



**AGENDA
CITY OF HARRISONVILLE
PARK BOARD
REGULAR MEETING
COMMUNITY CENTER
MAY 10, 2016
6:00 PM**

- I. Call to Order**
 - 1. Roll Call**
- II. Public Participation**
- III. Ceremonial Matters**
- IV. Approval of Minutes**
 - 1. Park Board Minutes - April 12, 2016**
- V. Parks and Recreation Department**
 - 1. Director Report - Month End Report**
 - 2. Outdoor Pool Condition**
 - 3. HCC Membership Report**
 - 4. Month & YTD Financial Report**
- VI. Other Business**
- VII. Adjourn to Executive Session**
- VIII. Adjourn from Regular Session**

Posted on City Hall Bulletin Board this 5th day of May

Kim Hubbard, City Clerk

The Board of Aldermen meeting is an open meeting but is not a meeting of the public. There is a place on the agenda for comments of citizens under PUBLIC PARTICIPATION. Our rule is that comments by any individual or group shall not exceed (4) minutes. The Board of Aldermen request that concerns be initially addressed at the appropriate action level before coming to the Board of Alderman



TO: Park Board
FROM: Chris Deal, Parks Director
DATE: May 5, 2016
SUBJECT: Park Board Minutes - April 12, 2016

Type of Item: *Approval*

1. Action Item (ID # 2188)

Park Board Minutes - April 12, 2016

Attachments:

April 12, 2016 (PDF)

**HARRISONVILLE PARK BOARD MINUTES
HARRISONVILLE COMMUNITY CENTER**

**April 12, 2016
6:00 P.M.**

CALL TO ORDER: The regularly scheduled meeting of the Harrisonville Park Board was called to order at 6:01 p.m. by Chairman Brent Caruthers.

MEMBERS PRESENT: Chairman Brent Caruthers, David Atkinson (left at 6:30pm), Cathy Faris (arrived at 6:02pm), Ed Roberts, Don Allen (left at 6:30pm), Clint Miller, and Phil Rogers (left at 7:05pm)

ABSENT: Julie Weedman, Dr. Martin Parks

OTHER PRESENT: Mayor Brian Hasek, Alderman David Dickerson Ward 3, Parks & Recreation Director Chris Deal, Assistant Parks & Recreation Director Wendy Hershberger, and Recreation Coordinator of Member Services Amy Fuller

PUBLIC PARTICIPATION:

Director Deal introduced Mrs. Mia DeMoss along with her 4 year old granddaughter Brooklyn to the Park Board Members this evening to discuss the need for accessible playground equipment for the physically challenged in City Park. Mrs. DeMoss expressed the need for possible fundraising efforts to help with the expense of purchasing this equipment.

Chairman Caruthers along with Park Board members offered their support for any future fundraisers the community would hold for accessible playground equipment for the physically challenged.

A board member with the Cass County Center on Aging, Toni Wiseman, met with the Park Board this evening expressing concerns that the Harrisonville Community Center's Fall Health Fair competes with their Spring Health Fair, which is a fundraising event for the Senior Center. Mrs. Wiseman stated that this year's vendor count is down and believes it due to the fact that the Community Center does not charge vendors for booth space to attend their Health Fair in the fall. Mrs. Wiseman stated that this has affected fundraising efforts of the CCCOA. Director Deal stated that he will be discussing this issue with staff.

CEREMONIAL MATTERS: NONE

APPROVAL OF MINUTES: Chairman Brent Caruthers asked for a motion to approve the minutes from the March 8, 2016 regular session. Mr. Miller moved to approve the minutes of the March 8, 2016 Park Board meeting as written. The motion was seconded by Mr. Allen and approved unanimously by a voice vote of those present, 7-0.

DIRECTOR'S REPORT:

Director Deal stated that staff has budgeted \$3,000 for Parks Sales Tax educational purposes in the 2016 budget. Director Deal stated that staff developed a program called "Friends of the Park" that was developed for educational purposes and to help citizens show support for Harrisonville Parks & Recreation. Director Deal stated that there will be some costs associated with establishing this program and asked the Park Board for approval to use approximately \$800 from the money budgeted for Parks Sales Tax educational materials to purchase giveaway items for those that become Friends of the Park.

Assistant Director Hershberger stated that the process to become a Friend of the Park member is simple and that there is no fee to join. Once a member has joined they will be automatically entered into special quarterly drawings to receive passes and discounts to parks programs and offerings and there would also be other special perks offered throughout the year. Ms. Hershberger stated that the \$800 requested would go towards the creation of Friends of the Park "Welcome Kits" that will contain buttons, bumper decals, and magnets.

Chairman Caruthers asked for a consensus from the Park Board members in support for the funds needed to establish the Friends of the Park program; all Park Board members in attendance showed support for the program.

Director Deal stated that he met with a representative from the Missouri Department of Conservation last week that will be helping with the planting of native flowers and grasses at Hyde Park. The Street Department has assisted in filling in all the large rutted areas in the park to prepare the ground for planting. The Missouri Department of Conservation will be purchasing and planting all the native grasses and flowers at no cost to the city and this project will take up to 3 years to grow to maturity. This project will bring an annual savings of up to \$4,000 in staffing, mowing and maintenance for the Parks & Recreation Department.

Director Deal stated that the 3rd Annual Golf Tournament will be held on July 29th at Hoots Hollow.

Director Deal stated that Assistant Director Hershberger, Recreation Coordinator Faith Raulie & himself all met with Kelsey Stafford regarding developing a “youth sports financial assistance program” that Ms. Stafford is thinking about leading. This organization would be developed to help area youth in need of purchasing sports equipment and uniforms, which may in turn help registrants of the Community Center programs and other organizations and programs within the city. Further discussion will be ongoing regarding this idea.

HCC MEMBERSHIP REPORT:

Assistant Director Hershberger reported that our Annual Spring Craft is scheduled for this Saturday, April 16th in the Jefferson Courtyard from 10am to 4pm. The following weekend, Saturday, April 23rd we will be hosting our Annual “Spring Into Fitness – Membership Appreciation Day”. We will feature free daily admission all day from 7am to 6pm along with offering door prizes, drawings and free healthy refreshments throughout the day.

Assistant Director Hershberger stated that we are fully gearing up for summer with registration open for Summer Camp, After Summer School Camp as well as the AquaCats Summer Swim Team programs. Assistant Hershberger stated that we did see some growth in our Youth Baseball/Softball program with about 20 more registrants this year than we had last year.

Assistant Director Hershberger stated that our membership totals have decreased slightly in the month of March. These numbers seems to always fluctuate throughout the year.

MONTH & YTD FINANCIAL REPORT:

Assistant Director Hershberger reported that it had been noticed recently that Missouri Gas & Energy had been incorrectly charging state, city & county taxes on all 3 Parks fund accounts & that this had been going on for several years. Assistant Director Hershberger contacted MGE regarding this and has requested credits for these charges for as far back as possible.

HCC FUND:

Assistant Director Hershberger reported:

- Overall revenue is up from this same time as last year
 - Membership revenue is down from this time last year
- Overall expenses are down from this same time last year

PARK FUND:

Assistant Director Hershberger reported:

- Overall revenue is up from this same time last year
 - Increased revenue due to Baseball/Softball/T-Ball program registration numbers, Real Estate Tax increase and Sales Tax increase over prior year
- Overall expenses down from this same time last year

HARRISONVILLE ROTARY CLUB DONATION:

Referring to the memo Director Deal stated that the Rotary Club of Harrisonville has voted to donate \$5,000 to the Harrisonville Parks & Recreation Department Foundation that is to be used specifically towards the purchase of accessible playground equipment for our parks. The Rotary Club has asked to keep the donated funds separate and to establish a sub-fund through the Harrisonville Parks & Recreation Foundation.

Mr. Atkinson asked if there will be any additional fees charged by adding a new sub-fund. Director Deal stated that he would check with the Truman Heartland Community Foundation regarding any additional fees that might be incurred to establish a sub-fund.

Director Deal stated that there has been an immediate need for at least one accessible playground feature in our parks and has ordered an accessible swing to be placed at City Park. Director Deal is requesting that the funds for this accessible swing come from the Harrisonville Parks & Recreation Foundation, which will be reimbursed from the Rotary Club donation once that is received later this year. The cost for the accessible swing is \$444.70.

Director Deal stated that staff is requesting approval on two items from the Park Board.

- Approval to establish a sub-fund within our existing Foundation
- Approval of the \$444.70 to come out of the existing Foundation funds, with a later reimbursement to the general foundation fund after the Rotary Club donation is deposited

Chairman Caruthers asked for a motion on the purchase of the accessible swing. Mr. Atkinson made a motion to approve the withdrawal of \$444.70 from the Foundation. The motion was seconded by Mr. Roberts and approved by a voice of those present, 7-0.

Chairman Caruthers asked for a motion for the establishment of a new sub-fund for the Rotary donation. Mr. Atkinson made a motion to approve the new sub-fund only if there are no additional fees associated with it. The motion was seconded by Ms. Faris and approved unanimously by of voice vote of those present, 7-0. Director Deal stated that he will again check with the Truman Heartland Community Foundation regarding any additional fees to create a sub-fund. If there are any fees that would be charged to have this additional sub-fund then he will bring it back to the Park Board for further discussion.

REVISED PARKS SALES TAX PRESENTATION & ISSUE PAPER:

Director Deal reviewed changes made to the original Parks Sales Tax PowerPoint and issue paper regarding current Parks & Rec operations, fund balance levels & future funding options; including the possible extension of the ¼ cent sales tax for Parks that is set to sunset once the Community Center bond is paid off at the end of 2022.

OTHER BUSINESS: NONE**ADJOURN:**

A motion to adjourn the meeting of the Park Board was made by Mr. Miller, seconded by Mr. Allen and approved unanimously by a voice vote of those present, 4-0. The meeting adjourned at 7:25pm. The next meeting is scheduled for May 10, 2016 at 6:00pm.

Brent Caruthers, Park Board Chairman

ATTEST”

Amy Fuller, Park Board Secretary

APPROVED, by the Park Board on this 10th day of May, 2016.



TO: Park Board
FROM: Chris Deal, Parks Director
DATE: May 5, 2016
SUBJECT: Director Report - Month End Report

Type of Item: *Report*

1. Discussion Item (ID # 2189)

Director Report - Month End Report

Attachments:

April 2016 Monthly Report (PDF)

Monthly Report – Harrisonville Parks & Recreation

April
2016

Membership Statistics:

- **Total HCC Memberships** = 2,319
- **Total Number of HCC Members** = 4,279
- **Total Monthly Visits (HCC)** = 8,411
- **Most Popular Day (HCC)** = Monday, April 11th (448 Visits)

April Financials (Figures are year-to-date):

- **Community Center Overall Revenue (\$279,812.59)** down slightly by \$2,880.70, 1.02% from this time last year
 - **Annual Membership Revenue** is up slightly from this time last year
 - **Special Events, Swim Team Rent, Fitness Classes, Lifeguard Training, Men's 5 on 5 Basketball, Water Aerobics, Women's Volleyball & Personal Training** are all up from this time last year
 - **Daily Passes, Room Rentals, Coed Volleyball, Misc. Rec Programs, Swim Lessons & Swim Team** are all down from this time last year
- **Community Center Overall Expenses (\$363,420.52)** are down by \$11,098.08, 2.96% from this time last year again due to savings in our utility expenses from a credit received from Missouri Gas Energy for back city, county and state taxes
- **Cost Recovery for Community Center ytd. (non-inclusive of Admin. Fee, General Fund Transfers or Capital Projects)** = 79.57%
- **Parks Overall Revenue (\$218,992.44)** up by \$16,076.62, 7.92% from this time last year due to increases in our Misc. Rec program revenue by \$6,694.00 as well as from increases in our Real Estate Taxes revenue by \$2,598.58 and our General Fund Transfer revenue by \$10,148.32 (Sales Tax Transfer to Parks) from this time last year
- **Parks Expenses (\$145,167.24)** are down by \$1,367.91, 0.93% from this time last year also due in part to utility savings expenses from the MGE tax credit
- **Cost Recovery for Parks ytd. (non-inclusive of Admin. Fee, General Fund Transfers or Capital Projects)** = 97.30%

Business & Marketing

The following efforts were made in the areas of business and marketing:

- Printed Friends of the Park brochures & put together giveaway bags with removable bumper stickers, magnets & buttons that are now available at the HCC front desk; also ordered large FOP banners to be hung at the 4th of July tent for Friends of the Park members
- Created flyer & promoted Summer Student/Teacher Personal Training special
- Created a flyer and event on FB for our Free Zumba Gold class held on Thurs., May 12th
- Created high-quality May 2016 electronic newsletter that is also available in print version at the HCC front desk
- Promoted upcoming programs and activities through the City's Harrisonville Happenings newsletter & the internal employee newsletter

**April
2016**

Monthly Report – Harrisonville Parks & Recreation

- Continued to share info. about programs with our community partners, including the Harrisonville Public Library, Chamber of Commerce and the Harrisonville Public Schools
- Continued to utilize Facebook on a daily basis (**2,203 followers on FB to date**) & Twitter to inform our community about our programs and activities

Fitness

- Personal Training Revenue: \$900.00
- Group Fitness Revenue for Spring Session I (3/28/16-5/8/16) : \$2,830.00
- Total # of Group Fitness classes: 16
- Total # of Group Fitness Registrants: 106
- Youth Fitness Orientations Completed: 2
- Complimentary Fitness Orientations Completed: 5

Parks

Staff spent time working on concrete repairs at the Outdoor Pool. In addition staff also spent time:

- Mowing & trimming throughout the parks
- Fertilizing & weeding the ballfields
- Re-seeding the soccer fields
- Picking up new finish mower
- Having the wiring repaired at Shelter 2

Community Center & Outdoor Pool Maintenance

Staff spent time continuing to prepare the Outdoor Pool for the summer season, including hooking up the water, reinstalling all of the water fixtures and lines, repairing roof leaks, greasing all of the pumps, reinstalling chemical feed pumps and injectors, making gutter repairs, meeting with welder on concessions table repairs & working with the street department to cut concrete in the pool & jackhammer areas to make necessary concrete repairs. Other items to report:

- Hiring and training a new part-time maintenance staff member, Claire Barham
- Working on flowerbeds and cleaning exterior entry windows at HCC
- Repairing fitness equipment at HCC
- Greasing the main pump at HCC
- Backwashing and changing chemicals at HCC
- Working with Four Seasons Electric to replace the contactor/plug on the sauna as the plug was not connecting properly

Recreation

Staff spent time hosting our Spring Craft Show on Sat., April 16th and continuing to prepare for our upcoming summer programs and activities. Other items to report:

- All Summer Camp Counselors & Concessions staff have been hired and are completing all of their necessary paperwork at this time
- Registration for Summer Camp & After Summer School Camp programs continues

Monthly Report – Harrisonville Parks & Recreation

April
2016

- Tiny Tikes Indoor Soccer started on Thurs., April 7th with 20 participants
- Youth Baseball/Softball/T-Ball games start the week of May 16th
- Adult Spring Leagues start the week of May 9th
 - o Coed Softball – 8 teams registered
 - o Men's Softball – 7 teams registered
 - o Sand Volleyball – 4 teams registered

Aquatics

Staff spent time continuing to prepare for the upcoming summer season.

- Working on cleanup at the Outdoor Pool with Seniors volunteering from the High School for the Senior Day of Service on April 19th & on various maintenance issues all month
- Contacting and recruiting lifeguards for the Outdoor Pool
- Ordering uniforms for new staff
- Training new staff for swim lessons & lifeguarding
- Teaching 2 lifeguarding classes with 15 guards recertified and trained
- Creating Summer Learn to Swim flyer & entering classes in RecTrac
- Conducting lifeguard in-services
- Working on AquaCats incoming registrations
- Sent out sponsorship request letter for AquaCats program to area businesses
- Hosted the South Suburban Swim League meeting

Membership

Staff spent time hosting our Spring Into Fitness Membership Appreciation Event on Sat., April 23rd as well as the Harrisonville After Prom All Night Lock-In that same evening. Other items to report:

- Ran April Membership Installment Billings – total billed amount \$29,129.28
- Renewed April monthly installment memberships: 61 total
- Received March's SilverSneakers Fitness Membership Payment: \$3,683.00
- Invoiced Corporate Accounts (CITY, CASGV, HSD, CRMC & QuikTrip) for Monthly Memberships: \$6,372.03
- Invoiced "Group Visits" - Organizations (Aaron's House, Grand River Residential, Heritage Residential, SERC): \$234.00
- Completed Building Rentals at HCC & All Parks Facilities, amount collected for April: \$6,593.75



TO: Park Board
FROM: Chris Deal, Parks Director
DATE: May 5, 2016
SUBJECT: Outdoor Pool Condition

Type of Item: *Report*

2. Discussion Item (ID # 2190)

Outdoor Pool Condition

Attachments:

Outdoor Pool Damage Area Photos (PDF)

100_3670 (JPG)

100_3671 (JPG)

100_3678 (JPG)

100_3698 (JPG)

100_3699 (JPG)



Attachment: Outdoor Pool Damage Area Photos (2190 : Outdoor Pool Condition)

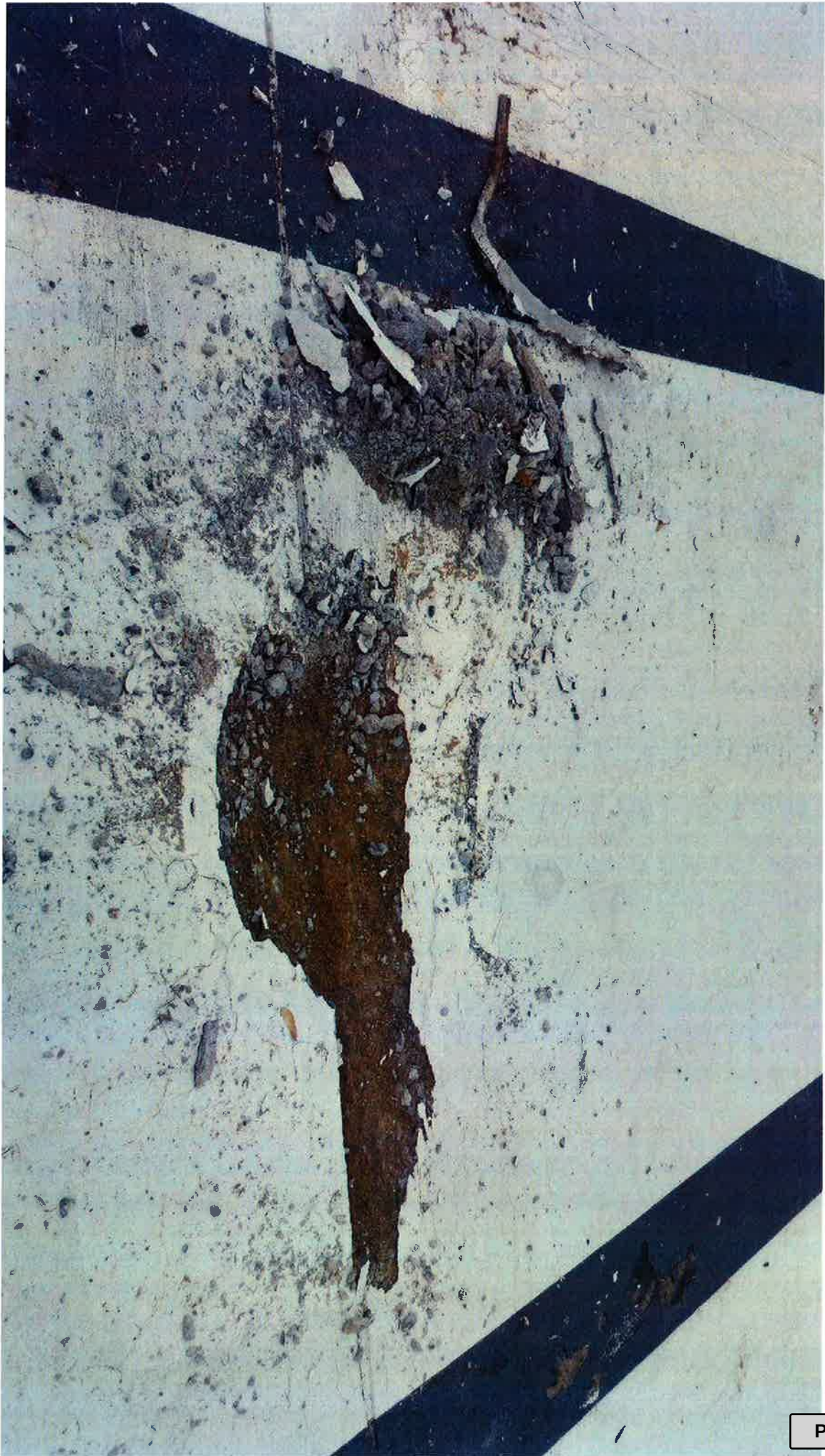


Attachment: Outdoor Pool Damage Area Photos (2190 : Outdoor Pool Condition)



Attachment: Outdoor Pool Damage Area Photos (2190 : Outdoor Pool Condition)







Attachment: Outdoor Pool Damage Area Photos (2190 : Outdoor Pool Condition)













TO: Park Board
FROM: Chris Deal, Parks Director
DATE: May 5, 2016
SUBJECT: HCC Membership Report

Type of Item: *Report*

3. Discussion Item (ID # 2191)

HCC Membership Report

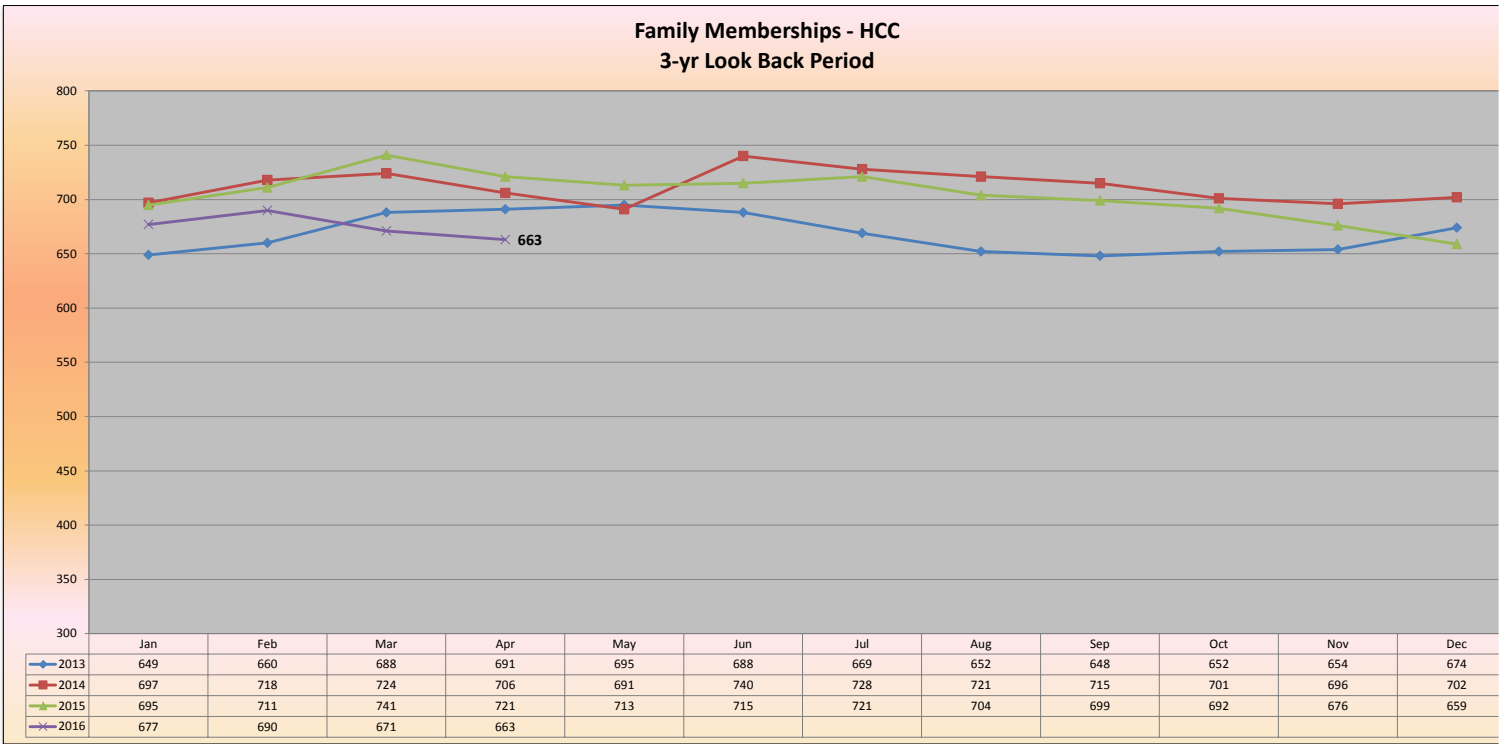
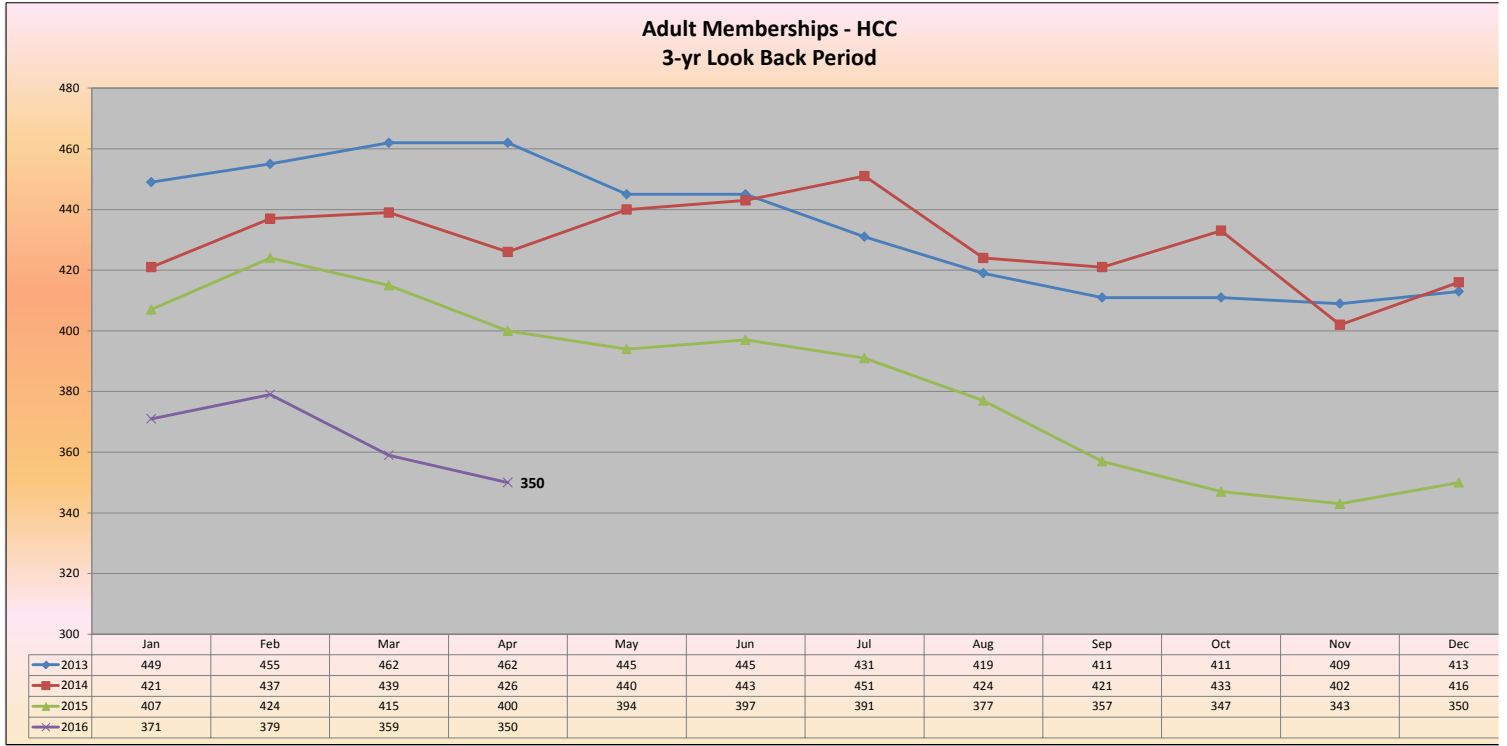
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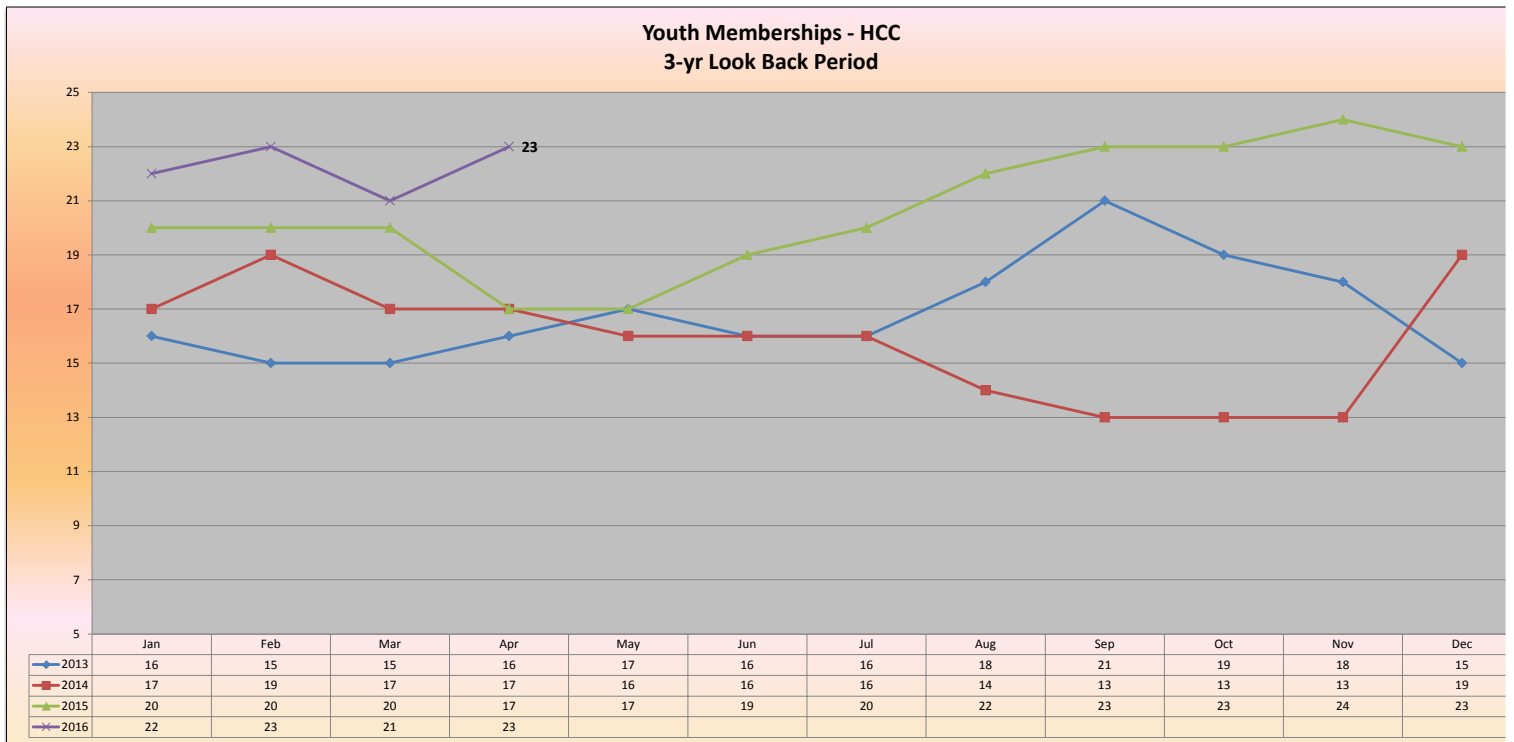
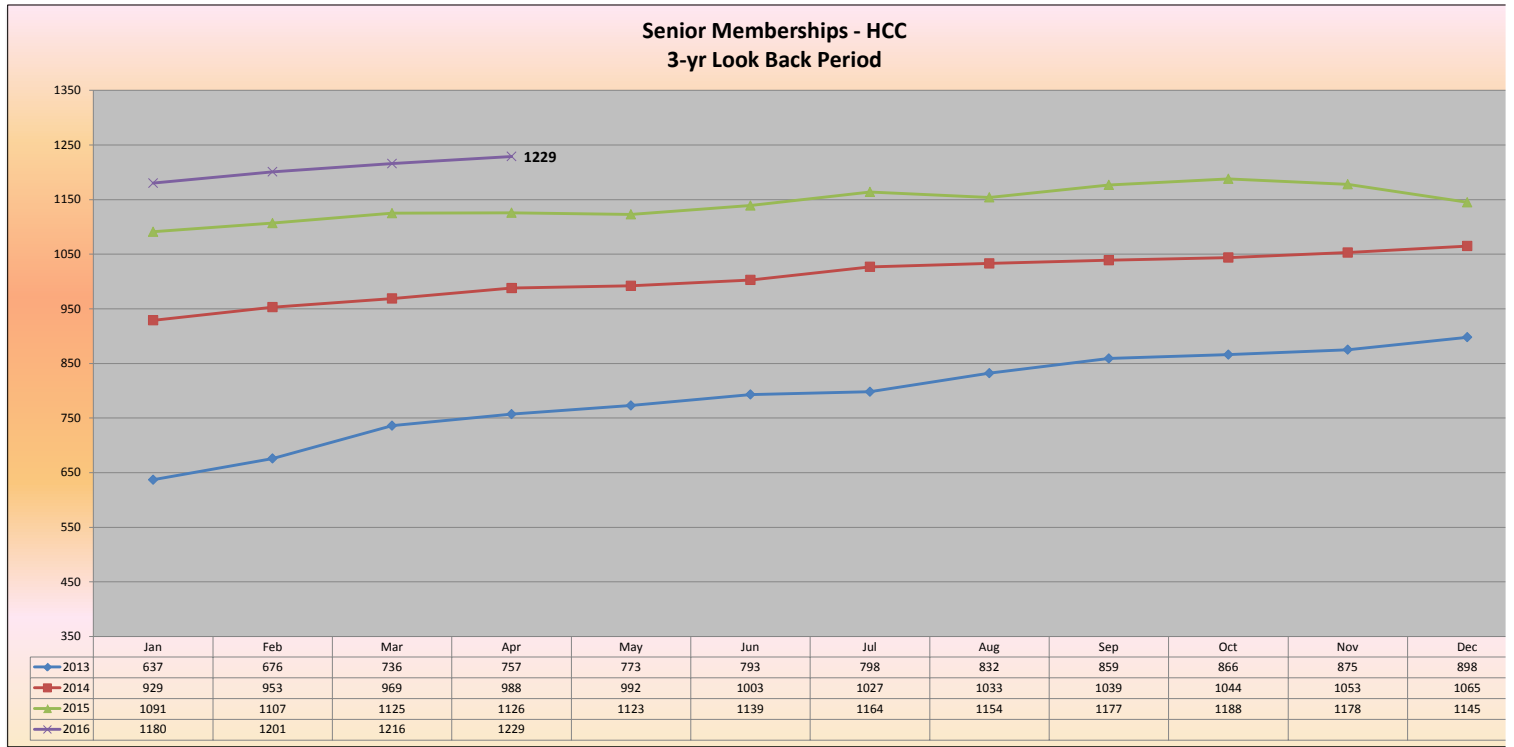
Membership Statistics - Chart(PDF)

HCC Membership Statistics - Graphs(PDF)

HPR Membership Tracking
3-Year Period
Park Board Meeting: May 10, 2016

Values																	
Month / Year	Adult	Adult-90	Adult-ODP	Family	Fam-ODP	Youth	Youth-90	Yth - ODP	Senior	Sen-90	Sen Cpl	Sneakers	Sen-ODP	PLUS1	10Punch	HCC Mem	ODP Mem
Jan																	
2014	380	41	0	697	0	15	2	0	222	5	110	592	0	55	0	4251	0
2015	381	26	0	695	0	19	1	0	213	1	115	762	0	57	0	4345	0
2016	342	29	0	677	0	21	1	0	202	2	109	867	0	42	0	4265	0
% Difference/yr	-10.24%	11.54%	0.00%	-2.59%	0.00%	10.53%	0.00%	0.00%	-5.16%	100.00%	-5.22%	13.78%	0.00%	-26.32%	0.00%	-1.84%	0.00%
Feb																	
2014	390	47	0	718	0	15	4	0	223	4	114	612	0	64	0	4400	0
2015	387	37	0	711	0	18	2	0	207	2	113	785	0	52	0	4412	0
2016	347	32	0	690	0	23	0	0	205	2	111	883	0	41	0	4356	0
% Difference/yr	-10.34%	-13.51%	0.00%	-2.95%	0.00%	27.78%	-100.00%	0.00%	-0.97%	0.00%	-1.77%	12.48%	0.00%	-21.15%	0.00%	-1.27%	0.00%
Mar																	
2014	396	43	0	724	0	14	3	0	223	4	114	628	0	60	0	4429	0
2015	377	38	0	741	0	19	1	0	201	4	119	801	0	53	0	4508	0
2016	329	30	0	671	0	21	0	0	202	2	113	899	0	40	0	4290	0
% Difference/yr	-12.73%	-21.05%	0.00%	-9.45%	0.00%	10.53%	-100.00%	0.00%	0.50%	-50.00%	-5.04%	12.23%	0.00%	-24.53%	0.00%	-4.84%	0.00%
Apr																	
2014	393	33	0	706	0	14	3	0	227	1	117	643	0	59	0	4376	0
2015	371	29	0	721	0	16	1	0	204	4	114	804	0	47	0	4413	0
2016	330	20	0	663	0	23	0	0	202	2	108	917	0	54	0	4279	0
% Difference/yr	-11.05%	-31.03%	0.00%	-8.04%	0.00%	43.75%	-100.00%	0.00%	-0.98%	-50.00%	-5.26%	14.05%	0.00%	14.89%	0.00%	-3.04%	0.00%
% Diff. Prev. Mo.																	
2014	-0.76%	-23.26%	0.00%	-2.49%	0.00%	0.00%	0.00%	0.00%	1.79%	-75.00%	2.63%	2.39%	0.00%	-1.67%	0.00%	-1.20%	0.00%
2015	-1.59%	-23.68%	0.00%	-2.70%	0.00%	-15.79%	0.00%	0.00%	1.49%	0.00%	-4.20%	0.37%	0.00%	-11.32%	0.00%	-2.11%	0.00%
2016	0.30%	-33.33%	0.00%	-1.19%	0.00%	9.52%	0.00%	0.00%	0.00%	0.00%	-4.42%	2.00%	0.00%	35.00%	0.00%	-0.26%	0.00%
May																	
2014	406	34	3	691	67	14	2	23	228	1	116	647	1	56	0	4341	342
2015	363	31	1	713	40	17	0	23	197	3	114	809	0	46	8	4388	229
2016																	
% Difference/yr	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	0.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	0.00%	-100.00%	-100.00%	-100.00%	-100.00%
Jun																	
2014	415	28	4	740	131	14	2	42	227	0	116	660	1	56	77	4454	687
2015	369	28	4	715	106	19	0	38	198	4	116	821	1	49	76	4402	605
2016																	
% Difference/yr	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	0.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%
Jul																	
2014	421	30	5	728	137	15	1	43	229	0	119	679	1	59	0	4440	725
2015	361	30	4	721	108	20	0	38	205	4	119	836	1	54	40	4448	609
2016																	
% Difference/yr	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	0.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%
Aug																	
2014	399	25	5	721	137	14	0	43	223	2	121	687	1	59	0	4363	725
2015	359	18	4	704	108	22	0	38	199	4	110	841	1	45	8	4398	609
2016																	
% Difference/yr	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	0.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%
Sep																	
2014	396	25	5	715	137	13	0	43	220	3	116	700	0	58	0	4327	725
2015	342	15	0	699	0	23	0	0	209	4	115	849	0	45	0	4336	0
2016																	
% Difference/yr	-100.00%	-100.00%	0.00%	-100.00%	0.00%	-100.00%	0.00%	0.00%	-100.00%	-100.00%	-100.00%	-100.00%	0.00%	-100.00%	0.00%	-100.00%	0.00%
Oct																	
2014	407	26	0	701	0	13	0	0	215	3	114	712	0	56	0	4293	0
2015	335	12	0	692	0	23	0	0	215	3	119	851	0	43	0	4303	0
2016																	
% Difference/yr	-100.00%	-100.00%	0.00%	-100.00%	0.00%	-100.00%	0.00%	0.00%	-100.00%	-100.00%	-100.00%	-100.00%	0.00%	-100.00%	0.00%	-100.00%	0.00%
Nov																	
2014	379	23	0	696	0	13	0	0	218	1	116	718	0	53	0	4261	0
2015	327	16	0	676	0	23	1	0	214	2	120	842	0	40	0	4224	0
2016																	
Dec																	
2014	394	22	0	702	0	18	1	0	220	0	122	723	0	53	0	4336	0
2015	329	21	0	659	0	22	1	0	201	1	109	834	0	42	0	4129	0
2016																	







TO: Park Board
FROM: Chris Deal, Parks Director
DATE: May 5, 2016
SUBJECT: Month & YTD Financial Report

Type of Item: *Report*

4. Discussion Item (ID # 2192)

Month & YTD Financial Report

Attachments:

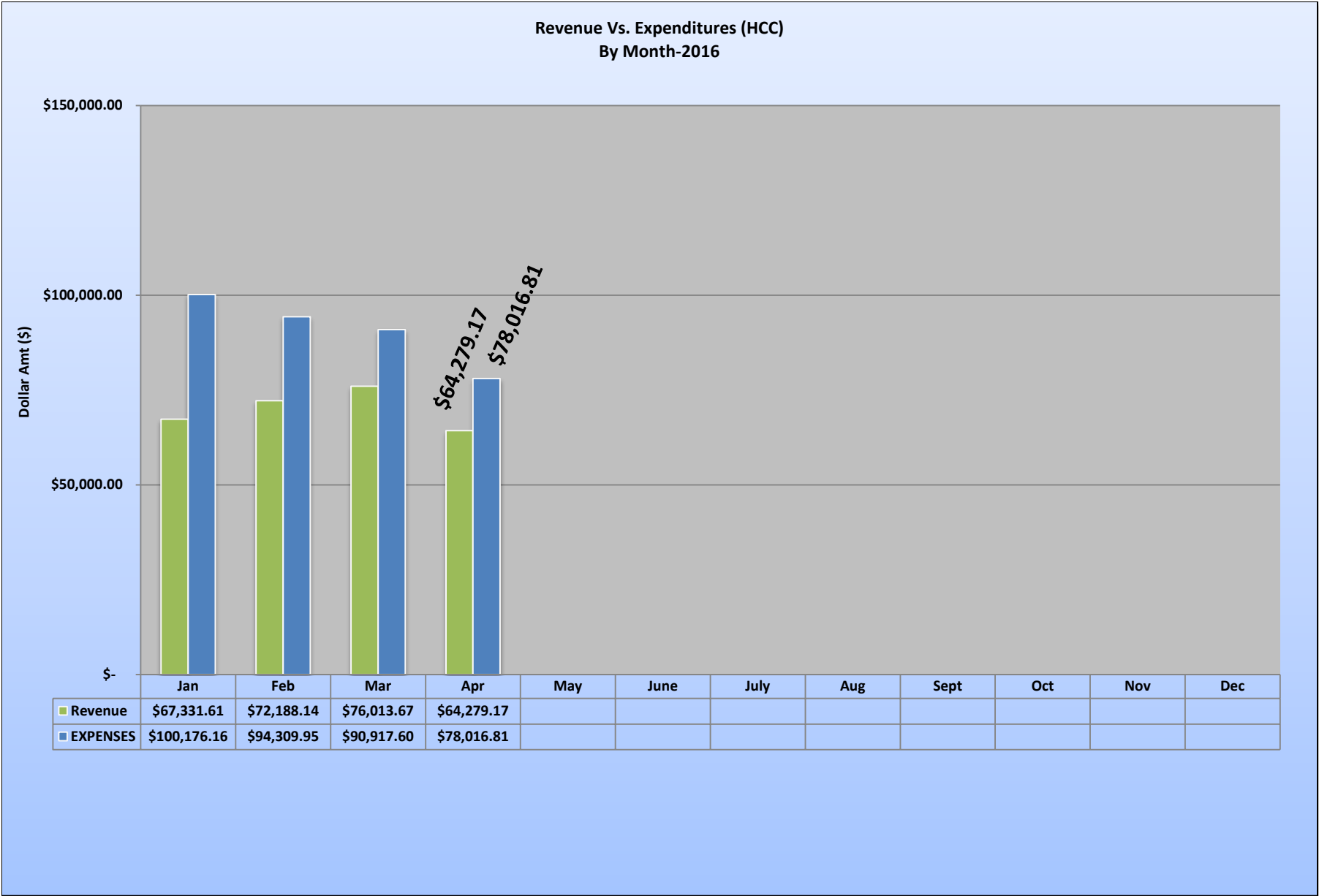
Revenue vs. Expenditures (PDF)

Utilities (PDF)

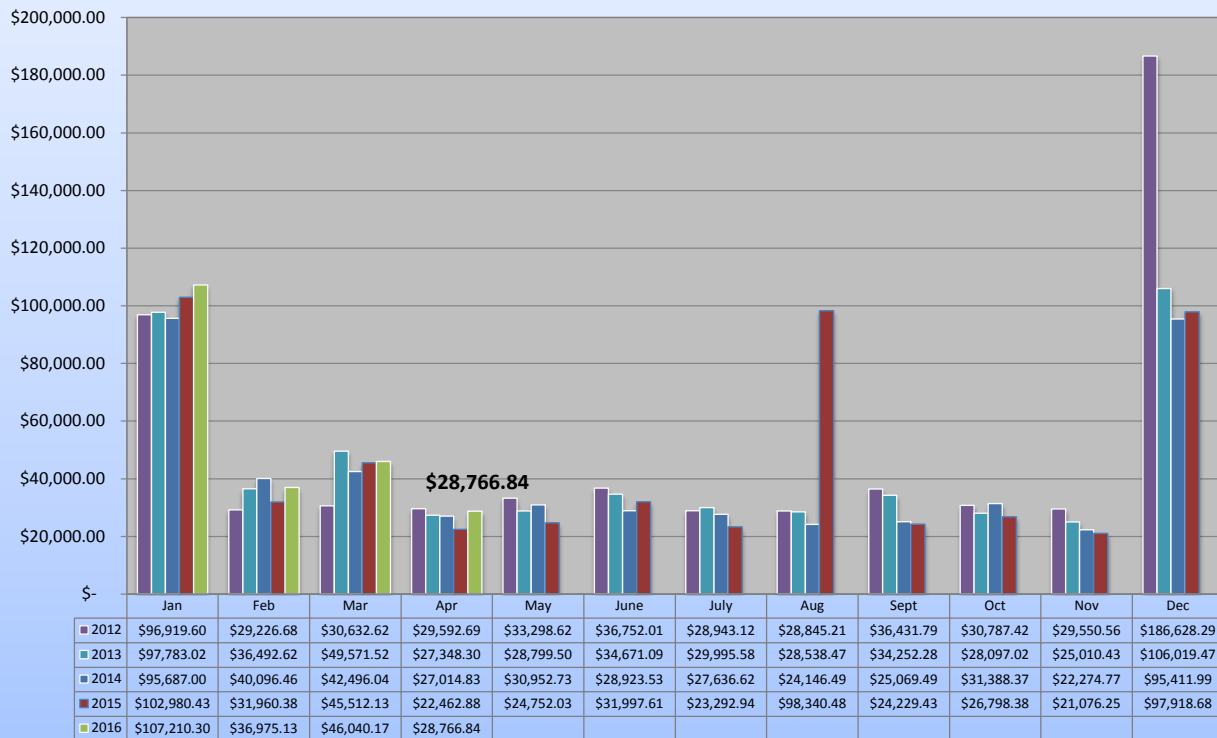
Parks Financials (PDF)

ODP Financials (PDF)

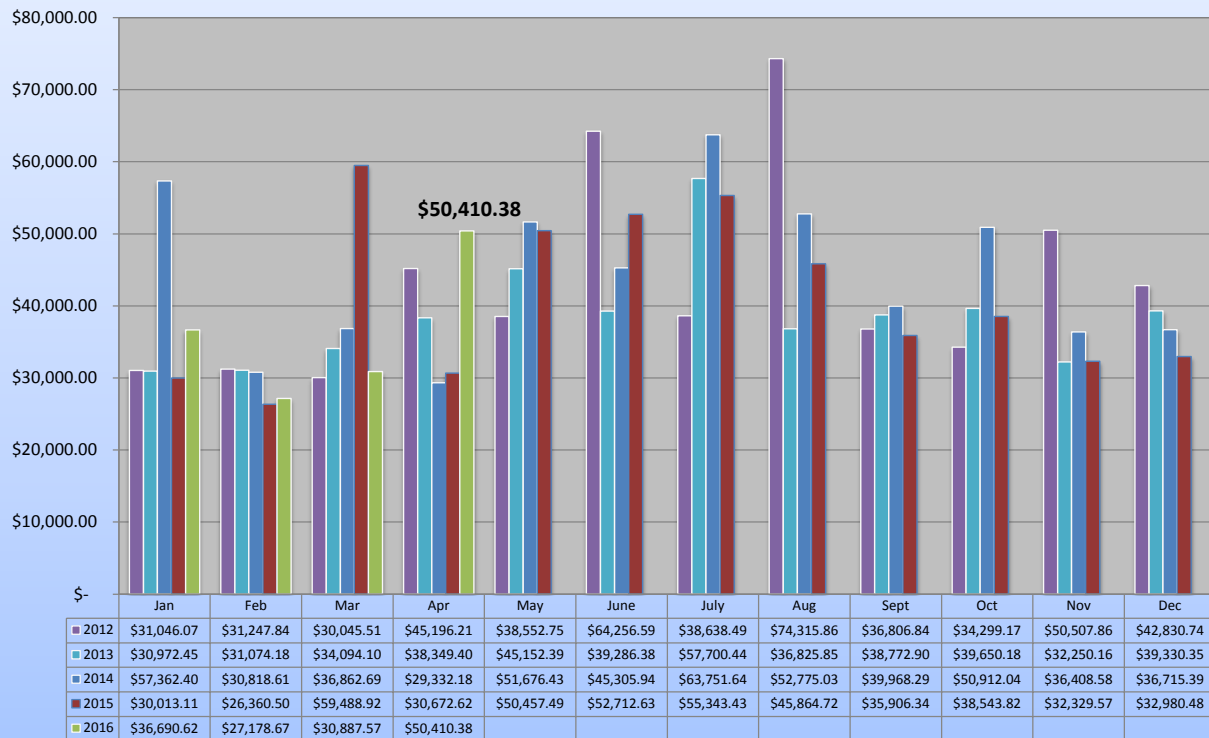
HCC Financials (PDF)



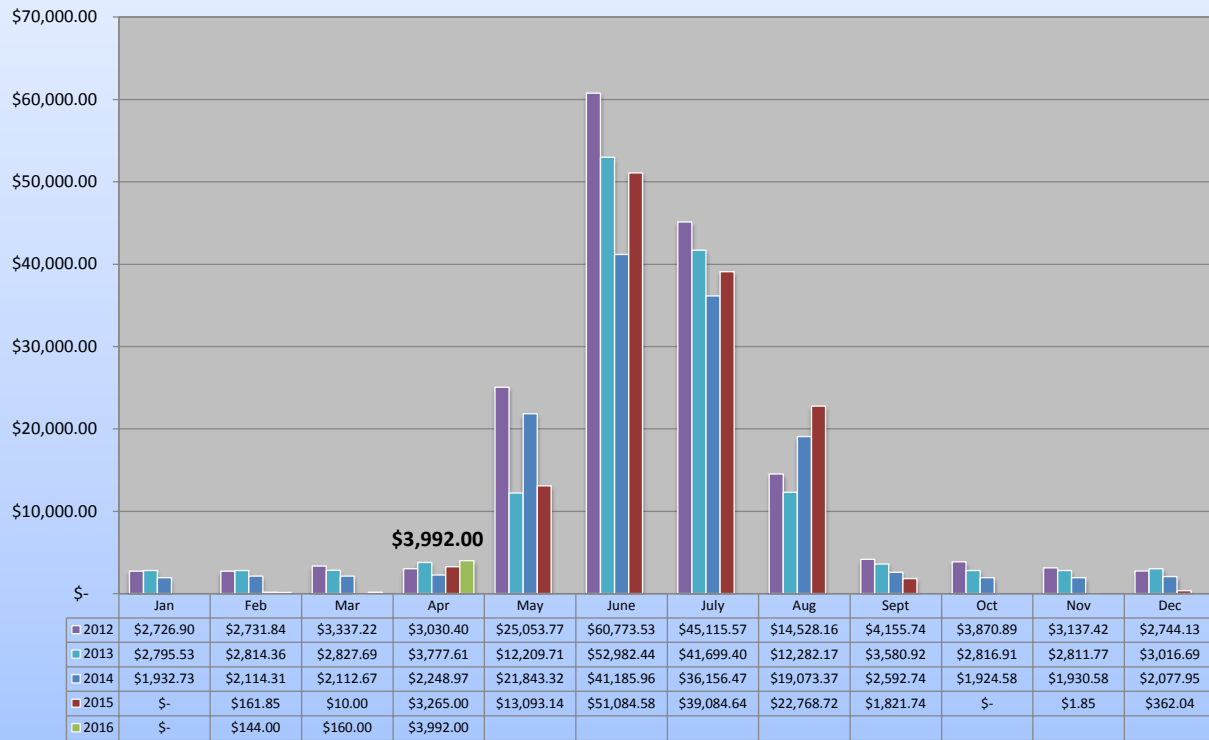
Revenue Over Time - Fund 11 (Parks)



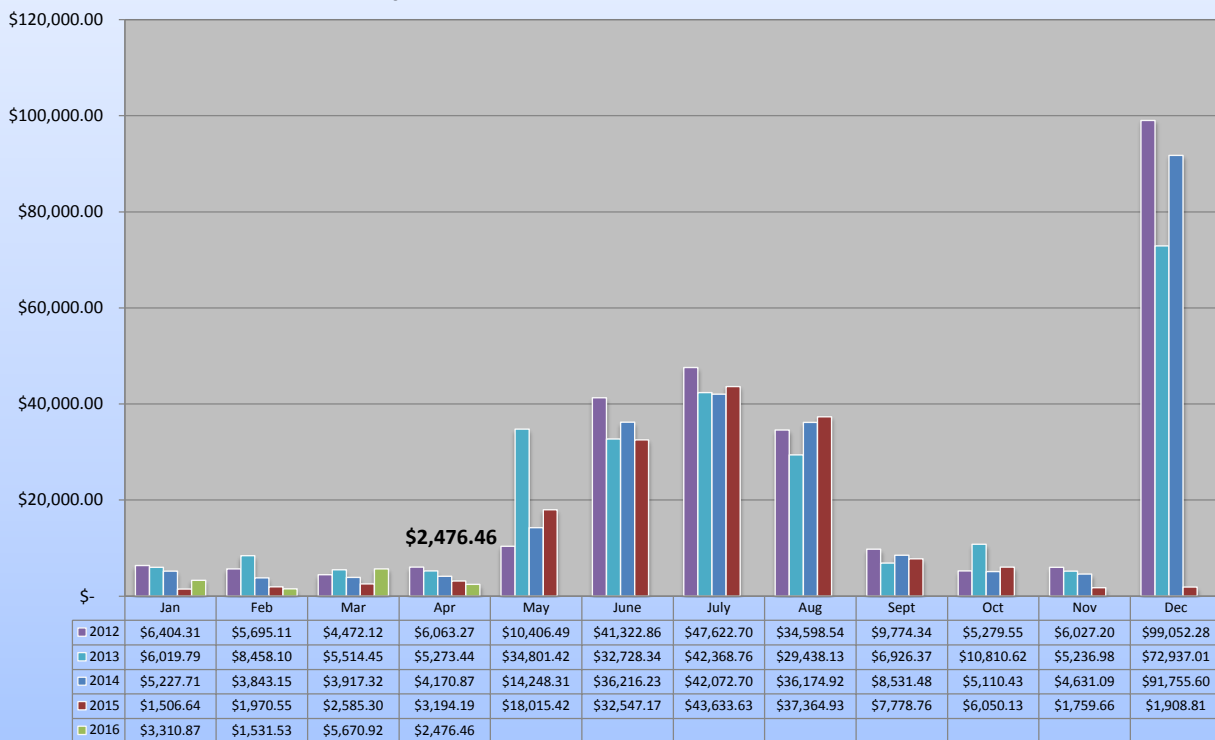
Expenses Over Time - Fund 11 (Parks)



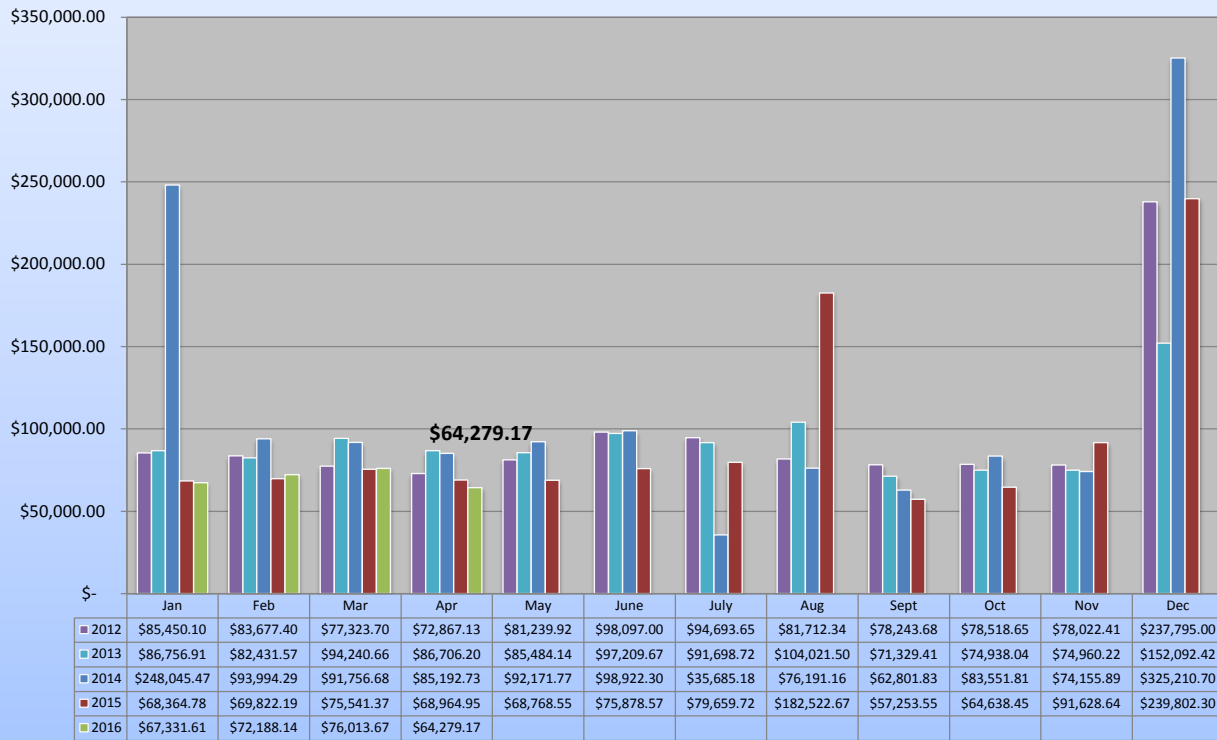
Revenue Over Time - Fund 13 (ODP)



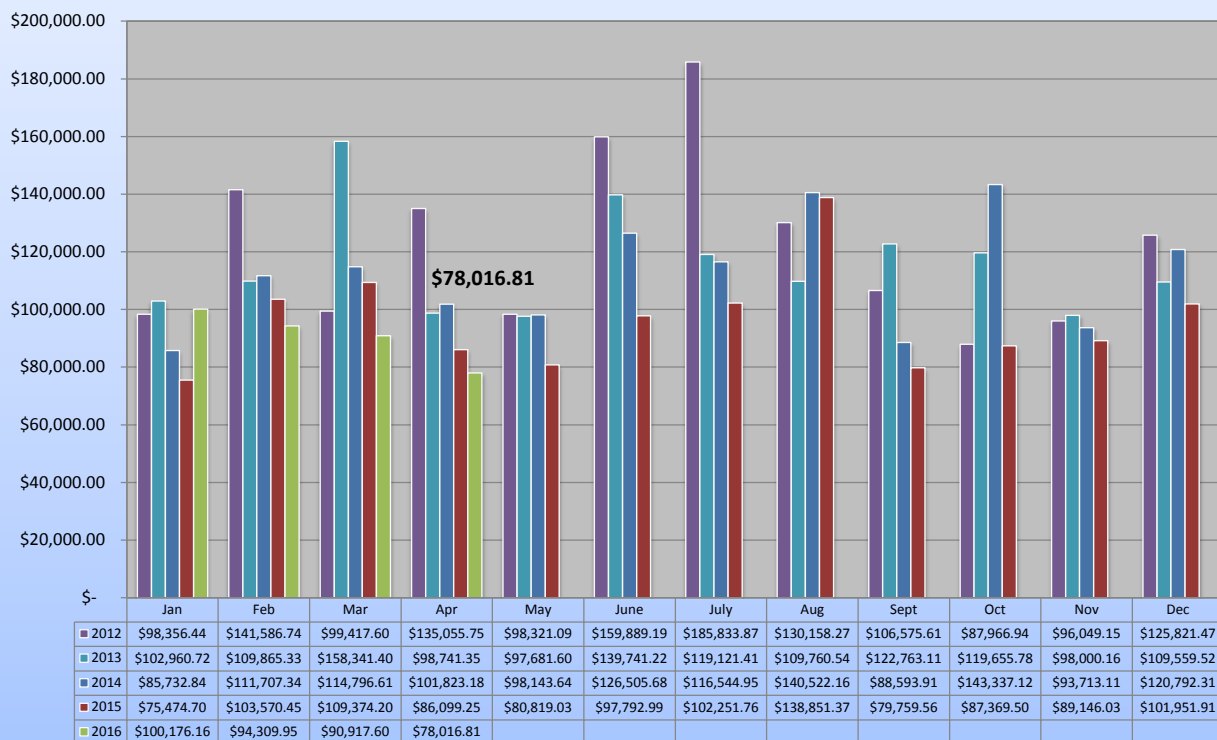
Expenses Over Time - Fund 13 (ODP)



Revenue Over Time - Fund 15 (HCC)



Expenses Over Time - Fund 15 (HCC)



Utilities by Month



HPR Financial Tracking
Parks - Fund 11
Year-to-Date Figures

Fund	Parks - 11									
Rev./Exp.	(All)									
Title	Division	Section	Account Name	Account #	2013	2014	2015	2016	Variance	% of Change
Parks Revenue	Detailed Revenue	Taxes	Real Estate Taxes	11-5111	\$50,036.43	\$53,072.21	\$57,796.90	\$60,395.48	\$2,598.58	4.50%
			Personal Property Tax	11-5112	\$13,601.06	\$12,758.32	\$19,563.89	\$16,614.38	-\$2,949.51	-15.08%
			Merchants/Replacement Tax	11-5113	\$13,316.44	\$13,156.77	\$13,873.99	\$13,388.14	-\$485.85	-3.50%
			Corporate/RR/Utility Tax	11-5117	\$1,063.39	\$1,294.28	\$1,644.17	\$1,451.77	-\$192.40	-11.70%
			Financial Institution Tax	11-5121	\$334.29	\$529.64	\$676.97	\$140.74	-\$536.23	-79.21%
		Charges for Service	Rental Income	11-5307	\$4,066.06	\$2,020.96	\$2,654.19	\$3,368.27	\$714.08	26.90%
			Shooting Range Revenue	11-5309	\$423.00	\$440.00	\$460.00	\$300.00	-\$160.00	-34.78%
			Ballfield Concession Lease	11-5330	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
			Office Facilities & Services	11-5331	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
			Concessions Ball Field Taxable	11-5334	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
		Recreational Programs	Misc. Recreation Programs	11-5418	\$28,029.48	\$31,119.12	\$30,152.00	\$36,846.00	\$6,694.00	22.20%
		Misc. Income	Miscellaneous	11-5510	\$4,760.00	\$7,000.00	\$5,075.00	\$5,300.00	\$225.00	4.43%
			Donations - Sound System	11-5514	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
			Auction & Surplus Sales	11-5535	\$901.99	\$0.00	\$0.00	\$0.00	\$0.00	
			Donations	11-5537	\$500.00	\$131.00	\$0.00	\$0.00	\$0.00	
		Intergovernmental	Grants & Entitlements	11-5626	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
		Interest	Interest Income	11-5815	\$0.00	\$17.03	\$33.71	\$54.34	\$20.63	61.20%
		Other Rev. Sources/Trans	Development Security Escrow	11-5900	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
			Transfer From General Fund	11-5930	\$94,163.32	\$83,755.00	\$70,985.00	\$81,133.32	\$10,148.32	14.30%
			Transfer from Other Funds	11-5931	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Parks Revenue Total					\$211,195.46	\$205,294.33	\$202,915.82	\$218,992.44	\$16,076.62	7.92%
Parks Expenses	Park Maintenance	Personnel Services			\$83,445.17	\$84,128.71	\$97,120.09	\$97,307.37	\$187.28	0.19%
		Contractual Services			\$14,965.21	\$14,946.33	\$16,783.73	\$11,546.81	-\$5,236.92	-31.20%
		Commodities			\$13,713.75	\$6,719.61	\$4,228.66	\$7,888.74	\$3,660.08	86.55%
		Other Charges			\$20,013.83	\$48,581.23	\$7,927.67	\$8,094.32	\$166.65	2.10%
		Capital Outlay			\$1,704.00	\$0.00	\$20,475.00	\$20,330.00	-\$145.00	-0.71%
	Capital Projects				\$648.17	\$0.00	\$0.00	\$0.00	\$0.00	
Parks Expenses Total					\$134,490.13	\$154,375.88	\$146,535.15	\$145,167.24	-\$1,367.91	-0.93%
Expenses Less Capital Projects					\$133,841.96	\$154,375.88	\$146,535.15	\$145,167.24	-\$1,367.91	-0.93%

Total Variances	(Capital Projects removed from Expenses)	-\$133,841.96	\$56,819.58	\$56,380.67	\$73,825.20	\$17,444.53	30.94%
Cost Recovery	(Not inclusive of 'Admin Fee', General Fund transfers, or Capital Projects)	100.37%	88.54%	88.06%	97.30%	9.24%	10.49%

Fund	Parks - 11									
Rev./Exp.	(All)									
Title	Division	Section	Account Name	Account #	2013	2014	2015	2016	Variance	% of Change
☐ Parks Revenue	☐ Detailed Revenue	☐ Other Rev. Sources/Trans	☐ Transfer From General Fund	11-5930	\$94,163.32	\$83,755.00	\$70,985.00	\$81,133.32	\$10,148.32	14.30%
☐ Parks Expenses	☐ Park Maintenance	☐ Other Charges	☐ Office Facilities & Services	11-6-1125-0430	\$17,245.00	\$17,100.00	\$4,551.68	\$4,844.68	\$293.00	6.44%

Attachment: Parks Financials (2192 : Month & YTD Financial Report)

HPR Financial Tracking
 ODP - Fund 13
 Year-to-Date Figures

Fund	ODP - 13									
Rev./Exp.	(All)									
Title	Division	Section	Account Name	Account #	2013	2014	2015	2016	Variance	% of Change
[-] ODP Revenue	[-] Detailed Revenue	[-] Charges for Service	[-] Concessions Aquatic Center	13-5334	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
			[-] Lifeguard Uniform Revenue	13-5337	\$0.00	\$0.00	\$10.00	\$0.00	-\$10.00	-100.00%
			[-] Pool Season Passes	13-5336	\$459.00	\$585.00	\$543.00	\$1,311.00	\$768.00	141.44%
			[-] Swimming Pool Use Fee	13-5333	\$12.00	\$0.00	\$78.00	\$0.00	-\$78.00	-100.00%
		[-] Misc. Income	[-] Miscellaneous	13-5510	\$0.00	\$0.00	\$2,804.00	\$2,985.00	\$181.00	6.46%
			[-] Donations	13-5537	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	
			[-] Taxable Miscellaneous	13-5509	\$3.70	\$1.85	\$1.85	\$0.00	-\$1.85	-100.00%
			[-] Interest	[-] Interest Income	13-5815	\$152.17	\$123.51	\$0.00	\$0.00	\$0.00
	[-] Other Rev. Sources/Trans	[-] Transfer from Other Funds	13-5931	\$11,088.32	\$7,698.32	\$0.00	\$0.00	\$0.00		
ODP Revenue Total					\$12,215.19	\$8,408.68	\$3,436.85	\$4,296.00	\$859.15	25.00%
[-] ODP Expenses	[-] Aquatics Center	[+] Personnel Services			\$795.88	\$985.40	\$1,304.12	\$293.19	-\$1,010.93	-77.52%
		[+] Contractual Services			\$4,465.14	\$3,099.09	\$2,637.31	\$7,402.42	\$4,765.11	180.68%
		[+] Commodities			\$547.16	\$244.48	\$1,021.85	\$1,009.25	-\$12.60	-1.23%
		[+] Other Charges			\$15,407.60	\$12,830.08	\$4,293.40	\$4,284.92	-\$8.48	-0.20%
		[+] Capital Outlay			\$4,050.00	\$0.00	\$0.00	\$0.00	\$0.00	
		[+] Depreciation			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	[+] Capital Projects			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
ODP Expenses Total					\$25,265.78	\$17,159.05	\$9,256.68	\$12,989.78	\$3,733.10	40.33%
Expenses Less Capital Projects					\$25,265.78	\$17,159.05	\$9,256.68	\$12,989.78	\$3,733.10	40.33%

Total Variances	(Capital Projects removed from Expenses)	-\$13,050.59	-\$8,750.37	-\$5,819.83	-\$8,693.78	-\$2,873.95	49.38%
Cost Recovery	(Not inclusive of 'Admin Fee', General Fund transfers, or Capital Projects)	9.88%	12.68%	54.63%	42.97%	-11.66%	-21.34%

Fund	ODP - 13									
Rev./Exp.	(All)									
Title	Division	Section	Account Name	Account #	2013	2014	2015	2016	Variance	% of Change
ODP Revenue	Detailed Revenue	Other Rev. Sources/Trans	Transfer from Other Funds	13-5931	\$11,088.32	\$7,698.32	\$0.00	\$0.00	\$0.00	#DIV/0!
ODP Expenses	Aquatics Center	Other Charges	Office Facilities & Services	13-6-1124-0430	\$13,861.68	\$11,556.68	\$2,965.00	\$2,991.68	\$26.68	0.90%

Attachment: ODP Financials (2192 : Month & YTD Financial Report)

HPR Financial Tracking
HCC - Fund 15
Year-to-Date Figures

Fund		HCC - 15								
Rev./Exp.		(All)								
Title	Division	Section	Account Name	Account #	2013	2014	2015	2016	Variance	% of Change
HCC Revenue	Detailed Revenue	Charges for Service	Alcohol Application Fees	15-5358	\$0.00	\$0.00	\$25.00	\$25.00	\$0.00	0.00%
			Annual Memberships	15-5351	\$185,645.56	\$203,257.57	\$188,844.66	\$188,872.89	\$28.23	0.01%
			Office Facilities & Services	15-5331	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
			Daily Passes	15-5350	\$23,075.00	\$21,807.00	\$22,959.00	\$22,012.00	-\$947.00	-4.12%
			Overtime Fees	15-5356	\$373.00	\$250.50	\$202.50	\$247.50	\$45.00	22.22%
			Room Rental	15-5354	\$14,218.85	\$14,167.25	\$14,984.00	\$14,505.25	-\$478.75	-3.20%
			Senior Rent	15-5352	\$2,205.00	\$2,287.68	\$2,315.24	\$1,736.43	-\$578.81	-25.00%
			Special Events	15-5355	\$1,800.00	\$1,730.00	\$2,725.00	\$3,155.00	\$430.00	15.78%
			Swim Team Rent	15-5353	\$5,805.00	\$1,350.00	\$2,960.00	\$4,730.00	\$1,770.00	59.80%
			Tot Watch Fees	15-5359	\$1,148.00	\$1,361.00	\$1,252.00	\$1,065.00	-\$187.00	-14.94%
			Vending Fees	15-5357	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
		Recreational Programs	3 on 3 Basketball	15-5415	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
			Coed Softball	15-5413	-\$47.73	\$0.00	\$0.00	\$0.00	\$0.00	
			Coed Volleyball	15-5411	\$4,200.00	\$3,325.00	\$3,825.00	\$360.00	-\$3,465.00	-90.59%
			Dodgeball	15-5419	\$1,422.00	\$300.00	(\$150.00)	\$0.00	\$150.00	-100.00%
			Dog Obedience	15-5401	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
			Fitness Classes	15-5421	\$9,265.08	\$11,237.57	\$7,805.39	\$9,063.51	\$1,258.12	16.12%
			Lifeguard Training	15-5425	\$1,144.67	\$2,655.23	\$1,033.44	\$2,523.00	\$1,489.56	144.14%
			Men's 5 on 5 Basketball	15-5417	\$0.00	\$3,250.00	\$2,400.00	\$3,000.00	\$600.00	25.00%
			Men's Softball	15-5414	\$1,083.40	\$0.00	\$0.00	\$0.00	\$0.00	
			Misc. Recreation Programs	15-5418	\$18,880.56	\$16,568.95	\$13,987.80	\$12,555.12	-\$1,432.68	-10.24%
			Sand Volleyball	15-5412	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
			Swim Lessons	15-5423	\$3,121.58	\$2,472.03	\$3,063.31	\$2,345.27	-\$718.04	-23.44%
			Swim Team	15-5426	\$2,713.92	\$1,716.92	\$836.25	\$400.00	-\$436.25	-52.17%
			Water Aerobics	15-5422	\$1,167.11	\$824.00	\$661.72	\$950.00	\$288.28	43.57%
			Women's Volleyball	15-5420	\$1,955.00	\$2,858.32	\$700.00	\$1,750.00	\$1,050.00	150.00%
			WSI (Water Safety Instruction)	15-5424	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
			Youth Golf Lessons	15-5405	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
		Misc. Income	Activation Fee	15-5524	\$6,480.00	\$6,240.00	\$4,720.00	\$3,720.00	-\$1,000.00	-21.19%
			Miscellaneous	15-5510	\$1,039.00	\$863.00	\$383.25	\$1,050.00	\$666.75	173.97%
			Auction & Surplus Sales	15-5535	\$0.00	\$0.00	\$1,810.50	\$0.00	-\$1,810.50	-100.00%
			Cancellation Fee	15-5522	\$125.00	-\$100.00	(\$75.00)	\$0.00	\$75.00	-100.00%
			Donations	15-5537	\$0.00	\$0.00	\$493.00	\$30.00	-\$463.00	-93.91%
			Massage Therapist	15-5523	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
			On-Site Sales Commission	15-5519	\$710.86	\$878.60	\$988.18	\$520.18	-\$468.00	-47.36%
			Personal Trainer	15-5521	\$21,772.00	\$12,159.00	\$3,209.00	\$3,850.00	\$641.00	19.98%
			Preferred Vendors	15-5515	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
			Short & Over	15-5516	\$24.02	\$36.66	\$14.00	\$14.01	\$0.01	0.07%
			Sponsors	15-5520	\$0.00	\$0.00	\$0.00	\$400.00	\$400.00	

Attachment: HCC Financials (2192 : Month & YTD Financial Report)

HCC Revenue	Detailed Revenue	Misc. Income	☐Taxable Misc.	15-5509	\$103.63	\$701.02	\$702.09	\$911.19	\$209.10	29.78%
		☐Intergovernmental	☐Grants & Entitlements	15-5626	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
		☐Interest	☐Interest Income	15-5815	\$371.51	\$272.87	\$17.96	\$21.24	\$3.28	18.26%
			☐Interest Income (Bond)	15-5825	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
		☐Other Rev. Sources/Trans	☐Transfer from Other Funds	15-5931	\$40,333.32	\$206,519.00	\$0.00	\$0.00	\$0.00	
HCC Revenue Total					\$350,135.34	\$518,989.17	\$282,693.29	\$279,812.59	-\$2,880.70	-1.02%
☐HCC Expense	⊕Administration				\$182,526.97	\$168,812.10	\$114,727.32	\$117,154.47	\$2,427.15	2.12%
	⊕Aquatics Center				\$65,790.48	\$36,684.71	\$44,540.12	\$47,955.14	\$3,415.02	7.67%
	⊕Recreation Programs				\$71,848.98	\$65,291.90	\$66,631.35	\$65,078.51	-\$1,552.84	-2.33%
	⊕Building & Grounds				\$149,742.37	\$143,271.26	\$148,619.81	\$133,232.40	-\$15,387.41	-10.35%
	⊕Capital Projects				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
HCC Expense Total					\$469,908.80	\$414,059.97	\$374,518.60	\$363,420.52	-\$11,098.08	-2.96%

Total Variances	(Capital Projects removed from Expenses)	-\$119,773.46	\$104,929.20	-\$91,825.31	-\$83,607.93	\$8,217.38	-8.95%
Cost Recovery	(Not inclusive of 'Admin Fee', General Fund transfers, or Capital Projects)	73.85%	84.19%	77.83%	79.57%	1.74%	2.23%

Fund	HCC - 15									
Rev./Exp.	(All)									
Title	Division	Section	Account Name	Account #	2013	2014	2015	2016	Variance	% of Change
☐ HCC Revenue	☐ Detailed Revenue	☐ Other Rev. Sources/Trans	☐ Transfer from Other Funds	15-5931	\$40,333.32	\$206,519.00	\$0.00	\$0.00	\$0.00	#DIV/0!
☐ HCC Expense	☐ Administration	☐ Other Charges	☐ Office Facilities & Services	15-6-0103-0430	\$50,416.68	\$42,901.68	\$11,321.68	\$11,783.68	\$462.00	4.08%