AGENDA
CITY OF HARRISONVILLE
PARK BOARD
REGULAR MEETING
COMMUNITY CENTER
AUGUST 12, 2014
6:00 PM

I. Call to Order

1. **Roll Call**

II. Public Participation

III. Ceremonial Matters

IV. Approval of Minutes

1. **Park Board Minutes - July 8, 2014**

V. Parks and Recreation Department

1. **Director Report - Month End Report**
2. **2015 Proposed Budget**
3. **HCC & ODP Membership Report**
4. **Month & YTD Financial Report**

VI. Other Business

VII. Adjourn to Executive Session

VIII. Adjourn from Regular Session

IX. Discussion Items

Posted on City Hall Bulletin Board this 12th day of August

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Kim Hubbard, City Clerk

The Board of Aldermen meeting is an open meeting but is not a meeting of the public. There is a place on the agenda for comments of citizens under PUBLIC PARTICIPATION. Our rule is that comments by any individual or group shall not exceed (4) minutes. The Board of Aldermen request that concerns be initially addressed at the appropriate action level before coming to the

Board of Alderman

City of Harrisonville est. 1836

STAFF REPORT

TO: **Park Board**

FROM: **Chris Deal, Parks Director**

DATE: **August 12, 2014**

SUBJECT: **Park Board Minutes - July 8, 2014**

<u>Type of Item:</u> *Approval*

1. Action Item (ID # 1520)

Park Board Minutes - July 8, 2014

Attachments:

July 8, 2014 (PDF)

HARRISONVILLE PARK BOARD MINUTES
HARRISONVILLE COMMUNITY CENTER
July 8, 2014
6:00 P.M.

CALL TO ORDER: The regularly scheduled meeting of the Harrisonville Park Board was called to order at 6:00 p.m. by Chairman Brent Caruthers.

MEMBERS PRESENT: David Atkinson, Julie Weedman**,** Chairman Brent Caruthers, Cathy Faris, Ed Roberts, Don Allen, Martin Parks, Clint Miller

ABSENT: Phil Rogers

OTHER PRESENT: City Administrator Keith Moody, Mayor Kevin Wood, Parks & Recreation Director Chris Deal, Recreation Superintendent Wendy Hershberger, and Recreation Coordinator of Member Services Amy Fuller

PUBLIC PARTICIPATION: NONE

CEREMONIAL MATTERS: NONE

APPROVAL OF MINUTES: Chairman Brent Caruthers asked for a motion to approve the minutes from the June 10, 2014 regular session.

Mr. Allen moved to approve the minutes of the June 10, 2014 Park Board meeting as written. The motion was seconded by Ms. Weedman and approved unanimously by a voice vote of those present, 8-0.

DIRECTOR'S REPORT:
Director Deal began with a couple of highlights stating that the Harrisonville Parks & Recreation's July 4th Fireworks Display and events went very well and was very well attended. He also stated that the Harrisonville Parks & Recreation 1st Annual Kid's Bike Parade was very successful with 100 plus in participation. Director Deal thanked and congratulated all the staff that worked the July 4th event.

Director Deal stated that attendance at the Harrisonville Aquatic Center is good. Director Deal also stated that an in-service training was held at both the indoor pool and outdoor pool.

Director Deal stated that the youth baseball and softball program has ended with a very good season and also that the Summer Camp Program is going well.

Director Deal stated that the indoor pool repairs have not begun yet due to waiting on a quote from a new company. Director Deal stated that Crawford Mechanical who has repaired the indoor pool for us in the past will not be able to get to us until sometime in August. Director Deal stated that he has contacted another company named Westport Pools out of St. Louis, Missouri. Director Deal stated that he has sent them all of our specifics along with information regarding past repair work done. Director Deal stated that Westport Pools has made a recommendation to have the existing brass pipe removed and replaced with hard, durable pvc pipe. Director Deal stated that they are waiting on a bid from Westport Pools, and should be receiving that information within a few days. Director Deal stated that while the indoor pool is closed we will be allowing all active Community Centers members use of the outdoor pool at no additional charge. Director Deal stated that he will be keeping the Park Board updated with any new developments.

MID-YEAR BUDGET ADMENDMENTS - 2014:
Director Deal stated that there was little change to the Park Fund and that the short fall of the outdoor pool will be made up by restitution that will be received from the vandals that destroyed the lifeguard stands by throwing them into the empty pool before the season opened.

Director Deal stated that the Community Center shows a decrease in revenue due to a couple reasons; one being that one of our highest activity personal trainers has endured family medical issues and the second reason is due having lower than anticipated program registration. Director Deal stated that we have experienced increase in revenue in our membership and daily pass categories.

Director Deal stated that in regards to the increase in expenses, the largest increase comes from the utilities with the water consumption being up mostly due to the indoor pool leak and HVAC ongoing repairs. Director Deal stated that unfortunately two of the three compressors located on the HVAC pool unit which heats, ventilates and air conditions the indoor pool area are leaking and will be needing repaired. Director Deal stated that they are looking at a total deficit of $35,000.00 for mid-year adjustment. Director Deal stated that this information must go through the City Administration and also the Board of Alderman.

PROPOSED FEES AND CHARGES - 2015:
Superintendent Hershberger stated management and staff conducted a thorough fee study of area Parks and Recreation departments (Belton, Raymore, Lee's Summit, Blue Springs and Pleasant Hill); including reviewing membership rates, day pass fees, rentals, leagues, programs, fitness classes and personal training. Superintendent Hershberger stated that based on this analysis Harrisonville Parks and Recreation staff are recommending fee increases in several areas in order to bring our pricing closer to the area average. Superintendent Hershberger stated that the most notable change will be the increase to our membership rates. Superintendent Hershberger stated that staff is recommending a 10% increase to our family and adult membership rates and a slight increase of our day pass rates. Superintendent Hershberger stated that even with the recommended increases that we are still below the average for the area. Superintendent Hershberger stated that our last membership rate increase was in 2012. Superintendent Hershberger stated that there will be some slight fee increases to our room rentals and leagues.

Superintendent Hershberger has asked the Park Board for any questions or concerns they may have regarding the purposed fees and charges changes.

Mr. Allen asked a question concerning the purposed fee increase for the outdoor pool season pass. Superintendent Hershberger stated that we would be inline the City of Pleasant Hill and their outdoor pool season pass fees.

Mr. Atkinson made the motion to approve the Fees & Charges Increase recommended by staff, motion was seconded by Ms. Weedman and approved unanimously by a voice vote of those present, 8-0.

Director Deal stated that the purposed increase of fees and charges will go in front of the Board of Alderman for approval on August 11, 2014.

BUDGET OBJECTIVES - 2015:

1. **Linear Trail Development**
   Director Deal stated that as part of the Comprehensive Parks & Recreation Master Plan, linear trail development is recommended for trail connection throughout the city. Director Deal stated that this will be an ongoing development.

2. **Parks & Recreation Foundation Funding Development**
   Director Deal stated that the Parks & Recreation Board approved the establishment of the Parks & Recreation Foundation through the Truman Heartland Community Foundation. Director Deal stated that to further develop funding for the foundation; we will be hosting a golf tournament on September 26, 2014 to help raise funds. Director Deal stated that future events are being planned.

3. **Lease purchase of treadmills for Community Center Members and Patrons**
   Director Deal stated all but three (3) treadmills still remain which have been with the facility now approaching 10 years. Director Deal stated that the cost for repairs is rapidly increasing and currently three (3) treadmills have been removed from the fitness floor. Director Deal stated that staff is recommending that we move toward a lease program.

Director Deal has requested Park Board approval of this objective. The consensus of the Park Board is that replacement is necessary but has requested to be provided with more lease options and information at the next meeting.

4. **Resurface Community Center Parking Lot and Service Road**
   Director Deal stated that is has been approaching 10 years and the parking lot is showing its age with cracks, separation at seams and minor sink holes. Director Deal stated that staff is recommending a resurfacing of the parking lot and restriping for parking, as well as complete service and road improvement. Director Deal stated that the repair cost estimate is $25,000.00; this cost would come from the Community Center Fund Balance.

Director Deal has requested Park Board approval of this objective.

Mr. Atkinson made the motion to approve the resurfacing of the Community Center parking lot and service road as recommended by staff, motion was seconded by Mr. Allen and approved unanimously by a voice vote of those present, 8-0.

TWIN PINES GOLF CLUB:
Chairman Caruthers stated that he would like to table this discussion until the next meeting.

HCC ACTIVITY REPORT:
Superintendent Hershberger reported:

- First Movie in the Park Series was successful, 3 more movies planned for the summer
- Membership revenue up, member count is at 4,454
  - growth in family & adult memberships
- Tot-watch revenue up
- Fitness class revenue up 14% as compared to last year
- Decrease in misc. rec programs , have been moved to park funds
- Summer Camp Program going well
  - field trip to Worlds of Fun scheduled for this Wednesday
- Community Center revenue up $30,000.00 as compared to last year
- Expenses are down $68,0000.00

- Slight decrease in Outdoor Pool Daily Admission due to weather
- Youth Baseball/ Softball Program has ended
  - End of Season Party scheduled at the Outdoor Pool for Saturday, July 19th

OTHER BUSINESS:
Mr. Allen stated that he appreciated that we painted the front curb yellow and stated that this year's 4th of July fireworks display was great and so was the crowd.

Dr. Martin stated that he appreciated the care we take of our outdoor pool and facility.

Mr. Miller stated that we had an outstanding fireworks display.

Mayor Wood announced that he will be attending a dinner to honor Mr. Atkinson who will be awarded the "City Citizen of the Year".

ADJOURN
A motion to adjourn the meeting of the Park Board was made by Mr. Weedman, seconded by Mr. Roberts and approved unanimously by a voice vote of those present, 8-0. The meeting adjourned at 7:29p.m. the next meeting is scheduled for August 12, 2014 at 6:00pm.

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Brent Caruthers, Park Board Chairman

ATTEST"

____
Amy Fuller, Park Board Secretary

APPROVED, by the Park Board on this 12th day of August, 2014.

City of Harrisonville est. 1836

STAFF REPORT

TO: **Park Board**

FROM: **Chris Deal, Parks Director**

DATE: **August 12, 2014**

SUBJECT: **Director Report - Month End Report**

Type of Item: *Report*

1. **Action Item (ID # 1521)**

Director Report - Month End Report

Attachments:

July 2014 Monthly Report (PDF)

Monthly Report – Harrisonville Parks & Recreation | July 2014

Membership Statistics:

- **Total HCC Memberships** =2,281 (Up 16% from this time last year)
- **Total Number of HCC Members** = **4,440** (Up 11% from this time last year, which equates to a total of 452 more members)
- **Total ODP Memberships** = 186 (Up 5% from this time last year)
- **Total Number of ODP Members** = 725 (38 more members over last month)
- **Total Monthly Visits (HCC)** = 8,982
- **Most Popular Day (HCC)** = Monday, July 7th (492 Visits)
- **Total Monthly Visits (ODP)** = 6,350
- **Most Popular Day (ODP)** = Fri., July 4th (426 Visits)
- **Adult Membership:**
  - Adult Membership continues to grow and is up 1.45% from last month, with 6 new memberships gained
- **SilverSneakers Membership:**
  - Silver Sneakers membership continues to grow with 19 more new members gained in the month of June. **We currently have 679 SilverSneakers members!**
- **HCC Membership:**
  - **Total Members** for the Community Center decreased slightly in the month of July, **however our numbers remain strong for this time of year at 4,440 members!**

July Win's (Figures are year-to-date):

- **Membership Revenue** = $341,668.78 (Up 7.95%, $25,152.69 from 2013)
- **Tot Watch** = $2,429.00 (Up 18.43%, $378.00 from 2013)
- **Fitness Classes** = $17,687.79 (Up 11.73%, $1,856.65 from 2013)
- **Women's Volleyball** = $2,858.32 (Up 46.21%, $903.32 from 2013)
- **Community Center Fund under spent again this month in all program areas equating to a 8.61% ($71.198.79) decrease compared to this time last year:**
  - Administration - ↓ $11,619.68(4.02% decrease from 2013)
  - Aquatics Center - ↓ $8,439.76 (9.50% decrease from 2013)
  - Recreation Programs - ↓ $23,161.85 (15.47% decrease from 2013)
  - Buildings & Grounds - ↓ $27,977.50 (9.36% decrease from 2013)
- **Community Center revenue as a whole is up 19.41% ($121,240.46) from this time last year**
- **Cost Recovery for Community Center** = 80.73%
  - Percentage is non-inclusive of 'Admin Fee', General Fund transfers, and Capital Projects
- **Cost Recovery for ODP** = 105.20%
- **Cost Recovery for Parks** = 51.66%
  - Percentage is non-inclusive of 'Admin Fee', General Fund transfers, and Capital Projects
- **Parks Misc. Rec. Programs** = $35,904.00 (Up 10.17%, $3,314.92 from 2013)

Monthly Report – Harrisonville Parks & Recreation

July 2014

Business & Marketing
The following efforts were made in the areas of business and marketing:

- Created a 2014 HPR power point presentation to share with various community groups that highlights our history, membership numbers, special events, sports & activities & the new HPR Foundation
- Created a flyer in collaboration with the Harrisonville Public Library for our Monarch Butterfly Release Party to be held on Sat., Aug. 16th
- Updated lobby power point to include info. about our Fit Kids Before School & Intramural Rec Sports After School programs, our Summer Membership Appreciation Night on Sat., Aug. 16th and the upcoming HCC Free Day on Sun., Aug. 17th
- Created flyers for Fall Fit Kids & Intramural Rec Sports programs, all Fall Adult Leagues & Summer Membership Appreciation Night
- Created a high-quality August 2014 electronic newsletter that is also available in print version at the HCC front desk
- Promoted upcoming programs and activities through the City's Harrisonville Happenings newsletter
- Continuing to share info. about programs with our community partners, including the Harrisonville Public Library, Chamber of Commerce and the Harrisonville Public Schools
- Continuing to utilize Facebook on a daily basis (**currently with 1,362 followers & growing each day!**) & Twitter to inform our community about our programs and activities

Fitness
Staff spent time preparing for the next session of fitness/aquatics classes. Staff also started making plans for the Fall 2014 Health Fair to be held at HCC on Tues., Sept. 23rd. Additional items to report:

- Personal Training Revenue: $3,982.00
- Group Fitness Revenue for Summer Session I (July 7th – Aug. 17th) : $3,500.00
- Total # of Group Fitness classes: 26
- Total # of Group Fitness Registrants: 262
- YFO's: 8
- CFO's: 5

Parks
Staff spent time setting up and cleaning up from the 4th of July event in City Park. Staff also spent time:

- Mowing and trimming
- Patching the roof on Shelter 2
- Repair stool in restroom at the North Park
- Making repairs on trucks and mowers
- Draining and cleaning fountains
- Spraying fence lines
- Hauling gravel to trails

Monthly Report – Harrisonville Parks & Recreation

July 2014

Community Center Maintenance

HCC Staff spent time working with the contractors on the repairs to the indoor pool. Staff also spent time on:

- Repairs to the HCC gym goal & the room dividers in the rental rooms
- Working on flow meter at outdoor pool

Recreation

Staff spent time hosting the annual 4th of July celebration in City Park. Other items to report:

- Youth Baseball/Softball/T-ball season ended
  - Over 200 participants, coaches and families attended the end of the season pool party at the outdoor pool!
- Registration is open for Girls Youth Volleyball (Grades 4th-8th) that will start the week of Sept. 15th
- Registration is also open for Fall Adult Leagues: Men's 5 on 5 Basketball, Coed Rec & Competitive Volleyball, Women's Rec & Competitive Volleyball & Coed & Men's Softball
- Special Events
  - Held second Summer Movie in the Park on Fri., July 25th (Cloudy with a Chance of Meatballs 2) with another beautiful evening & great turnout! Next showing will be on Fri., Aug. 29th with "Despicable Me 2"
  - Beginning to plan for Fall Special Events including HPR booth at Burnt District Festival, Haunted Hayrides & Pumpkin Painting
- Registration is open for Fall Fit Kids Before School Program, Intramural Rec Sports After School Program & Tiny Tikes Flag Football that will start on Thurs., Sept. 11th

Aquatics

Staff spent time:

- Hosting water games and special activities at the ODP on the 4th of July
- Making arrangements & handling scheduling issues related to the closing of the indoor pool for repairs
- Conducting a lifeguard audit at the outdoor pool on Thurs., July 24th that went very well!
- Holding follow up lifeguard in-service training for indoor & outdoor guards to review items from the audit including refresher training on backboarding, CPR, first aid and water saves

Membership

Staff hosted our second Summer Movie Night in the Park on Fri., July 25th and made plans for our Summer Membership Appreciation Night to be held on Sat., Aug. 16th. Other items to report:

- Ran July Membership Installment Billings – total billed amount $31,763.14
- Completed July EFT's onto spread sheet – mailed letters for payment
- Renewed July monthly installment memberships - 58 total
- Received June's SilverSneakers Fitness Membership Payment: $2,498.00

- Invoiced Corporate Accounts (CITY, CASGV,HSD, CRMC & QuikTrip) for Monthly Memberships: $6,475.29
- Invoiced July “Group Visits” - Organizations (Aaron’s House, Grand River Residential, Heritage Residential, SERC): $219.00
- Completed Building Rentals (HCC) & All Parks Areas Rentals – 126 reservations, amount collected: $5,467.00

City of Harrisonville est. 1836

STAFF REPORT

TO: **Park Board**

FROM: **Chris Deal, Parks Director**

DATE: **August 12, 2014**

SUBJECT: **2015 Proposed Budget**

Type of Item: *Report*

2. Discussion Item (ID # 1522)

2015 Proposed Budget

Attachments:

Park Board Memo for 2015 Budget (PDF)

Harrisonville Parks and Recreation Department - 2015 Budget Summary (PDF)

MEMO

TO: Park Board

CC: Mayor Wood, Keith Moody

FROM: Chris Deal, Parks & Recreation Director
Wendy Hershberger, Recreation Superintendent

DATE: August 8, 2014

RE: 2015 Budget Summary

Attached to this memo is the budget highlights for 2015. Only significant variations from the 2014 budget are explained, but staff will answer questions on any part of the budget. The budget in each of the three park department divisions will operate as a "maintenance budget" for 2015.

In summary, the Park Fund #11 and the Aquatic Center #13 (outdoor pool) will operate as a balanced budget when completed (Income and expense will match). There are a few details that need to be completed from Administration, such as the final tax figure and general fund support.

The Community Center Fund #15 will have new revenue that is brought about by a substantial growth in our memberships, proposed fee increases and new program development. Expenses continue to be a challenge with an aging facility that impacts areas such as HVAC, equipment maintenance and buildings and grounds. Also, as the Board is aware the indoor pools' extensive repair cost from the pool leaks has been very costly to our operating budget. Similar to the Park Fund and Aquatic Center Fund, there are a few details that need to be completed from Administration, but at this time the Community Center proposed budget for 2015 shows <$55,078.00> in expense over revenue. This amount will need to come from the Community Center Fund Balance.

Regarding the Administrative Fee there is a change in the reporting process. Instead of showing the revenue in and expense going out, only the "net expense" that is charged for the administrative fee is shown in the expense line item for each division.

Staff will answer any questions on the 2015 budget. Staff requests approval of the 2015 budget by the Park Board.

Harrisonville Parks and Recreation Department
2015 Budget Points (Variations from 2014)

Park Fund Revenue:

- Rental Income increase with fee increase for shelters with electricity. As a reminder the rental income for 2013 actual is higher as compared to the 2014 current budget & the 2015 proposed budget due to Parks & Recreation taking over Youth Baseball/Softball. HBI was previously paying for field rental and lights whereas now the revenue comes into the Parks & Recreation programs line item.
- Misc. Recreation Programs increase due to fee increases in 2015.
- Misc. Income increase with the addition of new Haunted Hayride special event & additional Youth Baseball/Softball sponsorships anticipated.
- Transfer from General Fund covers expense items such as equipment, vehicles and capital projects as well as general operating support from the general fund. The exact amount of operating support for the Park Fund is not yet determined for 2015 but an estimate based on last year's figure is entered at this time.
    - Operating support or administrative fee revenue transfer from the General Fund is removed in the 2015 budget with the administrative fee expense reduced accordingly. As you will note in the expense side, the administrative fee only shows the "net expense" or actual fee charged.
- **Total Revenue for Park Fund is approximately $499,100.00.**

Park Fund Expense:

- Salaries increase based on the annual wage increase for employees at an average of 2.5%.
- Utilities increase based on 2013 actual and 20% estimated increase in the cost of water.
- Office Facilities & Service (Administrative fee paid to the General Fund) is reduced in the 2015 budget due to eliminating the transfer back in on the revenue side. The total administrative fee for 2015 is $22,441.00 in the Park Fund. The administrative fee expense is increased by 1/15th each year and started in 2011.
- Machinery and Equipment increase for purchase of a new front end mower and gator utility vehicle.
- **Total expense $499,100.00.**
- **Will be a balanced budget bottom line upon completion of this fund.**

Aquatic Center Fund Revenue:

- Pool Day Passes increase based on 3 year average and necessary revenue projected increase to meet expenses.
- Pool Season Passes increase based on fee increases for Family, Senior & Youth season passes.
- Concessions (Taxable Misc.) decrease to closer to the 3 year average.
- Miscellaneous Revenue increase with addition of Aqua Cats program.
- Transfer from Other Funds (Administrative fee revenue transfer from the General Fund) is removed in the 2015 budget with the administrative fee expense reduced accordingly. As you will note in the expense side, the administrative fee only shows the "net expense" or actual fee charged.
- **Total revenue $149,790.00.**

Aquatic Center Fund Expense:

- PT Salaries increase with slight increase in hourly wages in 2015.
- Utilities decrease to align with 3 year average.
- Maintenance & Repair has a slight increase with the aging pool facility.
- Supplies increase with rising costs and to match 2013 actual and 2014 ytd.
- Office Facilities & Service (Administrative fee paid to the General Fund) is reduced in the 2015 budget due to eliminating the percentage transfer back in on the revenue side. The total Administrative Fee for 2015 is $13,975.00 in the Aquatic Fund. The administrative fee expense is increased by 1/15th each year and started in 2011.
- **Total expenses $149,790.00.**
- **Will be a balanced budget bottom line upon completion of this fund.**

Community Center Fund Revenue:

- **Daily Passes increase with $1 increase on day pass rates for adult, youth and seniors.**
- **Annual Memberships increase with 10% membership rate increase for family and adult.**
- **Swim Team Rental decreased due to cooperative agreement with Harrisonville School District in which HPR can use gym space at no charge and the HHS Swim Team can use the indoor pool at no charge.**
- **Room Rental increase based on 20% room rental rate increase.**
- **Special Events decrease based on ytd actual and history.**
- **Misc. Recreation Programs decrease to match 3 year average. In addition, Summer Camp has seen a decline over the last 2 years and Youth Martial Arts was moved to Fitness Classes.**
- **Fitness Classes increase based on ytd substantial growth & addition of new classes per member requests.**
- **Swim Lessons increase due to restructuring lessons from a 3-week program to a 2-week program and new emphasis from the Aquatics Supervisor.**
- **Swim Team decrease to match 2013 actual & ytd. In addition, there was less revenue this year due to the pool leak.**
- **Personal Trainer decrease due to our highest producing trainer cutting back on the number of clients.**
- **Activation Fee increase based on higher membership projections.**
- **Transfer from Other Funds (Administrative fee revenue transfer from the General Fund) is removed in 2015 budget with the administrative fee expense reduced accordingly. As you will note in the expense side, the administrative fee paid to general fund only reflects the "net expense" or actual fee charged.**
- **Total Revenue $1,141,665.00.**

Community Center Expenses:

Administration:

- **Salaries decrease as compared to 2013 actual and 2014 current budget. Annual percentage wage increase is budgeted.**
- **Printing and Advertising decrease in order to lower expenses.**
- **Supplies decrease in order to lower expenses.**
- **Office Facilities & Service (Administrative fee paid to the General Fund) is reduced in the 2015 budget due to eliminating the percentage transfer**

back in on the revenue side. The total Administrative Fee for 2015 is $53,760.00 in the Community Center Fund. The administrative fee expense is increased by 1/15th each year and started in 2011.

Aquatics:

- **Salaries increase based on changes to the organizational structure and increase in swim lesson instructors. Annual percentage wage increase is budgeted.**

Recreation Programs:

- **Salaries decrease as compared to 2013 actual and 2014 budget with organizational structure changes. Annual percentage wage increase is budgeted.**
- **Equipment Maintenance increase with aging facility and adding mats for free weight room to cover worn carpet areas.**
- **Other Contractual Service decrease with less revenue from the Personal Trainer revenue category.**
- **Supplies increase over 2013 actual with the addition of the new Youth Basketball program.**
- **Machinery and Equipment increase due to the lease purchase of 6 new treadmills for the fitness floor& the purchase of new flat screen TV's for this area.**

Buildings and Grounds:

- **Salaries increase based on additional part time staff hours needed with the growth of membership and rentals. Annual percentage wage increase is budgeted.**
- **Utilities increase based on actual 3 year average, 2014 ytd actual and 20% estimated increase in the cost of water.**
- **Equipment Maintenance increase due to 2014 ytd and aging facility.**
- **Other Contractual Service increase with necessary annual HVAC maintenance & gym floor resurfacing.**
- **Supplies increase due to higher facility usage as our membership and daily pass numbers have increased.**

Capital Projects:

- **Repaving of HCC Parking Lot – Estimated cost of $35,000.00.**
- **Total Expense $1,196,743.00.**
- **<$55,078.00> Expenditures over Revenue. Fund Balance to cover this cost.**

City of Harrisonville est. 1836

STAFF REPORT

TO: **Park Board**

FROM: **Chris Deal, Parks Director**

DATE: **August 12, 2014**

SUBJECT: **HCC & ODP Membership Report**

Type of Item: *Report*

3. Discussion Item (ID # 1523)

HCC & ODP Membership Report

Attachments:

Membership Statistics - Chart(PDF)

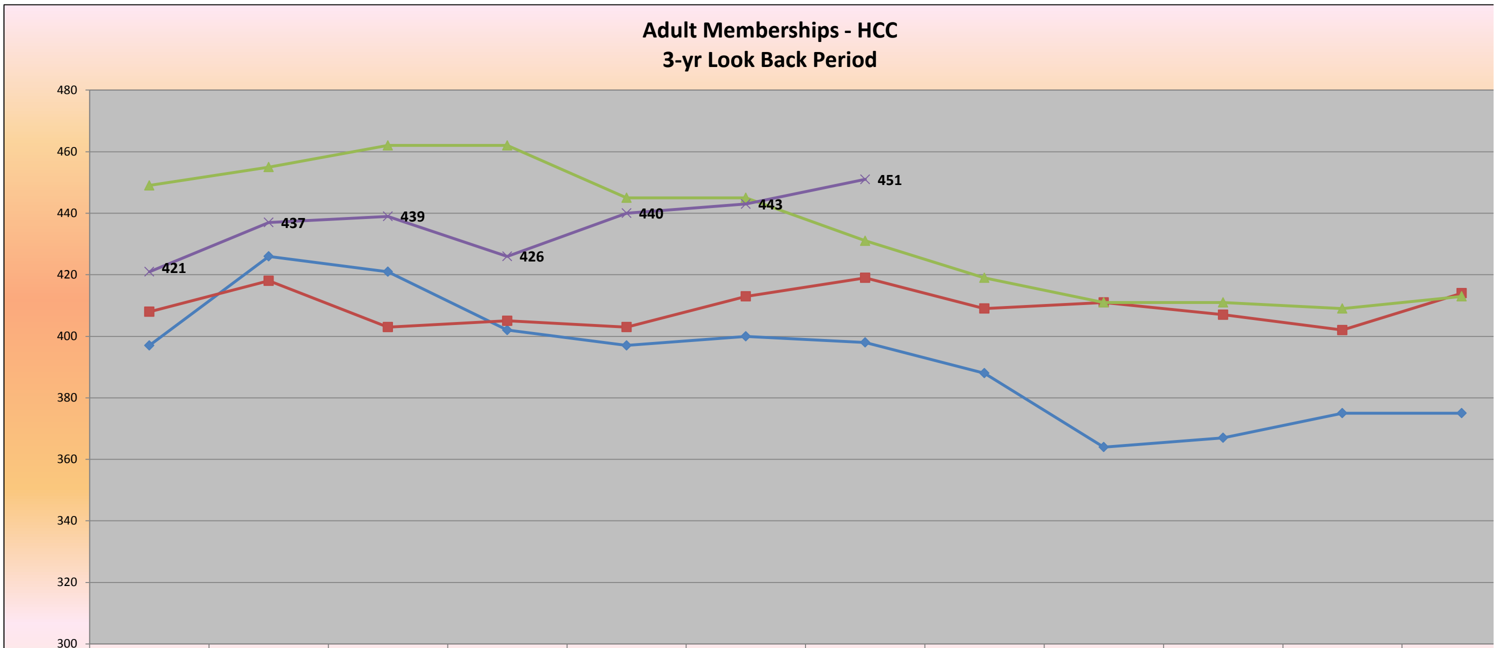
HCC Membership Statistics - Graphs(PDF)

ODP Membership Statistics - Graphs(PDF)

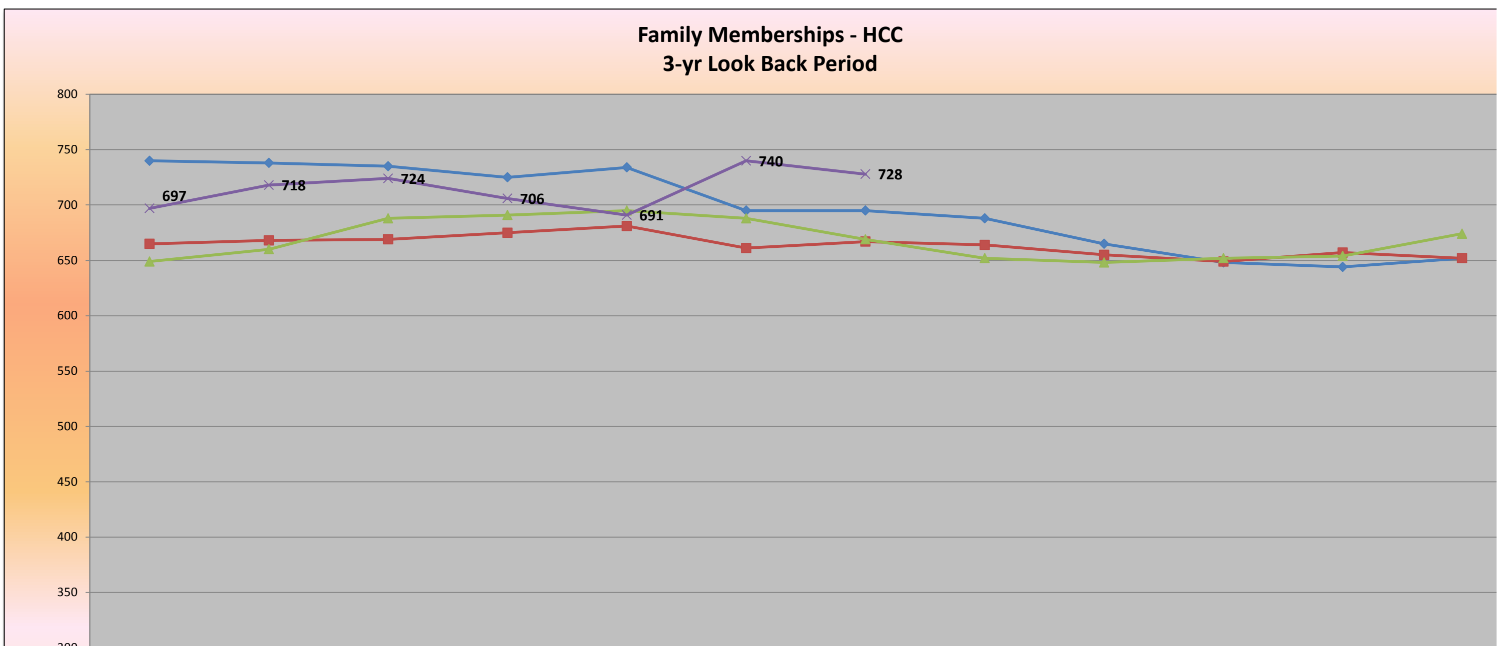
HPR Membership Tracking
3-Year Period
Park Board Meeting: August 12, 2014

	Values																
Month/Year	**Adult**	**Adult-90**	**Adult-ODP**	**Family**	**Fam-ODP**	**Youth**	**Youth-90**	**Yth - ODP**	**Senior**	**Sen-90**	**Sen Cpl**	**Sneakers**	**Sen-ODP**	**PLUS1**	**10Punch**	**HCC Mem**	**ODP Mem**
Jan																	
2012	357	51	0	665	0	13	1	0	233	2	123	0	0	43	0	**3368**	**0**
2013	402	47	0	649	0	14	2	0	230	3	112	292	0	43	0	**3622**	**0**
2014	380	41	0	697	0	15	2	0	222	5	110	592	0	55	0	**4251**	**0**
% Difference/yr	-5.47%	-12.77%	0.00%	7.40%	0.00%	7.14%	0.00%	0.00%	-3.48%	66.67%	-1.79%	102.74%	0.00%	27.91%	0.00%	**17.37%**	**0.00%**
Feb																	
2012	360	58	0	668	0	13	2	0	240	3	119	0	0	46	0	**3388**	**0**
2013	402	53	0	660	0	13	2	0	220	4	114	338	0	57	0	**3837**	**0**
2014	390	47	0	718	0	15	4	0	223	4	114	612	0	64	0	**4400**	**0**
% Difference/yr	-2.99%	-11.32%	0.00%	8.79%	0.00%	15.38%	100.00%	0.00%	1.36%	0.00%	0.00%	81.07%	0.00%	12.28%	0.00%	**14.67%**	**0.00%**
Mar																	
2012	355	48	0	669	0	15	2	0	241	4	119	0	0	49	0	**3436**	**0**
2013	412	50	0	688	0	14	1	0	219	3	118	396	0	56	0	**3987**	**0**
2014	396	43	0	724	0	14	3	0	223	4	114	628	0	60	0	**4429**	**0**
% Difference/yr	-3.88%	-14.00%	0.00%	5.23%	0.00%	0.00%	200.00%	0.00%	1.83%	33.33%	-3.39%	58.59%	0.00%	7.14%	0.00%	**11.09%**	**0.00%**
Apr																	
2012	373	32	0	675	0	13	1	0	247	4	122	0	0	51	0	**3473**	**0**
2013	423	39	0	691	2	16	0	3	215	2	119	421	0	58	0	**4044**	**12**
2014	393	33	0	706	0	14	3	0	227	1	117	643	0	59	0	**4376**	**0**
% Difference/yr	-7.09%	-15.38%	0.00%	2.17%	-100.00%	-12.50%	0.00%	-100.00%	5.58%	-50.00%	-1.68%	52.73%	0.00%	1.72%	0.00%	**8.21%**	**-100.00%**
May																	
2012	367	36	2	681	77	12	0	11	246	2	125	0	1	54	24	**3539**	**373**
2013	407	38	3	695	46	17	0	9	215	1	116	441	0	57	2	**4129**	**242**
2014	**406**	**34**	**3**	**691**	**67**	**14**	**2**	**23**	**228**	**1**	**116**	**647**	**1**	**56**	**0**	**4341**	**342**
% Difference/yr	-0.25%	5.56%	0.00%	-0.58%	45.65%	-17.65%	0.00%	155.56%	6.05%	0.00%	0.00%	46.71%	0.00%	-1.75%	-100.00%	**5.13%**	**41.32%**
Jun																	
2012	370	43	6	661	165	13	2	23	239	3	121	0	1	57	95	**3439**	**875**
2013	403	42	5	688	138	16	0	27	218	1	116	458	1	52	65	**4059**	**703**
2014	415	28	4	740	131	14	2	42	227	0	116	660	1	56	77	**4454**	**687**
% Difference/yr	2.98%	-33.33%	-20.00%	7.56%	-5.07%	-12.50%	0.00%	55.56%	4.13%	-100.00%	0.00%	44.10%	0.00%	7.69%	18.46%	**9.73%**	**-2.28%**
Jul																	
2012	375	44	7	667	169	11	4	23	242	3	120	0	1	53	146	**3497**	**941**
2013	396	35	5	669	142	14	2	28	215	0	112	471	1	52	112	**3988**	**852**
2014	421	30	5	728	137	15	1	43	229	0	119	679	1	59	0	**4440**	**725**
% Difference/yr	6.31%	-14.29%	0.00%	8.82%	-3.52%	7.14%	-50.00%	53.57%	6.51%	0.00%	6.25%	44.16%	0.00%	13.46%	-100.00%	**11.33%**	**-14.91%**
% Diff. Prev. Mo.																	
2012	1.35%	2.33%	16.67%	0.91%	2.42%	-15.38%	100.00%	0.00%	1.26%	0.00%	-0.83%	0.00%	0.00%	-7.02%	53.68%	**1.69%**	**7.54%**
2013	-1.74%	-16.67%	0.00%	-2.76%	2.90%	-12.50%	0.00%	3.70%	-1.38%	-100.00%	-3.45%	2.84%	0.00%	0.00%	72.31%	**-1.75%**	**21.19%**
2014	1.45%	7.14%	25.00%	-1.62%	4.58%	7.14%	-50.00%	2.38%	0.88%	0.00%	2.59%	2.88%	0.00%	5.36%	-100.00%	**-0.31%**	**5.53%**
Aug																	
2012	373	36	7	664	169	12	5	23	253	6	118	0	1	46	149	**3461**	**943**
2013	388	31	5	652	142	16	2	28	221	3	112	496	1	54	117	**3953**	**747**
2014																	
% Difference/yr	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	**-100.00%**	**-100.00%**
Sep																	
2012	379	32	7	655	169	12	4	23	255	4	122	0	1	46	156	**3455**	**950**
2013	385	26	0	648	0	19	2	0	225	3	115	516	0	48	0	**3965**	**0**
2014																	
% Difference/yr	-100.00%	-100.00%	0.00%	-100.00%	0.00%	-100.00%	-100.00%	0.00%	-100.00%	-100.00%	-100.00%	-100.00%	0.00%	-100.00%	0.00%	**-100.00%**	**0.00%**
Oct																	
2012	380	27	0	649	0	10	1	0	257	3	125	0	0	45	0	**3426**	**0**
2013	386	25	0	652	0	19	0	0	218	3	114	531	0	48	0	**3969**	**0**
2014																	
% Difference/yr	-100.00%	-100.00%	0.00%	-100.00%	0.00%	-100.00%	0.00%	0.00%	-100.00%	-100.00%	-100.00%	-100.00%	0.00%	-100.00%	0.00%	**-100.00%**	**0.00%**
Nov																	
2012	375	27	0	657	0	8	0	0	252	0	126	0	0	44	0	**3429**	**0**
2013	384	25	0	654	0	18	0	0	222	1	110	542	0	49	0	**4004**	**0**
2014																	
% Difference/yr	-100.00%	-100.00%	0.00%	-100.00%	0.00%	-100.00%	0.00%	0.00%	-100.00%	-100.00%	-100.00%	-100.00%	0.00%	-100.00%	0.00%	**-100.00%**	**0.00%**
Dec																	
2012	388	26	0	652	0	13	1	0	252	1	126	0	0	39	0	**3379**	**0**
2013	383	30	0	674	0	14	1	0	234	2	106	556	0	50	0	4103	0
2014																	

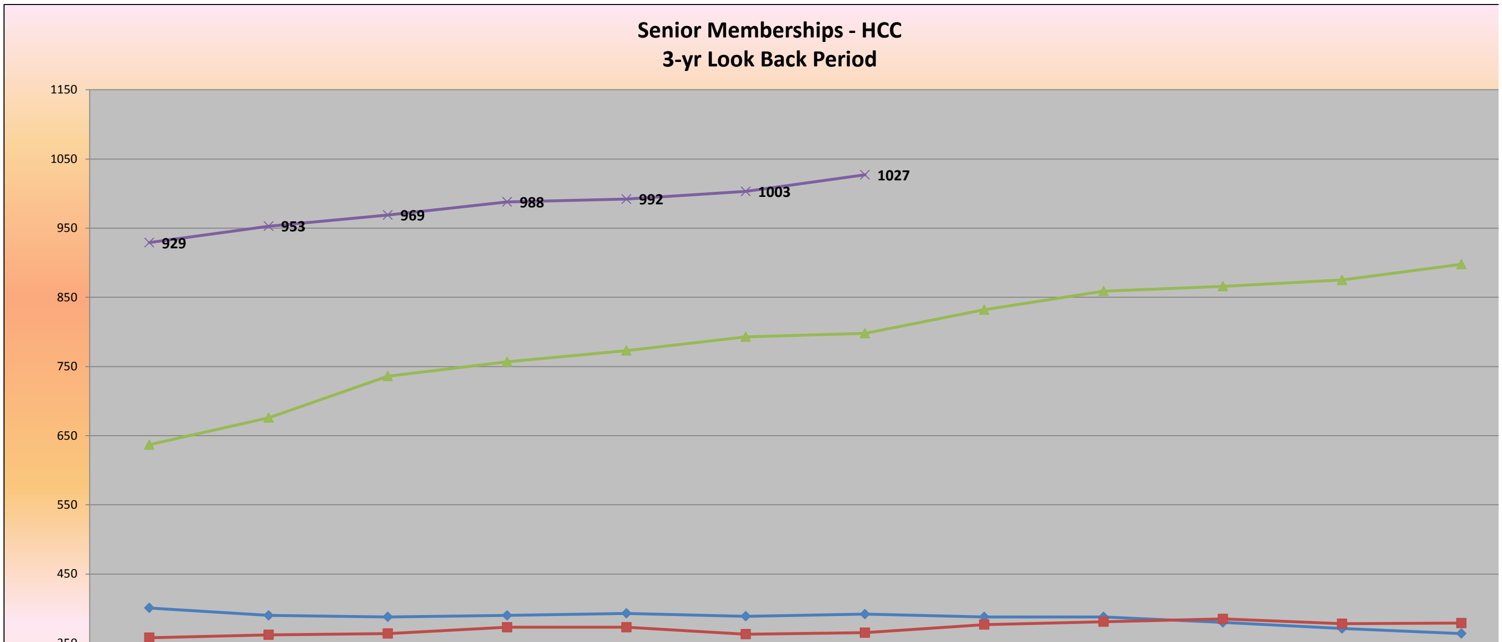
Updated by Wendy Hershberger: 8/6/2014 @ 2:13 PM



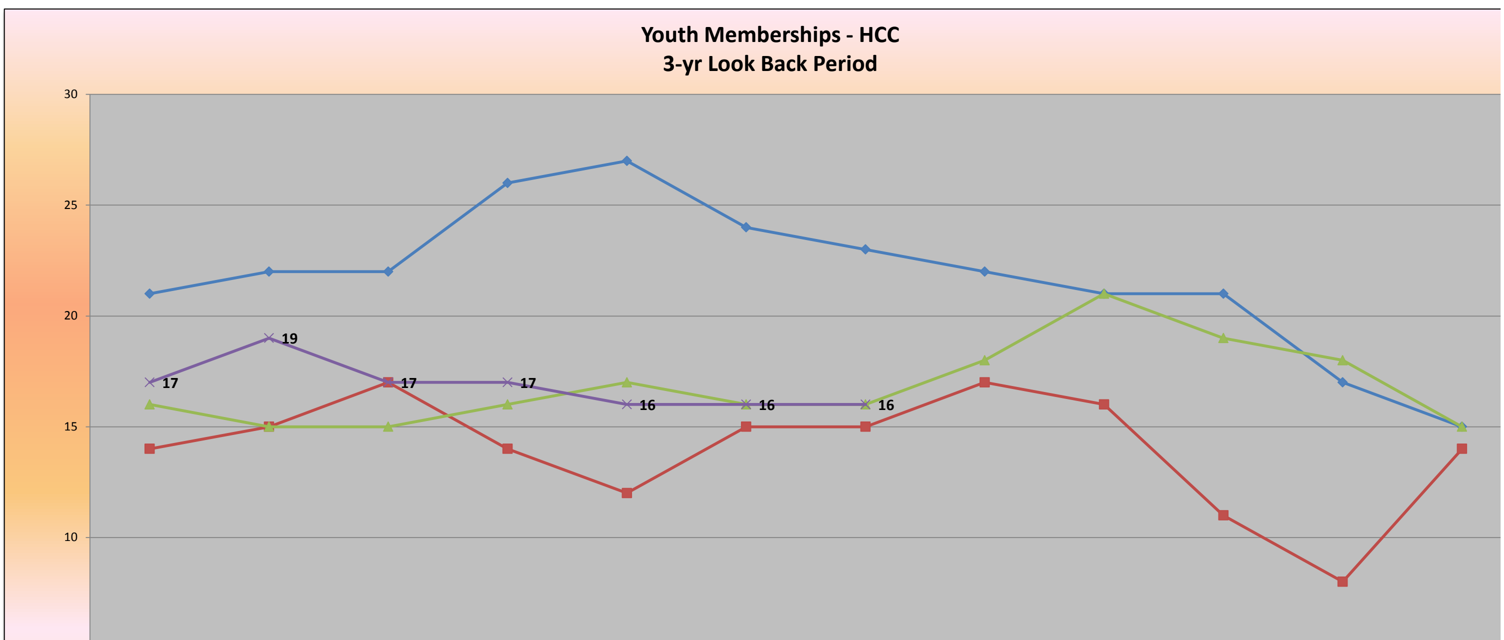
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2011	397	426	421	402	397	400	398	388	364	367	375	375
2012	408	418	403	405	403	413	419	409	411	407	402	414
2013	449	455	462	462	445	445	431	419	411	411	409	413
2014	421	437	439	426	440	443	451					



	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2011	740	738	735	725	734	695	695	688	665	648	644	652
2012	665	668	669	675	681	661	667	664	655	649	657	652
2013	649	660	688	691	695	688	669	652	648	652	654	674
2014	697	718	724	706	691	740	728					



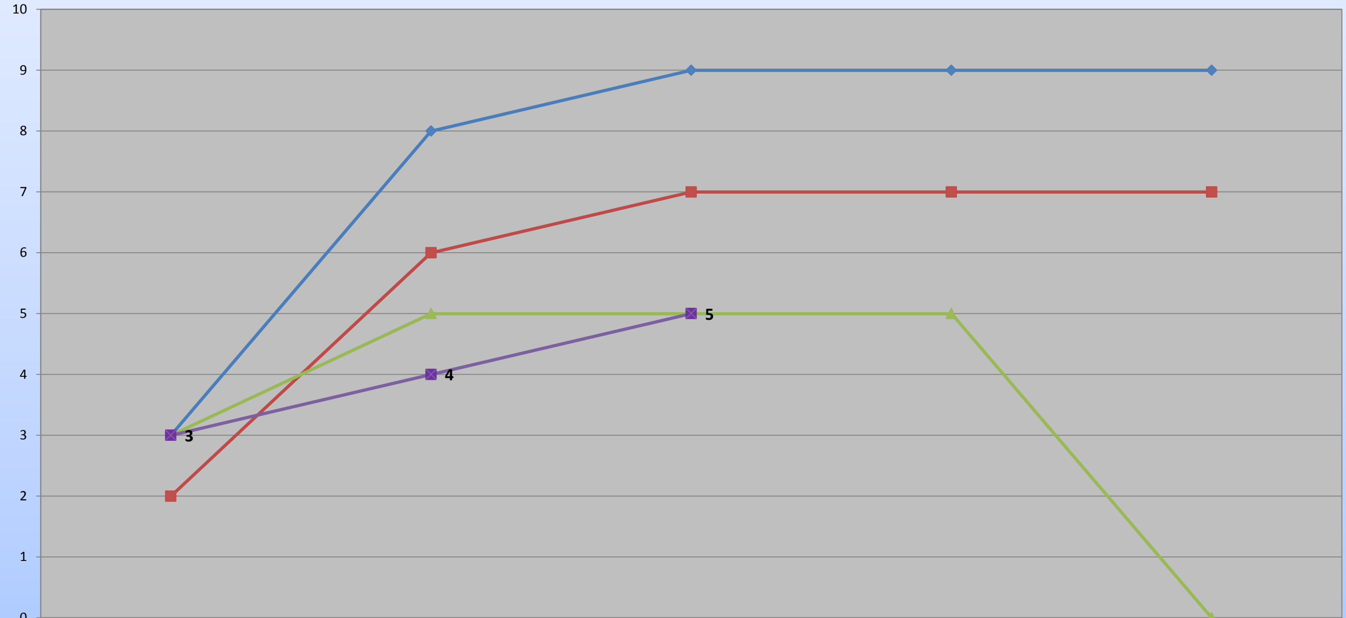
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2011	401	390	388	390	393	389	392	388	388	380	371	364
2012	358	362	364	373	373	363	365	377	381	385	378	379
2013	637	676	736	757	773	793	798	832	859	866	875	898
2014	929	953	969	988	992	1003	1027					



	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2011	21	22	22	26	27	24	23	22	21	21	17	15
2012	14	15	17	14	12	15	15	17	16	11	8	14
2013	16	15	15	16	17	16	16	18	21	19	18	15
2014	17	19	17	17	16	16	16					

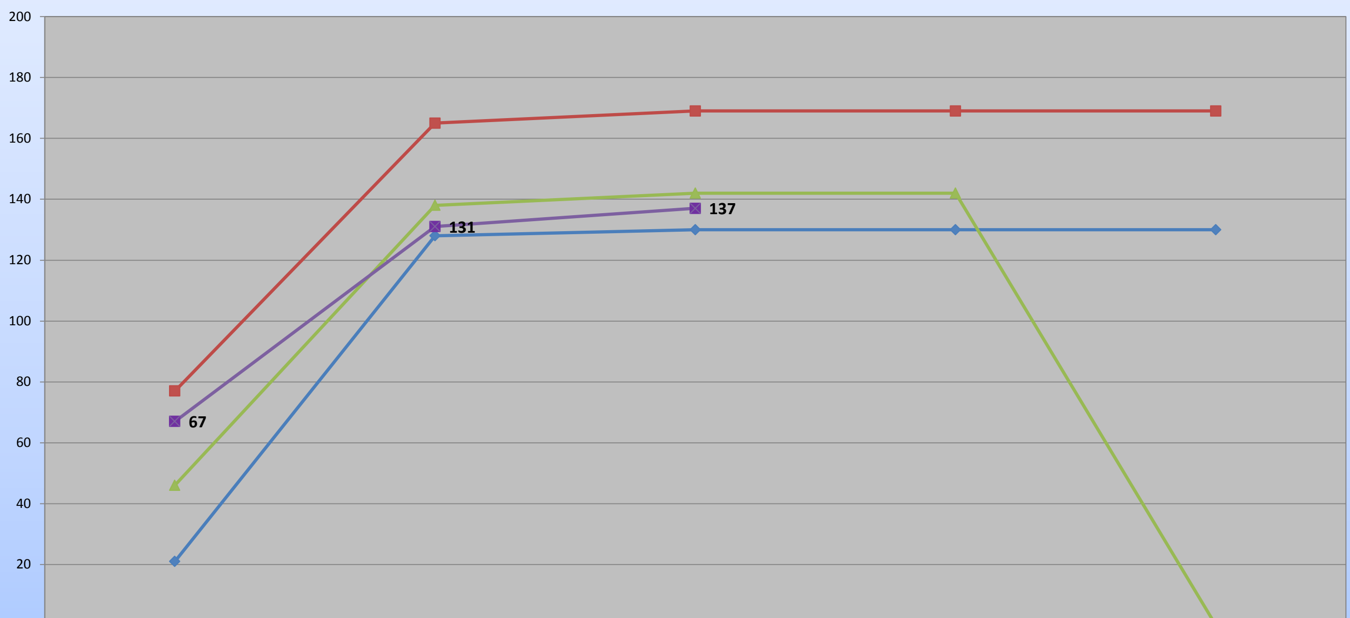
Attachment: HCC Membership Statistics - Graphs (1523 : HCC & ODP Membership Report)

Adult Memberships - ODP
3-yr Look Back Period

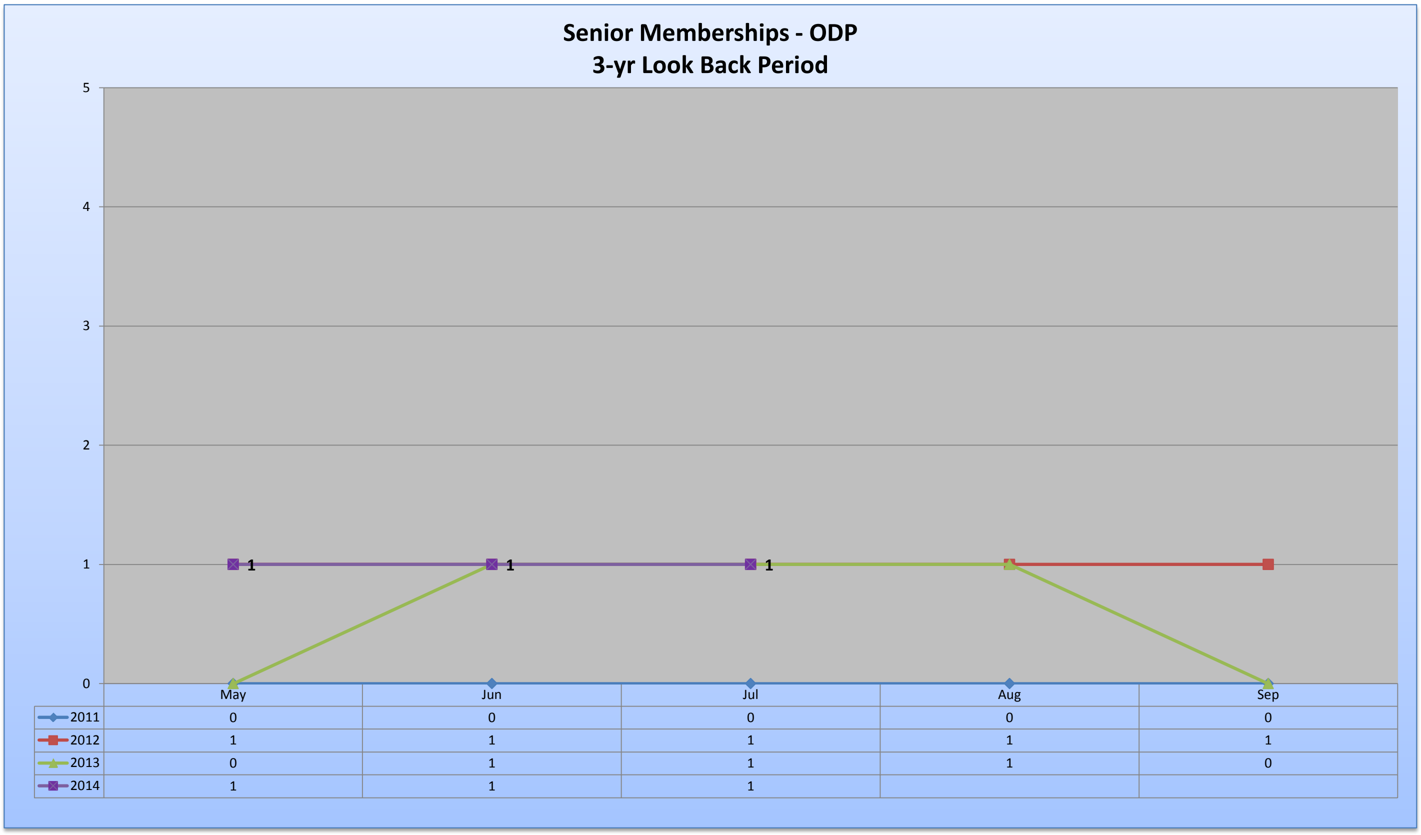


	May	Jun	Jul	Aug	Sep
2011	3	8	9	9	9
2012	2	6	7	7	7
2013	3	5	5	5	0
2014	3	4	5		

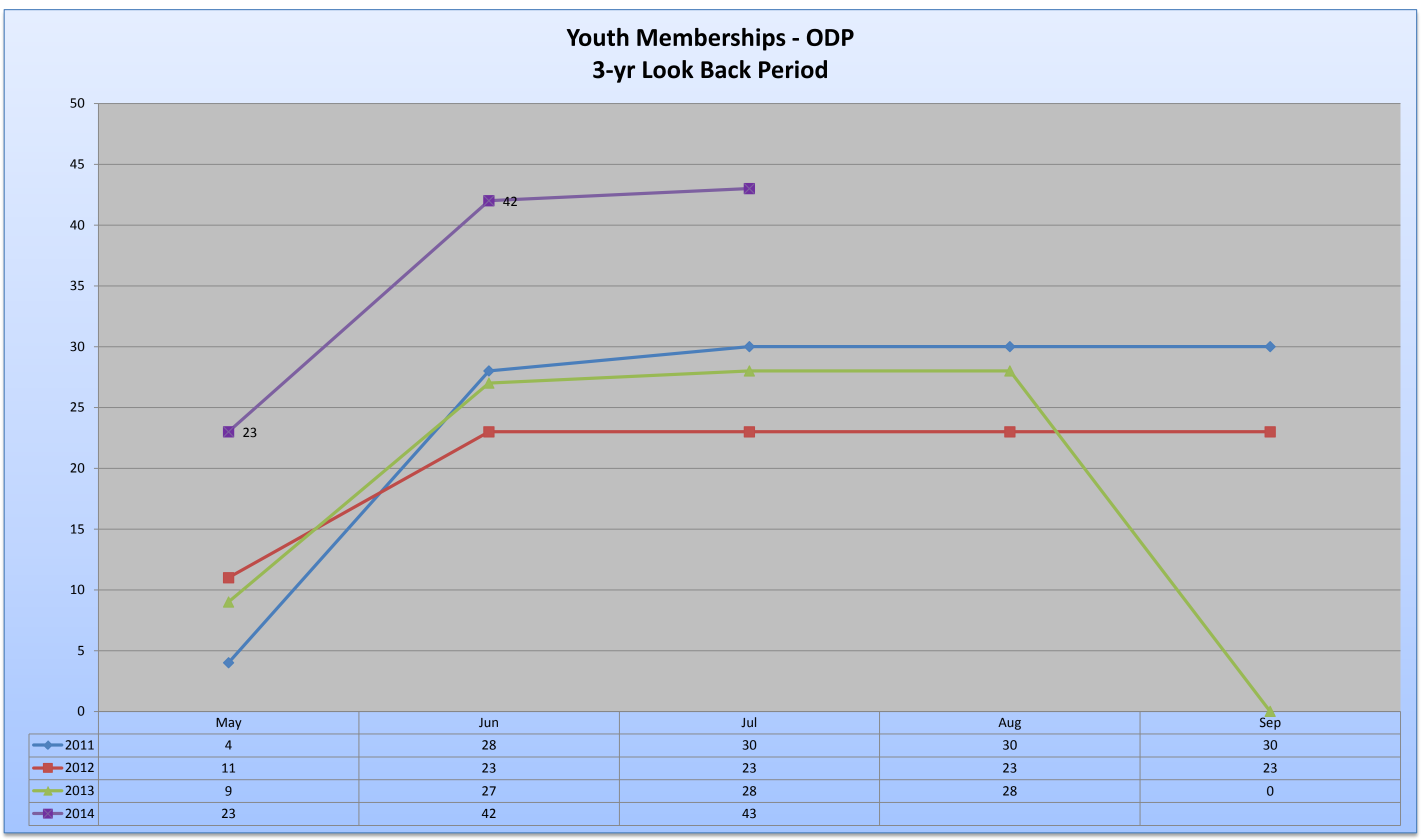
Family Memberships - ODP
3-yr Look Back Period



	May	Jun	Jul	Aug	Sep
2011	21	128	130	130	130
2012	77	165	169	169	169
2013	46	138	142	142	0
2014	67	131	137		



	May	Jun	Jul	Aug	Sep
2011	0	0	0	0	0
2012	1	1	1	1	1
2013	0	1	1	1	0
2014	1	1	1		



	May	Jun	Jul	Aug	Sep
2011	4	28	30	30	30
2012	11	23	23	23	23
2013	9	27	28	28	0
2014	23	42	43		

City of Harrisonville est. 1836

STAFF REPORT

TO: **Park Board**

FROM: **Chris Deal, Parks Director**

DATE: **August 12, 2014**

SUBJECT: **Month & YTD Financial Report**

Type of Item: *Report*

4. Discussion Item (ID # 1524)

Month & YTD Financial Report

Attachments:

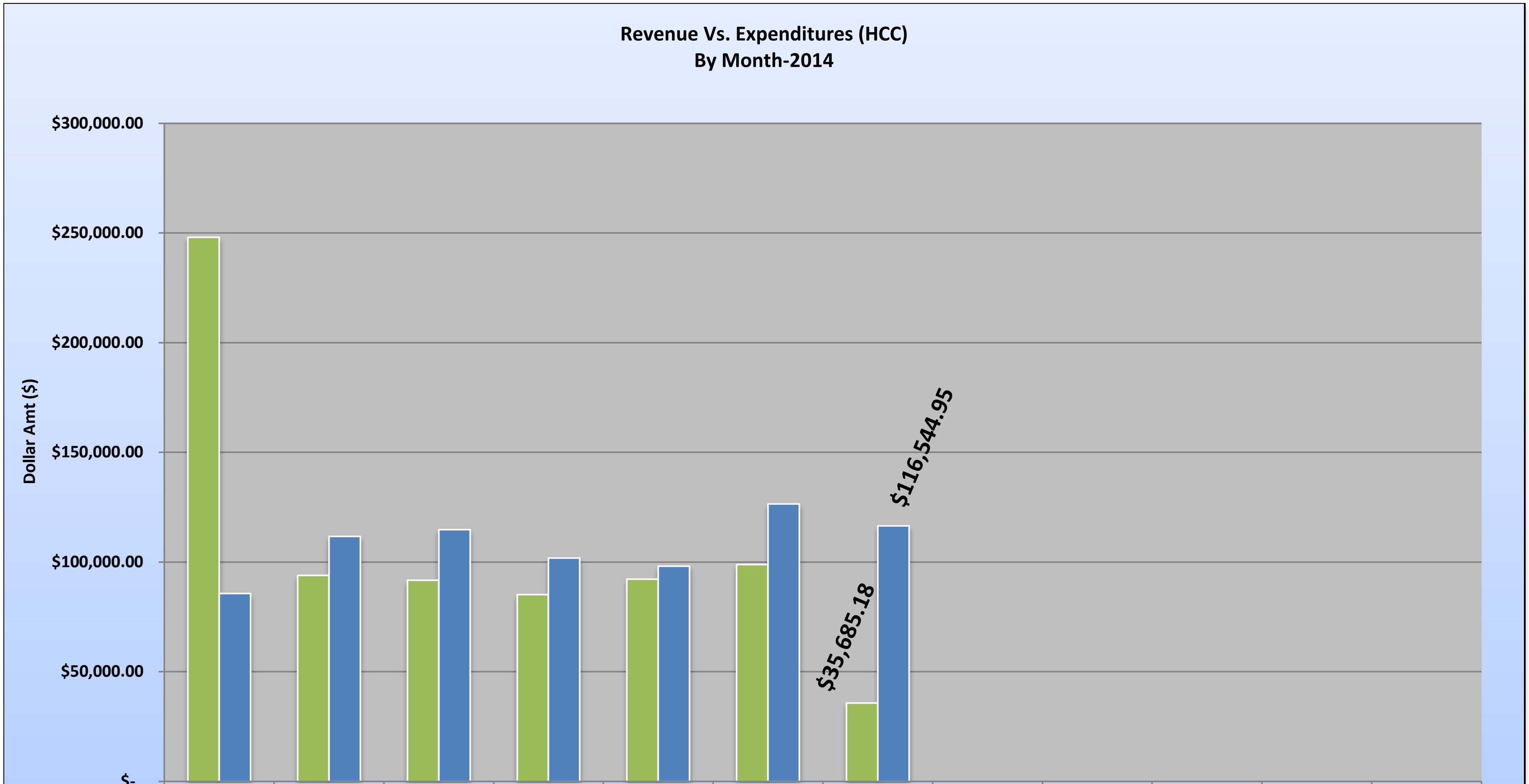
Revenue vs. Expenditures (PDF)

Utilities (PDF)

Parks Financials (PDF)

ODP Financials (PDF)

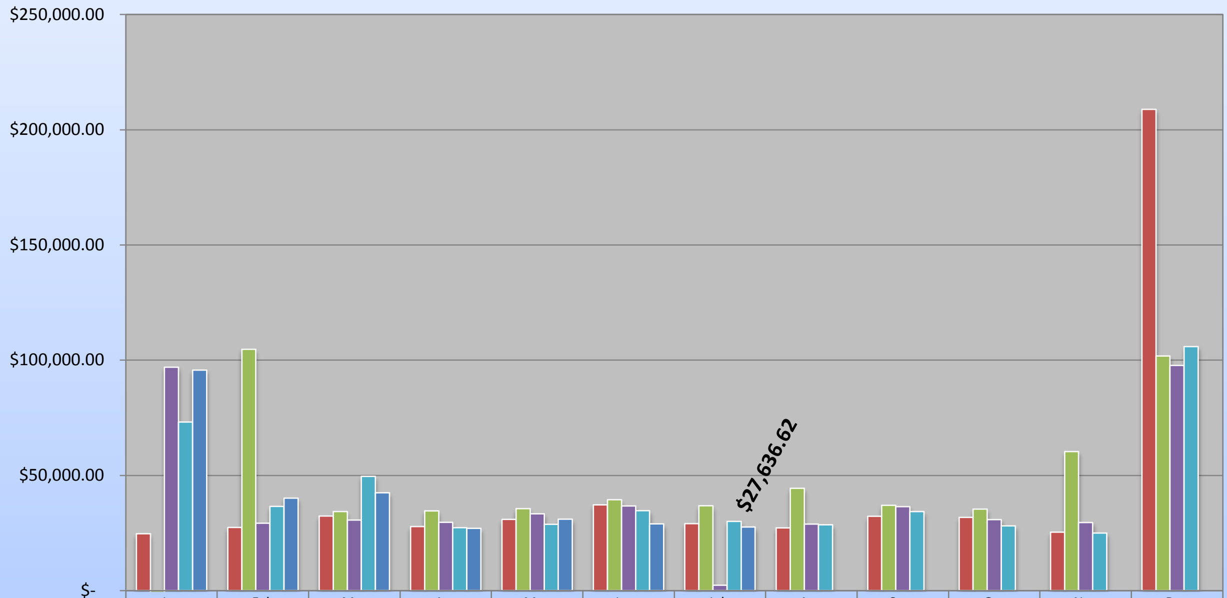
HCC Financials (PDF)



	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Revenue	$248,045.47	$93,994.29	$91,756.68	$85,192.73	$92,171.77	$98,922.30	$35,685.18					
EXPENSES	$85,732.84	$111,707.34	$114,796.61	$101,823.18	$98,143.64	$126,505.68	$116,544.95					

Attachment: Revenue vs. Expenditures (1524 : Month & YTD Financial Report)

Revenue Over Time - Fund 11 (Parks)

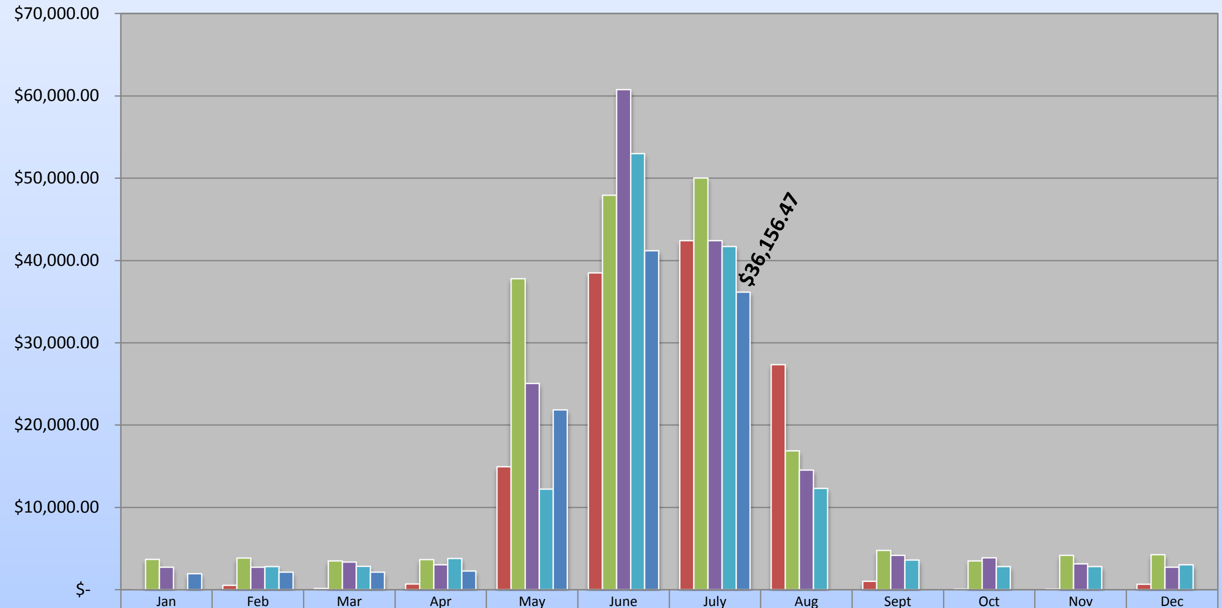


	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
2010	$24,632.15	$27,423.40	$32,331.61	$27,806.14	$30,864.84	$37,229.07	$29,013.14	$27,173.67	$32,234.69	$31,817.25	$25,324.79	$208,805.18
2011	$(11,704.34	$104,724.43	$34,296.60	$34,598.72	$35,560.24	$39,401.14	$36,806.29	$44,393.04	$36,997.16	$35,370.39	$60,290.63	$101,764.07
2012	$96,919.60	$29,226.68	$30,632.62	$29,592.69	$33,298.62	$36,752.01	$2,384.87	$28,845.21	$36,431.79	$30,787.42	$29,550.56	$97,733.96
2013	$73,178.80	$36,492.62	$49,571.52	$27,348.30	$28,799.50	$34,671.09	$29,995.58	$28,538.47	$34,252.28	$28,097.02	$25,010.43	$105,908.08
2014	$95,687.00	$40,096.46	$42,496.04	$27,014.83	$30,952.73	$28,923.53	$27,636.62					

Expenses Over Time - Fund 11 (Parks)

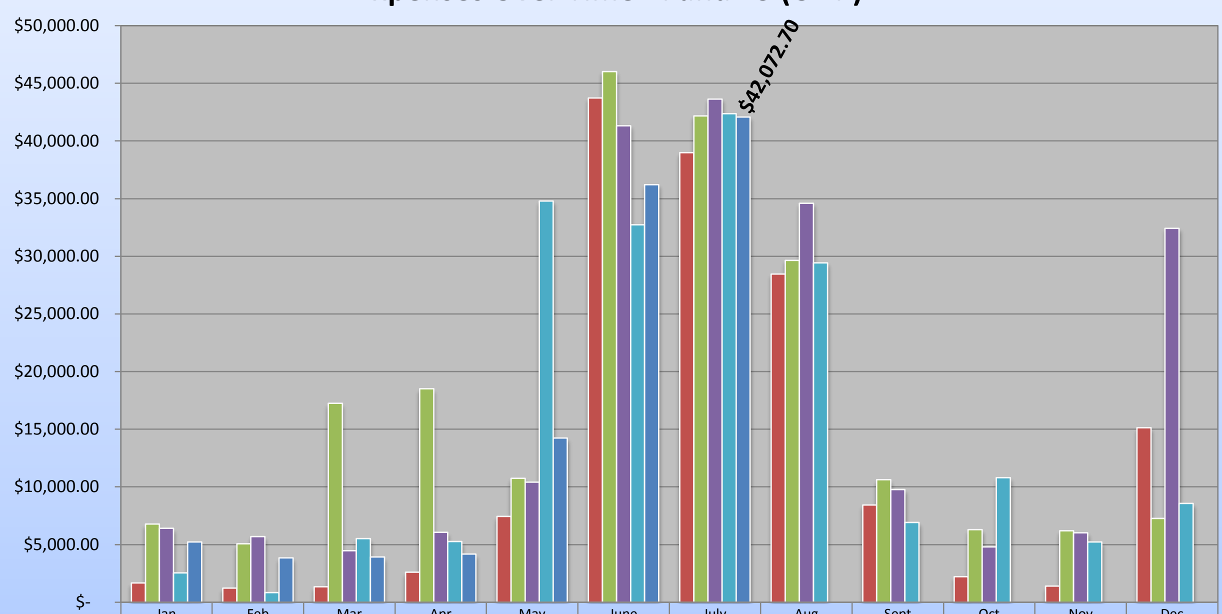
	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
2010	$24,008.57	$32,067.09	$25,818.53	$34,503.14	$85,284.44	$58,254.61	$45,058.33	$39,444.94	$35,765.41	$36,896.23	$30,588.71	$83,535.73
2011	$29,545.27	$57,306.97	$34,651.78	$58,142.48	$71,297.54	$86,592.72	$52,402.43	$69,202.69	$46,908.57	$46,063.84	$45,299.53	$29,611.53
2012	$31,212.32	$31,247.84	$30,045.51	$45,196.21	$38,552.74	$47,256.59	$30,620.22	$33,164.18	$36,163.11	$34,013.36	$34,903.37	$36,145.10
2013	$26,661.20	$31,074.18	$34,094.10	$38,349.40	$45,049.15	$39,286.38	$57,700.44	$36,950.85	$37,118.29	$37,833.80	$32,250.16	$38,482.02
2014	$29,157.40	$30,818.61	$36,862.69	$27,606.18	$51,676.43	$45,305.94	$63,751.64					

Revenue Over Time - Fund 13 (ODP)



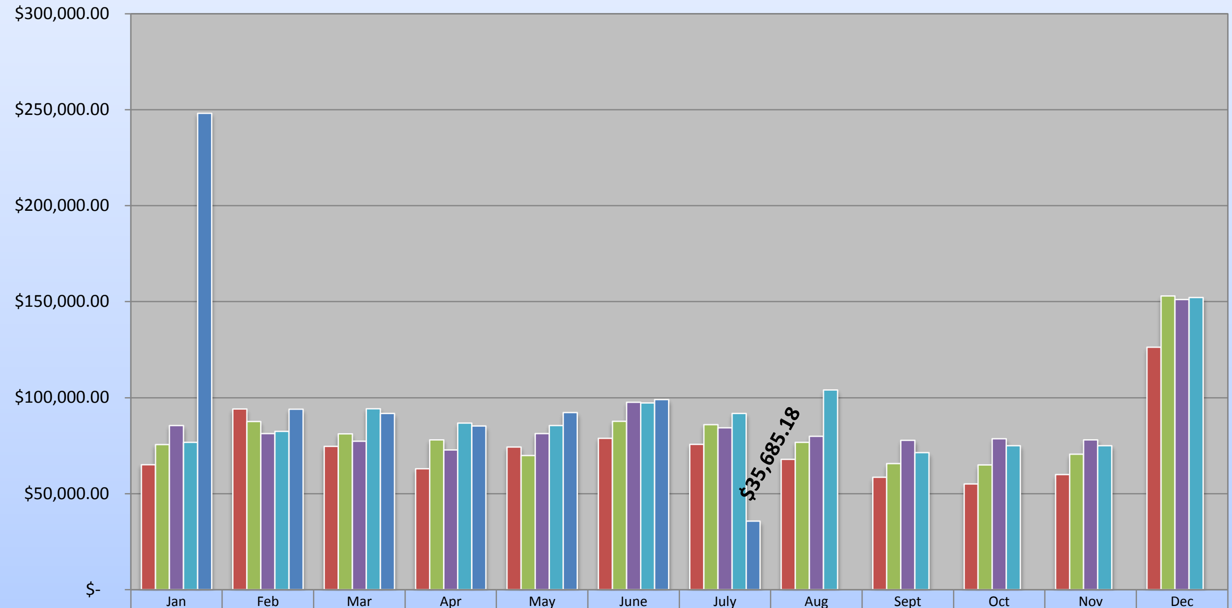
	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
2010	$2.90	$511.20	$148.43	$680.23	$14,942.60	$38,492.51	$42,402.91	$27,338.45	$1,017.49	$69.68	$57.88	$664.26
2011	$3,662.93	$3,825.87	$3,495.58	$3,644.02	$37,779.40	$47,932.89	$50,030.74	$16,856.27	$4,752.47	$3,493.44	$4,156.13	$4,251.54
2012	$2,726.90	$2,731.84	$3,337.22	$3,016.25	$25,053.77	$60,773.53	$42,399.32	$14,528.16	$4,155.74	$3,870.89	$3,137.42	$2,716.18
2013	$23.45	$2,811.86	$2,827.69	$3,777.61	$12,209.71	$52,972.96	$41,699.40	$12,282.17	$3,580.92	$2,816.91	$2,811.77	$3,016.69
2014	$1,932.73	$2,114.31	$2,112.67	$2,248.97	$21,843.32	$41,170.96	$36,156.47					

Expenses Over Time - Fund 13 (ODP)



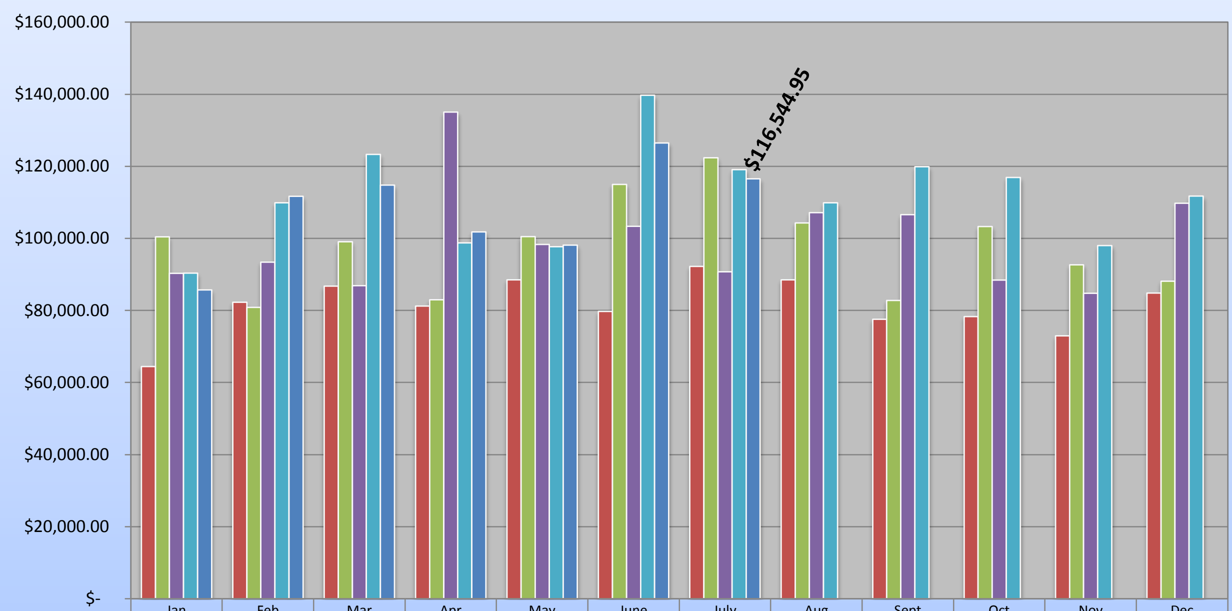
	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
2010	$1,669.50	$1,223.02	$1,338.79	$2,598.19	$7,447.09	$43,736.86	$38,986.40	$28,470.17	$8,424.42	$2,222.84	$1,395.11	$15,130.81
2011	$6,781.20	$5,066.73	$17,258.65	$18,516.88	$10,747.83	$46,022.72	$42,174.76	$29,651.13	$10,623.49	$6,300.46	$6,207.11	$7,272.26
2012	$6,404.31	$5,695.11	$4,472.12	$6,063.27	$10,406.49	$41,322.86	$43,638.06	$34,598.54	$9,774.34	$4,801.55	$6,027.20	$32,420.41
2013	$2,554.37	$845.10	$5,514.45	$5,273.44	$34,801.42	$32,728.34	$42,368.76	$29,438.13	$6,926.37	$10,810.62	$5,236.98	$8,577.11
2014	$5,227.71	$3,843.15	$3,917.32	$4,170.87	$14,248.31	$36,216.23	$42,072.70					

Revenue Over Time - Fund 15 (HCC)



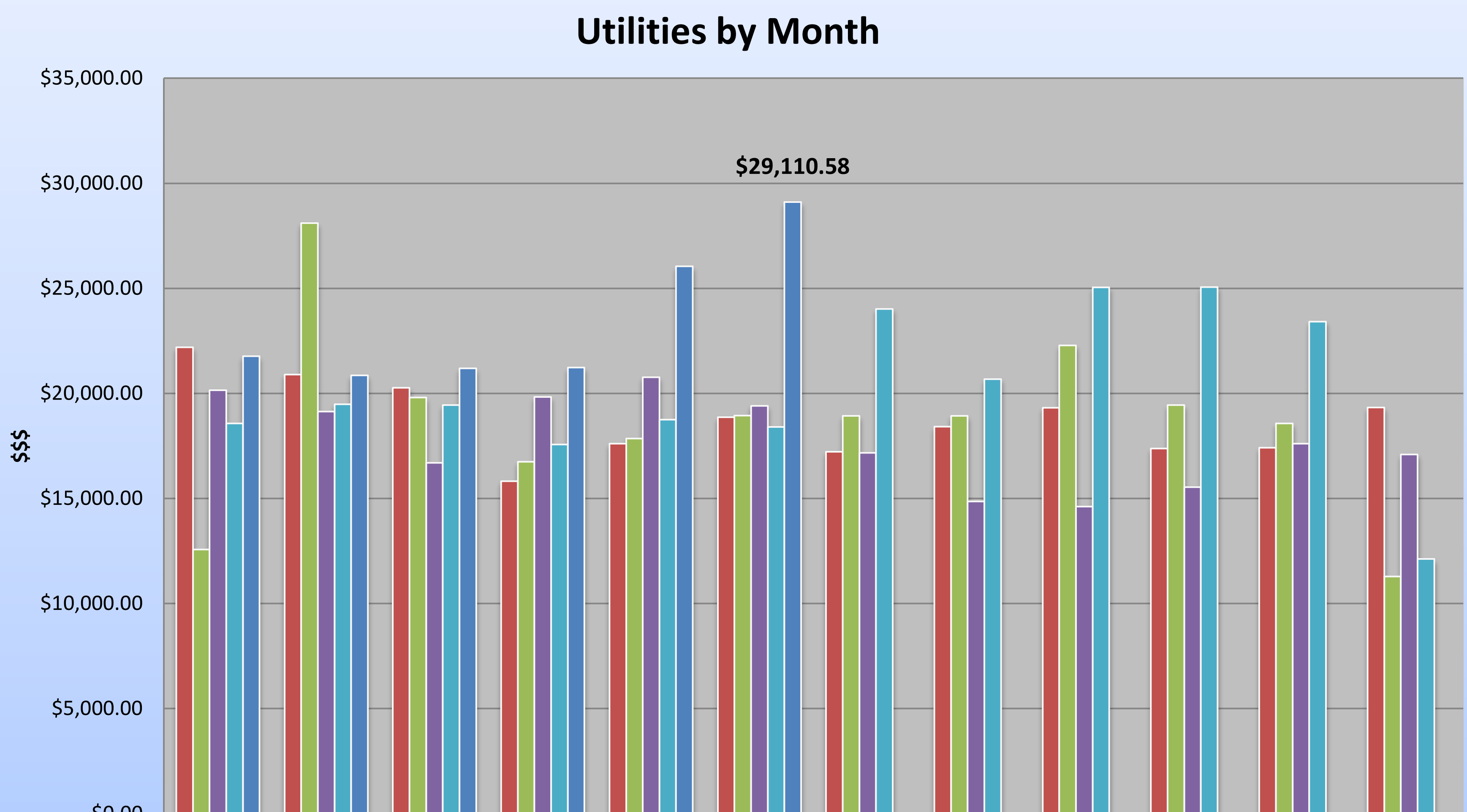
	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
2010	$65,097.93	$94,035.00	$74,638.94	$62,991.52	$74,216.51	$78,843.53	$75,619.66	$67,887.02	$58,576.66	$54,989.06	$59,935.50	$126,235.00
2011	$75,510.15	$87,499.68	$81,172.07	$78,012.29	$69,885.87	$87,674.91	$85,876.64	$76,704.13	$65,576.68	$64,952.51	$70,513.21	$152,884.90
2012	$85,450.10	$81,291.43	$77,323.70	$72,693.10	$81,239.92	$97,516.17	$84,303.57	$79,862.34	$77,724.68	$78,518.65	$78,022.41	$151,114.57
2013	$76,673.58	$82,431.57	$94,240.66	$86,706.20	$85,484.14	$97,209.67	$91,698.72	$104,021.50	$71,329.41	$74,938.04	$74,960.22	$152,092.42
2014	$248,045.47	$93,994.29	$91,756.68	$85,192.73	$92,171.77	$98,922.30	$35,685.18					

Expenses Over Time - Fund 15 (HCC)



	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
2010	$64,436.14	$82,279.62	$86,778.54	$81,236.73	$88,510.42	$79,756.86	$92,266.54	$88,475.03	$77,566.11	$78,326.90	$72,971.94	$84,851.83
2011	$100,429.40	$80,838.34	$99,060.11	$82,979.22	$100,492.60	$114,966.60	$122,361.30	$104,320.50	$82,816.60	$103,300.90	$92,647.72	$88,101.59
2012	$90,307.94	$93,445.68	$86,915.95	$135,055.75	$98,321.09	$103,335.19	$90,735.54	$107,144.27	$106,575.61	$88,444.94	$84,760.99	$109,777.96
2013	$90,356.55	$109,865.33	$123,341.40	$98,741.35	$97,681.60	$139,741.22	$119,121.41	$109,885.54	$119,916.03	$116,912.81	$98,000.16	$111,743.00
2014	$85,732.84	$111,707.34	$114,796.61	$101,823.18	$98,143.64	$126,505.68	$116,544.95					

Attachment: Revenue vs. Expenditures (1524 : Month & YTD Financial Report)



2010	$22,201.65	$20,897.13	$20,274.72	$15,825.56	$17,608.27	$18,863.15	$17,230.10	$18,414.93	$19,323.58	$17,379.38	$17,413.69	$19,334.56
2011	$12,578.42	$28,110.14	$19,803.04	$16,752.86	$17,848.89	$18,948.98	$18,930.03	$18,932.03	$22,289.71	$19,450.89	$18,579.01	$11,284.25
2012	$20,153.11	$19,137.29	$16,694.63	$19,829.09	$20,771.37	$19,412.14	$17,175.88	$14,864.59	$14,617.18	$15,542.25	$17,612.32	$17,092.56
2013	$18,568.00	$19,484.79	$19,451.85	$17,571.86	$18,747.21	$18,409.21	$24,022.26	$20,683.87	$25,050.03	$25,061.18	$23,417.89	$12,119.91
2014	$21,776.53	$20,857.67	$21,199.49	$21,235.69	$26,045.31	$29,110.58						

Attachment: Utilities (1524 : Month & YTD Financial Report)

HPR Financial Tracking
Parks - Fund 11
Year-to-Date Figures

Fund	Parks - 11
Rev./Exp.	(All)

Title	Division	Section	Account Name	Account #	2011	2012	2013	2014	Variance	% of Change
Parks Revenue	Detailed Revenue	Taxes	Real Estate Taxes	11-5111	$5,468.77	$52,567.98	$51,981.55	$57,130.19	$5,148.64	9.90%
			Personal Property Tax	11-5112	$3,533.25	$15,927.25	$15,211.10	$14,616.23	-$594.87	-3.91%
			Merchants/Replacement Tax	11-5113	$1,221.30	$12,778.08	$13,550.64	$13,417.50	-$133.14	-0.98%
			Corporate/RR/Utility Tax	11-5117	$829.69	$0.00	$0.00	$1,294.28	$1,294.28	
			Financial Institution Tax	11-5121	$0.00	$531.09	$334.29	$529.64	$195.35	58.44%
		Charges for Service	Rental Income	11-5307	$8,485.60	$8,945.58	$11,084.28	$7,646.91	-$3,437.37	-31.01%
			Shooting Range Revenue	11-5309	$103.00	$721.00	$753.00	$660.00	-$93.00	-12.35%
			Ballfield Concession Lease	11-5330	$0.00	$0.00	$0.00	$0.00	$0.00	
			Office Facilities & Services	11-5331	$0.00	$0.00	$0.00	$0.00	$0.00	
			Concessions Ball Field Taxable	11-5334	$7,560.42	$7,894.61	$5,146.50	$5,377.22	$230.72	4.48%
		Recreational Programs	Misc. Recreation Programs	11-5418	$0.00	$0.00	$32,589.08	$35,904.00	$3,314.92	10.17%
		Misc. Income	Miscellaneous	11-5510	-$1,250.00	-$1,408.00	$6,760.00	$9,365.87	$2,605.87	38.55%
			Donations - Sound System	11-5514	$0.00	$0.00	$0.00	$0.00	$0.00	
			Auction & Surplus Sales	11-5535	$0.00	$500.00	$901.99	$0.00	-$901.99	-100.00%
			Donations	11-5537	$1,432.00	$1,000.00	$500.00	$131.00	-$369.00	-73.80%
		Intergovernmental	Grants & Entitlements	11-5626	$29,055.53	$0.00	$0.00	$0.00	$0.00	
		Interest	Interest Income	11-5815	$228.96	$0.00	$0.00	$163.12	$163.12	
		Other Rev. Sources/Trans	Development Security Escrow	11-5900	$0.00	$0.00	$0.00	$0.00	$0.00	
			Transfer From General Fund	11-5930	$217,014.56	$185,907.75	$164,785.81	$146,571.25	-$18,214.56	-11.05%
			Transfer from Other Funds	11-5931	$0.00	$0.00	$0.00	$0.00	$0.00	
Parks Revenue Total					**$273,683.08**	**$285,365.34**	**$303,598.24**	**$292,807.21**	**-$10,791.03**	**-3.55%**
Parks Expenses	Park Maintenance	Personnel Services			$169,158.45	$162,029.40	$155,381.75	$161,693.93	$6,312.18	4.06%
		Contractual Services			$42,892.05	$38,409.28	$48,335.51	$51,801.67	$3,466.16	7.17%
		Commodities			$18,594.12	$20,914.83	$35,407.31	$31,517.58	-$3,889.73	-10.99%
		Other Charges			$40,669.91	$35,769.17	$35,049.36	$63,786.69	$28,737.33	81.99%
		Capital Outlay			$35,420.00	$0.00	$1,704.00	$4,200.00	$2,496.00	146.48%
	Capital Projects				$83,204.66	$21,860.78	$751.41	$2,110.02	$1,358.61	180.81%
Parks Expenses Total					**$389,939.19**	**$278,983.46**	**$276,629.34**	**$315,109.89**	**$38,480.55**	**13.91%**
Expenses Less Capital Projects					$306,734.53	$257,122.68	$275,877.93	$312,999.87	$37,121.94	13.46%

		2011	2012	2013	2014	Variance	% of Change
Total Variances	(Capital Projects removed from Expenses)	-$33,051.45	$28,242.66	$27,720.31	-$20,192.66	-$47,912.97	-172.84%
Cost Recovery	(Not inclusive of 'Admin Fee', General Fund transfers, or Capital Projects	20.82%	44.03%	56.50%	51.66%	-4.84%	-8.56%

Fund	Parks - 11
Rev./Exp.	(All)

Title	Division	Section	Account Name	Account #	2011	2012	2013	2014	Variance	% of Change
Parks Revenue	Detailed Revenue	Other Rev. Sources/Trans	Transfer From General Fund	11-5930	$217,014.56	$185,907.75	$164,785.81	$146,571.25	-$18,214.56	-11.05%
Parks Expenses	Park Maintenance	Other Charges	Office Facilities & Services	11-6-1125-0430	$34,545.56	$31,237.50	$30,178.75	$29,925.00	-$253.75	-0.84%

Updated by Wendy Hershberger: 8/6/2014 @ 10:09 AM

Attachment: Parks Financials (1524 : Month & YTD Financial Report)

HPR Financial Tracking
ODP - Fund 13
Year-to-Date Figures

Fund	ODP - 13
Rev./Exp.	(All)

Title	Division	Section	Account Name	Account #	2011	2012	2013	2014	Variance	% of Change
⊟ODP Revenue	⊟Detailed Revenue	⊟Charges for Service	⊟**Concessions Aquatic Center**	13-5334	$0.00	$0.00	$0.00	$40.00	$40.00	
			⊟**Lifeguard Uniform Revenue**	13-5337	$0.00	$0.00	$0.00	$320.00	$320.00	
			⊟**Pool Season Passes**	13-5336	$22,110.00	$27,010.00	$22,967.00	$22,977.00	$10.00	0.04%
			⊟**Swimming Pool Use Fee**	13-5333	$74,461.80	$67,478.00	$54,866.00	$47,466.05	-$7,399.95	-13.49%
		⊟Misc. Income	⊟**Miscellaneous**	13-5510	$28,050.50	$1,938.50	$129.00	$2,640.50	$2,511.50	1946.90%
			⊟**Donations**	13-5537	$0.00	$500.00	$500.00	$0.00	-$500.00	-100.00%
			⊟**Taxable Miscellaneous**	13-5509	$26,937.33	$26,625.16	$20,963.70	$20,330.68	-$633.02	-3.02%
		⊟Interest	⊟**Interest Income**	13-5815	$365.18	$203.82	$276.48	$348.14	$71.66	25.92%
		⊟Other Rev. Sources/Trans	⊟**Transfer from Other Funds**	13-5931	$24,434.62	$19,013.75	$19,404.56	$13,472.06	-$5,932.50	-30.57%
ODP Revenue Total					**$176,359.43**	**$142,769.23**	**$119,106.74**	**$107,594.43**	**-$11,512.31**	**-9.67%**
⊟ODP Expenses	⊟Aquatics Center	⊞Personnel Services			$54,691.31	$55,224.05	$43,716.90	$46,167.30	$2,450.40	5.61%
		⊞Contractual Services			$25,867.97	$20,282.73	$32,089.38	$18,511.79	-$13,577.59	-42.31%
		⊞Commodities			$23,106.48	$20,478.58	$28,412.88	$22,550.84	-$5,862.04	-20.63%
		⊞Other Charges			$31,003.04	$26,001.50	$26,895.14	$22,466.36	-$4,428.78	-16.47%
		⊞Capital Outlay			$0.00	$0.00	$4,050.00	$0.00	-$4,050.00	-100.00%
		⊞Depreciation			$0.00	$0.00	$0.00	$0.00	$0.00	
	⊞Capital Projects				$11,900.00	$0.00	$0.00	$0.00	$0.00	
ODP Expenses Total					**$146,568.80**	**$121,986.86**	**$135,164.30**	**$109,696.29**	**-$25,468.01**	**-18.84%**
Expenses Less Capital Projects					$134,668.80	$121,986.86	$135,164.30	$109,696.29	-$25,468.01	-18.84%

Total Variances	(Capital Projects removed from Expenses)	**$41,690.63**	**$20,782.37**	**-$16,057.56**	**-$2,101.86**	**$13,955.70**	**-86.91%**
Cost Recovery	(Not inclusive of 'Admin Fee', General Fund transfers, or Capital Projects	142.47%	126.03%	89.90%	105.20%	15.30%	17.02%

Fund	ODP - 13
Rev./Exp.	(All)

Title	Division	Section	Account Name	Account #	2011	2012	2013	2014	Variance	% of Change
⊟ODP Revenue	⊟Detailed Revenue	⊟Other Rev. Sources/Trans	⊟**Transfer from Other Funds**	13-5931	$24,434.62	$19,013.75	$19,404.56	$13,472.06	-$5,932.50	-30.57%
⊟ODP Expenses	⊟Aquatics Center	⊟Other Charges	⊟**Office Facilities & Services**	13-6-1124-0430	$28,033.25	$23,794.12	$24,257.94	$20,224.19	-$4,033.75	-16.63%

Updated by Wendy Hershberger: 8/6/2014 @ 10:10 AM

HPR Financial Tracking
HCC - Fund 15
Year-to-Date Figures

Fund	HCC - 15
Rev./Exp.	(All)

Title	Division	Section	Account Name	Account #	2011	2012	2013	2014	Variance	% of Change
HCC Revenue	Detailed Revenue	Charges for Service	Alcohol Application Fees	15-5358	$25.00	$100.00	$8.00	$0.00	-$8.00	-100.00%
			Annual Memberships	15-5351	$294,599.74	$292,742.38	$316,516.09	$341,668.78	$25,152.69	7.95%
			Office Facilities & Services	15-5331	$0.00	$0.00	$0.00	$0.00	$0.00	
			Daily Passes	15-5350	$31,893.50	$32,648.50	$39,767.00	$34,799.00	-$4,968.00	-12.49%
			Overtime Fees	15-5356	$812.25	$822.00	$576.50	$394.50	-$182.00	-31.57%
			Room Rental	15-5354	$18,877.50	$25,248.00	$27,109.60	$25,563.81	-$1,545.79	-5.70%
			Senior Rent	15-5352	$3,832.50	$3,858.75	$3,858.75	$3,445.30	-$413.45	-10.71%
			Special Events	15-5355	$85.00	$2,981.00	$1,800.00	$1,730.00	-$70.00	-3.89%
			Swim Team Rent	15-5353	$2,945.90	$8,450.00	$5,997.50	$3,110.00	-$2,887.50	-48.15%
			Tot Watch Fees	15-5359	$2,642.00	$2,344.40	$2,051.00	$2,429.00	$378.00	18.43%
			Vending Fees	15-5357	$0.00	$0.00	$0.00	$0.00	$0.00	
		Recreational Programs	3 on 3 Basketball	15-5415	$0.00	$0.00	$0.00	$0.00	$0.00	
			Coed Softball	15-5413	$5,525.00	$4,550.00	-$47.73	$0.00	$47.73	-100.00%
			Coed Volleyball	15-5411	$3,325.00	$4,505.00	$4,200.00	$3,150.00	-$1,050.00	-25.00%
			Dodgeball	15-5419	$1,500.00	$1,500.00	$1,422.00	$300.00	-$1,122.00	-78.90%
			Dog Obedience	15-5401	$225.00	$0.00	$140.00	$0.00	-$140.00	-100.00%
			Fitness Classes	15-5421	$10,726.75	$14,055.76	$15,831.14	$17,687.79	$1,856.65	11.73%
			Lifeguard Training	15-5425	$4,171.00	$2,500.00	$2,190.00	$2,815.23	$625.23	28.55%
			Men's 5 on 5 Basketball	15-5417	$1,000.00	$2,500.00	$0.00	$3,250.00	$3,250.00	
			Men's Softball	15-5414	$4,225.00	$3,250.00	$1,300.00	$0.00	-$1,300.00	-100.00%
			Misc. Recreation Programs	15-5418	$67,397.19	$73,316.57	$60,947.34	$54,236.29	-$6,711.05	-11.01%
			Sand Volleyball	15-5412	$300.00	$360.00	$80.00	$0.00	-$80.00	-100.00%
			Swim Lessons	15-5423	$6,160.00	$6,624.64	$11,306.69	$7,878.29	-$3,428.40	-30.32%
			Swim Team	15-5426	$1,004.10	$168.18	$3,845.00	$1,956.94	-$1,888.06	-49.10%
			Water Aerobics	15-5422	$1,790.76	$1,637.74	$1,774.43	$1,256.51	-$517.92	-29.19%
			Women's Volleyball	15-5420	$3,500.00	$2,625.00	$1,955.00	$2,858.32	$903.32	46.21%
			WSI (Water Safety Instruction)	15-5424	$0.00	$0.00	$0.00	$0.00	$0.00	
			Youth Golf Lessons	15-5405	$0.00	$0.00	$0.00	$0.00	$0.00	
		Misc. Income	Activation Fee	15-5524	$8,460.00	$7,530.00	$9,160.00	$8,790.00	-$370.00	-4.04%
			Miscellaneous	15-5510	$3,206.00	$4,606.67	$2,306.00	$4,884.72	$2,578.72	111.83%
			Cancellation Fee	15-5522	$3,837.14	$100.00	$925.00	-$225.00	-$1,150.00	-124.32%
			Donations	15-5537	$0.00	$0.00	$0.00	$0.00	$0.00	
			Massage Therapist	15-5523	$0.00	$0.00	$0.00	$0.00	$0.00	
			On-Site Sales Commission	15-5519	$1,284.21	$998.40	$1,211.10	$1,286.53	$75.43	6.23%
			Personal Trainer	15-5521	$2,675.00	$20,364.00	$36,366.00	$24,279.00	-$12,087.00	-33.24%
			Preferred Vendors	15-5515	$0.00	$0.00	$0.00	$0.00	$0.00	
			Short & Over	15-5516	$56.99	$114.90	$109.68	$53.32	-$56.36	-51.39%
			Sponsors	15-5520	$750.00	$425.00	$0.00	$0.00	$0.00	
			Taxable Misc.	15-5509	$842.08	$717.12	$287.14	$1,256.97	$969.83	337.76%

Attachment: HCC Financials (1524 : Month & YTD Financial Report)

Updated by Wendy Hershberger: 8/6/2014 @ 10:12 AM

HPR Financial Tracking
HCC - Fund 15
Year-to-Date Figures

HCC Revenue	Detailed Revenue	Intergovernmental	Grants & Entitlements	15-5626	$0.00	$0.00	$0.00	$0.00	$0.00	
		Interest	Interest Income	15-5815	$23.05	$504.33	$951.42	$272.87	-$678.55	-71.32%
			Interest Income (Bond)	15-5825	$0.00	$0.00	$0.00	$0.00	$0.00	
		Other Rev. Sources/Trans	Transfer from Other Funds	15-5931	$84,719.25	$71,400.56	$70,583.31	$196,640.25	$126,056.94	178.59%
HCC Revenue Total					**$572,416.91**	**$593,548.90**	**$624,527.96**	**$745,768.42**	**$121,240.46**	**19.41%**
HCC Expense	Administration				$250,292.86	$254,302.75	$289,108.03	$277,488.35	-$11,619.68	-4.02%
	Aquatics Center				$91,658.69	$104,794.51	$88,833.29	$80,393.53	-$8,439.76	-9.50%
	Recreation Programs				$138,404.87	$129,691.39	$149,758.93	$126,597.08	-$23,161.85	-15.47%
	Building & Grounds				$202,797.46	$224,574.12	$298,752.78	$270,775.28	-$27,977.50	-9.36%
	Capital Projects				$0.00	$205,098.21	$0.00	$0.00	$0.00	
HCC Expense Total					**$683,153.88**	**$918,460.98**	**$826,453.03**	**$755,254.24**	**-$71,198.79**	**-8.61%**
Expenses Less Capital Projects					$683,153.88	$713,362.77	$826,453.03	$755,254.24	-$71,198.79	-8.61%

Total Variances	(Capital Projects removed from Expenses)	**-$110,736.97**	**-$119,813.87**	**-$201,925.07**	**-$9,485.82**	**$192,439.25**	**-95.30%**
Cost Recovery	(Not inclusive of 'Admin Fee', General Fund transfers, or Capital Projects	83.37%	83.74%	75.04%	80.73%	5.70%	7.59%

Fund	HCC - 15
Rev./Exp.	(All)

Title	Division	Section	Account Name	Account #	2011	2012	2013	2014	Variance	% of Change
HCC Revenue	Detailed Revenue	Other Rev. Sources/Trans	Transfer from Other Funds	15-5931	$84,719.25	$71,400.56	$70,583.31	$196,640.25	$126,056.94	178.59%
HCC Expense	Administration	Other Charges	Office Facilities & Services	15-6-0103-0430	$98,183.75	$89,798.31	$88,229.19	$75,077.94	-$13,151.25	-14.91%

Attachment: HCC Financials (1524 : Month & YTD Financial Report)

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