



**THE CITY OF
HARRISONVILLE**
WHERE TRADITION MEETS INNOVATION

**AGENDA
CITY OF HARRISONVILLE
BOARD OF ALDERMEN
REGULAR MEETING
CITY HALL
JULY 5, 2022
6:00 PM**

- 1. Call to Order**
 - A. Pledge of Allegiance**
 - B. Roll Call**
- 2. Ceremonial Matters**
- 3. Public Participation**
- 4. Approval of Minutes**
 - A. Board of Aldermen - Regular Meeting - Jun 20, 2022 6:00 PM**
 - B. Board of Aldermen - Work Session - Jun 20, 2022 6:30 PM**
 - C. Board of Aldermen - Executive Session - May 16, 2022**
 - D. Board of Aldermen - Executive Session - June 6, 2022**
- 5. Agenda Items**
 - A. Council Bill 47: AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI AMENDING THE PROCESS TO OBTAIN SPECIAL EVENT PERMITS.**
 - B. Council Bill 48: AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI AMENDING THE RESIDENCY REQUIREMENTS FOR BOARDS AND COMMISSIONS OF THE CITY.**
 - C. Council Bill 49: AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI AMENDING THE ANIMAL REGULATIONS ORDINANCE TO ALLOW ADMINISTRATION BY CITY STAFF.**
 - D. Council Bill 50: AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE AMENDING THE OPERATING BUDGET FOR THE CITY OF HARRISONVILLE, MISSOURI, FOR THE FISCAL YEAR JANUARY 1, 2022 THROUGH DECEMBER 31, 2022, AND ESTABLISHING AN EFFECTIVE DATE.**

- 6. Aldermen and Committee Reports**
- 7. Report from the City Administrator**
- 8. Questions from the Media**
- 9. Adjourn from Regular Session**

Posted on City Hall Bulletin Board this 1st day of July, 2022.

Daniel Barnett, City Clerk

Public participation during regular meetings of the Board of Aldermen shall be limited to those who have submitted a completed agenda request form. 2 Each person wishing to address the Board during regular meetings of the Board of Aldermen on a topic not on the agenda shall submit a completed agenda request form five (5) business days prior to the meeting the person wishes to address the Board. If the agenda request concerns a complex issue requiring staff research time, the opportunity to address the Board may be moved to a future meeting instead of the meeting immediately following the submission of the agenda request form. 3. Those that have submitted a completed agenda request form shall be limited to three (3) minutes to address the Board, this time cannot be yielded to another person and this time may be extended in three (3) minutes increments only upon a majority vote of the members of the Board of Aldermen, with each additional three (3) minute increment requiring an additional majority vote of the members of the Board of Aldermen.



THE CITY OF HARRISONVILLE

WHERE TRADITION MEETS INNOVATION

DRAFT
MINUTES
CITY OF HARRISONVILLE
BOARD OF ALDERMEN
REGULAR MEETING
CITY HALL
JUNE 20, 2022
6:00 PM

1. Call to Order

The meeting was called to order at 6:00 PM by Mayor Judy Bowman.

A. Pledge of Allegiance

Attendee Name	Organization	Title	Status	Arrived
Bill Mills	Harrisonville	Board Member	Remote	
Mike Zaring	Harrisonville	Board Member	Remote	
Sandy Franklin	Harrisonville	Board Member	Remote	
Dave Doerhoff	Harrisonville	Board Member	Present	
Marcia Milner	Harrisonville	Board Member	Absent	
Judy Reece	Harrisonville	Board Member	Present	
Gary Davidson	Harrisonville	Board Member	Present	
Matt Turner	Harrisonville	Board Member	Excused	
Judy Bowman	Harrisonville	Mayor	Present	

Others present: City Administrator Brad Ratliff, City Attorney Steve Mauer, Public Works Director/City Engineer Carl Brooks, Police Chief John Hofer, Parks and Recreation Grant Purkey, Community Development Director Christina Stanton, Economic Development Director Jim Clarke, Fire Marshall Eric Myler, Police Lieutenant Darin Chance, Finance Manager Kim Hubbard, Mr. Kim Pearson of Dana F. Cole & Company and City Clerk Daniel Barnett - recording.

2. Ceremonial Matters

None.

3. Public Participation

None.

4. Approval of Minutes

Minutes Acceptance: Minutes of Jun 20, 2022 6:00 PM (Approval of Minutes)

A. Board of Aldermen - Regular Meeting - Jun 6, 2022 6:00 PM

RESULT: ACCEPTED [UNANIMOUS]
MOVER: Dave Doerhoff, Board Member
SECONDER: Judy Reece, Board Member
AYES: Mills, Zaring, Franklin, Doerhoff, Reece, Davidson
ABSENT: Marcia Milner
EXCUSED: Matt Turner

B. Board of Aldermen - Work Session - Jun 6, 2022 6:30 PM

RESULT: ACCEPTED [UNANIMOUS]
MOVER: Mike Zaring, Board Member
SECONDER: Dave Doerhoff, Board Member
AYES: Mills, Zaring, Franklin, Doerhoff, Reece, Davidson
ABSENT: Marcia Milner
EXCUSED: Matt Turner

5. Agenda Items**A. A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI APPROVING THE REAPPOINTMENT OF ED ROBERTS TO THE PARK BOARD.**

Mayor Bowman spoke to Mr. Roberts' desire to continue serving on the Park Board.

Upon passage, Mayor Bowman designated the resolution to be Resolution number 2022-25.

RESULT: APPROVED [UNANIMOUS]
MOVER: Gary Davidson, Board Member
SECONDER: Judy Reece, Board Member
AYES: Mills, Zaring, Franklin, Doerhoff, Reece, Davidson
ABSENT: Marcia Milner
EXCUSED: Matt Turner

B. A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI APPROVING THE REAPPOINTMENT OF BRENT CARUTHERS TO THE PARK BOARD.

Mayor Bowman spoke to Mr. Caruthers' desire to continue serving on the Park Board.

Upon passage, Mayor Bowman designated the resolution to be Resolution number 2022-026.

RESULT: APPROVED [UNANIMOUS]
MOVER: Judy Reece, Board Member
SECONDER: Dave Doerhoff, Board Member
AYES: Mills, Zaring, Franklin, Doerhoff, Reece, Davidson
ABSENT: Marcia Milner
EXCUSED: Matt Turner

C. A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI TO AUTHORIZE THE CITY ADMINISTRATOR TO ACCEPT THE ANNUAL AUDIT FOR THE YEAR ENDING DECEMBER 31, 2021, BY DANA F. COLE & COMPANY AND ESTABLISHING AN EFFECTIVE DATE.

Mr. Kim Pearson of Dana F. Cole & Company presented the 2021 Audit to the Board of Aldermen.

Pearson walked the Board through the audit and spoke about the company's opinions within the report.

Pearson said the City received an Unmodified Opinion, which is the best opinion the City could receive.

Pearson said the audit went well.

Pearson thanked various members of City staff for their collaboration during the auditing process.

Upon passage, Mayor Bowman designated the resolution to be Resolution number 2022-027.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bill Mills, Board Member
SECONDER:	Gary Davidson, Board Member
AYES:	Mills, Zaring, Franklin, Doerhoff, Reece, Davidson
ABSENT:	Marcia Milner
EXCUSED:	Matt Turner

D. A RESOLUTION OF THE BOARD OF ALDERMAN OF THE CITY OF HARRISONVILLE AUTHORIZING THE CITY ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH WALD & CO, INC. TO PROVIDE A FIREWORKS DISPLAY FOR THE GENERAL PUBLIC ON JULY 4TH, 2022.

Staff report presented by Fire Marshal Myler.

Myler said Wald & Co. has put on the show in City Park for many years and puts on a good show.

Myler said Wald & Co. was the only company that bid during the Request for Bid process.

Myler said Emergency Services staff recommend approval.

Upon passage, Mayor Bowman designated the resolution to be Resolution number 2022-028.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Gary Davidson, Board Member
SECONDER:	Dave Doerhoff, Board Member
AYES:	Mills, Zaring, Franklin, Doerhoff, Reece, Davidson
ABSENT:	Marcia Milner
EXCUSED:	Matt Turner

Minutes Acceptance: Minutes of Jun 20, 2022 6:00 PM (Approval of Minutes)

E. A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE AUTHORIZING THE CITY ADMINISTRATOR TO ENTER INTO A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF HARRISONVILLE, THE CASS COUNTY SHERIFF'S OFFICE, THE MID-AMERICA REGIONAL COUNCIL, AND THE CASS COUNTY EMERGENCY SERVICES BOARD REGARDING ESTABLISHING A FIBER OPTIC CONNECTION.

Staff report presented by Director of Administrative Services Smith.

Smith said the project sure up the stability of the City's back up 911 service.

Alderman Mills asked about the language establishing KC Web as the service provider.

Smith said the reasoning for the language was due to KC Web's existing infrastructure and assets in the area.

Upon passage, Mayor Bowman designated the resolution to be Resolution number 2022-029.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sandy Franklin, Board Member
SECONDER:	Gary Davidson, Board Member
AYES:	Mills, Zaring, Franklin, Doerhoff, Reece, Davidson
ABSENT:	Marcia Milner
EXCUSED:	Matt Turner

F. AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE AMENDING ORDINANCE NO. 2992, WHICH REZONED PROPERTY LOCATED AT THE SOUTHEAST CORNER OF PLAZA DRIVE AND NORTH COMMERCIAL STREET, BY AMENDING THE LAST PORTION OF THE LEGAL DESCRIPTION TO MATCH THE LEGAL DESCRIPTION SUBMITTED BY THE APPLICANT TO RETAIN THE M-1 (LIGHT INDUSTRIAL) ZONING DISTRICT DESIGNATION FOR THE SOUTH 208.9 FEET IN THE CITY OF HARRISONVILLE, CASS COUNTY, MISSOURI.

Staff report presented by Community Development Director Stanton.

Stanton explained the staff oversight in 2007 that led to the need for the zoning change ordinance.

Upon passage, Mayor Bowman designated the ordinance to be Ordinance number 3589.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Gary Davidson, Board Member
SECONDER:	Dave Doerhoff, Board Member
AYES:	Mills, Zaring, Franklin, Doerhoff, Reece, Davidson
ABSENT:	Marcia Milner
EXCUSED:	Matt Turner

G. AN ORDINANCE TO REPEAL ORDINANCE 3470 AND TO ENACT IN LIEU THEREOF A NEW ORDINANCE REGARDING AN ESTABLISHED PROCEDURE TO DISCLOSE POTENTIAL CONFLICTS OF INTEREST AND SUBSTANTIAL INTERESTS FOR CERTAIN OFFICIALS AND TO AMEND THE TIME IN WHICH CANDIDATES FOR OFFICE ARE REQUIRED TO FILE DISCLOSURE STATEMENTS WITH THE CITY CLERK.

Staff report presented by City Clerk Barnett.

Upon passage, Mayor Bowman designated the ordinance to be Ordinance number 3590.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dave Doerhoff, Board Member
SECONDER:	Judy Reece, Board Member
AYES:	Mills, Zaring, Franklin, Doerhoff, Reece, Davidson
ABSENT:	Marcia Milner
EXCUSED:	Matt Turner

6. Aldermen and Committee Reports

Alderman Doerhoff said he has enjoyed seeing the many renovations at City Park and at the Outdoor Pool. Doerhoff asked about adding signage at the spillway near Lake Luna.

Parks Director Purkey said there have been talks to install signage near the front of the park, but not on the spillway itself.

Doerhoff asked about the possibility of putting something in place to keep people from walking inside the spillway.

Purkey said staff have ordered something that will allow water to flow freely from the spillway but will keep people out of it.

Alderswoman Reece said she loves the new and improved City Park and said everyone who comes to Harrisonville needs to see the park.

Alderman Mills thanked Codes Department staff for their quick response to an issue reported in Ward 3, and thanked Building Official Chris Arthur for his recent report on activity at the old hospital on Mechanic Street. Mills congratulated Rusty Sullivan on being named the City's new Fire Chief. Mills commended staff for their hard work during the audit process.

Alderswoman Franklin said she enjoyed attending the 'thank you' luncheon for the volunteers who worked diligently to restore Marler-Wirt-Allen Park. Franklin congratulated Rusty Sullivan on being named Fire Chief. Franklin said she was pleased to see all of the wonderful renovations at City Park.

Alderman Zaring thanked Rusty Sullivan for stepping into the role of Fire Chief. Zaring said he enjoyed seeing so many people enjoying the outdoor pool and City Park.

7. Report from the City Administrator

Ratliff provided a progress report for the South Sanitary Sewer project and the Outdoor Pool project.

Ratliff said staff will soon be striping the roads and parking lots in City Park.

Ratliff said Community Development staff have received another building permit application for a single-family home.

Ratliff informed the Board that the permit for the \$1.6 million project at the Walmart Distribution Center has been approved, with a start date of June 20, 2022. Ratliff said the project is an addition for their trucking management facilities.

A. May 2022 Municipal Court Report

8. Questions from the Media

None

9. Adjourn from Regular Session

Mayor Bowman reminded all in attendance that the July 4, Board of Aldermen meeting would be held on Tuesday, July 5, due to the Fourth of July holiday.

Bowman thanked Parks Director Purkey for his leadership of both his staff and the Park Board, during the ongoing projects in City Park and at the Outdoor Pool.

Bowman congratulated newly appointed Fire Chief Rusty Sullivan and thanked him for his willingness to serve and lead the Harrisonville Fire Department.

Bowman thanked staff for their consistent hard work and dedication to the Harrisonville community.

A motion was made by Alderman Doerhoff to adjourn, with a second by Alderman Davidson. Motion carried with all ayes. Meeting adjourned at 6:36 p.m.

Judy Bowman, Mayor & Ex-Officio
Chairman of the Board of Aldermen

ATTEST:

Daniel Barnett, City Clerk

Minutes Acceptance: Minutes of Jun 20, 2022 6:00 PM (Approval of Minutes)



THE CITY OF HARRISONVILLE

WHERE TRADITION MEETS INNOVATION

DRAFT
MINUTES
CITY OF HARRISONVILLE
BOARD OF ALDERMEN
WORK SESSION
CITY HALL
JUNE 20, 2022
6:30 PM

1. Call to Order

The meeting was called to order at 6:36 PM by Mayor Judy Bowman.

2. Present

Attendee Name	Organization	Title	Status	Arrived
Bill Mills	Harrisonville	Board Member	Remote	
Mike Zaring	Harrisonville	Board Member	Remote	
Sandy Franklin	Harrisonville	Board Member	Remote	
Dave Doerhoff	Harrisonville	Board Member	Present	
Marcia Milner	Harrisonville	Board Member	Absent	
Judy Reece	Harrisonville	Board Member	Present	
Gary Davidson	Harrisonville	Board Member	Present	
Matt Turner	Harrisonville	Board Member	Excused	
Judy Bowman	Harrisonville	Mayor	Present	

Others present: City Administrator Brad Ratliff, Director of Administrative Services Jeremy Smith, Public Works Director/City Engineer Carl Brooks, Police Chief John Hofer, Parks Director Grant Purkey, Economic Development Director Jim Clarke, Community Development Director Christina Stanton, Electric Superintendent Andy Pollard, Police Lieutenant Darin Chance and City Clerk Daniel Barnett - recording.

3. Discussion Items

A. Communities for All Ages (CFAA) Update

Community Development Director Stanton provided an update to the Board of Aldermen regarding the City's current status in the Mid-America Regional Council's (MARC) Communities for All Ages program.

Stanton said the Board had passed a resolution in 2020 to partner with MARC, as a part of the program.

Stanton said representatives from MARC have met with City Department Heads, the Planning and Zoning Commission and the Park Board to provide updated information and answer questions.

Stanton said the City's current goal is to achieve the program's Gold status within the next five years and said that goal is stated in the recently approved Comprehensive Plan.

RESULT:	PRESENTED
----------------	------------------

B. Industrial Developer Site Visits

Economic Development Director Clarke said City staff are inviting various industrial developers to come and visit a series of potential industrial sites within Harrisonville.

Clarke provided the Board of Aldermen with a list of the developers who have been invited to tour the proposed sites.

Clarke spoke to the Board about what has allowed other communities to bring in successful industrial development projects.

Clarke said the sites he plans to take the developers to tour are the Warner property and the Hartzler property and spoke about each property's strengths and weaknesses.

Clarke spoke about the possibility of adding a railroad spur to each property.

Clarke spoke about the current utility capacities for each property.

Mayor Bowman said she is pleased to hear that the developers Clarke spoke about are coming to learn more about what Harrisonville has to offer.

C. Board of Aldermen Procedures - Special Event Requests

City Administrator Ratliff spoke about the Board of Aldermen's current process for approving Special Event Permit's and how that process could be streamlined.

Ratliff said events that recur annually, with zero or only minimal changes, would be able to be approved by City staff.

Ratliff said new events, events with major changes or potentially controversial events, would still come before the Board for approval.

Ratliff said events that are denied by City staff would still have the right to appeal the decision to the Board, but that it would come with a recommendation to deny the event.

Ratliff said any events approved by City staff would be noted in the Weekly Department Head Report.

Several members of the Board said they would be in favor of moving forward with the proposed plan to streamline the approval process for Special Event Permits.

A motion was made by Alderman Davidson to adjourn from the Work Session, with a second by Alderwoman Reece. The motion carried with a unanimous vote.

The meeting was adjourned at 7:08 p.m.

Judy Bowman, Mayor & Ex-Officio
Chairman of the Board of Aldermen

Minutes Acceptance: Minutes of Jun 20, 2022 6:30 PM (Approval of Minutes)

Work Session**Monday, June 20, 2022****6:30 PM**

ATTEST:

Daniel Barnett, City Clerk

Minutes Acceptance: Minutes of Jun 20, 2022 6:30 PM (Approval of Minutes)



TO: Board of Aldermen
FROM: Daniel Barnett,
DATE: June 29, 2022
SUBJECT: Amending Process for Approving Special Events

Type of Item: *Approval*

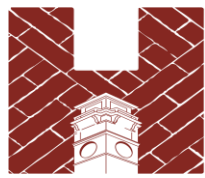
A. Action Item (ID # 4236)

AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI AMENDING THE PROCESS TO OBTAIN SPECIAL EVENT PERMITS.

Attachments:

Staff Report for Amending Special Event Permit approvals (DOC)

Ordinance for New Special Event Permit Process (DOCX)



To: Board of Aldermen
From: Daniel Barnett, City Clerk
Date: July 5, 2022
Re: Ordinance of the Board of Aldermen of the City of Harrisonville, Missouri
amending the process to obtain special event permits.

GENERAL INFORMATION

Applicant: N/A

Requested Actions: Approve ordinance amending the process to obtain special event permits.

Date of Application: n/a

PROPOSAL

Approval of the ordinance amending the process to obtain special event permits. This new process allows for any recurring events, to which there are no significant changes from previous years, to be approved at the staff level and not come before the Board of Aldermen. New events or events that propose significant changes to previous years, would be required to go before the Board for approval.

PREVIOUS ACTIONS

The issue was discussed during the Board of Aldermen Work Session on June 20, 2022, with a consensus of the Board saying they would be in favor of moving forward with the proposed plan to streamline the approval process for Special Event Permits.

KEY ISSUES

This new process would allow for more streamlined approach to the Special Event Permit request process, for the Board of Aldermen, City staff and members of the community.

STAFF RECOMMENDATION

Staff recommends approval.

ATTACHMENTS

See attached Ordinance.

STAFF CONTACT:

Daniel Barnett, City Clerk

Council Bill No. _____

Ordinance No. _____

**AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF
HARRISONVILLE, MISSOURI AMENDING THE PROCESS TO OBTAIN SPECIAL
EVENT PERMITS**

WHEREAS, the City of Harrisonville desires to streamline the process for special event permits for those that have already obtained a special event permit in the past.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI, AS FOLLOWS:

Section 1: Section 397.070 is hereby amended to read as follows:

“No person shall engage in, participate in, aid, form or start any procession or event, unless a parade or event permit shall have been obtained from the Board of Aldermen. Any person or entity that has previously been granted a parade or event permit for a procession or event may have subsequent permit requests approved by City Staff. If City Staff denies a renewed permit, the applicant may appeal the denial to the Board of Aldermen at a regularly scheduled meeting.”

Section 2: Section 397.170(A) is hereby amended to read as follows:

“Any resident of Harrisonville seeking to host a block party shall complete and sign a block party application and packet and shall file the same with the City Clerk not less than seven (7) days prior to a meeting of the Board of Aldermen and such Board of Aldermen meeting shall be at least twenty (20) days prior to the proposed date of the block party. Any person or entity that has previously been granted a block party permit may have subsequent permit requests approved by City Staff. If City Staff denies a renewed permit, the applicant may appeal the denial to the Board of Aldermen at a regularly scheduled meeting.”

Section 3: That this Ordinance shall be in effect immediately upon its passage and approval.

Read for the first time by title only on the 5th day of July 2022. Read for the second time by title only on the 5th day of July 2022.

Judy Bowman, Mayor

ATTEST:

Daniel Barnett, City Clerk

Attachment: Ordinance for New Special Event Permit Process (Amending Process for Approving Special Events)

APPROVED by the Mayor this 5th day of July, 2022



TO: Board of Aldermen
FROM: Daniel Barnett,
DATE: June 29, 2022
SUBJECT: Amending Residency Requirements for Boards and Commissions

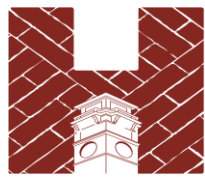
Type of Item: *Approval*

B. Action Item (ID # 4237)

AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI AMENDING THE RESIDENCY REQUIREMENTS FOR BOARDS AND COMMISSIONS OF THE CITY.

Attachments:

Staff Report for Amending Boards and Commissions Residency Requirements (DOC)
Ordinance Changing Residency Requirements for Boards and Commissions (DOCX)



To: Board of Aldermen
From: Daniel Barnett, City Clerk
Date: July 5, 2022
Re: Ordinance of the Board of Aldermen of the City of Harrisonville, Missouri
amending the residency requirements for Boards and Commissions of the City.

GENERAL INFORMATION

Applicant: N/A

Requested Actions: Approve ordinance amending the residency requirements for Boards and Commissions of the City.

Date of Application: n/a

PROPOSAL

Approval of the ordinance amending the residency requirements for Boards and Commissions of the City. If approved, the new ordinance would allow several boards and commissions to broaden their base for recruiting members.

Board of Building and Engineering Appeals members shall reside in the 64701 Zip Code and shall be appointed by the Mayor with the approval of the Board of Aldermen.

Historic Preservation Commission members shall reside in the 64701 Zip Code and shall be appointed by the Mayor with the approval of the Board of Aldermen.

Planning and Zoning Commission regulations would allow for some of its members to reside in the outside City limits but still within the 64701 Zip Code, but the amount of members living outside the City limits of Harrisonville must be equal to or less than the total number of citizen members on the Commission. All members shall be appointed by the Mayor, with approval by the Board of Aldermen.

PREVIOUS ACTIONS

Review of City Code and State Statutes by both City Staff and the City Attorney, to determine the residency requirements currently in place for City Boards and Commission members.

KEY ISSUES

If approved, the new ordinance would allow several boards and commissions to broaden their base for recruiting members.

STAFF RECOMMENDATION

Staff recommends approval.

ATTACHMENTS

See attached Ordinance.

STAFF CONTACT:

Daniel Barnett, City Clerk

Council Bill No. _____

Ordinance No. _____

**AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF
HARRISONVILLE, MISSOURI AMENDING THE RESIDENCY REQUIREMENTS
FOR BOARDS AND COMMISSIONS OF THE CITY**

WHEREAS, the City of Harrisonville desires to allow residents of the surrounding area serve on City of Harrisonville Boards and Commissions to better serve the City and provide sage counsel in determination of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI, AS FOLLOWS:

Section 1: Section 505.030(A) is hereby amended to read as follows:

“Appointment Of Members. The Board of Building and Engineering Appeals shall consist of five (5) members who shall reside in the 64701 Zip Code and shall be appointed by the Mayor with the approval of the Board of Aldermen. In addition, there shall be two (2) alternate members appointed in the same way who shall serve in the absence or disqualification of regular members. The first (1st) Board appointed shall serve one (1) for one (1) year, one (1) for two (2) years, one (1) for three (3) years, one (1) for four (4) years and one (1) for five (5) years. Thereafter, members shall be appointed for terms of five (5) years each. Alternate members shall serve for terms of three (3) years. Any vacancy shall be filled for the period of the unexpired term through appointment by the Mayor with the approval of the Board of Aldermen.”

Section 2: Section 405.350 is hereby amended to read as follows:

“The Harrisonville Historic Preservation Commission shall consist of seven (7) members who are residents of Harrisonville or those who reside in the 64701 Zip Code plus one (1) alternate who is the Board of Aldermen liaison for the HPC, all of whom shall be appointed by the Mayor and approved by the Board of Aldermen. Every effort shall be made to appoint persons with a demonstrated interest in the historical preservation of the City of Harrisonville. To the extent available, the Commission shall include professional members representing such disciplines as architecture, law, real estate, history, construction or any other field related to historic preservation. A quorum shall consist of four (4) members. Members must attend seventy-five percent (75%) of the meetings or not miss more than three (3) consecutive regularly scheduled meetings. The alternate must attend at least four (4) meetings a year, one (1) in each quarter. Failure to meet these requirements could be cause for removal by the Mayor and Board of Aldermen.”

Section 3: Section 400.040 is hereby amended to read as follows:

“There is hereby established within and for the City a Planning and Zoning Commission which shall consist of not more than fifteen (15) nor less than seven (7) members, including the Mayor, if the Mayor chooses to be a member; a member of the Board of Aldermen selected by the

Board, if the Board chooses to have a member serve on the Commission; and not more than fifteen (15) nor less than five (5) citizens appointed by the Mayor and approved by the Board of Aldermen. There may be an amount of members equal to or less than the total number of citizen members on the Commission that reside in the 64701 Zip Code that serve on the Commission after appointment by the Mayor and approval by the Board of Aldermen. The term of each of the citizen members shall be for four (4) years, except that the terms of the citizen members first (1st) appointed shall be for varying periods so that succeeding terms will be staggered. Any vacancy in a membership shall be filled for the unexpired term by appointment as aforesaid. The Board of Aldermen may remove any citizen member for cause stated in writing and after public hearing.”

Section 4: That this Ordinance shall be in effect immediately upon its passage and approval.

Read for the first time by title only on the ____ day of July 2022. Read for the second time by title only on the ____ day of July 2022.

Judy Bowman, Mayor

ATTEST:

Daniel Barnett, City Clerk

APPROVED by the Mayor this ____ day of July, 2022



TO: Board of Aldermen
FROM: Daniel Barnett,
DATE: June 29, 2022
SUBJECT: Amending Approval Process for Owning 'Farm Animals' Inside City Limits

Type of Item: *Approval*

C. Action Item (ID # 4238)

AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI AMENDING THE ANIMAL REGULATIONS ORDINANCE TO ALLOW ADMINISTRATION BY CITY STAFF.

Attachments:

BOA RS animal code mods Staff Report (PDF)

Municipal Code Change Animal Regulations (PDF)

Ordinance Changing Animal Regulations (DOCX)

300 E. Pearl Street, P.O. Box 367 • Tel: 816-380-8900 • Fax: 816-380-8906 • Harrisonville, MO 64701

To: BOA Regular Session

From: Chris Arthur, Building Official and Christina Stanton, Director of Community Development

Date: July 5th, 2022

Re: Change to Municipal Code regarding approval or denial to keep certain animals.

GENERAL INFORMATION

Applicant: N/A

Requested Actions: Consideration of approval to modify Animal Regulations.

Date of Application: July 5th, 2022

PROPOSAL

Staff is requesting this change to the Animal Regulations Ordinance to allow the CD department and the AC department to act together and approve or deny requests for permission to keep certain domesticated animals. Currently this approval or denial is performed by the BOA.

PREVIOUS ACTIONS

None.

KEY ISSUES

Staff is requesting this change to the Animal Regulations Ordinance to allow the CD department and the AC department to act together and approve or deny requests for permission to keep certain domesticated animals. Currently this approval or denial is performed by the BOA.

STAFF COMMENTS AND SUGGESTIONS

Staff is in agreement with administration and some BOA members who feel this is something that can and should be handled on a staff level. Both the Community Development Department and the Animal Control Department can work together to handle the approval or denial of requests such as these. Due to the multiple types of requests and conditions these issues can include staff has written the ordinance changes as broad as possible and the latitude for staff interpretation and decision making on these issues was our intent. Staff feels the two departments in concert are the best choice for the fair, impartial, and practical application and enforcement of these parts of our Animal Regulations.

STAFF RECOMMENDATION

Staff recommends BOA approval for this modification to Municipal Code.

ATTACHMENTS

Please see the attached ordinance modification and commentary.

STAFF CONTACTS:

Chris Arthur, Building Official and Christina Stanton, Community Development Director.



300 E. Pearl Street, P.O. Box 367 • Harrisonville, MO 64701 • Tel: 816-380-8900 • Fax: 816-380-8906

Staff is requesting this change to the Animal Regulations Ordinance to allow the CD department and the AC department to act together and approve or deny requests for permission to keep certain domesticated animals. Currently this approval or denial is performed by the BOA.

SECTION 210.120 Required Signage For Sale Of Fowl

[Ord. No. 3164 §2, 5-2-2011]

It shall be unlawful for any person to sell, offer for sale, or give or offer for sale, gift or award any chickens, ducks or geese without providing signage alerting the purchaser to the following:

"Section **210.190** of the City of Harrisonville Code of Ordinances requires a permit be obtained from the ~~Board of Aldermen~~ Community Development Department and the Animal Control Department to have chickens, ducks or geese on premises within the City."

The term fowl, as used herein, excludes parrots, parakeets, finches, doves and/or pigeons.

[1]

Editor's Note — Ord. no. 3164 §1, adopted May 2, 2011, repealed section 210.120 "sale of young fowl restricted" and enacted new provisions set out herein. Former section 210.120 derived from CC 1977 §7-16; ord. no. 2673 §1, 10-23-2000.

SECTION 210.180 Limitations Upon Ownership

[CC 1977 §7-23; Ord. No. 2673 §1, 10-23-2000]

The combined total of dogs and cats over four (4) months of age shall not exceed four (4) per dwelling unit or premises in areas zoned for residential use within the City. This restriction shall not apply to animals properly licensed by the owner with the City as of the effective date of this Section, as long as the animals remain licensed.

The number and type of other domesticated animals allowed per dwelling unit or premises within the City shall be limited by the applicable zoning district regulations and the determination of the Community Development Department and the Animal Control Department, and in accordance with any of the requirements and restrictions of Chapter 405 of the City's Zoning Regulations.

All animals shall be licensed. The keeping of domesticated animals, other than dogs and cats and as otherwise regulated in Chapter 210 shall be as designated according to the conditions enumerated in each individual animal license or permit. Conditions will be specified by the Community Development Department and the Animal Control Department, and all decisions by these departments will be final and binding on all license and permit holders. If these departments cannot agree on a decision either jointly or severally, the City Administrator or his or her designee shall make the final decision.

The animal owner is required to get written consent from all property owners and residents whose property is contiguous with the animal owner's property, provided, that if the animal's owner fails to receive written consent from all property owners and residents, the animal's owner may request an

appeal before the Community Development Department and the Animal Control Department. If the issue is of property use, location, structure or some other issue related to property use, the appeal shall go before the Community Development Department. If the issue relates to animal welfare, the appeal shall go before the Animal Control Department."

SECTION 210.190 Permit Required

[CC 1977 §7-31; Ord. No. 2673 §1, 10-23-2000; Ord. No. 3274 §1, 7-7-2014]

It shall be unlawful for a person to construct or use any building or premises as a stable, barn or yard for horses, mules, cattle, sheep, swine or other animals, for commercial or domestic purposes, without first obtaining a written permit from the ~~Board of Aldermen~~ Community Development Department and the Animal Control Department specifying the name of the permittee and the location of the building or premises to be so used and the number of animals intended to be kept therein.

SECTION 210.265 Keeping of Chickens

[Ord. No. 3274 §3, 7-7-2014]

A.

The maximum number of chickens allowed is six (6) per tract of land regardless of how many dwelling units are on the tract. Chickens shall be allowed in the rear yard only.

B.

Only female chickens are allowed. There is no restriction on chicken species. Roosters are prohibited.

C.

It shall be unlawful to engage in chicken breeding or fertilizer production for commercial purposes.

D.

The chicken owner is required to get written consent from all property owners and ~~or~~ residents whose property is contiguous with the chicken owner's property, provided, that if the chicken owner fails to receive written consent from all property owners and residents, the chicken owner may request an appeal before the ~~Board of Aldermen~~ Community Development Department and the Animal Control Department.

Section 210.266 Enclosures.

[Ord. No. 3274 §3, 7-7-2014]

A.

Chickens must be kept in an enclosure or fenced area in the rear yard only at all times. Chickens shall be secured within a henhouse or chicken tractor during non-daylight hours.

B.

Enclosures must be kept in a clean, dry, odor-free, neat and sanitary condition at all times.

C.

Henhouses, chicken tractors and chicken pens must provide adequate ventilation and adequate sun and shade and must be impermeable to rodents, wild birds and predators, including dogs and cats.

D.

Henhouses, Chicken Tractors and Chicken Pens.

1.

Henhouses and chicken tractors shall be designed to provide safe and healthy living conditions for the chickens while minimizing adverse impacts to other residents in the neighborhood.

a.

A henhouse or chicken tractor shall be enclosed on all sides and shall have a roof and doors. Access doors must be able to be shut and locked at night. Opening windows and vents must be covered with predator- and bird-proof wire of less than one-inch openings.

2.

The materials used in making a henhouse or chicken tractor shall be uniform for each element of the structure such that walls are made of the same material, the roof has the same shingles or other covering, and any windows or openings are constructed using the same materials. The use of scrap, waste board, sheet metal, or similar materials is prohibited. Henhouses and chicken tractors shall be well maintained.

3.

Chicken henhouses, chicken tractors and chicken pens shall only be located in the rear yard.

4.

Henhouses, chicken tractors and chicken pens must be located at least ten (10) feet from the property line and at least twenty-five (25) feet from any adjacent residential dwelling, church, school, or place of business.

Section 210.267 Odors and Noise Impacts, Predators, Rodents, Insects and Parasites.

[Ord. No. 3274 §3, 7-7-2014]

A.

Odors from chickens, chicken manure or other chicken-related substances shall not be perceptible at the property boundaries.

B.

Perceptible noise from chickens shall not be loud enough at the property boundaries to disturb persons of reasonable sensitivity.

C.

The chicken owner shall take necessary action to reduce the attraction of predators and rodents and the potential infestation of insects and parasites. Chickens found to be infested with insects and parasites that may result in unhealthy conditions to human habitation may be removed by an Animal Control Officer.

Section 210.268 Feed, Water, Waste and Removal.

[Ord. No. 3274 §3, 7-7-2014]

A.

Chickens shall be provided with access to feed and clean water at all times. The feed and water shall be unavailable to rodents, wild birds, and predators.

B.

The chicken owner must provide for the storage and removal of chicken manure. All stored manure shall be covered by a fully enclosed structure with a roof or lid over the entire structure. No more than three (3) cubic feet of manure shall be stored. All other manure not used for composting or fertilizing shall be removed. The henhouse, chicken tractor, chicken pen and surrounding area must be kept free from trash and accumulated droppings. Uneaten feed shall be removed in a timely manner.

Section 210.269 Chickens at Large, Unlawful Acts, Nuisances, Continuing Violations.

[Ord. No. 3274 §3, 7-7-2014]

A.

No dog or cat which kills a chicken will, for that reason alone, be considered a dangerous or aggressive animal.

B.

It shall be unlawful for any person to keep chickens in violation of any provision of this Article.

C.

It shall be unlawful for any owner, renter or leaseholder of property to allow chickens to be kept on the property in violation of the provisions of this Article.

D.

Any violation of this Article that constitutes a health hazard or that interferes with the use or enjoyment of neighboring property is a nuisance and may be abated under the general nuisance abatement provisions of Chapter **220**.

E.

Each day that a violation of this Article continues is a separate offense.

Council Bill No. _____

Ordinance No. _____

**AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF
HARRISONVILLE, MISSOURI AMENDING THE ANIMAL REGULATIONS
ORDINANCE TO ALLOW ADMINISTRATION BY CITY STAFF**

WHEREAS, the City of Harrisonville desires to allow its Animal Control Department and Community Development Department to act together to approve or deny requests for permission to keep certain domesticated animals within the City of Harrisonville.

WHEREAS, currently, the Board of Aldermen are tasked with approving or denying requests for permission to keep certain domesticated animals within the City of Harrisonville,

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI, AS FOLLOWS:

Section 1: Section 210.120 is hereby amended to read as follows:

“It shall be unlawful for any person to sell, offer for sale, or give or offer for sale, gift or award any chickens, ducks or geese without providing signage alerting the purchaser to the following:

‘Section 210.190 of the City of Harrisonville Code of Ordinances requires a permit be obtained from the Community Development Department and the Animal Control Department to have chickens, ducks or geese on premises within the City.’

The term fowl, as used herein, excludes parrots, parakeets, finches, doves and/or pigeons.”

Section 2: Section 210.180 is hereby amended to read as follows:

“The combined total of dogs and cats over four (4) months of age shall not exceed four (4) per dwelling unit or premises in areas zoned for residential use within the City. This restriction shall not apply to animals properly licensed by the owner with the City as of the effective date of this Section, as long as the animals remain licensed.

The number and type of other domesticated animals allowed per dwelling unit or premises within the City shall be limited by the applicable zoning district regulations and the determination of the Community Development Department and the Animal Control Department, and in accordance with any of the requirements and restrictions of Chapter 405 of the City’s Zoning Regulations.

All animals shall be licensed. The keeping of domesticated animals, other than dogs and cats and as otherwise regulated in Chapter 210 shall be as designated according to the conditions enumerated in each individual animal license or permit. Conditions will be specified by the

Community Development Department and the Animal Control Department, and all decisions by these departments will be final and binding on all license and permit holders. If these departments cannot agree on a decision either jointly or severally, the City Administrator or his or her designee shall make the final decision.

The animal owner is required to get written consent from all property owners and residents whose property is contiguous with the animal owner's property, provided, that if the animal's owner fails to receive written consent from all property owners and residents, the animal's owner may request an appeal before the Community Development Department and the Animal Control Department. If the issue is of property use, location, structure or some other issue related to property use, the appeal shall go before the Community Development Department. If the issue relates to animal welfare, the appeal shall go before the Animal Control Department."

Section 3: Section 210.190 is hereby amended to read as follows:

"It shall be unlawful for a person to construct or use any building or premises as a stable, barn or yard for horses, mules, cattle, sheep, swine or other animals, for commercial or domestic purposes, without first obtaining a written permit from the Community Development Department and the Animal Control Department specifying the name of the permittee and the location of the building or premises to be so used and the number of animals intended to be kept therein."

Section 4: Section 210.265 is hereby amended to read as follows:

A. The maximum number of chickens allowed is six (6) per tract of land regardless of how many dwelling units are on the tract. Chickens shall be allowed in the rear yard only.

B. Only female chickens are allowed. There is no restriction on chicken species. Roosters are prohibited.

C. It shall be unlawful to engage in chicken breeding or fertilizer production for commercial purposes.

D. The chicken owner is required to get written consent from all property owners and/or residents whose property is contiguous with the chicken owner's property, provided, that if the chicken owner fails to receive written consent from all property owners and residents, the chicken owner may request an appeal before the Community Development Department and the Animal Control Department."

Section 5: That this Ordinance shall be in effect immediately upon its passage and approval.

Read for the first time by title only on the 5th day of July 2022. Read for the second time by title only on the 5th day of July 2022.

Judy Bowman, Mayor

ATTEST:

Daniel Barnett, City Clerk

APPROVED by the Mayor this 5th day of July, 2022



TO: Board of Aldermen
FROM: Kim Hubbard, Finance Manager
DATE: June 30, 2022
SUBJECT: MID-YEAR BUDGETMENT 2022

Type of Item: *Budget*



MEMO TO: Mayor & Board of Aldermen

FROM: Jeremy Smith, Director of Administrative Services

DATE: July 5, 2022

SUBJECT: Mid-Year Budget Adjustment

During the April 20, 2022, 71/291 Partners in Progress TDD meeting the members approved Resolution 2022-1 to add an additional project which would provide construction of a road and related infrastructure to connect Royal Street with South Jefferson Parkway.

The city will initially fund the preliminary engineering work and will be reimbursed by the TDD if approved by the district voters. The 2022 budget did not reflect monies for the project. The estimated cost for the preliminary engineering is \$100,000.00 and will be reflected in line item 01-0990-1080-00 and will decrease the fund balance.

Staff will bring additional budget amendments in August.

Council Bill No.

Ordinance No.

**AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF
HARRISONVILLE AMENDING THE OPERATING BUDGET FOR THE CITY
OF HARRISONVILLE, MISSOURI, FOR THE FISCAL YEAR JANUARY 1,
2022 THROUGH DECEMBER 31, 2022, AND ESTABLISHING AN EFFECTIVE
DATE.**

Council Bill No. 2022-**Ordinance No.**

AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE AMENDING THE OPERATING BUDGET FOR THE CITY OF HARRISONVILLE, MISSOURI, FOR THE FISCAL YEAR JANUARY 1, 2022 THROUGH DECEMBER 31, 2022, AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the City of Harrisonville (“City”) staff has reviewed the Fiscal Year January 1, 2022 to December 31, 2022 (“Fiscal Year”) revenues and expenditures; and

WHEREAS, changes reflected for engineering expenditures in the General Fund for the 71/291 Partners in Progress TDD Royal Street to S Jefferson Parkway Connection project occurring during the Fiscal Year need to be adopted before the end of 2022; and

WHEREAS, this is a standard accounting practice to do a mid-year budget amendment; and

WHEREAS, The Board of Aldermen feel it is in the best interest of the City to approve the budget amendment presented for Fiscal Year 2022;

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI AS FOLLOWS:

Section 1: That the annual operating budget for the City of Harrisonville, Missouri, for the fiscal year beginning January 1, 2022, and ending on December 31, 2022, is hereby amended. Maximum amounts to be expended by fund are as follows:

FUND	BUDGETED REVENUE	BUDGETED EXPENDITURES
GENERAL	\$ 12,039,832	\$ 12,039,832
PARK	1,386,905	1,386,905
COMMUNITY CENTER	2,760,167	2,760,167
EMERGENCY SERVICES	4,703,678	4,703,678
DEBT SERVICE	876,801	876,801
REFUSE	615,367	615,367
ELECTRIC	12,977,924	12,977,924
CWSS	17,729,576	17,729,576
AQUATIC CENTER	196,199	196,199
FLEET MANAGEMENT	200,000	200,000
	53,486,449	53,486,449

Section 2: That the City Administrator is hereby authorized to amend the line items of the budget as needed, but in no event shall more funds be expended for any particular fund than that authorized by this budget without prior approval of the Board of Aldermen. In addition, any monies set aside for capital outlays shall not be used for any other purposes without prior approval of the Board of Aldermen.

Section 3: That this ordinance shall become effective immediately upon its passage and approval.

READ FOR THE FIRST TIME BY TITLE ONLY ON THE 5TH DAY OF JULY 2022
AND WAS READ FOR A SECOND TIME BY TITLE ONLY ON THE 5TH DAY OF
JULY 2022 AND PASSED BY THE BOARD OF ALDERMEN THIS 5TH DAY OF
JULY 2022.

VOTE TAKEN AS FOLLOWS:

AYES:

NAYS:

ABSENT:

ABSTAIN:

Judy Bowman, Mayor & Ex-Officio
Chairman of the Board of Aldermen

ATTEST:

Daniel Barnett, City Clerk

WITNESS my hand and seal this 5th day of July, 2022.