



**AGENDA
CITY OF HARRISONVILLE
BOARD OF ALDERMEN
BUDGET MEETING
CITY HALL
OCTOBER 3, 2016
6:00 PM**

- 1. Call to Order & Roll Call**
 - A. Roll Call**
- 2. Budget Items**
 - A. Refuse Fund Fiscal Year 2017 Proposed Budget**
 - B. 2017 Electric Department Proposed Budget**
 - C. 2017 CWSS Proposed Budget**
- 3. Adjourn from Budget Session**

Posted on City Hall Bulletin Board this 29th day of September 2016

Kim Hubbard, City Clerk

The Board of Aldermen Budget Meeting is a public meeting, but is not a meeting of the public.



STAFF REPORT

TO: Board of Aldermen
FROM: Marcella McCoy, Director
DATE: September 21, 2016
SUBJECT: Refuse Fund Fiscal Year 2017 Proposed Budget

Type of Item: *Discussion*

INTRODUCTION

The purpose of this memo is to outline the background and costs for refuse service provided in Harrisonville. It includes the contract terms, the change in ownership of the trash service company, the costs included in the refuse fund. Recommendation is to continue an annual analysis of the cost of services and adjust collection fees based on future costs of the programs offered.

DISCUSSION

The City had contracted for a number of years with Town and Country Disposal, a locally owned company. In November of 2015, the City received notice that Waste Corporation of America (WCA) had purchased Town and Country Disposal. WCA stated that the existing contract with Town and Country would be honored. WCA has honored the contract in regards to pricing and is still working through service issues. The contract currently expires November 30, 2017.

The existing fee for trash and recycling services is to cover the cost of the contract with WCA, the Household Hazardous Waste program, and beginning in 2016 the City Wide Cleanup event. In prior years, the City Wide Cleanup event had been funded by the General Fund. With the addition of the City Wide Cleanup to the Refuse Fund for Fiscal Year 2016, there was a proposed rate increase from \$12.49 to \$12.75 to begin January, 2016. This rate increase was not approved and adopted. The City Wide Cleanup event has been paid out of existing money available in the Refuse Fund. The projected cash balance for year ending 2016 is \$35,966 based on 100% collection of charges included in the budget and expenditures exactly meeting budget.

The Fiscal Year 2017 proposed budget does not reflect an increase in the collection fee nor an increase in the cost of the contract. Based on direction from the Board at the September 19, 2016 meeting, staff is drafting requests for proposals for collection services. Staff recommends review of the revenue projections at the time the proposals are reviewed and any adjustments to fees be recommended based on the costs of services. Per the 2013 Cost of Living Comparison, Harrisonville's current charge of \$12.49 puts us 8th most affordable and 18% below average.

Additionally, the cost of the hazardous waste program and the city-wide clean up are included in the proposed expenditures. There is no increase anticipated in the hazardous waste program and the city-wide clean up expenditure has been adjusted down to present a balanced budget.

The proposed budget does not increase the cash reserve for the fund. Based on 50% of annual expenditures, the cash reserve balance needs to be \$224,209. It will take a significant increase in

revenue over expenditures to increase the cash balance to this level. I recommend an annual analysis of the cost of services in order to maintain a constant or increase in cash reserves.

ACTION REQUIRED/RECOMMENDATION

The proposed budget is presented for your information. I recommend adopting the Refuse Fund Budget for Fiscal Year 2017 as presented.

A. Discussion Item (ID # 2342)

Refuse Fund Fiscal Year 2017 Proposed Budget

History:

09/26/16 Board of Aldermen MEETING CANCELLED Next: 10/03/16

Attachments:

FY 2017 Proposed Budget Worksheet (PDF)

2017 Budget Summary Sheet - Refuse Fund (PDF)

FISCAL YEAR 2017 PROPOSED BUDGET REFUSE FUND (PDF)

05 -REFUSE FUND

REVENUES			2013	2014	2015	(----- 2016 -----)		(----- 2017 -----)		
			ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
CHARGES FOR SERVICE										
05-5324	RECEIPTS FOR COLLECTIONS		465,954	490,664	500,253	502,960	378,034	0	499,550	_____
	\$12.49 Per month	3,333	149.88	499,550.04						
	rounding	0	0.00 (	0.04)						
	TOTAL CHARGES FOR SERVICE		465,954	490,664	500,253	502,960	378,034	0	499,550	_____
5324	RECEIPTS FOR COLLECTIONS	PERMANENT NOTES:								
		Increase fee \$.23 per month to \$12.25 per month in 2014.								
MISC. INCOME										
05-5510	MISCELLANEOUS		0	0	0	0	0	0	0	_____
	TOTAL MISC. INCOME		0	0	0	0	0	0	0	
INTEREST										
05-5815	INTEREST INCOME		44	28	41	100	35	0	50	_____
	TOTAL INTEREST		44	28	41	100	35	0	50	
TOTAL REVENUES			465,998	490,692	500,294	503,060	378,069	0	499,600	

05 -REFUSE FUND
ADMINISTRATION
EXPENDITURES

ADMINISTRATION EXPENDITURES				2016 -----) (----- 2017 -----)					
		2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
CONTRACTUAL SERVICES									
05-6-0103-0221	CONTRACT PAYMENTS	424,505	425,153	426,362	428,975	322,769	0	431,960	_____
	pick-up cost for 12 months	3,333	129.60	431,956.80					
	round	0	0.00	3.20					
05-6-0103-0222	HAZARDOUS WASTE PROGRAM	0	10,526	10,420	10,420	10,420	0	10,420	_____
05-6-0103-0224	CITYWIDE CLEANUP	0	0	0	10,000	6,211	0	6,038	_____
TOTAL CONTRACTUAL SERVICES		424,505	435,678	436,782	449,395	339,399	0	448,418	_____
6-0103-0221	CONTRACT PAYMENTS	PERMANENT NOTES: Town & Country's agreement allows for continued renewal for as long as the fee remains the same as the 2011 rate. Be sure and call prior to adoption of next years budget and get a confirmation from JR as to if they are willing to keep the rate the same if not we may need to budget for an increase and plan to go out for bid. KM							
6-0103-0222	HAZARDOUS WASTE PROGRAM	PERMANENT NOTES: Charge for MARC HHW Program							
OTHER CHARGES									
05-6-0103-0430	OFFICE FACILITIES & SERVICE	43,230	46,780	56,950	52,530	39,398	0	51,182	_____
05-6-0103-0460	BAD DEBTS	948	1,309	1,264	0	(37)	0	0	_____
05-6-0103-0465	COLLECTION FEES	0	0	0	0	0	0	0	_____
TOTAL OTHER CHARGES		44,178	48,089	58,214	52,530	39,361	0	51,182	_____
6-0103-0430	OFFICE FACILITIES & SERVICE	PERMANENT NOTES: The will be adjusted each year based on the prior years actual administrative service expenses and the applicable share of this funds administrative expenses.							
TOTAL ADMINISTRATION		468,683	483,767	494,996	501,925	378,760	0	499,600	
TOTAL EXPENDITURES		468,683	483,767	494,996	501,925	378,760	0	499,600	
		=====	=====	=====	=====	=====	=====	=====	=====
REVENUE OVER/ (UNDER) EXPENDITURES		(2,685)	6,924	5,298	1,135	(691)	0	0	
		-----	-----	-----	-----	-----	-----	-----	-----

*** END OF REPORT ***

Refuse Fund

Budget Summary Sheet

	2015 Actual	Revised 2016 Budget	Proposed 2017 Budget
Beginning Fund Balance (Fund Basis)	\$ 30,403	\$ 34,831	\$ 35,966
Operating Revenues:			
Charges for Services	500,253	502,960	499,550
Misc. Income	-	-	-
Interest	41	100	50
Total Operating Revenues	500,294	503,060	499,600
Total Resources Available	530,697	537,891	535,566
Operating Expenditures:			
Administrative Service Charge	58,214	52,530	51,182
Contractual Services	436,782	449,395	448,418
Total Operating Expenditures	494,996	501,925	499,600
Ending Fund Balance (Fund Basis)	35,701	35,966	35,966
Cash Flow Reserve - 50% of Operations			224,209
Estimated Unreserved Cash and Investments			(188,243)
Operating Surplus (Deficit)			\$ -

Attachment: 2017 Budget Summary Sheet - Refuse Fund (2342 : Refuse Fund Fiscal Year 2017 Proposed Budget)

FISCAL YEAR 2017
PROPOSED BUDGET
REFUSE FUND

By: Marcella McCoy
Finance Director

REFUSE FUND

► REVENUE PROJECTIONS

► CHARGES FOR SERVICES: \$499,550
based upon 3333 customers at
\$12.49 per month – no increase

► MISCELLANEOUS INCOME:
► Interest Income: \$50

REVENUE PROJECTIONS: \$499,600

► EXPENDITURE PROJECTIONS

► CONTRACTUAL SERVICES
► Collection Contract: \$431,960
► Household Hazardous Waste: \$10,420
► City-Wide Cleanup: \$6,038

► OTHER CHARGES
► Office Facilities & Service: \$1,182

EXPENDITURE PROJECTIONS: \$499,600

REFUSE FUND

► QUESTIONS
REGARDING THE
REFUSE FUND

Attachment: FISCAL YEAR 2017 PROPOSED BUDGET REFUSE FUND (2342 : Refuse Fund Fiscal Year 2017 Proposed Budget)



STAFF REPORT

TO: Board of Aldermen
FROM: Keith Thomas, Director
DATE: September 14, 2016
SUBJECT: 2017 Electric Department Proposed Budget

Type of Item: *Discussion*

B. Discussion Item (ID # 2339)

2017 Electric Department Proposed Budget

History:

09/26/16 Board of Aldermen MEETING CANCELLED

Next: 10/03/16

Attachments:

Electric Department Budget 2017 (PDF)

2017 Budget Memo (003) (PDF)

07 -ELECTRIC FUND

REVENUES			(----- 2016 -----)			(----- 2017 -----)	
2013	2014	2015	CURRENT	Y-T-D	PROJECTED	REQUESTED	APPROVED
ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET

CHARGES FOR SERVICE

07-5301	ELEC SALES - RESIDENTIAL	5,108,239	5,127,693	4,802,879	5,430,000	3,213,437	0	0	5,430,000
		0	0.00	5,430,000.00					
		0	0.00	0.00					
07-5302	ELEC SALES - COMMERCIAL	644,102	653,814	624,277	685,000	398,216	0	0	691,850
		0	0.00	685,000.00					
	1% increase	1	6,850.00	6,850.00					
07-5303	ELEC SALES - POWER	6,032,140	6,317,774	5,753,994	6,400,000	3,767,674	0	0	6,464,000
		0	0.00	6,400,000.00					
	1% increase	(	1.00)	0.00					
		1	64,000.00	64,000.00					
07-5305	ELEC SALES - PARK	125	115	112	0	74	0	0	0
07-5306	ELEC SECURITY LIGHTS	286	286	286	420	190	0	0	420
		0	0.00	420.00					
07-5308	POLE ATTACHMENT FEES	45,701	20,843	56,497	30,610	22,021	0	0	30,610
	Century Link	1,176	9.50	11,172.00					
	Fidelity	2,046	9.50	19,437.00					
	Rounding	0	0.00	1.00					
07-5317	ELECTRIC CONNECTION FEES	17,595	2,930	64,367	8,000	15,023	0	0	8,000
	Electric Impact Fee	1	8,000.00	8,000.00					
TOTAL CHARGES FOR SERVICE		11,848,188	12,123,454	11,302,412	12,554,030	7,416,635	0	0	12,624,880

5308 POLE ATTACHMENT FEES PERMANENT NOTES:
In 2009 the attachment fee was set at \$7.50 per pole and the rate increased \$.50 per year through 2014.

5317 ELECTRIC CONNECTION FEES PERMANENT NOTES:
The electric connection fee will be updated jan 1 of each year by the construction cost index for the kansas city region.

MISC. INCOME

07-5510	MISCELLANEOUS	3,898	9,923	79,785	4,050	7,540	0	0	4,050
	Returned Check Fees	135	30.00	4,050.00					
07-5511	LATE CHARGES & PENALTIES	121,768	111,145	107,624	100,000	71,368	0	0	100,000
07-5513	ADMINISTRATION FEES	43,487	37,800	41,800	35,000	28,400	0	0	35,000
	Reconnect Fee	700	50.00	35,000.00					
07-5535	AUCTION & SURPLUS SALES	5,605	31,690	22,000	38,200	1,886	0	0	8,000
	Chipper truck sale	1	8,000.00	8,000.00					
TOTAL MISC. INCOME		174,758	190,557	251,209	177,250	109,194	0	0	147,050

5513 ADMINISTRATION FEES PERMANENT NOTES:
Shut offs per month are trending down, in 2013 a new policy requiring a \$25 deposit in addition to the \$50 reconnection fee seems to have reduced the number of shut offs per month significantly.

07 -ELECTRIC FUND

REVENUES		(----- 2016 -----) (----- 2017 -----)						
	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
INTERGOVERNMENTAL								
07-5626 GRANTS & ENTITLEMENTS	0	0	91,811	0	0	0	0	0
TOTAL INTERGOVERNMENTAL	0	0	91,811	0	0	0	0	0
INTEREST								
07-5815 INTEREST INCOME	14,243	25,810	26,509	44,000	17,206	0	0	44,000
Interest Income	0	0.00	20,000.00					
Interest on Advance to 291	0	0.00	24,000.00					
TOTAL INTEREST	14,243	25,810	26,509	44,000	17,206	0	0	44,000
OTHER REV. SOURCES/TRANS								
07-5958 ELE DEVELOPMENT COST BY LOT	1,155	0	0	0	0	0	0	0
TOTAL OTHER REV. SOURCES/TRANS	1,155	0	0	0	0	0	0	0
TOTAL REVENUES	12,038,345	12,339,822	11,671,941	12,775,280	7,543,035	0	0	12,815,930

07 -ELECTRIC FUND
ADMINISTRATION
EXPENDITURES

EXPENDITURES			2013	2014	2015	(----- 2016 -----)		(----- 2017 -----)		
			ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
PERSONNEL SERVICES										
07-6-0103-0101	SALARY FULLTIME		84,082	122,998	127,055	136,800	102,027	0	0	128,800
	FT	0	0.00	128,000.00						
	Longevity	0	0.00	800.00						
07-6-0103-0103	SALARY OVERTIME		0	0	0	1,700	0	0	0	0
07-6-0103-0104	FICA		6,058	8,281	8,628	10,600	7,237	0	0	9,856
07-6-0103-0106	WORKERS COMP		3,771	4,055	3,938	4,430	2,960	0	0	4,413
07-6-0103-0107	RETIREMENT		11,122	15,552	13,758	13,200	7,958	0	0	11,337
07-6-0103-0108	HEALTH INSURANCE		6,222	7,978	9,058	15,030	6,770	0	0	11,460
07-6-0103-0109	DENTAL INSURANCE		396	396	396	625	264	0	0	416
07-6-0103-0110	OTHER PAYROLL INSURANCE		459	605	621	670	444	0	0	657
	Disability	0	0.00	465.00						
	Life	0	0.00	192.00						
TOTAL PERSONNEL SERVICES			112,109	159,864	163,453	183,055	127,660	0	0	166,939
CONTRACTUAL SERVICES										
07-6-0103-0203	PRINTING & ADVERTISING		150	0	0	0	0	0	0	0
07-6-0103-0207	TRAVEL & TRAINING		1,236	2,097	6,263	6,500	1,475	0	0	5,250
	THOMAS CONFERENCES	0	0.00	3,000.00						
	THOMAS RP3 CONFERNECES	1	1,500.00	1,500.00						
	MORROW CONFERENCES	1	750.00	750.00						
07-6-0103-0216	OTHER CONTRACTUAL SERVICE		2,549	1,360	1,244	480	1,779	0	0	480
TOTAL CONTRACTUAL SERVICES			3,935	3,457	7,507	6,980	3,254	0	0	5,730
COMMODITIES										
07-6-0103-0301	PURCHASED POWER		8,690,723	9,078,871	8,170,812	9,200,000	6,112,812	0	0	9,235,000
	PURCHASED POWER	0	0.00	9,200,000.00						
	Additional sales cost for 2017	1	35,000.00	35,000.00						
07-6-0103-0302	GAS, OIL & GREASE		960	1,227	474	1,480	225	0	0	1,480
	GAS	400	3.70	1,480.00						
07-6-0103-0307	EQUIPMENT MAINTENANCE		0	0	0	300	24	0	0	300
	DATAMAX COPIER/SCANNER	1	300.00	300.00						
07-6-0103-0310	SUPPLIES		420	658	507	250	340	0	0	250
TOTAL COMMODITIES			8,692,103	9,080,756	8,171,793	9,202,030	6,113,402	0	0	9,237,030
6-0103-0307	EQUIPMENT MAINTENANCE	PERMANENT NOTES: MONTHLY MAINTENANCE ON THE DATAMAX COPIER/SCANNER								
OTHER CHARGES										
07-6-0103-0401	INSURANCE		20,847	21,748	22,808	23,373	16,605	0	0	20,316
07-6-0103-0402	TRANSFERS		0	0	200,000	0	0	0	0	0
07-6-0103-0403	DUES & SUBSCRIPTIONS		136	3,539	4,493	4,500	3,999	0	0	4,500
07-6-0103-0425	BUDGETED PRINCIPAL PAYMENT		0	0	0	200,000	0	0	0	215,000
07-6-0103-0430	OFFICE FACILITIES & SERVICE		443,675	437,910	493,750	520,733	390,550	0	0	472,282
07-6-0103-0440	BOND INTEREST EXPENSE		73,336	65,019	56,602	49,227	36,921	0	0	39,360
07-6-0103-0442	INTEREST AMORTIZATION		1,236	1,236	1,236	0	0	0	0	0

07 -ELECTRIC FUND
ADMINISTRATION
EXPENDITURES

						(----- 2016 -----)			(----- 2017 -----)
		2013	2014	2015	CURRENT	Y-T-D	PROJECTED	REQUESTED	APPROVED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
07-6-0103-0450	FRANCHISE FEE	967,127	985,008	916,688	1,001,234	601,292	0	0	1,010,250
	8% of Sales	0	0.00	1,010,250.00					
07-6-0103-0460	BAD DEBT	13,177	11,424	13,250	0	(683)	0	0	12,600
07-6-0103-0465	COLLECTION FEES	240	529	172	0	110	0	0	200
TOTAL OTHER CHARGES		1,519,772	1,526,414	1,708,999	1,799,067	1,048,794	0	0	1,774,508
6-0103-0430 OFFICE FACILITIES & SERVICE									
PERMANENT NOTES:									
This fee from was recalculated and the new number used									
starting with 2011. Up until 2010 it was \$798,807. The new									
approach uses four elements: full time equivalents,									
operating expenses, insured property value and net assets.									
CAPITAL OUTLAY									
07-6-0103-0504	MACHINERY & EQUIPMENT	1,325	0	0	0	0	0	0	0
TOTAL CAPITAL OUTLAY		1,325	0	0	0	0	0	0	0
DEPRECIATION									
07-6-0103-0601	DEPRECIATION	265,827	284,369	299,906	0	0	0	0	0
TOTAL DEPRECIATION		265,827	284,369	299,906	0	0	0	0	0
TOTAL ADMINISTRATION									
		10,595,071	11,054,860	10,351,658	11,191,132	7,293,109	0	0	11,184,207

07 -ELECTRIC FUND
DISTRIBUTION
EXPENDITURES

EXPENDITURES			(----- 2016 -----) (----- 2017 -----)							
			2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
PERSONNEL SERVICES										
07-6-0721-0101	SALARY FULLTIME		256,572	257,965	239,826	310,400	197,819	0	0	340,242
	FT	0	0.00	339,642.00						
	Longevity	0	0.00	600.00						
07-6-0721-0103	SALARY OVERTIME		1,830	3,449	9,519	11,500	7,608	0	0	12,737
07-6-0721-0104	FICA		18,242	18,291	18,981	24,620	14,684	0	0	27,003
07-6-0721-0106	WORKERS COMP		11,561	12,139	11,601	15,000	8,751	0	0	16,468
07-6-0721-0107	RETIREMENT		33,654	33,710	22,751	30,575	13,807	0	0	31,062
07-6-0721-0108	HEALTH INSURANCE		26,679	28,355	33,752	40,020	27,483	0	0	54,030
07-6-0721-0109	DENTAL INSURANCE		1,583	1,584	1,815	2,080	1,188	0	0	2,080
07-6-0721-0110	OTHER PAYROLL INSURANCE		1,479	1,265	1,410	1,640	1,182	0	0	1,751
	Disability	0	0.00	1,271.00						
	Life	0	0.00	480.00						
TOTAL PERSONNEL SERVICES			351,601	356,759	339,656	435,835	272,521	0	0	485,373
CONTRACTUAL SERVICES										
07-6-0721-0201	UTILITIES		11,170	13,656	14,518	13,500	8,698	0	0	13,500
07-6-0721-0207	TRAVEL & TRAINING		0	1,593	3,172	4,450	3,958	0	0	5,950
	EXISTING LINEMAN TRAINING	1	2,500.00	2,500.00						
	APPRENTICE MPUA SCHOOL	1	2,500.00	2,500.00						
	APPRENTICE TRAVEL	1	950.00	950.00						
07-6-0721-0211	EQUIPMENT MAINTENANCE		3,436	6,412	8,655	6,000	5,026	0	0	6,000
	BUCKET TRUCK DIELECTRIC TESTS	0	0.00	1,500.00						
	BUCKET TRUCK REPAIR	0	0.00	4,500.00						
07-6-0721-0213	UNIFORM MAINTENANCE		2,965	2,676	3,671	172	671	0	0	0
		0	0.00	0.00						
		0	0.00	0.00						
		0	0.00	0.00						
07-6-0721-0215	RADIO MAINTENANCE		0	405	0	565	0	0	0	565
07-6-0721-0216	OTHER CONTRACTUAL SERVICE		15,213	36,553	23,575	9,868	7,563	0	0	11,630
	TRASH DUMPSTER RENTAL	0	0.00	1,250.00						
	RUBBER GOODS TESTING	0	0.00	1,000.00						
	SUBSTATION TRANSFORMER TESTING	0	0.00	2,000.00						
	DIGRITE LOCATES	1	2,800.00	2,800.00						
	OFFICE CLEANING	52	40.00	2,080.00						
	AED MAINTENANCE CONTRACT	1	2,500.00	2,500.00						
		0	0.00	0.00						
TOTAL CONTRACTUAL SERVICES			32,784	61,296	53,592	34,555	25,917	0	0	37,645

6-0721-0207 TRAVEL & TRAINING

PERMANENT NOTES:

THE APPRENTICE SCHOOL IS A FOUR YEAR PROGRM BUT TRAVEL
EXPENSES WILL DECREASE THE NEXT 3 YEARS.

07 -ELECTRIC FUND
DISTRIBUTION
EXPENDITURES

		(----- 2016 -----) (----- 2017 -----)							
		2013	2014	2015	CURRENT	Y-T-D	PROJECTED	REQUESTED	APPROVED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
COMMODITIES									
07-6-0721-0302	GAS, OIL & GREASE	7,548	5,855	4,912	7,955	3,200	0	0	7,955
	Deisel 2,150	3.70	7,955.00						
07-6-0721-0304	UNIFORMS	0	0	0	7,050	5,374	0	0	5,000
	FR PANTS AND FR SHIRTS	1	5,000.00						
	FR WINTER WEAR/EVERY 2 YEARS	1	0.00						
07-6-0721-0306	SUBSTATION MAINTENANCE	4,978	15,725	10,846	13,500	3,110	0	0	12,000
	SPARE ARRESTERS	0	1,000.00						
	GROUND MAINTENANCE CHEMICAL	0	1,000.00						
	SUBSTATION RELAY TESTING	0	10,000.00						
		0	0.00						
07-6-0721-0307	EQUIPMENT MAINTENANCE	2,787	4,538	3,603	4,000	821	0	0	4,000
	LINEMAN TOOL MAINTENANCE	0	4,000.00						
		0	0.00						
07-6-0721-0310	SUPPLIES	9,538	11,478	11,520	14,470	13,128	0	0	13,450
	WAREHOUSE	0	1,250.00						
	COMPUTER SUPPLIES	0	625.00						
	WATER COOLER MIX	0	375.00						
	HARD HATS	0	250.00						
	LINEMAN GLOVES AND PROTECT	0	1,150.00						
	SMALL HAND TOOLS	0	2,000.00						
	RATCHET CUTTERS	0	700.00						
	CLIMBING BOOTS	0	750.00						
	RUBBER SLEEVES, GUTS, AND BLAN	0	2,000.00						
	CLIMBING EQUIPMENT	0	850.00						
	SQUEEZE-ON TOOLS	0	1,000.00						
	SCADA COMPUTER	0	2,500.00						
		0	0.00						
07-6-0721-0318	STREET LIGHT MAINTENANCE	10,679	6,591	100,502	103,000	59,371	0	0	4,000
	SQUARE LIGHTING CONVERSION	0	4,000.00						
		0	0.00						
07-6-0721-0319	DISTRIBUTION MAINTENANCE SU	63,043	60,195	4,123	39,000	32,814	0	0	39,000
	TRANSFORMER REPLACEMENT	0	12,000.00						
	POLE CHANGEOUT	0	12,000.00						
	DISTRIBUTION ARRESTERS	0	1,500.00						
	METER SOCKETS AND METERS	0	3,500.00						
	METER Replacements	20	500.00						
TOTAL COMMODITIES		98,573	104,382	135,505	188,975	117,818	0	0	85,405

6-0721-0306 SUBSTATION MAINTENANCE PERMANENT NOTES:
Test one of three substations each year, est cost \$8K per
substation.

6-0721-0318 STREET LIGHT MAINTENANCE PERMANENT NOTES:
LED STREET LIGHT CONVERSION APPROVED BY THE BOA FOR 2015
OBJECTIVES IN 2014. THREE YEAR CONVERSION PROJECT FOR
\$99,000/YEAR FOR 3 YEARS. COMPLETED IN 2017.

07 -ELECTRIC FUND
DISTRIBUTION
EXPENDITURES

				(----- 2016 -----)	(----- 2017 -----)			
	2013	2014	2015	CURRENT	Y-T-D	PROJECTED	REQUESTED	APPROVED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
OTHER CHARGES								
07-6-0721-0400 INSURANCE CLAIM EXPENSE	0	1,841	0	0	0	0	0	0
TOTAL OTHER CHARGES	0	1,841	0	0	0	0	0	0
CAPITAL OUTLAY								
07-6-0721-0502 BUILDING	10,000	0	0	0	0	0	0	0
0	0.00	0.00						
07-6-0721-0503 NON-BUILDING IMPROVEMENT	76,431	(1)	61,324	475,100	104,369	0	0	230,000
MATERIAL FOR NEW UNDERGROUND L	0	200,000.00						
ADDITIONAL PAD MOUNT XFMR'S	0	30,000.00						
0	0.00	0.00						
0	0.00	0.00						
07-6-0721-0504 MACHINERY & EQUIPMENT	3,976	0	0	288,200	330	0	0	74,700
New computer and server	1 2,200.00	2,200.00						
Chipper truck	1 65,000.00	65,000.00						
1/2 Water Plant Warehouse Gate	1 7,500.00	7,500.00						
0	0.00	0.00						
TOTAL CAPITAL OUTLAY	90,407	(1)	61,324	763,300	104,699	0	0	304,700
TOTAL DISTRIBUTION	573,366	524,277	590,077	1,422,666	520,955	0	0	913,123

07 -ELECTRIC FUND
METER READING
EXPENDITURES

				(----- 2016 -----)	(----- 2017 -----)			
	2013	2014	2015	CURRENT	Y-T-D	PROJECTED	REQUESTED	APPROVED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
PERSONNEL SERVICES								
07-6-0727-0101 SALARY FULLTIME	18,208	17,662	18,705	18,800	13,658	0	0	19,250
07-6-0727-0103 SALARY OVERTIME	54	341	0	0	293	0	0	0
07-6-0727-0104 FICA	1,355	1,399	1,405	1,440	1,049	0	0	1,473
07-6-0727-0106 WORKERS COMP	801	820	889	900	390	0	0	911
07-6-0727-0107 RETIREMENT	2,348	2,431	2,095	1,785	1,207	0	0	1,694
07-6-0727-0108 HEALTH INSURANCE	2,723	2,813	2,933	3,120	2,031	0	0	3,150
07-6-0727-0109 DENTAL INSURANCE	198	198	198	210	132	0	0	210
07-6-0727-0110 OTHER PAYROLL INSURANCE	129	111	112	120	76	0	0	120
Disability	0	0.00	70.00					
Life	0	0.00	50.00					
TOTAL PERSONNEL SERVICES	25,816	25,775	26,337	26,375	18,837	0	0	26,808
OTHER CHARGES								
TOTAL								
CAPITAL OUTLAY								
TOTAL								
TOTAL METER READING	25,816	25,775	26,337	26,375	18,837	0	0	26,808

07 -ELECTRIC FUND
TREE TRIMMING
EXPENDITURES

EXPENDITURES			2013	2014	2015	(----- 2016 -----)	(----- 2017 -----)			
			ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
PERSONNEL SERVICES										
07-6-0735-0101	SALARY FULLTIME		141,021	144,472	150,095	148,700	106,897	0	0	149,507
	FT	0	0.00	148,307.00						
	Longevity	0	0.00	1,200.00						
07-6-0735-0102	SALARY PARTTIME		8,413	9,615	10,130	12,800	11,500	0	0	12,800
07-6-0735-0103	SALARY OVERTIME		0	0	43	4,000	0	0	0	4,010
07-6-0735-0104	FICA		10,554	10,842	10,905	12,640	8,360	0	0	12,719
07-6-0735-0106	WORKERS COMP		6,623	7,344	6,969	7,700	5,289	0	0	7,745
07-6-0735-0107	RETIREMENT		18,415	18,809	16,271	14,500	9,212	0	0	13,510
07-6-0735-0108	HEALTH INSURANCE		19,100	22,900	26,698	28,800	19,212	0	0	30,480
07-6-0735-0109	DENTAL INSURANCE		1,187	1,188	1,188	1,250	792	0	0	1,250
07-6-0735-0110	OTHER PAYROLL INSURANCE		912	780	786	840	539	0	0	843
	Disability	0	0.00	553.00						
	Life	0	0.00	290.00						
TOTAL PERSONNEL SERVICES			206,226	215,949	223,084	231,230	161,800	0	0	232,864
CONTRACTUAL SERVICES										
07-6-0735-0201	UTILITIES		4,902	5,614	5,311	6,975	3,294	0	0	6,975
07-6-0735-0207	TRAVEL & TRAINING		305	431	797	795	1,306	0	0	1,795
	TREE TRIMMING SCHOOLS	0	0.00	795.00						
	Additional trimming schools	1	1,000.00	1,000.00						
07-6-0735-0211	EQUIPMENT MAINTENANCE		3,557	12,257	1,247	4,225	1,237	0	0	4,225
	BUCKET TRUCK REPAIR	0	0.00	1,225.00						
	CHIPPER MAINTENANCE	0	0.00	3,000.00						
07-6-0735-0213	UNIFORM MAINTENANCE		1,932	2,004	2,415	2,656	5,323	0	0	0
		0	0.00	0.00						
		0	0.00	0.00						
		0	0.00	0.00						
07-6-0735-0215	RADIO MAINTENANCE		0	0	0	335	0	0	0	335
07-6-0735-0216	OTHER CONTRACTUAL SERVICE		579	480	1,359	1,300	1,345	0	0	1,600
	TRASH DUMPSTER	12	50.00	600.00						
	AED MAINTENANCE CONTRACT	1	1,000.00	1,000.00						
TOTAL CONTRACTUAL SERVICES			11,274	20,785	11,128	16,286	12,505	0	0	14,930
6-0735-0207 TRAVEL & TRAINING PERMANENT NOTES: FALL SEMINAR FOR TREE TRIMMERS										
COMMODITIES										
07-6-0735-0302	GAS, OIL & GREASE		7,437	6,226	4,379	7,400	2,177	0	0	7,400
	Diesel	2,000	3.70	7,400.00						
07-6-0735-0304	UNIFORMS		0	0	0	0	0	0	0	3,750
	FR PANTS AND FR SHIRTS	1	3,750.00	3,750.00						
	FR WINTER WEAR/EVERY 2 YEARS	0	0.00	0.00						
07-6-0735-0307	EQUIPMENT MAINTENANCE		2,778	2,502	1,107	4,500	2,260	0	0	4,500
	CHAIN SAW MAINTENANCE	0	0.00	1,000.00						
	TRACTOR AND MOWER MAINTENANCE	0	0.00	0.00						

07 -ELECTRIC FUND
TREE TRIMMING
EXPENDITURES

				(----- 2016 -----)	(----- 2017 -----)			
	2013	2014	2015	CURRENT	Y-T-D	PROJECTED	REQUESTED	APPROVED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
CHIPPER MAINTENANCE	0	0.00	3,500.00					
07-6-0735-0310 SUPPLIES		5,321	5,666	5,587	6,019	5,537	0	6,470
WAREHOUSE	0	0.00	250.00					
COMPUTER SUPPLIES	0	0.00	375.00					
WATER COOLER MIX	0	0.00	225.00					
HARD HATS	0	0.00	150.00					
CLIMBING GLOVES	0	0.00	250.00					
CLIMBING ROPES, HAND TOOLS	0	0.00	1,720.00					
CLIMBING BOOTS	0	0.00	500.00					
CLIMBING EQUIPMENT	0	0.00	750.00					
GAS AND HYDRAULIC SAWS, PRUNER	0	0.00	1,500.00					
Apprentice trimmer equipment	1	750.00	750.00					
07-6-0735-0316 RIGHT OF WAY MAINTENANCE		0	5,736	0	3,000	2,996	0	3,000
CHEMICAL ROW MAINTENANCE	0	0.00	3,000.00					
TOTAL COMMODITIES		15,535	20,130	11,073	20,919	12,969	0	25,120
OTHER CHARGES								
07-6-0735-0400 INSURANCE CLAIM EXPENSE		0	0	556	0	0	0	0
TOTAL OTHER CHARGES		0	0	556	0	0	0	0
CAPITAL OUTLAY								
07-6-0735-0504 MACHINERY & EQUIPMENT		64	0	0	0	0	0	0
TOTAL CAPITAL OUTLAY		64	0	0	0	0	0	0
TOTAL TREE TRIMMING		233,100	256,865	245,840	268,435	187,275	0	272,914

07 -ELECTRIC FUND
CAPITAL PROJECTS
EXPENDITURES

	2013	2014	2015	(----- 2016 -----)	(----- 2017 -----)			
	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
CAPITAL PROJECTS								
07-6-0990-4013 N SUB TRANSFORMER	0	0	0	34,215	4,248	0	0	0
07-6-0990-4015 SO TRANSMISSION LINE REBUIL	0	(0)	0	35,751	12,767	0	0	0
07-6-0990-4016 OLD ELE/WTR BLDG DEMO	450	(0)	0	65,950	7,648	0	0	0
07-6-0990-4017 FIBER OPTIC PROJECT	0	0	0	22,000	4,200	0	0	5,000
TOTAL CAPITAL PROJECTS	450	0	0	157,916	28,863	0	0	5,000
TOTAL CAPITAL PROJECTS	450	0	0	157,916	28,863	0	0	5,000
TOTAL EXPENDITURES	11,427,803	11,861,777	11,213,912	13,066,523	8,049,039	0	0	12,402,052
REVENUE OVER/ (UNDER) EXPENDITURES	610,542	478,045	458,029	(291,243)	(506,005)	0	0	413,878

*** END OF REPORT ***



300 E. Pearl Street, P.O. Box 367 • Tel: 816-380-8900 • Fax: 816-380-8906 • Harrisonville, MO 64701

To: Brian Hasek, Mayor
Board of Aldermen
Mike Tholen, Interim City Administrator
Marcella McCoy, Finance Director

From: Keith L. Thomas, Electric Department Director

September 13, 2016

This memo will explain the major differences between the 2016 and 2017 budgets. The 2017 Budget is balanced with \$413,878 of revenue over expenses. I am recommending this overage be put in the New Substation Capital Project Fund.

A 6/10% increase in electric sales revenue is projected. This slight increase is due to new customer load on the system. Along with this would be the additional power purchase costs from the MPUA.

There is no request for additional staffing in the department, I am requesting the following changes:

- Reclassify the tree trimming supervisor's current level which 6 to a level 7, this will bring the position in line where it should be after the journeyman reclassifications that were made in 2015. There will not be an impact on the 2017 budget.
- Add an apprentice tree trimmer position to the city's pay structure, this will allow the electric departments current full-time general labor move into this position as he is still in training to meet the tree trimmer classification. There will be a minimal impact on the 2017 budget of approximately \$520.
- Reclassify the customer service/SCADA operator position to an Administrative Assistant which will move the current employee from a level 2 in the city's pay structure to a level 3 which is where this position should ideally be reflected. There will be no impact to the 2017 budget.

There is currently one vacant journeyman lineman position open at this time. It will be filled in 2016 or 2017, when the right employee is found. A 2.5% annual wage increase for department employees is included.

The LED Street Light Conversion Project, Account #07-6-0721-0318, is being completed in 2016, one year ahead of schedule. This is a \$99,000 savings in the 2017 Budget.

There are \$245,100 reductions shown in #07-6-0721-0503 Non-Building Improvements and \$213,500 in #07-0721-0504 Machinery and Equipment.

If I can answer any questions, please let me know.

Attachment: 2017 Budget Memo (003) (2339 : 2017 Electric Department Proposed Budget)



STAFF REPORT

TO: Board of Aldermen
FROM: Eric Patterson, Asst. Director
DATE: September 22, 2016
SUBJECT: 2017 CWSS PROPOSED BUDGET

Type of Item: *Discussion*

The budget for water and sewer is a combined fund. As you will see from the attached spreadsheet, the water rates subsidize the sewer portion of the fund by approximately \$300,000/year. As you can see, I have reduced capital expenses in Water and in Sewer to below what our five-year CIP showed. It is also below what we told SRF we would do when we did our rate study. Next year it will need to be reduced even more, because we will start making our bond payments for the water plant. It is not an ideal situation for the water rates to subsidize the sewer expenses, but it is legal.

C. Discussion Item (ID # 2343)

2017 CWSS Proposed Budget

History:

09/26/16 Board of Aldermen MEETING CANCELLED Next: 10/03/16

Attachments:

2017 budget worksheet.xlsx (PDF)

160926 - CWSS Fund Propsed Budget Worksheets (PDF)

CWSS FUND PROPOSED BUDGET

WATER BUDGET

SEWER BUDGET

Water Revenue

Metered Sales	\$2,847,763
tap fees	\$2,500
water connect fee	\$2,325
Tower Fees	\$56,184
Misc.	\$7,000
	\$2,915,772

Sewer Revenue

Monthly Service	\$1,825,000
Sewer Connect Fee	\$4,125
Misc	\$3,000
	\$1,832,125

Operational Expenses

Water Expenses

Salaries	\$695,799
Utilities	\$160,000
Bond/SRF Expense	\$350,000
Plant Expenses	\$954,111
	\$2,159,910

Operational Expenses

Sewer Expenses

Salaries	\$464,295
Utilities	199,000
Bond/SRF Expense	825,000
Plant Expenses	613,937
	2,102,232

Capital Projects

1/2 Beckerdite	\$350,000
Firehyd./meters	\$60,000
Lake Harrisonville	\$50,000
	\$460,000

Capital Projects

swr plt pump replace	\$25,000
U/V Disinfection	\$0
Walmart DC	\$0
	\$25,000

Water Annual Revenue after Expenses

\$295,862

Sewer Annual Revenue after Expenses

(\$295,107)

Fund Annual Revenue after Expenses

\$755

Attachment: 2017 budget worksheet.xlsx (2343 : 2017 CWSS PROPOSED BUDGET)

08 -CWSS FUND

REVENUES			(----- 2016 -----) (----- 2017 -----)						
		2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
LICENSE AND PERMITS									
08-5208	LAKE HARRISONVILLE PERMITS	5,039	5,400	5,483	5,500	5,674	0	5,500	
	Fishing License 1,100	5.00	5,500.00						
TOTAL LICENSE AND PERMITS		5,039	5,400	5,483	5,500	5,674	0	5,500	
CHARGES FOR SERVICE									
08-5311	WATER SALES METERED	2,424,422	2,410,003	2,810,888	3,050,000	2,193,779	0	2,847,763	
	\$13.89 first 1,000 gal 3969 7,628	13.89	661,552.92						
	\$8.71 each additional 1000 gal 0	0.00	2,186,210.00						
	rounding 0	0.00	0.08						
08-5312	SEWER SERVICE CHARGE	1,824,212	1,873,233	1,822,737	1,825,000	1,386,696	0	1,825,000	
	\$10.45 first 1,000 gallons 0	0.00	1,300,000.00						
	\$6.80 over 1,000 gal 0	0.00	525,000.00						
08-5313	BULK WATER SALES	0	1,127	377	0	7,315	0	0	
08-5315	WATER & SEWER TAP FEES	1,570	1,262	2,532	2,500	2,533	0	2,500	
	Water & Sewe Tap Fees 10	250.00	2,500.00						
08-5318	WATER CONNECTION FEES	1,160	5,227	29,034	2,325	8,746	0	2,325	
	EDU Driven Connection Fees 3	775.00	2,325.00						
08-5319	SEWER CONNECTION FEES	1,895	8,055	22,677	4,125	26,068	0	4,125	
	EDU Derived Connection Fees 3	1,375.00	4,125.00						
08-5320	SEWER HAULED WASTE INCOME	0	0	29,220	30,000	24,348	0	0	
TOTAL CHARGES FOR SERVICE		4,253,259	4,298,907	4,717,464	4,913,950	3,649,486	0	4,681,713	
5318	WATER CONNECTION FEES	PERMANENT NOTES: The water connection fee will be updated on Jan 1 of each year by the construction cost index for the Kansas City region.							
5319	SEWER CONNECTION FEES	PERMANENT NOTES: The EDU will be adjusted the first day of each year by the Construction Cost Index for the Kansas City region.							
MISC. INCOME									
08-5510	MISCELLANEOUS	126,873	111,145	22,866	5,000	14,315	0	5,000	
08-5535	AUCTION & SURPLUS SALES	9,052	2,167	0	0	1,013	0	5,500	
	Sale of WTP mower 0	0.00	500.00						
	Sale of 3/4 ton truck 0	0.00	5,000.00						
08-5540	WATER TOWER LEASE	45,709	47,080	53,507	53,880	38,926	0	56,184	
	Sprint 12	2,401.00	28,812.00						
	verizon 12	2,281.00	27,372.00						
TOTAL MISC. INCOME		181,634	160,392	76,373	58,880	54,255	0	66,684	
5540	WATER TOWER LEASE	PERMANENT NOTES: Verizon 3% escalator 8-1 each year Sprint 3% escalator 6-1 each year							

CITY OF HARRISONVILLE
 PROPOSED BUDGET WORKSHEET
 AS OF: SEPTEMBER 30TH, 2016

08 -CWSS FUND

REVENUES				(----- 2016 -----)			(----- 2017 -----)		
		2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
INTERGOVERNMENTAL									
08-5626	GRANTS & ENTITLEMENTS	0	10,000	0	0	0	0	0	
08-5637	SRF PROCEEDS	0	0	0	8,549,000	0	0	0	
08-5638	ARRA PROCEEDS	0	0	0	0	0	0	0	
TOTAL INTERGOVERNMENTAL		0	10,000	0	8,549,000	0	0	0	
INTEREST									
08-5815	INTEREST INCOME	23,120	33,461	38,916	60,000	31,174	0	30,000	
	6% Interest on 291 Loan- \$500k	0	0.00						
	1% Interest on \$3 mill	0	0.00	30,000.00					
08-5825	INTEREST INCOME (BOND)	111,331	186,439	174,040	0	0	0	0	
TOTAL INTEREST		134,450	219,899	212,956	60,000	31,174	0	30,000	
OTHER REV. SOURCES/TRANS									
08-5957	DEVELOPER SS REIMBURSE	0	0	0	0	0	0	0	
TOTAL OTHER REV. SOURCES/TRANS		0	0	0	0	0	0	0	
TOTAL REVENUES									
		4,574,382	4,694,597	5,012,276	13,587,330	3,740,587	0	4,783,897	

08 -CWSS FUND
ADMINISTRATION
EXPENDITURES

EXPENDITURES			(----- 2016 -----)					(----- 2017 -----)		
			2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
PERSONNEL SERVICES										
08-6-0103-0101	SALARY FULLTIME		89,538	90,548	93,242	117,000	81,683	0	107,380	
	FT	0	0.00	106,980.00						
	Longevity	0	0.00	400.00						
	Car Allowance	0	0.00	0.00						
08-6-0103-0103	SALARY OVERTIME		0	0	0	1,700	0	0	0	
08-6-0103-0104	FICA		5,837	6,053	6,252	9,080	5,779	0	8,215	
08-6-0103-0106	WORKERS COMP		4,667	4,542	4,075	4,450	4,001	0	3,663	
08-6-0103-0107	RETIREMENT		11,636	11,943	10,503	11,275	6,832	0	9,450	
08-6-0103-0108	HEALTH INSURANCE		8,209	9,340	10,378	16,290	6,815	0	18,390	
08-6-0103-0109	DENTAL INSURANCE		396	396	396	625	248	0	832	
08-6-0103-0110	OTHER PAYROLL INSURANCE		467	406	387	540	333	0	585	
	Disability	0	0.00	390.00						
	Life	0	0.00	195.00						
TOTAL PERSONNEL SERVICES			120,749	123,227	125,232	160,960	105,690	0	148,515	
CONTRACTUAL SERVICES										
08-6-0103-0201	UTILITIES		0	0	0	0	0	0	0	
08-6-0103-0203	PRINTING & ADVERTISING		321	0	0	0	0	0	0	
08-6-0103-0205	POSTAGE		122	6	0	0	0	0	0	
08-6-0103-0207	TRAVEL & TRAINING		2,880	3,173	1,560	3,500	585	0	3,500	
	AWWA Conf	0	0.00	1,500.00						
	APWA Conference	1	1,500.00	1,500.00						
	MPUA	1	500.00	500.00						
08-6-0103-0211	EQUIPMENT MAINTENANCE		0	0	0	300	0	0	300	
08-6-0103-0216	OTHER CONTRACTUAL SERVICE		12,566	28,547	22,943	33,320	30,195	0	2,520	
	PRINTER/FAX MAINT	12	110.00	1,320.00						
	CELL PHONE	12	100.00	1,200.00						
		0	0.00	0.00						
		0	0.00	0.00						
		0	0.00	0.00						
08-6-0103-0217	WATER MODELLING STUDIES		0	0	0	5,000	0	0	5,000	
	Project specific	2	2,500.00	5,000.00						
TOTAL CONTRACTUAL SERVICES			15,889	31,726	24,502	42,120	30,780	0	11,320	

6-0103-0207 TRAVEL & TRAINING PERMANENT NOTES:
National (APWA or AWWA)and local conferences

6-0103-0211 EQUIPMENT MAINTENANCE PERMANENT NOTES:
Computer, copier and office equipment

CITY OF HARRISONVILLE
PROPOSED BUDGET WORKSHEET
AS OF: SEPTEMBER 30TH, 2016

08 -CWSS FUND
ADMINISTRATION
EXPENDITURES

				(----- 2016 -----)	(----- 2017 -----)		
	2013	2014	2015	CURRENT	Y-T-D	PROJECTED	REQUESTED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET
							PROPOSED
							BUDGET
COMMODITIES							
08-6-0103-0302 GAS, OIL & GREASE	0	0	0	0	0	0	2,200
Car fuel & OIL & Maint.	0	0.00	2,200.00				
08-6-0103-0307 EQUIPMENT MAINTENANCE	33	0	0	0	0	0	0
08-6-0103-0310 SUPPLIES	358	546	973	1,000	671	0	1,500
TOTAL COMMODITIES	390	546	973	1,000	671	0	3,700
OTHER CHARGES							
08-6-0103-0400 INSURANCE CLAIM EXPENSE	0	618	0	20,000	17,733	0	0
08-6-0103-0401 INSURANCE	38,398	38,786	39,919	40,260	35,615	0	63,592
08-6-0103-0402 TRANSFERS	0	0	0	0	0	0	17,000
WTR/SWR Primacy Fees	0	0.00	17,000.00				
08-6-0103-0403 DUES & SUBSCRIPTIONS	1,441	5,631	6,751	7,065	8,143	0	11,400
Rural Water	0	0.00	1,200.00				
MISC (APWA, AWWA, DROPBOX)	0	0.00	2,000.00				
MPUA MEMBERSHIP	0	0.00	4,000.00				
South Grand River Watershed	0	0.00	500.00				
AMCA	0	0.00	3,000.00				
XC2 Backflow software	0	0.00	700.00				
	0	0.00	0.00				
08-6-0103-0412 BOND ADM FEES	51,732	410	3,349	35,000	224	0	35,000
Bond Admin Fees % of Principal	1	35,000.00	35,000.00				
08-6-0103-0425 PRINCIPAL PAYMENT-ENERGY LO	0	0	0	30,277	35,602	0	36,000
08-6-0103-0430 OFFICE FACILITIES & SERVICE	572,255	583,190	633,665	654,429	490,822	0	717,479
08-6-0103-0440 BOND INTEREST EXPENSE	251,393	332,815	318,285	5,325	0	0	5,325
08-6-0103-0442 INTEREST AMORTIZATION	0	0	0	0	0	0	0
08-6-0103-0443 SRF EXPENSE	0	47,771	45,127	1,175,000	519,872	0	1,175,000
Debt Service on WWTP	0	0.00	825,000.00				
Debt Service on Water Plant	0	0.00	350,000.00				
08-6-0103-0445 LOSS ON EXTINGUISHMENT	0	0	0	0	0	0	0
08-6-0103-0460 BAD DEBT	5,043	5,892	8,448	1,200	(313)	0	1,200
Bad Debt	12	100.00	1,200.00				
08-6-0103-0465 COLLECTION FEES	0	0	0	0	0	0	0
08-6-0103-0470 SETTLEMENTS	0	0	0	0	0	0	0
08-6-0103-0480 DISASTER EXPENSE	0	0	0	0	0	0	0
08-6-0103-0490 SEWER BONDS SRF 2002B P & I	0	0	0	0	0	0	0
08-6-0103-0491 SEWER BONDS 2003B SRF P & I	0	0	0	0	0	0	0
08-6-0103-0492 SEWER BONDS 2005A SRF P & I	0	0	0	0	0	0	0
08-6-0103-0493 SEWER BONDS 2010 ARRA P & I	0	0	0	0	0	0	0
08-6-0103-0494 WATER BONDS 2016 P & I	0	0	0	0	0	0	0
TOTAL OTHER CHARGES	920,261	1,015,113	1,055,543	1,968,556	1,107,698	0	2,061,996

6-0103-0425 PRINCIPAL PAYMENT-ENERGY LPERMANENT NOTES:
2 payments per year of \$17,801

CITY OF HARRISONVILLE
PROPOSED BUDGET WORKSHEET
AS OF: SEPTEMBER 30TH, 2016

2.C.b

08 -CWSS FUND
ADMINISTRATION
EXPENDITURES

EXPENDITURES				(----- 2016 -----)		(----- 2017 -----)		
	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
CAPITAL OUTLAY								
08-6-0103-0504 MACHINERY & EQUIPMENT	1,325	4,025	0	0	1,866	0	8,500	
Asst. Computer								

Attachment: 160926 - CWSS Fund Propsed Budget Worksheets (2343 : 2017 CWSS PROPOSED BUDGET)

08 -CWSS FUND
WATER PLANT
EXPENDITURES

EXPENDITURES			2013	2014	2015	(----- 2016 -----)	2017	(----- 2017 -----)		
			ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
PERSONNEL SERVICES										
08-6-0720-0101	SALARY FULLTIME		184,893	191,117	191,974	196,600	142,756	0	201,802	
	FT	0	0.00	199,802.00						
	Longevity	0	0.00	2,000.00						
08-6-0720-0103	SALARY OVERTIME		2,755	3,187	432	3,450	2,544	0	3,530	
08-6-0720-0104	FICA		13,596	13,863	14,049	15,300	10,575	0	17,700	
08-6-0720-0106	WORKERS COMP		10,011	13,100	10,422	12,400	9,124	0	15,280	
08-6-0720-0107	RETIREMENT		24,681	25,173	21,642	19,000	13,962	0	18,070	
08-6-0720-0108	HEALTH INSURANCE		24,053	25,110	26,815	28,750	20,149	0	30,360	
08-6-0720-0109	DENTAL INSURANCE		1,583	1,584	1,584	1,665	1,237	0	1,665	
08-6-0720-0110	OTHER PAYROLL INSURANCE		1,198	1,023	1,055	1,105	806	0	1,125	
	Disability	0	0.00	740.00						
	Life	0	0.00	385.00						
TOTAL PERSONNEL SERVICES			262,769	274,156	267,972	278,270	201,151	0	289,532	
CONTRACTUAL SERVICES										
08-6-0720-0201	UTILITIES		154,522	146,426	132,977	147,800	94,208	0	160,000	
	Water Plant	0	0.00	157,200.00						
	Lake Harrisonville	0	0.00	2,800.00						
08-6-0720-0207	TRAVEL & TRAINING		2,444	2,144	2,259	3,500	2,279	0	3,500	
08-6-0720-0211	EQUIPMENT MAINTENANCE		13,614	264	23,396	14,000	11,201	0	14,000	
	Equipment & Radio repairs	0	0.00	8,000.00						
	Filter calibration & readouts	0	0.00	4,000.00						
	Equipment	0	0.00	1,000.00						
	8C TRUCK REPAIR	0	0.00	1,000.00						
08-6-0720-0213	UNIFORM MAINTENANCE		1,909	1,371	1,305	1,796	770	0	1,700	
	Rental \$ Cleaning	52	32.70	1,700.40						
	Rounding	0	0.00	(0.40)						
08-6-0720-0216	OTHER CONTRACTUAL SERVICE		11,004	19,506	16,752	88,465	27,880	0	12,700	
	Mo. DNR Permits	0	0.00	150.00						
	Back Flow Testing	0	0.00	200.00						
	Motor Vibration Testing	0	0.00	1,500.00						
	Trash Collection	0	0.00	1,250.00						
	outside laboratory testing	0	0.00	1,500.00						
	cable service-computer	0	0.00	800.00						
	Handicap Assessible Toilet	0	0.00	1,800.00						
	Rental Mowing	0	0.00	1,600.00						
	Termite Inspection	0	0.00	200.00						
		0	0.00	1,000.00						
	Rock	0	0.00	1,500.00						
	MISC.	0	0.00	500.00						
		0	0.00	0.00						
	CELL PHONE	0	0.00	700.00						
		0	0.00	0.00						
TOTAL CONTRACTUAL SERVICES			183,493	169,711	176,689	255,561	136,338	0	191,900	

08 -CWSS FUND
WATER PLANT
EXPENDITURES

EXPENDITURES		(----- 2016 -----) (----- 2017 -----)							
		2013	2014	2015	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
6-0720-0201	UTILITIES	PERMANENT NOTES: This expenditure covers all utilities at the plant, Lake Harrisonville Pump House and caretakers house & outside light at Lake Harrisonville.							
6-0720-0201	UTILITIES	NEXT YEAR NOTES: increase \$12,200.00 to added utility expense during Construction							
COMMODITIES									
08-6-0720-0302	GAS, OIL & GREASE	2,571	1,837	2,732	4,564	880	0	4,564	_____
	Emergency Generator fuel	400	3.25	1,300.00					
	Gas	812	3.25	2,639.00					
	Other	0	0.00	0.00					
	LH- Fuel & Oil	0	0.00	625.00					
08-6-0720-0303	CHEMICALS	158,616	163,407	133,096	135,023	73,222	0	140,000	_____
	Treatment & Testing Chemicals	0	0.00	140,000.00					
	Soda ash,	0	0.00	0.00					
	Chlorine dioxide	0	0.00	0.00					
	Ammonium sulfate	0	0.00	0.00					
	Fluride	0	0.00	0.00					
	polymer	0	0.00	0.00					
	Powder activated carbon	0	0.00	0.00					
	bleach	0	0.00	0.00					
	copper sulfate	0	0.00	0.00					
	lime	0	0.00	0.00					
08-6-0720-0307	EQUIPMENT MAINTENANCE	8,077	5,712	5,188	10,330	4,829	0	10,870	_____
	Assorted Pump Parts	0	0.00	2,570.00					
	ph probe	0	0.00	400.00					
	assorted pipe fittings	0	0.00	2,000.00					
	electric heater	1	600.00	600.00					
	soda ash feed pumps	0	0.00	700.00					
	chemical feed pump kits	0	0.00	0.00					
	Sampling Stations	2	500.00	1,000.00					
	Fluoride Feed Pump	1	1,000.00	1,000.00					
	Polymer Feed pump	0	0.00	1,000.00					
	Bleach feed Pump	1	1,000.00	1,000.00					
	LH- Tractor Tires	0	0.00	600.00					
08-6-0720-0310	SUPPLIES	3,089	4,203	3,405	3,650	3,022	0	4,000	_____
	Latex Exam Gloves	0	0.00	500.00					
	Cleaning Supplies	0	0.00	800.00					
	OFFICE SUPPLIES	0	0.00	400.00					
	Lab. Glass Ware	0	0.00	250.00					
	Vacuum Filters	0	0.00	300.00					
	Light Bulbs	0	0.00	300.00					
	distilled water	0	0.00	300.00					
	air compressor filters	0	0.00	300.00					
	paint	0	0.00	50.00					

CITY OF HARRISONVILLE
 PROPOSED BUDGET WORKSHEET
 AS OF: SEPTEMBER 30TH, 2016

08 -CWSS FUND
 WATER PLANT
 EXPENDITURES

		(----- 2016 -----) (----- 2017 -----)						
		2013	2014	2015	CURRENT	Y-T-D	PROJECTED	REQUESTED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET
								PROPOSED
								BUDGET
walkie talkie batteries	0	0.00	100.00					
LH-Weed Spray	0	0.00	600.00					
LH- Light Bulbs and Trash Bags	0	0.00	100.00					
TOTAL COMMODITIES		172,353	175,159	144,421	153,567	81,953	0	159,434
OTHER CHARGES								
08-6-0720-0400 INSURANCE CLAIM EXPENSE	0	0	0	0	0	0	0	0
08-6-0720-0403 DUES & SUBSCRIPTIONS	129	45	270	0	0	0	0	0
TOTAL OTHER CHARGES	129	45	270	0	0	0	0	0
CAPITAL OUTLAY								
08-6-0720-0502 BUILDING		10,397	0	0	3,725	0	0	2,000
computer	0	0.00	2,000.00					
telephone	0	0.00	0.00					
08-6-0720-0504 MACHINERY & EQUIPMENT		5,758	54,582	8,964	30,893	0	0	44,000
PUMP MOTORS, ETC	0	0.00	30,000.00					
New Mower	0	0.00	14,000.00					
TOTAL CAPITAL OUTLAY		16,155	54,582	8,964	34,618	0	0	46,000
TOTAL WATER PLANT		634,900	673,654	598,317	722,016	419,442	0	686,866

08 -CWSS FUND
DISTRIBUTION
EXPENDITURES

				(----- 2016 -----)	(----- 2017 -----)			
		2013	2014	2015	CURRENT	Y-T-D	PROJECTED	REQUESTED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET
								PROPOSED
								BUDGET
PERSONNEL SERVICES								
08-6-0721-0101	SALARY FULLTIME	271,502	285,523	281,248	296,300	207,189	0	292,152
	FT	0	0.00	288,352.00				
	Longevity	0	0.00	3,800.00				
08-6-0721-0103	SALARY OVERTIME	5,502	7,691	3,900	9,310	7,397	0	9,233
08-6-0721-0104	FICA	19,918	20,695	20,295	23,380	14,952	0	23,056
08-6-0721-0106	WORKERS COMP	10,011	9,283	13,222	16,800	13,800	0	18,928
08-6-0721-0107	RETIREMENT	34,240	37,973	31,008	29,100	19,592	0	26,522
08-6-0721-0108	HEALTH INSURANCE	38,530	40,219	45,145	49,400	39,831	0	57,060
08-6-0721-0109	DENTAL INSURANCE	2,589	2,571	2,541	2,705	1,930	0	2,705
08-6-0721-0110	OTHER PAYROLL INSURANCE	1,861	1,581	1,600	1,725	1,211	0	1,725
	Disability	0	0.00	1,100.00				
	Life	0	0.00	625.00				
TOTAL PERSONNEL SERVICES		384,153	405,536	398,960	428,720	305,902	0	431,381
CONTRACTUAL SERVICES								
08-6-0721-0201	UTILITIES	13,601	14,377	17,169	18,000	10,836	0	18,000
	Utilities for 201 W. Chestnut	0	0.00	18,000.00				
08-6-0721-0207	TRAVEL & TRAINING	1,261	664	1,942	1,850	170	0	1,850
	Distribution	0	0.00	1,800.00				
	MR	0	0.00	50.00				
08-6-0721-0211	EQUIPMENT MAINTENANCE	6,774	1,827	1,702	9,000	7,363	0	9,000
	All Radio & Equip. Maint.	0	0.00	9,000.00				
		0	0.00	0.00				
08-6-0721-0213	UNIFORM MAINTENANCE	2,548	3,655	3,742	3,764	2,275	0	3,500
	Uniform Rental & Cleaning	0	0.00	3,500.00				
		0	0.00	0.00				
08-6-0721-0216	OTHER CONTRACTUAL SERVICE	17,569	139,850	99,963	140,595	81,993	0	48,595
	Concrete Flat Work	0	0.00	6,000.00				
	Used Oil Disposal	0	0.00	500.00				
	cell phone	1	480.00	480.00				
	Missouri One Call	0	0.00	1,500.00				
	shop towel rental	0	0.00	330.00				
	Rmv Foundation Drains	8	4,500.00	36,000.00				
		0	0.00	0.00				
	Meter Testing	0	0.00	1,500.00				
	Itron Service Contract	0	0.00	1,500.00				
	Service Ticket Printing	0	0.00	350.00				
	MR- Cell Phone	0	0.00	435.00				
		0	0.00	0.00				
TOTAL CONTRACTUAL SERVICES		41,752	160,373	124,518	173,209	102,637	0	80,945

6-0721-0216 OTHER CONTRACTUAL SERVICE PERMANENT NOTES:

Remove foundation drains from the sanitary sewer on homes,so as to eliminate inflow to the sanitary sewer, helping to eliminate sewer overflows in wet times

08 -CWSS FUND
DISTRIBUTION
EXPENDITURES

EXPENDITURES			(----- 2016 -----) (----- 2017 -----)							
			2013	2014	2015	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
			ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
COMMODITIES										
08-6-0721-0302	GAS, OIL & GREASE		17,898	22,204	10,591	24,303	7,953	0	24,303	_____
	Diesel	1,570	3.25	5,102.50						
	Gas	5,600	3.25	18,200.00						
	Oil changes	25	40.00	1,000.00						
	Diesel	0	0.00	0.00						
		0	0.00	0.00						
		0	0.00	0.00						
08-6-0721-0307	EQUIPMENT MAINTENANCE		11,921	7,071	3,657	11,600	2,267	0	11,600	_____
	root cutter	2	1,800.00	3,600.00						
	Barricades / Cones	10	50.00	500.00						
	submersible pump	0	0.00	1,400.00						
	Root Saw	0	0.00	900.00						
	Jet Nozzles	0	0.00	1,500.00						
	Hose Guides	0	0.00	500.00						
	Hand Tools	0	0.00	750.00						
	jet hose	0	0.00	1,500.00						
	tires	0	0.00	0.00						
	Antifreeze	0	0.00	250.00						
	Viewing Tubes	0	0.00	250.00						
	Hand Pump	0	0.00	200.00						
	Tires	0	0.00	250.00						
		0	0.00	0.00						
		0	0.00	0.00						
08-6-0721-0309	MAINTENANCE		79,388	55,069	53,669	89,859	40,032	0	89,800	_____
	Crushed Rock	0	0.00	3,000.00						
	Asphalt	0	0.00	1,800.00						
	Concrete	0	0.00	4,200.00						
	Brass Tapping Saddles	0	0.00	1,100.00						
	Sewer Tee Saddles	0	0.00	900.00						
	Meter Loops	0	0.00	1,800.00						
	Meter Well Ring & lids	0	0.00	1,800.00						
	3/4" Type Copper Pipe	0	0.00	600.00						
	Repair pipe	0	0.00	1,000.00						
	Gate Valves	0	0.00	2,000.00						
	4" Manhole Ext.	0	0.00	650.00						
	6" Manhole Ext.	0	0.00	700.00						
	Cast Iron Manhole Ext.	0	0.00	3,100.00						
	Fernco Couplings	0	0.00	300.00						
	Brass Fittings	0	0.00	400.00						
	Meter Well Ext.	0	0.00	500.00						
	Valve Barrel Ext.	0	0.00	600.00						
	Solid Sleeves	0	0.00	1,000.00						
	Full Circle Clamps	0	0.00	2,000.00						
	Hydrant Ext.	0	0.00	800.00						
	Anchor Couplings	0	0.00	500.00						
	Valve Box Covers	0	0.00	300.00						

08 -CWSS FUND
DISTRIBUTION
EXPENDITURES

EXPENDITURES			2013	2014	2015	(----- 2016 -----)	(----- 2017 -----)			
			ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
	Meter Wells	0	0.00	300.00						
	Duc Lugs	0	0.00	100.00						
	Strong Plug	0	0.00	200.00						
	Meter Resetters	0	0.00	150.00						
	Fire Hydrants-replacement prog	15	2,000.00	30,000.00						
	Meters, Erts & Hardware	0	0.00	30,000.00						
08-6-0721-0310	SUPPLIES		17,487	13,501	8,465	13,950	4,605	0	11,155	
	marking paint	0	0.00	900.00						
	marking flags	0	0.00	800.00						
	Grass Seed	0	0.00	400.00						
	Paint Brushes	0	0.00	100.00						
	walkie talkie batteries	2	55.00	110.00						
	Building Materials	0	0.00	500.00						
	Latex Gloves	0	0.00	500.00						
	Antiseptic Hand Soap	0	0.00	400.00						
	Floor Dry	0	0.00	400.00						
	Penetrating Oil	0	0.00	250.00						
	Light Bulbs	0	0.00	500.00						
	Car Wash Soap	0	0.00	170.00						
	Herbicide Spray	0	0.00	600.00						
	Cleaning Supplies	0	0.00	500.00						
	Hand Cleaner	0	0.00	100.00						
	Paint	0	0.00	500.00						
	Bio-Blocks	0	0.00	2,000.00						
	boots	0	0.00	600.00						
	gloves	0	0.00	600.00						
	printer cartridges	0	0.00	200.00						
	safety glasses	0	0.00	200.00						
	rain suits	0	0.00	300.00						
		0	0.00	0.00						
	Boots	0	0.00	0.00						
	MR- Padlocks	0	0.00	400.00						
		0	0.00	0.00						
		0	0.00	0.00						
	Flash Lights and Batteries	0	0.00	125.00						
TOTAL COMMODITIES			126,693	97,845	76,382	139,712	54,857	0	136,858	
6-0721-0302 GAS, OIL & GREASE		PERMANENT NOTES: 4 trucks, 1 dump truck, 1 Jet truck, 1 skid loader, 1 backhoe, air compressor & mowing equipment								
OTHER CHARGES										
08-6-0721-0400	INSURANCE CLAIM EXPENSE	0		16,000	0	0	0	0	0	
08-6-0721-0403	DUES & SUBSCRIPTIONS	99		0	310	0	0	0	0	
TOTAL OTHER CHARGES		99		16,000	310	0	0	0	0	

CITY OF HARRISONVILLE
 PROPOSED BUDGET WORKSHEET
 AS OF: SEPTEMBER 30TH, 2016

2.C.b

08 -CWSS FUND
 DISTRIBUTION
 EXPENDITURES

EXPENDITURES				(----- 2016 -----)			(----- 2017 -----)		
		2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
CAPITAL OUTLAY									
08-6-0721-0502	BUILDING	0	41,470	45,326	30,172	0	0	11,700	
	telephone	1	1,700.00						
	Office Expansion	0	0.00	10,000.00					
08-6-0721-0504	MACHINERY & EQUIPMENT	7,867	0	8,558	4,286	0	0	52,750	
	Light Bar for truck	0	0.00	1,750.00					
	Garage Door Replacement	4	2,500.00	10,000.00					
	Electric Gate at WTP Water 1/2	0	0.00	8,000.00					
	2017 3/4 ton replacement truck	0	0.00	33,000.00					
		0	0.00	0.00					
TOTAL CAPITAL OUTLAY		7,867	41,470	53,884	34,458	0	0	64,450	
TOTAL DISTRIBUTION		560,565	721,224	654,054	776,099	463,396	0	713,634	

Attachment: 160926 - CWSS Fund Proposed Budget Worksheets (2343 : 2017 CWSS PROPOSED BUDGET)

08 -CWSS FUND
WASTEWATER TREATMENT
EXPENDITURES

EXPENDITURES			(----- 2016 -----) (----- 2017 -----)							
			2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
PERSONNEL SERVICES										
08-6-0728-0101	SALARY FULLTIME		201,758	207,356	213,870	220,600	163,560	0	206,503	
	FT	0	0.00	203,903.00						
	Longevity	0	0.00	2,600.00						
08-6-0728-0103	SALARY OVERTIME		0	0	576	3,830	130	0	3,600	
08-6-0728-0104	FICA		13,855	14,218	14,604	17,150	11,646	0	16,073	
08-6-0728-0106	WORKERS COMP		6,352	6,717	6,643	7,835	5,812	0	7,186	
08-6-0728-0107	RETIREMENT		26,594	27,264	23,475	21,300	14,786	0	18,489	
08-6-0728-0108	HEALTH INSURANCE		28,210	30,024	33,280	36,300	25,691	0	35,520	
08-6-0728-0109	DENTAL INSURANCE		1,583	1,584	1,584	1,665	1,221	0	1,665	
08-6-0728-0110	OTHER PAYROLL INSURANCE		1,272	1,093	1,103	1,195	834	0	1,145	
	Disability	0	0.00	760.00						
	Life	0	0.00	385.00						
TOTAL PERSONNEL SERVICES			279,624	288,255	295,136	309,875	223,681	0	290,181	
CONTRACTUAL SERVICES										
08-6-0728-0201	UTILITIES		152,890	188,132	171,855	199,000	100,861	0	199,000	
	UTILITIES PLANT LIFT STATIONS	0	0.00	199,000.00						
08-6-0728-0207	TRAVEL & TRAINING		1,458	1,179	1,009	2,000	1,254	0	2,000	
08-6-0728-0211	EQUIPMENT MAINTENANCE		29,414	31,337	73,978	90,000	34,190	0	90,000	
	Equipment & Maint. Repairs	0	0.00	15,500.00						
	PUMP & MOTOR MAINTENCE/REPAIR	0	0.00	22,500.00						
	HEADER REPAIR	0	0.00	20,000.00						
	SLUDGE PUMP REBUILD	0	0.00	17,000.00						
	S PLANT EQ BASIN VALVE REPAIR	0	0.00	7,000.00						
	SLUDGE PIT VALVE REPLACEMENT	0	0.00	8,000.00						
08-6-0728-0213	UNIFORM MAINTENANCE		1,924	1,848	1,918	2,746	1,360	0	2,600	
	Uniforms Rental & Cleaning	52	50.00	2,600.00						
08-6-0728-0216	OTHER CONTRACTUAL SERVICE		19,348	72,601	113,019	126,208	28,821	0	126,545	
	Vibration Testing	0	0.00	875.00						
	DNR Discharge Permit Fee	0	0.00	5,000.00						
	outside laboratory testing	0	0.00	10,000.00						
	whole effluent toxicity test	0	0.00	900.00						
	sludge hauling	0	0.00	75,000.00						
	pager rental	0	0.00	550.00						
	Town & Country disposal	52	55.00	2,860.00						
	generator maint service	6	1,340.00	8,040.00						
	scale calibration	0	0.00	350.00						
	fire extinguisher service	0	0.00	250.00						
	cable hookup for computer	0	0.00	720.00						
	Infiltration Problem at S Plnt	0	0.00	22,000.00						
TOTAL CONTRACTUAL SERVICES			205,034	295,098	361,778	419,954	166,485	0	420,145	

6-0728-0201 UTILITIES

PERMANENT NOTES:
THE UTILITIES COVERS UTILITY COSTS FOR THE MAIN PLANT AND
SOUTH PLANT, AS WELL AS #2 LIFT STATION,#1 LIFT STATION,

08 -CWSS FUND
WASTEWATER TREATMENT
EXPENDITURES

		2013	2014	2015	(----- 2016 -----)	(----- 2017 -----)		
		ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET
								PROPOSED BUDGET
ROCK HAVEN LIFT, KATY TRAILS LIFT, N. LEXINGTON LIFT, AND EAST VILLAS LIFT.								
Increase due to S.Plant- KCP&L increase								
COMMODITIES								
08-6-0728-0302	GAS, OIL & GREASE	7,183	7,982	5,174	9,825	2,644	0	9,825
	Gas, Oil, and Grease	0	0.00					
	Gas	1,600	3.25	5,200.00				
	Diesel	1,300	3.25	4,225.00				
	Propane	0	0.00	400.00				
08-6-0728-0307	EQUIPMENT MAINTENANCE	4,765	2,580	4,834	5,000	1,079	0	5,000
	Tires	0	0.00	1,000.00				
	parts for D. O. meter	0	0.00	500.00				
	tools	0	0.00	500.00				
	p h probe	0	0.00	700.00				
	lift station floats	0	0.00	700.00				
	automotive parts	0	0.00	900.00				
	D O Probe	1	700.00	700.00				
08-6-0728-0310	SUPPLIES	12,174	22,613	(25,817)	12,460	6,224	0	12,460
	Walkie Talkie Batteries	1	60.00	60.00				
	Distilled Water	0	0.00	400.00				
	Bacteria Soap	0	0.00	400.00				
	Cleaning Supplies	0	0.00	800.00				
	Filter for Blowers	0	0.00	500.00				
	Power Washer Soap	0	0.00	300.00				
	weed spray	0	0.00	500.00				
	vinyl gloves	0	0.00	1,350.00				
	enzymes	0	0.00	2,500.00				
	lime for south plant	0	0.00	2,500.00				
	first aid supplies	0	0.00	400.00				
	dmrqa test kit	0	0.00	500.00				
	lab test chemicals	0	0.00	2,000.00				
	liners for automatic sampler	0	0.00	250.00				
TOTAL COMMODITIES		24,122	33,175	(15,809)	27,285	9,946	0	27,285
PERMANENT NOTES:								
08-6-0728-0302 GAS, OIL & GREASE Boom truck, 2 pickups, tanker, tractor, 7 generators (3000 gal of storage), small engines								
OTHER CHARGES								
08-6-0728-0400	INSURANCE CLAIM EXPENSE	0	0	0	0	0	0	0
08-6-0728-0403	DUES & SUBSCRIPTIONS	99	0	60	0	0	0	0
TOTAL OTHER CHARGES		99	0	60	0	0	0	0

CITY OF HARRISONVILLE
 PROPOSED BUDGET WORKSHEET
 AS OF: SEPTEMBER 30TH, 2016

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08 -CWSS FUND
 WASTEWATER TREATMENT
 EXPENDITURES

EXPENDITURES			(----- 2016 -----) (----- 2017 -----)						
		2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
CAPITAL OUTLAY									
08-6-0728-0502	BUILDING	0	0	0	0	0	0	0	
08-6-0728-0504	MACHINERY & EQUIPMENT	2,089	3,036	11,181	2,695	1,295	0	0	
	0	0.00	0.00						
TOTAL CAPITAL OUTLAY		2,089	3,036	11,181	2,695	1,295	0	0	
TOTAL WASTEWATER TREATMENT		510,967	619,564	652,345	759,809	401,408	0	737,611	

Attachment: 160926 - CWSS Fund Proposed Budget Worksheets (2343 : 2017 CWSS PROPOSED BUDGET)

08 -CWSS FUND
CAP PROJECTS - WATER
EXPENDITURES

		(----- 2016 -----) (----- 2017 -----)							
		2013	2014	2015	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
EXPENDITURES		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
CAPITAL PROJECTS									
08-6-0931-2012	SIEMENS ENERGY PROJECT	0	0	0	0	0	0	0	
08-6-0931-3004	HWY 291 WATER LINE	0	0	0	0	0	0	0	
08-6-0931-3016	HWY 2 & TWIN OAKS WTR LINE	0	0	0	0	0	0	0	
08-6-0931-3018	COURTHOUSE WATER UPGRADE	0	0	0	0	0	0	0	
08-6-0931-3024	MECHANIC/ELM WATER LINE	0	0	0	0	0	0	0	
08-6-0931-3028	CLEARWATER WTR LINE EXTENSI	0	0	0	0	0	0	0	
08-6-0931-3031	E MECHANIC WATER LINE	0	0	0	0	0	0	0	
08-6-0931-3034	MILLION GALLON WATER STORAG	0	0	0	0	0	0	0	
08-6-0931-3036	ANACONDA RD WTR LINE EXT	0	0	0	0	0	0	0	
08-6-0931-3037	HILLCREST WTR LINE EXT PHAS	0	0	0	0	0	0	0	
08-6-0931-3040	MILLION GALLON WATER STORAG	0	0	0	0	0	0	0	
08-6-0931-3041	HILLCREST WTR LINE EXT PHAS	0	0	0	0	0	0	0	
08-6-0931-3042	DESIGN/ENG KC TRANS LINE	0	0	0	0	0	0	0	
08-6-0931-3043	BECKERDITE WATER PHASE 1	0	0	0	0	0	0	0	
08-6-0931-3046	WATER TOWER PAINTING	0	0	0	0	0	0	0	
08-6-0931-3047	WATER MASTER PLAN	0	0	0	31,518	3,600	0	0	
	W/S Plan for Industrial Area	0	0.00						
08-6-0931-3048	WTR TREATMENT PLANT UPGRADE	0	0	0	7,128,222	273	0	0	
	SRF - Construction	0	7,100,000.00						
08-6-0931-3049	E WASH / S LEX WATER	0	0	0	0	0	0	0	
08-6-0931-3053	PRECISION DR WATER LOOP	0	0	0	0	0	0	0	
08-6-0931-3054	OLD ELE/WTR BLDG DEMO	0	0	0	0	0	0	0	
08-6-0931-3055	LAKE HVILLE WTRSHED PROTECT	0	0	0	37,500	0	0	50,000	
08-6-0931-3056	291 WATERLINE RELOCATIONS	0	0	0	400,000	14,969	0	0	
08-6-0931-3057	ANNUAL WATERLINE REPLACEMEN	0	0	0	82,369	30,902	0	0	
08-6-0931-3058	WATER PLANT FILTER UPGRADES	0	0	0	194,438	187,114	0	0	
08-6-0931-3059	LAKE HVILLE ELECTRIC CROSSI	0	0	0	118,300	25,464	0	0	
08-6-0931-3060	I-49 WATERLINE CROSSING	0	0	0	350,000	0	0	0	
08-6-0931-3061	WTRLIN RELOCATE P-2 OF 291	0	0	0	0	0	0	0	
08-6-0931-3062	BECKERDITE P2&3 WTRLIN ENG	0	0	0	70,000	0	0	300,000	
	1/2 of Construction	0	300,000.00						
TOTAL CAPITAL PROJECTS		0	0	0	8,412,347	262,322	0	350,000	
TOTAL CAP PROJECTS - WATER		0	0	0	8,412,347	262,322	0	350,000	

08 -CWSS FUND
CAP PROJECTS - SEWER
EXPENDITURES

EXPENDITURES				(----- 2016 -----)			(----- 2017 -----)		
		2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
CAPITAL PROJECTS									
08-6-0932-2012	SIEMENS ENERGY PROJECT	0	0	0	0	0	0	0	
08-6-0932-3006	DEVELOPMENT UPGRADE	0	0	0	0	0	0	0	
08-6-0932-3015	N LEXINGTON SEWER IMPROVEMN	0	0	0	0	0	0	0	
08-6-0932-3021	SO INTERCEPTOR PRELIMARY	0	0	0	0	0	0	0	
08-6-0932-3022	LAGOON AERATION	0	0	0	0	0	0	0	
08-6-0932-3029	MAVERIC TRAIL SEWER	0	0	0	0	0	0	0	
08-6-0932-3038	WTR PLANT SEWER SYSTEM	0	0	0	0	0	0	0	
08-6-0932-3039	CHAPEL DRIVE SEWER IMPR	0	0	0	0	0	0	0	
08-6-0932-3040	SEWER PLANT FACILITY STUDY	0	0	0	0	0	0	0	
08-6-0932-3041	DIGESTER REPAIR	0	0	0	850,000	461,565	0	0	
08-6-0932-3043	PHEASANT SEWER REPLACEMENT	0	0	0	0	0	0	0	
08-6-0932-3044	PEARL STREET SEWER	0	0	0	0	0	0	0	
08-6-0932-3045	WWTP UPGRADES	0	0	0	0	0	0	0	
08-6-0932-3050	ANN ST SANITARY	0	0	0	0	0	0	0	
08-6-0932-3051	EASTWOOD/SOUTH ST SEWER	0	0	0	0	0	0	0	
08-6-0932-3052	ANNUAL SANITARY SWR REPLACE	0	0	3,447	25,000	0	0	0	
	Mechanic Street Sewer	0	0.00						
08-6-0932-3053	MECH ST 8" SWR INSTALL J4P2	0	0	0	0	0	0	0	
08-6-0932-3054	SWR PLT PUMP REPLACE	0	0	0	25,000	0	0	25,000	
	Sewer Plant pump rep - 5yr CIP	0	25,000.00						
08-6-0932-3055	UT TREATMENT AT WWTP	0	0	0	0	0	0	0	
	Annual	0	0.00						
08-6-0932-3056	WMART DC SEWER REPLACE PRE	0	0	0	100,000	0	0	0	
	engineering	0	0.00						
TOTAL CAPITAL PROJECTS		0	0	3,447	1,000,000	461,565	0	25,000	
TOTAL CAP PROJECTS - SEWER		0	0	3,447	1,000,000	461,565	0	25,000	

08 -CWSS FUND
CAP PROJECTS - SRF
EXPENDITURES

EXPENDITURES		2013	2014	2015	(----- 2016 -----)		(----- 2017 -----)		
		ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
CAPITAL PROJECTS									
08-6-0933-3011	SRF SEWER IMPROVEMENTS	0	0	0	0	0	0	0	
08-6-0933-3019	SRF PUMP STATION	0	0	0	0	0	0	0	
08-6-0933-3020	SRF EFHB	0	0	0	0	0	0	0	
08-6-0933-3026	SRF S INTERCEPTOR	0	0	0	0	0	0	0	
08-6-0933-3027	SRF N INTERCEPTOR	0	0	0	0	0	0	0	
08-6-0933-3032	N RELIEF SEWER PUMP STATION	0	0	0	0	0	0	0	
08-6-0933-3033	SRF COLLECTION PROJECT	0	0	0	0	0	0	0	
08-6-0933-3034	WWTP UPGRADES	0	0	0	0	0	0	0	
08-6-0933-3035	WATER PLANT ENGINEERING	0	0	0	559,822	387,635	0	0	
08-6-0933-3036	WATER PLANT CONSTRUCTION	0	0	0	0	0	0	0	
TOTAL CAPITAL PROJECTS		0	0	0	559,822	387,635	0	0	
TOTAL CAP PROJECTS - SRF		0	0	0	559,822	387,635	0	0	

CITY OF HARRISONVILLE
PROPOSED BUDGET WORKSHEET
AS OF: SEPTEMBER 30TH, 2016

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08 -CWSS FUND
CAPITAL PROJECTS
EXPENDITURES

	2013	2014	2015	(----- 2016 -----)	(----- 2017 -----)			
	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
CAPITAL PROJECTS								
08-6-0990-1014 HWY 291 WTR LINE	0	0	0	0	0	0	0	
08-6-0990-3005 VEHICLE STORAGE BUILDING	0	0	0	0	0	0	0	
08-6-0990-3030 SEWER PLANT ENTRANCE	0	0	0	0	0	0	0	
08-6-0990-3035 ELE/CWSS STORAGE BUILDING	0	0	0	0	0	0	0	
08-6-0990-3036 CHESTNUT PARKING LOT	0	0	0	0	0	0	0	
08-6-0990-3037 TREE REMOVAL CRANE/BIRD	0	0	0	0	0	0	0	
08-6-0990-3052 HWY 7 UTILITIES RELOCATE	0	0	0	0	0	0	0	
08-6-0990-3053 OLD WTR/ELE PLANT CLEANUP	0	0	0	41,107	3,278	0	0	
TOTAL CAPITAL PROJECTS	0	0	0	41,107	3,278	0	0	
TOTAL CAPITAL PROJECTS	0	0	0	41,107	3,278	0	0	
TOTAL EXPENDITURES	3,693,727	4,102,402	4,028,981	14,443,837	3,645,751	0	4,747,142	
REVENUE OVER/ (UNDER) EXPENDITURES	880,656	592,195	983,295	(856,507)	94,836	0	36,755	

*** END OF REPORT ***

Attachment: 160926 - CWSS Fund Proposed Budget Worksheets (2343 : 2017 CWSS PROPOSED BUDGET)