



**AGENDA
CITY OF HARRISONVILLE
PARK BOARD
REGULAR MEETING
COMMUNITY CENTER
MAY 13, 2014
6:00 PM**

- I. Call to Order**
 - 1. Roll Call**
- II. Public Participation**
- III. Ceremonial Matters**
- IV. Approval of Minutes**
 - 1. Park Board Minutes - April 8, 2014**
- V. Parks and Recreation Department**
 - 1. Linear Trail Development**
 - 2. Parks/Community Center Funding Options**
 - 3. Director Report - Month End Report**
 - 4. HCC Activity Report**
 - 5. Month and YTD Financial Report**
- VI. Other Business**
- VII. Adjourn to Executive Session**
- VIII. Adjourn from Regular Session**

Posted on City Hall Bulletin Board this day of

Kim Hubbard, City Clerk

The Board of Aldermen meeting is an open meeting but is not a meeting of the public. There is a place on the agenda for comments of citizens under PUBLIC PARTICIPATION. Our rule is that comments by any individual or group shall not exceed (4) minutes. The Board of Aldermen request that concerns be initially addressed at the appropriate action level before coming to the

Board of Alderman



TO: Park Board
FROM: Chris Deal, Parks Director
DATE: May 8, 2014
SUBJECT: Park Board Minutes - April 8, 2014

Type of Item: *Approval*

See Park Board Minutes from April 8, 2014 Meeting Attached

1. Action Item (ID # 1399)

Park Board Minutes - April 8, 2014

Attachments:

April 8, 2014 (PDF)

**HARRISONVILLE PARK BOARD MINUTES
HARRISONVILLE COMMUNITY CENTER**

**April 8, 2014
6:00 P.M.**

CALL TO ORDER: The regularly scheduled meeting of the Harrisonville Park Board was called to order at 6:00 p.m. by Chairman Brent Caruthers.

MEMBERS PRESENT: Chairman Brent Caruthers, David Atkinson, Julie Weedman (arrived 6:02pm), Cathy Faris, Ed Roberts, Don Allen, Martin Parks, Clint Miller and Phil Rogers

ABSENT: NONE

OTHER PRESENT: City Administrator Keith Moody, Mayor Kevin Wood, Parks & Recreation Director Chris Deal, Recreation Superintendent Wendy Hershberger, and Recreation Coordinator of Member Services Amy Fuller, and Faith Raulie Recreation Coordinator

PUBLIC PARTICIPATION: NONE

CEREMONIAL MATTERS: NONE

APPROVAL OF MINUTES: Chairman Brent Caruthers asked for a motion to approve the minutes from the February 11, 2014 regular session.

Ms. Faris moved to approve the minutes of the February 11, 2014 Park Board meeting as written. The motion was seconded by Mr. Allen and approved unanimously by a voice vote of those present, 9-0.

March 11, 2014 regular session was canceled due to lack of quorum.

TWIN PINES GOLF CLUB:

Director Deal began by discussing a meeting that was recently held with the Twin Pines Golf Club Board to discuss various issues concerning the current operations of the Twin Pines Golf Club. Director Deal stated that the Twin Pines Golf Club Board suggested the possibility of a joint venture with the City of Harrisonville. City Administrator Keith Moody and members of the Park Board continued to discuss concerns regarding the suggestion of a possible joint venture. The Park Board has asked Director Deal to research this further.

OAKLAND CEMETERY MAINTENANCE:

City Administrator Keith Moody discussed that the City has been approached by Oakland Cemetery to consider taking over the operations and maintenance of the cemetery. Director Deal stated that he is currently meeting with the Oakland Cemetery Board to discuss a possible agreement concerning the responsibilities of the Parks & Recreation Department regarding maintenance of the cemetery. The Park Board has asked Director Deal to continue to meet with the Oakland Cemetery Board and to keep them updated.

Attachment: April 8, 2014 (1399 : Park Board Minutes - April 8, 2014)

DIRECTOR'S REPORT:

Director Deal explained that two large exhaust fans had to be replaced on the HVAC's pool unit. A blower wheeled failed on the unit and created substantial damage to housing. Approximate cost of repair was \$4,400.00.

Director Deal stated that staff has successfully cleaned and repainted the Social Hall. The pool table has been also been recovered.

Director Deal expressed how well the cooperative agreement with the schools continues. This agreement has helped substantially in keeping the gym more available to members and patrons.

Director Deal stated that he had met recently with the Aqua Cat President to extend our support of their program and did suggest to them the possibility of the Parks & Recreation acquiring the program in the future. Director Deal stated that the suggestion was received very positively. The Aqua Cat President did state that they will need to meet with their board to discuss this further.

HCC ACTIVITY REPORT

Director Deal reported:

- Member count increased as compared to last year
- Fitness class, swim lessons and rental revenues continue to increase
- Youth Baseball program registration exceeded as compared to last year

MONTH END AND YTD FINANCIAL REPORT

Director Deal discussed:

- Park Fund
 - o Increase in revenue as compared to last year, due to growth of Youth Baseball Program
 - o Expenses down as compared to last year
- Community Center Fund
 - o \$27,000.00 revenue as compared to last year
 - o Expenses down from last year

Director Deal stated that the Community Center is on track for this time of year.

OTHER BUSINESS: None presented.

ADJOURN

A motion to adjourn the meeting of the Park Board was made by Chairman Brent Caruthers, seconded by Ms. Weedman and approved unanimously by a voice vote of those present, 9-0. The meeting adjourned at 7:17 p.m. the next meeting is scheduled for May 13, 2014 at 6:00 pm.

Brent Caruthers, Park Board Chairman

ATTEST”

Amy Fuller, Park Board Secretary

APPROVED, by the Park Board on this 13th day of May, 2014.

Attachment: April 8, 2014 (1399 : Park Board Minutes - April 8, 2014)



TO: Park Board
FROM: Chris Deal, Parks Director
DATE: May 8, 2014
SUBJECT: Linear Trail Development

Type of Item: *Report*

As previously discussed with the Park Board, an engineer study is recommended for the old railroad connection going from Independence Street through Lords Park, in order to evaluate each option for permit limitations, construction cost and constructability. Although the exact cost is not known, an estimate cost of similar engineer studies reveals that the cost could be from \$20,000.00 to \$30,000.00 for this type of work.

Since there is only \$60,000.00 (approximately) in parkland dedication funding, this study could use a significant amount of the funding for trails, thus there would be no matching funds for trail development. In the future, there may be additional funding for trail development and at that time the engineer study could be completed. But the issue of funding is not known at this time or for the foreseeable future.

Because of the facts stated above, staff is making the following recommendations:

- Use some of the existing parkland dedication funding to further develop our linear trail system in house, similar to the trail off Thunderbird and connection to the Outdoor Pool off of Ash.
- Connect from City Park trail to the new bridge on Independence Street.
- Follow Independence Street south to the square, repairing sidewalk areas where needed and using “trail route” arrow signs all the way to Wall Street.
- Continue the trail route signs going west on Wall Street, all the way to Lords Park and Commercial Street.
- Connect from the Independence Street Bridge towards the Community Center on Locust Street, repairing sidewalks as necessary and continuing trail route signs.
- Connect from Locust Street to the Community Center, going through North Park and connecting sidewalks wherever possible and continuing trail route signs. This will mean

requesting access from private property owners to connect the trail.

This plan follows the Bicycle and Pedestrian Master Plan by utilizing sidewalks for trail connections. All funding would not be used, but most importantly, we could develop a safe linear trail connection now, instead of doing nothing because of unsure funding in the future.

Staff requests approval of linear trail development as stated in this memo. If approved, staff would bring forward ongoing costs and updates as we proceed with trail development.

1. Discussion Item (ID # 1394)

Linear Trail Development



TO: Park Board
FROM: Chris Deal, Parks Director
DATE: May 8, 2014
SUBJECT: Parks/Community Center Funding Options

Type of Item: *Report*

In an effort to continue discussions regarding potential options to increase revenue for the Parks & Recreation Dept. this memo will serve to recap the options presented to date:

- **Option 1 - Vote to increase property tax levy for the Park Fund to max allowable rate**
 - Current levy rate generates approx. \$170,000 annually at \$0.128 per \$100 assessed valuation
 - Increased levy rate would raise an additional \$94,000 annually at \$0.200 per \$100 assess valuation
 - Ballot language could be presented to allow these funds to be used to support all parks & recreation activities, including the operation of the Community Center
- **Option 2 - Vote to extend ½ cent sales tax for Parks in perpetuity beyond Dec., 2022 (It is currently set to decrease to ¼ cent following the elimination of the CC debt)**
 - Once Community Center debt is retired this option would generate approximately \$1,000,000 annually
 - Revenue could be used to pay administrative fees in full for all funds (approx. \$220,000 annually) as well as remove general fund subsidies to the Park Fund (approx. \$230,000 annually)
 - Approx. \$550,000 (including the \$100,000 already currently being used) remaining to cover parks & recreation operating expenses and services
- **Option 3 - Vote to extend ½ cent sales tax coupled with the elimination of the existing property tax for the Park Fund (May be more palatable to voters)**
 - With the loss of the Park property tax the net increase in tax revenue would be approx. \$830,000

- If sales tax revenue is used to pay administrative fees in full for all funds as well as to cover the removal of the general fund subsidies there would be approx. \$380,000 (including the \$100,000 already currently being used) remaining to cover parks & recreation operating expenses and services

Per Mr. Moody's recommendations short term loans could be utilized until Dec., 2022 to cover the projected shortfall in the HCC fund balance and then repaid with the remaining revenue from the extended ½ cent sales tax option.

We are seeking feedback and input from the Park Board at this time on how to proceed in addressing the immediate and long-term revenue needs at the Community Center.

2. Discussion Item (ID # 1395)

Parks/Community Center Funding Options



STAFF REPORT

TO: Park Board
 FROM: Chris Deal, Parks Director
 DATE: May 8, 2014
 SUBJECT: Director Report - Month End Report

Type of Item: Report

Membership Statistics:

- **Total Memberships** = 2,196 (Up 11% from this time last year)
- **Total Number of Members** = **4,376** (Up 8% from this time last year, which equates to a total of 332 new members)
- **Total Monthly Visits (HCC)** = 10,380
- **Most Popular Day (HCC)** = Monday, April 7th (522 Visits)
- **Senior Memberships:**
 - Silver Sneakers membership has increased each month since the program's inception in Jan. 2013 and saw a 53% increase from this time last year, which equates to 222 new SS members! **We currently have 643 SilverSneakers members!**
- **Membership:**
 - **Senior Memberships** saw a 5.58% increase from April 2013
 - **Family Memberships** saw a 2.17% increase from April 2013
 - **Total Members** for the Community Center decreased slightly (53 members) for the month of April as anticipated and is the norm going into the summer season. It is fully expected that these members will return and even more will be gained again in the fall!

April Win's (Figures are year-to-date):

- **Membership Revenue** = \$203,257.57 (Up 9.49%, \$17,612.01 from 2013)
- **Fitness Classes** = \$11,237.57 (Up 21.29%, \$1,972.49 from 2013)
- **Lifeguard Training** = \$2,655.23 (Up 131.96%, \$1,510.56 from 2013)
- **Men's 5 on 5 Basketball** = Program continues to be strong with \$3,250.00 in revenue YTD compared to no revenue this time in 2013
- **Women's Volleyball** = \$2,858.32 (Up 46.21%, \$903.32, from 2013)

- **Under spent again this month in all program areas equating to a 12.54% (\$58,943.83) decrease in HCC expenditures compared to this time last year:**
 - Administration - ↓ \$15,162.76 (8.31% decrease from 2013)
 - Aquatics Center - ↓ \$29,527.92 (44.88% decrease from 2013)
 - Recreation Programs - ↓ \$6,803.06 (9.47% decrease from 2013)
 - Buildings & Grounds - ↓ \$7,450.09 (4.98% decrease from 2013)
- **Community Center revenue as a whole is up 6.24% (\$21,834.83) from this time last year**
- **Cost Recovery for Community Center = 84.90%**
 - Percentage is non-inclusive of 'Admin Fee', General Fund transfers, and Capital Projects
- **Parks expense as a whole is down by 7.02%, \$9,397.08 from this time last year.**
- **Cost Recovery for Parks = 113.22%**
 - Percentage is non-inclusive of 'Admin Fee', General Fund transfers, and Capital Projects

Business & Marketing

The following efforts were made in the areas of business and marketing:

- Created professional/high quality pamphlet providing info. about the Aquatic Center 2014 Outdoor Season from May 24th - Sept. 1st, including hours of operation, daily pass and season pass info., swim lessons & special offerings including after-hours rentals and our new Dine & Swim package
- Updated lobby powerpoint to include info. regarding the opening of the Aquatic Center on May 24th, After-Summer School Camp, Summer Camp and Tiny Tikes T-Ball
- Created flyers for the Spring Craft Show & Membership Appreciation Night both held on Sat., April 26th, Tiny Tikes T-Ball (June 5th - July 17th), Kids Day In (Sat., May 3rd) & Free Day at HCC on Sun., May 4th
- Created a high-quality May 2014 electronic newsletter that is also available in print version at the HCC front desk
- Promoted upcoming programs and activities through the City's Harrisonville Happenings newsletter
- Continuing to share info. about programs with our community partners, including the Harrisonville Public Library, Chamber of Commerce and the Harrisonville Public Schools

- Continuing to utilize Facebook (**currently with 1,225 followers & growing each day!**) & Twitter to inform our community about our programs and activities

Fitness

Staff spent time creating new fitness flyers for all classes and preparing for the next session of fitness classes. Time was spent renovating the Social Hall and adding curtains to the Fitness Studio. Additional items to report:

- Personal Training Revenue: \$2,848.00
- Group Fitness Revenue for Spring Session I (April 7th - April 30th) : \$3,841.00
- Total # of Group Fitness classes: 29
- Total # of Group Fitness Registrants: 353
- YFO's: 10
- CFO's: 8

Parks

Staff spent time continuing to prepare all facilities for the summer season, including at the Outdoor Pool. Staff also spent time:

- Hiring seasonal staff
- Working on ball fields/aerating fields
- Mowing parks & cleaning up winter/spring debris

Community Center Maintenance

HCC Staff spent time preparing for the opening of the outdoor pool, including filling the pool, making any necessary repairs and repairing umbrellas and putting them up. Staff also spent time on:

- Mowing at HCC
- Replacing led screen in sauna
- Working on fitness equipment repairs

Recreation

Staff made plans for the Membership Appreciation Night and Spring Craft Show special events both held on Sat., April 26th. Other items to report:

- Youth Baseball/Softball/T-ball
 - Practices are currently underway
 - Games start on Mon., May 12th
- Adult leagues
 - Adult Softball started Mon., May 5th
 - 6 coed teams & 7 men's teams
 - Sand Volleyball started Thurs., May 1st
 - 6 coed teams
- Special Events
 - Membership Appreciation Night & Spring Craft Show held in HCC on Sat., April 26th - 10 vendors participated & McEwen Elementary Honor Choir performed in the HCC lobby
 - Making plans for annual 4th of July event
- Preparing for Tiny Tikes T-Ball program(June 5th - July 17th)
- Accepting registrations for HCC's After-Summer School Camp & Summer Camp programs
- Cleaning out all concession stands and working with returning staff members to ensure they are ready to open for the first ball games on Mon., May 12th

Aquatics

Staff spent time on:

- Cleaning and preparing the outdoor pool for the season to start on Sat., May 24th
- Placing chemical orders for both pools
- Continuing to contact and recruit lifeguards for the outdoor pool season
- Generating new ideas for the ODP, including our new Dine & Swim Package option
- Holding a 2-hour guard in-service to train and refresh staff on water saves, back boarding, CPR and first aid
- Training new staff to teach Swim Lessons
- Conducting another lifeguarding class to train new lifeguards

Membership

Staff spent time preparing for Membership Appreciation Night held on Sat., April 26th and Free Day held on Sun., May 4th. Staff also continued to work with the Harrisonville High School Senior Mania Committee on their overnight rental of HCC on Sat., May 17th. Other items completed:

- Audited new and/or renewed membership paperwork
- Audited EFT account information
- Filed completed audited paperwork
- Ran April Membership Installment Billings - total billed amount \$31,846.31
- Completed payment reversals for payment declines
- Completed April EFT's onto spread sheet - mailed letters for payment
- Renewed April monthly installment memberships - 55 total
- Submitted prior months (March) SilverSneakers Utilization Count for Payment: \$3,221.00
- Invoiced Corporate Accounts (CITY, CASGV, HSD, CRMC) for Monthly Memberships: \$6,630.09
- Invoiced March "Group Visits" - Organizations (Aaron's House, Grand River Residential, Heritage Residential, SERC): \$315.00
- Transacted payments received from monthly invoices
- Completed Building Rentals (HCC) & All Parks Areas Rentals - 86 reservations, amount collected: \$4,878.00

3. Discussion Item (ID # 1396)

Director Report - Month End Report



TO: Park Board
FROM: Chris Deal, Parks Director
DATE: May 8, 2014
SUBJECT: HCC Activity Report

Type of Item: *Report*

HPR Membership Tracking 3-Year Period Attached

4. Discussion Item (ID # 1397)

HCC Activity Report

Attachments:

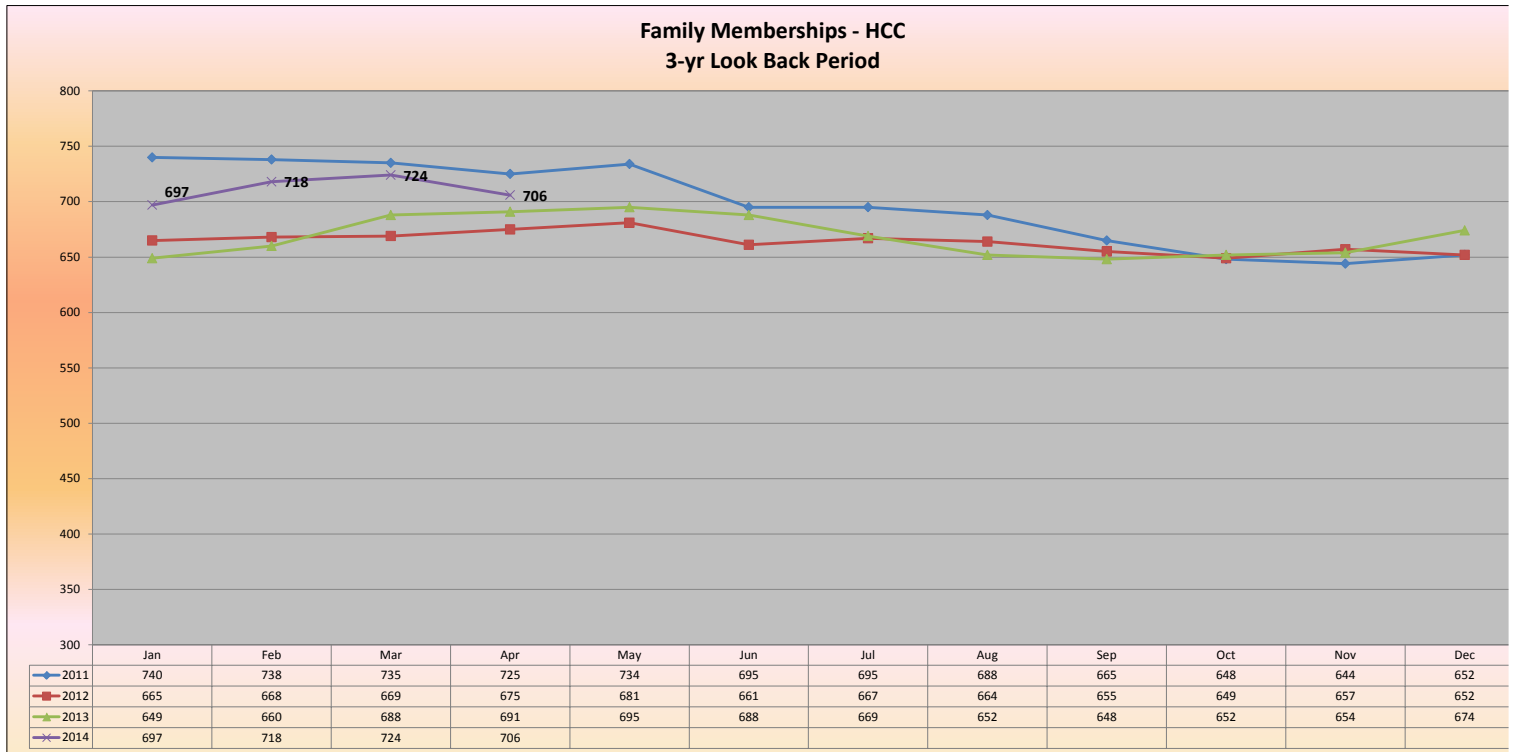
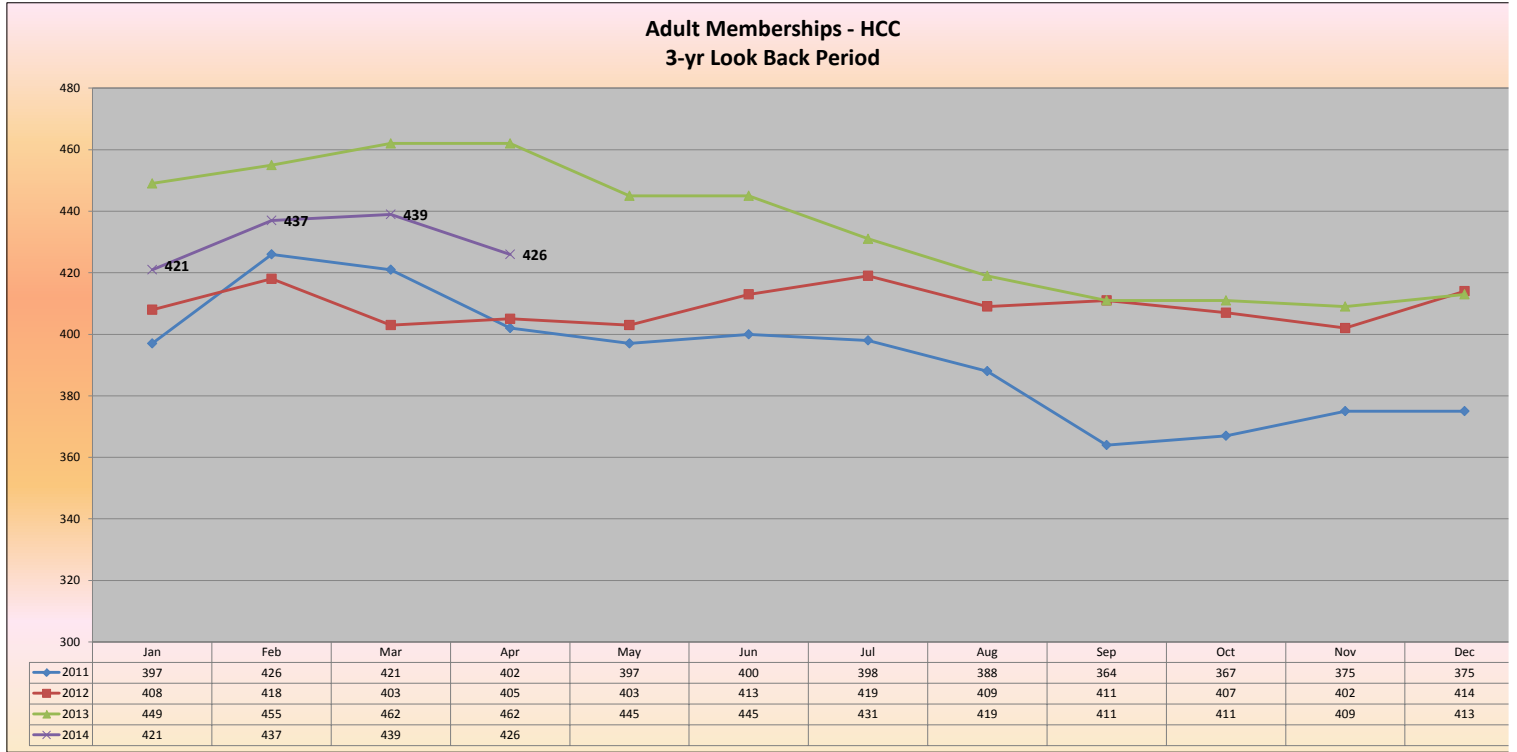
Membership Statistics - Chart(PDF)

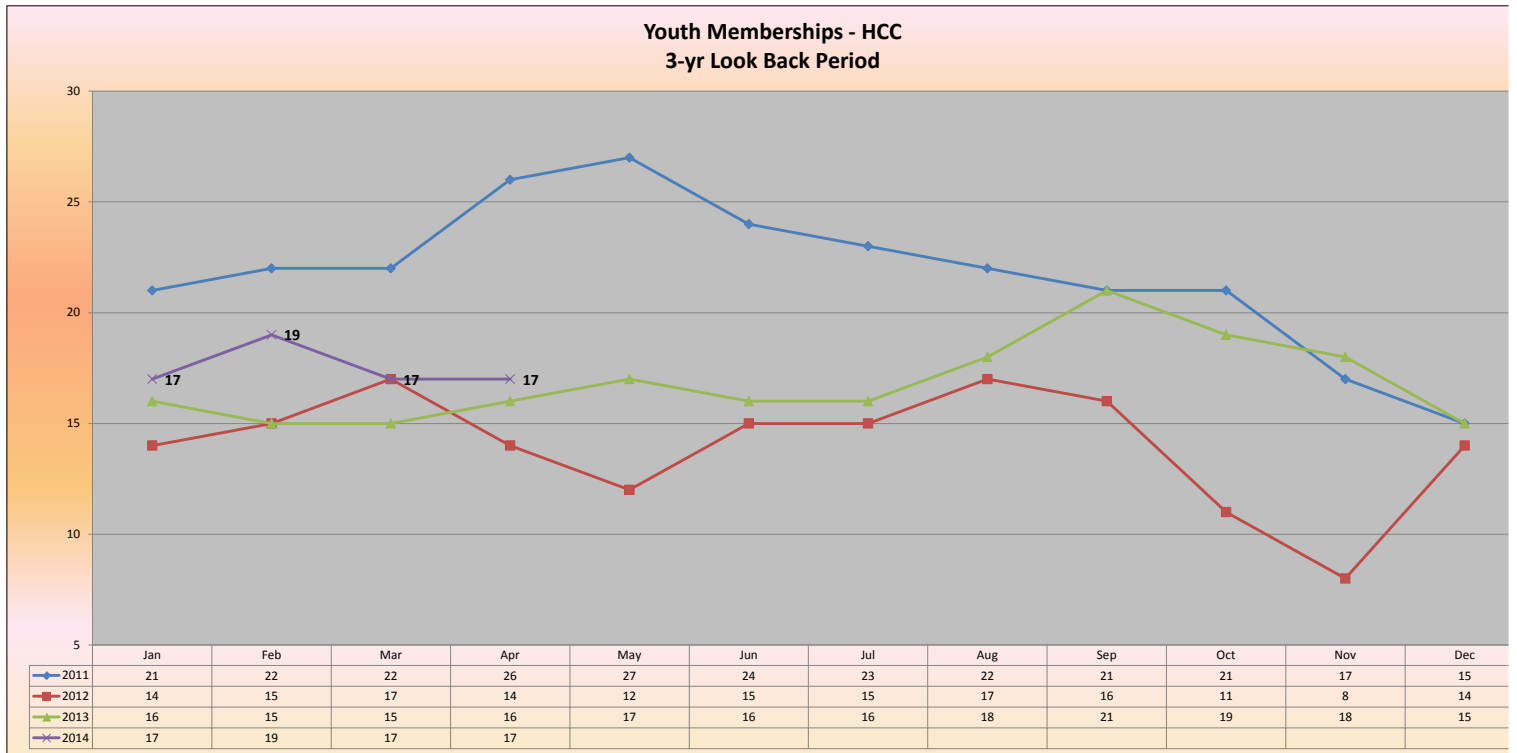
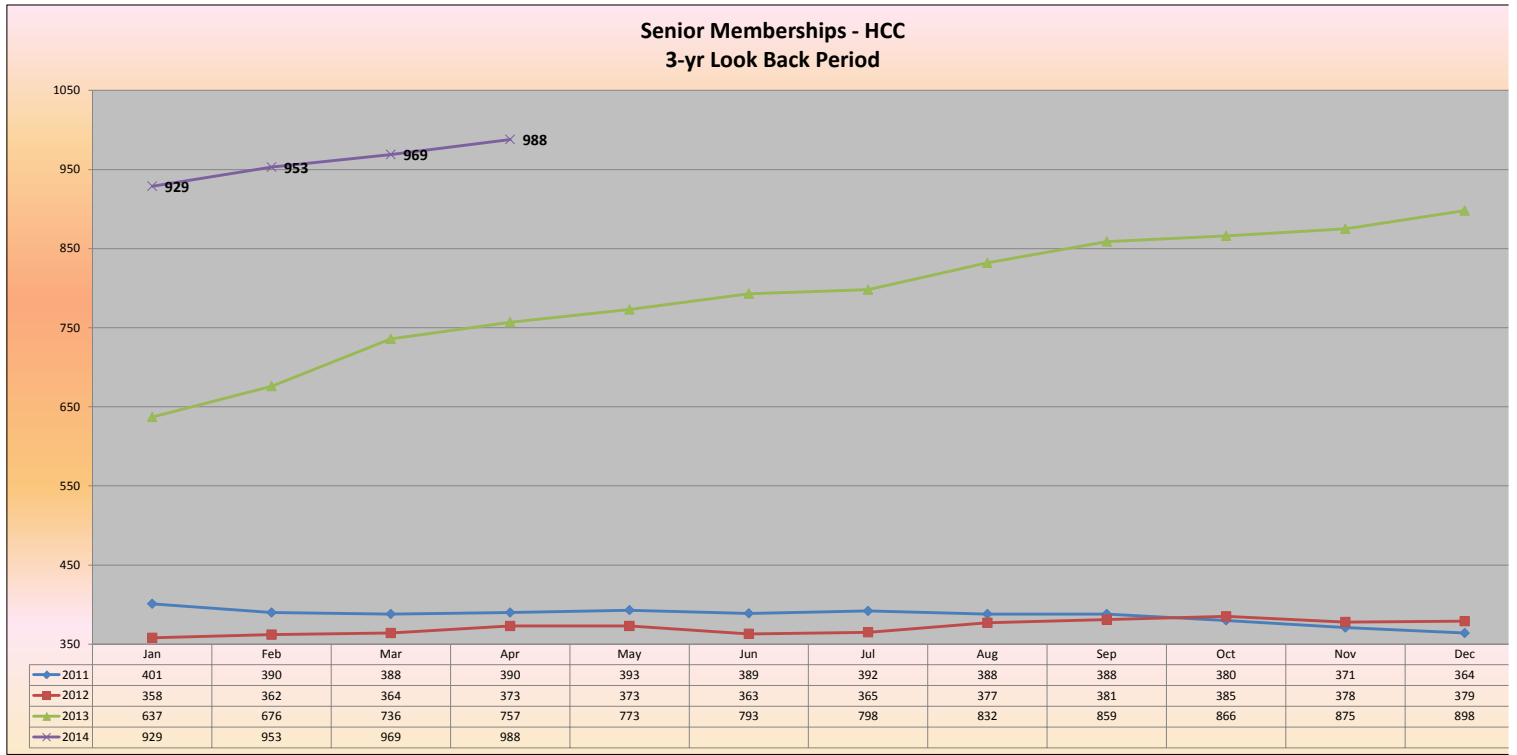
Membership Statistics - Graphs (PDF)

HPR Membership Tracking
3-Year Period
Park Board Meeting: May 13, 2014

Month/Year	Values																
	Adult	Adult-90	Adult-ODP	Family	Fam-ODP	Youth	Youth-90	Yth - ODP	Senior	Sen-90	Sen Cpl	Sneakers	Sen-ODP	PLUS1	10Punch	HCC Mem	ODP Mem
Jan																	
2012	357	51	0	665	0	13	1	0	233	2	123	0	0	43	0	3368	0
2013	402	47	0	649	0	14	2	0	230	3	112	292	0	43	0	3622	0
2014	380	41	0	697	0	15	2	0	222	5	110	592	0	55	0	4251	0
% Difference/yr	-5.47%	-12.77%	0.00%	7.40%	0.00%	7.14%	0.00%	0.00%	-3.48%	66.67%	-1.79%	102.74%	0.00%	27.91%	0.00%	17.37%	0.00%
Feb																	
2012	360	58	0	668	0	13	2	0	240	3	119	0	0	46	0	3388	0
2013	402	53	0	660	0	13	2	0	220	4	114	338	0	57	0	3837	0
2014	390	47	0	718	0	15	4	0	223	4	114	612	0	64	0	4400	0
% Difference/yr	-2.99%	-11.32%	0.00%	8.79%	0.00%	15.38%	100.00%	0.00%	1.36%	0.00%	0.00%	81.07%	0.00%	12.28%	0.00%	14.67%	0.00%
Mar																	
2012	355	48	0	669	0	15	2	0	241	4	119	0	0	49	0	3436	0
2013	412	50	0	688	0	14	1	0	219	3	118	396	0	56	0	3987	0
2014	396	43	0	724	0	14	3	0	223	4	114	628	0	60	0	4429	0
% Difference/yr	-3.88%	-14.00%	0.00%	5.23%	0.00%	0.00%	200.00%	0.00%	1.83%	33.33%	-3.39%	58.59%	0.00%	7.14%	0.00%	11.09%	0.00%
Apr																	
2012	373	32	0	675	0	13	1	0	247	4	122	0	0	51	0	3473	0
2013	423	39	0	691	2	16	0	3	215	2	119	421	0	58	0	4044	12
2014	393	33	0	706	0	14	3	0	227	1	117	643	0	59	0	4376	0
% Difference/yr	-7.09%	-15.38%	0.00%	2.17%	-100.00%	-12.50%	0.00%	-100.00%	5.58%	-50.00%	-1.68%	52.73%	0.00%	1.72%	0.00%	8.21%	-100.00%
% Diff. Prev. Mo.																	
2012	5.07%	-33.33%	0.00%	0.90%	0.00%	-13.33%	-50.00%	0.00%	2.49%	0.00%	2.52%	0.00%	0.00%	4.08%	0.00%	1.08%	0.00%
2013	2.67%	-22.00%	0.00%	0.44%	0.00%	14.29%	-100.00%	0.00%	-1.83%	-33.33%	0.85%	6.31%	0.00%	3.57%	0.00%	1.43%	0.00%
2014	-0.76%	-23.26%	0.00%	-2.49%	0.00%	0.00%	0.00%	0.00%	1.79%	-75.00%	2.63%	2.39%	0.00%	-1.67%	0.00%	-1.20%	0.00%
May																	
2012	367	36	2	681	77	12	0	11	246	2	125	0	1	54	24	3539	373
2013	407	38	3	695	46	17	0	9	215	1	116	441	0	57	2	4129	242
2014			2		1												
% Difference/yr	-100.00%	5.56%	-33.33%	-100.00%	-97.83%	-100.00%	0.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	0.00%	-100.00%	-100.00%	-100.00%	-100.00%
Jun																	
2012	370	43	6	661	165	13	2	23	239	3	121	0	1	57	95	3439	875
2013	403	42	5	688	138	16	0	27	218	1	116	458	1	52	65	4059	703
2014																	
% Difference/yr	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	0.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%
Jul																	
2012	375	44	7	667	169	11	4	23	242	3	120	0	1	53	146	3497	941
2013	396	35	5	669	142	14	2	28	215	0	112	471	1	52	112	3988	852
2014																	
% Difference/yr	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	0.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%
Aug																	
2012	373	36	7	664	169	12	5	23	253	6	118	0	1	46	149	3461	943
2013	388	31	5	652	142	16	2	28	221	3	112	496	1	54	117	3953	747
2014																	
% Difference/yr	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%
Sep																	
2012	379	32	7	655	169	12	4	23	255	4	122	0	1	46	156	3455	950
2013	385	26	0	648	0	19	2	0	225	3	115	516	0	48	0	3965	0
2014																	
% Difference/yr	-100.00%	-100.00%	0.00%	-100.00%	0.00%	-100.00%	-100.00%	0.00%	-100.00%	-100.00%	-100.00%	-100.00%	0.00%	-100.00%	0.00%	-100.00%	0.00%
Oct																	
2012	380	27	0	649	0	10	1	0	257	3	125	0	0	45	0	3426	0
2013	386	25	0	652	0	19	0	0	218	3	114	531	0	48	0	3969	0
2014																	
% Difference/yr	-100.00%	-100.00%	0.00%	-100.00%	0.00%	-100.00%	0.00%	0.00%	-100.00%	-100.00%	-100.00%	-100.00%	0.00%	-100.00%	0.00%	-100.00%	0.00%
Nov																	
2012	375	27	0	657	0	8	0	0	252	0	126	0	0	44	0	3429	0
2013	384	25	0	654	0	18	0	0	222	1	110	542	0	49	0	4004	0
2014																	
% Difference/yr	-100.00%	-100.00%	0.00%	-100.00%	0.00%	-100.00%	0.00%	0.00%	-100.00%	-100.00%	-100.00%	-100.00%	0.00%	-100.00%	0.00%	-100.00%	0.00%
Dec																	
2012	388	26	0	652	0	13	1	0	252	1	126	0	0	39	0	3379	0
2013	383	30	0	674	0	14	1	0	234	2	106	556	0	50	0	4103	0
2014																	

Attachment: Membership Statistics - Chart (1397 : HCC Activity Report)







TO: Park Board
FROM: Chris Deal, Parks Director
DATE: May 8, 2014
SUBJECT: Month and YTD Financial Report

Type of Item: *Report*

Month & YTD Financial Report Documents Attached

5. Discussion Item (ID # 1398)

Month and YTD Financial Report

Attachments:

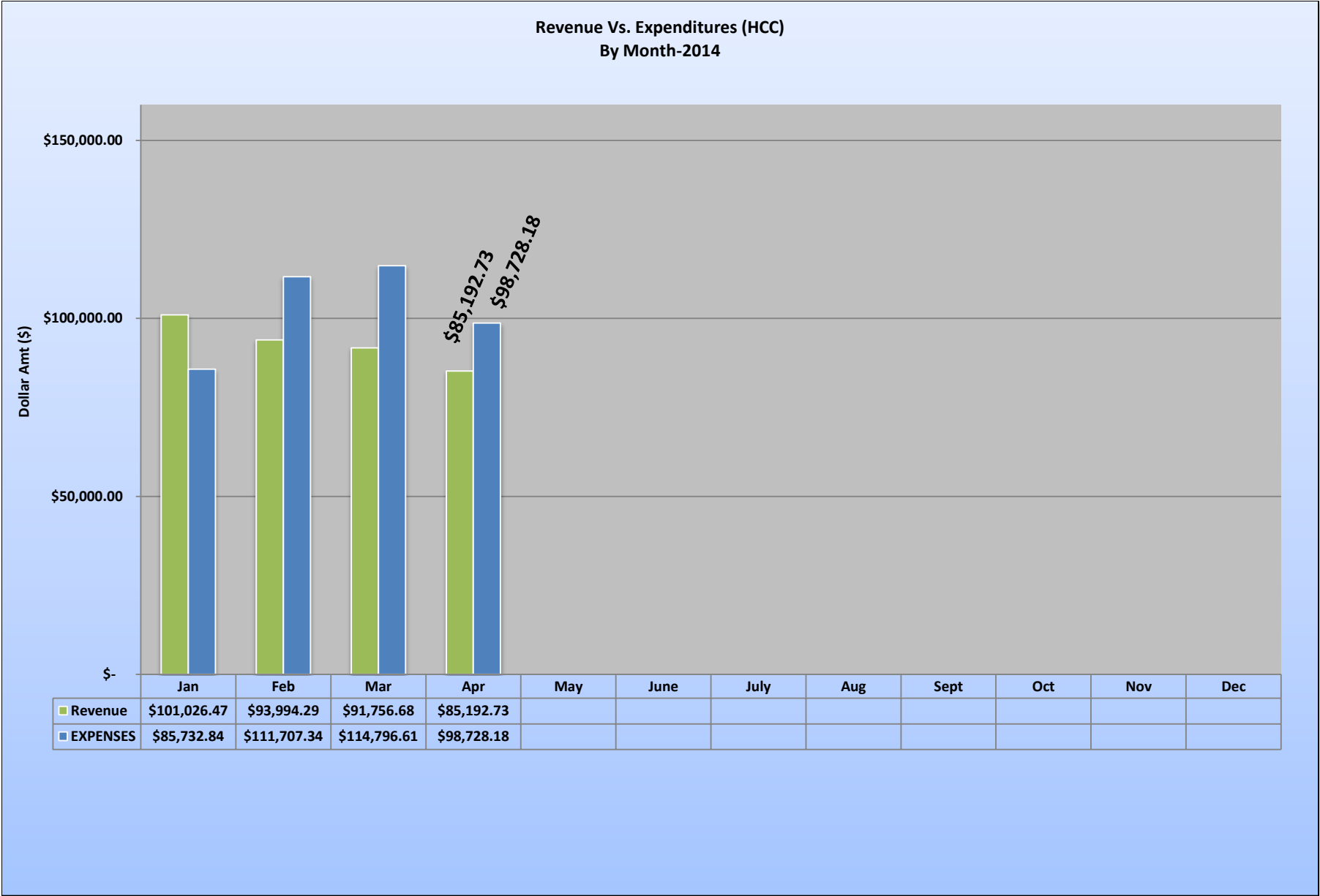
Revenue vs. Expenditures (PDF)

Utilities (PDF)

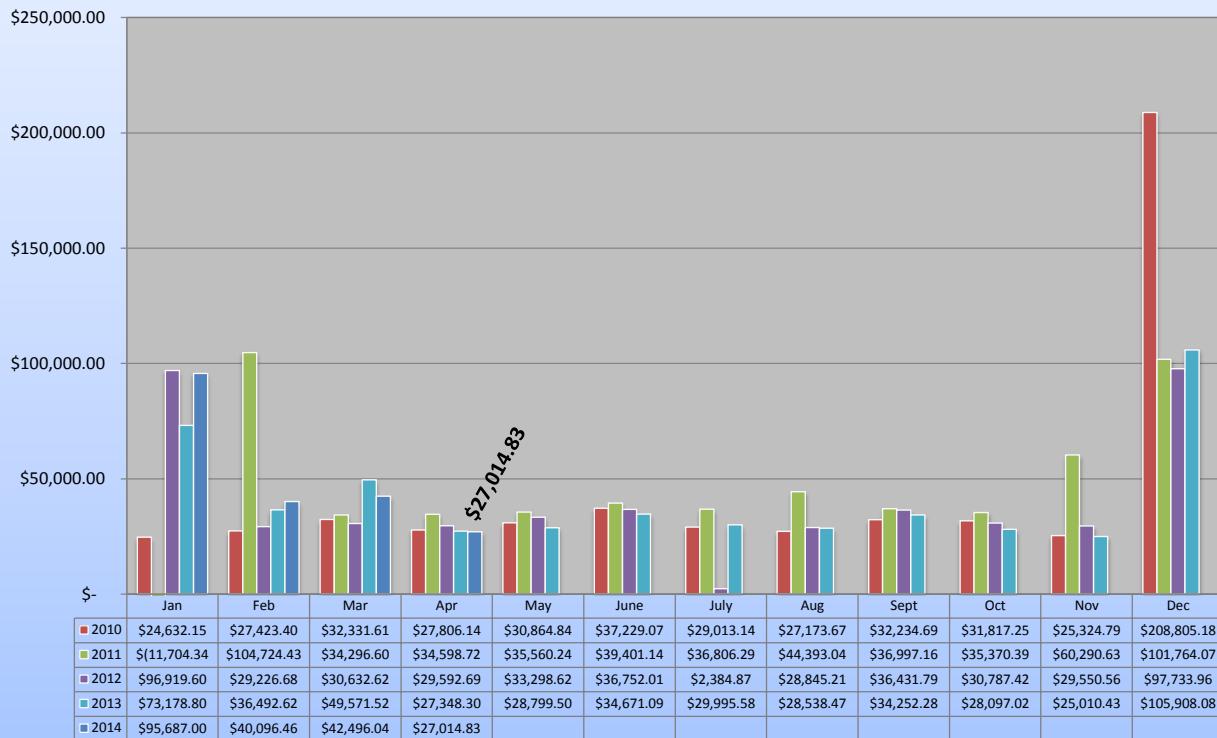
Parks Financials (PDF)

ODP Financials (PDF)

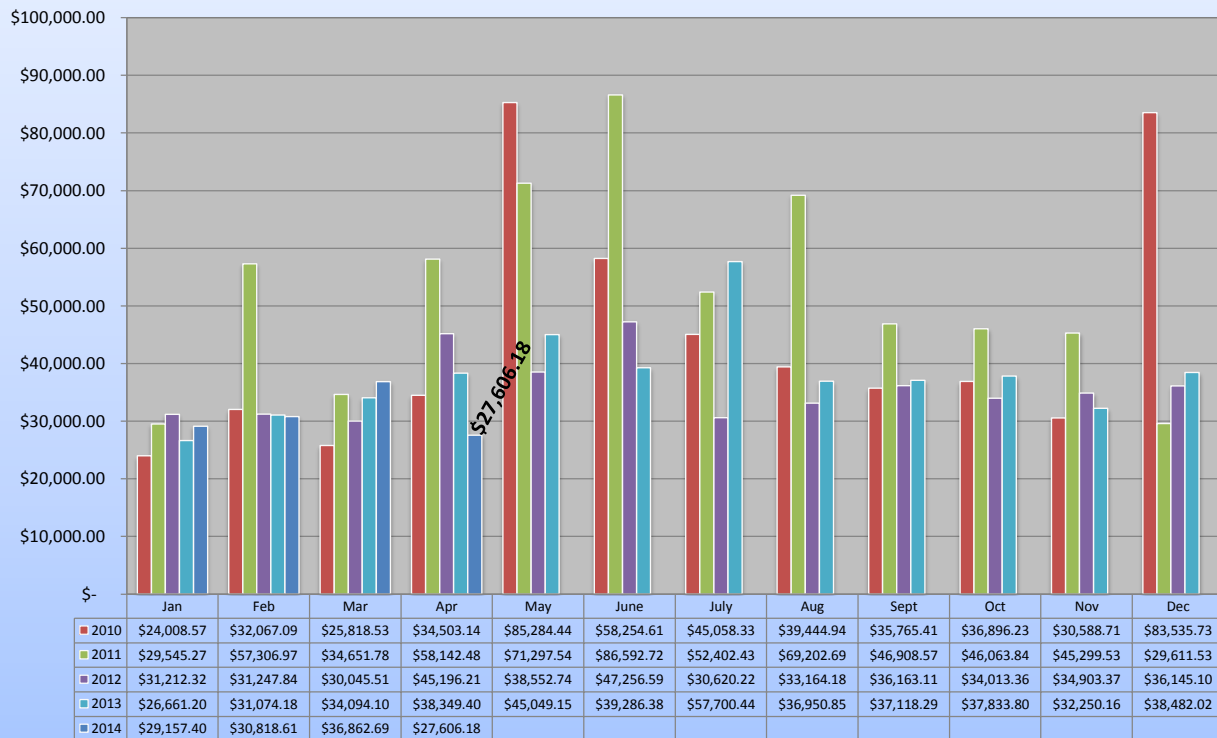
HCC Financials (PDF)



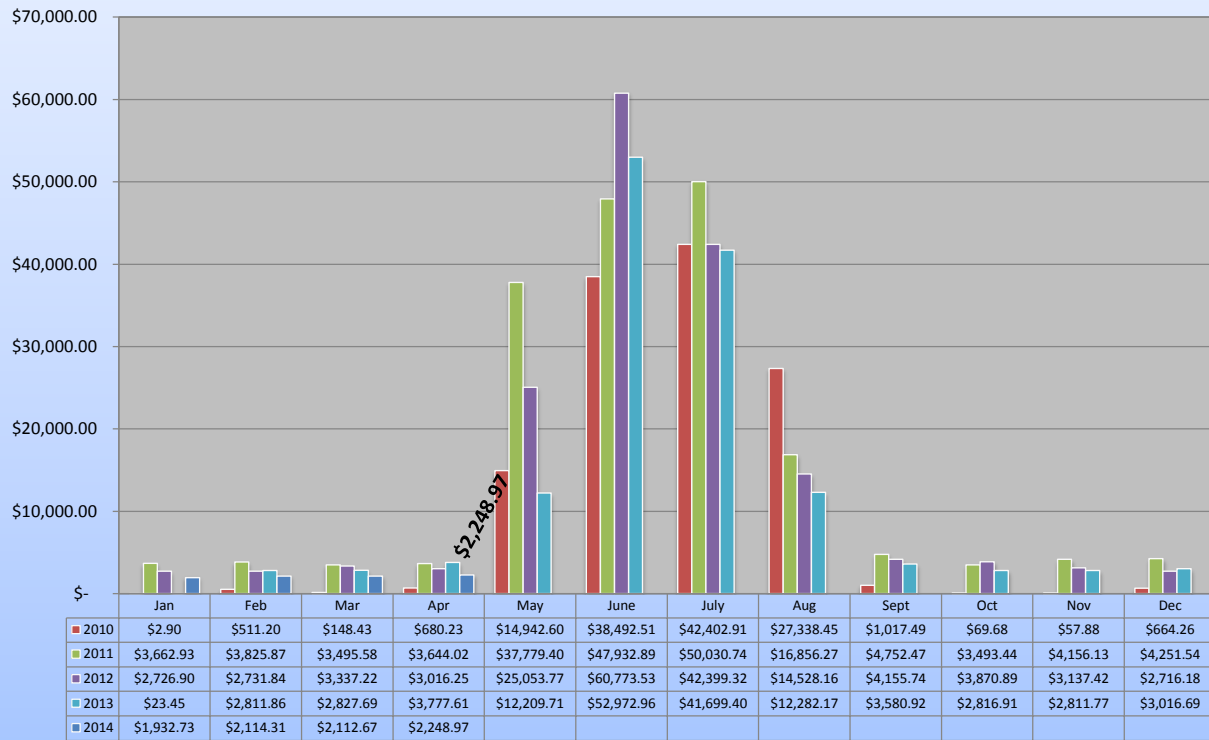
Revenue Over Time - Fund 11 (Parks)



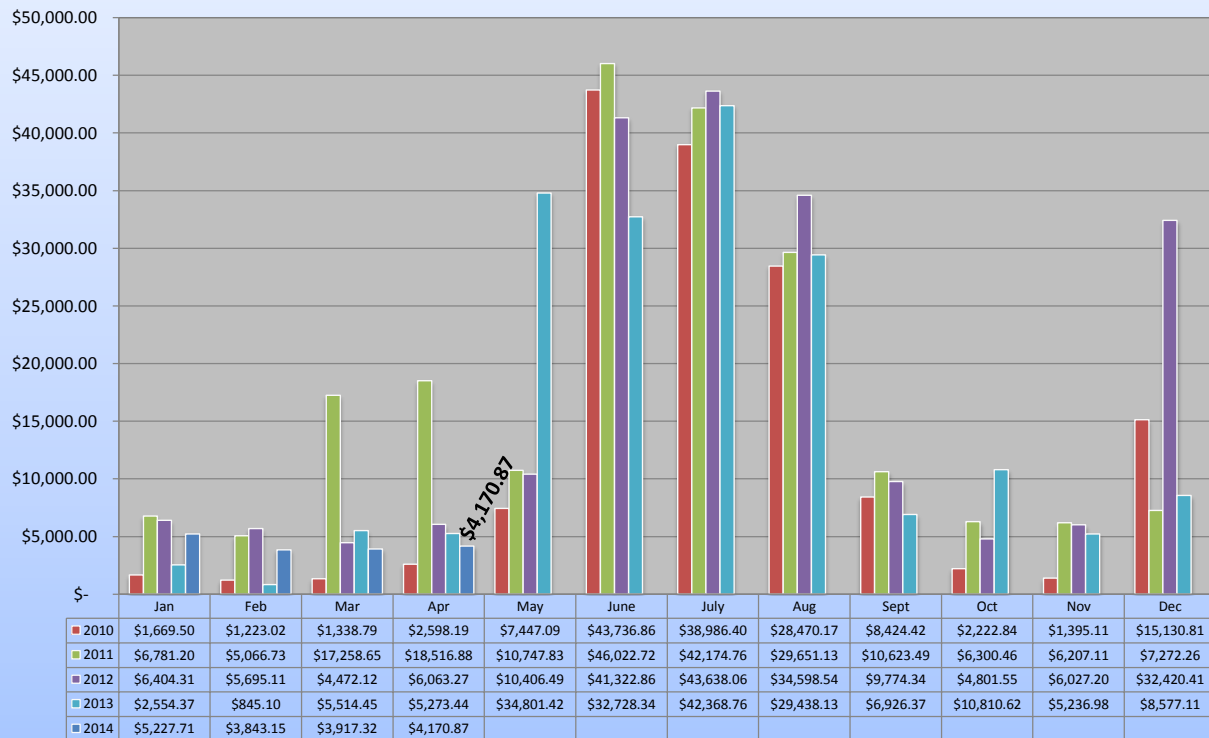
Expenses Over Time - Fund 11 (Parks)



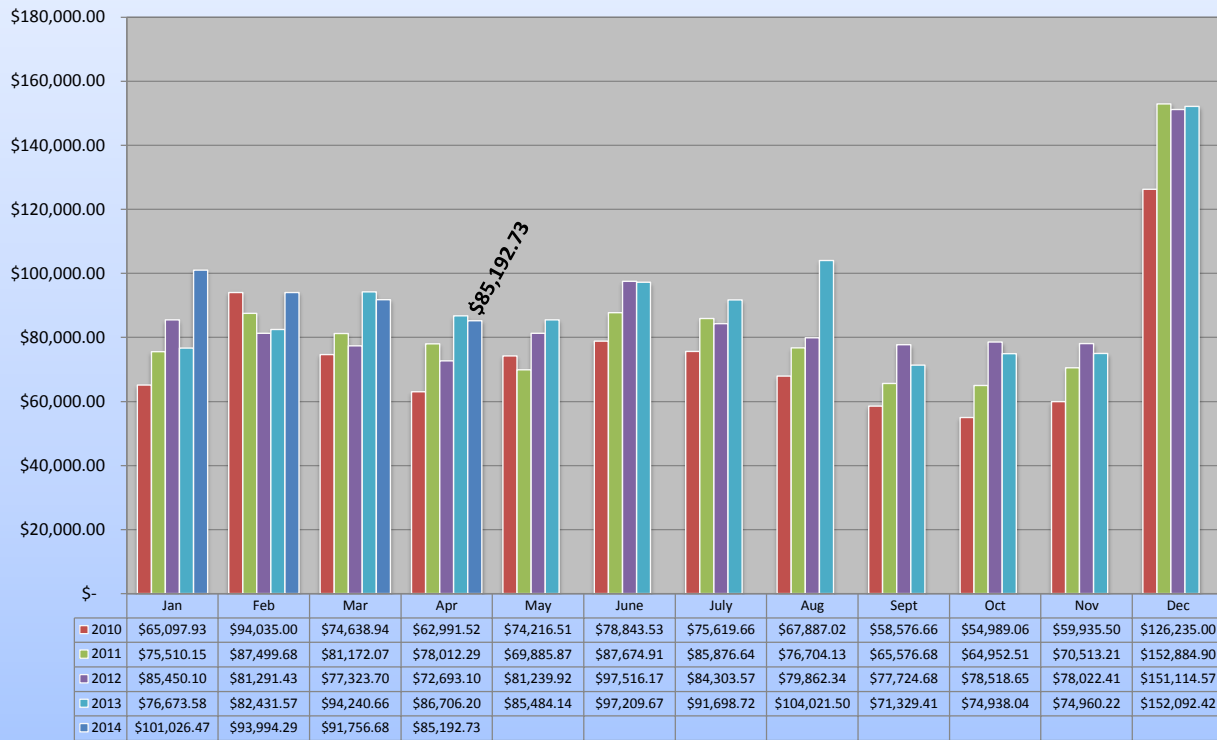
Revenue Over Time - Fund 13 (ODP)



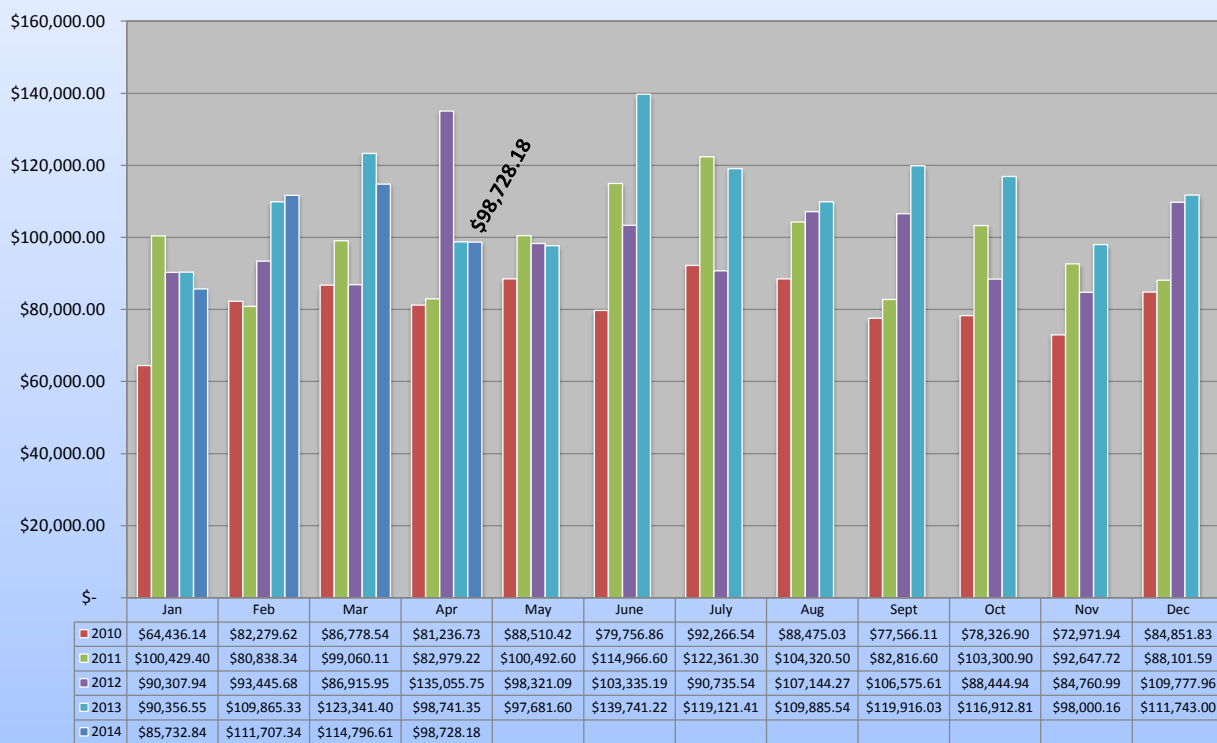
Expenses Over Time - Fund 13 (ODP)



Revenue Over Time - Fund 15 (HCC)



Expenses Over Time - Fund 15 (HCC)



Utilities by Month



Fund		Parks - 11									
Rev./Exp.		(All)									
Title	Division	Section	Account Name	Account #	2011	2012	2013	2014	Variance	% of Change	
Parks Revenue	Detailed Revenue	Taxes	Real Estate Taxes	11-5111	\$1,720.86	\$49,281.87	\$50,036.43	\$53,072.21	\$3,035.78	6.07%	
			Personal Property Tax	11-5112	\$2,034.54	\$14,407.26	\$13,601.06	\$12,758.32	-\$842.74	-6.20%	
			Merchants/Replacement Tax	11-5113	\$522.41	\$12,366.61	\$13,316.44	\$13,156.77	-\$159.67	-1.20%	
			Corporate/RR/Utility Tax	11-5117	\$829.69	\$0.00	\$0.00	\$1,294.28	\$1,294.28		
			Financial Institution Tax	11-5121	\$0.00	\$531.09	\$334.29	\$529.64	\$195.35	58.44%	
		Charges for Service	Rental Income	11-5307	\$3,562.76	\$3,508.84	\$4,066.06	\$2,020.96	-\$2,045.10	-50.30%	
			Shooting Range Revenue	11-5309	\$0.00	\$412.00	\$423.00	\$440.00	\$17.00	4.02%	
			Ballfield Concession Lease	11-5330	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
			Office Facilities & Services	11-5331	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
			Concessions Ball Field Taxable	11-5334	\$349.30	\$388.92	\$0.00	\$0.00	\$0.00		
			Recreational Programs	Misc. Recreation Programs	11-5418	\$0.00	\$0.00	\$28,029.48	\$31,119.12	\$3,089.64	11.02%
			Misc. Income	Miscellaneous	11-5510	-\$1,250.00	-\$1,508.00	\$4,760.00	\$7,000.00	\$2,240.00	47.06%
				Donations - Sound System	11-5514	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
				Auction & Surplus Sales	11-5535	\$0.00	\$500.00	\$901.99	\$0.00	-\$901.99	-100.00%
				Donations	11-5537	\$1,082.00	\$250.00	\$500.00	\$131.00	-\$369.00	-73.80%
			Intergovernmental	Grants & Entitlements	11-5626	\$29,055.53	\$0.00	\$0.00	\$0.00	\$0.00	
			Interest	Interest Income	11-5815	\$0.00	\$0.00	\$0.00	\$17.03	\$17.03	
			Other Rev. Sources/Trans	Development Security Escrow	11-5900	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
				Transfer From General Fund	11-5930	\$124,008.32	\$106,233.00	\$94,163.32	\$83,755.00	-\$10,408.32	-11.05%
				Transfer from Other Funds	11-5931	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Parks Revenue Total					\$161,915.41	\$186,371.59	\$210,132.07	\$205,294.33	-\$4,837.74	-2.30%	
Parks Expenses	Park Maintenance	Personnel Services			\$78,103.82	\$91,157.03	\$83,445.17	\$82,402.71	-\$1,042.46	-1.25%	
		Contractual Services			\$14,011.75	\$13,034.96	\$14,965.21	\$14,946.33	-\$18.88	-0.13%	
		Commodities			\$6,679.10	\$10,582.19	\$13,713.75	\$6,719.61	-\$6,994.14	-51.00%	
		Other Charges			\$23,487.83	\$20,432.20	\$20,013.83	\$20,376.23	\$362.40	1.81%	
		Capital Outlay			\$18,300.00	\$0.00	\$1,704.00	\$0.00	-\$1,704.00	-100.00%	
	Capital Projects			\$39,064.00	\$2,329.25	\$648.17	\$0.00	-\$648.17	-100.00%		
Parks Expenses Total					\$179,646.50	\$137,535.63	\$134,490.13	\$124,444.88	-\$10,045.25	-7.47%	
Expenses Less Capital Projects					\$140,582.50	\$135,206.38	\$133,841.96	\$124,444.88	-\$9,397.08	-7.02%	

Total Variances	(Capital Projects removed from Expenses)	\$21,332.91	\$51,165.21	\$76,290.11	\$80,849.45	\$4,559.34	5.98%
Cost Recovery	(Not inclusive of 'Admin Fee', General Fund transfers, or Capital Projects)	31.37%	68.29%	99.46%	113.22%	13.76%	13.84%

Fund		Parks - 11								
Rev./Exp.		(All)								
Title	Division	Section	Account Name	Account #	2011	2012	2013	2014	Variance	% of Change
☐ Parks Revenue	☐ Detailed Revenue	☐ Other Rev. Sources/Trans	☐ Transfer From General Fund	11-5930	\$124,008.32	\$106,233.00	\$94,163.32	\$83,755.00	-\$10,408.32	-11.05%
☐ Parks Expenses	☐ Park Maintenance	☐ Other Charges	☐ Office Facilities & Services	11-6-1125-0430	\$19,740.32	\$17,850.00	\$17,245.00	\$17,100.00	-\$145.00	-0.84%

Attachment: Parks Financials (1398 : Month and YTD Financial Report)

Fund		ODP - 13								
Rev./Exp.		(All)								
Title	Division	Section	Account Name	Account #	2011	2012	2013	2014	Variance	% of Change
▢ ODP Revenue	▢ Detailed Revenue	▢ Charges for Service	▢ Concessions Aquatic Center	13-5334	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
			▢ Lifeguard Uniform Revenue	13-5337	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
			▢ Pool Season Passes	13-5336	-\$20.00	\$300.00	\$459.00	\$585.00	\$126.00	27.45%
			▢ Swimming Pool Use Fee	13-5333	\$0.00	\$6.00	\$12.00	\$0.00	-\$12.00	-100.00%
	▢ Misc. Income	▢ Miscellaneous	13-5510	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00		
		▢ Donations	13-5537	\$0.00	\$500.00	\$500.00	\$0.00	-\$500.00	-100.00%	
		▢ Taxable Miscellaneous	13-5509	\$0.00	\$0.00	\$3.70	\$1.85	-\$1.85	-50.00%	
	▢ Interest	▢ Interest Income	13-5815	\$185.76	\$155.36	\$152.17	\$123.51	-\$28.66	-18.83%	
		▢ Other Rev. Sources/Trans	▢ Transfer from Other Funds	13-5931	\$13,962.64	\$10,865.00	\$11,088.32	\$7,698.32	-\$3,390.00	-30.57%
ODP Revenue Total					\$14,628.40	\$11,826.36	\$12,215.19	\$8,408.68	-\$3,806.51	-31.16%
▢ ODP Expenses	▢ Aquatics Center	▢ Personnel Services			\$1,623.62	\$903.57	\$795.88	\$985.40	\$189.52	23.81%
		▢ Contractual Services			\$14,908.09	\$5,726.32	\$4,465.14	\$3,099.09	-\$1,366.05	-30.59%
		▢ Commodities			\$1,349.02	\$1,194.40	\$547.16	\$244.48	-\$302.68	-55.32%
		▢ Other Charges			\$17,842.73	\$14,810.52	\$15,407.60	\$12,830.08	-\$2,577.52	-16.73%
		▢ Capital Outlay			\$0.00	\$0.00	\$4,050.00	\$0.00	-\$4,050.00	-100.00%
		▢ Depreciation			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	▢ Capital Projects			\$11,900.00	\$0.00	\$0.00	\$0.00	\$0.00		
ODP Expenses Total					\$47,623.46	\$22,634.81	\$25,265.78	\$17,159.05	-\$8,106.73	-32.09%
Expenses Less Capital Projects					\$35,723.46	\$22,634.81	\$25,265.78	\$17,159.05	-\$8,106.73	-32.09%

Total Variances	(Capital Projects removed from Expenses)	-\$21,095.06	-\$10,808.45	-\$13,050.59	-\$8,750.37	\$4,300.22	-32.95%
Cost Recovery	(Not inclusive of 'Admin Fee', General Fund transfers, or Capital Projects)	3.38%	10.64%	9.88%	12.68%	2.80%	28.32%

Fund		ODP - 13								
Rev./Exp.		(All)								
Title	Division	Section	Account Name	Account #	2011	2012	2013	2014	Variance	% of Change
☐ ODP Revenue	☐ Detailed Revenue	☐ Other Rev. Sources/Trans	☐ Transfer from Other Funds	13-5931	\$13,962.64	\$10,865.00	\$11,088.32	\$7,698.32	-\$3,390.00	-30.57%
☐ ODP Expenses	☐ Aquatics Center	☐ Other Charges	☐ Office Facilities & Services	13-6-1124-0430	\$16,019.00	\$13,596.64	\$13,861.68	\$11,556.68	-\$2,305.00	-16.63%

Attachment: ODP Financials (1398 : Month and YTD Financial Report)

HPR Financial Tracking
HCC - Fund 15
Year-to-Date Figures

Fund		HCC - 15									
Rev./Exp.		(All)									
Title	Division	Section	Account Name	Account #	2011	2012	2013	2014	Variance	% of Change	
HCC Revenue	Detailed Revenue	Charges for Service	Alcohol Application Fees	15-5358	\$25.00	\$50.00	\$0.00	\$0.00	\$0.00		
			Annual Memberships	15-5351	\$178,150.88	\$167,323.76	\$185,645.56	\$203,257.57	\$17,612.01	9.49%	
			Office Facilities & Services	15-5331	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
			Daily Passes	15-5350	\$22,226.50	\$18,002.50	\$23,075.00	\$21,807.00	-\$1,268.00	-5.50%	
			Overtime Fees	15-5356	\$360.75	\$473.25	\$373.00	\$250.50	-\$122.50	-32.84%	
			Room Rental	15-5354	\$9,188.00	\$13,449.25	\$14,218.85	\$14,167.25	-\$51.60	-0.36%	
			Senior Rent	15-5352	\$2,730.00	\$2,205.00	\$2,205.00	\$2,287.68	\$82.68	3.75%	
			Special Events	15-5355	\$85.00	\$2,991.00	\$1,800.00	\$1,730.00	-\$70.00	-3.89%	
			Swim Team Rent	15-5353	\$2,745.90	\$8,450.00	\$5,805.00	\$1,350.00	-\$4,455.00	-76.74%	
			Tot Watch Fees	15-5359	\$1,736.00	\$1,462.40	\$1,148.00	\$1,361.00	\$213.00	18.55%	
			Vending Fees	15-5357	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
			Recreational Programs	3 on 3 Basketball	15-5415	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
				Coed Softball	15-5413	\$1,733.44	\$1,516.76	-\$47.73	\$0.00	\$47.73	-100.00%
				Coed Volleyball	15-5411	\$3,325.00	\$4,505.00	\$4,200.00	\$3,325.00	-\$875.00	-20.83%
				Dodgeball	15-5419	\$1,500.00	\$1,500.00	\$1,422.00	\$300.00	-\$1,122.00	-78.90%
		Dog Obedience		15-5401	\$225.00	\$0.00	\$0.00	\$0.00	\$0.00		
		Fitness Classes		15-5421	\$6,988.34	\$10,811.16	\$9,265.08	\$11,237.57	\$1,972.49	21.29%	
		Lifeguard Training		15-5425	\$1,966.00	\$1,650.00	\$1,144.67	\$2,655.23	\$1,510.56	131.96%	
		Men's 5 on 5 Basketball		15-5417	\$1,000.00	\$2,500.00	\$0.00	\$3,250.00	\$3,250.00		
		Men's Softball		15-5414	\$1,950.00	\$812.55	\$1,083.40	\$0.00	-\$1,083.40	-100.00%	
		Misc. Recreation Programs		15-5418	\$22,425.96	\$19,576.02	\$18,880.56	\$16,568.95	-\$2,311.61	-12.24%	
		Sand Volleyball		15-5412	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
		Swim Lessons		15-5423	\$2,086.70	\$1,459.26	\$3,121.58	\$2,472.03	-\$649.55	-20.81%	
		Swim Team		15-5426	\$759.10	\$168.18	\$2,713.92	\$1,716.92	-\$997.00	-36.74%	
		Water Aerobics		15-5422	\$1,078.24	\$961.50	\$1,167.11	\$824.00	-\$343.11	-29.40%	
		Women's Volleyball		15-5420	\$3,500.00	\$2,625.00	\$1,955.00	\$2,858.32	\$903.32	46.21%	
		WSI (Water Safety Instruction)	15-5424	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			
		Youth Golf Lessons	15-5405	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			
		Misc. Income	Activation Fee	15-5524	\$5,910.00	\$4,380.00	\$6,480.00	\$6,240.00	-\$240.00	-3.70%	
			Miscellaneous	15-5510	\$2,153.00	\$1,840.00	\$1,039.00	\$863.00	-\$176.00	-16.94%	
			Cancellation Fee	15-5522	\$2,650.86	\$25.00	\$125.00	-\$100.00	-\$225.00	-180.00%	
			Donations	15-5537	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
			Massage Therapist	15-5523	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
			On-Site Sales Commission	15-5519	\$884.04	\$705.75	\$710.86	\$878.60	\$167.74	23.60%	
			Personal Trainer	15-5521	\$2,175.00	\$8,382.00	\$21,772.00	\$12,159.00	-\$9,613.00	-44.15%	
			Preferred Vendors	15-5515	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
			Short & Over	15-5516	\$15.63	-\$31.53	\$24.02	\$36.66	\$12.64	52.62%	
			Sponsors	15-5520	\$600.00	\$125.00	\$0.00	\$0.00	\$0.00		
			Taxable Misc.	15-5509	\$374.46	\$360.47	\$103.63	\$701.02	\$597.39	576.46%	

Attachment: HCC Financials (1398 : Month and YTD Financial Report)

HPR Financial Tracking
 HCC - Fund 15
 Year-to-Date Figures

HCC Revenue	Detailed Revenue	Intergovernmental	Grants & Entitlements	15-5626	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
		Interest	Interest Income	15-5815	\$19.69	\$288.73	\$371.51	\$272.87	-\$98.64	-26.55%
			Interest Income (Bond)	15-5825	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
		Other Rev. Sources/Trans	Transfer from Other Funds	15-5931	\$48,411.00	\$40,800.32	\$40,333.32	\$59,500.00	\$19,166.68	47.52%
HCC Revenue Total					\$328,979.49	\$319,368.33	\$350,135.34	\$371,970.17	\$21,834.83	6.24%
HCC Expense	Administration				\$138,241.74	\$152,610.27	\$182,526.97	\$167,364.21	-\$15,162.76	-8.31%
	Aquatics Center				\$33,749.63	\$69,146.85	\$65,790.48	\$36,262.56	-\$29,527.92	-44.88%
	Recreation Programs				\$54,484.75	\$61,206.80	\$71,848.98	\$65,045.92	-\$6,803.06	-9.47%
	Building & Grounds				\$112,976.10	\$122,661.40	\$149,742.37	\$142,292.28	-\$7,450.09	-4.98%
	Capital Projects				\$0.00	\$68,791.21	\$0.00	\$0.00	\$0.00	
HCC Expense Total					\$339,452.22	\$474,416.53	\$469,908.80	\$410,964.97	-\$58,943.83	-12.54%
Expenses Less Capital Projects					\$339,452.22	\$405,625.32	\$469,908.80	\$410,964.97	-\$58,943.83	-12.54%

Total Variances	(Capital Projects removed from Expenses)	-\$10,472.73	-\$86,256.99	-\$119,773.46	-\$38,994.80	\$80,778.66	-67.44%
Cost Recovery	(Not inclusive of 'Admin Fee', General Fund transfers, or Capital Projects)	99.02%	78.62%	73.85%	84.90%	11.04%	14.95%

Fund	HCC - 15									
Rev./Exp.	(All)									
Title	Division	Section	Account Name	Account #	2011	2012	2013	2014	Variance	% of Change
HCC Revenue	Detailed Revenue	Other Rev. Sources/Trans	Transfer from Other Funds	15-5931	\$48,411.00	\$40,800.32	\$40,333.32	\$59,500.00	\$19,166.68	47.52%
HCC Expense	Administration	Other Charges	Office Facilities & Services	15-6-0103-0430	\$56,105.00	\$51,313.32	\$50,416.68	\$42,901.68	-\$7,515.00	-14.91%

Attachment: HCC Financials (1398 : Month and YTD Financial Report)