



THE CITY OF
HARRISONVILLE
WHERE TRADITION MEETS INNOVATION

AGENDA
CITY OF HARRISONVILLE
BOARD OF ALDERMEN
REGULAR MEETING
CITY HALL
MAY 6, 2024
6:00 PM

- 1. Call to Order**
 - A. Pledge of Allegiance**
 - B. Roll Call**
- 2. Ceremonial Matters**
 - A. Local Government Week 2024 Proclamation**
- 3. Public Participation**
- 4. Approval of Minutes**
 - A. Board of Aldermen - Regular Meeting - Apr 15, 2024, 6:00 PM**
 - B. Board of Aldermen - Work Session - Apr 15, 2024, 6:30 PM**
 - C. Board of Aldermen - Work Session - Apr 29, 2024, 6:00 PM**
- 5. Agenda Items**
 - A. Council Bill 15: A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI APPROVING THE REAPPOINTMENT OF APRIL MCLAUGHLIN TO THE HISTORIC PRESERVATION COMMISSION.**
 - B. Council Bill 16: A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI APPROVING THE APPOINTMENT OF VANESSA HARGRAVE AS AN ALTERNATE MEMBER OF THE BOARD OF ZONING ADJUSTMENTS.**
 - C. Council Bill 17: A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI APPROVING THE APPOINTMENT OF BRYAN WOOTEN TO THE BOARD OF ZONING ADJUSTMENTS.**
 - D. Council Bill 18: A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI APPROVING THE APPOINTMENT OF AMANDA STITES TO THE HISTORIC PRESERVATION COMMISSION.**

- E. **Council Bill 19: A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI APPROVING THE APPOINTMENT OF BING SCHIMMELPFENNING TO THE HISTORIC PRESERVATION COMMISSION.**
 - F. **Council Bill 20: A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE AUTHORIZING THE CITY ADMINISTRATOR TO CONDUCT THE ANNUAL DESTRUCTION OF RECORDS, IN ACCORDANCE WITH THE STATE OF MISSOURI RECORD RETENTION SCHEDULES.**
 - G. **Council Bill 21: A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI, ADOPTING SHORT TERM GOALS OF THE CITY OF HARRISONVILLE, MISSOURI**
 - H. **Council Bill 22: AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI AMENDING SECTION 340.110 OF THE HARRISONVILLE MUNICIPAL CODE.**
 - I. **PUBLIC HEARING: Tree City USA and Community Forestry Plan**
 - J. **Council Bill 23: AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE ESTABLISHING ARTICLE IV- COMMUNITY FORESTRY PLAN, UNDER CHAPTER 225-PARKS AND RECREATION FOR THE CITY OF HARRISONVILLE, CASS COUNTY, MISSOURI.**
- 6. **Aldermen and Committee Reports**
 - 7. **Report from the City Administrator**
 - 8. **Questions from the Media**
 - 9. **Adjourn from Regular Session**

Posted on City Hall Bulletin Board this 3rd day of May 2024

Daniel Barnett, City Clerk

Public participation during regular meetings of the Board of Aldermen shall be limited to those who have submitted a completed agenda request form. 2 Each person wishing to address the Board during regular meetings of the Board of Aldermen on a topic not on the agenda shall submit a completed agenda request form five (5) business days prior to the meeting the person wishes to address the Board. If the agenda request concerns a complex issue requiring staff research time, the opportunity to address the Board may be moved to a future meeting instead of the meeting immediately following the submission of the agenda request form. 3. Those that have submitted a completed agenda request form shall be limited to three (3) minutes to address the Board, this time cannot be yielded to another person and this time may be extended in three (3) minutes increments only upon a majority vote of the members of the Board of Aldermen, with each additional three (3) minute increment requiring an additional majority vote of the members of the Board of Aldermen.

STAFF REPORT

TO: Board of Aldermen
FROM: Theresa West, Assistant
DATE: May 2, 2024
SUBJECT: Local Government Week 2024 Proclamation

Type of Item: *Proclamation*

A. Action Item (ID # 4816)

Local Government Week 2024 Proclamation

Attachments:

Local Government Week 2024 Proclamation (DOCX)



PROCLAMATION

LOCAL GOVERNMENT WEEK

WHEREAS, local governments in Missouri make important decisions that affect the lives of all Missourians, and

WHEREAS, local governments are the level of government closest to the people, and

WHEREAS, local governments include city councils, county commissions, school boards among others, and

WHEREAS, local governments are the ultimate expression of grassroots democracy, and

WHEREAS, local governments play an essential role in the quality of life in Missouri communities,

NOW, THEREFORE, I, Mike Zaring, Mayor of Harrisonville, do hereby name May 5-12, 2024, as LOCAL GOVERNMENT WEEK in Harrisonville, MO and urge all Missourians to join me in recognizing local governments as they serve their communities.

Mike Zaring, Mayor



THE CITY OF HARRISONVILLE

WHERE TRADITION MEETS INNOVATION

DRAFT

**MINUTES
CITY OF HARRISONVILLE
BOARD OF ALDERMEN
REGULAR MEETING
CITY HALL
APRIL 15, 2024
6:00 PM**

1. Call to Order

The meeting was called to order at 6:01 PM by Mayor Mike Zaring.

A. Pledge of Allegiance

Attendee Name	Organization	Title	Status	Arrived
Bill Mills	Harrisonville	Board Member	Present	
Sandy Franklin	Harrisonville	Board Member	Present	
Larry Pfautsch	Harrisonville	Board Member	Present	
Matt Turner	Harrisonville	Board Member	Excused	
Dave Doerhoff	Harrisonville	Board Member	Present	
Marcia Milner	Harrisonville	Board Member	Present	
Gary Davidson	Harrisonville	Board Member	Present	
Kile Chaney	Harrisonville	Board Member	Present	
Mike Zaring	Harrisonville	Mayor	Present	

Others present: City Administrator Brad Ratliff, City Attorney Steve Mauer, Director of Administrative Services Jeremy Smith, Parks and Recreation Director Grant Purkey, Economic Development Director Jim Clarke, Interim Police Chief Darla Harris, Director of Public Works Patty Hilderbrand, Police Lieutenant Darin Chance, Executive Secretary to the City Administrator Theresa West, Code Enforcement Officer Barrett Welton, TherapInk owners and supporters Bailly Jackson, Tiffany Jackson, Jade Jakubowski, Alexandria Wright and Diamond Little and City Clerk Daniel Barnett - recording.

2. Ceremonial Matters

A. Building Safety Month Proclamation

Mayor Zaring read a proclamation declaring the month of May as Building Safety Month in the City of Harrisonville. The proclamation was received by Harrisonville Code Enforcement Officer Barrett Welton.

B. Arbor Day 2024 Proclamation

Mayor Zaring read a proclamation declaring April 26, 2024 as Arbor Day in the City of Harrisonville. The proclamation was received by Parks Director Purkey.

3. Public Participation

None.

4. Approval of Minutes

A. Board of Aldermen - Regular Meeting - Apr 1, 2024 6:00 PM

RESULT: ACCEPTED [UNANIMOUS]
MOVER: Kile Chaney, Board Member
SECONDER: Marcia Milner, Board Member
AYES: Mills, Franklin, Pfautsch, Doerhoff, Milner, Davidson, Chaney
EXCUSED: Matt Turner

B. Board of Aldermen - Work Session - Apr 1, 2024 6:30 PM

RESULT: ACCEPTED [UNANIMOUS]
MOVER: Kile Chaney, Board Member
SECONDER: Dave Doerhoff, Board Member
AYES: Mills, Franklin, Pfautsch, Doerhoff, Milner, Davidson, Chaney
EXCUSED: Matt Turner

5. Agenda Items

A. AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI CERTIFYING THE RESULTS OF THE GENERAL ELECTION HELD ON APRIL 2, 2024, FOR THE OFFICES OF FOUR ALDERMEN.

Upon passage, Mayor Zaring designated the ordinance to be Ordinance number 3688.

RESULT: APPROVED [UNANIMOUS]
MOVER: Dave Doerhoff, Board Member
SECONDER: Gary Davidson, Board Member
AYES: Mills, Franklin, Pfautsch, Doerhoff, Milner, Davidson, Chaney
EXCUSED: Matt Turner

B. Swearing in of re-elected Aldermen

City Clerk Barnett administered the Oath of Office to the following: Kile Chaney Alderman Ward 1, Larry Pfautsch Alderman Ward 2 and Sandy Franklin Alderman Ward 3. Matt Turner was excused from the meeting but was sworn in earlier on April 15, 2024.

C. AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE APPROVING A SPECIAL USE PERMIT FOR THE USES OF A TATTOO AND BODY PIERCING SHOP ON PROPERTY LOCATED AT 1908 N. STATE ROUTE 291 IN THE CITY OF HARRISONVILLE, CASS COUNTY, MISSOURI.

The ordinance was read for the second time by City Attorney Mauer.

City Administrator Ratliff informed the Board that since the first reading on April 1, 2024, no comments or questions have been received by City staff.

Ratliff said staff recommend approval.

Minutes Acceptance: Minutes of Apr 15, 2024 6:00 PM (Approval of Minutes)

Upon passage, Mayor Zaring designated the ordinance to be Ordinance number 3689.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kile Chaney, Board Member
SECONDER:	Marcia Milner, Board Member
AYES:	Mills, Franklin, Pfautsch, Doerhoff, Milner, Davidson, Chaney
EXCUSED:	Matt Turner

6. Aldermen and Committee Reports

Alderwoman Milner congratulated the members of the Board who were recently re-elected.

Alderman Doerhoff congratulated Theraplnk on the approval of their Special Use Permit and welcomed them to Harrisonville.

Alderman Pfautsch spoke about the Harrisonville Square Neighborhood Redevelopment Corporation's kick off meeting for the new Chapter 353 program. Pfautsch said the application process for the program is now open.

Alderman Mills congratulated all who were re-elected.

Alderman Davidson also congratulated all who were re-elected.

Alderwoman Franklin shared about upcoming events going on with the Love the Harrisonville Square and Harrisonville Animal Shelter Friends organizations. Franklin said she was pleased to see that the bridge replacement and intersection improvements at Missouri-7 Highway and Interstate 49 have been completed, and said they looked good.

Alderman Chaney also congratulated those who were re-elected.

7. Report from the City Administrator

City Administrator Ratliff reminded the Board of Aldermen about a series of upcoming City and Community events.

Ratliff informed the Board that City staff have finalized their recommendation for the Missouri Department of Transportation's Unfunded Needs list and have included the Interstate-49 and Mechanic Street improvements through Westchester Avenue and east back to Commercial Street.

Ratliff said Legacy Underground Construction will perform a hydrostatic water pressure test on the installed pipe for the South Service Area Sanitary Sewer project.

Ratliff said Royal Construction has finished re-pouring the concrete decks at the outdoor pool.

Ratliff informed the Board that City staff have received a positive response regarding the self-reporting survey that was sent for the Lead Service Line Inventory project.

Ratliff informed the Board that City staff have submitted eight 2027-2028 Mid-America Regional Council Grants. Ratliff said the grants were for five streets projects, one for an electric vehicle charging station, one for a monument sign and one for a park trail.

Ratliff told the Board that April 14-20 is National Public Safety Telecommunicators Week and asked that everyone take time to show their appreciation to our Communication Officers.

Ratliff said the cause of the structure fire at 903 S Commercial Street is currently under investigation by the Missouri State Fire Marshall.

Ratliff thanked Alderman Pfautsch for his leadership during the Harrisonville Square Neighborhood Redevelopment Corporation's public meeting regarding the recently launched Chapter 353 program. Ratliff said the response at the meeting was very positive.

A. Municipal Court Report March 2024**8. Questions from the Media**

None.

9. Adjourn from Regular Session

Mayor Zaring congratulated the four Aldermen who were recently re-elected.

Zaring thanked the entire Board and City staff for their efforts to serve the community and to continue to move the Harrisonville community forward.

Zaring spoke about his desire to see a greater voter turnout throughout the Harrisonville community.

Zaring commended Alderman Pfautsch for his leadership on the Harrisonville Square Neighborhood Redevelopment Corporation and their implementation of the Chapter 353 program.

A motion was made by Alderman Davidson to adjourn from the Regular Meeting. The motion was seconded by Alderwoman Milner. The motion carried with a unanimous vote. The meeting adjourned at 6:28 p.m.

Mike Zaring, Mayor & Ex-Officio
Chairman of the Board of Aldermen

ATTEST:

Daniel Barnett, City Clerk

Minutes Acceptance: Minutes of Apr 15, 2024 6:00 PM (Approval of Minutes)



THE CITY OF HARRISONVILLE

WHERE TRADITION MEETS INNOVATION

DRAFT
MINUTES
CITY OF HARRISONVILLE
BOARD OF ALDERMEN
WORK SESSION
CITY HALL
APRIL 15, 2024
6:30 PM

1. Call to Order

The meeting was called to order at 6:41 p.m. by Mayor Mike Zaring.

2. Present

Attendee Name	Organization	Title	Status	Arrived
Bill Mills	Harrisonville	Board Member	Present	
Sandy Franklin	Harrisonville	Board Member	Present	
Larry Pfautsch	Harrisonville	Board Member	Present	
Matt Turner	Harrisonville	Board Member	Excused	
Dave Doerhoff	Harrisonville	Board Member	Present	
Marcia Milner	Harrisonville	Board Member	Present	
Gary Davidson	Harrisonville	Board Member	Present	
Kile Chaney	Harrisonville	Board Member	Present	
Mike Zaring	Harrisonville	Mayor	Present	

Others present: City Administrator Brad Ratliff, Director of Administrative Services Jeremy Smith, Parks Director Grant Purkey, Director of Public Works Patty Hilderbrand, Economic Development Director Jim Clarke, Interim Police Chief Darla Harris, Executive Secretary to the City Administrator Theresa West, Police Lieutenant Darin Chance, Mrs. Vanessa Hargrave and City Clerk Daniel Barnett - recording.

3. Discussion Items

A. UTV Ordinance Discussion

Police Lieutenant Chance spoke about the possibility of implementing a Utility Vehicle (UTV) ordinance for the City of Harrisonville.

Chance spoke about the current ordinances for operating a vehicle inside the city limits of the City of Harrisonville.

Chance spoke about the State of Missouri requirements for motorized vehicles on state highways.

Minutes Acceptance: Minutes of Apr 15, 2024 6:30 PM (Approval of Minutes)

Chance said City staff feel that Utility Vehicles (UTVs) should be inspected to ensure that they are roadworthy and safe to operate.

Chance said proof of financial responsibility for motorists, which is required by Missouri State Statute, should be included in any ordinance amendment.

Chance said City staff feel that all UTV operators must obey the same traffic laws as motor vehicle operators.

Chance said City staff recommend and support the creation and implementation of an ordinance permitting City governing bodies to issue special permits, per Missouri Revised Statute (RSMo) 304.032, for utility vehicles to be used on highways and streets within the city limits, by licensed drivers.

Chance said State Statute allows a municipality to collect \$15 for such permits. Chance said the fees will help cover the cost of the permits, and that the Police Department and/or Code Enforcement Department could inspect and license the UTVs.

Alderman Chaney asked if the fees are set or if they could be adjusted.

Chance said they would be set at \$15.

Alderwoman Milner asked about how the inspection process would work.

Chance said the Police Department would develop a criteria, in accordance with State Statutes.

Alderman Davidson suggested that children be required to be within a child restraint or "car seat", if they are of an age that would require a specialized restraint inside a motor vehicle.

Mrs. Vanessa Hargrave (903 E Pearl Street) spoke to the Board about her experience using UTVs and answered questions posed by the Board.

Discussion was held about whether inspections should be performed by City staff, as opposed to an online, self-reporting inspection with a signed affidavit.

Hargrave spoke about the proposed ordinances requirements for turn signal lights or for a bicycle flag.

Milner said she would prefer that the requirement for turn signal lights be in place.

Mayor Zaring thanked Mrs. Hargrave for taking a responsible approach to gathering information and pushing for a change to the current ordinance.

Davidson said he would like to see a reference to Missouri's open container laws within any ordinance passed by the Harrisonville Board of Aldermen.

A consensus of the Board was reached to move forward with the proposed ordinance amendment, if it were to include requirements for turn signal lights, child restraints and compliance with Missouri open container law.

A motion was made by Alderwoman Milner to adjourn from the Work Session. The motion was seconded by Alderman Davidson. The motion carried with a unanimous vote. The meeting adjourned at 7:45 p.m.

Mike Zaring, Mayor & Ex-Officio
Chairman of the Board of Aldermen

Minutes Acceptance: Minutes of Apr 15, 2024 6:30 PM (Approval of Minutes)

ATTEST:

Daniel Barnett, City Clerk

Minutes Acceptance: Minutes of Apr 15, 2024 6:30 PM (Approval of Minutes)



THE CITY OF HARRISONVILLE

WHERE TRADITION MEETS INNOVATION

**MINUTES
CITY OF HARRISONVILLE
BOARD OF ALDERMEN
WORK SESSION
HARRISONVILLE COMMUNITY CENTER
APRIL 29, 2024
6:00 PM**

1. Call to Order

The meeting was called to order at 6:52 PM by Mayor Mike Zaring.

2. Present

Attendee Name	Organization	Title	Status	Arrived
Bill Mills	Harrisonville	Board Member	Present	
Mike Zaring	Harrisonville	Mayor	Present	
Sandy Franklin	Harrisonville	Board Member	Present	
Matt Turner	Harrisonville	Board Member	Present	
Dave Doerhoff	Harrisonville	Board Member	Present	
Marcia Milner	Harrisonville	Board Member	Present	
Judy Reece	Harrisonville	Board Member	Present	
Gary Davidson	Harrisonville	Board Member	Present	
Kile Chaney	Harrisonville	Board Member	Present	

Others present: City Administrator Brad Ratliff, Director of Administrative Services Jeremy Smith, Director of Engineering Carl Brooks, Public Works Director Patty Hilderbrand, Interim Police Chief Darla Harris, Fire Chief Rusty Sullivan, Parks Director Grant Purkey, Community Development Director Christina Stanton, Economic Development Director Jim Clarke, Executive Secretary to the City Administrator Theresa West and City Clerk Daniel Barnett – recording.

A. Goals

City Administrator Ratliff presented a discussion regarding the Board of Aldermen establishing a set of goals for the 2024-2025 year.

A consensus of the Board was reached to take further steps with the goals from 2023-2024, which include:

Maintain Financial Stability

Promote Economic Development

Strengthen Public Safety

Upgrade Technology and Broadband

Develop Human Capital

Invest in Public Infrastructure

Promote Community Involvement

Eliminate Blight

Ratliff asked the Board if they would like to establish a set of short-term goals.

A consensus of the Board was reached to establish the following short-term goals for 2024-2025:

- *Develop a strategy to pass a Use Tax or to locate an additional funding source.*
- *Strengthen the City's General Fund.*
- *Maintain progress on the Royal Street Extension and Commercial Street Extension projects.*
- *Review the City's Annexation Strategy.*
- *Technological advancements within Public Safety.*
- *Improve communication tools within Public Safety.*
- *Address complex systems surrounding both technological solutions and staffing deficiencies.*
- *Establish competitive pay plan for attracting and retaining staff.*
- *Conduct a rate study for water and sewer rates.*
- *Improve targeted community education.*

B. Capital Improvement Project Overview

The Board heard from Public Works Director Hilderbrand regarding the status of the ongoing and upcoming Capital Improvement Projects.

E. USE Tax Discussion

City Clerk Barnett facilitated a discussion regarding the plan to place a Use Tax measure on the ballot in 2025.

City staff presented a list of projects for the Board to choose from that will be tied to the educational materials for the USE Tax.

Staff presented the following projects:

- *Sidewalk & Curb Program*
- *Mechanic (Hwy7) – I-49 to Commercial (with MoDOT)*
- *Jefferson Parkway (3 lane) – Locust to Waters Road*
- *Pickleball Courts (4 courts)*
- *Skate Park (4000 sqft)*
- *Lord's Park and Shelter #7 playgrounds*
- *New shelter pavilions*
- *Public Safety*
- *Animal Shelter improvements*

PROJECTS THAT ARE POSSIBLE, BUT NOT PROBABLE

- *Waters Road Extension (4 lane) – M-291 to Hwy 7*
- *267th Street Improvements – Precision Dr. to Brickplant Road*

A consensus of the Board was reached to evaluate three additional revenue opportunities, including the passing of a Use Tax, a Sales Tax increase or the passing of a Fuel Fee.

A motion to adjourn from the Work Session was made by Alderman Doerhoff to adjourn, with a second by Alderman Davidson. Motion carried with all ayes. Meeting adjourned at 10:24 p.m.

Mike Zaring, Mayor & Ex-Officio
Chairman of the Board of Aldermen

ATTEST:

Daniel Barnett, City Clerk

Minutes Acceptance: Minutes of Apr 29, 2024 6:00 PM (Approval of Minutes)

STAFF REPORT

TO: Board of Aldermen
FROM: Theresa West, Assistant
DATE: April 24, 2024
SUBJECT: Reappoint April McLaughlin to HPC - Resolution

Type of Item: *Approval*

A. Action Item (ID # 4807)

A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI APPROVING THE REAPPOINTMENT OF APRIL MCLAUGHLIN TO THE HISTORIC PRESERVATION COMMISSION.

Attachments:

April McLaughlin to HPC reappoint 2024 (DOCX)

Council Bill No. 2024**Resolution No. 2024****A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI APPROVING THE REAPPOINTMENT OF APRIL MCLAUGHLIN TO THE HISTORIC PRESERVATION COMMISSION.**

WHEREAS, the Board of Aldermen have determined a need to fill a seat(s) on the Historic Preservation Commission; and

WHEREAS, April McLaughlin has faithfully served on the Historic Preservation Commission for several years and fully meets the qualifications for appointment to this Commission; and

WHEREAS, said appointment will expire in May of 2027, and.

WHEREAS, Mayor Mike Zaring recommends the reappointment of April McLaughlin to the Historic Preservation Commission upon approval of the Board of Alderman;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI AS FOLLOWS:

Section 1. The Board of Aldermen approves the reappointment of April McLaughlin to the Historic Preservation Commission.

Section 2. Effective Date. This resolution shall become effective on May 6, 2024, upon approval and passage by the Board of Aldermen.

PASSED AND RESOLVED BY THE BOARD OF ALDERMEN AND APPROVED BY THE MAYOR OF THE CITY OF HARRISONVILLE, MISSOURI ON THIS 6TH DAY OF MAY 2024.

VOTE TAKEN AS FOLLOWS:**AYES:****NAYS:****ABSENT:****ABSTAIN:****EXCUSED:**

Mike Zaring, Mayor and Ex-Officio
Chairman of the Board of Aldermen

ATTEST:

Daniel Barnett, City Clerk

WITNESS my hand and seal this 6th day of May 2024.

Attachment: April McLaughlin to HPC reappoint 2024 (Reappoint April McLaughlin to HPC - Resolution)

STAFF REPORT

TO: Board of Aldermen
FROM: Theresa West, Assistant
DATE: April 24, 2024
SUBJECT: Vanessa Hargrave - Board of Zoning Adjustments - Alternate

Type of Item: *Approval*

B. Action Item (ID # 4809)

A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI APPROVING THE APPOINTMENT OF VANESSA HARGRAVE AS AN ALTERNATE MEMBER OF THE BOARD OF ZONING ADJUSTMENTS.

Attachments:

Vanessa Hargrave to BZA 2024 (DOCX)

Council Bill No. 2024**Resolution No. 2024**

**A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF
HARRISONVILLE, MISSOURI APPROVING THE APPOINTMENT OF VANESSA
HARGRAVE AS AN ALTERNATE MEMBER OF THE BOARD OF ZONING
ADJUSTMENTS.**

WHEREAS, the Board of Aldermen have determined a need to fill an alternate seat(s) on the Board of Zoning Adjustments; and

WHEREAS, Vanessa Hargrave fully meets the qualifications for appointment to this Commission; and

WHEREAS, said appointment will expire in October of 2025, and.

WHEREAS, Mayor Mike Zaring recommends the appointment of Vanessa Hargrave as an alternate member of the Board of Zoning Adjustments upon approval of the Board of Alderman;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI AS FOLLOWS:

Section 1. The Board of Aldermen approves the appointment of Vanessa Hargrave as an alternate member of the Board of Zoning Adjustments.

Section 2. Effective Date. This resolution shall become effective on May 6, 2024, upon approval and passage by the Board of Aldermen.

PASSED AND RESOLVED BY THE BOARD OF ALDERMEN AND APPROVED BY THE MAYOR OF THE CITY OF HARRISONVILLE, MISSOURI ON THIS 6TH DAY OF MAY 2024.

VOTE TAKEN AS FOLLOWS:

AYES:

NAYS:

ABSENT:

ABSTAIN:

EXCUSED:

Mike Zaring, Mayor and Ex-Officio
Chairman of the Board of Aldermen

Attachment: Vanessa Hargrave to BZA 2024 (Vanessa Hargrave - Board of Zoning Adjustments - Alternate)

ATTEST:

Daniel Barnett, City Clerk

WITNESS my hand and seal this 6th day of May 2024.

STAFF REPORT

TO: Board of Aldermen
FROM: Theresa West, Assistant
DATE: April 24, 2024
SUBJECT: Appointment of Bryan Wooten to Board of Zoning Adjustments - Resolution

Type of Item: *Approval*

C. Action Item (ID # 4810)

A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI APPROVING THE APPOINTMENT OF BRYAN WOOTEN TO THE BOARD OF ZONING ADJUSTMENTS.

Attachments:

Bryan Wooten to BZA 2024 (DOCX)

Council Bill No. 2024**Resolution No. 2024****A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI APPROVING THE APPOINTMENT OF BRYAN WOOTEN TO THE BOARD OF ZONING ADJUSTMENTS.**

WHEREAS, the Board of Aldermen have determined a need to fill a seat(s) on the Board of Zoning Adjustments; and

WHEREAS, Bryan Wooten fully meets the qualifications for appointment to this Commission; and

WHEREAS, said appointment will expire in October of 2026, and

WHEREAS, Mayor Mike Zaring recommends the appointment of Bryan Wooten to the Board of Zoning Adjustments upon approval of the Board of Alderman;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI AS FOLLOWS:

Section 1. The Board of Aldermen approves the appointment of Bryan Wooten to the Board of Zoning Adjustments.

Section 2. Effective Date. This resolution shall become effective on May 6, 2024, upon approval and passage by the Board of Aldermen.

PASSED AND RESOLVED BY THE BOARD OF ALDERMEN AND APPROVED BY THE MAYOR OF THE CITY OF HARRISONVILLE, MISSOURI ON THIS 6TH DAY OF MAY 2024.

VOTE TAKEN AS FOLLOWS:

AYES:

NAYS:

ABSENT:

ABSTAIN:

EXCUSED:

Mike Zaring, Mayor and Ex-Officio
Chairman of the Board of Aldermen

ATTEST:

Daniel Barnett, City Clerk

WITNESS my hand and seal this 6th day of May 2024.

Attachment: Bryan Wooten to BZA 2024 (Appointment of Bryan Wooten to Board of Zoning Adjustments - Resolution)

STAFF REPORT

TO: Board of Aldermen
FROM: Theresa West, Assistant
DATE: April 24, 2024
SUBJECT: Appointment of Amanda Stites to HPC - Resolution

Type of Item: *Approval*

D. Action Item (ID # 4811)

A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI APPROVING THE APPOINTMENT OF AMANDA STITES TO THE HISTORIC PRESERVATION COMMISSION.

Attachments:

Amanda Stites to HPC 2024 (DOCX)

Council Bill No. 2024**Resolution No. 2024****A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI APPROVING THE APPOINTMENT OF AMANDA STITES TO THE HISTORIC PRESERVATION COMMISSION.**

WHEREAS, the Board of Aldermen have determined a need to fill a seat(s) on the Historic Preservation Commission; and

WHEREAS, Amanda Stites fully meets the qualifications for appointment to this Commission; and

WHEREAS, said appointment will expire in May of 2025, and

WHEREAS, Mayor Mike Zaring recommends the appointment of Amanda Stites to the Historic Preservation Commission upon approval of the Board of Alderman;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI AS FOLLOWS:

Section 1. The Board of Aldermen approves the appointment of Amanda Stites to the Historic Preservation Commission.

Section 2. Effective Date. This resolution shall become effective on May 6, 2024, upon approval and passage by the Board of Aldermen.

PASSED AND RESOLVED BY THE BOARD OF ALDERMEN AND APPROVED BY THE MAYOR OF THE CITY OF HARRISONVILLE, MISSOURI ON THIS 6TH DAY OF MAY 2024.

VOTE TAKEN AS FOLLOWS:

AYES:

NAYS:

ABSENT:

ABSTAIN:

EXCUSED:

Mike Zaring, Mayor and Ex-Officio
Chairman of the Board of Aldermen

ATTEST:

Daniel Barnett, City Clerk

WITNESS my hand and seal this 6th day of May 2024.

Attachment: Amanda Stites to HPC 2024 (Appointment of Amanda Stites to HPC - Resolution)

STAFF REPORT

TO: Board of Aldermen
FROM: Theresa West, Assistant
DATE: April 29, 2024
SUBJECT: Appointment of Bing Schimmelpfenning to HPC - Resolution

Type of Item: *Approval*

E. Action Item (ID # 4814)

A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI APPROVING THE APPOINTMENT OF BING SCHIMMELPFENNING TO THE HISTORIC PRESERVATION COMMISSION.

Attachments:

Bing Schimmelpfenning to HPC 2024 (DOCX)

Council Bill No. 2024**Resolution No. 2024****A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI APPROVING THE APPOINTMENT OF BING SCHIMMELPFENNING TO THE HISTORIC PRESERVATION COMMISSION.**

WHEREAS, the Board of Aldermen have determined a need to fill a seat(s) on the Historic Preservation Commission; and

WHEREAS, Bing Schimmelpfenning fully meets the qualifications for appointment to this Commission; and

WHEREAS, said appointment will expire in May of 2026, and

WHEREAS, Mayor Mike Zaring recommends the appointment of Bing Schimmelpfenning to the Historic Preservation Commission upon approval of the Board of Alderman;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI AS FOLLOWS:

Section 1. The Board of Aldermen approves the appointment of Bing Schimmelpfenning to the Historic Preservation Commission.

Section 2. Effective Date. This resolution shall become effective on May 6, 2024, upon approval and passage by the Board of Aldermen.

PASSED AND RESOLVED BY THE BOARD OF ALDERMEN AND APPROVED BY THE MAYOR OF THE CITY OF HARRISONVILLE, MISSOURI ON THIS 6TH DAY OF MAY 2024.

VOTE TAKEN AS FOLLOWS:

AYES:

NAYS:

ABSENT:

ABSTAIN:

EXCUSED:

Mike Zaring, Mayor and Ex-Officio
Chairman of the Board of Aldermen

ATTEST:

Daniel Barnett, City Clerk

WITNESS my hand and seal this 6th day of May 2024.

Attachment: Bing Schimmelpfenning to HPC 2024 (Appointment of Bing Schimmelpfenning to HPC - Resolution)

STAFF REPORT

TO: Board of Aldermen
FROM: Theresa West, Assistant
DATE: April 18, 2024
SUBJECT: Record Destruction 2024 - Resolution

Type of Item: *Approval*

F. Action Item (ID # 4805)

A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE AUTHORIZING THE CITY ADMINISTRATOR TO CONDUCT THE ANNUAL DESTRUCTION OF RECORDS, IN ACCORDANCE WITH THE STATE OF MISSOURI RECORD RETENTION SCHEDULES.

Attachments:

Record Destruction May 2024 - Attachment (PDF)

Record Destruction 2024 (DOCX)

BOXES FOR DESTRUCTION

CONTACT INFORMATION

DESTRUCTION DATE ON BOX

Fire Investigations 1999, 2000, 2001

Eric Myler

Fire Fight I & II Invest 1990-1996

Eric Myler

Fire Fight Invest 2006

Eric Myler

1999-2002 - Training Records, Old Cue Paperwork, 2002 Dispatch Logs, Leave Requests, Time Sheets, 2002 Prevention

Eric Myler

Investigations 1999-2001

Eric Myler

2001 Incident Reports

Eric Myler

1999 Reports Investigation

Eric Myler

1995-1996 - Incident Reports

Eric Myler

Past Fire Fighters 1989-2002

Eric Myler

1997 Incident Reports

Eric Myler

2002 Incident Reports

Eric Myler

1998 Incident Reports

Eric Myler

Archives 1985-1992

Eric Myler

Incident Reports 2003

Eric Myler

Incidents 2004

Eric Myler

1998 & 1999 Time Sheets, Work Logs, Career Information, Invoices

Eric Myler

1992-1994 Incident Reports

Eric Myler

2003 Incident Reports, Incident Log, Co Forms, Investigations

Eric Myler

Incident Reports - Nov 1999 - Dec 1999, Jan 2000 - July 31, 2000

Eric Myler

Incident Reports 2005

Eric Myler

Track Checks - August 2010 - 2011

Eric Myler

Fire Investigation 2005-2009

Eric Myler

BOXES FOR DESTRUCTION

CONTACT INFORMATION

DATE ON BOX

Sunshine Request Copies

Arianna Abbey

2020 - 3 yr retention

Disposed Property

Arianna Abbey

1998-2018 - 5 year retention

Disposed Property

Arianna Abbey

1998-2018 - 5 year retention

Business Checks/Sunshine Requests

Arianna Abbey

2020 - 3 yr retention

Logs, Building Check, Warning Tickets

Arianna Abbey

2018 - 1 year

Disposed Reports/Report Copies

Arianna Abbey

2008 - 2019 - 5 year retention

Disposed Reports/Report Copies

Arianna Abbey

2008 - 2019 - 5 year retention

Disposed Reports/Report Copies

Arianna Abbey

2008 - 2019 - 5 year retention

2008 - 2019 - 5 year retention
2008 - 2019 - 5 year retention

Disposed Reports/Report Copies
Disposed Reports/Report Copies

Arianna Abbey
Arianna Abbey

BOXES FOR DESTRUCTION

CONTACT INFORMATION

DESTRUCTION DATE ON BOX

AP Invoices Paid (2020) A-Cintas
AP Invoices Paid (2020) City - E, F-I
AP Invoices Paid (2020) J-Q
AP Invoices Paid (2019) A-CINTAS
AP Invoices Paid in (2019) City - E
AP Invoices Paid in (2019) F-I
AP Invoices Paid in (2019) J-M
AP Invoices Paid (2019) N-S
AP Invoices Paid in (2019) T-Z
AP Invoices Paid (2020) W-Z
AP Reports (Weekly) January - June 2020
AP Reports (Weekly) July - December 2020
AP Reports (Weekly) July- December 2020 Box 2
AP Purchase Order Rcpt Reg - July -December 2019
AP Check Registers - July - December 2019
Budget Workpapers 2016-2019

Tammy Jonas/Kim Hubbard
Tammy Jonas/Kim Hubbard
Tammy Jonas/Kim Hubbard
Tammy Jonas/Kim Hubbard
Tammy Jonas/Kim Hubbard
Tammy Jonas/Kim Hubbard
Tammy Jonas/Kim Hubbard
Tammy Jonas/Kim Hubbard
Tammy Jonas/Kim Hubbard
Tammy Jonas/Kim Hubbard
Tammy Jonas/Kim Hubbard
Tammy Jonas/Kim Hubbard
Tammy Jonas/Kim Hubbard
Kim Hubbard

Destroy in 2024
Destroy in 2024
Destroy in 2024
Must Keep Until 2023
Must Keep Until 2023
Must Keep Until 2023
Must Keep Until 2023
Destroy in 2024
Destroy in 2024
Destroy in 2024
Keep until 2024
Keep until 2024
Keep until 2024
Destroy in 2023
Destroy in 2023
Destroy in 2023

Investments Matured 2018, 2017, 2016 (GS010), Investment Balancing 2016 (GS010),
Unclaimed Property - set to state 2016 (8-13-12 thru 6-18-13) & 2015 (7-1-11 thru 6-30-12)
(GS087), Sales of Fixed Assets 2010-2016 (0764), Audit Services RFD 2008 (GS055), Monthly
Transfers 2016-2017 (008.2), Petty Case (GS011), COA Work Comp Invoices 2015-2016
2019 A/P Check Registers and 2019 A/P Payment Registers signed by Finance Director and
Mayor

Kim Hubbard

Destroy in 2023

Mayor

Tammy Jonas/Kim Hubbard

Destroy ihn 2023

2019 Reg Dept. Registers for A/P Signed by City Administrator
2019 A/P Purchase Order Receipt Registers

Tammy Jonas/Kim Hubbard
Tammy Jonas/Kim Hubbard
Tammy Jonas/Kim Hubbard

Destroy in 2023
Destroy in 2023
Destroy in 2024

W-9 Request for Taxpayer Identification Number and Certification 2013-2018

BOXES FOR DESTRUCTION

CONTACT INFORMATION

DESTRUCTION DATE ON BOX

Adjustments - Utilities Department Year 2017-2018

Mindy Thompson

Destroy after December 2023

Closeouts - Utilities Department Year July 1 thru September 28, 2018	Mindy Thompson	Destroy after September 30, 2023
Closeouts - Utilities Department Year October 1 to December 31, 2018	Mindy Thompson	Destroy after December 31, 2023
Deposit Cards Prior to 2015	Mindy Thompson	Destroy in 2024
Franchise Fees & Water Tower Lease Payments Jan-Dec 2020	Mindy Thompson	Keep until 2024
Utility Autopay Forms Prior to 2016	Mindy Thompson	Destroy in 2024
BOXES FOR DESTRUCTION		DESTRUCTION DATE ON BOX
EFT Applications - "A-G" 2008-2009	Grant Purkey	Minimum retention time - 1 year
Board of Aldermen - Conferences/Meetings- 2014-2019	Theresa West	destroy after 2020
Contracts and Agreements - Years 2000 and older, 2004 - 2007, 2009-2016, 2018	Theresa West	Destroy after 5 years, all contracts agreements past the 5 year retention requirement

HARRISONVILLE POLICE DEPARTMENT MEMORANDUM

TO: Daniel Barnett
FROM: Arianna Abbey
RE: Destruction of Records
DATE: February 27, 2024
CC: Darla Harris, File

I am formally requesting the Board of Alderman's approval of the annual destruction of Police records. The Police Department follows the "Missouri Municipal Records Manual" and the Missouri Secretary of State Retention and Destruction Schedules for this determination. The attached destruction log lists the records to be destroyed and the method of destruction.

Attachment: Record Destruction May 2024 - Attachment (Record Destruction 2024 - Resolution)

A police badge for the Harrisonville Police Department, Missouri. The badge is circular with a star in the center. The text "OFFICER" is at the top, "HARRISONVILLE" is below it, "STATE OF MISSOURI" is on the star, "POLICE DEPT." is below the star, and "MO" is at the bottom.

QUANTITY	TYPE OF RECORDS	YEAR	RETENTION
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[illegible]

Method of Destruction: Shred

Council Bill No. 2024

Resolution No. 2024

**A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF
HARRISONVILLE AUTHORIZING THE CITY ADMINISTRATOR TO CONDUCT
THE ANNUAL DESTRUCTION OF RECORDS, IN ACCORDANCE WITH THE
STATE OF MISSOURI RECORD RETENTION SCHEDULES.**

WHEREAS, the State of Missouri has established schedules for the retention of records for municipal governments; and

WHEREAS, the City of Harrisonville wishes to destroy records which now exceed the State of Missouri retention schedules: and

WHEREAS, the records wished to be destroyed by City staff have been provided in a subsequent document.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF HARRISONVILLE BOARD OF ALDERMEN THAT:

Section 1. The City Administrator is authorized to conduct the annual destruction of records, in accordance with the State of Missouri retention schedules.

Section 2. That this resolution shall become effective immediately upon its passage and approval.

PASSED AND RESOLVED BY THE BOARD OF ALDERMEN AND APPROVED
BY THE MAYOR OF THE CITY OF HARRISONVILLE, MISSOURI ON THIS 6TH
DAY OF MAY 2024.

VOTE TAKEN AS FOLLOWS:

AYES:

NAYS:

ABSENT:

ABSTAIN:

EXCUSED:

Mike Zaring, Mayor and Ex-Officio
Chairman of the Board of Aldermen

Attachment: Record Destruction 2024 (Record Destruction 2024 - Resolution)

ATTEST:

Daniel Barnett, City Clerk

WITNESS my hand and seal this 6th day of May 2024.

STAFF REPORT

TO: Board of Aldermen
FROM: Daniel Barnett,
DATE: May 2, 2024
SUBJECT: Resolution Board of Aldermen Goals 2024

Type of Item: *Approval*

G. Action Item (ID # 4820)

A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI, ADOPTING SHORT TERM GOALS OF THE CITY OF HARRISONVILLE, MISSOURI

Attachments:

Aldermen goals 2024 (DOCX)

Council Bill 2024

Resolution 2024

A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI, ADOPTING SHORT TERM GOALS OF THE CITY OF HARRISONVILLE, MISSOURI

WHEREAS, the City of Harrisonville has as its mission to objectively serve the citizens, provide the services necessary to ensure the safety and well-being of all, and provide the quality of life expected by the community; and

WHEREAS, to carry out that mission, the Mayor, Board of Aldermen and City staff desired to identify the three most important issues currently facing the City and set goals and action steps to resolve those issues; and

WHEREAS, the Mayor and Board of Aldermen, along with City have worked together to identify these issues, goals, and action steps; and

WHEREAS, the Board of Aldermen desires to set a course for achieving each of these goals throughout 2024; and

WHEREAS, the Board of Aldermen desires to memorialize these efforts to create a tangible reminder of its determination to achieve these goals.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI AS FOLLOWS:

Section 1. The City's elected and appointed officials shall endeavor to implement, administer, execute, and complete the following long-term goals of the City throughout 2024:

1. Maintain Financial Stability
2. Promote Economic Development
3. Strengthen Public Safety
4. Upgrade Technology and Broadband
5. Develop Human Capital
6. Invest in Public Infrastructure
7. Promote Community Involvement
8. Eliminate Blight

Section 2. The City's elected and appointed officials shall endeavor to implement, administer, execute and complete the following short-term goals of the City throughout 2024.

1. Develop a strategy to pass a Use Tax or to locate an additional funding source.
2. Strengthen the City's General Fund.
3. Maintain progress on the Royal Street Extension and Commercial Street Extension projects.
4. Review the City's Annexation Strategy.
5. Technological advancements within Public Safety.
6. Improve communication tools within Public Safety.
7. Address complex systems surrounding both technological solutions and staffing deficiencies.

8. Establish competitive pay plan for attracting and retaining staff.
9. Conduct a rate study for water and sewer rates.
10. Improve targeted community education.

Section 3. Effective Date. This resolution shall become effective on May 6, 2024 upon approval and passage by the Board of Aldermen.

PASSED AND RESOLVED BY THE BOARD OF ALDERMEN AND APPROVED BY THE MAYOR OF THE CITY OF HARRISONVILLE, MISSOURI ON THIS 6TH DAY OF MAY 2024.

VOTE TAKEN AS FOLLOWS:

AYES:

NAYS:

ABSENT:

ABSTAIN:

Mike Zaring, Mayor and Ex-Officio
Chairman of the Board of Aldermen

ATTEST:

Daniel Barnett, City Clerk

WITNESS my hand and seal this 6th day of May 2024.

STAFF REPORT

TO: Board of Aldermen
FROM: Theresa West, Assistant
DATE: May 2, 2024
SUBJECT: Ordinance UTV 2024

Type of Item: *Approval*

H. Action Item (ID # 4821)

AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI AMENDING SECTION 340.110 OF THE HARRISONVILLE MUNICIPAL CODE.

Attachments:

Ordinance UTV 2024 (DOCX)

Staff Report UTV 2024 (DOC)

Council Bill No.**Ordinance No.**

**AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF
HARRISONVILLE, MISSOURI AMENDING SECTION 340.110 OF THE
HARRISONVILLE MUNICIPAL CODE.**

WHEREAS, the City of Harrisonville desires to amend the Harrisonville Municipal Code to adopt updated regulations involving Utility Vehicles (UTV).

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI AS FOLLOWS:

Section 1: Section 340.110 of the Harrisonville Municipal Code is hereby amended to read as follows:

“Utility vehicle means any motorized vehicle manufactured and used exclusively for off-highway use which is more than 50 inches but no more than 80 inches in width, measured from outside of tire rim to outside of tire rim, with an unladen dry weight of 3,500 pounds or less, traveling on no less than four wheels, to be used primarily for landscaping, lawn care, or maintenance purposes. RSMo 301.010(71).

Operation, Exceptions, And Prohibited Uses.

A. No person shall operate a utility vehicle, as defined in this Section, upon the streets and highways of this City except as follows:

1. Utility vehicles owned and operated by a governmental entity for official use.
2. Utility vehicles operated for agricultural purposes or industrial or commercial on-premises purposes between the official sunrise and sunset of the day of operation unless equipped with proper lighting.
3. Vehicles operated by disabled persons for short distances, occasionally on the City’s secondary roads only, when operated between the hours of sunrise and sunset.
4. Pursuant to Section 304.032, RSMo, municipal governing bodies may issue special permits for licensed drivers to use utility vehicles on city streets or highways within the city limits, subject to an inspection. The City shall issue the permits annually and affix them to the utility vehicle, which must always be visible during operation. The fee for the annual permit shall be \$15.00.
5. No person shall operate a utility vehicle within any stream or river in this City, except that utility vehicles may be operated within waterways that flow within the boundaries of land which a utility vehicle operator owns or

has permission to be upon, or for the purpose of fording such stream or river of this State as such road crossings as are customary or part of the highway system.

- B. A person operating a utility vehicle on a street or highway shall have a valid operator's or chauffeur's license but shall not be required to have passed an examination for the operation of a motorcycle. The permit and intermediate driver license rules, described in RSMo 302.130 and 302.178, apply to a utility vehicle's operation.
- C. The operator of a utility vehicle must obey all the same traffic laws as an operator of a motor vehicle and all other applicable municipal ordinances.
- D. No person shall operate a utility vehicle, as defined in this Section, on a street or highway as follows:
 - 1. In excess of the posted speed limit;
 - 2. On roadways with posted speeds in excess of forty-five (45) miles per hour;
 - 3. In any careless way to endanger the person or property of another. This includes the Siddens Hands-Free Law described in RSMo 304.822;
 - 4. While under the influence of alcohol or any controlled substance. This includes Open Containers as listed in Harrisonville City Ordinance Chapter 342;
 - 5. Without proof of financial responsibility in the same manner as required in Section 390.140 (303.160, RSMo), or maintain any other insurance policy providing equivalent liability coverage for a utility vehicle; if stopped, the operator of the vehicle will be required to show proof of said liability insurance; and
 - 6. With a passenger or rider, unless said vehicle is designed for passengers or riders; provided, however, the operator shall not allow more passengers than the number of seats or passenger allowance for the utility vehicle.
- E. Every utility vehicle operated on a street or highway within the City shall have the following equipment and capabilities:
 - 1. Functioning headlights, taillights, brake lights, and turn signals which shall be in operation at any time from one-half (1/2) hour after sunset to one-half

(1/2) hour before sunrise or as otherwise specified in Ordinance 380.010 (RSMo 307.020) the definition of "when lighted lamps are required");

2. A braking system maintained in good operating condition;
 3. An adequate muffler system in good working condition and a United States Forest Service-qualified spark arrester;
 4. A functioning factory-installed speedometer that measures and instantaneously displays the vehicle's speed and must be capable of reaching the speed limit on any street on which the vehicle is authorized for operation; and
 5. A safety belt or harness for driver and occupant(s) in accordance with Ordinance 380.150 (RSMo 307.178) and 380.170 (RSMo 307.179). Ordinance 380.170 specifically refers to transporting children.
- F. A City permit for a utility vehicle to be operated on City streets and highways within the City limits of the City of Harrisonville shall be issued by a representative of the Police Department or other designated City official when the following has been provided:
1. The utility vehicle owner's address, name, contact information, and other necessary information as outlined on a form provided by the City of Harrisonville;
 2. An affidavit provided by the applicant that the utility vehicle complies with the provisions of this Article;
 3. Proof of financial responsibility for the permit vehicle as listed in Ordinance 390.140 (RSMo 303.025); and
 4. Payment of a utility vehicle permit fee as listed in the City of Harrisonville fee schedule.
- G. Law enforcement officials have the lawful authority to conduct traffic stops to confirm that individuals possess the necessary documentation or authorization to operate a UTV.
- H. Fee. The utility vehicle permit fee shall be set at \$15.00. This fee shall be added to the City's fee schedule, listed in the City's Code of Ordinances, and held on file in the City offices.

- I. Violation Penalty. Any person who violates the terms of this Section shall, upon a plea of guilty or a finding of guilt, be fined not less than One Hundred Dollars (\$100.00) nor more than Three Hundred Dollars (\$300.00).
- J. Affidavit Penalty. Any person who knowingly falsifies the affidavit required under Section 340.110(F)(2) shall, upon a plea of guilty or a finding of guilt, be fined not less than Two Hundred Dollars (\$200.00) nor more than Four Hundred Dollars (\$400.00)."

Section 2. This ordinance shall become effective immediately upon its passage.

READ FOR THE FIRST TIME BY TITLE ONLY ON THE 6TH DAY OF MAY 2024 AND
WAS READ FOR A SECOND TIME BY TITLE ONLY ON THE 20TH DAY OF MAY 2024
AND PASSED BY THE BOARD OF ALDERMEN THIS 20TH DAY OF MAY 2024.

VOTE TAKEN AS FOLLOWS:

AYES:

NAYS:

ABSENT:

ABSTAIN:

EXCUSED:

Mike Zaring, Mayor and Ex-Officio
Chairman of the Board of Aldermen

ATTEST:

Daniel Barnett, City Clerk
WITNESS my hand and seal this 20th day of May 2024.

Attachment: Ordinance UTV 2024 (Ordinance UTV 2024)



THE CITY OF HARRISONVILLE

WHERE TRADITION MEETS INNOVATION

5.H.b

300 E. Pearl Street, P.O. Box 367 • Tel: 816-380-8900 • Fax: 816-380-8906 • Harrisonville, MO 64701

To: Board of Aldermen
From: Lieutenant Darin L. Chance
Date: May 2, 2024
Re: UTV Ordinance Proposal

GENERAL INFORMATION

Applicant: Darin L. Chance
Requested Actions: UTV Ordinance Discussion
Date of Application: May 2, 2024

PROPOSAL

To discuss and possibly implement a Utility Vehicle (UTV) ordinance for the City of Harrisonville.

PREVIOUS ACTIONS

Harrisonville City Ordinance 300.100 prohibits a Utility Vehicle (UTV) from operating on streets and highways. The only exceptions are as follows:

1. Owned and operated by a governmental entity for official use.
2. Operated for agricultural purposes or industrial on-premises purposes between the official sunrise and sunset on the day of operation.

Per Missouri Revised Statute (RSMo) 304.032, a Utility Vehicle (UTV) is permitted on state highways in the following circumstances:

1. Owned and operated by a governmental agency for official use.
2. Operated for agricultural purposes or industrial on-site purposes.
3. Operated by a disabled person for short distances on secondary routes.

Expanding these stipulations would require an ordinance change. This is covered by the proposed ordinance.

KEY ISSUES

A. Missouri Revised Statute (RSMo) 304.032 permits city governing bodies to issue special permits, in accordance with Missouri Revised Statute (RSMo) 304.032, for utility vehicles to be used on highways

Attachment: Staff Report UTV 2024 (Ordinance UTV 2024)

and streets within the city limits by licensed drivers. A motorcycle endorsement is not required. The statute allows a municipality to collect a fee for such permits.

B. The safety of motorists, passengers, pedestrians, etc., is paramount. Therefore, restrictions must be considered. The proposed ordinance requires:

No person shall operate a utility vehicle, as defined in this Section, on a street or highway as follows:

1. In excess of the posted speed limit;
2. On roadways with posted speeds in excess of forty-five (45) miles per hour;
3. In any careless way to endanger the person or property of another. This includes the Siddens Hands-Free Law described in RSMo 304.822
4. While under the influence of alcohol or any controlled substance. This includes Open Containers as listed in Harrisonville City Ordinance Chapter 342;
5. Without proof of financial responsibility in the same manner as required in Section 390.140 (303.160, RSMo), or maintaining any other insurance policy providing equivalent liability coverage for a utility vehicle; if stopped, the operator of the vehicle will be required to show proof of said liability insurance; and
6. With a passenger or rider, unless said vehicle is designed for passengers or riders; provided, however, the operator shall not allow more passengers than the number of seats or passenger allowance for the utility vehicle.

This is covered in the proposed ordinance.

C. Every utility vehicle operated on a street or highway within the City shall have the following equipment and capabilities:

1. Functioning headlights, taillights, brake lights, and turn signals which shall be in operation at any time from one-half (1/2) hour after sunset to one-half (1/2) hour before sunrise or as otherwise specified in Ordinance 380.010 (RSMo 307.020) the definition of "when lighted lamps are required")
2. A braking system maintained in good operating condition;
3. An adequate muffler system in good working condition and a United States Forest Service-qualified spark arrester;
4. A functioning factory-installed speedometer that measures and instantaneously displays the vehicle's speed and must be capable of reaching the speed limit on any street on which the vehicle is authorized for operation; and
5. A safety belt or harness for driver and occupant(s) in accordance with Ordinance 380.150 (RSMo 307.178) and 380.170 (RSMo 307.179). Ordinance 380.170 specifically refers to transporting children.

Utility Vehicle (UTV) must operate safely on all roadways. Equipment requirements and applicable penalties will help increase safety considerations. This is covered in the proposed ordinance.

STAFF COMMENTS AND SUGGESTIONS

Utility Vehicles (UTVs) must be roadworthy and safe to operate. The Revised Missouri Statutes (303.160) require proof of financial responsibility as well. If online registration is required, a penalty should apply for falsifying the affidavit. This is covered in the proposed ordinance.

All UTV operators must obey the same traffic laws as motor vehicle operators. A penalty for violating this ordinance should apply. This is covered in the proposed ordinance.

The statute allows a municipality to collect \$15.00 for such permits. The fees will help cover the cost of the permits. This is covered in the proposed ordinance.

STAFF RECOMMENDATION

The creation and implementation of an ordinance permits city governing bodies to issue special permits, per Missouri Revised Statute (RSMo) 304.032, for utility vehicles to be used on highways and streets within the city limits by licensed drivers. The Police Department supports the proposed ordinance.

ATTACHMENTS

STAFF CONTACT: Darin L. Chance, Lieutenant

STAFF REPORT

TO: Board of Aldermen
FROM: Daniel Barnett,
DATE: May 2, 2024
SUBJECT: PUBLIC HEARING: Tree City USA and Community Forestry Plan

Type of Item: *Public Hearing*

I. Action Item (ID # 4818)

PUBLIC HEARING: Tree City USA and Community Forestry Plan

STAFF REPORT

TO: Board of Aldermen
FROM: Christina Stanton,
DATE: April 30, 2024
SUBJECT: Tree City USA and Community Forestry Plan Ordinance

Type of Item: *Public Hearing*

J. Action Item (ID # 4815)

AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE ESTABLISHING ARTICLE IV-COMMUNITY FORESTRY PLAN, UNDER CHAPTER 225-PARKS AND RECREATION FOR THE CITY OF HARRISONVILLE, CASS COUNTY, MISSOURI.

Attachments:

Tree City USA Staff Report (PDF)
treecity-program-summary (PDF)
Ordinance--Community Forestry Plan (DOC)
Tree List (PDF)



THE CITY OF HARRISONVILLE

WHERE TRADITION MEETS INNOVATION

300 E. Pearl Street, P.O. Box 367 • Tel: 816-380-8900 • Fax: 816-380-8906 • Harrisonville, MO 64701

To: Board of Aldermen

From: Grant Purkey, CPRP, CPSI, Parks & Recreation Director and
Christina Stanton, AICP, Community Development Director

Date: May 6, 2024

Re: Tree City USA and Community Forestry Plan Ordinance

GENERAL INFORMATION

Applicant: Grant Purkey

Requested Actions: Approval/Discussion

Date of Application: 4-30-2024

PROPOSAL

The purpose of this staff report is to review the attached drafted ordinance, which would establish Article IV – Community Forestry Plan, under Chapter 225 – Parks and Recreation for the City of Harrisonville. This ordinance is a crucial step towards achieving Tree City USA designation and enhancing urban forestry management in our city.

PREVIOUS ACTIONS

- September 13, 2022—The Park Board met and voted in favor of moving forward with becoming part of Tree City USA.
- April 9, 2024—The Park Board met and voted in favor of having the Park Board act as the Tree Board for the City of Harrisonville.

KEY ISSUES

Standards for Tree City USA Recognition:

- Form a Tree Board;
- Establish a Tree Care Ordinance;
- Maintain a Community Forestry Program with an annual budget of at least \$2 per capita;
and
- Proclaim and Observe Arbor Day.

STAFF COMMENTS AND SUGGESTIONS

The proposed ordinance outlines the purpose, definitions, responsibilities, and regulations pertaining to the Community Forestry Plan. Key provisions of the ordinance include:

- **Purpose (Section 225.560):** Establishes the purpose of the ordinance to promote and protect public health, safety, and general welfare through the development and implementation of a Community Forestry Plan.
- **City Tree Board (Section 225.580):** Designates the City’s Park and Recreation Board as the City’s Tree Board, outlining its composition and responsibilities.
- **Duties and Responsibilities (Section 225.590):** Specifies the responsibilities of the Park and Recreation Board in developing, updating, and administering the Community Forestry Plan.
- **Street Tree Species and Planting Guidelines (Sections 225.600 and 225.610):** Establishes guidelines for the selection and planting of street trees, including spacing, setbacks, and distance requirements from various infrastructure and utilities.
- **Public Tree Care (Section 225.620):** Outlines the City’s authority and responsibilities regarding the planting, pruning, maintenance, and removal of trees on public property.
- **Prohibitions and Penalties (Sections 225.630 to 225.680):** Prohibits actions such as damaging public trees, attaching objects to trees, topping trees, and interfering with City activities related to tree management. Specifies enforcement procedures and penalties for violations.

STAFF RECOMMENDATION

Staff recommends **approval** of Establishing the Park Board as the City of Harrisonville Tree Board and the attached Community Forestry Plan Ordinance.

ATTACHMENTS

- Tree City USA Program Summary
- Community Forestry Plan drafted ordinance
- Tree List

Tree City USA®

Creating greener communities nationwide

Cooler temperatures. Cleaner air. Healthier residents.

The benefits trees bring to urban environments are endless — and by meeting the four Tree City USA standards, your community can experience them firsthand.



TREE CITY USA®
An Arbor Day Foundation Program



PROGRAM SUMMARY

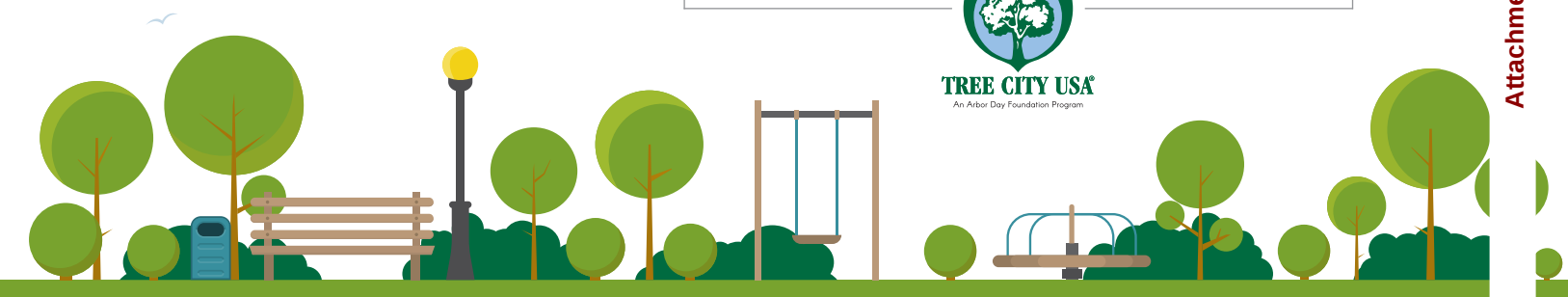
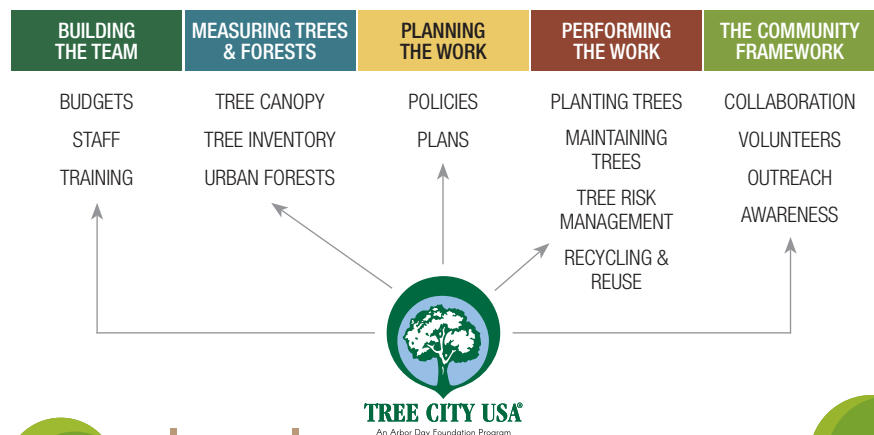
The Tree City USA program was founded in 1976 to celebrate towns and cities committed to growing their urban canopy. Led by the Arbor Day Foundation, with partners at USDA Forest Service and National Association of State Foresters, it provides the foundational framework necessary for communities to manage and expand their tree cover.

Program applications are completely free. Many cities renew their Tree City USA status every year, making them eligible for a Growth Award and other urban forestry opportunities.

THE FOUNDATION OF URBAN FORESTRY PROGRAM DEVELOPMENT

The Tree City USA program has helped more than 3,600 communities across the country build out their urban forests. Recognition forms the base layer for five different areas of growth, including expansion of personnel, financial investment, defined policies and plans, and engagement with residents.

GROWTH AWARD QUALIFYING ACTIVITIES



STANDARDS FOR RECOGNITION

To receive recognition, a community must meet four core standards for its public trees:

✓ Standard 1: Form A Tree Board Or Department

Delegating responsibility for city- or town-owned trees is the first official step to becoming a Tree City. By forming a tree board or department, cities can create a more organized and effective urban forestry plan.

✓ Standard 2: Establish A Tree Care Ordinance

A public tree care ordinance assigns clear authority over public trees and provides clear guidance for planting, maintaining, and/or removing trees from streets, parks, and other public spaces.

✓ Standard 3: Maintain A Community Forestry Program With An Annual Budget Of At Least \$2 Per Capita

Your community most likely already spends at least \$2 per capita on the planting, care, and removal of trees. This is intended to demonstrate an ongoing investment into your public trees.

✓ Standard 4: Proclaim and Observe Arbor Day

Celebrating Arbor Day and passing an official holiday proclamation helps create pride for your city's entire urban forestry program.



BENEFITS OF RECOGNITION

By becoming a Tree City, your community will:

- Receive flags, signs, and other materials to proudly display your award
- Educate residents about the value of trees and green space
- Gain national recognition for your commitment to environmental stewardship
- Create a cleaner, healthier, and more beautiful urban landscape

GETTING STARTED

Interested in joining, but not quite sure where to begin? It's as simple as following these five steps!

1. Make the case to friends and leaders in your community
2. Contact your state's urban and community forestry coordinator
3. Work together to fulfill the four Tree City USA standards
4. Celebrate Arbor Day
5. Submit your free application!



Learn and apply today at arborday.org/treecityusa



Council Bill No.**Ordinance No.**

**AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE
ESTABLISHING ARTICLE IV—COMMUNITY FORESTRY PLAN, UNDER CHAPTER 225—
PARKS AND RECREATION FOR
THE CITY OF HARRISONVILLE, CASS COUNTY, MISSOURI.**

WHEREAS, the City of Harrisonville, Missouri (the "City") finds the trees, shrubs, and other plants growing on public and private property within the City provide many benefits to the City's residents, including reduction of erosion, enhancement of privacy and muffling of noise, protection from adverse effects of weather, and aesthetically pleasing streetscapes, park lands, and private property, all of which enhance livability of the City; and

WHEREAS, a Community Forestry Plan to be developed and administered by the City's Park and Recreation Board will help assure the continued development and maintenance of the City's tree, shrub, and plant stock, and will also provide a process for identification and removal of dead and diseased trees, shrubs, and plants to protect against property damage and possible personal injury resulting from dead and diseased trees and plants that are not removed; and

WHEREAS, it is in the best interest of the residents of the City that the urban forestry resources existing on public and private property within the City be protected and enhanced through the adoption and administration of a Community Forestry Plan.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, CASS COUNTY, MISSOURI, AS FOLLOWS:

Section 1: Article IV—Community Forestry Plan Is hereby established as follows:

“Section 225.560 Purpose.

It is the purpose of this Chapter to promote and protect the public health, safety, and general welfare by providing for the development and implementation of a Community Forestry Plan to address the planting, maintenance, and removal of trees, shrubs and other plants in order to promote, maintain, and improve the urban forest resources of the City of Harrisonville. This Chapter provides full power and authority over all trees, shrubs and other plants located within the City's street rights-of-way, parks, and public spaces within the City.

Section 225.570 Definitions.

As used in this Chapter, the following words and phrases shall have the meanings indicated:

DAMAGE

Any injury to or destruction of a tree, including but not limited to: uprooting; severance of all or part of the root system or main trunk; storage of material on or compaction of surrounding soil; a substantial change in the natural grade above a root system or around a trunk; surrounding the tree with impervious paving materials; or any trauma caused by accident or collision.

PARKWAY

The area along a public street between the curb and sidewalk; or if there is no curb or sidewalk, the unpaved portion of the area between the street right-of-way line and the paved portion of the street or alley.

PUBLIC PROPERTY

All grounds and rights-of-way (ROWs) owned or maintained by the City.

PUBLIC TREE

Any tree or woody vegetation on City-owned or City-maintained property or rights-of-way.

TOP/TOPPING

The non-standard practice of cutting back of limbs to stubs within a tree's crown to such a degree so as to remove the normal canopy and disfigure the tree.

Section 225.580 City Tree Board.

The City's Park and Recreation Board shall serve as the City's Tree Board. The composition and terms shall be as established in Sections 225.020 and 225. 040, respectively.

Section 225.590 Duties and Responsibilities.

It shall be the responsibility of the Park and Recreation Board to study, investigate, counsel and develop and/or update annually, and administer a written plan for the care, preservation, pruning, planting, replanting, removal or disposition of trees and shrubs in parks, along streets and in other public areas. Such plan will be presented annually to the Board of Aldermen and upon their acceptance and approval shall constitute the official Community Forestry Plan for the City of Harrisonville. The Park and Recreation Board, when requested by the Board of Aldermen, shall consider, investigate, make findings, report and recommend upon any special matter of question coming within the scope of its work.

Section 225.600 Street Tree Species to be Planted.

The Park and Recreation Board shall maintain an official list of recommended tree species for planting on public property in three (3) size classes: Small/Ornamental (20 feet or less in height at maturity), Medium (20 – 60 feet at maturity), and Large/Shade (greater than 60 feet at maturity). The purpose of this listing will be to maintain diversity in the total tree population. This list shall be available to residents of the City upon request to aid in the selection of trees for private and public properties. The list of recommended trees shall be updated periodically by the Director to reflect new developments or species that will affect the population of the community forest.

Section 225.610 Distances and Clearances for Planting.

The following subsections shall dictate the required minimum spacing and setbacks for street trees planted within the City's rights-of-way.

- A. Spacing. Street trees shall be spaced no closer than forty (40) linear feet apart as established in Section 405.565.F.3.c(1) of the City's Municipal Code.
- B. Distance from Curb and Sidewalk. No tree shall be located closer to the back of a curb than four (4) feet as established in Section 405.565.F.3.b(2) of the City's Municipal Code. No tree shall be closer to any sidewalk than the following: small trees, 2 feet; medium trees, 3 feet; and large trees, 4 feet.
- C. Distance from Street Corners. No trees, shrubs or other materials with a height of between two (2) and eight (8) feet shall be located within the sight triangle as identified in Section 405.550.h of the City's Municipal Code.
- D. Distance from Fire Hydrants. No tree shall be located within ten feet (10') of a fire

- hydrant as established in Section 405.565.F.3.a(8) of the City's Municipal Code.
- E. Distance from Overhead Utilities. No trees other than ornamental (20 feet or less in height at maturity) may be planted under or within fifteen lateral feet (15') of any overhead utility wire as specified in Section 405.565.F.3.a(9) of the City's Municipal Code.
 - F. Abutting Property Owners, Duty to Maintain. Property owners abutting rights-of-way shall be responsible for maintaining trees, shrubs, and other woody vegetation within such rights-of-way in a manner which promotes safe and healthy plants and which protects the health, safety, and welfare of the public. Said property owners shall not allow such plants to hinder or obstruct the rights-of-way, interfere with traffic on adjacent streets or alleys, or to create a nuisance, and shall prune the branches and remove all dead, diseased or dangerous trees, or broken or decayed limbs. Branches shall not obstruct the light from any street lamp or obstruct the view of any street intersection. Said owners shall maintain a minimum height of clearance over sidewalks of ten feet (10'). City crews will ensure minimum height clearance over streets shall be thirteen feet (13'), except for improved thoroughfares and designated truck routes which shall be fourteen feet (14').

Section 225.620 Public Tree Care.

The City shall have the right to plant, prune, maintain and remove trees, shrubs, bushes and other plants within the lines of all streets, alleys, rights-of-way and other public property, as may be necessary to insure public safety or to preserve or enhance the symmetry and beauty of such areas. The City may remove or cause or order to be removed any public tree or parts thereof which are in an unsafe condition or which by reason of their nature are injurious to sewer, electric, telephone, gas, water or other utility lines or public improvements or are affected with an injurious fungus, insect or other pest. Additionally, the following standards shall apply to the planting and care of public trees:

- A. Standards. All planting and maintenance of public trees shall conform to the American National Standards Institute (ANSI) A-300 "Standards for Tree Care Operations" and shall follow all tree care Best Management Practices (BMPs) published by the International Society of Arboriculture.
- B. Requirements of Franchise Utility Companies. The maintenance of public trees for utility clearance shall conform to all applicable utility industry standards.
- C. Preferred Species List. The Director shall maintain an official list of desirable tree species for planting on public property in two size classes: Ornamental (20 feet or less in height at maturity) and Shade (greater than 20 feet at maturity).

Section 225.630 Prohibition Against Harming Public Trees.

- A. It shall be unlawful for any person, firm, or corporation to damage, remove, or cause the damage or removal of a tree on public property without written permission from the Director.
- B. It shall be unlawful for any person, firm, or corporation to attach any cable, wire, sign, or any other object to any street, park, or public tree.
- C. It shall be unlawful for any person, firm, or corporation to "top" any public tree. Trees severely damaged by storms or other causes, where best pruning practices are impractical may be exempted from this provision at the determination of the Director.
- D. Any person, firm, corporation, or City department performing construction near any public tree(s) shall consult with the Director and shall employ appropriate measures to protect the tree(s), according to procedures contained in the Best Management Practices (BMPs) for "Managing Trees During Construction" published by the International Society of Arboriculture.
- E. Each violation of the Chapter as determined and notified by the Director shall constitute a separate violation, punishable by fines and penalties under Section 225.690, in addition to mitigation values placed on the tree(s) removed or damaged in violation of the Chapter.

Section 225.640 Nuisance Trees, Dead/Dying/Diseased Trees, and Noxious/Invasive Plants.

- A. Nuisance Trees. Nuisance trees are defined in Section 220.285 of the City's Municipal Code.
- B. Dead/Dying/Diseased Trees. Regulations pertaining to dead, dying, or diseased trees are established in Section 220.290 of the City's Municipal Code.
- C. Noxious/Invasive Plants. A listing of noxious and invasive plants are contained within Section 220.395 of the City's Municipal Code. These lists may be amended from time to time by the United States Department of Agriculture and Missouri Department of Conservation, respectively.

Section 225.650 Clearance Over Sidewalks, Streets and Alleys.

Any person occupying, in charge or control of, or owning any property in the City shall not permit the trees, shrubs or bushes on such property to hang over, obstruct or interfere with the safe use of sidewalks, streets and alleys.

Section 225.660 Interference with City.

It shall be unlawful for any person to prevent, delay or interfere with the City, or any of its agents, while engaging in and about the planting, cultivating, mulching, pruning, spraying, or removal of any street tree(s), park tree(s), or trees on private grounds, as authorized in this Chapter.

Section 225.670 Damage.

Any person who damages or kills any tree or vegetation in violation of this Chapter shall pay the City the cost of repair or replacement of such tree or vegetation. The replacement value of trees and shrubs shall be determined in accordance with the most current edition of "A Guide to the Professional Evaluation of Landscape Trees, Specimen Shrubs, and Evergreens" published by the International Society of Arboriculture at the time such violation occurs.

Section 225.680 Enforcement.

The Director is hereby charged with the responsibility for the enforcement of this Chapter and may serve notice to any person, firm, or corporation in violation thereof or institute legal proceedings as may be required, and the City Attorney is hereby authorized to institute appropriate proceedings to that end.

Section 225.690 Penalty.

Any person, firm or corporation violating any provision of this Chapter, or who fails to comply with any notice issued pursuant to the provisions of this Chapter, shall, upon conviction, be punished by a fine in accordance with the City's Code pertaining to general penalties in Section 100.200."

Section 2: Severability. The sections, paragraphs, sentences, clauses, and phrases of this ordinance shall be severable. In the event that any such section, paragraph, sentence, clause or phrase of this ordinance is found by a court of competent jurisdiction to be invalid, the remaining portions of this ordinance are valid, unless the court finds the valid portions of this ordinance are so essential to and inseparably connected with and dependent upon the void portion that it cannot be presumed that the City has enacted the valid portions without the void ones, or unless the court finds that the valid portions, standing alone, are incomplete and are incapable of being executed in accordance with the legislative intent.

Section 3: Governing Law. This ordinance shall be governed exclusively by and construed in accordance with the applicable laws of the State of Missouri.

Section 4: Effective Date. This ordinance shall be in full force and effect from and after its passage by the Board of Aldermen and approval by the Mayor.

READ FOR THE FIRST TIME BY TITLE ONLY ON THE 6TH OF MAY 2024 AND WAS READ FOR A SECOND TIME BY TITLE ONLY ON THE 20TH DAY OF MAY 2024 AND PASSED BY THE BOARD OF ALDERMEN THIS 20TH DAY OF MAY 2024.

AYES:

NAYS:

AWAY:

ABSENT:

ABSTAIN:

Mike Zaring, Mayor and Ex-Officio
Chairman of the Board of Aldermen

ATTEST:

Daniel Barnett, City Clerk

WITNESS my hand and seal this 20TH day of May 2024

Large Conifer	Windbreaks	Erosion Control	Reforestation	Wetland Restoration	Ornamental or Shade	Mature Height (feet)
Eastern Redcedar	x	x				40-50

Large Hardwoods	Windbreaks	Erosion Control	Reforestation	Wetland Restoration	Ornamental or Shade	Mature Height (feet)
Black Cherry		x	x			60
Black Walnut			x	x		80-90
Eastern Cottonwood	x	x	x	x		100
Hackberry	x	x	x	x	x	90
Bitternut Hickory			x			70
Mockernut Hickory			x			70
Pignut Hickory			x			80
Shagbark Hickory			x			70
Shellbark Hickory			x	x		100-110
Kentucky Coffeetree	x	x	x			70-90
Silver Maple		x	x	x		90
Sugar (hard) Maple						
Black Oak			x			85
Burr Oak			x	x	x	80
Chinkapin Oak			x		x	70
Northern Red Oak	x	x	x		x	90
Pin Oak	x	x	x	x		70-80
Shumard Oak	x	x	x	x	x	80-100
Swamp White Oak		x	x	x	x	70
White Oak			x		x	85
Pecan			x	x	x	90
Persimmon	x	x	x	x		60-70
Red Mulberry			x			50
River Birch	x	x		x	x	60
Sandbar Willow		x		x		30
American Sycamore	x		x		x	80-100

Small Trees and Shrubs	Windbreaks	Erosion Control	Reforestation	Wetland Restoration	Ornamental or Shade	Mature Height (feet)
Blackhaw						20
Buttonbush		x		x		15-20
Deciduous Holly	x			x	x	25
Rough-Leaved Dogwood	x				x	20
Silky Dogwood	x			x	x	10
Elderberry		x		x		10
False Indigo		x		x		15
Hazelnut	x	x			x	10
Ohio Buckeye				x	x	50
Pawpaw						20
Eastern Redbud		x			x	30
Serviceberry					x	25
Fragrant Sumac	x	x			x	10
Smooth Sumac						15
Eastern Wahoo						15
Wild Plum	x	x		x		25