



**AGENDA  
CITY OF HARRISONVILLE  
BOARD OF ALDERMEN  
REGULAR MEETING  
CITY HALL  
MARCH 19, 2018  
7:00 PM**

**AMENDED AGENDA**

- 1. Call to Order & Pledge of Allegiance**
- 2. Roll Call**
  - A. Roll Call**
- 3. Ceremonial Matters**
- 4. Public Participation**
- 5. Approval of Minutes**
  - A. Board of Aldermen - Regular Meeting - Feb 22, 2018 7:00 PM**
- 6. Agenda Items**
  - A. Keltner Appointment**
  - B. Weaver Appointment**
  - C. Council Bill 20 Res. 14: A Resolution of the Board of Aldermen of the City of Harrisonville Missouri to Authorize the City Administrator to Execute A Purchase Agreement for one 2018 Ford Explorer for the CWSS and Electric Department Director with Blue Springs Ford, in an Amount not to exceed \$27,349.**
  - D. Council Bill 21 R15: Park Finish Mower A Resolution of the Board of Aldermen of Harrisonville, Missouri Authorizing the City Administrator to execute a contract with Golden Valley Tractor, Inc. in the amount of \$14,105.00 for the purchase of 72 inch finish mower. fitness equipment.**
  - E. Council Bill 22 R16: A RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR TO APPLY FOR AND, IF AWARDED, SIGN AN AGREEMENT WITH MISSOURI MAIN STREET CONNECTION, INC. FOR TRAINING AND MENTORING SERVICES AS PART OF AN AFFILIATE GRANT AT A 40% COST SHARE TOTALING \$9,600.**

- F. Council Bill 23 R17: A Resolution of the Harrisonville Board of Aldermen Authorizing the City Administrator to Enter into an Agreement with Orr Wyatt Streetscapes for the Repair of Sidewalk and Curb, not to Exceed \$250,000**
- G. 2832 : Stonegate Crematorium Public Hearing**
- H. Council Bill 24 O3432: Special Use Permit Stonegate Crematorium**
- 7. Aldermen and Committee Reports**
- 8. Report from the City Administrator**
- 9. Report from the Mayor**
- 10. Adjourn to Executive Session RSMo 610.021 (13) Personnel Records/Performance Rating**
- 11. Adjourn From Regular Session**

**Posted on City Hall Bulletin Board this 16th day of March, 2018**

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**Randall K. Jones, City Clerk**

**The Board of Aldermen meeting is an open meeting but is not a meeting of the public. There is a place on the agenda for comments of citizens under PUBLIC PARTICIPATION. Our rule is that comments by any individual or group shall not exceed (4) minutes. The Board of Aldermen request that concerns be initially addressed at the appropriate action level before coming to the Board of Alderman**



**DRAFT**  
**MINUTES**  
**CITY OF HARRISONVILLE**  
**BOARD OF ALDERMEN**  
**REGULAR MEETING**  
**CITY HALL**  
**FEBRUARY 22, 2018**  
**7:00 PM**

1. **Call to Order & Pledge of Allegiance**
2. **Roll Call**

Attendee Name	Organization	Title	Status	Arrived
Judy Bowman	Harrisonville	Board Member	Excused	
Clint Long	Harrisonville	Board Member	Present	
Jessica Levsen	Harrisonville	Board Member	Present	
David Dickerson	Harrisonville	Board Member	Present	
Matt Turner	Harrisonville	Board Member	Present	
Marcia Milner	Harrisonville	Board Member	Excused	
Judy Reece	Harrisonville	Board Member	Excused	
Brad Bockelman	Harrisonville	Board Member	Present	
Brian Hasek	Harrisonville	Mayor	Present	

*Others present were: City Attorney John Fairfield, City Administrator Happy Welch, Finance Director Marcella McCoy, Police Chief John Hofer, HES Director Eric Myler, Parks & Recreation Director Chris Deal, Public Works Director Eric Patterson and City Clerk Randall Jones Recording.*

3. **Ceremonial Matters**
  - A. **A Proclamation Designating the Week of February 17-24, 2018 as FFA Week in Harrisonville**  
*Mayor Hasek presented proclamation to Harrisonville High School FFA members accompanied by FFA Advisor, Jason Dieckoff.*
4. **Public Participation**  
None
5. **Approval of Minutes**

**A. Board of Aldermen - Regular Meeting - Feb 5, 2018 7:00 PM**

<b>RESULT:</b>	<b>ACCEPTED [UNANIMOUS]</b>
<b>MOVER:</b>	David Dickerson, Board Member
<b>SECONDER:</b>	Jessica Levsen, Board Member
<b>AYES:</b>	Long, Levsen, Dickerson, Turner, Bockelman
<b>EXCUSED:</b>	Judy Bowman, Marcia Milner, Judy Reece

**6. Agenda Items**

**A. Appointment to the Board of Zoning Adjustment: Jennifer Peters**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	David Dickerson, Board Member
<b>SECONDER:</b>	Clint Long, Board Member
<b>AYES:</b>	Long, Levsen, Dickerson, Turner, Bockelman
<b>EXCUSED:</b>	Judy Bowman, Marcia Milner, Judy Reece

**B. Support for STEP Grant Application**

*Staff report presented by Police Chief John Hofer. All members were in agreement to support and signed authorization to participate in Missouri's Highway Safety Program.*

**C. A Resolution of the Board of Aldermen of the City of Harrisonville Missouri to Authorize the City Administrator to Execute A Purchase Agreement for ONE (1) 2018 Jeep Compass Sport 4x4 from Capitol Chrysler Jeep Dodge Ram of Jefferson City, MO, in an Amount of \$21,208.**

*Staff report presented by City Administrator Happy Welch. Designated by Mayor Hasek as Resolution #09 upon passage.*

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	David Dickerson, Board Member
<b>SECONDER:</b>	Matt Turner, Board Member
<b>AYES:</b>	Long, Levsen, Dickerson, Turner, Bockelman
<b>EXCUSED:</b>	Judy Bowman, Marcia Milner, Judy Reece

**D. A Resolution Authorizing the City Administrator to Execute an Agreement with Feld Fire Equipment to Purchase a Stryker Power Load System and Power Pro XT Power Cot for the Emergency Services Department at a Cost of \$39,000**

*Staff report presented by HES Director Eric Myler. Designated by Mayor Hasek as Resolution #10 upon passage.*

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Matt Turner, Board Member
<b>SECONDER:</b>	Jessica Levsen, Board Member
<b>AYES:</b>	Long, Levsen, Dickerson, Turner, Bockelman
<b>EXCUSED:</b>	Judy Bowman, Marcia Milner, Judy Reece

Minutes Acceptance: Minutes of Feb 22, 2018 7:00 PM (Approval of Minutes)

- E. A Resolution Authorizing the Mayor to Execute an Agreement between the City Of Harrisonville, the Highway 71/291 Partners in Progress Transportation Development District, and RLP Development Company, Inc., for the Construction of Improvements to Landmark Plaza**

*Staff report presented by City Administrator Happy Welch. Designated by Mayor Hasek as Resolution #11 upon passage.*

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	David Dickerson, Board Member
<b>SECONDER:</b>	Clint Long, Board Member
<b>AYES:</b>	Long, Levsen, Dickerson, Turner, Bockelman
<b>EXCUSED:</b>	Judy Bowman, Marcia Milner, Judy Reece

- F. A Resolution of the Board of Aldermen of Harrisonville, Missouri Authorizing the City Administrator to execute a contract with 2nd Wind Exercise Equipment, Inc. in the amount of \$27,255.00 for the purchase of fitness equipment.**

*Staff report presented by Parks & Recreation Director Chris Deal. City Attorney John Fairfield pointed out that this is a lease/purchase agreement. Designated by Mayor Hasek as Resolution #12 upon passage of amended resolution changing the wording from "execute a contract" to "accept the bid".*

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	David Dickerson, Board Member
<b>SECONDER:</b>	Jessica Levsen, Board Member
<b>AYES:</b>	Long, Levsen, Dickerson, Turner, Bockelman
<b>EXCUSED:</b>	Judy Bowman, Marcia Milner, Judy Reece

- G. A Resolution Authorizing The City Administrator To Execute An Agreement With Geneva Capital, LLC, For A Master Equipment Lease And Sale Agreement For The City Of Harrisonville, Missouri, And Establishing An Effective Date**

*Staff report presented by Parks & Recreation Director Chris Deal. Designated by Mayor Hasek as Resolution #13 upon passage.*

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	David Dickerson, Board Member
<b>SECONDER:</b>	Clint Long, Board Member
<b>AYES:</b>	Long, Levsen, Dickerson, Turner, Bockelman
<b>EXCUSED:</b>	Judy Bowman, Marcia Milner, Judy Reece

## 7. Aldermen and Committee Reports

Alderman Levsen stated the Harrisonville High School show choir has been doing great at competitions.

## 8. Report from the City Administrator

### A. City Administrator's Report

*Administrator report presented in agenda packet.*

## **9. Report from the Mayor**

Mayor Hasek extended a thank you to Street Department and the Electric Department for great job handling the recent ice storms.

He extended congratulations to the Harrisonville Show Choir. Mayor Hasek reported that the recent MML Legislative Conference was attended by Mayor along with city staff Happy Welch, Marcella McCoy and Aldermen Matt Turner, David Dickerson and Jessica Levsen

City Attorney John Fairfield extended congratulations to the United States Olympic teams.

## **10. Adjourn From Regular Session**

Motion to adjourn by Alderman Dickerson with second by Alderman Long. Motion carried.  
Meeting adjourned at 7:26 p.m.

\_\_\_\_\_  
Brian Hasek, Mayor & Ex-Officio  
Chairman of the Board of Aldermen

ATTEST:

\_\_\_\_\_  
Randall K. Jones, City Clerk

Minutes Acceptance: Minutes of Feb 22, 2018 7:00 PM (Approval of Minutes)



**TO:** Board of Aldermen  
**FROM:** Happy Welch, City Administrator  
**DATE:** March 7, 2018  
**SUBJECT:** Keltner Appointment

**Type of Item:** *Approval*

The mayor would like to appoint Norma Keltner to the Board of Zoning Adjustment and requests the consent of the Board of Aldermen. This appointment will run until October of 2021.

**A. Action Item (ID # 2807)**

Keltner Appointment

Attachments:

Keltner BZA App (PDF)



### Board, Commission and Committee Appointment Application to Serve

Name: <i>Norma Keltner</i>		Date: <i>3-2-18</i>	
Home Address: <i>101 No. Price</i>			
Email Address:			
Home Phone:		Work Telephone:	
Occupation:		Best Time to Call: <i>am/pm</i>	
Do you own commercial property and/or operate a business in Harrisonville? If yes, please describe. <i>No</i>			
Work/Business Name:			
Work/Business Address:			
Length of Residency in Harrisonville: <i>18 years</i>		Are you registered to vote? <i>Yes</i>	
Are you now serving, or have you ever served, on a board, commission or committee for the City of Harrisonville or any other community? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, please give name of board, commission and/or committee and dates served:			
BOARD, COMMISSION OR COMMITTEE PREFERENCE(S): Please list no more than three boards, commissions or committees in order of preference.			
1	<i> zoning Board</i>	2	<i> BZA</i>
3			

Attachment: Keltner BZA App (Keltner Appointment)

(Application continued on reverse)

**NARRATIVE STATEMENT:** Please provide a brief statement indicating why you wish to be appointed to this board or commission, including the strengths you feel you could bring to the position for which you are applying. Information may include education, professional experience and community activities pertinent to the position for which you are applying.

I feel it is important to left-up our Harrisonville residents — be proud of where you live and keep properties tidy. This is the step that makes people proud, does not cost you a fortune and is good healthy exercise — walk those trash cans back into the garage!

Also, I would like to help Harrisonville have healthy growth and not just build "chicken coops."

I understand that my attendance at all regularly scheduled meetings is critical, even if I am an alternate member, and that the Board of Aldermen may appoint a replacement for members who are chronically absent from regular meetings. I also understand that this application is considered a public record.

Applicant's Signature: \_\_\_\_\_

*Donald W. Keltner*

All applications are kept on file for one year. During that time, your application will be considered when there is an opening for the Board, Commission, or Committee for which you have applied.

- Please feel free to attach a resume and/or copies of any certificates pertinent to the appointment you are seeking.
- Please notify the City Clerk at 816-380-8916 if you move or no longer wish to be considered for appointment.
- Mail or deliver your completed application to: City of Harrisonville, City Clerk's Office, 300 E. Pearl, P. O. Box 367, Harrisonville, MO 67401 or email [rjones@ci.harrisonville.mo.us](mailto:rjones@ci.harrisonville.mo.us)

\* Applications must be completely filled out in order to be considered \*

**THANK YOU FOR YOUR INTEREST IN THE CITY OF HARRISONVILLE**



**TO:** Board of Aldermen  
**FROM:** Happy Welch, City Administrator  
**DATE:** March 12, 2018  
**SUBJECT:** Weaver HPC Appoint

**Type of Item:** *Approval*

The mayor would like to appoint Michael Weaver to the Historic Preservation Commission and is requesting consent from the Board.

**B. Action Item (ID # 2809)**

Weaver Appoint

Attachments:

Michael Weaver HPC Application (PDF)



**NARRATIVE STATEMENT:** Please provide a brief statement indicating why you wish to be appointed to this board or commission, including the strengths you feel you could bring to the position for which you are applying. Information may include education, professional experience and community activities pertinent to the position for which you are applying.

For the past 15 years I have been restoring the family home in Harrisonville. It is an Arts + Crafts style house built by my maternal grandfather in the winter of 1917-1918.

Growing up in Harrisonville in the 1950's and 1960's I saw the role the city played in the economic and political vitality of the county. Since my mother and father owned a retail business on the Square, I was aware of the changes that arose.

Returning now to my hometown I would like to serve, using the perspective of my lifelong experiences here, and the cultural awareness and ability that came from 25 years in New York City.

Art History proved to be my #1 most useful college course

I understand that my attendance at all regularly scheduled meetings is critical, even if I am an alternate member, and that the Board of Aldermen may appoint a replacement for members who are chronically absent from regular meetings. I also understand that this application is considered a public record.

Applicant's Signature: Michael Weaver

All applications are kept on file for one year. During that time, your application will be considered when there is an opening for the Board, Commission, or Committee for which you have applied.

*Resume Attached*

- > Please feel free to attach a resume and/or copies of any certificates pertinent to the appointment you are seeking.
- > Please notify the City Clerk at 816-380-8916 if you move or no longer wish to be considered for appointment.
- > Mail or deliver your completed application to: City of Harrisonville, City Clerk's Office, 300 E. Pearl, P. O. Box 367, Harrisonville, MO 67401 or email [rjones@ci.harrisonville.mo.us](mailto:rjones@ci.harrisonville.mo.us)

\* Applications must be completely filled out in order to be considered \*  
**THANK YOU FOR YOUR INTEREST IN THE CITY OF HARRISONVILLE**

Attachment: Michael Weaver HPC Application (Weaver HPC Appoint)



## STAFF REPORT

**TO:** Board of Aldermen  
**FROM:** Eric Patterson, Director  
**DATE:** March 13, 2018  
**SUBJECT:** Authorization to purchase replacement SUV for the CWSS & Electric Director

**Type of Item:** *Purchase***Issue:**

Purchase of One Ford Explorer for the CWSS and Electric Departments

**Summary Recommendation:**

Requesting approval for the purchase of one 2018 Ford Explorer for the CWSS and Electric Departments Director from Blue Springs Ford for the total price not to exceed of \$30,000 to replace a 2010 Ford Explorer which will be transferred Harrisonville IT Department. The base bid is \$25,938 with add on charges for destination, delivery, trailer tow, cargo cover, and cloth seats for a total of \$27,349.

**Background:**

The Director uses this truck to do a variety of jobs required to run the departments. IT does not currently have a vehicle that is theirs that they can keep all the material and tools in to travel to all the city facilities to maintain the computers and equipment.

This purchase is a part of the state bidding and it complies with our purchasing requirements for equipment.

**\$30,000 is Budgeted for this Vehicle.**

**Recommendation:**

It is staff's recommendation to purchase One (1) 2018 Ford Explorer for the CWSS and Electric Departments from Blue Springs ford for \$27,349. This purchases is within the amount budgeted and approved in the Harrisonville 2018 Operating budget.

**Council Bill No. 20 Res. 14**

**Resolution No.**

**A Resolution of the Board of Aldermen of the City of Harrisonville Missouri to Authorize the City Administrator to Execute A Purchase Agreement for one 2018 Ford Explorer for the CWSS and Electric Department Director with Blue Springs Ford, in an Amount not to exceed \$27,349.**

WHEREAS, the staff of City of Harrisonville, Missouri (“City”) recommends that the Board of Aldermen (“Board”) approve the purchase of one (1) 2018 Ford Explorer (“SUV”) for the City Combined Water Sewer System Department (“CWSS”) and Electric Department from Blue Springs Ford for \$27,349;

WHEREAS, the SUV will replace a 2010 Ford Explorer which will be transferred to the IT/Finance/Admin Department;

WHEREAS, the purchase of this SUV is within the amount of \$30,000 that was budgeted for such purchases in the City 2018 Operating budget;

WHEREAS, the City of Harrisonville has determined that Blue Springs Ford is the best vendor to provide the SUV to the City;

WHEREAS, the proposed purchase of the SUV is a part of the state bidding system through the Missouri Department of Transportation award IFB605CO18000580 Light Duty Vehicles, and complies with the City purchasing requirements for equipment set forth in Section 130.020 of the City’s Code;

WHEREAS, Blue Springs Ford agrees to sell the SUV to the City for a total purchase price of \$27,349, which staff believes said total price is fair and reasonable; and

WHEREAS, the Board accepts the recommendation of the staff with respect to purchasing the SUV and finds it to be in the best interest of the City.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI, AS FOLLOWS:**

Section 1: That the City Administrator of the City of Harrisonville is hereby authorized and directed to enter into an agreement on behalf of the City with Blue Springs Ford for the purchase of One (1) 2018 Ford Explorer for the CWSS and Electric Departments for a total purchase price of \$27,349.

Section 2: That this resolution shall become effective immediately upon its passage and approval.

PASSED AND RESOLVED by the Board of Alderman and APPROVED by the mayor of the City of Harrisonville, Missouri this 19th day of March 2018.

Brian Hasek, Mayor and Ex-Officio  
Chairman of the Board of Alderman

ATTEST:

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Randall K. Jones, City Clerk

WITNESS my hand and seal this 19th day of March, 2018



## STAFF REPORT

**TO: Board of Aldermen**  
**FROM: Randy Jones, City Clerk**  
**DATE: March 7, 2018**  
**SUBJECT: Park Finish Mower**

**Type of Item:** *Contract*

As part of the 2018 approved budget, a new finish mower is to be purchased, replacing the 2010 Kubota finish mower. The finish mower request for bid was advertised in the newspaper and city website.

The bid request for the above stated finish mower resulted in the following bids:

<u>Company</u>	<u>Mower Type</u>	<u>Bid Amount</u>
• Golden Valley Tractor	Hustler Super Z Diesel	\$14,105.00
• Outdoor Power Center	Grasshopper Powervac	\$14,521.00
• Heartland Tractor	Kubota ZD	\$15,650.00
• Golden Valley Tractor (2 <sup>nd</sup> )	Scag Turf Tiger	\$15,915.00
• Heritage Tractor	John Deere Z997R Diesel	\$17,345.00

The lowest and best bidder recommended is Golden Valley Tractor with a bid of \$14,105.00 for the Hustler Super Z Diesel. The total budgeted for this mower was \$18,000.00. \$1,500 was included as a trade in for the 2010 Kubota finish mower. The new finish mower comes with a 2 year, no hour limit warranty. Golden Valley Tractor is located in Harrisonville and met all bid specifications.

Staff and the Park Board recommends the bid from Golden Valley Tractor for approval by the Board of Alderman. Staff will answer any questions. Thank you.

**Council Bill No. 21 R15**

**Resolution No.**

**Park Finish Mower A Resolution of the Board of Aldermen of Harrisonville, Missouri Authorizing the City Administrator to execute a contract with Golden Valley Tractor, Inc. in the amount of \$14,105.00 for the purchase of 72 inch finish mower. fitness equipment.**

**WHEREAS**, the City advertised in February 2018 and received bids for a park finish mower for the Parks Department on February 16, 2018;

**WHEREAS**, 5 bids were received for mower to replace older mower;

**WHEREAS**, staff reviewed the bids and determined that Golden Valley Tractor submitted a proper bid and that it is the lowest responsible bid and can perform the service for the City of Harrisonville;

**WHEREAS**, the Park Board reviewed the bid on March 14, 2018 and recommends the low bid from Golden Valley Tractor, Inc. of Clinton, MO;

**WHEREAS**, the City of Harrisonville Board of Aldermen, after careful and due deliberation, concludes that Golden Valley Tractor has provided the lowest and best proposal to the City, and that entering into a contract with Golden Valley Tractor as set forth below would be in the best interest of the City.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI, AS FOLLOWS:**

Section 1: That the City Administrator is hereby authorized to execute on behalf of the city a contract with Golden Valley Tractor, Inc. of Clinton, Missouri, in the amount of \$14,105.00.

Section 2: That this resolution shall become effective immediately upon its passage and approval.

**PASSED AND RESOLVED** by the Board of Aldermen and **APPROVED** by the Mayor of the City of Harrisonville, Missouri this 19th day of March 2018.

\_\_\_\_\_  
Brian Hasek, Mayor and Ex-Officio  
Chairman of the Board of Aldermen

ATTEST:

\_\_\_\_\_  
Randall K. Jones, City Clerk

**WITNESS** my hand and seal this 19th day of March 2018



**TO:** Board of Aldermen  
**FROM:** Happy Welch, City Administrator  
**DATE:** February 15, 2018  
**SUBJECT:** MMSC Board Resolution

**Type of Item:** *Approval*

As part of the application process for the Missouri Main Street Connection Affiliate Grant due in April, the city must adopt a resolution stating they will be the funding source for the 40% portion of the grant if they are the responsible party. I have incorporated the language from a template provided by the MMSC for our resolution and am requesting the Board approve the resolution.

**Council Bill No. 22 R16**

**Resolution No.**

**A RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR TO APPLY FOR AND, IF AWARDED, SIGN AN AGREEMENT WITH MISSOURI MAIN STREET CONNECTION, INC. FOR TRAINING AND MENTORING SERVICES AS PART OF AN AFFILIATE GRANT AT A 40% COST SHARE TOTALING \$9,600.**

Whereas, the City of Harrisonville (“City”) recognizes the importance of our Courthouse Square (“the Square”) as it relates to the economic and quality of life of the community;

Whereas, the continued improvement, revitalization and development of the Square is a City goal;

Whereas, a fledgling local downtown revitalization organization is in existence and has been formed to stimulate economic development and preservation of the Square, thereby lessening the burden of municipal government;

Whereas, the Main Street Approach to Revitalization has generated community-wide interest and support;

Whereas, the Board of Aldermen have committed funding in the current budget year and believe it is important to commit to the Missouri Main St. Connection Four-Point Approach, and is in the best interest of the City and its residents;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI, AS FOLLOWS:**

Section 1: That the City does hereby endorse Love the Harrisonville Square’s participation in the training and mentoring services provided by the Missouri Main Street Program through the Affiliate Grant.

Section 2: That the City agrees to participate in the 40/60 cost-sharing grant by contributing the 40% share, equal to \$9,600 as its portion of the \$24,000 grant over a two-year period, payable and effective upon signing by all parties of the grant agreement with the Missouri Main St. Connection, Inc.

Section 3: That this resolution shall become effective immediately upon its passage and approval.

PASSED AND RESOLVED BY THE BOARD OF ALDERMEN AND APPROVED BY THE MAYOR OF THE CITY OF HARRISONVILLE, MISSOURI ON THIS 19TH DAY OF MARCH 2018.

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Brian Hasek, Mayor and Ex-Officio  
Chairman of the Board of Aldermen

ATTEST:

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Randall K. Jones, City Clerk

WITNESS my hand and seal this 19th day of March 2018

### Affiliate 60/40 Matching Grant Application

- Resolution of the Sponsoring Organization**
- Commitment during the 2-year grant period to attend a minimum of four (2 each year) regional workshops or conferences conducted by Missouri Main Street Connection for the purpose of learning the Main Street Four-Point Approach® to Revitalization.
  - Registration fees, travel costs and meals when attending these regional workshops and conferences.
  - Require a commitment of at least two years of our time and energies.
  - Local government support, volunteer support, and financial support exist in our community to generate a successful revitalization effort.
  - Enlisting volunteers and raising the funds necessary for sustaining the revitalization effort as described in the Affiliate Grant application.
  - Attendance requirements that will be determined for each of the *four on-site service visits* provided in our community by MMSC as described in the Affiliate Grant application.



AFFILIATE GRANT PROGRAM

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### Affiliate 60/40 Matching Grant Application

- Section A - Community Commitment
  - 1. Identification of a sponsoring group.**  
*One organization or entity must assume responsibility for local sponsorship of the program. This entity must be willing to assume responsibility for coordinating the start-up phase of the local Main Street organization and to ensure ongoing full cooperation and compliance in the program.*



AFFILIATE GRANT PROGRAM

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5 grants for year (total)

### Affiliate 60/40 Matching Grant Application

- Section A - Community Commitment
  - 2. Commitment of municipal government.**  
*Revitalization efforts have little chance for success without the enthusiastic support of local government.*
    - A. Letter of commitment from the mayor
    - B. Resolution of support from the city council

The Resolution must include language agreeing to pay the city's share of the Affiliate Grant (40% = \$9,600) to Missouri Main Street Connection, Inc.



AFFILIATE GRANT PROGRAM



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Attachment: Info from Grant Seminar (MMSC Board Resolution)



## STAFF REPORT

**TO:** Board of Aldermen  
**FROM:** Rodney Jacobs, Director  
**DATE:** March 13, 2018  
**SUBJECT:** 2018 curb and Sidewalk Program

**Type of Item:** *Approval*

**Type of Item:**

Staff seeks Board approval to award and execute a contract with Orr Wyatt Streetscapes for the construction of sidewalks, curbs, and ADA ramps at locations throughout the city.

**Issue:**

This 2018 Sidewalk and Curb Program will remove and replace damaged and decayed facilities at locations identified as critical or unsafe.

**Background:**

On February 22, 2018, competitive bids for the 2018 Program were received and opened as follows:

1. Kastle Concrete, Lee's Summit, MO....	\$158,067.30
2. Orr Wyatt Streetscapes, Raytown, MO...	\$158,398.20
3. E&M Underground, Pleasant Hill, MO....	\$179,121.00
4. Lan-Tel, Independence, MO...	\$180,470.25
5. Youngs Waterproofing, East Lynne, MO...	\$186,067.95
6. Terry Snelling Construction, Independence, MO...	\$195,091.50
7. Phoenix Construction, Olathe, KS...	\$226,916.13
8. Amino Brother, Co., Kansas City, MO...	\$234,161.70
9. KJ Remodeling, LLC, Independence, MO...	\$304,692.60
10. Tailor Made Exteriors, Lee's Summit, MO...	\$366,228.15

Kastle Concrete was the apparent low bidder; however, they did not include a bid bond with their submittal, so their bid was thrown out. In addition to the base bid, additional sidewalks, curbs, and ADA

ramps were included in the bid documents so that if the base bid was under budget, then these additional locations could be added to the work. The project budget is \$350,000.

**Recommendations:**

Staff has reviewed the submittal information from the low bidder and requests the Board approve the award and execution of a contract with Orr Wyatt Streetscapes for the construction of the 2018 Sidewalk and Curb Program for the base bid with the curb add alternates for an amount of \$242,131.80 and \$7,868.20 for additional sidewalks or curbs in an amount of \$250,000. This would leave \$100,000.00 to use on stormwater, we may need this depending on what the Army Corp. of Engineers find.

**Council Bill No. 23 R17**

**Resolution No.**

**A Resolution of the Harrisonville Board of Aldermen Authorizing the City Administrator to Enter into an Agreement with Orr Wyatt Streetscapes for the Repair of Sidewalk and Curb, not to Exceed \$250,000**

WHEREAS, the City of Harrisonville wishes to make improvements to the sidewalk and curb system serving the City;

WHEREAS, the condition of pedestrian facilities serving the City are in need of repair,

WHEREAS, a notice was posted and bids were accepted and opened on February 22, 2018 for such improvements,

WHEREAS, the lowest bidder did not include a bid bond as required in the submittal documents,

WHEREAS, Orr Wyatt Streetscapes was determined to be the lowest, responsive and responsible bidder,

WHEREAS, Add Alternates were included with the base bid and staff recommends approving those with Orr Wyatt Streetscapes;

WHEREAS, the Public Works Committee reviewed the bids on March 6, 2018 and recommended sending the bids to the Board,

WHEREAS, the Board of Aldermen have reviewed the bids presented and believe it to be in the best interests of the city to approve the low bid for the sidewalk improvement;

**NOW THEREFORE BE IT RESOLVED BY THE HARRISONVILLE BOARD OF ALDERMEN THAT:**

**Section 1:** The City Administrator is hereby authorized and directed to enter into an agreement on behalf of the city with Orr Wyatt Streetscapes, to make improvements to the sidewalks in various locations for an amount of \$250,000.00.

**Section 2:** That this resolution shall become effective immediately upon its passage and approval.

**PASSED AND RESOLVED** by the Board of Aldermen and **APPROVED** by the Mayor of the City of Harrisonville, Missouri this 19th day of March 2018.

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Brian Hasek, Mayor & Ex Officio  
Chairman of the Board of Aldermen

ATTEST:

Randall K. Jones, City Clerk

WITNESS my hand and seal this 19<sup>th</sup> day of March 2018



**TO:** Board of Aldermen  
**FROM:** Happy Welch, City Administrator  
**DATE:** March 16, 2018  
**SUBJECT:** Stonegate Crematorium Public Hearing

**Type of Item:** *Discussion*

- G. Discussion Item (ID # 2832)**  
Stonegate Crematorium Public Hearing



**TO:** Board of Aldermen  
**FROM:** Happy Welch, City Administrator  
**DATE:** March 16, 2018  
**SUBJECT:** Special Use Permit Stonegate Crematorium

**Type of Item:** *Approval*

Current Stonegate Crematorium owner Danny Carmichael is selling the business to Michael Dajak and his investors, and will stay on 1 year to transition ownership of the business. Due to the new ownership, a new Special Use Permit is required and was brought to the Planning and Zoning Commission on March 15 for their consideration. The Planning and Zoning Commission voted unanimously to approve the SUP and pass it along to the Board of Aldermen.

**Council Bill No. 24 03432**  
**Ordinance No.**  
**Special Use Permit Stonegate Crematorium**  
**COUNCIL BILL 024**

**ORDINANCE NO. 3432**

**AN ORDINANCE OF THE CITY OF HARRISONVILLE, MISSOURI, AMENDING A SPECIAL USE PERMIT FOR THE CONTINUATION OF A CREMATORY (RETORTION CENTER) & MORTUARY LOCATED AT 1505 BRICKPLANT RD., AS REQUESTED BY APPLICANT STONEGATE CREMATORIUM, LLC.**

WHEREAS, Danny Carmichael is transferring ownership of Stonegate Crematorium, LLC ("Stonegate") to Michael Dijak and an investment group,

WHEREAS, an ownership change requires a new Special Use Permit to operate;

WHEREAS, Stonegate will continue to operate as a crematory (retortion center) and mortuary at 1505 Brookhart Road;

WHEREAS, certain conditions will be placed on Stonegate as required in previous Special Use Permits;

WHEREAS, after the Harrisonville Planning and Zoning Commission submitted a recommendation of approval contingent upon meeting the conditions as outlined in this Special Use Permit to the Board of Aldermen of the City of Harrisonville, Missouri; and

WHEREAS, the Board of Aldermen have reviewed the recommendation from Planning and Zoning, held a Public Hearing on March 19, 2018, agree with the approval recommended by P&Z, and believe that it is in the best interest for the citizens of Harrisonville.

**NOW THEREFORE, BE IT ORDAINED BY THE MAYOR AND THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI, AS FOLLOWS:**

Section 1. A special use permit for the continued use of a crematory (Retortion Center) & mortuary located at 1505 Brookhart Dr. as requested by applicant Stonegate Crematorium, LLC be amended contingent upon the following conditions:

**The Use**

This SUP authorizes the operation of a crematory (retortion center) and facilities for mortuary services.

**Ownership**

The crematory/mortuary business is conditioned to Michael Dijak. If the applicant(s) wish to transfer ownership to another party, the applicant(s) must re-submit an application for a special use permit to the City prior to the transfer of ownership or lease.

**Lighting**

Any lighting used to illuminate the parking area or the building shall be directed away from adjacent properties in a way to eliminate glare.

**Location of Cremation Units**

The cremation unit shall be within a fully enclosed permanent structure.

**Environmental**

The facilities must be operated as not to produce hazardous, objectionable or offensive conditions by reason of odor, dust, lint, smoke, cinders, fumes, noise, vibration, heat, solid or liquid wastes, fire or explosion.

**Missouri Department of Natural Resources**

The applicants must comply with all applicable state regulations as required by the Missouri Department of Natural Resources.

**U.S. Environmental Protection Agency**

The applicants must comply with all applicable federal regulations as required by the Environmental Protection Agency.

**Time Limit**

Time Limit = 12 years (*Applicant may reapply for renewal of SUP after expiration*)

Section 2. If any section, subsection, sentence, clause, phrase, or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

Section 3. This ordinance shall become effective immediately upon its passage and approval.

Vote taken as follows:

Ayes:

Nays:

Abstain:

**READ ONE TIME BY TITLE ONLY ON MARCH 19, 2018. READ FOR A SECOND TIME BY TITLE ONLY ON MARCH 19, 2018 AND WAS DULY APPROVED BY THE BOARD OF ALDERMEN THIS 19<sup>TH</sup> DAY OF MARCH, 2018.**

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Brian Hasek, Mayor and Ex-Officio  
Chairman of the Board of Aldermen

ATTEST:

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Randall K. Jones, City Clerk



## STAFF REPORT

**TO:** Board of Aldermen  
**FROM:** Happy Welch, City Administrator  
**DATE:** March 14, 2018  
**SUBJECT:** City Admin Rpt 3-19-18

**Type of Item:** *Report*

**CITY ADMINISTRATOR REPORT**

March 19, 2018

1. There were 36 building permits issued in February with only one new home permitted. The remainder were residential and commercial remodels or repairs.
2. Staff has been working on creeks, stormwater inlets, and catch basins to make sure they are clear before the spring storm season. Street Dept. has finished working on the Elm St. ditches to direct more water along the road rather than into the yards, and the Parks Dept. cleaned out Town Creek near the Rotary Pavilion where a large pile of brush was blocking the creek.
3. Repair crews have looked at the Royal Street substation that caused our 5 hour power outage on February 20 and they have a couple of ideas to make a repair but it needs to be done at a different time and day. They haven't rescheduled yet.
4. The annual limb drop off at City Park will be Friday and Saturday, April 6<sup>th</sup> & 7<sup>th</sup>, 8a-5p both days. Maximum size of limbs is 10 inches and employees will be there to unload the limbs for mulching and to load compost onto trailers or trucks.
5. The Citywide Cleanup day is coming up May 11<sup>th</sup> 8a-6p and May 12 8a-4p. The location has not been determined yet. It will either be at the Municipal Waste Services office on Rockhaven Road or at the Street Dept. storage yard on south Independence.
6. City offices will be closed Friday, March 30, 2018 for Good Friday.

7. We have secured the easement for the waterline running west of Sutherland's, under I-49/71 across Mr. Linder's property. With that easement completed we now need to work on gaining access to the east side section of the waterline before work can begin.
8. We received two responses to our RFP's for 457 investment groups. RPA/Security Benefit and Nationwide submitted folders for our review. We probably won't have a recommendation until April for the Board to consider.
9. I will be at the nationwide Main St. Now Conference Monday through Wednesday, March 26 - 28, in Kansas City and not in the office those days. April McLaughlin and Robert Wiseman have also signed up and they are members of our Historic Preservation Commission.
10. The Kansas City Area Development Council has new people promoting economic development in the region and they will be visiting Cass County Wednesday, March 21, and they're final stop will be in Harrisonville to tour our proposed area for development on Industrial Dr.

**A. Action Item (ID # 2829)**

City Admin Rpt 3-19-18