



**AGENDA
CITY OF HARRISONVILLE
BOARD OF ALDERMEN
REGULAR MEETING
CITY HALL
MARCH 7, 2022
6:00 PM**

- 1. Call to Order**
 - A. Pledge of Allegiance**
 - B. Roll Call**
- 2. Ceremonial Matters**
- 3. Public Participation**
- 4. Approval of Minutes**
 - A. Board of Aldermen - Regular Meeting - Feb 22, 2022 6:00 PM**
 - B. Board of Aldermen - Work Session - Feb 22, 2022 6:30 PM**
 - C. Executive Session Minutes - January 4, 2022**
- 5. Agenda Items**
 - A. First Baptist Church 5K 2022**
 - B. Racing for Rett 2022**
 - C. Council Bill 14: AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI AMENDING CHAPTER 700 OF THE CITY OF HARRISONVILLE MUNICIPAL CODE**
 - D. Public Hearing - Alley Vacation at 407 Locust Street**
 - E. Council Bill 15: AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE VACATING ALL OF THAT ALLEY RIGHT-OF-WAY RUNNING EAST AND WEST THROUGH BLOCK 31, DUTROS ADDITION TO THE TOWN OF HARRISONVILLE, LYING EAST OF THE NOW VACATED LINCOLN STREET AND WEST OF THE NOW VACATED BUCKEYE STREET, IN HARRISONVILLE, CASS COUNTY, MISSOURI, AND ESTABLISHING AN EFFECTIVE DATE**

- F. Council Bill 16: AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE AMENDING THE OPERATING BUDGET FOR THE CITY OF HARRISONVILLE, MISSOURI, FOR THE FISCAL YEAR JANUARY 1, 2022 THROUGH DECEMBER 31, 2022, AND ESTABLISHING AN EFFECTIVE DATE.**
- 6. Aldermen and Committee Reports**
- 7. Report from the City Administrator**
 - A. January Municipal Court Report**
- 8. Questions from the Media**
- 9. Adjourn from Regular Session**

Posted on City Hall Bulletin Board this 4th day of March 2022.

Daniel Barnett, City Clerk

Public participation during regular meetings of the Board of Aldermen shall be limited to those who have submitted a completed agenda request form. 2 Each person wishing to address the Board during regular meetings of the Board of Aldermen on a topic not on the agenda shall submit a completed agenda request form five (5) business days prior to the meeting the person wishes to address the Board. If the agenda request concerns a complex issue requiring staff research time, the opportunity to address the Board may be moved to a future meeting instead of the meeting immediately following the submission of the agenda request form. 3. Those that have submitted a completed agenda request form shall be limited to three (3) minutes to address the Board, this time cannot be yielded to another person and this time may be extended in three (3) minutes increments only upon a majority vote of the members of the Board of Aldermen, with each additional three (3) minute increment requiring an additional majority vote of the members of the Board of Aldermen.

**DRAFT****MINUTES****CITY OF HARRISONVILLE****BOARD OF ALDERMEN****REGULAR MEETING****VIA ZOOM****FEBRUARY 22, 2022****6:00 PM****HELD VIA ZOOM IN AN EFFORT TO LIMIT EXPOSURE TO THE COVID-19 VIRUS****1. Call to Order**

The meeting was called to order at 6:04 PM by Mayor Judy Bowman.

A. Pledge of Allegiance

Attendee Name	Organization	Title	Status	Arrived
Bill Mills	Harrisonville	Board Member	Present	
Mike Zaring	Harrisonville	Board Member	Present	
Sandy Franklin	Harrisonville	Board Member	Present	
Dave Doerhoff	Harrisonville	Board Member	Excused	
Marcia Milner	Harrisonville	Board Member	Late	6:10 PM
Judy Reece	Harrisonville	Board Member	Excused	
Gary Davidson	Harrisonville	Board Member	Present	
Matt Turner	Harrisonville	Board Member	Present	
Judy Bowman	Harrisonville	Mayor	Present	

Others present: City Administrator Brad Ratliff, Director of Administrative Services Jeremy Smith, City Attorney Alex Felzien, Public Works Director/City Engineer Carl Brooks, Electric Department Superintendent Andy Pollard, Police Chief John Hofer, Community and Economic Development Director Jim Clarke, City Engineer Ted Martin, Building Official Chris Arthur, Cass Career Center FFA Instructor Jason Dieckhoff and City Clerk Daniel Barnett - recording.

2. Ceremonial Matters**A. National FFA Week Proclamation**

Mayor Bowman said she was honored to issue the annual proclamation for National Future Farmers of America Week.

Bowman said she is honored to know these students and watch them work in such a fine program. Bowman said she has the greatest admiration for Mr. Dieckhoff and Mr. Striet and the leadership that they bring both to the FFA organization and as agricultural instructors in the schools.

Bowman read the proclamation and designated the week of February 19-26, 2022, as National FFA Week in Harrisonville.

Mr. Jason Diekhoff thanked Mayor Bowman and said that he and Mr. Striet are very proud of these fine young men and women.

FFA President Troy Hoffman thanked the Mayor and Board for inviting the organization to participate in receiving the proclamation and for supporting all the FFA members of Cass County and any future farmers.

B. 20 Year Service Award - Jeremy Smith

Mayor Bowman thanked Director of Administrative Services Smith for his dedication to the City of Harrisonville and for his leadership, as he has taken on additional responsibilities stepped out of his comfort zone to serve the community.

Smith thanked Mayor Bowman and shared his appreciation to the City of Harrisonville and spoke about the strong position the City is currently in and how excited he is to be a part of that.

Alderman Zaring took time to share his appreciation for all of Mr. Smith's hard work.

3. Public Participation

None.

4. Approval of Minutes

A. Board of Aldermen - Regular Meeting - Feb 7, 2022 6:00 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Mike Zaring, Board Member
SECONDER:	Sandy Franklin, Board Member
AYES:	Mills, Zaring, Franklin, Milner, Davidson, Turner
EXCUSED:	Dave Doerhoff, Judy Reece

B. Board of Aldermen - Work Session - Feb 7, 2022 6:30 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Sandy Franklin, Board Member
SECONDER:	Matt Turner, Board Member
AYES:	Mills, Zaring, Franklin, Milner, Davidson, Turner
EXCUSED:	Dave Doerhoff, Judy Reece

5. Agenda Items

A. A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE AUTHORIZING THE CITY ADMINISTRATOR PROVIDE NON-FEDERAL FUNDS TO BE USED TO MEET THE MINIMUM 25% MATCH REQUIREMENT FOR AN APPLICATION THROUGH THE MISSOURI STATE EMERGENCY MANAGEMENT AGENCY (SEMA) TO THE FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) FOR FUNDING FROM THE HAZARD MITIGATION GRANT PROGRAM.

Staff report presented by City Engineer Ted Martin.

Martin informed the Board that the City will be required to provide a 25-percent match to participate in the Federal Emergency Management Agency (FEMA) Flood Buy Out Program.

Martin spoke about potential funding opportunities for the City to come up with the required funds.

Alderman Zaring asked about the potential involvement of residents who had been involved in a previous lawsuit pertaining to flooding.

City Administrator Ratliff said the settlement amounts received by those residents would be considered when reviewing the total amount for each buyout. Ratliff said ultimately, the project will still need to receive approval from the Federal Emergency Management Agency (FEMA), before the money would become available.

Alderman Davidson asked who would be responsible for the demolition of the bought-out homes.

Martin said this would be the responsibility of the City. Martin said the total funding amount would include things like demolition, appraisals, legal work, etc.

Mayor Bowman asked if the City would be required to provide any more than the 25-percent in matching funds.

Martin said no.

Upon passage, Mayor Bowman designated the resolution to be Resolution number 2022-06.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sandy Franklin, Board Member
SECONDER:	Gary Davidson, Board Member
AYES:	Mills, Zaring, Franklin, Milner, Davidson, Turner
EXCUSED:	Dave Doerhoff, Judy Reece

B. AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI ESTABLISHING SECTION 405.550(P) OF THE HARRISONVILLE MUNICIPAL CODE.

Staff report presented by Building Official Arthur.

Arthur reminded the Board about a discussion held between himself, Code Enforcement Officer Phelps, Electric Superintendent Pollard and the Board of Aldermen during a recent Work Session.

Arthur also spoke to a similar discussion held during a Work Session regarding Council Bill 10.

Upon passage, Mayor Bowman designated the ordinance to be Ordinance number 3576.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mike Zaring, Board Member
SECONDER:	Bill Mills, Board Member
AYES:	Mills, Zaring, Franklin, Milner, Davidson, Turner
EXCUSED:	Dave Doerhoff, Judy Reece

C. AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI AMENDING CHAPTER 405 OF THE CITY OF HARRISONVILLE MUNICIPAL CODE

Upon passage, Mayor Bowman designated the ordinance to be Ordinance number 3577.

RESULT: APPROVED [UNANIMOUS]
MOVER: Mike Zaring, Board Member
SECONDER: Bill Mills, Board Member
AYES: Mills, Zaring, Franklin, Milner, Davidson, Turner
EXCUSED: Dave Doerhoff, Judy Reece

D. AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE TO APPROVE THE MINOR PLAT OF “BURRIS RIDGE 2ND PLAT”, BEING A SMALL PLAT OF LOTS 97, 11, 10, AND 3, BLOCKS 1, 2, 3 AND 4, RESPECTIVELY, IN THE CITY OF HARRISONVILLE, CASS COUNTY, MISSOURI

Staff report presented by Community and Economic Director Clarke.

Clarke said the current landowners of the Burris Ridge development plan to request plating for 15 additional lots in the future.

Clarke said the Planning and Zoning Commission recommended approval to the Board of Aldermen.

Clarke noted that a change will be made to the legal description before the ordinance is fully executed.

Mayor Bowman said she is thrilled to see development happening in the Burris Ridge development.

Upon passage, Mayor Bowman designated the ordinance to be Ordinance number 3578.

RESULT: APPROVED [UNANIMOUS]
MOVER: Matt Turner, Board Member
SECONDER: Marcia Milner, Board Member
AYES: Mills, Zaring, Franklin, Milner, Davidson, Turner
EXCUSED: Dave Doerhoff, Judy Reece

E. Rezoning & Land Donation

Staff report presented by Community and Economic Development Director Clarke.

Clarke said the applicant is requesting to rezone the property from Agricultural to R-1.

Clarke said the intention is to lot split the property, with a portion of the split being donated to the City. Clarke said the City plans to combine the donated land to a nearby parcel of land already owned by the City and utilizing the combined land for a Parks trailhead.

Clarke said the Planning and Zoning Commission unanimously recommended approval to the Board of Aldermen.

Mayor Bowman opened the Public Hearing at 6:43 p.m.

No comment was made.

Mayor Bowman closed the public hearing at 6:44 p.m.

RESULT: PRESENTED

F. A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE AUTHORIZING THE MAYOR AND CITY ADMINISTRATOR TO ENTER INTO A REAL ESTATE DONATION CONTRACT WITH LAURENCE SMITH, TRUSTEE OF THE HAROLD AND MILDRED SMITH TRUST REGARDING THE DONATION OF APPROXIMATELY 1.32 ACRES OF LAND BETWEEN S. EDGEVALE DR. AND S. HALSEY AVE. IN THE CITY OF HARRISONVILLE, MISSOURI

Staff report presented by Community and Economic Director Clarke.

Alderman Mills asked if the proposed land donation would eliminate the charges for Park Fees.

Clarke said there are no payments expected as a part of the transaction.

Mayor Bowman asked Parks Director Purkey to speak to the strategic value of the land for use as a Parks trailhead.

Purkey reference the Parks Department's 2003 map outline current and future trails and spoke about a piece of property nearby that holds a planned trailhead. Purkey spoke about the value of the trailhead being close to McEowen Elementary School.

Bowman spoke about recent discussions with the City's Planning and Zoning Commission regarding the value of parks and trail systems to a community and said she is excited to see the potential for a new trail in that location. Bowman also thanked Mr. Smith for his generosity in donating the land.

Upon passage, Mayor Bowman designated the resolution to be Resolution number 2022-07.

Clerk's Note: Alderman Davidson experienced technical difficulties when a vote on Council Bill 12 was taken. Alderman Davidson rejoined the meeting at a time after this vote was taken.

RESULT:	APPROVED [5 TO 0]
MOVER:	Matt Turner, Board Member
SECONDER:	Marcia Milner, Board Member
AYES:	Mills, Zaring, Franklin, Milner, Turner
EXCUSED:	Dave Doerhoff, Judy Reece
AWAY:	Gary Davidson

G. AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, CASS COUNTY, MISSOURI, APPROVING AN APPLICATION TO REZONE .56 +/- ACRES FROM "A" AGRICULTURE ZONING DISTRICT TO "R-1" SINGLE-FAMILY RESIDENTIAL ZONING DISTRICT WHICH CONSISTS OF .56 +/- ACRES AT N.E. CORNER OF SOUTH EDGEVALE DR. AND OAKWOOD ST., AND ESTABLISHING AN EFFECTIVE DATE THEREOF.

Upon passage, Mayor Bowman designated the ordinance to be Ordinance number 3579.

Clerk's Note: Alderman Davidson experienced technical difficulties when a vote on Council Bill 13 was taken. Alderman Davidson rejoined the meeting at a time after this vote was taken.

Minutes Acceptance: Minutes of Feb 22, 2022 6:00 PM (Approval of Minutes)

RESULT:	APPROVED [5 TO 0]
MOVER:	Mike Zaring, Board Member
SECONDER:	Marcia Milner, Board Member
AYES:	Mills, Zaring, Franklin, Milner, Turner
EXCUSED:	Dave Doerhoff, Judy Reece
AWAY:	Gary Davidson

H. City Administrator's State of the City Address

City Administrator Ratliff spoke to the value of knowledge and the ability it can provide to assist elected officials in answering questions from residents and those in the community.

Ratliff presented a slideshow to the Board of Aldermen, providing an in-depth look at all aspects of the City. Ratliff discussed the breakdown of City-wide funds, general, and enterprise funds and the percentages of salaries and debt that come from each of those funds. Ratliff spoke about budget improvements made in 2021 and how they will impact future City budgets. Ratliff then discussed the ten-year outlook of outstanding debt and expenditures by type. Ratliff went on to review 2021 tax levy's, provided by the Cass County Collector's Office, to include levy's set forth in City's located within Cass County, the breakdown of the City of Harrisonville Tax Levy on a market value home of \$145K, and where resident tax dollars go. Ratliff commended the Board for their courage and willingness to pursue hard conversations and decisions that will continue to move Harrisonville forward as a place that people want to live and work in. Ratliff then went over each department and their statistics for the 2021 fiscal year. Ratliff also spoke about specific achievements and challenges seen by each department over the past year. Ratliff discussed the accomplishments of various department and some of the goals that have been set for the 2021-2022 fiscal years. Ratliff outlined the statistics, as seen in the City's SeeClickFix program, for issues and complaints within the community. Ratliff spoke about several items completed by both the Board of Aldermen and City staff. Ratliff finished by saying that 2021 was a year demonstrating the exciting work being done by the City and the Board of Aldermen and said he hopes we will see even more in 2022.

RESULT:	DISCUSSION
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6. Aldermen and Committee Reports

Aldерwoman Franklin congratulated Director of Administrative Services Smith on his 20-year service recognition. Franklin commended the work done by Streets Superintendent Jacobs and his staff, as they were able to quickly clear the streets during the recent snowstorm. Franklin also said she was excited to see the exciting work going on at both City Park and Marler-Wirt-Allen Park. Franklin spoke about both recent and upcoming events put on by the Love the Harrisonville Square organization. Franklin also shared information about the upcoming Adult Prom event hosted by the Bright Futures organization.

7. Report from the City Administrator

City Administrator Ratliff spoke to the Board about upcoming meetings for the City's Comprehensive Master Plan.

Ratliff provided an update to the work being done on the lakes in City Park.

Ratliff informed the Board that the City has been asked to issue a No Rise Certificate at Lawrence Smith Memorial Airport. Ratliff said the certificate would cost \$94,000 and said staff are negotiating to have the requirement removed or the cost decreased in amount.

Ratliff said City staff had a very productive meeting with the Harrisonville Cass R-IX School District regarding the sewer easements needed from James Street to Halsey Avenue, and any easements required for a new trailhead. Ratliff said the district is willing to work with the City. Ratliff said the City is appreciative of the relationship and ongoing partnership with the school district.

Ratliff said he was pleased to see the progress being made by Drury University and is excited to see a secondary education option now available in Harrisonville.

8. Questions from the Media

None.

9. Adjourn from Regular Session

Mayor Bowman thanked City Staff for their dedication and commitment to keeping the community safe during the recent snowstorm.

Bowman spoke about how excited she is that Drury University has made a commitment to the Harrisonville community and said she is pleased to now have a resource for furthering the education of the youth and adults of our community. Bowman welcomed Drury University to Harrisonville.

Bowman congratulated City Clerk Barnett on the birth of his son.

A motion was made by Alderwoman Franklin to adjourn, with a second by Alderman Davidson. Motion carried with all ayes. Meeting adjourned at 7:44 p.m.

Judy Bowman, Mayor & Ex-Officio
Chairman of the Board of Aldermen

ATTEST:

Daniel Barnett, City Clerk

Minutes Acceptance: Minutes of Feb 22, 2022 6:00 PM (Approval of Minutes)

**DRAFT****MINUTES****CITY OF HARRISONVILLE****BOARD OF ALDERMEN****WORK SESSION****VIA ZOOM****FEBRUARY 22, 2022****6:30 PM****HELD VIA ZOOM IN AN EFFORT TO LIMIT EXPOSURE TO THE COVID-19 VIRUS****1. Call to Order**

The meeting was called to order at 7:49 PM by Mayor Judy Bowman.

2. Present

Attendee Name	Organization	Title	Status	Arrived
Bill Mills	Harrisonville	Board Member	Present	
Mike Zaring	Harrisonville	Board Member	Present	
Sandy Franklin	Harrisonville	Board Member	Present	
Dave Doerhoff	Harrisonville	Board Member	Excused	
Marcia Milner	Harrisonville	Board Member	Excused	
Judy Reece	Harrisonville	Board Member	Excused	
Gary Davidson	Harrisonville	Board Member	Present	
Matt Turner	Harrisonville	Board Member	Present	
Judy Bowman	Harrisonville	Mayor	Present	

Others present: City Administrator Brad Ratliff, Director of Administrative Services Jeremy Smith, Public Works Director/City Engineer Carl Brooks, Electric Superintendent Andy Pollard, Police Chief John Hofer, Parks Director Grant Purkey, Community and Economic Development Director Jim Clarke, City Engineer Ted Martin and City Clerk Daniel Barnett - recording.

3. Discussion Items**A. Stormwater 201 – Water Quality for Regional Detention Basins and the MS4**

City Engineer Martin reminded the Board of recent discussion regarding dry detention at the Glen Eagle development and spoke about how the City's Missouri Separate Storm Sewer Systems (MS4) factors in to the project.

Martin provided examples of dry detention projects and spoke about the rules and regulations regarding storm water management programs.

Martin spoke about MS4 requirements and minimum control measures, and spoke about how the City has worked to meet these requirements and control measures.

Martin provided examples of green infrastructure from within the Harrisonville community.

Martin spoke about a green infrastructure project in Independence, MO that would be similar to the proposed project in the Glen Eagle development. Martin also provided a series of pictures of the project.

Martin said the current proposal at Glen Eagle is to have two wetland pools with the native plants surrounding them.

Martin outlined where the dam for the pools would be located within the project.

Martin said the project currently proposed would drain within about 48 hours.

Alderman Zaring asked how long the project will take to complete.

Martin said he listed the project at 120 days in the bid packet.

Alderman Davidson asked about the impact the project would have on flood potential in Ward 4.

Martin spoke to the changes that could be seen in Ward 4 and spoke about how US Army Corps of Engineers modeling has illustrated the potential impact of dry detention along Muddy Creek.

RESULT:	DISCUSSION
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B. COVID-19 Guidelines Discussion

Mayor Bowman spoke about the current state of the COVID-19 virus in Cass County and in Harrisonville.

Alderman Davidson said he would like to see City meetings return to being held in person.

Several of the aldermen stated support for Alderman Davidson's request to return to in-person meetings.

Bowman said all City meetings will return to being held in person, effective immediately.

Bowman asked if the Board would be willing to remove the social distancing signs for public seating in the Council Chambers.

Several of the aldermen stated support for removing the social distancing signs in the Council Chambers.

A motion to adjourn from the Work Session was made by Alderwoman Franklin, with a second from Alderman Turner. The motion carried with a unanimous vote.

The meeting was adjourned at 8:34 p.m.

RESULT:	DISCUSSION
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Judy Bowman, Mayor & Ex-Officio
Chairman of the Board of Aldermen

Minutes Acceptance: Minutes of Feb 22, 2022 6:30 PM (Approval of Minutes)

ATTEST:

Daniel Barnett, City Clerk



STAFF REPORT

TO: Board of Aldermen
FROM: John Hofer, Director
DATE: February 24, 2022
SUBJECT: First Baptist Church 5k 2022

Type of Item: *Approval*

GENERAL INFORMATION

Applicant: Angie Cunningham
Requested Actions: Run for the Nations 5K
 scheduled for May 21, 2022 from 9:00 am to 11:00 am.
Date of Application: February 24, 2022

PROPOSAL

The applicant, Angie Cunningham has requested a special event permit to host a 5K run in Harrisonville on May 21, 2022, beginning at 9:00 am. This is the first year for this event, but numerous similar prior events have had no noted complaints or concerns. This event will be a fundraiser with all proceeds from the event will support missions around the world. According to the applicant registration will begin at the First Baptist Church of Harrisonville (504 W. Wall St.) at 7:30 am with the first wave of runners to start at approximately 9:00 am. The proposed route is shown on the map in the attachment. Two alternate routes are also shown in the attachments incase the proposed route is not available as it routes through city park and there is construction in that area at this time. There is no cost for the requested City services and the required insurance will be provided should the application be approved. The VIPS will be contacted to lead the runners throughout the route.

PREVIOUS ACTIONS

This is the first year for this event, but numerous similar prior events have had no noted complaints or concerns.

KEY ISSUES

None

STAFF COMMENTS AND SUGGESTIONS

No city staff or equipment is needed for this event and the applicant anticipates a crowd size of about 200 participants.

STAFF RECOMMENDATION

With no noted complaints or concerns associated with prior similar events I would recommend approval for this event if all state laws and city ordinances are followed.

ATTACHMENTS

Event Permit Application
Alternate Route Maps

STAFF CONTACT:

John J. Hofer
Chief of Police
jhofer@harrisoville.com

A. Action Item (ID # 4124)

First Baptist Church 5K 2022

Attachments:

First Baptist Church 5k application (PDF)

Alternate routes for First Baptist Church 5K (PDF)

SPECIAL EVENTS APPLICATION

A. **FILING PERIOD:** An application for an event permit shall be filed not less than seven (7) days prior to the meeting of the Board of Alderman at time applicant desires the issuance of a permit. Applicant must realize that, dependent upon the nature of the event and the scope of services being required of the City, the Board of Alderman may require additional time to review the permit application.

B. **CONTENTS:** The application for an event permit shall set forth the following information.

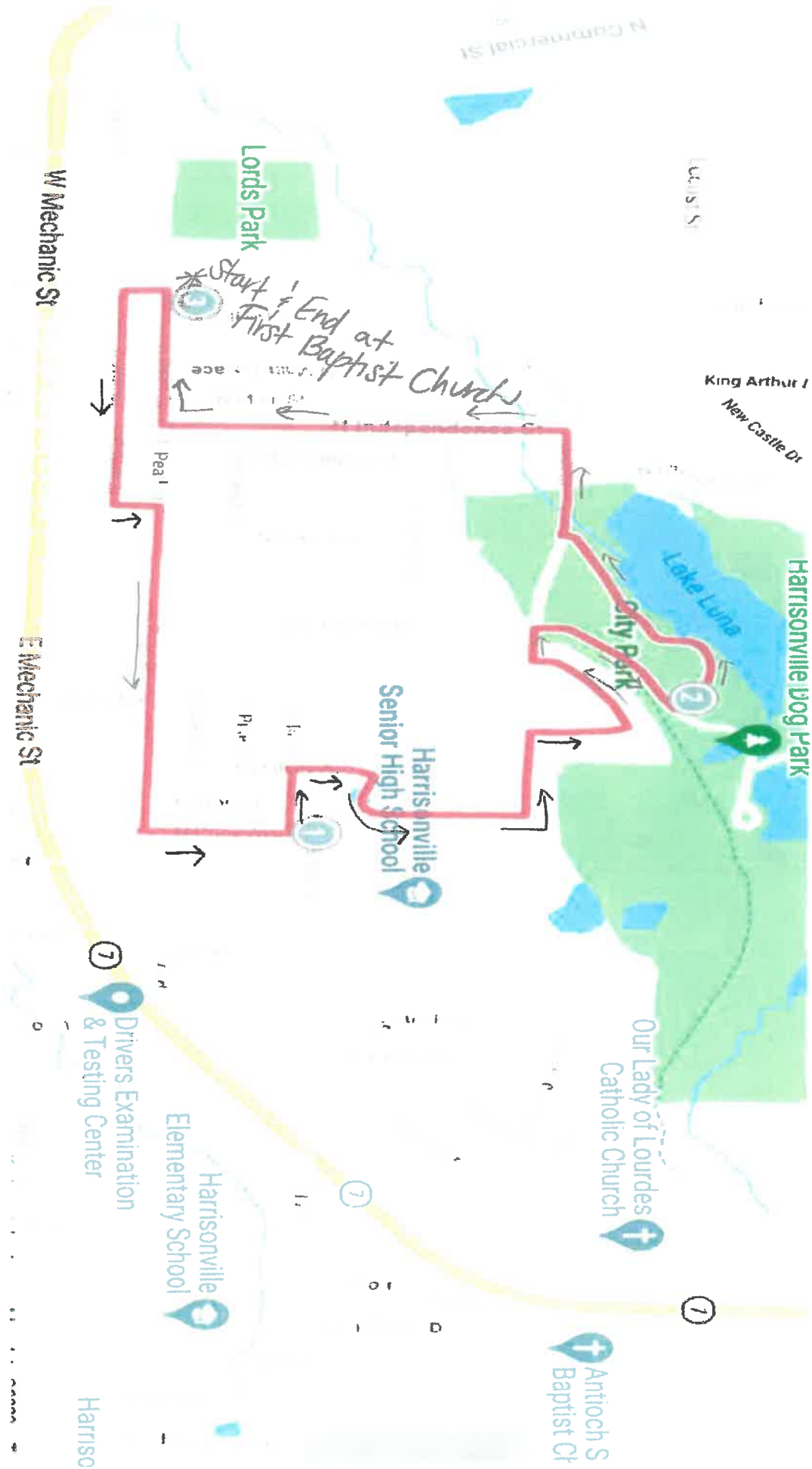
1. Organization: First Baptist Church of Harrisonville
2. Name of Applicant: Angie Cunningham
 Address: 2301 E. Dry Creek Dr. Harrisonville
 Phone: _____ Cell: 816-616-7662
3. Purpose of Event: Run for the Nations 5K
-raise awareness for and support national + international missions.
4. Proposed date(s) and time(s) of Event: _____
Saturday May 21, 2022 Registration begins at 7:30 am
Race start @ 9 am
5. Location(s) where event will be held: _____
start at church (504 W. Wall St.) - map/route
attached. Ends at church parking lot.
6. Anticipated crowd size: 200
7. City services requested: (Please check all that apply) Provide detailed letter for these requests.
☐ Electricity ☐ Police Protection ☐ Traffic Control ☐ Ambulance Standby
☐ Cones ☐ Barricades ☐ Street or parking lot clean up
8. Any additional information: This family friendly event features a 5K,
one mile walk, and fun-run for kids.
All proceeds from event will support missions around the world.

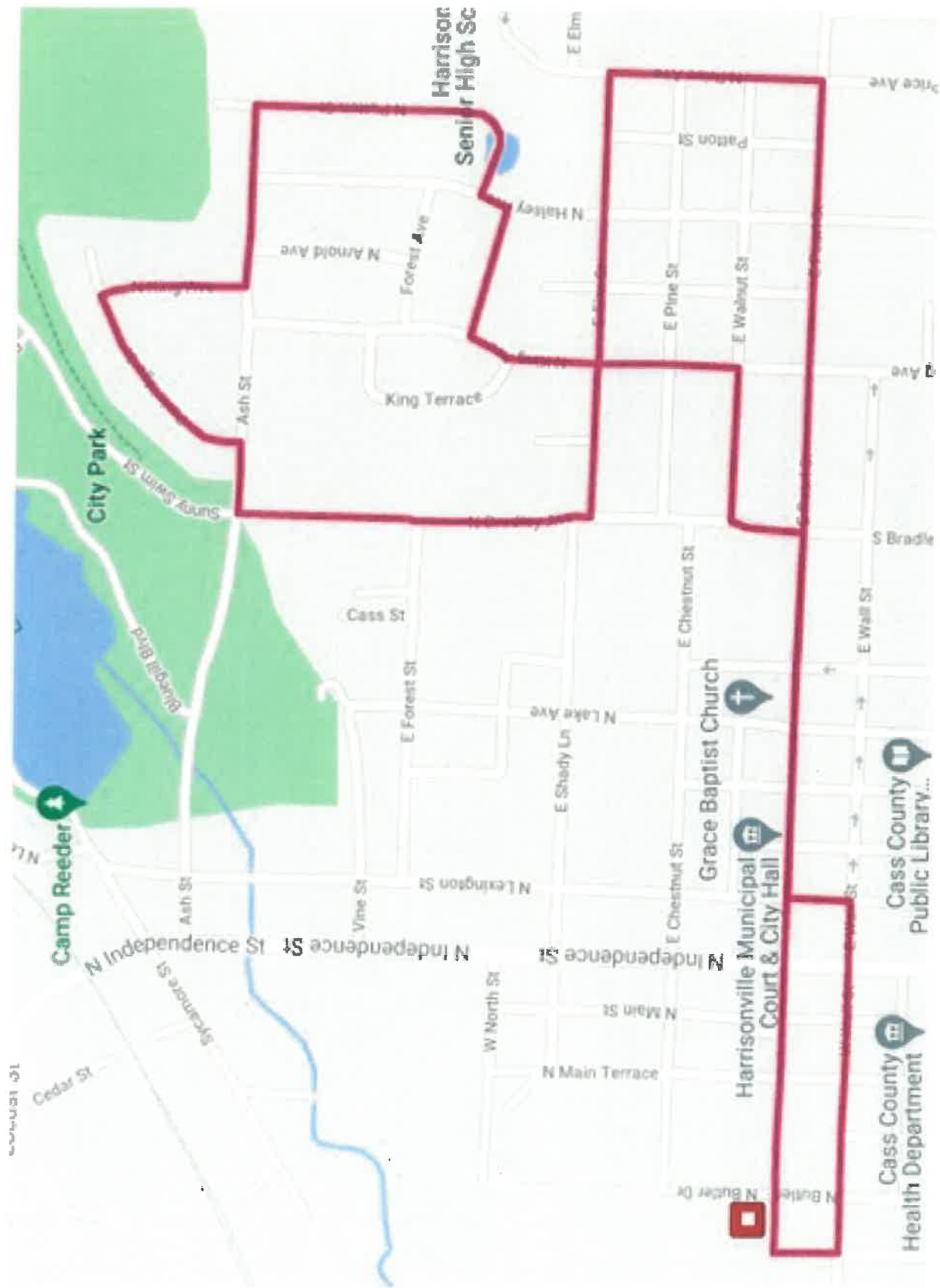
APPROVED this _____ day of _____, 20 _____

Chief of Police

City Clerk

Attachment: First Baptist Church 5k application (First Baptist Church 5k 2022)







Attachment: Alternate routes for First Baptist Church 5K (First Baptist Church 5k 2022)



STAFF REPORT

TO: Board of Aldermen
FROM: John Hofer, Director
DATE: March 2, 2022
SUBJECT: Racing for Rett 2022

Type of Item: *Approval*

GENERAL INFORMATION

Applicant: Angie Cunningham

Requested Actions: Host 5k on city streets and city park

Date of Application: 03/01/2022

PROPOSAL

The applicant, Angie Cunningham has requested a special event permit to host a 5K run in Harrisonville on October 8, 2022 from 8:00 am to noon.

The proposed route is shown on the attached map. There is no cost for the requested City services and the required insurance will be provided to the City Clerk once approved. The applicant anticipates the crowd size to be about 200.

PREVIOUS ACTIONS

This is the fourth year for this event and has been held with no noted complaints or concerns with prior events. This event will be a fundraiser for Rett Syndrome research. The Police Department or the VIPS will provide a police escort for the event.

KEY ISSUES

None

STAFF COMMENTS AND SUGGESTIONS

With no noted complaints or concerns associated with previous or similar events we would recommend approval.

If using the amphitheater again this year make sure the permission is granted from the Parks and Recreation Department.

Receive permission from Street Superintendent Rodney Jacobs before using paint on any streets.

STAFF RECOMMENDATION

With no noted complaints or concerns associated with previous events I would recommend approval for this event as long as all state laws and city ordinances are followed.

ATTACHMENTS

Event Permit Application

Route Map

STAFF CONTACT:

John J. Hofer, Chief of Police

jhofer@harrisonville.com

B. Action Item (ID # 4130)

Racing for Rett 2022

Attachments:

Rett App 2022 (PDF)

Rett Map 2022(PDF)

SPECIAL EVENTS APPLICATION

A. **FILING PERIOD:** An application for an event permit shall be filed not less than seven (7) days prior to the meeting of the Board of Alderman at time applicant desires the issuance of a permit. Applicant must realize that, dependent upon the nature of the event and the scope of services being required of the City, the Board of Alderman may require additional time to review the permit application.

B. **CONTENTS:** The application for an event permit shall set forth the following information.

1. Organization: Racing for Rett
2. Name of Applicant: Angie Cunningham
Address: 2301 E. Dry Creek Dr.
Phone: _____ Cell: 816-616-7662
3. Purpose of Event: 5K run/walk raising funds + awareness for Rett Syndrome
4. Proposed date(s) and time(s) of Event: Saturday, October 8
8am - noon
5. Location(s) where event will be held: _____
- map attached -
6. Anticipated crowd size: 200
7. City services requested: (Please check all that apply) Provide detailed letter for these requests.
☐ Electricity ☐ Police Protection ☐ Traffic Control ☐ Ambulance Standby
☒ Cones ☐ Barricades ☐ Street or parking lot clean up
-requesting VIPs or police officer to begin race ; also paint for streets
8. Any additional information: _____
Racing for Rett is a family friendly 5K run/walk + silent auction that raises funds + awareness for Rett Syndrome
This is our 4th year

APPROVED this _____ day of _____, 20____.

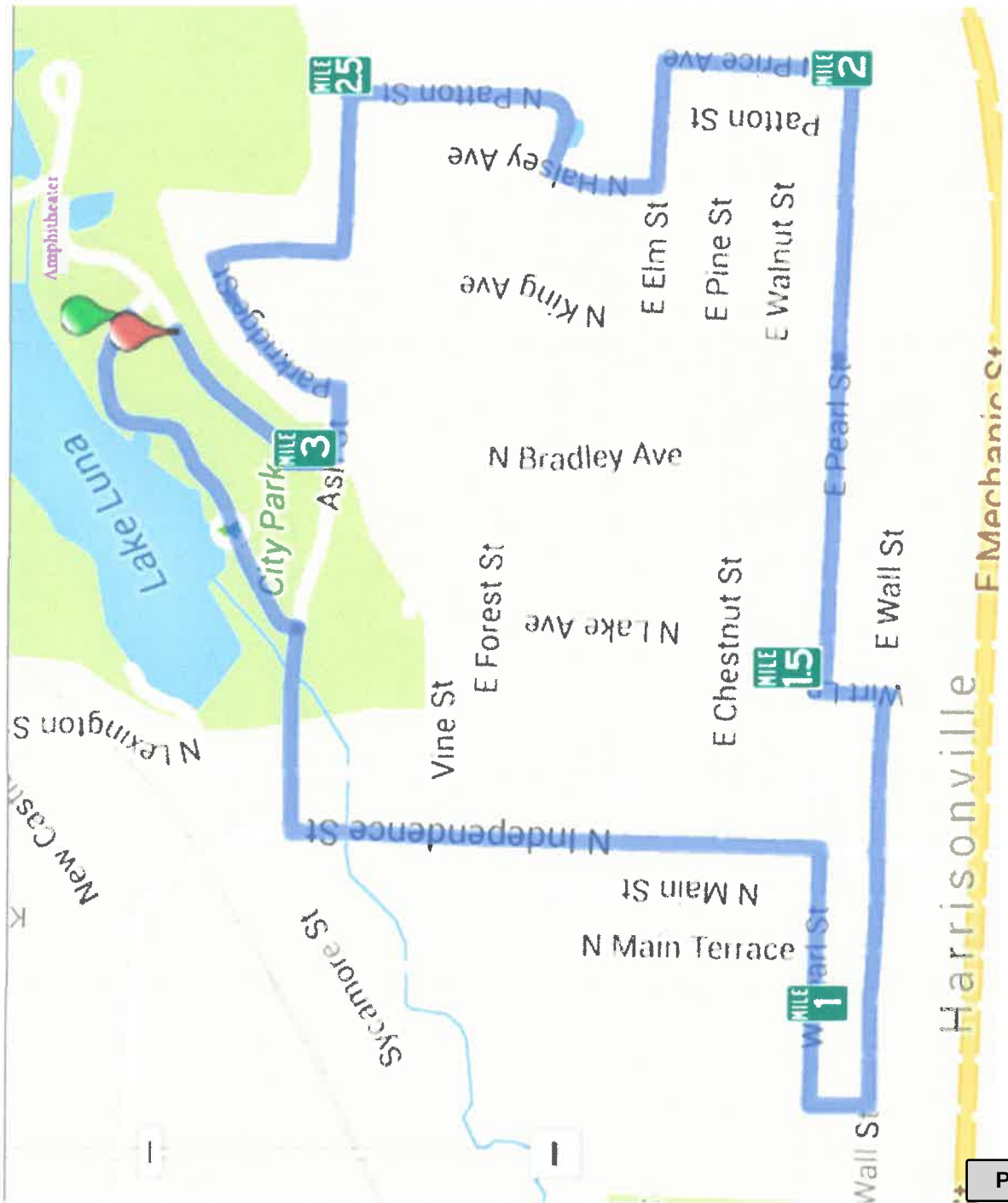
Chief of Police

City Clerk

Attachment: Rett App 2022 (Racing for Rett 2022)

Racing for Rett

START at 20mph sign on Bluegill
 Continue on Bluegill to Ash
 Right on Ash
 Left on Independence
 Right on Pearl
 Left on Butler (1 mile)
 Left on Wall
 Left on Wirt
 Right at Pearl (1.5 Mile)
 Continue on Pearl to Price
 Left on Price (2 mile)
 Left on Elm
 Right on Halsey
 Right on Patton
 Left on Ash (2.5 mile)
 Right on King
 Left on Parkridge
 Right on Ash (3 mile)
 Right on Sunny Swim
 FINISH





TO: Board of Aldermen
FROM: Theresa West, Assistant
DATE: March 2, 2022
SUBJECT: Amending Chapter 700 of the City of Harrisonville Municipal Code

Type of Item: *Approval*

C. Action Item (ID # 4127)

AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI AMENDING CHAPTER 700 OF THE CITY OF HARRISONVILLE MUNICIPAL CODE

Attachments:

Staff Comments (PDF)

Municipal Code Section 700 Revisions (PDF)

Ordinance Amending Chapter 700 of the City of Harrisonville Municipal Code (PDF)



300 E. Pearl Street, P.O. Box 367 • Tel: 816-380-8900 • Fax: 816-380-8906 • Harrisonville, MO 64701
Electric Department - 2108 Royal, Harrisonville Missouri 64701 816-380-8968

Staff Comment:

There are more and more Electric Vehicles being used in our community. The State of Missouri has awarded grant funds to several vendors of EV Charging Stations to install ***Fast Chargers*** along major interstates in various locations around the state. Harrisonville is one of those locations due to all the different highways that join the Interstate here. In looking at the Municipal Code and speaking with MPUA and Mauer Law Firm the code may need to be updated to reflect permitted sale of “DC” Electric power within the City of Harrisonville Electric service area.

This is follow up from BOA work session on February 8, 2022.

Please see changes to section 700 of the Municipal Code:

Chapter 700. Utilities

ARTICLE I. In General

Section 700.080. Utility Service – Application Required.

[CC 1977 §35-8; Ord. No. 2692 §1, 1-15-2001]

Prior to receiving any municipal utility service, a written application for service shall be made to the City. Such application shall be considered a contract between the owner or occupant of the premises served and the City wherein the owner or occupant agrees to abide by the regulations and ordinances of the City of Harrisonville as a condition of receiving any municipal utility service. If the owner or occupant receives any municipal utility service without a written application being made to the City, such service is rendered at the convenience of the City and may be disconnected without notice for failure to make the required application. All contracts for municipal utility service shall be signed in the true name of the customer actually to receive and use such service, unless otherwise permitted by the City in its discretion and shall list all adult occupants of the residence. Credit will be established in the account service name. This may consist of the head of household or joint applicants. Any change in the identity of the contracting customer at a premises shall require a new application. The City may discontinue any municipal utility service until such new application has been made and accepted by the City. An applicant(s) who has made application for any municipal utility service to a premises shall be held liable for all municipal utility service furnished to such premises pursuant to such application until such time as the customer properly notifies the City to discontinue the service for the account. The municipal utility service

provided to each customer shall be for the sole use of such customer(s) on the premises described in the application for utility service and resale or submetering of any utility service by such customer is prohibited, except by special arrangement with the Board of Aldermen. Electric Vehicle Charging Stations, defined as an installation for the retail sales of Electric Vehicle Charging services, and pursuant with MO Revised Statute 386.020 (15) (c); shall be permitted. Initial Electric Vehicle Charging Station installations, both Commercial Electric Vehicle Charging Stations and Individual Electric Vehicle Charging Stations, shall apply for a building permit for installation and construction inspection and final approval; and shall obtain approval for electric utility service from the City of Harrisonville Electric Department.

Section 700.160. Sale of Service By Customer.

[CC 1977 §35-16; Ord. No. 2692 §1, 1-15-2001]

It shall be unlawful for any person to resell any utility service obtained from the City to others except only by special arrangement with the Board of Aldermen. Electric Vehicle Charging Stations, defined as an installation for the retail sales of Electric Vehicle Charging services, and pursuant with MO Revised Statute 386.020 (15) (c); shall be permitted. Initial Electric Vehicle Charging Station installations, both Commercial Electric Vehicle Charging Stations and Individual Electric Vehicle Charging Stations, shall apply for a building permit for installation and construction inspection and final approval; and shall obtain approval for electric utility service from the City of Harrisonville Electric Department.



City of

Harrisonville^{est. 1836}

5.C.b

300 E. Pearl Street, P.O. Box 367 • Tel: 816-380-8900 • Fax: 816-380-8906 • Harrisonville, MO 64701

To: Board of Aldermen
From: Andy Pollard, Electric Director
Date: March 7, 2022
Re: Municipal Code: Section 700 revisions

GENERAL INFORMATION

Applicant: N/A

Requested Actions: Municipal Code Revisions

Date of Application: n/a

PROPOSAL

Change section 700 of Municipal code to reflect the proposed changes due to EV Charging Stations within City of Harrisonville Electric Department service territory and within City Limits of Harrisonville.

PREVIOUS ACTIONS

Proposed changes were discussed during the BOA Work Session on 02/08/2022.

KEY ISSUES

Current Code needs to reflect what State Statute allows.

STAFF COMMENTS AND SUGGESTIONS

Staff recommends that Section 700 of Municipal Code clarify the sale of utility service as it pertains to EV Charging Stations as defined by State of Missouri Statute.

STAFF RECOMMENDATION

Upon BOA consensus, approve the Municipal Code modifications to add EV Charging Station definition to Section 700 as per State Statute.

ATTACHMENTS

See Attached revisions for review.

STAFF CONTACT:

Andy Pollard, Electric Director

Attachment: Municipal Code Section 700 Revisions (Amending Chapter 700 of the City of Harrisonville Municipal Code)

Council Bill No. _____

Ordinance No. _____

**AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF
HARRISONVILLE, MISSOURI AMENDING CHAPTER 700 OF THE CITY OF
HARRISONVILLE MUNICIPAL CODE**

WHEREAS, the City of Harrisonville desires to amend its electrical code regulations to allow for electric vehicle charging stations within city limits.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI, AS FOLLOWS:

Section 1: Section 700.080 is hereby amended to read as follows:

“Prior to receiving any municipal utility service, a written application for service shall be made to the City. Such application shall be considered a contract between the owner or occupant of the premises served and the City wherein the owner or occupant agrees to abide by the regulations and ordinances of the City of Harrisonville as a condition of receiving any municipal utility service. If the owner or occupant receives any municipal utility service without a written application being made to the City, such service is rendered at the convenience of the City and may be disconnected without notice for failure to make the required application. All contracts for municipal utility service shall be signed in the true name of the customer actually to receive and use such service, unless otherwise permitted by the City in its discretion and shall list all adult occupants of the residence. Credit will be established in the account service name. This may consist of the head of household or joint applicants. Any change in the identity of the contracting customer at a premises shall require a new application. The City may discontinue any municipal utility service until such new application has been made and accepted by the City. An applicant(s) who has made application for any municipal utility service to a premises shall be held liable for all municipal utility service furnished to such premises pursuant to such application until such time as the customer properly notifies the City to discontinue the service for the account. The municipal utility service provided to each customer shall be for the sole use of such customer(s) on the premises described in the application for utility service and resale or submetering of any utility service by such customer is prohibited, except by special arrangement with the Board of Aldermen. Electric Vehicle Charging Stations, defined as an installation for the retail sales of Electric Vehicle Charging services, and pursuant to RSMo. § 386.020(15)(c); shall be permitted. Initial Electric Vehicle Charging Station installations, both Commercial Electric Vehicle Charging Stations and Individual Electric Vehicle Charging Stations, shall apply for a building permit for installation and construction inspection and final approval; and shall obtain approval for electric utility service from the City of Harrisonville Electric Department.”

Section 2: Section 700.160 of the City of Harrisonville Municipal Code is hereby amended to read as follows:

“It shall be unlawful for any person to resell any utility service obtained from the City to

others except only by special arrangement with the Board of Aldermen. Electric Vehicle Charging Stations, defined as an installation for the retail sales of Electric Vehicle Charging services, and pursuant with RSMo. § 386.020(15)(c); shall be permitted. Initial Electric Vehicle Charging Station installations, both Commercial Electric Vehicle Charging Stations and Individual Electric Vehicle Charging Stations, shall apply for a building permit for installation and construction inspection and final approval; and shall obtain approval for electric utility service from the City of Harrisonville Electric Department.”

Section 3. That this Ordinance shall be in effect immediately upon its passage and approval.

Read for the first time by title only on the 22nd day of February 2022. Read for the second time by title only on the 22nd day of February 2022.

Judy Bowman, Mayor

ATTEST:

Daniel Barnett, City Clerk

APPROVED by the Mayor this 22nd day of February, 2022



STAFF REPORT

TO: Board of Aldermen
FROM: Jim Clarke,
DATE: March 2, 2022
SUBJECT: Alley Vacation - 407 Locust St.

Type of Item: *Public Hearing*

E. Action Item (ID # 4129)

AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE VACATING ALL OF THAT ALLEY RIGHT-OF-WAY RUNNING EAST AND WEST THROUGH BLOCK 31, DUTROS ADDITION TO THE TOWN OF HARRISONVILLE, LYING EAST OF THE NOW VACATED LINCOLN STREET AND WEST OF THE NOW VACATED BUCKEYE STREET, IN HARRISONVILLE, CASS COUNTY, MISSOURI, AND ESTABLISHING AN EFFECTIVE DATE

Attachments:

Staff Report BOA RS 3_7_22 Hoover alley vacation (DOC)

Hoover alley vacation sketch of survey (PDF)

Hoover neighbor letter (PDF)

Ordinance - Alley Vacation - Larry Hoover - 407 Locust St. - With Legal Desc. - BOA - 3-7-22 (DOCX)



City of

Harrisonville^{est. 1836}

5.E.a

300 E. Pearl Street, P.O. Box 367 • Tel: 816-380-8900 • Fax: 816-380-8906 • Harrisonville, MO 64701

To: BOA Regular Session

From: Jim Clarke, Director of Community Development
Chris Arthur, Building Official

Date: March 7, 2022

Re: Alley Vacation request/application from Mr. Larry Hoover, 407 Locust St.

GENERAL INFORMATION

Applicant: Larry and Luann Hoover, owners of the property.

Requested Actions: Vacation of Alley, which was left out of previously approved vacations for Buckeye St., Lincoln St., and other alleys.

Date of Application: January 18, 2022

PROPOSAL

The Hoover's are requesting vacation of an Alley which bisects their property and has no public connection on either end due to previously approved vacations of Buckeye St., Lincoln St., and other alleys on adjoining parcels. This Alley was somehow missed during the previous vacations.

Public legal notice, public hearing notice, and property adjoining/touching notice have been completed.

PREVIOUS ACTIONS

Previously approved vacations of Buckeye St., Lincoln St., and other alleys on adjoining parcels. This Alley was somehow missed during the previous vacations.

KEY ISSUES

Vacation of Alley, described as:

ALL OF THAT ALLEY RUNNING EAST AND WEST THROUGH BLOCK 31, DUTROS ADDITION TO THE TOWN OF HARRISONVILLE, LYING EAST OF THE NOW VACATED LINCOLN STREET AND WEST OF THE NOW VACATED BUCKEYE STREET, IN HARRISONVILLE, CASS COUNTY, MISSOURI.

and is between the Hoover owned parcels:

13-21-41-000-000-040.000 and # 13-21-41-000-000-041.000.

Please see the surveyor's sketch of property and alley description of Alley in question.

Attachment: Staff Report BOA RS 3_7_22 Hoover alley vacation (Alley Vacation - 407 Locust St.)

STAFF COMMENTS AND SUGGESTIONS

Staff has looked at the proposed vacation and sees no reason for the City to not vacate this alley.
The vacation meets all Municipal Code criteria for consideration of an Alley Vacation.

STAFF RECOMMENDATION

Staff recommends the BOA approve this Alley Vacation request.

ATTACHMENTS

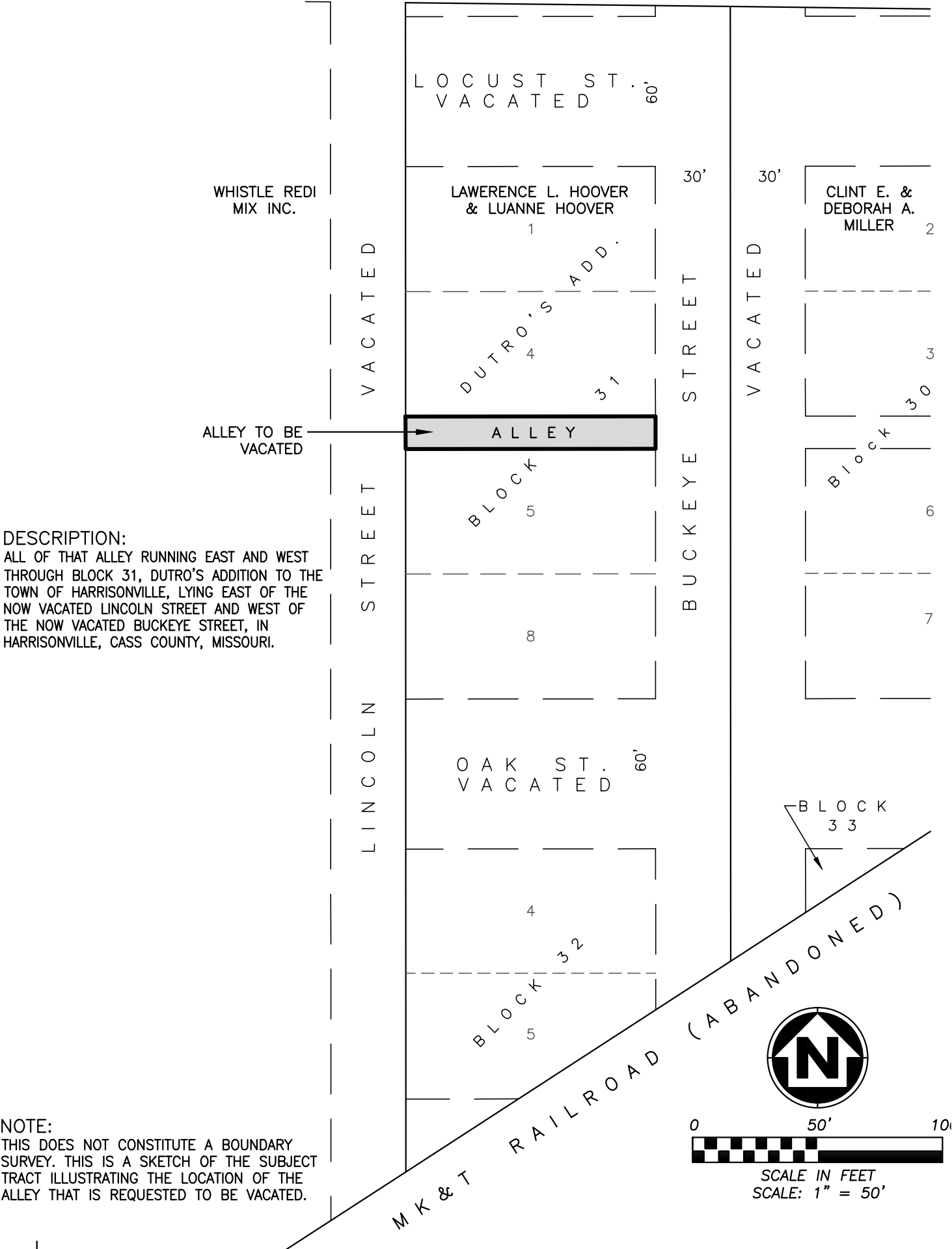
Surveyor's sketch of Alley, legal description of alley.

STAFF CONTACT:

Jim Clarke
Chris Arthur

Locust Street

SOUTHWEST CORNER
SECTION 34-45-31
CASS COUNTY, MISSOURI



DESCRIPTION:
ALL OF THAT ALLEY RUNNING EAST AND WEST
THROUGH BLOCK 31, DUTRO'S ADDITION TO THE
TOWN OF HARRISONVILLE, LYING EAST OF THE
NOW VACATED LINCOLN STREET AND WEST OF
THE NOW VACATED BUCKEYE STREET, IN
HARRISONVILLE, CASS COUNTY, MISSOURI.

NOTE:
THIS DOES NOT CONSTITUTE A BOUNDARY
SURVEY. THIS IS A SKETCH OF THE SUBJECT
TRACT ILLUSTRATING THE LOCATION OF THE
ALLEY THAT IS REQUESTED TO BE VACATED.

Bowers Land Survey Co. LLC

P.O. BOX 541
1000 W. MECHANIC STREET
HARRISONVILLE, MISSOURI 64701
TELEPHONE: 816.225.0160
WEBSITE: BOWERSSURVEY.COM

DATE: 1/20/22
PROJECT NO: 21779-22
FOR: MR. LARRY HOOVER
407 LOCUST
HARRISONVILLE, MO 6470
DWG FILE: 21779SK.DWG
SEC. 4 TWP. 44N RNG. 31W
CASS COUNTY

January 19, 2022

Dear Neighbors:

I have recently submitted an application with the City of Harrisonville to vacate unimproved alley that runs east to west between block 31 and block 32 from parcel 13-21-41-000-000-052.000 (501 Locust) to parcel 13-21-41-000-000-039.000 (403 Locust).

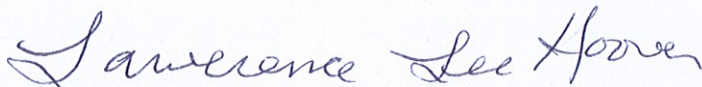
I am writing to inform you of the application and ask that you contact me if you have any questions. With this letter I am also fulfilling the requirement of city ordinances that you as a property owner abutting the tract proposed for vacation be notified of the meeting and public hearing at which the Board of Aldermen will be considering the application. This meeting will be:

March 7, 2022
City Hall
300 East Pearl St.
Harrisonville, MO 64701

The only caveat is that city code states that if opposition is made by any person owning property abutting the right-of-way to be vacated, the petition shall continue on file for another 30 days before the hearing will be held. The objector can have their objection heard by the Board of Aldermen at that time or give their consent to the vacation. Thereafter, the Board of Alderman will consider the application and either approve or deny it.

For more information, please contact me at 816-258-2311 or the Building Official at City Hall, Chris Arthur (carthur@harrisonville.com or 816-380-8958)

Sincerely,



Lawrence Hoover

cc: Chris Arthur, Building Official
Jim Clarke, Economic Development Director



300 E. Pearl Street, P.O. Box 367 • Tel: 816-380-8900 • Fax: 816-380-8906 • Harrisonville, MO 64701

Meeting Addendum:

Due to the ongoing burden of the COVID-19 pandemic and in an effort to maintain a safe environment for all members of the Harrisonville community, there is a high chance that the March 7, Board of Aldermen meeting will be held using a remote, online platform.

If this is the case, the information needed to access the meeting will be made available in the Calendar on the City's website (www.harrisonville.com), within the week prior to the meeting.

If the meeting is held in person, it will take place in the Council Chambers at City Hall (300 E Pearl Street).

[Harrisonville, MO - Official Website | Official Website](http://www.harrisonville.com)

If you have questions about attending the meeting, please contact the City Clerk at (816) 380-8916.

Daniel Barnett
City Clerk/PIO
300 E. Pearl St.
Harrisonville, MO 64701
816-380-8900/Fax 816-380-8906/Direct 816-380-8916

**AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE
VACATING ALL OF THAT ALLEY RIGHT-OF-WAY RUNNING EAST AND WEST
THROUGH BLOCK 31, DUTROS ADDITION TO THE TOWN OF HARRISONVILLE, LYING
EAST OF THE NOW VACATED LINCOLN STREET AND WEST OF THE NOW VACATED
BUCKEYE STREET, IN HARRISONVILLE, CASS COUNTY, MISSOURI, AND
ESTABLISHING AN EFFECTIVE DATE**

WHEREAS, Larry and Luanne Hoover, owners of property at 407 Locust St., submitted a Petition to vacate an Alley Right-of-Way running East and West through Block 31, Dutro's Addition to the Town of Harrisonville; and

WHEREAS, in accordance with the provision of Chapter 89 RSMo, and Section 515.020 of the Code of Ordinances of the City of Harrisonville, Missouri, thirty (30) days' notice of said petition for vacation has been provided in three (3) of the most prominent and public places in the district, twenty (20) days' notice has been given by certified mail to all persons who own land on the same block as the portion of alley to be vacated, and notice has been given to the Chairman of the Planning and Zoning Commission, and

WHEREAS, no objection from property owners abutting the portion of the alley right-of-way for which vacation is requested has been received by the City which would delay consideration of the petition for an additional thirty (30) days; and

WHEREAS, RSMo. Section 88.673 states that vacated right of way reverts to adjoining property owners, in proportion as it was taken from them; and

WHEREAS, the Board of Aldermen, after careful and due deliberation, find that vacating the alley is in the best interest of the City of Harrisonville and its residents, and that the vacated property be deeded to the adjoining property owners subject to the City retaining a utility easement.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, CASS COUNTY, MISSOURI AS FOLLOWS:

Section 1. The Board of Aldermen of Harrisonville, Missouri, hereby declares it necessary, reasonable, proper in the best interest of the City of Harrisonville and its residents to discontinue as right-of-way and forever vacate the alley right-of-way running East and West through Block 31, Dutro's Addition to the Town of Harrisonville as depicted in Exhibit I and described herein.

Legal Description

ALL OF THAT ALLEY RUNNING EAST AND WEST THROUGH BLOCK 31, DUTRO'S ADDITION TO THE TOWN OF HARRISONVILLE, LYING EAST OF THE NOW VACATED LINCOLN STREET AND WEST OF THE NOW VACATED BUCKEY STREET, IN HARRISONVILLE, CASS COUNTY, MISSOURI.

(THIS DOES NOT CONSTITUTE A LEGAL DESCRIPTION, IT IS A DESCRIPTIVE ILLUSTRATION OF THE LOCATION OF THE ALLEY TO BE VACATED. PLEASE REFER TO EXHIBIT)

Section 2. The statutory right of reversion in the owners of the abutting property is hereby confirmed, as is provided by the laws of the State of Missouri, the Mayor and the City Clerk are hereby authorized to execute all necessary instruments required to confirm the reversionary rights of the owners of property abutting on the area vacated, as described in this ordinance.

Section 3. Severability. The sections, paragraphs, sentences, clauses and phrases of this ordinance shall be severable. In the event that any such section, paragraph, sentence, clause or phrase of this ordinance is found by a court of competent jurisdiction to be invalid, the remaining portions of this ordinance are valid, unless the court finds the valid portions of this ordinance are so essential to and inseparably connected with and dependent upon the void portion that it cannot be presumed that the City has enacted the valid portions without the void ones, or unless the court finds that the valid portions, standing alone, are incomplete and are incapable of being executed in accordance with the legislative intent.

Section 4. Governing Law. This ordinance shall be governed exclusively by and construed in accordance with the applicable laws of the State of Missouri.

Section 5. Effective Date. That ordinance shall be in full force and effect from and after its passage by the Board of Aldermen and approval by the Mayor.

AYES:

NAYS:

ABSENT:

ABSTAIN:

READ FOR THE FIRST TIME BY TITLE ONLY ON THE 7TH DAY OF MARCH 2022 AND WAS READ FOR A SECOND TIME BY TITLE ONLY ON THE 7TH DAY OF MARCH 2022 AND PASSED BY THE BOARD OF ALDERMEN THIS 7TH DAY OF MARCH 2022.

Judy Bowman, Mayor and Ex-Officio
Chairman of the Board of Aldermen

ATTEST:

Daniel Barnett, City Clerk
WITNESS my hand and seal this 7th day of March 2022.

Attached: Exhibit I Map of Alley

EXHIBIT I

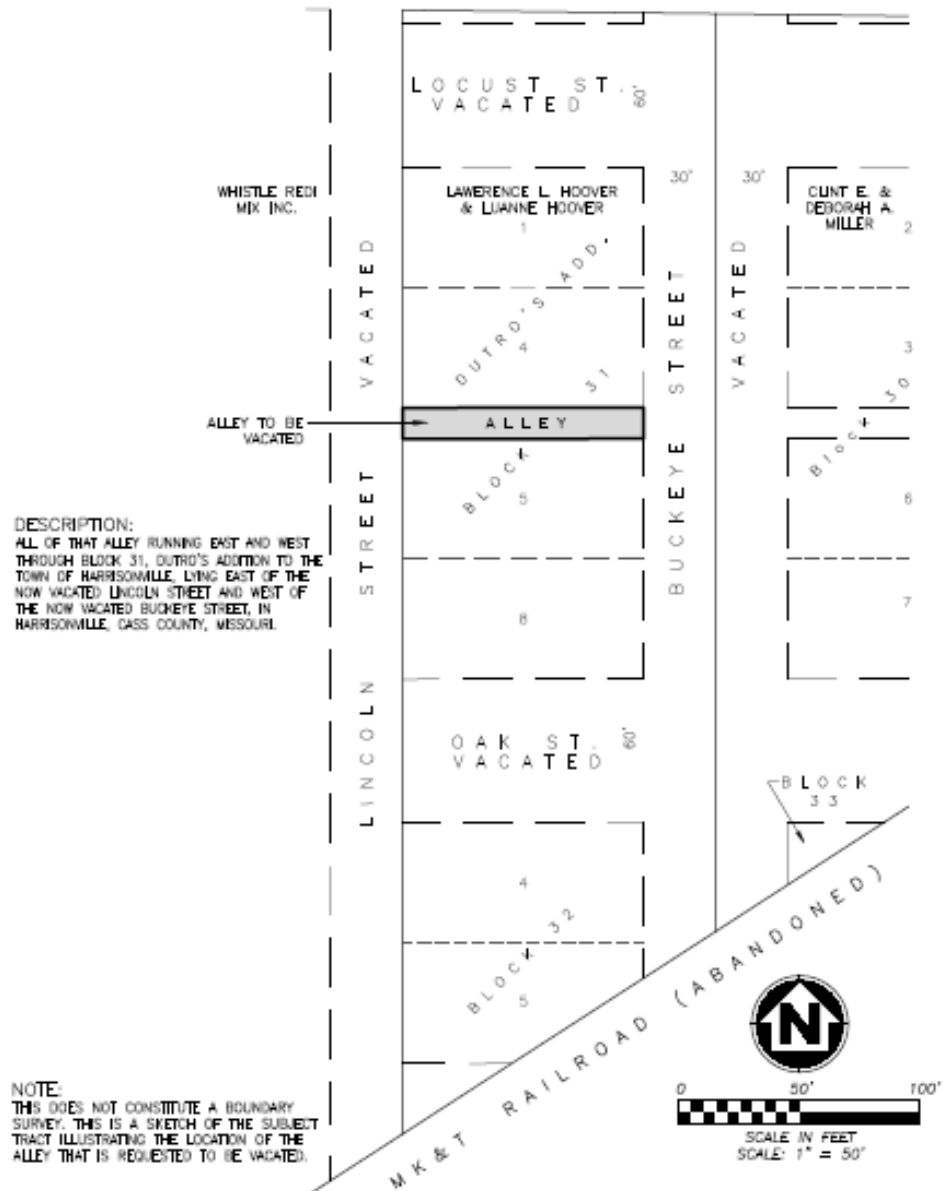
MAP OF EAST/WST ALLEY RIGHT OF WAY BEING VACATED
IN BLOCK 31, DUTRO'S ADDITION TO THE TOWN OF HARRISONVILLE

Exhibit

PAGE 1 OF 1

Locust Street

SOUTHWEST CORNER
SECTION 34-45-31
CASS COUNTY, MISSOURI



NOTE:
THIS DOES NOT CONSTITUTE A BOUNDARY
SURVEY. THIS IS A SKETCH OF THE SUBJECT
TRACT ILLUSTRATING THE LOCATION OF THE
ALLEY THAT IS REQUESTED TO BE VACATED.



BOWERS Land Survey Co. LLC

P.O. BOX 541
1000 W. MECHANIC STREET
HARRISONVILLE, MISSOURI 64701
TELEPHONE: 816.225.0160
WEBSITE: BOWERSSURVEY.COM

BOWEN LAND SURVEY CO., LLC, LAND SURVEYING, MISSOURI STATE CERTIFICATE OF AUTHORITY NO. LS-2020010824

DATE: 1/20/22
PROJECT NO: 21779-22
FOR: MR. LARRY HOOVER
407 LOCUST
HARRISONVILLE, MO 64701
DWG FILE: 21779SK.DWG
SEC. 4 TWP. 44N R1G. 31W
CASS COUNTY, MISSOURI



STAFF REPORT

TO: Board of Aldermen
FROM: Jeremy Smith, IT Director
DATE: February 16, 2022
SUBJECT: 2022 BUDGET AMENDMENT

Type of Item: *Amendment*

TO: Mayor & Board of Aldermen

FROM: Jeremy Smith, Director of Administrative Services

DATE: March 7, 2022

RE: Budget to add regular part-time court clerk position, CIP Analyst, and amendment to cover costs for the City's Comprehensive Master Plan

RE: Budget Amendments: addition of regular part-time court clerk position, CIP Analyst, costs for the City's Comprehensive Master Plan, Wastewater Treatment Plant Pump Replacement, rollover of funds from 2021-Animal Control Donations, Recoupment Fees, and DEA Proceeds, Police Department Camera Installation Amendment, and Marler Wirt Allen Park Fountain Repair Project Funds Transfer

Part-time Court Clerk

The part-time court clerk will report to City Clerk and will receive direction on daily duties from the Court Administrator.

In the past this position has been covered by a full-time employee who split their time between the utilities department and municipal court. Staff attempted to provide a full-time employee to fill this by splitting time, unfortunately we discovered that it was not a feasible solution. The State mandated transition to their Show Me courts software has further complicated operations of the court.

The part-time court clerk will perform many of the duties that the court administrator does, attend court and fill-in for the court administrator when on vacation.

Staff has determined the most effective solution is hire an individual to fill this position. After review of the duties the part-time court clerk position will fall into a level 1 with an hourly pay range of \$18.48-\$23.85, and hours required for the position is approximately 16 hours a week.

The dollars to cover this position will need to come from reserves, the estimated cost for this position for a year is \$19,843.

CIP Analyst

As noted in Administrator's Ratliff's State of the City address, growth and opportunity are at our door. With that growth and opportunity for grants and projects, comes a need for additional staff time.

With many COP funded CIP projects currently in progress and planning underway to utilize the ARPA and grant funds, as well as new programs such as Enterprise Fleet Management Program, Finance requires additional manpower to track and maintain these projects. An additional position is needed to perform these duties. This position will be financial liaison to any department seeking grant opportunities and will provide the financial information that is necessary in most grant applications. The position will ensure that we are complying with our obligations for reporting on any grant, lease, or other funding program in relation to these projects. We believe this to be of significant importance through the coming years.

Staff is working with Baker Tilly to assist in creating a job description. The pay range for this position will be \$52,215-\$73,101. The individual who is hired for this position will need to have significant experience in this area and therefore the starting point should be the mid-point of the pay range which will be \$62,658.00 plus approximately \$32,570.00 in benefits. The position will be funded by CWSS, Electric and General funds, 40% each CWSS-\$38,091 and Electric-\$38,091 and 20%-\$19,046 General Fund.

City's Comprehensive Master Plan

The City's Comprehensive Master Plan was included in the 2021 Budget for \$135,000, and Gould Evans was awarded the contract, to date the city has remitted \$74,404.50. The total outstanding contract balance is \$60,595.50. This item will be paid from the unused funds in 2021.

WWTP Replacement Pump

A scum pump replacement was budgeted in 2021 and was thought to have been encumbered. Staff requests an amendment of \$18,508.00 to cover the cost of the replacement pump.

Police Department Rollovers

Donations

The Animal Shelter receives donations throughout the year and rollover to fund balance at the end of each fiscal year. The last large purchase made with donations was the Animal Control Van. Staff has been working to have turf installed at the Animal Shelter at an estimated cost of \$40,000. Staff is requesting a total \$55,404.83 to transfer from reserves to the animal control donation expenditures line item 01-0312-0214-00. The requested amount includes donations from 2018 to 2021 and considers the purchase of the van and some miscellaneous purchases. If this request is approved, then staff will move forward with the bid process for this purchase.

Recoupment Fees

Recoupment fees are collected through Municipal Court, the fees are collected from individuals who have pled or were found guilty of offenses involving alcohol or drug related traffic offenses. Rolling over of these fees will provide monies for the department to purchase impaired driver

enforcement items. In the past dash cam recording equipment has been purchased. Staff is requesting \$24,844.85 to transfer from reserves to recoupment expenditure line item 01-0311-0330-00.

DEA Proceeds

The DEA Proceeds of \$18,175.65 are from a case the Police Department assisted on in 2018. The funds were released to the City in 2021. Staff needs the funds to purchase an undercover vehicle for detectives.

Police Department Camera System

A new car/body camera system for the Police Department was part of the Lease Projects in 2021 and installation of the new camera system is complete. The cost of the installation was \$137,681.00, there is \$22,010.00 outstanding for the evidence library and hosted fees and did not get encumbered. Staff requests a budget amendment for \$22,010, this will be reimbursed through the lease.

Marler Wirt Allen Park

There was savings in the Lease HVAC Projects for the Community Center and staff is utilizing these savings to repair the fountain at Marler Wirt Allen Park. The estimated cost for repairs is \$35,000 and staff is performing much of the work. Staff request the transfer of \$35,000 from the 15-0990-2014-00 account to 11-1125-0503-00. Reimbursement requests will be submitted for the expenses just as we have on the other lease projects.

Council Bill No.

Ordinance No.

**AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF
HARRISONVILLE AMENDING THE OPERATING BUDGET FOR THE CITY
OF HARRISONVILLE, MISSOURI, FOR THE FISCAL YEAR JANUARY 1,
2022 THROUGH DECEMBER 31, 2022, AND ESTABLISHING AN EFFECTIVE
DATE.**

Council Bill No.**Ordinance No.**

**AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF
HARRISONVILLE AMENDING THE OPERATING BUDGET FOR THE CITY OF
HARRISONVILLE, MISSOURI, FOR THE FISCAL YEAR JANUARY 1, 2022
THROUGH DECEMBER 31, 2022, AND ESTABLISHING AN EFFECTIVE DATE.**

WHEREAS, the City of Harrisonville (“City”) staff has reviewed the Fiscal Year January 1, 2022 to December 31, 2022 (“Fiscal Year”) revenues and expenditures; and

WHEREAS, the proposed budget amendments will maintain a balanced budget and include expenses that are planned or have been approved during Fiscal Year 2022; and

WHEREAS, this is a standard accounting practice to do a mid-year budget amendment; and

WHEREAS, The Board of Aldermen feel it is in the best interest of the City to approve the budget amendment presented for Fiscal Year 2022;

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI AS FOLLOWS:

Section 1: That the annual operating budget for the City of Harrisonville, Missouri, for the fiscal year beginning January 1, 2022, and ending on December 31, 2022, is hereby amended. Maximum amounts to be expended by fund are as follows:

FUND	BUDGETED REVENUE	BUDGETED EXPENDITURES
GENERAL	\$ 11,939,832	\$ 11,939,832
PARK	1,386,905	1,386,905
COMMUNITY CENTER	2,760,167	2,760,167
EMERGENCY SERVICES	4,703,678	4,703,678
DEBT SERVICE	876,801	876,801
REFUSE	615,367	615,367
ELECTRIC	12,977,924	12,977,924
CWSS	17,729,576	17,729,576
AQUATIC CENTER	196,199	196,199
FLEET MANAGEMENT	200,000	200,000
	\$ 53,386,449	\$ 53,386,449

Section 2: That the City Administrator is hereby authorized to amend the line items of the budget as needed, but in no event shall more funds be expended for any particular fund than that authorized by this budget without prior approval of the Board of Aldermen. In addition, any monies set aside for capital outlays shall not be used for any other purposes without prior approval of the Board of Aldermen.

Section 3: That this ordinance shall become effective immediately upon its passage and approval.

READ FOR THE FIRST TIME BY TITLE ONLY ON THE 7TH DAY OF MARCH 2022 AND WAS READ FOR A SECOND TIME BY TITLE ONLY ON THE 7TH DAY OF MARCH 2022 AND PASSED BY THE BOARD OF ALDERMEN THIS 7TH DAY OF MARCH 2022.

VOTE TAKEN AS FOLLOWS:

AYES:

NAYS:

ABSENT:

ABSTAIN:

EXCUSED:

Judy Bowman, Mayor and Ex-Officio
Chairman of the Board of Aldermen

ATTEST:

Daniel Barnett, City Clerk

WITNESS my hand and seal this 7th day of March 2022.

Attachment: Budget amendment March 2022 (2022 BUDGET AMENDMENT)



TO: Board of Aldermen
FROM: Theresa West, Assistant
DATE: March 2, 2022
SUBJECT: January Municipal Court Report

Type of Item: *Discussion*

A. Action Item (ID # 4128)

January Municipal Court Report

Attachments:

January Municipal Court Report (PDF)

IN THE MUNICIPAL COURT OF HARRISONVILLE, MISSOURI
CASS COUNTY

I certify that the attached is a report on all cases heard or tried before the Judge of the Circuit Court of Cass County Missouri, Municipal Division at Harrisonville during the month of **January 2022** and that the information and statements contained in said report are true and correct according to my best information, knowledge and belief.


Don Lograsso
Municipal Court Judge

2/16/22
Date

Presented and reviewed as required by Court Operating Rule 4.29.


City Clerk

2-28-2022
Date

Subscribed and sworn to before me this _____ day of _____, 2021.

Notary

RECEIVED
FEB 21 2022
CITY OF HARRISONVILLE

Attachment: January Municipal Court Report (January Municipal Court Report)

MUNICIPAL DIVISION SUMMARY REPORTING FORM - SMC

Refer to instructions for directions and term definitions. Complete a report each month even if there has not been any court activity.

I. COURT INFORMATION		Municipality:	Reporting Period: Jan 1, 2022 - Jan 31, 2022	
Mailing Address: 300 E PEARL STREET, HARRISONVILLE, MO 64701				
Physical Address: 300 E PEARL STREET, HARRISONVILLE, MO 64701			County: Cass County	Circuit: 17
Telephone Number: (816)3808903		Fax Number:		
Prepared by: MICHELLE SHAFFER		E-mail Address: michelle.shaffer@courts.mo.gov		
Municipal Judge: Don Lograsso				
II. MONTHLY CASELOAD INFORMATION				
		Alcohol & Drug Related Traffic	Other Traffic	Non-Traffic Ordinance
A. Cases (citations/informations) pending at start of month		27	263	264
B. Cases (citations/informations) filed		0	8	24
C. Cases (citations/informations) disposed				
1. jury trial (Springfield, Jefferson County, and St. Louis County only)		0	0	0
2. court/bench trial - GUILTY		0	0	4
3. court/bench trial - NOT GUILTY		0	0	1
4. plea of GUILTY in court		3	37	16
5. Violations Bureau Citations (i.e. written plea of guilty) and bond forfeiture by court order (as payment of fines/costs)		0	4	0
6. dismissed by court		0	1	2
7. <i>nolle prosequi</i>		2	8	4
8. certified for jury trial (not heard in Municipal Division)		0	0	0
9. TOTAL CASE DISPOSITIONS		5	50	27
D. Cases (citations/informations) pending at end of month [pending caseload = (A+B)-C9]		22	221	261
E. Trial de Novo and/or appeal applications filed		0	0	0
III. WARRANT INFORMATION (pre- & post-disposition)		IV. PARKING TICKETS		
1. # Issued during reporting period	104	1. # Issued during period	0	
2. # Served/withdrawn during reporting period	21	☐ Court staff does not process parking tickets		
3. # Outstanding at end of reporting period	157			

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MUNICIPAL DIVISION SUMMARY REPORTING FORM

COURT INFORMATION	Municipality:	Reporting Period: Jan 1, 2022 - Jan 31, 2022
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V. DISBURSEMENTS

Excess Revenue (minor traffic and municipal ordinance violations, subject to the excess revenue percentage limitation)

Fines - Excess Revenue	\$2,437.50
Clerk Fee - Excess Revenue	\$300.00
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Excess Revenue	\$9.25
Bond forfeitures (paid to city) - Excess Revenue	\$0.00
Total Excess Revenue	\$2,746.75

Other Revenue (non-minor traffic and ordinance violations, not subject to the excess revenue percentage limitation)

Fines - Other	\$2,086.00
Clerk Fee - Other	\$278.84
Judicial Education Fund (JEF) ☒ Court does not retain funds for JEF	\$0.00
Peace Officer Standards and Training (POST) Commission surcharge	\$49.24
Crime Victims Compensation (CVC) Fund surcharge - Paid to State	\$347.73
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Other	\$8.79
Law Enforcement Training (LET) Fund surcharge	\$98.00
Domestic Violence Shelter surcharge	\$95.00
Inmate Prisoner Detainee Security Fund surcharge	\$98.00
Restitution	\$350.00
Parking ticket revenue (including penalties)	\$0.00
Bond forfeitures (paid to city) - Other	\$200.00
Total Other Revenue	\$3,611.60

Other Disbursements: Enter below additional surcharges and/or fees not listed above. Designate if subject to the excess revenue percentage limitation. Examples include, but are not limited to, arrest costs and witness fees.

Court Automation	\$288.65
Law Enf Arrest-Local	\$230.00
Total Other Disbursements	\$518.65
Total Disbursements of Costs, Fees, Surcharges and Bonds Forfeited	\$6,877.00
Bond Refunds	\$600.00
Total Disbursements	\$7,477.00

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Municipal Division Summary Reporting - Incode

17th Judicial Circuit - Cass County - Harrisonville Municipal Division

I. COURT INFORMATION

Reporting Period:		
January	2022	Court activity occurred in reporting period: Yes
Clerk's Physical Address:	Mailing Address:	Vendor
300 E. Pearl St. Harrisonville, MO 64701	PO Box 367 Harrisonville, MO 64701	Incode (Tyler Technologies)
Telephone Number:	Fax Number:	
(816) 380-8903	(816) 380-8910	
Prepared by:	Prepared by E-mail Address:	Municipal Judge(s) Active During Reporting Period:
MICHELLE SHAFFER	michelle.shaffer@courts.mo.gov	Don Lograsso

II. MONTHLY CASELOAD INFORMATION		Alcohol & Drug Related Traffic	Other Traffic	Non-Traffic Ordinance
A. Cases (citations / informations) pending at start of month		57	567	542
B. Cases (citations / informations) filed		0	0	0
C. Cases (citations / informations) disposed				
1. jury trial (Springfield, Jefferson County, and St. Louis County only)		0	0	0
2. court / bench trial - GUILTY		0	0	0
3. court / bench trial - NOT GUILTY		0	0	0
4. plea of GUILTY in court		0	0	0
5. violations Bureau Citations (i.e., written plea of guilty) and bond forfeitures by court order (as payment of fines / costs)		0	0	0
6. dismissed by court		0	0	0
7. nolle prosequi		0	0	0
8. certified for jury trial (not heard in the Municipal Division)		0	0	0
9. TOTAL CASE DISPOSITIONS		0	0	0
D. Cases (citations / informations) pending at end of month [pending caseload = (A + B) - C9]		57	567	542
E. Trial de Novo and / or appeal applications filed		0	0	0

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Municipal Division Summary Reporting

Court Information	Municipality: 17th Judicial Circuit - Cass County - Harrisonville Municipal Division	Reporting Period: January - 2022
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III. WARRANT INFORMATION (pre- & post-disposition)		IV. PARKING TICKETS	
1. # Issued during reporting period:	0	Does court staff process parking tickets? Yes	
2. # Served/withdrawn during reporting period:	39	1. # Issued during reporting period:	0
3. # Outstanding at end of reporting period:	1,066		

V. DISBURSEMENTS	
Excess Revenue (minor traffic and municipal ordinance violations, subject to the excess revenue percentage limitation)	
Fines – Excess Revenue	\$0.00
Clerk Fee – Excess Revenue	\$0.00
Crime Victims Compensation (CVC) Fund surcharge – Paid to City/Excess Revenue	\$0.00
Bond forfeitures (paid to city) – Excess Revenue	\$0.00
Total Excess Revenue	\$0.00
Other Revenue (non-minor traffic and ordinance violations, not subject to the excess revenue percentage limitation)	
Fines – Other	\$0.00
Clerk Fee – Other	\$0.00
Judicial Education Fund (JEF) Court does not retain funds for JEF: Yes	
Peace Officer Standards and Training (POST) Commission surcharge	\$0.00
Crime Victims Compensation (CVC) Fund surcharge – Paid to State	\$0.00
Crime Victims Compensation (CVC) Fund surcharge – Paid to City/Other	\$0.00
Law Enforcement Training (LET) Fund surcharge	\$0.00
Domestic Violence Shelter surcharge	\$0.00
Inmate Prisoner Detainee Security Fund surcharge	\$0.00
Restitution	\$0.00
Parking ticket revenue (including penalties)	\$0.00
Bond forfeitures (paid to city) – Other	\$0.00
Total Other Revenue	\$0.00
Other Disbursements: Enter below additional surcharges and/or fees not listed above. Designate if subject to the excess revenue percentage limitation. Examples include, but are not limited to, arrest costs and witness fees.	
Total Other Disbursements	\$0.00
Total Disbursements of Costs, Fees, Surcharges and Bonds Forfeited	\$0.00
Bond Refunds	\$0.00
Total Disbursements	\$0.00

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