



THE CITY OF
HARRISONVILLE
WHERE TRADITION MEETS INNOVATION

AGENDA
CITY OF HARRISONVILLE
BOARD OF ALDERMEN
REGULAR MEETING
CITY HALL
APRIL 17, 2023
6:00 PM

- 1. Call to Order**
 - A. Pledge of Allegiance**
 - B. Roll Call**
- 2. Ceremonial Matters**
- 3. Public Participation**
 - A. Agenda Request - Brent Caruthers**
- 4. Approval of Minutes**
 - A. Board of Aldermen - Regular Meeting - Apr 3, 2023, 6:00 PM**
 - B. Board of Aldermen - Special Meeting - Apr 5, 2023, 6:00 PM**
- 5. Agenda Items**
 - A. OLD BUSINESS**
 - 1. Council Bill 34: (SECOND READING) AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI AMENDING PARK BOARD REGULATIONS**
 - 2. Council Bill 38: AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI CERTIFYING THE RESULTS OF THE GENERAL ELECTION HELD ON APRIL 4, 2023, FOR THE OFFICES OF MAYOR AND FOUR ALDERMEN.**
 - 3. Swearing in New Mayor and Board of Aldermen**
 - 4. Expressions of Appreciation to Outgoing Officials**
 - 5. Recess to a Reception for Outgoing and New Board Members**
 - 6. Reconvene the Board of Aldermen/Call to Order**
 - B. NEW BUSINESS**

1. **Council Bill 39: AN ORDINANCE OF THE BOARD OF ALDERMAN OF THE CITY OF HARRISONVILLE TO AMEND CHAPTER 105, SECTION 105.080, OF THE MUNICIPAL ORDINANCE REGARDING WARD BOUNDARIES OF THE CITY OF HARRISONVILLE, MISSOURI.**
 2. **Council Bill 40: A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI APPROVING THE APPOINTMENT OF KILE CHANEY TO THE BOARD OF ALDERMEN.**
 3. **Council Bill 41: A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI APPROVING THE APPOINTMENT OF GARY DAVIDSON AS AN ALDERMEN LIAISON TO THE HISTORIC PRESERVATION COMMISSION.**
 4. **Council Bill 42: A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI APPROVING THE APPOINTMENT OF SANDY FRANKLIN AS AN ALDERMEN LIAISON TO THE PARK BOARD**
 5. **Council Bill 43: A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI APPROVING THE APPOINTMENT OF DAVE DOERHOFF AS AN ALDERMEN LIAISON TO THE PLANNING AND ZONING COMMISSION.**
 6. **Council Bill 44: AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE AMENDING THE OPERATING BUDGET FOR THE CITY OF HARRISONVILLE, MISSOURI, FOR THE FISCAL YEAR JANUARY 1, 2023 THROUGH DECEMBER 31, 2023, AND ESTABLISHING AN EFFECTIVE DATE.**
 7. **Council Bill 45: AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI AMENDING INDOOR UTILITY METER REGULATIONS**
 8. **Council Bill 46: AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI, PROVIDING FOR THE EXTENSION OF THE CITY LIMITS BY ANNEXING APPROXIMATELY 1 ACRE OF ADJACENT TERRITORY OWNED BY FLAGSHIP DEVELOPMENT, LLC, LOCATED AT 21406 E. 275TH STREET INTO THE CITY OF HARRISONVILLE, MISSOURI, ESTABLISHING THE ZONING AS C-2 (SERVICE BUSINESS DISTRICT) AND ESTABLISHING AN EFFECTIVE DATE.**
6. **Aldermen and Committee Reports**
 7. **Report from the City Administrator**

- A. March 2023 Municipal Court Report**
- 8. Questions from the Media**
- 9. Adjourn from Regular Session**

Posted on City Hall Bulletin Board this 14th day of April 2023.

Daniel Barnett, City Clerk

Public participation during regular meetings of the Board of Aldermen shall be limited to those who have submitted a completed agenda request form. 2 Each person wishing to address the Board during regular meetings of the Board of Aldermen on a topic not on the agenda shall submit a completed agenda request form five (5) business days prior to the meeting the person wishes to address the Board. If the agenda request concerns a complex issue requiring staff research time, the opportunity to address the Board may be moved to a future meeting instead of the meeting immediately following the submission of the agenda request form. 3. Those that have submitted a completed agenda request form shall be limited to three (3) minutes to address the Board, this time cannot be yielded to another person and this time may be extended in three (3) minutes increments only upon a majority vote of the members of the Board of Aldermen, with each additional three (3) minute increment requiring an additional majority vote of the members of the Board of Aldermen.

STAFF REPORT

TO: Board of Aldermen
FROM: Daniel Barnett,
DATE: April 14, 2023
SUBJECT: Agenda Request - Brent Caruthers

Type of Item: *Discussion*

A. Discussion Item (ID # 4503)

Agenda Request - Brent Caruthers

Attachments:

Brent Crauthers 4-17 (PDF)



City of

Harrisonville

est.
1836

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AGENDA REQUEST FORM

This form must be completed and submitted to the office of the City Clerk. Completed materials for the agenda shall be submitted no later than Monday at 5:00 p.m., 5 business days prior to the next Board of Aldermen's meeting. If the agenda request concerns a complex issue requiring staff research time, the opportunity to address the Board may be moved to a future meeting. The Board of Aldermen's regular meetings are the 1st and the 3rd Monday of each month.

Date of Request: 4-10-23 Scheduled Meeting Date: 4-17-23Full Name of Speaker: Brent A. Crauthers Organization: Park BoardHome Address: 2202 Maizeville Trl City Harrisonville State MO Zip 64701Home Phone #: N/A Work Phone #: 8162465600 Cell#: 8163098134Email: skibee@aol.comSpecifics of Topic: Amending Park Board

(You may write on the back or add additional sheets of paper for "Topic" and "Outcome" sections.)

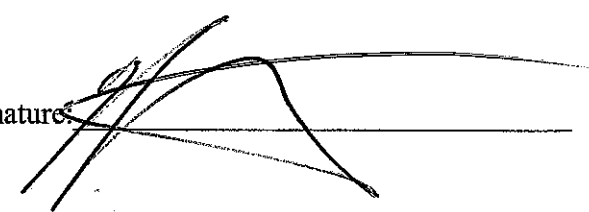
Desired Outcome:

Repeal Park Board + Allow us to have a
Opinion on Amendment. Getting additional
clarity on what it looks like if it passes.

If applicable, has this item been previously presented to any of the following Boards for consideration?

☒ Board of Aldermen	Date Presented <u>4-11-23</u>	Outcome <u>1st Reading</u>
☐ Planning & Zoning	Date Presented _____	Outcome _____
☐ Park Board	Date Presented _____	Outcome _____
☐ Board of Adjustment	Date Presented _____	Outcome _____

***I have been made aware of the date and time of the next scheduled Board of Aldermen meeting.

Signature: 

Office Use Only:

Date request received:



THE CITY OF HARRISONVILLE

WHERE TRADITION MEETS INNOVATION

DRAFT
MINUTES
CITY OF HARRISONVILLE
BOARD OF ALDERMEN
REGULAR MEETING
CITY HALL
APRIL 3, 2023
6:00 PM

1. Call to Order

The meeting was called to order at 6:00 PM by Mayor Judy Bowman

A. Pledge of Allegiance

Attendee Name	Organization	Title	Status	Arrived
Bill Mills	Harrisonville	Board Member	Present	
Mike Zaring	Harrisonville	Board Member	Present	
Sandy Franklin	Harrisonville	Board Member	Present	
Dave Doerhoff	Harrisonville	Board Member	Present	
Marcia Milner	Harrisonville	Board Member	Present	
Judy Reece	Harrisonville	Board Member	Present	
Gary Davidson	Harrisonville	Board Member	Present	
Matt Turner	Harrisonville	Board Member	Present	
Judy Bowman	Harrisonville	Mayor	Present	

Others present: City Administrator Brad Ratliff, City Attorney Alex Felzien, Director of Administrative Services Jeremy Smith, Parks and Recreation Grant Purkey, Community Development Director Christina Stanton, Electric Superintendent Andy Pollard, Police Chief John Hofer, Fire Chief Rusty Sullivan, Public Works Director/City Engineer Carl Brooks, Executive Secretary to the City Administrator Theresa West, Mr. Joey McLiney of McLiney and Company, Harrisonville Schools Superintendent Paul Mensching, incoming Assistant Superintendent Joseph Parkhurst and City Clerk Daniel Barnett - recording.

2. Ceremonial Matters

Mr. John Foster asked the Mayor if he could present an item for ceremonial matters.

Mayor Bowman gave him permission to proceed.

Foster presented Mayor Bowman with a pair of walking sticks, crafted from a Harrisonville walnut tree, with hand wraps crafted by deer hide from a Missouri whitetail deer. Foster spoke about his first time meeting Bowman and thanked her for her willingness to serve, her dedication to the Harrisonville community and the many improvements and projects that have happened or are underway throughout Harrisonville.

Bowman thanked Mr. Foster for his generosity and his support during her time in office.

3. Public Participation

None.

4. Approval of Minutes

A. Board of Aldermen - Regular Meeting - Mar 20, 2023 6:00 PM

RESULT: ACCEPTED [UNANIMOUS]
MOVER: Marcia Milner, Board Member
SECONDER: Gary Davidson, Board Member
AYES: Mills, Zaring, Franklin, Doerhoff, Milner, Reece, Davidson, Turner

B. Board of Aldermen - Work Session - Mar 20, 2023 6:30 PM

RESULT: ACCEPTED [UNANIMOUS]
MOVER: Sandy Franklin, Board Member
SECONDER: Matt Turner, Board Member
AYES: Mills, Zaring, Franklin, Doerhoff, Milner, Reece, Davidson, Turner

5. Agenda Items

A. A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI APPROVING THE APPOINTMENT OF PAUL MENSCHING TO THE PLANNING AND ZONING COMMISSION.

Mayor Bowman spoke to the Board of Aldermen about her desire to appoint Harrisonville Schools Superintendent Paul Mensching to the Planning and Zoning Commission.

Bowman said she is excited by the experience and leadership Mensching will bring to the Planning and Zoning Commission.

Bowman thanked Mensching for continuing to serve the Harrisonville community.

Upon passage, Mayor Bowman designated the resolution to be Resolution number 2023-10.

RESULT: APPROVED [UNANIMOUS]
MOVER: Gary Davidson, Board Member
SECONDER: Marcia Milner, Board Member
AYES: Mills, Zaring, Franklin, Doerhoff, Milner, Reece, Davidson, Turner

B. A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI APPROVING THE APPOINTMENT OF JOSEPH PARKHURST TO THE ENHANCED ENTERPRISE ZONE BOARD.

Mayor Bowman spoke to the Board of Aldermen about her desire to appoint newly hired Harrisonville School Board Assistant Superintendent Joe Parkhurst to the Enhanced Enterprise Zone Board.

Minutes Acceptance: Minutes of Apr 3, 2023 6:00 PM (Approval of Minutes)

Bowman said she is excited by the experience and leadership Parkhurst will bring to the EEZ Board.

Bowman thanked Parkhurst for his desire to quickly become involved in civic service within the Harrisonville community.

Upon passage, Mayor Bowman designated the resolution to be Resolution number 2023-11.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dave Doerhoff, Board Member
SECONDER:	Matt Turner, Board Member
AYES:	Mills, Zaring, Franklin, Doerhoff, Milner, Reece, Davidson, Turner

C. AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI AMENDING PARK BOARD REGULATIONS

Staff report presented by City Administrator Ratliff.

Ratliff reminded the Board about the discussions held about the matter during the March 20, Board of Aldermen Work Session.

Parks Director Purkey asked the Board to move forward with only the first reading of the ordinance at the meeting tonight, so that he could speak with the Park Board at their upcoming meeting, before making it final.

Alderman Davidson motioned to table the discussion until a later meeting. The motion was seconded by Alderman Doerhoff.

Alderman Zaring questioned the need to table the discussion, since the Board has been asked to only read the item once at this time.

Alderwoman Milner said the motion to table would allow for the ordinance to be changed before it is read.

Milner said she would like to hear feedback from the Park Board before the ordinance is passed.

Alderman Mills spoke to the benefit of holding a first reading at tonight's meeting.

Doerhoff said he would rescind his second to the motion to table, if there would be opportunity to amend the ordinance during the time in between the first and second readings.

The motion fails due to a lack of a second.

RESULT:	FIRST READING ONLY – MOTION TO MOVE TO SECOND READING [7 TO 1]
MOVER:	Mike Zaring, Board Member
SECONDER:	Sandy Franklin, Board Member
AYES:	Mills, Zaring, Franklin, Doerhoff, Milner, Reece, Turner
NAYS:	Gary Davidson

D. AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, AUTHORIZING THE CITY OF HARRISONVILLE, MISSOURI, REFUNDING AND IMPROVEMENT CERTIFICATES OF PARTICIPATION, SERIES 2023 AND AUTHORIZING AND APPROVING CERTAIN DOCUMENTS IN CONNECTION WITH THE DELIVERY OF THE CERTIFICATES.

Staff report presented by Joey McLiney of McLiney and Company.

McLiney spoke about the parameters for the proposed bonds for the proposed Royal Street Improvement project.

McLiney said the proposed bonds would be through an inter-governmental agreement with the 291/71 Highway Transportation Development District.

McLiney said the City would need to meet with the Missouri-291 Highway TDD Board to ensure they are on board with moving forward.

Alderman Mills requested to abstain from voting, due to his involvement with the TDD Board.

Upon passage, Mayor Bowman designated the ordinance to be Ordinance number 3642.

RESULT:	APPROVED [7 TO 0]
MOVER:	Dave Doerhoff, Board Member
SECONDER:	Mike Zaring, Board Member
AYES:	Zaring, Franklin, Doerhoff, Milner, Reece, Davidson, Turner
ABSTAIN:	Bill Mills

6. Aldermen and Committee Reports

Alderman Doerhoff offered congratulations to Mayor Bowman on her four years as Mayor and thanked her for her service and leadership for the Harrisonville community, both as an aldermen and while serving as Mayor.

Alderwoman Reece also congratulated Mayor Bowman and said she and the rest of the Harrisonville community appreciate her leadership.

Alderwoman Franklin congratulated Mayor Bowman on the success of her Mayoral term and wished her well in her retirement.

Alderman Zaring also congratulated Mayor Bowman and thanked her for her service and leadership for the Harrisonville community in her eight years on the Board of Aldermen or as Mayor. Zaring also thanked all those who have served on various City boards and commissions.

Alderwoman Milner congratulated Mayor Bowman on her term as Mayor and said she will be missed by all.

Alderman Turner congratulated Mayor Bowman and thanked her for her service and leadership.

Alderman Mills also congratulated Mayor, reminding everyone that she was the first woman to serve as Mayor of Harrisonville. Mills also reminded everyone to get out and vote during the election on April 4, and wished Alderwoman Milner well in her race. Mills thanked Police Chief Hofer for his assistance during a recent interaction.

Alderman Davidson congratulated Mayor Bowman and thanked her for her service.

Mayor Bowman thanked the Board for their kind words and spoke about the accomplishments that the Harrisonville community has enjoyed, saying that it was not her who made these things possible, but the Board, City staff and the entire Harrisonville community who made it all possible.

Bowman spoke about the growth of the community and why it is essential to continue striving and moving forward.

Bowman thanked City Administrator Ratliff, the Board of Aldermen and City staff for working together with her and for supporting her during her term as Mayor.

Bowman finished by saying, "God bless each and everyone of you, and first and foremost, God bless Harrisonville."

7. Report from the City Administrator

City Administrator Ratliff informed the Board that the Special Meeting on April 5, 2023, will be held at the Harrisonville Community Center, instead of being held in the City Hall Council Chambers, due to a scheduling conflict.

Ratliff spoke to the Board about a series of upcoming events that will be taking place in and around the community.

Ratliff informed the Board that City staff have selected Reassurance Infrastructure Consultants as the engineering firm for the Ash Street Bridge and Road Improvements project.

Ratliff said the grant program application for the Lake Harrisonville Riser Intake and Outfall project is being reviewed by City Attorney.

Ratliff informed the Board that the Fire Department's Honor Guard will have the privilege of participating in an event at the capital in Jefferson City, MO.

Ratliff thanked Mayor Bowman for her service to the City of Harrisonville and the entire Harrisonville community and spoke about her kindness and friendship throughout his many years working as a city administrator in Missouri. Ratliff said it has been a joy working with her and commended her wisdom and tact when leading the community. Ratliff said Bowman was the best Mayor he has had the privilege of working for during his time in local government. Ratliff said he is excited for the opportunity to work with incoming Mayor Mike Zaring.

Mayor Bowman spoke about her excitement for incoming Mayor Zaring, as he prepares to step into the new role.

8. Questions from the Media

Dennis Minich of the Tribune & Times said he has no questions, but commended Mayor Bowman for her leadership during her four years as Mayor.

9. Adjourn From Regular Session

A motion was made by Alderwoman Franklin to adjourn, with a second by Alderwoman Milner. Motion carried with all ayes. Meeting adjourned at 6:41 p.m.

Judy Bowman, Mayor & Ex-Officio
Chairman of the Board of Aldermen

ATTEST:

Daniel Barnett, City Clerk

Minutes Acceptance: Minutes of Apr 3, 2023 6:00 PM (Approval of Minutes)



THE CITY OF HARRISONVILLE

WHERE TRADITION MEETS INNOVATION

DRAFT

**MINUTES
CITY OF HARRISONVILLE
BOARD OF ALDERMEN
SPECIAL MEETING
COMMUNITY CENTER
APRIL 5, 2023
6:00 PM**

1. Call to Order

The meeting was called to order at 6:15 PM by Mayor Judy Bowman.

A. Pledge of Allegiance

Attendee Name	Organization	Title	Status	Arrived
Bill Mills	Harrisonville	Board Member	Present	
Mike Zaring	Harrisonville	Board Member	Present	
Sandy Franklin	Harrisonville	Board Member	Present	
Dave Doerhoff	Harrisonville	Board Member	Present	
Marcia Milner	Harrisonville	Board Member	Present	
Judy Reece	Harrisonville	Board Member	Present	
Gary Davidson	Harrisonville	Board Member	Present	
Matt Turner	Harrisonville	Board Member	Present	
Judy Bowman	Harrisonville	Mayor	Present	

Others present: City Administrator Brad Ratliff, Director of Administrative Services Jeremy Smith, Community Development Director Christina Stanton, Executive Secretary to the City Administrator Theresa West, Attorney Joe Lauber, BakerTilly Director of Housing and Economic Development Tom Denaway (remote), Harrisonville School District Superintendent Paul Mensching, Mr. Obie Carl, Cass County Collector Chris Molendorp and City Clerk Daniel Barnett - recording.

2. Agenda Items

1. PUBLIC HEARING: Harrisonville Square Neighborhood Redevelopment Plan

Mayor Bowman opened the Public Hearing at 6:18 p.m.

Attorney Joe Lauber presented a staff report for the proposed Harrisonville Square Neighborhood Redevelopment Plan.

Lauber provided an overview of the Chapter 353 program.

Lauber spoke about the steps that the Board of Aldermen need to follow and have followed to implement a Chapter 353 program.

Lauber recounted a series of discussions previously held surrounding the development of the HSNR plan, and outlined changes that the Board had suggested to the plan.

BakerTilly Director of Housing and Economic Development Tom Denaway presented a calculator tool, created by Baker Tilly, to illustrate to the Board the potential impacts of the plan to both the Harrisonville School District and the City of Harrisonville.

Denaway outlined the construction of the tax impact statement created by BakerTilly.

Lauber spoke to the Board about research that was done by City Community Development and Economic Development staff to understand the impacts that a plan like this will have on a community.

Lauber spoke to the Board about how the plan would be administered by City staff, if approved.

Lauber said City staff and legal counsel recommended approval of the proposed Harrisonville Square Neighborhood Redevelopment Plan.

Alderman Davidson asked about the stipulations allowing for interior improvements on commercial properties utilizing the plan.

Alderman Milner asked about the potential participation options for properties where a structure was demolished and rebuilt.

Milner asked about the powers and responsibilities of the Harrisonville Square Neighborhood Redevelopment Corporation.

Lauber spoke about the structure created by any ordinance passed by the Board of Aldermen regarding the plan.

Alderman Doerhoff asked about the budget funds for the creation of the plan.

City Administrator Ratliff said there is \$50,000 budgeted for the plan in 2023. Ratliff said the City has secured a \$5,000 option for the required blight study.

Milner asked about the potential time strain that the plan could put on City staff.

Ratliff said he is hopeful that the program is so successful that additional staff is needed.

Ratliff also said he plans to provide weekly updates in the City's Weekly Report.

Harrisonville School District Superintendent Paul Mensching spoke to the district's opinion on the proposed plan and its impact on the district.

Mensching requested that the Board take an increased interest in property tax-related bills within the legislature in Jefferson City.

Mensching said he feels the plan provides an opportunity for the City and the School District to continue their strategic partnership and said he believes the plan will be favorable for all those involved.

Cass County Collector Chris Molendorp spoke to the importance of good communication between City staff and the County Collector and Assessor offices to ensure that assessments are made properly each year.

Molendorp said he is excited about the proposed plan.

Mayor Bowman closed the Public Hearing at 7:06 p.m.

RESULT: DISCUSSION

Minutes Acceptance: Minutes of Apr 5, 2023 6:00 PM (Approval of Minutes)

2. AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE APPROVING THE HARRISONVILLE SQUARE NEIGHBORHOOD REDEVELOPMENT PLAN.

Upon passage, Mayor Bowman designated the ordinance to be Ordinance number 3643.

RESULT:	APPROVED [7 TO 1]
MOVER:	Bill Mills, Board Member
SECONDER:	Mike Zaring, Board Member
AYES:	Mills, Zaring, Franklin, Doerhoff, Reece, Davidson, Turner
NAYS:	Marcia Milner

3. A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI APPROVING THE APPOINTMENT OF AMANDA STITES, OBIE CARL, CAROL LOONEY, JOSH CHASTAIN AND LARRY PFAUTSCH TO THE HARRISONVILLE SQUARE NEIGHBORHOOD REDEVELOPMENT CORPORATION.

Mayor Bowman spoke to the process of selecting the initial members of the Harrisonville Square Neighborhood Redevelopment Corporation and the reasoning for each individual was suggested.

Upon passage, Mayor Bowman designated the resolution to be Resolution number 2023-12.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bill Mills, Board Member
SECONDER:	Mike Zaring, Board Member
AYES:	Mills, Zaring, Franklin, Doerhoff, Milner, Reece, Davidson, Turner

3. Questions from the Media

None.

4. Adjourn from Regular Session

A motion was made by Alderman Zaring to adjourn, with a second by Alderwoman Reece. Motion carried with all ayes. Meeting adjourned at 7:11 p.m.

Judy Bowman, Mayor & Ex-Officio
Chairman of the Board of Aldermen

ATTEST:

Daniel Barnett, City Clerk

Special Meeting

Wednesday, April 5, 2023

6:00 PM

Minutes Acceptance: Minutes of Apr 5, 2023 6:00 PM (Approval of Minutes)

STAFF REPORT

TO: Board of Aldermen
FROM: Daniel Barnett,
DATE: April 12, 2023
SUBJECT: Ordinance Amending Park Board Regulations

Type of Item: *Approval*

1. Action Item (ID # 4495)

AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE,
MISSOURI AMENDING PARK BOARD REGULATIONS

Attachments:

Staff Report Park Board Regulations (DOC)

Representative Descriptions Park Board (DOCX)

Corrected Park Board Ordinance (DOCX)

GENERAL INFORMATION

Applicant:

Requested Actions:

Date of Application:

PROPOSAL

As per the directive of the Board of Alderman, the Park Board is to be restructured to include representatives from the following areas of the community: Youth Sports, Community Center, Local Businesses, School District, Parks and Trails, Senior Citizens, and Soccer Club.

PREVIOUS ACTIONS

Discussion held during the March 20, 2023, Board of Alderman Work Session.

The first reading of the Ordinance Amending the Park Board Regulations took place during the Board of Alderman Meeting on April 3, 2023, and was approved with a vote of 7 to 1.

Park Board held discussions regarding the representatives at the April 11th, 2023 Park Board meeting and was approved with a vote of 5 to 2.

KEY ISSUES

STAFF COMMENTS AND SUGGESTIONS

Staff suggests that the Rodeo Area and Athletic Complex be represented in the restructured Park Board, in addition to the representation already included in the ordinance.

Staff suggests that representatives follow the term expiration schedule as follows:

Athletic Complex June 2023	Youth Programs June 2024	Senior Citizen June 2025
School District June 2023	Soccer Club 2024	Community Center June 2025
Parks and Trail June 2023	Rodeo Arena 2024	
	Community Business June 2024	

STAFF RECOMMENDATION

Staff recommends approval

ATTACHMENTS

Ordinance Amending the Park Board Regulations
Park Board Representation Descriptions

STAFF CONTACT:

Grant Purkey, Parks and Recreation Director

Park Board Representative Descriptions

School District Representative: 2023

A school representative for the park board is a person who acts as a liaison between the local schools and the park board. They are responsible for promoting the use of park facilities and activities among students, teachers, and staff. They also work to establish partnerships between the schools and the parks and recreation to enhance educational opportunities through activities and programs. The representative is knowledgeable about the needs and interests of the school community and works closely with the parks and recreation to ensure that these needs are met. They are passionate about creating a healthy and active lifestyle for students, and they work tirelessly to promote the benefits of recreation and activity. The school representative for the park board is an essential resource for both the schools and the parks recreation, and they play a vital role in fostering a strong relationship between these two important community institutions.

Senior Citizen Representative: 2025

A senior citizen representative for a park board is a person who advocates for the needs and interests of the senior community in relation to park facilities and activities. They work to ensure that parks are accessible and suitable for seniors, and that programs and activities are tailored to meet their needs. This representative serves as a liaison between the senior community and the park board, providing valuable feedback and suggestions for improvements. They are knowledgeable about the unique challenges and opportunities that seniors face in terms of physical activity and social engagement, and they work to promote programs that enhance their health and wellbeing. The senior citizen representative also works to foster a sense of community and connection among seniors through parks and recreation activities and events. They are dedicated to promoting the benefits of outdoor recreation and activity for seniors, and they strive to ensure that parks are welcoming and inclusive spaces for all members of the community.

Parks and Trail Representative: 2023

A parks and trail representative for a park board is a person who acts as a liaison between the park board and the community regarding parks and trails. They are responsible for advocating for the development and maintenance of parks and trails within the community. The representative works to ensure that parks and trails are accessible, safe, and enjoyable for all members of the community. They are knowledgeable about the needs and interests of community members regarding parks and trails, and they work closely with the parks and recreation to ensure that these needs are met. They are passionate about preserving natural spaces within the community and promoting sustainable practices in park and trail development. Overall, the parks and trail representative for the park board is an essential resource for the community and plays a vital role in ensuring that parks and trails are well-maintained, accessible, and enjoyed by all.

Community Center Representative: 2025

A community center representative for the park board is a person who serves as a liaison between the community center and the park board. They are responsible for advocating for the development and maintenance of the community center. The representative works to ensure that the community center is accessible, safe, and enjoyable for all members of the community. They are knowledgeable about the needs and interests of community members regarding the community center, and they work closely with the parks and recreation staff to ensure that these needs are met. The community center representative also plays an important role in promoting the benefits of community engagement and social interaction, and they work to develop programs and events that encourage community members to connect with one another. They are passionate about creating inclusive spaces within the community center where all members of the community feel welcome and respected. Overall, the community center representative for the park board is an essential resource for the community and plays a vital role in ensuring that the community center is well-maintained, accessible, and enjoyed by all.

Youth Programs Representative: 2024

A youth programs representative for the park board is responsible for representing the needs and interests of the youth community to the park board. This individual will work closely with the recreation staff to ensure that the parks and recreation youth programs are meeting the needs of the community. The youth programs representative will be responsible for providing input on youth-related issues and initiatives. Additionally, the youth programs representative will be responsible for advocating for the youth community and promoting the importance of youth development and engagement. This includes working with local schools and community organizations to identify areas where the parks and recreation department can play a role in providing programs that support youth development. Overall, the youth programs representative plays a critical role in ensuring that the park board is informed about the needs and interests of the youth community and is working to support the growth and development of young people in the community. Their work helps to create a positive and engaging environment that promotes youth development and community engagement.

Community Business Representative: 2024

The community business representative is a professional who facilitates communication and collaboration between the park board and local businesses and organizations. This liaison is responsible for establishing and nurturing relationships with businesses and identifying opportunities for mutual support and growth. Through close collaboration with business owners and managers, the community business representative identifies areas where parks and recreation can be of service to the community, such as by providing sponsorship opportunities, encouraging volunteerism, and facilitating facility use. The community business representative is a vital link between the parks and recreation and local businesses, helping to build strong partnerships that benefit the community.

Soccer Club Representative: 2024

A soccer club representative for the park board is a professional who acts as a liaison between the parks and recreation department and the local soccer club. They are responsible for building and maintaining relationships with their soccer club, as well as coordinating soccer-related activities and events for the community. The representative works closely with the soccer club administrators, coaches, and parents to identify areas where the parks and recreation can provide support, such as facility access, and equipment. They collaborate with the parks and recreation to develop policies and guidelines for the use of the park facilities for soccer-related activities, and to ensure that all programs and events are safe and inclusive. The ideal candidate for this role should have a strong understanding of soccer development and the needs of the local soccer club.

Rodeo Arena Representative: 2024

The rodeo arena representative for the park board primary responsibility is to foster strong relationships between the parks and recreation department, local 4H and community groups. The representative will work in close partnership with these organizations to promote events, such as livestock shows, and ensure that they are well-coordinated and scheduled appropriately. The representative will play a key role in promoting the rodeo arena as a valuable community resource and gathering place. This may involve developing partnerships with local media outlets and community organizations to increase awareness of upcoming events and activities at the arena. Overall, the representative efforts will contribute to the success of the rodeo arena as a beloved community institution.

Athletic Complex Representative: 2023

The athletic complex representative is a dedicated professional who serves as a vital link between the athletic complex and the park board. The primary responsibility is to promote the athletic complex and its programs to the community, working to attract new visitors and retain existing ones. The liaison works closely with the parks and recreation staff to ensure that the athletic complex is well-maintained and meets the needs of the community. Additionally, the representative helps to develop and implement new programs and initiatives that align with the parks and recreation goals and objectives. Overall, the athletic complex representative plays a critical role in promoting the health and well-being of the community, and is committed to making the athletic complex a safe and enjoyable place for all.

Council Bill No. 2023-34**Ordinance No.****AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI AMENDING PARK BOARD REGULATIONS**

WHEREAS, the City of Harrisonville desires to amend various sections of the Harrisonville Municipal Code (the “Code”) in regards to the composition and functions of the Park Board.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI AS FOLLOWS:

Section 1: Section 225.020 of the Code is hereby amended to read as follows:

“Composition.

The Park and Recreation Board shall be composed of nine (9) members. Each member shall be appointed by the Mayor, with the approval of the Board of Aldermen, as one (1) of the following representatives, liaisons, or designees:

1. Community Center Representative
2. Parks and Trails Representative
3. Youth Sports Representative
4. Business Community Representative
5. School District Representative
6. Senior Citizens Representative
7. Competitive Soccer Representative
8. Board of Aldermen Liaison
9. Mayor or Mayor’s Designee”

Section 2: Section 225.080 of the Code is hereby amended to read as follows:

“Rules and Regulations Authorized.

Within forty-five (45) days after appointment, the Park and Recreation Board shall adopt and promulgate the rules and regulations for the conduct, administration and management of the public recreational program and submit the same for the approval of the Board of Aldermen immediately thereafter. Thereafter, any recommended change in the rules and regulations shall first be submitted to the Board of Aldermen for their approval before the same shall become effective. No rule or regulation shall become effective without first being approved by the Board of Aldermen. Any and all employment decisions are exclusively reserved for the City Administrator, or their designee.”

Section 3: That this Ordinance shall be in effect on June 1st, 2023.

READ FOR THE FIRST TIME BY TITLE ONLY ON THE 3RD DAY OF APRIL 2023
AND WAS READ FOR A SECOND TIME BY TITLE ONLY ON THE 17TH DAY OF
APRIL 2023 AND PASSED BY THE BOARD OF ALDERMEN THIS 17TH DAY OF
APRIL 2023.

VOTE TAKEN AS FOLLOWS:

AYES:

NAYS:

ABSENT:

ABSTAIN:

EXCUSED:

Judy Bowman, Mayor and Ex-Officio
Chairman of the Board of Aldermen

ATTEST:

Daniel Barnett, City Clerk

WITNESS my hand and seal this 17th day of April 2023.

STAFF REPORT

TO: Board of Aldermen
FROM: Daniel Barnett,
DATE: April 13, 2023
SUBJECT: Certifying Results of the April 4, 2023 Election

Type of Item: *Approval*

2. **Action Item (ID # 4501)**

AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI CERTIFYING THE RESULTS OF THE GENERAL ELECTION HELD ON APRIL 4, 2023, FOR THE OFFICES OF MAYOR AND FOUR ALDERMEN.

Attachments:

Harrisonville April 2023 certified results (PDF)

Election Results April 2023 (DOCX)

Election Summary Report
GENERAL MUNICIPAL ELECTION
CASS COUNTY, MISSOURI
TUESDAY, APRIL 4, 2023
Election Results
Official Results

5.A.2.a

Date: 4/7/2023

Time: 1:54:45 PM CDT

Page 1/1

Registered Voters 78,983 - Total Ballots 9,481 : 12.00%

40 of 40 Precincts Reporting 100.0

HARRISONVILLE MAYOR

Number of Precincts	5	
Precincts Reporting	5	100.00%
Vote For 1		
Total Votes	711	

MIKE ZARING	711	100.00%
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HARRISONVILLE WARD 4 ALDERMAN

Number of Precincts	2	
Precincts Reporting	2	100.00%
Vote For 1		
Total Votes	184	

GARY DAVIDSON	184	100.00%
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HARRISONVILLE WARD 1 ALDERMAN

Number of Precincts	2	
Precincts Reporting	2	100.00%
Vote For 1		
Total Votes	227	

DAVID DOERHOFF	227	100.00%
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HARRISONVILLE QUESTION 1

Number of Precincts	5	
Precincts Reporting	5	100.00%
Total Votes	960	

YES	645	67.19%
NO	315	32.81%

HARRISONVILLE WARD 2 ALDERMAN

Number of Precincts	2	
Precincts Reporting	2	100.00%
Vote For 1		
Total Votes	228	

MARCIA MILNER	138	60.53%
JOSHUA COFFEY	90	39.47%

HARRISONVILLE WARD 3 ALDERMAN

Number of Precincts	2	
Precincts Reporting	2	100.00%
Vote For 1		
Total Votes	118	

WILLIAM (BILL) MILLS	118	100.00%
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I, Jeff Fletcher, County Clerk/Election Authority
of Cass County, Missouri, do hereby certify that the
foregoing is a full and accurate count of the
Harrisonville Mayor, Harrisonville Ward 1 Alderman,
Harrisonville Ward 2 Alderman, Harrisonville Ward 3
Alderman, Harrisonville Ward 4 Alderman,
Harrisonville Question 1,
that appeared on the ballot of the April 4, 2023
General Municipal Election.

Dated on this 7th day of April, 2023

A handwritten signature in black ink, appearing to read "Jeff Fletcher".

Jeff Fletcher

Packet Pg. 23

Attachment: Harrisonville April 2023 certified results (Certifying Results of the April 4, 2023 Election)

Council Bill No. 2023**Ordinance No.**

**AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF
HARRISONVILLE, MISSOURI CERTIFYING THE RESULTS OF THE GENERAL
ELECTION HELD ON APRIL 4, 2023, FOR THE OFFICES OF MAYOR AND FOUR
ALDERMEN.**

WHEREAS, on April 4, 2023, a General Election was held within the City of Harrisonville, to elect the Mayor and an Aldermen for Ward No. 1, Ward No. 2, Ward No. 3 and Ward No. 4; and

WHEREAS, the results of the election have been certified to the City of Harrisonville by Jeff Fletcher, Cass County Clerk/Election Authority;

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI, AS FOLLOWS:

Section 1: That it is hereby declared that the following named persons have been elected to the following named offices for four-year terms:

Mayor – Mike Zaring

Alderman, Ward No. 1 - Dave Doerhoff

Alderman, Ward No. 2 - Marcia Milner

Alderman, Ward No. 3 – William ‘Bill’ Mills

Alderman, Ward No. 4 - Gary Davidson

Section 2: That it is hereby found and declared that notice of said election was duly given by publication in the manner provided by law, and that said election was held and conducted in all respects and conformity with the Constitution and laws of the State of Missouri.

Section 3: That this ordinance shall become effective immediately upon its passage and approval.

READ FOR THE FIRST TIME BY TITLE ONLY ON THE 17TH DAY OF APRIL 2023 AND WAS READ FOR A SECOND TIME BY TITLE ONLY ON THE 17TH DAY OF APRIL 2023 AND PASSED BY THE BOARD OF ALDERMEN THIS 17TH DAY OF APRIL 2023.

VOTE TAKEN AS FOLLOWS:

AYES:

NAYS:

Attachment: Election Results April 2023 (Certifying Results of the April 4, 2023 Election)

ABSENT:
ABSTAIN:
EXCUSED:

Judy Bowman, Mayor and Ex-Officio
Chairman of the Board of Aldermen

ATTEST:

Daniel Barnett, City Clerk
WITNESS my hand and seal this 17th day of April 2023.

Attachment: Election Results April 2023 (Certifying Results of the April 4, 2023 Election)

STAFF REPORT

TO: Board of Aldermen
FROM: Theresa West, Assistant
DATE: April 11, 2023
SUBJECT: Swearing in New Mayor and Board of Aldermen

Type of Item: *Discussion*

3. **Discussion Item (ID # 4486)**

Swearing in New Mayor and Board of Aldermen

STAFF REPORT

TO: Board of Aldermen
FROM: Theresa West, Assistant
DATE: April 11, 2023
SUBJECT: Expressions of Appreciation to Outgoing Officials

Type of Item: *Discussion*

4. **Discussion Item (ID # 4487)**

Expressions of Appreciation to Outgoing Officials

STAFF REPORT

TO: Board of Aldermen
FROM: Theresa West, Assistant
DATE: April 11, 2023
SUBJECT: Recess to a Reception for Outgoing and New Board Members

Type of Item: *Discussion*

5. **Discussion Item (ID # 4488)**

Recess to a Reception for Outgoing and New Board Members

STAFF REPORT

TO: Board of Aldermen
FROM: Theresa West, Assistant
DATE: April 11, 2023
SUBJECT: Reconvene the Board of Aldermen/Call to Order

Type of Item: *Discussion*

6. Discussion Item (ID # 4489)

Reconvene the Board of Aldermen/Call to Order

STAFF REPORT

TO: Board of Aldermen
FROM: Daniel Barnett,
DATE: April 14, 2023
SUBJECT: Ordinance Amending Ward Boundaries

Type of Item: *Approval*

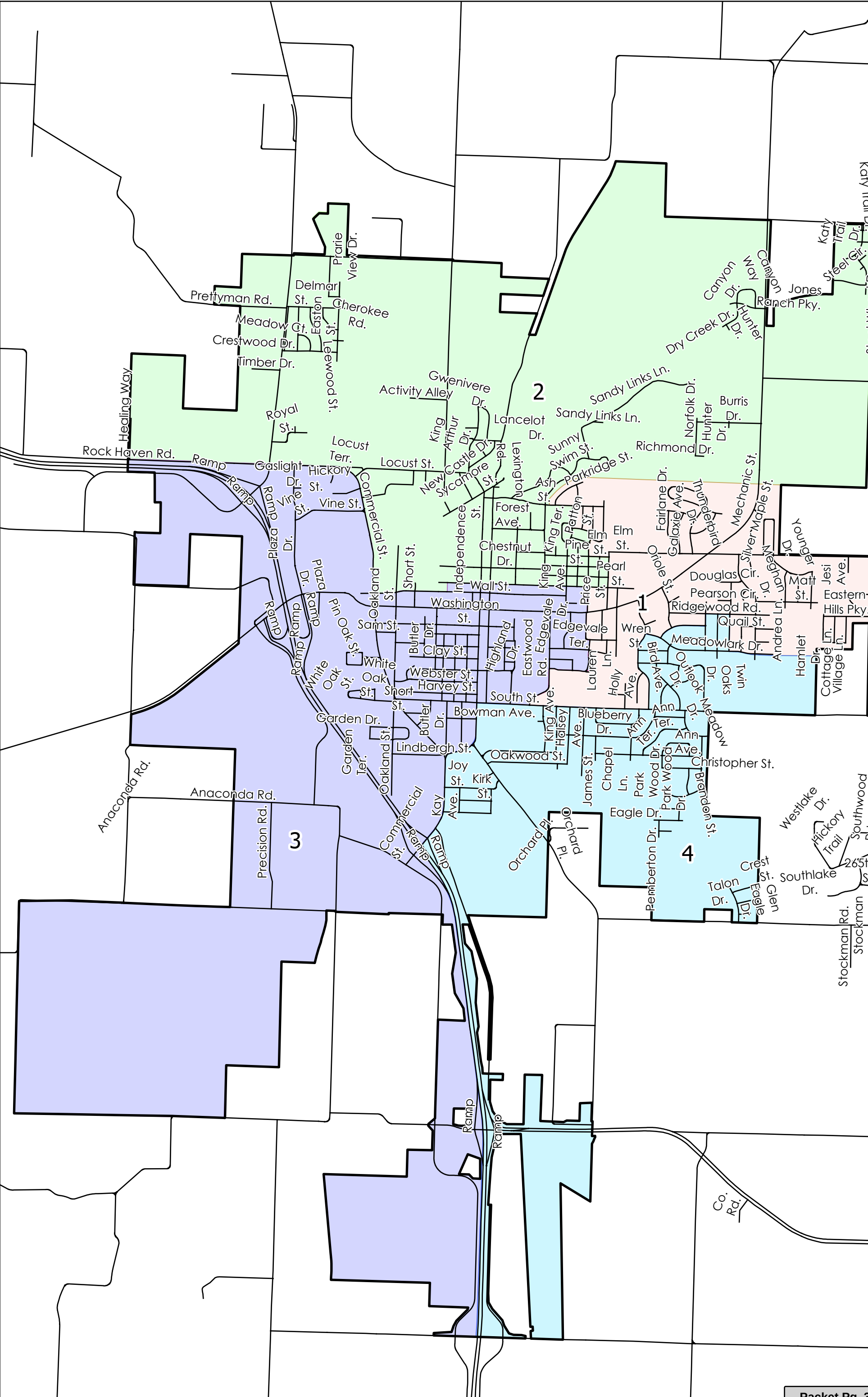
1. Action Item (ID # 4505)

AN ORDINANCE OF THE BOARD OF ALDERMAN OF THE CITY OF HARRISONVILLE TO AMEND CHAPTER 105, SECTION 105.080, OF THE MUNICIPAL ORDINANCE REGARDING WARD BOUNDARIES OF THE CITY OF HARRISONVILLE, MISSOURI.

Attachments:

Ward Boundaries Map 2023 (PDF)

2023 Redistricting Ordinance (DOCX)



Attachment: Ward Boundaries Map 2023 (Ordinance Amending Ward Boundaries)

COUNCIL BILL xxx

ORDINANCE NO. xxxxx (xx-xx)

AN ORDINANCE TO AMEND CHAPTER 105, SECTION 105.080, OF THE MUNICIPAL ORDINANCE REGARDING WARD BOUNDARIES OF THE CITY OF HARRISONVILLE, MISSOURI.

WHEREAS, the City of Harrisonville has an obligation and a responsibility to ensure that wards are of substantially equal population; and

WHEREAS, the City of Harrisonville Board of Alderman, after careful and due deliberation, concludes that amending the ward boundaries as set forth below would be in the best interest of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMAN OF THE CITY OF HARRISONVILLE, MISSOURI, AS FOLLOWS:

Section 1: That Section 105.080 of the Municipal Code (Ward Boundaries) of the City of Harrisonville, Missouri is hereby amended to read as follows:

“The wards of the City of Harrisonville shall be and the same are hereby changed to include the territory hereinafter set forth. A map depicting these boundaries is on file in the Harrisonville City Clerk’s office.

Ward 1: Beginning at the intersection of East South Street and Eastwood Road; thence north along Eastwood Road to Oakvale Drive; thence east along Oakvale Drive to Halsey Street; thence north along Halsey Street to East Pearl Street; thence east along East Pearl Street to Price Street; thence north along Price Street to Elm Street; thence west along Elm Street to North Halsey Street; thence north along North Halsey Street to Forest Street; thence west along Forest Street to North King Avenue; thence north along North King Avenue to Ash Street; thence west along Ash Street to the East boundary line, going South, of the City Park; thence northeast to the North boundary line of Grand River Township; thence east along the north boundary line of Grand River Township to the east boundary line of the corporate limits of the City of Harrisonville, Missouri; thence south along the east boundary line of the corporate limits of the City of Harrisonville, Missouri, thence west along Meadowlark Drive to Brookridge Drive; thence north along Brookridge Drive to Ridgewood Road; thence west along Ridgewood Road to Pheasant Road; thence south along Pheasant Road to Quail Street; thence west along Quail Street to Meadowlark Drive; thence northwest along Meadowlark Drive to Bird Avenue; thence south along Bird Avenue to South Street; thence west along South Street to the point of beginning.

Ward 2: Beginning at the intersection of East Pearl Street and Price Street; thence north along Price Street to Elm Street; thence west along Elm Street to North Halsey Street; thence north along North Halsey Street to Forest Street; thence west along Forest Street to North King Avenue; thence north along North King Avenue to Ash

Street; thence west along Ash Street to the East boundary line of the City Park; thence Northeasterly to the North boundary line of Grand River Township; thence west along the North Line of Grand River Township to the intersection of North Commercial Street; thence Southeasterly along North Commercial Street to West Wall Street; thence east along West Wall Street to Butler Drive; thence north along Butler Drive to West Pearl Street; thence east along West Pearl Street to the point of beginning; also all that part of the City of Harrisonville, Missouri, which lines within Peculiar and West Peculiar Townships.

Ward 3: Beginning at the intersection of East South Street and Eastwood Road; thence north along Eastwood Road to Oakvale Drive; thence east along Oakvale Drive to Halsey Street; thence north along Halsey Street to East Pearl Street; thence west along East Pearl Street to Butler Terrace; thence south along Butler Terrace to West Wall Street; thence west along West Wall Street to North Commercial Street; thence northwesterly along Commercial Street to Rock Haven Road; thence west along Rock Haven Road to the West boundary line of the corporate limits of the City of Harrisonville, Missouri, thence south along the west boundary line of the corporate limits of the City of Harrisonville, Missouri, to the south boundary line of the corporate limits of the City of Harrisonville, Missouri; thence east along the south boundary line of the corporate limits of the City of Harrisonville, Missouri, to Interstate 49; thence south along Interstate 49 to the south boundary line of the corporate limits; thence north along Interstate 49 to South Commercial Street; thence north along South Commercial Street to South Independence Street; thence northeasterly along South Independence Street to South Street; thence east along South Street to the point of beginning.

Ward 4: Beginning at the intersection of East South Street and South Independence Street; thence southwesterly along South Independence Street to South Commercial Street; thence southwesterly along South Commercial Street to Interstate 49; thence southeasterly along Interstate 49 to the south boundary line of the corporate limits of the City of Harrisonville, Missouri; thence east along the south boundary line of the corporate limits of the City of Harrisonville, Missouri, to the east boundary line of the corporate limits of the City of Harrisonville, Missouri; thence north along the east boundary line of the corporate limits of the City of Harrisonville, Missouri, to the extension of Meadowlark Drive; thence west along Meadowlark Drive to Brookridge Drive; thence north on Brookridge Drive to Ridgewood Road; thence west along Ridgewood Road to Pheasant Road; thence south on Pheasant Road to Quail Street; thence west on Quail Street to Meadowlark Drive; thence northwesterly on Meadowlark Drive to Bird Avenue; thence south on Bird Avenue to East South Street; thence west on South Street to the point of beginning.”

Section 2. *Severability.* If any section, subsection, sentence, clause, phrase, or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

Section 3: *Effective Date.* That this order shall become effective immediately upon its passage and approval.

READ TWO TIMES BY TITLE ONLY ON APRIL 17, 2023, AND PASSED BY THE BOARD OF ALDERMEN THIS 17th DAY OF APRIL, 2023.

Vote taken as follows:

Ayes:

Nays:

Absent:

Abstain:

Mike Zaring, Mayor & Ex-Officio
Chairman of the Board of Alderman

ATTEST:

Daniel Barnett, City Clerk

APPROVED by the Mayor this 17th day of April 2023.

STAFF REPORT

TO: Board of Aldermen
FROM: Theresa West, Assistant
DATE: April 12, 2023
SUBJECT: Appointment to BOA 2023 Chaney

Type of Item: *Approval*

2. **Action Item (ID # 4497)**

A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI APPROVING THE APPOINTMENT OF KILE CHANEY TO THE BOARD OF ALDERMEN.

Attachments:

Appointment to BOA 2023 Chaney (DOCX)

Council Bill No. 2023**Resolution No. 2023****A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF
HARRISONVILLE, MISSOURI APPROVING THE APPOINTMENT OF KILE
CHANNEY TO THE BOARD OF ALDERMEN.**

WHEREAS, the City of Harrisonville has determined a need to fill a seat(s) on the Board of Aldermen; and

WHEREAS, Kile Chaney fully meets the qualifications for appointment to this commission; and

WHEREAS, said appointment will last until the next municipal election, which is scheduled to take place in April of 2024; and.

WHEREAS, Mayor Mike Zaring recommends the appointment of Kile Chaney to the Board of Aldermen upon approval of the members of said board;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI AS FOLLOWS:

Section 1. The Board of Aldermen approves the appointment of Kile Chaney to the Board of Aldermen.

Section 2. This resolution shall become effective on April 17, 2023 upon approval and passage by the Board of Aldermen.

PASSED AND RESOLVED BY THE BOARD OF ALDERMEN AND APPROVED BY THE MAYOR OF THE CITY OF HARRISONVILLE, MISSOURI ON THIS 17TH DAY OF APRIL 2023.

VOTE TAKEN AS FOLLOWS:

AYES:

NAYS:

ABSENT:

ABSTAIN:

Mike Zaring, Mayor and Ex-Officio
Chairman of the Board of Aldermen

ATTEST:

Daniel Barnett, City Clerk

WITNESS my hand and seal this 17th day of April 2023.

Attachment: Appointment to BOA 2023 Chaney (Appointment to BOA 2023 Chaney)

STAFF REPORT

TO: Board of Aldermen
FROM: Theresa West, Assistant
DATE: April 12, 2023
SUBJECT: Gary Davidson as Liaison to HPC 2023

Type of Item: *Approval*

3. Action Item (ID # 4500)

A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI APPROVING THE APPOINTMENT OF GARY DAVIDSON AS AN ALDERMEN LIAISON TO THE HISTORIC PRESERVATION COMMISSION.

Attachments:

Gary Davidson as Liaison to HPC 2023 (DOCX)

Council Bill No. 2023**Resolution No. 2023**

**A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF
HARRISONVILLE, MISSOURI APPROVING THE APPOINTMENT OF GARY
DAVIDSON AS AN ALDERMEN LIAISON TO THE HISTORIC PRESERVATION
COMMISSION.**

WHEREAS, the Board of Aldermen have determined a need for an Aldermen Liaison on the Historic Preservation Commission; and

WHEREAS, Gary Davidson fully meets the qualifications for appointment to this commission; and

WHEREAS, Mayor Mike Zaring recommends the appointment of Alderman Davidson to serve as the Aldermen Liaison to the Historic Preservation Commission, upon approval of the Board of Alderman;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI AS FOLLOWS:

Section 1. The Board of Aldermen approves the appointment of Alderman Gary Davidson to serve as the Aldermen Liaison to the Historic Preservation Commission.

Section 2. Effective Date. This resolution shall become effective on April 17, 2023 upon approval and passage by the Board of Aldermen.

PASSED AND RESOLVED BY THE BOARD OF ALDERMEN AND APPROVED BY THE MAYOR OF THE CITY OF HARRISONVILLE, MISSOURI ON THIS 17TH DAY OF APRIL 2023.

VOTE TAKEN AS FOLLOWS:

AYES:

NAYS:

ABSENT:

ABSTAIN:

Mike Zaring, Mayor and Ex-Officio
Chairman of the Board of Aldermen

ATTEST:

Attachment: Gary Davidson as Liaison to HPC 2023 (Gary Davidson as Liaison to HPC 2023)

Daniel Barnett, City Clerk
WITNESS my hand and seal this 17th day of April 2023.

Attachment: Gary Davidson as Liaison to HPC 2023 (Gary Davidson as Liaison to HPC 2023)

STAFF REPORT

TO: Board of Aldermen
FROM: Theresa West, Assistant
DATE: April 12, 2023
SUBJECT: Sandy Franklin as Liaison to Park Board 2023

Type of Item: *Approval*

4. Action Item (ID # 4498)

A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI APPROVING THE APPOINTMENT OF SANDY FRANKLIN AS AN ALDERMEN LIAISON TO THE PARK BOARD

Attachments:

Sandy Franklin as Liaison to Park Board 2023 (DOCX)

Council Bill No. 2023**Resolution No. 2023****A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI APPROVING THE APPOINTMENT OF SANDY FRANKLIN AS AN ALDERMEN LIAISON TO THE PARK BOARD**

WHEREAS, the Board of Aldermen have determined a need for an Aldermen Liaison on the Park Board; and

WHEREAS, before being appointed to the Board of Aldermen, Alderwoman Franklin served as an appointment member of the Park Board; and

WHEREAS, Mayor Mike Zaring recommends the appointment of Alderwoman Franklin to serve as the Aldermen Liaison to the Park Board, upon approval of the Board of Alderman;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI AS FOLLOWS:

Section 1. The Board of Aldermen approves the appointment of Alderwoman Sandy Franklin to serve as the Aldermen Liaison to the Park Board.

Section 2. Effective Date. This resolution shall become effective on April 17, 2023 upon approval and passage by the Board of Aldermen.

PASSED AND RESOLVED BY THE BOARD OF ALDERMEN AND APPROVED BY THE MAYOR OF THE CITY OF HARRISONVILLE, MISSOURI ON THIS 17TH DAY OF APRIL 2023.

VOTE TAKEN AS FOLLOWS:

AYES:

NAYS:

ABSENT:

ABSTAIN:

Mike Zaring, Mayor and Ex-Officio
Chairman of the Board of Aldermen

ATTEST:

Daniel Barnett, City Clerk

WITNESS my hand and seal this 17th day of April 2023.

Attachment: Sandy Franklin as Liaison to Park Board 2023 (Sandy Franklin as Liaison to Park Board 2023)

STAFF REPORT

TO: Board of Aldermen
FROM: Theresa West, Assistant
DATE: April 12, 2023
SUBJECT: Dave Doerhoff as Liaison to PZ 2023

Type of Item: *Approval*

5. **Action Item (ID # 4499)**

A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI APPROVING THE APPOINTMENT OF DAVE DOERHOFF AS AN ALDERMEN LIAISON TO THE PLANNING AND ZONING COMMISSION.

Attachments:

Dave Doerhoff as Liaison to PZ 2023 (DOCX)

Council Bill No. 2023**Resolution No. 2023**

**A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF
HARRISONVILLE, MISSOURI APPROVING THE APPOINTMENT OF DAVE
DOERHOFF AS AN ALDERMEN LIAISON TO THE PLANNING AND ZONING
COMMISSION.**

WHEREAS, the Board of Aldermen have determined a need for an Aldermen Liaison on the Planning and Zoning Commission; and

WHEREAS, Dave Doerhoff fully meets the qualifications for appointment to this commission; and

WHEREAS, Mayor Mike Zaring recommends the appointment of Alderman Doerhoff to serve as the Aldermen Liaison to the Planning and Zoning Commission, upon approval of the Board of Alderman;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI AS FOLLOWS:

Section 1. The Board of Aldermen approves the appointment of Alderman Dave Doerhoff to serve as the Aldermen Liaison to the Planning and Zoning Commission.

Section 2. Effective Date. This resolution shall become effective on April 17, 2023 upon approval and passage by the Board of Aldermen.

PASSED AND RESOLVED BY THE BOARD OF ALDERMEN AND APPROVED BY THE MAYOR OF THE CITY OF HARRISONVILLE, MISSOURI ON THIS 17TH DAY OF APRIL 2023.

VOTE TAKEN AS FOLLOWS:

AYES:

NAYS:

ABSENT:

ABSTAIN:

Mike Zaring, Mayor and Ex-Officio
Chairman of the Board of Aldermen

ATTEST:

Attachment: Dave Doerhoff as Liaison to PZ 2023 (Dave Doerhoff as Liaison to PZ 2023)

Daniel Barnett, City Clerk
WITNESS my hand and seal this 17th day of April 2023.

Attachment: Dave Doerhoff as Liaison to PZ 2023 (Dave Doerhoff as Liaison to PZ 2023)

STAFF REPORT

TO: Board of Aldermen
FROM: Jeremy Smith, Director of Administrative Services
DATE: April 5, 2023
SUBJECT: BUDGET AMENDMENT

Type of Item: *Amendment*

Below are various budget amendments that will be presented by the Department responsible.

Budget Amendment-Community Center

When the 2023 budget was prepared the health insurance calculation for the community center administration and building and grounds was calculated incorrectly. An amendment of \$14,751.38 is needed. The revenue source for this will be a transfer from the general fund.

Grant Awards

The requested budget amendments are a result of various grants awarded to the City of Harrisonville. These amendments will add funds to project accounts and their corresponding revenue line items.

The projects and their awarded grants are as follows:

South Commercial Street Extension

Governors Cost Share Grant- \$1,340,867.00

Mid-America Regional Council- \$909,024.00

ARPA- \$1,057,580.00

City Obligation- \$0

Total Project Budget- \$3,307,471.00

MO Hwy 2 South Street Bridge over Muddy Creek Tributary

Missouri Department of Transportation Cost Share- \$308,745.00

Mid-America Regional Council- \$993,600.00

ARPA- \$92,723.77

City Obligation- \$216,021.23- Note the above grants allowed for a reduction in the expected city obligation by \$22,443.

Total Project Budget- \$1,611,090.00

City Lake/ Lake Luna

Project Complete- Unspent COPS being reallocated to South Sewer allowing designated ARPA for South Sewer to be reallocated to the above South Commercial and MO HWY 2 South Street projects.

Budget reduction of - \$108,556.48

Remaining Project Budget- \$4,283.66

Lake Harrisonville Spillway

Missouri Department of Natural Resources- \$1,977,708.00

\$1.2 million of this grant is 100% funded via the grant.

The remaining \$700,000 is funded as a loan payable in \$20K a year installment over a period of thirty-five (35) years at 0% interest.

This grant also allowed for budgeted COP funds to be reallocated to South Sewer resulting in more ARPA funds to be reallocated to South Commercial and MO HWY 2 South Street projects reducing the City obligation for those two projects by \$1,057,580.50.

Total Project budget- \$1,977,708.00

Lead Service Line Inspections

ARPA via Missouri Department of Natural Resources- \$200,000

City Obligation- \$55,000

Total Project Budget-\$255,00.00

Beckerdite Storm Drainage

ARPA via Missouri Department of Natural Resources- \$1,083,515

City Obligation- \$271,000

Total Project Budget-\$1,083,515.00

Ash Street Culvert

ARPA via Missouri Department of Natural Resources- \$1,496,282

City Obligation- \$375,000

Total Project Budget-\$1,496,282.00**James Street Storm Drainage**

ARPA via Missouri Department of Natural Resources- \$1,233,205

City Obligation- \$309,000

Total Project Budget-\$1,233,205.00**Fire/EMS****Personal Protective Gear**

ARPA via EMS/Fire Protection Grant- 18,636

City Obligation- \$18,636 - Note, the city obligation amount was included in the 2023 Budget.

The awarded grant is a 50/50 grant and allows the Fire Department to double the amount of PPE purchases this year without increasing the approved budget.

Total Project Budget-\$37,272.00**Paramedic Training**

ARPA via EMS/Fire Protection Grant- \$8,100

City Obligation- \$8,100 - Note, the city obligation amount was included in the 2023 Budget. The awarded grant is a 50/50 grant and allows the Fire Department to train an additional paramedic this year without increasing the approved budget.

Total Project Budget-\$16,200.00**Street Department Building Re-roof.**

The following budget amendment is to roll forward unspent 2022 project funds for the re-roof of the Street Department Building. The original budget for this project was \$20,000.00. The project went out for bid in December of 2022. The winning bid was for \$8,885.00 as such, the 2023 budget was reduced to match the winning bid. Unfortunately, said bidder has since informed the City he is unable to perform the project responsibilities. The Public Works Department Director, Carl Brooks, is investigating the possibility of retrieving a percentage of the awarded project costs from the bidder via the bid bond submitted with the winning bid. The project will go out for a second bid this 2nd quarter.

Re-roof original budget- \$20,000.

2023 Budget- \$8,885.00

Amendment- \$11,115.00 to bring the budget back up to the originally approved amount.

Total Project Budget- \$20,000.00

Recommendation

Staff recommends approval.

Council Bill No.

Ordinance No.

**AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF
HARRISONVILLE AMENDING THE OPERATING BUDGET FOR THE CITY
OF HARRISONVILLE, MISSOURI, FOR THE FISCAL YEAR JANUARY 1,
2023 THROUGH DECEMBER 31, 2023, AND ESTABLISHING AN EFFECTIVE
DATE.**

South Commercial		Action
Account #	01-0907-1004-00	
2023 Budget	\$ -	
New Funding Sources		
Gov Cost Share Grant	\$ 1,340,867.00	Amendment- 01-5626- To go before the BOA
MARK Grant	\$ 909,024.00	Amendment- 01-5626- To go before the BOA
ARPA	\$1,057,580.50	Adjustment- to reduce amount of Transfers in 01-0816-0402
New Budget	\$ 3,307,471.50	New Funds- To go before the BOA

MO Hwy 2 South Street Bridge over Muddy Creek Tributary		
Account	01-0907-1006	
2023 Budget	\$ 2,283,656.00	
Original Funding Sources		
MODot Cost Share	\$ 1,051,592.00	
MARC	\$ 993,600.00	
City Obligation	\$ 238,464.00	
New Funding Source		
MoDOt Cost Share	\$ 308,745.00	01-5626 Grant Reduction of \$742,847
MARC	\$ 993,600.00	No changes
ARPA	\$ 92,723.77	01-0816-0402-amendment to reduce the Gen Fund transfer to CWSS and one to create the HWY 2 budget
City Obligation	\$ 216,021.23	Amendment to reduce City Obligation
New Budget	\$ 1,611,090.00	Budget Reduction
	\$ 672,566.00	

South Sewer		Action
Account #	08-0933-3011-00	
2023 Budget	\$ 5,287,929.16	
Original Funding Sources		
COP's	\$3,184,738.28	

ARPA	\$1,753,190.98	
CASH	\$350,000.00	
New funding Source		
COP's	\$1,041,747.79	Reallocated COP's From LK HV-no action required
COP's	\$ 108,556.48	Reallocated COP's from City Lake Lake HV - no action needed
ARPA- reduction	(\$1,041,747.79)	Reallocate to S. Commercial- Will require an amendment to reduce the Gen Fund transfer to CWSS and one to create the S. Comm St budget
ARPA Reduction	(\$108,556.48)	Reallocate to \$15,832.71 to S Commercial. Balance of \$92,723.77 reallocate to HWY 2 South Street Bridge- Will require an amendment to reduce the Gen Fund transfer to CWSS and one to create the HWY 2 budget
ARPA Funds being retained	\$602,886.71	
New Budget	\$5,287,929.26	No budget amount changes, just changing funding sources

City Lake/ Lake Luna		Action
Account #	08-0932-3068-00	
2023 Available Budget	\$ 112,840.14	
Funding Source	\$ 108,556.48	COP Funds to reallocate to S. Sewer
New Budget	\$ 4,283.66	Budget Reduction- Does not need to go to the BOA

Lake Harrisonville		Action
Account #	08-0933-3072-00	
2023 Budget	\$ 1,041,747.79	
Current Funding Source	\$ 1,041,747.79	COP's- Reallocate to South Sewer- no amendment required
New funding Source	\$ 1,977,708.00	Mo Dep Of Nat Recourses Grant/Loan
New Budget (Grant Amount)	\$ 1,977,708.00	Amendment- Increasing budget- Take to the BOA

ARPA Grants

Lead Service Line	08-0931-3002	
DNR ARPA Grant	\$ 200,000.00	08-5626- Grants and Entitlements -To go before the BOA

Cash	\$	55,000.00	08-5934 - Transfer from reserve- To go before the BOA
New Budget	\$	255,000.00	New Funds- To go Before the BOA

Beckerdite Storm Drainage Improvements	08-0936-1025		
DNR ARPA Grant	\$	1,083,515.00	08-5626- Grants and Entitlements-To go before the BOA
Cash	\$	271,000.00	08-5934 - Transfer from reserve- To go before the BOA
New Budget	\$	1,354,515.00	New Funds- To go Before the BOA

Ash St Culvert Replacement and Town Creek Channel Restoration	08-0936-1027		
DNR ARPA Grant	\$	1,496,282.00	08-5626- Grants and Entitlements-To go before the BOA
Cash	\$	375,000.00	08-5934 - Transfer from reserve- To go before the BOA
New Budget	\$	1,871,282.00	New Funds- To go Before the BOA

James St Storm Drainage Improvements	08-0936-1030		
DNR ARPA Grant	\$	1,233,205.00	08-5626- Grants and Entitlements- To go before the BOA
Cash	\$	309,000.00	08-5934 - Transfer from reserve- To go before the BOA
New Budget	\$	1,542,205.00	New Funds- To go Before the BOA

ARPA- EMS/ FIRE PROTECTION G	\$	18,636.00	PERSONAL Protective gear
ARPA- EMS/ FIRE PROTECTION G	\$	8,100.00	Paramedic Training

Street Dep Roof	11,115.00	01-0707-0502-2022 budget 20K. Planned to roll forward to 2023. Bid came in at \$8,885.00. Reduced budget to match. Bidder has since backed out of agreement. Project being sent out for bid a 2nd time.
Roll 2022 Forward	(11,115.00)	01-5934-Transfer from reserve balance of original 20K budget

Grants and Entitlements Amendment 01-5626		
MODOT Grant- HWY 2 & South S	\$ 742,847.00	HWY 2 % South Street Bridge Grant reduction
GOV Cost Share Grant	\$ (1,340,867.00)	S. Commercial Grant
MARK Grant	\$ (909,024.00)	S. Commercial Grant
DNR ARPA Grant	\$ (200,000.00)	Lead Service Line
DNR ARPA Grant	\$ (1,083,515.00)	Beckerdite Storm Drainage
DNR ARPA Grant	\$ (149,282.00)	Ash St. Culvert
DNR ARPA Grant	\$ (1,233,205.00)	James St. Storm Drainage
	\$ (4,173,046.00)	

Cash Reserve Amendment 08-5934		
CWSS Cash Reserve/ Investments	\$ (55,000.00)	Lead Service Line- City obligation
CWSS Cash Reserve/Investments	\$ (271,000.00)	Beckerdite Storm Drainage- City obligation
CWSS Cash Reserve/Investments	\$ (375,000.00)	Ash St Culvert- City obligation
CWSS Cash Reserve/Investments	\$ (309,000.00)	James St. Storm Drainage
	\$ (1,010,000.00)	

Account Name	Description	Account	Budget Amounts	Amendment Needed	New Budget Number
South Commercial	Budget Increase	01-0907-1004-00	0	\$ 3,307,471.00	\$ 3,307,471.00
Grants and Entitlements	Gov Cost Share Grant	01-5626	\$ (3,780,683.81)	\$ (1,340,867.00)	\$ (5,121,550.81)
Grants and Entitlements	MARC Grant	01-5626	\$ (5,121,550.81)	\$ (909,024.00)	\$ (6,030,574.81)
Transfers	Reduce CWSS ARPA Transfer	01-0816-0402-00	\$ 3,694,305.98	\$ (1,057,580.50)	\$ 2,636,725.48

Mo Hwy 2 S. St Bridge	Budget Decrease	01-0907-1006-00	\$ 2,283,656.00	\$ (672,566.00)	\$ 1,611,090.00
Grants and Entitlements	MODot Cost Share- Decrease	01-5626	\$ (6,030,574.81)	\$ 742,847.00	\$ (5,287,727.81)
Transfers	Reduce CWSS ARPA Transfer	01-0816-0402-00	\$ 2,636,725.48	\$ (92,723.77)	\$ 2,544,001.71

City Lake Lake Luna	Budget Decrease	08-0932-3068-00	\$ 112,840.14	\$ (108,556.48)	\$ 4,283.66
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Lake Harrisonville	Budget Increase	08-0933-3072-00	\$ 1,041,747.79	\$ 935,960.21	\$ 1,977,708.00
Grants and Entitlements	DNR- Grant/Loan	08-5626	\$ (75,000.00)	\$ (1,977,708.00)	\$ (2,052,708.00)

Lead Service Line	Budget Increase	08-0931-3002-00	\$ -	\$ 255,000.00	\$ 255,000.00
Grants and Entitlements	Lead Servie Line-DNR ARPA G	08-5626	\$ (2,052,708.00)	\$ (200,000.00)	\$ (2,252,708.00)
Transfer from Reserve	Lead Servie Line-City Obligati	08-5934	\$ (2,368,495.45)	\$ (55,000.00)	\$ (2,423,495.45)

Beckerdite Storm Drainage	Budget Increase	08-0936-1025-00	\$ -	\$ 1,354,515.00	\$ 1,354,515.00
Grants and Entitlements	Beckerdite- DNR ARPA Grant	08-5626	\$ (2,252,708.00)	\$ (1,083,515.00)	\$ (3,336,223.00)
Transfer From Reserve	Beckerdite Cash Obligation	08-5934	\$ (2,423,495.45)	\$ (271,000.00)	\$ (2,694,495.45)

Ash St. Culvert	Budget Increase	08-0936-1027-00	\$ -	\$ 1,871,282.00	\$ 1,871,282.00
Grants and Entitlements	Ash St Culvert- DNR ARPA Gr	08-5626	\$ (3,336,223.00)	\$ (1,496,282.00)	\$ (4,832,505.00)
Transfer From Reserve	Ash St Culvert- City Obligatio	08-5934	\$ (2,694,495.45)	\$ (375,000.00)	\$ (3,069,495.45)

James Street Storm Drainage	Budget Increase	08-0936-1030-00	\$ -	\$ 1,542,205.00	\$ 1,542,205.00
Grants and Entitlements	James St Strm Drng- DNR AR	08-5626	\$ (4,832,505.00)	\$ (1,233,205.00)	\$ (6,065,710.00)

Transfer From Reserve	James St Strm Drng- City Obl	08-5934	\$ (3,069,495.45)	\$ (309,000.00)	\$ (3,378,495.45)
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Grants Receivable	PPE-ARPA- EMS/ FIRE PROTE	16-1115	\$ -	\$ (18,636.00)	\$ (18,636.00)
Grants Receivable	Paremedic Training -ARPA- E	16-1115	\$ (18,636.00)	\$ (8,100.00)	\$ (26,736.00)

Transfers	Reduce CWSS ARPA Transfe	01-0816-0402	\$ 2,544,001.71	\$ (300,000.00)	\$ 2,244,001.71
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Building	Street Dep Roof	01-0707-0502	\$ 140,885.00	\$ 11,115.00	\$ 152,000.00
Transfer From Reserve	Roll 2022 Forward	01-5934	\$ (3,825,614.56)	\$ (11,115.00)	\$ (3,836,729.56)

Council Bill No. 2023-

Ordinance No.

**AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF
HARRISONVILLE AMENDING THE OPERATING BUDGET FOR THE CITY OF
HARRISONVILLE, MISSOURI, FOR THE FISCAL YEAR JANUARY 1, 2023
THROUGH DECEMBER 31, 2023, AND ESTABLISHING AN EFFECTIVE DATE.**

WHEREAS, the City of Harrisonville (“City”) staff has reviewed the Fiscal Year January 1, 2023 to December 31, 2023 (“Fiscal Year”) revenues and expenditures; and

WHEREAS, proposed amendments to the Fiscal Year 2023 Budget as operations or unforeseen expenses have occurred throughout the year for various Public Works projects, including: South Commercial Street Extension, Missouri Highway 2/South Street Bridge over Muddy Creek Tributary, City Lake and Lake Luna, Lake Harrisonville Spillway Riser Intake, Lead Service Line Inspections, Beckerdite Storm Drainage, Ask Street Culvert, James Street Storm Drainage and Street Department Building Re-roofing, and need to be adopted before the end of 2023; and

WHEREAS, proposed amendments to the Fiscal Year 2023 Budget as operations or unforeseen expenses have occurred throughout the year for various Fire Department grants, including: Paramedic Training and Personal Protective Gear, and need to be adopted before the end of 2023; and

WHEREAS, this is a standard accounting practice to do budget amendments throughout the year; and

WHEREAS, The Board of Aldermen feel it is in the best interest of the City to approve the budget amendment presented for Fiscal Year 2023;

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI AS FOLLOWS:

Section 1: That the annual operating budget for the City of Harrisonville, Missouri, for the fiscal year beginning January 1, 2023, and ending on December 31, 2023, is hereby amended. Maximum amounts to be expended by fund are as follows:

Section 2: That the City Administrator is hereby authorized to amend the line items of the budget as needed, but in no event shall more funds be expended for any particular fund than that authorized by this budget without prior approval of the Board of Aldermen. In addition, any monies set aside for capital outlays shall not be used for any other purposes without prior approval of the Board of Aldermen.

Attachment: Budget amendment April 2023 (BUDGET AMENDMENT)

General Fund			
Account	Line-Item Description	Increase	Decrease
01-5626	Grants & Entitlements	\$1,507,044.00	
01-5934	Transfer from Reserve	\$11,115.00	
01-0816-0402-00	Transfers		\$1,450,304.27
01-0907-1004-00	S. Commercial St Extension	\$3,307,471.00	
01-0907-1006-00	MO Hwy. 2 South Bridge		\$672,566.00
01-0707-0502-00	Building (St. Dept. Roof)	\$11,115.00	
CWSS Fund			
08-5626	Grants & Entitlements	\$5,990,710.00	
08-5934	Transfer from Reserve	\$1,010,000.00	
08-0932-3068-00	City Lake-Lake Luna		\$108,556.48
08-0933-3072-00	Lake Harrisonville	\$935,960.21	
08-0931-3002-00	Lead Service Line	\$255,000	
08-0936-1025-00	Beckerdite Storm Drainage	\$1,345,515.00	
08-0936-1027-00	Ash St. Culvert	\$1,871,282.00	
08-0936-1030-00	James Street Storm Drainage	\$1,542,205.00	
Community Center Fund			
15-0103-0108-00	Health Insurance	\$8,260.77	
15-1119-0108-00	Health Insurance	\$6,490.61	
01-5934	Transfer from Reserves		\$14,751.38
EMS Fund			
16-1115	Grants Receivable	\$26,736.00	

Section 3: That this ordinance shall become effective immediately upon its passage and approval.

READ FOR THE FIRST TIME BY TITLE ONLY ON THE 17TH DAY OF APRIL 2023 AND WAS READ FOR A SECOND TIME BY TITLE ONLY ON THE 17TH DAY OF APRIL 2023 AND PASSED BY THE BOARD OF ALDERMEN THIS 17TH DAY OF APRIL 2023.

VOTE TAKEN AS FOLLOWS:

AYES:

NAYS:

ABSENT:

ABSTAIN:

EXCUSED:

Mike Zaring, Mayor and Ex-Officio
Chairman of the Board of Aldermen

ATTEST:

Daniel Barnett, City Clerk

WITNESS my hand and seal this 17th day of April 2023.

Attachment: Budget amendment April 2023 (BUDGET AMENDMENT)

STAFF REPORT

TO: Board of Aldermen
FROM: Daniel Barnett,
DATE: April 13, 2023
SUBJECT: Meter Inside Structure Ordinance

Type of Item: *Approval*

7. Action Item (ID # 4502)

AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE,
MISSOURI AMENDING INDOOR UTILITY METER REGULATIONS

Attachments:

inside utility meter staff report (DOCX)

Inside Meter Ordinance 2023 (DOCX)



THE CITY OF HARRISONVILLE

WHERE TRADITION MEETS INNOVATION

5.B.7.a

300 E. Pearl Street, P.O. Box 367 • Tel: 816-380-8900 • Fax: 816-380-8906 • Harrisonville, MO 64701

To: Board of Aldermen
From: Jeremy Smith
Date: 4/17/23
Re: Utility meters located inside inaccessible structures

GENERAL INFORMATION

Applicant:

Requested Actions:

Date of Application:

PROPOSAL

Staff would like to amend Municipal Code Section 700.280, changing any reference to “residential unit”, and replacing it with “structure receiving service.

This minor wording change removes ambiguity from the ordinance prohibiting water meters from being located inside inaccessible structures, regardless of whether or not those structures are residential or commercial.

Existing meters located inside of a building or structure will be allowed to continue at the City's discretion. Staff will have the discretion of requiring the relocation of inside meters to the outside of any structure in a City standard meter pit, at the owner's expense. The City may exercise its discretion if access to the indoor meter is deemed unavailable to a meter reader upon request during normal business hours. Upon exercising its discretion to move the meter, the City will provide proper notice of intent to move meters.

PREVIOUS ACTIONS

KEY ISSUES

This presents a wide variety of issues for staff, in reading, shutting off and turning on any meter inside a structure.

STAFF COMMENTS AND SUGGESTIONS

STAFF RECOMMENDATION

Staff recommends approval.

STAFF CONTACT: Jeremy Smith – Director of Administrative Services.

Attachment: inside utility meter staff report (Meter Inside Structure Ordinance)

Council Bill No. ____

Ordinance No. ____

**AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF
HARRISONVILLE, MISSOURI AMENDING INDOOR UTILITY METER
REGULATIONS**

WHEREAS, the City of Harrisonville desires to amend one section of the Harrisonville Municipal Code (the “Code”) regarding indoor utility meters.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI AS FOLLOWS:

Section 1: Section 700.280 of the Code is hereby amended to read as follows:

“Inside Water Meters Prohibited.

The practice of setting water meters inside of a building or a structure is prohibited. Existing meters located inside of a building or structure will be allowed to continue at the City's discretion. The City will have the discretion of requiring the relocation of inside meters to the outside of any structure in a City standard meter pit at the owner's expense. The City may exercise its discretion if access to the indoor meter is deemed unavailable to the City's meter readers upon request during normal business hours. Upon exercising its discretion to move the meter, the City will provide proper notice of intent to move meters. “*Notice*” is defined as posting on the door and mailing by certified or registered mail to the owner of the structure receiving service. After five (5) business days, the City may take all action necessary to install a meter facility outside the structure. The single meter and billing will be in the name and the responsibility of the owner of record of the structure receiving service where the current indoor meter(s) is located.”

Section 2: That this Ordinance shall be in effect on April 17th, 2023.

Read for the first time by title only on the 17th day of April, 2023. Read for the second time by title only on the 17th day of April 2023.

Mike Zaring, Mayor

ATTEST:

Daniel Barnett, City Clerk

Attachment: Inside Meter Ordinance 2023 (Meter Inside Structure Ordinance)

APPROVED by the Mayor this 17th day of April 2023.

STAFF REPORT

TO: Board of Aldermen
FROM: Christina Stanton,
DATE: April 10, 2023
SUBJECT: Amoco Annexation

Type of Item: *Public Hearing*

8. Action Item (ID # 4485)

AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI, PROVIDING FOR THE EXTENSION OF THE CITY LIMITS BY ANNEXING APPROXIMATELY 1 ACRE OF ADJACENT TERRITORY OWNED BY FLAGSHIP DEVELOPMENT, LLC, LOCATED AT 21406 E. 275TH STREET INTO THE CITY OF HARRISONVILLE, MISSOURI, ESTABLISHING THE ZONING AS C-2 (SERVICE BUSINESS DISTRICT) AND ESTABLISHING AN EFFECTIVE DATE.

Attachments:

Annexation - 21406 E 275th St (Amoco) (PDF)

Petition for Annexation (PDF)

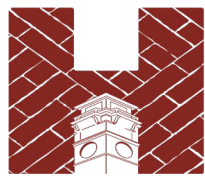
Legal Description (PDF)

Quit Claim Deed (PDF)

Zoning_Map (PDF)

Aerial_Map (PDF)

Ordinance-Amoco Annexation (DOCX)



To: Board of Aldermen

From: Christina Stanton, AICP, Community Development Director

Date: April 17, 2023

Re: Annexation – 21406 E. 275th Street (Amoco)

GENERAL INFORMATION

Applicant: Shoaib Rehman Chatta, representing Flagship Development, LLC

Requested Actions: Voluntary Annexation

Date of Application: February 22, 2023

PROPOSAL

Shoaib Chatta, representing Flagship Development, LLC, has voluntarily requested the property under his ownership at 21406 E. 275th Street be annexed into the corporate city limits of the City of Harrisonville. The one-acre property is partially surrounded by other property previously annexed into the city limits. The current use of the property a convenience store with pumps and is an appropriate use in the C-2 (Service Business District).

The surrounding properties are currently zoned as follows:

North: Unincorporated Commercial Property (Midwest Marine) and M-1 (Limited Industrial District) – SPX Cooling Technologies

East: Commercially developed County parcel - Midwest Marine

South (across E. 275th St.): C-2 (Service Business District) – SAPP Bros.

West: C-2 (Service Business District) – Slumber Inn

PREVIOUS ACTIONS

- September 19, 2022—The Board of Aldermen approved Ord. #3603, which allows for proper zoning to be established at the time of annexation.
- March 15, 2021--The Board of Aldermen approved an extension of the City limits by annexing approximately 4.63 acres of adjacent territory owned by Baldev S. Khehra and the Khehra Family Wealth Trust located at 21400 E. 275th Street (Slumber Inn) by Ordinance #3535.
- November 2, 2020—The Board of Aldermen approved an extension of the City limits by annexing approximately 30.35 acres of adjacent territory owned by Sapp Bros., Inc. and located south of 275th Street and west of U.S. Interstate 49 by Ord. #3520.

KEY ISSUES

- The property is partially surrounded by property already annexed into the City's corporate limits.
- The current use of the property is a convenience store, which is a commercial use.

- The property to the west and south of this property are zoned C-2 (Service Business District).

STAFF COMMENTS AND SUGGESTIONS

Staff recommends approval of the requested voluntary annexation and recommends the property to be zoned C-2 (Service Business District).

STAFF RECOMMENDATION

Staff recommends approval of the requested voluntary annexation and recommends the property to be zoned C-2 (Service Business District).

ATTACHMENTS

1. Petition for Annexation
2. Legal Description
3. Quit Claim Deed
4. Zoning Map
5. Aerial Map

STAFF CONTACT: Christina Stanton, AICP—Director of Community Development

THE CITY OF
HARRISONVILLE
WHERE TRADITION MEETS INNOVATION
PETITION FOR ANNEXATION

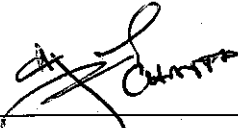
We, the undersigned Shoaib Rehman Chatta
hereinafter referred to as the Petitioners, for our petition to the Board of Aldermen Of
the City of Harrisonville, Missouri state and allege as follows:

1. That we the owners of all fee interests of record in the real estate in Cass County, Missouri, described as follows, to wit:

(Attach additional page(s) if necessary.)

2. That the said real estate is not now a part of any incorporated municipality.
3. That the said real estate is contiguous to the existing corporate limits of the City of Harrisonville, Missouri.
4. That we request that the said real estate be annexed to, and be included within the corporate limits of, the City of Harrisonville, Missouri, as authorized by the provisions of Section 71.012 and 71.014, RSMo.
5. That we request the Board of Aldermen of the City of Harrisonville to cause the required notice to be published and to conduct the public hearing (if required by law) and include the above described real estate.

Dated this 22nd day of February, 2023.


 (Grantor's Signature)

Shoaib Rehman Chatta

**AUTHORIZED REPRESENTATIVE OF FLAGSHIP DEVELOPMENT LLC, JASSIE SUPER
MART SHELL**

Title (Grantor's Printed Name)

STATE OF Missouri)

) ss:

COUNTY OF Cass)

BE IT REMEMBERED, that on this 22nd day of February, 2023, before me, a
 Notary Public in and for said County and State, came (Grantor) Shoaib Rehman Chatta,
 who is personally known to me to be the same person who executed the foregoing instrument of writing,
 and such person duly acknowledged the execution of the same.

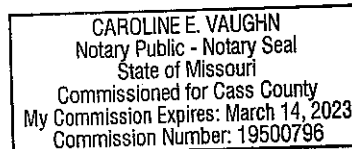
IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my official seal the
 day and year last above written.



Notary Public

My appointment expires:

3/14/2023



Attachment: Petition for Annexation (Amoco Annexation)

Legal Description

All that part of the Southwest Quarter of Section 9, Township 44, Range 31, Cass County, Missouri, more particularly described as follows: Beginning at a point on the South line of the Southeast Quarter of the Southwest Quarter of said Section 9 and 471.80 feet East of the Southwest Corner thereof; thence North, along a line perpendicular to the South line of the Southeast Quarter of the Southwest Quarter of Section 9, a distance of 24.02 feet, to a point on the North line of County Road, said point also being the True Point of Beginning of subject tract; thence continuing North, along a line perpendicular to the South line of the Southeast Quarter of the Southwest Quarter of said Section 9, a distance of 192.65 feet; thence East, a distance of 200 feet; thence South a distance of 216.67 feet, to a point on the South line of the Southeast Quarter of the Southwest Quarter of said Section 9; thence West, along the South line of the Southeast Quarter of the Southwest Quarter of said Section 9, a distance of 87.36 feet; thence North 78 degrees 20 minutes 55 seconds West, a distance of 81.85 feet; thence on a curve to the left with a radius of 766.3 feet and a chord bearing of North 77 degrees 01 minutes 41 seconds West, a distance of 33.33 feet to the True Point of Beginning of subject tract, except any part in public road.

Subject to easements, restrictions, reservations and covenants of record, if any.

Cass County, MO - Web Copy

Recorded in Cass County, Missouri.



Recording Date/Time: 12/14/2020 at 08:31:56 AM

Book: 4604 Page: 98

Instr #: 679745

Type: QC

Pages: 2

Fee: \$27.00 S 2020020548



QUIT CLAIM DEED

THIS INDENTURE, Made on the 10th day of December, 2020 by, SHOAIB CHATTA in the County of Cass and State of Missouri, parties of the first part, FLAGSHIP DEVELOPMENT, LLC GRANTOR, and CCS DEVELOPMENT, LLC, parties of the second part, GRANTEE,

Mailing address of said first named grantee is: 21406 E. 275th Street, Harrisonville, Missouri 64701.

WITNESSETH: THAT THE SAID PARTY OF THE FIRST PART, in consideration of the sum of Ten DOLLARS AND OTHER GOOD AND VALUABLE CONSIDERATION paid by said party of the second part (the receipt of which is hereby acknowledged), does hereby remise, release and quit claim unto the said second party forever, all the right, title, interest and claim which the said first party has and to the following described parcel of land, and improvements and appurtenances thereto in the County of Cass State of Missouri, to-wit:

All that part of the Southwest Quarter of Section 9, Township 44, Range 31, Cass County, Missouri, more particularly described as follows: Beginning at a point on the South line of the Southeast Quarter of the Southwest Quarter of said Section 9 and 471.80 feet East of the Southwest Corner thereof; thence North, along a line perpendicular to the South line of the Southeast Quarter of the Southwest Quarter of Section 9, a distance of 24.02 feet, to a point on the North line of County Road, said point also being the True Point of Beginning of subject tract; thence continuing North, along a line perpendicular to the South line of the Southeast Quarter of the Southwest Quarter of said Section 9, a distance of 192.65 feet; thence East, a distance of 200 feet; thence South a distance of 216.67 feet, to a point on the South line of the Southeast Quarter of the Southwest Quarter of said Section 9; thence West, along the South line of the Southeast Quarter of the Southwest Quarter of said Section 9, a distance of 87.36 feet; thence North 78 degrees 20 minutes 55 seconds West, a distance of 81.85 feet; thence on a curve to the left with a radius of 766.3 feet and a chord bearing of North 77 degrees 01 minutes 41 seconds West, a distance of 33.33 feet to the True Point of Beginning of subject tract, except any part in public road.

Subject to easements, restrictions, reservations and covenants of record, if any.

TO HAVE AND TO HOLD THE SAME, with all the rights, immunities, privileges and appurtenances there-to belonging, unto said party of the second part and unto his/her/their heirs and assigns forever; so that neither the said party of the first part nor his/her/their heirs nor any person or persons, for him/her/them or in his/her/their name or behalf, shall or will hereinafter claim or demand any right or title to the aforesaid property or any part hereof, but they and each of them shall, by these presents, be excluded and forever barred.

Mike Medsker, Recorder of Deeds

Cass County, MO - Web Copy

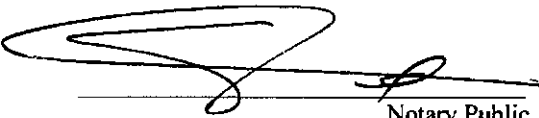
WITNESS WHEREOF, The said party of the first part has hereunto set their hands the day and year above written.

 SHOAIB CHATTA

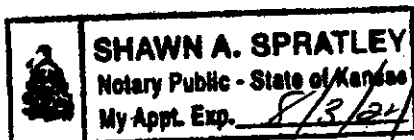
In the State of Kansas, County of Johnson on this 10th day of December, 2020, before me, Shawn Spratley the undersigned, a Notary Public in and for said County and State, personally appeared Shoaib R. Chattha to be the person who executed the foregoing instrument, and acknowledged that they executed the same as their free act and deed.

WITNESS my hand and Notarial Seal subscribed and affixed in said County and State, the day and year in this certificate above written.

MY TERM EXPIRES: 8/3/24

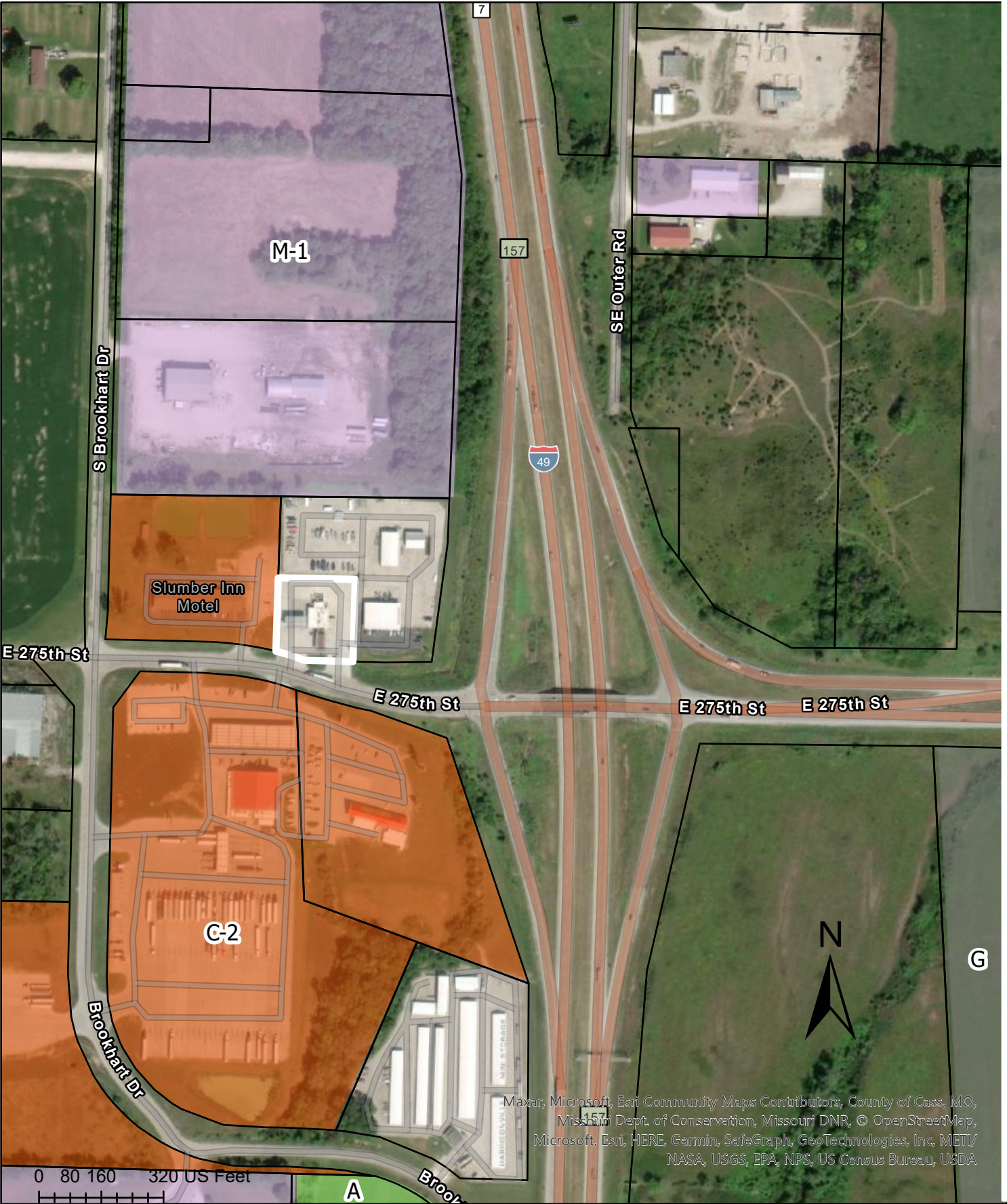

Notary Public

State of Kansas
County of Johnson
This instrument was acknowledged
before me on 12/10/20
by Shoaib R. Chattha



Mike Medsker, Recorder of Deeds

Zoning Map



Attachment: Zoning Map (Amoco Annexation)

Maxar, Microsoft, Esri Community Maps Contributors, County of Cass, MO, Missouri Dept. of Conservation, Missouri DNR, © OpenStreetMap, Microsoft, Esri, HERE, Garmin, SafeGraph, GeoTechnologies, Inc, METI/ NASA, USGS, EPA, NPS, US Census Bureau, USDA

Aerial Map

5.B.8.f



Attachment: Aerial_Map (Amoco Annexation)

0 120 240 480 Feet

Packet Pg. 72

Council Bill No. _____

Ordinance No. _____

AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI, PROVIDING FOR THE EXTENSION OF THE CITY LIMITS BY ANNEXING APPROXIMATELY 1 ACRE OF ADJACENT TERRITORY OWNED BY FLAGSHIP DEVELOPMENT, LLC, LOCATED AT 21406 E. 275TH STREET INTO THE CITY OF HARRISONVILLE, MISSOURI, ESTABLISHING THE ZONING AS C-2 (SERVICE BUSINESS DISTRICT) AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, a verified petition for voluntary annexation signed by the fee and simple owner of record of real estate, hereinafter described, requesting annexation of said territory into the City of Harrisonville, Missouri, was filed with the City Clerk; and

WHEREAS, a legal notice announcing a public hearing to be held on the petition for annexation on April 17, 2023, before the Board of Aldermen of the City of Harrisonville, Missouri was published in the March 30, 2023, edition of the *Tribune and Times* newspaper; and

WHEREAS, said real estate, as hereinafter described, is adjacent and contiguous to the existing corporate limits of the City of Harrisonville, Missouri; and

WHEREAS, said real estate is within the City of Harrisonville's "Plan of Intent" to annex; and

WHEREAS, the zoning of the property is being established as C-2 (Service Business District); and

WHEREAS, the Board of Aldermen of the City of Harrisonville, Missouri, does find and determine that said annexation is reasonable and necessary for the proper development of the City; and

WHEREAS, after due public notice in the manner prescribed by law, the Board of Aldermen held a public hearing on April 17, 2023, and rendered a decision to approve as the Board believes that it is in the best interest for the citizens of Harrisonville.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, CASS COUNTY, MISSOURI, AS FOLLOWS:

Section 1: That the corporate limits of the City of Harrisonville, in the County of Cass, State of Missouri, are annexed so as to embrace and include all that part of said County of Cass lying within the following boundary lines:

Legal Description:

Attachment: Ordinance-Amoco Annexation (Amoco Annexation)

All that part of the Southwest Quarter of Section 9, Township 44, Range 31, Cass County, Missouri, more particularly described as follows: Beginning at a point on the South line of the Southeast Quarter of the Southwest Quarter of said Section 9 and 471.80 feet East of the Southwest Corner thereof; thence North, along a line perpendicular to the South line of the Southeast Quarter of the Southwest Quarter of Section 9, a distance of 24.02 feet, to a point on the North line of County Road, said point also being the True Point of Beginning of subject tract; thence continuing North, along a line perpendicular to the South line of the Southeast Quarter of the Southwest Quarter of said Section 9, a distance of 192.65 feet; thence East, a distance of 200 feet; thence South a distance of 216.67 feet, to a point on the South line of the Southeast Quarter of the Southwest Quarter of said Section 9; thence West, along the South line of the Southeast Quarter of the Southwest Quarter of said Section 9, a distance of 87.36 feet; thence North 78 degrees 20 minutes 55 seconds West, a distance of 81.85 feet; thence on a curve to the left with a radius of 766.3 feet and a chord bearing of North 77 degrees 01 minutes 41 seconds West, a distance of 33.33 feet to the True Point of Beginning of subject tract, except any part in public road.

Subject to easements, restrictions, reservations and covenants of record, if any.

Section 2: That the boundaries of the City of Harrisonville, Missouri, are hereby altered so as to encompass the above described tract of land lying adjacent and contiguous to the present corporate limits.

Section 3: That the City Clerk for the City of Harrisonville is hereby ordered to cause three (3) certified copies of this ordinance to be filed with the Cass County Clerk.

Section 4: That this Ordinance shall be in effect immediately upon its passage and approval.

Read for the first time by title only on the 17th day of April 2023. Read for the second time by title only on the 17th day of April 2023.

Mike Zaring, Mayor

ATTEST:

Daniel Barnett, City Clerk

APPROVED by the Mayor this 17th day of April 2023.

STAFF REPORT

TO: Board of Aldermen
FROM: Theresa West, Assistant
DATE: April 11, 2023
SUBJECT: March 2023 Municipal Court Report

Type of Item: *Discussion*

A. Discussion Item (ID # 4492)

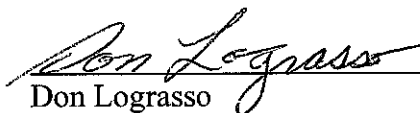
March 2023 Municipal Court Report

Attachments:

March 2023 Municipal Court Report (PDF)

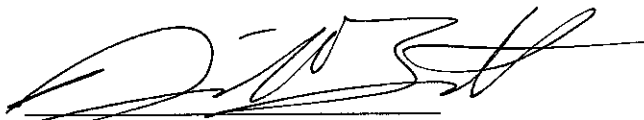
IN THE MUNICIPAL COURT OF HARRISONVILLE, MISSOURI
CASS COUNTY

I certify that the attached is a report on all cases heard or tried before the Judge of the Circuit Court of Cass County Missouri, Municipal Division at Harrisonville during the month of **March 2023** and that the information and statements contained in said report are true and correct according to my best information, knowledge and belief.


Don Lograsso
Municipal Court Judge

4/5/23
Date

Presented and reviewed as required by Court Operating Rule 4.29.


City Clerk

4-6-23
Date

Subscribed and sworn to before me this _____ day of _____, 2023.

Notary

RECEIVED

APR 06 2023

CLERK OF CIRCUIT COURT

Attachment: March 2023 Municipal Court Report (March 2023 Municipal Court Report)

MUNICIPAL DIVISION SUMMARY REPORTING FORM

Refer to instructions for directions and term definitions. Complete a report each month even if there has not been any court activity.

I. COURT INFORMATION		Municipality: Harrisonville Municipal		Reporting Period: Mar 1, 2023 - Mar 31, 2023	
Mailing Address: 300 E PEARL STREET, HARRISONVILLE, MO 64701					
Physical Address: 300 E PEARL STREET, HARRISONVILLE, MO 64701				County: Cass County	Circuit: 17
Telephone Number: (816)3808903			Fax Number:		
Prepared by: MICHELLE SHAFFER			E-mail Address: michelle.shaffer@courts.mo.gov		
Municipal Judge: Don Lograsso					
II. MONTHLY CASELOAD INFORMATION					
		Alcohol & Drug Related Traffic	Other Traffic	Non-Traffic Ordinance	
A. Cases (citations/informations) pending at start of month		39	534	475	
B. Cases (citations/informations) filed		2	61	26	
C. Cases (citations/informations) disposed					
1. jury trial (Springfield, Jefferson County, and St. Louis County only)		0	0	0	
2. court/bench trial - GUILTY		0	2	1	
3. court/bench trial - NOT GUILTY		0	1	0	
4. plea of GUILTY in court		6	24	16	
5. Violations Bureau Citations (i.e. written plea of guilty) and bond forfeiture by court order (as payment of fines/costs)		0	8	0	
6. dismissed by court		0	0	0	
7. <i>nolle prosequi</i>		0	2	1	
8. certified for jury trial (not heard in Municipal Division)		0	0	0	
9. TOTAL CASE DISPOSITIONS		6	37	18	
D. Cases (citations/informations) pending at end of month [pending caseload = (A+B)-C9]		35	558	483	
E. Trial de Novo and/or appeal applications filed		0	0	0	
III. WARRANT INFORMATION (pre- & post-disposition)		IV. PARKING TICKETS			
1. # Issued during reporting period	69	1. # Issued during period		0	
2. # Served/withdrawn during reporting period	37	☐ Court staff does not process parking tickets			
3. # Outstanding at end of reporting period	937				

MUNICIPAL DIVISION SUMMARY REPORTING FORM

COURT INFORMATION	Municipality: Harrisonville Municipal	Reporting Period: Mar 1, 2023 - Mar 31, 2023
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V. DISBURSEMENTS

Excess Revenue (minor traffic and municipal ordinance violations, subject to the excess revenue percentage limitation)

Fines - Excess Revenue	\$3,057.00
Clerk Fee - Excess Revenue	\$396.00
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Excess Revenue	\$12.21
Bond forfeitures (paid to city) - Excess Revenue	\$168.00
Total Excess Revenue	\$3,633.21

Other Revenue (non-minor traffic and ordinance violations, not subject to the excess revenue percentage limitation)

Fines - Other	\$2,212.50
Clerk Fee - Other	\$240.00
Judicial Education Fund (JEF) ☒ Court does not retain funds for JEF	\$0.00
Peace Officer Standards and Training (POST) Commission surcharge	\$54.00
Crime Victims Compensation (CVC) Fund surcharge - Paid to State	\$382.64
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Other	\$7.65
Law Enforcement Training (LET) Fund surcharge	\$106.00
Domestic Violence Shelter surcharge	\$106.00
Inmate Prisoner Detainee Security Fund surcharge	\$106.00
Restitution	\$319.00
Parking ticket revenue (including penalties)	\$0.00
Bond forfeitures (paid to city) - Other	\$1,650.00
Total Other Revenue	\$5,183.79

Other Disbursements: Enter below additional surcharges and/or fees not listed above. Designate if subject to the excess revenue percentage limitation. Examples include, but are not limited to, arrest costs and witness fees.

Court Automation	\$364.00
Law Enf Arrest-Local	\$1,335.00
Total Other Disbursements	\$1,699.00
Total Disbursements of Costs, Fees, Surcharges and Bonds Forfeited	\$10,516.00
Bond Refunds	\$741.50
Total Disbursements	\$11,257.50

Attachment: March 2023 Municipal Court Report (March 2023 Municipal Court Report)

Municipal Division Summary Reporting

17th Judicial Circuit - Cass County - Harrisonville Municipal Division

I. COURT INFORMATION

Reporting Period:		
March	2023	Court activity occurred in reporting period: Yes
Clerk's Physical Address:	Mailing Address:	Vendor
300 E. Pearl St. Harrisonville, MO 64701	PO Box 367 Harrisonville, MO 64701	Incode (Tyler Technologies)
Telephone Number:	Fax Number:	
(816) 380-8903	(816) 380-8910	
Prepared by:	Prepared by E-mail Address:	Municipal Judge(s) Active During Reporting Period:
Michelle Shaffer	michelle.shaffer@courts.mo.gov	Don Lograsso

II. MONTHLY CASELOAD INFORMATION	Alcohol & Drug Related Traffic	Other Traffic	Non-Traffic Ordinance
A. Cases (citations / informations) pending at start of month	10	114	56
B. Cases (citations / informations) filed	0	0	0
C. Cases (citations / informations) disposed			
1. jury trial (Springfield, Jefferson County, and St. Louis County only)	0	0	0
2. court / bench trial - GUILTY	0	0	0
3. court / bench trial - NOT GUILTY	0	0	0
4. plea of GUILTY in court	0	0	0
5. violations Bureau Citations (i.e., written plea of guilty) and bond forfeitures by court order (as payment of fines / costs)	0	0	0
6. dismissed by court	0	0	0
7. nolle prosequi	0	0	0
8. certified for jury trial (not heard in the Municipal Division)	0	0	0
9. TOTAL CASE DISPOSITIONS	0	0	0
D. Cases (citations / informations) pending at end of month [pending caseload = (A + B) - C9]	10	114	56
E. Trial de Novo and / or appeal applications filed	0	0	0

Municipal Division Summary Reporting

Court Information	Municipality: 17th Judicial Circuit - Cass County - Harrisonville Municipal Division	Reporting Period: March - 2023
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III. WARRANT INFORMATION (pre- & post-disposition)		IV. PARKING TICKETS	
1. # Issued during reporting period:	0	Does court staff process parking tickets? Yes	
2. # Served/withdrawn during reporting period:	186	1. # Issued during reporting period:	0
3. # Outstanding at end of reporting period:	221		

V. DISBURSEMENTS	
Excess Revenue (minor traffic and municipal ordinance violations, subject to the excess revenue percentage limitation)	
Fines – Excess Revenue	\$0.00
Clerk Fee – Excess Revenue	\$0.00
Crime Victims Compensation (CVC) Fund surcharge – Paid to City/Excess Revenue	\$0.00
Bond forfeitures (paid to city) – Excess Revenue	\$0.00
Total Excess Revenue	\$0.00
Other Revenue (non-minor traffic and ordinance violations, not subject to the excess revenue percentage limitation)	
Fines – Other	\$0.00
Clerk Fee – Other	\$0.00
Judicial Education Fund (JEF) Court does not retain funds for JEF: Yes	
Peace Officer Standards and Training (POST) Commission surcharge	\$0.00
Crime Victims Compensation (CVC) Fund surcharge – Paid to State	\$0.00
Crime Victims Compensation (CVC) Fund surcharge – Paid to City/Other	\$0.00
Law Enforcement Training (LET) Fund surcharge	\$0.00
Domestic Violence Shelter surcharge	\$0.00
Inmate Prisoner Detainee Security Fund surcharge	\$0.00
Restitution	\$0.00
Parking ticket revenue (including penalties)	\$0.00
Bond forfeitures (paid to city) – Other	\$0.00
Total Other Revenue	\$0.00
Other Disbursements: Enter below additional surcharges and/or fees not listed above. Designate if subject to the excess revenue percentage limitation. Examples include, but are not limited to, arrest costs and witness fees.	
Total Other Disbursements	\$0.00
Total Disbursements of Costs, Fees, Surcharges and Bonds Forfeited	\$0.00
Bond Refunds	\$0.00
Total Disbursements	\$0.00