



**AGENDA
CITY OF HARRISONVILLE
PARK BOARD
REGULAR MEETING
COMMUNITY CENTER
JUNE 9, 2015
6:00 PM**

- I. Call to Order**
 - 1. Roll Call**
- II. Public Participation**
- III. Ceremonial Matters**
- IV. Approval of Minutes**
 - 1. Park Board Minutes - May 12, 2015**
- V. Parks and Recreation Department**
 - 1. Lightning Strike Update**
 - 2. Election of Park Board Officers**
 - 3. Director Report - Month End Report**
 - 4. "Did you Know" MPRA Program Update**
 - 5. Parks Master Plan**
 - 6. 2016 Budget Calendar**
 - 7. HCC & ODP Membership Report**
 - 8. Month & YTD Financial Report**
- VI. Other Business**
- VII. Adjourn to Executive Session**
- VIII. Adjourn from Regular Session**
- IX. Action Items**
- X. Discussion Items**

Posted on City Hall Bulletin Board this 8th day of June

Kim Hubbard, City Clerk

The Board of Aldermen meeting is an open meeting but is not a meeting of the public. There is a place on the agenda for comments of citizens under PUBLIC PARTICIPATION. Our rule is that comments by any individual or group shall not exceed (4) minutes. The Board of Aldermen request that concerns be initially addressed at the appropriate action level before coming to the Board of Alderman



TO: Park Board
FROM: Chris Deal, Parks Director
DATE: June 8, 2015
SUBJECT: Park Board Minutes - May 12, 2015

Type of Item: *Approval*

1. Action Item (ID # 1898)

Park Board Minutes - May 12, 2015

Attachments:

May 12, 2015 (PDF)

**HARRISONVILLE PARK BOARD MINUTES
HARRISONVILLE COMMUNITY CENTER**

**May 12, 2015
6:00 P.M.**

CALL TO ORDER: The regularly scheduled meeting of the Harrisonville Park Board was called to order at 6:01 p.m. by Chairman Brent Caruthers.

MEMBERS PRESENT: Chairman Brent Caruthers, Cathy Faris, David Atkinson (left at 6:41pm), Julie Weedman, Ed Roberts (arrived at 6:07pm), Don Allen, Clint Miller and Phil Rogers (left at 6:41pm)

ABSENT: Dr. Martin Parks

OTHER PRESENT: City Administrator Keith Moody, Parks & Recreation Director Chris Deal, Assistant Parks & Recreation Director Wendy Hershberger, Recreation Coordinator of Member Services Amy Fuller & Board of Alderman Liaison to the Park Board Stacy Dahlman

PUBLIC PARTICIPATION: Board of Alderman Ward 1 Judy Bowman

CEREMONIAL MATTERS: NONE

APPROVAL OF MINUTES: Chairman Brent Caruthers asked for a motion to approve the minutes from the April 14, 2015 regular session. Mr. Atkinson moved to approve the minutes of the April 14, 2015 Park Board meeting as written. The motion was seconded by Mr. Allen and approved unanimously by a voice vote of those present, 7-0.

DIRECTOR'S REPORT:

Director Deal stated that a lot of cleaning, maintenance and painting projects have been going on at the Outdoor Pool in preparation for opening day on Saturday, May 23rd.

Director Deal stated that the baseball fields looked very good for the start of this season of games & that there have been many compliments received in regards to the field conditions.

Director Deal stated that Harrisonville High School Seniors participated in a Service Day on April 28th that included volunteer projects at the Community Center doing some landscaping work and also at the ballfields and concessions areas painting and cleaning up debris.

Director Deal stated that the gymnasium floor refinishing project has been scheduled for Wed., May 20th through Mon., May 25th. The gymnasium is set to reopen on Tues., May 26th.

Director Deal stated that he is still currently waiting on a response from the roof warranty company regarding the indoor pool roof repair work. Director Deal stated that he will keep the Park Board informed on any new developments.

Director Deal stated that this weekend the Heartland Trap & Wobble Skeet, owner Steve Sherrer will be hosting an event where Dave Miller will attempt to set a new Guinness World Record for the "most sporting clay targets broken in 1 hour" on Sat., May 16th. They are expecting around 500 people in attendance and the hotels throughout the city have been fully booked for that night due to this event.

Director Deal stated the city will be providing a tour of the city facilities for the New Mayor Brian Hasek and the new Board of Alderman on Thurs., May 14th.

2014 CITY OF HARRISONVILLE CITIZEN SURVEY RESULTS:

City Administrator Keith Moody shared information on the City's 2014 Citizen Survey, including results from those areas related to the Parks system, activities and programs. Mr. Moody stated that results from the survey show that the majority of the citizens in Harrisonville are highly satisfied with Parks services and offerings.

HCC MEMBERSHIP REPORT:

Assistant Director Hershberger stated that the report will show a slight decrease in memberships in large part due to the upcoming summer season. Ms. Hershberger stated that this seasonal trend is normal for this time of year and that we do expect to see those memberships pick back up in the fall.

MONTH & YTD FINANCIAL REPORT:

Assistant Director Hershberger Reported:

HCC FUND:

- HCC Overall Revenue is down as compared to this time last year
 - Part of this revenue reduction is due to the adjustment in the General Fund transfer
 - Membership revenue is also down due in part to several monthly installment members taking advantage of the membership drive special this past December so it is anticipated that some of the revenue losses will be regained this coming December
 - Fitness class revenue down as compared to this same time last year – Due to more free class offerings for members and less participation in the fee based classes
 - Personal Training revenue down - Due to loss of highly successful trainer who brought clients from out of town to the facility
 - Summer Special Personal Training offers in place for teachers and student
- Day pass revenue up as compared from this same time last year
- Rental revenue up as compared from this same time last year
- Swim Lesson revenue up as compared from this same time last year
- HCC Expenses are also down as compared to this time last year

PARK FUND:

- Parks Overall Revenue up as compared to this same time last year
- Expenses down as compared to this same time last year
- Misc. Recreation Program revenue down slightly due to a slight decrease in Youth Baseball/Softball participants this year
- Parks Rental income is up as compared to this time last year

OTHER BUSINESS:

Mr. Allen stated that there may possibly be more scout troop rentals coming in due to a recent redefining of the scout troop borders.

Chairman Caruthers thanked and congratulated the staff on a job well done due to the results received from the recent City of Harrisonville Citizen Survey.

ADJOURN

A motion to adjourn the meeting of the Park Board was made by Mr. Roberts, seconded by Mr. Miller and approved unanimously by a voice vote of those present, 5-0. The meeting adjourned at 7:05p.m. The next meeting is scheduled for June 9, 2015 at 6:00pm.

Brent Caruthers, Park Board Chairman

ATTEST”

Amy Fuller, Park Board Secretary

APPROVED, by the Park Board on this 9th day of June, 2015.



TO: Park Board
FROM: Chris Deal, Parks Director
DATE: June 8, 2015
SUBJECT: Lightning Strike Update

Type of Item: *Report*

1. Discussion Item (ID # 1899)

Lightning Strike Update

Attachments:

MEMO on Lightning Strike 2015 (PDF)

Harrisonville Community Center Lightning 5 20 15 (PDF)

Harrisonville Community Center Upgrade 5 20 15 (PDF)

MEMO

TO: Park Board

CC: Keith Moody, Mayor Hasek

FROM: Chris Deal, Parks & Recreation Director
Wendy Hershberger, Assistant Director

DATE: June 5, 2015

RE: Lightning Strike at the Community Center

A few weeks ago, there was a lightning strike at the Community Center which resulted in damage to several areas of the Community Center. Those areas are listed below:

- Sauna electrical components (\$685.00) & power control board (\$350.00)
- HVAC computer brain board and other electrical components (Still under repair – total cost undetermined)
- Audio visual and intercom system (See attached cost estimate options)

The expenses related to the lightning strike will be submitted to our insurance company for reimbursement less our \$1,000 deductible.

At this time, the damage to the sauna has been repaired as well as the majority of the damage to the HVAC system. The damage to the audio visual equipment that has greatly impacted our capabilities in the rental rooms has yet to be repaired and is a point of discussion for tonight's meeting. Attached please find two estimates that outline our options going forward.

- Option 1: "Lightning Damage Replacement" \$12,945.00 – Estimated cost to replace & repair damaged A/V components to restore them to their former capability levels as originally designed
- Option 2: "Full System Upgrade" \$26,509.50 – Estimated cost to upgrade our system to current technological design standards & capabilities

Staff is seeking Park Board input on the two options presented. There are many positive reasons to consider upgrading the A/V system in this building to meet current technological demands for our renters & facility members. We have been continually receiving requests to accommodate connectivity for a variety of popular devices used today, including iPads, notebooks, chrome books, etc. for which our current system is not designed.

With the building being 10 years old at this time the A/V system will need to be upgraded at some time in the near future. The damage from the lightning strike presents an opportunity to offset some of the costs to make these upgrades as approx. \$13,000.00 would be covered by the lightning strike insurance claim. That being said, staff is also very cognizant of our current

budget & fund balance levels & would like the Park Board's feedback and recommendation on this issue.

Jeremy Smith is on hand at tonight's meeting to discuss the specifics between the two A/V replacement options presented and to answer any questions about our current system and the potential upgrade.

Staff will also keep the Park Board updated on the final cost to restore all damaged areas to full working order as well as the response from our insurance company once the claim is filed.

Date: 5/20/15

Quot 5.1.b

Client: **Harrisonville Community Center**
2400 S. Jefferson Parkway
Harrisonville, Mo. 64701

Contact: **Jeremy Smith**

Office: _____

Fax: _____

Mobile: **(816) 223-7410**

e-mail: **jsmith@harrisonville.com**

Lightning Damage Replacement

Your Integrated Electronics Sales Rep Is:
 Keith A

660 N. Lindenwood Dr.
 Olathe Ks., 66062
 (913) 663-3366 Office
 (913) 663-2266 Fax



Notes: This quote will be valid for 60 days from date listed.

Item	Manufacturer	Model Number	Description	Qty.	Each	Tot
Conference Room Lightning Damage						
We found the following items to be defective upon inspection. A full system test was not possible due to the items that were damaged. Further damage may be found as we replace known defective items. Please note that due to the age of the system, some components will need to be different from the original components.						
1	Crestron	Pad-8A	8 x 8 Audio Switcher	1	Not Available	Not Availa
2	Crown	CP-660	Power Amplifier 6 Outputs x 60 Watts	1	Not Available	Not Availa
*	Crestron	SWAMP-24x8	Audio Switcher With 8 Amplified Outputs (Replaces Items 1& 2)	1	\$6,200.00	\$6,200
3	Crestron	C2N-MMS	4 x 2 RGBHV Video Matrix	1	\$1,500.00	\$1,500
4	Kramer	VS-88V	8 x 8 Composite Video Switcher	1	\$1,200.00	\$1,200
Total On Components For The Conference Room						\$8,900.00

Estimated Labor

We will offer the following detailed time estimate for the tasks to be performed at your house. We will bill for the actual amount.

1	Estimated Labor	1 Man,	2 Hours	Perform Initial Diagnosis Of Lightning Damage	2	\$105.00	\$210
2	Estimated Labor	1 Man,	2 Hours	Install Loaner Gear To Get System Semi-Functional	2	\$79.00	\$158
3	Estimated Labor	2 Men,	14 Hours	Pull Old Components Out, Install New Components	28	\$79.00	\$2,212
4	Estimated Labor	1 Man,	12 Hours	Program New Components Into The System	12	\$105.00	\$1,260
5	Estimated Labor	1 Man,	1 Hours	Give Detailed System Instruction Lesson	1	\$105.00	\$105
Total On Estimated Labor For Your Project					45 Man Hours		\$3,945.00

Estimated Wire & Materials

We will offer the following detailed wire and materials estimate for the tasks to be performed at your house. We will bill for the actual amount.

1	Estimated Parts	Misc.	Misc. Interconnect Cables & Connectors	1	\$100.00	\$100
Total Estimated Wire & Materials						\$100.00

Please Note:

The items above are what were found on the initial diagnosis to be defective. However, a full diagnosis could not be done due to the items that were damaged. As we replace items, more defects may become apparent.

We have recommended replacement as opposed to repair. Due to the nature of lightning damage further and ongoing defects are highly likely to occur.

We found many items to be working well. However, due to lightning damage we cannot warrant that the units will continue to work in a satisfactory manner.

Totals		Integrated Electronics Terms
Conference Room Components	\$8,900.00	See Contract Page
Components Total	\$8,900.00	
Labor Total	\$3,945.00	
Wire & Materials Total	\$100.00	
Sales Tax	Tax Exempt	
Grand System Total For Units, Labor, Wire And Sales Tax		\$12,945.00

Date: 5/20/15

Quot 5.1.c

Client: **Harrisonville Community Center**
2400 S. Jefferson Parkway
Harrisonville, Mo. 64701

Contact: **Jeremy Smith**

Office: _____

Fax: _____

Mobile: **(816) 223-7410**

e-mail: **Jsmith@Harrisonville.com**

Full System Upgrade

Your Integrated Electronics Sales Rep Is:
 Keith A

660 N. Lindenwood Dr.
 Olathe Ks., 66062
 (913) 663-3366 Office
 (913) 663-2266 Fax



Notes: This quote will be valid for 60 days from date listed.

Item	Manufacturer	Model Number	Description	Qty.	Each	Total
Conference Room Upgrade						
This system upgrade will replace the the current components in the rack area. The new system will support HDMI video switching for the Conference Room A, B and Multi-Purpose Room. We will replace the three wall mounted touch panels and replace the current VGA video input jacks with a combination jack that can handle HDMI, Composite Video and Component Video as well as audio. There will be input jacks in Conference A & B. We will install an output jack in the Multi-Purpose Room that will allow you to connect a TV on a cart to that area. We will install one Blu Ray Player in the rack and provide a second unit that can be plugged into either room A or B or plugged directly into the TV on the cart.						
We will install and program three new 5" wall mounted touch panels for control of the whole system. There will be one panel in each room. We will re-use your current rack microphones, surge units, battery back up, projectors and screens. The rest of the gear will be all new.						
1	Crestron	DMPS-3-300	Control Processor, Audio & Video Matrix, Mic Mixer	1	\$7,999.00	\$7,999.00
2	Crestron	C2N-Amp-6x100	6 x 100 Power Amplifier	1	\$2,399.00	\$2,399.00
3	Crestron	DM-TX-200-C-2G-W-T	Multi-Media Input Jack (Conference A & B)	2	\$1,200.00	\$2,400.00
4	Crestron	DM-RMC-4K-100-C	HDMI Video Break Out Box (Conference A & B)	2	\$799.00	\$1,598.00
5	Crestron	PW-4818DU	Power Over DM Switch	1	\$200.00	\$200.00
6	Crestron	TSW-552-B-S	5" Wall Mounted Touch Panels (Conference A, B & Multi-Purpos	3	\$1,100.00	\$3,300.00
7	Snap AV	B-500-EXT-230-RS	HDMI Over Cat6 Balun For Multi-Purpose Room	1	\$449.00	\$449.00
8	Liberty	Panel Crafters	HDMI Video Wall Jack	1	\$59.00	\$59.00
9	Sony	BDP-S3500	Blu Ray/DVD/CD Player (Rack & Cart)	2	\$99.00	\$198.00
10	Speaker Craft	IRE-3.0	IR System Flashers	5	\$12.00	\$60.00
11	Snap AV	AN-300-SW-R-8-PoE	8 Port Network Switch (Touch Panels & Processor)	1	\$350.00	\$350.00
Total On Components For The Conference Room						\$19,012.00

Estimated Labor

We will offer the following detailed time estimate for the tasks to be performed at your house. We will bill for the actual amount.

1	Estimated Labor	2 Men, 7 Hours	Pre-wire New Wiring For HDMI Distribution	14	\$79.00	\$1,106.00
2	Estimated Labor	2 Men, 21 Hours	Pull Old Components Out, Install New Components	42	\$79.00	\$3,318.00
3	Estimated Labor	1 Man, 21 Hours	Program New Components Into The System	21	\$105.00	\$2,205.00
4	Estimated Labor	1 Man, 1 Hours	Give Detailed System Instruction Lesson	1	\$105.00	No Charge
Total On Estimated Labor For Your Project				78 Man Hours		\$6,629.00

Estimated Wire & Materials

We will offer the following detailed wire and materials estimate for the tasks to be performed at your house. We will bill for the actual amount.

1	Estimated Wire	DM-CBL-8G-NP-SP500	HD Video Integration Wires	800	\$0.70	\$560.00
2	Estimated Parts		HD Video Wire Termination Tips	10	\$4.00	\$40.00
3	Estimated Parts	B6-HD3	3 Meter HDMI Cables	2	\$39.00	\$78.00
4	Estimated Parts	B6-HD.7	.7 Meter HDMI Cables	5	\$0.70	\$3.50
5	Estimated Parts	B6-Aud-3	3 Meter Audio Cables	3	\$29.00	\$87.00
6	Estimated Parts	Misc.	Misc. Interconnect Cables & Connectors	1	\$100.00	\$100.00
Total Estimated Wire & Materials						\$868.50

Totals	Integrated Electronics Terms
Conference Room Components	\$19,012.00
Components Total	\$19,012.00
Labor Total	\$6,629.00
Wire & Materials Total	\$868.50
Sales Tax	Tax Exempt

Grand System Total For Units, Labor, Wire And Sales Tax **\$26,509.50**



TO: Park Board
FROM: Chris Deal, Parks Director
DATE: June 8, 2015
SUBJECT: Election of Park Board Officers

Type of Item: *Approval*

2. **Discussion Item (ID # 1900)**
Election of Park Board Officers



TO: Park Board
FROM: Chris Deal, Parks Director
DATE: June 8, 2015
SUBJECT: Director Report - Month End Report

Type of Item: *Report*

3. Discussion Item (ID # 1901)

Director Report - Month End Report

Attachments:

May 2015 Monthly Report (PDF)

May
2015

Monthly Report – Harrisonville Parks & Recreation

Membership Statistics:

- **Total HCC Memberships** = 2,293 (Up by 4% from this time last year, which equates to 98 more new memberships)
- **Total Number of HCC Members** = 4,388 (Up nearly 1% from this time last year, which equates to 47 more new members)
- **Total Members** for the Community Center decreased by 25 members for the month of May as we head into the summer season. We typically experience this type of decline in memberships at this time of year & expect to gain as many and more back in the fall & winter months.
- **Total ODP Memberships** = 64 (Down by 30 memberships from this time last year due to an unseasonably cold and wet May)
- **Total Number of ODP Members** = 229 (Down by 113 members from this time last year again due to the unseasonably cold and wet weather)
- **Total Monthly Visits (HCC)** = 8,832
- **Most Popular Day (HCC)** = Wednesday, May 6th (433 Visits)
- **Total Monthly Visits (ODP)** = 465
- **Most Popular Day (ODP)** = Wednesday, May 27th (237 Visits)

May Financials (Figures are year-to-date):

- **Community Center Overall Revenue down** by \$259,699.10, 42.49% from this time last year
 - o In large part due to the loss of the general fund transfer in, which totaled \$221,394.00 at this time last year, but is also due to less revenue in annual memberships, fitness classes & personal training ytd as outlined below
- **Community Center Overall Expenses also down** by \$56,865.98, 11.10% from this time last year
 - o Also due in large part to the reduction in the admin. fee, which totals \$39,475.00 less in expenses than at this time last year, but is also due to less expenses to date in other contractual services for rec programs with the decrease in revenue for personal training & fitness classes, which will be adjusted at mid-year
- **Cost Recovery for Community Center ytd (non-inclusive of Admin. fee or capital projects)** = 79.66%
 - o **Annual Membership** revenue is down by \$16,967.27, 6.73% from this time last year.
 - As stated in previous packets we are seeing a decrease in our monthly membership revenue due to more members paying in full this past December & due to a decrease in our monthly installment billing members ytd. Our revenue ytd still remains higher however than at this time in 2012 & 2013.
 - o **Daily Passes** = \$28,712.00 (Up \$2,566.00, 9.81% from 2014)
 - o **Room Rental** = \$20,222.75 (Up \$890.25, 4.60% from 2014)
 - o **Special Events** = \$2,725 (Up \$995.00, 57.51% from 2014)
 - o **Coed Volleyball** = \$3,825.00 (Up \$500.00, 15.04% from 2014)
 - o **Swim Lessons** = \$4,336.39 (Up \$768.32, 21.53% from 2014)

May
2015

Monthly Report – Harrisonville Parks & Recreation

- o **Fitness Classes Revenue** = \$9,083.89 (Down by \$4,382.81, 32.55% from 2014) again most likely due to our additional free class offerings for our HCC members that are very popular and continually full.
 - A mid-year adjustment will be made on both the revenue & expense side for fitness classes as all of the instructors are paid contractually based on the number of registrants in their classes
- o **Lifeguard Training** = \$2,036.06 (Down by \$779.17, 27.68% from this 2014) again due to the fact that we have several returning lifeguards this summer season who already went through our lifeguarding course last spring. Our revenue ytd continues to be more in line with the revenue collected in 2012 & 2013.
- o **Misc. Rec. Programs** = \$18,611.25 (Down by \$1,589.36, 7.87% from 2014) again due in large part to an adjustment in our RecTrac software to our Youth Basketball program in which all of the revenue for that program was collected at the end of last year rather than accruing into the beginning of this year when the program actually started. It is anticipated that this revenue loss will be regained at the end of this year.
- o **Swim Team** = \$1,081.25 (Down by \$875.69, 44.75% from 2014) due to less interest in the Swim Team Conditioning program in the first part of this year. The program is actually seeing some growth and it is anticipated that some of these revenue losses will be regained when the program resumes in the fall.
- o **Women's Volleyball** = \$700.00 (Down by \$2,158.32, 75.51% from 2014) due to a lack of team registrants in the first session of the program this year
- o **Miscellaneous Revenue** = \$1,320.92 (Down by \$2,994.80, 69.39% from 2014) due to lower collection of NSF (overdraft) fees charged ytd & the timing of revenue collection for Youth Basketball sponsorships
- o **Personal Training** revenue continues to be down by \$12,271.00, 76.86%
 - As previously stated a mid-year adjustment will be made on both the revenue & expense side for personal training due to the loss of our most successful PT, Gloria Davis at the beginning of this year.
 - We do however continue to have more revenue in this account ytd than before Ms. Davis joined us in 2012 & brought clients from out of town with her so overall the PT program is still doing well and continues to growth with the recent addition of new trainers and special package options
- **Parks Overall Revenue down slightly** by \$4,879.21, 2% from this time last year due to the reduction of the general fund transfer, less revenue in the Youth Baseball/Softball & the timing of collection of sponsorship checks for this program, which are still coming in at this time
- **Expenses down** by \$9,059.67, 4.40% from this time last year

Attachment: May 2015 Monthly Report (1901 : Director Report - Month End Report)

May
2015

Monthly Report – Harrisonville Parks & Recreation

- **Cost Recovery for Parks ytd (non-inclusive of Admin. fee or capital projects) = 71.80%**
 - o **Parks Real Estate Taxes** = \$58,809.10 (Up \$4,674.61, 8.64% from 2014)
 - o **Parks Personal Property Tax** = \$20,446.75 (Up \$6,776.29, 49.57% from 2014)
 - o **Parks Rental Income** = \$4,700.88 (Up \$1,063.77, 29.25% from 2014)
 - o **Parks Misc. Rec Programs** = \$30,232.00 (Down \$4,172.04, 12.13% from 2014) due to less participation in the Youth Baseball/Softball program this year – Revenue is however higher than in 2013!
 - o **Parks Misc. Income** = \$5,732.09 (Down \$2,033.78, 26.19%) due to continued collection of revenue from Youth Baseball/Softball sponsors - Revenue is however higher than in 2013!
 - o **Parks Personnel Services up** by \$15,587.01, 14.56% again due to budgeted differences in the salary splits for this year over the last as well as rate increases for full-time Parks staff members
 - o **Parks Other Charges down** by \$43,765.70, 81.59% due to the reduction in the admin. fee, which totals \$43,890.00 less in expenses than at this time last year
- **ODP overall revenue is down** by 13,722.01, 45.46% from this time last year
 - o This is due to an unseasonably cold & wet start to the summer season as well as a reduction in the general fund transfer in of \$9,622.90.
- **ODP expenses are also down** by \$4,135.26, 13.17% from this time last year due to the reduction of the admin. fee.
 - o There will be some mid-year adjustments made at the ODP to cover unanticipated expenses related to the AquaCats summer swim team program as well as to cover some maintenance repairs that needed to be made to open this season.

Business & Marketing

The following efforts were made in the areas of business and marketing:

- Created flyers for all Summer Adult Leagues (Adult Softball, Sand Volleyball, Men's 5 on 5 Basketball & Dodgeball), updated the fitness flyers for the new session and created flyers for the upcoming 4th of July Harrisonville Hometown Celebration in City Park & for the Annual All Ages Bike Parade held that day
- Updated lobby power point to include info. about Summer Adult Leagues, upcoming 4th of July celebration & our second annual Golf Tournament to be held on Fri., July 24th
- Created high-quality June 2015 electronic newsletter that is also available in print version at the HCC front desk
- Promoted upcoming programs and activities through the City's Harrisonville Happenings newsletter & the internal employee newsletter

May
2015**Monthly Report – Harrisonville Parks & Recreation**

- Continued to share info. about programs with our community partners, including the Harrisonville Public Library, Chamber of Commerce and the Harrisonville Public Schools
- Continued to utilize Facebook on a daily basis (**currently have 1,726 followers with continual growth and interaction on the page daily!**) & Twitter to inform our community about our programs and activities

Fitness

Staff worked on registrations for our Summer Student/Teacher Personal Training Special & adding in a new Core Fit Boot Camp to the fitness schedule. Additional items to report:

- Personal Training Revenue: \$519.00
- Group Fitness Revenue for Winter Session II (5/18/15-6/28/15) : \$2,168.00
- Total # of Group Fitness classes: 19
- Total # of Group Fitness Registrants: 194
- Youth Fitness Orientations Completed: 6
- Complimentary Fitness Orientations Completed: 5

Parks

Staff spent time keeping up with mowing as much as possible in between the rain. Staff also spent time:

- Cleaning up the downed tree in City Park from the storms
- Grading the City Park trails
- Dragging and lining the ballfields for practices & games
- Assisting with maintenance projects at the Outdoor Pool
- Picking up debris throughout the parks

Community Center Maintenance

Staff continued to spend time working on maintenance issues at the Outdoor Pool including hanging new rules signs, backwashing pumps, installing the new AC unit in the concessions stand, repairing the sidewalk near the parking lot and other various maintenance projects. Staff also spent time:

- Working on the HVAC system that was damaged by the lightning strike
- Working on issues with the pump lines to the hot tub & various sauna and indoor pool maintenance issues
- Setting up to have additional community service workers volunteer at HCC during the summer months
- Hiring of a new part-time maintenance worker as our current part-time staff member has given his notice

Recreation

Staff spent time preparing for the After Summer School Camp & Summer Camp programs as well as preparing for the opening of the Outdoor Pool concessions. Other items to report:

- Youth Baseball/Softball has 4 weeks of games remaining in the season
- Registration open through Sun., June 28th for all Summer Adult Leagues

May
2015

Monthly Report – Harrisonville Parks & Recreation

- o Coed Softball – 3 teams currently registered
- o Men's Softball – 2 teams currently registered
- o Men's Basketball – 1 team currently registered
- o Coed Sand Volleyball – 1 team currently registered
- Preparing for first Adult Softball tournament to be held in August
- Tiny Tikes T-Ball program starts on June 4th and will run until July 9th
 - o 11 participants currently registered
- Held 1st Free Summer Movie in the Park on Fri., May 22nd showing Mr. Peabody & Sherman
- After Summer School Camp: 29 enrolled in week 1 (June 1st – June 5th)
- Summer Camp: 31 enrolled (7 paid in full; 24 enrolled in week 1)

Aquatics

Staff spent time training lifeguarding staff & managers for the Outdoor Pool summer season. Staff also spent time on:

- Cleaning and preparations at the Outdoor Pool facility
- Chemical orders and monitoring at both pools
- Teaching lifeguarding courses & CPR/First Aid classes
- Ordering and organizing uniforms for lifeguard staff
- Working on AquaCats program (56 registrants) including holding a pre-season parent meeting at the Outdoor Pool, attending practices & board meetings, setting up all participants into the team manager program, working with the coaches on time trial paperwork, ordering swimsuits for participants, designing and ordering a sponsorship banner (5 sponsorships received) to hang at the Outdoor Pool & ordering ribbons & cards for the program

Membership

Staff spent time preparing for & hosting several large rentals including the Annual Harrisonville High School After Grad Lock-In Celebration held on Fri., May 15th with over 200 students in participation, Strasburg End of School Year Celebration visit to HCC on Tues., May 19th and assisting with the Harrisonville Middle School Last Day 5K in City Park with approx. 500-700 students & volunteer participating. Other items to report:

- Ran May Membership Installment Billings – total billed amount \$30,161.12
- Renewed May monthly installment memberships: 43 total
- Received May's SilverSneakers Fitness Membership Payment: \$3,257.00
- Invoiced Corporate Accounts (CITY, CASGV, HSD, CRMC & QuikTrip) for Monthly Memberships: \$6,754.29
- Invoiced May "Group Visits" - Organizations (Aaron's House, Grand River Residential, Heritage Residential, SERC): \$144.00
- Completed Building Rentals at HCC & All Parks Facilities, amount collected: \$6,996.75



TO: Park Board
FROM: Chris Deal, Parks Director
DATE: June 8, 2015
SUBJECT: "Did you Know" MPRA Program Update

Type of Item: *Report*

4. Discussion Item (ID # 1902)

"Did you Know" MPRA Program Update

Attachments:

Memo on Department Updates for PB (PDF)

MEMO

5.4.a

TO: Park Board
CC: Keith Moody, Mayor Hasek
FROM: Chris Deal, Parks & Recreation Director
DATE: June 4, 2015
RE: Department Updates

I will not be in attendance at the June 9th Park Board meeting, but Wendy Hershberger, Assistant Director will provide staff reports. I will provide a few updates and comments on other issues in this memo.

- The Community Center roof warranty company has agreed to make the necessary repairs to the pool roof, which was found leaking this past fall. Since the temporary repairs were made to the roof last fall, there have been no further leaks. However, the water damage to the insulation will be replaced and the pool roof will be restored to full warranty after these repairs are completed. The roof warranty is a 15 year warranty that is valid through 2020. The work is scheduled to take place in late August.
- As reported to the Park Board, Wendy and I attended the Missouri Parks & Recreation Association presentation of the “Did you Know” program, which provides important information to the community on your local park system. In addition to the DYK program, staff will start the groundwork to develop a “Friends of the Park” program, which will complement the DYK program and expand on our base of community contacts already in place.
- A couple weeks ago, I contacted Brent Caruthers, Park Board President regarding the Comprehensive Parks & Recreation Master Plan. My thoughts are that the projects included in the Master Plan will be a good resource of information to include in the DYK program. The current Master Plan was developed in 2007 and there may be a need to make some adjustments & updates, however in reviewing the plan staff has noticed there are many areas that have not been addressed because of funding limitations. Therefore, the 2007 Master Plan can still be used as a roadmap for ongoing park development. However, further discussion from the Park Board on the Master Plan is important for the future direction of the department.
- As mentioned to the Park Board, staff will bring forward a list of areas that need to be addressed in our park system with the 2016 budget process. The Master Plan will be taken into consideration when developing the list of items for improvement as well as those items in need of repair and replacement in our parks.

Staff will be happy to answer any questions regarding these department updates.

Attachment: Memo on Department Updates for PB (1902 : "Did you Know" MPRA Program Update)



TO: Park Board
FROM: Chris Deal, Parks Director
DATE: June 8, 2015
SUBJECT: Parks Master Plan

Type of Item: *Report*

5. **Discussion Item (ID # 1903)**
Parks Master Plan



TO: Park Board
FROM: Chris Deal, Parks Director
DATE: June 8, 2015
SUBJECT: 2016 Budget Calendar

Type of Item: *Report*

- 6. Discussion Item (ID # 1904)**
2016 Budget Calendar



TO: Park Board
FROM: Chris Deal, Parks Director
DATE: June 8, 2015
SUBJECT: HCC & ODP Membership Report

Type of Item: *Report*

7. Discussion Item (ID # 1905)

HCC & ODP Membership Report

Attachments:

Membership Statistics - Chart(PDF)

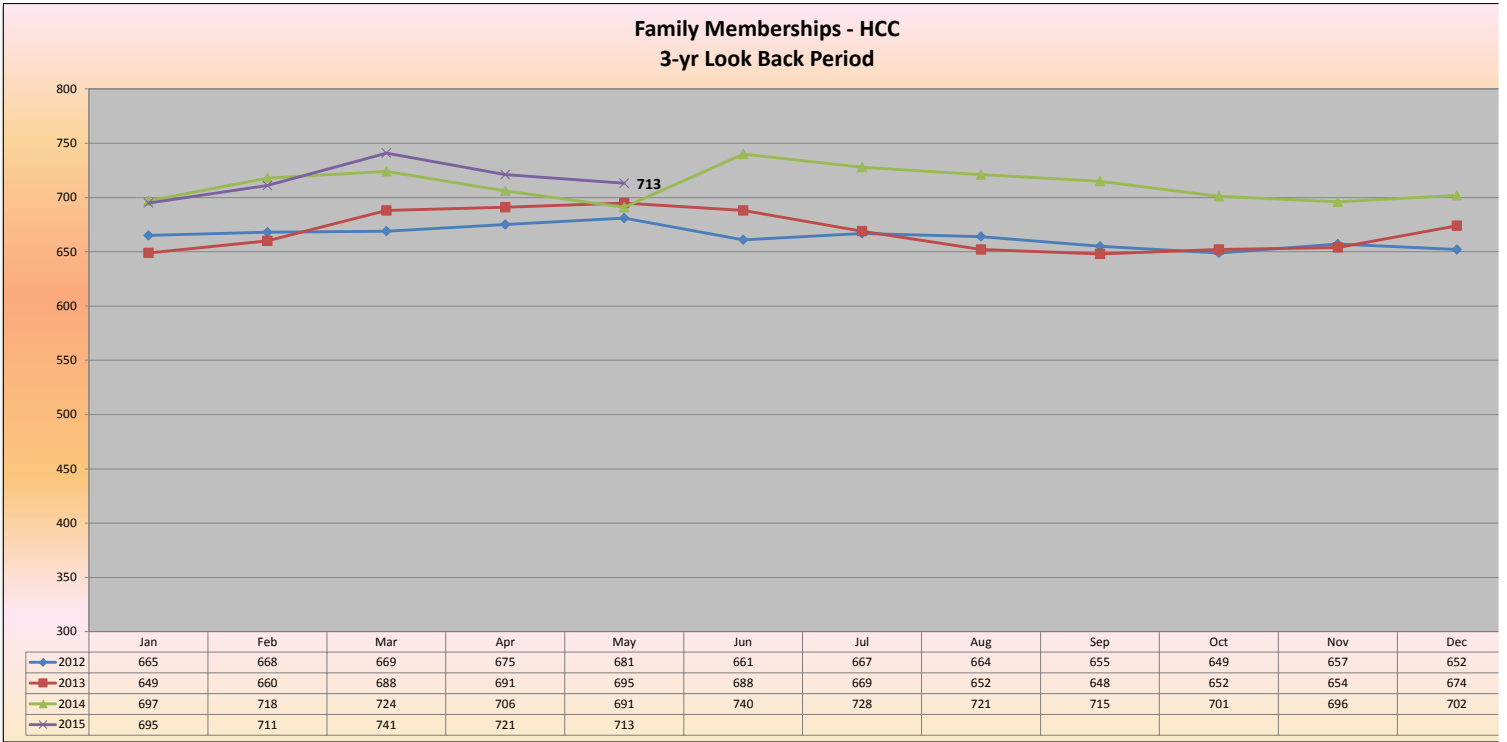
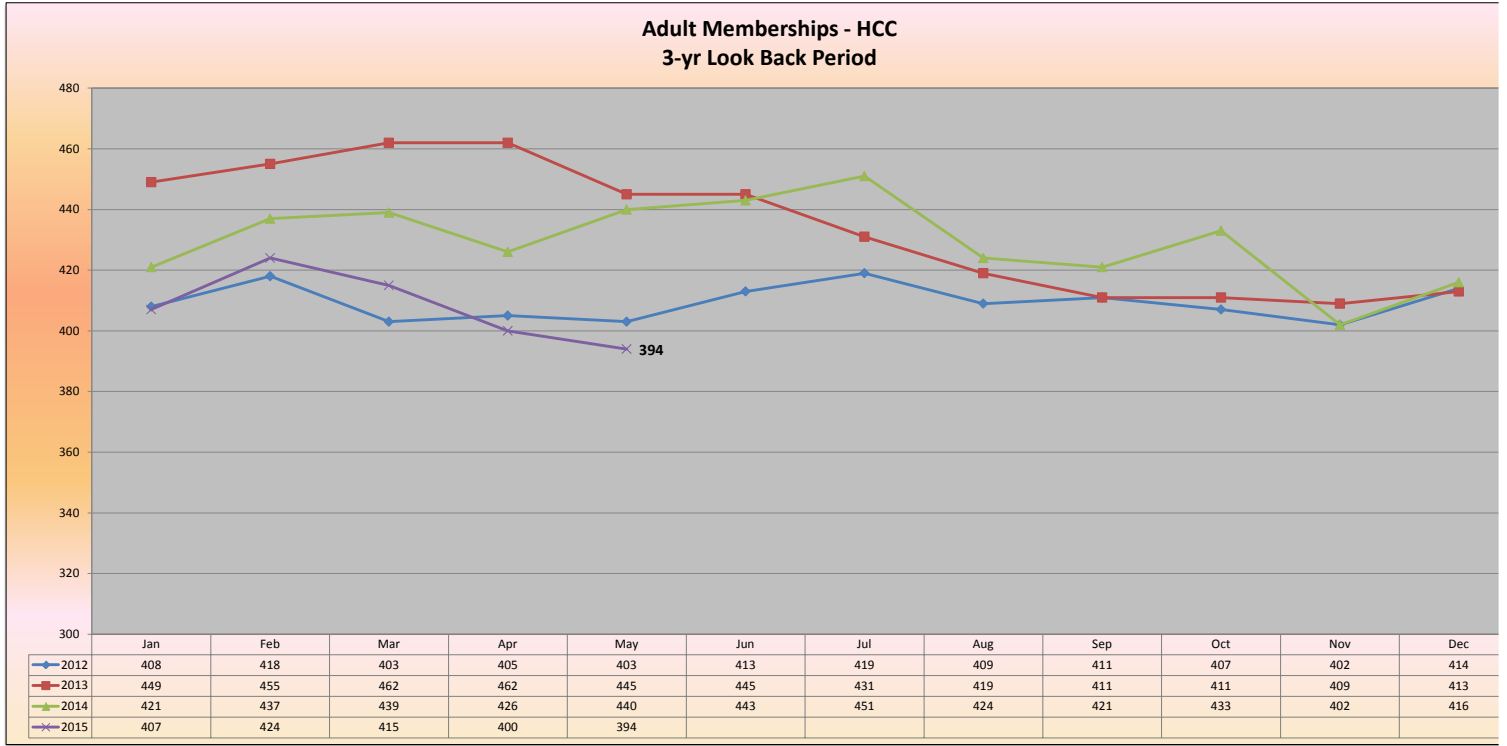
HCC Membership Statistics - Graphs(PDF)

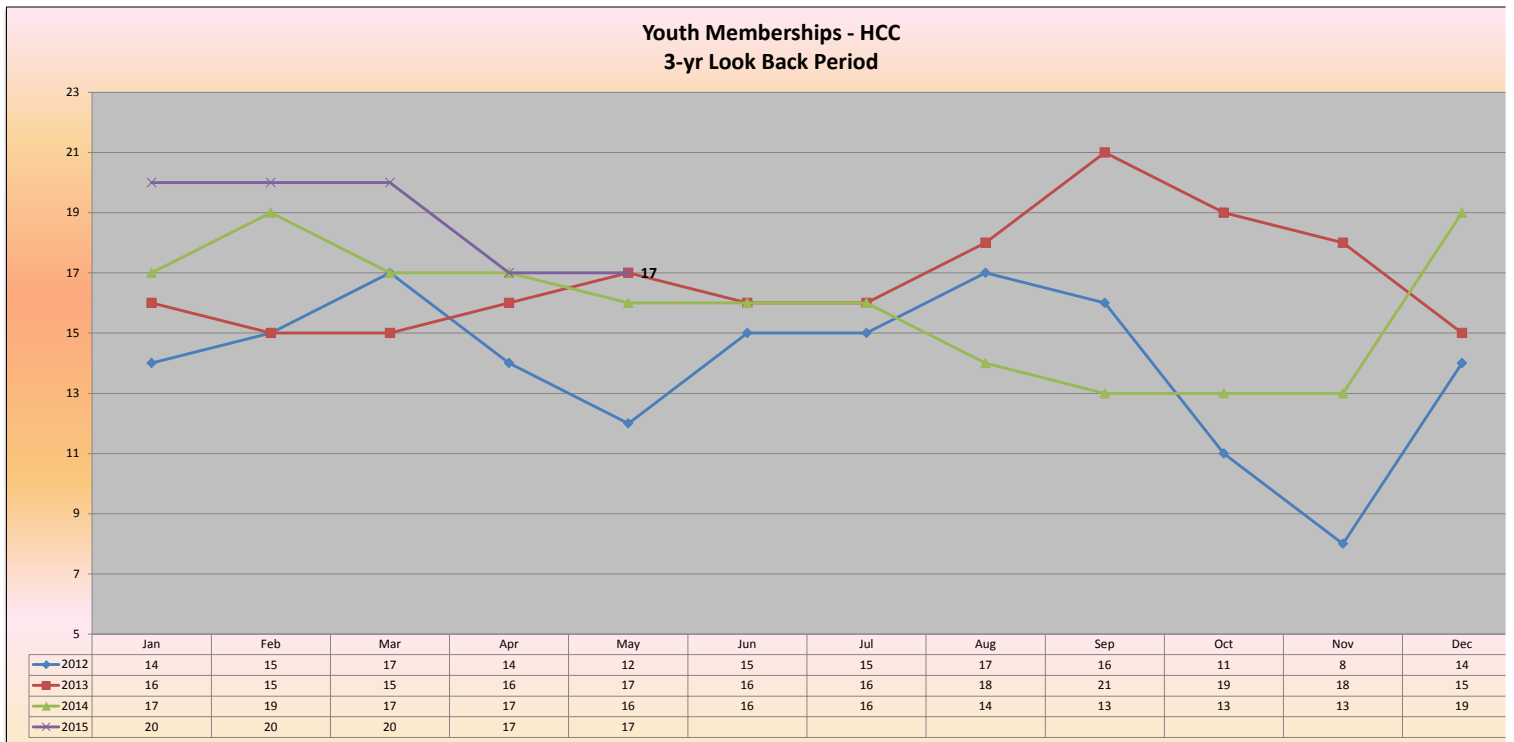
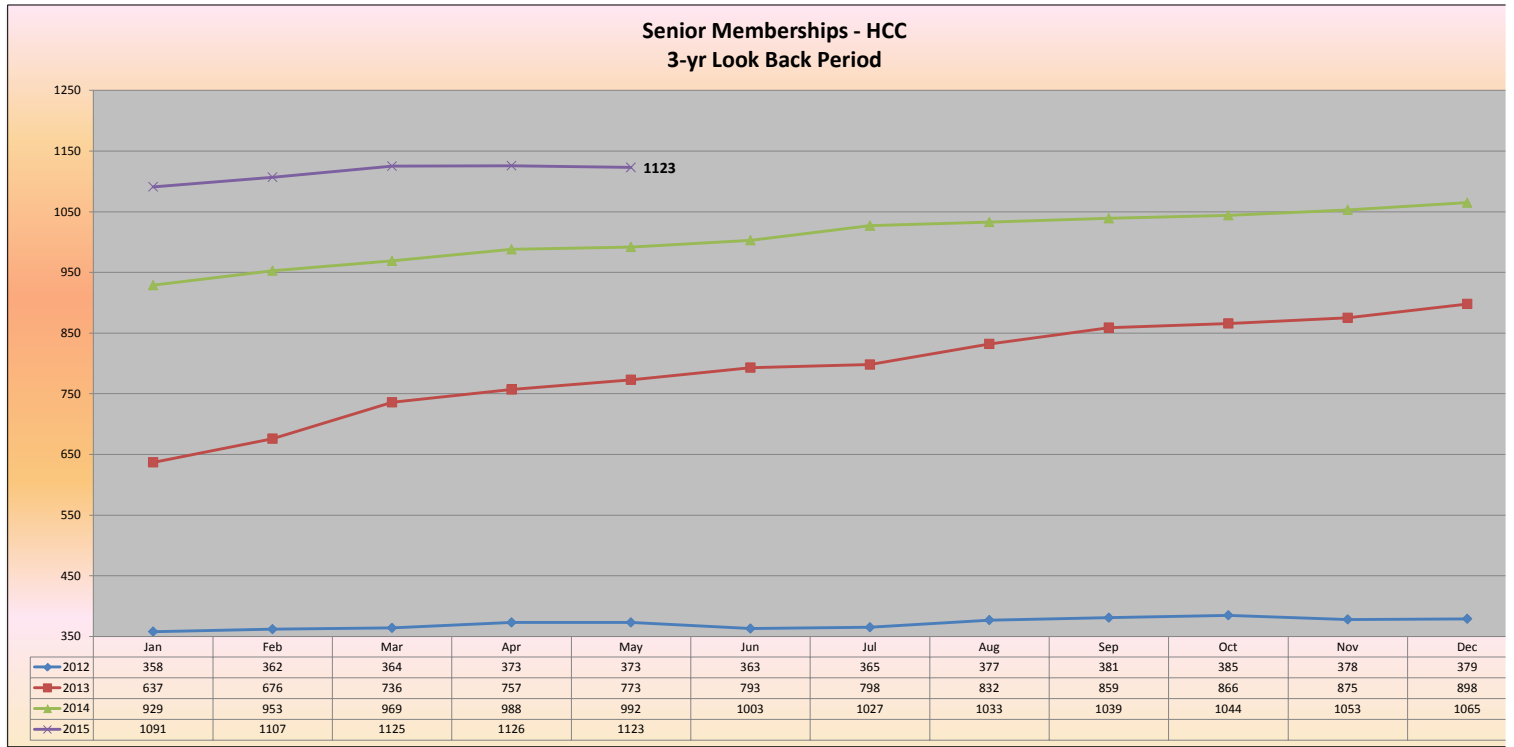
ODP Membership Statistics - Graphs(PDF)

HPR Membership Tracking
3-Year Period
Park Board Meeting: June 9, 2015

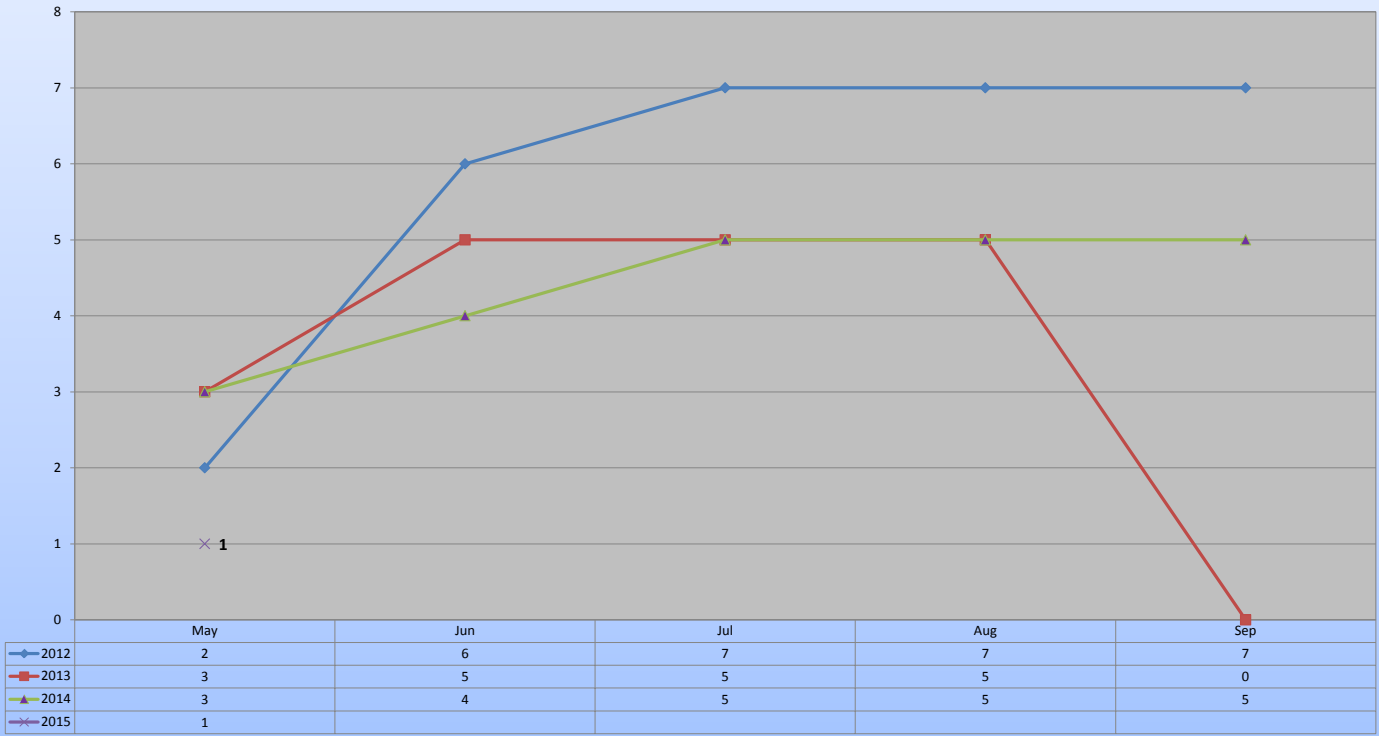
Values																	
Month / Year	Adult	Adult-90	Adult-ODP	Family	Fam-ODP	Youth	Youth-90	Yth - ODP	Senior	Sen-90	Sen Cpl	Sneakers	Sen-ODP	PLUS1	10Punch	HCC Mem	ODP Mem
Jan																	
2013	402	47	0	649	0	14	2	0	230	3	112	292	0	43	0	3622	0
2014	380	41	0	697	0	15	2	0	222	5	110	592	0	55	0	4251	0
2015	381	26	0	695	0	19	1	0	213	1	115	762	0	57	0	4345	0
% Difference/yr	0.26%	-36.59%	0.00%	-0.29%	0.00%	26.67%	-50.00%	0.00%	-4.05%	-80.00%	4.55%	28.72%	0.00%	3.64%	0.00%	2.21 %	0.00 %
Feb																	
2013	402	53	0	660	0	13	2	0	220	4	114	338	0	57	0	3837	0
2014	390	47	0	718	0	15	4	0	223	4	114	612	0	64	0	4400	0
2015	387	37	0	711	0	18	2	0	207	2	113	785	0	52	0	4412	0
% Difference/yr	-0.77%	-21.28%	0.00%	-0.97%	0.00%	20.00%	-50.00%	0.00%	-7.17%	-50.00%	-0.88%	28.27%	0.00%	-18.75%	0.00%	0.27 %	0.00 %
Mar																	
2013	412	50	0	688	0	14	1	0	219	3	118	396	0	56	0	3987	0
2014	396	43	0	724	0	14	3	0	223	4	114	628	0	60	0	4429	0
2015	377	38	0	741	0	19	1	0	201	4	119	801	0	53	0	4508	0
% Difference/yr	-4.80%	-11.63%	0.00%	2.35%	0.00%	35.71%	-66.67%	0.00%	-9.87%	0.00%	4.39%	27.55%	0.00%	-11.67%	0.00%	1.78 %	0.00 %
Apr																	
2013	423	39	0	691	2	16	0	3	215	2	119	421	0	58	0	4044	12
2014	393	33	0	706	0	14	3	0	227	1	117	643	0	59	0	4376	0
2015	371	29	0	721	0	16	1	0	204	4	114	804	0	47	0	4413	0
% Difference/yr	-5.60%	-12.12%	0.00%	2.12%	0.00%	14.29%	-66.67%	0.00%	-10.13%	300.00%	-2.56%	25.04%	0.00%	-20.34%	0.00%	0.85 %	0.00 %
May																	
2013	407	38	3	695	46	17	0	9	215	1	116	441	0	57	2	4129	242
2014	406	34	3	691	67	14	2	23	228	1	116	647	1	56	0	4341	342
2015	363	31	1	713	40	17	0	23	197	3	114	809	0	46	0	4388	229
% Difference/yr	-10.59%	-8.82%	-66.67%	3.18%	-40.30%	21.43%	-100.00%	0.00%	-13.60%	200.00%	-1.72%	25.04%	-100.00%	-17.86%	0.00%	1.08 %	-33.04 %
% Diff. Prev. Mo.																	
2013	-3.78%	-2.56%	0.00%	0.58%	2200.00%	6.25%	0.00%	200.00%	0.00%	-50.00%	-2.52%	4.75%	0.00%	-1.72%	0.00%	2.10 %	1916.67 %
2014	3.31%	3.03%	0.00%	-2.12%	0.00%	0.00%	-33.33%	0.00%	0.44%	0.00%	-0.85%	0.62%	0.00%	-5.08%	0.00%	-0.80 %	0.00 %
2015	-2.16 %	6.90 %	0.00 %	-1.11 %	0.00 %	6.25 %	-100.00 %	0.00 %	-3.43 %	-25.00 %	0.00 %	0.62 %	0.00 %	-2.13 %	0.00 %	-0.57 %	0.00 %
Jun																	
2013	403	42	5	688	138	16	0	27	218	1	116	458	1	52	65	4059	703
2014	415	28	4	740	131	14	2	42	227	0	116	660	1	56	77	4454	687
2015																	
% Difference/yr	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	0.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00 %	-100.00 %
Jul																	
2013	396	35	5	669	142	14	2	28	215	0	112	471	1	52	112	3988	852
2014	421	30	5	728	137	15	1	43	229	0	119	679	1	59	0	4440	725
2015																	
% Difference/yr	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	0.00%	-100.00%	-100.00%	-100.00%	-100.00%	0.00%	-100.00 %	-100.00 %
Aug																	
2013	388	31	5	652	142	16	2	28	221	3	112	496	1	54	117	3953	747
2014	399	25	5	721	137	14	0	43	223	2	121	687	1	59	0	4363	725
2015																	
% Difference/yr	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	0.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	0.00%	-100.00 %	-100.00 %
Sep																	
2013	385	26	0	648	0	19	2	0	225	3	115	516	0	48	0	3965	0
2014	396	25	5	715	137	13	0	43	220	3	116	700	0	58	0	4327	725
2015																	
% Difference/yr	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	0.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	0.00%	-100.00%	0.00%	-100.00 %	-100.00 %
Oct																	
2013	386	25	0	652	0	19	0	0	218	3	114	531	0	48	0	3969	0
2014	407	26	0	701	0	13	0	0	215	3	114	712	0	56	0	4293	0
2015																	
% Difference/yr	-100.00%	-100.00%	0.00%	-100.00%	0.00%	-100.00%	0.00%	0.00%	-100.00%	-100.00%	-100.00%	-100.00%	0.00%	-100.00%	0.00%	-100.00 %	0.00 %
Nov																	
2013	384	25	0	654	0	18	0	0	222	1	110	542	0	49	0	4004	0
2014	379	23	0	696	0	13	0	0	218	1	116	718	0	53	0	4261	0
2015																	
% Difference/yr	-100.00%	-100.00%	0.00%	-100.00%	0.00%	-100.00%	0.00%	0.00%	-100.00%	-100.00%	-100.00%	-100.00%	0.00%	-100.00%	0.00%	-100.00 %	0.00 %
Dec																	
2013	383	30	0	674	0	14	1	0	234	2	106	556	0	50	0	4103	0
2014	394	22	0	702	0	18	1	0	220	0	122	723	0	53	0	4336	0
2015																	

Attachment: Membership Statistics - Chart (1905 : HCC & ODP Membership Report)





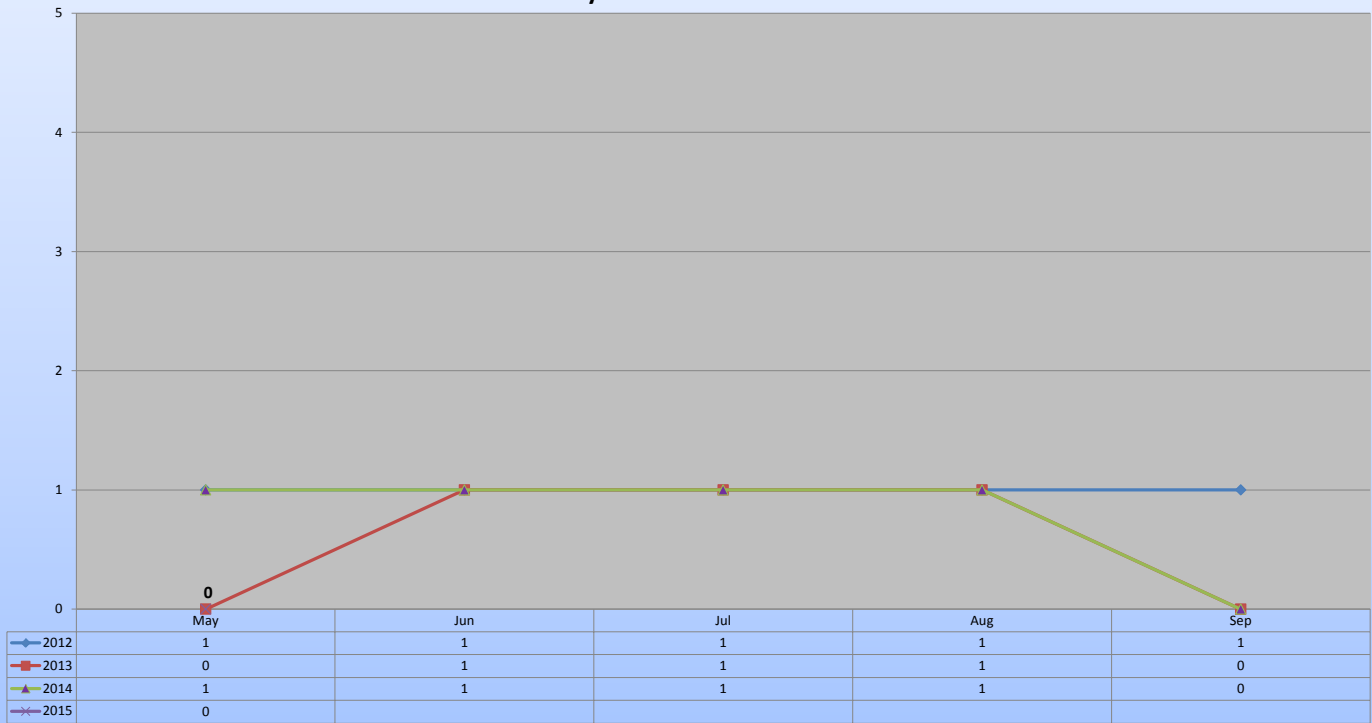
**Adult Memberships - ODP
3-yr Look Back Period**



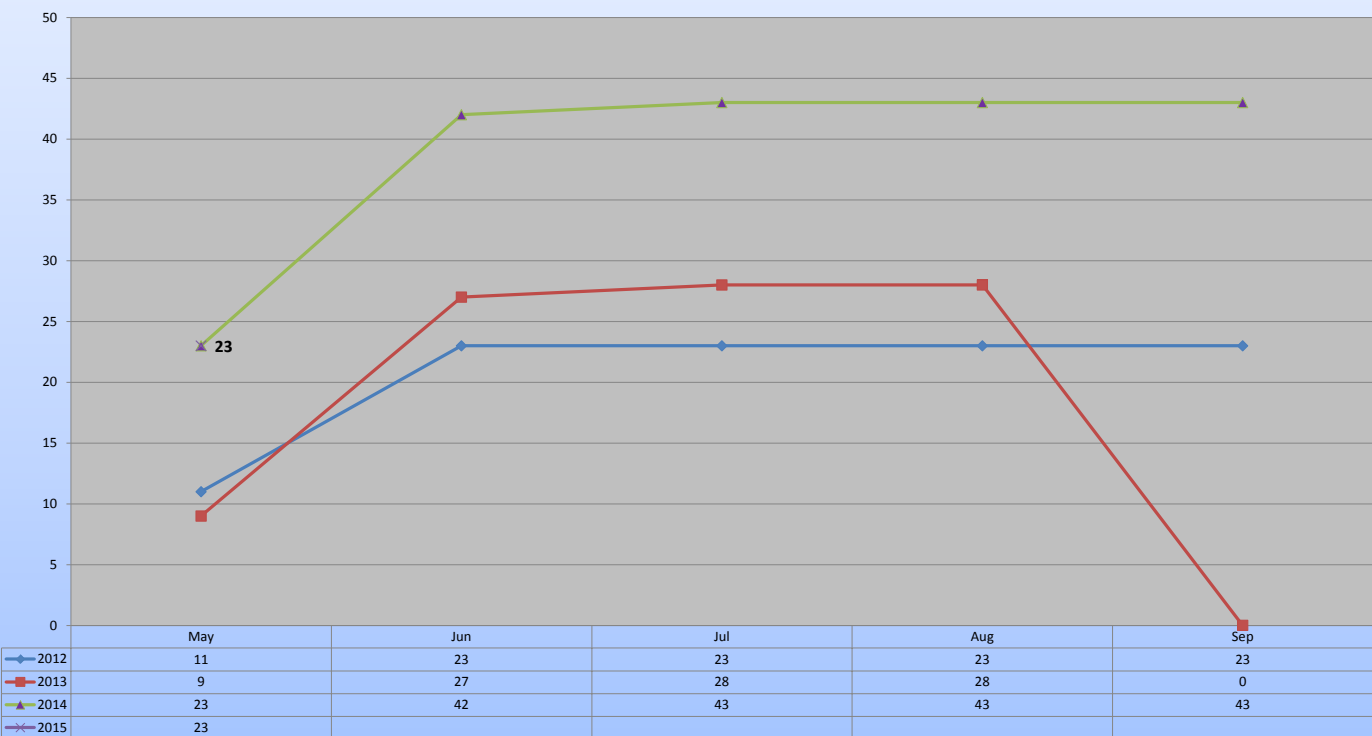
**Family Memberships - ODP
3-yr Look Back Period**



Senior Memberships - ODP 3-yr Look Back Period



Youth Memberships - ODP 3-yr Look Back Period





TO: Park Board
FROM: Chris Deal, Parks Director
DATE: June 8, 2015
SUBJECT: Month & YTD Financial Report

Type of Item: *Report*

8. Discussion Item (ID # 1906)

Month & YTD Financial Report

Attachments:

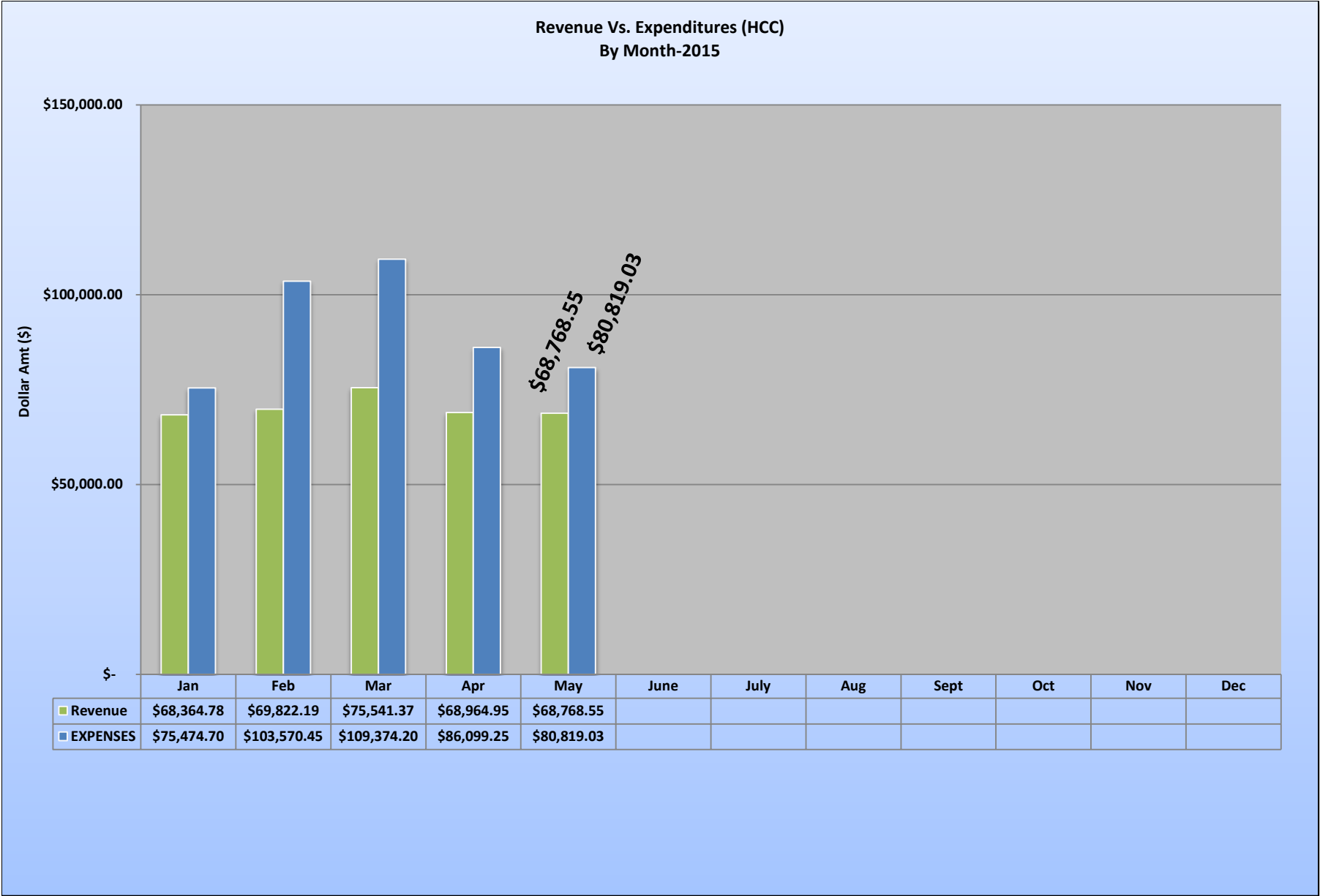
Revenue vs. Expenditures (PDF)

Utilities (PDF)

Parks Financials (PDF)

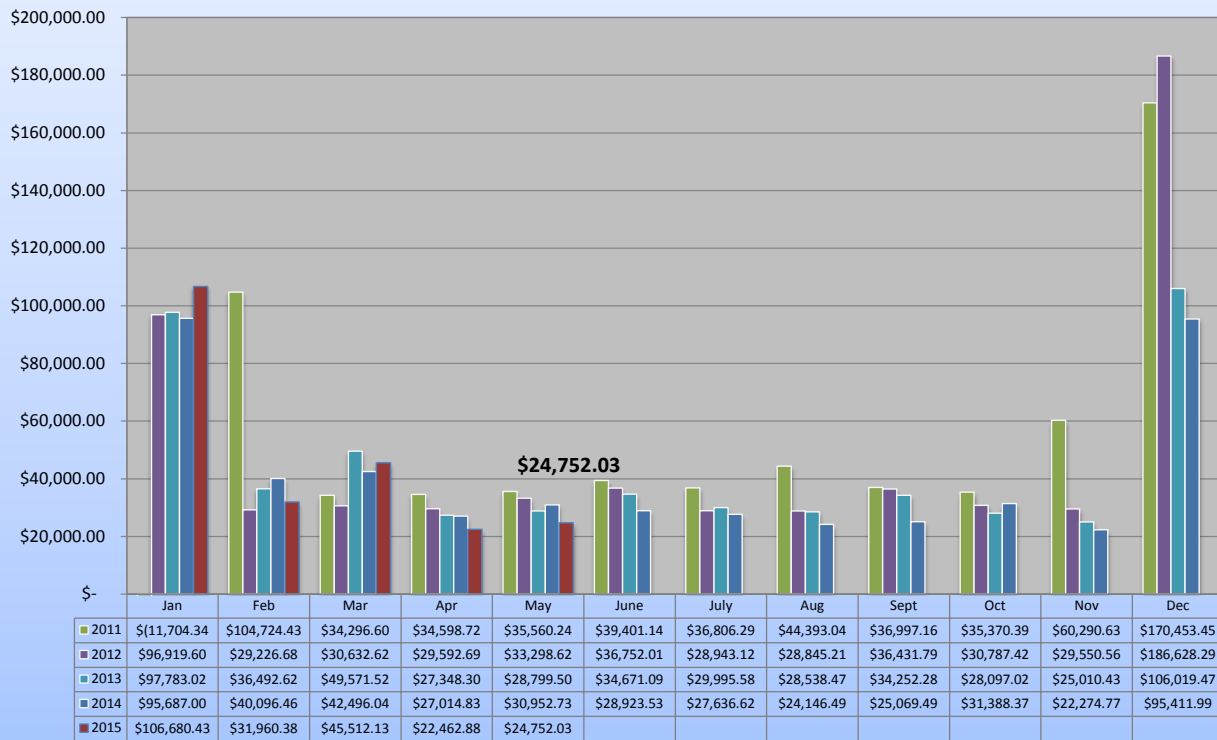
ODP Financials (PDF)

HCC Financials (PDF)

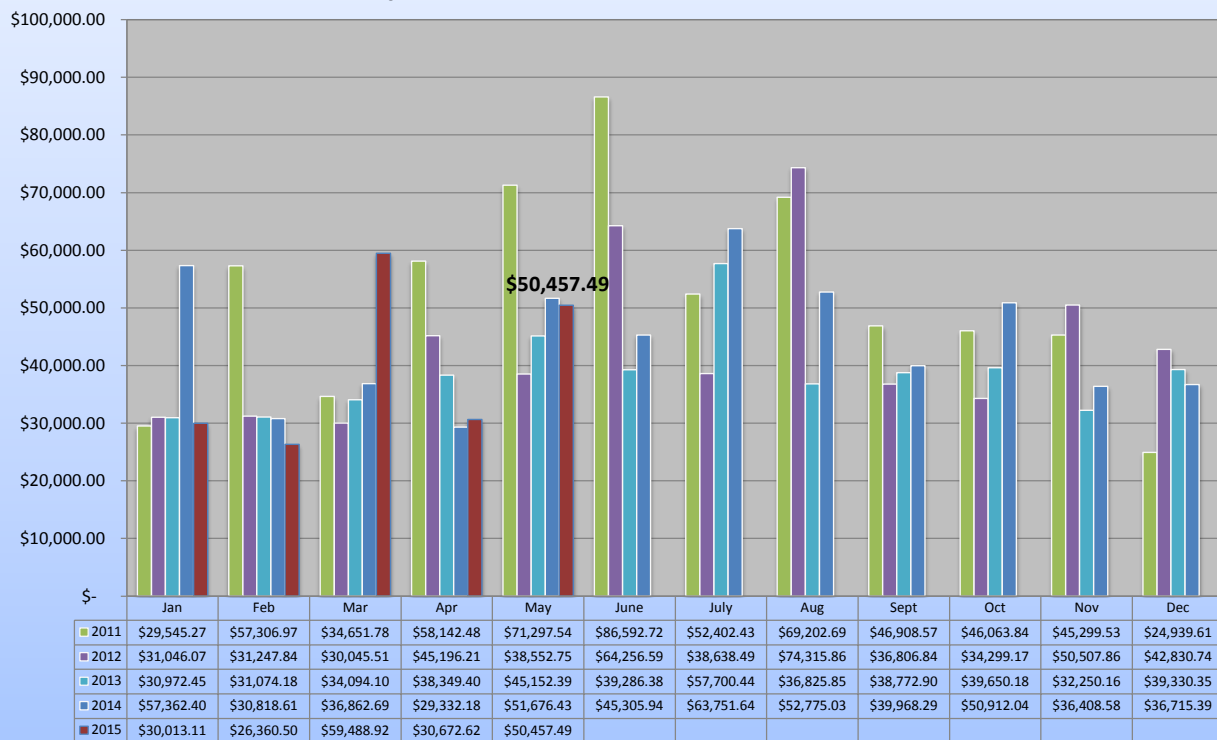


Attachment: Revenue vs. Expenditures (1906 : Month & YTD Financial Report)

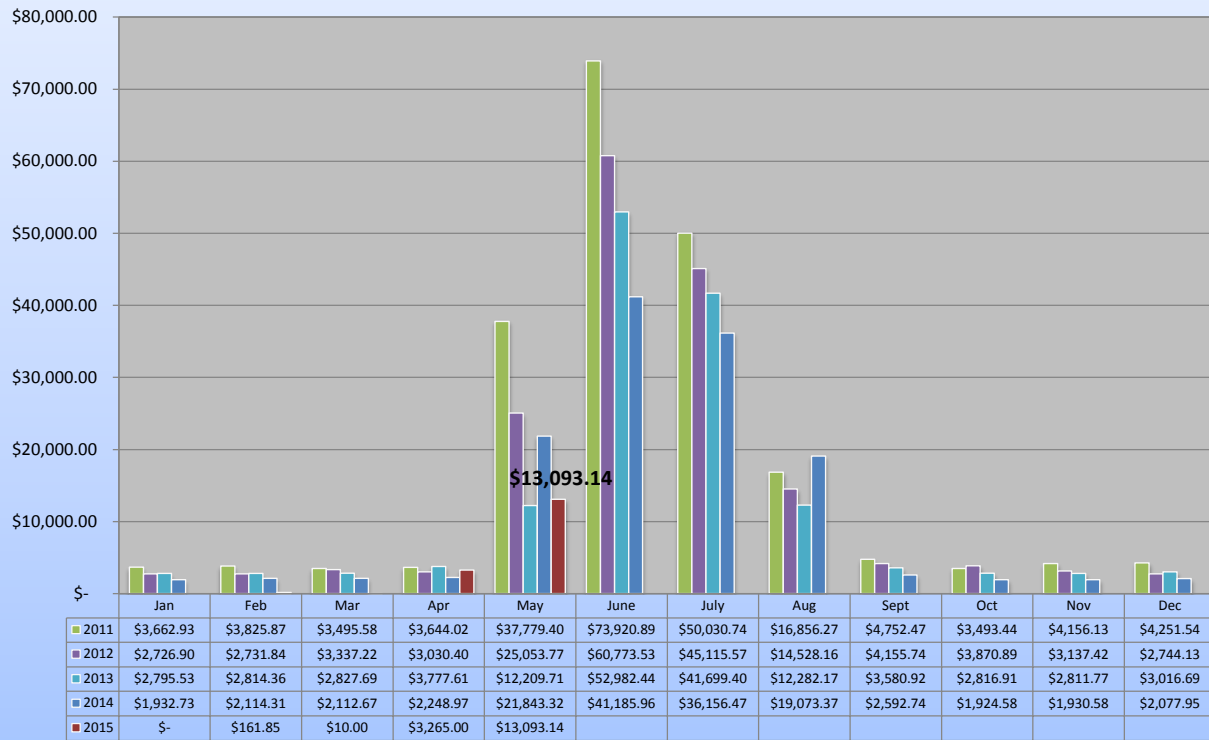
Revenue Over Time - Fund 11 (Parks)



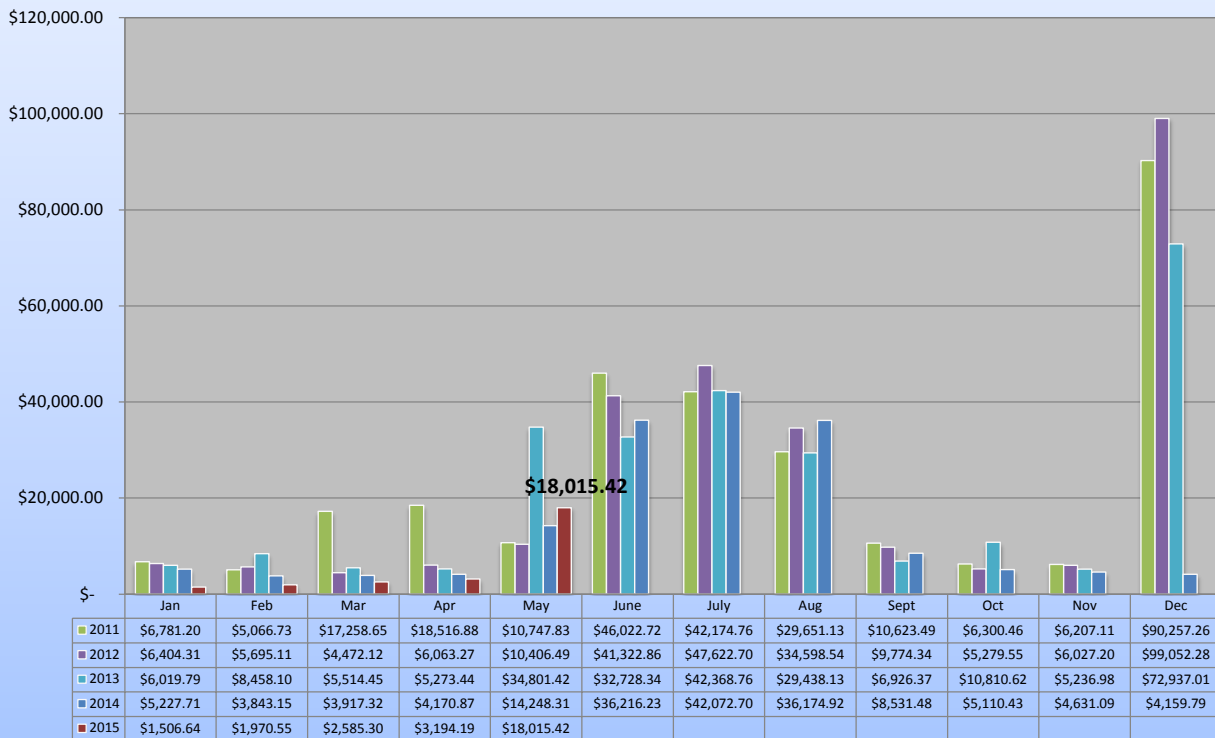
Expenses Over Time - Fund 11 (Parks)



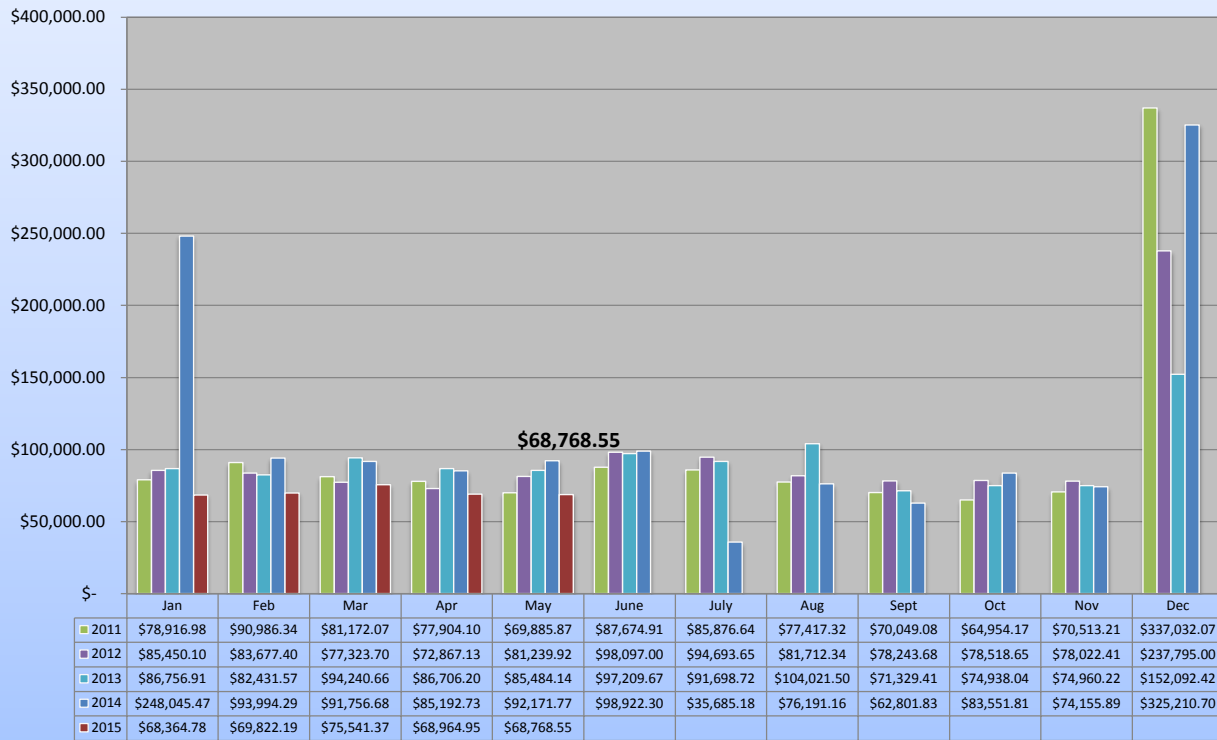
Revenue Over Time - Fund 13 (ODP)



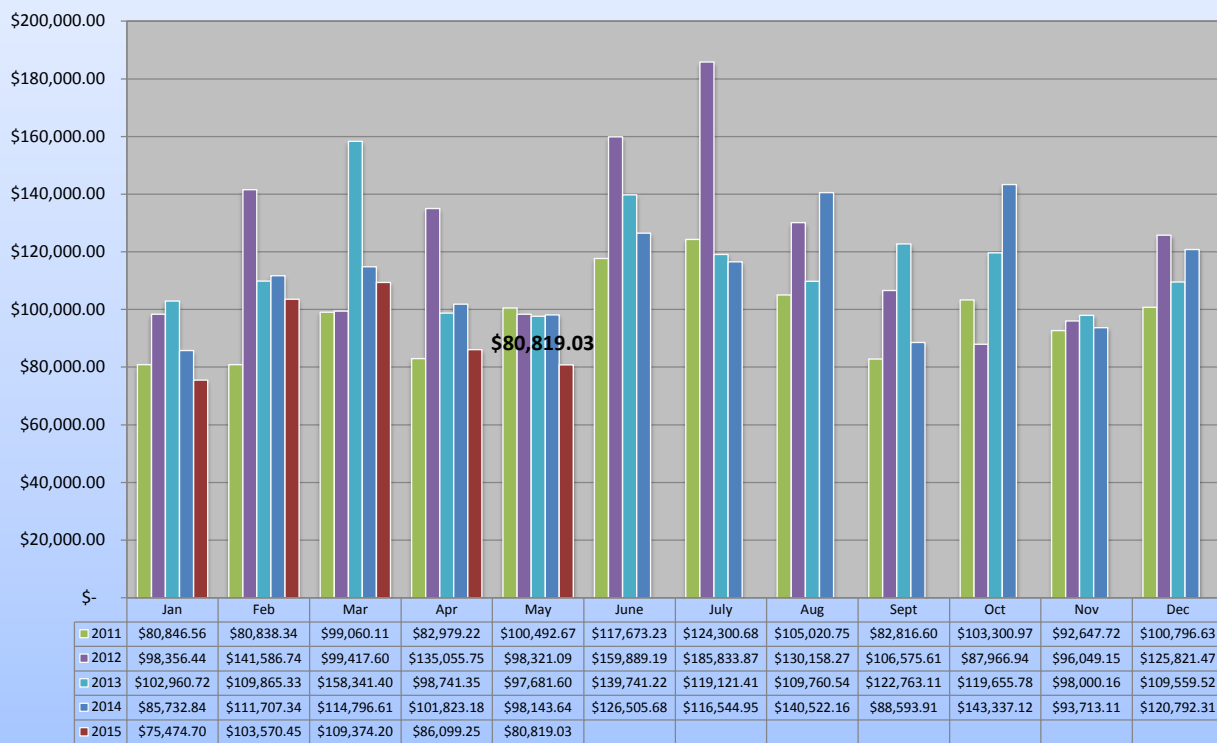
Expenses Over Time - Fund 13 (ODP)



Revenue Over Time - Fund 15 (HCC)



Expenses Over Time - Fund 15 (HCC)



Utilities by Month



Fund		Parks - 11									
Rev./Exp.		(All)									
Title	Division	Section	Account Name	Account #	2012	2013	2014	2015	Variance	% of Change	
Parks Revenue	Detailed Revenue	Taxes	Real Estate Taxes	11-5111	\$49,953.22	\$50,711.03	\$54,134.49	\$58,809.10	\$4,674.61	8.64%	
			Personal Property Tax	11-5112	\$15,060.69	\$14,440.12	\$13,670.46	\$20,446.75	\$6,776.29	49.57%	
			Merchants/Replacement Tax	11-5113	\$12,592.25	\$13,406.29	\$13,239.02	\$13,934.16	\$695.14	5.25%	
			Corporate/RR/Utility Tax	11-5117	\$0.00	\$1,063.39	\$1,294.28	\$1,644.17	\$349.89	27.03%	
			Financial Institution Tax	11-5121	\$531.09	\$334.29	\$529.64	\$676.97	\$147.33	27.82%	
		Charges for Service	Rental Income	11-5307	\$5,266.74	\$5,543.37	\$3,637.11	\$4,700.88	\$1,063.77	29.25%	
			Shooting Range Revenue	11-5309	\$515.00	\$533.00	\$550.00	\$575.00	\$25.00	4.55%	
			Ballfield Concession Lease	11-5330	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
			Office Facilities & Services	11-5331	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
			Concessions Ball Field Taxable	11-5334	\$3,617.97	\$1,378.25	\$2,175.77	\$2,147.18	-\$28.59	-1.31%	
			Recreational Programs	Misc. Recreation Programs	11-5418	\$0.00	\$27,819.08	\$34,404.04	\$30,232.00	-\$4,172.04	-12.13%
			Misc. Income	Miscellaneous	11-5510	-\$1,408.00	\$5,660.00	\$7,765.87	\$5,732.09	-\$2,033.78	-26.19%
				Donations - Sound System	11-5514	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
				Auction & Surplus Sales	11-5535	\$500.00	\$901.99	\$0.00	\$3,700.00	\$3,700.00	
				Donations	11-5537	\$250.00	\$500.00	\$131.00	\$0.00	-\$131.00	-100.00%
			Intergovernmental	Grants & Entitlements	11-5626	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
			Interest	Interest Income	11-5815	\$0.00	\$0.00	\$21.63	\$38.30	\$16.67	77.07%
			Other Rev. Sources/Trans	Development Security Escrow	11-5900	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
				Transfer From General Fund	11-5930	\$132,791.25	\$117,704.15	\$104,693.75	\$88,731.25	-\$15,962.50	-15.25%
				Transfer from Other Funds	11-5931	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Parks Revenue Total					\$219,670.21	\$239,994.96	\$236,247.06	\$231,367.85	-\$4,879.21	-2.07%	
Parks Expenses	Park Maintenance	Personnel Services			\$116,310.41	\$106,015.11	\$107,049.08	\$122,636.09	\$15,587.01	14.56%	
		Contractual Services			\$17,293.26	\$19,383.58	\$23,619.52	\$22,460.51	-\$1,159.01	-4.91%	
		Commodities			\$14,371.78	\$26,805.02	\$20,037.31	\$21,545.34	\$1,508.03	7.53%	
		Other Charges			\$25,540.25	\$24,983.40	\$53,641.40	\$9,875.70	-\$43,765.70	-81.59%	
		Capital Outlay			\$0.00	\$1,704.00	\$0.00	\$20,475.00	\$20,475.00		
	Capital Projects				\$2,572.68	\$751.41	\$1,705.00	\$0.00	-\$1,705.00	-100.00%	
Parks Expenses Total					\$176,088.38	\$179,642.52	\$206,052.31	\$196,992.64	-\$9,059.67	-4.40%	
Expenses Less Capital Projects					\$173,515.70	\$178,891.11	\$204,347.31	\$196,992.64	-\$7,354.67	-3.60%	

Total Variances	(Capital Projects removed from Expenses)	\$46,154.51	\$40,779.10	\$35,647.65	\$34,375.21	-\$1,272.44	-3.57%
Cost Recovery	(Not inclusive of 'Admin Fee', General Fund transfers, or Capital Projects)	57.46%	77.73%	71.90%	71.80%	-0.10%	-0.14%

Fund	Parks - 11									
Rev./Exp.	(All)									
Title	Division	Section	Account Name	Account #	2012	2013	2014	2015	Variance	% of Change
Parks Revenue	Detailed Revenue	Other Rev. Sources/Trans	Transfer From General Fund	11-5930	\$132,791.25	\$117,704.15	\$104,693.75	\$88,731.25	-\$15,962.50	-15.25%
Parks Expenses	Park Maintenance	Other Charges	Office Facilities & Services	11-6-1125-0430	\$22,312.50	\$21,556.25	\$21,375.00	\$5,689.60	-\$15,685.40	-73.38%

Attachment: Parks Financials (1906 : Month & YTD Financial Report)

HPR Financial Tracking
 ODP - Fund 13
 Year-to-Date Figures

Fund		ODP - 13								
Rev./Exp.		(All)								
Title	Division	Section	Account Name	Account #	2012	2013	2014	2015	Variance	% of Change
▢ ODP Revenue	▢ Detailed Revenue	▢ Charges for Service	▢ Concessions Aquatic Center	13-5334	\$0.00	\$0.00	\$40.00	\$0.00	-\$40.00	-100.00%
			▢ Lifeguard Uniform Revenue	13-5337	\$0.00	\$0.00	\$0.00	\$10.00	\$10.00	
			▢ Pool Season Passes	13-5336	\$12,430.00	\$7,438.00	\$11,392.00	\$7,452.00	-\$3,940.00	-34.59%
			▢ Swimming Pool Use Fee	13-5333	\$7,395.00	\$1,611.00	\$5,805.50	\$1,798.65	-\$4,006.85	-69.02%
		▢ Misc. Income	▢ Miscellaneous	13-5510	\$0.00	\$0.00	\$761.50	\$6,384.88	\$5,623.38	738.46%
			▢ Donations	13-5537	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	
			▢ Taxable Miscellaneous	13-5509	\$2,805.63	\$819.53	\$2,468.31	\$884.46	-\$1,583.85	-64.17%
		▢ Interest	▢ Interest Income	13-5815	\$168.25	\$195.97	\$161.79	\$0.00	-\$161.79	-100.00%
		▢ Other Rev. Sources/Trans	▢ Transfer from Other Funds	13-5931	\$13,581.25	\$13,860.40	\$9,622.90	\$0.00	-\$9,622.90	-100.00%
ODP Revenue Total					\$36,880.13	\$24,424.90	\$30,252.00	\$16,529.99	-\$13,722.01	-45.36%
▢ ODP Expenses	▢ Aquatics Center	▢ Personnel Services			\$2,921.32	\$3,612.88	\$3,661.03	\$3,319.17	-\$341.86	-9.34%
		▢ Contractual Services			\$7,138.21	\$23,193.93	\$6,333.74	\$7,307.83	\$974.09	15.38%
		▢ Commodities			\$4,468.62	\$9,950.89	\$5,374.99	\$10,035.60	\$4,660.61	86.71%
		▢ Other Charges			\$18,513.15	\$19,259.50	\$16,037.60	\$5,366.75	-\$10,670.85	-66.54%
		▢ Capital Outlay			\$0.00	\$4,050.00	\$0.00	\$1,242.75	\$1,242.75	
		▢ Depreciation			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
		▢ Capital Projects			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
ODP Expenses Total					\$33,041.30	\$60,067.20	\$31,407.36	\$27,272.10	-\$4,135.26	-13.17%
Expenses Less Capital Projects					\$33,041.30	\$60,067.20	\$31,407.36	\$31,407.36	\$0.00	0.00%

Total Variances	(Capital Projects removed from Expenses)	\$3,838.83	-\$35,642.30	-\$1,155.36	-\$14,877.37	-\$13,722.01	1187.68%
Cost Recovery	(Not inclusive of 'Admin Fee', General Fund transfers, or Capital Projects)	145.21%	24.72%	121.62%	59.67%	-61.95%	-50.94%

Fund	ODP - 13									
Rev./Exp.	(All)									
Title	Division	Section	Account Name	Account #	2012	2013	2014	2015	Variance	% of Change
☐ ODP Revenue	☐ Detailed Revenue	☐ Other Rev. Sources/Trans	☐ Transfer from Other Funds	13-5931	\$13,581.25	\$13,860.40	\$9,622.90	\$0.00	-\$9,622.90	-100.00%
☐ ODP Expenses	☐ Aquatics Center	☐ Other Charges	☐ Office Facilities & Services	13-6-1124-0430	\$16,995.80	\$17,327.10	\$14,445.85	\$3,706.25	-\$10,739.60	-74.34%

Attachment: ODP Financials (1906 : Month & YTD Financial Report)

HPR Financial Tracking
HCC - Fund 15
Year-to-Date Figures

Fund		HCC - 15									
Rev./Exp.		(All)									
Title	Division	Section	Account Name	Account #	2012	2013	2014	2015	Variance	% of Change	
HCC Revenue	Detailed Revenue	Charges for Service	Alcohol Application Fees	15-5358	\$75.00	\$8.00	\$0.00	\$25.00	\$25.00		
			Annual Memberships	15-5351	\$211,172.14	\$230,877.78	\$252,091.08	\$235,123.82	-\$16,967.26	-6.73%	
			Office Facilities & Services	15-5331	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
			Daily Passes	15-5350	\$22,833.50	\$28,851.00	\$26,146.00	\$28,712.00	\$2,566.00	9.81%	
			Overtime Fees	15-5356	\$591.75	\$498.50	\$334.50	\$202.50	-\$132.00	-39.46%	
			Room Rental	15-5354	\$17,329.25	\$18,277.10	\$19,332.50	\$20,222.75	\$890.25	4.60%	
			Senior Rent	15-5352	\$2,756.25	\$2,756.25	\$2,866.49	\$2,894.05	\$27.56	0.96%	
			Special Events	15-5355	\$2,991.00	\$1,800.00	\$1,730.00	\$2,725.00	\$995.00	57.51%	
			Swim Team Rent	15-5353	\$8,450.00	\$5,825.00	\$3,110.00	\$2,960.00	-\$150.00	-4.82%	
			Tot Watch Fees	15-5359	\$1,815.40	\$1,434.00	\$1,849.00	\$1,490.00	-\$359.00	-19.42%	
			Vending Fees	15-5357	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
		Recreational Programs	3 on 3 Basketball	15-5415	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
			Coed Softball	15-5413	\$2,275.00	-\$47.73	\$0.00	\$0.00	\$0.00	\$0.00	
			Coed Volleyball	15-5411	\$4,505.00	\$4,200.00	\$3,325.00	\$3,825.00	\$500.00	15.04%	
			Dodgeball	15-5419	\$1,500.00	\$1,422.00	\$300.00	(\$150.00)	-\$450.00	-150.00%	
			Dog Obedience	15-5401	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
			Fitness Classes	15-5421	\$12,020.03	\$11,836.33	\$13,466.70	\$9,083.89	-\$4,382.81	-32.55%	
			Lifeguard Training	15-5425	\$2,500.00	\$2,190.00	\$2,815.23	\$2,036.06	-\$779.17	-27.68%	
			Men's 5 on 5 Basketball	15-5417	\$2,500.00	\$0.00	\$3,250.00	\$2,312.00	-\$938.00	-28.86%	
			Men's Softball	15-5414	\$1,625.00	\$1,300.00	\$0.00	\$0.00	\$0.00		
			Misc. Recreation Programs	15-5418	\$26,201.22	\$25,090.00	\$20,200.61	\$18,611.25	-\$1,589.36	-7.87%	
			Sand Volleyball	15-5412	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
			Swim Lessons	15-5423	\$2,142.71	\$4,200.00	\$3,568.07	\$4,336.39	\$768.32	21.53%	
			Swim Team	15-5426	\$168.18	\$3,845.00	\$1,956.94	\$1,081.25	-\$875.69	-44.75%	
			Water Aerobics	15-5422	\$1,155.84	\$1,433.80	\$1,025.50	\$807.50	-\$218.00	-21.26%	
			Women's Volleyball	15-5420	\$2,625.00	\$1,955.00	\$2,858.32	\$700.00	-\$2,158.32	-75.51%	
			WSI (Water Safety Instruction)	15-5424	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
			Youth Golf Lessons	15-5405	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
		Misc. Income	Activation Fee	15-5524	\$5,370.00	\$7,050.00	\$7,080.00	\$5,470.00	-\$1,610.00	-22.74%	
			Miscellaneous	15-5510	\$3,856.67	\$1,196.00	\$4,315.72	\$1,320.92	-\$2,994.80	-69.39%	
			Auction & Surplus Sales	15-5535	\$0.00	\$0.00	\$0.00	\$1,810.50	\$1,810.50		
			Cancellation Fee	15-5522	-\$50.00	\$225.00	-\$175.00	(\$75.00)	\$100.00	-57.14%	
			Donations	15-5537	\$0.00	\$0.00	\$0.00	\$493.00	\$493.00		
			Massage Therapist	15-5523	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
			On-Site Sales Commission	15-5519	\$895.41	\$969.66	\$1,004.53	\$1,050.18	\$45.65	4.54%	
			Personal Trainer	15-5521	\$11,499.00	\$27,137.00	\$15,965.00	\$3,694.00	-\$12,271.00	-76.86%	
			Preferred Vendors	15-5515	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
			Short & Over	15-5516	-\$43.59	\$24.51	\$47.66	\$14.10	-\$33.56	-70.42%	
			Sponsors	15-5520	\$125.00	\$0.00	\$0.00	\$0.00	\$0.00		

Attachment: HCC Financials (1906 : Month & YTD Financial Report)

HPR Financial Tracking
 HCC - Fund 15
 Year-to-Date Figures

HCC Revenue	Detailed Revenue	Misc. Income	☐ Taxable Misc.	15-5509	\$373.49	\$109.18	\$1,030.22	\$665.00	-\$365.22	-35.45%
		☐ Intergovernmental	☐ Grants & Entitlements	15-5626	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
		☐ Interest	☐ Interest Income	15-5815	\$299.60	\$739.45	\$272.87	\$20.68	-\$252.19	-92.42%
			☐ Interest Income (Bond)	15-5825	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
		☐ Other Rev. Sources/Trans	☐ Transfer from Other Funds	15-5931	\$51,000.40	\$50,416.65	\$221,394.00	\$0.00	-\$221,394.00	-100.00%
HCC Revenue Total					\$400,558.25	\$435,619.48	\$611,160.94	\$351,461.84	-\$259,699.10	-42.49%
☐ HCC Expense	☐ Administration				\$186,878.52	\$218,809.85	\$202,198.90	\$140,597.40	-\$61,601.50	-30.47%
	☐ Aquatics Center				\$79,212.77	\$74,130.54	\$48,830.08	\$54,811.41	\$5,981.33	12.25%
	☐ Recreation Programs				\$76,918.07	\$91,995.51	\$77,581.19	\$78,848.30	\$1,267.11	1.63%
	☐ Building & Grounds				\$160,937.05	\$182,654.50	\$183,593.44	\$181,080.52	-\$2,512.92	-1.37%
	☐ Capital Projects				\$68,791.21	\$0.00	\$0.00	\$0.00	\$0.00	
HCC Expense Total					\$572,737.62	\$567,590.40	\$512,203.61	\$455,337.63	-\$56,865.98	-11.10%

Total Variances	(Capital Projects removed from Expenses)	-\$172,179.37	-\$131,970.92	\$98,957.33	-\$103,875.79	-\$202,833.12	-204.97%
Cost Recovery	(Not inclusive of 'Admin Fee', General Fund transfers, or Capital Projects)	68.73%	76.34%	84.99%	79.66%	-5.33%	-6.27%

Fund	HCC - 15									
Rev./Exp.	(All)									
Title	Division	Section	Account Name	Account #	2012	2013	2014	2015	Variance	% of Change
☐ HCC Revenue	☐ Detailed Revenue	☐ Other Rev. Sources/Trans	☐ Transfer from Other Funds	15-5931	\$51,000.40	\$50,416.65	\$221,394.00	\$0.00	-\$221,394.00	-100.00%
☐ HCC Expense	☐ Administration	☐ Other Charges	☐ Office Facilities & Services	15-6-0103-0430	\$64,141.65	\$63,020.85	\$53,627.10	\$14,152.10	-\$39,475.00	-73.61%

Attachment: HCC Financials (1906 : Month & YTD Financial Report)