



**AGENDA
CITY OF HARRISONVILLE
BOARD OF ALDERMEN
REGULAR MEETING
CITY HALL
JANUARY 4, 2022
6:00 PM**

Meetings are open to the public. Masks are recommended. Social distancing will be required.

- 1. Call to Order**
 - A. Pledge of Allegiance**
 - B. Roll Call**
- 2. Ceremonial Matters**
- 3. Public Participation**
- 4. Approval of Minutes**
 - A. Board of Aldermen - Regular Meeting - Dec 6, 2021 6:00 PM**
 - B. Board of Aldermen - Work Session - Dec 6, 2021 6:30 PM**
- 5. Agenda Items**
 - A. Public Hearing – CDBG Demolition Grant Application**
 - B. Council Bill 89: A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE APPROVING A LEGISLATIVE AGENDA FOR THE YEAR 2022.**
 - C. Council Bill 01: AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI AMENDING SECTION 240.260 OF THE HARRISONVILLE MUNICIPAL CODE.**
- 6. Aldermen and Committee Reports**
- 7. Report from the City Administrator**
 - A. November Municipal Court Report**
- 8. Questions from the Media**

9. Adjourn from Regular Session

Posted on City Hall Bulletin Board this 31st day of December, 2021.

Daniel Barnett, City Clerk

Public participation during regular meetings of the Board of Aldermen shall be limited to those who have submitted a completed agenda request form. 2 Each person wishing to address the Board during regular meetings of the Board of Aldermen on a topic not on the agenda shall submit a completed agenda request form five (5) business days prior to the meeting the person wishes to address the Board. If the agenda request concerns a complex issue requiring staff research time, the opportunity to address the Board may be moved to a future meeting instead of the meeting immediately following the submission of the agenda request form. 3. Those that have submitted a completed agenda request form shall be limited to three (3) minutes to address the Board, this time cannot be yielded to another person and this time may be extended in three (3) minutes increments only upon a majority vote of the members of the Board of Aldermen, with each additional three (3) minute increment requiring an additional majority vote of the members of the Board of Aldermen.



DRAFT
MINUTES
CITY OF HARRISONVILLE
BOARD OF ALDERMEN
REGULAR MEETING
CITY HALL
DECEMBER 6, 2021
6:00 PM

1. Call to Order

The meeting was called to order at 6:00 PM by Mayor Judy Bowman.

A. Pledge of Allegiance

Attendee Name	Organization	Title	Status	Arrived
Bill Mills	Harrisonville	Board Member	Present	
Mike Zaring	Harrisonville	Board Member	Excused	
Sandy Franklin	Harrisonville	Board Member	Present	
Dave Doerhoff	Harrisonville	Board Member	Present	
Marcia Milner	Harrisonville	Board Member	Present	
Judy Reece	Harrisonville	Board Member	Present	
Gary Davidson	Harrisonville	Board Member	Present	
Matt Turner	Harrisonville	Board Member	Present	
Judy Bowman	Harrisonville	Mayor	Present	

Others present: City Administrator Brad Ratliff, Director of Administrative Services Jeremy Smith, City Attorney Steve Mauer, Public Works Director/City Engineer Carl Brooks, Electric Department Superintendent Andy Pollard, Police Chief John Hofer, Baker Tilly CPA Ben Hart and City Clerk Daniel Barnett - recording.

2. Ceremonial Matters

None.

3. Public Participation

None.

4. Approval of Minutes

Minutes Acceptance: Minutes of Dec 6, 2021 6:00 PM (Approval of Minutes)

A. Board of Aldermen - Regular Meeting - Nov 15, 2021 6:00 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Judy Reece, Board Member
SECONDER:	Dave Doerhoff, Board Member
AYES:	Mills, Franklin, Doerhoff, Milner, Reece, Davidson, Turner
EXCUSED:	Mike Zaring

B. Board of Aldermen - Work Session - Nov 15, 2021 6:30 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Sandy Franklin, Board Member
SECONDER:	Matt Turner, Board Member
AYES:	Mills, Franklin, Doerhoff, Milner, Reece, Davidson, Turner
EXCUSED:	Mike Zaring

5. Agenda Items**A. A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE AUTHORIZING THE CITY ADMINISTRATOR TO CONDUCT THE ANNUAL DESTRUCTION OF RECORDS, IN ACCORDANCE WITH THE STATE OF MISSOURI RECORD RETENTION SCHEDULES.**

Staff report presented by City Clerk Barnett.

Barnett provided the Board with a summary of documents from each department that will be destroyed.

Barnett informed the Board that a small number of boxes from the Municipal Court were not included in the list of proposed documents. Barnett passed out a printout detailing what was contained in the boxes from Municipal Court.

Barnett said the documents will be destroyed on Tuesday, December 14.

Upon passage, Mayor Bowman designated the resolution to be Resolution number 2021-44.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bill Mills, Board Member
SECONDER:	Gary Davidson, Board Member
AYES:	Mills, Franklin, Doerhoff, Milner, Reece, Davidson, Turner
EXCUSED:	Mike Zaring

B. A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE APPROVING A LEGISLATIVE AGENDA FOR THE YEAR 2022.

Mayor Bowman informed the Board that a long list of pre-filed bills have been created for the upcoming legislative year in Jefferson City.

Bowman asked that the Board table Council Bill 89 until staff have had the opportunity to review the list of pre-filed bills, to determine which bills to support and which to oppose.

Bowman encouraged the Board to oppose a bill that was recently filed that would do away with any elections outside of the national November elections, as it would interfere with municipal elections, school board elections, increase election costs and create potential voter fatigue, due to a lengthy ballot. Bowman also encouraged the Board to

oppose a recent move to create partisan municipal governments. A move Bowman feels would reduce the efficiency and effectiveness of municipal governments.

Aldерwoman Milner made a motion to table Council Bill 89. The motion was seconded by Aldерwoman Franklin. Motion carried with a 7-0 vote, with Aldерman Zaring excused.

RESULT:	TABLED [UNANIMOUS]
MOVER:	Marcia Milner, Board Member
SECONDER:	Sandy Franklin, Board Member
AYES:	Mills, Franklin, Doerhoff, Milner, Reece, Davidson, Turner
EXCUSED:	Mike Zaring

C. A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE TO AUTHORIZE THE HARRISONVILLE EMERGENCY SERVICES DEPARTMENT TO WRITE-OFF A SERIES OF DESIGNATED, UNCOLLECTIBLE DEBTS.

Staff report presented by Director of Administrative Services Smith.

Aldерwoman Reece asked for an explanation as to why the items were not able to be collected by the City and asked about what efforts are made to collect these monies.

Smith outlined the factors that can impede the City from collecting these funds.

Aldерman Doerhoff asked if the City receives any reimbursements for COVID-19-related services.

Smith said the City did receive some additional funding, but said it was a very small amount.

Aldерwoman Franklin asked how many years back the debt goes.

Smith said the reports do not list specific dates, but said the list is quite extensive.

Aldерman Davidson asked if the City ever goes after a deceased individual's estate to recoup the owed funds.

Smith said those methods have been attempted in past years, but said it was very difficult to attain any funds in those attempts.

Upon passage, Mayor Bowman designated the resolution to be Resolution number 2021-45.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Gary Davidson, Board Member
SECONDER:	Marcia Milner, Board Member
AYES:	Mills, Franklin, Doerhoff, Milner, Reece, Davidson, Turner
EXCUSED:	Mike Zaring

D. AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE AMENDING THE OPERATING BUDGET FOR THE CITY OF HARRISONVILLE, MISSOURI, FOR THE FISCAL YEAR JANUARY 1, 2021 THROUGH DECEMBER 31, 2021, AND ESTABLISHING AN EFFECTIVE DATE.

Staff report presented by Baker Tilly CPA Hart.

Hart outlined the items asking to be amended, including: An increase to street expenses, which is a budget carryover from 2020 in the General Fund, and an increase for interest payments associated with Parks and Recreation financing for 2021.

Upon passage, Mayor Bowman designated the ordinance to be Ordinance number 3571.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Matt Turner, Board Member
SECONDER:	Marcia Milner, Board Member
AYES:	Mills, Franklin, Doerhoff, Milner, Reece, Davidson, Turner
EXCUSED:	Mike Zaring

E. AN ORDINANCE OF THE HARRISONVILLE BOARD OF ALDERMEN ADOPTING AN OPERATING BUDGET FOR THE CITY OF HARRISONVILLE, MISSOURI, FOR THE FISCAL YEAR JANUARY 1, 2022 THROUGH DECEMBER 31, 2022

Staff report presented by Baker Tilly CPA Hart.

Hart pointed out the \$2,032,000 of American Rescue Plan funds that will be included in the 2022 budget.

Hart outlined a variety of the larger items included in the proposed budget.

Hart spoke to the Board about the City's budget being awarded a Distinguished Budget Award from the Government Finance Officers Association. Hart said the award is not one to be taken lightly.

Mayor Bowman thanked Hart and City staff for their efforts in preparing the budget.

Aldерwoman Milner thanked the City Department Heads for the time they spent creating the budget and for their leadership to the City.

Upon passage, Mayor Bowman designated the ordinance to be Ordinance number 3572.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dave Doerhoff, Board Member
SECONDER:	Mike Zaring, Board Member
AYES:	Mills, Franklin, Doerhoff, Milner, Reece, Davidson, Turner
EXCUSED:	Mike Zaring

6. Aldermen and Committee Reports

Aldерwoman Franklin shared her appreciation for the strong turnout at the 2021 Christmas on the Square event on Saturday. Franklin commended the Love the Harrisonville Square organization and the camaraderie of all those involved. Franklin thanked Bright Futures for their services to the Harrisonville community and schools and spoke about positive experiences she has had working with the organization.

Aldерwoman Milner echoed the statements of Aldерwoman Franklin regarding the Bright Futures Adopt a Family program and their service to the Harrisonville community. Milner thanked the Board and City staff for their support following the passing of her mother.

Alderman Turner said he enjoyed the Christmas on the Square event and thanked Love the Harrisonville Square for their efforts.

Alderman Mills mentioned to Public Works Director/City Engineer Brooks that there were still silt socks laying in front of storm drains on Mechanic Street, and asked that those be removed.

Alderman Davidson echoed Aldерwoman Franklin's statements about Bright Futures. Davidson reminded everyone that Shop With a Cop is coming up on December 18, and encouraged all those in attendance to donate to the program.

Mayor Bowman asked Chief Hofer to provide an update on the Shop With a Cop program.

Chief Hofer spoke about the ongoing efforts to prepare for the 2021 Shop With a Cop event and said this year they hope to bless more than 200 children during the event.

7. Report from the City Administrator

City Administrator Ratliff spoke to the recent GFOA Distinguished Budget Award that the City received and gave kudos to the Finance Department for their hard work and dedication to make that possible. Ratliff spoke to the teamwork and camaraderie going on between the Department Heads, staff and the Board of Aldermen and said he was grateful for the work being done by all.

Ratliff informed the Board that Spire Gas has submitted Right-of-Way permits to work on Sam, Oakland and Washington Streets. Ratliff said City Engineer/Public Works Director Brooks is currently working with the Missouri Department of Transportation to review, with the contractor, any possible damage to City streets that has been caused by increased traffic as a result of the work done on Mechanic Street (MO-7 Highway).

Ratliff told the Board that City staff sent markups for the Glen Eagle Regional Retention Storm Water Basin to the engineering firm this week. Ratliff also said staff have received information on the preliminary jurisdictional determination request that was sent to the US Army Corps of Engineers. Ratliff said the Corps has determined that an 'individual' permit will be required in lieu of a 'nationwide' permit, which will require a public hearing and potential mitigation.

Ratliff informed the Board that the contractors who will be working on the City Lake and Lake Luna dam and spillway projects have been given a notice to proceed.

Ratliff told the Board that Public Works Director/City Engineer Brooks has received one easement agreement for the South Sanitary Sewer project. Ratliff said the design-build engineer/contractor's 60-percent cost estimate came in at \$6.4 million, which was over the proposed budget. Ratliff said the engineer will submit an engineering agreement to finish the final design in order to advertise the project, but if the final design fee is also too high, City staff plan to terminate the engineering firm and complete the final design on their own, with some electrical and mechanical work being sub-contracted.

Ratliff provided an update to the progress of the Outdoor Pool project and said the concrete pours for the new floor began today.

Ratliff provided an update to the progress at the fountain in Marler-Wirt-Allen Park.

Ratliff informed the Board that Culvers has received a conditional TCO for employees and product delivery only. Ratliff said the store plans to open to the public on Monday, December 13.

Ratliff provided the Board with an update to the ongoing Comprehensive Master Plan process. Ratliff spoke about a recent meeting with the Missouri Department of Transportation and the Cass County Commissioners, in which MoDOT shared that they expect to have a preliminary study of Mechanic Street from the railroad tracks to Interstate 49 completed within the next 60 days. Ratliff also said the County Commissioners said they would be willing to work with the City, as it plans the future of the downtown area, with regards to County-owned real estate.

Ratliff reminded those in attendance about the Comprehensive Master Plan Framework Summit that will be held at 6 p.m. on January 6, at the Chamber of Commerce building.

8. Questions from the Media

None.

9. Adjourn from Regular Session

Mayor Bowman requested permission from the Board to cancel the December 20, Board of Aldermen meeting, as there are no items for the agenda. Bowman also requested that the Board grant permission to move the January 3, Board of Aldermen meeting to January 4. The Board offered a consensus to approve the changes to the schedule.

Bowman echoed the reminder from City Administrator Ratliff about the Comprehensive Master Plan Framework Summit that will be held at 6 p.m. on January 6.

Bowman spoke to the Board about the upcoming Town Hall meeting on January 8. Bowman said the presenter would be LifeFlight Eagle, who would be presenting a STOP THE BLEED program. Bowman said LifeFlight Eagle also plans to hold a CPR course in February.

Bowman shared that she had a wonderful time at Christmas on the Square and enjoyed seeing such a large crowd in attendance for both the event and the Mayor's Christmas Tree lighting. Bowman shared a story from one of the children who helped light the tree and spoke about the blessing that Christmas is for the children in our community and around the world. Bowman thanked those who made the event possible, including Department Heads, the Parks and Recreation Department, several Aldermen, the Love the Harrisonville Square organization and several others.

A motion was made by Alderman Davidson to adjourn, with a second by Alderwoman Milner. Motion carried with all ayes. Meeting adjourned at 6:44 p.m.

Judy Bowman, Mayor & Ex-Officio
Chairman of the Board of Aldermen

ATTEST:

Daniel Barnett, City Clerk

Minutes Acceptance: Minutes of Dec 6, 2021 6:00 PM (Approval of Minutes)



DRAFT
MINUTES
CITY OF HARRISONVILLE
BOARD OF ALDERMEN
WORK SESSION
CITY HALL
DECEMBER 6, 2021
6:30 PM

1. Call to Order

The meeting was called to order at 6:52 PM by Mayor Judy Bowman.

2. Present

Attendee Name	Organization	Title	Status	Arrived
Bill Mills	Harrisonville	Board Member	Present	
Mike Zaring	Harrisonville	Board Member	Excused	
Sandy Franklin	Harrisonville	Board Member	Present	
Dave Doerhoff	Harrisonville	Board Member	Present	
Marcia Milner	Harrisonville	Board Member	Present	
Judy Reece	Harrisonville	Board Member	Present	
Gary Davidson	Harrisonville	Board Member	Present	
Matt Turner	Harrisonville	Board Member	Present	
Judy Bowman	Harrisonville	Mayor	Present	

Others present: City Administrator Brad Ratliff, Public Works Director/City Engineer Carl Brooks, Police Chief John Hofer, Director of Administrative Services Jeremy Smith, Electric Superintendent Andy Pollard, Parks Director Grant Purkey and City Clerk Daniel Barnett - recording.

3. Discussion Items

A. Use Tax educational presentation

City Clerk Barnett began the presentation by sharing a video used by the City of Kearney, MO to educate voters about an upcoming Use Tax vote.

Barnett outlined what a local use tax is and how it can level the playing field for local retailers.

Barnett provided a list of Missouri counties and cities that already have a local use tax in place.

Barnett outlined how a local use tax is calculated and reminded the Board that the use tax rate will always be the same as the rate for sales tax.

Minutes Acceptance: Minutes of Dec 6, 2021 6:30 PM (Approval of Minutes)

Barnett provided examples of how a local use tax could benefit the City of Harrisonville and local businesses.

Barnett spoke about the use tax that is currently in place for both the State of Missouri and Cass County.

Barnett spoke to the impact of a local use tax and said the Missouri Municipal League estimates a \$116,207.85 annual impact for the City of Harrisonville.

Barnett outlined some of the rules and regulations for a local use tax.

Barnett spoke to the specific benefits that a local use tax would have on the City of Harrisonville.

Barnett discussed some myths and campaign tips regarding the local use tax.

Alderman Doerhoff asked why the original legislation did not include municipalities.

Alderman Mills spoke to how taxes are assessed by individual businesses. Mills said he would support the City moving quickly to get the Use Tax on an upcoming ballot.

Doerhoff asked why only half of Missouri towns with a population of over 2,000 have approved the tax.

Barnett spoke about the difficulties of passing a local use tax and the need for a well-thought out and strategic education and campaign plan.

Mayor Bowman spoke to the value of having community partners who can champion the movement and ensuring that the City is right behind them continuing to build support for the use tax.

City Administrator Ratliff spoke about the current state of the Harrisonville Area Chamber of Commerce regarding the Use Tax.

Alderwoman Milner spoke about the possibilities of passing a gas tax versus a use tax.

Ratliff asked the Board if they wanted to put the use tax on the April 2022 ballot.

A consensus was reached by the Aldermen to hold off moving forward with the Use Tax until after the April 2022 election. The Aldermen agreed to consider the August or November 2022 ballots, only if the Chamber of Commerce, and/or the Love the Harrisonville Square organization petitioned the Board to do so.

RESULT:	DISCUSSION
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B. COVID-19 Update

Mayor Bowman asked the Board if they would like to lift the mask recommendation and the social distance requirements within City facilities.

Alderwoman Milner asked that no changes be made until after the first of the year.

Several of the other Aldermen echoed Milner's statement.

Bowman asked the Aldermen if they want to keep the requirement for social distancing in the council chambers, by a show of hands.

By a show of hands, the Board approved of keeping the requirement of social distancing in council chambers. Bowman said the Board would revisit the discussion at the first Work Session in February.

A motion to adjourn from the Work Session was made by Alderwoman Milner, with a second from Alderman Turner. The motion carried with a unanimous vote.

The meeting was adjourned at 7:50 p.m.

Work Session

Monday, December 6, 2021

6:30 PM

RESULT:	DISCUSSION
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Judy Bowman, Mayor & Ex-Officio
Chairman of the Board of Aldermen

ATTEST:

Daniel Barnett, City Clerk

Minutes Acceptance: Minutes of Dec 6, 2021 6:30 PM (Approval of Minutes)



TO: Board of Aldermen
FROM: Jim Clarke,
DATE: December 30, 2021
SUBJECT: Public Hearing - CDBG Demolition Grant Application

Type of Item: *Public Hearing*

A. Action Item (ID # 4083)

Public Hearing - CDBG Demolition Grant Application

Attachments:

MinuteTraq - Staff Report - CDBG Demo. Grant - Pub. Hear. - 1-4- 2022 (DOC)

Public Hearing - Community Needs Assessment - CDBG Demo. Grant - 1-4-22 (PDF)

Community Needs Assessment - Completed - 11-16-20 (PDF)

Harrisonville Demolition Public Notice 1-4-2022 Final (PDF)

To: Board of Aldermen

From: Jim Clarke

Date: December 29, 2021

Re: Public Hearing – CDBG Demolition Grant Application

GENERAL INFORMATION

Applicant: City of Harrisonville, Mo.

Requested Actions: Hold Public Hearing and complete the Community Needs Assessment

Date of Application: CDBG Grant Application Deadline for FY2021 is January 31, 2022

PROPOSAL

The City of Harrisonville is pursuing a CDBG (Community Development Block Grant) Demolition Grant for the former water and electric building.

PREVIOUS ACTIONS

Environmental Site Assessment (ESA) Phase 1 (2018) & Phase 2 (2019) have been completed. Environmental Site Assessment (ESA) Phase 1 was updated November 10, 2021, as ESA Phase 1 is effective for 6 months, then requires a comprehensive update, after one year, it is no longer valid.

The Board of Aldermen has committed to funding the required 20% Match of **demolition costs**, along with any costs exceeding any Awarded Grant Funding.

KEY ISSUES

The following key issues should be considered with this Public Hearing and Demolition Grant Application:

- 1) The current risk and liability of this vacant City owned property and the challenge in adequately and effectively securing the property from trespassing and unauthorized access.
- 2) The findings in the Phase 2 Environmental Site Assessment (ESA).
- 3) The maximum grant funding, if approved, is \$300,000. Depending on applications received and the competitiveness of the applications in this funding cycle, the maximum funding may be approved, the maximum funding amount may not be approved, with a lesser funding amount approved, or the funding request may be denied.

- 4) The **average** cost for demolition, based on two informal courtesy estimates, along with minor site grading and disposal of demolition materials, including any hazardous waste, per the environmental studies performed, is estimated at \$350,000. Considering various additional project estimated costs, including inspections, asbestos removal and GDBG Grant Administration Fee, the resulting informal project cost estimate is \$375,000.
- 5) The City's required 20% match of the **Demolition Costs**. The Board of Aldermen has previously committed to this required 20% Match.
- 6) The property, if Awarded for Grant Funding, is **NOT** to be developed for future use, **including a parking lot**, for minimum specified number of years, as stipulated by CDBG (HUD) requirements. Staff is verifying the stipulated number of years with CDBG staff.

STAFF COMMENTS AND SUGGESTIONS

Staff is still finalizing Total Project Cost Estimates and the City's total estimated cost for this demolition project. Considering the following items, the City's total cost, IF Awarded the full \$300,000 Grant Funding, is estimated to range from \$75,000 - \$125,000. This includes:

- 20% required Match
- \$21,150 CDBG Grant Administration – the City has contracted with MARC staff to administer this Grant if funded. MARC is an approved Grant Administrator by CDBG.
- Excess costs exceeding any Awarded Grant Funding

NOTE: MARC does not charge a fee to assist with the CDBG Grant Application. This Fee is only applicable if the City is Awarded Grant Funding. The Grant will require an administrator.

Staff suggests the Board commit to the 20% required Match, engaging MARC as the CDBG Grant Administrator and commit to funding any and all costs exceeding any Awarded Grant Funding.

STAFF RECOMMENDATION

Staff recommends the Board of Aldermen hold a Public Hearing, as required by CDBG Demolition Grant Application, then pursue application of the CDBG Demolition Grant for the demolition of the former City water and electric building, requesting the maximum amount of grant funding of \$300,000.

ATTACHMENTS

- 1) **Public Hearing Notice – posted in the December 23, 2021, edition of the South Cass Tribune**
- 2) **Community Needs Assessment (need to complete this document during the Public Hearing, obtaining public input)**
- 3) **Previous Community Needs Assessment, completed during Public Hearing held last year.**

STAFF CONTACT:

Jim Clarke
Community/Economic Development Director

COMMUNITY NEEDS ASSESSMENT (PAGE 1 OF 2)

1. APPLICANT NAME:				
2. PERCENT OF LOW & MODERATE INCOME (LMI) PERSONS IN THE APPLICANT'S JURISDICTION (CITY/COUNTY):				
Please complete all sections of this document except D, E, and part of H (which may be completed using census data) at the time of pre-application required public hearing and any subsequent meetings the community feels necessary to compile a representative response for the community. The responses should best reflect the consensus of the hearing participants as a whole. There are no right or wrong responses. The assessment should honestly reflect the public's opinion and perception. If the elected officials disagree with any majority answer, an explanation should be offered.				
	QUALITY OF FACILITIES AFFECTING ENTIRE JURISDICTION (Check one)			
A. PUBLIC WORKS INFRASTRUCTURE	DOESN'T EXIST	GOOD	FAIR	POOR
1. Water System				
2. Sanitary Sewer System				
3. Storm Sewer/Drainage				
4. Streets				
5. Bridges				
6. Sidewalks				
B. PUBLIC SERVICES				
1. Fire Protection				
2. Police Services				
3. Code Enforcement				
4. Health Care				
5. Emergency Services				
6. Parking				
C. COMMUNITY FACILITIES				
1. Community Center				
2. Senior Citizen Center				
3. Sheltered Workshop				
4. Hospital(S)				
5. Infant/Day Care				
6. Mental Health Counseling Services				
7. Teen/Youth Center				
8. Drug Abuse Prevention/Rehabilitation				
9. Crime Prevention Program				
D. HOUSING				
1. Residential Rehabilitation				
2. Housing for Disabled				
3. Single Family Housing				
4. Affordable Rental Housing				
5. Lead-Based Paint Test/Abatement				
6. Energy Efficiency Improvements				
7. Homeownership Assistance				
8. Senior Housing				

COMMUNITY NEEDS ASSESSMENT (PAGE 2 OF 2)

E. EDUCATION PROFILES	DOESN'T EXIST	GOOD	FAIR	POOR
1. Preschools				
2. Public Schools				
3. Vocational Schools				
4. Community Colleges				
5. Universities				
6. Continuing Education				
7. Employer-Based Skills Training				
8. Cooperative School-Business Partnerships				
9. Entrepreneurship Training				
F. ECONOMIC DEVELOPMENT				
1. Job Creation				
2. Start Up Business Assistance				
3. Employment Training				
4. Other Economic Development Needs				
G. IDENTIFY THE COMMUNITY'S TOP FIVE PRIORITY NEEDS IN THIS ASSESSMENT – LIST IN ORDER OF IMPORTANCE AND INTENTION TO ADDRESS				
1.				
2.				
3.				
4.				
5.				
H. DESCRIBE THE PROPOSED PROJECT AS IT RELATES TO THE TOP FIVE PRIORITIES:				
I. IF THE PROPOSED PROJECT DOES NOT APPEAR IN THE TOP FIVE COMMUNITY PRIORITIES, PROVIDE AN EXPLANATION:				

COMMUNITY NEEDS ASSESSMENT (PAGE 1 OF 2)

1. APPLICANT NAME:				
2. PERCENT OF LOW & MODERATE INCOME (LMI) PERSONS IN THE APPLICANT'S JURISDICTION (CITY/COUNTY):				
Please complete all sections of this document except D, E, and part of H (which may be completed using census data) at the time of pre-application required public hearing and any subsequent meetings the community feels necessary to compile a representative response for the community. The responses should best reflect the consensus of the hearing participants as a whole. There are no right or wrong responses. The assessment should honestly reflect the public's opinion and perception. If the elected officials disagree with any majority answer, an explanation should be offered.				
	QUALITY OF FACILITIES AFFECTING ENTIRE JURISDICTION (Check one)			
A. PUBLIC WORKS INFRASTRUCTURE	DOESN'T EXIST	GOOD	FAIR	POOR
1. Water System		☒		
2. Sanitary Sewer System		☒		
3. Storm Sewer/Drainage				☒
4. Streets		☒		
5. Bridges			☒	
6. Sidewalks			☒	
B. PUBLIC SERVICES				
1. Fire Protection		☒		
2. Police Services		☒		
3. Code Enforcement			☒	
4. Health Care		☒		
5. Emergency Services		☒		
6. Parking		☒		
C. COMMUNITY FACILITIES				
1. Community Center		☒		
2. Senior Citizen Center			☒	
3. Sheltered Workshop		☒		
4. Hospital(S)		☒		
5. Infant/Day Care	☒			
6. Mental Health Counseling Services			☒	
7. Teen/Youth Center	☒			
8. Drug Abuse Prevention/Rehabilitation				☒
9. Crime Prevention Program	☒			
D. HOUSING				
1. Residential Rehabilitation			☒	
2. Housing for Disabled				☒
3. Single Family Housing				☒
4. Affordable Rental Housing				☒
5. Lead-Based Paint Test/Abatement	☒			
6. Energy Efficiency Improvements	☒			
7. Homeownership Assistance	☒			
8. Senior Housing				☒

COMMUNITY NEEDS ASSESSMENT (PAGE 2 OF 2)

E. EDUCATION PROFILES	DOESN'T EXIST	GOOD	FAIR	POOR
1. Preschools		■		
2. Public Schools		■		
3. Vocational Schools		■		
4. Community Colleges	■			
5. Universities	■			
6. Continuing Education	■			
7. Employer-Based Skills Training	■			
8. Cooperative School-Business Partnerships	■			
9. Entrepreneurship Training	■			
F. ECONOMIC DEVELOPMENT				
1. Job Creation				■
2. Start Up Business Assistance			■	
3. Employment Training			■	
4. Other Economic Development Needs			■	
G. IDENTIFY THE COMMUNITY'S TOP FIVE PRIORITY NEEDS IN THIS ASSESSMENT – LIST IN ORDER OF IMPORTANCE AND INTENTION TO ADDRESS				
1. Handling blighted and dangerous properties				
2. Storm water and flooding issues				
3. Economic development				
4. Higher education/continuing education/vocational education/Technical education				
5. Affordable Single family/mixed housing				
H. DESCRIBE THE PROPOSED PROJECT AS IT RELATES TO THE TOP FIVE PRIORITIES:				
Blighted property, dangerous property, environmental studies, safety and liability				
I. IF THE PROPOSED PROJECT DOES NOT APPEAR IN THE TOP FIVE COMMUNITY PRIORITIES, PROVIDE AN EXPLANATION:				
NA				

PUBLIC HEARING NOTICE

The City of Harrisonville will hold a public hearing on January 4, 2022 at 6:00 p.m. at City Hall located at 300 E. Pearl Street, Harrisonville, MO 64701 to discuss the city's submission of an application for the fiscal year 2021 Community Development Block Grant (CDBG) program. The city is interested in obtaining all citizens' input on community development needs within the city. As part of the hearing process citizens will be asked to verbally assist in the completion of a Needs Assessment document. The document will detail what the residents feel are the strengths and weaknesses of the community. The city needs as much local participation as possible in order to reflect the true desires of the community as a whole, as well as the comments relating to the proposed project application. The State has established a maximum application request for each funding category. Activities that are eligible for funding include improvement of public works, public facilities, housing rehabilitation, and others allowed by law. The national objective for this project is the elimination of slum and blight. No displacement of persons will be proposed.

This city is proposing to demolish and properly dispose of the Old Electric and Water Plant facility buildings and concrete settling basins, including asbestos removal, minor site grading and seeding located at 709-713 N. Independence St. The area is bounded to the north by a gravel storage lot, to the south by a substation, to the west by N. Independence St., and to the east by N. Lexington St. The total project cost is estimated at \$375,000. The city proposes to request \$300,000 in grant funds and contribute a minimum of twenty (20) percent cash match toward demolition costs. The project, if funded, will benefit 58.29% low/moderate income persons. All citizens including those in the targeted area, are encouraged to attend in order to comment on the proposed activities.

For more information on the proposed project, contact Jim Clarke at 816-380-8973 or by email at jclarke@harrisonville.com. If you need special accommodations for the public hearing, including LEP assistance, please contact Jim Clarke by December 30, 2021 at 5:00 p.m. The meeting will be held at an accessible location and the city will make every effort possible to provide reasonable accommodation.



STAFF REPORT

TO: Board of Aldermen
FROM: Daniel Barnett,
DATE: December 1, 2021
SUBJECT: Legislative Agenda

Type of Item: *Approval*

B. Action Item (ID # 4074)

A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE APPROVING A LEGISLATIVE AGENDA FOR THE YEAR 2022.

History:

12/06/21 Board of Aldermen TABLED Next: 01/04/22

Mayor Bowman informed the Board that a long list of pre-filed bills have been created for the upcoming legislative year in Jefferson City.

Bowman asked that the Board table Council Bill 89 until staff have had the opportunity to review the list of pre-filed bills, to determine which bills to support and which to oppose.

Bowman encouraged the Board to oppose a bill that was recently filed that would do away with any elections outside of the national November elections, as it would interfere with municipal elections, school board elections, increase election costs and create potential voter fatigue, due to a lengthy ballot. Bowman also encouraged the Board to oppose a recent move to create partisan municipal governments. A move Bowman feels would reduce the efficiency and effectiveness of municipal governments.

Alderwoman Milner made a motion to table Council Bill 89. The motion was seconded by Alderwoman Franklin. Motion carried with a 7-0 vote, with Alderman Zaring excused.

Attachments:

2022 Legislative Agenda (PDF)

Legislative Agenda for 2022 (DOCX)

HARRISONVILLE

MAYOR & BOARD OF ALDERMEN 2022 LEGISLATIVE AGENDA



Attachment: 2022 Legislative Agenda (Legislative Agenda)

Approved by
Resolution on
January 4, 2022

City of Harrisonville Legislative Policy 2022

The City of Harrisonville supports the Mission Statement of the Missouri Municipal League “To strengthen cities through a unified voice, cooperation, effective services and a proactive agenda.”

FOCUS AREAS FOR THE CITY OF HARRISONVILLE

Legislation - Petroleum Storage Tank Insurance Fund (PSTIF)

The Petroleum Storage Tank Insurance Fund (“PSTIF”) was created by the Missouri Legislature to fund the cleanup of contamination when underground storage tanks leak gasoline and pollute surrounding land and water. The City of Harrisonville has been one of the many entities involved in litigation due to continuous bad acts by the PSTIF Board of Trustees (the “PSTIF Board”), its employees, and its agents.

The PSTIF Board’s misdeeds have not gone unnoticed, and the EPA has contacted the PSTIF Board on various occasions to inform it that it exceeded its authority and abused its power. According to the EPA, the PSTIF Board’s conduct endangers human life.

The Missouri Department of Natural Resources (“DNR”) has also admonished the PSTIF Board for its misconduct by repeatedly informing the PSTIF Board that it wrongfully interferes with site cleanups, as it did in Harrisonville. This inhibits the ability to have clean land and waterways in the State of Missouri. The PSTIF Board has repeatedly attempted to pass legislation to absolve it of all liability, oversight, and compliance with the Missouri Sunshine Law. The City of Harrisonville is opposed to any such legislation presented by the PSTIF Board. The City of Harrisonville opposes Senate Bill 472. Through its repeated and protracted malfeasant conduct, PSTIF has demonstrated it is not protecting Missouri’s environment, citizens, or public health. PSTIF now seeks to extend its life by another five years, anoint its own chairman, and meet in locations other than Jefferson City.

The City of Harrisonville is adamantly and unequivocally opposed to this legislation and will be coordinating communication to Governor Parson and our area Missouri General Assembly delegation regarding our opposition.

The City of Harrisonville opposes Senate Bill 472 as it enables PSTIF to continue its misconduct for another decade, with a leader of its own choosing, without meeting affected citizens in a central location. The City of Harrisonville, through its extensive dealings with PSTIF, has learned that it champions the fund’s bottom line over the health and safety of Missourians. In this opposition Harrisonville hopes to save other cities from the issues it has experienced at the hand of PSTIF.

City of Harrisonville Legislative Policy 2022

FOCUS AREAS FOR THE CITY OF HARRISONVILLE

SUPPORTING LEGISLATION AIMED AT CONTINUING FUNDING FOR PROGRAMS CRITICAL TO ECONOMIC GROWTH AND WORKFORCE DEVELOPMENT

The City of Harrisonville supports continued funding of programs such as Missouri One Start, Missouri Partnership, Missouri Technology Corporation, Missouri Fast Track and Missouri Works, all critical to economic growth and workforce development.

The City of Harrisonville believes that the best decisions for utilizing economic tools in cities are made locally. Many critical projects and the jobs they create may not happen but for these tools that facilitate infrastructure improvements and the revitalization of our communities. Now more than ever, as Missouri recovers from the pandemic, the utilization tools is of critical importance.

The City of Harrisonville supports legislation that strengthens the economic tools available to municipal governments and communities throughout Missouri.

ADDITIONAL ECONOMIC DEVELOPMENT POINTS OF INTEREST

- Support deliberate and coordinated efforts in business retention.
- Marketing & positioning of Missouri products and/or services within state, national and world markets.
- Promote Missouri and its communities for new investment.
- Funding for improvement and expansion of infrastructure.
- Funding support for applied research at Missouri's universities that can stimulate job markets.
- Support of the Missouri Community Betterment Program.

OTHER AREAS OF INTEREST TO THE CITY OF HARRISONVILLE

WORKFORCE DEVELOPMENT AND HIGHER EDUCATION

- The City of Harrisonville supports legislation maintaining state funding for higher education, recognizing the need for educated workers to meet business and industry needs in Missouri, allowing high school students to gain college credit for courses at any public and nonprofit institutions in the metro area and developing state policies that support stackable credentials, such as short-term certificate programs at community colleges and universities to establish an adaptive workforce.

MUNICIPAL ELECTIONS

- The City of Harrisonville strongly opposes any legislation, including **HB 1611**, that attempts to move municipal, school board, fire district and local tax elections away from April. We further oppose any legislation that requires municipal candidates to declare political party affiliation. We believe the best government is the one closest to the people and any attempt to merge municipal elections with national elections would overshadow and reduce local election exposure. This combined with introducing partisanship would only serve to undermine the importance and integrity of local elections.

BROADBAND EXPANSION

- The City of Harrisonville believes that our statewide internet infrastructure is in desperate need of expansion, not just rural Missouri but in many urban areas. It is especially urgent in our “new normal” where our workforce, students and healthcare depend on this essential access to be fully productive. Broadband has become another necessary utility and should be available to all Missourians. The City of Harrisonville endorses legislation that supports expansion of broadband access that meets the requirements of remote working and learning throughout the state, regardless of whether it is accomplished through matching funds, overlay districts or if the provider is a public, private or a joint public/private partnership.

PERSONAL PROPERTY TAX REDUCTION/ELIMINATION

- The City of Harrisonville opposes legislation that attempts to eliminate or severely reduce the collection of personal property taxes, including proposed **Senate Bills 649 and 911**. Property tax remains a mainstay of local-government finance in Harrisonville and throughout Missouri, providing a major source of revenue for vital City services. Eliminating or reducing personal property tax also has potential for new taxes to be levied upon citizens throughout Missouri.

MUNICIPAL FINE REDIRECTION

- The City of Harrisonville opposes any proposed legislation, including **HB 1494**, attempting to redirect funds generated from municipal court fines. Municipal Courts play a vital role in the judicial process and a redirection of the funds generated by their fines would put an increased burden on cities operating a municipal court.

COURT REFORM

The City of Harrisonville has seen a 300% increase in Failure to Appear since the adoption of SB5 and SB572

While some of the reforms implemented by Senate Bills 5 and 572 may have been necessary and appropriate, there were also unintended and negative consequences for many municipal courts, especially in cities where the policies and practices at issue were not in place. The result is the inability of many municipal courts to operate efficiently, fairly, and in a manner that is fiscally responsible to the taxpayers who rely on the operation of these courts to ensure their health, safety, and general welfare. Based on that, the City of Harrisonville recommends the reversal of some of those provisions, including the following:

- Returning the definition of "annual general operating revenue" to its pre-Senate Bill 572 definition and restoring the allowable percentage of annual general operating revenue generated by municipal courts for traffic violations to the pre-Senate Bill 5 level of 30%.
- Returning the maximum fine and court costs for minor traffic violations to its previous level and creating a compromised fine schedule for repeated municipal ordinance violations.
- Excluding charges amended to minor traffic violations from the definition of "minor traffic violations."
- Returning municipal courts' ability to assess costs associated with community service alternatives to defendants to avoid an unconstitutional mandate imposed by Senate Bill 572.
- Returning municipal courts' options for holding offenders fully accountable when they fail to appear in court.
- Eliminating the possibility of an automatic vote to disincorporate for failing to comply with certain reporting requirements

HB 2007 and Show Cause Orders

The City of Harrisonville adamantly supports Representative Mike Haffner (055)'s HB 2007.

The City of Harrisonville also supports any legislation to ensure that defendants can be compelled, through appropriate due process, to pay the fines that have been imposed on them for violations of the law.

FAILURE TO APPEAR: Reinstate the ability for cities to make failing to appear in court when properly summoned a separate violation. Failing to appear, as it existed prior to the amendments, is a charge that requires willful conduct; that is the city must prove that the defendant had the ability to appear but did not.

Brad Ratliff
City Administrator
City of Harrisonville

bratliff@harrisonville.com
(816) 380-8919



City of
Harrisonville
est. 1836

Council Bill 2021-089

Resolution 2021-045

A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE APPROVING A LEGISLATIVE AGENDA FOR THE YEAR 2022.

WHEREAS, the City of Harrisonville desires to approve a Legislative Agenda for each year; and

WHEREAS, a Legislative Agenda provides the City Administrator with clear direction to advocate in the City's best interests and in a manner consistent with the goals and priorities adopted by the Board of Aldermen; and

WHEREAS, City of Harrisonville staff recommend approval of the proposed Legislative Agenda for the year 2022.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF HARRISONVILLE BOARD OF ALDERMEN THAT:

Section 1. The proposed Legislative Agenda for the City of Harrisonville, Missouri, for the year 2022 is approved.

Section 2. That this resolution shall become effective immediately upon its passage and approval.

PASSED AND RESOLVED BY THE BOARD OF ALDERMEN AND APPROVED BY THE MAYOR OF THE CITY OF HARRISONVILLE, MISSOURI ON THIS 6TH DAY OF DECEMBER 2021.

VOTE TAKEN AS FOLLOWS:

AYES: Davidson, Doerhoff, Franklin, Mills, Milner, Reece, Turner

NAYS:

ABSENT:

ABSTAIN:

EXCUSED: Zaring

Judy Bowman, Mayor and Ex-Officio
Chairman of the Board of Aldermen

ATTEST:

Daniel Barnett, City Clerk

WITNESS my hand and seal this 6th day of December 2021.



TO: Board of Aldermen
FROM: Daniel Barnett,
DATE: December 15, 2021
SUBJECT: Municipal Code change for waste cart placement

Type of Item: *Approval*

C. Action Item (ID # 4081)

AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI AMENDING SECTION 240.260 OF THE HARRISONVILLE MUNICIPAL CODE.

Attachments:

BOA RS Staff Report 1_4_22 res trash containers (PDF)

BOA RS 1_4_22 res trash container locations responsibilities 240.260 (PDF)

Ordinance Amending Section 240.260 waste containers (DOCX)

To: Board of Aldermen, Regular Session
From: Chris Arthur, Building Official; Katie Phelps, Code Enforcement Officer
Date: January 4th, 2022

Re:

GENERAL INFORMATION

Applicant: N/A

Requested Actions: Modification of Municipal Code section 240.260.

Date of Application: N/A

PROPOSAL

Modifications of Municipal Code Section 240.260 Responsibility of Owners, Occupants; regarding changing location for storage before and after trash pickup collection.

PREVIOUS ACTIONS

Previous work session discussion and subsequent consensus of BOA and City Administration.

KEY ISSUES

Changing allowed storage location.

STAFF COMMENTS AND SUGGESTIONS

Recommend changes as per consensus discussion, as delineated in attached ordinance/code sections.

STAFF RECOMMENDATION

Recommend changes as per consensus discussion, as delineated in attached ordinance/code sections.

ATTACHMENTS

Please see attached files.

STAFF CONTACT:

Chris Arthur, Building Official
Katie Phelps, Code Enforcement Officer

Attachment: BOA RS Staff Report 1_4_22 res trash containers (Municipal Code change for waste cart placement)



300 E. Pearl Street, P.O. Box 367 • Harrisonville, MO 64701 • Tel: 816-380-8900 • Fax: 816-380-8906

Section 240.260 Responsibilities of Owner, Occupant

[CC 1977 §14-69; Ord. No. 1223 §5, 8-22-1979; Ord. No. 2670 §1, 10-9-2000]

A.

Containers. The occupant of every dwelling unit producing solid waste within the corporate limits of the City shall provide adequate and sufficient approved disposable or non-disposable containers for the storage of all solid waste, except bulky rubbish, and maintain such solid waste containers in good repair and the area surrounding them in a clean, neat and sanitary condition at all times. Containers shall be leakproof and waterproof. Containers which are to be manually lifted shall not exceed fifty-five (55) gallons in capacity, except that fifty-five (55) gallon metal or fiber barrels are not approved containers. Non-disposable solid waste containers which are not approved as outlined above will be collected, together with their contents, and disposed of. The weight of any individual container and contents shall not exceed sixty-five (65) pounds. Waste containers shall be placed at the curb line or at the roadway but the householder shall not place or allow said garbage or rubbish or solid waste container ~~or bulky rubbish to be placed there prior to 5:00 P.M. on the day preceding the collection of same and shall not leave such solid waste container or bulky rubbish in front of the building line there~~ after 9:00 P.M. on the day of collection.

Except for the aforementioned times, all solid waste containers and bulky rubbish not kept or stored in inside Dwelling Units, Garages or Accessory Building structures and kept or stored outside in front yards or side yards shall be a maximum of 2 (two) feet from the front walls or side walls of the Dwelling Unit, Garage, or Accessory Building structure.

All bulky rubbish, except for trees, branches, or stumps, shall be collected and/or removed within 1 (one) day of being kept or stored outside. Trees, branches, or stumps shall be collected and/or removed within 7 (seven) days.

B.

Tree Limbs. Tree limbs shall be trimmed, cut and securely tied in bundles less than four (4) feet in length and two (2) feet in thickness.

Council Bill No. _____

Ordinance No. _____

**AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF
HARRISONVILLE, MISSOURI AMENDING SECTION 240.260 OF THE
HARRISONVILLE MUNICIPAL CODE**

WHEREAS, the Board of Aldermen wishes to amend Section 240.260 of the Harrisonville Municipal Code.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI, AS FOLLOWS:

Section 1: Section 240.260 of the Harrisonville Municipal Code is hereby amended to read as follows:

“Section 240.260 Responsibilities of Owner, Occupant.

A. *Containers.* The occupant of every dwelling unit producing solid waste within the corporate limits of the City shall provide adequate and sufficient approved disposable or non-disposable containers for the storage of all solid waste, except bulky rubbish, and maintain such solid waste containers in good repair and the area surrounding them in a clean, neat and sanitary condition at all times. Containers shall be leakproof and waterproof. Containers which are to be manually lifted shall not exceed fifty-five (55) gallons in capacity, except that fifty-five (55) gallon metal or fiber barrels are not approved containers. Non-disposable solid waste containers which are not approved as outlined above will be collected, together with their contents, and disposed of. The weight of any individual container and contents shall not exceed sixty-five (65) pounds. Waste containers shall be placed at the curb line or at the roadway but the householder shall not place or allow said garbage or rubbish or solid waste container or bulky rubbish to be placed there prior to 5:00 P.M. on the day preceding the collection of same and shall not leave such solid waste container or bulky rubbish there after 9:00 P.M. on the day of collection.

Except for the aforementioned times, all solid waste containers and bulky rubbish not kept or stored in inside Dwelling Units, Garages or Accessory Building structures and kept or stored outside in front yards or side yards shall be a maximum of 2 (two) feet from the front walls or side walls of the Dwelling Unit, Garage, or Accessory Building structure.

All bulky rubbish, except for trees, branches, or stumps, shall be collected and/or removed within 1 (one) day of being kept or stored outside. Trees, branches, or stumps shall be collected and/or removed within 7 (seven) days.

B.

Tree Limbs. Tree limbs shall be trimmed, cut and securely tied in bundles less than four (4)

feet in length and two (2) feet in thickness.”

Section 2. That this Ordinance shall be in effect immediately upon its passage and approval.

Read for the first time by title only on the 4th day of January 2022. Read for the second time by title only on the 4th day of January 2021.

Judy Bowman, Mayor

ATTEST:

Daniel Barnett, City Clerk

APPROVED by the Mayor this 4th day of January, 2021



TO: Board of Aldermen
FROM: Daniel Barnett,
DATE: December 15, 2021
SUBJECT: November Municipal Court Report

Type of Item: *Report*

A. Discussion Item (ID # 4082)

November Municipal Court Report

Attachments:

November report (PDF)

IN THE MUNICIPAL COURT OF HARRISONVILLE, MISSOURI
CASS COUNTY

I certify that the attached is a report on all cases heard or tried before the Judge of the Circuit Court of Cass County Missouri, Municipal Division at Harrisonville during the month of **November, 2021** and that the information and statements contained in said report are true and correct according to my best information, knowledge and belief.


Don Lograsso
Municipal Court Judge

12/9/21
Date

Presented and reviewed as required by Court Operating Rule 4.29.


City Clerk

12-10-21
Date

Subscribed and sworn to before me this _____ day of _____, 2021.

Notary

RECEIVED
DEC 10 2021
CITY OF HARRISONVILLE

Attachment: November report (November Municipal Court Report)

Municipal Division Summary Reporting

17th Judicial Circuit - Cass County - Harrisonville Municipal Division

I. COURT INFORMATION

Reporting Period:		
November	2021	Court activity occurred in reporting period: Yes
Clerk's Physical Address:		Mailing Address:
300 E. Pearl St. Harrisonville, MO 64701		PO Box 367 Harrisonville, MO 64701
Telephone Number:		Vendor
(816) 380-8903		Incode (Tyler Technologies)
Fax Number:		
(816) 380-8910		
Prepared by:		Prepared by E-mail Address:
MICHELLE SHAFFER		michelle.shaffer@courts.mo.gov
		Municipal Judge(s) Active During Reporting Period:
		Don Lograsso

II. MONTHLY CASELOAD INFORMATION		Alcohol & Drug Related Traffic	Other Traffic	Non-Traffic Ordinance
A. Cases (citations / informations) pending at start of month		102	850	884
B. Cases (citations / informations) filed		5	20	38
C. Cases (citations / informations) disposed				
1. jury trial (Springfield, Jefferson County, and St. Louis County only)		0	0	0
2. court / bench trial - GUILTY		0	0	0
3. court / bench trial - NOT GUILTY		0	1	1
4. plea of GUILTY in court		1	14	8
5. violations Bureau Citations (i.e., written plea of guilty) and bond forfeitures by court order (as payment of fines / costs)		0	10	0
6. dismissed by court		0	0	0
7. nolle prosequi		0	3	22
8. certified for jury trial (not heard in the Municipal Division)		0	0	0
9. TOTAL CASE DISPOSITIONS		1	28	31
D. Cases (citations / informations) pending at end of month [pending caseload = (A + B) – C9]		106	842	891
E. Trial de Novo and / or appeal applications filed		0	0	0

Attachment: November report (November Municipal Court Report)

Municipal Division Summary Reporting

Court Information	Municipality: 17th Judicial Circuit - Cass County - Harrisonville Municipal Division	Reporting Period: November - 2021
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III. WARRANT INFORMATION (pre- & post-disposition)		IV. PARKING TICKETS	
1. # Issued during reporting period:	99	Does court staff process parking tickets? Yes	
2. # Served/withdrawn during reporting period:	103	1. # Issued during reporting period:	0
3. # Outstanding at end of reporting period:	1,181		

V. DISBURSEMENTS	
Excess Revenue (minor traffic and municipal ordinance violations, subject to the excess revenue percentage limitation)	
Fines – Excess Revenue	\$2,306.50
Clerk Fee – Excess Revenue	\$252.00
Crime Victims Compensation (CVC) Fund surcharge – Paid to City/Excess Revenue	\$7.77
Bond forfeitures (paid to city) – Excess Revenue	\$98.00
Total Excess Revenue	\$2,664.27
Other Revenue (non-minor traffic and ordinance violations, not subject to the excess revenue percentage limitation)	
Fines – Other	\$3,590.00
Clerk Fee – Other	\$216.00
Judicial Education Fund (JEF) Court does not retain funds for JEF: Yes	
Peace Officer Standards and Training (POST) Commission surcharge	\$39.00
Crime Victims Compensation (CVC) Fund surcharge – Paid to State	\$278.07
Crime Victims Compensation (CVC) Fund surcharge – Paid to City/Other	\$6.66
Law Enforcement Training (LET) Fund surcharge	\$78.00
Domestic Violence Shelter surcharge	\$76.00
Inmate Prisoner Detainee Security Fund surcharge	\$76.50
Sheriffs' Retirement Fund (SRF) surcharge	\$0.00
Restitution	\$0.00
Parking ticket revenue (including penalties)	\$0.00
Bond forfeitures (paid to city) – Other	\$1,200.00
Total Other Revenue	\$5,560.23
Other Disbursements: Enter below additional surcharges and/or fees not listed above. Designate if subject to the excess revenue percentage limitation. Examples include, but are not limited to, arrest costs and witness fees.	
Total Other Disbursements	\$0.00
Total Disbursements of Costs, Fees, Surcharges and Bonds Forfeited	\$8,224.50
Bond Refunds	\$1,500.00
Total Disbursements	\$9,724.50