors, and are referred to here as the “Area” and is described in attached Exhibit A; and

WHEREAS, the Department and City realize the importance and need for close-to-home fishing and associated outdoor activities; and

WHEREAS, the Department and City wish to take advantage of the qualities of this Area and maximize the recreational values associated with its proper management and use.

NOW, THEREFORE, in consideration of the mutual covenants of the parties contained herein, the parties hereto do mutually agree as follows:

- 1. CITY RESPONSIBILITIES.** The City agrees to:
 - A. Allow public access and full use of the Area for fishing and related recreational activities by the general public consistent with the Wildlife Code of Missouri and during hours established by mutual agreement of the City and the Department.
 - B. Provide Area maintenance as specified in attached Exhibit B.
 - C. Monitor the condition of the Area’s facilities and take actions necessary to ensure that they are clean, safe and usable, including but not limited to closing facilities to public access until any dangerous conditions that may have arisen have been corrected.
 - D. Provide adequate law enforcement and protective services, as much as City jurisdiction permits, for the safety and well-being of the Area’s users and facilities.
 - E. Give proper recognition to the Department in all brochures, advertisements or other publications concerning the Area.

- F. Prohibit fish stocking other than that recommended in writing by a Department fisheries management biologist.
- G. Manage its property within the watershed of North Lake, Lake Luna, and Upper Lake to maintain the lakes' good water quality, and take no actions that will lead to the deterioration of the lakes' water quality, habitat or aquatic community.
- H. Defend, indemnify and hold harmless the Department, the Conservation Commission, the State of Missouri and their employees and agents from any claim or suit brought by any third party in connection with the Area managed or the facilities to be constructed under this Agreement to the extent allowed by law.
- I. Reimburse the Department for 50% of the annual cost of stocking trout for winter trout fishery at Lake Luna. The City will notify the Department in writing by May 1 if it will not be able to pay its 50% share for the upcoming winter. In the event of such notification, the winter trout fishery for the upcoming season will be cancelled.

2. DEPARTMENT RESPONSIBILITIES. The Department agrees to:

- A. Prepare and provide a general management plan for the fishery resources of the lakes.
- B. Provide periodic fish community surveys and analysis, and manage the fisheries through proper regulations, fish stocking, manipulation of the fish population and other fisheries management actions as determined by the Department.
- C. Enact and enforce appropriate fishing rules and regulations, and assist the City in enforcing the laws of the State of Missouri and the Wildlife Code of Missouri.
- D. Provide and maintain informational and entrance signs recognizing the City and the Department for their roles in this cooperative project.
- E. Establish and manage a winter trout fishery at Lake Luna, contract for the trout to be stocked, and pay 50% of the annual cost of stocking trout.

3. JOINT RESPONSIBILITIES AND ACKNOWLEDGEMENTS. Both parties agree that:

- A. The City may charge a reasonable user fee at North Lake as agreed to by both parties. The user fee may not be increased without Departmental approval. Persons over the age of 65 and children under 16 years of age may not be charged a user fee. All user fees collected must be used for maintenance and management of the lake area.
- B. This Agreement is for the purpose of capitalizing on the value of the Area for

public fishing and related outdoor activities.

- C. The Department may fund its obligations under this Agreement with any combination of state and federal monies.
- D. The required fishing permit as defined by the Wildlife Code of Missouri and the effective regulations pertaining to the taking of fish and use of the Area will be jointly publicized whenever possible.
- E. This Agreement shall become effective upon execution by both parties. It shall expire twenty-five years from the effective date; provided, however, that it shall renew automatically for successive terms of one year each if neither party has advised the other in writing of its intention to terminate the same at least one hundred and twenty days prior to any applicable termination date.
- F. This Agreement may be amended as desired by the mutual written agreement of the parties hereto.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the day and year first above written.

**MISSOURI DEPARTMENT OF
CONSERVATION**

FISHERIES DIVISION CHIEF

CITY OF HARRISONVILLE, MISSOURI

MAYOR

Attest:

City Clerk

1 thousand (1000) multiplied and then divided by 1000

WITNESSETH: THAT THE SAID PART IES OF THE FIRST PART, in consideration of the sum of FIFTEEN THOUSAND AND NO/100-----DOLLARS (\$15,000.00) ~~to them~~ to them paid by said part Y of the second part (the receipt of which is hereby acknowledged), do by these presents, Grant, Bargain and Sell, Convey and Confirm unto the said part Y of the second part its successors ~~and assigns~~ and assigns, the following described lots, tracts or parcels of land lying, being and situate in the County of Cass and State of Missouri, to wit:

George Elton McVay (SEAL)

EDWIN M. ANDREWS and VERA L. ANDREWS, his wife
of the County of Cass, State of Missouri parties of the first part, and
THE CITY OF HARRISONVILLE, MISSOURI, a Municipal Corporat
of the County of Cass, State of Missouri part y of the second part,
WITNESSETH: THAT THE SAID PARTIES OF THE FIRST PART, in consideration of the
sum of --One Dollar and other good and valuable consideration-- DOLLARS,
to them paid by said party of the second part (the receipt of which is hereby acknowledged), do
by these presents, Grant, Bargain and Sell, Convey and Confirm unto the said part y of the second
part its successors
and assigns, the following described lots, tracts or parcels of land
lying, being and situate in the County of Cass and State of Missouri, to wit:

The North 24 acres of the Southwest Quarter
of the Northeast Quarter, and
The Northwest Quarter of the Northeast Quarter
of Section 28, Township 45, Range 31, in
Cass County, Missouri.



U.S. Pat. 59,400

TO HAVE AND TO HOLD The premises aforesaid with all and singular, the rights, privileges, appur-
tenances and immunities thereto belonging or in any wise appertaining unto the said part y of the
second part and unto its successors holds and assigns forever; the said parties of the
first part hereby covenanting that they
lawfully seized of an indeleasible estate in fee of the premises herein conveyed; that they have
good right to convey the same; that the said premises are free and clear from any incumbrance done or suf-
fered by them or those under whom they claim; and that they will
warrant and defend the title to the said premises unto the said part y of the second part and unto
its successors and assigns forever, against the lawful claims and demands of all persons
whomever

IN WITNESS WHEREOF, The said parties of the first part have hereunder set their
hand and seals the day and year above written.

Edwin M. Andrews (SEAL)
Vera L. Andrews (SEAL)

A.B.Bowman, J.H.Gray, A.A.Hughes, and others in joint session at the same time and place, all members of the Board of Public Works of the City of Harrisonville, were present, as follows: Chairman, Ray L.Shubert, Members, Dr. Clint Lord, Fred Mayer, H.R.Pearson. Attending the meeting, were Don Land and City Clerk, Walter B.Benn.

There being a quorum present, the Mayor called the meeting to order and announced the purpose of the meeting to be to discuss the purchase of land for the North Lake site proposed in the improvements to be made to the water works system of the City, and any other matters that should come before the Boards.

Present at the meeting, and representing different service organizations of the City, were: Wm. Stone, H.P.Acuff, Chas. W. Hight.

In the matter of purchase of land for the new lake site, the Boards were informed E.M.Andrews was willing to sell the City all of his farm, consisting of approximately 64 acres needed by the City and approximately 39 acres west of the road for a total price of \$17,500. That he had recently spent about \$500 for a foundation for a barn on the 64 acre tract. After discussion on motion duly seconded and carried, the Boards authorized an offer to Andrews of \$9,000 for his 64 acre tract east of the road on an option basis, for the new lake site.

It was reported to the Boards that Mc Vey offers to sell his 80 acre tract to the City for \$20,000, and that H.H.Bird, representing the City suggested that Mc Vey might consider an offer of \$14,000 for the 80 acres, that the probable value was \$12,000 and that it might be worth \$2,000 to the City to avoid condemnation proceedings however Mc Vey's only offer to sell was \$20,000. The Committee of service club representatives present, made the following suggestions: Stone-Might be well to try to close with Andrews at \$9,000 for the 64 acres, and that \$200 per acre would be the top value for Mc Vey 80 acres; Acuff-Does not know the land; Hight-No comment.

It was brought out that the City would probably need only about 30 acres of the Mc Vey tract, and as his improvements are on the area need for the lake, he would not want to sell just the 30 acres however, if the City buys the 80 acres he owns, there would be some salvage value.

Those present agreed that the top offer for Mc Vey's 80 should be \$14,000 and \$9,000 for the Andrews 64 acre tract, and that H.H.Bird should be authorized to close an option with Andrews.

The Mayor designated a Committee consisting of Ray L.Shubert, A.B.Bowman, the Mayor and Wm. Stone, to proceed on the purchase of the land required for the lake, following the Boards' instructions.

The Board of Aldermen held a short meeting separately, and ordered the services of H.A.Zimmerman, Deputy Marshal, shall be terminated January 15th, 1955.

No further business appearing, the Boards on motion duly seconded and carried, adjourned.

Mayor and Ex-Officio President
of the Board of Aldermen:

Approved this 5th day of January, 1955.

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MISSOURI WARRANTY DEED

This Indenture, Made on the 6th day of March A. D. One Thousand Nine Hundred and Sixty-three by and between WILLIAM H. COWAN and BETTY COWAN, husband and wife, of the County of Cass, State of Missouri, part 108 of the first part, and CITY OF HARRISONVILLE, MISSOURI, a municipal corporation, of the County of Cass, State of Missouri, part Y of the second part,

WITNESSETH THAT THE SAID PART 108 OF THE FIRST PART, in consideration of the sum of One Dollar (\$1.00) & other good & valuable consideration

them paid by said part Y of the second part (the receipt of which is hereby acknowledged), do by these presents, Grant, Bargain and Sell, Convey and Confirm unto the said part Y of the second part its successors and assigns, the following described lots, tracts or parcels of land lying, being and situate in the County of Cass and State of Missouri, to-wit:

A part of the West half of Lot 6 of the Northeast Quarter of Section 4, Township 4th Range 31, described as follows: Beginning 1.37 chains East of a 5.75 chains South of the Northwest corner of Lot 6 of the Northeast Quarter of said Section 4; thence East 50 feet to the true point of beginning; thence East 108.40 feet; thence South to the Northwesterly line of the right of way of the St. Louis-San Francisco Railroad Company; thence in a southwesterly direction along the Northwesterly line of said right of way to a point in a line running parallel to and 4.75 chains South of the North line of the tract here being described; thence West to a point due South of the place of beginning; thence North 4.75 chains to the place of beginning.

First parties reserve possession of said premises until April 17, 1963.

U. S. Revenue Attached Herewith \$5.50

TO HAVE AND TO HOLD The premises aforesaid with all and singular, the rights, privileges, appurtenances and immunities thereto belonging or in any wise appertaining unto the said part Y of the second part unto its successors and assigns forever, the said first parties hereby covenanting that they are lawfully seized of an indefeasible estate in fee of the premises herein conveyed: that they have good rights to convey the same; that the said premises are free and clear from any incumbrance done or suffered by them or those under whom they claim; and that they will warrant and defend the title to the said premises unto the said part Y of the second part unto its successors and assigns forever, against the lawful claims and demands of all persons whomsoever, except all taxes due and payable after 1962.

IN WITNESS WHEREOF, The said part 108 of the first part has hereunto set their hands and seal the day and year above written.
 William H. Cowan (SEAL)
 Mrs. Betty Cowan (SEAL)

MISSOURI ACKNOWLEDGMENT—UNMARRIED PERSON

STATE OF MISSOURI } ss. On this 6th day of March, 1963, before me, a Notary Public, personally appeared

to me known to be the person described in and who executed the foregoing instrument and acknowledged that he executed the same as free act and deed. And the said further declare to be single and unmarried.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my official seal at my office in the day and year last above written.

My term expires 1966 Notary Public in and for said County and State.

STATE OF MISSOURI } ss. On this 6th day of March, 1963, before me, a Notary Public, personally appeared the undersigned and BETTY COWAN

his wife, to me known to be the persons described in and who executed the foregoing instrument, and acknowledged that they executed the same as their free act and deed.

(Seal) IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my official seal at my office in Harrisonville the day and year last above written.

My term expires Jan 21, 1966 Notary Public in and for said County and State.

The foregoing Deed was filed for record in this office on the 7 day of March A. D. 1963 at 3 o'clock 35 minutes P.M.
 By W. Allen Deputy, Mayor, Fall Recorder.

REMARKS:

EXHIBIT B

AREA MAINTENANCE STANDARDS

The City agrees to provide routine maintenance of the Area and facilities sufficient to keep the public use facilities in a clean, safe and usable condition. In accomplishment of this, the City agrees to:

- 1) Provide routine cleaning of the boat ramp.
- 2) Clean up trash and litter at least once each week from May 1st through September 15th, and as needed during the rest of the year.
- 3) Clean and deodorize privies at least once a week from May 1st through September 15th, and as needed during the rest of the year.
- 4) Pump privies when liquid levels reach 75% of pit capacity or before when conditions warrant, and to make repairs to Area privies as needed.
- 5) Mow grass within 10 feet of roads, parking lots, and other public use facilities often enough to ensure that it does not exceed a height of 6 inches; and mow a 20-foot semi-circle around the cantilever directional sign (if provided) often enough to ensure that vegetation does not obstruct the visibility of the sign from both directions.
- 6) Control grass on roads and parking areas and around traffic control barriers (if present).
- 7) Provide and install rock (rip rap), as needed, to maintain any protective rocked slopes or banks in the vicinity of the provided facilities.
- 8) Maintain asphalt roads and parking areas according to American Association of State Highway and Transportation Officials (AASHTO) standards. Routine preventative maintenance shall include the regular application of asphalt seal-coats to prevent or delay costly corrective measures. Any cracks larger than 0.5 inches shall be filled with a crack sealer, prior to the application of a seal-coat. A slurry seal coat, which is a mixture of quick setting asphalt emulsion, fine aggregate, mineral filler, additive, and water shall be applied to the surface once every five years. In places where cracks are more severe, but limited to specific areas of pumping subgrade (resulting in potholes, tire tread lanes, etc.), the old asphalt shall be removed, and any soft pumping subgrade shall be excavated and replaced with a sufficient depth of clean aggregate to stabilize the subgrade prior to asphalt replacement.
- 9) Provide the normal, routine maintenance of Area roads, parking lots, boat ramp, floating fishing dock, privy, sidewalks and any other facilities needed to keep these items fully functional and to present a positive image of the City and Department to the public.

Council Bill No. 2020-092

Resolution No. 2020-051

A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE AUTHORIZING THE CITY ADMINISTRATOR TO IMPLEMENT THE MISSOURI DEPARTMENT OF CONSERVATION COMMUNITY ASSISTANCE PROGRAM FOR NORTH LAKE, LAKE LUNA AND UPPER LAKE, AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the City owns multiple tracts of land in Cass County known as North Lake (52 acres), Lake Luna (17 acres), and Upper Lake (25 acres) that are used by the City for general recreation and enjoyment of the outdoors, and are referred to here as the “Area” and is described in attached Exhibit A; and

WHEREAS, the Missouri Department of Conservation and the City realize the importance and need for close-to-home fishing and associated outdoor activities; and

WHEREAS, the Department and City wish to take advantage of the qualities of this Area and maximize the recreational values associated with its proper management and use;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI, AS FOLLOWS:

Section 1: That the Board of Aldermen hereby authorizes the City Administrator to implement the Missouri Department of Conservation Community Assistance Program for North Lake, Lake Luna and Upper Lake.

Section 2: That this resolution shall become effective immediately upon its passage and approval.

PASSED AND RESOLVED BY THE BOARD OF ALDERMEN AND APPROVED BY THE MAYOR OF THE CITY OF HARRISONVILLE, MISSOURI, THIS 4TH DAY OF JANUARY, 2021.

VOTE TAKEN AS FOLLOWS:

AYES:

NAYS:

RECUSED:

ABSENT:

Attachment: MDC Community Assistance Program for City lakes 2021 (MDC Community Assistance Program)

Judy Bowman, Mayor and Ex-Officio
Chairman of the Board of Aldermen

ATTEST:

Daniel Barnett, City Clerk

WITNESS my hand and seal this 4th day of January, 2021.



TO: Board of Aldermen
FROM: Daniel Barnett,
DATE: December 31, 2020
SUBJECT: Acknowledgement of Ward 3 Alderman Resignation

Type of Item: *Discussion*

D. Discussion Item (ID # 3748)

Acknowledgement of Ward 3 Alderman Resignation

Attachments:

Clint Miller Resignation Letter 12-30-2020 (PDF)

TO:

MAYOR JUDY BOWMAN

CITY OF HARRISONVILLE BOARD OF ALDERMAN

CITY ADMINISTRATOR BRAD RATLIFF

I, CLINT MILLER HERE-BY RESIGN FROM MY ALDERMAN POSITION OF WARD 3, CITY OF HARRISONVILLE,
MO. EFFECTIVE THURSDAY DECEMBER 31ST, 2020 AT 11:59 PM.

NOTICE OF ACCEPTANCE BY MAYOR BOWMAN AND THE BOARD OF ALDERMAN WOULD BE
APPRECIATED.

HAPPY NEW YEAR !!!

CLINT MILLER



I received a carrying bag, Chrome book
and Card access Key, with a Code Book.

Brad Ratliff
@ 5p.m. on 12/30/20

RECEIVED
DEC 30 2020
CITY OF HARRISONVILLE

Attachment: Clint Miller Resignation Letter 12-30-2020 (Acknowledgement of Ward 3 Alderman Resignation)