



**AGENDA
CITY OF HARRISONVILLE
HISTORIC PRESERVATION COMMISSION
REGULAR MEETING
CITY HALL
FEBRUARY 19, 2020
12:00 PM**

- 1. Call to Order**
 - A. Roll Call**
- 2. Approval of Minutes**
 - A. Historic Preservation Commission - Regular Meeting - Jan 8, 2020 12:00 PM**
- 3. Certificate of Appropriateness**
 - A. Certificate of Appropriateness Jay Carl 104-106 N Independence**
- 4. Discussion Items**
- 5. Adjourn**

Posted on City Hall Bulletin Board this 12th day of February, 2020.

Randall K. Jones, City Clerk



DRAFT
MINUTES
CITY OF HARRISONVILLE
HISTORIC PRESERVATION COMMISSION
REGULAR MEETING
CITY HALL
JANUARY 8, 2020
12:00 PM

1. Call to Order

The meeting was called to order at 12:00 PM by Chair David Atkinson

Attendee Name	Organization	Title	Status	Arrived
David Atkinson	Harrisonville	Chair	Present	
Julie Cooper	Harrisonville		Present	
Claudia Kauzlarich	Harrisonville		Absent	
Bill Woods	Harrisonville		Present	
Robert Wiseman	Harrisonville	Board Member	Present	
Michael Weaver	Harrisonville		Present	
Gary Davidson	Harrisonville	Board Liaison	Present	
April McLaughlin	Harrisonville	Vice-Chair	Present	

Also in attendance were Roger Kroh, Community Development Planner, and Jamie Martin, Recording Secretary.

2. Approval of Minutes

A. Historic Preservation Commission - Regular Meeting - Nov 6, 2019 12:00 PM

With no additions or corrections, the minutes from the November 6, 2019, meeting were unanimously accepted.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Julie Cooper
SECONDER:	Bill Woods
AYES:	Atkinson, Cooper, Woods, Wiseman, Weaver, Davidson, McLaughlin
ABSENT:	Claudia Kauzlarich

3. Discussion Items

A. State Evaluation of HPC Program

Roger Kroh went over the evaluation of The Commission that was done after Kelsey Matson visited on November 6. The evaluation stated that The Commission meets the minimum requirements to maintain Certified Local Government (CLG) status. He went through the recommendations that were outlined in the evaluation. The Commission was informed that we are still waiting to hear if we will receive the grant that was applied for to help with some of the recommendations made.

B. FY 2019 Annual Report

Roger Kroh presented the 2019 Annual Report to The Commission.

4. Adjourn

With nothing further to come before the Commission, Bill Woods made a motion to adjourn. Julie Cooper seconded. The meeting was adjourned at 12:30 PM.

Jamie Martin, Recording Secretary



TO: Historic Preservation Commission
FROM: Roger Kroh, Planner
DATE: February 12, 2020
SUBJECT: Certificate of Appropriateness Jay Carl 104-106 N Independence

Type of Item: *Approval*

1. Action Item (ID # 3453)

Certificate of Appropriateness Jay Carl 104-106 N Independence

Attachments:

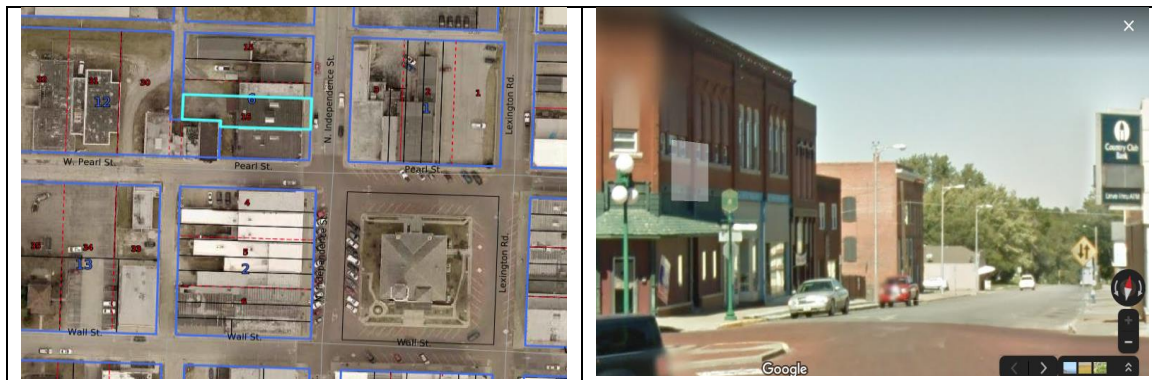
Staff Report (DOCX)

Request:

The applicant has requested a Certificate of Appropriateness for second floor windows on the front of the building located at 104-106 N. Independence.

Background:

Address: 104-106 N. Independence
 Applicant and Owners: Jay and Leigh Ann Carl, Owners
 Existing Zoning: CDB-1 Downtown Core Business District

**Proposed Work:**

The Carl's are requesting a Certificate of Appropriateness to replace the second-floor windows on the front of the building with the same single-hung operable windows that were recently added to the back of the building and can now be viewed from the alley. The window frames are black metal. The top-light windows on the front of the building will also be replaced with fixed top-light windows that will appear exactly as they do now with the exception of the new black metal window frames.

No changes are proposed to the first-floor windows on the front of the building.

Alternatives:

- Approve the Certificate of Appropriateness
- Conditionally approve the Certificate of Appropriateness
- Deny the Certificate of Appropriateness

Recommendation: Approval

Attach. Application
 Photographs

APPLICATION FOR CERTIFICATE OF APPROPRIATENESS
TO
HARRISONVILLE HISTORIC PRESERVATION COMMISSION

UNDER ORDINANCE NO. 1825 OF THE CITY OF HARRISONVILLE, MISSOURI

I (we) the undersigned do hereby respectfully make application for a Certificate of Appropriateness for the following plans and proposals to be undertaken within the boundaries of the Historic District.

Property Location: 104/106 N. Independence

Property Owner: Jay & Leigh Ann Carl

Owner's Address: 24012 S. Clearing Rd, Harrisonville MO

TYPE OF WORK (Check all that apply)

☒ Exterior Alteration or Repair

☐ New Construction

☐ Demolition of Structures

☐ Relocation of Structures

☐ Other _____

See page 2 of this application for additional information to be submitted.

Signature: Applicant Jay Carl
Address 24012 S. Clearing Rd, Harrisonville
Phone 816-916-7628

RETURN APPLICATION TO: Community Development Department
Harrisonville City Hall
P.O. Box 367, 300 E. Pearl Street
Harrisonville, MO 64701

The application, including all additional information, must be filed no later than fourteen days prior to the next regularly scheduled meeting of the Historic District Commission. The Commission meets on the second Wednesday of each month at 6:00 p.m. in the Council Chambers of City Hall, or as needed. Property Owners are urged to attend the meeting. Copies of all information submitted with an application must be retained by the Historic Preservation Commission.

Date Received by Department _____ (Initials)

Date Approved _____

Certificate Number _____

Attachment: Staff Report (Certificate of Appropriateness Jay Carl 104-106 N Independence)

Front of Building – Old Windows to be Replaced



New Windows in Back of Building Proposed for Front of Building

