



**THE CITY OF
HARRISONVILLE**
WHERE TRADITION MEETS INNOVATION

**AGENDA
CITY OF HARRISONVILLE
BOARD OF ALDERMEN
REGULAR MEETING
CITY HALL
APRIL 1, 2024
6:00 PM**

- 1. Call to Order**
 - A. Pledge of Allegiance**
 - B. Roll Call**
- 2. Ceremonial Matters**
- 3. Public Participation**
- 4. Approval of Minutes**
 - A. Board of Aldermen - Regular Meeting - Mar 18, 2024 6:00 PM**
 - B. Closed Session Minutes - March 18, 2024**
- 5. Agenda Items**
 - A. Council Bill 10: A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE DIRECTING FUTURE CONTRACTS AWARDED TO FIBER OPTIC BROADBAND INTERNET SUPPLIERS**
 - B. PUBLIC HEARING #2--2021 CDBG Closeout for Demolition Project**
 - C. Council Bill 11: AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE APPROVING A SPECIAL USE PERMIT FOR THE USES OF A TATTOO AND BODY PIERCING SHOP ON PROPERTY LOCATED AT 1908 N. STATE ROUTE 291 IN THE CITY OF HARRISONVILLE, CASS COUNTY, MISSOURI.**
 - D. Council Bill 12: AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE AMENDING THE OPERATING BUDGET FOR THE CITY OF HARRISONVILLE, MISSOURI, FOR THE FISCAL YEAR JANUARY 1, 2024 THROUGH DECEMBER 31, 2024, AND ESTABLISHING AN EFFECTIVE DATE.**
 - E. Council Bill 13: AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI APPROVING A MODOT COMMISSION AMENDMENT TO STATE BLOCK GRANT AGREEMENT AMENDMENT #3 AND ESTABLISHING AN EXTENSION OF TIME**

- 6. Aldermen and Committee Reports**
- 7. Report from the City Administrator**
 - A. Municipal Court Report - February 2024**
- 8. Questions from the Media**
- 9. Adjourn From Regular Session**

Posted on City Hall Bulletin Board this 28th day of March, 2024.

Daniel Barnett, City Clerk

Public participation during regular meetings of the Board of Aldermen shall be limited to those who have submitted a completed agenda request form. 2 Each person wishing to address the Board during regular meetings of the Board of Aldermen on a topic not on the agenda shall submit a completed agenda request form five (5) business days prior to the meeting the person wishes to address the Board. If the agenda request concerns a complex issue requiring staff research time, the opportunity to address the Board may be moved to a future meeting instead of the meeting immediately following the submission of the agenda request form. 3. Those that have submitted a completed agenda request form shall be limited to three (3) minutes to address the Board, this time cannot be yielded to another person and this time may be extended in three (3) minutes increments only upon a majority vote of the members of the Board of Aldermen, with each additional three (3) minute increment requiring an additional majority vote of the members of the Board of Aldermen.



THE CITY OF HARRISONVILLE

WHERE TRADITION MEETS INNOVATION

DRAFT

**MINUTES
CITY OF HARRISONVILLE
BOARD OF ALDERMEN
REGULAR MEETING
CITY HALL
MARCH 18, 2024
6:00 PM**

1. Call to Order

The meeting was called to order at 6:00 PM by Mayor Mike Zaring.

A. Pledge of Allegiance

Attendee Name	Organization	Title	Status	Arrived
Bill Mills	Harrisonville	Board Member	Present	
Sandy Franklin	Harrisonville	Board Member	Present	
Larry Pfautsch	Harrisonville	Board Member	Present	
Matt Turner	Harrisonville	Board Member	Present	
Dave Doerhoff	Harrisonville	Board Member	Present	
Marcia Milner	Harrisonville	Board Member	Present	
Gary Davidson	Harrisonville	Board Member	Present	
Kile Chaney	Harrisonville	Board Member	Present	
Mike Zaring	Harrisonville	Mayor	Present	

Others present: City Administrator Brad Ratliff, City Attorney Alex Felzien, Director of Administrative Services Jeremy Smith, Public Works Director Patty Hilderbrand, Fire Chief Rusty Sullivan, Parks and Recreation Director Grant Purkey, Community Development Director Christina Stanton, Electric Supervisor Brent Stockstill, Economic Development Director Jim Clarke, Police Lieutenant Darin Chance, Fire Marshall Eric Myler, Firefighters Morgan Driggs, Jake Meinsen and Josh Poff, Executive Secretary to the City Administrator Theresa West, Mr. Connor Hartnett and Ms. Marie Arnold of Culver's and City Clerk Daniel Barnett - recording.

2. Ceremonial Matters

A. Badge Pinning - Fire Department

Mayor Zaring was joined at the front of the room by Fire Chief Sullivan, Fire Marshall Myler and Firefighters Morgan Driggs, Jake Meinsen and Josh Poff.

Morgan Driggs was pinned by her father Don Driggs.

Jake Meinsen was pinned by his girlfriend Madison Wainscott.

Josh Poff was pinned by his wife Megan Poff.

Chief Sullivan spoke to the hard work that each of these firefighters has put in and about their dedication to the Harrisonville community.

Mayor Zaring congratulated each firefighter and thanked them for their service to the citizens of Harrisonville.

B. Culver's Crew Challenge Champions Proclamation

Mayor Zaring was joined at the front of the room by Culver's Owner Connor Hartnett and General Manager Marie Arnold.

Hartnett spoke about the Culver's Crew Challenge and the success the Harrisonville location had during the 2023 competition.

Zaring thanked Mr. Hartnett for his leadership and for the culture that exists at the Harrisonville Culver's. Zaring specifically spoke about how well the company treats both its staff and those who visit the store.

Zaring read the proclamation and presented it to Mr. Hartnett and Ms. Arnold.

3. Public Participation

A. Agenda Request - Ryan Sparks

Ryan Sparks (10008 E 213th Street, Peculiar, MO) - Sparks thanked the Board for their approval of 50-percent hangar fees while the Lawrence Smith Memorial Airport is closed during the 17-35 Runway Reconstruction Project.

Sparks spoke about the proposed fees for hangar rentals following the reopening of the airport, as they pertain to the current state of the hangars at the airport.

Sparks spoke about the proposal of common area maintenance fees.

Sparks spoke to facilities and amenities offered at a variety of other airports in the area that could compare to the Lawrence Smith Memorial Airport.

Through a show-of-hands vote, a consensus of the Board was reached to award Mr. Sparks three additional minutes of speaking time.

Sparks offered a list of requested improvements to the facilities at Lawrence Smith Memorial Airport.

Sparks thanked the Board for their time.

4. Approval of Minutes

A. Board of Aldermen - Regular Meeting - Mar 4, 2024 6:00 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Kile Chaney, Board Member
SECONDER:	Matt Turner, Board Member
AYES:	Mills, Franklin, Pfautsch, Turner, Doerhoff, Milner, Davidson, Chaney

B. Board of Aldermen - Work Session - Mar 4, 2024 6:30 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Dave Doerhoff, Board Member
SECONDER:	Sandy Franklin, Board Member
AYES:	Mills, Franklin, Pfautsch, Turner, Doerhoff, Milner, Davidson, Chaney

5. Agenda Items

A. A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE TO AUTHORIZE THE CITY ADMINISTRATOR TO ENTER INTO THE MISSOURI PUBLIC UTILITY ALLIANCE'S MUTUAL AID PROGRAM.

Staff report presented by Electric Supervisor Stockstill.

Stockstill presented an updated Mutual Aid Agreement with the Missouri Public Utility Alliance (MPUA).

Stockstill said City staff recommend approval.

Alderman Pfautsch asked how often the department offers mutual aid to other communities.

Stockstill said mutual aid is asked for and responded to at least once a year.

Upon passage, Mayor Zaring designated the resolution to be Resolution number 2024-04.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Gary Davidson, Board Member
SECONDER:	Marcia Milner, Board Member
AYES:	Mills, Franklin, Pfautsch, Turner, Doerhoff, Milner, Davidson, Chaney

6. Aldermen and Committee Reports

Alderman Chaney asked the fellow members of the Board to offer support for a member of City staff who is going through a medical crisis.

Alderwoman Franklin spoke to the Board about an upcoming Easter event at Mill-Walk Mall. Franklin also spoke about upcoming Love the Harrisonville Square events. Franklin thanked Electric Supervisor Stockstill for his department's assistance with malfunctioning lights on the Historic Harrisonville Square.

Alderman Turner spoke about his recent attendance at the National League of Cities Conference.

Alderman Pfautsch spoke about his recent tour of the ongoing renovations at the Fire Station and said things seem to be moving along very well. Pfautsch also thanked City Administrator Ratliff for his recent presentation to the Harrisonville Rotary Club.

Alderman Doerhoff congratulated the Harrisonville Culver's location for running a quality establishment and spoke to the benefit they are to the Harrisonville community.

Alderwoman Milner echoed the words of Alderman Doerhoff and thanked Culver's for their generosity throughout the community.

7. Report from the City Administrator

City Administrator Ratliff reminded the Board of Aldermen about a series of upcoming City and Community events.

Ratliff informed the Board that the preconstruction conference for the 17-35 Runway Reconstruction project at the Lawrence Smith Memorial Airport was held on March 13, with the contractor scheduled to begin work on March 18.

Ratliff provided an update for the Oakvale Sanitary Sewer Improvement project, stating that the contractor began jetting the sewer main to make a point repair on March 11.

Ratliff said he will be signing the closing documents on March 25, for three homes participating in the FEMA Flood-Buyout project.

Ratliff informed the Board that the new playground in City Park that was funded by donations from the Harrisonville Kiwanis Club is now open and said he has received several positive reports.

Ratliff informed the Board that the Missouri Republican Presidential Primary was held on March 2, at the Community Center, and had about 300 participants. Ratliff said the event ran smoothly, with no incidents.

Ratliff provided an update about the ongoing renovations at the Harrisonville Fire Department.

Ratliff announced that Spalding Excavation has turned in new excavation plans for Phase 4 of the Burris Ridge subdivision.

8. Questions from the Media

None.

9. Adjourn to Closed Session Pursuant to RSMo 610.021 (2) Leasing, purchase or sale of real estate

At 6:34 p.m., the Board of Aldermen voted to go into Closed Session pursuant to City Code to discuss the Leasing, purchase or sale of real estate. A motion was made by Alderman Mills and seconded by Alderman Doerhoff. In attendance and voting to go into Closed Session were Aldermen Chaney, Davidson, Doerhoff, Franklin, Mills, Milner, Pfautsch, Turner and Mayor Mike Zaring. Mayor Zaring then convened the meeting in Closed Session.

10. Adjourn from Regular Session

Upon returning to the Regular Meeting, a motion was made by Alderman Turner to adjourn from the Regular Meeting. The motion was seconded by Alderman Davidson. The motion carried with a unanimous vote. The meeting adjourned at 7:14 p.m.

Mike Zaring, Mayor & Ex-Officio
Chairman of the Board of Aldermen

ATTEST:

Daniel Barnett, City Clerk

Minutes Acceptance: Minutes of Mar 18, 2024 6:00 PM (Approval of Minutes)

STAFF REPORT

TO: Board of Aldermen
FROM: Daniel Barnett,
DATE: March 27, 2024
SUBJECT: Resolution Amending Fiber Optic Requirements

Type of Item: *Approval*

A. Action Item (ID # 4787)

A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE
DIRECTING FUTURE CONTRACTS AWARDED TO FIBER OPTIC BROADBAND
INTERNET SUPPLIERS

Attachments:

Staff report - Revised Telecom Resolution (DOC)

Revised Resolution - RDOF 75 percent Excepcion (DOCX)



THE CITY OF HARRISONVILLE

WHERE TRADITION MEETS INNOVATION

5.A.a

300 E. Pearl Street, P.O. Box 367 • Tel: 816-380-8900 • Fax: 816-380-8906 • Harrisonville, MO 64701

To: Board of Aldermen
From: Patty Hilderbrand, Director of Public Works
Date: 3/26/2024
Re: Resolution ##### Revision

GENERAL INFORMATION

Applicant: Patty Hilderbrand

Requested Actions:

Date of Application: 3/26/2024

PROPOSAL

Revise Resolution 2023-08 enacted on the 21st of February 2023 to include exceptions for areas of the City eligible for the Federal Communications Commission's Rural Digital Opportunity Fund (RDOF).

PREVIOUS ACTIONS

Resolution 2023-08 enacting the policy to only negotiate only with those suppliers of fiber optic broadband internet service that agree to provide fiber optic broadband internet service to at least seventy-five percent (75.00%) of the homes, businesses, or other structures capable of receiving internet services

KEY ISSUES

A local telecom supplier was found to be installing conduit in the City's right-of-way without a permit. and staff realized the supplier also had not provided their intent to provide fiber optic broadband internet service to at least seventy-five percent (75.00%) of the homes, businesses, or other structures in Harrisonville. Upon further investigation, the three areas that are eligible for the RDOF program would not receive broadband service with the other telecoms that have already provided their maps reflecting their planned 75% coverage.

STAFF COMMENTS AND SUGGESTIONS

Providing an exception to areas eligible for the RDOF program would ensure the maximum number of structures in Harrisonville received the opportunity for high-speed broadband internet service

STAFF RECOMMENDATION

Attachment: Staff report - Revised Telecom Resolution (Resolution Amending Fiber Optic Requirements)

ATTACHMENTS

STAFF CONTACT:**Patty Hilderbrand**

Director of Public Works
philderbrand@harrisonville.com
816-380-8965

Jeremy Smith

Director of Administrative Services
jsmith@harrisonville.com
806-380-8904

Attachment: Staff report - Revised Telecom Resolution (Resolution Amending Fiber Optic Requirements)

Council Bill No.

Resolution No.

**A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE
DIRECTING FUTURE CONTRACTS AWARDED TO FIBER OPTIC BROADBAND INTERNET
SUPPLIERS**

WHEREAS, the City of Harrisonville, Missouri is aware that state and federal funds are being awarded to various suppliers to expand the fiber optic broadband internet network within the State of Missouri; and

WHEREAS, City Staff has been presented with options that would only service part or parts of Harrisonville with fiber optic broadband internet service; and

WHEREAS, the Board of Aldermen and City Staff want every individual and business to be able to purchase fiber optic broadband internet service, regardless of their home or business location; and

WHEREAS, the Board of Aldermen and City Staff understand there is great desire for fiber optic broadband internet service among the citizens of Harrisonville; and

WHEREAS, the Board of Aldermen desire to contract only with fiber optic broadband internet supplier(s) that promises to cover substantially, or all, of the City's homes, business, or other structures capable of receiving internet service.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI, AS FOLLOWS:

Section 1: The City is hereby directed to negotiate only with those suppliers of fiber optic broadband internet service that agree to provide fiber optic broadband internet service to at least seventy-five percent (75.00%) of the homes, businesses, or other structures capable of receiving internet services. Any supplier that proposes to supply less than this threshold number of structures shall be rejected outright by City Staff and a copy of this Resolution shall be mailed to the offending supplier. If a supplier proposes to supply the same or more than this threshold number of structures, then City Staff shall proceed in its normal course of business in negotiating with the supplier(s). Nothing in this Resolution shall be considered a requirement that City Staff to accept any or all proposal(s) that meet the herein stated threshold number of structures.

Section 2: The City recognizes that the Federal Communications Commission (FCC) has established the Rural Digital Opportunity Fund (RDOF) intended to bring broadband service to areas of the country that are currently unserved by high-speed voice and broadband service. Four areas within the City of Harrisonville were included in this program and telecom contractors have been awarded funds to provide broadband service to three of these areas. Therefore, the requirement requiring suppliers to provide coverage to at least 75% of the

structures in Harrisonville is waived for suppliers contracted with the FCC to provide coverage to these three areas:

- The Villas of Eastern Hills Subdivision
- Glen Eagle Subdivision
- Bluegrass Acres (271st to 275th Streets & Bluegrass to Orchard Road)

Section 3: That this Resolution shall be effective as of April 1, 2024

RESOLVED by the Board of Aldermen of the City of Harrisonville, Missouri this 1st day of April, 2024.

STAFF REPORT

TO: Board of Aldermen
FROM: Christina Stanton,
DATE: March 28, 2024
SUBJECT: Public Hearing #2--2021 CDBG Closeout for Demo Project

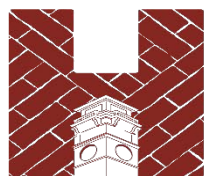
Type of Item: *Public Hearing*

B. Action Item (ID # 4791)

PUBLIC HEARING #2--2021 CDBG Closeout for Demolition Project

Attachments:

Staff Rpt - Public Heaing #2--Project Closeout (PDF)



THE CITY OF HARRISONVILLE

WHERE TRADITION MEETS INNOVATION

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5.B.a

To: Board of Aldermen

From: Christina Stanton, AICP, Community Development Director

Date: April 1, 2024

Re: Public Hearing #2—2021 CDBG Closeout for Demolition Project at 709-713 N. Independence St.

GENERAL INFORMATION

Applicant: City of Harrisonville

Requested Actions: Hold Public Hearing Over Project to Closeout 2021 CDBG Demolition Project

Date of Application: CDBG Grant Application Deadline for FY 2021 was January 31, 2022

PROPOSAL

The City of Harrisonville applied for and was granted Community Development Block Grant (CDBG) funds to assist in process and costs associated with demolition of the City's Old Electric & Water Plant Facility. The project has been completed and this public hearing is required as part of the official closing out of the project.

PREVIOUS ACTIONS

- January 4, 2021—The Board of Aldermen held the first public hearing for this item regarding the CDBG Demolition Grant Application.
- July 28, 2022—The CDBG received funding approval from the State of Missouri Department of Economic Development.
- August 23, 2022—The Mayor and City Clerk signed the Grant Agreement
- October 3, 2022—The City received a copy of the executed Grant Agreement.
- December 14, 2022—During the Environmental Review (ER) process the Osage Nation requested that a cultural resources survey be conducted for the project.
- December 28, 2022—Staff sent out a RFP for a Cultural Resources Survey. The RFP was sent to 22 individuals or entities who were known to have appropriate credentials for the requested task. Kale Bruner, with KB Archaeological Consulting, was selected.
- January 11, 2023—Title work was completed for the project property by Coffelt Land Title, Inc.
- January 26, 2023—The contract for professional services between the City and KB Archaeological Consulting was executed for services to be rendered.
- March 15, 2023—The City received the Cultural Resources Survey and invoice from KB Archaeological Consulting.
- June 8, 2023—The Notice of Finding of No Significant Impact and Notice of Intent to Request Release of Funds was published.
- July 13, 2023—The City received a letter from the Missouri Department of Economic Development stating that the City had completed the Environmental Review Requirements and authority was being released to use grant funds.

Attachment: Staff Rpt - Public Hearing #2 - Project Closeout (Public Hearing #2--2021 CDBG Closeout for Demo Project)

- July 27 and August 3, 2023—Ad for Bid for Demolition Services was published in the *Tribune & Times* newspaper and posted online.
- July 28, 2028—Staff sent out request for quotes for the removal of non-friable asbestos containing materials (ACM).
- August 8, 2023—The City selected Construction & Abatement Services, Inc. to remove and dispose of the non-friable asbestos containing materials (ACM).
- August 10, 2023—A pre-bid meeting was held for perspective bidders on the demolition of the Old Electric & Water Plant Facility.
- August 28, 2023—The five (5) bids received were opened.
- September 1, 2023—The City received CDBG approval of the procurement process and the debarment check.
- September 5, 2023—The Board of Aldermen approved Resolution 2023-35 authorizing the City Administrator to enter into a contractual agreement with Industrial Salvage & Wrecking Co., Inc. to provide demolition services to the City of Harrisonville, Missouri, and establishing an effective date.
- September 7, 2023—The City issued a Notice of Award to Industrial Salvage & Wrecking Co., Inc.
- September 7, 2023—City staff accepted a proposal from First Class Heating and Cooling, LLC to remove the three (3) window air conditioners and properly recover their refrigeration elements per EPA regulations.
- October 24, 2023—The City approved CleanEarth to removed and properly dispose of the hazardous waste materials (fluorescent tubes, non-pcb ballasts, and loose lead-based paint debris that had been removed by City staff and sealed in a 5-gallon bucket along with personal protective gear utilized during the removal).
- March 18, 2024—City staff seeded and watered the site.
- March 20, 2024—The Certificate of Final Inspection was executed by the demolition contractor and the Mayor0.
- March 21, 2024—A monitoring was held with CDBG compliance staff.

KEY ISSUES

- The project was awarded for \$300,000.00 with the City committing a match of 20% for the demolition contract as well as additional cash match for the removal and proper disposal of asbestos-containing materials, hazardous and universal waste materials, and in-kind match for the Building Official to act as the demolition inspector for the project.
- The demolition bid process resulted in five (5) bids with the lowest bid being \$104,500 from Industrial Wrecking & Salvage. The City's cash match for this contract is \$20,900.00.
- City staff worked closely with the grant administrator and the demolition inspector to ensure all federal, state and local rules and regulations were followed throughout the project.

STAFF RECOMMENDATION

Staff recommends the Board of Aldermen hold a Public Hearing, as required by the Community Development Block Grant (CDBG) Program.

STAFF REPORT

TO: Board of Aldermen
FROM: Christina Stanton,
DATE: March 22, 2024
SUBJECT: Appl. #SUP-24-001--SPECIAL USE PERMIT for TherapInk, a Tattoo and Body Piercing Shop

Type of Item: *Public Hearing*

C. Action Item (ID # 4783)

AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE APPROVING A SPECIAL USE PERMIT FOR THE USES OF A TATTOO AND BODY PIERCING SHOP ON PROPERTY LOCATED AT 1908 N. STATE ROUTE 291 IN THE CITY OF HARRISONVILLE, CASS COUNTY, MISSOURI.

AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE APPROVING A SPECIAL USE PERMIT FOR THE USES OF A TATTOO AND BODY PIERCING SHOP ON PROPERTY LOCATED AT 1908 N. STATE ROUTE 291 IN THE CITY OF HARRISONVILLE, CASS COUNTY, MISSOURI.

Attachments:

Staff Rpt - TherapInk SUP 4-1-2024 BOA (PDF)

Application (PDF)

Site Plan (PDF)

Zoning Map (PDF)

Aerial Map (PDF)

Ordinance (DOC)



THE CITY OF HARRISONVILLE

WHERE TRADITION MEETS INNOVATION

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5.C.a

To: Board of Aldermen

From: Christina Stanton, AICP, Community Development Director

Date: April 1, 2024

Re: Appl. #SUP-24-001 – SPECIAL USE PERMIT for TherapInk, a Tattoo and Body Piercing Shop, on property located at 1908 N. State Route 291

GENERAL INFORMATION

Applicant: Bailly Jackson, TherapInk

Requested Actions: Approval of Requested Special Use Permit for TherapInk, a Tattoo and Body Piercing Shop

Date of Application: February 22, 2024

PROPOSAL

Bailly Jackson, with TherapInk, is seeking approval of a Special Use Permit for a tattoo and body piercing shop to be located within an existing retail strip center at 1908 N. State Route 291. The property is zoned Service Business (C-2) District.

Please see the attached zoning and aerial maps.

The surrounding properties are currently zoned as follows:

North (across Timber Dr.): Service Business (C-2) District—Vacant Undeveloped Ground
East: Service Business (C-2) District—Dental Office, Vehicle Repair, Fast-food (Wendy's)
South: Service Business (C-2) District—Retail Sales (Wal-Mart)
West: Agriculture (A) District—Vacant Undeveloped Ground

PREVIOUS ACTIONS

- April 7, 2003—The Board of Aldermen approved Ordinance #2823 establishing regulations pertaining to tattooing, body piercing and branding.
- April 21, 2003—The Board of Aldermen approved a Rezoning (Appl. #RZ-0304) for Timber Development Corporation to rezone from A to C-2 on property generally located north of Wal-Mart and west of Highway 291 by Ordinance #2827.
- April 21, 2003—The Board of Aldermen approved a Preliminary Plat (Appl. #PP-0305) for the Supercenter Plaza located generally north of Wal-Mart and west of Highway 291 by Resolution #03-13.
- December 30, 2003—The Final Plat of Supercenter Plaza Addition was recorded with the Cass County Recorder of Deeds' Office.
- 2005—The Cass County Assessor's website indicates that the existing building was constructed in 2005.
- May 11, 2005—The Certificate of Occupancy (CofO) was issued for the Building Permit (#04108).

- October 3, 2016—The Board of Aldermen approved Ordinance #3382, which amended then current regulations in Chapter 640 (Tattoo, Piercing and Branding) and added regulations regarding the same to Section 405.525. Those changes were not done, the February 21, 2023, Code Amendments corrected this oversight.
- February 21, 2023—The Board of Aldermen approved Code Amendments to Chapter 640 to correct sections that were supposed to have been repealed in 2016 (by Ordinance #3382), and added “Tattoo, piercing and branding establishments” under the Special Use Permit section of the Code (Section 405.525.C).
- March 21, 2024—The Planning & Zoning Commission voted by voice-vote of 5-0 to recommend approval of the requested Special Use Permit (SUP) for TherapInk, with the two (2) conditions stated, to the Board of Aldermen.

KEY ISSUES

- This property is currently zoned Service Business (C-2) District.
- The applicant is proposing to occupy an existing commercial tenant location in the strip center north of Wal-Mart.
- The City’s 2040 Comprehensive Plan shows the property and surrounding area as “Regional Commercial”, which are places “designated for highway-oriented commercial land use types”. “Appropriate uses in the Regional Commercial place type includes gas stations, general and drive-thru retail, regionally-serving medium- and big-box retail, hotels/motels, vehicle rentals.”
- The use of “tattoo, piercing and branding establishments” is an allowed use, with an approved Special Use Permit, in both the CBD-1 and C-2 zoning districts.

ANALYSIS

Zoning. The property is currently zoned Service Business (C-2) District. The use of a tattoo and body piercing shop is an allowed use in this District with an approved Special Use Permit (SUP). There are only two requirements related to this type of SUP: 1) that the establishment is located within either the Service Business (C-2) District or the Downtown Core Business (CBD-1) District; and 2) that the establishment comply with all applicable laws of the State of Missouri.

Comprehensive Plan. The City’s 2040 Comprehensive Plan shows this area as “Regional Commercial”, which are places “designated for highway-oriented commercial land use types”. According to page 44 of the City’s Comprehensive Plan, “Appropriate uses in the Regional Commercial place type includes gas stations, general and drive-thru retail, regionally-serving medium- and big-box retail, hotels/motels, vehicle rentals.”

STAFF RECOMMENDATION

Staff recommends approval of the proposed Special Use Permit for a tattoo and body piercing shop with the following condition:

- 1) All applicable laws of the State of Missouri shall be complied with.
- 2) This Special Use Permit shall be granted for a period of fifteen (15) years from the date of approval. If the applicant wishes to transfer ownership to a second party, the applicant must resubmit an application for a Special Use Permit to the City prior to the transfer of ownership.

ATTACHMENTS

Application
Site Plan
Zoning Map
Aerial Map



THE CITY OF HARRISONVILLE

WHERE TRADITION MEETS INNOVATION

LAND USE – ZONING APPLICATION

Application Type

☐ Rezoning (Fee \$300.00 + \$65 Notice Fee)

☐ Preliminary Development Plan (Fee \$300.00 + \$65 Notice Fee)

☒ Special Use Permit (Fee \$300.00 + \$65 Notice Fee) ☐ *Final Development Plan (Fee \$200.00)

* Staff-only approval required

Applicant and Owner Information

Applicant (Print): Bailey Jackson Signature: Bailey
 Company Name: TherapInk
 Street Address: 801 S Lexington St. City: Holden State: MO Zip: 64040
 Phone: 816-492-4569 Email: jackson.bailey.r@gmail.com

Property Owner Authorization (Provide contact information and signatures of all property owners)

Property Owner Name (print): E. Michael Loboda Signature: E. Michael Loboda
 Street Address: 280 S. Beverly Drive City: Beverly Hills State: CA Zip: 90242
 Phone: 310-552-4794 Email: michael@lobodaproperties.com

Harrisonville Crossing Properties LLC - 1802-2012 N. State Route 291, Harrisonville MO,
 Firm Preparing Application: _____

Contact: _____
 Street Address: _____ City: _____ State: _____ Zip: _____
 Phone: _____ Email: _____

*All correspondence should be sent to: Applicant _____ Property Owner _____ Firm _____

Project Information

General Location or Address: 1908 N Missouri 291
 Project Description: Tattoo and body piercing shop
 Acres or Sq. Ft. 1200 sq. ft.
 Current Zoning: C-2 Proposed Zoning: N/A

Items to be Submitted 30 Days Before Planning Commission Meeting

- ☒ 1) Application
- ☒ 2) Filing Fee – Payable to City of Harrisonville or contact the Community Development Office to pay by phone.
- ☐ 3) Site Plan drawn to scale and showing adjacent tracts within 185 ft. and current ownership. Four (4) copies of at least 8 1/2" x 11", and one (1) electronic copy emailed to the planner.
- ☐ 4) Email full legal description in WORD to planner (not assessor's abbreviated description). City Staff may modify submittal requirements as necessary.

For Office Use Only

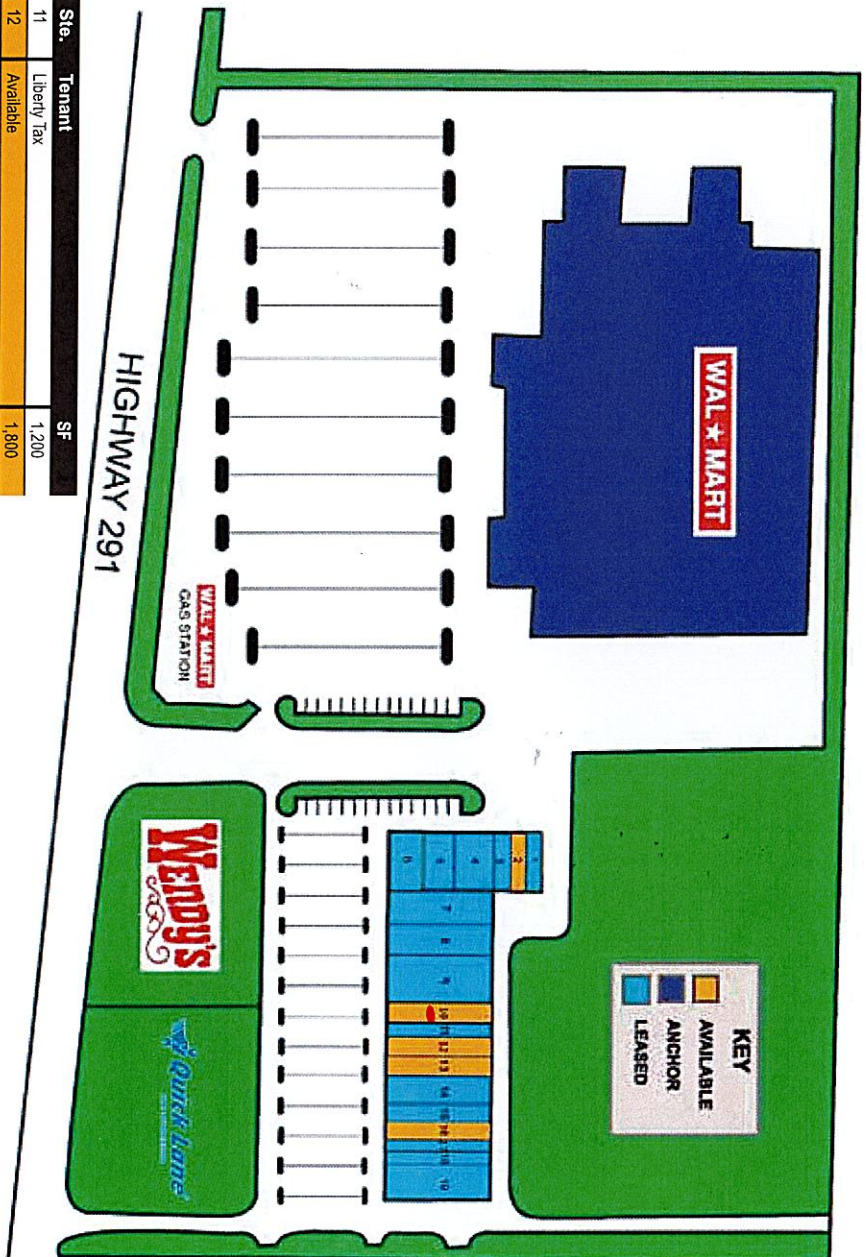
Case No: RZ-24-001 Filing Fee: Amount Paid \$ 365.00 Date Application Received: 2/22/24

Attachment: Application (Appl. #SUP-24-001--SPECIAL USE PERMIT for TherapInk, a Tattoo and Body Piercing Shop)

Harrisonville Crossing

1802-2010 N. State Route 291, Harrisonville, MO 64701

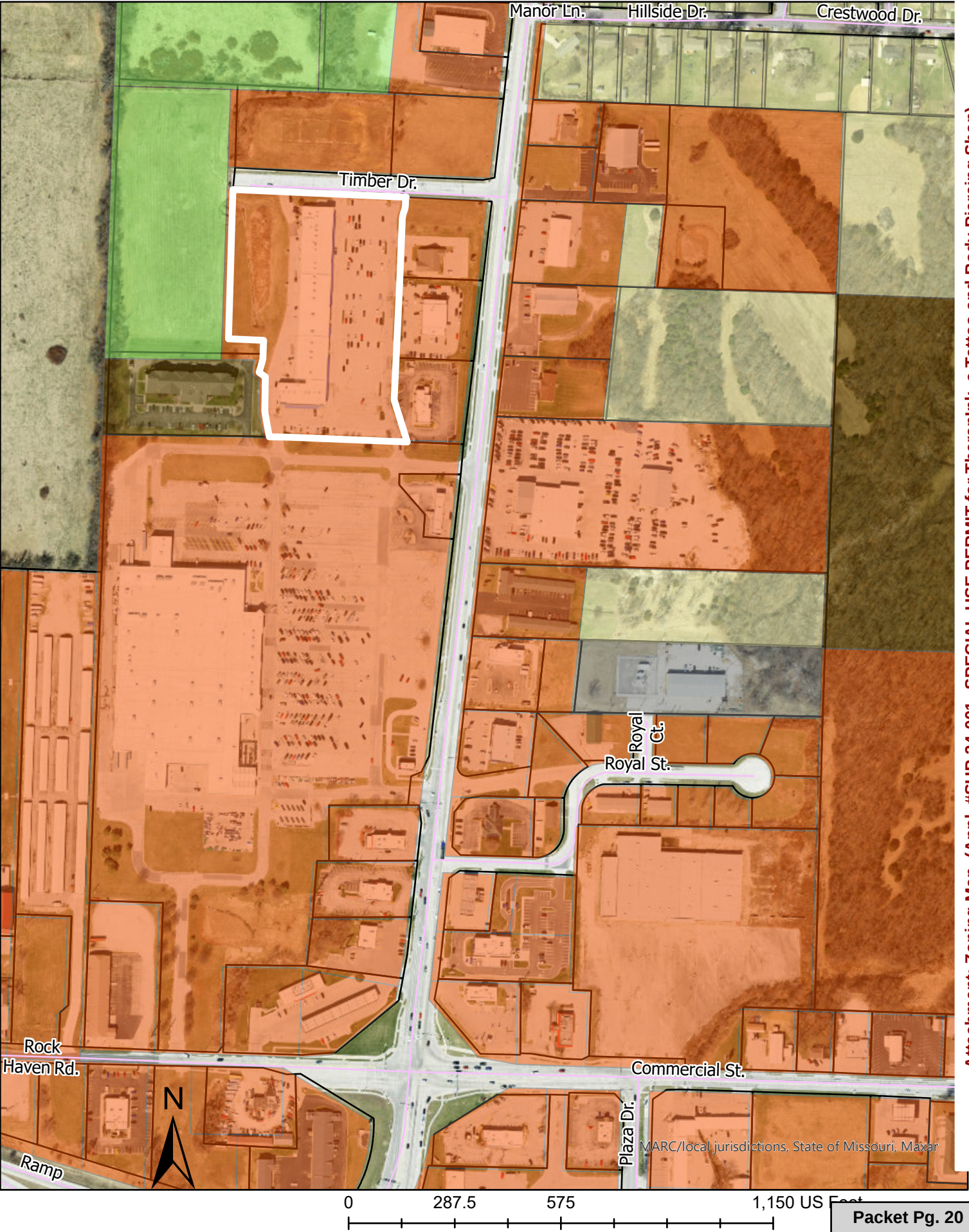
For Lease



Ste.	Tenant	SF	Ste.	Tenant	SF
1	Ship It Now	1,050	11	Liberty Tax	1,200
2	Available	900	12	Available	1,800
3	Lotus Nails	1,000	13	Available	1,800
4	World Finance	1,408	14	Rent-A-Center	4,000
5	GameStop	1,718	15	Hot Tan Cafe	1,600
6	Sprint	1,750	16	Available	1,400
7	The Shoe Department	5,200	17	American Shaman	1,200
8	CATO	4,100	18	Thai Pepper Restaurant	1,440
9	Dollar Tree	6,200	19	El Maquey	3,200
10	Available	1,908			

4622 Pennsylvania Avenue, Suite 700
 Kansas City, MO 64112
 816.756.1400 | www.BLOCKLLC.com

Zoning Map



Attachment: Zoning Map (Appl. #SUP-24-001--SPECIAL USE PERMIT for Theraplink, a Tattoo and Body Piercing Shop)

Aerial Map



Attachment: Aerial Map (Appl. #SUP-24-001--SPECIAL USE PERMIT for Theraplink, a Tattoo and Body Piercing Shop)

Council Bill No.**Ordinance No.**

**AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF
HARRISONVILLE APPROVING A SPECIAL USE PERMIT FOR THE USES OF A
TATTOO AND BODY PIERCING SHOP ON PROPERTY LOCATED AT 1908 N.
STATE ROUTE 291 IN THE CITY OF HARRISONVILLE, CASS COUNTY,
MISSOURI.**

WHEREAS, the City of Harrisonville, Missouri (the "City") has received an application from Baily Jackson with TherapInk, seeking approval of a Special Use Permit for the use of a tattoo and body piercing on land located at 1908 N. State Route 291 in the City of Harrisonville, Cass County, Missouri; and

WHEREAS, a legal notice announcing a public hearing to be held on the requested Special Use Permit application on March 21, 2024, before the Planning & Zoning Commission and on April 1, 2024, before the Board of Aldermen of the City of Harrisonville, Missouri was published in the February 29, 2024, edition of the *Tribune and Times* newspaper; and

WHEREAS, the Special Use Permit was considered by the Planning and Zoning Commission on March 21, 2024, and, with a vote of 5-0, recommended that the Board of Aldermen approve the requested Special Use Permit with the two (2) conditions of approval stated; and

WHEREAS, in accordance with the provision of Chapter 89 RSMo, and Chapter 405 of the Code of Ordinance of the City of Harrisonville, Missouri, the Board of Aldermen, after careful and due deliberation, find the approval of the Special Use Permit is in the best interest of the City of Harrisonville and its residents.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, CASS COUNTY, MISSOURI, AS FOLLOWS:

Section 1: The Board of Aldermen of Harrisonville, Missouri, hereby approves a Special Use Permit for the use of a tattoo and body piercing shop on land located at 1908 N. State Route 291 in the City of Harrisonville, Cass County, Missouri, with the following two (2) conditions of approval:

- 1) All applicable laws of the State of Missouri shall be complied with.
- 2) This Special Use Permit (SUP) shall be granted for a period of fifteen (15) years from the date of approval. If the applicant wishes to transfer ownership to a second party, the applicant must resubmit the application for a Special Use Permit to the City prior to the transfer of ownership.

Section 2: The Special Use Permit comprises the following real estate in the City of Harrisonville, Cass County, Missouri, described as follows:

LEGAL DESCRIPTION:

LOT 1, SUPERCENTER PLAZA ADDITION, A SUBDIVISION IN HARRISONVILLE, CASS COUNTY, MISSOURI, ACCORDING TO THE RECORDED PLAT THEREOF, FILED

IN PLAT BOOK 18 AT PAGE 48.

Section 3: Severability. The sections, paragraphs, sentences, clauses, and phrases of this ordinance shall be severable. In the event that any such section, paragraph, sentence, clause or phrase of this ordinance is found by a court of competent jurisdiction to be invalid, the remaining portions of this ordinance are valid, unless the court finds the valid portions of this ordinance are so essential to and inseparably connected with and dependent upon the void portion that it cannot be presumed that the City has enacted the valid portions without the void ones, or unless the court finds that the valid portions, standing alone, are incomplete and are incapable of being executed in accordance with the legislative intent.

Section 4: Governing Law. This ordinance shall be governed exclusively by and construed in accordance with the applicable laws of the State of Missouri.

Section 5: Effective Date. This ordinance shall be in full force and effect from and after its passage by the Board of Aldermen and approval by the Mayor.

READ FOR THE FIRST TIME BY TITLE ONLY ON THE 1ST OF APRIL 2024 AND WAS READ FOR A SECOND TIME BY TITLE ONLY ON THE 15TH DAY OF APRIL 2024 AND PASSED BY THE BOARD OF ALDERMEN THIS 15TH DAY OF APRIL 2024.

AYES:

NAYS:

AWAY:

ABSENT:

ABSTAIN:

Mike Zaring, Mayor and Ex-Officio
Chairman of the Board of Aldermen

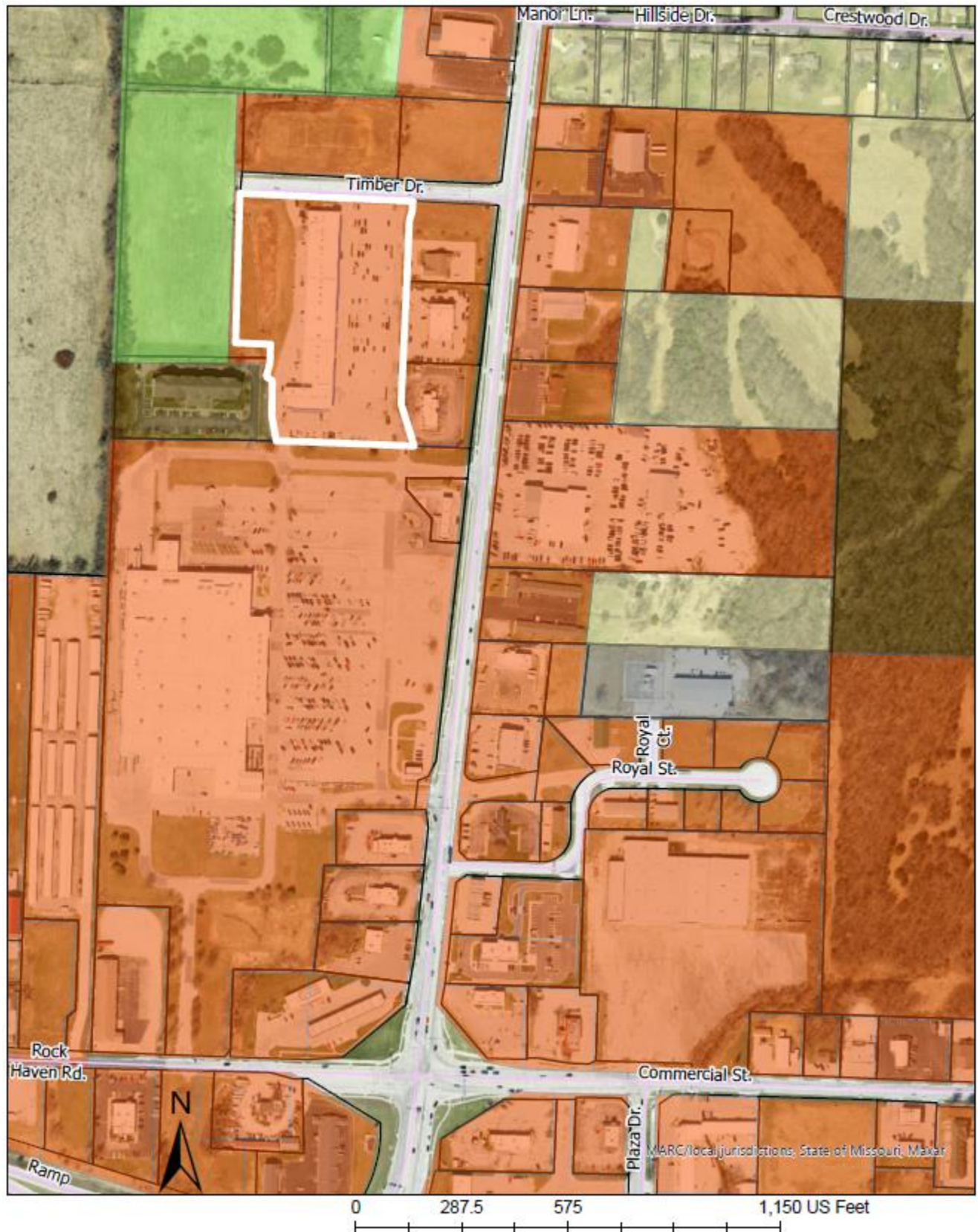
ATTEST:

Daniel Barnett, City Clerk

WITNESS my hand and seal this 15TH day of April 2024

Attachment I: Zoning Map

Zoning Map



Attachment: Ordinance (Appl. #SUP-24-001--SPECIAL USE PERMIT for TherapInk, a Tattoo and Body Piercing Shop)

STAFF REPORT

TO: Board of Aldermen
FROM: Kim Hubbard, Finance Manager
DATE: March 21, 2024
SUBJECT: BUDGET AMENDMENT

Type of Item: *Budget*

Administration

During the budget process, staff budgeted \$6,000 for elections. The April election came in at \$10,820 as there are not a lot of other elections taking place.

Account	Current Budget	Increase	Decrease	New Budget
01-0103-0415-00	\$6,000.00	\$4,820.00	\$0.00	\$10,820.00

Community Center Fund

This amendment will move the remaining Park COP available funds to the 2024 budget Community Center Funds.

Account	Current Budget	Increase	Decrease	New Budget
15-0990-4220-00	\$78,736.01	\$91,760.00	\$0.00	\$170,496.01
15-5937	\$78,736.01	\$91,760.00	\$0.00	\$170,496.00
15-1123-0303-00	\$12,500.00	\$11,475.00	\$0.00	\$23,975.00

The Community Center's floor scrubber needs to be replaced and staff has received five (5) quotes from:

Tennant T290 - \$5,225.00

Henry Kraft i20NBV - \$6,774.27

Triple S Panther 20B1 - \$4,888.00

Triple S Panther 17B - \$3,670.00

Karcher BD 50/50 - \$4,500.00

Staff recommends purchasing from Tennant as they had the best reviews and is available through the Community Centers current maintenance supply company.

An amendment of \$11,475.00 is needed for the Community Centers chemical account for the pool. Earlier in the year staff were contacted regarding outstanding invoices incurred in 2023 that had not been paid which depleted the majority of the 2024 budget.

Account	Current Budget	Increase	Decrease	New Budget
15-1119-0504-00	\$0.00	\$5,225.00	\$0.00	\$5,225.00

Fire Department-Building Improvements

The remaining ARPA funds will be allocated to the Fire Departments building improvements to cover the unexpected costs of the HVAC unit.

Account	Current Budget	Increase	Decrease	New Budget
16-0990-2014	\$841,122.13	\$60,345.00	\$0.00	\$901,467.13
16-5934	\$841,122.13	\$60,345.00	\$0.00	\$901,467.13

Police Department

The K-9 vehicle funded through the Fleet fund and the vehicle quotes came in \$3,000.00 over budget, this amendment covers the \$3,000.00.

Account	Current Budget	Increase	Decrease	New Budget
09-0103-0504-00	\$65,000.00	\$3,000.00	\$0.00	\$68,000.00
09-5934	\$75,374.00	\$3,000.00	\$0.00	\$78,374.00

The Police Department is working with Insight Public Safety & Forensic Consulting to come in and assist the department in a Cultural Investment Project. This project will assist in the design of the Police Departments Mission, Vision and Values Statement, and the implementation of a cultural transformation of the department which will aid in the moral of the department. The estimated cost of the project is \$6,200. The cost will be covered by using \$3,000 that had been budgeted for the Chief Conference in 2024 and an amendment of \$3,000 which will come from reserves.

Account	Current Budget	Increase	Decrease	New Budget
01-0311-0207-00	\$40,000.00	\$3,000.00	\$0.00	\$43,000.00

CWSS-Muddy Creek Regional Retention-FEMA Home Buy-Out Project

The project costs increased due to home buy-out appraisal increases over estimated budget amount. The City match is 10% of the increase (\$21,748.20). The City funds all expenses and receives reimbursements for 90% of the project costs.

Account	Current Budget	Increase	Decrease	New Budget
08-0932-3069	\$1,066,985.46	\$217,482.00	\$0.00	\$1,284,467.46
08-5934	\$2,814,757.86	\$217,482.00	\$0.00	\$3,032,239.86

Chapter 353-Harrisonville Square Neighborhood Redevelopment Corporation

In 2023 Ordinance 3643 was passed approving the Harrisonville Square Neighborhood Redevelopment Corporation Plan. Staff have received guidance from Ben Hart, Steve Mauer and Jon Cummings (KPM Auditor), regarding the best approach to track the monies and the conclusion is to set up a separate fund for this project. Staff is working with Ben Hart to determine the fund number, once the accounts have been established, the Board will be informed.

Historical Preservation Commission Architectural Survey

The Community Development Department has been awarded a grant through the Historic Preservation Fund Grant Program. This is a reimbursement grant which means the city will expend the funds and will receive reimbursement of 45% of the grant which is the amendment amount needed of \$33,800.

Account	Current Budget	Increase	Decrease	New Budget
01-0990-1050-00	\$0.00	\$33,800.00	\$0.00	\$33,800.00

Airport

The airport is scheduled for reconstruction of the runway this year which will close the facility for about six months and the Board approved a rent reduction of 50% during this time and reduction in fuel revenue of 50%.

Account	Current Budget	Increase	Decrease	New Budget
01-5340	\$96,250.00	\$0.00	\$48,125.00	\$48,125.00
01-5341	\$1,000.00	\$0.00	\$250.00	\$750.00
01-5342	\$35,000.00	\$0.00	\$8,750.00	\$28,250.00
01-5345	\$61,000.00	\$0.00	\$15,250.00	\$45,750.00

Staff Recommendations

Staff recommends approval.

Attachments

Excel sheet reflecting projects and the purchase of the K-9 unit.

Council Bill No.

Ordinance No.

**AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF
HARRISONVILLE AMENDING THE OPERATING BUDGET FOR THE CITY
OF HARRISONVILLE, MISSOURI, FOR THE FISCAL YEAR JANUARY 1,
2024 THROUGH DECEMBER 31, 2024, AND ESTABLISHING AN EFFECTIVE
DATE.**

Account #	Account Name	Description	Current 2024 Budget	Budget Increase	Amended 2024 Budget	
15-0990-4220	2023- COP-B Projects	Remaining COP Funds for Parks Proj	\$ 78,736.01	\$ 91,760.00	\$ 170,496.01	Remaining Parks COP Funds- I thought the 91K showing was wrapped up in an encumbrance, however, that was not the case. It is for 2023 expense that should have been rolled forward with the last amendment. We have a contract which is causing the account to be over budget.
15-5937	2023- COP-B Project Proceeds	Parks COP Funds for Parks Projects	\$ 78,736.01	\$ 91,760.00	\$ 170,496.01	
16-0990-2014	Building Improvements	Harrisonville Fire Dep- HVAC	\$ 841,122.13	\$ 60,345.00	\$ 901,467.13	This is the remaining ARPA Funds we were holding on to just in case the Fire Dep has unexpected costs and of course... we have unexpected costs (HVAC)
16-5934	City Cash/ARPA Funds	Harrisonville Fire Dep- HVAC	\$ 841,122.13	\$ 60,345.00	\$ 901,467.13	
09-0103-0504-02	Law Enforcement Machinery & Equip	K-9 Vehicle- 2024 Interceptor	\$ 65,000.00	\$ 3,000.00	\$ 68,000.00	Funded via Fleet Fund-Budget based on best guess estimate. Quotes for equipment came in 3K over estimate
09-5934	Transfer From Reserve	K-9 Vehicle- 2024 Interceptor	\$ 75,374.00	\$ 3,000.00	\$ 78,374.00	
08-0932-3069	Muddy Crk Reg Retention	FEMA Home Buy-Out Project Cost In	\$ 1,066,985.46	\$ 217,482.00	\$ 1,284,467.46	Project cost increase due to home buy-out appraisal increases over estimated budget amount.. Note: The City Match is only 10% of the increase (\$21,748.20). This is a reimbursement project. The City funds all expenses and receives reimbursments for 90% of the project costs.
08-5934	Transfer From Reserve	FEMA Home Buy-Out Project Cost In	\$ 2,814,757.86	\$ 217,482.00	\$ 3,032,239.86	

Attachment: April 2024 Projects Amendment (BUDGET AMENDMENT)

Council Bill No. 2024

Ordinance No.

AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE AMENDING THE OPERATING BUDGET FOR THE CITY OF HARRISONVILLE, MISSOURI, FOR THE FISCAL YEAR JANUARY 1, 2024 THROUGH DECEMBER 31, 2024, AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the City of Harrisonville (“City”) staff has reviewed the Fiscal Year January 1, 2024 to December 31, 2024 (“Fiscal Year”) revenues and expenditures; and

WHEREAS, proposed amendments to the Fiscal Year 2024 Budget as operations or unforeseen expenses have occurred throughout the year in the Parks Department, Police Department, Fire Department, Administration Department, Combined Water and Sanitary Sewer Department, Community Development Department and Airport and need to be adopted before the end of 2024; and

WHEREAS, this is a standard accounting practice to do budget amendments throughout the year; and

WHEREAS, The Board of Aldermen feel it is in the best interest of the City to approve the budget amendment presented for Fiscal Year 2024;

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI AS FOLLOWS:

Section 1: That the annual operating budget for the City of Harrisonville, Missouri, for the fiscal year beginning January 1, 2024, and ending on December 31, 2024, is hereby amended. Maximum amounts to be expended by fund are as follows:

FUND	BUDGETED REVENUE	BUDGETED EXPENDISTURES
GENERAL	\$26,644,100.00	\$22,543,817.00
REFUSE	\$ 794,227.00	\$ 786,617.00
ELECTRIC	\$13,422,710.00	\$13,099,452.00
CWSS	\$17,884,252.00	\$17,735,520.00
FLEET	\$ 335,675.00	\$ 335,675.00
PARKS & RECREATION	\$ 3,153,304.00	\$ 3,183,739.00
EMERGENCY SERVICES	\$ 5,769,715.00	\$ 5,788,956.00
DEBT SERVICE	\$ 315,625.00	\$ 315,625.00

Section 2: That the City Administrator is hereby authorized to amend the line items of the budget as needed, but in no event shall more funds be expended for any particular fund than that authorized by this budget without prior approval of the Board of Aldermen. In addition, any monies set aside for capital outlays shall not be used for any other purposes without prior approval of the Board of Aldermen.

Attachment: Budget amendment April 2024 (BUDGET AMENDMENT)

Section 3: That this ordinance shall become effective immediately upon its passage and approval.

READ FOR THE FIRST TIME BY TITLE ONLY ON THE 1ST DAY OF APRIL 2024
AND WAS READ FOR A SECOND TIME BY TITLE ONLY ON THE 1ST DAY OF
APRIL 2024 AND PASSED BY THE BOARD OF ALDERMEN THIS 1ST DAY OF
APRIL 2024.

VOTE TAKEN AS FOLLOWS:

AYES:

NAYS:

ABSENT:

ABSTAIN:

EXCUSED:

Mike Zaring, Mayor and Ex-Officio
Chairman of the Board of Aldermen

ATTEST:

Daniel Barnett, City Clerk

WITNESS my hand and seal this 1st day of April 2024.

Attachment: Budget amendment April 2024 (BUDGET AMENDMENT)

STAFF REPORT

TO: Board of Aldermen
FROM: Daniel Barnett,
DATE: March 27, 2024
SUBJECT: Ordinance LSMA Runway Time Extension

Type of Item: *Approval*

E. Action Item (ID # 4786)

AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI APPROVING A MODOT COMMISSION AMENDMENT TO STATE BLOCK GRANT AGREEMENT AMENDMENT #3 AND ESTABLISHING AN EXTENSION OF TIME

Attachments:

Staff Report MoDOT Amendment No 3 (DOC)
Amendment No 3 Airport Time Extension (PDF)
MoDOT Ordinance Time Extension Grant Amendment (DOCX)



PUBLIC WORKS DEPARTMENT, 201 W. Chestnut St., Harrisonville, MO, 64701, Phone (816) 380 – 8964

To: Mayor & Board of Aldermen

From: Carl Brooks, Director of Engineering (cbrooks@harrisonville.com)

Date: April 1, 2024

Re: Ordinance No. 2024-xx, Mayor & Board of Alderman (BOA) Acceptance of the MoDOT Amendment to State Block Grant Agreement, Amendment #3

GENERAL INFORMATION

Applicant: City Staff

Requested Actions: Approval of Ordinance

Purpose: Acceptance of the MoDOT Amendment State Block Grant Agreement, Amendment #3 to Reconstruct Runway 17-35.

Property Location: Lawrence Smith Memorial Airport

PROPOSAL

The attached Amendment 3 to State Block Grant Agreement for Project 21-110C-2. This agreement grants the extension of the project schedule from March 30, 2024, to June 30, 2026, to the Reconstruct Runway 17-35 project. We request to and obtain BOA approval of the amendment. The amendment has been drafted so that it must be fully executed by the city no later than May 15, 2024. There is no city local match for the time extension of the project.

PREVIOUS ACTIONS

The City initially entered into a contract with MoDOT in the amount of \$250,110.00. The city's local cost for those engineering services was \$1,890.00, that has already been incurred. By Amendment #1, the City entered a contract with MoDOT in the amount of \$94,000.00. The city's local cost for those engineering services was \$0.00. By Amendment #2, the City entered a contract with MoDOT in the amount of \$4,582,556. The city's local cost for those Airport construction services was five (5) percent.

Attachment: Staff Report MoDOT Amendment No 3 (Ordinance LSMA Runway Time Extension)

KEY ISSUES

MoDOT staff request that the ordinance is fully executed by May 15, 2024.

The project construction schedule began on March 18, 2024, with the runway to be closed on April 15, 2024.

STAFF COMMENTS AND SUGGESTIONS

City staff agree that the project time extension request as proposed with this Amendment #3 be completed, and that the City attorney has reviewed this agreement.

STAFF RECOMMENDATION

City staff recommends passage of this ordinance.

ATTACHMENTS

MoDOT Commission Amendment to State Block Grant Agreement Amendment #3

Ordinance 2024-xx

CCO Form: MO18

Approved: 05/94 (MLH)

Revised: 08/23 (MWH)

Modified:

Sponsor: City of Harrisonville

Project No. 21-110C-2

CFDA Number: CFDA #20.106

CFDA Title: Airport Improvement Program

Federal Agency: Federal Aviation Administration, Department of Transportation

**MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION
AMENDMENT TO STATE BLOCK GRANT AGREEMENT**

AMENDMENT #3

THIS AMENDMENT AGREEMENT is entered into by the Missouri Highways and Transportation Commission (hereinafter, "Commission") and the City of Harrisonville (hereinafter, "Sponsor").

WITNESSETH:

WHEREAS, the parties entered into an Agreement executed by the Sponsor on January 30, 2022, and executed by the Commission on January 31, 2022, (hereinafter, "Original Agreement") under which the Commission granted the sum not to exceed Two Hundred Thirty-Three Thousand One Hundred One Dollars (\$233,101) to the Sponsor to assist with Design Runway 17/35 Reconstruction; and

WHEREAS, the parties entered into an Amendment #1 to the Original Agreement executed by the Sponsor on March 17, 2023, and executed by the Commission on March 22, 2023, (hereinafter, "Amendment #1") under which the Commission granted the sum not to exceed Ninety Four Thousand Dollars (\$94,000) for Design Runway 17/35 Reconstruction; and

WHEREAS, the parties entered into an Amendment #2 executed by the Sponsor on October 23, 2023, and executed by the Commission on November 2, 2023, (hereinafter, "Original Agreement") under which the Commission granted the sum not to exceed Four Million Five Hundred Eighty-Two Thousand Five Hundred Fifty-Six Dollars (\$4,582,556) to the Sponsor to assist with Design Runway 17/35 Reconstruction; and

WHEREAS, the Commission previously approved funds for Design Runway 17/35 Reconstruction; and

NOW, THEREFORE, in consideration of the mutual covenants, promises and representations in this Agreement, the parties agree as follows:

Attachment: Amendment No 3 Airport Time Extension (Ordinance LSMA Runway Time Extension)

(1) PROJECT TIME PERIOD: Based upon the revised project schedule, the original project time period of March 30, 2024, will be extended to June 30, 2026, to allow for completion of the work. Paragraph (2) of the Original Agreement is hereby amended accordingly.

(2) ADDITIONAL PROVISIONS:

(A) The project will be carried out in accordance with the assurances (Exhibit 1) given by the Sponsor to the Commission as specified in the Original Agreement.

(B) This Amendment shall expire and the Commission shall not be obligated to pay any part of the costs of the project unless this grant amendment has been executed by the Sponsor on or before May 15, 2024, or such subsequent date as may be prescribed in writing by the Commission.

(C) All other terms and conditions of the Original Agreement entered into between the parties shall remain in full force and effect.

[Remainder of Page Intentionally Left Blank]

IN WITNESS WHEREOF, the parties have entered into this Agreement on the date last written below.

Executed by Sponsor on _____(date).

Executed by Commission on _____(date).

MISSOURI HIGHWAYS AND
TRANSPORTATION COMMISSION

CITY OF HARRISONVILLE

By: _____

By: _____

Title: _____

Title: _____

Attest:

Attest:

By: _____

Secretary to the Commission

Title: _____

Approved as to Form:

Approved as to Form:

By: _____

Commission Counsel

Title: _____

Ordinance No.: _____
(if applicable)

Attachment: Amendment No 3 Airport Time Extension (Ordinance LSMA Runway Time Extension)

CERTIFICATE OF SPONSOR'S ATTORNEY

I, _____, acting as attorney for the Sponsor do hereby certify that in my opinion the Sponsor is empowered to enter into the foregoing grant Agreement under the laws of the State of Missouri. Further, I have examined the foregoing grant Agreement and the actions taken by said Sponsor and Sponsor's official representative have been duly authorized and that the execution thereof is in all respects due and proper and in accordance with the laws of the said state and the Airport and Airway Improvement Act of 1982, as amended. In addition, for grants involving projects to be carried out on property not owned by the Sponsor, there are no legal impediments that will prevent full performance by the Sponsor. Further, it is my opinion that the said grant constitutes a legal and binding obligation of the Sponsor in accordance with the terms thereof.

CITY OF HARRISONVILLE

Name of Sponsor's Attorney (typed)

Signature of Sponsor's Attorney

Date _____

Attachment: Amendment No 3 Airport Time Extension (Ordinance LSMA Runway Time Extension)

Council Bill No. 2024-xx

Ordinance No. xxxx

**AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF
HARRISONVILLE, MISSOURI APPROVING A MODOT COMMISSION
AMENDMENT TO STATE BLOCK GRANT AGREEMENT AMENDMENT #3 AND
ESTABLISHING AN EXTENSION OF TIME**

WHEREAS, the City of Harrisonville (“City”) and the Missouri Highways and Transportation Commission desire to enter into a municipal agreement for the Lawrence Smith Memorial Airport to extend the original project time period of March 30, 2024, to June 30, 2026, to allow completion of the work..

WHEREAS, the Board of Alderman have reviewed the request and believe the agreement amendment to be in the best interest of the city to enter into the municipal agreement amendment with the MoDOT Commission.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI, THAT:

Section 1: The City Administrator is hereby authorized and directed by the Board of Aldermen to enter into a municipal agreement with the Missouri Highways and Transportation Commission for the Lawrence Smith Memorial Airport Runway 17/35 Reconstruction Project.

Section 2: That this ordinance shall become effective immediately upon its passage and approval.

Read for the first time by title only on the 1st day of April 2024. Read for the second time by title only on the 1st day of April 2024.

Mike Zaring, Mayor

ATTEST:

Daniel Barnett, City Clerk

PASSED by the BOARD OF ALDERMEN and APPROVED by the Mayor this __st day of April 2024.

Attachment: MoDOT Ordinance Time Extension Grant Amendment (Ordinance LSMA Runway Time Extension)

STAFF REPORT

TO: Board of Aldermen
FROM: Daniel Barnett,
DATE: March 28, 2024
SUBJECT: Municipal Court Report - February 2024

Type of Item: *Discussion*

A. Discussion Item (ID # 4790)

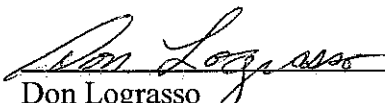
Municipal Court Report - February 2024

Attachments:

February 2024 Municipal Court Report (PDF)

IN THE MUNICIPAL COURT OF HARRISONVILLE, MISSOURI
CASS COUNTY

I certify that the attached is a report on all cases heard or tried before the Judge of the Circuit Court of Cass County Missouri, Municipal Division at Harrisonville during the month of **February 2024** and that the information and statements contained in said report are true and correct according to my best information, knowledge and belief.


Don Lograsso
Municipal Court Judge

3/6/24
Date

Presented and reviewed as required by Court Operating Rule 4.29.


City Clerk

3-18-2024
Date

Subscribed and sworn to before me this _____ day of _____, 2024.

Notary

RECEIVED
MAR 18 2024
CITY OF HARRISONVILLE

Attachment: February 2024 Municipal Court Report (Municipal Court Report - February 2024)

MUNICIPAL DIVISION SUMMARY REPORTING FORM

Refer to instructions for directions and term definitions. Complete a report each month even if there has not been any court activity.

<u>I. COURT INFORMATION</u>		Municipality: Harrisonville Municipal		Reporting Period: Feb 1, 2024 - Feb 29, 2024	
Mailing Address: 300 E PEARL STREET, HARRISONVILLE, MO 64701					
Physical Address: 300 E PEARL STREET, HARRISONVILLE, MO 64701				County: Cass County	
Telephone Number: (816)3808903		Fax Number:			
Prepared by: MICHELLE SHAFFER			E-mail Address: michelle.shaffer@courts.mo.gov		
Municipal Judge: Don Lograsso					
<u>II. MONTHLY CASELOAD INFORMATION</u>					
		Alcohol & Drug Related Traffic	Other Traffic	Non-Traffic Ordinance	
A. Cases (citations/informations) pending at start of month		39	688	582	
B. Cases (citations/informations) filed		2	75	19	
C. Cases (citations/informations) disposed					
1. jury trial (Springfield, Jefferson County, and St. Louis County only)		0	0	0	
2. court/bench trial - GUILTY		0	0	1	
3. court/bench trial - NOT GUILTY		0	3	3	
4. plea of GUILTY in court		1	32	21	
5. Violations Bureau Citations (i.e. written plea of guilty) and bond forfeiture by court order (as payment of fines/costs)		0	19	0	
6. dismissed by court		0	0	0	
7. <i>nolle prosequi</i>		0	12	15	
8. certified for jury trial (not heard in Municipal Division)		0	0	0	
9. TOTAL CASE DISPOSITIONS		1	66	40	
D. Cases (citations/informations) pending at end of month [pending caseload = (A+B)-C9]		40	697	561	
E. Trial de Novo and/or appeal applications filed		0	0	0	
<u>III. WARRANT INFORMATION (pre- & post-disposition)</u>					
1. # Issued during reporting period		61	<u>IV. PARKING TICKETS</u>		
2. # Served/withdrawn during reporting period		73	1. # Issued during period		
3. # Outstanding at end of reporting period		1,151	☐ Court staff does not process parking tickets		

Attachment: February 2024 Municipal Court Report (Municipal Court Report - February 2024)

MUNICIPAL DIVISION SUMMARY REPORTING FORM

COURT INFORMATION	Municipality: Harrisonville Municipal	Reporting Period: Feb 1, 2024 - Feb 29, 2024
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V. DISBURSEMENTS

Excess Revenue (minor traffic and municipal ordinance violations, subject to the excess revenue percentage limitation)		Other Disbursements: Enter below additional surcharges and/or fees not listed above. Designate if subject to the excess revenue percentage limitation. Examples include, but are not limited to, arrest costs and witness fees.	
Fines - Excess Revenue	\$4,136.23	Court Automation	\$412.11
Clerk Fee - Excess Revenue	\$492.00	Law Enf Arrest-Local	\$325.00
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Excess Revenue	\$15.17	Total Other Disbursements	\$737.11
Bond forfeitures (paid to city) - Excess Revenue	\$0.00	Total Disbursements of Costs, Fees, Surcharges and Bonds Forfeited	\$10,634.23
Total Excess Revenue	\$4,643.40	Bond Refunds	\$1,500.00
Other Revenue (non-minor traffic and ordinance violations, not subject to the excess revenue percentage limitation)		Total Disbursements	\$12,134.23
Fines - Other	\$4,027.00		
Clerk Fee - Other	\$250.47		
Judicial Education Fund (JEF) ☒ Court does not retain funds for JEF	\$0.00		
Peace Officer Standards and Training (POST) Commission surcharge	\$60.87		
Crime Victims Compensation (CVC) Fund surcharge - Paid to State	\$439.25		
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Other	\$7.63		
Law Enforcement Training (LET) Fund surcharge	\$124.00		
Domestic Violence Shelter surcharge	\$122.00		
Inmate Prisoner Detainee Security Fund surcharge	\$122.50		
Restitution	\$100.00		
Parking ticket revenue (including penalties)	\$0.00		
Bond forfeitures (paid to city) - Other	\$0.00		
Total Other Revenue	\$5,253.72		

Attachment: February 2024 Municipal Court Report (Municipal Court Report - February 2024)