



**THE CITY OF
HARRISONVILLE**
WHERE TRADITION MEETS INNOVATION

**AGENDA
CITY OF HARRISONVILLE
BOARD OF ALDERMEN
REGULAR MEETING
CITY HALL
OCTOBER 17, 2022
6:00 PM**

- 1. Call to Order**
 - A. Pledge of Allegiance**
 - B. Roll Call**
- 2. Ceremonial Matters**
 - A. Fire Prevention Month Proclamation**
 - B. Buckle Up Phone Down Day Proclamation**
 - C. 2021 HPD Employee of the Year**
 - D. Recognition - Bravery and Selflessness**
- 3. Public Participation**
- 4. Approval of Minutes**
 - A. Board of Aldermen - Regular Meeting - Oct 3, 2022, 6:00 PM**
 - B. Board of Aldermen - Work Session - Oct 3, 2022, 6:30 PM**
- 5. Agenda Items**
 - A. Council Bill 76: A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI AUTHORIZING THE CITY ADMINISTRATOR TO SIGN A LETTER OF ENDORSEMENT FOR AMERICAN MEDICAL RESPONSE**
 - B. Council Bill 77: A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI AUTHORIZING THE MAYOR TO REAPPOINT A MEMBER TO THE BOARD OF DIRECTORS OF THE TOWNE CENTER TRANSPORTATION DEVELOPMENT DISTRICT**
 - C. Council Bill 78: AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI ESTABLISHING SECTION 240.050(G) AND 240.050(H) OF THE HARRISONVILLE MUNICIPAL CODE AND ESTABLISHING AN EFFECTIVE DATE**

D. Council Bill 79: AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI ESTABLISHING SECTION 405.570.A AND 405.570.A.2 OF THE HARRISONVILLE MUNICIPAL CODE AND ESTABLISHING AN EFFECTIVE DATE

- 6. Aldermen and Committee Reports**
- 7. Report from the City Administrator**
 - A. September 2022 Municipal Court Report**
- 8. Questions from the Media**
- 9. Adjourn from Regular Session**

Posted on City Hall Bulletin Board this 14th day of October 2022

Daniel Barnett, City Clerk

Public participation during regular meetings of the Board of Aldermen shall be limited to those who have submitted a completed agenda request form. 2 Each person wishing to address the Board during regular meetings of the Board of Aldermen on a topic not on the agenda shall submit a completed agenda request form five (5) business days prior to the meeting the person wishes to address the Board. If the agenda request concerns a complex issue requiring staff research time, the opportunity to address the Board may be moved to a future meeting instead of the meeting immediately following the submission of the agenda request form. 3. Those that have submitted a completed agenda request form shall be limited to three (3) minutes to address the Board, this time cannot be yielded to another person and this time may be extended in three (3) minutes increments only upon a majority vote of the members of the Board of Aldermen, with each additional three (3) minute increment requiring an additional majority vote of the members of the Board of Aldermen.



TO: Board of Aldermen
FROM: Theresa West, Assistant
DATE: October 12, 2022
SUBJECT: Fire Prevention Month Proclamation

Type of Item: *Proclamation*

A. Action Item (ID # 4348)

Fire Prevention Month Proclamation

Attachments:

Fire Prevention Month Proclamation 2022 (DOC)



THE CITY OF HARRISONVILLE

WHERE TRADITION MEETS INNOVATION

PROCLAMATION

Fire Prevention Month

Whereas, the City of Harrisonville is committed to ensuring the safety of all its residents; and

Whereas, fire is a serious public safety concern, both locally and nationally; and

Whereas, the Harrisonville Emergency Services is currently a combination of career and volunteer staff, whose services include fire suppression, hazardous materials responses, confined space rescue and numerous other rescue procedures; and

Whereas, the Harrisonville Emergency Services strives to continually educate our citizens about the hazards of fire and proper fire prevention techniques,

NOW, THEREFORE, I, Judy Bowman, Mayor of the City of Harrisonville and the Board of Aldermen designate the month of October 2022 as

FIRE PREVENTION MONTH

and urge all citizens to use the utmost caution around fire and open flames, now and throughout the year.

Judy Bowman, Mayor

Attachment: Fire Prevention Month Proclamation 2022 (Fire Prevention Month Proclamation)



TO: Board of Aldermen
FROM: Theresa West, Assistant
DATE: October 12, 2022
SUBJECT: Buckle Up Phone Down Day Proclamation

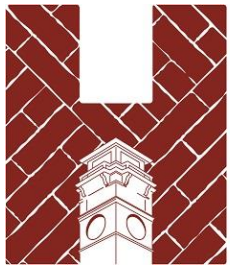
Type of Item: *Proclamation*

B. Action Item (ID # 4347)

Buckle Up Phone Down Day Proclamation

Attachments:

Buckle Up Phone Down Proclamation 2022 (DOCX)



THE CITY OF

HARRISONVILLE

WHERE TRADITION MEETS INNOVATION

“BUCKLE UP, PHONE DOWN”

October 17, 2022

WHEREAS, the Missouri Department of Transportation and the Missouri Coalition for Roadway Safety are challenging the community to buckle up and put your phone down; and

WHEREAS, the challenge is simple: when you get into any vehicle, buckle your safety belt and, if you are the driver, put your cell phone down; and

WHEREAS, 65% of all fatalities in 2021 Missouri traffic crashes were unbuckled; and

WHEREAS, traffic crashes are the leading cause of death for people between the age of 15 and 20, with distracted driving being one of the primary causes; and

WHEREAS, by buckling up and putting your phone down, you will do your part to help make Missouri’s roads safer and save lives; and

WHEREAS, a recent survey from AT&T shows nearly 9 out of every 10 drivers admit to engaging with their smart phone while behind the wheel; and

WHEREAS, it is time to join the movement and stand up and be counted. Take the challenge at www.modot.org/BuckleUpPhoneDown ARRIVE ALIVE!

NOW THEREFORE, I, Judy Bowman, Mayor of Harrisonville, Missouri do hereby proclaim, Friday, October 21, 2021, as: “Buckle Up, Phone Down” Day in Harrisonville, and encourage all citizens to take the “Buckle Up, Phone Down” Challenge and learn more about the risks associated with cell phone use and not buckling up while driving.

Judy Bowman, Mayor

Attachment: Buckle Up Phone Down Proclamation 2022 (Buckle Up Phone Down Day Proclamation)



STAFF REPORT

TO: Board of Aldermen
FROM: Theresa West, Assistant
DATE: October 13, 2022
SUBJECT: 2021 HPD Employee of theYear

Type of Item: Presentation

Please help me in congratulating Officer Matt McCulloch as the Harrisonville Police Department's 2021 Employee of the Year for his actions while on duty August 8, 2021. Officer McCulloch was nominated by Shaylee Broockerd and this is what she wrote:

On August 8, 2021, officers received a bolo (be on lookout) out of Joplin for a parental kidnapping. McCulloch was given the name of the male driver and looked him up to gather a physical description of the male. Officer McCulloch was able to locate the vehicle heading NB on 49 Hwy and conducted a traffic stop on the vehicle. He located the juvenile in the backseat of the vehicle. He was able to access the time it would take to get from Joplin to Harrisonville, along with the description he found of the male driver and was able to locate the vehicle. I was doing a ride along the day this event occurred and it was incredible to see the process of how Officer McCulloch was able to locate the vehicle with such little information given and was able to safely return the juvenile to his legal guardians. The ability to observe this rewarding incident was a great learning experience and furthered my interest in the process of law enforcement work while also demonstrating Officer McCulloch's skill and ability level as an officer.

Again, please help me in congratulating Officer McCulloch for his dedication to the law enforcement profession and on a Job Very Well Done!

C. Action Item (ID # 4356)

2021 HPD Employee of theYear

Attachments:

McCulloch Emp. of Yr. 2021 (PDF)

HARRISONVILLE POLICE DEPARTMENT



2021 OFFICER OF THE YEAR

IN RECOGNITION OF
Outstanding Dedication
to Public Safety



HONORING
OFFICER
MATTHEW MCCULLOCH



STAFF REPORT

TO: Board of Aldermen
FROM: Daniel Barnett,
DATE: October 12, 2022
SUBJECT: Recognition - Bravery and Seflessness

Type of Item: *Presentation*

D. Discussion Item (ID # 4353)

Recognition - Bravery and Seflessness

Attachments:

CERTIFICATE OF COURAGE - Zachary Dye (DOCX)
CERTIFICATE OF COURAGE - Jayde Johnston (DOCX)
CERTIFICATE OF COURAGE - Toni Jones (DOCX)
CERTIFICATE OF COURAGE - Marina Parks (DOCX)
CERTIFICATE OF COURAGE - Owen Phillips (DOCX)
CERTIFICATE OF COURAGE - Adia Ravencamp (DOCX)
CERTIFICATE OF COURAGE - Landon Stickley (DOCX)

CERTIFICATE OF COURAGE

HONORING
ZACHARY DYE

FOR COURAGE, QUICK THINKING AND
MATURITY SHOWN DURING THE EVENTS AT
THE OUTDOOR POOL IN CITY PARK ON THE
DATE OF AUGUST 9, 2022.



JUDY BOWMAN, MAYOR

GRANT PURKEY,
PARKS & RECREATION DIRECTOR

CERTIFICATE OF COURAGE

HONORING
JAYDE JOHNSTON

FOR COURAGE, QUICK THINKING AND
MATURITY SHOWN DURING THE EVENTS AT
THE OUTDOOR POOL IN CITY PARK ON THE
DATE OF AUGUST 9, 2022.



JUDY BOWMAN, MAYOR

GRANT PURKEY,
PARKS & RECREATION DIRECTOR

CERTIFICATE OF COURAGE

HONORING
TONIA JONES

FOR COURAGE, QUICK THINKING AND
MATURITY SHOWN DURING THE EVENTS AT
THE OUTDOOR POOL IN CITY PARK ON THE
DATE OF AUGUST 9, 2022.



JUDY BOWMAN, MAYOR

GRANT PURKEY,
PARKS & RECREATION DIRECTOR

CERTIFICATE OF COURAGE

HONORING
MARINA PARKS

FOR COURAGE, QUICK THINKING AND
MATURITY SHOWN DURING THE EVENTS AT
THE OUTDOOR POOL IN CITY PARK ON THE
DATE OF AUGUST 9, 2022.



JUDY BOWMAN, MAYOR

GRANT PURKEY,
PARKS & RECREATION DIRECTOR

CERTIFICATE OF COURAGE

HONORING
OWEN PHILLIPS

FOR COURAGE, QUICK THINKING AND
MATURITY SHOWN DURING THE EVENTS AT
THE OUTDOOR POOL IN CITY PARK ON THE
DATE OF AUGUST 9, 2022.



JUDY BOWMAN, MAYOR

GRANT PURKEY,
PARKS & RECREATION DIRECTOR

CERTIFICATE OF COURAGE

HONORING
ADIA RAVENCAMP

FOR COURAGE, QUICK THINKING AND
MATURITY SHOWN DURING THE EVENTS AT
THE OUTDOOR POOL IN CITY PARK ON THE
DATE OF AUGUST 9, 2022.



JUDY BOWMAN, MAYOR

GRANT PURKEY,
PARKS & RECREATION DIRECTOR

CERTIFICATE OF COURAGE

HONORING
LANDON STICKLEY

FOR COURAGE, QUICK THINKING AND
MATURITY SHOWN DURING THE EVENTS AT
THE OUTDOOR POOL IN CITY PARK ON THE
DATE OF AUGUST 9, 2022.



JUDY BOWMAN, MAYOR

GRANT PURKEY,
PARKS & RECREATION DIRECTOR



THE CITY OF HARRISONVILLE

WHERE TRADITION MEETS INNOVATION

DRAFT
MINUTES
CITY OF HARRISONVILLE
BOARD OF ALDERMEN
REGULAR MEETING
CITY HALL
OCTOBER 3, 2022
6:00 PM

1. Call to Order

The meeting was called to order at 6:00 PM by Mayor Judy Bowman.

A. Pledge of Allegiance

Attendee Name	Organization	Title	Status	Arrived
Bill Mills	Harrisonville	Board Member	Excused	
Mike Zaring	Harrisonville	Board Member	Present	
Sandy Franklin	Harrisonville	Board Member	Present	
Dave Doerhoff	Harrisonville	Board Member	Absent	
Marcia Milner	Harrisonville	Board Member	Present	
Judy Reece	Harrisonville	Board Member	Present	
Gary Davidson	Harrisonville	Board Member	Present	
Matt Turner	Harrisonville	Board Member	Present	
Judy Bowman	Harrisonville	Mayor	Present	

Others present: City Administrator Brad Ratliff, City Attorney Steve Mauer, Public Works Director/City Engineer Carl Brooks, Police Chief John Hofer, Fire Chief Rusty Sullivan, Parks and Recreation Grant Purkey, Community Development Director Christina Stanton, Electric Superintendent Andy Pollard, Senior Building Inspector John Morris, Building Inspector Casey Hofer, Baker Tilly C.P.A. Ben Hart, Planning and Zoning Commission Chair Chris Chiodini, Cass Regional Medical Center CEO Chris Lang, Cass Regional Medical Center Board member Toni Wiseman, Mr. Dale Franklin and City Clerk Daniel Barnett - recording.

2. Ceremonial Matters

A. Casey Hofer 5-Year Service Award

Mayor Bowman welcomed Casey Hofer and congratulated him on his 5 years of service to the Harrisonville community.

Bowman invited Community Development Director Stanton and Senior Building Inspector Morris to speak about Hofer. Each shared very positive words, praising Hofer's work ethic and desire to learn and to grow.

Minutes Acceptance: Minutes of Oct 3, 2022 6:00 PM (Approval of Minutes)

Bowman also invited Hofer's parents, John and Melissa Hofer, to speak. Police Chief Hofer said he and Melissa are proud of their son and are happy that he has found a career that he enjoys and has been able to find success in.

RESULT: PRESENTED

B. Clifford Holloway 20-Year Service Award

Mayor Bowman noted that Chief Water Treatment Plant Operator Holloway was unable to attend the meeting, but congratulated him on 20 years of service to the City of Harrisonville.

RESULT: PRESENTED

C. Breast Cancer Awareness Month Proclamation

Mayor Bowman welcomed Cass Regional Medical Center CEO Chris Lang and CRMC Board member Toni Wiseman.

Bowman spoke about the value of having Cass Regional Medical Center located in Harrisonville and said it was an important asset for those who live here and for those who will move here in the future.

Mr. Lang, on behalf of Cass Regional Medical Center, thanked Mayor Bowman and the Board of Aldermen for inviting the hospital to the meeting and for presenting them with the proclamation. Lang spoke to the importance of early screening and detection measures in the fight against breast cancer.

Mrs. Wiseman spoke about the impact of breast cancer within Cass County.

Bowman read the proclamation and presented it to Mr. Lang and Mrs. Wiseman.

RESULT: PRESENTED

D. 2022 Public Power Week

Mayor Bowman was joined by Electric Superintendent Pollard,

Bowman commended Pollard and his staff for their hard work to maintain electric dependability throughout Harrisonville.

Bowman read the proclamation, declaring the week of October 2-8, 2022 as Public Power Week in the City of Harrisonville.

E. 2022 National Community Planning Month Proclamation

Mayor Bowman was joined by Community Development Director Stanton, Economic Development Director Clarke and Planning and Zoning Commission Chair Chris Chiodini.

Bowman commended both Stanton and Chiodini for their leadership and vision, as the City works to move Harrisonville forward.

Bowman read the proclamation, declaring the month of October as National Community Planning Month in the City of Harrisonville.

RESULT: PRESENTED

3. Public Participation

None.

4. Approval of Minutes

Minutes Acceptance: Minutes of Oct 3, 2022 6:00 PM (Approval of Minutes)

A. Board of Aldermen - Regular Meeting - Sep 19, 2022 6:00 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Marcia Milner, Board Member
SECONDER:	Sandy Franklin, Board Member
AYES:	Zaring, Franklin, Milner, Reece, Davidson, Turner
ABSENT:	Dave Doerhoff
EXCUSED:	Bill Mills

B. Board of Aldermen - Work Session - Sep 19, 2022 6:30 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Matt Turner, Board Member
SECONDER:	Sandy Franklin, Board Member
AYES:	Zaring, Franklin, Milner, Reece, Davidson, Turner
ABSENT:	Dave Doerhoff
EXCUSED:	Bill Mills

C. Executive Session Minutes of Sep 19, 2022

Before a vote was taken, Mayor Bowman noted that an amendment would be needed to correct a scrivener's error in the recorded roll call vote that lists the vote to adjourn from executive session at 8-0 instead of 7-0. The motion to accept the minutes from the September 19, 2022 Executive Session, as amended was made by Alderman Zaring, with a second from Alderman Davidson. The motion carried with a unanimous 6-0 vote, as Alderman Doerhoff was absent and Alderman Mills was excused. Both were unable to review the minutes prior to the vote.

D. Board of Aldermen - Work Session - Sep 28, 2022 6:00 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Mike Zaring, Board Member
SECONDER:	Judy Reece, Board Member
AYES:	Zaring, Franklin, Milner, Reece, Davidson, Turner
ABSENT:	Dave Doerhoff
EXCUSED:	Bill Mills

5. Agenda Items**A. A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI APPROVING THE APPOINTMENT OF DALE FRANKLIN TO THE HISTORIC PRESERVATION COMMISSION.**

Mayor Bowman spoke to the Board of Aldermen about her desire to appoint Dale Franklin to the Historic Preservation Commission.

Bowman said she is excited by the experience and leadership Franklin will bring to the Historic Preservation Commission.

Upon passage, Mayor Bowman designated the resolution to be Resolution number 41.

RESULT: APPROVED [5 TO 0]
MOVER: Gary Davidson, Board Member
SECONDER: Matt Turner, Board Member
AYES: Zaring, Milner, Reece, Davidson, Turner
ABSTAIN: Sandy Franklin
ABSENT: Dave Doerhoff
EXCUSED: Bill Mills

B. A RESOLUTION OF THE CITY OF HARRISONVILLE, MISSOURI, SUPPORTING THE INTENT TO SEEK FUNDING THROUGH THE MISSOURI STATE HISTORIC PRESERVATION OFFICE'S HISTORIC PRESERVATION FUND GRANT PROGRAM AND AUTHORIZING THE MAYOR, OR DESIGNEE (CITY ADMINISTRATOR), TO PURSUE ACTIVITIES IN AN ATTEMPT TO SECURE FUNDING.

Staff report presented by Community Development Director Stanton.

Stanton said the resolution would support an application to the Missouri State Historic Preservation Office's Historic Preservation Fund Grant for Architectural Survey, in order to proceed with the application process to request grant funds in support of a phased architectural survey to include several historic streets in Harrisonville.

Bowman asked about the funding of the grant.

Stanton said the maximum award would be \$50,000, with a 60/40 match.

Upon passage, Mayor Bowman designated the resolution to be Resolution number 42.

RESULT: APPROVED [UNANIMOUS]
MOVER: Gary Davidson, Board Member
SECONDER: Marcia Milner, Board Member
AYES: Zaring, Franklin, Milner, Reece, Davidson, Turner
ABSENT: Dave Doerhoff
EXCUSED: Bill Mills

C. AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE AMENDING THE OPERATING BUDGET FOR THE CITY OF HARRISONVILLE, MISSOURI, FOR THE FISCAL YEAR JANUARY 1, 2022 THROUGH DECEMBER 31, 2023, AND ESTABLISHING AN EFFECTIVE DATE.

Staff report presented by Director of Administrative Services Smith.

Upon passage, Mayor Bowman designated the ordinance to be Ordinance number 3606.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Mike Zaring, Board Member
SECONDER: Marcia Milner, Board Member
AYES: Zaring, Franklin, Milner, Reece, Davidson, Turner
ABSENT: Dave Doerhoff
EXCUSED: Bill Mills

6. Aldermen and Committee Reports

Alderman Davidson thanked Electric Superintendent Pollard and the Electric Department for their willingness to provide mutual aid to communities in need, throughout the country. Davidson also spoke to the importance of early screening in the fight against breast cancer.

Alderwoman Franklin spoke about the 2022 Log Cabin Festival and said she enjoyed seeing so many members of the community on the Historic Harrisonville Square enjoying themselves and participating in a celebration of the history of Harrisonville.

7. Report from the City Administrator

City Administrator Ratliff spoke to the Board about a series of upcoming City meetings and events.

Ratliff provided an update to the ongoing project to extend Timber Drive.

Ratliff said he appreciated the strong turnout for the 2022 Log Cabin Festival and thanked members of City staff for their hard work leading up to and during the event.

Ratliff provided an update to the Board about various demolitions throughout the community, including at 103 S Commercial Street and 1000 S Independence Street, with 301 E Chestnut Street scheduled to be demolished soon.

Ratliff informed the Board that the letters and notifications were sent out last week to the owners of commercial and multi-family residential properties regarding the recently updated solid-waste container screening requirements.

Ratliff thanked the Board of Aldermen for their commitment to flood prevention efforts in Harrisonville and the forethought to approve the construction of recently dedicated Muddy Creek Regional Detention Basin in the lower Muddy Creek Watershed.

8. Questions from the Media

None.

9. Adjourn from Regular Session

Mayor Bowman acknowledged Mrs. Toni Wiseman for attending the meeting and for the remarks she made during the proclamation for Breast Cancer Awareness Month, Mr. Chris Chiodini for his service and leadership to the Planning and Zoning Commission and Mr. Dale Franklin for his willingness to serve on the Historic Preservation Commission and the wisdom he will bring to that body.

Bowman asked that the Board extend thoughts and prayers to those in Florida who are struggling after Hurricane Ian made landfall last week. Bowman asked for a moment of silence for those who have been impacted by this powerful storm.

Bowman spoke about the ribbon cutting and dedication ceremony that was held earlier in the evening for the Muddy Creek Regional Detention Basin. Bowman said she feels that the completion of this project was a promise delivered, as the City continues to value the safety of its residents and to take important steps to limit potential flooding in watershed areas throughout the community. Bowman thanked members of City staff who worked on the project, including Public Works Director/City Engineer Carl Brooks and City Engineer Ted Martin, and thanked Dirks Heavy Excavators for their hard work to construct the basin. Bowman also thanked the Board for its leadership and willingness to step forward and make the decision to fund the project.

Regular Meeting**Monday, October 3, 2022****6:00 PM**

A motion was made by Alderman Davidson to adjourn, with a second by Alderwoman Milner. Motion carried with all ayes. Meeting adjourned at 6:35 p.m.

Judy Bowman, Mayor & Ex-Officio
Chairman of the Board of Aldermen

ATTEST:

Daniel Barnett, City Clerk

Minutes Acceptance: Minutes of Oct 3, 2022 6:00 PM (Approval of Minutes)



THE CITY OF HARRISONVILLE

WHERE TRADITION MEETS INNOVATION

DRAFT

MINUTES CITY OF HARRISONVILLE BOARD OF ALDERMEN WORK SESSION CITY HALL OCTOBER 3, 2022 6:30 PM

1. Call to Order

The meeting was called to order at 6:42 PM by Mayor Judy Bowman.

2. Present

Attendee Name	Organization	Title	Status	Arrived
Bill Mills	Harrisonville	Board Member	Excused	
Mike Zaring	Harrisonville	Board Member	Present	
Sandy Franklin	Harrisonville	Board Member	Present	
Dave Doerhoff	Harrisonville	Board Member	Absent	
Marcia Milner	Harrisonville	Board Member	Present	
Judy Reece	Harrisonville	Board Member	Present	
Gary Davidson	Harrisonville	Board Member	Present	
Matt Turner	Harrisonville	Board Member	Present	
Judy Bowman	Harrisonville	Mayor	Present	

Others present: City Administrator Brad Ratliff, Director of Administrative Services Jeremy Smith, Public Works Director/City Engineer Carl Brooks, Police Chief John Hofer, Fire Chief Rusty Sullivan, Parks Director Grant Purkey, Community Development Director Christina Stanton, Electric Superintendent Andy Pollard, Baker Tilly C.P.A. Ben Hart, Brad Ruge of Baker Tilly and City Clerk Daniel Barnett - recording.

3. Discussion Items

A. Amend Electric Policy and Municipal Code (700.790) Locate Definition

Electric Superintendent Pollard spoke to the need to amend the City's Municipal Code to properly define what facilities are to be located when locate tickets are processed.

Pollard outlined previous instances that have brought about the need for the amendment to be made and spoke about the City's current practices for locating customer-owned facilities.

Pollard spoke to the liability that could be on the City if it were to continue performing locates on customer-owned facilities.

Pollard said staff's recommendation would be to only perform locates on City-owned facilities.

A consensus of the Board was reached to bring the proposed amendment to the Code to a vote at the October 17, 2022 Board of Aldermen meeting.

RESULT:	DISCUSSION
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B. 2023 Budget Discussion

Baker Tilly C.P.A Hart provided a summary of the proposed 2023 City Budget.

Hart reviewed proposed increases and decreases to each of the City's funds.

Hart spoke to a series of proposed grant projects that could impact the 2023 budget.

Hart highlighted a series of proposed capital improvement projects and other larger impacts within the 2023 budget.

Hart spoke about potential long-term future changes impacting the Parks and Recreation Department.

Hart spoke about potential long-term future changes impacting the Fire Department.

Alderman Davidson asked that additional staffing be included in the 2023 budget.

City Administrator Ratliff asked C.P.A. Hart to include new staffing options within the 2023 budget if specific revenue thresholds have been met.

Mayor Bowman asked about the current standing of the Marketplace Transportation Development District.

A motion was made by Alderman Davidson to adjourn from the Work Session. The motion was seconded by Alderwoman Reece. The motion carried with a unanimous vote.

The meeting was adjourned at 7:40 p.m.

RESULT:	DISCUSSION
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Judy Bowman, Mayor & Ex-Officio
Chairman of the Board of Aldermen

ATTEST:

Daniel Barnett, City Clerk

Minutes Acceptance: Minutes of Oct 3, 2022 6:30 PM (Approval of Minutes)



TO: Board of Aldermen
FROM: Daniel Barnett,
DATE: October 11, 2022
SUBJECT: Resolution to endorse American Medical Response (AMR)

Type of Item: *Approval*

A. Action Item (ID # 4344)

A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI AUTHORIZING THE CITY ADMINISTRATOR TO SIGN A LETTER OF ENDORSEMENT FOR AMERICAN MEDICAL RESPONSE

Attachments:

City Letter of Endorsement re AMR (DOCX)

Resolution AMR Letter of Endorsement (DOCX)

(City Letterhead)

(date)

To Whom It May Concern:

This is a letter of endorsement from the City of Harrisonville, Missouri (the “City”) on behalf of American Medical Response (“AMR”) to provide ambulance services within the boundaries of the City relating to transports originating from Cass Regional Medical Center (“CRMC”). The City has conducted a public meeting with the opportunity for citizen input (“Hearing”) regarding this endorsement. Thereafter, the City adopted Ordinance No. 3598 to allow its City Administrator to provide a permit to AMR authorizing the transports endorsed in this letter. In making this endorsement, the City affirmatively states:

- 1) There will be a public benefit that outweighs any associated cost for AMR to provide the contemplated transports;
- 2) AMR’s service within the City will maintain and enhance public access to medical transportation services;
- 3) The anticipated transports will maintain or improve the public health and promote the continued development of the regional emergency medical system;
- 4) AMR has demonstrated the appropriate expertise required in the operating of ambulance services; and,
- 5) AMR has demonstrated the financial resources necessary for the operation of the proposed ambulance service.

A copy of a resolution from the Harrisonville Board of Aldermen accompanies this letter of endorsement.

Brad Ratliff, City Administrator
City of Harrisonville, Missouri

Attachment: City Letter of Endorsement re AMR (Resolution to endorse American Medical Response (AMR))

Council Bill No. _____

Resolution No. _____

**A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF
HARRISONVILLE, MISSOURI AUTHORIZING THE CITY ADMINISTRATOR TO
SIGN A LETTER OF ENDORSEMENT FOR AMERICAN MEDICAL RESPONSE**

WHEREAS, the City of Harrisonville, Missouri and American Medical Response (“AMR”) seek to enter an agreement where AMR will provide ambulance services within the boundaries of the City relating to transports originating from Cass Regional Medical Center (“CRMC”); and

WHEREAS, such agreement is necessary to ensure the public health of the citizens of the City of Harrisonville.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI, AS FOLLOWS:

Section 1: The Board of Aldermen of the City of Harrisonville, Missouri hereby authorizes the City Administrator Brad Ratliff to sign the Letter of Endorsement of AMR.

Section 2: That this resolution shall become effective immediately upon its passage and approval.

Passed and resolved by the Board of Aldermen of the City of Harrisonville, Missouri and approved by the Mayor on this ____ day of October, 2022.

Judy Bowman, Mayor

ATTEST:

Daniel Barnett, City Clerk

APPROVED by the Mayor this ____ day of October 2022

Attachment: Resolution AMR Letter of Endorsement (Resolution to endorse American Medical Response (AMR))



TO: Board of Aldermen
FROM: Daniel Barnett,
DATE: October 11, 2022
SUBJECT: Resolution to reappoint Jim Clarke to Towne Center TDD

Type of Item: *Approval*

B. Action Item (ID # 4346)

A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI AUTHORIZING THE MAYOR TO REAPPOINT A MEMBER TO THE BOARD OF DIRECTORS OF THE TOWNE CENTER TRANSPORTATION DEVELOPMENT DISTRICT

Attachments:

TDD reappointment Jim Clarke 2022(DOCX)

Council Bill No.

Resolution No.

**A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF
HARRISONVILLE, MISSOURI AUTHORIZING THE MAYOR TO REAPPOINT A
MEMBER TO THE BOARD OF DIRECTORS OF THE TOWNE CENTER
TRANSPORTATION DEVELOPMENT DISTRICT**

WHEREAS, the Towne Center Transportation Development District requires directors that are elected or appointed officials of the City of Harrisonville; and

WHEREAS, the Mayor has appointed Economic Development Director Jim Clarke to serve on the Towne Center Transportation Development District Board of Directors and the Board of Aldermen now desires to approve such appointment; and

WHEREAS, Clarke was originally appointed to a two-year term on the Towne Center Transportation Development District Board of Directors on October 5, 2020; and

WHEREAS, Jim Clarke's new term will expire in 2025;

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI, AS FOLLOWS:

Section 1. The Mayor hereby appoints, and the City Board of Aldermen hereby approves the reappointment of Economic Development Director Jim Clarke the Board of Directors of the Towne Center Transportation Development District.

Section 2. This Resolution shall be in full force and effect immediately upon its passage and approval.

PASSED AND RESOLVED BY THE BOARD OF ALDERMEN AND APPROVED BY THE MAYOR OF THE CITY OF HARRISONVILLE, MISSOURI ON THIS 17TH DAY OF OCTOBER 2022.

VOTE TAKEN AS FOLLOWS:

AYES:

NAYS:

RECUSED:

ABSENT:

EXCUSED:

Judy Bowman, Mayor and Ex-Officio
Chairman of the Board of Aldermen

Attachment: TDD reappointment Jim Clarke 2022 (Resolution to reappoint Jim Clarke to Towne Center TDD)

ATTEST:

Daniel Barnett, City Clerk

WITNESS my hand and seal this 17th day of October, 2022.

Attachment: TDD reappointment Jim Clarke 2022 (Resolution to reappoint Jim Clarke to Towne Center TDD)



TO: Board of Aldermen
FROM: Daniel Barnett,
DATE: October 11, 2022
SUBJECT: Ordinance amending Dumpster Screening Code

Type of Item: *Approval*

C. Action Item (ID # 4345)

AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI ESTABLISHING SECTION 240.050(G) AND 240.050(H) OF THE HARRISONVILLE MUNICIPAL CODE AND ESTABLISHING AN EFFECTIVE DATE

Attachments:

Staff report 9-6-22 BOA RS revised for BOA RS 10-17-22 (PDF)

Municipal code change for comm dumpstr screeng final for 9-19-22 BOA RS revised for BOA RS 10-17-22 (PDF)

Trash Cart Screening Ordinance revised for BOA RS 10-17-22 (PDF)



To: Board of Aldermen

From: Chris Arthur, Building Official
Christina Stanton, Director of CD

Date: October 17, 2022, BOA Regular Session.

Re: Modifications to 240.050 Trash Containers/Enclosures. Revision to passed/adopted ordinance for administrative variance issued by City Administrator instead of BOA.

GENERAL INFORMATION

Applicant: N/A

Requested Actions: Adoption of proposed addition of trash receptacle screening requirements changes to Municipal Code section 240.050. Revision to passed ordinance for administrative variance issued by City Administrator instead of BOA.

Date of Application: October 17th, 2022

PROPOSAL

Approval and adoption of proposed addition of trash receptacle screening requirements changes to Municipal Code Section 240.050 as previously discussed and agreed upon at the BOA WS meeting 8/15/22.

Revision to passed ordinance for administrative variance issued by City Administrator instead of BOA.

PREVIOUS ACTIONS

10/18/21 BOA WS – Discussions regarding addition of trash receptacle screening requirements and Landscaping/Screening.

8/15/22 BOA RS – Commercial property dumpster enclosure incentive program adopted.

08/15/22 BOA WS – Continued discussions and finalizing of details. (240.050).

9/6/22 BOA RS – Ordinance passed and adopted.

KEY ISSUES

Throughout the city many dumpsters are placed in the front of buildings and/or are visible from public thoroughfares. This contributes to blighting problems that can be easily rectified with the proper screening. We would also ask you to refer to the current citizen survey and their thoughts on this, as you consider this change.

All of these items are also part of the intent of the new Comprehensive Growth Plan recently adopted by the BOA.

Revision to passed ordinance for administrative variance issued by City Administrator instead of BOA.

STAFF COMMENTS AND SUGGESTIONS

Per BOA discussions, staff recommends approval for modifications to Municipal Code Section 240.050.

Staff recommends approval for revisions to Municipal Code Section 240.050.

STAFF RECOMMENDATION

Recommend modifications to 240.260, see attached.

Recommend revisions to 240.260, see attached.

ATTACHMENTS

Please see attached files.

STAFF CONTACT:

Christina Stanton – Director of Community Development Department

Chris Arthur – Building Official



300 E. Pearl Street, P.O. Box 367 • Harrisonville, MO 64701 • Tel: 816-380-8900 • Fax: 816-380-8906

Revision for who hears requests for an administrative variance, change from BOA to City Administrator.

Commentary below in GREEN.

Ordinance change below in RED.

Throughout the city many dumpsters and garbage collection areas are placed in areas visible from public thoroughfares. This is causing a citywide perceived blighting problem that is easily rectified. With new construction of non-residential and multi-family residential construction a trash container screening structure is already required.

For existing non-residential and multi-family residential (defined as any residential dwelling building which contains more than 2 residential dwelling units) properties and parcels if a building permit is required and applied for a remodel, addition, or alteration project and the valuation of all work, labor and materials, is 30% or greater than the current year's market value of the building, not including land, per the county accessor's office listing, a trash container enclosure will be required.

With existing buildings this requirement will be adopted to be required within 2 years of the BOA approval of this change. This will give all businesses enough time to achieve compliance, plus the new incentive program will provide some financial help for some of these businesses and if successful the BOA could increase the grant incentive funding.

Section 240.050 Containers for Garbage/Refuse

[CC 1977 §§14-18 — 14-22, 14-24; Ord. No. 666 §3, 1-19-1966]

A.

It shall be the duty of every resident householder, the owner of every business establishment and of every other person about whose premises garbage or refuse accumulates to provide or cause to be provided and at all times keep and maintain an adequate portable receptacle or receptacles for the holding of garbage.

B.

The garbage receptacles shall be watertight, provided with a close-fitting cover or lid sufficient to prevent the admission of flies and the emission of noxious odors.

C.

The cover of garbage containers or receptacles shall not be removed when the receptacle contains garbage, except for the purpose of depositing garbage therein or removing garbage therefrom.

D.

All garbage receptacles shall be kept at some suitable place, convenient and readily accessible for the emptying and removal of the same and where the same shall not become a public nuisance.

E.

All garbage shall be deposited and kept in the garbage receptacles until the same has been removed in accordance with the provisions of this Chapter.

F.

Every garbage and refuse container required by this Article shall be maintained in as sanitary condition as possible in view of the use to which it is put and shall be thoroughly cleansed as needed by washing, scalding or otherwise.

G.1.

All, new or substantially remodeled, multi-family residential projects and all non-residential projects, shall include, on a landscape plan, a detailed drawing of enclosure and screening methods to be used in connection with garbage/trash receptacles, containers, compactors, or grease recycling collectors, on the property. No new garbage/trash receptacles, containers, compactors, or grease recycling collectors shall be visible from off the property and a permanent masonry or frame enclosure shall be provided for each such receptacle, container, compactor, collector, or group thereof. For the purpose of this subsection, substantially remodeled shall be defined as any project remodeling, addition, or alteration in which the valuation of the work involved is equal to or more than 30% of the current year's market value of the building, not including land, per the county accessor's office listing.

All garbage/trash receptacles, containers, or compactors, garbage collection areas, grease recycling collectors, for all residential dwelling unit properties except single family and duplex properties, and all nonresidential uses must be permanently screened from view on all sides. The screen is to be a wall, solid fence, or natural barrier of a minimum of six (6) feet in height, of 100 percent opacity.

Such receptacles, containers, collectors, or compactors must be screened as follows:
all screens that are part of new construction projects must match the primary color and material of the structure served, and doors accessing storage areas must remain closed at all times when not being accessed.

Chain link and slat screening is only allowed in M-1 and M-2 zoning. The screen must be opaque.

2.

Within 2 (two) years of the adoption/enactment of this Section 240.050 subsection G all Existing multi-family residential projects' and all non-residential projects' garbage/trash receptacles, containers, or compactors, and grease recycling collectors, of any size, visible from a public thoroughfare must be screened from view of the public way or thoroughfare. The screen is to be a wall, solid fence, or natural barrier of a minimum of six (6) feet in height, on any side of the

collection area which may be visible from a public way or thoroughfare adjacent to the collection area.

Such receptacles, containers, collectors, or compactors must be screened as follows: all screens that are part of new construction projects must match the primary color and material of the structure served, and doors accessing storage areas must remain closed at all times when not being accessed.

Chain link and slat screening is only allowed in M-1 and M-2 zoning. The screen must be opaque.

3.

No garbage/trash receptacles, containers, or compactors, garbage collection areas, grease recycling collectors may be located in a front or side yard unless located in an existing enclosure or if the existing developed site does not afford any other option; in such a case, the trash receptacle should be located in the side yard if possible and must comply with the screening requirements of this section.

The ~~Board of Alderman~~ City Administrator, based on the Community Development Department's site inspection and recommendation, will have the authority to grant an administrative variance where it is demonstrated that screening is impossible, or impractical, or would not serve the intent of the ordinance. After a request in writing for such relief, the ~~Board of Alderman~~ City Administrator and the Community Development Department will notify the applicant of the determination in writing within 30 days.

The wall, fence, or natural barrier shall be maintained in a neat, clean, sanitary, and proper mechanical condition at all times. Such maintenance shall include but is not limited to: replacing or repairing any missing or damaged boards, posts, concrete blocks or hinges, painted or stained wooden, metal, or concrete, and screening shall be maintained in a well-painted and stained condition, and removing and replacing any dead or diseased portions of a natural barrier.

The City may require specific maintenance if necessary to eliminate an unsightly or dangerous condition.

Temporary trash receptacles for special events, construction sites, parcel demolition or clean up, and similar, at the discretion of the Building Official or Code Enforcement Officer, are not required to comply with this section.

H.

Whenever in this Code or in any ordinance of the City any act is prohibited or is made or declared to be unlawful or an offense, or whenever in this Code or ordinance the doing of any act is required or the failure to do any act is declared to be unlawful, where no specific penalty is provided therefor, the violation of any such provision of this Code or ordinance shall be punished in accordance to Section 100.200.

Council Bill No. _____

Ordinance No. _____

**AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF
HARRISONVILLE, MISSOURI ESTABLISHING SECTION 240.050(G) AND 240.050(H)
OF THE HARRISONVILLE MUNICIPAL CODE AND ESTABLISHING AN
EFFECTIVE DATE**

WHEREAS, the City of Harrisonville desires to enact municipal code regulations that require screening for commercial property dumpster enclosures.

WHEREAS,

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI, AS FOLLOWS:

Section 1: Section 240.050(G) is hereby established to read as follows:

“G.

1. All, new or substantially remodeled, multi-family residential projects and all non-residential projects, shall include, on a landscape plan, a detailed drawing of enclosure and screening methods to be used in connection with garbage/trash receptacles, containers, compactors, or grease recycling collectors, on the property. No new garbage/trash receptacles, containers, compactors, or grease recycling collectors shall be visible from off the property and a permanent masonry or frame enclosure shall be provided for each such receptacle, container, compactor, collector, or group thereof. For the purpose of this subsection, substantially remodeled shall be defined as any project remodeling, addition, or alteration in which the valuation of the work involved is equal to or more than 30% of the current year’s market value of the building, not including land, per the county accessor’s office listing.

All garbage/trash receptacles, containers, or compactors, garbage collection areas, grease recycling collectors, for all residential dwelling unit properties except single family and duplex properties, and all nonresidential uses must be permanently screened from view on all sides. The screen is to be a wall, solid fence, or natural barrier of a minimum of six (6) feet in height, of 100 percent opacity.

Such receptacles, containers, collectors, or compactors must be screened as follows:

all screens that are part of new construction projects must match the primary color and material of the structure served, and doors accessing storage areas must remain closed at all times when not being accessed.

Chain link and slat screening is only allowed in M-1 and M-2 zoning. The screen must be opaque.

2. Within 2 (two) years of the adoption/enactment of this Section 240.050 subsection G all existing multi-family residential projects' and all non-residential projects' garbage/trash receptacles, containers, or compactors, and grease recycling collectors, of any size, visible from a public thoroughfare must be screened from view of the public way or thoroughfare. The screen is to be a wall, solid fence, or natural barrier of a minimum of six (6) feet in height, on any side of the collection area which may be visible from a public way or thoroughfare adjacent to the collection area.

Such receptacles, containers, collectors, or compactors must be screened as follows: all screens that are part of new construction projects must match the primary color and material of the structure served, and doors accessing storage areas must remain closed at all times when not being accessed.

Chain link and slat screening is only allowed in M-1 and M-2 zoning. The screen must be opaque.

3. No garbage/trash receptacles, containers, or compactors, garbage collection areas, grease recycling collectors may be located in a front or side yard unless located in an existing enclosure or if the existing developed site does not afford any other option; in such a case, the trash receptacle should be located in the side yard if possible and must comply with the screening requirements of this section.

The City Administrator, based on the Community Development Department's site inspection and recommendation, will have the authority to grant an administrative variance where it is demonstrated that screening is impossible, or impractical, or would not serve the intent of the ordinance. After a request in writing for such relief, the City Administrator and the Community Development Department will notify the applicant of the determination in writing within 30 days.

The wall, fence, or natural barrier shall be maintained in a neat, clean, sanitary, and proper mechanical condition at all times. Such maintenance shall include but is not limited to: replacing or repairing any missing or damaged boards, posts, concrete blocks or hinges, painted or stained wooden, metal, or concrete, and screening shall be maintained in a well-painted and stained condition, and removing and replacing any dead or diseased portions of a natural barrier.

The City may require specific maintenance if necessary to eliminate an unsightly or dangerous condition.

Temporary trash receptacles for special events, construction sites, parcel demolition or clean up, and similar, at the discretion of the Building Official or Code Enforcement Officer, are not required to comply with this section."

Section 2: Section 240.050(H) is hereby established to read as follows:

"H. Whenever in this Code or in any ordinance of the City any act is prohibited or is made

or declared to be unlawful or an offense, or whenever in this Code or ordinance the doing of any act is required or the failure to do any act is declared to be unlawful, where no specific penalty is provided therefor, the violation of any such provision of this Code or ordinance shall be punished in accordance to Section 100.200.”

Section 3: That this Ordinance shall be in effect immediately upon its passage and approval.

Read for the first time by title only on the 6th day of September 2022. Read for the second time by title only on the 6th day of September 2022.

Judy Bowman, Mayor

ATTEST:

Daniel Barnett, City Clerk

APPROVED by the Mayor this 6th day of September, 2022



STAFF REPORT

TO: Board of Aldermen
FROM: Daniel Barnett,
DATE: October 12, 2022
SUBJECT: Ordinance revising Landscaping and Screening Requirements

Type of Item: *Approval*

D. Action Item (ID # 4352)

AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI ESTABLISHING SECTION 405.570.A AND 405.570.A.2 OF THE HARRISONVILLE MUNICIPAL CODE AND ESTABLISHING AN EFFECTIVE DATE

Attachments:

Staff report 9-19-22 BOA RS multiple items revised for BOA RS 10-17-22 (PDF)

Municipal code change for comm dumpstr screeng revised for BOA RS 10-17-22 (PDF)

Landscaping and Screening Ordinance revised for BOA RS 10-17-22 (PDF)



To: Board of Aldermen

From: Chris Arthur, Building Official (240.050)
Christina Stanton, Director of CD (405.570) and (405.080)

Date: October 17, 2022, BOA Regular Session.

Re: Modifications to 240.050 Trash Containers/Enclosures, 405.570 Landscaping and Screening, and 405.080 Annexed in property initial zoning classification. Revision to passed/adopted ordinance for administrative variance issued by City Administrator instead of BOA.

GENERAL INFORMATION

Applicant: N/A

Requested Actions: Consideration of proposed addition of trash receptacle screening requirements and minor landscaping requirement changes to Municipal Code sections 240.050 and 405.570. Consideration of a minor Zoning change to 405.080. Revision to passed/adopted ordinance for administrative variance issued by City Administrator instead of BOA.

Date of Application: October 17, 2022

PROPOSAL

Approval of proposed addition of trash receptacle screening requirements and minor landscaping requirement changes to Municipal Code Sections 240.050 and 405.570. Also approval of a minor zoning code change to 405.080 to correct a problematic automatic zoning designation for annexed property.

Revision to passed/adopted ordinance for administrative variance issued by City Administrator instead of BOA.

PREVIOUS ACTIONS

10/18/21 BOA WS – Discussions regarding addition of trash receptacle screening requirements and Landscaping/Screening.

08/15/22 BOA WS – Continued discussions and finalizing of details.(240.050, 405.570, and 405.080).

09/15/22 P & Z Commission – Discussion and recommendations for approval. (405.570 and 405.080 only)

9/19/22 BOA RS – Ordinance passed and adopted.

KEY ISSUES

Throughout the city many dumpsters are placed in the front of buildings and/or are visible from public thoroughfares. This contributes to blighting problems that can be easily rectified with the proper screening. We would also ask you to refer to the current citizen survey and their thoughts on this, as you consider this change.

We are also proposing some minor changes to our current landscaping requirements.

We would also like to correct a problematic issue with regards to how annexed into the City properties are automatically zoned Ag, no matter what the current use or state of development is.

All of these items are also part of the intent of the new Comprehensive Growth Plan recently adopted by the BOA.

Revision to passed ordinance for administrative variance issued by City Administrator instead of BOA.

STAFF COMMENTS AND SUGGESTIONS

Per BOA and P & Z discussions staff recommends approval for modifications to Municipal Code Sections 240.050, 405.570, and 405.080.

Staff recommends approval for revisions to Municipal Code Section 405.570.

STAFF RECOMMENDATION

Recommend modifications to 240.260, 405.570, and 405.080; see attached summaries.

Staff recommends approval for revisions to Municipal Code Section 405.570.

ATTACHMENTS

Please see attached files.

STAFF CONTACT: Christina Stanton – Director of Community Development Department
Chris Arthur – Building Official



300 E. Pearl Street, P.O. Box 367 • Harrisonville, MO 64701 • Tel: 816-380-8900 • Fax: 816-380-8906

Revision for who hears requests for an administrative variance, change from BOA to City Administrator.

Commentary below in GREEN
Ordinance change below in RED

Similar, and in concert, with the changes to Section 240.050 regarding the garbage/trash enclosure requirements, Section 405.570 needs to be changed to reflect those same requirements and we would also like to remove the exemption for landscaping requirements for zoning districts CBD-2 and C-2. In the last 5 ½ years we have not had a development application for C-2 district development which has not included a landscaping plan. Developers and designers expect to be required to provide some landscaping in any commercial district and have always been surprised Harrisonville did not require this in the CBD-2 or C-2 districts

Section 405.570 Landscaping and Screening

[Ord. No. 1825, 5-13-1991]

A.

All plans submitted in support of a building permit application, except for single-family and two-family dwellings and excluding buildings in Districts "CBD-1", "~~CBD-2~~" and "~~C-2~~", shall hereafter include a landscape plan and include screening where appropriate. Districts "R-4", "C-O", "C-1", "C-2", "M-1" and "M-2" shall provide proper screening when abutting Districts "E", "R-1", "R-1M", "R-2" and "R-3". Screening shall consist of screening fences, natural screening (earthen berms, shrubs, trees, bushes, etc.) or a combination of screening methods. The screening shall be constructed in such a manner that will protect the visual integrity, sound integrity and overall quality of the adjoining residential areas. All land areas which are to be unpaved or not covered by buildings shall be brought to finished grade, planted to grass or other ground cover and receive trees and shrubs in reasonable quantity and size except that where a planting area between paved areas is six (6) feet or less in width, ornamental rock or other similar ground cover may be permitted by the City Administrator. That area between the curb of the public street and the property line shall likewise be brought to finish grade and grass and shade trees installed. In no case may this area be paved or covered with materials other than grass except at approved driveways which shall be paved.

1.

Purpose.

a.

The purpose of such landscaping is to provide greenery to visually soften paved areas and buildings, provide shade, give maximum absorption of surface water and generally enhance the quality and appearance over the entire area of the project.

b.

Shade trees shall be planted on all projects and shall include such species as ash, sycamore, maple, oak or comparable trees suitable to the growing environment which prevails. Shade trees shall be of two (2) to two and one-half (2½) inch trunk diameter or greater, measured one (1) foot above the ground.

2.

Trash enclosures required.

a.

All, **new or substantially remodeled**, multi-family residential projects, **defined as any dwelling unit building with more than 2 dwelling units**, and **all non-residential commercial, office, and industrial** projects shall include, on the landscape plan, a detailed drawing of enclosure and screening methods to be used in connection with ~~trash bins~~ **all garbage/trash receptacles, garbage collection areas, grease collectors, and trash compactors** on the property. No ~~trash bin~~ **garbage/trash receptacles, garbage collection areas, grease collectors, and trash compactors** shall be visible from off the property and a permanent masonry or frame enclosure shall be provided ~~for each such bin~~ **garbage/trash receptacles, garbage collection areas, grease collectors, and trash compactors**. For the purpose of this subsection, substantially remodeled shall be defined as any project remodeling in which the valuation of the work involved is equal to or more than 30% of the current year's market value of the building per the county accessor's office listing. For all remodeled projects which do not meet the threshold of 30% per the above, these properties shall be required to comply with the requirements of Section 240.050 (G) (2) of the Municipal Code regarding installation of enclosures.

All garbage/trash receptacles, garbage collection areas, grease collectors, and trash compactors for all residential dwelling unit properties except single family and duplex properties and all nonresidential uses must be permanently screened from view on all sides by a fence of 100 percent opacity and a minimum height of six feet.

Where commercial trash receptacles are used, such receptacles must be screened as follows: All screens for trash receptacles that are part of new construction projects must match the primary color and material of the structure served.

Doors accessing storage areas must remain closed at all times when not being accessed.

b.

Existing trash receptacles of any size, visible from a public thoroughfare must be screened from view of the public way or thoroughfare in compliance with Municipal Code Section 240.050. The screen is to be a wall, solid fence, or natural barrier of a minimum of six (6) feet in height, on any side of the collection area which may be visible from a public way or thoroughfare adjacent to the collection area.

Chain link and slat screening is only allowed in M-1 and M-2 zoning. The screen must be opaque.

c.

No trash receptacle may be located in a front or side yard unless located in an existing enclosure or if the existing developed site does not afford any other option; in such a case, the trash receptacle should be located in the side yard if possible and must comply with the screening requirements of this section.

The Board of Alderman City Administrator, based on the Community Development Department's site inspection and recommendation, will have the authority to grant an administrative variance where it is demonstrated that screening is impossible, or impractical, or would not serve the intent of the ordinance. After a request in writing for such relief, the Board of Alderman City

Administrator and the Community Development Department will notify the applicant of the determination in writing within 30 days.

The wall, fence, or natural barrier shall be maintained in a neat, clean, sanitary, and proper mechanical condition at all times. Such maintenance shall include but is not limited to: replacing or repairing any missing or damaged boards, posts, concrete blocks or hinges, painted or stained wooden, metal, or concrete, and screening shall be maintained in a well-painted and stained condition, and removing and replacing any dead or diseased portions of a natural barrier.

The City may require specific maintenance if necessary to eliminate an unsightly or dangerous condition.

Temporary trash receptacles for special events, construction sites, parcel demolition or clean up, and similar, at the discretion of the Building Official or Code Enforcement Officer, are not required to comply with this section.

3.

Landscaping and screening.

a.

All landscaping and screening shall be in place prior to issuance of final occupancy permit. All plant materials and screen fences shall be maintained, kept in a healthy and attractive state and dead plants replaced promptly. Lack of such maintenance and replacement shall be deemed a violation of plans approved pursuant to this Chapter.

b.

All landscape plans shall be submitted to the City Administrator for review and approval as to adequacy prior to the issuance of a building or land use permit. In case of disapproval of a permit for reasons of unacceptable landscape planning, the applicant may appeal the decision to the Planning and Zoning Commission for review and final decision

Council Bill No. _____

Ordinance No. _____

**AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF
HARRISONVILLE, MISSOURI ESTABLISHING SECTION 405.570.A AND 405.570.A.2
OF THE HARRISONVILLE MUNICIPAL CODE AND ESTABLISHING AN
EFFECTIVE DATE**

WHEREAS, the City of Harrisonville desires to enact municipal code regulations that remove CBD-2 and C-2 Zoning Districts from being exempt from the requirement to provide a landscaping plan and include screening where appropriate. Additionally, the City of Harrisonville desires to enact municipal code regulations that require screening for commercial property dumpster enclosures.

WHEREAS,

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI, AS FOLLOWS:

Section 1: Section 405.570.A is hereby established to read as follows:

“A. All plans submitted in support of a building permit application, except for single-family and two-family dwellings and excluding buildings in District “CBD-1”, shall hereafter include a landscape plan and include screening where appropriate. Districts “R-4”, “C-O”, C-1”, “C-2”, “M-1”, and “M-2” shall provide proper screening when abutting Districts “E”, “R-1”, “R-1M”, “R-2”, and “R-3”. Screening shall consist of screening fences, natural screening (earthen berms, shrubs, trees, bushes, etc.) or a combination of screening methods. The screening shall be constructed in such a manner that will protect the visual integrity, sound integrity and overall quality of the adjoining residential areas. All land areas which are to be paved or not covered by buildings shall be brought to finished grade, planted with grass or other ground cover and receive trees and shrubs in reasonable quantity and size except that where a planting area between paved areas is six (6) feet or less in width, ornamental rock or other similar ground cover may be permitted by the City Administrator. That area between the curb of the public street and the property line shall likewise be brought to finish grade and grass and shade trees installed. In no case may this area be paved or covered with materials other than grass except at approved driveways which shall be paved.”

Section 2: Section 405.570.A.2 is hereby established to read as follows:

“2. Trash enclosure required.

- a. All, new or substantially remodeled, multi-family residential projects, defined as any dwelling unit building with more than two (2) dwelling units, and non-residential projects, shall include, on a landscape plan, a detailed drawing of enclosure and screening methods to be used in connection with all garbage/trash receptacles, garbage

collection areas, grease collectors, and trash compactors. For the purpose of this subsection, substantially remodeled shall be defined as any project remodeling in which the valuation of the work involved is equal to or more than 30% of the current year's market value of the building per the county assessor's office listing. For all remodeled projects which do not meet the threshold of 30% per the above, these properties shall be required to comply with the requirements of Section 240.050.G.2 of the Municipal Code regarding installation of enclosures.

All garbage/trash receptacles, garbage collection areas, grease collectors, and trash compactors for all residential dwelling unit properties except for single-family and duplex properties and all nonresidential uses must be permanently screened from view on all sides by a fence of 100 percent opacity and a minimum height of six (6) feet.

Where commercial trash receptacles are used, such receptacles must be screened as follows: All screens for trash receptacles that are part of new construction projects must match the primary color and material of the structure served.

Doors accessing storage areas must remain closed at all times when not being accessed.

b. Existing trash receptacles of any size, visible from a public thoroughfare must be screened from view of the public way or thoroughfare in compliance with Municipal Code Section 204.050. The screen is to be a wall, solid fence, or natural barrier of a minimum of six (6) feet in height, on any side of the collection area which may be visible from a public way or thoroughfare adjacent to the collection area.

Chain link and slat screening is only allowed in M-1 and M-2 zoning. The screen must be opaque.

c. No trash receptacle may be located in a front or side yard unless located in an existing enclosure or if the existing developed site does not afford any other option; in such a case, the trash receptacle should be located in the side yard if possible and must comply with the screening requirements of this section.

The City Administrator, based on the Community Development Department's site inspection and recommendation, will have the authority to grant an administrative variance where it is demonstrated that screening is impossible, or impractical, or would not serve the intent of the ordinance. After a request in writing for such relief, the City Administrator and the Community Development Department will notify the applicant of the determination in writing within 30 days.

The wall, fence, or natural barrier shall be maintained in a neat, clean, sanitary, and proper mechanical condition at all times. Such maintenance shall include but is not limited to: replacing or repairing any missing or damaged boards, posts, concrete blocks or hinges, painted or stained wooden, metal, or concrete, and screening shall be maintained in a well-painted and stained condition, and removing and replacing any dead or diseased portions of a natural barrier.

The City may require specific maintenance if necessary to eliminate an unsightly or dangerous condition.

Temporary trash receptacles for special events, construction sites, parcel demolition or clean up, and similar, at the discretion of the Building Official or Code Enforcement Officer, are not required to comply with this section.”

Section 3: That this Ordinance shall be in effect immediately upon its passage and approval.

Read for the first time by title only on the 19th day of September 2022. Read for the second time by title only on the 19th day of September 2022.

Judy Bowman, Mayor

ATTEST:

Daniel Barnett, City Clerk

APPROVED by the Mayor this 19th day of September, 2022



TO: Board of Aldermen
FROM: Theresa West, Assistant
DATE: October 12, 2022
SUBJECT: September 2022 Municipal Court Report

Type of Item: *Discussion*

A. Discussion Item (ID # 4349)

September 2022 Municipal Court Report

Attachments:

September 2022 Municipal Court Report (PDF)

IN THE MUNICIPAL COURT OF HARRISONVILLE, MISSOURI
CASS COUNTY

I certify that the attached is a report on all cases heard or tried before the Judge of the Circuit Court of Cass County Missouri, Municipal Division at Harrisonville during the month of **September 2022** and that the information and statements contained in said report are true and correct according to my best information, knowledge and belief.


Don Lograsso
Municipal Court Judge

10/5/22
Date

Presented and reviewed as required by Court Operating Rule 4.29.


City Clerk

10-6-2022
Date

Subscribed and sworn to before me this _____ day of _____, 2022.

Notary

RECEIVED
OCT 03 2022
CITY OF HARRISONVILLE

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MUNICIPAL DIVISION SUMMARY REPORTING FORM

Refer to instructions for directions and term definitions. Complete a report each month even if there has not been any court activity.

<u>I. COURT INFORMATION</u>		Municipality: Harrisonville Municipal		Reporting Period: Sep 1, 2022 - Sep 30, 2022	
Mailing Address: 300 E PEARL STREET, HARRISONVILLE, MO 64701					
Physical Address: 300 E PEARL STREET, HARRISONVILLE, MO 64701				County: Cass County	Circuit: 17
Telephone Number: (816)3808903			Fax Number:		
Prepared by: MICHELLE SHAFFER			E-mail Address: michelle.shaffer@courts.mo.gov		
Municipal Judge: Don Lograsso					
<u>II. MONTHLY CASELOAD INFORMATION</u>					
		Alcohol & Drug Related Traffic	Other Traffic	Non-Traffic Ordinance	
A. Cases (citations/informations) pending at start of month		23	306	334	
B. Cases (citations/informations) filed		4	21	24	
C. Cases (citations/informations) disposed					
1. jury trial (Springfield, Jefferson County, and St. Louis County only)		0	0	0	
2. court/bench trial - GUILTY		0	0	0	
3. court/bench trial - NOT GUILTY		0	1	0	
4. plea of GUILTY in court		1	12	15	
5. Violations Bureau Citations (i.e. written plea of guilty) and bond forfeiture by court order (as payment of fines/costs)		0	2	0	
6. dismissed by court		0	0	0	
7. <i>nolle prosequi</i>		0	0	6	
8. certified for jury trial (not heard in Municipal Division)		0	0	0	
9. TOTAL CASE DISPOSITIONS		1	15	21	
D. Cases (citations/informations) pending at end of month [pending caseload = (A+B)-C9]		26	312	337	
E. Trial de Novo and/or appeal applications filed		0	0	0	
<u>III. WARRANT INFORMATION (pre- & post-disposition)</u>			<u>IV. PARKING TICKETS</u>		
1. # Issued during reporting period	107	1. # Issued during period		0	
2. # Served/withdrawn during reporting period	28	☐ Court staff does not process parking tickets			
3. # Outstanding at end of reporting period	435				

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MUNICIPAL DIVISION SUMMARY REPORTING FORM

COURT INFORMATION	Municipality: Harrisonville Municipal	Reporting Period: Sep 1, 2022 - Sep 30, 2022
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V. DISBURSEMENTS

Excess Revenue (minor traffic and municipal ordinance violations, subject to the excess revenue percentage limitation)		Other Disbursements: Enter below additional surcharges and/or fees not listed above. Designate if subject to the excess revenue percentage limitation. Examples include, but are not limited to, arrest costs and witness fees.	
Fines - Excess Revenue	\$1,599.00	Court Automation	\$207.07
Clerk Fee - Excess Revenue	\$246.98	Law Enf Arrest-Local	\$150.00
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Excess Revenue	\$6.88	Total Other Disbursements	\$357.07
Bond forfeitures (paid to city) - Excess Revenue	\$430.00	Total Disbursements of Costs, Fees, Surcharges and Bonds Forfeited	\$5,723.00
Total Excess Revenue	\$2,282.86	Bond Refunds	\$216.00
Other Revenue (non-minor traffic and ordinance violations, not subject to the excess revenue percentage limitation)		Total Disbursements	\$5,939.00
Fines - Other	\$2,188.00		
Clerk Fee - Other	\$132.00		
Judicial Education Fund (JEF) ☒ Court does not retain funds for JEF	\$0.00		
Peace Officer Standards and Training (POST) Commission surcharge	\$30.58		
Crime Victims Compensation (CVC) Fund surcharge - Paid to State	\$221.38		
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Other	\$4.61		
Law Enforcement Training (LET) Fund surcharge	\$62.00		
Domestic Violence Shelter surcharge	\$64.00		
Inmate Prisoner Detainee Security Fund surcharge	\$63.50		
Restitution	\$97.00		
Parking ticket revenue (including penalties)	\$0.00		
Bond forfeitures (paid to city) - Other	\$220.00		
Total Other Revenue	\$3,083.07		

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Municipal Division Summary Reporting

17th Judicial Circuit - Cass County - Harrisonville Municipal Division

I. COURT INFORMATION

Reporting Period:		
September	2022	Court activity occurred in reporting period: Yes
Clerk's Physical Address:	Mailing Address:	Vendor
300 E. Pearl St. Harrisonville, MO 64701	PO Box 367 Harrisonville, MO 64701	Incode (Tyler Technologies)
Telephone Number:	Fax Number:	
(816) 380-8903	(816) 380-8910	
Prepared by:	Prepared by E-mail Address:	Municipal Judge(s) Active During Reporting Period:
Michelle Shaffer	michelle.shaffer@courts.mo.gov	Don Lograsso

II. MONTHLY CASELOAD INFORMATION		Alcohol & Drug Related Traffic	Other Traffic	Non-Traffic Ordinance
A. Cases (citations / informations) pending at start of month		53	410	412
B. Cases (citations / informations) filed		0	0	0
C. Cases (citations / informations) disposed				
	1. jury trial (Springfield, Jefferson County, and St. Louis County only)	0	0	0
	2. court / bench trial - GUILTY	0	0	0
	3. court / bench trial - NOT GUILTY	0	0	0
	4. plea of GUILTY in court	0	0	0
	5. violations Bureau Citations (i.e., written plea of guilty) and bond forfeitures by court order (as payment of fines / costs)	0	0	0
	6. dismissed by court	0	0	0
	7. nolle prosequi	0	0	0
	8. certified for jury trial (not heard in the Municipal Division)	0	0	0
	9. TOTAL CASE DISPOSITIONS	0	0	0
D. Cases (citations / informations) pending at end of month [pending caseload = (A + B) - C9]		53	410	412
E. Trial de Novo and / or appeal applications filed		0	0	0

Municipal Division Summary Reporting

Court Information	Municipality: 17th Judicial Circuit - Cass County - Harrisonville Municipal Division	Reporting Period: September - 2022
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III. WARRANT INFORMATION (pre- & post-disposition)		IV. PARKING TICKETS	
1. # Issued during reporting period:	0	Does court staff process parking tickets? Yes	
2. # Served/withdrawn during reporting period:	8	1. # Issued during reporting period:	0
3. # Outstanding at end of reporting period:	630		

V. DISBURSEMENTS	
Excess Revenue (minor traffic and municipal ordinance violations, subject to the excess revenue percentage limitation)	
Fines – Excess Revenue	\$0.00
Clerk Fee – Excess Revenue	\$0.00
Crime Victims Compensation (CVC) Fund surcharge – Paid to City/Excess Revenue	\$0.00
Bond forfeitures (paid to city) – Excess Revenue	\$0.00
Total Excess Revenue	\$0.00
Other Revenue (non-minor traffic and ordinance violations, not subject to the excess revenue percentage limitation)	
Fines – Other	\$0.00
Clerk Fee – Other	\$0.00
Judicial Education Fund (JEF) Court does not retain funds for JEF: Yes	
Peace Officer Standards and Training (POST) Commission surcharge	\$0.00
Crime Victims Compensation (CVC) Fund surcharge – Paid to State	\$0.00
Crime Victims Compensation (CVC) Fund surcharge – Paid to City/Other	\$0.00
Law Enforcement Training (LET) Fund surcharge	\$0.00
Domestic Violence Shelter surcharge	\$0.00
Inmate Prisoner Detainee Security Fund surcharge	\$0.00
Restitution	\$0.00
Parking ticket revenue (including penalties)	\$0.00
Bond forfeitures (paid to city) – Other	\$0.00
Total Other Revenue	\$0.00
Other Disbursements: Enter below additional surcharges and/or fees not listed above. Designate if subject to the excess revenue percentage limitation. Examples include, but are not limited to, arrest costs and witness fees.	
Total Other Disbursements	\$0.00
Total Disbursements of Costs, Fees, Surcharges and Bonds Forfeited	\$0.00
Bond Refunds	\$0.00
Total Disbursements	\$0.00