



**AGENDA
CITY OF HARRISONVILLE
PARK BOARD
REGULAR MEETING
COMMUNITY CENTER
AUGUST 9, 2016
6:00 PM**

- I. Call to Order**
 - 1. Roll Call**
- II. Public Participation**
- III. Ceremonial Matters**
- IV. Approval of Minutes**
 - 1. Park Board Minutes - July 12, 2016**
- V. Parks and Recreation Department**
 - 1. Director Report - Month End Report**
 - 2. Fees & Charges - 2017**
 - 3. Budget Objectives - 2017**
 - 4. Park Division Equipment - 2017**
 - 5. HCC & ODP Membership Report**
 - 6. Month & YTD Financial Report**
- VI. Other Business**
- VII. Adjourn to Executive Session**
- VIII. Adjourn from Regular Session**
- IX. Action Items**
- X. Discussion Items**

Posted on City Hall Bulletin Board this 6th day of August

Kim Hubbard, City Clerk

The Board of Aldermen meeting is an open meeting but is not a meeting of the public. There is a place on the agenda for comments of citizens under PUBLIC PARTICIPATION. Our rule is that comments by any individual or group shall not exceed (4) minutes. The Board of Aldermen request that concerns be initially addressed at the appropriate action level before coming to the Board of Alderman



TO: Park Board
FROM: Chris Deal, Parks Director
DATE: August 6, 2016
SUBJECT: Park Board Minutes - July 12, 2016

Type of Item: *Approval*

Action Item (ID # 2282)

Park Board Minutes - July 12, 2016

Attachments:

July 12, 2016 (PDF)

**HARRISONVILLE PARK BOARD MINUTES
HARRISONVILLE COMMUNITY CENTER**

**July 12, 2016
6:00 P.M.**

CALL TO ORDER: The regularly scheduled meeting of the Harrisonville Park Board was called to order at 6:00 p.m. by Acting Chairman David Atkinson.

MEMBERS PRESENT: Acting Chairman David Atkinson, Julie Weedman, Ed Roberts, Don Allen, Dr. Martin Parks, & Clint Miller

ABSENT: Brent Caruthers, Cathy Faris, & Phil Rogers

OTHER PRESENT: Parks & Recreation Director Chris Deal, Assistant Parks & Recreation Director Wendy Hershberger, Recreation Coordinator of Member Services Amy Fuller, & City Liaison Matt Turner

PUBLIC PARTICIPATION: Jerry Saling member of the Elks Lodge spoke with Park Board Members this evening in regards to the basketball courts located within the City Park. Mr. Saling's proposal is to dedicate the basketball courts in honor of Steve Kagarice who has recently retired from the City of Harrisonville after 43 years of service. Mr. Saling stated that the members of the Elks Lodge will be responsible for the purchase and installation of the plaque out at the City Park basketball courts with direction and approval from the Park Board as to the size and location of the plaque.

Acting Chairman David Atkinson asked for a motion to approve Mr. Saling's request to dedicate the City Park Basketball Courts in honor of Steve Kagarice, naming the basketball courts "The Steve Kagarice Courts". Mr. Roberts made a motion to approve the request for the dedication to be made in the honor of Steve Kagarice. The motion was seconded by Dr. Parks and approved unanimously by a voice vote of those present, 6-0.

CEREMONIAL MATTERS: NONE

APPROVAL OF MINUTES: Acting Chairman David Atkinson asked for a motion to approve the minutes from the June 14, 2016 regular session. Mr. Roberts moved to approve the minutes of the June 14, 2016 Park Board meeting however, requesting that a correction be made showing that in fact Mr. Allen made the motion to approve and Mr. Roberts seconded the approval as written. The motion for correction to be made was seconded by Mr. Allen and approved unanimously by a voice vote of those present, 6-0.

DIRECTOR'S REPORT:

Director Deal stated that this year's 4th of July Celebration in City Park went smoothly and was very well attended. The department received some very nice compliments on the event from a few Board of Aldermen. Mr. Deal also stated that the Cass County Democrat wrote and published a very nice article in the paper about the event. Director Deal thanked staff for all of their hard work and dedication.

Assistant Director Hershberger reported that the Mayor's Dunk Tank raised a total \$345 to be deposited into the HPR Foundation account to be used for future Parks improvement projects.

Director Deal thanked the Mayor, Board of Alderman, and Park Board members for their support during the joint meeting with the Board of Alderman that was held on July 5, 2016. Director Deal stated that he was very pleased with the outcome from that joint meeting and the expressed approval to move forward in educating the public about current Parks funding and the Parks Sales Tax issue.

Dr. Parks expressed his concerns with the current condition of the outdoor pool, its maintenance needs and what the plan was for improvement. Assistant Director Hershberger explained that due to low

funding we are currently running in maintenance mode & making repairs as needed each season until additional funding is available.

Director Deal stated that the indoor pool's chemtrol unit shut down over this past week causing the pool to become cloudy and forcing us to shut it down for the past couple of days. Mr. Deal explained that this system controls the chemicals to the indoor pool and that the company was called on Monday for repairs to the system & that staff have been manually correcting the chemical levels in the meantime in order to reopen the pool.

In regards to the original plans made for the trail extension to the Community Center, Director Deal explained that these plans have been modified and delayed to look into the possibility of constructing a sidewalk along Jefferson Pkwy rather than a trail through North Park. Mr. Deal explained that the construction of a sidewalk along Jefferson Pkwy could now possibly be funded by the Missouri Department of Transportation in conjunction with other city departments. From the map, Director Deal showed the Park Board members where the sidewalk trail would run and explained further regarding how the funding would be handled.

Director Deal stated that the 3rd Annual HPR Foundation Golf Tournament is coming up and will be held on Friday, July 29th at Hoot's Hollow Golf Course. Mr. Deal stated that we currently have 9 teams registered and 12 hole sponsors, but that we would like to have 18 sponsors to have one for each hole.

MID-YEAR BUDGET ADMENDMENTS - 2016:

Reading from the memo Director Deal reviewed information and changes made to the 2016 budget.

Director Deal stated that staff requests approval from the Park Board of the 2016 mid-year budget adjustments before it goes to the Board of Alderman for final approval.

Acting Chairman David Atkinson asked for a motion to approve the 2016 mid-year budget adjustments. Mr. Miller made a motion for approval made the 2016 mid-year budget adjustments, Mr. Allen seconded the motion and approved unanimously by a voice vote of those present, 6-0.

HCC & ODP MEMBERSHIP REPORT:

Assistant Director Hershberger began by thanking all staff, Mayor Hasek and Rotary for all their hard work and efforts made towards the 4th of July event in City Park.

Ms. Hershberger reported that the South Suburban Swim League Finals will be hosted on Saturday, July 23rd at the Community Center. Concessions along with two food trucks will be present that morning and afternoon, along with overflow parking made available by the county right across the street.

Ms. Hershberger reported that our final Free Movie in the Park, Inside Out, will be held on Friday, July 22nd. The movie has been sponsored by the Harrisonville Rotary Club.

Ms. Hershberger stated that we will once again be hosting our Annual Doggie Dive at the Outdoor Pool on Tuesday, September 6th.

Assistant Director Hershberger stated that HCC adult & family memberships continue to be down as compared to this time last year; perhaps in part due to the opening of the Anytime Fitness gym in town. Memberships at the ODP however are right on budget and going well with the warm and dry weather we have experienced this summer.

MONTH & YTD FINANCIAL REPORT:

Assistant Director Hershberger reported:

HCC FUND:

Assistant Director Hershberger reported:

- Overall revenue is down slightly from this same time as last year
 - Membership revenue is down from this same time last year as reported
- Overall expenses are down from this same time last year due in large part to the credit we received for back taxes that were paid to Missouri Gas Energy in error

ODP FUND:

Assistant Director Hershberger reported:

- Overall revenue is up from this same time last year
 - Day Passes, Season Passes & Concession sales are all up from this same time last year
- Overall expenses are up just slightly from this same time as last year

PARK FUND:

Assistant Director Hershberger reported:

- Overall revenue is up from this same time last year
 - Increased revenue due to baseball/softball/t-ball program registration numbers as well as increases in real estate tax and sale tax revenue as compared to this time last year
- Overall expenses are up slightly from this same time last year
 - Unanticipated expenses were incurred when re-opening the Trap & Skeet Range under a new lease operator as well as the need to purchase new ice machines for the ballfield concessions

OTHER BUSINESS:

Annual Election of Officers; Acting Chairman David Atkinson made a motion to reappointment Chairman Brent Caruthers and Vice Chairman Cathy Faris to their current positions. Acting Chairman David Atkinson asked for any other nominations; no further nominations were made thus closing the nominations. An all in favor vote for the reappointment of positions for Chairman Brent Caruthers and Vice Chairman Cathy Caruthers was made and approved unanimously by a voice vote of those present, 6-0.

Julie Weedman complimented staff on the 2016 budget, commenting that it appears from the mid-year adjustments that we are closer to accurate this year than we have been in the past several years.

Ed Roberts stated that he enjoyed having the joint meeting with the Board of Alderman earlier this month on the Parks Sales tax issue and thought that the meeting went very well.

Dr. Parks discussed options and areas for a possible dog park; including the possibility of using Blueberry Park.

City Liaison Matt Turner would like to see soap dispensers placed out at the ballfield in the restrooms.

ADJOURN:

A motion to adjourn the meeting of the Park Board was made by Mr. Miller, seconded by Ms. Weedman and approved unanimously by a voice vote of those present, 6-0. The meeting adjourned at 7:00pm. The next meeting is scheduled for August 9, 2016 at 6:00pm.

Brent Caruthers, Park Board Chairman

ATTEST”

Amy Fuller, Park Board Secretary

APPROVED, by the Park Board on this 9th day of August, 2016.



TO: Park Board
FROM: Chris Deal, Parks Director
DATE: August 6, 2016
SUBJECT: Director Report - Month End Report

Type of Item: *Report*

Discussion Item (ID # 2286)

Director Report - Month End Report

Attachments:

July 2016 Monthly Report (PDF)

Parks Sales Tax Educational Brochure (PDF)

Membership Statistics:

- **Total HCC Memberships** = 2,218
- **Total Number of HCC Members** = 4,066
- **Total ODP Memberships** = 185
- **Total Number of ODP Members** = 802
- **Total Monthly Visits (HCC)** = 7,433
- **Most Popular Day (HCC)** = Monday, July 18th (370 visits)
- **Total Monthly Visits (ODP)** = 6,421
- **Most Popular Day (ODP)** = Sunday, July 17th (411 visits)

July Financials (Figures are year-to-date):

- **Community Center Overall Revenue (\$499,002.18)** down by \$7,997.95, 1.58% from this time last year
 - **Annual Membership Revenue** is down by \$13,530.82, 4.13% from this time last year
 - **Room Rental, Special Events, Swim Team Rent, Fitness Classes, Lifeguard Training, Men's 5 on 5 Basketball, Misc. Rec Programs, Water Aerobics & Women's Volleyball** continue to all be up from this time last year
 - **Coed Volleyball, Swim Lessons, Swim Team, Activation Fee & Personal Training** are all down from this time last year
- **Community Center Overall Expenses (\$636,689.61)** are down by \$18,692.77, 2.85% from this time last year again due to savings in our utility expenses from a credit received from Missouri Gas Energy for back city, county and state taxes
- **Cost Recovery for Community Center ytd. (non-inclusive of Admin. Fee, General Fund Transfers or Capital Projects)** = 81.00%
- **Parks Overall Revenue (\$312,514.75)** up by \$29,556.35, 10.45% from this time last year due again to increases in our Misc. Rec program revenue by \$12,376.00 as well as from increases in our Real Estate Taxes revenue by \$2,027.13, increases in our Rental Income by \$1,307.68 and an increase in our General Fund Transfer revenue by \$17,759.56 (Sales Tax Transfer to Parks) from this time last year
- **Parks Expenses (\$301,259.46)** are down by \$3,789.24 due to savings in capital expenses as compared to last year
- **Cost Recovery for Parks ytd. (non-inclusive of Admin. Fee, General Fund Transfers or Capital Projects)** = 57.50%
- **ODP Overall Revenue (\$128,213.15)** is up by \$21,513.94, 20.16% from this time last year
 - Revenue ytd at the ODP continues to be the highest it has been in the past 3 years!
 - Pool season passes, day pass sales & concessions are all tracking ahead of budget
 - Revenue from hosting the 2016 South Suburban Swim League finals was also higher than anticipated

- **ODP Overall Expenses (\$107,295.79)** are up from this time last year by \$3,842.89, 3.71% due mostly to costs associated with the AquaCats Swim Team and hosting the 2016 SSSL Finals, which were offset by revenue gains
- **Cost Recovery for ODP ytd.** = 125.62%

Business & Marketing

The following efforts were made in the areas of business and marketing:

- Hosted the 2016 South Suburban Swim League Finals at HCC on Sat., July 23rd with over 250+ swimmers and families on site at our facility that day
 - Posted photos on Facebook of this event with many positive comments and feedback about the event and facility
- Posted weekly Summer Camp Snapshots albums on Facebook to showcase the program's weekly themes and activities
- Promoted and hosted our second Free Summer Movie in the Park, Inside Out, on Friday, July 22nd at the City Park Amphitheater
 - Posted photos from the event on FB to highlight this free community event
- Cass County Democrat published an article on July 20th about our current funding situation and plans to seek additional funds through the extension of the ½ cent sales tax. They also posted an article about our Summer Camp program and activities on July 13th. Both articles were shared on our FB page with much positive feedback received.
- Continued to promote and seek sponsors and golf gift bag donations for our 3rd Annual HPR Foundation Golf Tournament on Fri., July 29th
- Promoted our Annual Doggie Dive at the Outdoor Pool to be held on Tues., Sept. 6th
- Created high-quality August 2016 electronic newsletter that is also available in print version at the HCC front desk
- Promoted upcoming programs and activities through the City's Harrisonville Happenings newsletter & the internal employee newsletter
- Continued to share info. about programs with our community partners, including the Harrisonville Public Library, Chamber of Commerce and the Harrisonville Public Schools
- Continued to utilize Facebook on a daily basis (**2,156 followers on FB to date**) & Twitter to inform our community about our programs and activities

Fitness

- Personal Training Revenue: \$260.00
- Group Fitness Revenue for Spring Session II (6/27/16-8/7/16) : \$2,022.00
- Total # of Group Fitness classes: 13
- Total # of Group Fitness Registrants: 87
- Youth Fitness Orientations Completed: 3
- Complimentary Fitness Orientations Completed: 4

Parks

Staff spent time cleaning up after the 4th of July event in City Park. Staff also spent time:

- Performing bi-weekly playground inspections
- Trimming trees throughout the parks
- Cleaning up debris after storms
- Repairing a water leak at North Park
- Preparing for & cleaning up after a rodeo at North Park
- Repairing the bearing on a tractor
- Mowing & trimming as needed

Community Center & Outdoor Pool Maintenance

Staff spent time working on necessary maintenance at both the ODP & the Community Center. Other items to report:

- Replaced exhaust fan at outdoor pool in the concessions and pool filter room
- Made repairs to the chemtrol unit and balanced the indoor pool chemicals after the controls went down
- Made repairs to the spin bikes and ellipticals
- Worked with the food vendors for the SSSL Finals event in terms of their set up needs
- Hung up the Ray-Pec Swim Team sign in the pool
- Installed a new microwave in the Cass kitchen
- Worked with the contractor on repairs to the handicapped door at HCC
- Continuing to work with Sunlighten on necessary repairs/warranty work to the sauna
- Working with Waldinger & Carrier on various HVAC repairs

Recreation

Staff spent time continuing to run our full Summer Camp program. Staff also planned and held our second Free Summer Movie in the Park, Inside Out, on Fri., July 22nd. Other items to report:

- Full Summer Camp Registrations
 - Week 1: 27 registrants
 - Week 2: 29 registrants
 - Week 3: 32 registrants
 - Week 4: 33 registrants
 - Week 5: 43 registrants
 - Week 6: 38 registrants
 - Week 7: 46 registrants
 - Week 8: 46 registrants
 - Week 9: 50 registrants
- Tiny Tikes Flag Football open for registration - Program runs Thurs. nights Aug. 4th – Sept. 8th
- Registration continues for Fall Youth Baseball/Softball/T-Ball thru Aug. 1st – 52 registered to date
- Registration open for Fall Youth Volleyball – Grades 3rd – 8th

July
2016

Monthly Report – Harrisonville Parks & Recreation

- Summer Adult Leagues currently in session
 - Coed Softball: 8 Teams
 - Men's Softball: 8 Teams
 - Sand Volleyball: 7 Teams
 - Men's Basketball: 5 Teams
- Registration now open for Fall Adult Leagues starting the week of Sept. 12th
- Registration open for Summer Adult Softball Tournaments – Men's Softball Tournament on Sat., Aug. 13th & Coed Softball Tournament on Sat., Aug. 27th
- Youth Leagues:
 - Registration for Fall Baseball/Softball/T-Ball is open until August 1st
 - Registration for Youth Volleyball is now open thru Sept 11th
- Concessions Revenue Report for July:
 - Ballfield: \$376.25 (Only have concessions on Mondays and Tuesdays for adult leagues until Fall Youth Ball starts)
 - Outdoor Pool: \$9,188.91 (Pool did not open for 2 days in July due to inclement weather)

Aquatics

Staff spent time preparing for and hosting the 2016 South Suburban Swim League Finals here at HCC on Sat., July 23rd & the AquaCats End of Season Awards Ceremony on Mon., July 25th. Other items to report:

- Continuing to manage & schedule guards & swim instructors for both the indoor and outdoor pools
- Making minor repairs at both the indoor & outdoor pools, including re-attaching the ropes around the concessions tables at the outdoor pool & replacing the lights at the indoor pool
- Scheduling high school swim team practices to start in the coming weeks
- Interviewing for new guards during the school year

Membership

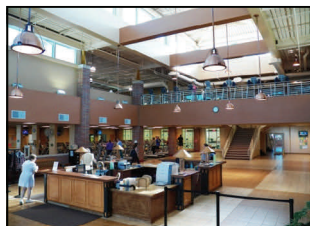
Staff spent time assisting with our second Free Summer Movie in the Park, Inside Out, on Fri., July 22nd & assisting with preparations for the 2016 South Suburban Swim League Finals held here at HCC on Sat., July 23rd as well as for the 3rd Annual HPR Foundation Golf Tournament on Fri., July 29th. Other items to report:

- Assisted with locating and purchasing a replacement fridge for the party pit, replacement microwave for the Cass room, & lawn mower for HCC maintenance
- Ran July Membership Installment Billings – total billed amount \$26,938.13
- Renewed July monthly installment memberships: 49 total
- Received June's SilverSneakers Fitness Membership Payment: \$3,004.50
- Invoiced Corporate Accounts (CITY, CASGV, HSD, CRMC & QuikTrip) for Monthly Memberships: \$6,057.85
- Invoiced "Group Visits" - Organizations (Aaron's House, Grand River Residential, Heritage Residential, SERC): \$663.00
- Completed Building Rentals at HCC & All Parks Facilities, amount collected for July: \$5,342.50



YOUR HARRISONVILLE PARKS SYSTEM

- 451 acres of park land with 12 different park locations & approx. 5 miles of trails
- City Park has a total of 275 acres with 3 different lakes, a skate park, an amphitheater, 5 miles of trails, ten shelters, a 9-hole sand golf course, a paintball field, a Scout Camp, 4 tennis courts and a 4-goal basketball court.
- North Park offers 7 baseball/softball fields, 2 concession stands, soccer & football fields, a rodeo arena, a 6,000 square foot Activity Center and a Trap & Skeet Shooting Range nearby.
- The Harrisonville Community Center is a 68,000 square foot recreational facility offering an indoor pool, hot tub & sauna, 2 court gymnasium, walking track, fitness equipment, fitness & meeting/party rooms.



PROPOSED BALLOT LANGUAGE

Shall the City of Harrisonville, Missouri be authorized to continue to impose a sales tax at a rate of one-half of one percent, beyond 2022, for the purpose of providing funds for the operation, maintenance, improvement, and expansion of Parks & Recreation amenities and services?

Sales Tax Renewal Question
Tentative Date: April, 2017



FOR ADDITIONAL INFORMATION
PARKS & RECREATION DEPARTMENT
2400 S Jefferson Pkwy
Harrisonville, MO 64701
(816) 380-8985
cdeal@harrisonville.com

Community Input is
Welcome & Encouraged!

HARRISONVILLE PARKS & RECREATION SALES TAX RENEWAL VOTER INFORMATION



Harrisonville
Parks & Recreation
2400 Jefferson Parkway
PO Box 367
Harrisonville, MO 64701

INVESTING IN THE FUTURE OF YOUR HARRISONVILLE PARKS

About the Parks Sales Tax

In 2003, Harrisonville voters approved the 1/2 cent sales tax for parks & storm water for the construction of the Community Center & for stormwater improvement projects. After the Community Center debt is retired and paid in full at the end of 2022, 1/4 cent of this designated tax is scheduled to sunset.

Financial Stewardship

- Parks & Recreation have been historically sound financial stewards of tax supported facilities
- Solid management of the Outdoor Pool Facility for nearly 20 years
- Strong operation of the Harrisonville Community Center facility for over 10 years

Ongoing Efforts

- In order to continue to operate an outstanding system of parks and facilities, ongoing stewardship, repairs, maintenance and improvements are necessary.

Vision for the Future

- Approve the continuation of the full 1/2 cent sales tax for Parks, applying the revenue to capital development, maintenance and improvements to parks and recreation facilities.

Frequently Asked Questions

Is this a new tax?

No, this is **NOT** a new tax. There will be no increase in the amount of sales tax you currently pay. This is a continuation of the existing 1/2 cent sales tax for parks that was approved in 2003. The referendum, if approved by voters, would extend the tax beyond 2022 to support current parks operations and to fund future development projects.

What are the advantages of a sales tax?

It is a funding source paid by everyone, not just local property owners. Visitors contribute towards projects that improve the quality of life for everyone.

What did the Parks Department do with sales tax funds already collected?

These funds have been used to pay the Community Center bond payment and to fund current operations & maintenance.

When would the extension of the existing 1/2 cent sales tax begin and how much would be collected?

If approved by voters, the extension would begin Jan. 1, 2023 with conservative estimates placing collections at \$900,000 annually with approximately \$250,000 available each year for capital projects throughout the Parks system.

Proposed Capital Projects

- Playground upgrades at area parks



- Dog Park & other highly requested amenities

- New trails that connect throughout the City for exercise and safe travel



- New shelters, benches, picnic tables & drinking fountains

- Updated ball fields, field lighting & concessions



- Facility upgrades & renovations to the Community Center & Outdoor Pool



- Upgraded Park landscaping throughout the City



TO: Park Board
FROM: Chris Deal, Parks Director
DATE: August 6, 2016
SUBJECT: Fees & Charges - 2017

Type of Item: *Approval*

Action Item (ID # 2283)

Fees & Charges - 2017

Attachments:

Park Board Memo for 2017 Fees & Charges (PDF)

MEMO

TO: Park Board

CC: Mayor Hasek, Acting City Administrator Mike Tholen

FROM: Chris Deal, Parks & Recreation Director
Wendy Hershberger, Assistant Director

DATE: August 2, 2016

RE: Parks & Recreation Fees & Charges - 2017

Staff completed a thorough fee study comparison of area Parks & Recreation Departments over the past two years and made fee increases as necessary to align with the area averages. Therefore, at this time staff does not recommend increasing any of the existing fees/charges for our membership types, facility reservations or programs for 2017.

There are a few new programs; however, that staff is in the process of researching and potentially offering in 2017 that will introduce new fee ranges. Staff has received interest from the community to offer competitive Youth Baseball/Softball leagues and a Winter Swim Team program.

Based on our research of other area Competitive Youth Baseball/Softball leagues we are proposing the following team registration fees for the spring and fall programs:

Spring Registration Fees		Fall Registration Fees	
8u BB	\$1,000/team	8u BB	\$750/team
9&10u BB	\$1,200/team	9&10u BB	\$850/team
9&10u SB	\$800/team	9&10u SB	\$500/team
11&12u BB	\$1,200/team	11&12u BB	\$850/team
11&12u SB	\$800/team	11&12u SB	\$500/team
13&14u BB	\$1,200/team	13&14u BB	\$850/team
13&14u SB	\$800/team	13&14u SB	\$500/team

For the Winter Swim Team program we are still researching our options for joining the USA Swimming Club, which appears to run many of the area winter swim programs, or running the program independently in house. For the purpose of approving fees only at this time we are proposing that this program replace our current Swim Team Conditioning program with the fee range set at \$50 to \$75 per month for weekly practices as well as a monthly swim meet.

Staff will answer any questions and requests Park Board approval of the proposed fees for the addition of Youth Baseball/Softball & a Winter Swim Team program.



TO: Park Board
FROM: Chris Deal, Parks Director
DATE: August 6, 2016
SUBJECT: Budget Objectives - 2017

Type of Item: *Approval*

Action Item (ID # 2284)

Budget Objectives - 2017

Attachments:

2017 Budget Objectives (PDF)

2017 Budget Objectives: **PARKS & RECREATION**

1. **With demonstrated support from the community, bring forward a ballot measure to City of Harrisonville residents to approve the continuation of the sales tax at a rate of one-half of one percent, beyond 2022, for the purpose of providing funds for the operation, maintenance, improvement, and expansion of Parks & Recreation amenities and services?**

Justification: In 2003, Harrisonville voters approved the 1/2 cent sales tax for parks & storm water for the construction of the Community Center & for stormwater improvement projects. After the Community Center debt is retired and paid in full at the end of 2022, 1/4 cent of this designated tax is scheduled to sunset.

Parks & Recreation staff has presented information to the Park Board and Board of Alderman on the department’s current revenue streams and funding concerns going forward. While Parks & Recreation have been historically sound financial stewards of tax supported facilities with solid management of the Outdoor Pool for nearly 20 years and strong operation of the Harrisonville Community Center for over 10 years; we are currently operating in a maintenance mode with no resources for capital improvements or preventative/larger maintenance of our aging facilities and infrastructure.

In order to continue to operate an outstanding system of parks and facilities, ongoing stewardship, repairs, maintenance and improvements are necessary.

For the remainder of 2016 & into 2017 Parks & Recreation staff will be working on community education & support for this ballot initiative by presenting at various community & civic groups, holding public meetings & providing community education materials & information to voters.

With demonstrated support from the community and approval from the Park Board and Board of Alderman staff will file the Parks Sales tax continuation ballot initiative to be included on the April, 2017 ballot.

Cost Estimate: \$2,000.00 – Filing Fee for Parks Sales Tax Ballot Initiative
Account #15-6-0103-0203

Completion Date: April, 2017

Responsible Party: Park Board and Parks & Recreation Director

Submitted By: Park Board and Parks & Recreation Director

Attachment: 2017 Budget Objectives (2284 : Budget Objectives - 2017)

2. **To construct a sidewalk along Jefferson Parkway that connects from the end point of the existing sidewalk on the west side of the roadway near the south intersection with Locust and extends all the way north to the Community Center.**

Justification:

Constructing a trail connection to the Community Center was part of the 2016 approved budget & one of our main budget objectives. However, after facing easement access challenges from property owners along the proposed route, an alternative plan to construct a sidewalk along Jefferson Parkway has been proposed and will be moving forward in 2017 as a joint project with the Public Works Department, Street Department, Water Department, Electric Department, Community Development and Parks & Recreation Department.

Currently, the existing sidewalk stops after approximately 1,000 feet on Jefferson Parkway and there no sidewalks or trails that lead on to the Community Center. Jefferson Parkway from Locust to Waters Road serves the City's recreation baseball & soccer complex as well as the Community Center and is a highly trafficked roadway with no pedestrian access. In addition, senior living facilities are also set to be constructed along this roadway in the near future, which increases the need and demand for pedestrian access.

The City of Harrisonville is applying for a MoDOT Transportation Grant as well as a Missouri Moves Cost Share grant for the design and construction of the sidewalk along Jefferson Parkway. The Parks & Recreation Department originally budgeted \$50,000 toward this project & will need that full amount to cover our matching share in order to complete the project in 2017.

Cost Estimate:

\$50,000.00

Account #11-6-0990-4215

Completion Date:

November, 2017

Responsible Party:

Parks and Recreation Director

Submitted By:

Parks and Recreation Director and the Park Board



TO: Park Board
FROM: Chris Deal, Parks Director
DATE: August 6, 2016
SUBJECT: Park Division Equipment - 2017

Type of Item: *Approval*

Action Item (ID # 2285)

Park Division Equipment - 2017

Attachments:

Park Board Memo for 2017 Parks Division Equipment Replacement (PDF)

MEMO

TO: Park Board

CC: Mayor Hasek, Acting City Administrator Mike Tholen

FROM: Chris Deal, Parks & Recreation Director
Wendy Hershberger, Assistant Director

DATE: August 2, 2016

RE: Parks Division Equipment Replacement - 2017

As the Park Board will recall, there is an equipment replacement schedule that is followed each year for the City of Harrisonville, which includes the Parks & Recreation Department.

For 2017 there are two pieces of equipment that are recommended to be replaced for Parks; the 2000 Ford Explorer used by department managers and the 2002 Chevy 1500 4-wheel drive used by the Parks maintenance division.

Since the 2000 Ford Explorer is still running well for our departmental needs we are recommending that we keep it. In addition, we would like to submit a request for the purchase of a 12-15 person passenger van to be used for our Summer Camp program from any available funds in the city's equipment replacement fund.

Currently, we have no mode of transportation for our Summer Camp participants outside of paying an hourly rate to a bus company (currently \$51.50 per hour through AppleBus) for their services. Our Summer Camp participants currently walk one-mile twice a week to the Outdoor Pool, which poses some safety hazards to our young campers. The addition of a passenger van would allow us to eliminate this safety concern as well as expand our Summer Camp program offerings by allowing us to travel more frequently to City Park & Camp Reeder for nature related activities, to the local movie theater for summer movies, the library for Summer Reading program offerings & to other places in town of interest.

In addition, it is possible that this passenger van could be used at times throughout the year by other City departments for special in town activities, such as the annual Board of Alderman City tour.

The request for a passenger van will be included in the Department Head review of all City equipment to be presented to the Board of Alderman and is pending approval and available funds in the citywide equipment replacement fund.

The 2002 Chevy truck in the Parks Maintenance division is scheduled to be replaced with a Street Department truck. The 2002 Chevy truck will then be sold after the new truck is received from the Street Department for an estimated \$2,800.

Staff recommends Park Board approval of the equipment replacement plan outlined above for 2017.



TO: Park Board
FROM: Chris Deal, Parks Director
DATE: August 6, 2016
SUBJECT: HCC & ODP Membership Report

Type of Item: *Report*

Discussion Item (ID # 2287)

HCC & ODP Membership Report

Attachments:

Membership Statistics - Chart(PDF)

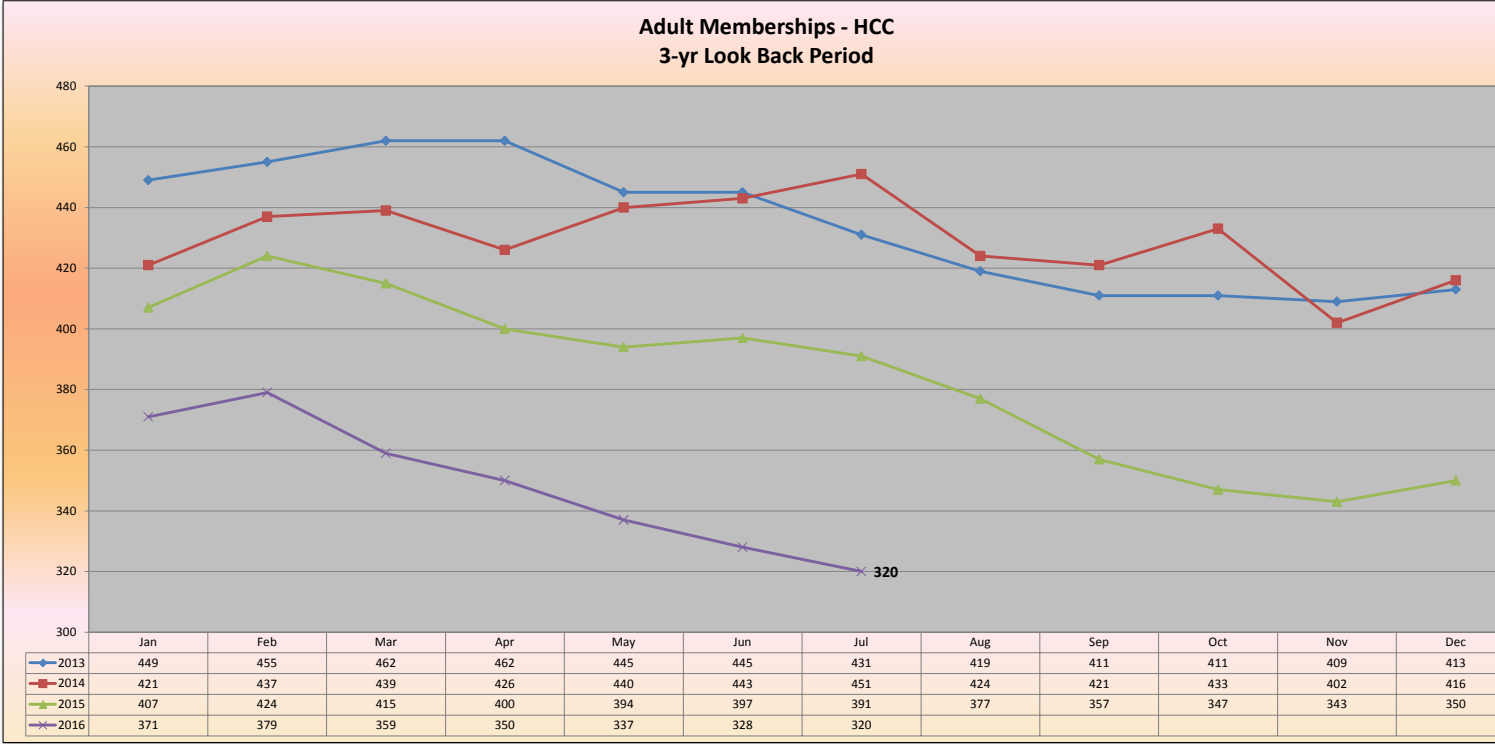
HCC Membership Statistics - Graphs(PDF)

ODP Membership Statistics - Graphs (PDF)

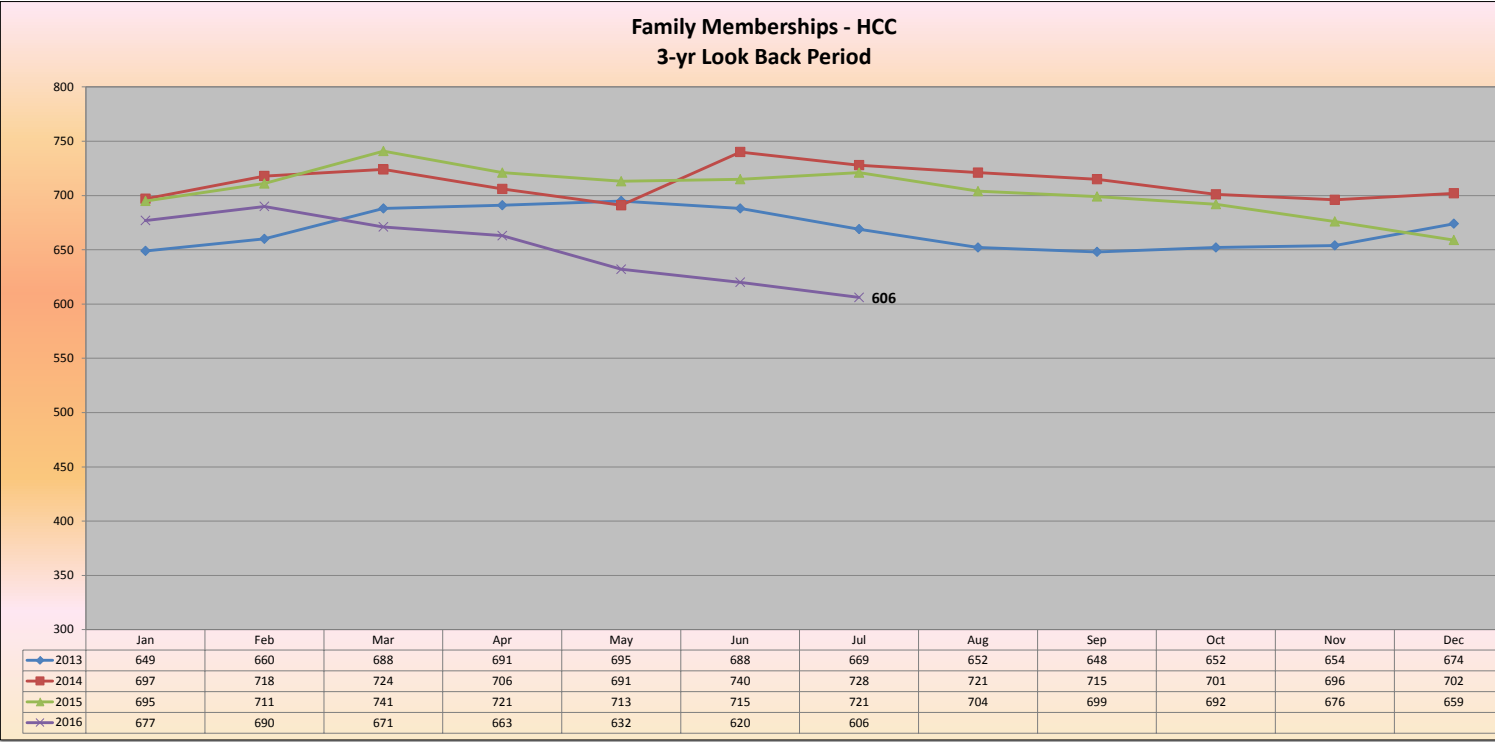
HPR Membership Tracking
3-Year Period
Park Board Meeting: August 9, 2016

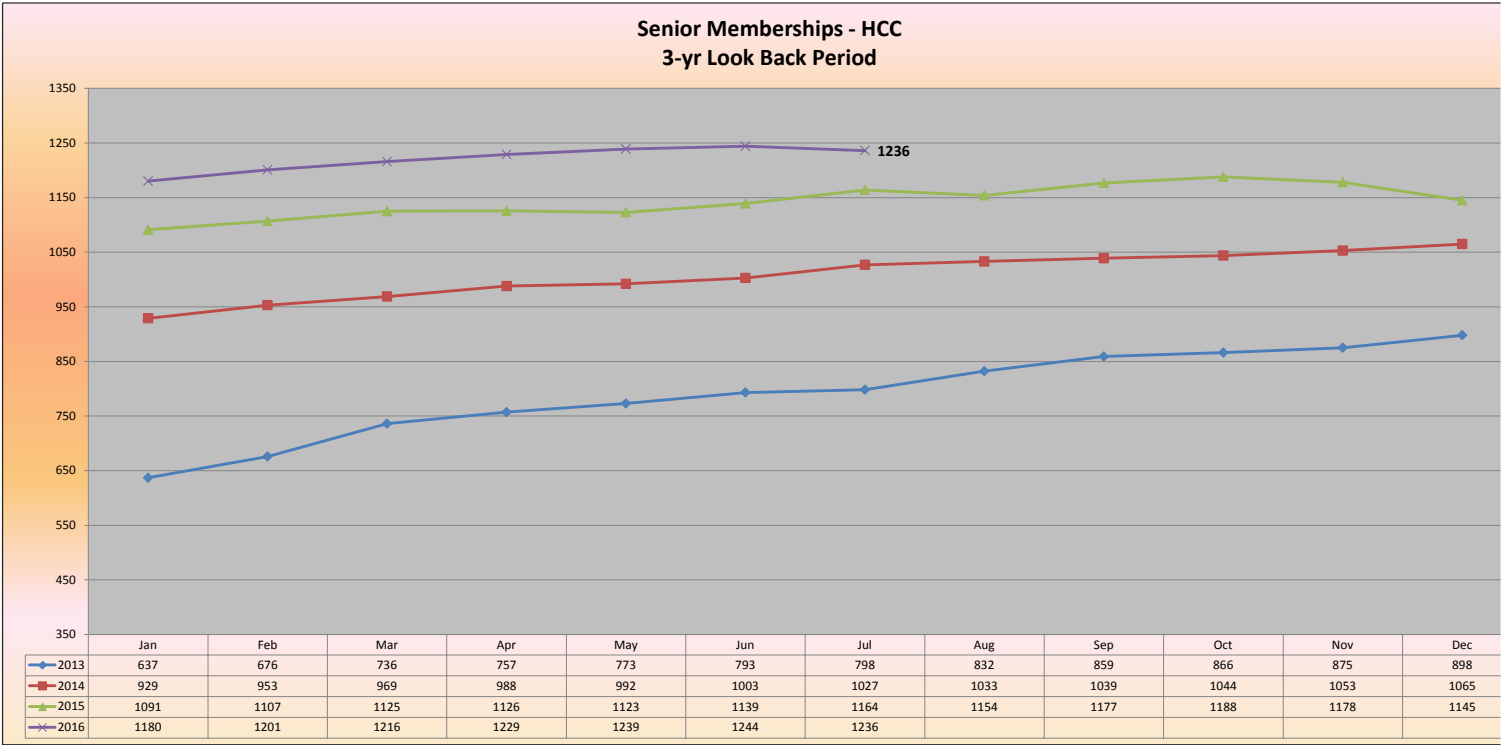
Month/Year	Values																
	Adult	Adult-90	Adult-ODP	Family	Fam-ODP	Youth	Youth-90	Yth - ODP	Senior	Sen-90	Sen Cpl	Sneakers	Sen-ODP	PLUS1	10Punch	HCC Mem	ODP Mem
Jan																	
2014	380	41	0	697	0	15	2	0	222	5	110	592	0	55	0	4251	0
2015	381	26	0	695	0	19	1	0	213	1	115	762	0	57	0	4345	0
2016	342	29	0	677	0	21	1	0	202	2	109	867	0	42	0	4265	0
% Difference/yr	-10.24%	11.54%	0.00%	-2.59%	0.00%	10.53%	0.00%	0.00%	-5.16%	100.00%	-5.22%	13.78%	0.00%	-26.32%	0.00%	-1.84%	0.00%
Feb																	
2014	390	47	0	718	0	15	4	0	223	4	114	612	0	64	0	4400	0
2015	387	37	0	711	0	18	2	0	207	2	113	785	0	52	0	4412	0
2016	347	32	0	690	0	23	0	0	205	2	111	883	0	41	0	4356	0
% Difference/yr	-10.34%	-13.51%	0.00%	-2.95%	0.00%	27.78%	-100.00%	0.00%	-0.97%	0.00%	-1.77%	12.48%	0.00%	-21.15%	0.00%	-1.27%	0.00%
Mar																	
2014	396	43	0	724	0	14	3	0	223	4	114	628	0	60	0	4429	0
2015	377	38	0	741	0	19	1	0	201	4	119	801	0	53	0	4508	0
2016	329	30	0	671	0	21	0	0	202	2	113	899	0	40	0	4290	0
% Difference/yr	-12.73%	-21.05%	0.00%	-9.45%	0.00%	10.53%	-100.00%	0.00%	0.50%	-50.00%	-5.04%	12.23%	0.00%	-24.53%	0.00%	-4.84%	0.00%
Apr																	
2014	393	33	0	706	0	14	3	0	227	1	117	643	0	59	0	4376	0
2015	371	29	0	721	0	16	1	0	204	4	114	804	0	47	0	4413	0
2016	330	20	0	663	0	23	0	0	202	2	108	917	0	54	0	4279	0
% Difference/yr	-11.05%	-31.03%	0.00%	-8.04%	0.00%	43.75%	-100.00%	0.00%	-0.98%	-50.00%	-5.26%	14.05%	0.00%	14.89%	0.00%	-3.04%	0.00%
May																	
2014	406	34	3	691	67	14	2	23	228	1	116	647	1	56	0	4341	342
2015	363	31	1	713	40	17	0	23	197	3	114	809	0	46	8	4388	229
2016	312	25	1	632	95	21	0	17	207	3	106	923	1	37	11	4183	516
% Difference/yr	-14.05%	-19.35%	0.00%	-11.36%	137.50%	23.53%	0.00%	-26.09%	5.08%	0.00%	-7.02%	14.09%	0.00%	-19.57%	37.50%	-4.67%	125.33%
Jun																	
2014	415	28	4	740	131	14	2	42	227	0	116	660	1	56	77	4454	687
2015	369	28	4	715	106	19	0	38	198	4	116	821	1	49	76	4402	605
2016	301	27	3	620	142	20	0	28	206	3	102	933	4	39	64	4161	761
% Difference/yr	-18.43%	-3.57%	-25.00%	-13.29%	33.96%	5.26%	0.00%	-26.32%	4.04%	-25.00%	-12.07%	13.64%	300.00%	-20.41%	-15.79%	-5.47%	25.79%
Jul																	
2014	421	30	5	728	137	15	1	43	229	0	119	679	1	59	0	4440	725
2015	361	30	4	721	108	20	0	38	205	4	119	836	1	54	40	4448	609
2016	292	28	4	606	148	18	0	29	199	1	100	936	4	38	82	4066	802
% Difference/yr	-19.11%	-6.67%	0.00%	-15.95%	37.04%	-10.00%	0.00%	-23.68%	-2.93%	-75.00%	-15.97%	11.96%	300.00%	-29.63%	105.00%	-8.59%	31.69%
% Diff. Prev. Mo.																	
2014	1.45%	7.14%	25.00%	-1.62%	4.58%	7.14%	-50.00%	2.38%	0.88%	0.00%	2.59%	2.88%	0.00%	5.36%	-100.00%	-0.31%	5.53%
2015	-2.17%	7.14%	0.00%	0.84%	1.89%	5.26%	0.00%	0.00%	3.54%	0.00%	2.59%	1.83%	0.00%	10.20%	-47.37%	1.04%	0.66%
2016	-2.99%	3.70%	33.33%	-2.26%	4.23%	-10.00%	0.00%	3.57%	-3.40%	-66.67%	-1.96%	0.32%	0.00%	-2.56%	28.13%	-2.28%	5.39%
Aug																	
2014	399	25	5	721	137	14	0	43	223	2	121	687	1	59	0	4363	725
2015	359	18	4	704	108	22	0	38	199	4	110	841	1	45	8	4398	609
2016																	
% Difference/yr	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	0.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%
Sep																	
2014	396	25	5	715	137	13	0	43	220	3	116	700	0	58	0	4327	725
2015	342	15	0	699	0	23	0	0	209	4	115	849	0	45	0	4336	0
2016																	
% Difference/yr	-100.00%	-100.00%	0.00%	-100.00%	0.00%	-100.00%	0.00%	0.00%	-100.00%	-100.00%	-100.00%	-100.00%	0.00%	-100.00%	0.00%	-100.00%	0.00%
Oct																	
2014	407	26	0	701	0	13	0	0	215	3	114	712	0	56	0	4293	0
2015	335	12	0	692	0	23	0	0	215	3	119	851	0	43	0	4303	0
2016																	
% Difference/yr	-100.00%	-100.00%	0.00%	-100.00%	0.00%	-100.00%	0.00%	0.00%	-100.00%	-100.00%	-100.00%	-100.00%	0.00%	-100.00%	0.00%	-100.00%	0.00%
Nov																	
2014	379	23	0	696	0	13	0	0	218	1	116	718	0	53	0	4261	0
2015	327	16	0	676	0	23	1	0	214	2	120	842	0	40	0	4224	0
2016																	
Dec																	
2014	394	22	0	702	0	18	1	0	220	0	122	723	0	53	0	4336	0
2015	329	21	0	659	0	22	1	0	201	1	109	834	0	42	0	4129	0
2016																	

Attachment: Membership Statistics - Chart (2287 : HCC & ODP Membership Report)

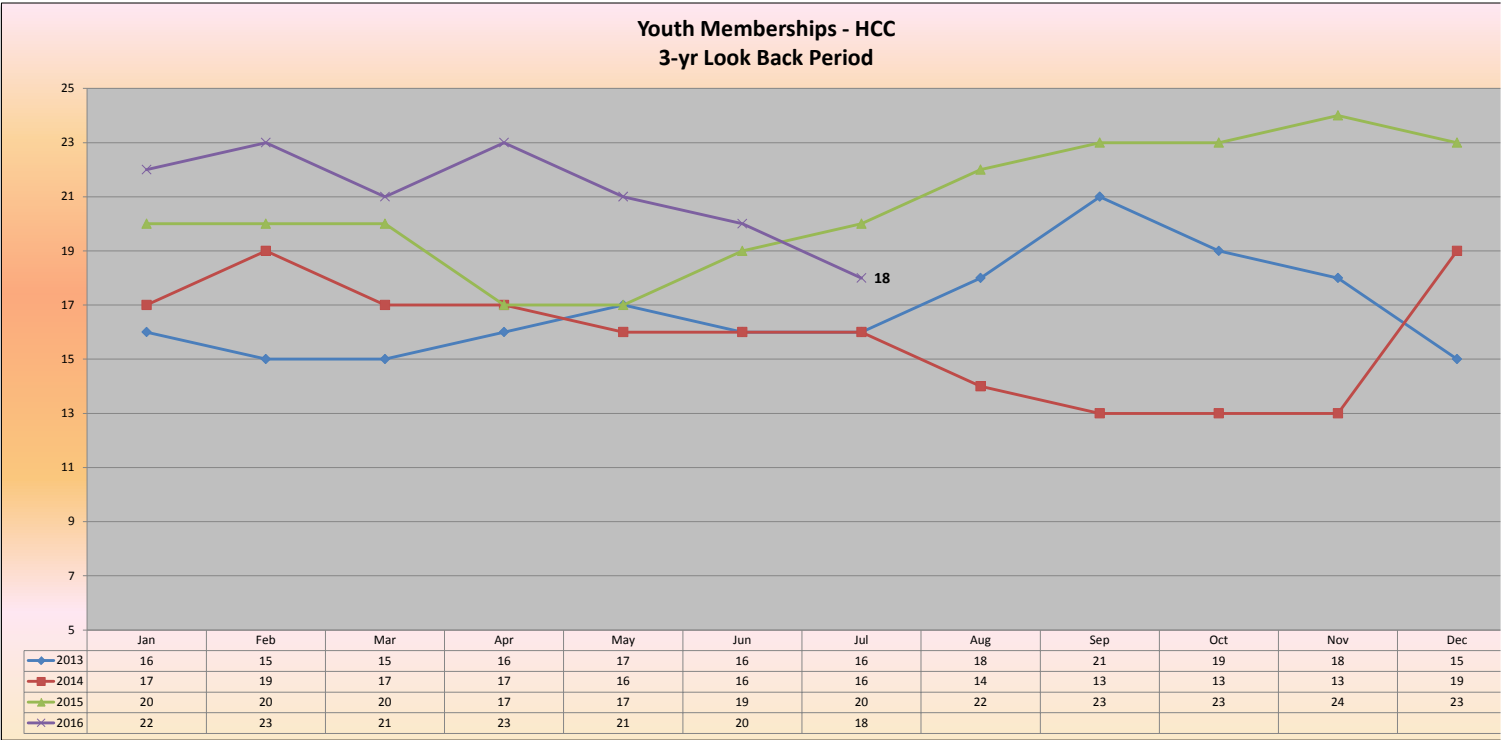


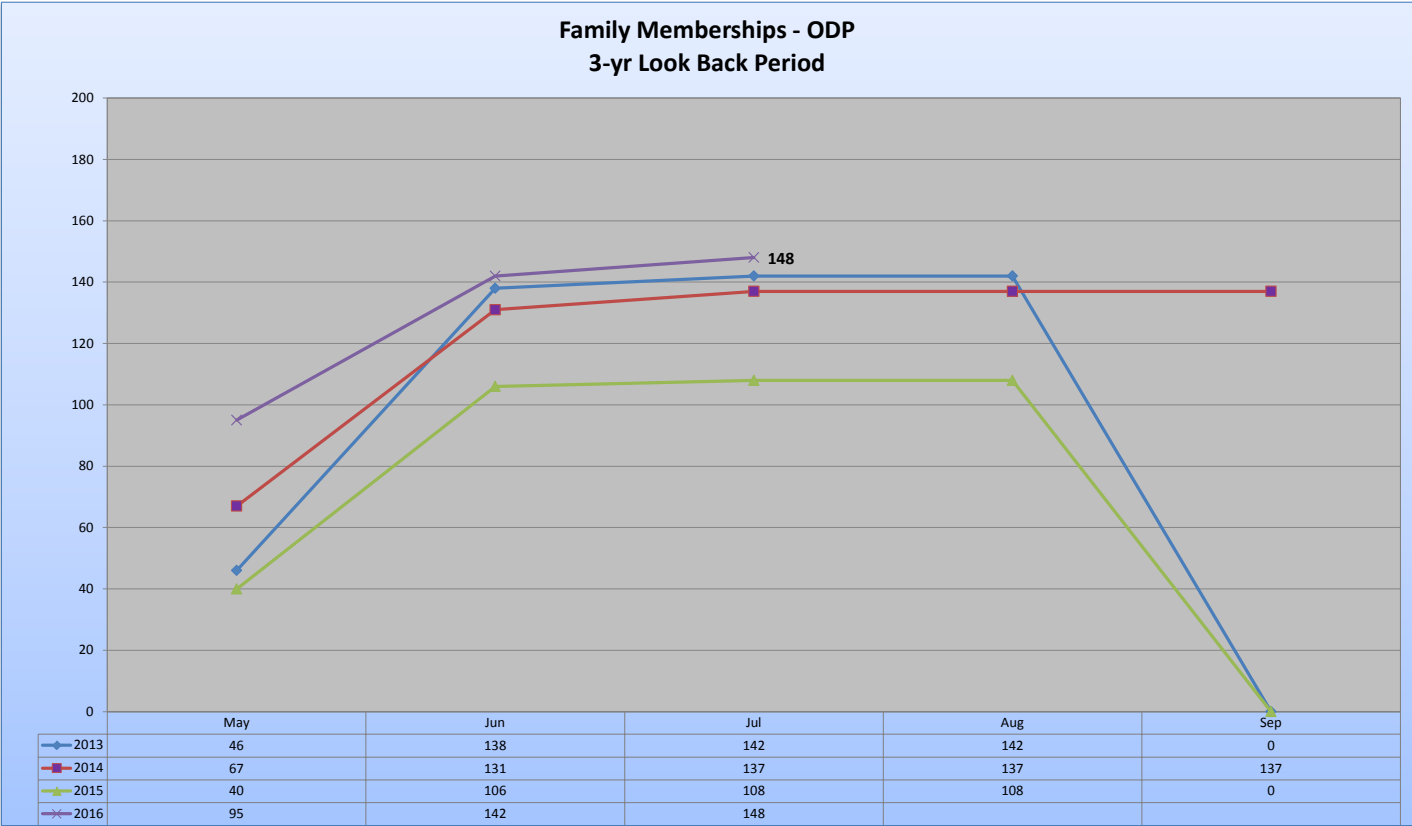
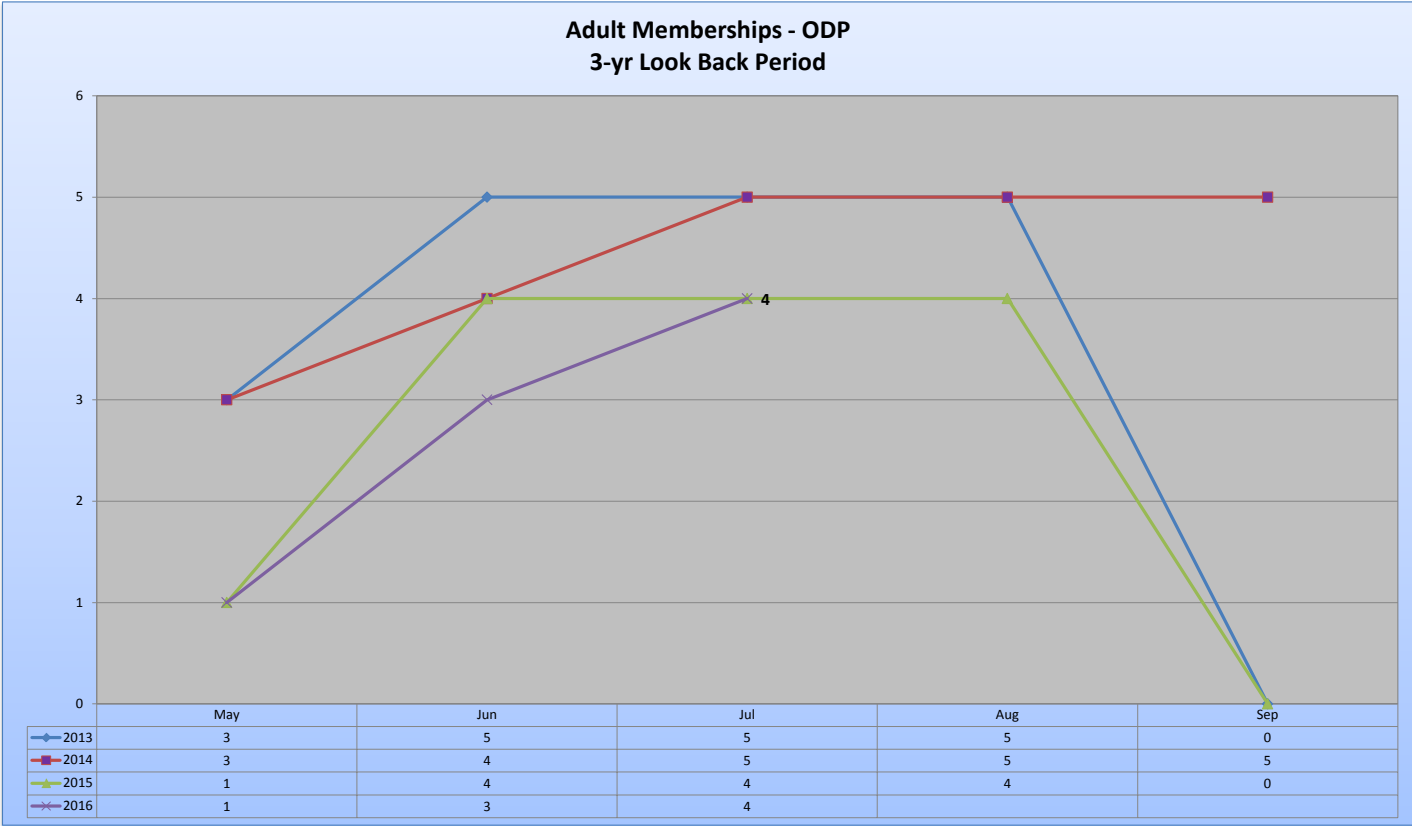
Attachment: HCC Membership Statistics - Graphs (2287 : HCC & ODP Membership Report)



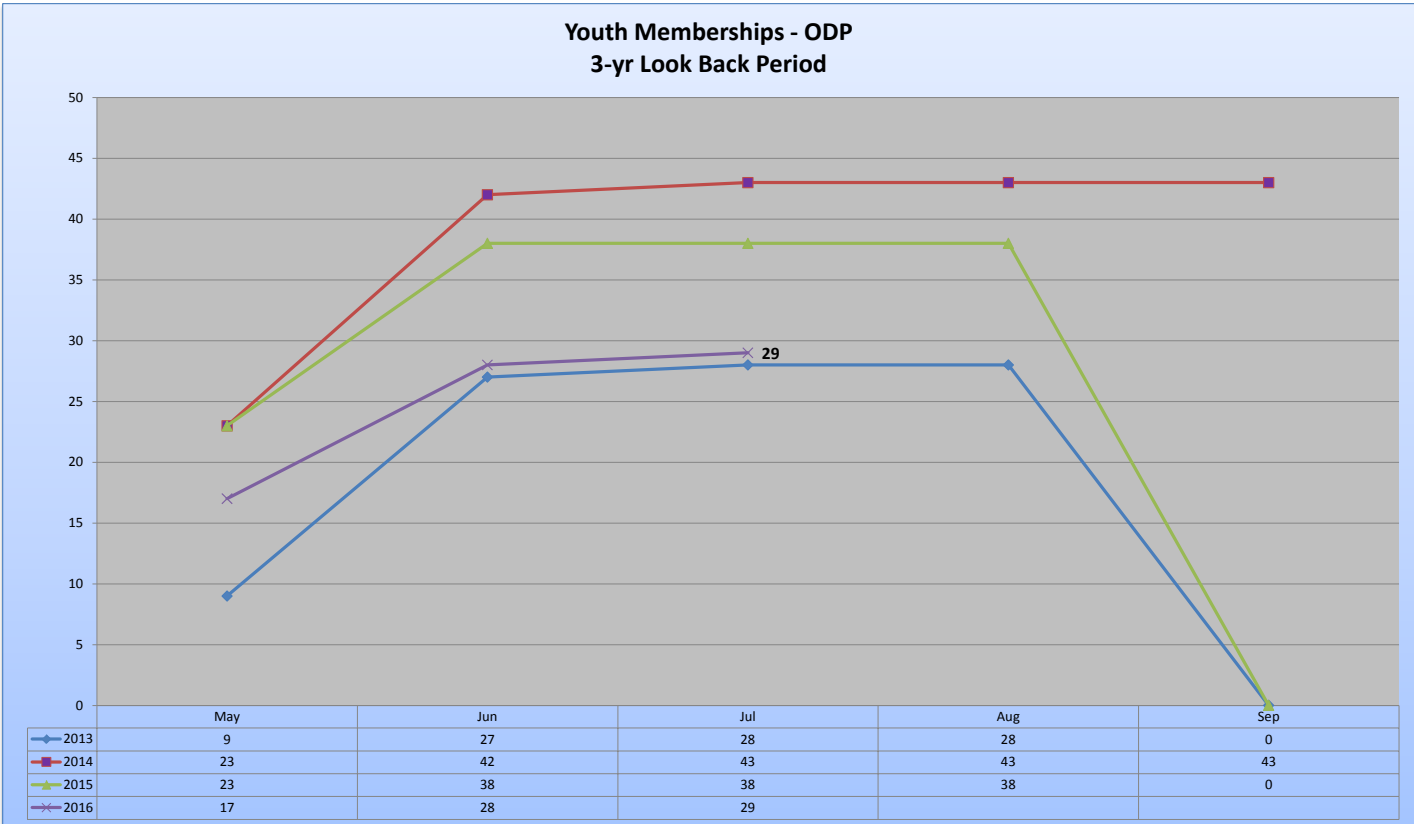
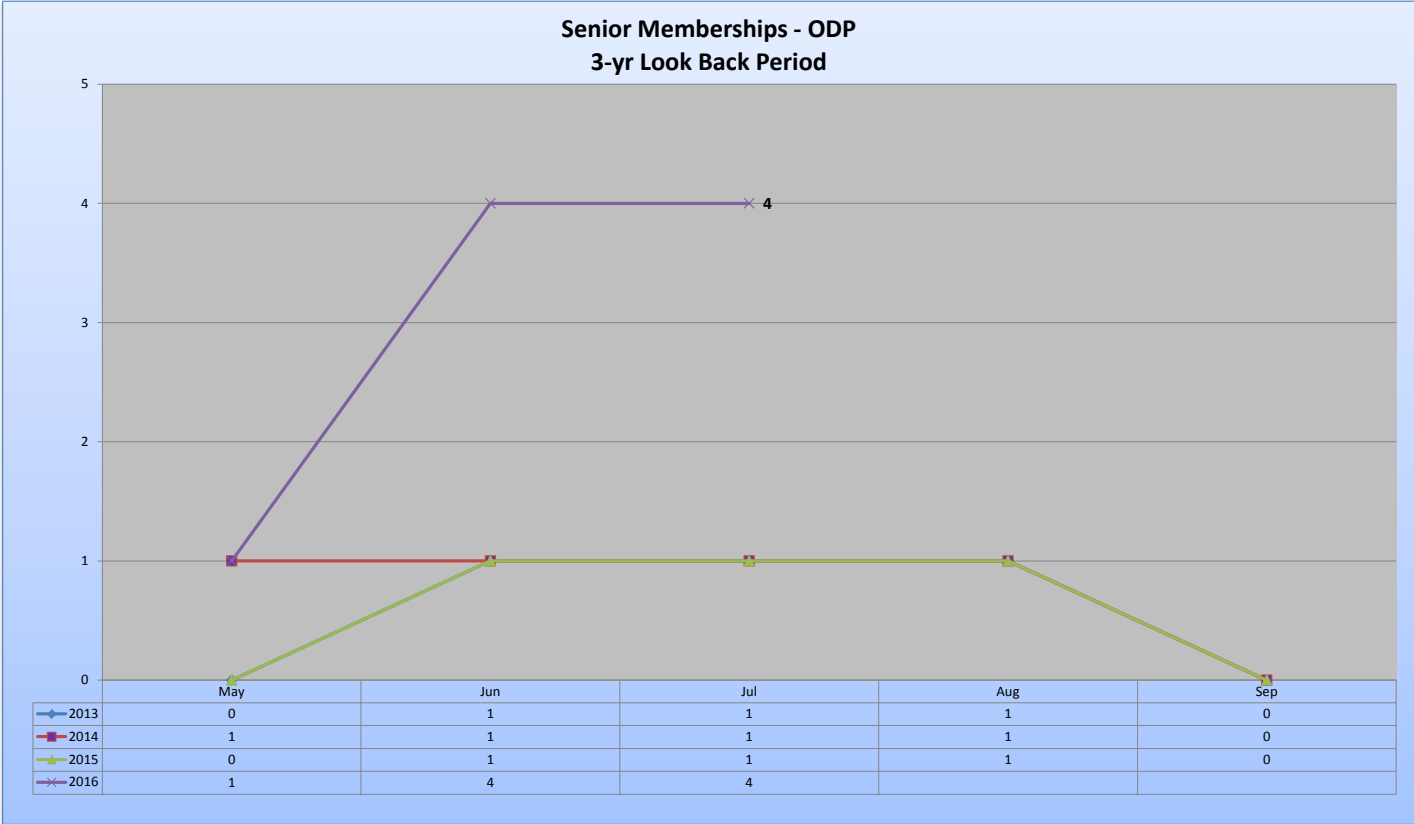


Attachment: HCC Membership Statistics - Graphs (2287 : HCC & ODP Membership Report)





Attachment: ODP Membership Statistics - Graphs (2287 : HCC & ODP Membership Report)



Attachment: ODP Membership Statistics - Graphs (2287 : HCC & ODP Membership Report)



City of
Harrisonville^{est. 1836}
STAFF REPORT

TO: Park Board
FROM: Chris Deal, Parks Director
DATE: August 6, 2016
SUBJECT: Month & YTD Financial Report

Type of Item: *Report*

Discussion Item (ID # 2288)

Month & YTD Financial Report

Attachments:

Revenue vs. Expenditures (PDF)

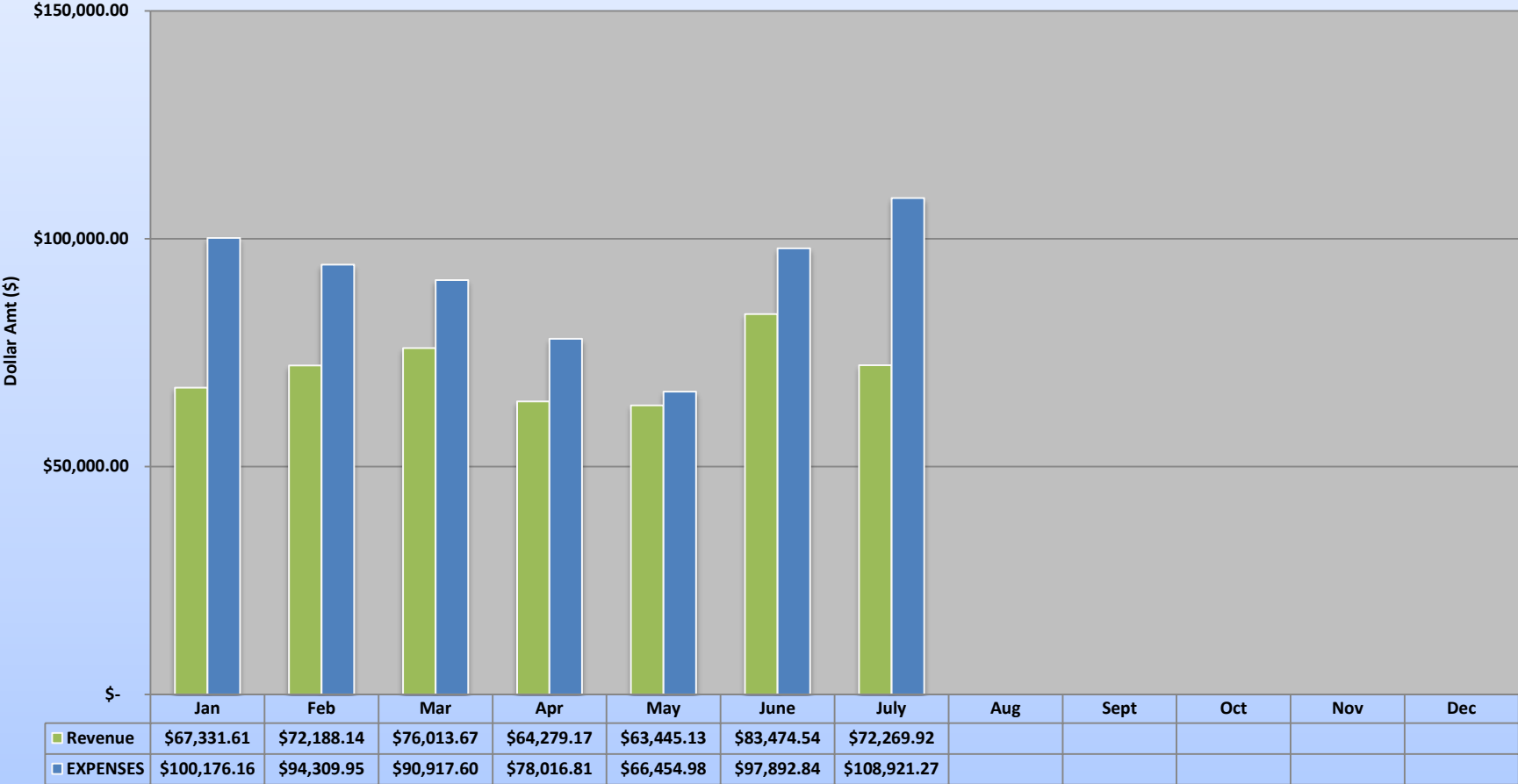
Utilities (PDF)

Parks Financials (PDF)

ODP Financials (PDF)

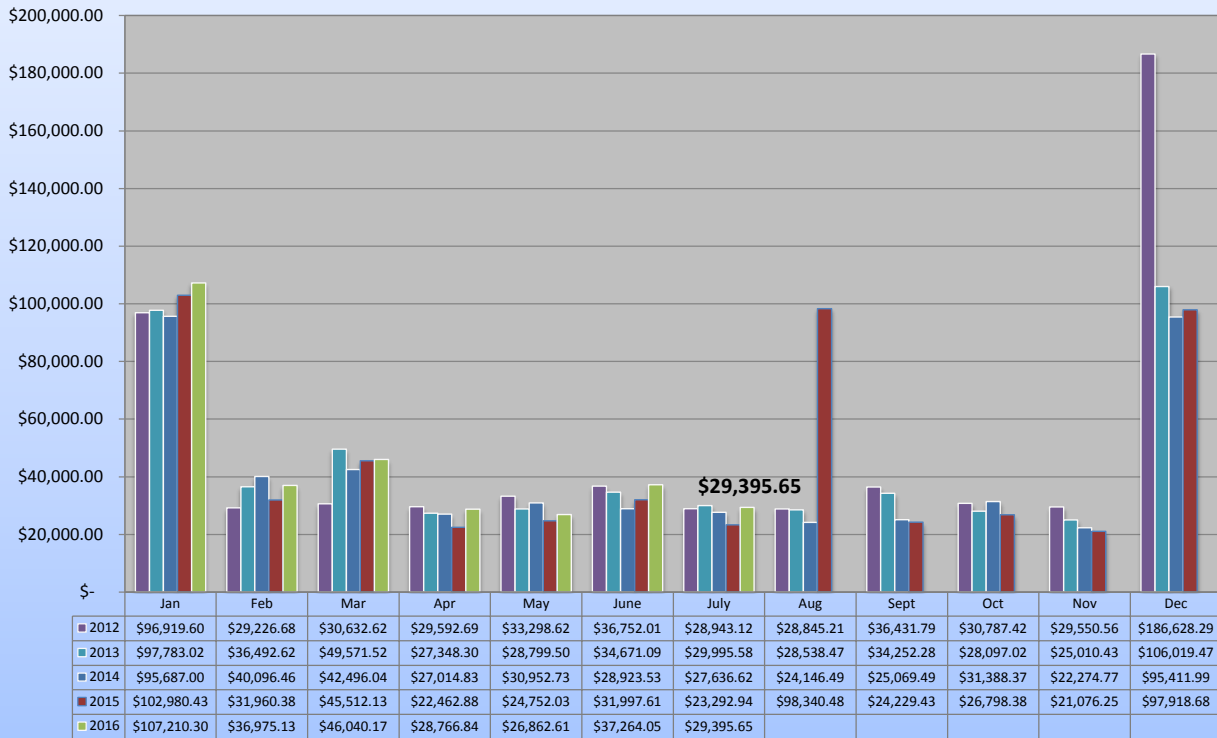
HCC Financials (PDF)

Revenue Vs. Expenditures (HCC)
By Month-2016

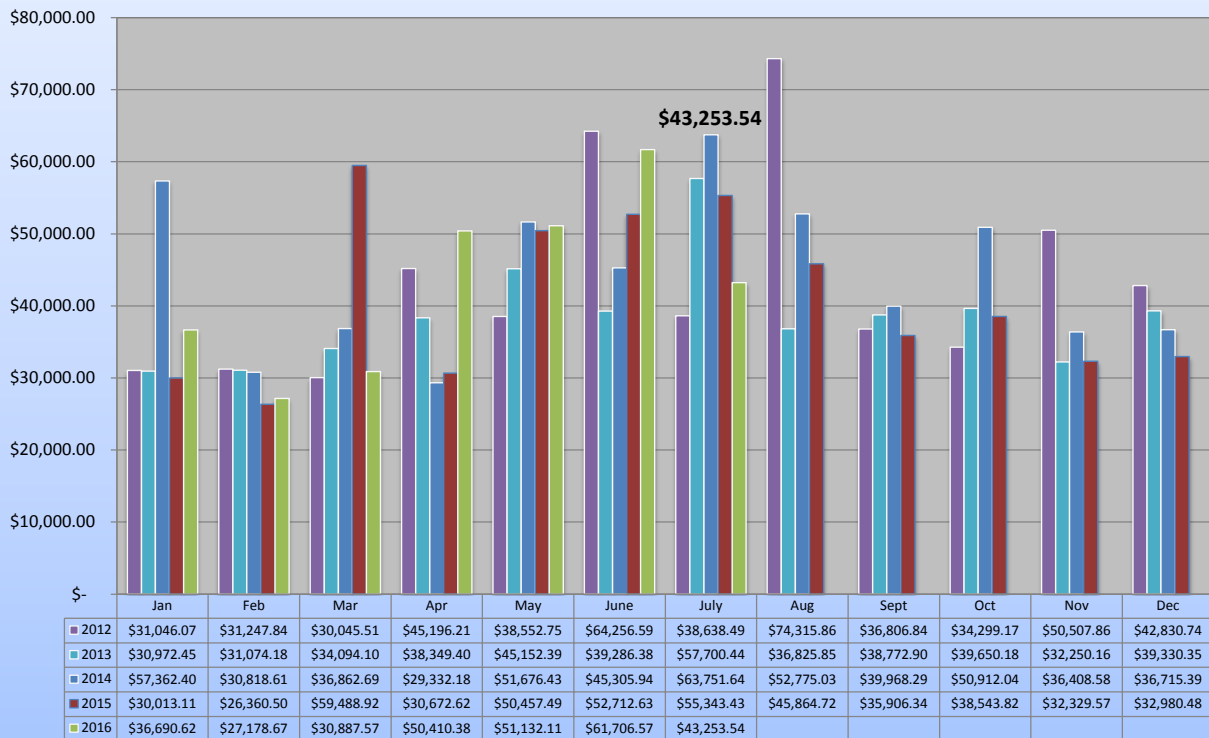


Attachment: Revenue vs. Expenditures (2288 : Month & YTD Financial Report)

Revenue Over Time - Fund 11 (Parks)

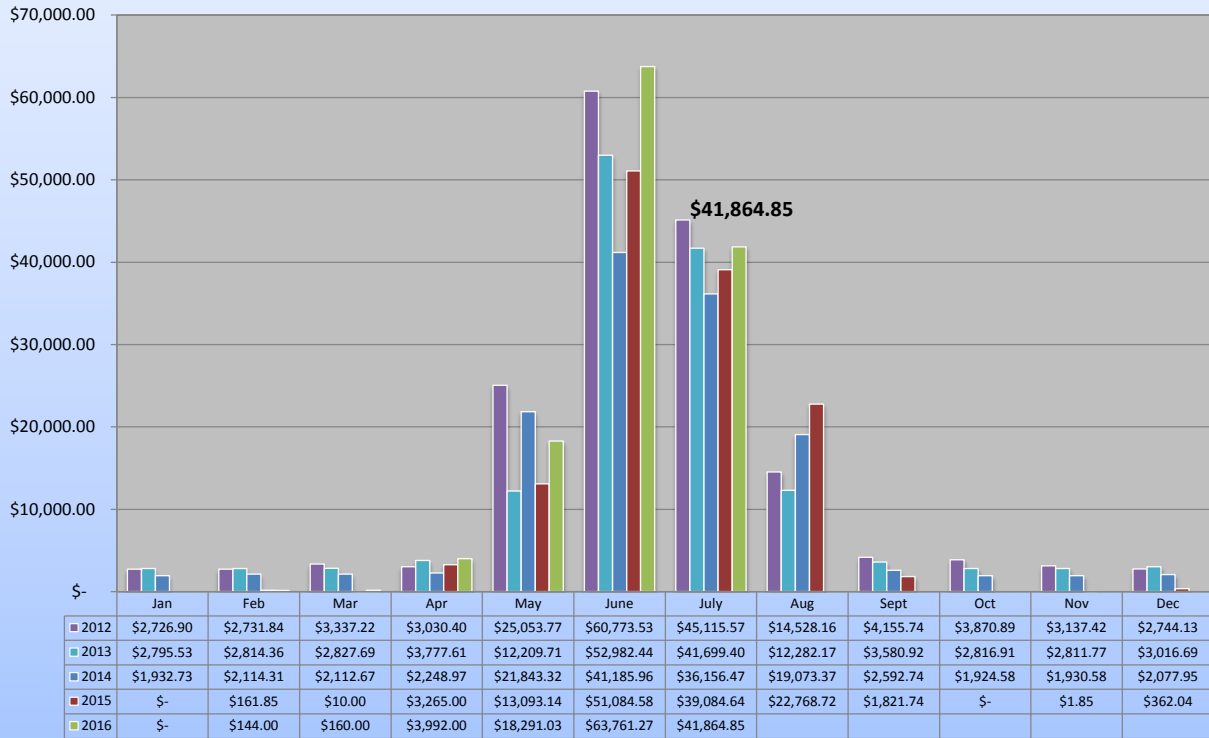


Expenses Over Time - Fund 11 (Parks)

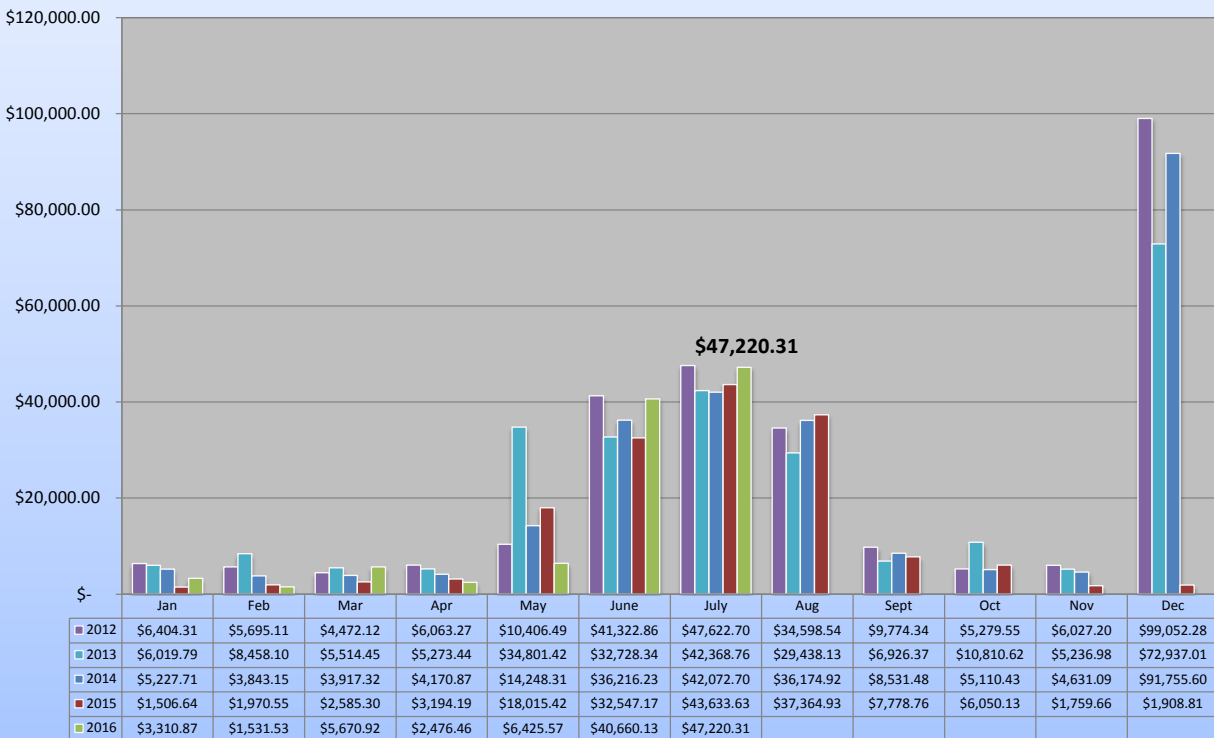


Attachment: Revenue vs. Expenditures (2288 : Month & YTD Financial Report)

Revenue Over Time - Fund 13 (ODP)

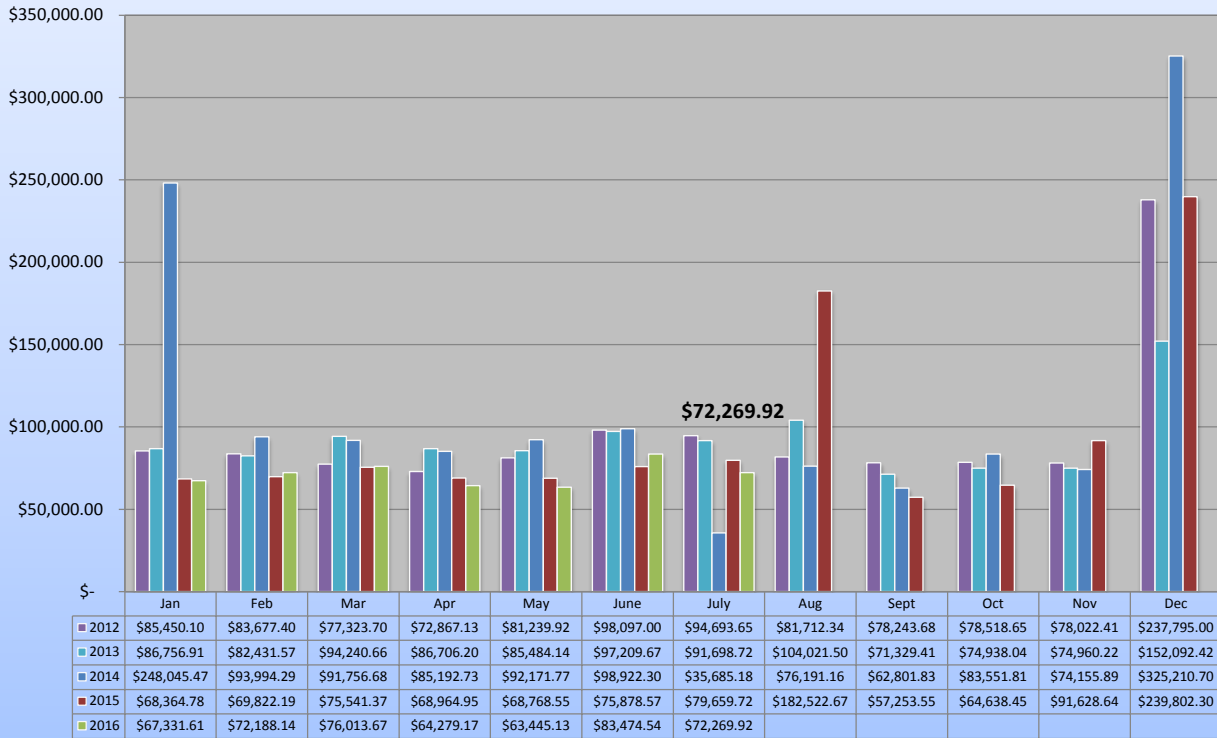


Expenses Over Time - Fund 13 (ODP)

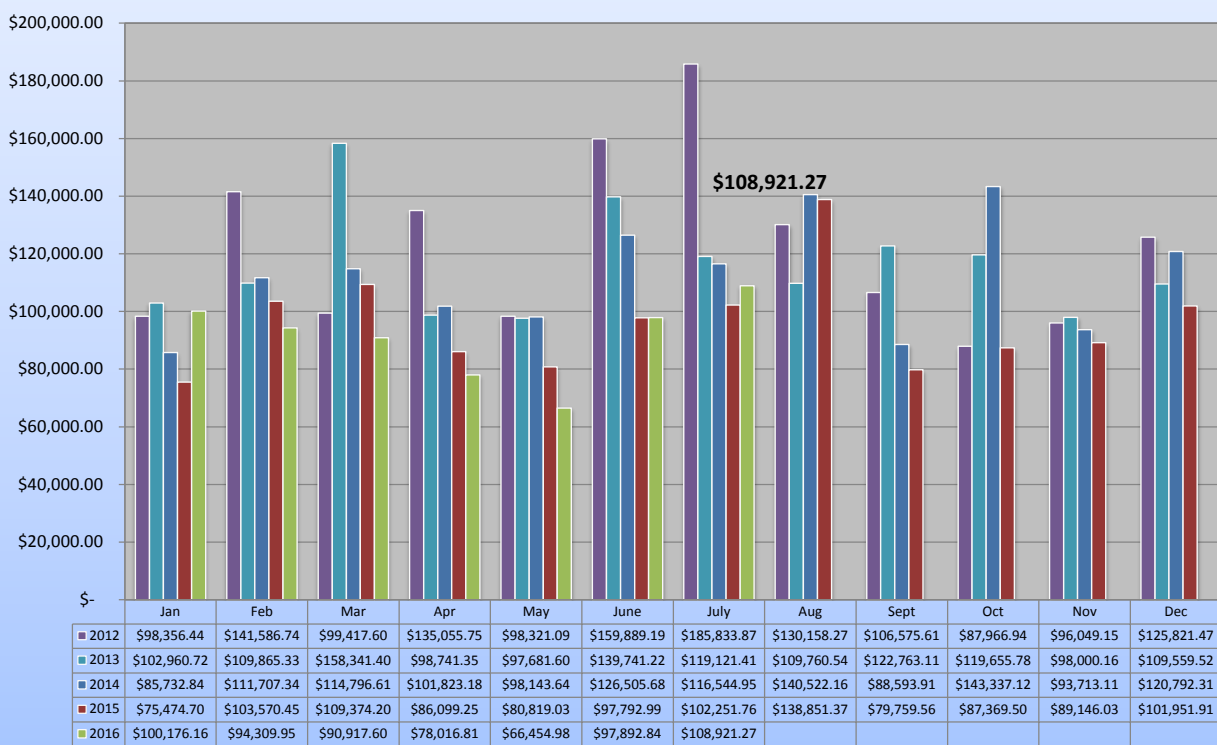


Attachment: Revenue vs. Expenditures (2288 : Month & YTD Financial Report)

Revenue Over Time - Fund 15 (HCC)

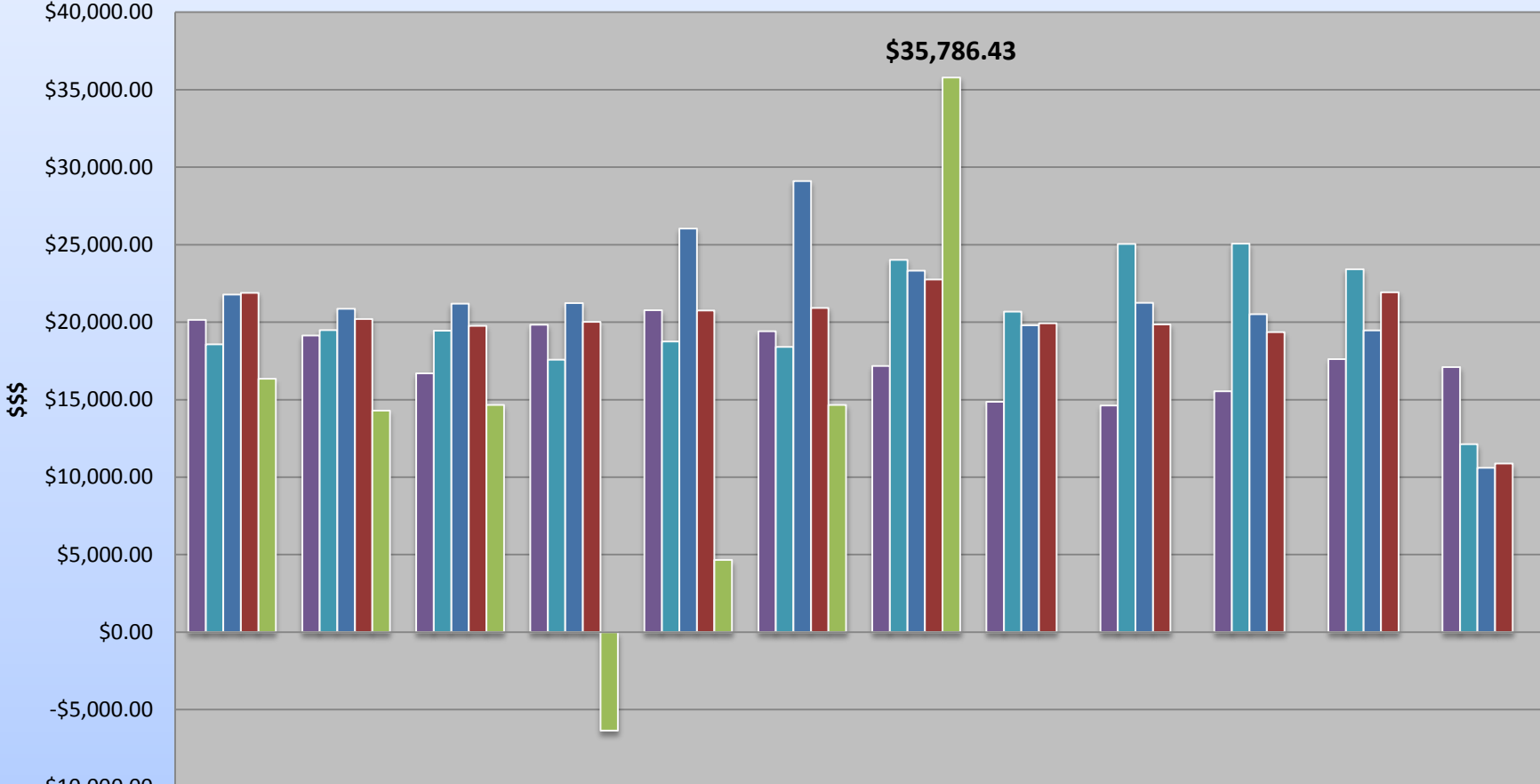


Expenses Over Time - Fund 15 (HCC)



Attachment: Revenue vs. Expenditures (2288 : Month & YTD Financial Report)

Utilities by Month



■ 2012	\$20,153.11	\$19,137.29	\$16,694.63	\$19,829.09	\$20,771.37	\$19,412.14	\$17,175.88	\$14,864.59	\$14,617.18	\$15,542.25	\$17,612.32	\$17,092.56
■ 2013	\$18,568.00	\$19,484.79	\$19,451.85	\$17,571.86	\$18,747.21	\$18,409.21	\$24,022.26	\$20,683.87	\$25,050.03	\$25,061.18	\$23,417.89	\$12,119.91
■ 2014	\$21,776.53	\$20,857.67	\$21,199.49	\$21,235.69	\$26,045.31	\$29,110.58	\$23,323.08	\$19,801.27	\$21,245.68	\$20,507.27	\$19,464.03	\$10,598.67
■ 2015	\$21,892.99	\$20,205.81	\$19,760.25	\$20,023.67	\$20,758.65	\$20,921.99	\$22,750.00	\$19,926.92	\$19,848.17	\$19,364.61	\$21,936.02	\$10,870.59
■ 2016	\$16,349.11	\$14,284.28	\$14,669.49	-\$6,357.63	\$4,659.62	\$14,669.49	\$35,786.43					

Attachment: Utilities (2288 : Month & YTD Financial Report)

HPR Financial Tracking

Parks - Fund 11
Year-to-Date Figures

Fund		Parks - 11										
Rev./Exp.		(All)										
Title	Division	Section	Account Name	Account #	2013	2014	2015	2016	Variance	% of Change		
Parks Revenue	Detailed Revenue	Taxes	Real Estate Taxes	11-5111	\$51,981.55	\$57,130.19	\$60,546.52	\$62,573.65	\$2,027.13	3.35%		
			Personal Property Tax	11-5112	\$15,211.10	\$14,616.23	\$21,442.68	\$18,217.89	-\$3,224.79	-15.04%		
			Merchants/Replacement Tax	11-5113	\$13,550.64	\$13,417.50	\$14,075.63	\$13,493.48	-\$582.15	-4.14%		
			Corporate/RR/Utility Tax	11-5117	\$1,063.39	\$1,294.28	\$1,644.17	\$1,451.77	-\$192.40	-11.70%		
			Financial Institution Tax	11-5121	\$334.29	\$529.64	\$676.97	\$140.74	-\$536.23	-79.21%		
		Charges for Service	Rental Income	11-5307	\$11,084.28	\$7,646.91	\$9,122.62	\$10,430.30	\$1,307.68	14.33%		
			Shooting Range Revenue	11-5309	\$753.00	\$660.00	\$795.00	\$1,200.00	\$405.00	50.94%		
			Ballfield Concession Lease	11-5330	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			
			Office Facilities & Services	11-5331	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			
			Concessions Ball Field Taxable	11-5334	\$5,146.50	\$5,377.22	\$6,576.27	\$5,790.15	-\$786.12	-11.95%		
			Recreational Programs	Misc. Recreation Programs	11-5418	\$32,589.08	\$35,904.00	\$36,657.00	\$49,033.00	\$12,376.00	33.76%	
				Misc. Income	Miscellaneous	11-5510	\$6,760.00	\$9,365.87	\$6,957.09	\$8,125.00	\$1,167.91	16.79%
			Intergovernmental	Donations - Sound System	11-5514	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
				Auction & Surplus Sales	11-5535	\$901.99	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
				Donations	11-5537	\$500.00	\$131.00	\$0.00	\$0.00	\$0.00	\$0.00	
		Grants & Entitlements		11-5626	\$0.00	\$0.00	\$200.00	\$0.00	-\$200.00	-100.00%		
		Interest		Interest Income	11-5815	\$0.00	\$163.12	\$40.70	\$75.46	\$34.76	85.41%	
		Other Rev. Sources/Trans	Development Security Escrow	11-5900	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
			Transfer From General Fund	11-5930	\$164,785.81	\$146,571.25	\$124,223.75	\$141,983.31	\$17,759.56	14.30%		
				Transfer from Other Funds	11-5931	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
Parks Revenue Total					\$304,661.63	\$292,807.21	\$282,958.40	\$312,514.75	\$29,556.35	10.45%		
Parks Expenses	Park Maintenance	Personnel Services	Personnel Services		\$155,381.75	\$161,693.93	\$177,769.30	\$178,775.84	\$1,006.54	0.57%		
			Contractual Services		\$48,335.51	\$51,801.67	\$54,555.48	\$48,938.25	-\$5,617.23	-10.30%		
			Commodities		\$35,407.31	\$31,517.58	\$31,474.81	\$37,746.13	\$6,271.32	19.92%		
			Other Charges		\$35,049.36	\$63,786.69	\$13,774.11	\$13,352.72	-\$421.39	-3.06%		
			Capital Outlay		\$1,704.00	\$4,200.00	\$27,475.00	\$21,444.02	-\$6,030.98	-21.95%		
		Capital Projects	Capital Projects		\$0.00	\$0.00	\$0.00	\$1,002.50	\$1,002.50			
			Capital Projects		\$751.41	\$2,110.02	\$0.00	\$0.00	\$0.00			
Parks Expenses Total					\$276,629.34	\$315,109.89	\$305,048.70	\$301,259.46	-\$3,789.24	-1.24%		

Total Variances	(Capital Projects removed from Expenses)	-\$276,629.34	-\$10,448.26	-\$22,090.30	\$11,255.29	\$33,345.59	-150.95%
Cost Recovery	(Not inclusive of 'Admin Fee', General Fund transfers, or Capital Projects)	56.76%	51.28%	51.68%	57.50%	5.82%	11.26%

Fund		Parks - 11								
Rev./Exp.		(All)								
Title	Division	Section	Account Name	Account #	2013	2014	2015	2016	Variance	% of Change
Parks Revenue	Detailed Revenue	Other Rev. Sources/Trans	Transfer From General Fund	11-5930	\$164,785.81	\$146,571.25	\$124,223.75	\$141,983.31	\$17,759.56	14.30%
Parks Expenses	Park Maintenance	Other Charges	Office Facilities & Services	11-6-1125-0430	\$30,178.75	\$29,925.00	\$7,965.44	\$8,478.19	\$512.75	6.44%

Attachment: Parks Financials (2288 : Month & YTD Financial Report)

HPR Financial Tracking

ODP - Fund 13

Year-to-Date Figures

Fund		ODP - 13								
Rev./Exp.		(All)								
Title	Division	Section	Account Name	Account #	2013	2014	2015	2016	Variance	% of Change
<input type="checkbox"/> ODP Revenue	<input type="checkbox"/> Detailed Revenue	<input type="checkbox"/> Charges for Service	<input type="checkbox"/> Concessions Aquatic Center	13-5334	\$0.00	\$40.00	\$0.00	\$167.50	\$167.50	
			<input type="checkbox"/> Lifeguard Uniform Revenue	13-5337	\$0.00	\$320.00	\$10.00	\$286.00	\$276.00	2760.00%
			<input type="checkbox"/> Pool Season Passes	13-5336	\$22,967.00	\$22,977.00	\$19,888.00	\$25,097.00	\$5,209.00	26.19%
			<input type="checkbox"/> Swimming Pool Use Fee	13-5333	\$54,866.00	\$47,466.05	\$53,394.10	\$59,819.35	\$6,425.25	12.03%
		<input type="checkbox"/> Misc. Income	<input type="checkbox"/> Miscellaneous	13-5510	\$129.00	\$2,640.50	\$10,458.28	\$18,676.00	\$8,217.72	78.58%
			<input type="checkbox"/> Donations	13-5537	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	
			<input type="checkbox"/> Taxable Miscellaneous	13-5509	\$20,963.70	\$20,330.68	\$22,948.83	\$23,765.68	\$816.85	3.56%
		<input type="checkbox"/> Interest	<input type="checkbox"/> Interest Income	13-5815	\$276.48	\$348.14	\$0.00	\$401.62	\$401.62	
		<input type="checkbox"/> Other Rev. Sources/Trans	<input type="checkbox"/> Transfer from Other Funds	13-5931	\$19,404.56	\$13,472.06	\$0.00	\$0.00	\$0.00	
ODP Revenue Total					\$119,106.74	\$107,594.43	\$106,699.21	\$128,213.15	\$21,513.94	20.16%
<input type="checkbox"/> ODP Expenses	<input type="checkbox"/> Aquatics Center	<input type="checkbox"/> Personnel Services			\$43,716.90	\$46,167.30	\$45,244.07	\$47,217.85	\$1,973.78	4.36%
		<input type="checkbox"/> Contractual Services			\$32,089.38	\$18,511.79	\$21,620.86	\$28,271.25	\$6,650.39	30.76%
		<input type="checkbox"/> Commodities			\$28,412.88	\$22,550.84	\$27,840.53	\$23,433.89	-\$4,406.64	-15.83%
		<input type="checkbox"/> Other Charges			\$26,895.14	\$22,466.36	\$7,504.69	\$7,175.38	-\$329.31	-4.39%
		<input type="checkbox"/> Capital Outlay			\$4,050.00	\$0.00	\$1,242.75	\$1,197.42	-\$45.33	-3.65%
		<input type="checkbox"/> Depreciation			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	<input type="checkbox"/> Capital Projects				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
ODP Expenses Total					\$135,164.30	\$109,696.29	\$103,452.90	\$107,295.79	\$3,842.89	3.71%
Expenses Less Capital Projects					\$135,164.30	\$109,696.29	\$103,452.90	\$107,295.79	\$3,842.89	3.71%

Total Variances	(Capital Projects removed from Expenses)				-\$16,057.56	-\$2,101.86	\$3,246.31	\$20,917.36	\$17,671.05	544.34%
Cost Recovery	(Not inclusive of 'Admin Fee', General Fund transfers, or Capital Projects)				89.90%	105.20%	108.58%	125.62%	17.04%	15.69%

Fund		ODP - 13								
Rev./Exp.		(All)								
Title	Division	Section	Account Name	Account #	2013	2014	2015	2016	Variance	% of Change
<input type="checkbox"/> ODP Revenue	<input type="checkbox"/> Detailed Revenue	<input type="checkbox"/> Other Rev. Sources/Trans	<input type="checkbox"/> Transfer from Other Funds	13-5931	\$19,404.56	\$13,472.06	\$0.00	\$0.00	\$0.00	#DIV/0!
<input type="checkbox"/> ODP Expenses	<input type="checkbox"/> Aquatics Center	<input type="checkbox"/> Other Charges	<input type="checkbox"/> Office Facilities & Services	13-6-1124-0430	\$24,257.94	\$20,224.19	\$5,188.75	\$5,235.44	\$46.69	0.90%

Attachment: ODP Financials (2288 : Month & YTD Financial Report)

HPR Financial Tracking

HCC - Fund 15

Year-to-Date Figures

Fund		HCC - 15								
Rev./Exp.		(All)								
Title	Division	Section	Account Name	Account #	2013	2014	2015	2016	Variance	% of Change
<input type="checkbox"/> HCC Revenue	<input type="checkbox"/> Detailed Revenue	<input type="checkbox"/> Charges for Service	<input type="checkbox"/> Alcohol Application Fees	15-5358	\$8.00	\$0.00	\$25.00	\$25.00	\$0.00	0.00%
			<input type="checkbox"/> Annual Memberships	15-5351	\$316,516.09	\$341,668.78	\$327,485.10	\$313,954.28	-\$13,530.82	-4.13%
			<input type="checkbox"/> Office Facilities & Services	15-5331	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
			<input type="checkbox"/> Daily Passes	15-5350	\$39,767.00	\$34,799.00	\$39,984.27	\$39,898.15	-\$86.12	-0.22%
			<input type="checkbox"/> Overtime Fees	15-5356	\$576.50	\$394.50	\$291.00	\$423.00	\$132.00	45.36%
			<input type="checkbox"/> Room Rental	15-5354	\$27,109.60	\$25,563.81	\$25,159.75	\$25,210.75	\$51.00	0.20%
			<input type="checkbox"/> Senior Rent	15-5352	\$3,858.75	\$3,445.30	\$4,051.67	\$3,472.86	-\$578.81	-14.29%
			<input type="checkbox"/> Special Events	15-5355	\$1,800.00	\$1,730.00	\$2,725.00	\$3,155.00	\$430.00	15.78%
			<input type="checkbox"/> Swim Team Rent	15-5353	\$5,997.50	\$3,110.00	\$2,960.00	\$4,730.00	\$1,770.00	59.80%
			<input type="checkbox"/> Tot Watch Fees	15-5359	\$2,051.00	\$2,429.00	\$1,926.00	\$1,767.00	-\$159.00	-8.26%
			<input type="checkbox"/> Vending Fees	15-5357	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
		<input type="checkbox"/> Recreational Programs	<input type="checkbox"/> 3 on 3 Basketball	15-5415	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
			<input type="checkbox"/> Coed Softball	15-5413	-\$47.73	\$0.00	\$0.00	\$0.00	\$0.00	
			<input type="checkbox"/> Coed Volleyball	15-5411	\$4,200.00	\$3,150.00	\$3,640.00	\$915.00	-\$2,725.00	-74.86%
			<input type="checkbox"/> Dodgeball	15-5419	\$1,422.00	\$300.00	(\$150.00)	\$0.00	\$150.00	-100.00%
			<input type="checkbox"/> Dog Obedience	15-5401	\$140.00	\$0.00	\$0.00	\$0.00	\$0.00	
			<input type="checkbox"/> Fitness Classes	15-5421	\$15,831.14	\$17,687.79	\$13,175.82	\$13,742.97	\$567.15	4.30%
			<input type="checkbox"/> Lifeguard Training	15-5425	\$2,190.00	\$2,815.23	\$2,196.06	\$2,890.00	\$693.94	31.60%
			<input type="checkbox"/> Men's 5 on 5 Basketball	15-5417	\$0.00	\$3,250.00	\$2,312.00	\$4,800.00	\$2,488.00	107.61%
			<input type="checkbox"/> Men's Softball	15-5414	\$1,300.00	\$0.00	\$0.00	\$0.00	\$0.00	
			<input type="checkbox"/> Misc. Recreation Programs	15-5418	\$60,947.34	\$54,236.29	\$50,044.80	\$56,334.13	\$6,289.33	12.57%
			<input type="checkbox"/> Sand Volleyball	15-5412	\$80.00	\$0.00	\$0.00	\$0.00	\$0.00	
			<input type="checkbox"/> Swim Lessons	15-5423	\$11,306.69	\$7,878.29	\$9,316.64	\$8,396.31	-\$920.33	-9.88%
			<input type="checkbox"/> Swim Team	15-5426	\$3,845.00	\$1,956.94	\$1,081.25	\$600.00	-\$481.25	-44.51%
			<input type="checkbox"/> Water Aerobics	15-5422	\$1,774.43	\$1,256.51	\$1,063.50	\$1,671.50	\$608.00	57.17%
			<input type="checkbox"/> Women's Volleyball	15-5420	\$1,955.00	\$2,858.32	\$700.00	\$1,750.00	\$1,050.00	150.00%
			<input type="checkbox"/> WSI (Water Safety Instruction)	15-5424	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
			<input type="checkbox"/> Youth Golf Lessons	15-5405	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
		<input type="checkbox"/> Misc. Income	<input type="checkbox"/> Activation Fee	15-5524	\$9,160.00	\$8,790.00	\$7,270.00	\$5,100.00	-\$2,170.00	-29.85%
			<input type="checkbox"/> Miscellaneous	15-5510	\$2,306.00	\$4,884.72	\$1,266.92	\$1,745.00	\$478.08	37.74%
			<input type="checkbox"/> Auction & Surplus Sales	15-5535	\$0.00	\$0.00	\$1,810.50	\$950.00	-\$860.50	-47.53%
			<input type="checkbox"/> Cancellation Fee	15-5522	\$925.00	-\$225.00	(\$100.00)	\$0.00	\$100.00	-100.00%
			<input type="checkbox"/> Donations	15-5537	\$0.00	\$0.00	\$493.00	\$30.00	-\$463.00	-93.91%
			<input type="checkbox"/> Massage Therapist	15-5523	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
			<input type="checkbox"/> On-Site Sales Commission	15-5519	\$1,211.10	\$1,286.53	\$1,240.13	\$921.98	-\$318.15	-25.65%
			<input type="checkbox"/> Personal Trainer	15-5521	\$36,366.00	\$24,279.00	\$5,931.00	\$5,000.00	-\$931.00	-15.70%
			<input type="checkbox"/> Preferred Vendors	15-5515	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
			<input type="checkbox"/> Short & Over	15-5516	\$109.68	\$53.32	\$26.47	\$14.01	-\$12.46	-47.07%
			<input type="checkbox"/> Sponsors	15-5520	\$0.00	\$0.00	\$0.00	\$400.00	\$400.00	

Attachment: HCC Financials (2288 : Month & YTD Financial Report)

HPR Financial Tracking
 HCC - Fund 15
 Year-to-Date Figures

HCC Revenue	Detailed Revenue	Misc. Income	<input type="checkbox"/> Taxable Misc.	15-5509	\$287.14	\$1,256.97	\$1,053.52	\$1,079.89	\$26.37	2.50%
		<input type="checkbox"/> Intergovernmental	<input type="checkbox"/> Grants & Entitlements	15-5626	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
		<input type="checkbox"/> Interest	<input type="checkbox"/> Interest Income	15-5815	\$951.42	\$272.87	\$20.73	\$25.35	\$4.62	22.29%
			<input type="checkbox"/> Interest Income (Bond)	15-5825	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
		<input type="checkbox"/> Other Rev. Sources/Trans	<input type="checkbox"/> Transfer from Other Funds	15-5931	\$70,583.31	\$196,640.25	\$0.00	\$0.00	\$0.00	
HCC Revenue Total					\$624,527.96	\$745,768.42	\$507,000.13	\$499,002.18	-\$7,997.95	-1.58%
<input type="checkbox"/> HCC Expense	<input type="checkbox"/> Administration				\$289,108.03	\$277,488.35	\$192,899.74	\$209,189.15	\$16,289.41	8.44%
	<input type="checkbox"/> Aquatics Center				\$88,833.29	\$80,393.53	\$77,009.17	\$83,317.12	\$6,307.95	8.19%
	<input type="checkbox"/> Recreation Programs				\$149,758.93	\$126,597.08	\$127,785.50	\$131,295.81	\$3,510.31	2.75%
	<input type="checkbox"/> Building & Grounds				\$298,752.78	\$270,775.28	\$257,687.97	\$212,887.53	-\$44,800.44	-17.39%
	<input type="checkbox"/> Capital Projects				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
HCC Expense Total					\$826,453.03	\$755,254.24	\$655,382.38	\$636,689.61	-\$18,692.77	-2.85%

Total Variances	(Capital Projects removed from Expenses)		-\$201,925.07	-\$9,485.82	-\$148,382.25	-\$137,687.43	\$10,694.82	-7.21%
Cost Recovery	(Not inclusive of 'Admin Fee', General Fund transfers, or Capital Projects)		75.04%	80.73%	79.77%	81.00%	1.23%	1.54%

Fund	HCC - 15									
Rev./Exp.	(All)									
Title	Division	Section	Account Name	Account #	2013	2014	2015	2016	Variance	% of Change
<input type="checkbox"/> HCC Revenue	<input type="checkbox"/> Detailed Revenue	<input type="checkbox"/> Other Rev. Sources/Trans	<input type="checkbox"/> Transfer from Other Funds	15-5931	\$70,583.31	\$196,640.25	\$0.00	\$0.00	\$0.00	#DIV/0!
<input type="checkbox"/> HCC Expense	<input type="checkbox"/> Administration	<input type="checkbox"/> Other Charges	<input type="checkbox"/> Office Facilities & Services	15-6-0103-0430	\$88,229.19	\$75,077.94	\$19,812.94	\$20,621.44	\$808.50	4.08%

Attachment: HCC Financials (2288 : Month & YTD Financial Report)