



**AGENDA  
CITY OF HARRISONVILLE  
HISTORIC PRESERVATION COMMISSION  
REGULAR MEETING  
CITY HALL  
NOVEMBER 6, 2019  
12:00 PM**

*Lunch will be provided at the meeting.*

- 1. Call to Order**
  - A. Roll Call**
- 2. Approval of Minutes**
  - A. Historic Preservation Commission - Regular Meeting - Jul 10, 2019 12:00 PM**
- 3. Certificate of Appropriateness**
  - A. No Applications at this time.**
- 4. Discussion Items**
  - A. FY 2019 Annual Report**
  - B. Presentation on Love the Square Activities**
  - C. Harrisonville Area Chamber of Commerce**
  - D. Presentation by Kelsey Matson, State Historic Preservation Office**
- 5. Adjourn**

**Posted on City Hall Bulletin Board this 30th day of October, 2019.**

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**Randall K. Jones, City Clerk**



**DRAFT**  
**MINUTES**  
**CITY OF HARRISONVILLE**  
**HISTORIC PRESERVATION COMMISSION**  
**REGULAR MEETING**  
**CITY HALL**  
**JULY 10, 2019**  
**12:00 PM**

**1. Call to Order**

The meeting was called to order at 12:00 PM by Chair David Atkinson

| Attendee Name      | Organization  | Title         | Status  | Arrived |
|--------------------|---------------|---------------|---------|---------|
| David Atkinson     | Harrisonville | Chair         | Present |         |
| Julie Cooper       | Harrisonville |               | Present |         |
| Claudia Kauzlarich | Harrisonville |               | Present |         |
| Bill Woods         | Harrisonville |               | Present |         |
| Robert Wiseman     | Harrisonville | Board Member  | Present |         |
| Michael Weaver     | Harrisonville |               | Absent  |         |
| Gary Davidson      | Harrisonville | Board Liaison | Absent  |         |
| April McLaughlin   | Harrisonville | Vice-Chair    | Absent  |         |

*Also in attendance were Chris Filer, Applicant; Happy Welch, City Administrator; Roger Kroh, Community Development Planner; and Jamie Martin, Recording Secretary.*

**2. Approval of Minutes**

**A. Historic Preservation Commission - Regular Meeting - Jun 12, 2019 12:00 PM**

*With no additions or corrections, the minutes from the June 12, 2019, meeting were unanimously accepted.*

|                  |                                                 |
|------------------|-------------------------------------------------|
| <b>RESULT:</b>   | <b>ACCEPTED [UNANIMOUS]</b>                     |
| <b>MOVER:</b>    | Bill Woods                                      |
| <b>SECONDER:</b> | Julie Cooper                                    |
| <b>AYES:</b>     | Atkinson, Cooper, Kauzlarich, Woods, Wiseman    |
| <b>ABSENT:</b>   | Michael Weaver, Gary Davidson, April McLaughlin |

**3. Certificate of Appropriateness**

**A. 101 W WALL STREET- Chris Filer, Applicant**

Roger Kroh presented Packet Pages 5-7. The Commission had asked Mr. Filer for modifications to the second floor windows to make them appear double hung. Mr. Filer added a horizontal center mullion to all of the 2nd floor windows. He stated the piece added was vinyl and glued to the outside window. Bill Woods asked about a picture with the windows open inside that was asked for at the previous meeting. Staff did not provide one. Mr. Woods stated that when the windows are open, the inside is painted bright white, which is historically inappropriate. Julie Cooper asked Mr. Filer how often the windows will be open. Mr. Filer said they wouldn't be open very often at all. The Heating and Cooling system is now installed and running.

Julie Cooper made a motion to approve the windows as installed with the horizontal mullion. Robert Wiseman Seconded. Bill Woods voted Nay. David Atkinson, Julie Cooper, Claudia Kauzlarich, and Robert Wiseman voted Aye. The motion passed 4 to 1.

|                  |                                                                  |
|------------------|------------------------------------------------------------------|
| <b>RESULT:</b>   | <b>APPROVED [4 TO 1]</b>                                         |
| <b>MOVER:</b>    | Julie Cooper                                                     |
| <b>SECONDER:</b> | Robert Wiseman, Board Member                                     |
| <b>AYES:</b>     | David Atkinson, Julie Cooper, Claudia Kauzlarich, Robert Wiseman |
| <b>NAYS:</b>     | Bill Woods                                                       |
| <b>ABSENT:</b>   | Michael Weaver, Gary Davidson, April McLaughlin                  |

#### 4. Discussion Items

##### A. Review of 2019 HPC Conference, St. Joseph

David Atkinson, Bill Woods, Robert Wiseman, and Roger Kroh attended the Historical Preservation Conference in St. Joseph last month. They discussed different presentations that they attended. Robert Wiseman said he noted several grants that he will need to research.

##### B. HPC Grant Workshop July 18, 2019

Roger Kroh stated he will be attending the Historic Preservation Grant Workshop next week. There is an "1857" Grant that could be applied for that he will be learning about.

#### 5. Adjourn

With nothing further to come before the Commission, Bill Woods mad a motion to adjourn. Claudia Kauzlarich seconded. The meeting was adjourned at 12:41 PM.

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Jamie Martin, Recording Secretary



**TO:** Historic Preservation Commission  
**FROM:** Jamie Martin, Assistant  
**DATE:** October 30, 2019  
**SUBJECT:** No Applications at this time.

**Type of Item:** *Discussion*

1. **Discussion Item (ID # 3408)**  
No Applications at this time.



**TO:** Historic Preservation Commission  
**FROM:** Jamie Martin, Assistant  
**DATE:** October 30, 2019  
**SUBJECT:** FY 2019 Annual Report

**Type of Item:** *Report*

FY 2019 HPC Annual Report

A copy of the FY 2019 HPC Annual Report will be distributed at the meeting.

1. **Action Item (ID # 3403)**  
FY 2019 Annual Report



**TO:** Historic Preservation Commission  
**FROM:** Jamie Martin, Assistant  
**DATE:** October 30, 2019  
**SUBJECT:** Presentation on Love the Square Activities

**Type of Item:** *Presentation*

Presentation on Love the Square Activities

Robert Wiseman, who is active in the Love the Square organization, has been asked to make a short presentation on activities currently underway to support and promote the Harrisonville Historic Square District.

**2. Action Item (ID # 3407)**

Presentation on Love the Square Activities



**TO:** Historic Preservation Commission  
**FROM:** Roger Kroh, Planner  
**DATE:** October 30, 2019  
**SUBJECT:** Harrisonville Area Chamber of Commerce

**Type of Item:** *Presentation*

Harrisonville Area Chamber of Commerce

We have asked Bing Schimmelpfenning, Executive Director of the Harrisonville Area Chamber of Commerce, to give an update on activities undertaken by the Chamber to support and promote the Harrisonville Downtown Historic Square.

**3. Action Item (ID # 3409)**

Harrisonville Area Chamber of Commerce



City of  
**Harrisonville**  
STAFF REPORT

est.  
1836

**TO:** Historic Preservation Commission  
**FROM:** Jamie Martin, Assistant  
**DATE:** October 30, 2019  
**SUBJECT:** Presentation by Kelsey Matson, State Historic Preservation Office

**Type of Item:** *Report*

Presentation by  
Kelsey Matson, Certified Local Government Coordinator  
Missouri State Historic Preservation Office

In attendance at the November 6 Historic Preservation Commission Meeting (HPC) will be Kelsey Matson with the State Historic Preservation Office (SHPO). Kelsey is required to conduct an in-depth evaluation of each Certified Local Government (CLG) every four years and will be doing her evaluation of Harrisonville next week. Harrisonville was last evaluated in 2015 and is due for another evaluation. The purpose of the evaluation is to assess the CLG's compliance with the terms of its Certification Agreement and to review the overall effectiveness of the local historic preservation program.

We have asked Kelsey to give a presentation on the CLG program, the State Historic Preservation Office, and historic preservation activities that her office is seeing around the State of Missouri.

**4. Action Item (ID # 3405)**

Presentation by Kelsey Matson, State Historic Preservation Office