



**AGENDA
CITY OF HARRISONVILLE
BOARD OF ALDERMEN
REGULAR MEETING
CITY HALL
APRIL 2, 2018
7:00 PM**

- 1. Call to Order & Pledge of Allegiance**
- 2. Roll Call**
 - A. Roll Call**
- 3. Ceremonial Matters**
- 4. Public Participation**
- 5. Approval of Minutes**
 - A. Board of Aldermen - Regular Meeting - Mar 19, 2018 7:00 PM**
 - B. Minutes of Mar. 19, 2018 Executive Session**
- 6. Agenda Items**
 - A. Council Bill 25: An Ordinance to Amend the Code of Ordinances of the City of Harrisonville Section 700.480 Sewer Service Rates to Finance Mandated State Improvements and Maintain the Sewer System, Basing All Sewer Bills on the Actual Consumption of Water, Establishing a Minimum User Fee, and Establishing an Effective Date.**
 - B. Council Bill 26: An Ordinance Repealing Certain Sections of Section 205 Article V Fireworks, of the Harrisonville Code of Ordinances, Enacting in Lieu Thereof Revisions to Sections 205.210, 205.220, and 205.240, and Establishing an Effective Date.**
- 7. Aldermen and Committee Reports**
- 8. Report from the City Administrator**
 - A. City Admin Rpt 4-2-18**
- 9. Report from the Mayor**
- 10. Adjourn From Regular Session**

Posted on City Hall Bulletin Board this 29th day of March 2018

Randall K. Jones, City Clerk

The Board of Aldermen meeting is an open meeting but is not a meeting of the public. There is a place on the agenda for comments of citizens under PUBLIC PARTICIPATION. Our rule is that comments by any individual or group shall not exceed (4) minutes. The Board of Aldermen request that concerns be initially addressed at the appropriate action level before coming to the Board of Alderman



DRAFT
MINUTES
CITY OF HARRISONVILLE
BOARD OF ALDERMEN
REGULAR MEETING
CITY HALL
MARCH 19, 2018
7:00 PM

1. **Call to Order & Pledge of Allegiance**
2. **Roll Call**

Attendee Name	Organization	Title	Status	Arrived
Judy Bowman	Harrisonville	Board Member	Present	
Clint Long	Harrisonville	Board Member	Absent	
Jessica Levensen	Harrisonville	Board Member	Present	
David Dickerson	Harrisonville	Board Member	Present	
Matt Turner	Harrisonville	Board Member	Present	
Marcia Milner	Harrisonville	Board Member	Present	
Judy Reece	Harrisonville	Board Member	Present	
Brad Bockelman	Harrisonville	Board Member	Present	
Brian Hasek	Harrisonville	Mayor	Present	

Others present were: City Attorney John Fairfield, City Administrator Happy Welch, Finance Director Marcella McCoy, Public Works Director Eric Patterson, Street Superintendent Rodney Jacobs, Parks & Recreation Director Chris Deal and City Clerk Randall Jones Recording.

3. **Ceremonial Matters**

None.

Mayor Hasek welcomed the Boy Scout troop in attendance this evening.

4. **Public Participation**

None.

5. **Approval of Minutes**

- A. **Board of Aldermen - Regular Meeting - Feb 22, 2018 7:00 PM**

RESULT: **ACCEPTED [UNANIMOUS]**
MOVER: David Dickerson, Board Member
SECONDER: Jessica Levsen, Board Member
AYES: Bowman, Levsen, Dickerson, Turner, Milner, Reece,
 Bockelman
ABSENT: Clint Long

6. Agenda Items

A. Keltner BZA Appointment

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Marcia Milner, Board Member
SECONDER: David Dickerson, Board Member
AYES: Bowman, Levsen, Dickerson, Turner, Milner, Reece,
 Bockelman
ABSENT: Clint Long

B. Weaver HPC Appointment

RESULT: **APPROVED [UNANIMOUS]**
MOVER: David Dickerson, Board Member
SECONDER: Marcia Milner, Board Member
AYES: Bowman, Levsen, Dickerson, Turner, Milner, Reece,
 Bockelman
ABSENT: Clint Long

C. A Resolution of the Board of Aldermen of the City of Harrisonville Missouri to Authorize the City Administrator to Execute A Purchase Agreement for one 2018 Ford Explorer for the CWSS and Electric Department Director with Blue Springs Ford, in an Amount not to exceed \$27,349.

Staff report presented by Public Works Director Eric Patterson. Designated by Mayor Hasek as Resolution #14 upon passage.

RESULT: **ADOPTED [UNANIMOUS]**
MOVER: Matt Turner, Board Member
SECONDER: David Dickerson, Board Member
AYES: Bowman, Levsen, Dickerson, Turner, Milner, Reece,
 Bockelman
ABSENT: Clint Long

D. A Resolution of the Board of Aldermen of Harrisonville, Missouri, authorizing the City Administrator to execute a contract with Golden Valley Tractor, Inc. in the amount of \$14,105.00 for the purchase of 72 inch finish mower.

Staff report presented by Parks & Recreation Director Chris Deal. Motion by Alderman Turner and second by Alderman Milner to approve with the amendment of removing the words "fitness equipment" from the title. Motion carried. Designated by Mayor Hasek as Resolution #15 upon passage.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Matt Turner, Board Member
SECONDER: Marcia Milner, Board Member
AYES: Bowman, Levsen, Dickerson, Turner, Milner, Reece, Bockelman
ABSENT: Clint Long

- E. A RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR TO APPLY FOR AND, IF AWARDED, SIGN AN AGREEMENT WITH MISSOURI MAIN STREET CONNECTION, INC. FOR TRAINING AND MENTORING SERVICES AS PART OF AN AFFILIATE GRANT AT A 40% COST SHARE TOTALING \$9,600.**

Staff report presented by City Administrator Happy Welch. Designated by Mayor Hasek as Resolution #16 upon passage.

RESULT: ADOPTED [UNANIMOUS]
MOVER: David Dickerson, Board Member
SECONDER: Judy Reece, Board Member
AYES: Bowman, Levsen, Dickerson, Turner, Milner, Reece, Bockelman
ABSENT: Clint Long

- F. A Resolution of the Harrisonville Board of Aldermen Authorizing the City Administrator to Enter into an Agreement with Orr Wyatt Streetscapes for the Repair of Sidewalk and Curb, not to Exceed \$250,000**

Staff report presented by Public Works Director Eric Patterson. Designated by Mayor Hasek as Resolution #17 upon passage.

RESULT: ADOPTED [UNANIMOUS]
MOVER: David Dickerson, Board Member
SECONDER: Judy Bowman, Board Member
AYES: Bowman, Levsen, Dickerson, Turner, Milner, Reece, Bockelman
ABSENT: Clint Long

- G. Stonegate Crematorium Public Hearing**

Mayor Hasek opened the public hearing and asked for any citizen comments. Planning & Zoning Chairman Chris Chiodini stated that the Planning & Zoning Commission approved the proposed special use permit for Stonegate Crematorium. No other citizen input. Public hearing was closed.

RESULT: DISCUSSION

- H. An Ordinance of the City of Harrisonville, Missouri, amending a special use permit for the continuation of a crematory (retortion center) & mortuary located at 1505 Brickplant Road, as requested by applicant Stonegate Crematorium, LLC.**

Alderman Reece asked for clarification on the need of an Ordinance. Mayor Hasek explained it was due to change in ownership.

Alderman Bowman asked about DNR air permits. The owner stated it was listed under the business name, so therefore did not need changed.

After voting to suspend the rules and move the bill to its second reading, the Board unanimously voted by roll call to approve Council Bill 24 (Alderman Long absent), and Mayor Hasek designated it to be Ordinance #3432.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	David Dickerson, Board Member
SECONDER:	Marcia Milner, Board Member
AYES:	Bowman, Levsen, Dickerson, Turner, Milner, Reece, Bockelman
ABSENT:	Clint Long

7. Aldermen and Committee Reports

Alderman Bowman extended appreciation for the Boy Scout Troop #3 being in attendance tonight.

Alderman Reece asked about the City's emergency operation center and where it should be if Community Center is not open. Parks & Recreation Director Chris Deal explained that they are contacted by the American Red Cross when it is determined there is a need.

Alderman Milner announced about the Bright Futures event at the Brickhouse on Tuesday.

Alderman Reece announced that her mother, Margaret Smith will turn 103 years old on Tuesday.

8. Report from the City Administrator

City Administrator Happy Welch announced that Roger Kroh has been hired as the new city planner and will begin his duties on April 2nd.

9. Report from the Mayor

Mayor Hasek reminded everyone of the brush drop off in April and the City-wide Clean Up in May. City offices will be closed on Friday, March 30, 2018. He reported receiving good service with Municipal Waste Services. The Mayor and Board of Aldermen looked at purchasing shirts with the City logo on them.

10. Adjourn to Executive Session RSMo 610.021 (13) Personnel Records/Performance Rating

Motion made by Alderman Dickerson to adjourn to Executive Session pursuant to RSMo 610.021 (13) with second by Alderman Milner. Motion carried with roll call vote with all ayes except Alderman Long - absent.

11. Adjourn From Regular Session

Regular Meeting**Monday, March 19, 2018****7:00 PM**

Meeting reconvened to regular session at 7:43 p.m. Motion to adjourn made by Alderman Dickerson and second by Alderman Milner. Motion carried. Meeting closed at 7:44 p.m.

Brian Hasek, Mayor & Ex-Officio
Chairman of the Board of Aldermen

ATTEST:

Randall K. Jones, City Clerk

Minutes Acceptance: Minutes of Mar 19, 2018 7:00 PM (Approval of Minutes)



STAFF REPORT

TO: Board of Aldermen
FROM: Happy Welch, City Administrator
DATE: March 27, 2018
SUBJECT: Sewer Charge Amend

Type of Item: *Approval*

In the last permit from MoDNR regarding our sewer plants it was noted by the Missouri Department of Natural Resources of the need to install new systems to remove e-coli and ammonia from effluent discharged by the plants due to new lower levels that will be required by 2021. To achieve those numbers a system such as UV will need to be installed at each plant at an approximate cost of \$1,000,000 per plant. Most other sewer plant operations in the state are using the UV systems and attaining the amounts of effluent waste allowed by MoDNR. With the impending improvements we will have to pay for those improvements and have sufficient revenue to pay for any loans we secure. This will provide a portion of the revenue needed for future improvements and help maintain the existing system.

Council Bill No. 25

Ordinance No.

An Ordinance to Amend the Code of Ordinances of the City of Harrisonville Section 700.480 Sewer Service Rates to Finance Mandated State Improvements and Maintain the Sewer System, Basing All Sewer Bills on the Actual Consumption of Water, Establishing a Minimum User Fee, and Establishing an Effective Date.

WHEREAS, the City of Harrisonville ("City") currently charges sewer rates based on the average amount from 2 consecutive months from October to March including March;

WHEREAS, sewer revenue is insufficient to cover sewer expenditures and the minimum fee is estimated to partially cover the City's fixed costs to operate and maintain the sewer system;

WHEREAS, basing the sewer service rates on actual consumption of water will provide a more accurate and better funding method for the operation and maintenance of the sewer system;

WHEREAS, improvements ("Improvements") to the Main Sewer Plant and South Package Plant ("Sewer Plants") are mandated by the Missouri Department of Natural Resources ("MoDNR") to eliminate additional contaminants from the sewer effluent;

WHEREAS, those Improvements will need to be engineered and installed prior to issuance of the next MoDNR permit in 2021;

WHEREAS, a minimum monthly user fee is established to support the City's financial ability to provide service to each user of the sewer system;

WHEREAS, the Public Works Committee discussed the issue at their February 6, 2018 meeting and recommend removing the average charge for sewer based on consecutive months from October through March consumption and replace with a charge for actual consumption of water, and establishing a minimum user fee;

WHEREAS, a public hearing was held on April 2, 2018, at 6:30p, for public comments on the proposed sewer service rate change;

WHEREAS, the Board of Aldermen after careful and due deliberation of sewer charges concludes that removing the average for the sewer service rate and implementing a rate based on actual use as set forth below would be in the best interest of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI, AS FOLLOWS:

Section 1: That the following language of Chapter 700, Utilities, Section 700.480 Sewer Service Rates B.1. & 2. is hereby repealed as of the effective date and replaced by the amendment of Chapter 700, Utilities, Section 700.480 Sewer Service Rates B.1. & 2. to read, as set forth in Section 2 below:

~~1. Commercial.~~

~~—— a. Ten dollars and forty-five cents (\$10.45) for the first one thousand (1,000) gallons.~~

~~—— b. For all in excess of one thousand (1,000) gallons, sixty-eight and zero-tenths cents (\$0.680) per one hundred (100) gallons.~~

~~2. Residential.~~

~~a. Ten dollars and forty-five cents (\$10.45) for the first one thousand (1,000) gallons.~~

~~b. For all in excess of one thousand (1,000) gallons, sixty-eight and zero-tenths cents (\$0.680) per one hundred (100) gallons.~~

~~Quantity charges for residential users shall be calculated each March 31 based on winter period average water usage defined as the average monthly usage for at least two (2) consecutive months based on meter readings in March and/or the immediate preceding months of October, November, December, January and February. The minimum monthly usage shall be one thousand (1,000) gallons. When a residential user does not have a history of water usage for the immediate preceding January, February and March or when a resident is not properly metered, the quantity charge shall be based on one hundred percent (100%) of the monthly metered water used, not to exceed the average winter period water usage for the residential class. Charges for all commercial and industrial users shall be based on one hundred percent (100%) of the monthly metered water used except as otherwise provided in Section 700.490.~~

Section 2: That the following described amended sewer rates are hereby adopted as of the effective date by the amendment of Chapter 700, Utilities, Section 700.480 Sewer Service Rates B.1. & 2. to read, as follows:

1. Commercial and Residential:

- a. The minimum monthly user fee will be \$6.80. Thereafter, after the first one thousand (1,000) gallons, for all water used, the charge shall be sixty-eight and zero-tenths cents (\$0.680) per one hundred (100) gallons.
- b. Charges for all users shall be based on one hundred percent (100%) of the monthly metered water used except as otherwise provided in Section **700.490**.

Section 3: That the remaining language contained in Chapter 700, Utilities, Section 700.480 Sewer Service Rates B. 2. c. *Extra strength charge*. is retained but renumbered as Section 700.480 B. 2..

Section 4: That this ordinance shall become effective for all billings due on or after July 1, 2018.

Vote taken as follows:

Ayes:

Nays:

Absent:

Abstain:

Read for the first time by title only on the 2nd day of April 2018. Read for the second time by title only on the 2nd day of April 2018 and passed by the Board of Aldermen on the 2nd day of April 2018.

Brian Hasek, Mayor & Ex-Officio
Chairman of the Board of Aldermen

ATTEST:

Randall K. Jones, City Clerk

APPROVED by the Mayor this 2nd day of April 2018



STAFF REPORT

TO: Board of Aldermen
FROM: Happy Welch, City Administrator
DATE: March 27, 2018
SUBJECT: Fireworks Section Revs

Type of Item: *Approval*

The Public Safety Committee discussed allowing bottle rockets to be sold inside the city limits but not allow them to be discharged. This will allow the fireworks vendors to sell them as do those outside city limits.

The Committee also discussed amending the hours for shooting fireworks from July 1 through July 4 (the dates do not change). Times for July 1 & 2 are 7a-10p. Times for July 3 & 4 are 7a-12midnight. There is also a section of the fireworks code where the city provides signs to advise purchasers what times they are allowed to shoot fireworks inside city limits and we will need to print those to get them ready for this summer.

Council Bill No. 26

Ordinance No.

**An Ordinance Repealing Certain Sections of Section 205 Article V Fireworks, of the
Harrisonville Code of Ordinances, Enacting in Lieu Thereof Revisions to Sections
205.210, 205.220, and 205.240, and Establishing an Effective Date.**

WHEREAS, the City of Harrisonville ("City") restricts the sale and use of fireworks in the city limits;

WHEREAS, the Public Safety Committee recommends amendments to certain sections of the Code relating to fireworks;

WHEREAS, the Public Safety Committee recommends the City amend the hours that fireworks may be discharged prior to and including the Fourth of July Holiday;

WHEREAS, the Public Safety Committee recommends amending the sale of bottle rockets and allow them to be sold in the City limits but retain the prohibition in the Code that it shall be unlawful to discharge bottle rockets in the City limits;

WHEREAS, the Public Safety Committee discussed the changes and recommends approving the revisions to Sections 205.210, 205.220, and 205.240 of the Code of Ordinances;

WHEREAS, the Board of Aldermen accepts the recommendation of the Public Safety Committee to amend certain sections of the Harrisonville Code of Ordinances as they pertain to Sections 205.210, 205.220, 205.240, of the City of Harrisonville, Missouri, and believe it to be in the best interests of the citizens;

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI, AS FOLLOWS:

Section 1: The Board of Alderman ("Board") hereby repeals certain sections of Section 205 Article V Fireworks, and enacts in lieu thereof new Sections 205.210, 205.220, and 205.240 to read as follows:

Section 205.210 Sign Required at Sale Locations.

All persons engaged in the retail sale of fireworks shall prominently display signs furnished by the City advising the general public that it is illegal to fire fireworks within the corporate limits of the City except between the hours of 7:00 A.M. and 10:00 P.M. on July 1st & 2nd and between the hours of 7:00 A.M. and 12:00 A.M. on July 3rd & 4th.

Section 205.220 Discharge Restricted to Certain Periods.

No person shall discharge any fireworks within the corporate limits of the City without a permit except during the period of July 1 to July 4. Fireworks shall be allowed to be discharged during this period as follows:

July 1, 7:00 a.m. to 10:00 p.m.

July 2, 7:00 a.m. to 10:00 p.m.

July 3, 7:00 a.m. to 12:00 a.m. (midnight)

July 4, 7:00 a.m. to 12:00 a.m. (midnight)

Section 205.240 Bottle Rockets Prohibited.

No person or persons shall discharge bottle rockets as defined herein within the corporate limits of the City of Harrisonville. "Bottle rocket" is defined as an aerial fireworks device that has a wood, bamboo, or plastic stick attached and has an overall length of less than

eighteen (18) inches.

Section 2: That this ordinance shall become effective immediately upon passage and approval for the City of Harrisonville.

Section 3: Severability: If any section, subsection, sentence, clause, phrase, or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

VOTE TAKEN AS FOLLOWS:

AYES:

NAYS:

ABSENT:

ABSTAIN:

READ TWO TIMES BY TITLE ONLY ON APRIL 2, 2018 AND PASSED BY THE BOARD OF ALDERMEN THIS 2ND DAY OF APRIL 2018.

Brian Hasek, Mayor and Ex-Officio
Chairman of the Board of Aldermen

ATTEST:

Randall K. Jones, City Clerk

APPROVED by the Mayor this 2ND day of April 2018



STAFF REPORT

TO: Board of Aldermen
FROM: Chris Arthur,
DATE: March 29, 2018
SUBJECT: City Admin Rpt 4-2-18

Type of Item: *Report*

A. Action Item (ID # 2839)

City Admin Rpt 4-2-18

Attachments:

City Admin Report 422018 (PDF)

CITY ADMINISTRATOR REPORT

April 2, 2019

The National Main Street Now conference was last week and we had myself, 2 members of the HPC and one Love the Square Board member attend the sessions. There was an overabundance of information that we will process and hope to put into place in the future for redevelopment of the Square. Thanks to the Board for budgeting for the expenses for the conference.

We will be meeting with RPA and Nationwide to discuss our 457 Retirement Plan and hope to bring a recommendation to you this month or next.

Brush drop off is Friday and Saturday, April 6 & 7 at City Park from 8a-5p. Those with brush need to enter by the pool and follow the signs.

Yard waste pickup starts Monday, 4/2 for residents as part of our contract with Municipal Waste Services. Up to 10 bags of waste will be picked up until November when an unlimited amount will be collected until Nov. 30.

Employee Open Enrollment will be Friday, April 27 in the morning as we go over the increases in health insurance (average of 10% across the board), review the Employee Assistance Program, AFLAC and other programs for employee health. This is a mandatory meeting for employees with two times set up that will last the whole morning that day.

Attachment: City Admin Report 422018 (City Admin Rpt 4-2-18)