



THE CITY OF
HARRISONVILLE
WHERE TRADITION MEETS INNOVATION

AGENDA
CITY OF HARRISONVILLE
BOARD OF ALDERMEN
REGULAR MEETING
CITY HALL
AUGUST 19, 2024
6:00 PM

- 1. Call to Order**
 - A. Pledge of Allegiance**
 - B. Roll Call**
- 2. Ceremonial Matters**
 - A. Police Department Badge Pinning**
- 3. Public Participation**
 - A. Agenda Request - Timothy Warren**
 - B. Agenda Request - Allison and Jacob Percival**
- 4. Approval of Minutes**
 - A. Board of Aldermen - Regular Meeting - Aug 5, 2024, 6:00 PM**
 - B. Board of Aldermen - Work Session - Aug 5, 2024, 6:30 PM**
- 5. Agenda Items**
 - A. Council Bill No. 47: A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI APPROVING THE REAPPOINTMENT OF AMANDA STITES AND OBIE CARL TO THE HARRISONVILLE SQUARE NEIGHBORHOOD REDEVELOPMENT CORPORATION.**
 - B. Council Bill No. 46: AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI AMENDING ARTICLE I AND APPENDIX A—LAND USE TABLE UNDER CHAPTER 405—ZONING REGULATIONS AND ARTICLE I UNDER CHAPTER 600—INTOXICATING LIQUOR OF THE HARRISONVILLE MUNICIPAL CODE AND ESTABLISHING AN EFFECTIVE DATE.**

- C. **Council Bill No. 48: AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE AMENDING THE OPERATING BUDGET FOR THE CITY OF HARRISONVILLE, MISSOURI, FOR THE FISCAL YEAR JANUARY 1, 2024 THROUGH DECEMBER 31, 2024, AND ESTABLISHING AN EFFECTIVE DATE.**
 - D. **Public Hearing to Reverse Prior Reduction in Tax Levy**
 - E. **Council Bill No. 49: AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE INTENDING TO REVERSE PAST TAX LEVY REDUCTION AND BRING HARRISONVILLE'S TAX LEVY RATE BACK TO WHAT IT WOULD HAVE BEEN HAD NO VOLUNTARY REDUCTION HAD BEEN TAKEN**
 - F. **PUBLIC HEARING: Code Amendment Cruelty to Animals**
 - G. **Council Bill No. 50: AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI AMENDING ARTICLE I UNDER CHAPTER 210—ANIMAL REGULATIONS OF THE HARRISONVILLE MUNICIPAL CODE AND ESTABLISHING AN EFFECTIVE DATE.**
 - H. **Appl. #PP-24-01-A Preliminary Plat for Cedar Crossing, Lots 1-227 and Tracts A and B located south of Parkwood South and north of 267th Street (TO BE CONTINUED TO 10/7)**
 - I. **Appl. #RZ/PDP-24-01—A Rezoning of approximately 7-acres from RP-1 to RP-2 and Preliminary Development Plan for 24 duplex lots and 203 single-family residential lots located south of Parkwood South and north of 267th Street (TO BE CONTINUED TO 10/7)**
- 6. **Aldermen and Committee Reports**
 - 7. **Report from the City Administrator**
 - A. **Municipal Court Report July 2024**
 - 8. **Questions from the Media**
 - 9. **Adjourn from Regular Session**

Posted on City Hall Bulletin Board this 16th day of August 2024

Daniel Barnett, City Clerk

Public participation during regular meetings of the Board of Aldermen shall be limited to those who have submitted a completed agenda request form. 2 Each person wishing to address the Board during regular meetings of the Board of Aldermen on a topic not on the agenda shall submit a completed agenda request form five (5) business days prior to the meeting the person wishes to address the Board. If the agenda

request concerns a complex issue requiring staff research time, the opportunity to address the Board may be moved to a future meeting instead of the meeting immediately following the submission of the agenda request form. 3. Those that have submitted a completed agenda request form shall be limited to three (3) minutes to address the Board, this time cannot be yielded to another person and this time may be extended in three (3) minutes increments only upon a majority vote of the members of the Board of Aldermen, with each additional three (3) minute increment requiring an additional majority vote of the members of the Board of Aldermen.

STAFF REPORT

TO: Board of Aldermen
FROM: Theresa West, Assistant
DATE: August 14, 2024
SUBJECT: Police Department Badge Pinning

Type of Item: *Discussion*

- A. Action Item (ID # 4933)**
Police Department Badge Pinning

STAFF REPORT

TO: Board of Aldermen
FROM: Theresa West, Assistant
DATE: August 14, 2024
SUBJECT: Agenda Request - Timothy Warren

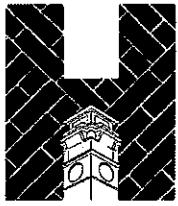
Type of Item: *Discussion*

A. Action Item (ID # 4932)

Agenda Request - Timothy Warren

Attachments:

Agenda Request - Timothy Warren (PDF)



THE CITY OF HARRISONVILLE

WHERE TRADITION MEETS INNOVATION

300 E. Pearl Street, P.O. Box 367 • Tel: 816-380-8900 • Fax: 816-380-8906 • Harrisonville, MO 64701

AGENDA REQUEST FORM

This form must be completed and submitted to the office of the City Clerk. Completed materials for the agenda shall be submitted no later than Monday at 5:00 p.m., 5 business days prior to the next Board of Aldermen's meeting. If the agenda request concerns a complex issue requiring staff research time, the opportunity to address the Board may be moved to a future meeting. The Board of Aldermen's regular meetings are the 1st and the 3rd Monday of each month.

Date of Request: July 30, 2024 Scheduled Meeting Date: Aug. 5, 2024

Full Name of Speaker: TIMOTHY WARREN Organization: RESIDENT

Home Address: 1305 S. MAIN ST. City: HARRISONVILLE MO Zip 64701

Home Phone #: — Work Phone #: — Cell#: 816-204-8440

Email: ham - ham 04162005@icloud.com

Specifics of Topic: NO PARKING ON EAST SIDE OF S. MAIN ST. SOUTH OF SOUTH STREET TO S. LEXINGTON

(You may write on the back or add additional sheets of paper for "Topic" and "Outcome" sections.)

Desired Outcome: CHANGE NEW AMENDMENT TO EXCLUDE SADA TOPEC AND LEAVE PARKING AS IS,

If applicable, has this item been previously presented to any of the following Boards for consideration?

Board of Aldermen	Date Presented	Outcome
Planning & Zoning	Date Presented	Outcome
Park Board	Date Presented	Outcome
Board of Adjustment	Date Presented	Outcome

***I have been made aware of the date and time of the next scheduled Board of Aldermen meeting.

RECEIVED

JUL 29 2024

CITY OF HARRISONVILLE

Office Use Only:

Date request received:

Signature:

Timothy Warren

Attachment: Agenda Request - Timothy Warren (Agenda Request - Timothy Warren)

STAFF REPORT

TO: Board of Aldermen
FROM: Theresa West, Assistant
DATE: August 14, 2024
SUBJECT: Agenda Request - Allison and Jacob Percival

Type of Item: *Discussion*

B. Action Item (ID # 4931)

Agenda Request - Allison and Jacob Percival

Attachments:

Agenda Request - Allison and Jacob Percival (PDF)

Staff Report - No Parking on Main Street (DOC)



THE CITY OF HARRISONVILLE

WHERE TRADITION MEETS INNOVATION

300 E. Pearl Street, P.O. Box 367 • Tel: 816-380-8900 • Fax: 816-380-8906 • Harrisonville, MO 64701

AGENDA REQUEST FORM

This form must be completed and submitted to the office of the City Clerk. Completed materials for the agenda shall be submitted no later than Monday at 5:00 p.m., 5 business days prior to the next Board of Aldermen's meeting. If the agenda request concerns a complex issue requiring staff research time, the opportunity to address the Board may be moved to a future meeting. The Board of Aldermen's regular meetings are the 1st and the 3rd Monday of each month.

Date of Request: 8/12/2024 Scheduled Meeting Date: 8/19/24

Full Name of Speaker: Allison and Jacob Percival Organization: Resident

Home Address: 1501 South Main St City Harrisonville State MO Zip 64701

Home Phone #: _____ Work Phone #: _____ Cell#: 816-462-3189

Email: carterallison@gmail.com japercival@gmail.com

Specifics of Topic: No Parking ordinance pertaining to the East Side of South Main Street

(You may write on the back or add additional sheets of paper for "Topic" and "Outcome" sections.)

Desired Outcome: Amend the ordinance to not include the full length of the east side of South Main Street.

We would propose that that the no parking be restricted to within 50 feet of the stop signs at South

Street, Bowman, and Independence on both sides of South Main.

If applicable, has this item been previously presented to any of the following Boards for consideration?

_____ Board of Aldermen	Date Presented _____	Outcome _____
_____ Planning & Zoning	Date Presented _____	Outcome _____
_____ Park Board	Date Presented _____	Outcome _____
_____ Board of Adjustment	Date Presented _____	Outcome _____

***I have been made aware of the date and time of the next scheduled Board of Aldermen meeting.

Signature: _____

Allison Percival

Office Use Only:

Date request received: _____



THE CITY OF HARRISONVILLE

WHERE TRADITION MEETS INNOVATION

3.B.b

300 E. Pearl Street, P.O. Box 367 • Tel: 816-380-8900 • Fax: 816-380-8906 • Harrisonville, MO 64701

To: Board of Aldermen
From: Patty Hilderbrand, Director of Public Works
Date: August 15, 2024
Re: No Parking on Main Street

GENERAL INFORMATION

Applicant: Patty Hilderbrand

Requested Actions: Provide background on how Main Street was selected for installation of “No Parking” signs

Date of Application: August 15, 2024

PROPOSAL

Provide information on how Public Works staff selected Main Street from South Street to Independence to designate as “No Parking” on the East side and provide agreement or disagreement with proposed action.

PREVIOUS ACTIONS

Council Bill 2024-34 (Ordinance 3696)

This ordinance of the Board of Alderman of the City of Harrisonville established streets to have “no parking” designation. The routes identified were emergency snow routes and ten (10) locations recommended by the Public Works Department.

KEY ISSUES

City Code Section 355.060 (Parking Prohibited on Narrow Street) authorizes the City Traffic Engineer to erect signs indicating no parking upon any street when the width of the roadway does not exceed twenty (20) feet or upon one (1) side of a street as indicated by such signs when the width of the roadway does not exceed thirty (30) feet.

Two key issues in identifying streets where no parking signs should be installed include safety (obstructions to line of sight at intersection, school bus routes) and emergency use (i.e. snow routes & fire hydrant locations). No parking designation is evaluated in combination with one-way designation and traffic calming treatments and can be full time or limited to a set time range (i.e. 7:00am – 6:00pm). Consideration is also given to type of housing (single-family, duplex apartments etc.) and availability of off-street parking,

Prioritization of the streets to recommend “no parking” signs was based on:

1. Recommendations from PD
2. Recommendations from EMS
3. Recommendations from Fire

Attachment: Staff Report - No Parking on Main Street (Agenda Request - Allison and Jacob Percival)

4. Recommendations from the school busses
5. The difficulty caused for plowing snow.

These steps we used to determine the locations are covered in the code for no parking.

Public Works included Main Street on the recommended list of streets for the safety of school busses to get through as well as snowplows. Both South Street and Independence (Hwy 2) carry a high volume of traffic so no parking near these intersections is necessary. The housing at this location is single family and all homes have driveways that can park at least two (2) vehicles, many up to four (4) and (6) vehicles

STAFF COMMENTS AND SUGGESTIONS

STAFF RECOMMENDATION

Public Works does not agree with the recommendation to amend the ordinance to not include the full-length of the east side of South Main and leave parking as is.

Public Works does agree that there should be parking restricted within in 50 feet of the stop signs at South Street, Bowman and Independence on both sides.

ATTACHMENTS

STAFF CONTACT:

Patty Hilderbrand
Director of Public Works
philderbrand@harrisonville.com



THE CITY OF HARRISONVILLE

WHERE TRADITION MEETS INNOVATION

DRAFT

**MINUTES
CITY OF HARRISONVILLE
BOARD OF ALDERMEN
REGULAR MEETING
CITY HALL
AUGUST 5, 2024
6:00 PM**

1. Call to Order

The meeting was called to order at 6:02 PM by Mayor Mike Zaring.

A. Pledge of Allegiance

Attendee Name	Organization	Title	Status	Arrived
Bill Mills	Harrisonville	Board Member	Remote	
Sandy Franklin	Harrisonville	Board Member	Present	
Larry Pfautsch	Harrisonville	Board Member	Present	
Matt Turner	Harrisonville	Board Member	Present	
Dave Doerhoff	Harrisonville	Board Member	Present	
Marcia Milner	Harrisonville	Board Member	Present	
Gary Davidson	Harrisonville	Board Member	Present	
Kile Chaney	Harrisonville	Board Member	Present	
Mike Zaring	Harrisonville	Mayor	Present	

Others present: City Administrator Brad Ratliff, City Attorney Alex Felzien, Parks and Recreation Director Grant Purkey, Community Development Director Christina Stanton, Economic Development Director Jim Clarke, Director of Administrative Services Jeremy Smith, Interim Police Chief Darla Harris, Fire Chief Rusty Sullivan, Executive Secretary to the City Administrator Theresa West, Fire Marshall Eric Myler, Fire Captain Roberto Quezada, Animal Control Supervisor Jessi Baker, Animal Control Officer Vanessa Ziegler, Baker Tilly C.P.A. Ben Hart, Mr. John Foster and City Clerk Daniel Barnett - recording.

2. Ceremonial Matters

A. Roberto Quezada 15-Year Service Award

Mayor Zaring invited Fire Captain Roberto Quezada and Fire Chief Sullivan to join him at the front of the room.

Zaring thanked Quezada for his 15 years of dedicated service to the Harrisonville community.

B. Fire Department Badge Pinning

Fire Chief Sullivan spoke about the promotion of Roberto Quezada to the rank of Engineer.

Sullivan spoke to the hard work that Quezada has put in, both during his time with the fire department and in his efforts to earn the promotion to Engineer.

Quezada's badge was pinned by his daughter Olivia and his son Roberto.

3. Public Participation

A. Agenda Request - John Foster

John Foster (2619 Duncan Circle) - Foster thanked the Board for giving him the opportunity to speak.

Foster spoke about the ongoing development project at the old Cass Regional Medical Center.

Foster reminded the Board of the history of the development project.

Foster spoke to a variety of delays that the project has faced.

Mayor Zaring informed Mr. Foster that his allotted three minutes had ended.

Foster requested additional time.

A motion was made by Alderwoman Milner, with a second from Alderman Turner to allow Mr. Foster additional time to speak. The motion passed unanimously.

Foster reminded the Board about the development projects of Mr. Dell Dunmire in the 1980s and 1990s.

Foster read from a newspaper article from April of 1938.

Foster spoke about a private fire hydrant that was hit during demolition.

Mayor Zaring informed Mr. Foster that his allotted three minutes had ended.

Foster requested additional time.

A motion was made by Alderman Davidson, with a second from Alderman Turner to allow Mr. Foster additional time to speak. The motion passed unanimously.

Foster asked how water loss was measured at the location if the meters had been pulled prior to the line being hit.

Foster said his intentions for speaking was to encourage the Board of Aldermen to be cautious in their dealings with this development project, as he believes the City does not have the funds to complete the demolition process.

Mayor Zaring thanked Mr. Foster for taking the time to speak with the Board.

4. Approval of Minutes

A. Board of Aldermen - Regular Meeting - Jul 15, 2024 6:00 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Gary Davidson, Board Member
SECONDER:	Matt Turner, Board Member
AYES:	Mills, Franklin, Pfautsch, Turner, Doerhoff, Milner, Davidson, Chaney

B. Closed Session Minutes - July 15, 2024

A motion to accept the minutes from the July 15, 2024, Closed Session was made by Alderman Doerhoff, with a second from Alderwoman Franklin. The motion carried with a unanimous 7-0 vote, as Alderman Mills abstained due to not being present to review the minutes.

5. Agenda Items**A. A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI APPROVING THE APPOINTMENT OF ANGELA KRAMER TO THE ENHANCED ENTERPRISE ZONE BOARD.**

Mayor Zaring spoke to the Board of Aldermen about his desire to appoint Angela Kramer to the Enhanced Enterprise Zone Board.

Upon passage, Mayor Zaring designated the resolution to be Resolution number 2024-22.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Marcia Milner, Board Member
SECONDER:	Matt Turner, Board Member
AYES:	Mills, Franklin, Pfautsch, Turner, Doerhoff, Milner, Davidson, Chaney

B. A RESOLUTION OF THE BOARD OF ALDERMEN AUTHORIZING THE MAYOR AND CITY ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH HARRISONVILLE CASS R-9 SCHOOL DISTRICT FOR SCHOOL RESOURCE OFFICERS AND ESTABLISHING AN EFFECTIVE DATE.

Staff report presented by City Administrator Ratliff.

Ratliff said the new rate for School Resource Officer services will be \$44.53 per hour.

Upon passage, Mayor Zaring designated the resolution to be Resolution number 2024-23.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Gary Davidson, Board Member
SECONDER:	Kile Chaney, Board Member
AYES:	Mills, Franklin, Pfautsch, Turner, Doerhoff, Milner, Davidson, Chaney

C. AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI VACATING A 15'-WIDE ALLEY RIGHT-OF-WAY RUNNING NORTH AND SOUTH BETWEEN BLOCKS 155 AND 160, ORIGINAL TOWN OF HARRISONVILLE AND ESTABLISHING AN EFFECTIVE DATE

City Attorney Felzien read the ordinance for the second time.

Community Development Director Stanton said City staff have not received additional comment about the proposed ordinance since the first reading on July 15.

Upon passage, Mayor Zaring designated the ordinance to be Ordinance number 3700.

Minutes Acceptance: Minutes of Aug 5, 2024 6:00 PM (Approval of Minutes)

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Marcia Milner, Board Member
SECONDER: Larry Pfautsch, Board Member
AYES: Mills, Franklin, Pfautsch, Turner, Doerhoff, Milner, Davidson, Chaney

- D. AN ORDINANCE TO REPEAL ORDINANCE 3590 AND TO ENACT IN LIEU THEREOF A NEW ORDINANCE REGARDING AN ESTABLISHED PROCEDURE TO DISCLOSE POTENTIAL CONFLICTS OF INTEREST AND SUBSTANTIAL INTERESTS FOR CERTAIN OFFICIALS AND TO AMEND THE TIME IN WHICH CANDIDATES FOR OFFICE ARE REQUIRED TO FILE DISCLOSURE STATEMENTS WITH THE CITY CLERK.**

Staff report presented by City Clerk Barnett.

Upon passage, Mayor Zaring designated the ordinance to be Ordinance number 3701.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Dave Doerhoff, Board Member
SECONDER: Gary Davidson, Board Member
AYES: Mills, Franklin, Pfautsch, Turner, Doerhoff, Milner, Davidson, Chaney

- E. Public Hearing - Vacation - Spur ROW**

City Attorney Felzien informed the Board that Agenda items E and F will be continued 30 days, as City staff have received an objection to the vacation of right of way at the railroad spur for UFP Industries Inc.

Mayor Zaring opened the public hearing at 6:26 p.m.

Felzien said a second public hearing will be held during the September 16, 2024, Board of Aldermen meeting.

Mayor Zaring closed the public hearing at 6:27 p.m.

- F. AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI VACATING A RAILROAD SPUR RIGHT-OF-WAY COVERING PROPOSED LOT 5 OF ENTERPRISE BUSINESS PARK WITH SPUR SERVING UFP INDUSTRIES, INC. AND ESTABLISHING AN EFFECTIVE DATE.**

RESULT: **SCHEDULED**

Next: 9/16/2024 6:00 PM

- G. PUBLIC HEARING: Code Amendments--Sections 405.030, 600.010 and Code Amendments--Sections 405.030, 600.010 and 600.020 and Land Use Table**

Mayor Zaring opened the public hearing at 6:27 p.m.

Staff report presented by Community Development Director Stanton.

Stanton said the proposed amendments add missing definitions and uses which are not currently covered within City regulations; and expand and update definitions and licensure categories within Chapter 600-Intoxicating Liquor.

Stanton further outlined the proposed amendments as follows:

Section 405.030--Adding the following definitions: "art gallery", "artist studio", "bar", "batch plant", "brew pub", "brewery", "brewery, micro", "film production", "live entertainment", "performing arts theatre", "recreational facility, commercial", and "recreational facility, noncommercial".

Section 600.010--Adding definitions from the Revised Statutes of Missouri for "brewery" and "microbrewery" and "vintage wine".

Section 600.020--Adding a new Section 600.020.D to acknowledge the other types of license categories (wholesaler, manufacturer, and solicitor), and changing the current Section 600.020.D to E.

Land Use Table-Added the following uses: "art gallery", "brew pub", "brewery", "brewery, micro", "film production", and "performing arts theatre". Expanded allowable districts for the land use "bar" to include most commercial districts; this use would still need to meet all the requirements contained in Chapter 600-Intoxicating Liquor.

Stanton said the Planning and Zoning Commission voted 5-0 to recommend the proposed changes to the Board of Aldermen.

Stanton said City staff recommend approval of the proposed changes.

Mayor Zaring closed the public hearing at 6:31 p.m.

H. AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI AMENDING ARTICLE I AND APPENDIX A—LAND USE TABLE UNDER CHAPTER 405—ZONING REGULATIONS AND ARTICLE I UNDER CHAPTER 600—INTOXICATING LIQUOR OF THE HARRISONVILLE MUNICIPAL CODE AND ESTABLISHING AN EFFECTIVE DATE.

City Attorney Felzien read the ordinance for the first time.

Mayor Zaring announced that the second reading of the ordinance would occur during the August 19, 2024 Board of Aldermen meeting.

RESULT: SCHEDULED

Next: 8/19/2024 6:00 PM

6. Aldermen and Committee Reports

Alderwoman Franklin informed those in attendance that the Harrisonville Outdoor Pool would close for the season on August 11, as scheduled. Franklin spoke about Parks and Recreation program attendance and revenues. Franklin invited everyone to attend the Block Party on the Square on Saturday, August 10. Franklin also invited everyone to attend the Doggie Dive event on August 24, at the outdoor pool. Franklin thanked Electric Department staff for repairs they made to a damaged utility pole at the intersection of Wall and Oakland Streets.

Alderman Davidson recognized the efforts of several City departments, including the Combined Water and Sanitary Sewer for their work during a water main break on Bird Avenue, and the Police and Fire Departments for their quick response during a structure fire on Mission Road. Davidson said he greatly appreciated the effort and dedication put in from all members of City staff.

Alderman Mills spoke about residents concerns over the newly passed parking regulations on S Main Street. Mills said he would expect to see additional complaints regarding the new parking regulations.

Mills said he appreciated seeing the recent article in the Harrisonville Happenings newsletter regarding the property and real estate tax revenues in the City and how they are utilized. Mills said he also appreciated the Weekly Report that is distributed by the Executive Assistant to the City Administrator.

Alderman Pfautsch encouraged everyone to get out and vote during Tuesday's election.

Alderman Doerhoff also encouraged all to vote in Tuesday's election.

7. Report from the City Administrator

City Administrator Ratliff reminded the Board of Aldermen about a series of upcoming City and Community events.

Ratliff provided an update to the Airport Runway 17/35 Reconstruction project, stating that the contractor should begin pouring concrete by the end of August.

Ratliff informed the Board that City staff have submitted to the Missouri Department of Transportation's Kansas City office a scope change to eliminate the requirement for roundabouts within the project, and to allow flexibility to the exact location of the connection between Royal Street and Commercial Street.

Ratliff said City staff have received a quote for \$300,000 to relocate the sycamore tree that would fall within the design of the Missouri Highway 2 (South Street) Bridge Over Muddy Creek project. Ratliff said the project engineer is awaiting a response from engineering firm WSP before they are able to move forward with the APE Environmental Study.

Ratliff said City staff's next locations for installing no parking signs will be Maverick Trail, Thunderbird Drive, King Terrace and N King Avenue.

Ratliff said City staff are working on phase two of the MidAmerica Regional Council's application process for federal fiscal years 2027 and 2028. Ratliff said staff have proposed eight projects, with a total budget of \$22,283,150. Ratliff said the total federal funds applied for is \$17,826,600.

Ratliff informed the Board that Mr. Kevin Argo has been sentenced to four years in the Missouri Department of Corrections, with credit for the 460 days he has already served, after pleading guilty to second-degree assault on Police Officer Scott Ramsey. Ratliff commended Officer Ramsey for delivering a strong victim-impact statement during the hearing.

Ratliff announced the hiring of Randal Moody as the next Chief of Police for the City of Harrisonville. Ratliff said Mr. Moody is a Missouri native, who comes to Harrisonville with over 30 years of law enforcement experience. Ratliff said the City is looking forward to Mr. Moody taking the Harrisonville Police Department to the next level. Ratliff said Moody will start on September 16. Ratliff also thanked all those who participated in the selection process for the newest Chief of Police.

A. Municipal Court Report June 2024

8. Questions from the Media

None.

9. Adjourn from Regular Session

Mayor Zaring thanked City staff for their efforts across the board to serve the Harrisonville community.

A motion was made by Alderman Davidson to adjourn from the Regular Meeting. The motion was seconded by Alderwoman Milner. The motion carried with a unanimous vote. The meeting adjourned at 6:47 p.m.

Regular Meeting**Monday, August 5, 2024****6:00 PM**

Mike Zaring, Mayor & Ex-Officio
Chairman of the Board of Aldermen

ATTEST:

Daniel Barnett, City Clerk

Minutes Acceptance: Minutes of Aug 5, 2024 6:00 PM (Approval of Minutes)



THE CITY OF HARRISONVILLE

WHERE TRADITION MEETS INNOVATION

DRAFT
MINUTES
CITY OF HARRISONVILLE
BOARD OF ALDERMEN
WORK SESSION
CITY HALL
AUGUST 5, 2024
6:30 PM

1. Call to Order

The meeting was called to order at 7:02 PM by Mayor Mike Zaring.

2. Present

Attendee Name	Organization	Title	Status	Arrived
Bill Mills	Harrisonville	Board Member	Excused	
Sandy Franklin	Harrisonville	Board Member	Present	
Larry Pfautsch	Harrisonville	Board Member	Present	
Matt Turner	Harrisonville	Board Member	Present	
Dave Doerhoff	Harrisonville	Board Member	Present	
Marcia Milner	Harrisonville	Board Member	Present	
Gary Davidson	Harrisonville	Board Member	Present	
Kile Chaney	Harrisonville	Board Member	Present	
Mike Zaring	Harrisonville	Mayor	Present	

Others present: City Administrator Brad Ratliff, Director of Administrative Services Jeremy Smith, Parks Director Grant Purkey, Community Development Director Christina Stanton, Economic Development Director Jim Clarke, Interim Police Chief Darla Harris, Fire Chief Rusty Sullivan, Animal Control Supervisor Jessi Baker, Animal Control Officer Vanessa Ziegler, Baker Tilly C.P.A. Ben Hart, Executive Secretary to the City Administrator Theresa West and City Clerk Daniel Barnett - recording.

3. Discussion Items

A. Code Amendment--Cruelty to Animals

Animal Control Supervisor Baker led a discussion regarding a proposed change to the City's Municipal Code regarding cruelty to animals.

Baker said the proposed code amendment seeks to add regulations pertaining to animals left in a vehicle when the outside temperature is 70 degrees Fahrenheit or greater.

Baker said the current Municipal Code has no language regarding animals left in hot vehicles.

Baker said the issue is addressed within the RSMo. State Statutes regarding animal neglect and animal abuse and that the proposed changes incorporate language from those State Statutes.

Animal Control Officer Ziegler spoke about the number of calls received by City staff and emergency services during the recent summer months.

Ziegler shared statements of support for the proposed ordinance from the Harrisonville Police Department.

Alderman Pfautsch asked if a similar ordinance existed for infants or young children left in hot vehicles.

Mayor Zaring asked that a future work session be held regarding establishing an ordinance for infants or young children left in a hot vehicle.

A consensus of the Board was reached to bring the proposed ordinance for first reading at the August 19, Board of Aldermen meeting.

B. Mid-Year Financial Update

Baker Tilly C.P.A Ben Hart provided an overview of major City General Fund revenue accounts to assess the City's overall financial position, as staff prepare to enter the budget process.

Hart reviewed City-wide revenues year-to-date for 2024 and spoke about the outlook for the rest of the year, with revenues projected to come in slightly above the budgeted amounts.

Hart provided the Board with an overview of the assessed value growth and property tax revenues for the City.

Hart provided the Board with a review of revenues and expenses for 2024, as they compare to years past.

Hart reviewed the revenue and expenses for each fund within the City's budget.

Hart reviewed the municipal cost index, construction cost index and consumer price index, as they compare to the City of Harrisonville.

Director of Administrative Services Smith spoke about the deficits seen in both Fire/EMS Department and in the Combined Water and Sanitary Sewer Department and provided context to what is happening within each of those funds.

Smith spoke about the schedule for the 2025 budget construction process.

Smith spoke about discussions with the American Legion about the use of their parking lot.

A consensus of the Board was reached to negotiate in good faith with the American Legion to determine whether a lease agreement can be reached, but to also investigate other avenues for City staff parking.

A motion was made by Alderman Turner to adjourn from the Work Session. The motion was seconded by Alderwoman Milner. The motion carried with a unanimous vote. The meeting adjourned at 8:20 p.m.

Mike Zaring, Mayor & Ex-Officio
Chairman of the Board of Aldermen

Minutes Acceptance: Minutes of Aug 5, 2024 6:30 PM (Approval of Minutes)

Work Session**Monday, August 5, 2024****6:30 PM**

ATTEST:

Daniel Barnett, City Clerk

Minutes Acceptance: Minutes of Aug 5, 2024 6:30 PM (Approval of Minutes)

STAFF REPORT

TO: Board of Aldermen
FROM: Theresa West, Assistant
DATE: August 14, 2024
SUBJECT: Reappointment of Amanda Stites and Obie Carl to the Chapter 353 Board

Type of Item: *Approval*

A. Action Item (ID # 4934)

A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI APPROVING THE REAPPOINTMENT OF AMANDA STITES AND OBIE CARL TO THE HARRISONVILLE SQUARE NEIGHBORHOOD REDEVELOPMENT CORPORATION.

Attachments:

Reappoint Stites and Carl to Harrisonville Square Neighborhood Redevelopment Corporation
(DOCX)

Council Bill No. 2024**Resolution No. 2024**

**A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF
HARRISONVILLE, MISSOURI APPROVING THE REAPPOINTMENT OF AMANDA
STITES AND OBIE CARL TO THE HARRISONVILLE SQUARE NEIGHBORHOOD
REDEVELOPMENT CORPORATION.**

WHEREAS, on April 5, 2023, the Board of Aldermen of the City of Harrisonville, MO, approved and adopted the Chapter 353 Harrisonville Square Neighborhood Redevelopment Plan; and

WHEREAS, the adoption of the Chapter 353 Harrisonville Square Neighborhood Redevelopment Plan by the Board of Aldermen requires the creation of a Harrisonville Square Neighborhood Redevelopment Corporation; and

WHEREAS, the Board of Aldermen have determined a need to reappoint seat(s) on the Harrisonville Square Neighborhood Redevelopment Corporation; and

WHEREAS, Amanda Stites and Obie Carl have served on the Harrisonville Square Neighborhood Redevelopment Corporation since their original appointment on April 5, 2023; and

WHEREAS, said appointment will expire in August of 2027, and.

WHEREAS, Mayor Mike Zaring recommends the reappointment of Amanda Stites and Obie Carl to the Harrisonville Square Neighborhood Redevelopment Corporation, upon approval of the Board of Alderman.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI AS FOLLOWS:

Section 1. The Board of Aldermen approves the reappointment of Amanda Stites and Obie Carl to the Harrisonville Square Neighborhood Redevelopment Corporation.

Section 2. Effective Date. This resolution shall become effective upon approval and passage by the Board of Aldermen.

PASSED AND RESOLVED BY THE BOARD OF ALDERMEN AND APPROVED BY THE MAYOR OF THE CITY OF HARRISONVILLE, MISSOURI ON THIS 19TH DAY OF AUGUST 2024.

VOTE TAKEN AS FOLLOWS:

AYES:

NAYS:

ABSENT:

ABSTAIN:
EXCUSED:

Mike Zaring, Mayor and Ex-Officio
Chairman of the Board of Aldermen

ATTEST:

Daniel Barnett, City Clerk

WITNESS my hand and seal this 19th day of August 2024.

STAFF REPORT

TO: Board of Aldermen
FROM: Theresa West, Assistant
DATE: August 1, 2024
SUBJECT: Ordinance - Code Amendment

Type of Item: *Approval*

B. Action Item (ID # 4917)

AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI AMENDING ARTICLE I AND APPENDIX A—LAND USE TABLE UNDER CHAPTER 405—ZONING REGULATIONS AND ARTICLE I UNDER CHAPTER 600—INTOXICATING LIQUOR OF THE HARRISONVILLE MUNICIPAL CODE AND ESTABLISHING AN EFFECTIVE DATE.

History:

08/05/24 Board of Aldermen SCHEDULED

City Attorney Felzien read the ordinance for the first time.

Mayor Zaring announced that the second reading of the ordinance would occur during the August 19, 2024 Board of Aldermen meeting.

Attachments:

Ordinance - Amending Land Use Table Chapter 405, Zoning Regulations and Article I Chapter 600 - Intoxicating Liquor (DOCX)

Land Use Table Adopted August 2024 (PDF)

Council Bill No. _____

Ordinance No. _____

AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI AMENDING ARTICLE I AND APPENDIX A—LAND USE TABLE UNDER CHAPTER 405—ZONING REGULATIONS AND ARTICLE I UNDER CHAPTER 600—INTOXICATING LIQUOR OF THE HARRISONVILLE MUNICIPAL CODE AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the City of Harrisonville desires to amend various municipal code regulations under Title IV – Land Use and Title VI—Business and Occupations; and

WHEREAS, after due public notice in the manner prescribed by law, the Planning & Zoning Commission held a public hearing on July 18, 2024, to review and make a recommendation. After said public hearing, the Planning & Zoning Commission voted 5-0 to recommend approval to the Board of Aldermen; and

WHEREAS, after due public notice in the manner prescribed by law, the Board of Aldermen held a public hearing on August 5, 2024, and rendered a decision to approve as the Board believes that it is in the best interest for the citizens of Harrisonville.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI, AS FOLLOWS:

Section 1: Section 405.030.B is hereby amended by adding the following definitions:

“ART GALLERY

An establishment engaged in the sale, loan or display of art, books, paintings, sculpture or other works. The term art gallery does not include libraries or museums.

ARTIST STUDIO

A place of work for an artist, artisan, or craftsperson, including persons engaged in the application, teaching, or performance of fine arts such as, but not limited to, drawing, vocal or instrumental music, painting, sculpture, and writing.

BAR

An establishment primarily engaged in serving alcoholic beverages for consumption on the premises and in which the serving of prepared food and live entertainment may be provided. This definition shall be interchangeable with the terms tavern, cocktail lounge, or nightclub.

BATCH PLANT

An industrial facility used for the production of asphalt or concrete or asphalt or concrete products, used in building or construction and the stockpiling of bulk materials used in the production process or of finished products manufactured on the premises and the storage and maintenance of required equipment, but does not include the retail sale of finished asphalt or concrete products.

BREW PUB

A restaurant that prepares handcrafted natural beer intended for consumption on the premises as an accessory use. These establishments produce no more than ten-thousand (10,000) barrels of beer or ale annually. The area used for brewing, including bottling and kegging, shall not exceed twenty-five percent (25%) of the total floor area of the commercial space.

BREWERY

A facility engaged in the production and packaging of ales, beers, meads and/or similar beverages on site. Breweries manufacture more than ten-thousand (10,000) barrels of beverage (all beverages combined) annually.

BREWERY, MICRO

A facility engaged in the production and packaging of ales, beers, meads and/or similar beverages on site. Micro-breweries manufacture no more than ten-thousand (10,000) barrels of beverage (all beverages combined) annually. A micro-brewery may include other uses such as a standard restaurant, bar or live entertainment as an accessory use.

FILM PRODUCTION

Film-making or film production is the process by which a motion picture is produced; it is when and where the film is created and shot.

LIVE ENTERTAINMENT

A use which includes any or all of the following activities, either principally or as accessory uses: performance by musicians, dancers, stand-up comedians or other performance artists; karaoke; live bands or musical acts; or the amplification of recorded music/entertainment by live disc jockeys.

PERFORMING ARTS THEATRE

A building primarily used for the presentation of live performances of plays or music.

RECREATIONAL FACILITY, COMMERCIAL

An indoor and/or outdoor commercial establishment or place of business primarily engaged in the provision of sports, entertainment, or recreation for participants or spectators. Recreation as defined here does not include "adult entertainment".

RECREATIONAL FACILITY, NON-COMMERCIAL

A private non-commercial outdoor playground and/or recreational facilities that are listed as accessory uses to a subdivision, apartment development, church, or other non-commercial principal use.”

Section 2: Section 600.010 is hereby amended by adding the following definitions:

“BREWERY

A facility which brews or manufactures malt liquor.

MICROBREWERY

A business whose primary activity is the brewing and selling of beer, with an annual production of ten-thousand (10,000) barrels or less.

VINTAGE WINE

Bottled domestic white, rose or sparkling wine, which is not less than five years old, domestic red wine which is not less than ten years old, or imported white, rose, red, sparkling or port wine which is not less than three years old.”

Section 3: Section 600.020.D is hereby amended to be Section 600.020.E.

Section 4: A new Section 600.020.D is hereby added to read as follows: “D. Other Licenses. Any person who is licensed under the provisions of this Chapter or who otherwise possesses the qualifications and meets the requirements of this Chapter may apply for the following licenses to sell and/or manufacture intoxicating liquor or non-intoxicating beer as appropriate.

1. Wholesaler: Sales to licensed Wholesalers and solicitations of orders for the sale of intoxicating liquor and non-intoxicating beer to, by, or through a licensed Wholesaler in Missouri.
2. Manufacturer: Manufactures, distills or blends and sales of intoxicating liquor and non-intoxicating beer.
3. Solicitor: Sales to licensed Wholesales and solicitations of order for the sale of intoxicating liquor and non-intoxicating beer to, by, or through a licensed Wholesaler within this state. May be located out of state or instate.”

Section 5: Appendix A—Land Use Table is hereby amended to read as attached.

Section 6: That this Ordinance shall be in effect immediately upon its passage and approval.

READ FOR THE FIRST TIME BY TITLE ONLY ON THE 5TH DAY OF AUGUST, 2024,
AND WAS READ FOR A SECOND TIME BY TITLE ONLY ON THE 19TH DAY OF
AUGUST, 2024, AND PASSED BY THE BOARD OF ALDERMEN THIS 19TH DAY OF
AUGUST, 2024.

Mike Zaring, Mayor

ATTEST:

Daniel Barnett, City Clerk

APPROVED by the Mayor this 19th day of August 2024.

ATTACHMENT: Appendix A—Land Use Table

Land Use Table

Land Use/Zoning District	A	E	R-1	R-1B	R-1M	R-2	R-2B	R-3	R-4	C-0	C-1	CBD-1	CBD-2	C-2	M-1	M-2
Agriculture																
Abattoir																
Agriculture	P															
Apiary	P	P														
Aviary	P															
Campground	S															
Dairy Farming	P															
Farming	P															
Fish Hatcheries, Apiaries, Aviaries	P															
Forests, Wildlife and Conservation Preserves	P															
Fur Farming	P															
Livestock and Poultry Raising	P															
Marijuana Cultivation Facility	P														P	P
Mushroom Barns and Caves	P															
Truck Garden	P															
Riding Stables and Tracks	P															
Sale or Marketing of Products Raised on Premises	P															
Residential																
Accessory Dwelling Unit	P	P	P	P												
Cluster or Cottage Housing			P	P		P	P	P	P				P			
Dwelling, Apartment Complex									P				P	P		
Dwelling, Garden Apartments								P		P						
Dwelling, Loft												P	P	P		
Dwelling, Multi-Family									P				P	P		
Dwelling, Patio Home								P		P						
Dwelling, Single-Family	P	P	P	P		P	P	P	P	P			P			
Dwelling, Town Home								P		P						
Dwelling, Two-Family or Duplex						P	P	P	P	P			P			
Dwelling, Zero Lot Line Home								P		P						
Manufactured Home					P											
Mobile Home					P											
Modular Home		P			P											
Institutional																
Cemeteries	S									S	S	S	S	S	S	S
Charity and Welfare													P	P		
Church, Synagogue, Place of Worship	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P

Land Use/Zoning District	A	E	R-1	R-1B	R-1M	R-2	R-2B	R-3	R-4	C-0	C-1	CBD-1	CBD-2	C-2	M-1	M-2
Community Building (Publicly Owned and Operated)	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
Correctional Facility	S									S	S	S	S	S	S	S
Cultural Exhibits and Services				S*			S*					P	P	P		
Fairgrounds	S	S								S	S	S	S	S	S	S
Fire Station	P	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S
Library, Public	P			S*			S*			P	P	P	P	P		
Museums, Public	P			S*						P	P	P	P	P		
Parks and Playgrounds (Publicly Owned)	P	P	P	P	P	P	P	P		P	P					
Penal Institution	P															
Philanthropic or Eleemosynary Institution	P															
Picnic Grove	P															
Police	P															
Post Office										P	P	P	P	P		
Public Administration Building	P															
Schools, Public or Private	P	P	P	P		P	P	P		P	P	P	P	P		
Schools, Trade														P		
Sewage Treatment Facilities	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S
Substation, Electric Utility	P	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S
Swimming Pool, Commercial														P		
Swimming Pool, Public			P	P		P	P	P		P	P					
Towers, Microwave Transmitting and/or Receiving	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S
Towers and Stations, Radio or TV	S									S	S	S	S	S	S	S
Utility Facility, Public or Private	P	S	S	S	P	S	S	S	S	S	P	P	P	P	P	P
Water Tower or Storage Facility	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S
Water Treatment Facility	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S
Commercial																
Adult Arcade														S		
Adult Business Establishment																S
Adult Entertainment Facility														S		
Adult Media Outlet																S
Animal Hospital, Small	S									S	P	S	S	S	S	S
Antiques											P	P	P	P		
Appliance Repairs, Small											P	P	P	P		

Land Use/Zoning District	A	E	R-1	R-1B	R-1M	R-2	R-2B	R-3	R-4	C-0	C-1	CBD-1	CBD-2	C-2	M-1	M-2
Art Gallery										P	P	P	P	P		
Art Studio				P*			P*									
Artist and Hobby Supplies											P	P	P	P		
Assembly and Meeting Halls														P		
Assisted Living Facility								P	P					P		
Athletic and Baseball Fields, Commercial	S									S	S	S	S	S	S	S
Athletic and Baseball Fields, Non-Commercial	P	P	P	P	P	P	P	P	P							
Automobile Repair and Washing														P		
Automobile Salvage or Wrecking Yard or Tow Lot															S	S
Automobile Service Station														P		
Automobile Supplies													P	P		
Automotive Equipment, Trucks, Trailers, Boats, Camping Accessories, Tools, Farm Machinery and Supplies, Building Supplies and Lawn Accessories (Sale at Retail or Wholesale or Rental of)														P		
Bar											P	P	P	P		
Barber or Beauty Shop				P*			P*			P	P	P	P	P		
Bathhouse														S		
Bed and Breakfast	S	S	S	S*			S*									
Bicycle Sales											P	P	P	P		
Body Shop															P	P
Brew Pub											P	P	P	P	P	
Brewery															P	P
Brewery, Micro											P	P	P	P	P	
Bridal Shop				S*			S*					P	P	P		
Cleaning of Commodity (not Junk or Salvage)															P	P
Cleaning, Pressing and Dyeing Plants (Including Laundries)																P
Clinic										P	P	P	P	P		
Club												P	P	P		
Coffee Shop				S*			S*			P	P	P	P	P		
Contractor's Supplies and Equipment, Sales and Service																P
Convenience Store, w/o Pumps												P	P	P		
Custom Maintenance													P	P		

Land Use/Zoning District	A	E	R-1	R-1B	R-1M	R-2	R-2B	R-3	R-4	C-0	C-1	CBD-1	CBD-2	C-2	M-1	M-2
Crematorium--Human or Animal															S	S
Day Care Center										P	P			P		
Day Care Home (10+ Children)	S	S								P	P			P		
Delivery Services													P	P		
Drive-in Theater	S									S	S	S	S	P		
Driving Range	S									P	P			P		
Drug Store											P	P	P	P		
Dry Cleaning											P	P	P	P		
Entertainment Facility, Public or Private													P	P		
Equipment Repair, Small													P	P		
Escort Agency														S		
Establishments which serve or sell alcoholic beverages											P	P	P	P		
Event Venue												S	S	S		
Exposition Center/Building(s)	S									S	S	S	S	S	S	S
Exterminating and Disinfecting Services														P		
Farm Supplies and Equipment, Sales and Service																P
Financial Institution				P*							P	P	P	P		
Flower Shop				S*			S*				P	P	P	P		
Funeral Home	S	S	S							S	S	S	S	S	S	
Furniture and Appliances, Retail											P	P	P	P		
General Repair and Fix-It Shop														P		
Gift Shop				S*			S*				P	P	P	P		
Golf Courses and Clubhouses (Private)	P		P	P		P	P	P		P	P					
Greenhouse, Nursery (Commercial)	P									S	S	S	S	P	S	S
Group Boarding Home	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S
Handcrafting													P	P		
Hardware and Paint, Retail											P	P	P	P		
Hospital	P	S	S	S	S	S	S	S	S	P	P	S	S	S	S	S
Hotel												P	P	P		
Hydroponic Farm, Commercial	S									S	S	S	S	S	S	S
Interior Decorating				P*			P*				P	P	P	P		
Intermediate Care Facility								P	P					P		
Investigative and Protective Services												P	P	P		
Janitorial Services														P		

Land Use/Zoning District	A	E	R-1	R-1B	R-1M	R-2	R-2B	R-3	R-4	C-0	C-1	CBD-1	CBD-2	C-2	M-1	M-2
Jewelry Store				S*			S*				P	P	P	P		
Kennel, Commercial	P													P	S	S
Laundry											P	P	P	P		
Marijuana Dispensary Facility										P	P			P		
Marijuana Testing Facility										P	P			P	P	P
Massage Establishment		S	S	S										P		
Medical or Dental Offices or Labs				p*			p*			P	P	P	P	P		
Medical Supplies											P	P	P	P		
Miniature Golf														P		
Mortuary	S	S	S							P	P	S	S	S	S	
Motel												P	P	P		
Motorcycle Sales													P	P		
Movie Rentals											P	P	P	P		
Music Supplies											P	P	P	P		
Novelties											P	P	P	P		
Nursing Home	P	S	S													
Office, Real Estate				S*			S*			P	P	P	P	P		
Offices, Administrative or Professional				p*			p*			P	P	P	P	P		
Offices, General											P	P	P	P		
Optical Shop											P	P	P	P		
Outpatient Facility, Alcohol or Drug Abuse											P	S	P	P		
Pawnshop/Small Loan Establishment														S		
Performing Arts Theatre											P	P	P	P		
Pet Grooming (with all animals kept indoors)														P		
Petroleum Products (not dispensing or bulk plants)													P	P		
Photography Service				p*			p*				P	P	P	P		
Photographic Equipment											P	P	P	P		
Recreational Facility, Non-Commercial					P								P	P		
Recreational Facility, Commercial	S									S	S	S	S	S	S	S
Recreational Park, Commercial													P	P		
Residential Care Facility	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S
Residential Facility, Alcohol or Drug Abuse											S	S	S	S		
Restaurant											P	P	P	P		
Retail Store											P	P	P	P		

Land Use/Zoning District	A	E	R-1	R-1B	R-1M	R-2	R-2B	R-3	R-4	C-0	C-1	CBD-1	CBD-2	C-2	M-1	M-2
Sanitarium	P															
Seamstress and Tailoring				P*			P*				P	P	P	P		
Shoe Repairs											P	P	P	P		
Short-Term Rental	P	P	P	P		P	P					P	P			
Special Care Facilities	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S
Sports-Related Activity or Facility, Commercial	S									S	S	S	S	S	S	S
Tattoo, Piercing and Branding Establishments												S		S		
Tobacco Products, Retail											P	P	P	P		
Toys and Sporting Goods, Retail											P	P	P	P		
Trailer Camp/RV Park	S													S		
Veterinarian	P									S	S	S	S	S	S	S
Industrial																
Airport and/or Landing Fields, Public/Private	S														S	S
Asphalt and/or Concrete Batch Plant	S														S	S
Assembling															P	P
Bakery														P		
Bottling														P		
Building Materials Stores and Yards																P
Bus Barns or Lots																P
Cold Storage Plant																P
Composting, Fertilizer Manufacture (Commercial)																
Contractor's Shop and/or Yard (including construction equipment and/or materials storage areas)	S													S	S	S
Creosote Manufacture or Treatment																
Disassembling															P	P
Distillation of Bones, Fat Rendering, Glue Manufacture																
Dumping, Reduction or Incineration of Garbage, Offal or Refuse																
Fabrication															P	P
Farm Implement Repair Service	S													P	S	S
Film Production												P	P	P	P	P
Freight Terminal															P	P

Land Use/Zoning District	A	E	R-1	R-1B	R-1M	R-2	R-2B	R-3	R-4	C-0	C-1	CBD-1	CBD-2	C-2	M-1	M-2
Frozen Foods (Including Lockers)														P		
Machine and Welding Shop																P
Manufacture or Assembly of products to be sold at retail on the premises												P	P	P	P	
Manufacturing															P	P
Marijuana-Infused Products Manufacturing Facility															P	P
Mini-Warehouse Facility														S	S	
Oil and/or Gas Drilling and Production	S														S	S
Packaging															P	P
Petroleum Storage																P
Plumbing and Sheet Metal Shop																P
Printing and Publishing											P	P	P	P		
Processing															P	P
Quarrying, Mining or Removal and Processing of Sand, Gravel or Stone	S														S	S
Radio or TV Studio (w/o Broadcasting Towers)										P	P	P	P	P		
Railroad Rights-of-Way (Excluding Railroad Yards)	P	P	P	P		P	P	P		P	P					
Refining of Petroleum or Coal Oil																
Repairing															P	P
Research Service and Laboratory														P	P	P
Retail Sales of Concrete from Small Batch Plant														S		
Salt Works, Stockyards or Slaughter of Animals or Fowl																
Salvage and Scrap Metals (Handling, Storage, or Processing)	S														S	S
Sanitary Landfills	S														S	S
Servicing or Testing of Commodities (except Junk or Salvage)															P	P
Storage															P	P
Storage of Boat, Recreational Vehicle, and/or Any Other Vehicle	S									S	S	S	S	S	S	S
Storage, Curing or Tanning of Raw Hides or Skins																

Land Use/Zoning District	A	E	R-1	R-1B	R-1M	R-2	R-2B	R-3	R-4	C-0	C-1	CBD-1	CBD-2	C-2	M-1	M-2
Truck and Bus Storage and Service																P
Warehousing															P	P
Wholesaling													P	P	P	P

P*=Permitted Use on Mechanic or Independence Street.

S*=Permitted with an Approved Special Use Permit on Mechanic or Independence Street.

STAFF REPORT

TO: Board of Aldermen
FROM: Jeremy Smith, Director of Administrative Services
DATE: August 12, 2024
SUBJECT: BUDGET AMENDMENT

Type of Item: Amendment

CWSS

Water/Sewer Rate Study

The City entered into an agreement with Burns & McDonnell (1898 Co) to provide a water/sewer rate and connection fee study. The cost for the study is not to exceed \$37,638.00; this study was not part of the 2024 budget and therefore a budget amendment of \$37,638.00 is needed.

ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	INCREASE	DECREASE	NEW BUDGET
08-5934	Transfer from Reserve	\$3,032,239.86	\$37,638.00	\$0.00	\$3,069,877.86
08-0103-0216-00	Other Contractual Services	\$29,918.84	\$37,638.00	\$0.00	\$67,556.84

Community Center-Parks Division

AARP Parks Sidewalk Grant

The Parks Division received a \$15,000 grant for a new sidewalk at the City Park. This sidewalk connects the East and West sides of the park allowing visitors, the elderly, and those with disabilities easy access while avoiding uneven ground.

ACCOUNT	ACCOUNT NAME	CURRENT BUDGET	INCREASE	DECREASE	NEW BUDGET
15-1115	Grants Receivable	\$0.00	\$15,000.00	\$0.00	\$15,000.00
15-1125-0503-00	Non-Building Improvements	\$0.00	\$15,000.00	\$0.00	\$15,000.00

FIRE/EMS

The Fire Departments roof needs to be repaired; Delta Innovative Services provided staff cost estimates of the repairs needed immediately and provided overall grades on different sections of the roof area and the estimated years of when sections should be replaced/repared.

The current amount needed for the immediate repairs is \$9,042.00, this amount will come from the general fund reserves. Attached is the evaluation of the roof and the proposals.

ACCOUNT	ACCOUNT NAME	CURRENT BUDGET	INCREASE	DECREASE	NEW BUDGET
16-0103-0502-00	Building	\$0.00	\$9,042.00	\$0.00	\$9,042.00
16-5931	Transfer from other funds	\$886,763.40	\$9,042.00	\$0.00	\$895,805.40
01-5934	Transfer from Reserves	2,331,284.88	\$0.00	\$9,042.00	\$2,322,242.88

GENERAL FUND-ADMINISTRATION

As City staff continues to strive to create and maintain an efficient, innovative and effective municipal code, several sections of the previous code has been amended: more so than in many of the previous years. While these changes are certainly necessary, staff did not fully appreciate the scope of the required changes when the budget was being put together for fiscal year 2024. This has led to a shortfall in the account, as efforts to continue strengthening City code continue. City staff project a need of \$10,000 to sustain the rest of the fiscal year. Staff will be adjusting the budget for fiscal year 2025, to reflect these ongoing efforts.

ACCOUNT	ACCOUNT NAME	CURRENT BUDGET	INCREASE	DECREASE	NEW BUDGET
01-0103-0216-00	Other Contractual Services	\$11,481.69	\$10,000.00	\$0.00	\$21,481.69
01-5934	Transfer from Reserves	\$2,331,284.88	\$0.00	\$10,000.00	\$2,321,284.88

Council Bill No.

Ordinance No.

**AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF
HARRISONVILLE AMENDING THE OPERATING BUDGET FOR THE CITY
OF HARRISONVILLE, MISSOURI, FOR THE FISCAL YEAR JANUARY 1,
2024 THROUGH DECEMBER 31, 2024, AND ESTABLISHING AN EFFECTIVE
DATE.**

2024 Roof Inspection Report



Attachment: 2024 Roof Evaluation Harrisonville Firedepartment (BUDGET AMENDMENT)

Prepared For:


HARRISONVILLE
Parks & Recreation

Harrisonville Parks & Recreation
Harrisonville Fire Department
903 S Commercial St
Harrisonville, MO 64701

Site Overview

Total Sections: 7
Total Sq/Ft: 18,582



Map	Section Name	Sq/Ft	Grade
1	Section 1	3,756	D
2	Section 2	4,116	D-
3	Section 3	159	C-
4	Section 4	6,458	C-
5	Section 5	3,772	C
6	Section 6	152	B
7	Section 7	169	B

Attachment: 2024 Roof Evaluation Harrisonville Firedepartment (BUDGET AMENDMENT)

Section Overview

Section: Section 1

Size: 3,756

Overall Grade: D

Inspection Date: 07/25/2024

Inspected By: Ryan Minnick



West perimeter edge North view



South perimeter edge East view



North perimeter edge East view



Ridge South view

Attachment: 2024 Roof Evaluation Harrisonville Firedepartment (BUDGET AMENDMENT)

Observations

Section: Section 1

Size: 3,756

Overall Grade: D

Inspection Date: 07/25/2024

Inspected By: Ryan Minnick



Manufacturer appears to be Crown shown at the ridge end cap



Fastener washers are deteriorated



West perimeter gutter edge North view



Close-up of fastener with deteriorated washer

Attachment: 2024 Roof Evaluation Harrisonville Firedepartment (BUDGET AMENDMENT)

Observations

Section: Section 1

Size: 3,756

Overall Grade: D

Inspection Date: 07/25/2024

Inspected By: Ryan Minnick



Ridge cap metal



Fractures are found in the ridge cap from expansion and contraction



Wall penetration on East wall Close-up



Wall penetration on East wall Close-up

Attachment: 2024 Roof Evaluation Harrisonville Firedepartment (BUDGET AMENDMENT)

Observations

Section: Section 1

Size: 3,756

Overall Grade: D

Inspection Date: 07/25/2024

Inspected By: Ryan Minnick



East wall with penetrations



1" drop every 12" pitch



(2) pipe flues / Hail damaged caps



(2) pipe flue storm collars not sealed

Observations

Section: Section 1

Size: 3,756

Overall Grade: D

Inspection Date: 07/25/2024

Inspected By: Ryan Minnick



(2) pipe flashing bases not sealed



3 course patchwork recommended

Deficiencies

Section: Section 1

Size: 3,756

Overall Grade: D

Inspection Date: 07/25/2024

Inspected By: Ryan Minnick



1

Surface - Holes (Emergency)

Quantity: 5 EA

Deficiency:

Holes discovered in the roof surface will allow water to enter into the building.

Corrective Action:

Patch the fractures with compatible materials and standard industry practices.



2

Penetration - Pipe flashing failure (Emergency)

Quantity: 2 EA

Deficiency:

Due to age, weathering, UV &/or improper installation the penetration flashing has failed.

Corrective Action:

The pipe penetration should be repaired/flashed properly for the type of roof system per minimum industry standards to ensure a water tight seal.

Deficiencies

Section: Section 1

Size: 3,756

Overall Grade: D

Inspection Date: 07/25/2024

Inspected By: Ryan Minnick



Penetrations - Pipe flashing failure (Emergency)

Quantity: 2 EA

Deficiency:

Pipe flashing is showing signs of failure and needs to be resealed.

Corrective Action:

Remove existing sealant to install new seal per industry standards or manufacturers recommended installation procedures.

Summary

Section: Section 1

Size: 3,756

Overall Grade: D

Inspection Date: 07/25/2024

Inspected By: Ryan Minnick



Condition Summary

Membrane:

Flashings:

Sheet Metal:

Overall: D

Estimated Replace:

Recommendations:

This is an R-Panel roof system with gutter drainage systems on the East and West sides. This roof has positive drainage with no ponding areas. The areas of concern are the fasteners with deteriorated washers, roof penetrations with sealant failure, wall penetrations with unsealed areas, and splits in the ridge line panels. There are various methods to repair the splits in the ridge with coatings as well as removing the panel and installing new panels. Repair areas that are noted in the issue portion of the report. Inspect annually and perform semi annual roof maintenance.

- A Roof is "New" or in "Like New" condition.** Continue to monitor and maintain.
- B Roof is "Good" condition.** General repairs may be required and a maintenance program may minimize unnecessary leaks
- C Roof is in "Fair" condition.** The roof is beginning to show age-related deficiencies, or is a newer roof that is not performing as expected. A maintenance program may help prevent unnecessary leaks and minimize repair costs.
- D Roof is in "Poor" condition and is nearing the end of its useful life.** Repairs could help reduce unexpected leaks, depending on the severity.
- F Roof has failed.** The roof has exceeded its expected service life. While it may be possible to address active leaks, it should be assumed that leaks will continue to develop.

Section Overview

Section: Section 2

Size: 4,116

Overall Grade: D-

Inspection Date: 07/25/2024

Inspected By: Ryan Minnick



North perimeter edge West view



East perimeter edge South view



North perimeter edge East view



West perimeter edge South view

Attachment: 2024 Roof Evaluation Harrisonville Firedepartment (BUDGET AMENDMENT)

Observations

Section: Section 2

Size: 4,116

Overall Grade: D-

Inspection Date: 07/25/2024

Inspected By: Ryan Minnick



Gutter edge coating and supportive mesh secured with fasteners and plates



North perimeter tie in to the building wall



Close-up photo of defects on the North Perimeter



Tie in to metal is peeling and is need of repairs

Attachment: 2024 Roof Evaluation Harrisonville Firedepartment (BUDGET AMENDMENT)

Observations

Section: Section 2

Size: 4,116

Overall Grade: D-

Inspection Date: 07/25/2024

Inspected By: Ryan Minnick



Fasteners are backing up on the top side of the metal flashings



North perimeter edge West view



Top fasteners are backing up and failing on all flashings



West perimeter edge with coping cap metal and top fasteners

Attachment: 2024 Roof Evaluation Harrisonville Firedepartment (BUDGET AMENDMENT)

Observations

Section: Section 2

Size: 4,116

Overall Grade: D-

Inspection Date: 07/25/2024

Inspected By: Ryan Minnick



Backing fasteners shown at the seam of this panel



South perimeter edge East view



Missing End cap for coping on South wall



South perimeter edge West view

Attachment: 2024 Roof Evaluation Harrisonville Firedepartment (BUDGET AMENDMENT)

Observations

Section: Section 2

Size: 4,116

Overall Grade: D-

Inspection Date: 07/25/2024

Inspected By: Ryan Minnick



Patch repair at corner roof edge



Mechanical equipment & multiple linesets



Peeling coating at upper section roof edge



Lower section East perimeter gutter edge

Attachment: 2024 Roof Evaluation Harrisonville Firedepartment (BUDGET AMENDMENT)

Observations

Section: Section 2

Size: 4,116

Overall Grade: D-

Inspection Date: 07/25/2024

Inspected By: Ryan Minnick



Upper roof section beneath the overhang



Less that .5"/12" structural taper to drain to lower roof section



1.5"/12" pitch on the lower roof section with gutter system



(1) area found in the roof field with damage to the coating

Attachment: 2024 Roof Evaluation Harrisonville Firedepartment (BUDGET AMENDMENT)

Observations

Section: Section 2

Size: 4,116

Overall Grade: D-

Inspection Date: 07/25/2024

Inspected By: Ryan Minnick



SE corner parapet coping metal loose shown in the photo to the right



This metal is loose and is recommended to be resecured



Loose flashing observed at RTU curb base



This arrow shows the area with the open flashing shown in the photo to the left

Attachment: 2024 Roof Evaluation Harrisonville Firedepartment (BUDGET AMENDMENT)

Deficiencies

Section: Section 2

Size: 4,116

Overall Grade: D-

Inspection Date: 07/25/2024

Inspected By: Ryan Minnick



1

Expansion Joint - Roof to Wall - Open Seam (Emergency)

Quantity: 10 LF

Deficiency:

Roof expansion joints are a structural separation between two building elements that allows free movement between the elements without damage to the roofing or waterproofing system. This roof flashing ties directly to another building and is showing signs of failure.

Corrective Action:

Seal open voids on the wall tie in with compatible materials and industry standard practices.



2

Fasteners - Backed out (Emergency)

Quantity: 10 EA

Deficiency:

Fasteners in the roof system have backed out.

Corrective Action:

If in a wooden deck, use a wooden shim to allow the threads of the screw to grip the decking, replace as needed. If in steel deck or purlin replace with an oversize fastener.

Deficiencies

Section: Section 2

Size: 4,116

Overall Grade: D-

Inspection Date: 07/25/2024

Inspected By: Ryan Minnick



3

Coping - Sealant failure wall tie in (Emergency)

Quantity: 1 EA

Deficiency:

The sealant has failed at the coping to wall tie in. Moisture can enter under the coping system in this area.

Corrective Action:

Remove existing sealant and clean to a suitable surface.
Apply compatible materials to patch area.



4

Membrane - Scratched or marred (coating)

Quantity: 1 SF

Deficiency:

The existing roofing surface has been scratched or marred and compromised the coating in this area.

Corrective Action:

Clean and prep area to receive coating to cover affected area.

Attachment: 2024 Roof Evaluation Harrisonville Firedepartment (BUDGET AMENDMENT)

Deficiencies

Section: Section 2

Size: 4,116

Overall Grade: D-

Inspection Date: 07/25/2024

Inspected By: Ryan Minnick



5

Coping - Misc. (Emergency)

Quantity: 1 LF

Deficiency:

End cap is missing on the coping allowing the end of the parapet wall cinder block being open to the elements.

Corrective Action:

Fabricate an end cap and fasten and seal the end cap in place.



6

Coping - Loose (Emergency)

Quantity: 1 EA

Deficiency:

This piece of coping cap got damaged and knocked loose.

Corrective Action:

Remove the existing piece of metal to repair and reset and secure the coping cap metal.

Deficiencies

Section: Section 2

Size: 4,116

Overall Grade: D-

Inspection Date: 07/25/2024

Inspected By: Ryan Minnick



7

Coping - Sealant failure wall tie in (Emergency)

Quantity: 0 EA

Deficiency:

The sealant has failed at the coping to wall tie in. Moisture can enter under the coping system in this area.

Corrective Action:

Remove existing deteriorated patchwork and install compatible materials with standard industry practices.



8

Membrane - Apply Coating (Emergency)

Quantity: 10 SF

Deficiency:

The existing coating has been damaged and is allowing water to infiltrate into the roof system.

Corrective Action:

Clean and prep the area and apply materials that are compatible to the existing coating materials.

Deficiencies

Section: Section 2

Size: 4,116

Overall Grade: D-

Inspection Date: 07/25/2024

Inspected By: Ryan Minnick



9

Membrane - Apply Coating

Quantity: 20 SF

Deficiency:

The existing coating is peeling up in an area where water from a condensation line drains constantly.

Corrective Action:

Clean the loose deteriorated coating and surrounding area and apply compatible coating with industry standard practices.



10

Membrane - Holes (Emergency)

Quantity: 1 EA

Deficiency:

Holes caused by physical damage to the roof surface.

Corrective Action:

Repair holes as needed.

Deficiencies

Section: Section 2

Size: 4,116

Overall Grade: D-

Inspection Date: 07/25/2024

Inspected By: Ryan Minnick



11

Leak Location / Cinder Block Cracks

Quantity: 1 EA

Deficiency:

Cinder block is found cracked at the ends. The coping cap metal is loose and damaged above.

Corrective Action:

Repair roof area using compatible roofing materials for the type of existing roof where the leak is located and according to minimum industry standards.

Summary

Section: Section 2

Size: 4,116

Overall Grade: D-

Inspection Date: 07/25/2024

Inspected By: Ryan Minnick



Condition Summary

Membrane:	D
Flashings:	D
Sheet Metal:	F
Overall:	D-
Estimated Replace:	2026

- A Roof is "New" or in "Like New" condition.** Continue to monitor and maintain.
- B Roof is "Good" condition.** General repairs may be required and a maintenance program may minimize unnecessary leaks
- C Roof is in "Fair" condition.** The roof is beginning to show age-related deficiencies, or is a newer roof that is not performing as expected. A maintenance program may help prevent unnecessary leaks and minimize repair costs.
- D Roof is in "Poor" condition and is nearing the end of its useful life.** Repairs could help reduce unexpected leaks, depending on the severity.
- F Roof has failed.** The roof has exceeded its expected service life. While it may be possible to address active leaks, it should be assumed that leaks will continue to develop.

Recommendations:

This roof section appears to be a modified membrane with a liquid applied roof coating. The existing coating application is due for some maintenance patchwork and other minor repairs to keep this roof in a serviceable condition. Repair areas that are noted in the issue portion of the report. Inspect annually and perform semi annual roof maintenance.

Section Overview

Section: Section 3

Size: 159

Overall Grade: C-

Inspection Date: 07/25/2024

Inspected By: Ryan Minnick



Roof surface East view



Roof surface West view



Gutter edge view



Mechanically crimped standing seam panel roof system

Attachment: 2024 Roof Evaluation Harrisonville Firedepartment (BUDGET AMENDMENT)

Observations

Section: Section 3

Size: 159

Overall Grade: C-

Inspection Date: 07/25/2024

Inspected By: Ryan Minnick



North perimeter wall flashing West view



South perimeter wall flashing West view



Pipe flashing damaged



West perimeter with end closures sealed

Attachment: 2024 Roof Evaluation Harrisonville Firedepartment (BUDGET AMENDMENT)

Observations

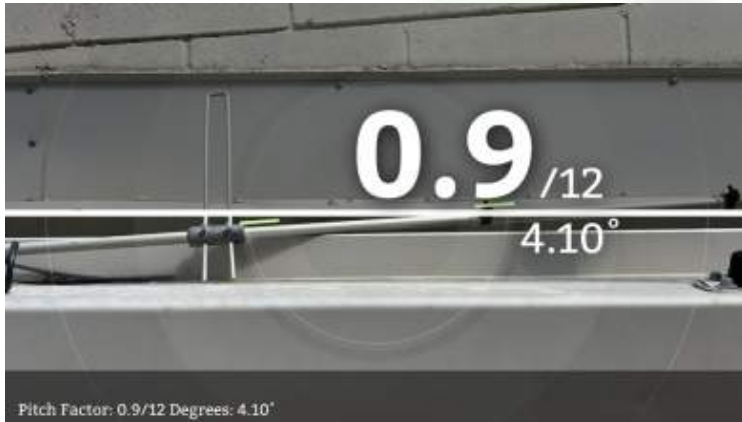
Section: Section 3

Size: 159

Overall Grade: C-

Inspection Date: 07/25/2024

Inspected By: Ryan Minnick



Less than 1" / 12" pitch or slope



Coping cap seal deterioration



Close-up of sealant deterioration wall tie in



Sealant deterioration at wall tie in

Attachment: 2024 Roof Evaluation Harrisonville Firedepartment (BUDGET AMENDMENT)

Observations

Section: Section 3

Size: 159

Overall Grade: C-

Inspection Date: 07/25/2024

Inspected By: Ryan Minnick



Loose fasteners observed at South wall



West wall line penetrating and not sealed



West perimeter edge with downspout draining onto from upper roof section



Secured downspout with a metal brace

Attachment: 2024 Roof Evaluation Harrisonville Firedepartment (BUDGET AMENDMENT)

Deficiencies

Section: Section 3

Size: 159

Overall Grade: C-

Inspection Date: 07/25/2024

Inspected By: Ryan Minnick



1

Caulking (Emergency)

Quantity: 10 LF

Deficiency:

Caulking is either non-existent or is in need of cleaning and applying.

Corrective Action:

Clean and prep area and apply new caulking.



2

Penetration - Pipe flashing failure (Emergency)

Quantity: 0 EA

Deficiency:

Damaged pipe boot flashing.

Corrective Action:

The pipe penetration should be replaced for the type of roof system per minimum industry standards to ensure a water tight seal.

Deficiencies

Section: Section 3

Size: 159

Overall Grade: C-

Inspection Date: 07/25/2024

Inspected By: Ryan Minnick



3

Penetrations - Caulking failure (Emergency)

Quantity: 0 EA

Deficiency:

Around the penetration the caulking or sealant has degraded and is in need of replacement/maintenance.

Corrective Action:

Cut out or remove the existing caulking/sealant, clean the area, and re-apply sealant to ensure water tightness.



4

Fasteners - Backed out (Emergency)

Quantity: 8 EA

Deficiency:

Fasteners in the roof system have backed out.

Corrective Action:

Install new oversized fastener with washer.

Summary

Section: Section 3

Size: 159

Overall Grade: C-

Inspection Date: 07/25/2024

Inspected By: Ryan Minnick



Condition Summary

Membrane:	C
Flashings:	D
Sheet Metal:	C
Overall:	C-
Estimated Replace:	2028

- A Roof is "New" or in "Like New" condition.** Continue to monitor and maintain.
- B Roof is "Good" condition.** General repairs may be required and a maintenance program may minimize unnecessary leaks
- C Roof is in "Fair" condition.** The roof is beginning to show age-related deficiencies, or is a newer roof that is not performing as expected. A maintenance program may help prevent unnecessary leaks and minimize repair costs.
- D Roof is in "Poor" condition and is nearing the end of its useful life.** Repairs could help reduce unexpected leaks, depending on the severity.
- F Roof has failed.** The roof has exceeded its expected service life. While it may be possible to address active leaks, it should be assumed that leaks will continue to develop.

Recommendations:

This roof is a mechanically seamed standing seam roof system. There is one pipe boot that is damaged and other sealant issues that are recommended to be repaired at this time. Repair areas that are noted in the issue portion of the report. Inspect annually and perform semi annual roof maintenance.

Section Overview

Section: Section 4

Size: 6,458

Overall Grade: C-

Inspection Date: 07/25/2024

Inspected By: Ryan Minnick



Roof surface view



West perimeter South view



North perimeter East view



South perimeter East view

Attachment: 2024 Roof Evaluation Harrisonville Firedepartment (BUDGET AMENDMENT)

Observations

Section: Section 4

Size: 6,458

Overall Grade: C-

Inspection Date: 07/25/2024

Inspected By: Ryan Minnick



Gutter seams are not sealed / leaks are staining the wall beneath the gutter seams



Detached gutter is recommended to be reattached and sealed



Backing fasteners observed from the building movement



Backing fastener close-up

Attachment: 2024 Roof Evaluation Harrisonville Firedepartment (BUDGET AMENDMENT)

Observations

Section: Section 4

Size: 6,458

Overall Grade: C-

Inspection Date: 07/25/2024

Inspected By: Ryan Minnick



Detached gutter from previous photo roof surface view



1" by 12" pitch or slope to gutter edge



Previous caulked fasteners were found throughout



Rusting areas at failing fasteners

Attachment: 2024 Roof Evaluation Harrisonville Firedepartment (BUDGET AMENDMENT)

Observations

Section: Section 4

Size: 6,458

Overall Grade: C-

Inspection Date: 07/25/2024

Inspected By: Ryan Minnick



Rusting areas at failing fasteners



South perimeter edge East view



Closures shown beneath the metal fascia metal on the South perimeter



Multiple penetrations are recommended to be sealed

Attachment: 2024 Roof Evaluation Harrisonville Firedepartment (BUDGET AMENDMENT)

Observations

Section: Section 4

Size: 6,458

Overall Grade: C-

Inspection Date: 07/25/2024

Inspected By: Ryan Minnick



Storm collar is open to the driving rains



Penetrations span ribs in panels need to be sealed



Ribs in standing seam metal were cut to install pipe flashing



Rib end close-up to show the seam with failing sealant

Attachment: 2024 Roof Evaluation Harrisonville Firedepartment (BUDGET AMENDMENT)

Deficiencies

Section: Section 4

Size: 6,458

Overall Grade: C-

Inspection Date: 07/25/2024

Inspected By: Ryan Minnick



1

Drainage - Gutter - detached gutter (Emergency)

Quantity: 1 EA

Deficiency:

The gutter has detached from the roof edge. Water is traveling down the wall.

Corrective Action:

Secure the gutter back into place. Properly seal the outlet with approved sealant.



2

Leak Location at gutter seam and stucco wall. (Emergency)

Quantity: 1 EA

Deficiency:

Confirmed or potential leak location needs to be investigated.

Corrective Action:

Repair roof area using compatible roofing materials for the type of existing roof where the leak is located and according to minimum industry standards.

Deficiencies

Section: Section 4

Size: 6,458

Overall Grade: C-

Inspection Date: 07/25/2024

Inspected By: Ryan Minnick



3

Fasteners - Backed out (Emergency)

Quantity: 20 EA

Deficiency:

Fasteners in the roof system have backed out.

Corrective Action:

If in a wooden deck, use a wooden shim to allow the thread of the screw to grip the decking, replace as needed. If in steel deck or purlin replace with an oversize fastener.



4

Fasteners - Fasteners rusted

Quantity: 60 EA

Deficiency:

The fasteners have worn out due to age and are visibly rusted out which no longer holds a water tight seal. This causes the metal surface underneath to rust, eventually to the point of having a detrimental effect on the structural integrity of the metal.

Corrective Action:

Replace with new fasteners/gaskets. Remove rust and install rust inhibitive coating to metal. These fasteners were found all over at seams and various areas where fasteners were used.

Attachment: 2024 Roof Evaluation Harrisonville Firedepartment (BUDGET AMENDMENT)

Deficiencies

Section: Section 4

Size: 6,458

Overall Grade: C-

Inspection Date: 07/25/2024

Inspected By: Ryan Minnick



5

Pipe - Improperly Flashing (Emergency)

Quantity: 5 EA

Deficiency:

The pipe is improperly flashed or is need of being resealed and has potential of allowing water to enter into the roof system.

Corrective Action:

Remove existing flashing and re-flash with like materials per industry standards set forth by the NRCA.

Summary

Section: Section 4

Size: 6,458

Overall Grade: C-

Inspection Date: 07/25/2024

Inspected By: Ryan Minnick



Condition Summary

Membrane:	C
Flashings:	D
Sheet Metal:	C
Overall:	C-
Estimated Replace:	2028

- A Roof is "New" or in "Like New" condition.** Continue to monitor and maintain.
- B Roof is "Good" condition.** General repairs may be required and a maintenance program may minimize unnecessary leaks
- C Roof is in "Fair" condition.** The roof is beginning to show age-related deficiencies, or is a newer roof that is not performing as expected. A maintenance program may help prevent unnecessary leaks and minimize repair costs.
- D Roof is in "Poor" condition and is nearing the end of its useful life.** Repairs could help reduce unexpected leaks, depending on the severity.
- F Roof has failed.** The roof has exceeded its expected service life. While it may be possible to address active leaks, it should be assumed that leaks will continue to develop.

Recommendations:

This roof is a metal standing seam roof system. The roof has positive drainage into a gutter system that drains onto the ground or or a lower roof section. There are multiple areas at fasteners that are beginning to rust. This roof has other details that are recommended to be repaired. It is recommended to budget to replace this roof potentially with a flute fill insulation and a membrane roof system. Repair areas that are noted in the issue portion of the report. Inspect annually and perform semi annual roof maintenance.

Section Overview

Section: Section 5

Size: 3,772

Overall Grade: C

Inspection Date: 07/25/2024

Inspected By: Ryan Minnick



Roof surface South view



North perimeter edge West view



East perimeter edge South view



Roof surface South view

Attachment: 2024 Roof Evaluation Harrisonville Firedepartment (BUDGET AMENDMENT)

Observations

Section: Section 5

Size: 3,772

Overall Grade: C

Inspection Date: 07/25/2024

Inspected By: Ryan Minnick



Gutter edge



North perimeter edge



1" by 12" pitch or slope to gutter edge



Roof surface South view

Attachment: 2024 Roof Evaluation Harrisonville Firedepartment (BUDGET AMENDMENT)

Observations

Section: Section 5

Size: 3,772

Overall Grade: C

Inspection Date: 07/25/2024

Inspected By: Ryan Minnick



West perimeter edge South view



Roof surface view



West perimeter edge North view



Debris in SW corner of the roof

Attachment: 2024 Roof Evaluation Harrisonville Firedepartment (BUDGET AMENDMENT)

Observations

Section: Section 5

Size: 3,772

Overall Grade: C

Inspection Date: 07/25/2024

Inspected By: Ryan Minnick



South perimeter edge West view



End cap of coping cap metal



Pipe flashing improperly installed with more fasteners



Deteriorated sealant

Attachment: 2024 Roof Evaluation Harrisonville Firedepartment (BUDGET AMENDMENT)

Observations

Section: Section 5

Size: 3,772

Overall Grade: C

Inspection Date: 07/25/2024

Inspected By: Ryan Minnick



Roof penetrations are needing to be resealed



Close-up of the sealant and fasteners at the roof penetration



Close-up of the sealant and fasteners at the roof penetration



End of the standing seam at the roof penetration

Attachment: 2024 Roof Evaluation Harrisonville Firedepartment (BUDGET AMENDMENT)

Deficiencies

Section: Section 5

Size: 3,772

Overall Grade: C

Inspection Date: 07/25/2024

Inspected By: Ryan Minnick



1

Penetration - Pipe flashing failure (Emergency)

Quantity: 5 EA

Deficiency:

Due to age, weathering, UV &/or improper installation the penetration flashing has failed.

Corrective Action:

The pipe penetration should be repaired/flashed properly for the type of roof system per minimum industry standard to ensure a water tight seal.



2

Exhaust Fan Flashing Failure (Emergency)

Quantity: 2 EA

Deficiency:

Existing repair failing due to age, improper materials used or failure of workmanship.

Corrective Action:

Remove the existing repair, clean and prime area and install a new patch as needed to ensure water tightness and meet minimum industry standards as set forth by NRCA.

Attachment: 2024 Roof Evaluation Harrisonville Firedepartment (BUDGET AMENDMENT)

Deficiencies

Section: Section 5

Size: 3,772

Overall Grade: C

Inspection Date: 07/25/2024

Inspected By: Ryan Minnick



Pipe flue base flashing failure (Emergency)

Quantity: 4 EA

Deficiency:

Existing repair failing due to age, improper materials used or failure of workmanship.

Corrective Action:

Remove the existing repair, clean and prime area and install a new patch as needed to ensure water tightness and meet minimum industry standards as set forth by NRCA.



Surface - Debris

Quantity: 1 EA

Deficiency:

Loose debris built up in the SW corner of the roof.

Corrective Action:

Remove loose debris from roof area and place in bag, and haul away.

Summary

Section: Section 5

Size: 3,772

Overall Grade: C

Inspection Date: 07/25/2024

Inspected By: Ryan Minnick



Condition Summary

Membrane:	B
Flashings:	C
Sheet Metal:	D
Overall:	C
Estimated Replace:	2029

- A Roof is "New" or in "Like New" condition.** Continue to monitor and maintain.
- B Roof is "Good" condition.** General repairs may be required and a maintenance program may minimize unnecessary leaks
- C Roof is in "Fair" condition.** The roof is beginning to show age-related deficiencies, or is a newer roof that is not performing as expected. A maintenance program may help prevent unnecessary leaks and minimize repair costs.
- D Roof is in "Poor" condition and is nearing the end of its useful life.** Repairs could help reduce unexpected leaks, depending on the severity.
- F Roof has failed.** The roof has exceeded its expected service life. While it may be possible to address active leaks, it should be assumed that leaks will continue to develop.

Recommendations:

This is a standing seam roof system. The roof has positive drainage into a gutter system on the East perimeter edge. There are (5) vents through the roof & (6) roof penetrations that are in need of being sealed. Repair areas that are noted in the issue portion of the report. Inspect annually and perform semi annual roof maintenance.

Section Overview

Section: Section 6

Size: 152

Overall Grade: B

Inspection Date: 07/25/2024

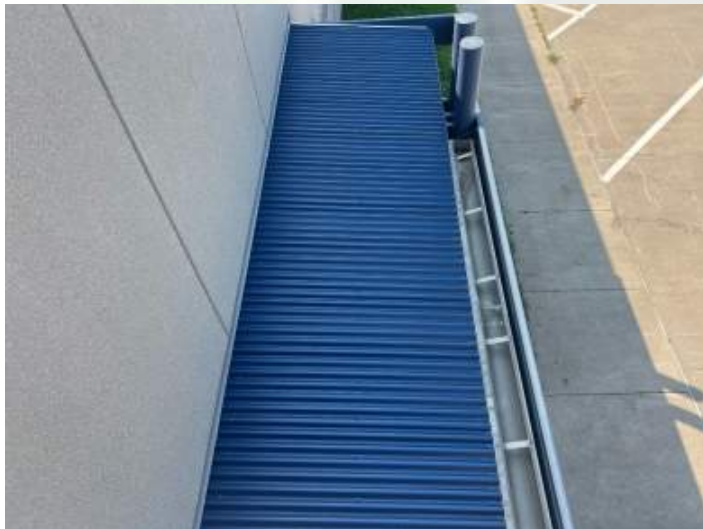
Inspected By: Ryan Minnick



Awning roof North end



Awning entry way ground view



Roof surface South view



Roof surface North view

Attachment: 2024 Roof Evaluation Harrisonville Firedepartment (BUDGET AMENDMENT)

Summary

Section: Section 6

Size: 152

Overall Grade: B

Inspection Date: 07/25/2024

Inspected By: Ryan Minnick



Condition Summary

Membrane:	B
Flashings:	B
Sheet Metal:	B
Overall:	B

Estimated Replace: 2031

- A Roof is "New" or in "Like New" condition.** Continue to monitor and maintain.
- B Roof is "Good" condition.** General repairs may be required and a maintenance program may minimize unnecessary leaks
- C Roof is in "Fair" condition.** The roof is beginning to show age-related deficiencies, or is a newer roof that is not performing as expected. A maintenance program may help prevent unnecessary leaks and minimize repair costs.
- D Roof is in "Poor" condition and is nearing the end of its useful life.** Repairs could help reduce unexpected leaks, depending on the severity.
- F Roof has failed.** The roof has exceeded its expected service life. While it may be possible to address active leaks, it should be assumed that leaks will continue to develop.

Recommendations:

Repair areas that are noted in the issue portion of the report. Inspect annually and perform semi annual roof maintenance.

Section Overview

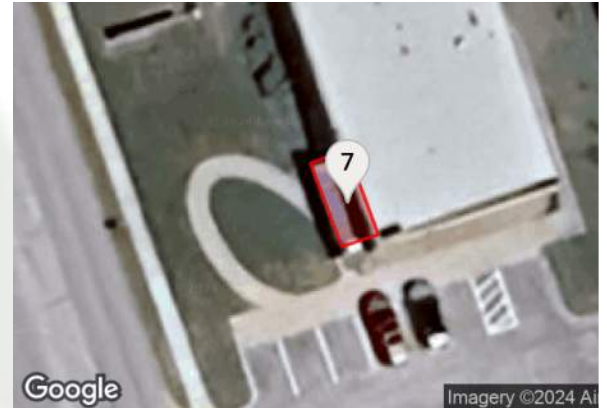
Section: Section 7

Size: 169

Overall Grade: B

Inspection Date: 07/25/2024

Inspected By: Ryan Minnick



Entryway awning on the SW corner



Ground view



Roof surface South view



Roof surface view

Attachment: 2024 Roof Evaluation Harrisonville Firedepartment (BUDGET AMENDMENT)

Summary

Section: Section 7

Size: 169

Overall Grade: B

Inspection Date: 07/25/2024

Inspected By: Ryan Minnick



Condition Summary

Membrane:	B
Flashings:	B
Sheet Metal:	B
Overall:	B

Estimated Replace: 2031

Recommendations:

Repair as needed. Inspect annually and perform semi annual roof maintenance.

- A Roof is "New" or in "Like New" condition.** Continue to monitor and maintain.
- B Roof is "Good" condition.** General repairs may be required and a maintenance program may minimize unnecessary leaks
- C Roof is in "Fair" condition.** The roof is beginning to show age-related deficiencies, or is a newer roof that is not performing as expected. A maintenance program may help prevent unnecessary leaks and minimize repair costs.
- D Roof is in "Poor" condition and is nearing the end of its useful life.** Repairs could help reduce unexpected leaks, depending on the severity.
- F Roof has failed.** The roof has exceeded its expected service life. While it may be possible to address active leaks, it should be assumed that leaks will continue to develop.



Harrisonville Parks & Recreation
Harrisonville Fire Department
903 S Commercial St
Harrisonville, MO 64701



5.C.b

7/25/24

Harrisonville Parks & Recreation

Attn: Shannon Sipple

2400 S Jefferson Pkwy

Harrisonville, MO 64701 RE: Harrisonville Fire Department Proposal#33828

Delta Innovative Services, Inc. presents the below scope of work and proposal for your review/approval.

Repair: (see photos & details below)

- Create an OSHA safe work environment prior to starting roof repairs
- Clean and prep all areas before applying materials
- Install up to (20) stitch screw fasteners to replace the failing ones - Section 4
- Replace or seal up to (60) fasteners with failing seals and rust - Section 4
- Reseal (3) pipe flue base flashings - Section 4
- Reseal (2) vents through the roof pipe boots - Section 4
- Reinstall (1) gutter end that is falling loose - Section 4
- Seal (1) gutter seam that is on the failing loose gutter - Section 4
- Seal the bases and storm collars of (4) pipe flues - Section 5
- Seal the bases and storm collars of (5) VTR's - Section 5
- Seal the bases of (2) Exhaust Fan tie ins at the base - Section 5
- Cleanup and dispose of debris resulting from repair.

Total: \$4,476.00

Proposal is valid for 30 days from the submittal date. Repairs to an existing roof do not offer any assurances as to a warranty or guarantee for the entire roof. All repairs shall be completed by skilled trade professionals with industry standard practices.

Ryan Minnick | Building Engineer | (816) 896-9600

Scope of work includes only items outlined in writing on this proposal. Additional work or unknown conditions will be handled under a separate arrangement. Additional work will require written and signed authorization to proceed. Payment terms are "Due Upon Invoice - Date of Invoice" unless specific terms agreed on prior to start. By signing below, I certify that I am authorized by the company (or as the owner or authorized individual) indicated, to act in an official capacity to accept this scope of work, proposed pricing, and authorize payment for work rendered.

Signature: _____

Date: _____

Printed Name: _____

PO#: _____

Attachment: Harrisonville FD Sect. 4 & 5 Repair Proposal (BUDGET AMENDMENT)



Section 4)

Refasten loose backed up fasteners



Section 4)

Close-up of backed up fasteners



Section 4)

Replace failing fasteners up to (60) and reseal as needed



Section 4)

Another close-up of failing rusting fastener



Section 4)

Seal the flashings of (3) flue vents and (3) VTR's



Section 4)

This photo shows the base that is recommended to be resealed and the storm collar as well



Section 4)

Reinstall loose gutter that has come unattached



Section 4)

Seal (1) gutter seam on the same gutter that is being reattached

Attachment: Harrisonville FD Sect. 4 & 5 Repair Proposal (BUDGET AMENDMENT)



Section 5)

Seal 5 VTR bases and pipe bands



Section 5)

Seal the bases of (2) exhaust fan seals at the tie in to the roof & seal the base and storm collars on 4 pipe flues



Section 5)

This is a close up of the fasteners and seals at one of the pipe flues



Section 5)

This is a close up of the fasteners and seals at one of the pipe flues



Harrisonville Parks & Recreation
Harrisonville Fire Department
903 S Commercial St
Harrisonville, MO 64701



5.C.c

7/26/24

Harrisonville Parks & Recreation

Attn: Shannon Sipple

2400 S Jefferson Pkwy Harrisonville, MO 64701 RE: Harrisonville Fire Department Proposal#33823

Delta Innovative Services, Inc. presents the below scope of work and proposal for your review/approval.

Repair: (see photos & details below)

- Create an OSHA safe work environment prior to beginning the roof repairs below.
- Clean and prep (3) wall penetrations and seal - Section 1
- Seal (5) fractures in ridge metal on R-Panel roof system - Section 1
- Install three course patchwork on the bases of (2) pipe flues - Section 1
- Replace or patch (8) fasteners with significant rust or seal failure. - Section 1
- Install up to 10 LF of patch repairs on the North wall - Section 2
- Replace and or reseal (10) fasteners on the West wall - Section 2
- Install up to 10 LF of patch repairs to drip edge to lower roof - Section 2
- Fabricate and install a coping cap metal end cap - Section 2
- Seal the cinder block wall crack below the metal fabricated end cap - Section 2
- Reattach the existing coping cap metal with new end cap - Section 2
- Clean and prep approximately 20 SF with some deterioration and install compatible coating application - Section 2
- Replace (8) failing wall fasteners - Section 3
- Replace (1) damaged metal roof pipe boot - Section 3
- Seal (1) line coming out of the South wall - Section 3
- Seal (10) LF of sealant at the North wall flashing - Section 3
- Cleanup and dispose of debris resulting from repair.

Total: \$4,566.00

Proposal is valid for 30 days from the submittal date. Repairs to an existing roof system do not offer assurances as to a warranty or guarantee to the entire roof surface. Repairs shall be completed by skilled trade professionals with compatible materials and standard industry practices. - Ryan Minnick | Building Engineer | (816) 896-9600

Scope of work includes only items outlined in writing on this proposal. Additional work or unknown conditions will be handled under a separate arrangement. Additional work will require written and signed authorization to proceed. Payment terms are "Due Upon Invoice - Date of Invoice" unless specific terms agreed on prior to start. By signing below, I certify that I am authorized by the company as the owner or authorized individual) indicated, to act in an official capacity to accept this scope of work, proposed pricing, and authorize payment for work rendered.

Signature: _____

Date: _____

Printed Name: _____

PO#: _____

Attachment: Harrisonville FD Sections 1-3 Repair Proposal (BUDGET AMENDMENT)

Section 1)

(3) wall penetrations are recommended to be sealed



Section 1)

Close-up of wall penetration 1



Section 1)

Close-up of wall penetration 2



Section 1)

Close-up of wall penetration 3





Section 1)

(5) areas were found to be split at the ridge of the R-Panel roof system.



Section 1)

Close-up of split in ridge cap metal



Section 1)

(2) pipe flues are found to need new sealant on the base tie to the roof



Section 1)

Close-up of pipe flue and storm collar that is recommended be sealed in this scope of work

Section 1)

Fasteners have deteriorated seals and are rusting



Section 1) Some fasteners are rusting and have deteriorated seals. This scope is recommending replacing and patching some of the worst areas



Section 2)

Wall tie in coating failure is found in a few locations that are recommended to be patched in this scope



Section 2)

This is a close up view of the open voids in the corners of the wall tie in. There are approximately 10 LF of this





Section 2)

Replace (10) fasteners and reseal on the West perimeter



Section 2)

Coping cap tie in has sealant failure in (2) locations



Section 2)

Close up view of failing sealant at coping tie in



Section 2)

Close up view of failing sealant at coping tie in

Attachment: Harrisonville FD Sections 1-3 Repair Proposal (BUDGET AMENDMENT)



Section 2)

Coating tie in to the drip edge is damaged and peeling



Section 2)

(1) hole was found on the lower section of section 2



Section 2)

Missing coping cap metal end cap and cracked cinder block appears to be letting water into the roof system and building



Section 2)

Coping cap metal is loose and is needing to be reclipped and sealed with a field fabricated endcap

Section 2)



Deteriorated coating from water draining from the RTU condensation line from the section above

Section 3)



Pipe boot is damaged and is recommended to be replaced in this scope of work

Section 3)



Loose wall fasteners are shown with the red arrows and (1) line penetrating through the wall that is recommended to be sealed in this scope of work

Section 3)



10 LF of sealant is recommended to be resealed

Council Bill No. 2024

Ordinance No.

AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE AMENDING THE OPERATING BUDGET FOR THE CITY OF HARRISONVILLE, MISSOURI, FOR THE FISCAL YEAR JANUARY 1, 2024 THROUGH DECEMBER 31, 2024, AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the City of Harrisonville (“City”) staff has reviewed the Fiscal Year January 1, 2024 to December 31, 2024 (“Fiscal Year”) revenues and expenditures; and

WHEREAS, proposed amendments to the Fiscal Year 2024 Budget as operations or unforeseen expenses have occurred throughout the year in the Fire Department, Administration Department, Parks and Recreation Department; and to conduct a Water and Sewer Rate Study and need to be adopted before the end of 2024; and

WHEREAS, this is a standard accounting practice to do budget amendments throughout the year; and

WHEREAS, The Board of Aldermen feel it is in the best interest of the City to approve the budget amendment presented for Fiscal Year 2024;

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI AS FOLLOWS:

Section 1: That the annual operating budget for the City of Harrisonville, Missouri, for the fiscal year beginning January 1, 2024, and ending on December 31, 2024, is hereby amended. Maximum amounts to be expended by fund are as follows:

FUND	BUDGETED REVENUE	BUDGETED EXPENDITURES
GENERAL	\$26,625,058.00	\$22,225,751.00
REFUSE	\$794,227.00	\$786,617.00
ELECTRIC	\$13,422,710.00	\$13,099,452.00
CWSS	\$17,921,890.00	\$17,782,985.00
FLEET	\$335,675.00	\$335,675.00
PARKS & RECREATION	\$3,168,304.00	\$3,281,728.00
EMERGENCY SERVICES	\$5,883,404.00	\$5,874,526.00
DEBT SERVICE	\$315,155.00	\$315,625.00

Section 2: That the City Administrator is hereby authorized to amend the line items of the budget as needed, but in no event shall more funds be expended for any particular fund than that authorized by this budget without prior approval of the Board of Aldermen. In addition, any monies set aside for capital outlays shall not be used for any other purposes without prior approval of the Board of Aldermen.

Attachment: Budget amendment August 2024 (BUDGET AMENDMENT)

Section 3: That this ordinance shall become effective immediately upon its passage and approval.

READ FOR THE FIRST TIME BY TITLE ONLY ON THE 19TH DAY OF AUGUST 2024 AND WAS READ FOR A SECOND TIME BY TITLE ONLY ON THE 19TH DAY OF AUGUST 2024 AND PASSED BY THE BOARD OF ALDERMEN THIS 19TH DAY OF AUGUST 2024.

VOTE TAKEN AS FOLLOWS:

AYES:

NAYS:

ABSENT:

ABSTAIN:

EXCUSED:

Mike Zaring, Mayor and Ex-Officio
Chairman of the Board of Aldermen

ATTEST:

Daniel Barnett, City Clerk

WITNESS my hand and seal this 19th day of August 2024.

Attachment: Budget amendment August 2024 (BUDGET AMENDMENT)

STAFF REPORT

TO: Board of Aldermen
FROM: Jeremy Smith, Director of Administrative Services
DATE: August 15, 2024
SUBJECT: Public Hearing to Reverse Prior Reduction in Tax Levy

Type of Item: *Public Hearing*

The property tax levy is set annually per RSMO 67.110.1. Tax rates proposed are based on the assessed values provided by the County to the City and to the State.

Harrisonville has been utilizing the calculations reflected on the Pro Forma document that takes into consideration any voluntary reductions in previous even number years.

The 2016 tax levy was set at a lower amount than what was proposed on the Pro Forma document. In 2016 the proposed rates were \$0.5758 for the General Fund and \$0.1302 for the Parks Fund for a total tax levy of \$.7060. The Board of Aldermen approved the tax levy that was set for the 2015 tax levy which was \$0.5672 for the General Fund and \$0.1283 for the Parks Fund for a total levy of \$0.6955.

Staff reached out to the State to confirm the process to bring the tax levy to the level as if the city had taken no voluntary reduction. The process is listed below:

- 1) Hold a hearing to bring the tax levy to the level as if there has been no reduction taken in previous years.
- 2) Approve ordinance by the Board of Aldermen to bring the tax levy to the level as if there was no reduction taken in previous years.
- 3) Submit the approved ordinance along with a letter stating why the City wants to increase the tax levy to the State Auditor's office for review.
- 4) Once, the State reviews and gives the City okay then a public hearing on the setting of the new tax levy will need to be posted for at least 7 days, schedule a special meeting to approve from the Board.

Currently, the recommended 2024 tax levy is \$0.5099 for the General Fund and \$0.1152 for the Parks for a total of \$0.6251. Staff is recommending to the Board to take this opportunity to bring the tax levy to the level as if no voluntary reduction has been taken which would reflect \$0.5193 for the General Fund and \$0.1174 for the Park Fund, for a total tax levy of \$0.6367, for an

increase in levy of 0.0116. The impact on an estimated \$80,000 home would be an estimated \$1.76 per year. The difference in estimated revenues would be an additional \$23,715.00.

D. Action Item (ID # 4938)

Public Hearing to Reverse Prior Reduction in Tax Levy

STAFF REPORT

TO: Board of Aldermen
FROM: Jeremy Smith, Director of Administrative Services
DATE: August 15, 2024
SUBJECT: Reversing Past Tax Levy Reduction

Type of Item: *Approval*

The property tax levy is set annually per RSMO 67.110.1. Tax rates proposed are based on the assessed values provided by the County to the City and to the State.

Harrisonville has been utilizing the calculations reflected on the Pro Forma document that takes into consideration any voluntary reductions in previous even number years.

The 2016 tax levy was set at a lower amount than what was proposed on the Pro Forma document. In 2016 the proposed rates were \$0.5758 for the General Fund and \$0.1302 for the Parks Fund for a total tax levy of \$.7060. The Board of Aldermen approved the tax levy that was set for the 2015 tax levy which was \$0.5672 for the General Fund and \$0.1283 for the Parks Fund for a total levy of \$0.6955.

Staff reached out to the State to confirm the process to bring the tax levy to the level as if the city had taken no voluntary reduction. The process is listed below:

- 1) Hold a hearing to bring the tax levy to the level as if there has been no reduction taken in previous years.
- 2) Approve ordinance by the Board of Aldermen to bring the tax levy to the level as if there was no reduction taken in previous years.
- 3) Submit the approved ordinance along with a letter stating why the City wants to increase the tax levy to the State Auditor's office for review.
- 4) Once, the State reviews and gives the City okay then a public hearing on the setting of the new tax levy will need to be posted for at least 7 days, schedule a special meeting to approve from the Board.

Currently, the recommended 2024 tax levy is \$0.5099 for the General Fund and \$0.1152 for the Parks for a total of \$0.6251. Staff is recommending to the Board to take this opportunity to bring the tax levy to the level as if no voluntary reduction has been taken which would reflect \$0.5193 for the General Fund and \$0.1174 for the Park Fund, for a total tax levy of \$0.6367, for an increase in levy of 0.0116. The impact on an estimated \$80,000 home would be an estimated \$1.76 per year. The difference in estimated revenues would be an additional \$23,715.00.

Council Bill No.

Ordinance No.

**AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF
HARRISONVILLE INTENDING TO REVERSE PAST TAX LEVY REDUCTION
AND BRING HARRISONVILLE'S TAX LEVY RATE BACK TO WHAT IT
WOULD HAVE BEEN HAD NO VOLUNTARY REDUCTION HAD BEEN
TAKEN**

WHEREAS, State statute sets forth a process to fix the City ad valorem property tax rates no later than September 1 each year; and

WHEREAS, the City approved a reduction to the 2016 tax levy; and

WHEREAS, the City held a public hearing; and

WHEREAS, the City approved to reverse the tax levy reduction approved in 2016 and bring the tax levy rate back to what it would had been if no voluntary reduction had been taken; and

WHEREAS, staff will submit to the Missouri State Auditor's Office the approved ordinance and letter stating the intent to reverse the past voluntary reduction which in turn will provide the city with additional revenue; and

WHEREAS, when the Auditor's Office approves the City's request the setting of the tax levy for 2024 will be scheduled for the September 3, 2024, Board of Aldermen meeting;

**NOW THEREFORE BE IT ORDAINED BY THE BOARD OF ALDERMEN OF
THE CITY OF HARRISONVILLE, MISSOURI AS FOLLOWS:**

Section 1: That there is hereby approval to reverse past voluntary reduction to the tax levy;

- (a) To bring the City's tax levy rate back to what it would have been had no voluntary reduction been taken,

Section 2: That this ordinance shall be in full force and effect from and after the date of its passage and approval.

READ FOR THE FIRST TIME BY TITLE ONLY ON THE 19TH DAY OF AUGUST 2024

AND WAS READ FOR A SECOND TIME BY TITLE ONLY ON THE 19TH DAY OF AUGUST 2024 AND PASSED BY THE BOARD OF ALDERMEN THIS 19TH DAY OF AUGUST 2024.

VOTE TAKEN AS FOLLOWS:

AYES:

NAYS:

ABSENT:

ABSTAIN:

EXCUSED:

Mike Zaring, Mayor and Ex-Officio
Chairman of the Board of Aldermen

ATTEST:

Daniel Barnett, City Clerk

WITNESS my hand and seal this 19TH day of August 2024.

STAFF REPORT

TO: Board of Aldermen
FROM: Christina Stanton,
DATE: August 14, 2024
SUBJECT: Code Amendment--Cruelty to Animals

Type of Item: *Public Hearing*

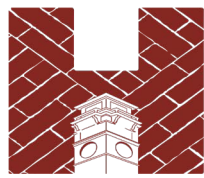
F. Action Item (ID # 4930)

PUBLIC HEARING: Code Amendment Cruelty to Animals

Attachments:

Code Amendment- 8-19-24 BOA (PDF)

Staff Commentary and Mark-up for Cruelty to Animals (PDF)



To: Board of Aldermen

From: Jessi Baker, Animal Control Supervisor

Date: August 19, 2024

Re: Code Amendment—Section 210.070—Cruelty to Animals

GENERAL INFORMATION

Applicant: N/A

Requested Actions: Consideration of Proposed Code Amendments

Date of Application: N/A

PROPOSAL

The Code Amendment proposed seeks to add regulations pertaining to animals left in a vehicle when the outside temperature is over 70° Fahrenheit or greater.

PREVIOUS ACTIONS

- 1939—The Board of Aldermen approved the City of Harrisonville’s original Municipal Code, which included the City’s original regulations pertaining to animals and animal cruelty. Any person found guilty of animal cruelty was charged a misdemeanor.
- October 23, 2000—The Board of Aldermen approved Ordinance #2673, which established most of the current animal regulations including the current Section 210.070—Cruelty To Animals.
- August 5, 2024—The Board of Aldermen discussed the proposed Code Amendments to Section 210.070—Cruelty to Animals, in Work Session.

KEY ISSUES

- Our current Municipal Code is silent regarding animals left in hot vehicles.
- This situation is addressed within the RSMo. State Statutes regarding animal neglect and animal abuse. The proposed changes incorporate language from these State Statutes.
- City Staff has received numerous calls regarding animals left in hot vehicles.

ATTACHMENTS

Staff Commentary and Mark-ups



THE CITY OF HARRISONVILLE

WHERE TRADITION MEETS INNOVATION

300 E. Pearl Street, P.O. Box 367 • Harrisonville, MO 64701 • Tel: 816-380-8900 • Fax: 816-380-8906

Existing Municipal Code in black.

Removals in red.

Additions in green.

Highlights = Discussion.

CS commentary in blue.

Staff Commentary

Staff recently noticed that there is an influx of animals being left in hot cars. There is nothing in the City of Harrisonville's Municipal Code of Ordinances that classifies how hot the temperature can be in a vehicle before it is considered to be inhumane to leave an animal in a vehicle. Staff is proposing changing the cruelty to animal ordinance to protect animals left in vehicles when the outside temperature is over 70° Fahrenheit or greater as detailed below.

Section 210.070 Cruelty to Animals

- A. No person shall impound, harbor or confine or cause to be impounded, harbored or confined in any pound or place any animal and fail to supply proper veterinary care; or shall cruelly overwork any domestic animal or shall cruelly drive or work the same when unfit for labor or shall abandon, beat, ill-treat, torment or cause harm to by physical abuse or undo stress; or shall allow any place where an animal is or may be kept to become unclean or unwholesome and fail to supply the animal during such confinement with the following:
 1. A structurally sound, properly sanitary, dry and weatherproof shelter suitable for the species, age and condition of the animal, which is free of litter or hazardous substances and objects and which provides access to shade from direct sunlight and from exposure to inclement weather conditions.
 2. Wholesome foodstuff suitable for the species which is provided at suitable intervals in a sanitary manner in quantities sufficient to maintain good health in the animal, considering its age and condition.
 3. Constant access or access at suitable intervals to a supply of clean potable, unfrozen water provided in a sanitary manner and in sufficient amounts for the species to maintain good health in the animal.
 4. Normal and prudent attention to the needs of the animal, including all necessary immunizations, parasite control, sufficient exercise and rest to maintain good health and the provision to each sick or injured animal of the necessary veterinary care or humane death.
- B. Any person who confines an animal in an unattended, vehicle where the outside temperature is 70° Fahrenheit or greater, and the interior of the vehicle is not provided with conditioned air to maintain an internal



THE CITY OF HARRISONVILLE

WHERE TRADITION MEETS INNOVATION

300 E. Pearl Street, P.O. Box 367 • Harrisonville, MO 64701 • Tel: 816-380-8900 • Fax: 816-380-8906

temperature of 80° Fahrenheit or less, shall be guilty of a Class C misdemeanor.

1. Unless the animal suffers great bodily injury, a first conviction for violation of this section is punishable by a class C misdemeanor. If the animal suffers great bodily injury, a violation of this section is punishable by a class B misdemeanor. Any subsequent violation of this section, regardless of injury to the animal, is also punishable by a class A Misdemeanor unless causing death to the animal then is a class E felony.
2. This section does not prevent a peace officer, firefighter, humane officer, animal control officer, or other emergency responder from removing an animal from a motor vehicle if the animal's safety appears to be in immediate danger from heat, cold, lack of adequate ventilation, lack of food or water, or other circumstances that could reasonably be expected to cause suffering, disability, or death to the animal. A prominent written notice shall be left on the vehicle advising that the animal has been removed and impounded in accordance with this Section. The animal shall be provided immediate veterinary care. The animal owner or custodian shall be responsible for all expenses incurred during the removal of the animal or its subsequent treatment and impoundment.



THE CITY OF HARRISONVILLE

WHERE TRADITION MEETS INNOVATION

300 E. Pearl Street, P.O. Box 367 • Harrisonville, MO 64701 • Tel: 816-380-8900 • Fax: 816-380-8906

To be discussed:

578.009. Animal neglect — penalties. — 1. A person commits the offense of animal neglect if he or she:

- (1) Has custody or ownership of an animal and fails to provide adequate care; or
- (2) Knowingly abandons an animal in any place without making provisions for its adequate care.

2. The offense of animal neglect is a class C misdemeanor unless the person has previously been found guilty of an offense under this section, or an offense in another jurisdiction which would constitute an offense under this section, in which case it is a class B misdemeanor.

3. All fines and penalties for a first finding of guilt under this section may be waived by the court if the person found guilty of animal neglect shows that adequate, permanent remedies for the neglect have been made. Reasonable costs incurred for the care and maintenance of neglected animals may not be waived. This section shall not apply to the provisions of section 578.007 or Chapter 272.

4. In addition to any other penalty imposed by this section, the court may order a person found guilty of animal neglect to pay all reasonable costs and expenses necessary for:

- (1) The care and maintenance of neglected animals within the person's custody or ownership;
- (2) The disposal of any dead or diseased animals within the person's custody or ownership;
- (3) The reduction of resulting organic debris affecting the immediate area of the neglect; and
- (4) The avoidance or minimization of any public health risks created by the neglect of the animals.

578.012. Animal abuse — penalties. — 1. A person commits the offense of animal abuse if he or she:

- (1) Intentionally or purposely kills an animal in any manner not allowed by or expressly exempted from the provisions of sections 578.005 to 578.023 and 273.030.
- (2) Purposely or intentionally causes injury or suffering to an animal; or
- (3) Having ownership or custody of an animal knowingly fails to provide adequate care which results in substantial harm to the animal.

2. Animal abuse is a class A misdemeanor, unless the defendant has previously been found guilty of animal abuse or the suffering involved in subdivision (2) of subsection 1 of this section is the result of torture or mutilation consciously inflicted while the animal was alive, in which case it is a class E felony.

What Happens to an animal if they are left in a hot car?

Unlike humans, dogs are unable to sweat. They rely mainly on their respiratory tract to dissipate heat. Dogs with more nasal surface area (Greyhounds, German Shepherds, and Labs) are more efficient at dispelling heat, while “smush faced” breeds (like Pugs, Bulldogs or Shih Tzus) are more prone to overheating due to shorter nasal passages. Dogs can also lose heat through dilation of the blood vessels of the skin and increased cardiac output, but this is generally only effective in the hairless areas of the body (ear flaps, bellies, and feet). Normal temperature for a canine is from 100.5 to 102.5 degrees Fahrenheit. Heatstroke is defined as a state of extreme hyperthermia with body temperatures of 106-109 degrees, resulting in thermal injury to body tissues. Dogs and cats cool off primarily by panting—not by sweating—and their systems can become overwhelmed quickly. The rising temperature increases their heart and respiratory rates and can cause seizures as well and harm to vital organs resulting in permanent injury or death.



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Every moment that passes and every increase in temperature dramatically decreases an animal's chances for survival. In the initial stages of heat stress, the heart rate increases blood flow to dissipate heat on the body surface. With these superficial blood vessels dilating, however, core blood pressure drops. With decreased circulating blood volume (due to decreased blood pressure and fluid loss from panting), heat loss mechanisms fail and a further elevation in body temperature occurs. Global thermal injury causes multiorgan failure at temps above 109 degrees due to decreased blood and oxygen supply to the body's tissues. Heatstroke affects Circulatory system, kidneys, liver, GI tract, and central nervous system.

How many calls has the City of Harrisonville dealt with this summer? (many have not been recorded)

7/14 - WALMART - PD

7/14 - WALMART - PD

6/14 - WALMART - ACO

6/14 - GARAGE BURGERS- ACO

6/20 - CAPTAIN D'S - PD

6/21 - DOLLAR TREE- PD

6/22 - WALMART - PD

6/25 - EL MAGUEY - PD

6/29 - FAMILY CENTER - PD

7/14 - ALDI- PD

7/02- TWO at WALMART- ACO

Estimated Vehicle Interior Air Temperature v. Elapsed Time

Elapsed time	Outside Air Temperature (F)					
	70	75	80	85	90	95
0 minutes	70	75	80	85	90	95
10 minutes	89	94	99	104	109	114
20 minutes	99	104	109	114	119	124
30 minutes	104	109	114	119	124	129
40 minutes	108	113	118	123	128	133
50 minutes	111	116	121	126	131	136
60 minutes	113	118	123	128	133	138
> 1 hour	115	120	125	130	135	140

Courtesy Jan Null, CCM; Department of Geosciences, San Francisco State University



THE CITY OF HARRISONVILLE

WHERE TRADITION MEETS INNOVATION

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Here are some statements from Harrisonville Police Department in support of this ordinance change:

Corporal Tim Mikelson:

I am writing this memo in support of an ordinance being added to address the issue of dogs and animals being left in hot vehicles. Officers are dispatched on a regular basis to these calls, and I feel there is little we can do due to the vagueness of our current cruelty to animals ordinance. It does not clearly state that someone cannot leave an animal in a hot vehicle, which leaves the individual officer with the task of trying to decide where the line is or if it is even illegal until the animal is in serious peril.

For liability sake, I don't want an officer getting into a situation that escalates based on something which isn't clearly defined as being illegal. If the legality is a gray area, so is our ability to police the issue and compel potential violators to cooperate. The way this proposed ordinance change is written, there would be clear rules about when an animal can be confined in a vehicle. The temperature would give us the line we need, much like a speed limit.

Lieutenant Brian Kincaide:

I, myself, like that you're trying to get this changed. I agree with the new and updated city ordinance. I support it. I have located a dog in a car that died because of the extreme temperature inside. It was very sad for me and the dog owner as they knew better. It would be nice to hold people accountable for this before we find their animal deceased.

Officer Makayla Krantz:

I agree with the need of an additional ordinance to hold animal owners accountable for these situations. We respond to calls like this frequently and the owners know better.

STAFF REPORT

TO: Board of Aldermen
FROM: Theresa West, Assistant
DATE: August 15, 2024
SUBJECT: Ordinance - Cruelty to Animals

Type of Item: *Approval*

G. Action Item (ID # 4937)

AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI AMENDING ARTICLE I UNDER CHAPTER 210—ANIMAL REGULATIONS OF THE HARRISONVILLE MUNICIPAL CODE AND ESTABLISHING AN EFFECTIVE DATE.

Attachments:

Ordinance - Amending Article I Under Chapter 210 - Animal Regulations (DOCX)

Council Bill No. _____

Ordinance No. _____

**AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF
HARRISONVILLE, MISSOURI AMENDING ARTICLE I UNDER CHAPTER 210—
ANIMAL REGULATIONS OF THE HARRISONVILLE MUNICIPAL CODE AND
ESTABLISHING AN EFFECTIVE DATE.**

WHEREAS, the City of Harrisonville desires to amend municipal code regulations under Title II – Public Health, Safety and Welfare; and

WHEREAS, after due public notice in the manner prescribed by law, the Board of Aldermen held a public hearing on August 19, 2024, and rendered a decision to approve as the Board believes that it is in the best interest for the citizens of Harrisonville.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI, AS FOLLOWS:

Section 1: Section 210.070 is hereby amended by adding the following:

“B. Any person who confines an animal in an unattended, vehicle where the outside temperature is 70° Fahrenheit or greater, and the interior of the vehicle is not provided with conditioned air to maintain an internal temperature of 80° Fahrenheit or less, shall be guilty of a Class C misdemeanor.

1. Unless the animal suffers great bodily injury, a first conviction for violation of this section is punishable by a class C misdemeanor. If the animal suffers great bodily injury, a violation of this section is punishable by a class B misdemeanor. Any subsequent violation of this section, regardless of injury to the animal, is also punishable by a class A Misdemeanor unless causing death to the animal then is a class E felony.
2. This section does not prevent a peace officer, firefighter, humane officer, animal control officer, or other emergency responder from removing an animal from a motor vehicle if the animal's safety appears to be in immediate danger from heat, cold, lack of adequate ventilation, lack of food or water, or other circumstances that could reasonably be expected to cause suffering, disability, or death to the animal. A prominent written notice shall be left on the vehicle advising that the animal has been removed and impounded in accordance with this Section. The animal shall be provided immediate veterinary care. The animal owner or custodian shall be responsible for all expenses incurred during the removal of the animal or its subsequent treatment and impoundment.”

Section 2: That this Ordinance shall be in effect immediately upon its passage and approval.

READ FOR THE FIRST TIME BY TITLE ONLY ON THE 19TH DAY OF AUGUST, 2024,
AND WAS READ FOR A SECOND TIME BY TITLE ONLY ON THE 3RD DAY OF
SEPTEMBER, 2024, AND PASSED BY THE BOARD OF ALDERMEN THIS 3RD DAY OF
SEPTEMBER, 2024.

Mike Zaring, Mayor

ATTEST:

Daniel Barnett, City Clerk

APPROVED by the Mayor this 3rd day of September 2024.

STAFF REPORT

TO: Board of Aldermen
FROM: Christina Stanton,
DATE: August 9, 2024
SUBJECT: Appl. #PP-24-01-A Preliminary Plat for Cedar Crossing, Lots 1-227 and Tracts A and B

Type of Item: *Public Hearing*

H. Action Item (ID # 4924)

Appl. #PP-24-01-A Preliminary Plat for Cedar Crossing, Lots 1-227 and Tracts A and B located south of Parkwood South and north of 267th Street (TO BE CONTINUED TO 10/7)

STAFF REPORT

TO: Board of Aldermen
FROM: Christina Stanton,
DATE: August 9, 2024
SUBJECT: Appl. #RZ/PDP-24-01—A Rezoning from RP-1 to RP-2 and Preliminary Development Plan

Type of Item: *Public Hearing*

I. Action Item (ID # 4923)

Appl. #RZ/PDP-24-01—A Rezoning of approximately 7-acres from RP-1 to RP-2 and Preliminary Development Plan for 24 duplex lots and 203 single-family residential lots located south of Parkwood South and north of 267th Street (TO BE CONTINUED TO 10/7)

STAFF REPORT

TO: Board of Aldermen
FROM: Daniel Barnett,
DATE: August 14, 2024
SUBJECT: Municipal Court Report July 2024

Type of Item: *Discussion*

A. Discussion Item (ID # 4935)

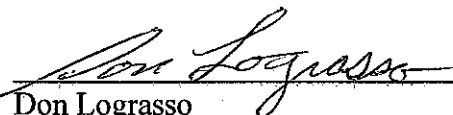
Municipal Court Report July 2024

Attachments:

July 2024 Municipal Court Report (PDF)

IN THE MUNICIPAL COURT OF HARRISONVILLE, MISSOURI
CASS COUNTY

I certify that the attached is a report on all cases heard or tried before the Judge of the Circuit Court of Cass County Missouri, Municipal Division at Harrisonville during the month of **July 2024** and that the information and statements contained in said report are true and correct according to my best information, knowledge and belief.


Don Lograsso
Municipal Court Judge

8/7/24
Date

Presented and reviewed as required by Court Operating Rule 4.29.


City Clerk

8-7-2024
Date

Subscribed and sworn to before me this _____ day of _____, 2024.

Notary

RECEIVED

AUG 07 2024

CITY OF HARRISONVILLE

Attachment: July 2024 Municipal Court Report (Municipal Court Report July 2024)

MUNICIPAL DIVISION SUMMARY REPORTING FORM

Refer to instructions for directions and term definitions. Complete a report each month even if there has not been any court activity.

I. COURT INFORMATION		Municipality: Harrisonville Municipal		Reporting Period: Jul 1, 2024 - Jul 31, 2024	
Mailing Address: 300 E PEARL STREET, HARRISONVILLE, MO 64701					
Physical Address: 300 E PEARL STREET, HARRISONVILLE, MO 64701				County: Cass County	Circuit: 17
Telephone Number: (816)3808903			Fax Number:		
Prepared by: Michelle Shaffer			E-mail Address: michelle.shaffer@courts.mo.gov		
Municipal Judge: Don Lograsso					
II. MONTHLY CASELOAD INFORMATION					
		Alcohol & Drug Related Traffic	Other Traffic	Non-Traffic Ordinance	
A. Cases (citations/informations) pending at start of month		41	686	567	
B. Cases (citations/informations) filed		2	47	43	
C. Cases (citations/informations) disposed					
1. jury trial (Springfield, Jefferson County, and St. Louis County only)		0	0	0	
2. court/bench trial - GUILTY		0	0	1	
3. court/bench trial - NOT GUILTY		0	4	0	
4. plea of GUILTY in court		2	31	12	
5. Violations Bureau Citations (i.e. written plea of guilty) and bond forfeiture by court order (as payment of fines/costs)		0	6	0	
6. dismissed by court		0	0	0	
7. <i>nolle prosequi</i>		0	1	6	
8. certified for jury trial (not heard in Municipal Division)		0	0	0	
9. TOTAL CASE DISPOSITIONS		2	42	19	
D. Cases (citations/informations) pending at end of month [pending caseload = (A+B)-C9]		41	691	591	
E. Trial de Novo and/or appeal applications filed		0	0	0	
III. WARRANT INFORMATION (pre- & post-disposition)					
IV. PARKING TICKETS					
1. # Issued during reporting period		97	1. # Issued during period		0
2. # Served/withdrawn during reporting period		79	☐ Court staff does not process parking tickets		
3. # Outstanding at end of reporting period		1,102			

Attachment: July 2024 Municipal Court Report (Municipal Court Report July 2024)

MUNICIPAL DIVISION SUMMARY REPORTING FORM

COURT INFORMATION	Municipality: Harrisonville Municipal	Reporting Period: Jul 1, 2024 - Jul 31, 2024
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V. DISBURSEMENTS

Excess Revenue (minor traffic and municipal ordinance violations, subject to the excess revenue percentage limitation)		Other Disbursements: Enter below additional surcharges and/or fees not listed above. Designate if subject to the excess revenue percentage limitation. Examples include, but are not limited to, arrest costs and witness fees.	
Fines - Excess Revenue	\$2,448.00	Court Automation	\$296.16
Clerk Fee - Excess Revenue	\$320.73	Law Enf Arrest-Local	\$287.80
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Excess Revenue	\$9.89	Overpayments Detail Code	\$6.00
Bond forfeitures (paid to city) - Excess Revenue	\$0.00	Total Other Disbursements	\$589.96
Total Excess Revenue	\$2,778.62	Total Disbursements of Costs, Fees, Surcharges and Bonds Forfeited	\$7,313.50
Other Revenue (non-minor traffic and ordinance violations, not subject to the excess revenue percentage limitation)		Bond Refunds	\$0.00
		Total Disbursements	\$7,313.50
Fines - Other	\$2,926.20		
Clerk Fee - Other	\$186.98		
Judicial Education Fund (JEF) ☒ Court does not retain funds for JEF	\$0.00		
Peace Officer Standards and Training (POST) Commission surcharge	\$42.30		
Crime Victims Compensation (CVC) Fund surcharge - Paid to State	\$301.67		
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Other	\$5.77		
Law Enforcement Training (LET) Fund surcharge	\$82.00		
Domestic Violence Shelter surcharge	\$84.00		
Inmate Prisoner Detainee Security Fund surcharge	\$82.00		
Restitution	\$34.00		
Parking ticket revenue (including penalties)	\$0.00		
Bond forfeitures (paid to city) - Other	\$200.00		
Total Other Revenue	\$3,944.92		

Attachment: July 2024 Municipal Court Report (Municipal Court Report July 2024)