



AMENDED AGENDA 2
CITY OF HARRISONVILLE
BOARD OF ALDERMEN
REGULAR MEETING
CITY HALL
FEBRUARY 6, 2017
7:00 PM

1. **Call to Order & Pledge of Allegiance**
2. **Roll Call**
 - A. **Roll Call**
3. **Ceremonial Matters**
4. **Public Participation**
5. **Approval of Minutes**
 - A. **Board of Aldermen - Regular Meeting - Jan 16, 2017 7:00 PM**
6. **Agenda Items**
 - A. **Council Bill 004, Second Reading: An Ordinance Repealing Ordinance 3351 and Chapter 610, Peddlers, of the City of Harrisonville Code of Ordinances and Adopt a New Version of Chapter 610 Peddlers**
 - B. **Special Event Permit: American Legion POST #42 Car Show**
 - C. **Special Event Permit: Racing for Rett 5K Run Event**
 - D. **Council Bill 008: A Resolution of the Harrisonville, Missouri Board of Aldermen authorizing the filing of an application with the Missouri Department of Natural Resources, State Revolving Fund Program for loans under the Missouri Safe Drinking Water Law (Section 640,RSMo).**
 - E. **Public Hearing for Special Use Permit of Dale Williamson & Seth McCubbin, for property located at 110 S. Independence, for use as a Tattoo Shop**
 - F. **Council Bill 009: AN ORDINANCE OF THE CITY OF HARRISONVILLE, MISSOURI, GRANTING A SPECIAL USE PERMIT ALLOWING FOR THE ESTABLISHMENT OF A TATTOO SHOP AT 110 S. INDEPENDENCE STREET IN HARRISONVILLE, CASS COUNTY, MISSOURI.**

- G. Council Bill 010: AN ORDINANCE AMENDING SECTION 355.010, SCHEDULE 2, OF THE HARRISONVILLE CODE OF ORDINANCES REGARDING PARKING/NO PARKING ON ELM STREET**
- H. Council Bill 011: An Ordinance of the City of Harrisonville, MO authorizing the Mayor to Sign MODOT Grant Amendments #2 (Project #13-110C-1 1&2), Allowing the Missouri Highways and Transportation Commission to Use Funds for the 2013 Airport Layout Plan/Airport GIS Project on the 2015 Airfield Maintenance Project**
- I. Council Bill 012: An Ordinance of the City of Harrisonville, MO authorizing the Mayor to Sign MODOT Grant Amendments #2 (Project #15-110C-1 1&2), Allowing the Missouri Highways and Transportation Commission to Use Funds for the 2013 Airport Layout Plan/Airport GIS Project on the 2015 Airfield Maintenance Project**
- J. Council Bill 013: An Ordinance of the Board of Aldermen to Authorize the Mayor to Appoint a City Clerk for the City of Harrisonville, Missouri**
- K. Report of Electric Billing Corrections/Authorize Payment Agreement**
- L. Discussion with Chuck Taylor, The Ranch**
- 7. Aldermen and Committee Reports**
- 8. Report from the City Administrator**
 - A. Departmental Review**
- 9. Report from the Mayor**
- 10. Adjourn to Executive Session - Litigation (610.021(1)); Personnel (RSMo. 610.021(3))**
- 11. Adjourn From Regular Session**

Posted on City Hall Bulletin Board this 3rd day of February 2017

Sheryl Stanley, Deputy City Clerk

The Board of Aldermen meeting is an open meeting but is not a meeting of the public. There is a place on the agenda for comments of citizens under PUBLIC PARTICIPATION. Our rule is that comments by any individual or group shall not exceed (4) minutes. The Board of Aldermen request that concerns be initially addressed at the appropriate action level before coming to the Board of Alderman



**MINUTES
CITY OF HARRISONVILLE
BOARD OF ALDERMEN
REGULAR MEETING
CITY HALL
JANUARY 16, 2017
7:00 PM**

1. Call to Order & Pledge of Allegiance

The meeting was called to order at 7:01 p.m. by Mayor Brian Hasek.

2. Roll Call

Attendee Name	Organization	Title	Status	Arrived
Judy Bowman	Harrisonville	Board Member	Present	
Clint Long	Harrisonville	Board Member	Present	
Josh Stafford	Harrisonville	Board Member	Present	
David Dickerson	Harrisonville	Board Member	Present	
Matt Turner	Harrisonville	Board Member	Present	
Marcia Milner	Harrisonville	Board Member	Present	
Judy Reece	Harrisonville	Board Member	Present	
Brad Bockelman	Harrisonville	Board Member	Present	
Brian Hasek	Harrisonville	Mayor	Absent	

Also present: City Administrator Mike Tholen; City Attorney John Fairfield; Fire/EMS Director Eric Myler; Director of Public Works Eric Patterson; Parks & recreation Director Chris Deal; Finance Director Marcella McCoy; and Deputy City Clerk/Public Information Officer Sheryl Stanley.

3. Ceremonial Matters

A. Proclamation: Harrisonville School Choice Week, Jan. 22-28, 2017

Mayor Hasek read a proclamation designating the week of Jan. 22-28 as Harrisonville School Choice Week.

4. Public Participation

John Teague, 501 Younger Drive, spoke to the aldermen about his concerns regarding the Harrisonville Senior Living Village. He said he has concerns about the affordability of the units, given that the projected cost is above the state's average income level. He also questioned the length of the tax abatement and said he does not see any benefit in abating taxes for 20 years. He

is glad to see the board has concerns, but at the same time believes they should be ashamed for discriminating against Section 8 housing, when 60% of school children in Harrisonville receive free or reduced lunches. He requested the board set standards to guide their decision and to look deeply at the 353 request.

5. Approval of Minutes

A. Board of Aldermen - Regular Meeting - Jan 3, 2017 7:00 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Judy Bowman, Board Member
SECONDER:	Matt Turner, Board Member
AYES:	Bowman, Long, Stafford, Dickerson, Turner, Milner, Reece, Bockelman

6. Agenda Items

A. An Ordinance Repealing Ordinance 3351 and Chapter 610, Peddlers, of the City of Harrisonville Code of Ordinances and Adopt a New Version of Chapter 610 Peddlers

City Attorney expressed some reservations about the language of the ordinance. Mayor Hasek said it would be moved to the February 6 meeting.

RESULT:	CONTINUE
Next: 2/6/2017 7:00 PM	

B. A Resolution Authorizing the City Administrator to Enter into a Purchase Agreement with Feld Fire for Equipment as Specified below for the Harrisonville Fire/EMS Department in an Amount Not to Exceed \$115,182.50

Interim Fire/EMS Director Eric Myler presented the particulars of the bill, saying the funds had been approved in the budget and the city was receiving a lesser price because of volume purchasing.

Following its unanimous approval, Council Bill 005 was designated Resolution 002.

RESULT: ADOPTED [UNANIMOUS]
MOVER: David Dickerson, Board Member
SECONDER: Marcia Milner, Board Member
AYES: Bowman, Long, Stafford, Dickerson, Turner, Milner, Reece, Bockelman

C. A RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE A CONTRACT WITH AFFINIS CORP. IN AN AMOUNT NOT TO EXCEED \$40,100 FOR ENGINEERING DESIGN OF NEW SIDEWALKS ALONG JEFFERSON PARKWAY

Director of Public Works Eric Patterson said the new sidewalk along Jefferson Parkway will run from the quadruplex apartments to the Community Center. The hiring of Affinis was approved by MoDOT and the cost reduced from the initial bid of \$45,000 to \$40,000.

He also said the Park Board approves using this firm.

Following its unanimous approval, Council Bill 006 was designated Resolution 003.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Matt Turner, Board Member
SECONDER: David Dickerson, Board Member
AYES: Bowman, Long, Stafford, Dickerson, Turner, Milner, Reece, Bockelman

D. AN ORDINANCE TO AUTHORIZE THE CITY ADMINISTRATOR TO EXECUTE A MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION MUNICIPAL AGREEMENT BETWEEN THE CITY OF HARRISONVILLE, MISSOURI, AND THE MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION FOR GRANT FUNDING FOR THE JEFFERSON PARKWAY SIDEWALK IMPROVEMENTS IN AN AMOUNT OF \$158,737.52.

Director Patterson presented the bill, telling aldermen that MoDOT would make grant funds available to defray a portion of the cost of the Jefferson Parkway sidewalks.

Alderman Dickerson moved the bill be advanced to its second reading and Alderman Turner seconded. Unanimously approved.

Following its second reading and subsequent approval, Council Bill 007 was designated Ordinance 3394

RESULT: ADOPTED [UNANIMOUS]
AYES: Bowman, Long, Stafford, Dickerson, Turner, Milner, Reece, Bockelman

E. Discussion: Building Permits at Jones Ranch Subdivision

Mayor Hasek opened the discussion and asked Alderman Bockelman to share his concerns. Mr. Bockelman said he had recently become aware of problems Mr. Chuck Taylor had had getting a building permit for a lot in the Jones ranch subdivision. He asked Mr. Taylor to come forward, and Mr. Taylor related that a local builder was working with a client who wished to build a house in either Jones Ranch or Burris Ridge subdivision, but they could not get a definite answer regarding the cost of a building permit, because of the complexity of calculating impact fees, particularly those for electric.

During a lengthy discussion, aldermen shared their thoughts on the need to streamline the process to obtain a building permit, adjust fee amounts, waive permit fees and/or impact fees for a set number of projects or for a pre-determined amount of time, and to treat customers with kid gloves when they come in for permits. Members of the audience also shared their thoughts. Mayor Hasek asked City Administrator Tholen if it was possible to calculate the fees for a building permit, and Mr. Tholen said it was, if the city was given appropriate detail on where a house was to be built and that Mr. Taylor had not provided that information. Mayor Hasek directed Mr. Tholen and Mr. Patterson to work together to get the necessary figures for Mr. Taylor.

As certain solutions to the larger matter of having up to date building fees were suggested, John Fairfield advised the aldermen to let staff research the matter thoroughly and report back via email. After that, the board could choose to call a special meeting or wait until the next regularly scheduled meeting to make a decision on where to go next. Several aldermen noted that the new city administrator will be arriving January 23 and he has background and expertise as a building official so he should have the opportunity to add his opinions as well.

7. Aldermen and Committee Reports

Alderman Bowman expressed her appreciation to her fellow aldermen and the audience for the evening's discussion, saying it is important to work through these matters and make the city attractive for builders. She also reminded everyone that she and Alderman Reece had postponed the Town Hall meeting set for January 14 but would be holding it on Saturday, January 21 at Harrisonville United Methodist Church.

Aldermen Reece and Milner echoed Ms. Bowman's thoughts regarding the input from the audience during their discussion on building permits.

Alderman Turner complimented the street department on their work during the icy weather.

Aldermen Bockelman, Dickerson, Long and Stafford had no comments.

8. Report from the City Administrator

Mr. Tholen reviewed the preparations the city made prior to the ice storm and said such activities were valuable drills. He told the aldermen that Rick DeLuca, Director of Community Development, had submitted his resignation and his last day in the office would be January 20. In regard to other vacancies, he reported we are narrowing the field of candidates for Building Inspector and working with MPUA to find candidates to replace Keith Thomas.

In closing, Mr. Tholen remarked that in February 1977 he had taken his first position with a city and now almost exactly 40 years later, he was finishing his time in Harrisonville and looking forward to retirement.

9. Report from the Mayor

Mayor Hasek thanked Mr. Tholen for his service as interim city administrator and said it is time to move forward with a new city administrator.

He thanked the staff for all the preparations made for the storm.

The mayor also reminded those in attendance that it was Martin Luther King Day and, in looking back, he was impressed with the immense changes Dr. King had set in motion, all in a peaceful fashion.

10. Adjourn From Regular Session

David Dickerson moved the meeting be adjourned; Marci Milner seconded. Meeting adjourned at 8:35 p.m.

Brian Hasek, Mayor & Ex-Officio
Chairman of the Board of Aldermen

ATTEST:

Sheryl Stanley, Deputy City Clerk

Minutes Acceptance: Minutes of Jan 16, 2017 7:00 PM (Approval of Minutes)



STAFF REPORT

TO: Board of Aldermen
FROM: Sheryl Stanley, Deputy City Clerk
DATE: January 10, 2017
SUBJECT: Peddler's Permit

Type of Item: *Approval*

On January 18, 2016 an amendment to Chapter 610 of the city code was approved by Ordinance 3351. This amendment was sent to General Code who maintains the city's code, and Kim received notification on September 21 that the definitions of "canvasser" and "solicitor" that were repealed were still reflected in other sections of the chapter. She discussed the options available to rectify this with Lee-Ann at General Code, and they decided that the best course of action would be to repeal Ordinance 3351 and the entire Chapter 610 and rewrite the code. Since this re-write was first presented to you in January, we have made additional edits recommended by City Attorney Fairfield to remove some further instances where the term "solicitor" was used.

Council Bill No. 004, Second Reading

Ordinance No.

**An Ordinance Repealing Ordinance 3351 and Chapter 610, Peddlers, of the City of
Harrisonville Code of Ordinances and Adopt a New Version of Chapter 610
Peddlers**

WHEREAS, the City wishes to replace Chapter 610, Peddlers, of the City of Harrisonville Code of Ordinances

**NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF
THE CITY OF HARRISONVILLE, MISSOURI, AS FOLLOWS:**

Section 1: That the Harrisonville Board of Aldermen hereby repeals Ordinance 3351 and accepts the new version of Chapter 610, Peddlers, of the City of Harrisonville Code of Ordinances as presented

Section 2: That the current 610 Chapter, Peddlers be deleted from the Municipal Code and replaced with the new version that is attached to this ordinance and becomes a part thereof

Section 3: That this ordinance shall become effective immediately for the City of Harrisonville.

Section 4: Severability: If any section, subsection, sentence, clause, phrase, or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

VOTE TAKEN AS FOLLOWS:

AYES:

NAYS:

ABSENT:

ABSTAIN:

READ ONE TIME BY TITLE ONLY ON JANUARY 3, 2017. READ FOR THE SECOND TIME BY TITLE ONLY ON FEBRUARY 6, 2017 AND DULY PASSED BY THE BOARD OF ALDERMEN THIS 6th DAY OF FEBRUARY 2017

Brian Hasek, Mayor and Ex-Officio
Chairman of the Board of Aldermen

ATTEST:

Sheryl Stanley, Deputy City Clerk

APPROVED by the Mayor this 6th day of February 2017

Chapter 610. Peddlers

Article I. In General

Section 610.010. Definitions.

As used in this Chapter, the following words have the meaning indicated:

PEDDLER

Peddler shall mean a person who attempts to make personal contact with a resident at his/her residence, without prior specific invitation or appointment from the resident, for the primary purpose of attempting to sell a good or service, for profit to himself or his principal, or seeks a donation for any cause of a profit-making or commercial character.

Section 610.020. Exceptions To Chapter.

This Chapter shall not apply to a Federal, State or local government employee or a public utility employee in the performance of his/her duty for his/her employer. The provisions of this Chapter shall not apply to solicitations, sales or distributions made by charitable, educational or religious organizations which have their principal place of activity in the City.

Article II. Permit

Section 610.030. Identification Card Required For Peddlers

A.

No person shall, as a peddler, attempt to make personal contact with a resident at his/her residence with prior specific invitation or appointment from the resident unless that person obtains from the Chief of Police an identification card in accordance with the provisions of this article.

Section 610.040. Application for Identification Card

Applications for peddler's identification cards may be filled out at the Police Department on forms provided by the Police Department.

Section 610.050. Card Required in Addition to Business License.

The identification cards for peddlers required by this article are in addition to and not in lieu of any business license such persons may be required to obtain under the provisions of this Code.

Section 610.060. Issuance; Grounds for Denial

Five (5) working days after the application, or sooner if reasonably possible, the requested peddler's identification card shall be issued; unless:

A. The application form is incomplete

- B. The required fee has not been paid
- C. The applicant for whom a card is requested has been found to have been convicted of any felonies or any conviction, including non-felony convictions, resulting from a charge related to peddling or soliciting
- D. Any statement upon the application is false
- E. The applicant for whom an identification card is requested has had a previous identification card revoked

Section 610.070, Fee

Any person desiring a peddler's identification card shall pay a twenty-five dollar (\$25) nonrefundable application fee.

Section 610.080. Notification of Denial

If the Chief of Police denies a peddler's identification card to any person, he shall promptly notify the applicant.

Section 610.090. Hearing After Denial.

If an identification card is denied to an applicant, the applicant may, within ten (10) days of the denial, make application to the City Clerk for a hearing thereon before the Board of Aldermen. In such cases, the hearing shall be held at the next regular meeting of the Board of Aldermen.

Section 610.100. Display

Each identification card shall be worn on the outer clothing of the peddler when the individual for whom it was issued is acting as a peddler, so as to be reasonably visible to any person who might be approached by said peddler.

Section 610.110. Validity

An identification card shall be valid within the meaning of the article for a period of thirty (30) days from the date of its issuance, and thereafter it shall expire.

Section 610.120. Revocation

A Any identification card granted pursuant to this article may be revoked by the Chief of Police after the finding of:

1. Any violation of this article by the applicant or the person for whom the particular card was issued; or
2. Fraud, misrepresentation or incorrect statement made in the course of carrying on the activity; or
3. Conviction of a crime of moral turpitude; or
4. Conducting the activity in such a manner as to constitute a breach of the peace or a menace to the health, safety or general welfare of the public.

B. The holder of such identification card may appeal such revocation as provided in Section 610.150.

Section 610.130. Transfer

No person having a peddler's identification card shall loan, transfer, or allow in any manner another person to use his card.

Section 610.140. Time Restrictions

No person shall engage in acts as a peddler within the City limits except from 9:00 a.m. until 8:00 p.m. Monday through Friday, and from 10:00 a.m. until 8:00 p.m. on Saturday and Sunday.

Section 610.150. Prohibited Actions

No person having a peddler's identification card shall:

A. Enter or remain on private property where they have reason to believe that the residents thereof have indicated peddling is not welcomed.

B. Make an uninvited entry into a resident's home.

C. Refuse to discontinue their message when requested by a hearer to do so or when on private property occupied by the hearer.



STAFF REPORT

TO: Board of Aldermen
FROM: John Hofer, Director
DATE: January 23, 2017
SUBJECT: American Legion POST #42 Car Show

Type of Item: *Approval*

Issue: The applicant, Steve Tiedeman, of Harrisonville American Legion Post #42 has requested permission to host a car show on the square Sunday April 30, 2017 from 11:00 am until 4:00pm.

Background: This is the first year for this event however, car shows have occurred on the square for many years. The applicant anticipates a crowd size of 400 plus for the event. The applicant has requested that the city provide barricades for road blockage. Street Superintendent Jacobs has agreed to provide the necessary barricades and signage for the event and will have his staff assemble as requested. The estimated cost for the city services provided is approximately \$200 as off duty staff will need to set the barricades. The applicant will provide the required insurance for the event. In year's past we had minimal complaints or concerns with similar events.

Recommendation: Due to the fact that we have had minimal complaints and concerns with similar events in the past staff recommends approval for this event. If you have any questions or concerns regarding this event permit please feel free to contact me.

B. Action Item (ID # 2435)

American Legion POST #42 Car Show

Attachments:

American Legion Event Permit (PDF)

John Hofer 6.B.a 1-3-17

SPECIAL EVENTS APPLICATION

A. **FILING PERIOD:** An application for an event permit shall be filed not less than seven (7) days prior to the meeting of the Board of Alderman at time applicant desires the issuance of a permit. Applicant must realize that, dependent upon the nature of the event and the scope of services being required of the City, the Board of Alderman may require additional time to review the permit application.

B. **CONTENTS:** The application for an event permit shall set forth the following information.

1. Organization: American Legion Post 42 Harrisonville MO.
2. Name of Applicant: Steve Tiedeman / Wheels of Thunder
Address: 1710 Ann Ave Harrisonville Mo 64701
Phone: 816-872-4450 Cell: _____
3. Purpose of Event: Car Show showcasing the beauty of speed
4. Proposed date(s) and time(s) of Event: April 30th 11:00 am - 4:pm
5. Location(s) where event will be held: Harrisonville Historic Square
Would like to stage car enteries in the parking spots around the square.
6. Anticipated crowd size: 400-500
7. City services requested: (Please check all that apply) Provide detailed letter for these requests.
☐ Electricity ☐ Police Protection ☐ Traffic Control ☐ Ambulance Standby
☒ Cones ☒ Barricades ☐ Street or parking lot clean up
8. Any additional information: We would like to Block off traffic thru the square after all enteries are staged. We will have a DJ Playing music and will keep it at a acceptable level.

APPROVED this _____ day of _____, 20 _____.

Chief of Police

City Clerk

Attachment: American Legion Event Permit (2435 : American Legion POST #42 Car Show)



STAFF REPORT

TO: Board of Aldermen
FROM: John Hofer, Director
DATE: January 20, 2017
SUBJECT: Racing for Rett 5K Run Event Permit

Type of Item: *Approval*

Issue: Racing for Rett 5K Run Event Permit
 scheduled for June 3, 2017 from 8:00 am to 12:00 pm.

Background: The applicant, Angela Cunningham has requested a special event permit to host a 5K run in Harrisonville. This is the fourth year for this event and has been held previously with no noted complaints or concerns. This event will be a fundraiser for Rett Syndrome research. The Police Department or the VIPS will provide a police escort for the event. A marked patrol unit, from on duty personnel, will lead the runners during this event so there is no cost for city services.

The proposed route is as follows: Begin at City Park at the amphitheater, west on Ash, south on Independence, west on Pearl, east on Wall, north on Wirt, east on Pearl, north on Price, west at Elm, north at Halsey, east on Patton, west on Ash north on King, south on Parkridge, west on Ash, north on Sunny Swim back to the amphitheater. There is no cost for the requested City services and the required insurance will be provided once approved.

Recommendation: With no noted complaints or concerns associated with other similar events I would recommend approval for this event as long as all state laws and city ordinances are followed. Permission to use park property will need to be granted by the Parks and Recreation Department.

C. Action Item (ID # 2434)

Racing for Rett 5K Run Event Permit

Attachments:

Racin for Rett App (PDF)

SPECIAL EVENTS APPLICATION

A. **FILING PERIOD:** An application for an event permit shall be filed not less than seven (7) days prior to the meeting of the Board of Alderman at time applicant desires the issuance of a permit. Applicant must realize that, dependent upon the nature of the event and the scope of services being required of the City, the Board of Alderman may require additional time to review the permit application.

B. **CONTENTS:** The application for an event permit shall set forth the following information.

1. Organization: Racing For Rett

2. Name of Applicant: Angela Cunningham

Address: 2103 Continental Ave. Harrisonville, MO 64701

Phone: _____ Cell: 816-616-7662

3. Purpose of Event: The purpose of this event is to raise awareness for Rett Syndrome. 100% of funds raised will be given to Girl Power 2 Cure for research.

4. Proposed date(s) and time(s) of Event: Saturday June 3, 2017

Event starts at 8 am and will be done by noon.

5. Location(s) where event will be held: The event is a 5K walk/run and silent auction.

The main event will be held at the amphitheater at Harrisonville City Park.

6. Anticipated crowd size: 300

7. City services requested: (Please check all that apply) Provide detailed letter for these requests.

☐ Electricity ☐ Police Protection ☒ Traffic Control ☒ Ambulance Standby

☐ Cones ☐ Barricades ☐ Street or parking lot clean up

8. Any additional information: Our daughter, Quinn, has Rett Syndrome. This is our 3rd year for the 5K walk/run. The community has rallied around us and helped support this cause. Last year we had a VIPS/police officer start and drive the race
We would like this again this year if possible.

See attached page for race route.

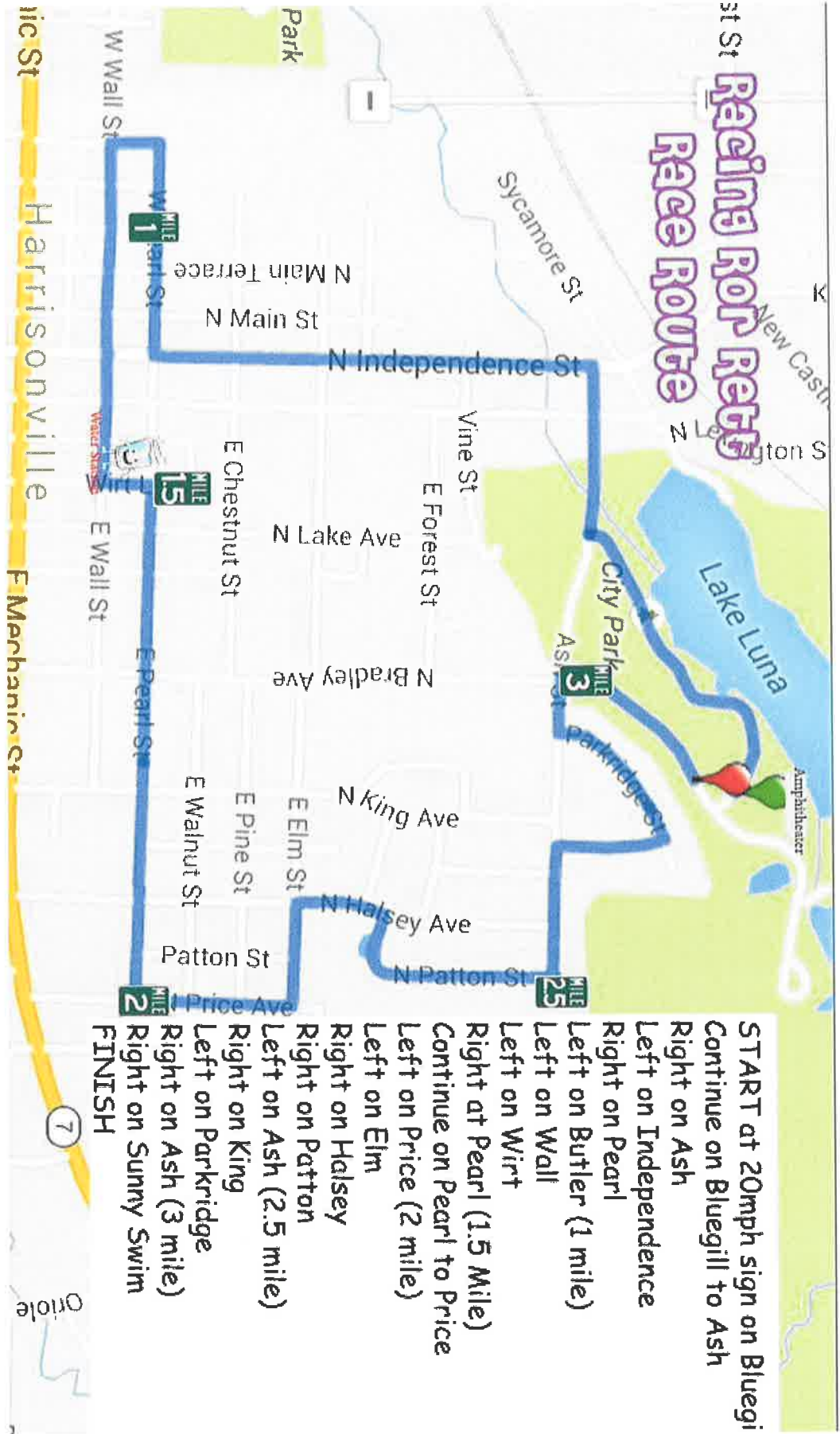
APPROVED this _____ day of _____, 20____.

Chief of Police

City Clerk

Attachment: Racin for Rett App (2434 : Racing for Rett 5K Run Event Permit)

Racing For Reth's Race Route



START at 20mph sign on Bluegill
Continue on Bluegill to Ash
Right on Ash
Left on Independence
Right on Pearl
Left on Butler (1 mile)
Left on Wall
Left on Wirt
Right at Pearl (1.5 Mile)
Continue on Pearl to Price
Left on Price (2 mile)
Left on Elm
Right on Halsey
Right on Patton
Left on Ash (2.5 mile)
Right on King
Left on Parkridge
Right on Ash (3 mile)
Right on Sunny Swim
FINISH



STAFF REPORT

TO: Board of Aldermen
FROM: Marcella McCoy, Director
DATE: February 2, 2017
SUBJECT: Resolution Designating Authorized Representative for SRF Project

Type of Item: *Approval*

INTRODUCTION: The purpose of this memo is to outline the requirement to authorize a representative of the City to execute documents associated with the State Revolving Fund Bond ordinance passed on December 5, 2016.

DISCUSSION: The City applied for and received State Revolving Funds to make improvements to the water treatment plant. A designated authorized representative is required to execute the bond proceeds for construction payments. The attached resolution is required to be executed as outlined in the bond ordinance that was passed by the Board of Alderman December 5, 2016.

ACTION REQUESTED: Staff recommends approval of the resolution authorizing Happy Welch, City Administrator as the designated authorized representative for the State Revolving Loan process.

Council Bill No. 008**Resolution No.****A Resolution of the Harrisonville, Missouri Board of Aldermen authorizing the filing of an application with the Missouri Department of Natural Resources, State Revolving Fund Program for loans under the Missouri Safe Drinking Water Law (Section 640,RSMo).**

WHEREAS under the terms of the Missouri Safe Drinking Water Law, Section 640, Revised Statutes of Missouri, the State of Missouri has authorized the making of loans and/or grants to authorized applicants to aid in the construction of specific public projects.

NOW, THEREFORE, be it resolved by the Board of Alderman of the City of Harrisonville, Missouri as follows:

1. That Brian Hasek, Mayor, be and is hereby authorized to execute and file an application on behalf of the City of Harrisonville, Missouri with the State of Missouri for a loan and/or grant to aid in the construction of:

Improvements to the water treatment plant

2. That Happy Welch, City Administrator, be and is hereby authorized and directed to furnish such information as the Missouri Department of Natural Resources may reasonably request in connection with the application which is herein authorized, to sign all necessary documents on behalf of the applicant, to furnish such assurances to the Missouri Department of Natural Resources as may be required by law or regulation, and to receive payment on behalf of the applicant.

PASSED AND RESOLVED by the Board of Aldermen and APPROVED by the Mayor of the City of Harrisonville, Missouri this 6th day of February, 2017.

Brian Hasek, Mayor and Ex-Officio
Chairman of the Board of Aldermen

ATTEST:

Sheryl Stanley, Deputy City Clerk

WITNESS my hand and seal this 6th day of February, 2017.

CERTIFICATE OF RECORDING OFFICER

The undersigned, duly qualified and acting of the City Clerk, does hereby certify: That the attached resolution is a City of Harrisonville, Missouri true and correct copy of the resolution adopted at a legally convened meeting of the held on the 6th day of February, 2017; and further

that such resolution has been fully recorded in the journal of proceedings and records in my office.

IN WITNESS WHEREOF, I have hereunto set my hand this ____ day of _____, _____.

Sheryl Stanley, Deputy City Clerk



STAFF REPORT

TO: Board of Aldermen
FROM: Rick Deluca, Director
DATE: January 20, 2017
SUBJECT: Public Hearing for Special Use Permit of Dale Williamson & Seth McCubbin

Type of Item: *Public Hearing*

Issue: The applicant has requested a special use permit.

Background:

Request:	Approval of a special use permit to use an existing building for a tattoo shop.
Location:	110 S. Independence Street
Applicant:	Dale Williamson and Seth McCubbin
Owner:	Dale Atkinson
Existing Zoning:	“CBD-1” Downtown Core Business District
Adjacent Zoning:	North: “CBD-1” Downtown Fringe Business District South: “CBD-1” Downtown Core Business District West: “CBD-2” Downtown Core Business District East: “CBD-1” Downtown Core Business District

The applicant is requesting to use an existing 2,660 square foot building as a tattoo shop. The structure was built in 1885.

NOTE: The applicant incorrectly sent out the certified return receipt letters. Therefore, the application will be heard again by the Commission.

Special Use Permit Conditions:

The Use: This SUP authorizes the property owner to use the existing building for a tattoo shop.

Compliance with State Statutes: The establishment comply with all applicable laws of the State of Missouri.

Compliance with City Ordinances: The applicants shall comply with all building codes, fire codes, the zoning ordinance, Chapter 640 regulating tattoo shops and any other applicable City ordinances.

Time Limit: Time Limit = 15 years (*Applicant may reapply for renewal of SUP after expiration*)

Ownership: The proposed use is conditioned to the applicants. If the applicants wish to transfer ownership to a second party, the applicant(s) must re-submit an application for a special use permit to the City prior to the transfer of ownership.

Expansion of Facilities: No portion of the building shall be extended, expanded, or enlarged without amending this special use permit. A Special Use Permit shall be necessary for any additional structure(s) that would be used for storage.

Options:

The City may:

- Approve the special use permit with the conditions as presented.
- Modify the conditions outlined in the special use permit and then approve the permit.
- Deny the request for special use permit.

Recommendations:

Planning and Zoning Commission:

Approval, contingent upon meeting the above conditions.

Staff Recommendation:

Approval, contingent upon meeting the above conditions.

E. Discussion Item (ID # 2432)

Public Hearing for Special Use Permit of Dale Williamson & Seth McCubbin, for property located at 110 S. Independence, for use as a Tattoo Shop

Attachments:

110 S Independence Map (2) BOA 2-6-17 (PDF)

Tattoo Minus One Attachments (3) BOA 2-6-17 (PDF)

Address 110 S INDEPENDENCE
PIN 13-21-41-204-000-098.000
Tax ID 866800
Appraised Value 69,640
Acreage 0.072
Owner ATKINSON, DAVID R & VIRGINIA W TR
Class Commercial
Wall St.
Ambulance District is Harrisonville EMS
Fire District is Harrisonville FD
Police District is Harrisonville PD
Voting District is No. 13 - Grand River, Ward 3

[Link to Assessor's Property Record](#)

20 m
100 ft

FEE: \$50.00
 REC'D BY: ALC
 (STAFF USE ONLY)

**APPLICATION
 FOR
 SPECIAL USE PERMIT
 CITY OF HARRISONVILLE**
 PLEASE PRINT

CASE NO.: SUP-1614
 PC DATE: 12/15/16
 (STAFF USE ONLY)

REQUESTED SPECIAL USE PERMIT FOR: Minus 1 Tattoo
 GENERAL LOCATION OR ADDRESS OF SUBJECT PROPERTY: 110 S. Independence
Harrisonville MO 64701
 LEGAL DESCRIPTION: Original Town, South 20'2", lots, Block 2
 ACRES/SQ. FT.: _____
 CURRENT ZONING ON PROPERTY: CPD-1 CURRENT LAND USE: vacant

PROPERTY OWNER'S NAME(S): David Atkinson PHONE: 816-804-6175
 COMPANY: _____ FAX: _____
 MAILING ADDRESS: PO Box 603 Harrisonville MO 64701
 STREET CITY STATE ZIP
 E-MAIL ADDRESS: _____

APPLICANT/AGENT'S NAME(S): Dale Williamson & Seth McCubbin PHONE: 816-876-8184
 COMPANY: _____ FAX: _____
 MAILING ADDRESS: 405 SW Moreland school rd Bke springs MO 64014
 STREET CITY STATE ZIP
 E-MAIL ADDRESS: Seth.mccubbin@yahoo.com

ENGINEER/ARCHITECT'S NAME(S): _____ PHONE: _____
 COMPANY: _____ FAX: _____
 MAILING ADDRESS: _____
 STREET CITY STATE ZIP
 E-MAIL ADDRESS: _____

NOTE: It is recommended that the applicant schedule a meeting with city staff prior to the submission of an application. An application will not be considered complete until all required material has been submitted. The Planning and Zoning Commission meeting will not be scheduled until the application is complete. It is the applicant's responsibility to obtain a copy of the agenda, staff report and staff recommendation prior to the scheduled meeting. It is the applicant's responsibility to be familiar with the applicable city land use ordinances and requirements prior to the submission of the application. See attached material for examples and instructions.

SIGNATURE OF OWNER OR AGENT: Seth McCubbin

RECEIVED

NOTE: IF NOT SIGNED BY OWNER, AUTHORIZATION OF AGENT MUST ACCOMPANY APPLICATION

NOV 17 2016

CITY OF HARRISONVILLE

pd. 11/17/16
 CK#1750

Certified

- ✓ Apoll, McLoughlin, 100 S. Independence Harrisonville
- ✓ Hansen Holdings LLC, 448 NW River Rock Circle, Lees Summit 64081
- ✓ Harrisonville Chamber of Commerce
106 S. Independence Harrisonville 64701
- ✓ Parcel ATKins PO box 603 Harrisonville 64701
- ✓ Jana Malary 1202 Bird Harrisonville 64701
- ✓ County Square Investment Corp
PO box 900 Grandview mo 64030
- ✓ ~~Robert~~ Robert Downmire Jr
PO box 900
- ✓ Lynn & Janet Ballew 5204 E 202nd St Belton mo 64012
- ✓ Tin roof properties LLC, PO box 379 Garden City mo 64747
- ✓ JTF Properties LLC, 1226 E 25th St Independence mo 64055
- ✓ Cass County, Cass County courthouse Harrisonville 201 W Wall
- ✓ Rhita Zarnot, 800 W Wall Harrisonville mo 64701
- ✓ Calvin & Michelle Evans, 209 W Wall Harrisonville
- ✓ City of Harrisonville, PO box 367 Harrisonville
- ✓ William Clark, 26220 S. Southwood Pl Hville
- ✓ Harrisonville APT LLC, 11235 Inastia St Ste 101 Overland park KS 66210
- ✓ Faust real Estate, 17918 S Fieldview St Pittill 64080
- ✓ Terril & John Cameron, 110 N Independence Hville
- ✓ Raymond & Connie White, 300 W Wall Hville
- ✓ James & Barbara Worshley 500 Bird Hville
- ✓ County Square Investments PO box 191 Grandview mo 64030
- ✓ Allen Bank & Trust, 100 E Pearl Hville
- ✓ Scott & Leigh Friedman PO box 296 Hville
- ✓ BTD Holding CO, 617 SW Forest Park Ln Lees Summit mo 64081

- ✓ Crown development Harrosville LLC, 102 S. Silver Pk. K 66071
- ✗ ✓ Debbie's domiciles, PO box K Harrosville
- ✓ Harrosville investment Group PO box 469 Harrosville
- ✓ Cathleen Shire law office PO box 342 Harrosville
- ✓ ~~Edward~~ Edward Long, 202 S. Lexington Harrosville
- ✓ Mary Hanneman, 505 S. Lake Shore dr my more mo 64083



STAFF REPORT

TO: Board of Aldermen
FROM: Rick Deluca, Director
DATE: January 20, 2017
SUBJECT: Ordinance for Special Use Permit of Dale Williamson & Seth McCubbin

Type of Item: *Approval*

Council Bill No. 009**Ordinance No.**

**AN ORDINANCE OF THE CITY OF HARRISONVILLE, MISSOURI,
GRANTING A SPECIAL USE PERMIT ALLOWING FOR THE
ESTABLISHMENT OF A TATTOO SHOP AT 110 S. INDEPENDENCE STREET
IN HARRISONVILLE, CASS COUNTY, MISSOURI.**

WHEREAS, after a public hearing has been conducted by the Harrisonville Planning and Zoning Commission as required by Chapter 89 RSMo(1986) and the Harrisonville City Code, with said hearing being held December 15, 2016, the Commission has submitted its recommendation of approval to the Board of Aldermen of the City of Harrisonville, Missouri; and

WHEREAS, the Board of Aldermen of the City of Harrisonville, Missouri, held a public hearing on February 6, 2017; and

WHEREAS, the legal description of the property is as follows:

The South 20 feet 2 inches of Lot 5, Block 2, ORIGINAL TOWN OF
HARRISONVILLE

The street address of the property is 110 S. Independence Street, Harrisonville, MO.

**NOW THEREFORE, BE IT ORDAINED BY THE MAYOR AND THE BOARD OF
ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI, AS FOLLOWS:**

Section 1. A special use permit allowing for the storage of personal items for the general public is hereby granted with the following conditions:

The Use: This SUP authorizes the property owner to use the existing building for a tattoo shop.

Compliance with State Statutes: The establishment comply with all applicable laws of the State of Missouri.

Compliance with City Ordinances: The applicants shall comply with all building codes, fire codes, the zoning ordinance, Chapter 640 regulating tattoo shops and any other applicable City ordinances.

Time Limit: Time Limit = 15 years (*Applicant may reapply for renewal of SUP after expiration*)

Ownership: The proposed use is conditioned to the applicants. If the applicants wish to transfer ownership to a second party, the applicant(s) must re-submit an application for a special use permit to the City prior to the transfer of ownership.

Expansion of Facilities: No portion of the building shall be extended, expanded, or enlarged without amending this special use permit. A Special Use Permit shall be necessary for any additional structure(s) that would be used for storage.

Section 2. If any section, subsection, sentence, clause, phrase, or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

Section 3. This ordinance shall become effective immediately upon its passage and approval.
Read two times by title only on February 6, 2017 and passed by the Board of Aldermen this 6th day of February, 2017.

Brian Hasek, Mayor and Ex-Officio
Chairman of the Board of Aldermen

Sheryl Stanley, Deputy City Clerk

APPROVED by the Mayor this 6th day of February, 2017.



STAFF REPORT

TO: Board of Aldermen
FROM: John Hofer, Director
DATE: January 30, 2017
SUBJECT: Parking on Elm Street near the High School

Type of Item: *Approval*

Type of Item: *Amendment to the Ordinance*

Issue: Safety concern regarding the parking on Elm Street near high School.

Background: The Harrisonville Cares Coalition has identified the parking in the area of the Harrisonville High School as an area of concern. These identified concerns were brought forward to the Public Safety Committee with their recommendation that these concerns be brought forward to the Board of Alderman at their next meeting. Those recommendations for Elm Street are as follows:

In the area of the High School from Price Street east to Mechanic Street will be designated as No Parking and No Standing at all times on the south side of the street. It currently is No Parking from 9:00 am until 2:00 pm. On the north side (High School side) of the street, Elm Street will be designated No Parking at all times from the Tri-Cor Building to the stop sign at the intersection of Elm and Price Streets.

The area of Elm Street immediately south of Price Street to Halsey Street, will be designated No Parking on the South side of the street at all times and No Parking on the North (curbed) side from 7 a.m. until 4 p.m. on school days.

Letters to the residents in the area were mailed on Monday January 30, 2016 advising them of the proposed changes and Board of Alderman meeting.

Recommendation: Although there has not been a significant amount of accidents in the area of concern but I feel the if it is left unchanged it will just be a matter of time before we incur a significant problem. The volume of traffic in the area before and after school is significant to support the change. The High School will begin a new traffic pattern for pick up on February 2, 2017 and these new parking safety regulations will mesh with the traffic pattern perfectly. Staff recommends approval for these new parking regulations. Please contact me at the office if you have any questions or concerns regarding these new regulations.

Council Bill No. 010

Ordinance No.

**AN ORDINANCE AMENDING SECTION 355.010, SCHEDULE 2, OF THE
HARRISONVILLE CODE OF ORDINANCES REGARDING PARKING/NO
PARKING ON ELM STREET**

WHEREAS, the City Staff evaluated the parking restrictions along Elm Street in the vicinity of Harrisonville High School; and

WHEREAS, the Board of Aldermen finds and declares that no parking zones shall be established in the following locations set out below for the purpose of securing and promoting the public safety, health, and general welfare of persons in the City of Harrisonville.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI, AS FOLLOWS:

Section 1. Severability. If any section, subsection, sentence, clause, phase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

Section 2. That Section 355.010 Schedule 2 of the Harrisonville Code of Ordinances is amended to include the no parking restrictions as set forth in Section 3.

Section 3: That from and after the effective date of this ordinance, parking shall be prohibited as hereinafter described

No Parking and No Standing at any time on the south side of Elm Street from Price Street, east to Mechanic Street.

No Parking at any time on the north side of Elm Street from the Tri-Cor Building to the intersection of Elm and Price Street.

No Parking at any time on the south side of Elm Street from Price Street to Halsey Street.

No Parking on the north side of Elm Street from 7 a.m. until 4 p.m. when school is in session.

Section 4. That the City Administrator is hereby directed to establish the necessary signs to advise the public of this ordinance.

Section 5. That any violation of this ordinance shall be punishable as provided by the Code of Ordinances, City of Harrisonville, Section 355.120.

Section 6. *Effective Date.* That this ordinance shall become effective immediately upon its passage and approval and the establishment of the signs provided for in Section 2 hereof.

Vote taken as follows:

Ayes:

Nays:

Absent:

Abstain:

READ FOR THE FIRST TIME BY TITLE ONLY ON FEBRUARY 6, 2017, AND FOR THE SECOND TIME BY TITLE ONLY ON FEBRUARY 6, 2017, AND PASSED BY THE BOARD OF ALDERMEN THIS 6TH DAY OF FEBRUARY 2017.

Brian Hasek, Mayor and Ex-Officio
Chairman of the Board of Aldermen

ATTEST:

Sheryl Stanley, Deputy City Clerk

Approved by the Mayor this 6th day of February 2017



STAFF REPORT

TO: Board of Aldermen
FROM: Eric Patterson, Director
DATE: February 2, 2017
SUBJECT: MODOT Grant Amendments #2 (Project #13-110C-1 1&2)

Type of Item: *Amendment*

Type of Item: A grant amendment allowing the Missouri Highways and Transportation Commission to use funds for the 2013 Airport Layout Plan/Airport GIS Project on the recently completed 2015 Airfield Maintenance Project.

Background: This amendment is proposed to satisfy the Federal Aviation Administration's request to close out older grants quickly, since the ALP/AGIS Project is using 2010 Entitlement money this will allow the balance of that project to be spent on the completed 2015 Airfield Maintenance Project and the grant can then be closed out.

In return the funding that is made available on the completed 2015 Airfield Maintenance Project grant will be switched to the 2013 ALP/AGIS project so that it may be completed sometime this year, this will be done by the proposed MODOT Grant Amendment #2 directly following this agreement (if approved).

Funding: Grant Amendment #2 (Project #13-110C-1 1&2) does not increase or decrease the amount of the original grant or local match nor does it change any of the obligations or details of the project. It simply changes the way and the order in which it is being charged against our FAA Entitlement Grant balances which will allow the older grant to be closed out sooner at the request of the Federal Aviation Administration.

Recommendations: Staff recommends to the board that the Grant Amendments #2 (Project #13-110C-1 1&2) with Missouri Highways and Transportation Commission be approved.

Council Bill No. 011**Ordinance No.**

**An Ordinance of the City of Harrisonville, MO authorizing the Mayor to Sign
MODOT Grant Amendments #2 (Project #13-110C-1 1&2), Allowing the Missouri
Highways and Transportation Commission to Use Funds for the 2013 Airport
Layout Plan/Airport GIS Project on the 2015 Airfield Maintenance Project**

Now be it Ordained by the Board of Aldermen of the City of Harrisonville, Missouri

Section 1: That the Mayor is hereby authorized to sign Grant Amendment #2 (Project #13-110C-1 1&2) from the Missouri Highways and Transportation Commission.

Section 2: That this ordinance shall become effective immediately upon its passage and approval.

Vote taken as follows:

Ayes:

Nays:

Absent:

Abstain:

Read for the first time by title only on the 6th day of February, 2017. Read for the second time by title only on the 6th day of February, 2017.

Brian Hasek, Mayor & Ex-Officio
Chairman of the Board of Aldermen

ATTEST:

Sheryl Stanley, Deputy City Clerk

APPROVED by the Mayor this 6th day of February 2017

CCO Form: MO18
 Approved: 05/94 (MLH)
 Revised: 01/15 (MWH)
 Modified: 01/17 (MWH)

Sponsor: City of Harrisonville
 Project No. 13-110C-1 & 2

CFDA Number: CFDA #20.106
 CFDA Title: Airport Improvement Program
 Federal Agency: Federal Aviation Administration, Department of Transportation

**MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION
 AMENDMENT TO STATE BLOCK GRANT AGREEMENT**

AMENDMENT #2

THIS AGREEMENT AMENDMENT is entered into by the Missouri Highways and Transportation Commission (hereinafter, "Commission") and the City of Harrisonville (hereinafter, "Sponsor").

WITNESSETH:

WHEREAS, the parties entered into an Agreement executed by the Sponsor on September 25, 2013, and executed by the Commission on September 30, 2013, (hereinafter, "Original Agreement") under which the Commission granted the sum not to exceed Two Hundred One Thousand Eight Hundred Three Dollars (\$201,803) to the Sponsor to assist with Design of Reconstruct Taxilanes and Connecting Taxiway (13-110C-1); ALP Update with Narrative and Approach Development (13-110C-2); and

WHEREAS, the parties entered into an Amendment #1 executed by the Sponsor on August 17, 2015 and executed by the Commission on September 4, 2015, (hereinafter, "Amendment #1") under which the Commission modified the project scope to delay the Design of Reconstruct Taxilanes and Connecting Taxiway in order to address more pressing runway pavement needs, released the funds previously placed under grant for Design of Reconstruct Taxilanes and Connecting Taxiway and clarified the funding available for the ALP Update with Narrative and Approach Development, and extended the project time period from June 30, 2015 to December 31, 2015, to allow for completion of the work; and

WHEREAS, in order to expend the Sponsor's oldest federal funding on Project No. 15-110C-1 and to extend the project time period to allow for completion of the work, the parties have agreed to enter into this Amendment #2.

NOW, THEREFORE, in consideration of the mutual covenants, promises and representations in this Agreement, the parties agree as follows:

(1) GRANT FUNDING FOR ALP UPDATE WITH NARRATIVE AND APPROACH DEVELOPMENT: The total funding amount the Commission grants to the Sponsor for the ALP Update with Narrative and Approach Development is One Hundred

Forty-Four Thousand Sixty-Nine Dollars (\$144,069) subject to the following conditions:

(A) The above amount represents Eighty-Nine Thousand Seven Hundred Ninety-Three Dollars (\$89,793) at a ninety-five percent (95%) federal participation rate and Fifty-Four Thousand Two Hundred Seventy-Six Dollars (\$54,276) at a ninety percent (90%) federal participation rate.

(B) The Sponsor shall provide matching funds of not less than Ten Thousand Seven Hundred Fifty-Seven Dollars (\$10,757) toward the project.

(C) A portion of the resources to be furnished by the Sponsor toward the satisfaction of the Sponsor's local matching funds is land owned by the Sponsor, with value of not less than Four thousand Seven Hundred Twenty-Six Dollars (\$4,726), which reflects a value that covers the local match for the eligible project costs and the additional local match required for the donated land.

(D) The Sponsor warrants to the Commission that it has sufficient cash on deposit to provide the local matching funds identified above, as well as to cover one hundred percent (100%) of any ineligible items included in the scope of work.

(E) The Sponsor agrees to credit as partial local share the number of acres (3.11 acres @\$1,520/acre) of airport land as necessary to equal the amount of matching funds required for Eighty-Nine Thousand Seven Hundred Ninety-Three Dollars (\$89,793) of the overall project costs based on the previously approved value of One Thousand Five Hundred Twenty Dollars (\$1,520) per acre for 125 acres. The Sponsor agrees to revise the existing Exhibit A Property Map to identify the acreage thus credited. Evidence of said encumbrance shall be recorded with the county recorder's office in the county where the airport is located.

(F) Paragraphs (4) and (5) of the Original Agreement and Paragraphs (1), (1)(A), and (1)(B) of Amendment #1 are hereby amended accordingly.

(G) The project will be carried out in accordance with the assurances (Exhibit 1) given by the Sponsor to the Commission as specified in the Original Agreement.

(H) This Amendment shall expire and the Commission shall not be obligated to pay any part of the costs of the project unless this grant amendment has been executed by the Sponsor on or before February 15, 2017, or such subsequent date as may be prescribed in writing by the Commission.

(I) Based upon the revised project schedule, the original project time period of December 31, 2015, will be extended to December 31, 2017, to allow for completion of the work. Paragraph (2) of the Original Agreement and Paragraph (1)(D) of Amendment #1 are hereby amended accordingly.

(J) All other terms and conditions of the Original Agreement, and

Amendment #1 entered into between the parties shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have entered into this Agreement on the date last written below:

Executed by the Sponsor this ____ day of _____, 20____.

Executed by the Commission this ____ day of _____, 20____.

**MISSOURI HIGHWAYS AND
TRANSPORTATION COMMISSION**

CITY OF HARRISONVILLE

By _____

Title _____

Title _____

Secretary to the Commission

By _____

Title _____

Approved as to Form:

Approved as to Form:

Commission Counsel

Title _____

Ordinance No. _____
(if applicable)

CERTIFICATE OF SPONSOR'S ATTORNEY

I, _____, acting as attorney for the Sponsor do hereby certify that in my opinion the Sponsor is empowered to enter into the foregoing grant Agreement under the laws of the State of Missouri. Further, I have examined the foregoing grant Agreement and the actions taken by said Sponsor and Sponsor's official representative have been duly authorized and that the execution thereof is in all respects due and proper and in accordance with the laws of the said state and the Airport and Airway Improvement Act of 1982, as amended. In addition, for grants involving projects to be carried out on property not owned by the Sponsor, there are no legal impediments that will prevent full performance by the Sponsor. Further, it is my opinion that the said grant constitutes a legal and binding obligation of the Sponsor in accordance with the terms thereof.

CITY OF HARRISONVILLE

Name of Sponsor's Attorney (typed)

Signature of Sponsor's Attorney

Date _____



STAFF REPORT

TO: Board of Aldermen
FROM: Eric Patterson, Director
DATE: February 2, 2017
SUBJECT: MODOT Grant Amendments #2 (Project #15-110C-1 1&2)

Type of Item: *Amendment*

Type of Item: A grant amendment allowing the Missouri Highways and Transportation Commission to use Funds for the 2015 Airfield Maintenance Project on the 2013 Airport Layout Plan/Airport GIS Project.

Background: This amendment will allow MODOT to move grant funds originally reserved for the 2015 Airfield Maintenance Project to the 2013 Airport Layout Plan/ Airport GIS Project. Grant Amendment #2 (Project #13-110C-1 & 2) that preceded this proposal moved funds away from this project so the older grant could be closed out. This amendment simply brings the balance of the incomplete project back to the original amount so the project can be completed.

Funding: Grant Amendment #2 (Project #15-110C-1) does not increase or decrease the amount of the original grant or local match nor does it change any of the obligations or details of the project. It simply changes the way and the order in which it is being charged against our FAA Entitlement Grant balances which will allow the older grant to be closed out sooner at the request of the Federal Aviation Administration.

Recommendations: Staff recommends to the board that the Grant Amendment #2 (Project #15-110C) with the Missouri Highways & Transportation Commission be approved.

Council Bill No. 012**Ordinance No.**

**An Ordinance of the City of Harrisonville, MO authorizing the Mayor to Sign
MODOT Grant Amendments #2 (Project #15-110C-1 1&2), Allowing the Missouri
Highways and Transportation Commission to Use Funds for the 2013 Airport
Layout Plan/Airport GIS Project on the 2015 Airfield Maintenance Project**

**Now be it Ordained by the Board of Aldermen of the City of Harrisonville, Missouri as
Follows:**

Section 1: That the Mayor is hereby authorized to sign Grant Amendment #2 (Project #15-110C-1 1&2) from the Missouri Highways and Transportation Commission.

Section 2: That this ordinance shall become effective immediately upon its passage and approval.

Vote taken as follows:

Ayes:

Nays:

Absent:

Abstain:

Read for the first time by title only on the 6th day of February, 2017. Read for the second time by title only on the 6th day of February, 2017.

Brian Hasek, Mayor & Ex-Officio
Chairman of the Board of Aldermen

ATTEST:

Sheryl Stanley, Deputy City Clerk

APPROVED by the Mayor this 6th day of February 2017

CCO Form: MO18
 Approved: 05/94 (MLH)
 Revised: 01/15 (MWH)
 Modified: 01/17 (MWH)

Sponsor: City of Harrisonville
 Project No. 15-110C-1

CFDA Number: CFDA #20.106
 CFDA Title: Airport Improvement Program
 Federal Agency: Federal Aviation Administration, Department of Transportation

**MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION
 AMENDMENT TO STATE BLOCK GRANT AGREEMENT**

AMENDMENT #2

THIS AGREEMENT AMENDMENT is entered into by the Missouri Highways and Transportation Commission (hereinafter, "Commission") and the City of Harrisonville (hereinafter, "Sponsor").

WITNESSETH:

WHEREAS, the parties entered into an Agreement executed by the Sponsor on August 17, 2015, and executed by the Commission on September 4, 2015, (hereinafter, "Original Agreement") under which the Commission granted the sum not to exceed Sixty-Three Thousand Four Hundred Dollars (\$63,400) to the Sponsor to assist with Design and Construct Runway Pavement Maintenance; and

WHEREAS, the parties entered into an Amendment #1 to the Original Agreement executed by the Sponsor on September 21, 2015, and executed by the Commission on September 30, 2015, (hereinafter, "Amendment #1") under which the Commission granted an additional sum not to exceed Two Hundred Sixty-Two Thousand Three Hundred Dollars (\$262,300) to the Sponsor to assist with Design and Construct Runway Pavement Maintenance; and

WHEREAS, in order to expend the Sponsor's oldest federal funding on this project and to extend the project time period to allow for completion of the work, the parties have agreed to enter into this Amendment #2.

NOW, THEREFORE, in consideration of the mutual covenants, promises and representations in this Agreement, the parties agree as follows:

(1) **GRANT FUNDING:** The total funding amount the Commission grants to the Sponsor for Design and Construct Runway Pavement Maintenance is Three Hundred Forty Thousand Two Hundred Forty-Five Dollars (\$340,245) subject to the following conditions:

(A) The above amount represents One Hundred Twenty-Two Thousand Seven Hundred Sixty-Six Dollars (\$122,766) at a ninety-five percent (95%)

federal participation rate and Two Hundred Seventeen Thousand Four Hundred Seventy-Nine Dollars (\$217,479) at a ninety percent (90%) federal participation rate.

(B) The Sponsor shall provide matching funds of not less than Thirty Thousand Six Hundred Twenty-Six Dollars (\$30,626) toward the project.

(C) A portion of the resources to be furnished by the Sponsor toward the satisfaction of the Sponsor's local matching funds is land owned by the Sponsor, with value of not less than Twelve Thousand Six Hundred Ninety-Two Dollars (\$12,692), which reflects a value that covers the local match for the eligible project costs and the additional local match required for the donated land.

(D) The Sponsor warrants to the Commission that it has sufficient cash on deposit to provide the local matching funds identified above, as well as to cover one hundred percent (100%) of any ineligible items included in the scope of work.

(E) The Sponsor agrees to credit as partial local share the number of acres (8.35 acres @\$1,520/acre) of airport land as necessary to equal the amount of matching funds required based on the previously approved value of One Thousand Five Hundred Twenty Dollars (\$1,520) per acre for 125 acres. The Sponsor agrees to revise the existing Exhibit A Property Map to identify the acreage thus credited. Evidence of said encumbrance shall be recorded with the county recorder's office in the county where the airport is located.

(F) Paragraphs (4) AMOUNT OF GRANT and (5) AMOUNT OF MATCHING FUNDS of the Original Agreement and Paragraphs (1) ADDITIONAL GRANT, (1)(A), (1)(B), and (1)(D) of Amendment #1 are hereby amended in accordance with Paragraph (1) GRANT FUNDING (A) through (E) as detailed above in this Amendment #2.

(G) The project will be carried out in accordance with the assurances (Exhibit 1) given by the Sponsor to the Commission as specified in the Original Agreement.

(H) This Amendment #2 shall expire and the Commission shall not be obligated to pay any part of the costs of the project unless this Amendment #2 has been executed by the Sponsor on or before February 15, 2017, or such subsequent date as may be prescribed in writing by the Commission.

(I) Based upon the revised project schedule, the original project time period of October 31, 2016, will be extended to December 31, 2017, to allow for completion of the work. Paragraph (2) PROJECT TIME PERIOD of the Original Agreement is hereby amended accordingly.

(J) All other terms and conditions of the Original Agreement and Amendment #1 entered into between the parties shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have entered into this Agreement on the date last written below:

Executed by the Sponsor this ____ day of _____, 20____.

Executed by the Commission this ____ day of _____, 20____.

**MISSOURI HIGHWAYS AND
TRANSPORTATION COMMISSION**

CITY OF HARRISONVILLE

Title _____

By _____
Title _____

Secretary to the Commission

By _____
Title _____

Approved as to Form:

Approved as to Form:

Commission Counsel

Title _____

Ordinance No. _____
(if applicable)

CERTIFICATE OF SPONSOR'S ATTORNEY

I, _____, acting as attorney for the Sponsor do hereby certify that in my opinion the Sponsor is empowered to enter into the foregoing grant Agreement under the laws of the State of Missouri. Further, I have examined the foregoing grant Agreement and the actions taken by said Sponsor and Sponsor's official representative have been duly authorized and that the execution thereof is in all respects due and proper and in accordance with the laws of the said state and the Airport and Airway Improvement Act of 1982, as amended. In addition, for grants involving projects to be carried out on property not owned by the Sponsor, there are no legal impediments that will prevent full performance by the Sponsor. Further, it is my opinion that the said grant constitutes a legal and binding obligation of the Sponsor in accordance with the terms thereof.

CITY OF HARRISONVILLE

Name of Sponsor's Attorney (typed)

Signature of Sponsor's Attorney

Date _____



STAFF REPORT

TO: Board of Aldermen
FROM: Sheryl Stanley, Deputy City Clerk
DATE: February 3, 2017
SUBJECT: City Clerk Appointment

Type of Item: *Approval*

Council Bill No. 013**Ordinance No.****An Ordinance of the Board of Aldermen to Authorize the Mayor to Appoint a City Clerk for the City of Harrisonville, Missouri**

WHEREAS, the Board of Aldermen wishes to appoint Randall K. Jones as City Clerk of the City of Harrisonville;

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI, AS FOLLOWS:

Section 1: That Randall K. Jones is hereby appointed the City Clerk of the City of Harrisonville, Missouri, pending standard employment screening.

Section 2: That Mr. Jones' duties are described in the job description manual adopted by the City.

Section 3: That Mr. Jones presently resides in Garden City, MO and may remain outside city limits but within a 20-minute drive from Harrisonville City Hall.

Section 4: That Mr. Jones' term of office shall be until he resigns, or is removed or replaced by the Board of Aldermen.

Section 5: That this ordinance shall be in effect immediately upon its passage and approval.

Vote taken as follows:

AYES:

NAYS:

ABSENT:

ABSTAIN:

Read one time by title only on February 6, 2017 and read a second time by title only on February 6, 2017 and approved by the Board of Aldermen of the City of Harrisonville, Missouri, this 6th day of February 2017.

Brian Hasek, Mayor and Ex-Officio
Chairman of the Board of Aldermen

ATTEST:

Sheryl Stanley, Deputy City Clerk

APPROVED by the Mayor this 6th day of February 2017



STAFF REPORT

TO: Board of Aldermen
FROM: Marcella McCoy, Director
DATE: February 1, 2017
SUBJECT: Report of Electric Billing Corrections

Type of Item: *Approval*

You may recall in Spring 2016, the City received an inquiry about electric service for a retail store located in town. Upon inspection of the services provided compared to the billing, there was an error found in how the bill was being calculated. This led to the adoption of Ordinance NO. 3380 that provides an outline of adjustments to the utility accounts based on an over billed amount or an under billed amount and the length of time to consider. I have included a copy of the adopted ordinance.

Furthermore, Electric Director Keith Thomas utilized Anixter Power Solutions to inspect and test the commercial meters in our system. To the best of my understanding, the testing included how power goes into the meter as well as the meter reading function compared to the calculated amount billed. This resulted in finding several accounts that were not billed properly because of a multiplier used to calculate the amount charged. Additionally, it confirmed that most of the accounts are billed correctly.

Attached is a list of the accounts that were identified as needing adjusted to bill correctly. There are ten accounts that were adjusted including Hibbett Sports. There are two accounts that require Board approval to enter into billing agreements that exceed the \$15,000 limit authorized in the ordinance. There is one to receive credit in excess of the \$15,000 limit authorized. The remaining seven accounts have been notified via letter mailed January 31, 2017. Payment arrangements will be made as outlined in the adopted ordinance.

Staff recommends authorization to enter into payment agreements for the accounts that exceed the \$15,000 limit authorized in Ordinance 3380.

K. Discussion Item (ID # 2438)

Report of Electric Billing Corrections/Authorize Payment Agreement

Attachments:

ELECTRIC ADJUSTMENTS SPREADSHEET (PDF)

Ordinance (PDF)

ACCOUNT	CUSTOMER	ADDRESS	METER#	CURR MULTI	NEW MULTI	CHARGE	CREDIT	ACTION
01-22110-00	COUNTY SQUARE INVESTMENTS	101 S LEXINGTON	89730067	40	80	\$420.34		LETTER SENT 1/31/17
05-11192-01	CASEY'S 3486	1901 W MECHANIC	72198322	80	40		\$29,817.06	
05-12001-00	SHELTON BROS	1409 N INDEPENDENCE	69432430		80	\$6,365.29		LETTER SENT 1/31/17
15-29440-01	FQSR, LLC D/B/A KBP FOODS	1606 N STATE RTE	92636010	40	80	\$32,639.45		
15-30300-00	WENDY'S OF MISSOURI	1800 N STATE RTE	93267887	40	120	\$62,036.83		
16-31448-00	CASS R IX SCHOOLS FIELD LIGHTS	1504 E ELM	69196432		80	\$9,112.26		LETTER SENT 1/31/17
20-44008-02	NEW ACTION MOBILE	2901 BRICKPLANT RD	66122946		40	\$7,067.94		LETTER SENT 1/31/17
20-45025-03	STAYING HOME CORP	2501 ANACONDA RD	66172855		80	\$3,368.20		LETTER SENT 1/31/17
20-45230-00	CAPTAIN D'S INC STORE #3385	2003 N COMMERCIAL ST	69833431	80	40		\$9,093.17	
20-44903-05	HIBBETT SPORTING GOODS, INC	2061 N COMMERCIAL ST	17360785	40	80		\$30,470.18	

 CREDIT

Council Bill 066

Ordinance 3380 (33-16)

AN ORDINANCE AMENDING CHAPTER 700 OF THE CODE OF ORDINANCES FOR THE CITY OF HARRISONVILLE, MISSOURI, BY ADDING SECTION 700.385 BILLING ADJUSTMENTS

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI AS FOLLOWS:

Section 1: That Chapter 700 - Utilities, shall be amended by adding Section 700.385 Billing Adjustments as follows:

Sec. 700.385 Billing Adjustments

PURPOSE: This policy establishes the requirements for making billing adjustments in the event of an overcharge or an undercharge.

For all billing errors, the utility will determine from all related and available information the probable period during which the condition causing the errors existed and shall make billing adjustments for that period as follows:

- A. In the event of an overcharge, an adjustment shall be made for the entire period that the overcharge can be shown to have existed not to exceed sixty (60) consecutive monthly billing periods calculated from the date of discovery, inquiry, or actual notification of the utility, whichever comes first.
- B. In the event of an undercharge, an adjustment shall be made for an entire period that the undercharge can be shown to have existed not to exceed twenty-four (24) monthly billing periods from the date of discovery, inquiry, or actual notification of the utility; whichever comes first.
- C. In the event of an undercharge, the utility shall offer the customer the option to pay the adjusted bill over a period at least double the period covered by the adjusted bill.
- D. The City Administrator shall authorize the adjustments to the utility accounts for either an overcharge or an undercharge in an amount not to exceed \$15,000.

Section 2: That this ordinance shall become effective immediately upon its passage and approval.

Vote taken as follows:

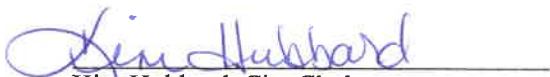
Ayes: Aldermen Bowman, Bockelman, Reece, Milner, Dickerson, Long, Turner and Stafford
 Nays: None
 Absent: None
 Abstain: None

Read for the first time by title only on the 6th day of September 2016. Read for the second time by title only on the 3rd day of October 2016.



Brian Hasek, Mayor & Ex-Officio
Chairman of the Board of Aldermen

ATTEST:



Kim Hubbard, City Clerk

APPROVED by the Mayor this 3rd day of October 2016

Attachment: Ordinance (2438 : Report of Electric Billing Corrections)



STAFF REPORT

TO: Board of Aldermen
FROM: Happy Welch, City Administrator
DATE: February 2, 2017
SUBJECT: Chuck Taylor - The Ranch

Type of Item: *Discussion*

Mr. Taylor came in to talk to me last week to try and resolve the issue with the building permit/electrical costs at his development The Ranch. He wishes to discuss further with the Board about my findings that Burris Ridge paid all the electrical fees up front while the ranch is paying lot by lot. He may have other questions to discuss.

L. Action Item (ID # 2444)

Discussion with Chuck Taylor, The Ranch



STAFF REPORT

TO: Board of Aldermen
FROM: Sheryl Stanley, Deputy City Clerk
DATE: February 1, 2017
SUBJECT: Departmental Review

Type of Item: *Report*

The Departmental Review, February 1, 2017, is attached and Mr. Welch will be discussing selected items during his report.

A. Action Item (ID # 2439)

Departmental Review

Attachments:

Feb. 1, 2017 (DOCX)



Departmental Review

Wednesday, Feb. 1, 2017

News & Notes

New Distribution Method for Departmental Review – We are going to be using a new distribution method for our Departmental Review. Rather than sending this out as a separate document, it will now be included in your agenda packets under the heading City Administrator’s Report and Happy will be discussing selected items during his portion of the board meetings.

Amazon Will Pay Sales Tax in Missouri – It was announced last week that Amazon will start paying Use Tax in Missouri on February 1 for purchases made by Missouri residents. Early reports are that it is based on the place shipped to. Plus, it looks like Amazon is only charging use tax on goods that are shipped by Amazon directly; some of their “partners” appear to not be collecting it. (However, Harrisonville does not collect a Use Tax, so we will not see any of this revenue.)

Ambulance Purchase – Eric Myler, interim director of emergency services, is preparing the bid notice for a new ambulance. The timetable calls for bids to be opened Feb. 17, and the resolution seeking permission to purchase is tentatively scheduled to come before you on March 6.

Auditors On-site – Our auditors from Dana Cole were on-site Feb. 1 to do some preliminary work for the upcoming review. They will return at the end of the month to complete their examination of our financial status.

Streets & Community Center Looking at Parking Lot – Street Superintendent Rodney Jacobs and Parks & Rec Director Chris Deal are working together on plans to re-surface the community Center parking lot. The pavement is now 10 years old, and funds for the project were included in the 2017 budget.

Shut Offs in Cold Weather – The city’s current guidelines regarding utility shut-offs for past due accounts during winter months stipulate that we will not turn off electric service when the predicted high temperature for the day (as published in the Kansas City Star) is less than 32 degrees. We will, however, shut off water service. Both electricity and water will be shut off if the high temperature for the day is predicted to be above 32 degrees. The shut off policy can be modified by the City Administrator and should be kept on file as a written document.

Windows 10 Training – IT Specialist James Cassaday recently attended training on the new Windows 10 operating system from Microsoft. As city computers are replaced and upgrading, according to the replacement schedule, they will be using the new Windows 10 system.

Pleasant Hill Selects New City Administrator — The City of Pleasant Hill, Missouri, has named Shawn Hennessee as city administrator. Hennessee currently serves as the county administrator for Marinette County, Wisconsin. Hennessee is returning to the region and formerly served as the assistant director in the Jackson County, Missouri, Recorder of Deeds Office. He begins on Feb. 6, 2017.

Meetings / Executive Sessions / Work Sessions

Monday, Feb. 6, 7 p.m. -- Board of Aldermen Meeting

- 2nd reading, Peddlers Permit
- Special Event Permit: Racing for Rett, June 3
- Special Event Permit: Car Show, April 30
- SUP – Tattoo Parlor (tentative)
- Harrisonville Senior Living & 353 (Tentative)
- No Parking on Elm Street

Tuesday, Feb. 7, 6 p.m. – Public Works Committee Meeting

- Project Update
- New FEMA Ordinance
- Discussion: Adopt-A-Street Program

Tuesday, Feb. 21, 7 p.m. -- Board of Aldermen Meeting

- Proclamation: FFA Week
- Speed Limits
- Ordinance: Re-approps

Monday, Mar. 6, 7 p.m. -- Board of Aldermen Meeting

- Institute 20% rule on speeding – ask for support of board
- Resolution: Ambulance Purchase
- Resolution: Purchase Mower for Water Treatment Plant

Tuesday, Mar. 7, 6 p.m. – Public Works Committee Meeting

Monday, Mar. 20, 7 p.m. -- Board of Aldermen Meeting

Monday, April 3, 7 p.m. – Board of Aldermen Meeting

- Purchase police cars (tentative – maybe sooner)
- Purchase Street Dept. truck (tentative – maybe sooner)

Tuesday, April 4, 6 p.m. – Public Works Committee

- Single phase demand meters

Monday, April 17, 7 p.m. – Board of Aldermen Meeting

Special Events

Feb. 14 & 15 – MML Legislative Conference, Jefferson City, MO

Feb. 20 – Presidents Day. City Offices will be closed; Community Center will be open on its regular schedule. Board of Aldermen meeting will move to Tuesday, Feb. 21.