



THE CITY OF
HARRISONVILLE
WHERE TRADITION MEETS INNOVATION

AGENDA
CITY OF HARRISONVILLE
BOARD OF ALDERMEN
REGULAR MEETING
CITY HALL
MAY 20, 2024
6:00 PM

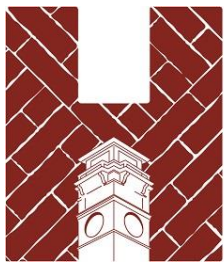
- 1. Call to Order**
 - A. Pledge of Allegiance**
 - B. Roll Call**
- 2. Ceremonial Matters**
 - A. ALS Awareness Month 2024**
 - B. National Public Works Week Proclamation**
 - C. Presentation for the Marler Wirt-Sumner Scholarship**
- 3. Public Participation**
- 4. Approval of Minutes**
 - A. Board of Aldermen - Regular Meeting - May 6, 2024, 6:00 PM**
 - B. Board of Aldermen - Work Session - May 6, 2024, 6:30 PM**
- 5. Agenda Items**
 - A. Council Bill 24: A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI APPROVING THE APPOINTMENT OF _____ AS ACTING PRESIDENT OF THE BOARD OF ALDERMEN.**
 - B. Council Bill 25: A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI APPROVING THE APPOINTMENT OF JOSEPH PARKHURST TO THE PARK BOARD.**
 - C. Council Bill 26: A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI APPROVING THE REAPPOINTMENT OF VARIOUS CITIZENS TO CITY BOARDS AND COMMISSIONS.**
 - D. Council Bill 27: A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI APPROVING THE APPOINTMENT OF CHERYL BUSH AS AN ALTERNATE MEMBER OF THE HISTORIC PRESERVATION COMMISSION.**

- E. Council Bill 28: A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI APPROVING THE APPOINTMENT OF JOSEPH PARKHURST TO THE PLANNING AND ZONING COMMISSION.**
- F. Council Bill 22: AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI AMENDING SECTION 340.110 OF THE HARRISONVILLE MUNICIPAL CODE.**
- G. Council Bill 23: AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE ESTABLISHING ARTICLE IV- COMMUNITY FORESTRY PLAN, UNDER CHAPTER 225-PARKS AND RECREATION FOR THE CITY OF HARRISONVILLE, CASS COUNTY, MISSOURI.**
- H. PUBLIC HEARING: City-Initiated Rezoning of "G" Designated Parcels**
- I. Council Bill 29: AN ORDINANCE OF BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE APPROVING THE CITY-INITIATED REZONINGS OF PROPERTIES CURRENTLY DESIGNATED AS “G” (GOVERNMENT) TO ESTABLISHED ZONING DISTRICTS AS IDENTIFIED IN THE ATTACHED TABLE OF PROPERTIES WITH “G” DESIGNATION AND PROPOSED ZONING IN THE CITY OF HARRISONVILLE, CASS COUNTY, MISSOURI.**
- J. PUBLIC HEARING: Code Amendments to Chapter 435 - Sign Regulations**
- K. Council Bill 30: AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI AMENDING CHAPTER 435—SIGN REGULATIONS, UNDER TITLE IV—LAND USE, OF THE HARRISONVILLE MUNICIPAL CODE AND ESTABLISHING AN EFFECTIVE DATE.**
- 6. Aldermen and Committee Reports**
- 7. Report from the City Administrator**
 - A. Municipal Court Report April 2024**
- 8. Questions from the Media**
- 9. Adjourn from Regular Session**

Posted on City Hall Bulletin Board this 17th day of May 2024

Daniel Barnett, City Clerk

Public participation during regular meetings of the Board of Aldermen shall be limited to those who have submitted a completed agenda request form. 2 Each person wishing to address the Board during regular meetings of the Board of Aldermen on a topic not on the agenda shall submit a completed agenda request form five (5) business days prior to the meeting the person wishes to address the Board. If the agenda request concerns a complex issue requiring staff research time, the opportunity to address the Board may be moved to a future meeting instead of the meeting immediately following the submission of the agenda request form. 3. Those that have submitted a completed agenda request form shall be limited to three (3) minutes to address the Board, this time cannot be yielded to another person and this time may be extended in three (3) minutes increments only upon a majority vote of the members of the Board of Aldermen, with each additional three (3) minute increment requiring an additional majority vote of the members of the Board of Aldermen.



THE CITY OF

HARRISONVILLE

WHERE TRADITION MEETS INNOVATION

Amyotrophic Lateral Sclerosis (ALS)

Awareness Month

May 2024

WHEREAS, Amyotrophic Lateral Sclerosis (ALS), also known as Lou Gehrig's Disease, is a devastating neurodegenerative disease that affects nerve cells in the brain and spinal cord, leading to progressive muscle weakness, paralysis and ultimately, loss of life; and

WHEREAS, ALS Awareness Month provides an opportunity to raise awareness, promote understanding, and advocate for research, treatment and support services for individuals living with ALS, their families and caregivers; and

WHEREAS, ALS Awareness Month honors the courage, resilience and determination of individuals living with ALS, who face daily challenges with grace, dignity and unwavering strength, and who inspire us all with their bravery and optimism in the face of adversity; and

WHEREAS, ALS Awareness Month recognizes the tireless efforts of healthcare professionals, researchers, advocates and organizations dedicated to advancing ALS research, improving care and support services, and advocating for policies that enhance the quality of life and well-being of individuals affected by ALS; and

WHEREAS, ALS Awareness Month honors the memory of those who have lost their lives to ALS, remembering their strength, courage and legacy, and reaffirming our commitment to continue the fight until a cure is found;

NOW THEREFORE I, Mike Zaring, Mayor of the City of Harrisonville, do hereby proclaim May 2024 as ALS Awareness Month; and call upon all residents to join in supporting ALS research, advocating for increased funding and standing in solidarity with those affected by this relentless disease.

Mayor – Mike Zaring

Attachment: ALS Awareness Month (ALS Awareness Month 2024)

STAFF REPORT

TO: Board of Aldermen
FROM: Theresa West, Assistant
DATE: May 15, 2024
SUBJECT: National Public Works Week Proclamation

Type of Item: *Discussion*

B. Action Item (ID # 4836)

National Public Works Week Proclamation

Attachments:

National Public Works Week 24 (DOCX)



National Public Works Week Proclamation

May 19–25, 2024

WHEREAS, Public Works professionals focus on infrastructure, facilities and services that are of vital importance to sustainable and resilient communities and to the public health, high quality of life and well-being of the people of the **City of Harrisonville**; and,

WHEREAS, these infrastructure, facilities and services could not be provided without the dedicated efforts of public works professionals, who are engineers, managers, and employees at all levels of government and the private sector, who are responsible for rebuilding, improving, and protecting our nation’s transportation, water supply, water treatment and solid waste systems, public buildings, and other structures and facilities essential for our citizens; and,

WHEREAS, it is in the public interest for the citizens, civic leaders and children in the **City of Harrisonville** to gain knowledge of and to maintain an ongoing interest and understanding of the importance of public works and public works programs in their respective communities; and,

WHEREAS, the year 2024 marks the 64th annual National Public Works Week sponsored by the American Public Works Association/Canadian Public Works Association be it now,

NOW THEREFORE BE IT RESOLVED, I, Mike Zaring, Mayor of the City of Harrisonville, do hereby designate the week May 19–25, 2024 as National Public Works Week; and I urge all citizens to join with representatives of the American Public Works Association and government agencies in activities, events, and ceremonies designed to pay tribute to our public works professionals, engineers, managers, and employees and to recognize the substantial contributions they make to protecting our national health, safety, and quality of life.

Mike Zaring, Mayor

STAFF REPORT

TO: Board of Aldermen
FROM: Theresa West, Assistant
DATE: May 14, 2024
SUBJECT: Presentation for the Marler Wirt-Sumner Scholarship

Type of Item: *Discussion*

C. Action Item (ID # 4835)

Presentation for the Marler Wirt-Sumner Scholarship



THE CITY OF HARRISONVILLE

WHERE TRADITION MEETS INNOVATION

DRAFT
MINUTES
CITY OF HARRISONVILLE
BOARD OF ALDERMEN
REGULAR MEETING
CITY HALL
MAY 6, 2024
6:00 PM

1. Call to Order

The meeting was called to order at 6:00 PM by Mayor Mike Zaring.

A. Pledge of Allegiance

Attendee Name	Organization	Title	Status	Arrived
Bill Mills	Harrisonville	Board Member	Present	
Sandy Franklin	Harrisonville	Board Member	Present	
Larry Pfautsch	Harrisonville	Board Member	Present	
Matt Turner	Harrisonville	Board Member	Present	
Dave Doerhoff	Harrisonville	Board Member	Present	
Marcia Milner	Harrisonville	Board Member	Remote	
Gary Davidson	Harrisonville	Board Member	Present	
Kile Chaney	Harrisonville	Board Member	Present	
Mike Zaring	Harrisonville	Mayor	Present	

Others present: City Administrator Brad Ratliff, City Attorney Alex Felzien, Director of Administrative Services Jeremy Smith, Parks and Recreation Director Grant Purkey, Economic Development Director Jim Clarke, Interim Police Chief Darla Harris, Community Development Director Christina Stanton, Director of Public Works Patty Hilderbrand, City Engineer Carl Brooks, Fire Chief Rusty Sullivan, Executive Secretary to the City Administrator Theresa West, Park Board member Laura Frees, Mrs. Vanessa Hargrave, Mr. Bryan Wooten, John Zimmerman of Transystems, Mr. Matt Moreland and City Clerk Daniel Barnett - recording.

2. Ceremonial Matters

A. Local Government Week 2024 Proclamation

Mayor Zaring read a proclamation declaring the week of May 5-11 as Missouri Local Government Week.

3. Public Participation

None.

4. Approval of Minutes

A. Board of Aldermen - Regular Meeting - Apr 15, 2024 6:00 PM

RESULT: ACCEPTED [UNANIMOUS]
MOVER: Sandy Franklin, Board Member
SECONDER: Kile Chaney, Board Member
AYES: Mills, Franklin, Pfautsch, Turner, Doerhoff, Milner, Davidson, Chaney

B. Board of Aldermen - Work Session - Apr 15, 2024 6:30 PM

RESULT: ACCEPTED [UNANIMOUS]
MOVER: Kile Chaney, Board Member
SECONDER: Sandy Franklin, Board Member
AYES: Mills, Franklin, Pfautsch, Turner, Doerhoff, Milner, Davidson, Chaney

C. Board of Aldermen - Work Session - Apr 29, 2024 6:00 PM

RESULT: ACCEPTED [UNANIMOUS]
MOVER: Matt Turner, Board Member
SECONDER: Dave Doerhoff, Board Member
AYES: Mills, Franklin, Pfautsch, Turner, Doerhoff, Milner, Davidson, Chaney

5. Agenda Items

A. A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI APPROVING THE REAPPOINTMENT OF APRIL MCLAUGHLIN TO THE HISTORIC PRESERVATION COMMISSION.

Mayor Zaring spoke to the Board of Aldermen about his desire to reappoint April McLaughlin to the Historic Preservation Commission.

Upon passage, Mayor Zaring designated the resolution to be Resolution number 2024-06.

RESULT: APPROVED [UNANIMOUS]
MOVER: Matt Turner, Board Member
SECONDER: Larry Pfautsch, Board Member
AYES: Mills, Franklin, Pfautsch, Turner, Doerhoff, Milner, Davidson, Chaney

B. A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI APPROVING THE APPOINTMENT OF VANESSA HARGRAVE AS AN ALTERNATE MEMBER OF THE BOARD OF ZONING ADJUSTMENTS.

Mayor Zaring spoke to the Board of Aldermen about his desire to appoint Vanessa Hargrave as an Alternate on the Board of Zoning Adjustment.

Upon passage, Mayor Zaring designated the resolution to be Resolution number 2024-07.

RESULT: APPROVED [UNANIMOUS]
MOVER: Dave Doerhoff, Board Member
SECONDER: Gary Davidson, Board Member
AYES: Mills, Franklin, Pfautsch, Turner, Doerhoff, Milner, Davidson, Chaney

C. A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI APPROVING THE APPOINTMENT OF BRYAN WOOTEN TO THE BOARD OF ZONING ADJUSTMENTS.

Mayor Zaring spoke to the Board of Aldermen about his desire to appoint Bryan Wooten to the Board of Zoning Adjustment.

Upon passage, Mayor Zaring designated the resolution to be Resolution number 2024-08.

RESULT: APPROVED [UNANIMOUS]
MOVER: Gary Davidson, Board Member
SECONDER: Matt Turner, Board Member
AYES: Mills, Franklin, Pfautsch, Turner, Doerhoff, Milner, Davidson, Chaney

D. A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI APPROVING THE APPOINTMENT OF AMANDA STITES TO THE HISTORIC PRESERVATION COMMISSION.

Mayor Zaring spoke to the Board of Aldermen about his desire to appoint Amanda Stites to the Historic Preservation Commission.

Upon passage, Mayor Zaring designated the resolution to be Resolution number 2024-09.

RESULT: APPROVED [UNANIMOUS]
MOVER: Sandy Franklin, Board Member
SECONDER: Kile Chaney, Board Member
AYES: Mills, Franklin, Pfautsch, Turner, Doerhoff, Milner, Davidson, Chaney

E. A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI APPROVING THE APPOINTMENT OF BING SCHIMMELPFENNING TO THE HISTORIC PRESERVATION COMMISSION.

Mayor Zaring spoke to the Board of Aldermen about his desire to appoint Bing Schimmelpfenning to the Historic Preservation Commission.

Upon passage, Mayor Zaring designated the resolution to be Resolution number 2024-10.

RESULT: APPROVED [UNANIMOUS]
MOVER: Matt Turner, Board Member
SECONDER: Dave Doerhoff, Board Member
AYES: Mills, Franklin, Pfautsch, Turner, Doerhoff, Milner, Davidson, Chaney

F. A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE AUTHORIZING THE CITY ADMINISTRATOR TO CONDUCT THE ANNUAL DESTRUCTION OF RECORDS, IN ACCORDANCE WITH THE STATE OF MISSOURI RECORD RETENTION SCHEDULES.

Staff report presented by City Clerk Barnett.

Barnett said the records will be destroyed in the coming months.

Upon passage, Mayor Zaring designated the resolution to be Resolution number 2024-11.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kile Chaney, Board Member
SECONDER:	Bill Mills, Board Member
AYES:	Mills, Franklin, Pfautsch, Turner, Doerhoff, Milner, Davidson, Chaney

G. A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI, ADOPTING SHORT TERM GOALS OF THE CITY OF HARRISONVILLE, MISSOURI

Staff report presented by City Administrator Ratliff.

Ratliff spoke to the goals were identified at the April 29, 2024, Board of Aldermen Retreat.

Upon passage, Mayor Zaring designated the resolution to be Resolution number 2024-12.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Larry Pfautsch, Board Member
SECONDER:	Kile Chaney, Board Member
AYES:	Mills, Franklin, Pfautsch, Turner, Doerhoff, Milner, Davidson, Chaney

H. AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI AMENDING SECTION 340.110 OF THE HARRISONVILLE MUNICIPAL CODE.

City Attorney Felzien read the ordinance for the first time.

Felzien spoke to the proposed parameters within the ordinance.

Felzien said the penalties for violating the proposed parameters of lying on the affidavit that is required to receive a permit.

Alderman Davidson said he feels the minimum fee for lying on the affidavit should be at least \$500, and at least a one-year license revocation.

Alderman Doerhoff asked about repeat offenders

A consensus of the Board was reached that the first offense for lying on an affidavit will result in a financial penalty and a 90-day license suspension, with the second offense receiving a one-year license revocation.

Mayor Zaring said City staff will review and amend the penalties before the second reading.

Davidson asked that the ordinance language be amended to clarify that only those with a valid Missouri driver's license will be allowed to operate a Utility Vehicle, and not those with a learner's permit.

Mayor Zaring announced that the second reading of the ordinance would occur during the May 20, 2024 Board of Aldermen meeting.

RESULT: SCHEDULED

Next: 5/20/2024 6:00 PM

I. PUBLIC HEARING: Tree City USA and Community Forestry Plan

Mayor Zaring opened the public hearing at 6:22 p.m.

Staff report presented by Parks Director Purkey.

Purkey said the passage of the proposed ordinance plays a crucial role in achieving the Tree City USA designation for the City of Harrisonville, and in enhancing urban forestry management in the city.

Purkey reminded the Board that in September of 2022, the Harrisonville Park Board voted in favor of becoming part of Tree City USA.

Purkey informed the Board that on April 9, 2024, the Harrisonville Park Board voted in favor of acting as the Tree Board for the City of Harrisonville.

Purkey outlined the standards required for Tree City USA recognition.

Purkey said City staff recommend approval of the proposed ordinance and the establishment of the Harrisonville Park Board as the City of Harrisonville Tree Board.

Mayor Zaring closed the public hearing at 6:25 p.m.

J. AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE ESTABLISHING ARTICLE IV-COMMUNITY FORESTRY PLAN, UNDER CHAPTER 225-PARKS AND RECREATION FOR THE CITY OF HARRISONVILLE, CASS COUNTY, MISSOURI.

City Attorney Felzien read the ordinance for the first time.

Staff report presented by Community Development Director Stanton.

Stanton said the proposed ordinance would establish Article IV - Community Forestry Plan under Chapter 225 - Parks and Recreation, in the Harrisonville Municipal Code.

Stanton said staff reviewed similar ordinances from neighboring communities while crafting the proposed ordinance.

Mayor Zaring announced that the second reading of the ordinance would occur during the May 20, 2024 Board of Aldermen meeting.

RESULT: SCHEDULED

Next: 5/20/2024 6:00 PM

6. Aldermen and Committee Reports

Aldерwoman Franklin informed the Board about a series of upcoming events from the Love the Harrisonville Square organization. Franklin thanked Fire Chief Rusty Sullivan for giving the Board members a tour of the ongoing renovations at the fire station. Franklin said she enjoyed the recent Board of Aldermen Retreat on April 29.

Minutes Acceptance: Minutes of May 6, 2024 6:00 PM (Approval of Minutes)

Alderman Davidson spoke about the positive results from a long list of City projects to prevent flooding on the south side of town. Davidson also thanked Public Works staff members Kenny Hall, Rory Carver and Terry Faulkenberry for their efforts to remove a large pile of debris from a Missouri Department of Transportation culvert on Friday evening. Davidson said he appreciated them going above and beyond to protect the community.

Alderman Mills said he was glad to see the repairs made to the damaged bridge on Independence Street. Mills spoke about recent efforts by MoDOT to restripe Missouri-291 Highway.

Alderman Turner said he also was grateful to see positive results from the City's stormwater projects on the south side of town. Turner thanked the Electric Department for their tree trimming efforts, which he feels have limited several potential power outages. Turner congratulated the seniors who will graduate on Friday.

Alderman Pfautsch said he was grateful to see demolition work beginning at the old Cass Regional Medical Center property. Pfautsch said the Harrisonville Square Neighborhood Redevelopment Corporation has received two residential applications for participation in the Chapter 353 abatement program. Pfautsch said the HSNRC Board will host a lunch and learn event with the Love the Harrisonville Square organization to discuss the program on 11 a.m. on May 17, At Brick House Coffee Bar and Eatery.

Alderman Doerhoff thanked members of the police department for lending a hand to gather and remove tree limbs after a large tree fell near his neighborhood.

7. Report from the City Administrator

City Administrator Ratliff reminded the Board of Aldermen about a series of upcoming City and Community events.

Ratliff informed the Board that the contractor for the Streets Maintenance Building project plans to begin construction on the new metal building on May 20.

Ratliff announced that the City's Public Works Department had received the Silver Shovel Award from Spire Inc., acknowledging their safe digging practices and the prevention of pipeline damage during construction near local Spire facilities in 2023.

Ratliff thanked Public Works staff members Kenny Hall, Rory Carver and Terry Faulkenberry for their work after hours on the evening of May 3, to remove a large pile of debris from a MoDOT stormwater culvert.

Ratliff highlighted the success of a series of stormwater projects that the City had completed in recent years.

Ratliff also spoke to the success of recent increased tree trimming efforts in limiting power outages during a recent series of storms.

Ratliff said that during the recent Prescription Drug Take Back event, 223 pounds of prescription drugs were turned in.

Ratliff informed the Board that the City has received 18 applications for the open Chief of Police position. Ratliff said staff have narrowed the list down to five candidates, with hopes to pare that number down to three before conducting a series of panel interviews and ultimately making a final selection.

Ratliff provided an update on the demolition of the old Cass Regional Medical Center building on Mechanic Street, stating that the demolition permit was paid for on Friday, May 3, and that equipment has arrived and demolition has begun.

8. Questions from the Media

None.

9. Adjourn from Regular Session

Mayor Zaring thanked the members of City staff who worked to remove the debris from the MoDOT stormwater culvert.

Zaring thanked staff and members of the Board for their contributions during the April Board of Aldermen Retreat.

Zaring reminded the Board that May 8, is Victory in Europe Day, and encouraged all to remember the sacrifices that have been made for our freedom.

Zaring also reminded everyone that he will be giving his State of the City Address during the Chamber of Commerce luncheon on May 16.

A motion was made by Alderman Davidson to adjourn from the Regular Meeting. The motion was seconded by Alderwoman Franklin. The motion carried with a unanimous vote. The meeting adjourned at 6:47 p.m.

Mike Zaring, Mayor & Ex-Officio
Chairman of the Board of Aldermen

ATTEST:

Daniel Barnett, City Clerk

Minutes Acceptance: Minutes of May 6, 2024 6:00 PM (Approval of Minutes)



THE CITY OF HARRISONVILLE

WHERE TRADITION MEETS INNOVATION

DRAFT
MINUTES
CITY OF HARRISONVILLE
BOARD OF ALDERMEN
WORK SESSION
CITY HALL
MAY 6, 2024
6:30 PM

1. Call to Order

The meeting was called to order at 7:03 PM by Mayor Mike Zaring.

2. Present

Attendee Name	Organization	Title	Status	Arrived
Bill Mills	Harrisonville	Board Member	Present	
Sandy Franklin	Harrisonville	Board Member	Present	
Larry Pfautsch	Harrisonville	Board Member	Present	
Matt Turner	Harrisonville	Board Member	Present	
Dave Doerhoff	Harrisonville	Board Member	Present	
Marcia Milner	Harrisonville	Board Member	Present	
Gary Davidson	Harrisonville	Board Member	Present	
Kile Chaney	Harrisonville	Board Member	Present	
Mike Zaring	Harrisonville	Mayor	Present	

Others present: City Administrator Brad Ratliff, City Attorney Alex Felzien, Director of Administrative Services Jeremy Smith, Parks Director Grant Purkey, Director of Public Works Patty Hilderbrand, Economic Development Director Jim Clarke, Interim Police Chief Darla Harris, Community Development Director Christina Stanton, Executive Secretary to the City Administrator Theresa West, John Zimmerman of Transystems and City Clerk Daniel Barnett - recording.

3. Discussion Items

A. Gaming Machine Discussion

City Attorney Felzien led a discussion regarding illegal video-gambling machines in Harrisonville.

Felzien spoke about action taken by the City of Springfield to ban video-gambling machines in their community, and about a lawsuit that followed.

Felzien encouraged the Board to allow the lawsuit that has been brought against the City of Springfield to run its course before the City of Harrisonville would take any action regarding the video-gambling machines.

B. Royal Street Extention Project Update

John Zimmermann with Transystems provided a detailed overview of the Royal Street Extension project.

Zimmermann spoke to the goals for the project, including:

- *Contract with a design-builder to begin construction in 2024, with a ribbon cutting on the completed roads by October 1, 2025, and the parks sports amenities open by March 1, 2026.*
- *Use innovation to deliver the project scope within the \$21 million budget.*
- *Throughout the project, place emphasis on local experience, local business, and coordination with abutting property owners.*
- *Provide safe, multi-modal connections through the project, and provide amenities that will improve the quality of life for our community, such as enhanced crosswalks, pedestrian and bicycle accommodations, and a regional stormwater facility.*

Zimmermann spoke to the benefits of the project, including:

- *Better access to the sports complex and Community Center*
- *Improved sports facilities and tournaments*
- *Accommodations for bicyclists and pedestrians of all capabilities*
- *Increased economic development - regional and local*
- *Enhanced facilities for community events*
- *Improved traffic circulation, especially during sports season*

Zimmermann said the project will consist of:

- *One mile of three lane road, connecting Route 291 with Jefferson Street; with storm drainage and lighting.*
- *Up to six soccer fields, five softball fields, five baseball fields, and associated maintenance buildings, restrooms and concessions.*
- *Rodeo arena and livestock show barn*
- *Regional storm water retention pond*
- *Potential storm shelter*
- *Final scope will be determined by the best Design-Build team proposal.*

City Administrator Ratliff spoke to the responsibilities each entity will take on during the project.

Zimmermann outlined the project's process, stating that the City is currently in the design build procurement phase. Zimmermann said this consists of the City selecting a prime contractor with an engineering firm to complete the design and build the project.

Zimmermann said construction would begin in late 2024, with the road opening in late 2025 and the sports facilities open by spring of 2026.

Alderwoman Milner asked how many paved parking spots exist within the current design.

Zimmermann said about 850.

A motion was made by Alderman Davidson to adjourn from the Work Session. The motion was seconded by Alderman Turner. The motion carried with a unanimous vote. The meeting adjourned at 7:48 p.m.

Work Session**Monday, May 6, 2024****6:30 PM**

Mike Zaring, Mayor & Ex-Officio
Chairman of the Board of Aldermen

ATTEST:

Daniel Barnett, City Clerk

Minutes Acceptance: Minutes of May 6, 2024 6:30 PM (Approval of Minutes)

STAFF REPORT

TO: Board of Aldermen
FROM: Theresa West, Assistant
DATE: May 10, 2024
SUBJECT: Appointment of Acting President of the BOA - Resolution

Type of Item: *Approval*

A. Action Item (ID # 4834)

A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI APPROVING THE APPOINTMENT OF _____ AS ACTING PRESIDENT OF THE BOARD OF ALDERMEN.

Attachments:

Appointing Acting President 2024 (DOCX)

Council Bill No. 2024**Resolution No. 2024**

**A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF
HARRISONVILLE, MISSOURI APPROVING THE APPOINTMENT OF _____
AS ACTING PRESIDENT OF THE BOARD OF ALDERMEN.**

WHEREAS, the Board of Aldermen have determined a need to fill the position of Acting President; and

WHEREAS, the term for the position will last one calendar year; and

WHEREAS, the appointed Aldermen fully meets the qualifications for appointment to this position; and

WHEREAS, Mayor Mike Zaring recommends the appointment of Alderman _____ to serve as the Acting President of the Board of Aldermen, upon approval of said Board of Aldermen;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI AS FOLLOWS:

Section 1. The Board of Aldermen approves the appointment of Alderman _____ to the position of Acting President of the Board of Aldermen.

Section 2. Effective Date. This resolution shall become effective on May 20, 2024, upon approval and passage by the Board of Aldermen.

PASSED AND RESOLVED BY THE BOARD OF ALDERMEN AND APPROVED BY THE MAYOR OF THE CITY OF HARRISONVILLE, MISSOURI ON THIS 20TH DAY OF MAY 2024.

VOTE TAKEN AS FOLLOWS:

AYES:

NAYS:

ABSENT:

ABSTAIN:

EXCUSED:

Mike Zaring, Mayor and Ex-Officio
Chairman of the Board of Aldermen

Attachment: Appointing Acting President 2024 (Appointment of Acting President of the BOA - Resolution)

ATTEST:

Daniel Barnett, City Clerk

WITNESS my hand and seal this 20th day of May 2024.

Attachment: Appointing Acting President 2024 (Appointment of Acting President of the BOA - Resolution)

STAFF REPORT

TO: Board of Aldermen
FROM: Theresa West, Assistant
DATE: May 15, 2024
SUBJECT: Appointment of Joseph Parkhurst to Park Board - Resolution

Type of Item: *Approval*

B. Action Item (ID # 4837)

A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI APPROVING THE APPOINTMENT OF JOSEPH PARKHURST TO THE PARK BOARD.

Attachments:

Joe Parkhurst to Park Board 2024 (DOCX)

Council Bill No. 2024-**Resolution No. 2024-**

**A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF
HARRISONVILLE, MISSOURI APPROVING THE APPOINTMENT OF JOSEPH
PARKHURST TO THE PARK BOARD.**

WHEREAS, the Board of Aldermen have determined a need to fill a seat(s) on the Park Board;
and

WHEREAS, Joseph Parkhurst fully meets the qualifications for appointment to this Commission;
and

WHEREAS, said appointment will expire in June of 2025; and.

WHEREAS, Mayor Mike Zaring recommends the appointment of Joseph Parkhurst to the Park Board upon approval of the Board of Alderman;

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE
CITY OF HARRISONVILLE, MISSOURI AS FOLLOWS:**

Section 1. The Board of Aldermen approves the appointment of Joseph Parkhurst to the Park Board.

Section 2. Effective Date. This resolution shall become effective on May 20, 2024, upon approval and passage by the Board of Aldermen.

PASSED AND RESOLVED BY THE BOARD OF ALDERMEN AND APPROVED BY THE MAYOR OF THE CITY OF HARRISONVILLE, MISSOURI ON THIS 20TH DAY OF MAY 2024.

VOTE TAKEN AS FOLLOWS:**AYES:****NAYS:****ABSENT:****ABSTAIN:****EXCUSED:**

Mike Zaring, Mayor and Ex-Officio
Chairman of the Board of Aldermen

ATTEST:

Daniel Barnett, City Clerk

WITNESS my hand and seal this 20th day of May, 2024.

STAFF REPORT

TO: Board of Aldermen
FROM: Theresa West, Assistant
DATE: May 16, 2024
SUBJECT: Reappointment of Various Citizens to City Boards and Commissions - Resolution

Type of Item: *Approval*

C. Action Item (ID # 4842)

A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI APPROVING THE REAPPOINTMENT OF VARIOUS CITIZENS TO CITY BOARDS AND COMMISSIONS.

Attachments:

Reappointments to various boards and commissions May 2024 (DOCX)

Council Bill No. 2024-**Resolution No. 2024-****A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI APPROVING THE REAPPOINTMENT OF VARIOUS CITIZENS TO CITY BOARDS AND COMMISSIONS.**

WHEREAS, the Board of Aldermen have determined a need to reappoint a seat(s) on the Park Board and Board of Building and Engineering Appeals; and

WHEREAS, Cathy Faris, Vanessa Hargrave, Kim Troby and David Atkinson have been proposed to be reappointed to the Park Board; and

WHEREAS, Mike Cox has been proposed to be reappointed to the Board of Building and Engineering Appeals; and

WHEREAS, each proposed citizen fully meets the qualifications for appointment to their listed commissions; and

WHEREAS, the reappointments of Cathy Faris, Vanessa Hargrave, Kim Troby and David Atkinson to the Park Board will expire in June of 2027; and

WHEREAS, the reappointment of Mike Cox to the Board of Building and Engineering Appeals will expire in March of 2029; and

WHEREAS, Mayor Mike Zaring recommends the reappointment of Cathy Faris, Vanessa Hargrave, Kim Troby and David Atkinson to the Park Board and the reappointment of Mike Cox to the Board of Building and Engineering Appeals, upon approval of the Board of Alderman.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI AS FOLLOWS:

Section 1. The Board of Aldermen approves reappointment of Cathy Faris, Vanessa Hargrave, Kim Troby and David Atkinson to the Park Board and the reappointment of Mike Cox to the Board of Building and Engineering Appeals.

Section 2. Effective Date. This resolution shall become effective upon approval and passage by the Board of Aldermen.

PASSED AND RESOLVED BY THE BOARD OF ALDERMEN AND APPROVED BY THE MAYOR OF THE CITY OF HARRISONVILLE, MISSOURI ON THIS 20TH DAY OF MAY 2024.

VOTE TAKEN AS FOLLOWS:

AYES:

NAYS:

ABSENT:

ABSTAIN:
EXCUSED:

Mike Zaring, Mayor and Ex-Officio
Chairman of the Board of Aldermen

ATTEST:

Daniel Barnett, City Clerk
WITNESS my hand and seal this 20th day of May 2024.

STAFF REPORT

TO: Board of Aldermen
FROM: Theresa West, Assistant
DATE: May 15, 2024
SUBJECT: Appointment of Cheryl Bush to the Historic Preservation Commission as an Alternate - Resolution

Type of Item: *Approval*

D. Action Item (ID # 4839)

A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI APPROVING THE APPOINTMENT OF CHERYL BUSH AS AN ALTERNATE MEMBER OF THE HISTORIC PRESERVATION COMMISSION.

Attachments:

Cheryl Bush as alternate to HPC 2024 (DOCX)

Council Bill No. 2024-**Resolution No. 2024-**

**A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF
HARRISONVILLE, MISSOURI APPROVING THE APPOINTMENT OF CHERYL
BUSH AS AN ALTERNATE MEMBER OF THE HISTORIC PRESERVATION
COMMISSION.**

WHEREAS, the Board of Aldermen have determined a need to fill an alternate seat(s) on the Historic Preservation Commission; and

WHEREAS, Cheryl Bush fully meets the qualifications for appointment to this Commission; and

WHEREAS, said appointment will expire in May of 2027, and

WHEREAS, Mayor Mike Zaring recommends the appointment of Cheryl Bush as an alternate member of the Historic Preservation Commission upon approval of the Board of Alderman;

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF
THE CITY OF HARRISONVILLE, MISSOURI AS FOLLOWS:**

Section 1. The Board of Aldermen approves the appointment of Cheryl Bush as an alternate member of the Historic Preservation Commission.

Section 2. Effective Date. This resolution shall become effective on May 20, 2024, upon approval and passage by the Board of Aldermen.

PASSED AND RESOLVED BY THE BOARD OF ALDERMEN AND APPROVED BY THE MAYOR OF THE CITY OF HARRISONVILLE, MISSOURI ON THIS 20TH DAY OF MAY 2024.

VOTE TAKEN AS FOLLOWS:

AYES:

NAYS:

ABSENT:

ABSTAIN:

EXCUSED:

Mike Zaring, Mayor and Ex-Officio
Chairman of the Board of Aldermen

ATTEST:

Daniel Barnett, City Clerk

WITNESS my hand and seal this 20th day of May 2024.

Attachment: Cheryl Bush as alternate to HPC 2024 (Appointment of Cheryl Bush to the Historic Preservation Commission as an Alternate -

STAFF REPORT

TO: Board of Aldermen
FROM: Theresa West, Assistant
DATE: May 15, 2024
SUBJECT: Appointment of Joseph Parkhurst to Planning & Zoning - Resolution

Type of Item: *Approval*

E. Action Item (ID # 4838)

A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI APPROVING THE APPOINTMENT OF JOSEPH PARKHURST TO THE PLANNING AND ZONING COMMISSION.

Attachments:

Joe Parkhurst to PZ 2024 (DOCX)

Council Bill No. 2024-**Resolution No. 2024-****A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI APPROVING THE APPOINTMENT OF JOSEPH PARKHURST TO THE PLANNING AND ZONING COMMISSION.**

WHEREAS, the Board of Aldermen have determined a need to fill a seat(s) on the Planning and Zoning Commission; and

WHEREAS, Joseph Parkhurst fully meets the qualifications for appointment to this Commission; and

WHEREAS, said appointment will expire in November of 2026; and.

WHEREAS, Mayor Mike Zaring recommends the appointment of Joseph Parkhurst to the Planning and Zoning Commission, upon approval of the Board of Alderman.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI AS FOLLOWS:

Section 1. The Board of Aldermen approves the appointment of Joseph Parkhurst to the Planning and Zoning Commission.

Section 2. Effective Date. This resolution shall become effective upon approval and passage by the Board of Aldermen.

PASSED AND RESOLVED BY THE BOARD OF ALDERMEN AND APPROVED BY THE MAYOR OF THE CITY OF HARRISONVILLE, MISSOURI ON THIS 20TH DAY OF MAY 2024.

VOTE TAKEN AS FOLLOWS:

AYES:

NAYS:

ABSENT:

ABSTAIN:

EXCUSED:

Mike Zaring, Mayor and Ex-Officio
Chairman of the Board of Aldermen

ATTEST:

Daniel Barnett, City Clerk

WITNESS my hand and seal this 20th day of May 2024.

STAFF REPORT

TO: Board of Aldermen
FROM: Theresa West, Assistant
DATE: May 2, 2024
SUBJECT: Ordinance UTV 2024

Type of Item: *Approval*

F. Action Item (ID # 4821)

AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI AMENDING SECTION 340.110 OF THE HARRISONVILLE MUNICIPAL CODE.

History:

05/06/24 Board of Aldermen SCHEDULED

City Attorney Felzien read the ordinance for the first time.

Felzien spoke to the proposed parameters within the ordinance.

Felzien said the penalties for violating the proposed parameters of lying on the affidavit that is required to receive a permit.

Alderman Davidson said he feels the minimum fee for lying on the affidavit should be at least \$500, and at least a one-year license revocation.

Alderman Doerhoff asked about repeat offenders

A consensus of the Board was reached that the first offense for lying on an affidavit will result in a financial penalty and a 90-day license suspension, with the second offense receiving a one-year license revocation.

Mayor Zaring said City staff will review and amend the penalties before the second reading.

Davidson asked that the ordinance language be amended to clarify that only those with a valid Missouri driver's license will be allowed to operate a Utility Vehicle, and not those with a learner's permit.

Mayor Zaring announced that the second reading of the ordinance would occur during the May 20, 2024 Board of Aldermen meeting.

Attachments:

Staff Report UTV 2024 (DOC)

UTV Ordinance 2024 V2 (DOCX)



THE CITY OF HARRISONVILLE

WHERE TRADITION MEETS INNOVATION

5.F.a

300 E. Pearl Street, P.O. Box 367 • Tel: 816-380-8900 • Fax: 816-380-8906 • Harrisonville, MO 64701

To: Board of Aldermen
From: Lieutenant Darin L. Chance
Date: May 2, 2024
Re: UTV Ordinance Proposal

GENERAL INFORMATION

Applicant: Darin L. Chance
Requested Actions: UTV Ordinance Discussion
Date of Application: May 2, 2024

PROPOSAL

To discuss and possibly implement a Utility Vehicle (UTV) ordinance for the City of Harrisonville.

PREVIOUS ACTIONS

Harrisonville City Ordinance 300.100 prohibits a Utility Vehicle (UTV) from operating on streets and highways. The only exceptions are as follows:

1. Owned and operated by a governmental entity for official use.
2. Operated for agricultural purposes or industrial on-premises purposes between the official sunrise and sunset on the day of operation.

Per Missouri Revised Statute (RSMo) 304.032, a Utility Vehicle (UTV) is permitted on state highways in the following circumstances:

1. Owned and operated by a governmental agency for official use.
2. Operated for agricultural purposes or industrial on-site purposes.
3. Operated by a disabled person for short distances on secondary routes.

Expanding these stipulations would require an ordinance change. This is covered by the proposed ordinance.

KEY ISSUES

A. Missouri Revised Statute (RSMo) 304.032 permits city governing bodies to issue special permits, in accordance with Missouri Revised Statute (RSMo) 304.032, for utility vehicles to be used on highways

Attachment: Staff Report UTV 2024 (Ordinance UTV 2024)

and streets within the city limits by licensed drivers. A motorcycle endorsement is not required. The statute allows a municipality to collect a fee for such permits.

B. The safety of motorists, passengers, pedestrians, etc., is paramount. Therefore, restrictions must be considered. The proposed ordinance requires:

No person shall operate a utility vehicle, as defined in this Section, on a street or highway as follows:

1. In excess of the posted speed limit;
2. On roadways with posted speeds in excess of forty-five (45) miles per hour;
3. In any careless way to endanger the person or property of another. This includes the Siddens Hands-Free Law described in RSMo 304.822
4. While under the influence of alcohol or any controlled substance. This includes Open Containers as listed in Harrisonville City Ordinance Chapter 342;
5. Without proof of financial responsibility in the same manner as required in Section 390.140 (303.160, RSMo), or maintaining any other insurance policy providing equivalent liability coverage for a utility vehicle; if stopped, the operator of the vehicle will be required to show proof of said liability insurance; and
6. With a passenger or rider, unless said vehicle is designed for passengers or riders; provided, however, the operator shall not allow more passengers than the number of seats or passenger allowance for the utility vehicle.

This is covered in the proposed ordinance.

C. Every utility vehicle operated on a street or highway within the City shall have the following equipment and capabilities:

1. Functioning headlights, taillights, brake lights, and turn signals which shall be in operation at any time from one-half (1/2) hour after sunset to one-half (1/2) hour before sunrise or as otherwise specified in Ordinance 380.010 (RSMo 307.020) the definition of "when lighted lamps are required")
2. A braking system maintained in good operating condition;
3. An adequate muffler system in good working condition and a United States Forest Service-qualified spark arrester;
4. A functioning factory-installed speedometer that measures and instantaneously displays the vehicle's speed and must be capable of reaching the speed limit on any street on which the vehicle is authorized for operation; and
5. A safety belt or harness for driver and occupant(s) in accordance with Ordinance 380.150 (RSMo 307.178) and 380.170 (RSMo 307.179). Ordinance 380.170 specifically refers to transporting children.

Utility Vehicle (UTV) must operate safely on all roadways. Equipment requirements and applicable penalties will help increase safety considerations. This is covered in the proposed ordinance.

STAFF COMMENTS AND SUGGESTIONS

Utility Vehicles (UTVs) must be roadworthy and safe to operate. The Revised Missouri Statutes (303.160) require proof of financial responsibility as well. If online registration is required, a penalty should apply for falsifying the affidavit. This is covered in the proposed ordinance.

All UTV operators must obey the same traffic laws as motor vehicle operators. A penalty for violating this ordinance should apply. This is covered in the proposed ordinance.

The statute allows a municipality to collect \$15.00 for such permits. The fees will help cover the cost of the permits. This is covered in the proposed ordinance.

STAFF RECOMMENDATION

The creation and implementation of an ordinance permits city governing bodies to issue special permits, per Missouri Revised Statute (RSMo) 304.032, for utility vehicles to be used on highways and streets within the city limits by licensed drivers. The Police Department supports the proposed ordinance.

ATTACHMENTS

STAFF CONTACT: Darin L. Chance, Lieutenant

Council Bill No. ____

Ordinance No. ____

**AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF
HARRISONVILLE, MISSOURI AMENDING SECTION 340.110 OF THE
HARRISONVILLE MUNICIPAL CODE.**

WHEREAS, the City of Harrisonville desires to amend the Harrisonville Municipal Code to adopt updated regulations involving Utility Vehicles (UTV).

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI AS FOLLOWS:

Section 1: Section 340.110 of the Harrisonville Municipal Code is hereby amended to read as follows:

“Utility vehicle means any motorized vehicle manufactured and used exclusively for off-highway use which is more than 50 inches but no more than 80 inches in width, measured from outside of tire rim to outside of tire rim, with an unladen dry weight of 3,500 pounds or less, traveling on no less than four wheels, to be used primarily for landscaping, lawn care, or maintenance purposes. RSMo 301.010(71).

Operation, Exceptions, And Prohibited Uses.

- A. No person shall operate a utility vehicle, as defined in this Section, upon the streets and highways of this City except as follows:
1. Utility vehicles owned and operated by a governmental entity for official use.
 2. Utility vehicles operated for agricultural purposes or industrial or commercial on-premises purposes between the official sunrise and sunset of the day of operation unless equipped with proper lighting.
 3. Vehicles operated by disabled persons for short distances, occasionally on the City’s secondary roads only, when operated between the hours of sunrise and sunset.
 4. Pursuant to Section 304.032, RSMo, municipal governing bodies may issue special permits for licensed drivers to use utility vehicles on city streets or highways within the city limits, subject to an inspection. The City shall issue the permits annually and affix them to the utility vehicle, which must always be visible during operation. The fee for the annual permit shall be \$15.00.
 5. No person shall operate a utility vehicle within any stream or river in this City, except that utility vehicles may be operated within waterways that flow within the boundaries of land which a utility vehicle operator owns or has permission to be upon, or for the purpose of fording such stream or river

of this State as such road crossings as are customary or part of the highway system.

- B. A person operating a utility vehicle on a street or highway shall have a valid operator's or chauffeur's license but shall not be required to have passed an examination for the operation of a motorcycle. The intermediate driver license rules, described in RSMo 302.178, apply to a utility vehicle's operation.
- C. The operator of a utility vehicle must obey all the same traffic laws as an operator of a motor vehicle and all other applicable municipal ordinances. The operator of any utility vehicle must have a valid driver's license.
- D. No person shall operate a utility vehicle, as defined in this Section, on a street or highway as follows:
 - 1. In excess of the posted speed limit;
 - 2. On roadways with posted speeds in excess of forty-five (45) miles per hour;
 - 3. In any careless way to endanger the person or property of another. This includes the Siddens Hands-Free Law described in RSMo 304.822;
 - 4. While under the influence of alcohol or any controlled substance. This includes Open Containers as listed in Harrisonville City Ordinance Chapter 342;
 - 5. Without proof of financial responsibility in the same manner as required in Section 390.140 (303.160, RSMo), or maintain any other insurance policy providing equivalent liability coverage for a utility vehicle; if stopped, the operator of the vehicle will be required to show proof of said liability insurance; and
 - 6. With a passenger or rider, unless said vehicle is designed for passengers or riders; provided, however, the operator shall not allow more passengers than the number of seats or passenger allowance for the utility vehicle. Each and every passenger must be restrained by a proper and valid seat belt or other harness in compliance with Missouri law.
- E. Every utility vehicle operated on a street or highway within the City shall have the following equipment and capabilities:
 - 1. Functioning headlights, taillights, brake lights, and turn signals which shall be in operation at any time from one-half (1/2) hour after sunset to one-half (1/2) hour before sunrise or as otherwise specified in Ordinance 380.010 (RSMo 307.020) the definition of "when lighted lamps are required");
 - 2. A braking system maintained in good operating condition;

3. An adequate muffler system in good working condition and a United States Forest Service-qualified spark arrester;
 4. A functioning factory-installed speedometer that measures and instantaneously displays the vehicle's speed and must be capable of reaching the speed limit on any street on which the vehicle is authorized for operation; and
 5. A safety belt or harness for driver and occupant(s) in accordance with Ordinance 380.150 (RSMo 307.178) and 380.170 (RSMo 307.179). Ordinance 380.170 specifically refers to transporting children.
- F. A City permit for a utility vehicle to be operated on City streets and highways within the City limits of the City of Harrisonville shall be issued by a representative of the Police Department or other designated City official when the following has been provided:
1. The utility vehicle owner's address, name, contact information, and other necessary information as outlined on a form provided by the City of Harrisonville;
 2. An affidavit provided by the applicant that the utility vehicle complies with the provisions of this Article;
 3. Proof of financial responsibility for the permit vehicle as listed in Ordinance 390.140 (RSMo 303.025); and
 4. Payment of a utility vehicle permit fee as listed in the City of Harrisonville fee schedule.
- G. Law enforcement officials have the lawful authority to conduct traffic stops to confirm that individuals possess the necessary documentation or authorization to operate a UTV.
- H. Fee. The utility vehicle permit fee shall be set at \$15.00. This fee shall be added to the City's fee schedule, listed in the City's Code of Ordinances, and held on file in the City offices.
- I. Permit. The permit described in this Section shall be affixed to the bumper or rear portion of the UTV so that it is easily visible from the rear.
- J. Violation Penalty. Any person who violates the terms of this Section shall, upon a plea of guilty or a finding of guilt, be fined not less than Two Hundred Twenty Five Dollars (\$225.00). Any person who violates the terms of this Section for a second time shall, upon a plea of guilty or a finding of guilt, be subject to the financial penalty described herein and have their UTV permit suspended for ninety (90) days.

Any person who violates the terms of this Section for a third time shall, upon a plea of guilty or a finding of guilt, be subject to the financial penalty described herein and have their UTV permit revoked for a period of time not less than one (1) year. Any subsequent violation under this subsection shall result in a permanent revocation of the individual's UTV permit together with the financial penalties described herein.

- K. Affidavit Penalty. Any person who knowingly falsifies the affidavit required under Section 340.110(F)(2) shall, upon a plea of guilty or a finding of guilt, be fined not less than Five Hundred Dollars (\$500.00). Any person who pleads guilty or is found guilty of falsifying their affidavit shall have their UTV permit suspended for ninety (90) days. Any person who pleads guilty or is found guilty of falsifying their affidavit for a second time shall have their UTV permit revoked for a period of time not less than one (1) year together with the financial penalty described herein. Any subsequent violation under this subsection shall result in a permanent revocation of the individual's UTV permit, together with the financial penalties described herein.
- L. Length of Permit. The UTV permit shall expire on December 31 of the year in which it was issued.

Section 2. This ordinance shall become effective on May 22, 2024.

Mike Zaring, Mayor

ATTEST:

Daniel Barnett, City Clerk

APPROVED by the Mayor this 6th day of May, 2024.

STAFF REPORT

TO: Board of Aldermen
FROM: Christina Stanton,
DATE: April 30, 2024
SUBJECT: Tree City USA and Community Forestry Plan Ordinance

Type of Item: *Public Hearing*

G. Action Item (ID # 4815)

AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE ESTABLISHING ARTICLE IV-COMMUNITY FORESTRY PLAN, UNDER CHAPTER 225-PARKS AND RECREATION FOR THE CITY OF HARRISONVILLE, CASS COUNTY, MISSOURI.

History:

05/06/24 Board of Aldermen SCHEDULED

City Attorney Felzien read the ordinance for the first time.

Staff report presented by Community Development Director Stanton.

Stanton said the proposed ordinance would establish Article IV - Community Forestry Plan under Chapter 225 - Parks and Recreation, in the Harrisonville Municipal Code.

Stanton said staff reviewed similar ordinances from neighboring communities while crafting the proposed ordinance.

Mayor Zaring announced that the second reading of the ordinance would occur during the May 20, 2024 Board of Aldermen meeting.

Attachments:

Tree City USA Staff Report (PDF)

treecity-program-summary (PDF)

Ordinance--Community Forestry Plan (DOC)

Tree List (PDF)



THE CITY OF HARRISONVILLE

WHERE TRADITION MEETS INNOVATION

300 E. Pearl Street, P.O. Box 367 • Tel: 816-380-8900 • Fax: 816-380-8906 • Harrisonville, MO 64701

To: Board of Aldermen

From: Grant Purkey, CPRP, CPSI, Parks & Recreation Director and
Christina Stanton, AICP, Community Development Director

Date: May 6, 2024

Re: Tree City USA and Community Forestry Plan Ordinance

GENERAL INFORMATION

Applicant: Grant Purkey

Requested Actions: Approval/Discussion

Date of Application: 4-30-2024

PROPOSAL

The purpose of this staff report is to review the attached drafted ordinance, which would establish Article IV – Community Forestry Plan, under Chapter 225 – Parks and Recreation for the City of Harrisonville. This ordinance is a crucial step towards achieving Tree City USA designation and enhancing urban forestry management in our city.

PREVIOUS ACTIONS

- September 13, 2022—The Park Board met and voted in favor of moving forward with becoming part of Tree City USA.
- April 9, 2024—The Park Board met and voted in favor of having the Park Board act as the Tree Board for the City of Harrisonville.

KEY ISSUES

Standards for Tree City USA Recognition:

- Form a Tree Board;
- Establish a Tree Care Ordinance;
- Maintain a Community Forestry Program with an annual budget of at least \$2 per capita;
and
- Proclaim and Observe Arbor Day.

STAFF COMMENTS AND SUGGESTIONS

The proposed ordinance outlines the purpose, definitions, responsibilities, and regulations pertaining to the Community Forestry Plan. Key provisions of the ordinance include:

- **Purpose (Section 225.560):** Establishes the purpose of the ordinance to promote and protect public health, safety, and general welfare through the development and implementation of a Community Forestry Plan.
- **City Tree Board (Section 225.580):** Designates the City’s Park and Recreation Board as the City’s Tree Board, outlining its composition and responsibilities.
- **Duties and Responsibilities (Section 225.590):** Specifies the responsibilities of the Park and Recreation Board in developing, updating, and administering the Community Forestry Plan.
- **Street Tree Species and Planting Guidelines (Sections 225.600 and 225.610):** Establishes guidelines for the selection and planting of street trees, including spacing, setbacks, and distance requirements from various infrastructure and utilities.
- **Public Tree Care (Section 225.620):** Outlines the City’s authority and responsibilities regarding the planting, pruning, maintenance, and removal of trees on public property.
- **Prohibitions and Penalties (Sections 225.630 to 225.680):** Prohibits actions such as damaging public trees, attaching objects to trees, topping trees, and interfering with City activities related to tree management. Specifies enforcement procedures and penalties for violations.

STAFF RECOMMENDATION

Staff recommends **approval** of Establishing the Park Board as the City of Harrisonville Tree Board and the attached Community Forestry Plan Ordinance.

ATTACHMENTS

- Tree City USA Program Summary
- Community Forestry Plan drafted ordinance
- Tree List

Tree City USA®

Creating greener communities nationwide



TREE CITY USA®
An Arbor Day Foundation Program

Cooler temperatures. Cleaner air. Healthier residents.

The benefits trees bring to urban environments are endless — and by meeting the four Tree City USA standards, your community can experience them firsthand.



PROGRAM SUMMARY

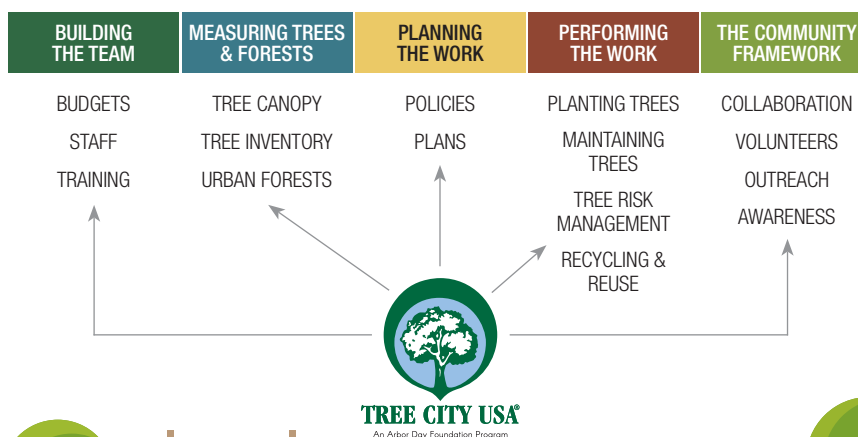
The Tree City USA program was founded in 1976 to celebrate towns and cities committed to growing their urban canopy. Led by the Arbor Day Foundation, with partners at USDA Forest Service and National Association of State Foresters, it provides the foundational framework necessary for communities to manage and expand their tree cover.

Program applications are completely free. Many cities renew their Tree City USA status every year, making them eligible for a Growth Award and other urban forestry opportunities.

THE FOUNDATION OF URBAN FORESTRY PROGRAM DEVELOPMENT

The Tree City USA program has helped more than 3,600 communities across the country build out their urban forests. Recognition forms the base layer for five different areas of growth, including expansion of personnel, financial investment, defined policies and plans, and engagement with residents.

GROWTH AWARD QUALIFYING ACTIVITIES



STANDARDS FOR RECOGNITION

To receive recognition, a community must meet four core standards for its public trees:

✓ Standard 1: Form A Tree Board Or Department

Delegating responsibility for city- or town-owned trees is the first official step to becoming a Tree City. By forming a tree board or department, cities can create a more organized and effective urban forestry plan.

✓ Standard 2: Establish A Tree Care Ordinance

A public tree care ordinance assigns clear authority over public trees and provides clear guidance for planting, maintaining, and/or removing trees from streets, parks, and other public spaces.

✓ Standard 3: Maintain A Community Forestry Program With An Annual Budget Of At Least \$2 Per Capita

Your community most likely already spends at least \$2 per capita on the planting, care, and removal of trees. This is intended to demonstrate an ongoing investment into your public trees.

✓ Standard 4: Proclaim and Observe Arbor Day

Celebrating Arbor Day and passing an official holiday proclamation helps create pride for your city's entire urban forestry program.



BENEFITS OF RECOGNITION

By becoming a Tree City, your community will:

- Receive flags, signs, and other materials to proudly display your award
- Educate residents about the value of trees and green space
- Gain national recognition for your commitment to environmental stewardship
- Create a cleaner, healthier, and more beautiful urban landscape

GETTING STARTED

Interested in joining, but not quite sure where to begin? It's as simple as following these five steps!

1. Make the case to friends and leaders in your community
2. Contact your state's urban and community forestry coordinator
3. Work together to fulfill the four Tree City USA standards
4. Celebrate Arbor Day
5. Submit your free application!



Learn and apply today at arborday.org/treecityusa



Council Bill No.

Ordinance No.

**AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE
ESTABLISHING ARTICLE IV—COMMUNITY FORESTRY PLAN, UNDER CHAPTER 225—
PARKS AND RECREATION FOR
THE CITY OF HARRISONVILLE, CASS COUNTY, MISSOURI.**

WHEREAS, the City of Harrisonville, Missouri (the "City") finds the trees, shrubs, and other plants growing on public and private property within the City provide many benefits to the City's residents, including reduction of erosion, enhancement of privacy and muffling of noise, protection from adverse effects of weather, and aesthetically pleasing streetscapes, park lands, and private property, all of which enhance livability of the City; and

WHEREAS, a Community Forestry Plan to be developed and administered by the City's Park and Recreation Board will help assure the continued development and maintenance of the City's tree, shrub, and plant stock, and will also provide a process for identification and removal of dead and diseased trees, shrubs, and plants to protect against property damage and possible personal injury resulting from dead and diseased trees and plants that are not removed; and

WHEREAS, it is in the best interest of the residents of the City that the urban forestry resources existing on public and private property within the City be protected and enhanced through the adoption and administration of a Community Forestry Plan.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, CASS COUNTY, MISSOURI, AS FOLLOWS:

Section 1: Article IV—Community Forestry Plan Is hereby established as follows:

“Section 225.560 Purpose.

It is the purpose of this Chapter to promote and protect the public health, safety, and general welfare by providing for the development and implementation of a Community Forestry Plan to address the planting, maintenance, and removal of trees, shrubs and other plants in order to promote, maintain, and improve the urban forest resources of the City of Harrisonville. This Chapter provides full power and authority over all trees, shrubs and other plants located within the City's street rights-of-way, parks, and public spaces within the City.

Section 225.570 Definitions.

As used in this Chapter, the following words and phrases shall have the meanings indicated:

DAMAGE

Any injury to or destruction of a tree, including but not limited to: uprooting; severance of all or part of the root system or main trunk; storage of material on or compaction of surrounding soil; a substantial change in the natural grade above a root system or around a trunk; surrounding the tree with impervious paving materials; or any trauma caused by accident or collision.

PARKWAY

The area along a public street between the curb and sidewalk; or if there is no curb or sidewalk, the unpaved portion of the area between the street right-of-way line and the paved portion of the street or alley.

PUBLIC PROPERTY

All grounds and rights-of-way (ROWs) owned or maintained by the City.

PUBLIC TREE

Any tree or woody vegetation on City-owned or City-maintained property or rights-of-way.

TOP/TOPPING

The non-standard practice of cutting back of limbs to stubs within a tree's crown to such a degree so as to remove the normal canopy and disfigure the tree.

Section 225.580 City Tree Board.

The City's Park and Recreation Board shall serve as the City's Tree Board. The composition and terms shall be as established in Sections 225.020 and 225. 040, respectively.

Section 225.590 Duties and Responsibilities.

It shall be the responsibility of the Park and Recreation Board to study, investigate, counsel and develop and/or update annually, and administer a written plan for the care, preservation, pruning, planting, replanting, removal or disposition of trees and shrubs in parks, along streets and in other public areas. Such plan will be presented annually to the Board of Aldermen and upon their acceptance and approval shall constitute the official Community Forestry Plan for the City of Harrisonville. The Park and Recreation Board, when requested by the Board of Aldermen, shall consider, investigate, make findings, report and recommend upon any special matter of question coming within the scope of its work.

Section 225.600 Street Tree Species to be Planted.

The Park and Recreation Board shall maintain an official list of recommended tree species for planting on public property in three (3) size classes: Small/Ornamental (20 feet or less in height at maturity), Medium (20 – 60 feet at maturity), and Large/Shade (greater than 60 feet at maturity). The purpose of this listing will be to maintain diversity in the total tree population. This list shall be available to residents of the City upon request to aid in the selection of trees for private and public properties. The list of recommended trees shall be updated periodically by the Director to reflect new developments or species that will affect the population of the community forest.

Section 225.610 Distances and Clearances for Planting.

The following subsections shall dictate the required minimum spacing and setbacks for street trees planted within the City's rights-of-way.

- A. Spacing. Street trees shall be spaced no closer than forty (40) linear feet apart as established in Section 405.565.F.3.c(1) of the City's Municipal Code.
- B. Distance from Curb and Sidewalk. No tree shall be located closer to the back of a curb than four (4) feet as established in Section 405.565.F.3.b(2) of the City's Municipal Code. No tree shall be closer to any sidewalk than the following: small trees, 2 feet; medium trees, 3 feet; and large trees, 4 feet.
- C. Distance from Street Corners. No trees, shrubs or other materials with a height of between two (2) and eight (8) feet shall be located within the sight triangle as identified in Section 405.550.h of the City's Municipal Code.
- D. Distance from Fire Hydrants. No tree shall be located within ten feet (10') of a fire

- hydrant as established in Section 405.565.F.3.a(8) of the City's Municipal Code.
- E. Distance from Overhead Utilities. No trees other than ornamental (20 feet or less in height at maturity) may be planted under or within fifteen lateral feet (15') of any overhead utility wire as specified in Section 405.565.F.3.a(9) of the City's Municipal Code.
 - F. Abutting Property Owners, Duty to Maintain. Property owners abutting rights-of-way shall be responsible for maintaining trees, shrubs, and other woody vegetation within such rights-of-way in a manner which promotes safe and healthy plants and which protects the health, safety, and welfare of the public. Said property owners shall not allow such plants to hinder or obstruct the rights-of-way, interfere with traffic on adjacent streets or alleys, or to create a nuisance, and shall prune the branches and remove all dead, diseased or dangerous trees, or broken or decayed limbs. Branches shall not obstruct the light from any street lamp or obstruct the view of any street intersection. Said owners shall maintain a minimum height of clearance over sidewalks of ten feet (10'). City crews will ensure minimum height clearance over streets shall be thirteen feet (13'), except for improved thoroughfares and designated truck routes which shall be fourteen feet (14').

Section 225.620 Public Tree Care.

The City shall have the right to plant, prune, maintain and remove trees, shrubs, bushes and other plants within the lines of all streets, alleys, rights-of-way and other public property, as may be necessary to insure public safety or to preserve or enhance the symmetry and beauty of such areas. The City may remove or cause or order to be removed any public tree or parts thereof which are in an unsafe condition or which by reason of their nature are injurious to sewer, electric, telephone, gas, water or other utility lines or public improvements or are affected with an injurious fungus, insect or other pest. Additionally, the following standards shall apply to the planting and care of public trees:

- A. Standards. All planting and maintenance of public trees shall conform to the American National Standards Institute (ANSI) A-300 "Standards for Tree Care Operations" and shall follow all tree care Best Management Practices (BMPs) published by the International Society of Arboriculture.
- B. Requirements of Franchise Utility Companies. The maintenance of public trees for utility clearance shall conform to all applicable utility industry standards.
- C. Preferred Species List. The Director shall maintain an official list of desirable tree species for planting on public property in two size classes: Ornamental (20 feet or less in height at maturity) and Shade (greater than 20 feet at maturity).

Section 225.630 Prohibition Against Harming Public Trees.

- A. It shall be unlawful for any person, firm, or corporation to damage, remove, or cause the damage or removal of a tree on public property without written permission from the Director.
- B. It shall be unlawful for any person, firm, or corporation to attach any cable, wire, sign, or any other object to any street, park, or public tree.
- C. It shall be unlawful for any person, firm, or corporation to "top" any public tree. Trees severely damaged by storms or other causes, where best pruning practices are impractical may be exempted from this provision at the determination of the Director.
- D. Any person, firm, corporation, or City department performing construction near any public tree(s) shall consult with the Director and shall employ appropriate measures to protect the tree(s), according to procedures contained in the Best Management Practices (BMPs) for "Managing Trees During Construction" published by the International Society of Arboriculture.
- E. Each violation of the Chapter as determined and notified by the Director shall constitute a separate violation, punishable by fines and penalties under Section 225.690, in addition to mitigation values placed on the tree(s) removed or damaged in violation of the Chapter.

Section 225.640 Nuisance Trees, Dead/Dying/Diseased Trees, and Noxious/Invasive Plants.

- A. Nuisance Trees. Nuisance trees are defined in Section 220.285 of the City's Municipal Code.
- B. Dead/Dying/Diseased Trees. Regulations pertaining to dead, dying, or diseased trees are established in Section 220.290 of the City's Municipal Code.
- C. Noxious/Invasive Plants. A listing of noxious and invasive plants are contained within Section 220.395 of the City's Municipal Code. These lists may be amended from time to time by the United States Department of Agriculture and Missouri Department of Conservation, respectively.

Section 225.650 Clearance Over Sidewalks, Streets and Alleys.

Any person occupying, in charge or control of, or owning any property in the City shall not permit the trees, shrubs or bushes on such property to hang over, obstruct or interfere with the safe use of sidewalks, streets and alleys.

Section 225.660 Interference with City.

It shall be unlawful for any person to prevent, delay or interfere with the City, or any of its agents, while engaging in and about the planting, cultivating, mulching, pruning, spraying, or removal of any street tree(s), park tree(s), or trees on private grounds, as authorized in this Chapter.

Section 225.670 Damage.

Any person who damages or kills any tree or vegetation in violation of this Chapter shall pay the City the cost of repair or replacement of such tree or vegetation. The replacement value of trees and shrubs shall be determined in accordance with the most current edition of "A Guide to the Professional Evaluation of Landscape Trees, Specimen Shrubs, and Evergreens" published by the International Society of Arboriculture at the time such violation occurs.

Section 225.680 Enforcement.

The Director is hereby charged with the responsibility for the enforcement of this Chapter and may serve notice to any person, firm, or corporation in violation thereof or institute legal proceedings as may be required, and the City Attorney is hereby authorized to institute appropriate proceedings to that end.

Section 225.690 Penalty.

Any person, firm or corporation violating any provision of this Chapter, or who fails to comply with any notice issued pursuant to the provisions of this Chapter, shall, upon conviction, be punished by a fine in accordance with the City's Code pertaining to general penalties in Section 100.200."

Section 2: Severability. The sections, paragraphs, sentences, clauses, and phrases of this ordinance shall be severable. In the event that any such section, paragraph, sentence, clause or phrase of this ordinance is found by a court of competent jurisdiction to be invalid, the remaining portions of this ordinance are valid, unless the court finds the valid portions of this ordinance are so essential to and inseparably connected with and dependent upon the void portion that it cannot be presumed that the City has enacted the valid portions without the void ones, or unless the court finds that the valid portions, standing alone, are incomplete and are incapable of being executed in accordance with the legislative intent.

Section 3: Governing Law. This ordinance shall be governed exclusively by and construed in accordance with the applicable laws of the State of Missouri.

Section 4: Effective Date. This ordinance shall be in full force and effect from and after its passage by the Board of Aldermen and approval by the Mayor.

READ FOR THE FIRST TIME BY TITLE ONLY ON THE 6TH OF MAY 2024 AND WAS READ FOR A SECOND TIME BY TITLE ONLY ON THE 20TH DAY OF MAY 2024 AND PASSED BY THE BOARD OF ALDERMEN THIS 20TH DAY OF MAY 2024.

AYES:

NAYS:

AWAY:

ABSENT:

ABSTAIN:

Mike Zaring, Mayor and Ex-Officio
Chairman of the Board of Aldermen

ATTEST:

Daniel Barnett, City Clerk

WITNESS my hand and seal this 20TH day of May 2024

Large Conifer	Windbreaks	Erosion Control	Reforestation	Wetland Restoration	Ornamental or Shade	Mature Height (feet)
Eastern Redcedar	x	x				40-50

Large Hardwoods	Windbreaks	Erosion Control	Reforestation	Wetland Restoration	Ornamental or Shade	Mature Height (feet)
Black Cherry		x	x			60
Black Walnut			x	x		80-90
Eastern Cottonwood	x	x	x	x		100
Hackberry	x	x	x	x	x	90
Bitternut Hickory			x			70
Mockernut Hickory			x			70
Pignut Hickory			x			80
Shagbark Hickory			x			70
Shellbark Hickory			x	x		100-110
Kentucky Coffeetree	x	x	x			70-90
Silver Maple		x	x	x		90
Sugar (hard) Maple						
Black Oak			x			85
Burr Oak			x	x	x	80
Chinkapin Oak			x		x	70
Northern Red Oak	x	x	x		x	90
Pin Oak	x	x	x	x		70-80
Shumard Oak	x	x	x	x	x	80-100
Swamp White Oak		x	x	x	x	70
White Oak			x		x	85
Pecan			x	x	x	90
Persimmon	x	x	x	x		60-70
Red Mulberry			x			50
River Birch	x	x		x	x	60
Sandbar Willow		x		x		30
American Sycamore	x		x		x	80-100

Small Trees and Shrubs	Windbreaks	Erosion Control	Reforestation	Wetland Restoration	Ornamental or Shade	Mature Height (feet)
Blackhaw						20
Buttonbush		x		x		15-20
Deciduous Holly	x			x	x	25
Rough-Leaved Dogwood	x				x	20
Silky Dogwood	x			x	x	10
Elderberry		x		x		10
False Indigo		x		x		15
Hazelnut	x	x			x	10
Ohio Buckeye				x	x	50
Pawpaw						20
Eastern Redbud		x			x	30
Serviceberry					x	25
Fragrant Sumac	x	x			x	10
Smooth Sumac						15
Eastern Wahoo						15
Wild Plum	x	x		x		25

STAFF REPORT

TO: Board of Aldermen
FROM: Daniel Barnett,
DATE: May 17, 2024
SUBJECT: PUBLIC HEARING: City-Initiated Rezoning of "G" Designated Parcels

Type of Item: *Public Hearing*

H. Action Item (ID # 4844)

PUBLIC HEARING: City-Initiated Rezoning of "G" Designated Parcels

STAFF REPORT

TO: Board of Aldermen
FROM: Christina Stanton,
DATE: May 17, 2024
SUBJECT: City-Initiated Rezoning of "G" Designated Parcels

Type of Item: *Public Hearing*

I. Action Item (ID # 4846)

AN ORDINANCE OF BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE APPROVING THE CITY-INITIATED REZONINGS OF PROPERTIES CURRENTLY DESIGNATED AS "G" (GOVERNMENT) TO ESTABLISHED ZONING DISTRICTS AS IDENTIFIED IN THE ATTACHED TABLE OF PROPERTIES WITH "G" DESIGNATION AND PROPOSED ZONING IN THE CITY OF HARRISONVILLE, CASS COUNTY, MISSOURI.

Attachments:

Staff Rpt - City Initiated Rezoning (5-20-24 BOA) (PDF)

Table of Proposed Zoning (PDF)

ZoningMap1978 (PDF)

Properties with G Designation (PDF)

Zoning Map-Electric Facility, Community Center, National Guard Areas (PDF)

Zoning Map-City Park, Harrisonville High School, Cass Career Center Areas (PDF)

Zoning Map-City Park, Substation, Old Electric-Water Plant Site Areas (PDF)

Zoning Map-Sheriff's Office, Animal Control, Waste Water, Zeller-Lord's Park Areas (PDF)

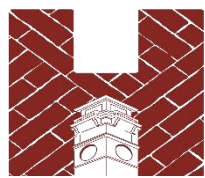
Zoning Map-MU Ext, PD-Old PD, Courthouse, City Hall, Old Health Dept, Middle School, Streets Dept Areas (PDF)

Zoning Map-Harrisonville Elementary (PDF)

Zoning Map-Blueberry Park, McEowen Elementary School, Briarwood State School, Hite Park Areas (PDF)

Zoning Map-Lawrence Smith Memorial Airport (PDF)

Ordinance (DOC)



To: Board of Aldermen

From: Christina Stanton, AICP, Community Development Director

Date: May 20, 2024

Re: A City-wide City Initiated Rezoning establishing zoning on properties currently designated as "G" (Government)

GENERAL INFORMATION

Applicant: City of Harrisonville

Requested Actions: Approval of Requested Rezoning to establish zoning on properties currently designated "G" (Government)

Date of Application: N/A

PROPOSAL

Staff learned that the "G" designation was an error created whenever the City transitioned from paper zoning maps to digital in the early 2000s. The "G" designation, which stands for Government, is not an established zoning district and as such does not have any standards or regulations. Staff has noticed that this can become problematic when any of the entities (the City, the County, the School District, etc.) sell their property because the property essentially does not have any zoning. Staff is recommending re-establishing zoning on all parcels currently designated "G" (Government).

Please see the attached maps and aerial photos.

PREVIOUS ACTIONS

- August 16, 1978—The Board of Aldermen approved Ordinance #1194, which created Districts R-1A (Low Density Single-Family Residential) and R-1B (Standard Single-Family Residential).
- May 19, 1986—The Board of Aldermen approved Ordinance #1522, which amended R-1A and repealed R-1B.
- May 13, 1991—The Board of Aldermen approved Ordinance #1825, which adopted a new Zoning Ordinance that included Districts R-1 (Single-Family Residential) and R-2 (Two-Family Residential), R-1A no longer existed.
- January 11, 1993—The Board of Aldermen approved Ordinance #1930, which established downtown districts—Downtown Core Business (CBD-1) District and Downtown Fringe Business (CBD-2) District. This ordinance also eliminated the Central Business (C-2) District and changed all references from C-3 to C-2 for the Services Business District.
- May 16, 2024—The Planning & Zoning Commission voted by voice vote 7-0 to recommend approval to the Board of Aldermen.

KEY ISSUES

- Currently properties under the ownership of the City, the County, the State, and the School District are identified as “G” designation, which is not an official zoning district.
- Some properties that have been sold by these entities still show this “G” designation on our City Zoning Map.
- The “G” designation, since it is not an actual zoning district, does not have an associated rules or regulations or standards.
- These properties all had established zoning previously as shown in the 1978 Zoning Map. Staff is proposing to re-establish official zoning districts upon all of these properties as detailed in the attached Table of Properties with “G” Designation and Proposed Zoning.
- Should any of these properties not conform to current standards (such as setbacks) for the district staff is proposing said property to be rezoned to current structures shall be considered legal non-conforming.

STAFF COMMENTS AND SUGGESTIONS

Staff recommends approval of these rezonings.

STAFF RECOMMENDATION

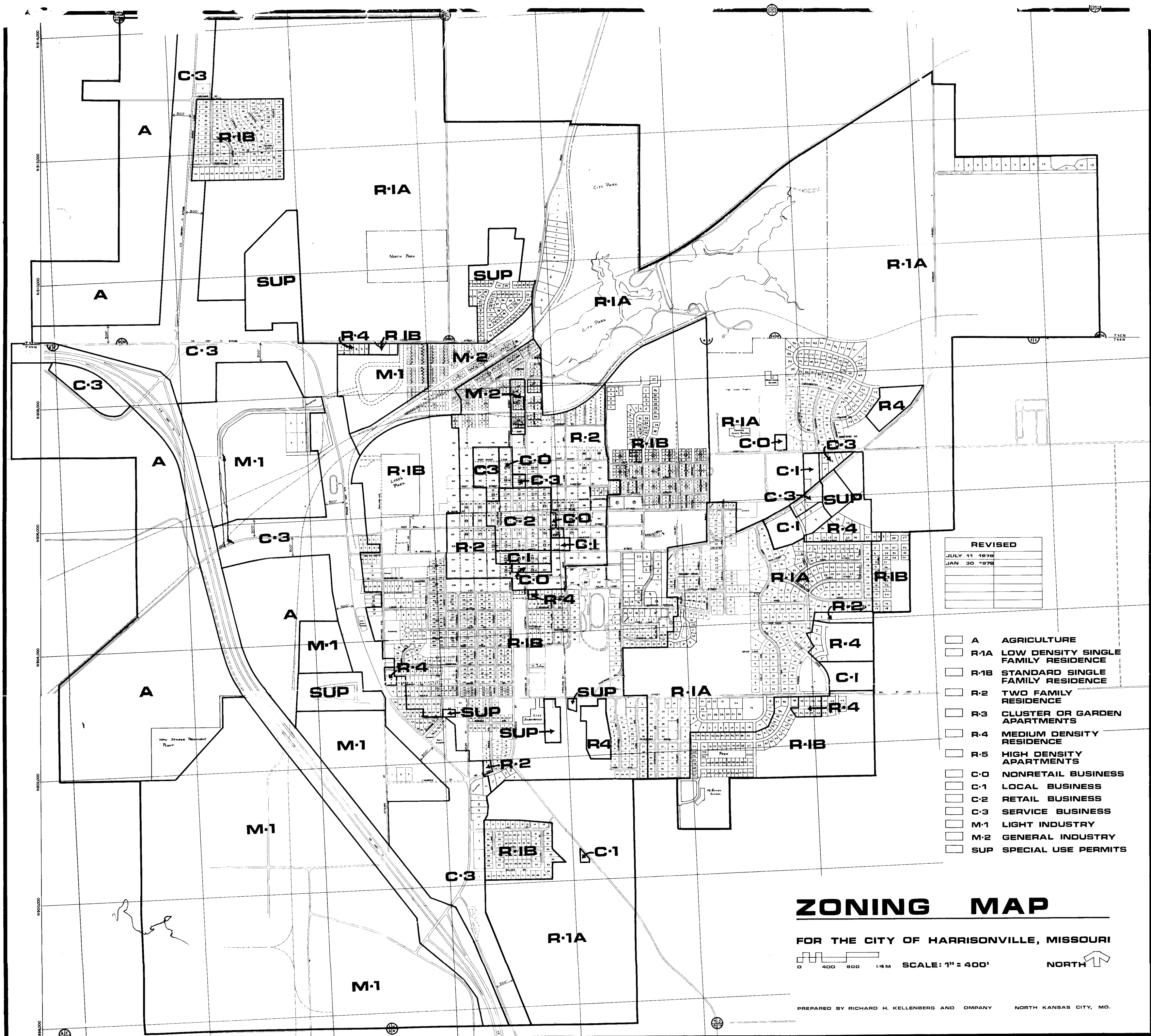
Staff recommends approval of these Rezonings from the currently designated Government (G) Designation to established zoning districts as identified in the attached Table of Properties with “G” Designation and Proposed Zoning.

ATTACHMENTS

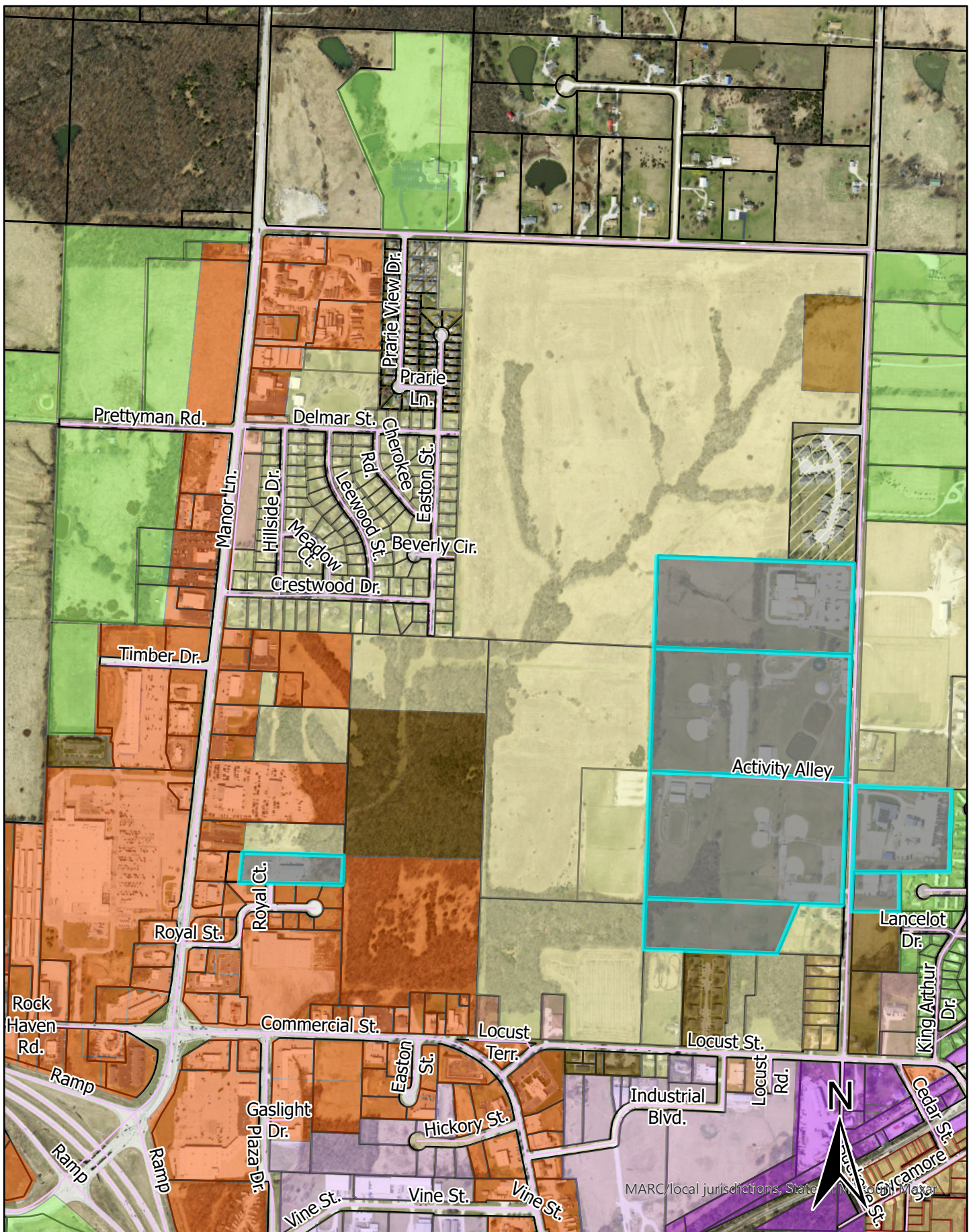
Table of Properties with “G” Designation and Proposed Zoning
 1978 Zoning Map
 Properties with “G” Designation
 Zoomed-In Zoning Maps

Table of Properties with "G" Designation and Proposed Zoning								
	Parcel #	Owner	Acreage	Address	Use	1978 Zoning Map	Abutting Zoning	Proposed Zoning
1	08-07-35-000-000-024.000	City of Harrisonville	61.1	E Mechanic St	park	R-1A	R-1, RP-1, A	R-1
2	08-07-35-000-000-026.052	City of Harrisonville	7.8	Unknown	park	R-1A	R-1, RP-1	RP-1
3	08-08-33-000-000-002.000	City of Harrisonville	17.064	Jefferson Pkwy	Community Center	R-1A	R-1, RP-1	A
4	08-08-33-000-000-003.000	City of Harrisonville	25	Jefferson Pkwy	Water and ballfields	R-1A	R-1	A
5	08-08-33-000-000-004.000	City of Harrisonville	25	Jefferson Pkwy	ballfields	R-1A	R-1	A
6	08-08-33-000-000-005.001	City of Harrisonville	7.1	Jefferson Pkwy	soccer?	R-1A	R-1, R-4	A
7	08-08-33-300-000-017.000	City of Harrisonville	3	N. State Route 291	Electric Dept.	R-1A/SUP?	R-1, C-2	C-2
8	08-08-34-000-000-005.000	State of MO	8	1503 Jefferson Pkwy	Nat'l Guard Armory	R-1A	A, R-1	A
9	08-08-34-000-000-014.000	City of Harrisonville	189.75	N Lexington St	City Park	R-1A	A, R-1	R-1
10	08-08-34-303-000-016.001	City of Harrisonville	1.8	Jefferson Pkwy	Parks Maintenance	R-1A	A, R-4	R-1
11	13-05-16-000-000-001.002	City of Harrisonville	125	27503 S. State Route 7	Airport	Annexed later	unincorporated	M-1
12	13-21-31-000-000-047.000	City of Harrisonville	3.76	Unknown	City Park	R-1B	R-1	R-1
13	13-21-31-000-000-048.000	Harrisonville R-9 School	48.57	1504 E. Elm St	H.S. & CCC	R-1B	R-1, C-O	R-1
14	13-21-31-000-000-048.002	16 East Elm LLC	0.38	E Elm St	parking lot for 1604- 1626	R-1B	R-1, C-O	C-O
15	13-21-31-000-000-048.003	16 East Elm LLC	0.181	E Elm St	E. Elm St.	R-1B	R-1, C-O	C-O
16	13-21-31-100-000-047.001	Harrisonville R-9 School	12.33	Meghan Dr	Elementary	Annexed later	R-1, R-2	R-1
17	13-21-32-200-000-090.000	City of Harrisonville	1.92	Chapel Dr	Blueberry Park	R-1B	R-1	R-1
					Briarwood State School Spec. Ed.			
18	13-21-32-200-000-197.000	Governor of State of MO	2	Unknown		R-1B	A, R-1	R-1
19	13-21-32-200-000-198.000	Harrisonville R-9 School	3	Unknown	McEowen Elementary	R-1B	A, R-1	R-1
20	13-21-32-200-000-200.000	City of Harrisonville	7	Harry Dr	Hite Park	Annexed later	A, R-1, RP-1	R-1
21	13-21-32-200-000-202.000	City of Harrisonville	6	Unknown	Hite Park	Annexed later	R-1, RP-1	R-1
22	13-21-41-000-000-004.000	City of Harrisonville	20.07	706 Ash	City Park	R-1A	R-1	R-1
23	13-21-41-000-000-006.000	City of Harrisonville	0.115	Oak	City Park	R-2	R-2B	R-2B
24	13-21-41-000-000-023.000	City of Harrisonville	0.322	N Lexington St	City Park	R-2	R-2B	R-2B
25	13-21-41-000-000-024.000	City of Harrisonville	0.054	N Lexington St	City Park	R-2	R-1, R-2B	R-1
26	13-21-41-000-000-063.000	Phillips, Shirley A & Dale W Etal	2.5	N Commercial	Zimmer Park	R-1B	C-2	R-1
27	13-21-41-000-000-063.002	City of Harrisonville	9.5	N Commercial	Lord's Park	R-1B	R-2B, R-1	R-1
28	13-21-41-102-000-002.000	City of Harrisonville	0.507	800 Ash	City Park	R-1A	R-1	R-1
29	13-21-41-103-000-119.000	City of Harrisonville		E Wall St	parking lot	city?	CBD-2, R-2B	CBD-2
30	13-21-41-104-000-011.000	City of Harrisonville		905 E. Elm St	water tower	R-1B	R-1, R-1B	R-1B
31	13-21-41-201-000-001.000	City of Harrisonville	1.05	Ash	City Park	R-2	R-2B, R-1, M-1	R-2B
32	13-21-41-201-000-002.000	City of Harrisonville	0.851	N Independence	City Park	M-2	R-2B	R-2B
33	13-21-41-201-000-027.000	City of Harrisonville	0.388	Unknown	?	R-2	R-2B, M-1	R-2B
34	13-21-41-201-000-032.000	City of Harrisonville	1.093	N Independence	storage lot?	M-2	R-2B, M-1, M-2	R-2B
35	13-21-41-201-000-034.001	City of Harrisonville	0.574	N Lexington St	old Electric (demo)	M-2	R-2B, M-2, M-1	M-2
36	13-21-41-201-000-037.000	City of Harrisonville	0.48	N Independence	substation	M-2	R-2B	M-2
37	13-21-41-201-000-042.000	City of Harrisonville	0.517	Unknown	?	R-2	R-2B	R-2B
38	13-21-41-201-000-050.000	City of Harrisonville	0.25	N Independence	?	R-2	R-2B	R-2B
39	13-21-41-203-000-001.000	City of Harrisonville	9	N Butler Dr	Lord's Park	R-1B	R-1, R-1B, R-2B	R-1B
40	13-21-41-203-000-014.000	City of Harrisonville		N Oakland Dr	Lord's Park	R-1B	R-1, R-1B, C-2	R-1
41	13-21-41-204-000-045.000	City of Harrisonville		W Chestnut St	Public Works	C-3	R-2B, CBD-1, CBD-2, C-2	CBD-2
42	13-21-41-204-000-053.000	City of Harrisonville		N Lexington St	Police Department	C-2	CBD-1, CBD-2	CBD-2
43	13-21-41-204-000-057.000	City of Harrisonville		300 E. Pearl St	City Hall	C-2	CBD-2	CBD-2
44	13-21-41-204-000-058.000	City of Harrisonville		208 E. Pearl St	old P.D.	C-2	CBD-1	CBD-1
45	13-21-41-204-000-075.000	Martin, David C	0.5	208 W. Pearl St	old jail	C-2	R-2B, CBD-1	CBD-2

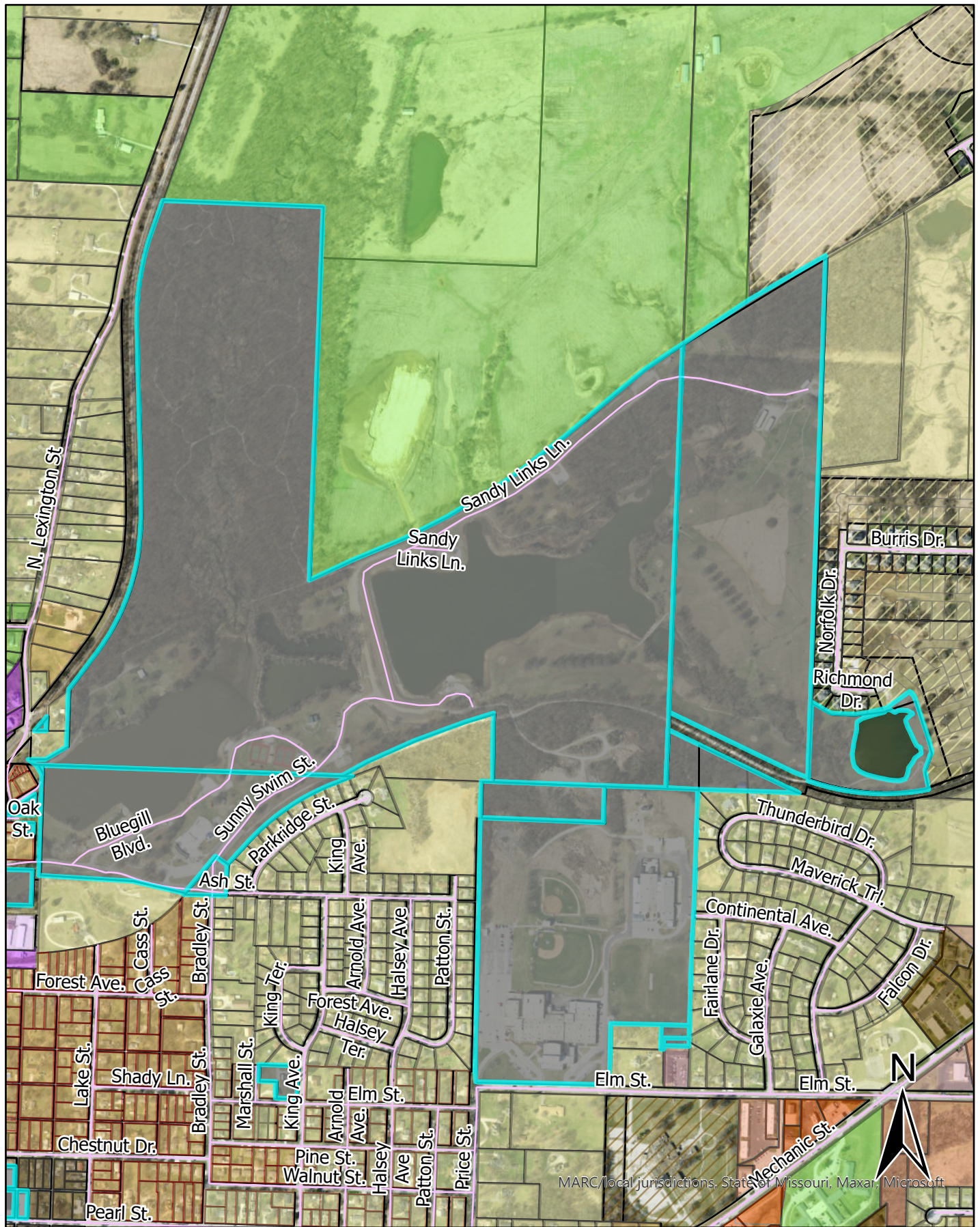
46	13-21-41-204-000-088.000	City of Harrisonville		W Pearl St	parking lot	C-2	R-2B, CBD-2	CBD-2
47	13-21-41-204-000-090.000	City of Harrisonville	0.164	202 W. Wall St	parking lot	C-2	CBD-2	CBD-2
48	13-21-41-204-000-102.000	Cass County	0.45	102 E. Wall St	Courthouse	C-2	CBD-1	CBD-1
49	13-21-41-301-000-001.000	City of Harrisonville		E Wall St	parking lot	C-2	CBD-1, CBD-2	CBD-2
50	13-21-41-301-000-017.000	Cass County	0.424	201 W. Wall St	Extension Office	C-2	CBD-1, CBD-2	CBD-2
51	13-21-41-301-000-031.000	Newsby-Sisco, Christopher	0.162	304 S. Main St	office	C-2	CBD-2	CBD-2
52	13-21-41-301-000-031.001	Newsby-Sisco, Christopher	0.046	S. Main St	office	C-2	CBD-2	CBD-2
53	13-21-41-301-000-049.000	Zaroor, Rhita S Tr	0.704	302 E Mechanic St	residence	C-2	CBD-2	CBD-2
54	13-21-41-301-000-051.000	United States Postal Service	0.818	305 E. Mechanic St	Post Office	C-1	CBD-2	CBD-2
55	13-21-41-301-000-088.000	United States Postal Service		E Washinton St	Post Office parking lot	C-O	CBD-2, R-2B	CBD-2
56	13-21-41-402-000-013.000	Cass County Historical Society	0.823	400 E. Mechanic St	Library	C-1	CBD-2, C-1, R-2B	CBD-2
57	13-21-41-402-000-038.000	Harrisonville R-9 School	6.39	601 Highland Dr	Middle School	R-1B	R-1B, R-2B, CBD-2	R-1
58	13-21-41-402-000-039.000	City of Harrisonville	0.382	501 E. Mechanic St	undeveloped with School sign on property	R-2	R-2B, CBD-2	R-2B
59	13-21-41-402-000-043.000	Harrisonville R-9 School	1.13	E Mechanic St	parking lot	R-2	R-2B	R-1
60	13-21-41-402-000-049.000	Harrisonville R-9 School	1.46	402 Eastwood Rd	Early Childhood and parking lot	R-1B	R-1, R-1B	R-1
61	13-21-41-402-000-061.000	Harrisonville R-9 School	0.66	700 Eastwood Rd	parking lot	R-1B	R-1	R-1
62	13-21-41-403-000-019.000	Harrisonville R-9 School	19	Highland Dr	football field	R-1B	R-1, R-1B	R-1
63	13-21-42-000-000-001.000	Harrisonville R-9 School	10.2	1901 S. Halsey Ave	McEowen Elementary	R-1B	A, R-1	R-1
64	13-21-42-000-000-002.002	City of Harrisonville	1.32	S. Halsey Ave	parkland	Annexed later	A, R-1	R-1
65	13-21-42-000-000-002.003	City of Harrisonville	0.5	S. Halsey Ave	parkland	Annexed later	A, R-1	R-1
66	13-21-42-000-000-009.033	City of Harrisonville	0.699	Cherry St	parkland	Annexed later	A, R-1	R-1
67	13-21-42-201-000-002.000	City of Harrisonville	1.65	E South St	substation	R-1B	A, R-1, R-1B	R-1
68	13-21-42-201-000-012.000	City of Harrisonville	0.311	1300 S. Independence St	South Street Park	R-1B	R-1	R-1
69	13-21-42-201-000-070.000	City of Harrisonville	2.293	1403 S. Independence St	Streets Department	R-1B	A, R-1	R-1
70	13-21-42-201-000-077.000	City of Harrisonville	0.52	1707 Orchard Rd	parkland	R-1B	R-1	R-1
71	13-22-09-000-000-047.000	City of Harrisonville	10.75	S. State Route 7	Airport Runway Protection Zone	Annexed later	unincorporated	M-1
72	13-31-05-000-000-009.000	City of Harrisonville	2	Unknown	lift station	M-1	M-1	M-1
73	13-31-05-000-000-012.000	City of Harrisonville	30	1300, 1402 & 1404 Clearwater Rd	Sewer Treatment Plant, Animal Shelter	A	A, C-2, M-1	M-1
74	13-31-51-000-000-012.001	City of Harrisonville	0.5	N Clearwater Dr	old RR ROW	A, M-1	A, M-1	M-1
75	13-31-51-000-000-021.001	Cass County	30	2501 W. Mechanic St	Justice Center	A	A, C-2	A
76	13-31-51-100-000-030.000	Oakland Cemetery		400 & 401 N. Commercial St	Cemetery	C-3, R-1B	C-2, M-1	C-2
77	13-31-51-100-000-032.006	City of Harrisonville	1.23	S Oakland St	Lord's Park pavillion	R-1B	C-2	R-1
78	13-31-51-400-000-008.000	City of Harrisonville	1.619	903 S. Commercial St	Fire Department	C-3, R-1B	C-2, R-1B	C-2
79	13-31-51-400-000-008.001	CBLH1 LLC	0.031	S Commercial St	car wash parking lot	C-3	C-2	C-2







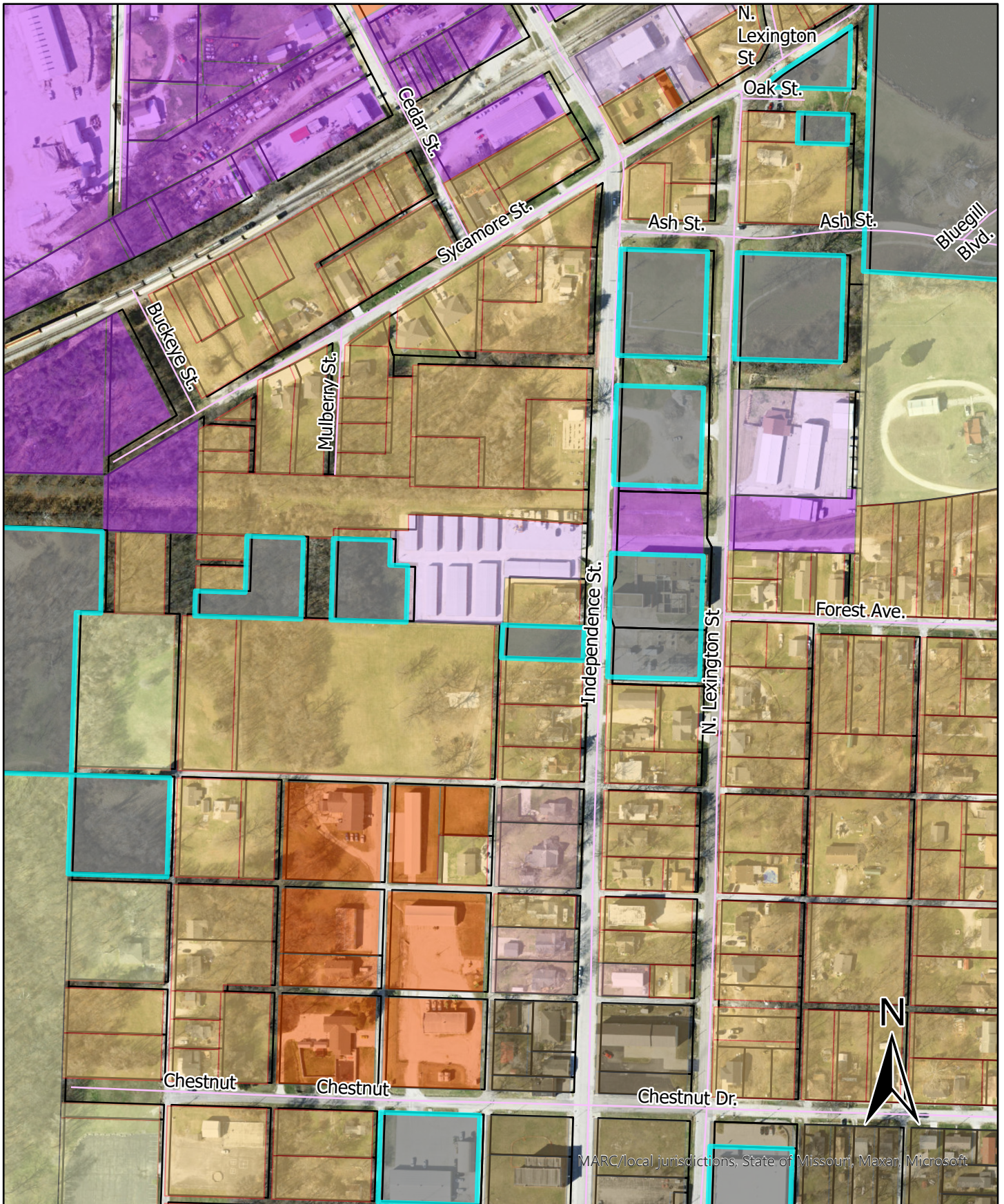
Zoomed-in Zoning Map--City Park, Harrisonville High School, Cass Career Center Areas



Attachment: Zoning Map-City Park, Harrisonville High School, Cass Career Center Areas (City-Initiated Rezonings of "G" Designated Parcels)

MARC/local jurisdictions, State of Missouri, Maxar, Microsoft

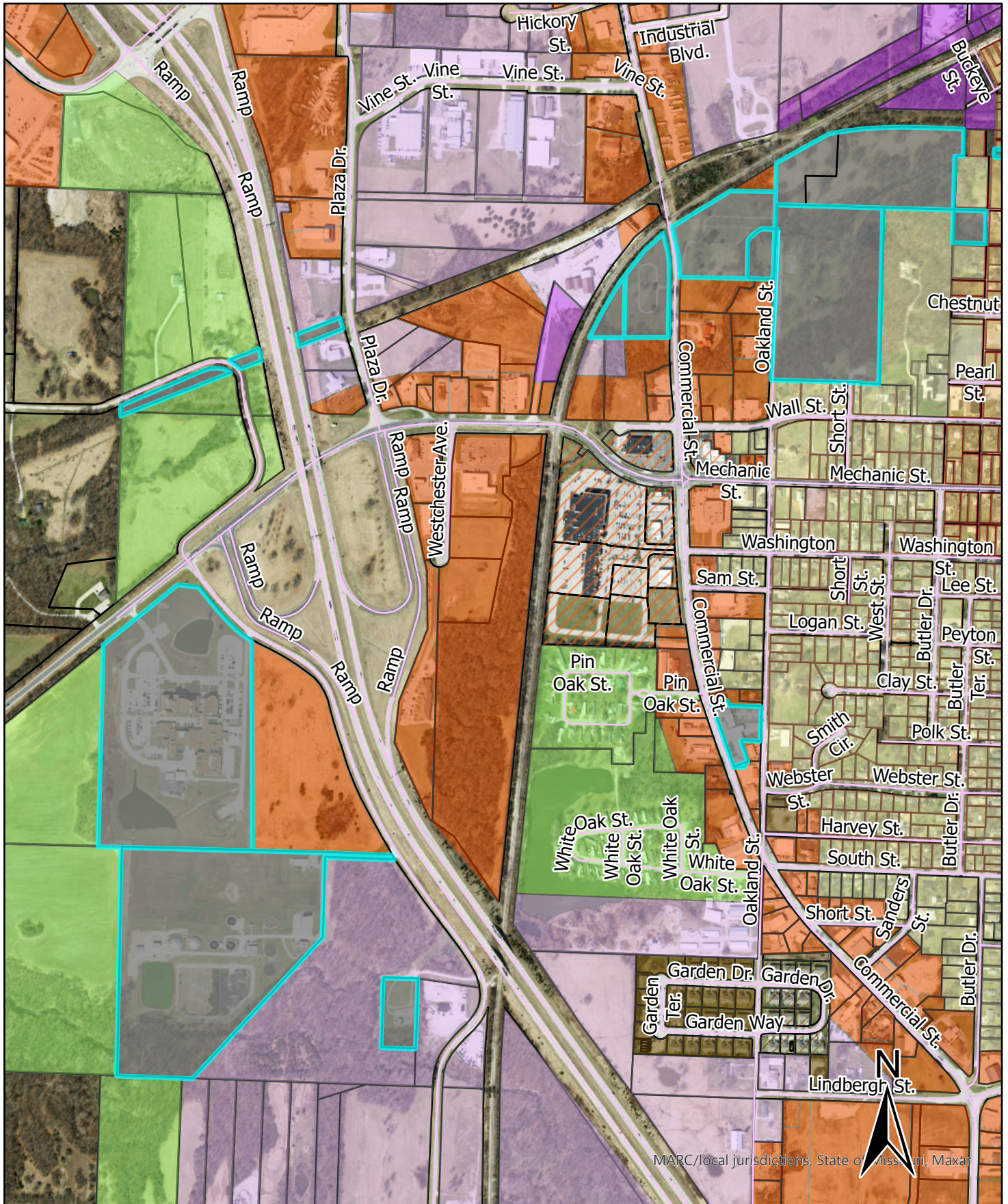
Zoomed-in Zoning Map--City Park, Substation, Old Electric & Water Plant Site Areas



Attachment: Zoning Map-City Park, Substation, Old Electric-Water Plant Site Areas (City-Initiated Rezonings of "G" Designated Parcels)

0 200 400 800 US Feet

Zoomed-in Zoning Map--Cass County Sheriff's Office, Harrisonville Animal Control, Harrisonville Waste Water Plant, Lift Station, Zeller and Lord's Park Areas

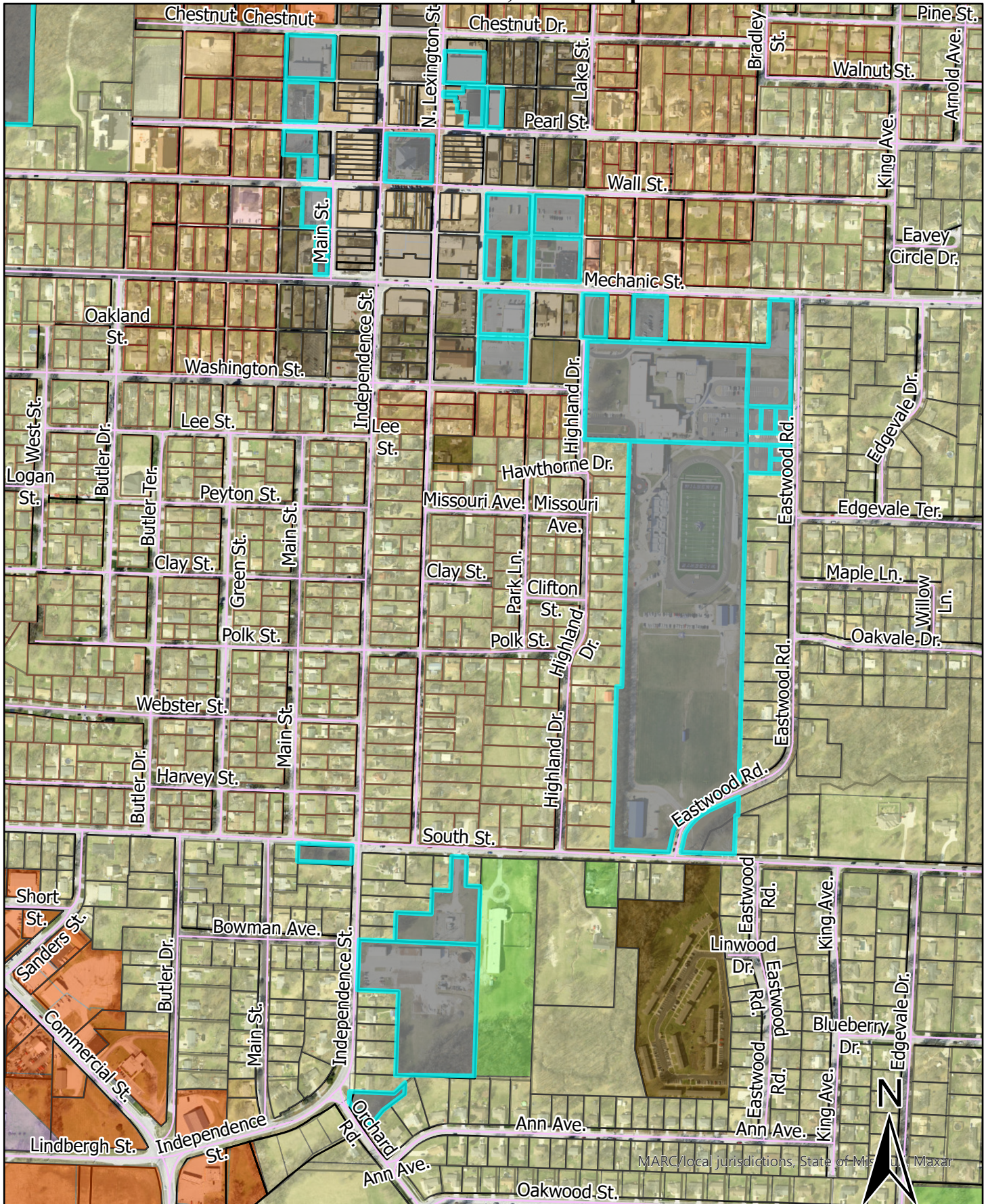


Attachment: Zoning Map-Sheriff's Office, Animal Control, Waste Water, Zeller-Lord's Park Areas (City-Initiated Rezoning of "G" Designated

0 0.1 0.2 0.4 Miles

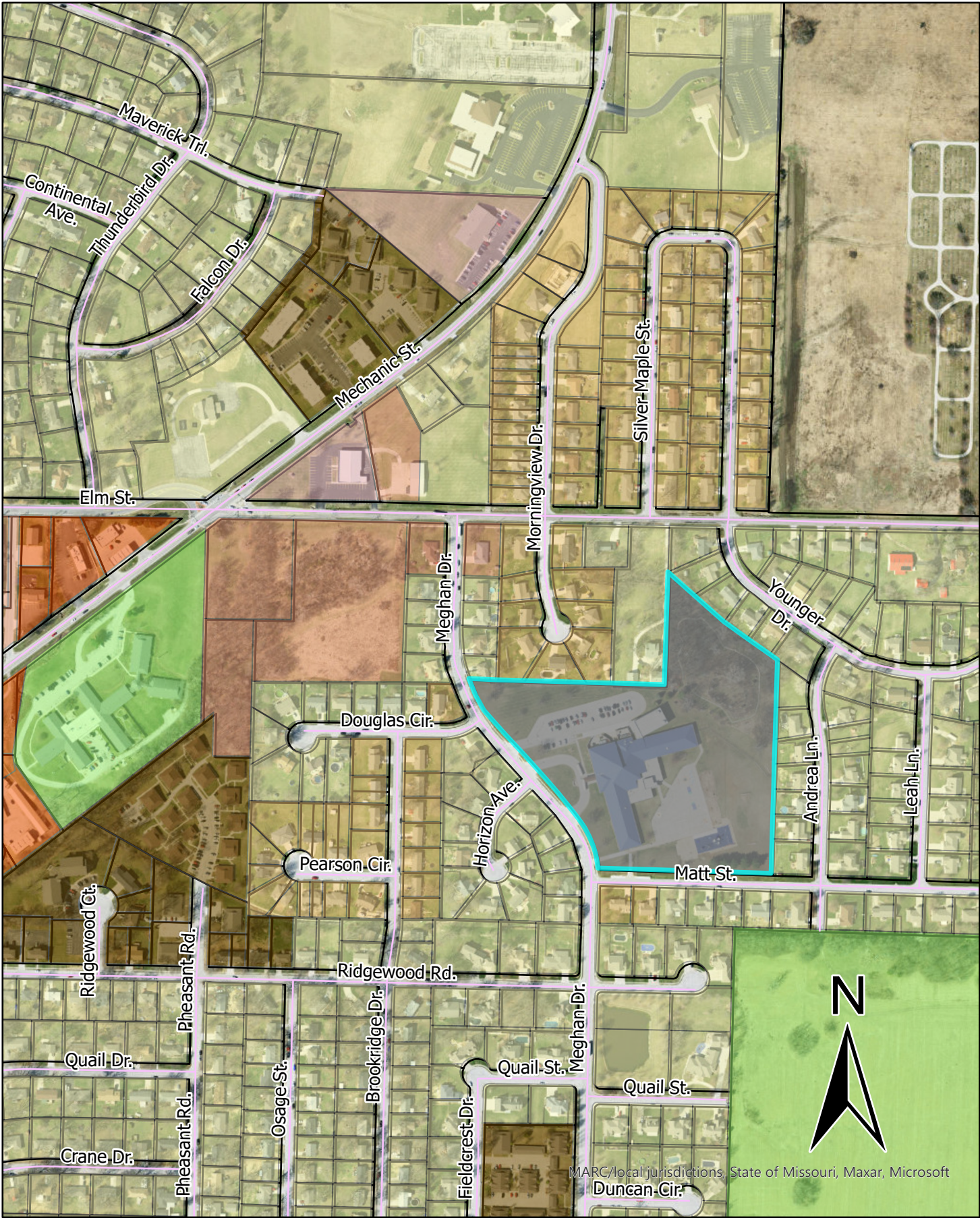
Zoomed-in Zoning Map--Missouri Extension, Police Department, Old Police Department, City Hall, Cass County Courthouse, Old Cass County Health Department, Harrisonville Middle School, Streets Department Areas

5.1.i



Attachment: Zoning Map-MU Ext, PD-Old PD, Courthouse, City Hall, Old Health Dept, Middle School, Streets Dept Areas (City-Initiated)

0 0.07 0.15 0.3 Miles

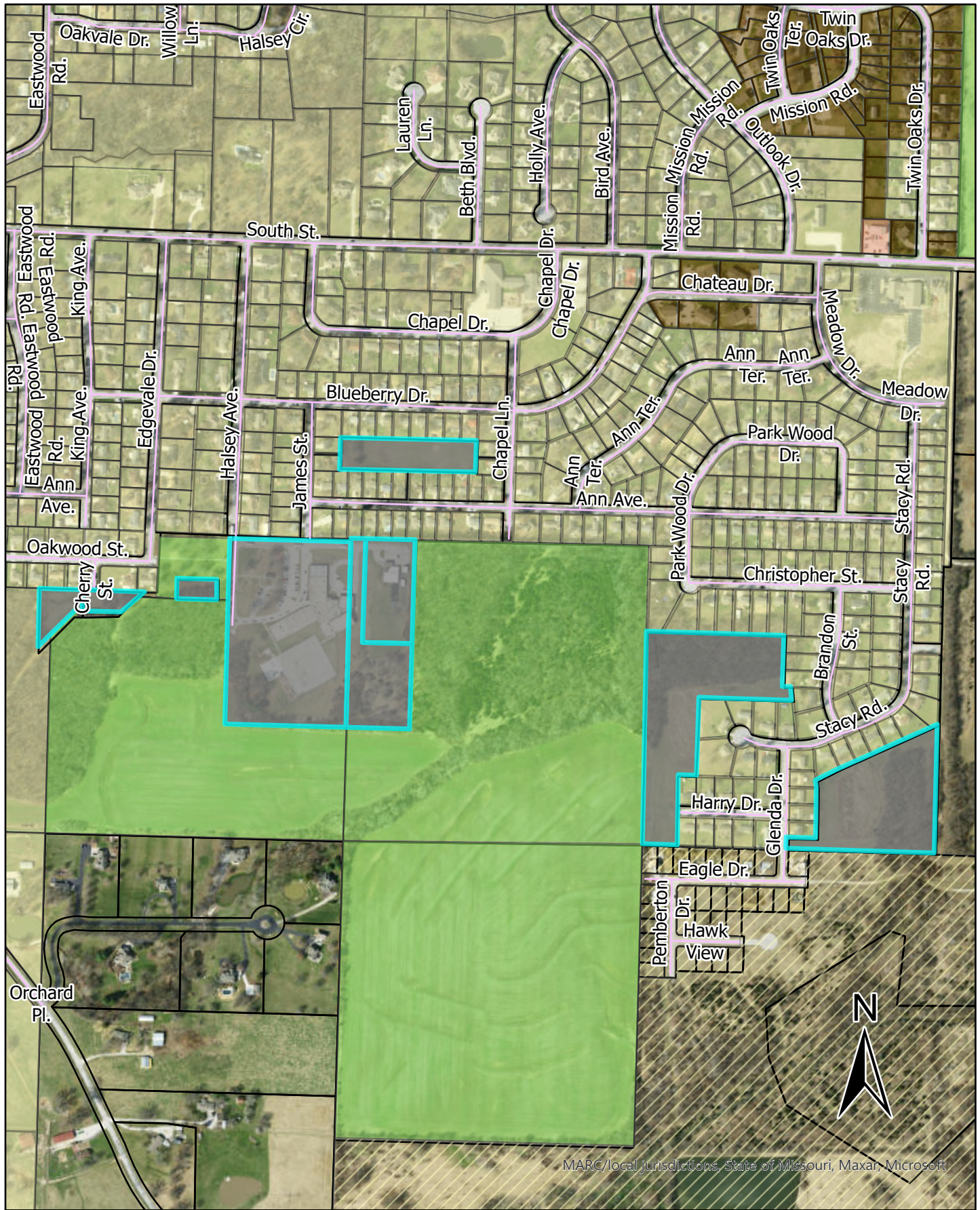


MARC/local jurisdictions, State of Missouri, Maxar, Microsoft

Attachment: Zoning Map-Harrisonville Elementary (City-Initiated Rezoning of "G" Designated Parcels)

Zoomed-in Zoning Map--Blueberry Park, McEowen Elementary School, Briarwood State School, Hite Park Areas

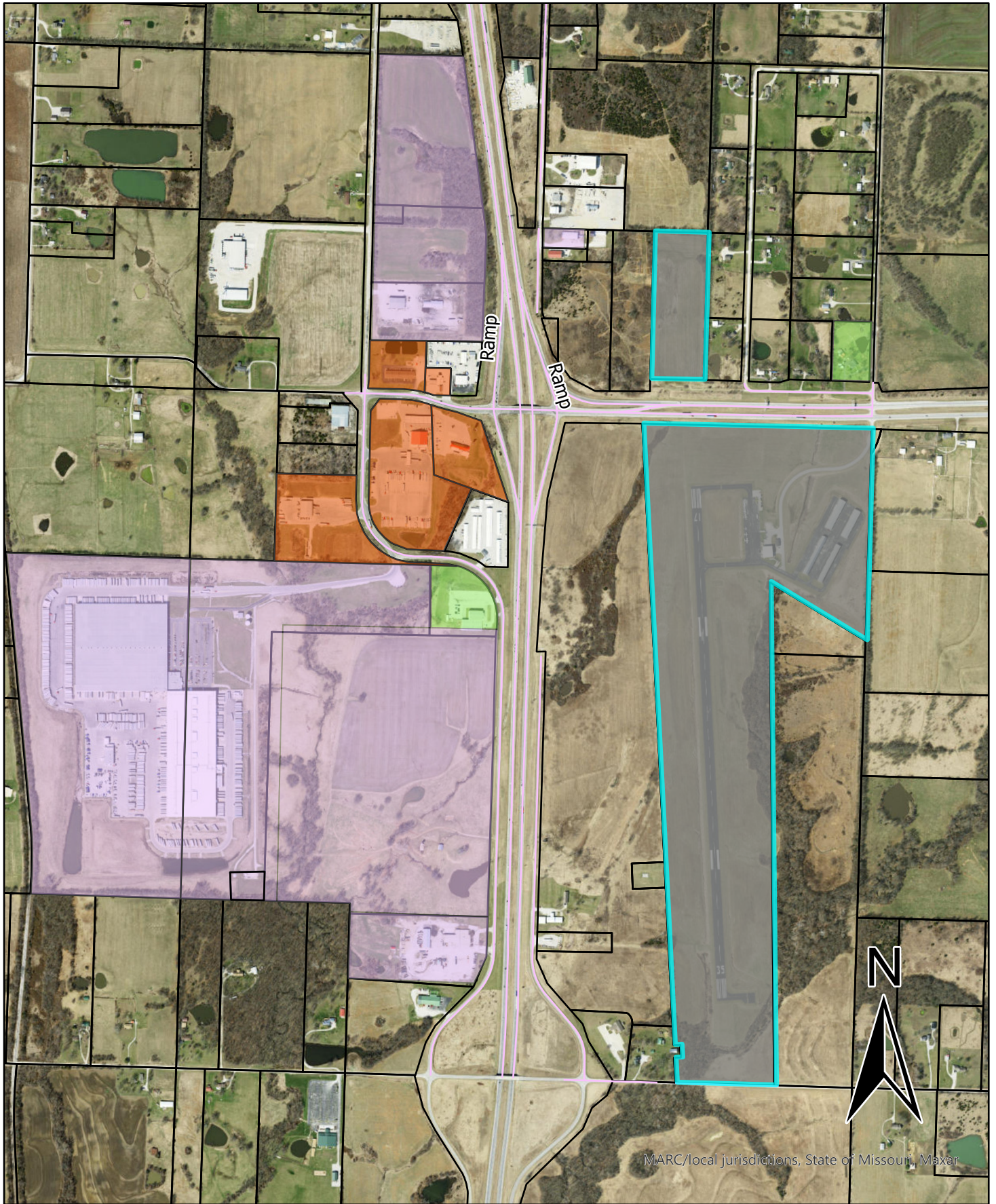
5.1.k



MARC/local jurisdictions, State of Missouri, Maxar, Microsoft

0 0.1 0.2 0.4 Miles

Zoomed-in Zoning Map--Lawrence Smith Memorial Airport



Attachment: Zoning Map-Lawrence Smith Memorial Airport (City-Initiated Rezonings of "G" Designated Parcels)

0 0.13 0.25 0.5 Miles

Council Bill No.

Ordinance No.

AN ORDINANCE OF BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE APPROVING THE CITY-INITIATED REZONINGS OF PROPERTIES CURRENTLY DESIGNATED AS “G” (GOVERNMENT) TO ESTABLISHED ZONING DISTRICTS AS IDENTIFIED IN THE ATTACHED TABLE OF PROPERTIES WITH “G” DESIGNATION AND PROPOSED ZONING IN THE CITY OF HARRISONVILLE, CASS COUNTY, MISSOURI.

WHEREAS, the City of Harrisonville, Missouri (the "City") has research all parcels located within the City that currently have a “G” designation, what those properties were zoned in 1978, the current zoning of abutting properties, uses and acreage and has proposed to establish zoning upon these properties; and

WHEREAS, a legal notice announcing a public hearing to be held on the requested rezonings on May 16, 2024, before the Planning & Zoning Commission and on May 20, 2024, before the Board of Aldermen of the City of Harrisonville, Missouri was published in the April 25, 2024, edition of the *Tribune and Times* newspaper; and

WHEREAS, the Rezonings were considered by the Planning and Zoning Commission on May 16, 2024, and, with a voice vote of 7-0, recommended that the Board of Aldermen approve the Rezonings as recommended; and

WHEREAS, the Board of Aldermen held a public hearing for the requested Rezoning on May 20, 2024, and the Ordinance was read for the first time only and scheduled the second reading for the June 3, 2024, Board meeting; and

WHEREAS, in accordance with the provision of Chapter 89 RSMo, and Chapter 405 of the Code of Ordinance of the City of Harrisonville, Missouri, the Board of Aldermen, after careful and due deliberation, find the approval of the Rezonings is in the best interest of the City of Harrisonville and its residents.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, CASS COUNTY, MISSOURI, AS FOLLOWS:

Section 1: The Board of Aldermen of Harrisonville, Missouri, hereby approves the City-Initiated Rezonings of properties currently designated as “G” (Government) to established zoning districts as identified in the attached Table of Properties with “G” Designation and Proposed Zoning.

Section 2: Severability. The sections, paragraphs, sentences, clauses, and phrases of this ordinance shall be severable. In the event that any such section, paragraph, sentence, clause or phrase of this ordinance is found by a court of competent jurisdiction to be invalid, the remaining portions of this ordinance are valid, unless the court finds the valid portions of this ordinance are so essential to and inseparably connected with and dependent upon the void portion that it cannot be presumed that the City has enacted the valid portions without the void ones, or unless the court finds that the valid portions, standing alone, are incomplete and are incapable of being executed in accordance with the legislative intent.

Section 3: Governing Law. This ordinance shall be governed exclusively by and construed in accordance with the applicable laws of the State of Missouri.

Section 4: Effective Date. This ordinance shall be in full force and effect from and after its passage by the Board of Aldermen and approval by the Mayor.

READ FOR THE FIRST TIME BY TITLE ONLY ON THE 20TH OF MAY 2024 AND WAS READ FOR A SECOND TIME BY TITLE ONLY ON THE 3RD DAY OF JUNE 2024 AND PASSED BY THE BOARD OF ALDERMEN THIS 3RD DAY OF JUNE 2024.

AYES:

NAYS:

AWAY:

ABSENT:

ABSTAIN:

Mike Zaring, Mayor and Ex-Officio
Chairman of the Board of Aldermen

ATTEST:

Daniel Barnett, City Clerk

WITNESS my hand and seal this 3RD day of June 2024

Attachment I: Table of Properties with “G” Designation and Proposed Zoning

ATTACHMENT I

Table of Properties with "G" Designation and Proposed Zoning

	Parcel #	Owner	Acreage	Address	Use	1978 Zoning Map	Abutting Zoning	Proposed Zoning
1	08-07-35-000-000-024.000	City of Harrisonville	61.1	E Mechanic St	park	R-1A	R-1, RP-1, A	R-1
2	08-07-35-000-000-026.052	City of Harrisonville	7.8	Unknown	park	R-1A	R-1, RP-1	RP-1
3	08-08-33-000-000-002.000	City of Harrisonville	17.064	Jefferson Pkwy	Community Center	R-1A	R-1, RP-1	A
4	08-08-33-000-000-003.000	City of Harrisonville	25	Jefferson Pkwy	Water and ballfields	R-1A	R-1	A
5	08-08-33-000-000-004.000	City of Harrisonville	25	Jefferson Pkwy	ballfields	R-1A	R-1	A
6	08-08-33-000-000-005.001	City of Harrisonville	7.1	Jefferson Pkwy	soccer?	R-1A	R-1, R-4	A
7	08-08-33-300-000-017.000	City of Harrisonville	3	N. State Route 291	Electric Dept.	R-1A/SUP?	R-1, C-2	C-2
8	08-08-34-000-000-005.000	State of MO	8	1503 Jefferson Pkwy	Nat'l Guard Armory	R-1A	A, R-1	A
9	08-08-34-000-000-014.000	City of Harrisonville	189.75	N Lexington St	City Park	R-1A	A, R-1	R-1
10	08-08-34-303-000-016.001	City of Harrisonville	1.8	Jefferson Pkwy	Parks Maintenance	R-1A	A, R-4	R-1
11	13-05-16-000-000-001.002	City of Harrisonville	125	27503 S. State Route 7	Airport	Annexed later	unincorporated	M-1
12	13-21-31-000-000-047.000	City of Harrisonville	3.76	Unknown	City Park	R-1B	R-1	R-1
13	13-21-31-000-000-048.000	Harrisonville R-9 School	48.57	1504 E. Elm St	H.S. & CCC	R-1B	R-1, C-O	R-1
14	13-21-31-000-000-048.002	16 East Elm LLC	0.38	E Elm St	parking lot for 1604- 1626 E. Elm St.	R-1B	R-1, C-O	C-O
15	13-21-31-000-000-048.003	16 East Elm LLC	0.181	E Elm St		R-1B	R-1, C-O	C-O
16	13-21-31-100-000-047.001	Harrisonville R-9 School	12.33	Meghan Dr	Elementary	Annexed later	R-1, R-2	R-1
17	13-21-32-200-000-090.000	City of Harrisonville	1.92	Chapel Dr	Blueberry Park	R-1B	R-1	R-1
18	13-21-32-200-000-197.000	Governor of State of MO	2	Unknown	Briarwood State School Spec. Ed.	R-1B	A, R-1	R-1
19	13-21-32-200-000-198.000	Harrisonville R-9 School	3	Unknown	McEowen Elementary	R-1B	A, R-1	R-1
20	13-21-32-200-000-200.000	City of Harrisonville	7	Harry Dr	Hite Park	Annexed later	A, R-1, RP-1	R-1
21	13-21-32-200-000-202.000	City of Harrisonville	6	Unknown	Hite Park	Annexed later	R-1, RP-1	R-1
22	13-21-41-000-000-004.000	City of Harrisonville	20.07	706 Ash	City Park	R-1A	R-1	R-1
23	13-21-41-000-000-006.000	City of Harrisonville	0.115	Oak	City Park	R-2	R-2B	R-2B
24	13-21-41-000-000-023.000	City of Harrisonville	0.322	N Lexington St	City Park	R-2	R-2B	R-2B
25	13-21-41-000-000-024.000	City of Harrisonville	0.054	N Lexington St	City Park	R-2	R-1, R-2B	R-1
26	13-21-41-000-000-063.000	Phillips, Shirley A & Dale W Etal	2.5	N Commercial	Zimmer Park	R-1B	C-2	R-1
27	13-21-41-000-000-063.002	City of Harrisonville	9.5	N Commercial	Lord's Park	R-1B	R-2B, R-1	R-1
28	13-21-41-102-000-002.000	City of Harrisonville	0.507	800 Ash	City Park	R-1A	R-1	R-1

Attachment: Ordinance (City-Initiated Rezoning of "G" Designated Parcels)

29	13-21-41-103-000-119.000	City of Harrisonville		E Wall St	parking lot	city?	CBD-2, R-2B	CBD-2
30	13-21-41-104-000-011.000	City of Harrisonville		905 E. Elm St	water tower	R-1B	R-1, R-1B	R-1B
31	13-21-41-201-000-001.000	City of Harrisonville	1.05	Ash	City Park	R-2	R-2B, R-1, M-1	R-2B
32	13-21-41-201-000-002.000	City of Harrisonville	0.851	N Independence	City Park	M-2	R-2B	R-2B
33	13-21-41-201-000-027.000	City of Harrisonville	0.388	Unknown	?	R-2	R-2B, M-1	R-2B
34	13-21-41-201-000-032.000	City of Harrisonville	1.093	N Independence	storage lot?	M-2	R-2B, M-1, M-2	R-2B
35	13-21-41-201-000-034.001	City of Harrisonville	0.574	N Lexington St	old Electric (demo)	M-2	R-2B, M-2, M-1	M-2
36	13-21-41-201-000-037.000	City of Harrisonville	0.48	N Independence	substation	M-2	R-2B	M-2
37	13-21-41-201-000-042.000	City of Harrisonville	0.517	Unknown	?	R-2	R-2B	R-2B
38	13-21-41-201-000-050.000	City of Harrisonville	0.25	N Independence	?	R-2	R-2B	R-2B
39	13-21-41-203-000-001.000	City of Harrisonville	9	N Butler Dr	Lord's Park	R-1B	R-1, R-1B, R-2B	R-1B
40	13-21-41-203-000-014.000	City of Harrisonville		N Oakland Dr	Lord's Park	R-1B	R-1, R-1B, C-2	R-1
41	13-21-41-204-000-045.000	City of Harrisonville		W Chestnut St	Public Works	C-3	R-2B, CBD-1, CBD-2, C-2	CBD-2
42	13-21-41-204-000-053.000	City of Harrisonville		N Lexington St	Police Department	C-2	CBD-1, CBD-2	CBD-2
43	13-21-41-204-000-057.000	City of Harrisonville		300 E. Pearl St	City Hall	C-2	CBD-2	CBD-2
44	13-21-41-204-000-058.000	City of Harrisonville		208 E. Pearl St	old P.D.	C-2	CBD-1	CBD-1
45	13-21-41-204-000-075.000	Martin, David C	0.5	208 W. Pearl St	old jail	C-2	R-2B, CBD-1	CBD-2
46	13-21-41-204-000-088.000	City of Harrisonville		W Pearl St	parking lot	C-2	R-2B, CBD-2	CBD-2
47	13-21-41-204-000-090.000	City of Harrisonville	0.164	202 W. Wall St	parking lot	C-2	CBD-2	CBD-2
48	13-21-41-204-000-102.000	Cass County	0.45	102 E. Wall St	Courthouse	C-2	CBD-1	CBD-1
49	13-21-41-301-000-001.000	City of Harrisonville		E Wall St	parking lot	C-2	CBD-1, CBD-2	CBD-2
50	13-21-41-301-000-017.000	Cass County	0.424	201 W. Wall St	Extension Office	C-2	CBD-1, CBD-2	CBD-2
51	13-21-41-301-000-031.000	Newsby-Sisco, Christopher	0.162	304 S. Main St	office	C-2	CBD-2	CBD-2
52	13-21-41-301-000-031.001	Newsby-Sisco, Christopher	0.046	S. Main St	office	C-2	CBD-2	CBD-2
53	13-21-41-301-000-049.000	Zaroor, Rhita S Tr	0.704	302 E Mechanic St	residence	C-2	CBD-2	CBD-2
54	13-21-41-301-000-051.000	United States Postal Service	0.818	305 E. Mechanic St	Post Office	C-1	CBD-2	CBD-2
55	13-21-41-301-000-088.000	United States Postal Service		E Washinton St	Post Office parking lot	C-O	CBD-2, R-2B	CBD-2
56	13-21-41-402-000-013.000	Cass County Historical Society	0.823	400 E. Mechanic St	Library	C-1	CBD-2, C-1, R-2B	CBD-2
57	13-21-41-402-000-038.000	Harrisonville R-9 School	6.39	601 Highland Dr	Middle School	R-1B	R-1B, R-2B, CBD-2	R-1

58	13-21-41-402-000-039.000	City of Harrisonville	0.382	501 E. Mechanic St	undeveloped with School sign on property	R-2	R-2B, CBD-2	R-2B
59	13-21-41-402-000-043.000	Harrisonville R-9 School	1.13	E Mechanic St	parking lot	R-2	R-2B	R-1
60	13-21-41-402-000-049.000	Harrisonville R-9 School	1.46	402 Eastwood Rd	Early Childhood and parking lot	R-1B	R-1, R-1B	R-1
61	13-21-41-402-000-061.000	Harrisonville R-9 School	0.66	700 Eastwood Rd	parking lot	R-1B	R-1	R-1
62	13-21-41-403-000-019.000	Harrisonville R-9 School	19	Highland Dr	football field	R-1B	R-1, R-1B	R-1
63	13-21-42-000-000-001.000	Harrisonville R-9 School	10.2	1901 S. Halsey Ave	McEowen Elementary	R-1B	A, R-1	R-1
64	13-21-42-000-000-002.002	City of Harrisonville	1.32	S. Halsey Ave	parkland	Annexed later	A, R-1	R-1
65	13-21-42-000-000-002.003	City of Harrisonville	0.5	S. Halsey Ave	parkland	Annexed later	A, R-1	R-1
66	13-21-42-000-000-009.033	City of Harrisonville	0.699	Cherry St	parkland	Annexed later	A, R-1	R-1
67	13-21-42-201-000-002.000	City of Harrisonville	1.65	E South St	substation	R-1B	A, R-1, R-1B	R-1
68	13-21-42-201-000-012.000	City of Harrisonville	0.311	1300 S. Independence St	South Street Park	R-1B	R-1	R-1
69	13-21-42-201-000-070.000	City of Harrisonville	2.293	1403 S. Independence St	Streets Department	R-1B	A, R-1	R-1
70	13-21-42-201-000-077.000	City of Harrisonville	0.52	1707 Orchard Rd	parkland	R-1B	R-1	R-1
71	13-22-09-000-000-047.000	City of Harrisonville	10.75	S. State Route 7	Airport Runway Protection Zone	Annexed later	unincorporated	M-1
72	13-31-05-000-000-009.000	City of Harrisonville	2	Unknown	lift station	M-1	M-1	M-1
73	13-31-05-000-000-012.000	City of Harrisonville	30	1300, 1402 & 1404 Clearwater Rd	Sewer Treatment Plant, Animal Shelter	A	A, C-2, M-1	M-1
74	13-31-51-000-000-012.001	City of Harrisonville	0.5	N Clearwater Dr	old RR ROW	A, M-1	A, M-1	M-1
75	13-31-51-000-000-021.001	Cass County	30	2501 W. Mechanic St	Justice Center	A	A, C-2	A
76	13-31-51-100-000-030.000	Oakland Cemetery		400 & 401 N. Commercial St	Cemetery	C-3, R-1B	C-2, M-1	C-2
77	13-31-51-100-000-032.006	City of Harrisonville	1.23	S Oakland St	Lord's Park pavillion	R-1B	C-2	R-1
78	13-31-51-400-000-008.000	City of Harrisonville	1.619	903 S. Commercial St	Fire Department	C-3, R-1B	C-2, R-1B	C-2
79	13-31-51-400-000-008.001	CBLH1 LLC	0.031	S Commercial St	car wash parking lot	C-3	C-2	C-2

Attachment: Ordinance (City-Initiated Rezoning of "G" Designated Parcels)

STAFF REPORT

TO: Board of Aldermen
FROM: Daniel Barnett,
DATE: May 17, 2024
SUBJECT: PUBLIC HEARING: Code Amendments to Chapter 435 - Sign Regulations

Type of Item: *Public Hearing*

J. Action Item (ID # 4843)

PUBLIC HEARING: Code Amendments to Chapter 435 - Sign Regulations

STAFF REPORT

TO: Board of Aldermen
FROM: Christina Stanton,
DATE: May 17, 2024
SUBJECT: Code Amendments--Chapter 435: Sign Regulations

Type of Item: *Public Hearing*

K. Action Item (ID # 4847)

AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI AMENDING CHAPTER 435—SIGN REGULATIONS, UNDER TITLE IV—LAND USE, OF THE HARRISONVILLE MUNICIPAL CODE AND ESTABLISHING AN EFFECTIVE DATE.

Attachments:

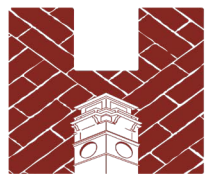
Code Amendments-Sign Regulations 5-20-24 BOA (PDF)

Sign Code Amendments (May 2024) corrected (PDF)

Appendix A (May edits) (PDF)

Appendix B (May edits) (PDF)

Ordinance-Sign Code Amendments (DOCX)



To: Board of Aldermen
From: Christina Stanton, AICP, Community Development Director
Date: May 20, 2024
Re: Code Amendments—Chapter 435: Sign Regulations

GENERAL INFORMATION

Applicant: N/A

Requested Actions: Consideration of Proposed Code Amendments

Date of Application: N/A

PROPOSAL

The Code Amendments proposed include the following items:

- 1) **Definitions.** Adding definitions for “landscape wall sign” and “subdivision monument sign” to the definitions for functional sign types as these types of signs are not currently contemplated by Code, even though they do exist.
- 2) **Correcting “Governing Body” to “Community Development Director or their designee”** for determinations on whether an electronic message panel meets Code requirements.
- 3) **Updating “Director of Codes” to “Building Official”** as appropriate for a building permit.
- 4) **Removing “Bus Park” from Appendix A**, as there is no zoning district identified as a “Business Park” and replacing with a category to recognize “Non-Residential Uses in Residential Districts” (such as schools and churches), and other minor changes as appropriate.
- 5) **Removing “C-3” from Appendix A**, as the C-3 District was repealed and replaced by the current C-2 District in 1993.
- 6) **Removing the “H-1” column within Appendix B**, as the “H-1” is an overlay district and not a stand-alone zoning district.
- 7) **Adding “P” for “Ground Sign” and “Monument Sign” in residential districts in Appendix B** so that residential subdivisions and non-residential uses in residential districts are allowed, by Code, to have either a ground or monument sign.
- 8) **Adding “P*” to the R-1 District for “Electronic Message Board” in Appendix B** so that Non-residential uses (churches, institutional uses, schools) that are in the R-1 District are able to obtain a permit for a ground or monument sign that has an electronic message board.

PREVIOUS ACTIONS

- **May 13, 1991**—The Board of Aldermen approved Zoning Ordinance #1825, which established most of our current zoning districts including the “H-1” Historic Preservation District that is actually an overlay district.
- **January 7, 2019**—The Board of Aldermen approved Ordinance #3456, which repealed Chapter 435—Sign Regulations of the Code of Ordinances and enacted a new Chapter 435—Sign Regulations.

- **August 5, 2022—The Board of Aldermen approved Ordinance #3471, which established the size restrictions for Special Signs.**
- **November 7, 2022—The Board of Aldermen approved Ordinance #3612, which addressed changes needed items to eliminate any content-based sign regulations.**
- **May 16, 2024—The Planning & Zoning Commission voted by voice vote 7-0 to recommend approval to the Board of Aldermen.**

KEY ISSUES

- **Correcting inconsistencies**
- **Adding definitions to provide greater clarity**
- **Correcting references within the Code to the appropriate person or department**
- **Providing additional clarification regarding signage allowed for non-residential uses in residential districts**

ATTACHMENTS

Staff Commentary and Mark-ups (3)



THE CITY OF HARRISONVILLE

WHERE TRADITION MEETS INNOVATION

300 E. Pearl Street, P.O. Box 367 • Harrisonville, MO 64701 • Tel: 816-380-8900 • Fax: 816-380-8906

Existing Municipal Code in black.

Removals in red.

Additions in green.

Highlights = Discussion.

CS commentary in blue.

Staff Commentary

The following code amendments cover the following items related to the Sign Regulations in Chapter 435 of the City's Municipal Code:

- 1) Definitions. Adding definitions for "landscape wall sign" and "subdivision monument sign" to the definitions for functional sign types as these types of signs are not currently contemplated by Code, even though they do exist.
 - 2) Correcting "Governing Body" to "Community Development Director or their designee" for determinations on whether an electronic message panel meets Code requirements.
 - 3) Updating "Director of Codes" to "Building Official" as appropriate for a building permit.
 - 4) Removing "Bus Park" from Appendix A, as there is no zoning district identified as a "Business Park" and replacing with a category to recognize "Non-Residential Uses in Residential Districts" (such as schools and churches), and other minor changes as appropriate.
 - 5) Removing "C-3" from Appendix A, as the C-3 District was repealed and replaced by the current C-2 District in 1993.
 - 6) Removing the "H-1" column within Appendix B, as the "H-1" is an overlay district and not a stand-alone zoning district.
 - 7) Adding "P" for "Ground Sign" and "Monument Sign" in residential districts in Appendix B so that residential subdivisions and non-residential uses in residential districts are allowed, by Code, to have either a ground or monument sign.
 - 8) Adding "P*" to the R-1 District for "Electronic Message Board" in Appendix B so that Non-residential uses (churches, institutional uses, schools) that are in the R-1 District are able to obtain a permit for a ground or monument sign that has an electronic message board.
-
- 1) Section 435.080.A: Functional Sign Types.
 1. ANIMATED SIGNS: Electronic Signs with computer-generated animation that are components of otherwise permitted Signs for a principal land use on the Premises where the Sign is placed; and whose message does not attract the attention of viewers through flashing displays.
 2. ATTENTION-ATTRACTING DEVICE: Any flasher, blinker, animation or other object displayed temporarily to attract the attention of the public.
 3. BANNERS: A Sign of lightweight fabric or similar material that is mounted to a pole or building. Promotional banners may be used to announce open houses or grand openings or special events. Banners are classified as temporary signs.
 4. BUSINESS SIGN: A Sign which directs attention to a business or profession conducted or to products, services or entertainment sold or offered upon the Premises where such Sign is located or to which it is affixed.
 5. CONSTRUCTION SIGN: A Sign indicating the names of the architects, engineers, landscape architects, contractors and similar artisans involved in the design and construction of a structure, complex or project only during the construction period and only on the Premises on which the construction is taking place. Also including



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incidental Signs to such project that direct deliveries or parking and warn the public of dangers inherent to the project.

6. CONSTRUCTION SAFETY SIGN: A Temporary Sign to protect the public from potential injury or harm by notifying the traveling (driving or pedestrian) public of safety issues regarding construction of infrastructure repairs or improvements within the public right-of-way.

7. ELECTRONIC MESSAGE BOARD: A type of Sign that presents its message through illumination of intermittent or moving lights forming the letters, numbers or symbols of the message, whether or not the message appears to move across the Sign Face.

8. ENTRANCE/EXIT SIGN: A Sign used to safely direct vehicular traffic and emergency services into or out of a Parcel or to or from a business via a driveway from a street if each Sign complies with the following:

- a. Entrance/exit Signs may be located at driveways that provide access into or from the Parcel.
- b. There shall be no more than two (2) Signs per driveway.
- c. Each Sign shall not exceed six (6) square feet in Sign Face Area nor be more than two and one-half (2 1/2) feet in height.

9. IDENTIFICATION SIGN, PROPERTY: A Sign giving the name and address of a structure, business, development or establishment. Such Signs may be wholly or partly devoted to a readily recognized symbol.

10. INFLATABLE SIGN: A Sign that is intended to be expanded by air or other gas for its proper display or support. Inflatable signs are classified as temporary signs.

11. LANDSCAPE WALL SIGN: A freestanding sign consisting of individual letters mounted on a perimeter wall or retaining wall.

12. POLE SIGN: A Freestanding Sign attached to a bare pole, as distinct from an "Elevated Sign." New pole signs are not allowed. Existing pole signs must be used and maintained, or they become non-legal non-conforming and must be removed. These signs are prohibited unless existing and allowed per Section 435.150 of these Sign Regulations.

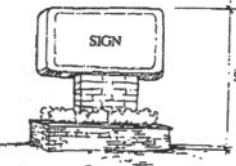
13. SANDWICH BOARD AND SIDEWALK SIGNS: as defined in these Sign Regulations under Section 435.125, Special Signs. Sandwich Board and Sidewalk Signs.

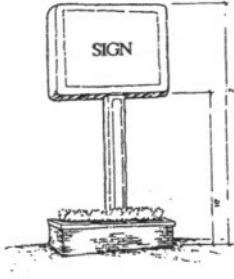
14. SUBDIVISION MONUMENT SIGN: A freestanding monument sign that is located at an entrance of a residential subdivision and is associated with identification of the subdivision.

- 2) Section 435.130.A.3.c: Animated Signs.** Electronic animated Signs are permitted Signs. In order to prevent unreasonable intrusions into the right of privacy of the public and protect the safety of the public, the applicant may propose, and the City may condition its approval to require operational limitations, such as hours of operation, mode of operation, brightness or frequency of display change. No electronic message panel shall be permitted unless the **Community Development Director or their designee Governing Body** determines that the following conditions will be met:
- 3) Section 435.140.A.1: Permit Required.** In addition to the Sign permit required by this Chapter, a building permit shall be obtained from the **Building Official Director of Codes** prior to installation or placement of any Billboard. Billboards shall be constructed and maintained in conformance with all Building Code and National Electrical Code requirements. Plans required for issuance of a building permit for a Billboard shall be certified as to conformance with all structural and wind-load resistive standards of the Building Code by a registered design professional in the State of Missouri.
- 4) See attached Appendices A and B for proposed Code Amendments listed in numbers 4-8.**

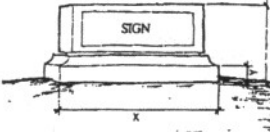
SIGN REGULATIONS

APPENDIX A – NON-RESIDENTIAL SIGN TABLE BY STRUCTURAL TYPES

Sign Types	Non-Residential Uses in Residential Districts Bus Park	C-O	C-1	CBD-1	CBD-2	C-2	C-3	M-1	M-2	Sign Standards
Structural Types Awning, Canopy or Marquee Sign 	<u>Max No.:</u> 1 canopy sign per business <u>Max Area:</u> 6 sqft <u>Max Height:</u> N/A <u>Min. Setback:</u> None <u>Illumination:</u> None	<u>Max No.:</u> 1 canopy sign per business <u>Max Area:</u> 6 sqft <u>Max Height:</u> N/A <u>Min. Setback:</u> None <u>Illumination:</u> None	<u>Max No.:</u> 1 canopy sign per business <u>Max Area:</u> 6 sqft <u>Max Height:</u> N/A <u>Min. Setback:</u> None <u>Illumination:</u> None	<u>Max No.:</u> 1 canopy sign per business <u>Max Area:</u> 6 sqft <u>Max Height:</u> N/A <u>Min. Setback:</u> None <u>Illumination:</u> None	<u>Max No.:</u> 1 canopy sign per business <u>Max Area:</u> 6 sqft <u>Max Height:</u> N/A <u>Min. Setback:</u> None <u>Illumination:</u> None	<u>Max No.:</u> 1 canopy sign per business <u>Max Area:</u> 6 sqft <u>Max Height:</u> N/A <u>Min. Setback:</u> None <u>Illumination:</u> None	<u>Max No.:</u> 1 canopy sign per business <u>Max Area:</u> 6 sqft <u>Max Height:</u> N/A <u>Min. Setback:</u> None <u>Illumination:</u> None	<u>Max No.:</u> 1 canopy sign per business <u>Max Area:</u> 6 sqft <u>Max Height:</u> N/A <u>Min. Setback:</u> None <u>Illumination:</u> None	<u>Max No.:</u> 1 canopy sign per business <u>Max Area:</u> 6 sqft <u>Max Height:</u> N/A <u>Min. Setback:</u> None <u>Illumination:</u> None	There shall be a minimum clearance to code from a canopy sign to the sidewalk.
Ground Sign 	Not permitted <u>Max No.:</u> 1 sign per premises <u>Max Area:</u> 32 sqft <u>Max Height:</u> 10' <u>Min. Setback:</u> None <u>Illumination:</u> Allowed	<u>Max No.:</u> 1 sign per premises <u>Max Area:</u> 32 sqft <u>Max Height:</u> 10' <u>Min. Setback:</u> None <u>Illumination:</u> Allowed	<u>Max No.:</u> 1 sign per premises <u>Max Area:</u> 32 sqft <u>Max Height:</u> 10' <u>Min. Setback:</u> None <u>Illumination:</u> Allowed	Not permitted	<u>Max No.:</u> 1 sign per premises <u>Max Area:</u> 32 sqft <u>Max Height:</u> 10' <u>Min. Setback:</u> None <u>Illumination:</u> Allowed	<u>Max No.:</u> 1 sign per premises <u>Max Area:</u> 32 sqft <u>Max Height:</u> 10' <u>Min. Setback:</u> None <u>Illumination:</u> Allowed	<u>Max No.:</u> 1 sign per premises <u>Max Area:</u> 32 sqft <u>Max Height:</u> 10' <u>Min. Setback:</u> None <u>Illumination:</u> Allowed	<u>Max No.:</u> 1 sign per premises <u>Max Area:</u> 64 sqft <u>Max Height:</u> 10' <u>Min. Setback:</u> None <u>Illumination:</u> Allowed	<u>Max No.:</u> 1 sign per premises <u>Max Area:</u> 64 sqft <u>Max Height:</u> 10' <u>Min. Setback:</u> None <u>Illumination:</u> Allowed	The support structure must be no less than 50 percent of the width of the face of the sign, presenting a monolithic base. Landscaping required in all non-industrial districts.

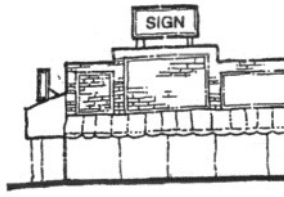
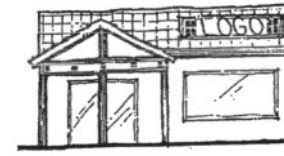
Sign Types	Non-Residential Uses in Residential Districts Bus Park	C-O	C-1	CBD-1	CBD-2	C-2	C-3	M-1	M-2	Sign Standards
Structural Types										
Elevated Sign 	Not permitted	Not permitted	Not permitted	No permitted	Not permitted	Max No.: 1 sign per public street frontage. Maximum sign area sq. ft. is to be divided between each sign. <u>Max Area:</u> Individual building with 1 tenant (1 sign only), 100 sq. ft., except 144 sqft. in Highway Overlay District maximum area. Individual building with 2-4 tenants (1 sign only), 120 sq. ft. maximum area. Shopping center less than 50,000 sq. ft. floor area (1 sign), 160 sqft. maximum area. Shopping center 50,000 to 100,000 sq. ft. floor area (1 sign), 200 sq. ft. maximum area. Shopping center greater	Max No.: 1 sign per premises in the Highway Overlay District Max Area: 100 s.f., except 144 s.f. in Highway Overlay District Max Height: 50' Min. Setback: 10' Illumination: Allowed	Max No.: 1 sign per premises in the Highway Overlay District <u>Max Area:</u> 100 sqft, except 144 sqft in Highway Overlay District <u>Max Height:</u> 50' <u>Min.</u> <u>Setback:</u> 10' <u>Illumination:</u> Allowed	Max No.: 1 sign per premises in the Highway Overlay District <u>Max Area:</u> 100 sqft, except 144 sqft in Highway Overlay District <u>Max Height:</u> 50' <u>Min.</u> <u>Setback:</u> 10' <u>Illumination:</u> Allowed	Elevated signs allowed in Highway Overlay District, as shown on the zoning map, generally are limited to within 1,000' of the state right-of-way of an interchange with U.S. 71 Highway; and Maximum Height may be increased with a variance if highway sight lines dictate. Landscaping required in all non-industrial districts

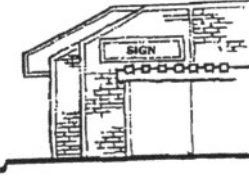
SIGN REGULATIONS

Sign Types	Non-Residential Uses in Residential Districts Bus Park	C-O	C-1	CBD-1	CBD-2	C-2	C-3	M-1	M-2	Sign Standards
Structural Types										
						than 100,000 sq. ft. floor area (1 sign), 300 sq. ft. maximum area. <u>Max Height:</u> 50' except no higher than 10' above the nearest highway road elevation. <u>Min. Setback:</u> 10' <u>Illumination:</u> Allowed				
Monument Sign 	<u>Max No.:</u> 1 monument sign per premises <u>Max Area:</u> 32 sqft <u>Max Height:</u> 6' <u>Min. Setback:</u> 10' from property line; or as approved by the Planning and Zoning Commission	<u>Max No.:</u> 1 monument sign per premises <u>Max Area:</u> 32 sqft <u>Max Height:</u> 6' <u>Min. Setback:</u> 10' from property line; or as approved by the Planning and Zoning Commission	<u>Max No.:</u> 1 monument sign per premises <u>Max Area:</u> 64 sqft <u>Max Height:</u> 6' <u>Min. Setback:</u> 10' from property line; or as approved by the Planning and Zoning Commission <u>Illumination:</u> None, or indirectly	Not permitted	<u>Max No.:</u> 1 monument sign per premises <u>Max Area:</u> 32 sqft <u>Max Height:</u> 6' <u>Min. Setback:</u> 10' from property line; or as approved by the Planning and Zoning Commission	<u>Max No.:</u> 1 monument sign per premises <u>Max Area:</u> 64 sqft <u>Max Height:</u> 6' <u>Min. Setback:</u> 10' from property line None , or as approved by the Planning and Zoning Commission	<u>Max No.:</u> 1 monument sign per premises <u>Max Area:</u> 64 sqft <u>Max Height:</u> 6' <u>Min. Setback:</u> 10' from property line; or as approved by the Planning and Zoning Commission	<u>Max No.:</u> 1 monument sign per premises <u>Max Area:</u> 72 sqft <u>Max Height:</u> 8' <u>Min. Setback:</u> None, or as approved by the Planning and Zoning Commission	<u>Max No.:</u> 1 monument sign per premises <u>Max Area:</u> 72 sqft <u>Max Height:</u> 8' <u>Min. Setback:</u> None, or as approved by the Planning and Zoning Commission	Ground signs shall strictly comply with sight triangle setback requirements. Landscaping required in all non-industrial districts.

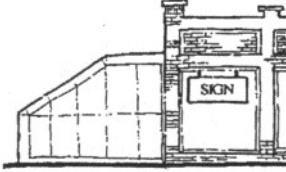
Sign Types	Non-Residential Uses in Residential Districts Bus Park	C-O	C-1	CBD-1	CBD-2	C-2	C-3	M-1	M-2	Sign Standards
Structural Types										
	<u>Illumination:</u> None, or indirectly	<u>Illumination:</u> None, or indirectly			<u>Illumination:</u> None, or indirectly	<u>Illumination:</u> None, or indirectly or internally illuminated	approved by the Planning and Zoning Commission on illumination: None, or indirectly	<u>Illumination:</u> None, or indirectly	<u>Illumination:</u> None, or indirectly	
Special Signs 	<u>Max No.:</u> 1 per premises, <u>Maximum area shall</u> be 32 sqft. <u>Setback and illumination:</u> None	<u>Max No.:</u> 1 per premises, <u>Maximum area shall</u> be 32 sqft. <u>Setback and illumination:</u> None	<u>Max No.:</u> 1 per premises, <u>Maximum area shall</u> be 32 sqft. <u>Setback and illumination:</u> None	<u>Max No.:</u> 1 per premises, <u>Maximum area shall</u> be 32 sqft. <u>Setback and illumination:</u> None	<u>Max No.:</u> 1 per premises, <u>Maximum area shall</u> be 32 sqft. <u>Setback and illumination:</u> None	<u>Max No.:</u> 1 per premises, <u>Maximum area shall</u> be 32 sqft. <u>Setback and illumination:</u> None	<u>Max No.:</u> 1 per premises, <u>Maximum area shall</u> be 32 sq. ft., <u>Setback and illumination:</u> None	<u>Max No.:</u> 1 per premises, <u>Maximum area shall</u> be 32 sqft. <u>Setback and illumination:</u> None	<u>Max No.:</u> 1 per premises, <u>Maximum area shall</u> be 32 sqft. <u>Setback and illumination:</u> None	See Section 435.125
Portable Display Sign 	Not Permitted	Not Permitted	Not Permitted	Not Permitted	Not Permitted	Not Permitted	Not Permitted	Not Permitted	Not Permitted	

SIGN REGULATIONS

Sign Types	Non-Residential Uses in Residential Districts Bus Park	C-O	C-1	CBD-1	CBD-2	C-2	C-3	M-1	M-2	Sign Standards
Structural Types										
Projecting Sign 	Not Permitted Max. No.: 1 per premises Max. Area: 16 sqft Max. Height: N/A Min. Setback: See standards column. Illumination: None, or indirectly.	Max No.: 1 per premises Max. Area: 16 sqft Max Height: N/A Min. Setback: See standards column. Illumination: None, or indirectly.	Max No.: 1 per premises Max. Area: 16 sqft Max Height: N/A Min. Setback: See standards column. Illumination: None, or indirectly.	Max No.: 1 per premises Max. Area: 16 sqft Max Height: N/A Min. Setback: See standards column. Illumination: None, or indirectly.	Max No.: 1 per premises Max. Area: 16 sqft Max Height: N/A Min. Setback: See standards column. Illumination: None, or indirectly.	Max No.: 1 per building facade. Max. Area: 16 sqft Max Height: N/A Min. Setback: See standards column. Illumination: None, or indirectly.	Max. No.: 1 per premises Max. Area: 16 sqft Max. Height: N/A Min. Setback: See standards column. Illumination: None, or indirectly.	Max No.: 1 per building facade Max. Area: 48 sqft Max Height: N/A Min. Setback: See standards column. Illumination: None, or indirectly.	Max No.: 1 per building facade Max. Area: 48 sqft Max Height: N/A Min. Setback: See standards column. Illumination: None, or indirectly.	Signs shall not project beyond the property line; except that signs in the CBD-1 District may project above a public sidewalk, provided they are elevated no less than 10' above the highest point of the walk.
Roof Sign Elevated/Projecting 	Not Permitted	Not Permitted	Not Permitted	Not Permitted	Not Permitted	Not Permitted	Not Permitted	Not Permitted	Max No.: 1 per structure Max. Area: 10% of the roof face. Max Height: 10' above the peak roof line Min. Setback: N/A Illumination: None, or indirectly	Roof signs shall meet building codes and permit requirements.
Roof Sign Flush-Mounted Logo 	Not Permitted Max. No.: 2 per structure Max. Area: 10% of the roof face. Max. Height: Below the peak roof line. Min. Setback: N/A Illumination: Allowed	Max. No.: 2 per structure Max. Area: 10% of the roof face. Max Height: Below the peak roof line. Min. Setback: N/A Illumination: Allowed	Max. No.: 2 per structure Max. Area: 10% of the roof face. Max Height: Below the peak roof line. Min. Setback: N/A Illumination: Allowed	Not Permitted, unless permitted by the HPC.	Max. No.: 2 per structure. Max. Area: 10% of the roof face. Max Height: Below the peak roof line Min. Setback: N/A Illumination:	Max. No.: 2 per structure Max. Area: 10% of the roof face. Max Height: Below the peak roof line. Min. Setback: N/A	Max. No.: 2 per structure Max. Area: 10% of the roof face. Max. Height: Below the peak roof line. Min. Setback: N/A	Max. No.: 2 per structure Max. Area: 10% of the roof face. Max Height: Below the peak roof line. Min. Setback: N/A	Max. No.: 2 per structure Max. Area: 10% of the roof face. Max Height: Below the peak roof line. Min. Setback: N/A	

Sign Types	Non-Residential Uses in Residential Districts Bus Park	C-O	C-1	CBD-1	CBD-2	C-2	C-3	M-1	M-2	Sign Standards
Structural Types										
	Min. Setback: N/A Illumination: Allowed	Allowed			Allowed	Illumination: Allowed	Below the peak roof line Min. Setback: N/A Illumination: on: Allowed	Min. Setback: N/A Illumination: Allowed	Illumination: Allowed	
Temporary Signs 	<u>6 sq. ft. maximum sign face. 30 sq. ft. total per lot or parcel</u>	<u>6 sq. ft. maximum sign face. 30 sq. ft. total per lot or parcel</u>	<u>6 sq. ft. maximum sign face. 30 sq. ft. total per lot or parcel</u>	<u>6 sq. ft. maximum sign face. 30 sq. ft. total per lot or parcel</u>	<u>6 sq. ft. maximum sign face. 30 sq. ft. total per lot or parcel</u>	<u>6 sq. ft. maximum sign face. 30 sq. ft. total per lot or parcel</u>	6 sq. ft. maximum sign face. 30 sq. ft. total per lot or parcel	<u>6 sq. ft. maximum sign face. 30 sq. ft. total per lot or parcel</u>	<u>6 sq. ft. maximum sign face. 30 sq. ft. total per lot or parcel</u>	See Section 435.120
Wall Sign 	<u>Max. No.:</u> None <u>Max. Area:</u> 25% of the wall <u>Max. Height:</u> N/A <u>Min. Setback:</u> N/A <u>Illumination:</u> None, or indirectly	<u>Max. No.:</u> None <u>Max. Area:</u> 25% of the wall <u>Max. Height:</u> N/A <u>Min. Setback:</u> N/A <u>Illumination:</u> None, or indirectly	<u>Max. No.:</u> None <u>Max. Area:</u> 25% of the wall <u>Max. Height:</u> N/A <u>Min. Setback:</u> N/A <u>Illumination:</u> None, or indirectly	<u>Max. No.:</u> None <u>Max. Area:</u> 25% of the wall <u>Max. Height:</u> N/A <u>Min. Setback:</u> N/A <u>Illumination:</u> None, or indirectly	<u>Max. No.:</u> None <u>Max. Area:</u> 25% of the wall <u>Max. Height:</u> N/A <u>Min. Setback:</u> N/A <u>Illumination:</u> None, or indirectly	<u>Max. No.:</u> None <u>Max. Area:</u> 25% of the wall <u>Max. Height:</u> N/A <u>Min. Setback:</u> N/A <u>Illumination:</u> None, or indirectly	Max. No.: None Max. Area: 25% of the wall Max. Height: N/A Min. Setback: N/A Illumination: None, or indirectly	<u>Max. No.:</u> None <u>Max. Area:</u> 25% of the wall <u>Max. Height:</u> N/A <u>Min. Setback:</u> N/A <u>Illumination:</u> None, or indirectly	<u>Max. No.:</u> None <u>Max. Area:</u> 25% of the wall <u>Max. Height:</u> N/A <u>Min. Setback:</u> N/A <u>Illumination:</u> None, or indirectly	A master plan shall be submitted for wall signage where there are multiple tenants on one premises. Attached wall signs shall meet building codes and permit requirements.

SIGN REGULATIONS

Sign Types	Non-Residential Uses in Residential Districts Bus Park	C-O	C-1	CBD-1	CBD-2	C-2	C-3	M-1	M-2	Sign Standards
Structural Types										
Window Sign 	<u>Max. Area:</u> 50% of window area, for each window <u>Max. Height:</u> N/A <u>Min. Setback:</u> N/A <u>Illumination:</u> Allowed	<u>Max. Area:</u> 50% of window area, for each window <u>Max. Height:</u> N/A <u>Min. Setback:</u> N/A <u>Illumination:</u> Allowed	<u>Max. Area:</u> 50% of window area, for each window <u>Max. Height:</u> N/A <u>Min. Setback:</u> N/A <u>Illumination:</u> Allowed	<u>Max. Area:</u> 50% of window area, for each window <u>Max. Height:</u> N/A <u>Min. Setback:</u> N/A <u>Illumination:</u> Allowed	<u>Max. Area:</u> 50% of window area, for each window <u>Max. Height:</u> N/A <u>Min. Setback:</u> N/A <u>Illumination:</u> Allowed	<u>Max. Area:</u> 50% of window area, for each window <u>Max. Height:</u> N/A <u>Min. Setback:</u> N/A <u>Illumination:</u> Allowed	<u>Max. Area:</u> 50% of window area, for each window <u>Max. Height:</u> N/A <u>Min. Setback:</u> N/A <u>Illumination:</u> Allowed	<u>Max. Area:</u> 50% of window area, for each window <u>Max. Height:</u> N/A <u>Min. Setback:</u> N/A <u>Illumination:</u> Allowed	<u>Max. Area:</u> 50% of window area, for each window <u>Max. Height:</u> N/A <u>Min. Setback:</u> N/A <u>Illumination:</u> Allowed	Window signs shall not obstruct public safety officer's sight lines into a building.

SIGN REGULATIONS

APPENDIX B – TABLE OF PERMITTED AND SPECIALLY PERMITTED SIGNS ZONING DISTRICTS

Sign Types	Residential							Non-Residential								Sign Standards
	A	E	R-1	R-1M	R-2	R-3	R-4	C-O	C-1	CBD-1	CBD-2	C-2/ Bus Park	H-1	M-1	M-2	
Functional Types																
Animated Sign												S	S	S	S	See section on sign limitations
Attention Attracting Device								P	P	P	P	P	P	P	P	
Billboard												S		S		(Section 435.140)
Business Sign	C	C	C	C	C	C	C	P	P	P	P	P	P	P	P	
Construction Sign	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	Highway maintenance, construction site entrance
Electronic Message Board			P*					P	P	P	P	P	P	P	P	
Entrance/Exit Sign	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	
Identification Sign, Property	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	
Inflatable Sign								C	C	C	C	C	C	C	C	
Pole Sign																(See "elevated sign" definition)
Special Sign								P	P	P	P	P	P	P	P	(Section 435.125)
Temporary Sign	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	Individual sign 6 sq. ft. maximum, 30 sq. ft. aggregate total per lot
Structural/Physical Types																
Awning, Canopy or Marquee Sign	C	C	C	C	C	C	C	P	P	P	P	P	P	P	P	
Ground Sign (Exclusive of Elevated/Monument Signs)			P	P	P	P	P	P	P		P	P	P	P	P	

Sign Types	Residential							Non-Residential								Sign Standards
	A	E	R-1	R-1M	R-2	R-3	R-4	C-O	C-1	CBD-1	CBD-2	C-2/ Bus Park	H-1	M-1	M-2	
Elevated Sign (Exclusive of Ground/Monument Signs)												P	P	P	P	Subject to distance from interchanges with I-49/Highway 71.
Monument Sign (Exclusive of Ground/Elevated Signs)			P	P	P	P	P	P	P	P	P	P	P	P	P	
Portable Movable Display Sign																
Projecting Sign								P	P	P	P	P	P	P	P	
Roof Sign — Elevated/Projecting														S	S	
Roof Sign — Flush-Mounted								P	P		P	P	P	P	P	
Temporary Signs	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	6 sq. ft. per sign, 30 ft. aggregate total.
Wall Sign								P	P	P	P	P	P	P	P	
Window Sign	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	

Blank Cell = Prohibited sign type

C = Conditionally permitted

P = Permitted sign

P* = Non-Residential Uses (Church, Institutional, School)

S = Special use permit required

Council Bill No. _____

Ordinance No. _____

**AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF
HARRISONVILLE, MISSOURI AMENDING CHAPTER 435—SIGN REGULATIONS,
UNDER TITLE IV—LAND USE, OF THE HARRISONVILLE MUNICIPAL CODE AND
ESTABLISHING AN EFFECTIVE DATE.**

WHEREAS, the City of Harrisonville desires to amend various sections municipal code regulations withing Chapter 435—Sign Regulations, under Titles IV – Land Use; and

WHEREAS, after due public notice in the manner prescribed by law, the Planning & Zoning Commission held a public hearing on May 16, 2024, to review and make a recommendation. After said public hearing, the Planning & Zoning Commission voted 7-0 to recommend approval to the Board of Aldermen; and

WHEREAS, after due public notice in the manner prescribed by law, the Board of Aldermen held a public hearing on May 20, 2024, and rendered a decision to approve as the Board believes that it is in the best interest for the citizens of Harrisonville.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI, AS FOLLOWS:

Section 1: Section 435.080.A is hereby amended by adding the following definitions:
“LANDSCAPE WALL SIGN: A freestanding sign consisting of individual letters mounted on a perimeter wall or retaining wall.

SUBDIVISION MONUMENT SIGN: A freestanding monument sign that is located at an entrance of a residential subdivision and is associated with identification of the subdivision.”

Section 2: Section 435.130.A.3.c is hereby amended by removing “Governing Body” and replacing said text with “Community Development Director or their designee”.

Section 3: Section 435.140.A.1 is hereby amended by removing “Director of Codes” and replacing said text with “Building Official”.

Section 4: Appendices A and B is hereby amended to read as attached.

Section 5: That this Ordinance shall be in effect immediately upon its passage and approval.

Read for the first time by title only on the 20th day of May 2024. Read for the second time by title only on the 3rd day of June 2024.

Mike Zaring, Mayor

ATTEST:

Daniel Barnett, City Clerk

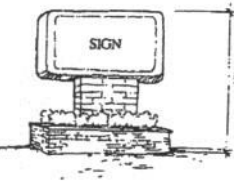
APPROVED by the Mayor this 4th day of March 2024.

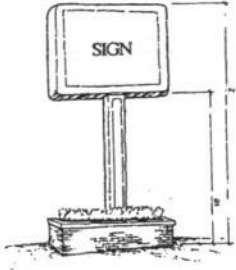
Attachment I: Appendix A: Non-Residential Sign Table by Structural Types

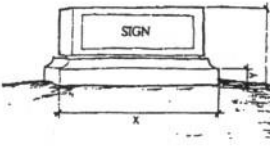
Attachment II: Appendix B: Table of Permitted and Specially Permitted Signs by Zoning Districts

ATTACHMENT I

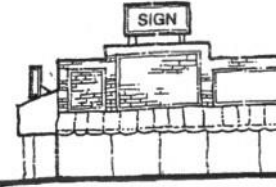
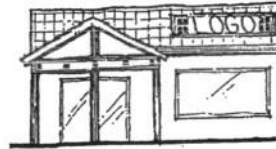
**APPENDIX A – NON-RESIDENTIAL SIGN
TABLE BY STRUCTURAL TYPES**

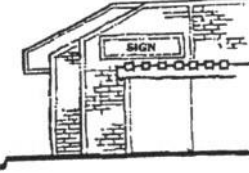
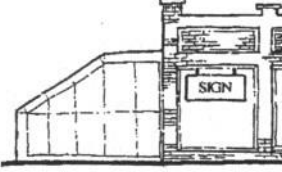
Sign Types	Non-Residential Uses in Residential Districts	C-O	C-1	CBD-1	CBD-2	C-2	M-1	M-2	Sign Standards
Structural Types									
Awning, Canopy or Marquee Sign 	<u>Max No.:</u> 1 canopy sign per business <u>Max Area:</u> 6 sqft <u>Max Height:</u> N/A <u>Min. Setback:</u> None <u>Illumination:</u> None	<u>Max No.:</u> 1 canopy sign per business <u>Max Area:</u> 6 sqft <u>Max Height:</u> N/A <u>Min. Setback:</u> None <u>Illumination:</u> None	<u>Max No.:</u> 1 canopy sign per business <u>Max Area:</u> 6 sqft <u>Max Height:</u> N/A <u>Min. Setback:</u> None <u>Illumination:</u> None	<u>Max No.:</u> 1 canopy sign per business <u>Max Area:</u> 6 sqft <u>Max Height:</u> N/A <u>Min. Setback:</u> None <u>Illumination:</u> None	<u>Max No.:</u> 1 canopy sign per business <u>Max Area:</u> 6 sqft <u>Max Height:</u> N/A <u>Min. Setback:</u> None <u>Illumination:</u> None	<u>Max No.:</u> 1 canopy sign per business <u>Max Area:</u> 6 sqft <u>Max Height:</u> N/A <u>Min. Setback:</u> None <u>Illumination:</u> None	<u>Max No.:</u> 1 canopy sign per business <u>Max Area:</u> 6 sqft <u>Max Height:</u> N/A <u>Min. Setback:</u> None <u>Illumination:</u> None	<u>Max No.:</u> 1 canopy sign per business <u>Max Area:</u> 6 sqft <u>Max Height:</u> N/A <u>Min. Setback:</u> None <u>Illumination:</u> None	There shall be a minimum clearance to code from a canopy sign to the sidewalk.
Ground Sign 	<u>Max No.:</u> 1 sign per premises <u>Max Area:</u> 32 sqft <u>Max Height:</u> 10' <u>Min. Setback:</u> None <u>Illumination:</u> Allowed	<u>Max No.:</u> 1 sign per premises <u>Max Area:</u> 32 sqft <u>Max Height:</u> 10' <u>Min. Setback:</u> None <u>Illumination:</u> Allowed	<u>Max No.:</u> 1 sign per premises <u>Max Area:</u> 32 sqft <u>Max Height:</u> 10' <u>Min. Setback:</u> None <u>Illumination:</u> Allowed	Not permitted	<u>Max No.:</u> 1 sign per premises <u>Max Area:</u> 32 sqft <u>Max Height:</u> 10' <u>Min. Setback:</u> None <u>Illumination:</u> Allowed	<u>Max No.:</u> 1 sign per premises <u>Max Area:</u> 32 sqft <u>Max Height:</u> 10' <u>Min. Setback:</u> None <u>Illumination:</u> Allowed	<u>Max No.:</u> 1 sign per premises <u>Max Area:</u> 64 sqft <u>Max Height:</u> 10' <u>Min. Setback:</u> None <u>Illumination:</u> Allowed	<u>Max No.:</u> 1 sign per premises <u>Max Area:</u> 64 sqft <u>Max Height:</u> 10' <u>Min. Setback:</u> None <u>Illumination:</u> Allowed	The support structure must be no less than 50 percent of the width of the sign, presenting a monolithic base. Landscaping required in all non-industrial districts.

Sign Types	Non-Residential Uses in Residential Districts	C-O	C-1	CBD-1	CBD-2	C-2	M-1	M-2	Sign Standards
Structural Types									
Elevated Sign 	Not permitted	Not permitted	Not permitted	No permitted	Not permitted	<u>Max No.:</u> 1 sign per public street frontage. Maximum sign area sq. ft. is to be divided between each sign. <u>Max Area:</u> Individual building with 1 tenant (1 sign only), 100 sq. ft., except 144 sqft. in Highway Overlay District. Individual building with 2—4 tenants (1 sign only), 120 sq. ft. maximum area. Shopping center less than 50,000 sq. ft. floor area (1 sign), 160 sqft. maximum area. Shopping center 50,000 to 100,000 sq. ft. floor area (1 sign), 200 sq. ft. maximum area. Shopping center greater than 100,000 sq. ft. floor area (1 sign), 300 sq. ft. maximum area.	<u>Max No.:</u> 1 sign per premises in the Highway Overlay District <u>Max Area:</u> 100 sqft, except 144 sqft in Highway Overlay District <u>Max Height:</u> 50' <u>Min.</u> <u>Setback:</u> 10' <u>Illumination:</u> Allowed	<u>Max No.:</u> 1 sign per premises in the Highway Overlay District <u>Max Area:</u> 100 sqft, except 144 sqft in Highway Overlay District <u>Max Height:</u> 50' <u>Min.</u> <u>Setback:</u> 10' <u>Illumination:</u> Allowed	Elevated signs allowed in Highway Overlay District, as shown on the zoning map, generally are limited to within 1,000' of the state right-of-way of an interchange with U.S. 71 Highway; and Maximum Height may be increased with a variance if highway sight lines dictate. Landscaping required in all non-industrial districts

Sign Types	Non-Residential Uses in Residential Districts	C-O	C-1	CBD-1	CBD-2	C-2	M-1	M-2	Sign Standards
Structural Types									
						<u>Max Height:</u> 50' except no higher than 10' above the nearest highway road elevation. <u>Min. Setback:</u> 10' <u>Illumination:</u> Allowed			
Monument Sign 	Max No.: 1 monument sign per premises <u>Max Area:</u> 32 sqft <u>Max Height:</u> 6' <u>Min. Setback:</u> 10' from property line; or as approved by the Planning and Zoning Commission	Max No.: 1 monument sign per premises <u>Max Area:</u> 32 sqft <u>Max Height:</u> 6' <u>Min. Setback:</u> 10' from property line; or as approved by the Planning and Zoning Commission	Max No.: 1 monument sign per premises <u>Max Area:</u> 64 sqft <u>Max Height:</u> 6' <u>Min. Setback:</u> 10' from property line; or as approved by the Planning and Zoning Commission <u>Illumination:</u> None, or indirectly	Not permitted	Max No.: 1 monument sign per premises <u>Max Area:</u> 32 sqft <u>Max Height:</u> 6' <u>Min. Setback:</u> 10' from property line; or as approved by the Planning and Zoning Commission	Max No.: 1 monument sign per premises <u>Max Area:</u> 64 sqft <u>Max Height:</u> 6' <u>Min. Setback:</u> 10' from property line, or as approved by the Planning and Zoning Commission <u>Illumination:</u> None, or indirectly or	Max No.: 1 monument sign per premises <u>Max Area:</u> 72 sqft <u>Max Height:</u> 8' <u>Min. Setback:</u> None, or as approved by the Planning and Zoning Commission <u>Illumination:</u> None, or indirectly	Max No.: 1 monument sign per premises <u>Max Area:</u> 72 sqft <u>Max Height:</u> 8' <u>Min. Setback:</u> None, or as approved by the Planning and Zoning Commission <u>Illumination:</u> None, or indirectly	Ground signs shall strictly comply with sight triangle setback requirements. Landscaping required in all non-industrial districts.

Sign Types	Non-Residential Uses in Residential Districts	C-O	C-1	CBD-1	CBD-2	C-2	M-1	M-2	Sign Standards
Structural Types									
	<u>Illumination:</u> None, or indirectly	<u>Illumination:</u> None, or indirectly			<u>Illumination:</u> None, or indirectly	internally illuminated	<u>Illumination:</u> None, or indirectly		
Special Signs 	Max No.: 1 per premises, <u>Maximum area shall be 32 sqft.</u> <u>Setback and illumination:</u> None	Max No.: 1 per premises, <u>Maximum area shall be 32 sqft.</u> <u>Setback and illumination:</u> None	Max No.: 1 per premises, <u>Maximum area shall be 32 sqft.</u> <u>Setback and illumination:</u> None	Max No.: 1 per premises, <u>Maximum area shall be 32 sqft.</u> <u>Setback and illumination:</u> None	Max No.: 1 per premises, <u>Maximum area shall be 32 sqft.</u> <u>Setback and illumination:</u> None	Max No.: 1 per premises, <u>Maximum area shall be 32 sqft.</u> <u>Setback and illumination:</u> None	Max No.: 1 per premises, <u>Maximum area shall be 32 sqft.</u> <u>Setback and illumination:</u> None	Max No.: 1 per premises, <u>Maximum area shall be 32 sqft.</u> <u>Setback and illumination:</u> None	See Section 435.125
Portable Display Sign 	Not Permitted	Not Permitted	Not Permitted	Not Permitted	Not Permitted	Not Permitted	Not Permitted	Not Permitted	
Projecting Sign 	Not Permitted	Max No.: 1 per premises <u>Max. Area:</u> 16 sqft <u>Max Height:</u> N/A <u>Min. Setback:</u> See standards column. <u>Illumination:</u> None, or indirectly.	Max No.: 1 per premises <u>Max. Area:</u> 16 sqft <u>Max Height:</u> N/A <u>Min. Setback:</u> See standards column. <u>Illumination:</u> None, or indirectly.	Max No.: 1 per premises <u>Max. Area:</u> 16 sqft <u>Max Height:</u> N/A <u>Min. Setback:</u> See standards column. <u>Illumination:</u> None, or indirectly.	Max No.: 1 per premises <u>Max. Area:</u> 16 sqft <u>Max Height:</u> N/A <u>Min. Setback:</u> See standards column. <u>Illumination:</u> None, or indirectly.	Max No.: 1 per building facade. <u>Max. Area:</u> 16 sqft <u>Max Height:</u> N/A <u>Min. Setback:</u> See standards column.	Max No.: 1 per building facade <u>Max. Area:</u> 48 sqft <u>Max Height:</u> N/A <u>Min. Setback:</u> See standards column. <u>Illumination:</u> None, or indirectly.	Max No.: 1 per building facade <u>Max. Area:</u> 48 sqft <u>Max Height:</u> N/A <u>Min. Setback:</u> See standards column. <u>Illumination:</u> None, or indirectly.	Signs shall not project beyond the property line; except that signs in the CBD-1 District may project above a public sidewalk, provided they are elevated no less than 10'

Sign Types	Non-Residential Uses in Residential Districts	C-O	C-1	CBD-1	CBD-2	C-2	M-1	M-2	Sign Standards
Structural Types									
						<u>Illumination:</u> None, or indirectly.	<u>Illumination:</u> None, or indirectly.		above the highest point of the walk.
Roof Sign Elevated/Projecting 	Not Permitted	Not Permitted	Not Permitted	Not Permitted	Not Permitted	Not Permitted	Not Permitted	<u>Max. No.:</u> 1 per structure <u>Max. Area:</u> 10% of the roof face. <u>Max. Height:</u> 10' above the peak roof line <u>Min. Setback:</u> N/A <u>Illumination:</u> None, or indirectly	Roof signs shall meet building codes and permit requirements.
Roof Sign Flush-Mounted Logo 	Not Permitted	<u>Max. No.:</u> 2 per structure <u>Max. Area:</u> 10% of the roof face. <u>Max. Height:</u> Below the peak roof line. <u>Min. Setback:</u> N/A <u>Illumination:</u> Allowed	<u>Max. No.:</u> 2 per structure <u>Max. Area:</u> 10% of the roof face. <u>Max. Height:</u> Below the peak roof line. <u>Min. Setback:</u> N/A <u>Illumination:</u> Allowed	Not Permitted, unless permitted by the HPC.	<u>Max. No.:</u> 2 per structure. <u>Max. Area:</u> 10% of the roof face. <u>Max. Height:</u> Below the peak roof line <u>Min. Setback:</u> N/A <u>Illumination:</u> Allowed	<u>Max. No.:</u> 2 per structure <u>Max. Area:</u> 10% of the roof face. <u>Max. Height:</u> Below the peak roof line. <u>Min. Setback:</u> N/A <u>Illumination:</u> Allowed	<u>Max. No.:</u> 2 per structure <u>Max. Area:</u> 10% of the roof face. <u>Max. Height:</u> Below the peak roof line. <u>Min. Setback:</u> N/A <u>Illumination:</u> Allowed	<u>Max. No.:</u> 2 per structure <u>Max. Area:</u> 10% of the roof face. <u>Max. Height:</u> Below the peak roof line. <u>Min. Setback:</u> N/A <u>Illumination:</u> Allowed	
Temporary Signs 	<u>6 sq. ft. maximum sign face. 30 sq. ft. total per lot or parcel</u>	<u>6 sq. ft. maximum sign face. 30 sq. ft. total per lot or parcel</u>	<u>6 sq. ft. maximum sign face. 30 sq. ft. total per lot or parcel</u>	<u>6 sq. ft. maximum sign face. 30 sq. ft. total per lot or parcel</u>	<u>6 sq. ft. maximum sign face. 30 sq. ft. total per lot or parcel</u>	<u>6 sq. ft. maximum sign face. 30 sq. ft. total per lot or parcel</u>	<u>6 sq. ft. maximum sign face. 30 sq. ft. total per lot or parcel</u>	<u>6 sq. ft. maximum sign face. 30 sq. ft. total per lot or parcel</u>	See Section 435.120

Sign Types	Non-Residential Uses in Residential Districts	C-O	C-1	CBD-1	CBD-2	C-2	M-1	M-2	Sign Standards
Structural Types									
Wall Sign 	<u>Max. No.:</u> None <u>Max. Area:</u> 25% of the wall <u>Max. Height:</u> N/A <u>Min. Setback:</u> N/A <u>Illumination:</u> None, or indirectly	<u>Max. No.:</u> None <u>Max. Area:</u> 25% of the wall <u>Max. Height:</u> N/A <u>Min. Setback:</u> N/A <u>Illumination:</u> None, or indirectly	<u>Max. No.:</u> None <u>Max. Area:</u> 25% of the wall <u>Max. Height:</u> N/A <u>Min. Setback:</u> N/A <u>Illumination:</u> None, or indirectly	<u>Max. No.:</u> None <u>Max. Area:</u> 25% of the wall <u>Max. Height:</u> N/A <u>Min. Setback:</u> N/A <u>Illumination:</u> None, or indirectly	<u>Max. No.:</u> None <u>Max. Area:</u> 25% of the wall <u>Max. Height:</u> N/A <u>Min. Setback:</u> N/A <u>Illumination:</u> None, or indirectly	<u>Max. No.:</u> None <u>Max. Area:</u> 25% of the wall <u>Max. Height:</u> N/A <u>Min. Setback:</u> N/A <u>Illumination:</u> None, or indirectly	<u>Max. No.:</u> None <u>Max. Area:</u> 25% of the wall <u>Max. Height:</u> N/A <u>Min. Setback:</u> N/A <u>Illumination:</u> None, or indirectly	<u>Max. No.:</u> None <u>Max. Area:</u> 25% of the wall <u>Max. Height:</u> N/A <u>Min. Setback:</u> N/A <u>Illumination:</u> None, or indirectly	A master plan shall be submitted for wall signage where there are multiple tenants on one premises. Attached wall signs shall meet building codes and permit requirements.
Window Sign 	<u>Max. Area:</u> 50% of window area, for each window <u>Max. Height:</u> N/A <u>Min. Setback:</u> N/A <u>Illumination:</u> Allowed	<u>Max. Area:</u> 50% of window area, for each window <u>Max. Height:</u> N/A <u>Min. Setback:</u> N/A <u>Illumination:</u> Allowed	<u>Max. Area:</u> 50% of window area, for each window <u>Max. Height:</u> N/A <u>Min. Setback:</u> N/A <u>Illumination:</u> Allowed	<u>Max. Area:</u> 50% of window area, for each window <u>Max. Height:</u> N/A <u>Min. Setback:</u> N/A <u>Illumination:</u> Allowed	<u>Max. Area:</u> 50% of window area, for each window <u>Max. Height:</u> N/A <u>Min. Setback:</u> N/A <u>Illumination:</u> Allowed	<u>Max. Area:</u> 50% of window area, for each window <u>Max. Height:</u> N/A <u>Min. Setback:</u> N/A <u>Illumination:</u> Allowed	<u>Max. Area:</u> 50% of window area, for each window <u>Max. Height:</u> N/A <u>Min. Setback:</u> N/A <u>Illumination:</u> Allowed	<u>Max. Area:</u> 50% of window area, for each window <u>Max. Height:</u> N/A <u>Min. Setback:</u> N/A <u>Illumination:</u> Allowed	Window signs shall not obstruct public safety officer's sight lines into a building.

ATTACHMENT II

APPENDIX B – TABLE OF PERMITTED AND SPECIALLY PERMITTED SIGNS BY ZONING DISTRICTS

Sign Types	Residential							Non-Residential							Sign Standards
	A	E	R-1	R-1M	R-2	R-3	R-4	C-O	C-1	CBD-1	CBD-2	C-2	M-1	M-2	
Functional Types															
Animated Sign												S	S	S	See section on sign limitations
Attention Attracting Device								P	P	P	P	P	P	P	
Billboard												S	S		(Section 435.140)
Business Sign	C	C	C	C	C	C	C	P	P	P	P	P	P	P	
Construction Sign	P	P	P	P	P	P	P	P	P	P	P	P	P	P	Highway maintenance, construction site entrance
Electronic Message Board			P*					P	P	P	P	P	P	P	
Entrance/Exit Sign	P	P	P	P	P	P	P	P	P	P	P	P	P	P	
Identification Sign, Property	P	P	P	P	P	P	P	P	P	P	P	P	P	P	
Inflatable Sign								C	C	C	C	C	C	C	
Pole Sign															(See "elevated sign" definition)
Special Sign								P	P	P	P	P	P	P	(Section 435.125)
Temporary Sign	P	P	P	P	P	P	P	P	P	P	P	P	P	P	Individual sign 6 sq. ft. maximum, 30 sq. ft. aggregate total per lot
Structural/Physical Types															
Awning, Canopy or Marquee Sign	C	C	C	C	C	C	C	P	P	P	P	P	P	P	
Ground Sign (Exclusive of Elevated/Monument Signs)			P	P	P	P	P	P	P		P	P	P	P	
Elevated Sign (Exclusive of Ground/Monument Signs)												P	P	P	Subject to distance from interchanges with I-49/Highway 71.
Monument Sign (Exclusive of Ground/Elevated Signs)			P	P	P	P	P	P	P		P	P	P	P	
Portable Movable Display Sign															

Sign Types	Residential							Non-Residential							Sign Standards
	A	E	R-1	R-1M	R-2	R-3	R-4	C-O	C-1	CBD-1	CBD-2	C-2	M-1	M-2	
Projecting Sign								P	P	P	P	P	P	P	
Roof Sign — Elevated/Projecting														S	
Roof Sign — Flush-Mounted								P	P		P	P	P	P	
Temporary Signs	P	P	P	P	P	P	P	P	P	P	P	P	P	P	6 sq. ft. per sign, 30 ft. aggregate total.
Wall Sign								P	P	P	P	P	P	P	
Window Sign	P	P	P	P	P	P	P	P	P	P	P	P	P	P	

Blank Cell = Prohibited sign type

C = Conditionally permitted

P = Permitted sign

P* = Non-Residential Uses (Church, Institutional, School)

S = Special use permit required

STAFF REPORT

TO: Board of Aldermen
FROM: Daniel Barnett,
DATE: May 15, 2024
SUBJECT: Municipal Court Report April 2024

Type of Item: *Discussion*

A. Discussion Item (ID # 4840)

Municipal Court Report April 2024

Attachments:

April 2024 Municipal Court Report (PDF)

IN THE MUNICIPAL COURT OF HARRISONVILLE, MISSOURI
CASS COUNTY

I certify that the attached is a report on all cases heard or tried before the Judge of the Circuit Court of Cass County Missouri, Municipal Division at Harrisonville during the month of **April 2024** and that the information and statements contained in said report are true and correct according to my best information, knowledge and belief.


Don Lograsso
Municipal Court Judge

5/10/24
Date

Presented and reviewed as required by Court Operating Rule 4.29.


City Clerk

5-10-2024
Date

Subscribed and sworn to before me this _____ day of _____, 2024.

Notary

Attachment: April 2024 Municipal Court Report (Municipal Court Report April 2024)

MUNICIPAL DIVISION SUMMARY REPORTING FORM

Refer to instructions for directions and term definitions. Complete a report each month even if there has not been any court activity.

I. COURT INFORMATION		Municipality: Harrisonville Municipal		Reporting Period: Apr 1, 2024 - Apr 30, 2024	
Mailing Address: 300 E PEARL STREET, HARRISONVILLE, MO 64701					
Physical Address: 300 E PEARL STREET, HARRISONVILLE, MO 64701				County: Cass County	Circuit: 17
Telephone Number: (816)3808903			Fax Number:		
Prepared by: Michelle Shaffer			E-mail Address: michelle.shaffer@courts.mo.gov		
Municipal Judge: Don Lograsso					
II. MONTHLY CASELOAD INFORMATION					
		Alcohol & Drug Related Traffic	Other Traffic	Non-Traffic Ordinance	
A. Cases (citations/informations) pending at start of month		40	685	562	
B. Cases (citations/informations) filed		2	54	17	
C. Cases (citations/informations) disposed					
1. jury trial (Springfield, Jefferson County, and St. Louis County only)		0	0	0	
2. court/bench trial - GUILTY		0	1	3	
3. court/bench trial - NOT GUILTY		0	4	2	
4. plea of GUILTY in court		1	37	15	
5. Violations Bureau Citations (i.e. written plea of guilty) and bond forfeiture by court order (as payment of fines/costs)		0	19	0	
6. dismissed by court		0	5	2	
7. <i>nolle prosequi</i>		0	4	8	
8. certified for jury trial (not heard in Municipal Division)		0	0	0	
9. TOTAL CASE DISPOSITIONS		1	70	30	
D. Cases (citations/informations) pending at end of month [pending caseload = (A+B)-C9]		41	669	549	
E. Trial de Novo and/or appeal applications filed		0	0	0	
III. WARRANT INFORMATION (pre- & post-disposition)					
IV. PARKING TICKETS					
1. # Issued during reporting period	60	1. # Issued during period	0		
2. # Served/withdrawn during reporting period	72	☐ Court staff does not process parking tickets			
3. # Outstanding at end of reporting period	1,133				

Attachment: April 2024 Municipal Court Report (Municipal Court Report April 2024)

MUNICIPAL DIVISION SUMMARY REPORTING FORM

COURT INFORMATION	Municipality: Harrisonville Municipal	Reporting Period: Apr 1, 2024 - Apr 30, 2024
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V. DISBURSEMENTS

Excess Revenue (minor traffic and municipal ordinance violations, subject to the excess revenue percentage limitation)		Other Disbursements: Enter below additional surcharges and/or fees not listed above. Designate if subject to the excess revenue percentage limitation. Examples include, but are not limited to, arrest costs and witness fees.	
Fines - Excess Revenue	\$5,561.00	Bad Check Fee-E/R	\$25.00
Clerk Fee - Excess Revenue	\$580.36	Court Automation	\$506.93
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Excess Revenue	\$17.89	Law Enf Arrest-Local	\$130.00
Bond forfeitures (paid to city) - Excess Revenue	\$0.00	Overpayment	\$0.50
Total Excess Revenue	\$6,159.25	Total Other Disbursements	\$662.43
Other Revenue (non-minor traffic and ordinance violations, not subject to the excess revenue percentage limitation)		Total Disbursements of Costs, Fees, Surcharges and Bonds Forfeited	\$12,385.38
Fines - Other	\$4,198.50	Bond Refunds	\$200.00
Clerk Fee - Other	\$300.65	Total Disbursements	\$12,585.38
Judicial Education Fund (JEF) ☒ Court does not retain funds for JEF	\$0.00		
Peace Officer Standards and Training (POST) Commission surcharge	\$73.42		
Crime Victims Compensation (CVC) Fund surcharge - Paid to State	\$523.46		
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Other	\$9.29		
Law Enforcement Training (LET) Fund surcharge	\$148.00		
Domestic Violence Shelter surcharge	\$150.00		
Inmate Prisoner Detainee Security Fund surcharge	\$149.50		
Restitution	\$10.88		
Parking ticket revenue (including penalties)	\$0.00		
Bond forfeitures (paid to city) - Other	\$0.00		
Total Other Revenue	\$5,563.70		

Attachment: April 2024 Municipal Court Report (Municipal Court Report April 2024)