



**AGENDA
CITY OF HARRISONVILLE
BOARD OF ALDERMEN
REGULAR MEETING
CITY HALL
MARCH 17, 2014
7:00 PM**

- 1. Call to Order & Pledge of Allegiance**
- 2. Roll Call**
 - A. Roll Call**
- 3. Ceremonial Matters**
 - A. Re-Appointment of Mike Cox to a Five Year Term on the Board of Building and Engineering Appeals**
 - B. Appoint Julie Cooper to fill the vacancy of term ending May 2016 on the Harrisonville Historic Preservation Commission**
- 4. Public Participation**
 - A. Public Participation**
- 5. Approval of Minutes**
 - A. Board of Aldermen - Regular Meeting - Mar 3, 2014 7:00 PM**
- 6. Agenda Items**

- A. Council Bill 015: A Resolution Authorizing the City Administrator to Execute an Agreement with Altec Industries for the Purpose of Purchasing a New Altec AM55E Aerial Over-Center Material Handler with Front Winch Package in an Amount Not to Exceed \$192,399.**
 - B. Council Bill 016: A RESOLUTION TO AUTHORIZE THE CITY ADMINISTRATOR TO EXECUTE A MUTUAL AID AGREEMENT FOR EMERGENCY ASSISTANCE BETWEEN THE CITY OF HARRISONVILLE, MISSOURI, AND MEMBER AGENCIES OF THE MISSOURI PUBLIC UTILITY ALLIANCE.**
 - C. Council Bill 017: AN ORDINANCE AMENDING THE OPERATING BUDGET FOR THE CITY OF HARRISONVILLE, MISSOURI, FOR THE FISCAL YEAR JANUARY 1, 2014 THROUGH DECEMBER 31, 2014**
- 7. Aldermen and Committee Reports**
- 8. Report from the City Administrator**
- 9. Report from the Mayor**
- 10. Questions from the Media**
- 11. Adjourn to Executive Session**
- 12. Adjourn From Regular Session**

Posted on City Hall Bulletin Board this 13th day of March 2014

Kim Hubbard, City Clerk

The Board of Aldermen meeting is an open meeting but is not a meeting of the public. There is a place on the agenda for comments of citizens under PUBLIC PARTICIPATION. Our rule is that comments by any individual or group shall not exceed (4) minutes. The Board of Aldermen request that concerns be initially addressed at the appropriate action level before coming to the Board of Alderman

COMMISSION

STATE OF MISSOURI)
COUNTY OF CASS)
CITY OF HARRISONVILLE)

THE CITY OF HARRISONVILLE TO ALL WHO SHALL SEE THESE PRESENTS-GREETING:

KNOW YE, that in pursuance of the Mayor and Board of Aldermen, and in pursuance of the Statute and Ordinances in such cases made and approved, and by virtue of the power and authority in us vested, we do hereby

APPOINT AND COMMISSION

Mike Cox TO THE OFFICE OF THE **Board of Building and Engineering Appeals**
And he is hereby authorized and empowered to discharge the duties of said office according to law; to have and to hold said office with all privileges and emoluments to the same of right pertaining unto him the said **Board of Building and Engineering Appeals**.

For and during the term of 5 years ending March 2019 or until his successor in said office shall be duly appointed and qualified.

IN TESTIMONY WHEREOF, we have caused this to be signed by the Mayor of the City of Harrisonville and witnessed by the Clerk of said City, and the seal of said City to be affixed hereto.

Done at Harrisonville, in said County, this 17th day of March 2014.

Mayor

ATTEST:

City Clerk

Attachment: Mike Cox, BB EA (Re-Appointment of Mike Cox to BB EA)

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Board of Building & Engineering Appeals

for

Mike Cox

=====

COMMISSION

STATE OF MISSOURI)
COUNTY OF CASS)
CITY OF HARRISONVILLE)

THE CITY OF HARRISONVILLE TO ALL WHO SHALL SEE THESE PRESENTS-GREETING:

KNOW YE, that in pursuance of the Mayor and Board of Aldermen, and in pursuance of the Statute and Ordinances in such cases made and approved, and by virtue of the power and authority in us vested, we do hereby

APPOINT AND COMMISSION

Julie Cooper TO THE OFFICE OF THE **Historic Preservation Commission**
And she is hereby authorized and empowered to discharge the duties of said office according to law; to have and to hold said office with all privileges and emoluments to the same of right pertaining unto her the said **Historic Preservation Commission**

For and during the term of 2 years ending May 2016 or until her successor in said office shall be duly appointed and qualified.

IN TESTIMONY WHEREOF, we have caused this to be signed by the Mayor of the City of Harrisonville and witnessed by the Clerk of said City, and the seal of said City to be affixed hereto.

Done at Harrisonville, in said County, this 17th day of March 2014.

Mayor

ATTEST:

City Clerk

Attachment: Julie Cooper, Historic Preservation Commission (Appoint Julie Cooper to HPC)

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Historic Preservation Commission

for

Julie Cooper

=====



DRAFT
MINUTES
CITY OF HARRISONVILLE
BOARD OF ALDERMEN
REGULAR MEETING
CITY HALL
MARCH 3, 2014
7:00 PM

1. **Call to Order & Pledge of Allegiance**
2. **Roll Call**

Attendee Name	Title	Status	Arrived
Bill Mollenhour	Board Member	Present	7:03 PM
Bret Reece	Board Member	Present	
David Dickerson	Board Member	Present	
Doug Meyer	Board Member	Present	
Ivan Stull	Board Member	Present	
Marcia Milner	Board Member	Present	
Morris Coburn	Board Member	Present	
Stacey Dahlman	Board Member	Present	
Kevin Wood	Mayor	Present	

Mayor Wood called to order at 7:03 pm. Alderman Mollenhour arrived right after roll call.

Others Present: City Administrator Keith Moody, City Attorney Steve Mauer, Finance Director Mike Tholen, Police Chief John Hofer, City Clerk Kim Hubbard, Public Information Officer Sheryl Stanley, Public Works Director Jerry Gibbs, and Assistant Public Works Director Eric Patterson

3. **Ceremonial Matters**

None.

4. **Public Participation**

A. Public Participation

Rickey Patel, owner of Discount Liquor and Tobacco and Baskin/Robbins asked the Board to reconsider the revocation of his business license for Discount Liquor and Tobacco. Mr. Patel stated to the Board that he knew he wasn't supposed to sell the Bath

Salts and it was wrong. Mr. Patel expressed he was sorry and that it would never happen again.

Mayor Wood stated this was a Police issue now. City Attorney Mauer noted that according to the ordinance the violation that occurred, the business license had to be revoked and the Board has to refuse the issuance of the license. City Attorney Mauer noted the issue will now go through the court.

Brian Hasek, 1300 Pine Street, Harrisonville, asked the following questions:

Update on the sale of the Kansas City water contract-Mayor Wood stated this has been an item discussed at the Public Works Committee meetings and there are talks taking place with the City of Lee's Summit and the City of Kansas City. It was noted that Lee's Summit has inquired about the capacity that can be delivered at the point they want it delivered from and that the City of Kansas City hydrolics of their water is under review by their staff.

Outcome from the Special Investigative Committee formed in November -Mayor Wood reported the committee had concluded that there was not enough information to move forward.

Asked for clarification on the January 6th minutes of Alderman Meyer's statement regarding the sales tax ballot question and that there needed to be an action plan and need to be unified-Alderman Meyer stated he meant everyone needed to be sure that the same information is shared - facts.

5. Approval of Minutes

A. Board of Aldermen - Regular Meeting - Feb 24, 2014 7:00 PM

Minutes were approved.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Morris Coburn, Board Member
SECONDER:	Marcia Milner, Board Member
AYES:	Mollenhour, Reece, Dickerson, Meyer, Stull, Milner, Coburn, Dahlman

6. Agenda Items

A. Burnt District Festival Event Permit

Police Chief Hofer reviewed the Burnt District Festival request for a Special Event Permit. Chief Hofer noted the only change to the request were the dates. There were no questions or further discussion.

Burnt District Festival Event was approved.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Stacey Dahlman, Board Member
SECONDER:	Bret Reece, Board Member
AYES:	Mollenhour, Reece, Dickerson, Meyer, Stull, Milner, Coburn, Dahlman

B. Request for Permit to Keep Chickens and Ducks

Mayor Wood reviewed the request and noted that the applicant was not present and that more information was needed.

No action was taken.

C. A RESOLUTION TO SHOW THE SUPPORT OF THE BOARD OF ALDERMEN FOR AN APPLICATION OF GRANT FUNDS FROM THE MISSOURI DEPARTMENT OF TRANSPORTATION, DIVISION OF HIGHWAY SAFETY STEP (SPECIAL TRAFFIC ENFORCEMENT PROGRAM) PROGRAM; AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE SAID APPLICATIONS FOR GRANT FUNDS

City Attorney Mauer read Council Bill 014 by title only. Police Chief Hofer reviewed the grant and reported this has been a program that the Police Department has participated in since 2001.

The question was asked if this was part of the traffic control program at the fireworks business on 7 highway. Chief Hofer reported this was not part of the STEP program and that the program for the traffic control was not funded for this year.

7. Aldermen and Committee Reports

There were no reports given.

8. Report from the City Administrator

Mr. Moody gave an update on the progress of the new police facility and that the communication tower needs to be installed. It was also noted that moving process was anticipated to start mid-April.

9. Report from the Mayor

Mayor Wood reported on the Monopoly Tournament he attended at the Cass Career Center over the weekend. Mayor Wood also noted that the Water Department employees took up a collection to purchase the Utility Waterworks space and that the purchase was in support of the Cass Career Center and the Jerry Tabb Scholarship.

Mayor Wood stated that Alderman Reece had won 2nd place at the tournament.

10. Questions from the Media

No questions.

11. Adjourn to Executive Session

Alderman Stull made a motion to adjourn to executive session for the purpose of section 610.021 (1), Legal Actions. Alderman Meyer seconded the motion, and it was approved by the following roll call vote:

Ayes: Aldermen Meyer, Dahlman, Coburn, Milner, Dickerson, Reece, Stull, and Mollenhour

Nays: None

Absent: None

Abstain: None

Adjourned to executive session at 7:19 p.m.

Reconvened to regular session at 7:44 p.m.

12. Adjourn From Regular Session

Alderman Milner moved to adjourn from regular session. Alderman Dickerson seconded the motion and it was approved by a voice vote.

The meeting adjourned at 7:45 pm.

Kevin Wood, Mayor & Ex-Officio
Chairman of the Board of Aldermen

ATTEST:

Kim Hubbard, City Clerk



STAFF REPORT

TO: Board of Aldermen
FROM: Keith Thomas, Director
DATE: February 26, 2014
SUBJECT: Altec Material Handler Replacement 2014

Type of Item: *Purchase***Issue:**

Replacement of 2000 Ford 750 material handler aerial truck.

Background:

The material handler aerial truck operated by the Electric Department was purchased in 2000 for \$106,232 from Altec Industries AA755L, (estimated current value \$20,000). It is budgeted for replacement in 2014. As directed by the City Administrator, several options for replacement were explored to determine the most cost effective way to replace or repair the unit. The options included: mounting a new body on the 2000 chassis or buying a new material handler rig.

Replacement Options:

Install new over center material handler on 2000 chassis without tires, paint, or rust repair. No winch package, spot lights, grounding reel w/cable, or sight rods. Approximate cost \$139,292. Expected to last 10 years, no warranty on chassis, and one year on material handler body, annual depreciation \$9,397.

Install new over center material handler on 2000 chassis without tires, paint, or rust repair. Additional spot lights, grounding reel w/cable, and sight rods added. Approximate cost \$143,601. Expected to last 10 years, no warranty on chassis, and one year on material handler body, annual depreciation \$9,556.

New material handler over center aerial lift device on new International chassis. Equivalent to existing unit with additional winch package, spot lights, grounding reel w/cable, and sight rods. Altec AM55E MODOT Bid Pricing \$195,339. Expected to last 16 years, one year warranty on chassis and Altec material handler aerial device, annual depreciation \$9,365.

New material handler over center aerial lift device on new Freightliner chassis. Equivalent to existing unit with additional winch package, spot lights, grounding reel w/cable, and sight rods. Altec AM55E MODOT Bid Pricing \$192,399. Expected to last 16 years, one year warranty on chassis and Altec material handler aerial device, annual depreciation \$9,181.

New material handler over center aerial lift device on new Freightliner chassis. Equivalent to existing unit with additional, spot lights, grounding reel w/cable, and sight rods. Altec AM55E MODOT Bid Pricing \$185,087. Expected to last 16 years, one year warranty on chassis and Altec material handler aerial device, annual depreciation \$8,787.

New material handler over center aerial lift device on new Freightliner chassis. Equivalent to existing unit with additional winch package, spot lights, grounding reel w/cable, and sight rods. Altec AM55E (**non-MODOT pricing**) list price \$196,775. Expected to last 16 years, one year warranty, annual depreciation \$9,455.

Add Winch. A winch assembly is requested in order to improve our ability to get out of yards with this truck when the ground is soft with the least damage possible to those yards. Material handler units are heavier than our smaller aerial lift devices and when this unit gets stuck, we must use our even heavier digger truck to winch it out. This increases the damage to our residents' properties. 4 -wheel drive capability would add \$20,000 to the cost of the truck, the winch adds \$7,312 to the cost of the truck, a cheaper solution to the problem.

Material Handler Replacement 2014											
Electric Dept.	Model Year	Make	Model Name	Description	Options Included	Total Cost of Each Item	Useful Life (Years)	Replacement Year	Estimated Residual Value	Annual Depreciation Cost	Warranty
Re-build	Existing 2000	Ford	Altec	Mounted on existing 2000 Ford 750 chassis with Altec AM55E areal overcenter material handler device	None	\$ 245,524	24	2024	\$ 20,000	\$ 9,397	No warranty on chassis to age 24 years. Same on aerial device.
Re-build	Existing 2000	Ford	Altec	Mounted on existing 2000 Ford 750 chassis with Altec AM55E areal overcenter material handler device	Spot lights, grounding reel w/cable, ladder rack, sight rods	\$ 249,833	24	2024	\$ 20,500	\$ 9,556	No warranty on chassis to age 24 years. Same on aerial device.
MODOT Spec.	New 2014	International	Altec	New International chassis with Altec AM55E areal overcenter material handler device	Spot lights, grounding reel w/cable, ladder rack, sight rods, front winch package	\$ 195,339	16	2030	\$ 45,500	\$ 9,365	One year warranty on chassis. Same on aerial device.
MODOT Spec.	New 2014	Freightliner	Altec	New Freightliner chassis with Altec AM55E areal overcenter material handler device	Spot lights, grounding reel w/cable, ladder rack, sight rods, front winch package	\$ 192,399	16	2030	\$ 45,500	\$ 9,181	One year warranty on chassis. Same on aerial device.
MODOT Spec.	New 2014	Freightliner	Altec	New Freightliner chassis with Altec AM55E areal overcenter material handler device	Spot lights, grounding reel w/cable, ladder rack, sight rods	\$ 185,087	16	2030	\$ 44,500	\$ 8,787	One year warranty on chassis. Same on aerial device.
Altec list price	New 2014	Freightliner	Altec	New Freightliner chassis with Altec AM55E areal overcenter material handler device	Spot lights, grounding reel w/cable, ladder rack, sight rods, front winch package	\$ 196,775	16	2030	\$ 45,500	\$ 9,455	One year warranty on chassis. Same on aerial device.

Recommendation:

While installing a new material handler body on our existing chassis has less initial cost, the analysis above shows the annual depreciation expense is less for the purchase of an entirely new unit which includes a one-year warranty for the entire unit (chassis and material handler). The Electric Department does not have another truck that can perform the same duties as this truck and this unit is needed to restore service in emergency conditions (ice storms, high winds). The dependability of this unit is critical and therefore replacing the entire rig recommended.

This unit will also reach the taller street lights to be installed along Highway 291. It is staff's recommendation to purchase an Altec Industries AM55E aerial over-center material handler with the front winch package for \$192,399.

Disposition of the old unit will be by selling it online after receiving the replacement. The trade in allowance is minimal and the City's experience with selling equipment online has been favorable compared to trading equipment in on trade

Council Bill No. 015**Resolution No.****A Resolution Authorizing the City Administrator to Execute an Agreement with Altec Industries for the Purpose of Purchasing a New Altec AM55E Aerial Over-Center Material Handler with Front Winch Package in an Amount Not to Exceed \$192,399.**

WHEREAS, the City of Harrisonville has funds budgeted for a new aerial material handler in the 2014 budget, and

WHEREAS, a notice was posted and bids were accepted for such a vehicle, and

WHEREAS, Altec Industries was determined to be the low bidder with a price of \$192,399

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI AS FOLLOWS:

Section 1: That the City Administrator of the City of Harrisonville is hereby authorized and directed to enter into an Agreement with Altec Industries for the purpose of purchasing a new Altec AM55E aerial over-center material handler with a front winch package in an amount not to exceed \$192,399.

Section 2: That this resolution shall become effective immediately upon its passage and approval.

PASSED AND RESOLVED by the Board of Aldermen and APPROVED by the Mayor of the City of Harrisonville, Missouri this 17th day of March, 2014.

Kevin W. Wood, Mayor and Ex-Officio
Chairman of the Board of Aldermen

ATTEST:

Kim Hubbard, City Clerk

WITNESS my hand and seal this 17th day of March, 2014



STAFF REPORT

TO: Board of Aldermen
FROM: Keith Thomas, Director
DATE: March 3, 2014
SUBJECT: Mutual Aid Agreement through MPUA

Type of Item: *Agreement*

ACTION:

Board of Alderman action is needed for this item.

REVIEW:

The Missouri Public Mutual Aid Program, sponsored by the Missouri Association of Municipal Utilities, is needed for agencies that respond to the call of others municipalities requesting assistance.

The Missouri Public Utility Alliance (MPUA) and its members determined a need existed for Missouri cities to offer assistance to each other in the event of an emergency that affects the operation of their utility. This program is only open to Missouri municipal utility members of MPUA.

For many years, the Mutual Aid Program has helped member utilities face the risks of storm damage and other unpredictable emergency needs. Emergency readiness has grown in importance with heightened customer demands and concerns about a broader range of potential threats and vulnerabilities. The program is being geared for all relevant types of municipal utilities - electric, gas & water.

In order to participate, the City of Harrisonville simply needs to have the Board of Aldermen adopt an ordinance indicating its intention to participate and to submit certain necessary system information. The MPUA Mutual Aid Committee will then act to accept the utility as a participant in the program. Cities may continue to participate in other mutual aid arrangements along with the MPUA program in order to maintain relationships with non-municipal utilities in other states.

Benefits to the Mutual Aid Program:

An organizational structure provides more localized readiness, with periodic contact that promotes continuing awareness of the program.

Further improvements of the program will be possible without requiring Board action on minor changes.

Compilation of up-to-date information on participating utility systems will help responders arrive on the scene with a better understanding of the system they are assisting.

An implementation manual provides step-by-step "how to" guidance for basic emergency response readiness.

The program is being geared for all relevant types of municipal utilities - electric, gas & water.

SUMMARY:

The City does not have to use this mutual aid in the event of an emergency, but it is beneficial to have an agreement in place for reimbursement from FEMA and SEMA. A mutual aid agreement is also a requirement for the RP3 award we are working towards. We are also not required to send assistance to other municipalities to participate. It is the recommendation of staff to approve the Mutual Aid Agreement with MPUA.

Council Bill No. 016

Resolution No.

**A RESOLUTION TO AUTHORIZE THE CITY ADMINISTRATOR TO
EXECUTE A MUTUAL AID AGREEMENT FOR EMERGENCY ASSISTANCE
BETWEEN THE CITY OF HARRISONVILLE, MISSOURI, AND MEMBER
AGENCIES OF THE MISSOURI PUBLIC UTILITY ALLIANCE.**

WHEREAS, the City of Harrisonville is a member of the Missouri Public Utility Alliance (MPUA),
and,

WHEREAS, the Missouri Public Utility Alliance and its members determined a need existed for Missouri cities to offer assistance to each other in the event of an emergency that affects the operation of their utility, and

WHEREAS, participation in this program is required for the city to attain its RP3 award,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI, AS FOLLOWS:

Section 1: That the City Administrator of the City of Harrisonville is hereby authorized and directed to execute a mutual aid agreement for emergency assistance with member agencies of the Missouri Public Utility Alliance.

Section 2: That this resolution shall become effective immediately upon its passage and approval.

READ and DULY PASSED by the Board of Aldermen and APPROVED by the Mayor of the City of Harrisonville, Missouri, this 17th day of March, 2014.

Kevin W. Wood, Mayor and Ex-Officio
Chairman of the Board of Aldermen

ATTEST:

Kim Hubbard, City Clerk

WITNESS my hand and seal this 17th day of March, 2014

MPUA Mutual Aid Program Agreement

Name of Utility: _____

Address: _____

City, State & Zip Code: _____

Utility Contact: _____

Power Plant Operator: _____

Telephone #: _____

24-Hour #: _____

Cellular Phone #: _____

Facsimile #: _____

Other Phone #: _____

For emergency assistance from our utility, contact the following employees in the order listed:

1.

Employee Name

Home Phone

Office Phone

Cellular Phone

2.

Employee Name

Home Phone

Office Phone

Cellular Phone

3.

Employee Name

Home Phone

Office Phone

Cellular Phone

4.

Employee Name

Home Phone

Office Phone

Cellular Phone

The City is responsible for maintaining accurate information. MPUA should be promptly notified of **any** changes to the information contained in this Agreement.

MPUA Mutual Aid Program Agreement

Are there special provisions affecting overtime hours worked by your employees? Yes _____ No _____

Please describe those terms: _____

This Agreement shall become effective upon its execution and shall remain in full force until or unless a thirty (30) day written notice of withdrawal is given. This Agreement may be terminated at any time by either the City or MPUA by providing thirty (30) days written notice.

We understand that materials, equipment and labor provided by our utility in assisting another municipal utility will be billed in accordance with the charges specified in the MPUA Mutual Aid Program Manual, and we agree to pay such charges for any assistance to our City by other municipal utilities

We have read the MPUA Mutual Aid Program Manual and agree to all terms and conditions contained therein.

City of _____, Missouri

Signed by: _____ Attest: _____

Title: _____ Title: _____

Date: _____ Date: _____



STAFF REPORT

TO: Board of Aldermen
FROM: Mike Tholen, Director
DATE: March 13, 2014
SUBJECT: FY 2014 Budget Amendment #1

Type of Item: *Budget*

With the closing of the 2013 fiscal year comes the time for reviewing ongoing projects and activities of the City, especially those that have a financial impact spread over both the last and the current fiscal years. The year-end numbers for revenues and appropriations by fund have been examined, and several recommendations for changes to the FY 2014 budget result.

This budget amendment will impact the adopted 2014 budget in several ways: encumbrances, reappropriations, and new appropriations. They are briefly defined as follows:

ENCUMBRANCES - monies that have been obligated to a specific vendor for a specific activity, but which have not yet been paid. An example would be the amount still due to complete the Independence Street bridge project, or bills for items that have been ordered but not received and paid for as of the end of the year. Encumbrances are the top priority for inclusion in the new budget, as they generally represent a legal claim on the City's funds that did not expire at the end of the fiscal year. Encumbrances are automatically carried forward in our accounting system, and so are not included in the budget amendment totals, but are shown on the summary to add to our understanding of the year end process.

REAPPROPRIATIONS - monies that were authorized for FY 2013 but were, for various reasons not spent, or not completely spent. Almost all of the reappropriation requests in this budget amendment are for capital projects.

In certain cases (stormwater projects, for example), we have recommended reappropriating an amount different from the ending balance, when we have more accurate estimates or bids available. Reappropriations are the next priority for the new budget because they continue or complete projects which the City has already approved and begun.

NEW APPROPRIATIONS - monies for projects or activities that are not included in the 2014 Budget, but have been identified as worthy of consideration as funding becomes available. The only new appropriation requests in this budget amendment correspond with the downtown CID formation, Municipal Court costs, and the 4th ambulance project the Board has previously discussed. New appropriations are the final priority for funding recommendations.

Most of our operating funds have positive year-end balances compared to the projections that were made in the budgeting process. While a good deal of that is caused by the projects still pending, there are also some instances where general revenues exceeded expectations, operating expenses were lower than projected, or some combination of the two.

GENERAL FUND - The General Fund remains the base of the City's financial activities, and has the most changes of any operating fund. Revenues in 2013 were less than budgeted in intergovernmental transfers. The grant revenue anticipated for the North Independence bridge and airport projects will be recognized in 2014, along with the reappropriated expenditures.

Operating expenses in the General Fund were lower than anticipated, primarily due to personnel savings. The City budgets for each full-time position to be filled 100% of the year, but in actual practice, when a vacancy occurs there is often a time elapsed until it is filled, and then by someone at a lower starting wage

Most of the encumbered items at the end of the year were routine purchases which have, by now, been processed, or capital projects for which a contract has been let. Reappropriations include carryover money for ongoing projects, such as safety, training, and donation expenditures. There are also a number of ongoing capital projects (stormwater, airport, etc.) which require reappropriations. Some of these reappropriation requests have outside funding tied to them, and those revenues are anticipated in the budget amendment.

General Fund summary: encumbrances - \$725,459
 reappropriations - \$605,766
 new appropriations - \$127,975

ELECTRIC FUND - Revenues for 2013 were slightly higher than projected. Operating expenditures overall were slightly higher as well, but subject to year-end audit adjustments for capitalized items and time-of-payment issues. The other parts of the fund functioned as expected.

The primary change for this fund allows for the completion of the North Substation transformer project.

Electric Fund summary: encumbrances - \$135,535
 reappropriations - \$587,607

CWSS FUND - The Fund overall remains sound. The Water Plant improvements are an ongoing project, as are several other major capital projects.

Operating expenses of the fund overall were under budget, and operating revenues were as projected for 2013.

Encumbrances and Reappropriations are primarily capital projects, which are under contract or near the bidding stage.

CWSS Fund summary: encumbrances - \$834,316
 reappropriations - \$470,461

PARK FUND - The Park Fund operated basically as budgeted in 2013. The Park Fund request is for the reappropriation of funds for Masterplan improvements and trail improvements.

Park Fund summary: reappropriations - \$8,720

EMERGENCY SERVICES FUND - The capital expenditure for the 4th ambulance, to be used for transports, is the only change proposed for this fund. The cost also includes the necessary equipment and medical supplies to stock and operate an ambulance. This appropriation is balanced by a transfer from the General Fund.

Emergency Services summary: new appropriations - \$97,375

Council Bill No. 017**Ordinance No.**

**AN ORDINANCE AMENDING THE OPERATING BUDGET FOR THE CITY
OF HARRISONVILLE, MISSOURI, FOR THE FISCAL YEAR JANUARY 1,
2014 THROUGH DECEMBER 31, 2014**

**BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE,
MISSOURI, AS FOLLOWS:**

Section 1: That the annual operating budget for the City of Harrisonville, Missouri, for the fiscal year beginning January 1, 2014, and ending on December 31, 2014, a copy of which is appended hereto and made a part hereof, is hereby amended. Maximum amounts to be expended by fund are as follows:

FUND	BUDGETED EXPENDITURES	BUDGETED REVENUES
GENERAL	9,087,881	7,985,485
PARK	561,520	492,800
SALES TAX	1,590,500	1,595,500
EMERGENCY SERVICES	3,364,790	3,373,910
COMMUNITY CENTER	1,214,190	1,164,130
REFUSE COLLECTION	486,175	486,670
ELECTRIC	13,130,947	11,681,155
WATER/SEWER	5,711,061	4,418,450
DEBT SERVICE	817,065	817,065
AQUATIC CENTER	166,130	166,130
	36,130,259	32,181,295

Section 2: That the City Administrator is hereby authorized to amend the line items of the budget as needed, but in no event shall more funds be expended for any particular fund than that authorized by this budget without prior approval of the Board of Aldermen. In addition, any monies set aside for capital outlays shall not be used for any other purposes without prior approval of the Board of Aldermen.

Section 3. That this ordinance shall become effective immediately upon its passage and approval.

Vote taken as follows:

Ayes: Aldermen

Nays:

Absent:

Abstain:

Read two times by title only on the 17th day of March, 2014, and passed by the Board of Aldermen this 17th day of March, 2014.

Kevin W. Wood, Mayor and Ex-Officio
Chairman of the Board of Aldermen

ATTEST:

Kim Hubbard, City Clerk

APPROVED by the Mayor this 17th day of March, 2014.

2014 Budget Re-appropriations

GENERAL

Encumbrances

capital projects	\$725,459	
	\$725,459	

Re-appropriations

01-6-0101-0413	\$9,350	text and call alerts
01-6-0103-0305	\$7,950	Safety equipment
01-6-0105-0216	\$40,000	legal services on state legislative changes
01-6-0203-0216	\$2,500	Smartgov licensing training
01-6-0312-0214	\$35,923	Unspent animal control donations
01-6-0504-0216	\$2,500	Smartgov licensing training
01-6-0707-0504	\$1,350	GPS training

01-6-0907-1036	\$15,000	Annual striping program
01-6-0907-1067	\$19,500	N. Independence Bridge inspection
01-6-0917-1073	\$62,325	Airport capital project
01-6-0936-1073	\$144,800	Morningview stormwater
01-6-0936-1075	\$140,000	Ann Terrace stormwater
01-6-0990-1058	\$82,058	City Hall capital project
01-6-0990-1059	\$42,510	Police Building Capital Project
	\$605,766	

New Appropriations

01-6-0101-0216	\$5,000	establish downtown Harrisonville CID
01-6-0204-0209	\$12,000	Inmate housing
01-6-0504-0216	\$10,000	arraignment fees
01-6-0204-0421	\$3,600	Sheriff's Retirement Fund
01-6-0816-0402	\$97,375	Transfer to Emergency Services Fund
	\$127,975	

733,741

ELECTRIC

Encumbrances

capital projects	\$135,535	
	\$135,535	

Re-appropriations

07-6-0721-0504	\$1,350	GPS training
07-6-0990-4013	\$586,257	North Substation project completion
	\$587,607	

587,607

Attachment: 2014 Reappropriations (FY 2014 Budget Amendment #1)

CITY OF HARRISONVILLE
2014 Budget
Re-appropriations

6.C.a

CWSS

Encumbrances

capital projects	\$834,316
	\$834,316

Re-appropriations

08-6-0721-0504	\$1,911	Truck cover
08-6-0721-0504	\$1,350	GPS training
08-6-0728-0216	\$47,500	sludge removal
08-6-0931-3048	\$310,700	Water Treatment plant upgrades
08-6-0932-3050	\$79,000	Ann Street sanitary
08-6-0932-3051	\$30,000	Eastwood sanitary
	\$470,461	

470,461

PARK

Re-appropriations

11-6-0990-4215	\$3,643	Masterplan improvements
11-6-0990-4217	\$5,077	Trail improvements
	\$8,720	

8,720

EMERGENCY SERVICES

New Appropriations

16-6-0103-0504	\$97,375	used Type 2 ambulance and equipment
	\$97,375	

97,375

TOTAL PROPOSED CHANGE

\$1,897,904
 (does not include encumbrances)

Attachment: 2014 Reappropriations (FY 2014 Budget Amendment #1)