



**AGENDA
CITY OF HARRISONVILLE
BOARD OF ALDERMEN
REGULAR MEETING
JANUARY 19, 2021**

6:00 PM

HELD VIA ZOOM DUE TO INCREASE IN COVID-19 CASES THROUGHOUT CASS COUNTY

Due to a recent increase in positive COVID-19 tests in both Harrisonville and Cass County, Harrisonville Board of Aldermen meetings are being conducted through a remote, online service. To attend this meeting, please dial 1-312-626-6799. The meeting access code is: 869-6582-8323.

Only residents who have submitted an Agenda Request Form will be able to speak during the meeting.

- 1. Call to Order**
 - A. Pledge of Allegiance**
 - B. Roll Call**
- 2. Ceremonial Matters**
- 3. Public Participation**
- 4. Approval of Minutes**
 - A. Board of Aldermen - Regular Meeting - Jan 4, 2021 6:00 PM**
 - B. Board of Aldermen - Work Session - Jan 4, 2021 6:30 PM**
- 5. Agenda Items**
 - A. Council Bill 03: A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI APPROVING THE APPOINTMENT OF WILLIAM MILLS TO THE BOARD OF ALDERMEN.**
 - B. Ward 3 Appointment/Oath of Office**
 - C. Council Bill 04: A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE AUTHORIZING THE CITY ADMINISTRATOR TO WAIVE INSPECTION AND PERMITTING FEES RELATED TO PROJECTS TO BE COMPLETED WITHIN THE HARRISONVILLE SCHOOL DISTRICT IN THE YEAR 2021.**

D. Council Bill 05: A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI APPROVING THE APPOINTMENT OF KIMBERLY TROBY TO THE PARK BOARD.

- 6. Aldermen and Committee Reports**
- 7. Report from the City Administrator**
- 8. Questions from the Media**
- 9. Adjourn from Regular Session**

Posted on City Hall Bulletin Board this 15th day of January, 2021.

Daniel Barnett, City Clerk

Public participation during regular meetings of the Board of Aldermen shall be limited to those who have submitted a completed agenda request form. 2 Each person wishing to address the Board during regular meetings of the Board of Aldermen on a topic not on the agenda shall submit a completed agenda request form five (5) business days prior to the meeting the person wishes to address the Board. If the agenda request concerns a complex issue requiring staff research time, the opportunity to address the Board may be moved to a future meeting instead of the meeting immediately following the submission of the agenda request form. 3. Those that have submitted a completed agenda request form shall be limited to three (3) minutes to address the Board, this time cannot be yielded to another person and this time may be extended in three (3) minutes increments only upon a majority vote of the members of the Board of Aldermen, with each additional three (3) minute increment requiring an additional majority vote of the members of the Board of Aldermen.

**DRAFT****MINUTES****CITY OF HARRISONVILLE****BOARD OF ALDERMEN****REGULAR MEETING****JANUARY 4, 2021****6:00 PM****HELD VIA ZOOM DUE TO INCREASE IN COVID-19 CASES THROUGHOUT CASS COUNTY****1. Call to Order**

The meeting was called to order at 6:00 PM by Mayor Judy Bowman.

A. Pledge of Allegiance

Attendee Name	Organization	Title	Status	Arrived
Mike Zaring	Harrisonville	Board Member	Present	
Sandy Franklin	Harrisonville	Board Member	Present	7:09 PM
Dave Doerhoff	Harrisonville	Board Member	Present	
Marcia Milner	Harrisonville	Board Member	Present	
Judy Reece	Harrisonville	Board Member	Present	
Gary Davidson	Harrisonville	Board Member	Present	
Matt Turner	Harrisonville	Board Member	Present	
Judy Bowman	Harrisonville	Mayor	Present	

City Administrator Brad Ratliff, Police Chief John Hofer, Fire Chief Eric Myler, Community and Economic Development Director Jim Clarke, Director of Administrative Services Jeremy Smith, City Attorney Alex Felzien, Public Works Director/City Engineer Carl Brooks, Electric Superintendent Andy Pollard, Parks Director Grant Purkey, City Clerk Daniel Barnett - recording.

2. Ceremonial Matters

None.

3. Public Participation

None.

4. Approval of Minutes**A. Board of Aldermen - Work Session - Dec 21, 2020 5:30 PM**

Alderwoman Franklin is recorded as away, as she had not yet been sworn into office.

RESULT: ACCEPTED [6 TO 0]
MOVER: Marcia Milner, Board Member
SECONDER: Dave Doerhoff, Board Member
AYES: Zaring, Doerhoff, Milner, Reece, Davidson, Turner
AWAY: Sandy Franklin

B. Board of Aldermen - Regular Meeting - Dec 21, 2020 6:30 PM

Alderwoman Franklin is recorded as away, as she had not yet been sworn into office.

RESULT: ACCEPTED [6 TO 0]
MOVER: Matt Turner, Board Member
SECONDER: Mike Zaring, Board Member
AYES: Zaring, Doerhoff, Milner, Reece, Davidson, Turner
AWAY: Sandy Franklin

5. Agenda Items

A. A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI APPROVING THE APPOINTMENT OF SANDY FRANKLIN TO THE BOARD OF ALDERMEN.

Alderwoman Franklin is recorded as away, as she had not yet been sworn into office.

Mayor Bowman introduced Sandy Franklin to the Board of Aldermen and informed the board that her appointment, if approved, would last until the municipal election in 2023.

Bowman said she did not receive any other applications from Ward 3 residents and said she was thrilled to bring Mrs. Franklin to the board for their consideration.

Mayor Bowman designated it to be Resolution #2021-001.

RESULT: APPROVED [6 TO 0]
MOVER: Marcia Milner, Board Member
SECONDER: Dave Doerhoff, Board Member
AYES: Zaring, Doerhoff, Milner, Reece, Davidson, Turner
AWAY: Sandy Franklin

B. Ward 3 Appointment/Oath of Office

The Oath of Office was administered to Sandy Franklin by City Clerk Daniel Barnett at City Hall. A camera was directed at the swearing in so those attending via ZOOM could witness it.

RESULT: DISCUSSION

C. A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE AUTHORIZING THE CITY ADMINISTRATOR TO IMPLEMENT THE MISSOURI DEPARTMENT OF CONSERVATION COMMUNITY ASSISTANCE PROGRAM FOR NORTH LAKE, LAKE LUNA AND UPPER LAKE, AND ESTABLISHING AN EFFECTIVE DATE.

Staff report presented by Parks Director Purkey.

Purkey said the current proposal would be a revision to the current Community Assistance Program agreement for North Lake, and would now include Lake Luna and Upper Lake.

Purkey said part of the agreement would include stocking Lake Luna with winter trout. Purkey said the City would cover half of the cost to stock the lake with winter trout, with the final amount to be agreed upon by May of the following year and stocking to take place in November.

Purkey said the agreement would also allow the Missouri Department of Conservation to create a continuous maintenance plan for each of the lakes.

Purkey said that staff recommends approval.

Mayor Bowman said the current agreement has been in place for a long time but the thing that was missing was a definitive management plan. Bowman thanked Parks Director Purkey for making sure that was included in the new plan.

Alderman Reece asked Purkey if the agreement just covered the lakes or other areas.

Purkey said it would be contained to lake maintenance.

Alderman Turner asked if the CAP agreement would address the issues with the restrooms at North Lake.

Purkey said the restroom issues at North Lake will be addressed.

City Administrator Ratliff said he believes Public Works staff have removed the restroom structure that was causing a problem and had replaced it with a port-a-potty.

Alderman Doerhoff asked if there was a cost associated with the CAP agreement.

Purkey said the actual stocking of the lakes in City Park will not be completed until work is done on the spillways for the park lakes. He said the cost will depend on how much the City wants to spend.

Mayor Bowman designated it to be Resolution #2021-002.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Marcia Milner, Board Member
SECONDER:	Matt Turner, Board Member
AYES:	Zaring, Franklin, Doerhoff, Milner, Reece, Davidson, Turner

D. Acknowledgement of Ward 3 Alderman Resignation

Mayor Bowman said no action is needed from the Board at this time, as they are simply acknowledging the City's receipt of the resignation of former alderman Clint Miller.

Bowman said she had not received any applications from Ward 3 residents wishing to fill the vacated seat within that ward.

Bowman said she will be bringing her recommendation to fill the vacant seat very soon.

RESULT:	DISCUSSION
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6. Aldermen and Committee Reports

Alderman Zaring welcomed Alderwoman Franklin to the board. Zaring thanked staff for their dedication to the City and shared appreciation for the recent Employee Newsletter.

Alderwoman Reece thanked the City Streets Department for their hard work during the recent winter weather event.

Alderwoman Milner welcomed Alderwoman Franklin to the board.

Alderwoman Franklin thanked the board for their vote of confidence in her and said she was looking forward to working with and learning from everyone on the board and within the City.

Alderman Davidson congratulated Alderwoman Franklin. Davidson congratulated various members of the Police Department for their recent promotions. Davidson praised the Police Department for their efforts in making an arrest from a robbery that occurred about 1 year ago at a local Harrisonville jewelry store and thanked Police Chief Hofer.

Alderman Turner thanked staff for all of their hard work. Turner thanked the Streets and Electric Departments for their efforts during the recent winter weather event. Turner informed the Board that he had been approached by a resident asking for a change in ordinance for the horsepower limits at Lake Harrisonville. Turner congratulated Alderwoman Franklin on her appointment to the board.

7. Report from the City Administrator

City Administrator Ratliff informed Alderman Turner that the City has spoken with an individual about the horsepower limits at Lake Harrisonville. Ratliff said he has spoken with both the Missouri Department of Conservation and the City Public Works Department and both of them have said they like the City ordinance the way it is. Ratliff said the individual has been informed that they are able to fill out an Agenda Request Form and bring the complaint to the Board, but they have yet to do so.

Alderman Turner said he also passed along information about the Agenda Request Form.

Ratliff said the runway lights at Lawrence Smith Memorial Airport have been repaired and are operational.

Ratliff said the UV Disinfection and South Sewer Main projects are on schedule.

Ratliff said the MARC Board has approved the federal funding for the Muddy Creek Tributary project submitted earlier this year. Ratliff said City Engineer Brooks will be submitting the same area for a State Emergency Management Agency grant.

Ratliff thanked staff for their efforts during the recent winter-weather event. Said staff are thankful the storm was not worse. Ratliff said there were two outages during the storm. One was a tree limb that fell on a wire and the other was a downed wire. Ratliff said Electric Superintendent Pollard and his crew had power restored within 30 minutes.

Ratliff congratulated the officers who recently received promotions within the Police Department and extended his congratulations to those officers.

Ratliff informed the Board that the Police Department hosted their largest Shop With a Cop event ever in 2020 and thanked the department for their hard work to host that program.

Ratliff said staff have used EMS' disinfection machine at the Police Station after an officer and an Animal Control Officer tested positive for the COVID-19 virus.

Ratliff informed the Board that the Community Center is in the process of finding a new software program after the maker of CIVICREC announced that the program will soon not be supported.

Ratliff provided an update from the Codes Administration on a variety of ongoing projects throughout town. Ratliff said many people have made positive comments about the ongoing work.

Ratliff said staff are finalizing the annexation process for Sapp Bros.

8. Questions from the Media

None.

Mayor Bowman reminded everyone that the next meeting will be Tuesday, January 19, in observance of the Martin Luther King Jr holiday. Bowman asked Dennis Minich of the South Cass Tribune to make mention of the schedule change in the newspaper.

Bowman thanked Electric Superintendent Pollard and his staff for their dedication to mutual aid, after being one of five municipalities to respond to a mutual aid request to combat power outages in Hannibal, Missouri following the recent winter storm. Bowman thanked Pollard for his leadership and hard work and said she was glad he has come to Harrisonville.

9. Adjourn from Regular Session

A motion to adjourn was made by Alderman Doerhoff, with a second from Alderman Zaring. The motion carried with a unanimous vote.

The meeting was adjourned at 6:36 p.m.

Judy Bowman, Mayor & Ex-Officio
Chairman of the Board of Aldermen

ATTEST:

Daniel Barnett, City Clerk

Minutes Acceptance: Minutes of Jan 4, 2021 6:00 PM (Approval of Minutes)

**DRAFT****MINUTES****CITY OF HARRISONVILLE****BOARD OF ALDERMEN****WORK SESSION****JANUARY 4, 2021****HELD VIA ZOOM DUE TO INCREASE IN COVID-19 CASES THROUGHOUT CASS COUNTY****1. Call to Order**

The meeting was called to order at 6:42 PM by Mayor Judy Bowman.

2. Present

Attendee Name	Organization	Title	Status	Arrived
Mike Zaring	Harrisonville	Board Member	Present	
Sandy Franklin	Harrisonville	Board Member	Present	
Dave Doerhoff	Harrisonville	Board Member	Present	
Marcia Milner	Harrisonville	Board Member	Present	
Judy Reece	Harrisonville	Board Member	Present	
Gary Davidson	Harrisonville	Board Member	Present	
Matt Turner	Harrisonville	Board Member	Present	
Judy Bowman	Harrisonville	Mayor	Present	

Others present: City Administrator Brad Ratliff, Director of Administrative Services Jeremy Smith, Community and Economic Development Director Jim Clarke, Fire Chief Eric Myler, Police Chief John Hofer, Parks and Recreation Director Grant Purkey, Electric Superintendent Andy Pollard, Public Works Director/City Engineer Carl Brooks, City Clerk Daniel Barnett - recording.

3. Discussion Items**4. Action Items****1. Preparing the City of Harrisonville's Legislative Agenda**

Mayor Bowman began the discussion by saying that the City has been blessed over recent years for having State Representative Donna Pfautsch and State Senator Ed Emery serving the Harrisonville community. Bowman said that because Pfautsch lived in Harrisonville and had served on the Board for a time, she knew what the City needed. Bowman also said that because Emery had an office at the Chamber of Commerce, he was able to stay in touch with the City and what it needed.

Bowman said she and City Administrator Ratliff met with the new Representative, Mr. Chris Sander to discuss issues important to the Harrisonville Community. Bowman said she soon hopes to be able to meet with Senator Rick Brattin.

Bowman said the City is fortunate this year that Alderman Turner is serving on the Missouri Municipal League Board of Directors and said she is pleased because that allows the City to have some input into Board decisions that are made down there.

Bowman said the MML Legislative Conference is the opportunity for municipalities to present their legislative agendas. Bowman thanked City Administrator Ratliff for his leadership and his work to compile the agenda and shared the importance of this process.

City Administrator Ratliff said Harrisonville is probably the only City in Cass County who will be compiling a legislative agenda.

Ratliff introduced the agenda and spoke to the value of keeping up strong partnerships with our representation in Jefferson City.

Ratliff spoke about Senate Bill 856 and shared why it was being brought up.

Mayor Bowman said the City has long opposed Bill 856 and it is being discussed tonight, due to the likelihood of it being brought back up in Jefferson City in 2021.

Alderman Davidson asked if the City has contacted Representative Mike Haffner.

Mayor Bowman said the City would be contacting both Haffner and Senator Paul Wieland.

Ratliff spoke about Senate Bill 99, which covers special taxing districts. He said the City will be opposed to the changes.

Bowman spoke to the value of local control and to the value of these special taxing districts in Harrisonville. Bowman used the previously proposed CID at Loves Travel Stop as an example. Bowman said several other Mayors in Missouri are also against the bill and will be speaking with the Governor about their feelings of opposition.

Community and Economic Development Director Clarke said he agrees with both City Administrator Ratliff and Mayor Bowman's opinion and provided further information about the bill.

Ratliff spoke about the City's support for both the State's Economic Development and Work Force Development plans.

Ratliff spoke about the City's support of MML and MARC's efforts to increase funding for the Missouri Department of Transportation.

Ratliff spoke about the City's support of policy for ecommerce taxation. Ratliff said Missouri is one of 2 states, along with Florida, who do not tax out-of-state online sales. Ratliff said Florida is taking up a similar policy change.

Ratliff spoke about the City's support of legislation for Missouri to provide increased broadband services to rural communities.

Alderwoman Milner spoke to the value of increasing broadband services to rural communities, which has been brought even more to light through the COVID-19 pandemic.

Mayor Bowman asked Alderman Davidson and Police Chief Hofer to speak to the value of supporting Municipal Court reform legislation in Missouri.

Police Chief Hofer said he has been working with Representative Haffner to address the ongoing problems with individuals not paying their fines or appearing for court hearings. Hofer said he did not feel that Court Reform was needed in Cass County. Said the issues are creating even further issues with Bonds and repeat offenders. Hofer shared an example of Officer Ryan Morton from Clinton, Mo. Hofer said that his officers had detained the would-be killer previously but had to let him go. Hofer said had they been able to keep him in jail, as he was a convicted felon, it may have been able to save Officer Morton's life. Hofer said he hopes the legislation is able to make the system more effective for municipalities.

Alderman Davidson shared that he agreed with Chief Hofer and expressed his frustration with the current State bonding procedures. Davidson said he hopes to see positive reform.

Ratliff spoke about the series of proposed changes within the Missouri House and Senate. Ratliff shared that the City of Harrisonville has seen a 300% increase in Failure to Appear since the adoption of Senate Bill 5 and Senate Bill 572. Ratliff said the City is in support of a change.

Zaring said he appreciates the information that has been provided to the board and thanked those who put the information together. Zaring also expressed concern over lost revenues through the current ecommerce legislation and said he is hopeful for a change.

Ratliff shared that he has heard legislators are attempting to associate ecommerce with video franchise and right-of-way fees.

Alderman Turner said he has heard that the combination to reduce franchise fees will not pass unless WayFair passes.

Bowman shared that the City is not alone in this fight and spoke about the support from several Missouri Mayors within the Missouri Mayors United organization and other local organizations.

Bowman thanked City Administrator Ratliff and the staff who compiled the agenda.

A motion to adjourn was made by Alderman Davidson, with a second from Alderwoman Reece. The motion carried with a unanimous vote.

Judy Bowman, Mayor & Ex-Officio
Chairman of the Board of Aldermen

ATTEST:

Daniel Barnett, City Clerk

Minutes Acceptance: Minutes of Jan 4, 2021 6:30 PM (Approval of Minutes)



STAFF REPORT

TO: Board of Aldermen
FROM: Daniel Barnett,
DATE: January 12, 2021
SUBJECT: Appointment of Ward 3 Aldermen

Type of Item: *Approval*

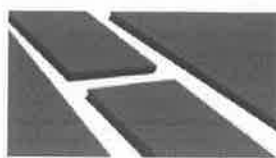
A. Action Item (ID # 3758)

A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI APPROVING THE APPOINTMENT OF WILLIAM MILLS TO THE BOARD OF ALDERMEN.

Attachments:

William Mills for BOA (PDF)

William Mills to BOA 2021 (DOCX)



City of

Harrisonville

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1836

5.A.a

Board, Commission and Committee Appointment Application Form

Name William F. Mills	Date January 2, 2021
Home Address 401 Brush College Rd., Harrisonville, MO 64701	
Email Address wofum@familycenter.us	
Home Telephone 816 884-2086	Work/Cell Telephone 380-7282 ext. 3304
Occupation Businessman	Best time to call 9 - 5 am/pm
Do you own commercial property and/or operate a business in Harrisonville? Yes	
Work/Business Name The Family Center/Mill-Walk Mall	
Work/Business Address 2601 Cantrell Rd.	
Length of Residency in Harrisonville 50 years	
Are you now, or have you ever served on a board, commission or committee for the City of Harrisonville or other community? Yes ☒ No ☐ If yes, please give name of board, commission and /or committee and dates served: Mayor 93 - 95 P&Z Commission 95 - 2015	

(application continued on back page)

Attachment: William Mills for BOA (Appointment of Ward 3 Aldermen)

BOARD, COMMISSION OR COMMITTEE PREFERENCE(S): Refer to last page for list of Boards, Commissions and Committees (Please list no more than three boards, commissions or committees in order of preference)

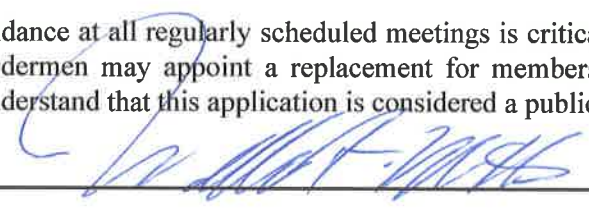
1) Ward 3 Alderman	2)	3)
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Are you registered to Vote: Yes ☒ No ☐

Narrative Statement. Please provide a brief statement indicating the basis for your desire to be appointed to this board or commission including the strengths you feel you could bring to the position for which you are applying. Information may include education, professional experience and community activities pertinent to the position for which you are applying.

Due to the resignation of the Ward 3 alderman, the Mayor has asked me to serve in this capacity and I have agreed.

I understand that my attendance at all regularly scheduled meetings is critical even if I am an alternate member and that the Board of Aldermen may appoint a replacement for members who are chronically absent from regular meetings. I also understand that this application is considered a public record.

Applicant's Signature: 

All applications are kept on file for one year. During that time, your application will be considered when there is an opening for the Board, Commission or Committee for which you have applied.

- ✓ Please notify the City Clerk's Office at 816-380-8918 if you move or no longer wish to be considered for appointment.
- ✓ Please feel free to attach a resume and/or copies of any certificates pertinent to the appointment you are seeking.
- ✓ Mail or deliver your completed application to: City of Harrisonville, City Clerk's Office, 300 E Pearl, Harrisonville, MO 64701

* Application must be completed in order to be considered *

Council Bill No.**Resolution No.**

**A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF
HARRISONVILLE, MISSOURI APPROVING THE APPOINTMENT OF WILLIAM
MILLS TO THE BOARD OF ALDERMEN.**

WHEREAS, the City of Harrisonville has determined a need to fill a seat(s) on the Board of Aldermen; and

WHEREAS, William Mills fully meets the qualifications for appointment to this commission; and

WHEREAS, said appointment will last until the next municipal election, which is scheduled to take place in April of 2023; and.

WHEREAS, Mayor Judy Bowman recommends the appointment of William Mills to the Board of Aldermen upon approval of the members of said board;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI AS FOLLOWS:

Section 1. The Board of Aldermen approves the appointment of William Mills to the Board of Aldermen.

Section 2. This resolution shall become effective on January 19, 2021 upon approval and passage by the Board of Aldermen.

PASSED AND RESOLVED BY THE BOARD OF ALDERMEN AND APPROVED BY THE MAYOR OF THE CITY OF HARRISONVILLE, MISSOURI ON THIS 19TH DAY OF JANUARY 2021.

VOTE TAKEN AS FOLLOWS:

AYES:

NAYS:

ABSENT:

ABSTAIN:

Judy Bowman, Mayor and Ex-Officio
Chairman of the Board of Aldermen

ATTEST:

Daniel Barnett, City Clerk

WITNESS my hand and seal this 19th day of January 2021.

Attachment: William Mills to BOA 2021 (Appointment of Ward 3 Aldermen)



TO: Board of Aldermen
FROM: Daniel Barnett,
DATE: January 12, 2021
SUBJECT: Ward 3 Appointment/Oath of Office

Type of Item: *Discussion*

- B. Discussion Item (ID # 3760)**
Ward 3 Appointment/Oath of Office



TO: Board of Aldermen
FROM: Daniel Barnett,
DATE: January 13, 2021
SUBJECT: Waiving of building permits for Harrisonville School District

Type of Item: *Approval*

C. Action Item (ID # 3761)

A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE AUTHORIZING THE CITY ADMINISTRATOR TO WAIVE INSPECTION AND PERMITTING FEES RELATED TO PROJECTS TO BE COMPLETED WITHIN THE HARRISONVILLE SCHOOL DISTRICT IN THE YEAR 2021.

Attachments:

City permit waiver letter from school district(PDF)

School Projects Fees staff report 2021 (PDF)

Waiving fees for Harrisonville School District 2021 (DOCX)



503 S. Lexington
Harrisonville, MO 64701
(816) 380-2727

(816) 380-3134 - Fax

www.harrisonvilleschools.org

Paul Mensching
Superintendent

Jason Eggers
Assistant Superintendent

Annie Knox
Special Services

Kristi Meeks
Curriculum and Assessment

Kathy VanGorkom
Business

Mike Diggs
Technology

Jill Filer
Communications

Our Schools
Early Childhood Center
Harrisonville Elementary School
McEowen Elementary School
Harrisonville Middle School
Harrisonville High School
Cass Career Center

January 14, 2021

Dear Harrisonville Board of Aldermen,

During the process of pre-bid for our construction project, it was brought to my attention that our construction management team of Newkirk and Novak that the permit and inspection fees assessed by the city were \$44,886. Please keep in mind that these fees are only based on estimates for the first phase of our project. We will be requesting permits for projects next year as well.

I would like to formally request that the city waive the fees assessed to the school for construction permits and inspections. In my experience in other districts, cities have waived all or part of the fees charged for such services due to the nature of the services schools provide. We are not a for-profit entity which is able to recover such fees through normal business procedures. I have inquired about recent projects in surrounding districts to assess what is "typical", but there is a large degree of variance by city. Oak Grove waived all but the inspection fees for their project of a similar scope, and the Center School District was charged based on just the non-electrical, mechanical, or plumbing (EMP) materials since those trades have to apply for their own permits from the city anyway. As I mentioned, in my previous district, we built a \$10 million dollar high school and had all fees and inspections waived. That standard is not really standard!

Simply stated, the fees assessed are roughly the equivalent of a full-time teacher. If the city required to hire another full-time employee due to the increased workload created by our construction projects, I more than understand the fees and rescind my request. However, the fees dramatically impact what we can do with our available funds.

In closing, I would like to compare our situation to one which we are currently encountering. The county health department has been inundated with additional requirements due to the recent pandemic. As a district, we have been required to drastically increase our workload to contact trace and track quarantines on their behalf. We cannot, nor do not, charge the health department for these additional services. Similarly, I am requesting that the district not be charged for construction permits and inspections for our projects.

Thank you greatly for your consideration. If you have any additional questions, I can be reached at 816-738-2739.

Sincerely,

Paul Mensching,
Superintendent

Attachment: City permit waiver letter from school district (Waiving of building permits for Harrisonville School District)

It's a Great Day to be a Wildcat!



300 E. Pearl Street, P.O. Box 367 • Harrisonville, MO 64701 • Tel: 816-380-8900 • Fax: 816-380-8906

January 13, 2021

Estimated City Costs for the \$15 million School District Projects

Note: Actual costs are impossible to estimate at this point in the projects. Plan review has not yet begun, and I have a very limited handle on the scope of work for all 4 projects at this time. I have some basic knowledge of some of the scope based on previous meetings, phone calls, emails, and looking at digital plans for some sheets for some of the projects due to communications with Hollis and Miller Architects and code intent, compliance consulting, and code modification requests.

Our Building/Codes Division currently has an estimated cost of approximately \$192 per hour of operation. Discounted permits fees are at \$44,886. This equates to approximately 223 hours. Also, this does not include overhead which is not in our Division budget.

I cannot give accurate estimates at this time, but my guess would be there will be 30 to 50 hours of plan review. That would leave approximately 163 hours for all the inspections for all 4 projects. I cannot at this time estimate the inspection hours. I could not even do that after plan review. We never know how many inspections partials there will be to keep the jobs flowing or how many will require re-inspection. I also can't estimate how misc. inspections we may have; this inspection type is used when we're called out for consults or questions. Again, these are estimates and the attributable overhead costs may not be included. Also, at this time I can not even estimate the number of inspection types until I've done plan review.

These are some of the reasons permit fees are based on valuation in almost all jurisdictions in the country. As you know from our recent fees analysis there are many variables involved in building department budgets, and I would never recommend another approach.

Also, there are additions involved which should end up with certificates of occupancy.

It appears to me the choices are:

- 1- The City waives fees, and the City shoulders the costs burden, of reduced or no fees.
- 2- The City does not have involvement on the projects. I do not know how EMS would feel about this.
- 3- The School District has their professional Designers and Engineers of Record do all inspections on a 3rd party basis. The City would then receive and document all these inspections and acceptance testing records and issue certificates of occupancy where warranted; for a modest fee or waive this cost also.

Chris Arthur
Building Official

Council Bill No.

Resolution No.

A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE AUTHORIZING THE CITY ADMINISTRATOR TO WAIVE INSPECTION AND PERMITTING FEES RELATED TO PROJECTS TO BE COMPLETED WITHIN THE HARRISONVILLE SCHOOL DISTRICT IN THE YEAR 2021.

WHEREAS, the Harrisonville School District has requested that all inspection and permitting fees for construction projects in 2021 be waived by the Harrisonville Board of Aldermen; and

WHEREAS, City staff have assessed the permit and inspection fees required for the projects to total about \$44,886; and

WHEREAS, the assessed permit and inspection fees stand to hinder the scope of the Harrisonville School District's projects in the year 2021; and

WHEREAS, the Harrisonville School District has long served as a pillar of the community and a resource for not only children but also for the advancing education of all peoples; and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI, AS FOLLOWS:

Section 1: That the Board of Aldermen hereby authorizes the City Administrator to waive permit and inspection fees related to project to be completed within the Harrisonville School District in the year 2021.

Section 2: That this resolution shall become effective immediately upon its passage and approval.

PASSED AND RESOLVED BY THE BOARD OF ALDERMEN AND APPROVED BY THE MAYOR OF THE CITY OF HARRISONVILLE, MISSOURI, THIS 19TH DAY OF JANUARY, 2021.

VOTE TAKEN AS FOLLOWS:

AYES:

NAYS:

RECUSED:

ABSENT:

Attachment: Waiving fees for Harrisonville School District 2021 (Waiving of building permits for Harrisonville School District)

Judy Bowman, Mayor and Ex-Officio
Chairman of the Board of Aldermen

ATTEST:

Daniel Barnett, City Clerk

WITNESS my hand and seal this 19th day of January, 2021.

Attachment: Waiving fees for Harrisonville School District 2021 (Waiving of building permits for Harrisonville School District)



TO: Board of Aldermen
FROM: Daniel Barnett,
DATE: January 12, 2021
SUBJECT: Appointment to Park Board

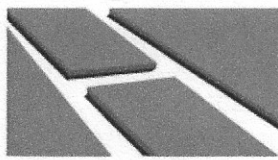
Type of Item: *Approval*

D. Action Item (ID # 3759)

A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI APPROVING THE APPOINTMENT OF KIMBERLY TROBY TO THE PARK BOARD.

Attachments:

Kimberly Troby for Park Board (PDF)
Kim Troby to Park Board 2021 (DOCX)



City of

Harrisonville

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1836

5.D.a

Board, Commission and Committee Appointment Application Form

Name KIMBERLY L. TROBY	Date JANUARY 4, 2021
Home Address 606 W. WASHINGTON STREET, HARRISONVILLE, MO 64701	
Email Address KIMBERLYTROBY@GMAIL.COM	
Home Telephone 816-738-3116	Work/Cell Telephone 816-380-5184
Occupation SERVICE MANAGER/OWNER	Best time to call ANY am/pm
Do you own commercial property and/or operate a business in Harrisonville? YES	
Work/Business Name TROBY'S MAYTAG HOME APPLIANCE CENTER	
Work/Business Address 200 PLAZA DRIVE, HARRISONVILLE, MO 64701	
Length of Residency in Harrisonville 41 YEARS	
Are you now, or have you ever served on a board, commission or committee for the City of Harrisonville or other community? Yes ☐ No ☒ If yes, please give name of board, commission and /or committee and dates served:	

(application continued on back page)

BOARD, COMMISSION OR COMMITTEE PREFERENCE(S): Refer to last page for list of Boards, Commissions and Committees (Please list no more than three boards, commissions or committees in order of preference)

1)
PARKS & RECREATION

2)
PLANNING & ZONING

3)
HISTORIC PRESERVATION

Are you registered to Vote: Yes ☒ No ☐

Narrative Statement. Please provide a brief statement indicating the basis for your desire to be appointed to this board or commission including the strengths you feel you could bring to the position for which you are applying. Information may include education, professional experience and community activities pertinent to the position for which you are applying.

It would be an honor to serve on any Harrisonville Board or Committee.

For the last 29+ years my family and I have supplied Harrisonville with superior service and support. I would like to continue that service and support outside of our business.

My grandfather was the Harrisonville Park Ranger for many years when I was a child. I grew up spending countless days and nights at our City Park. I have always been inspired by its sense of community and growth. I believe I could bring a diversified and insightful viewpoint to any Harrisonville Board or Committee. It would be an honor and privilege to represent our City.

And, on a personal note, I am a life-long animal lover and people person =)

I understand that my attendance at all regularly scheduled meetings is critical even if I am an alternate member and that the Board of Aldermen may appoint a replacement for members who are chronically absent from regular meetings. I also understand that this application is considered a public record.

Applicant's Signature: _____

Kimberly L. Troby

All applications are kept on file for one year. During that time, your application will be considered when there is an opening for the Board, Commission or Committee for which you have applied.

Council Bill No.

Resolution No.

**A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF
HARRISONVILLE, MISSOURI APPROVING THE APPOINTMENT OF KIMBERLY
TROBY TO THE PARK BOARD.**

WHEREAS, the Board of Aldermen have determined a need to fill a seat(s) on the Park Board;
and

WHEREAS, Kimberly Troby fully meets the qualifications for appointment to this Commission;
and

WHEREAS, said appointment will expire in June of 2024; and.

WHEREAS, Mayor Judy Bowman recommends the appointment of Kimberly Troby to the Park Board upon approval of the Board of Alderman;

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE
CITY OF HARRISONVILLE, MISSOURI AS FOLLOWS:**

Section 1. The Board of Aldermen approves the appointment of Kimberly Troby to the Park Board.

Section 2. Effective Date. This resolution shall become effective on January 19, 2021 upon approval and passage by the Board of Aldermen.

PASSED AND RESOLVED BY THE BOARD OF ALDERMEN AND APPROVED BY THE MAYOR OF THE CITY OF HARRISONVILLE, MISSOURI ON THIS 19TH DAY OF JANUARY 2021.

VOTE TAKEN AS FOLLOWS:

AYES:

NAYS:

ABSENT:

ABSTAIN:

Judy Bowman, Mayor and Ex-Officio
Chairman of the Board of Aldermen

ATTEST:

Daniel Barnett, City Clerk

WITNESS my hand and seal this 19th day of January, 2021.

Attachment: Kim Troby to Park Board 2021 (Appointment to Park Board)