



**AGENDA
CITY OF HARRISONVILLE
PARK BOARD
REGULAR MEETING
COMMUNITY CENTER
JULY 12, 2016
6:00 PM**

- I. Call to Order**
 - 1. Roll Call**
- II. Public Participation**
- III. Ceremonial Matters**
- IV. Approval of Minutes**
 - 1. Park Board Minutes - June 14, 2016**
- V. Parks and Recreation Department**
 - 1. Director Report - Month End Report**
 - 2. Mid-Year Budget Amendments - 2016**
 - 3. HCC & ODP Membership Report**
 - 4. Month & YTD Financial Report**
- VI. Other Business**
- VII. Adjourn to Executive Session**
- VIII. Adjourn from Regular Session**
- IX. Discussion Items**

Posted on City Hall Bulletin Board this 8th day of July

Kim Hubbard, City Clerk

The Board of Aldermen meeting is an open meeting but is not a meeting of the public. There is a place on the agenda for comments of citizens under PUBLIC PARTICIPATION. Our rule is that comments by any individual or group shall not exceed (4) minutes. The Board of Aldermen request that concerns be initially addressed at the appropriate action level before coming to the

Board of Alderman



TO: Park Board
FROM: Chris Deal, Parks Director
DATE: July 8, 2016
SUBJECT: Park Board Minutes - June 14, 2016

Type of Item: *Approval*

1. Action Item (ID # 2247)

Park Board Minutes - June 14, 2016

Attachments:

June 14, 2016 (PDF)

**HARRISONVILLE PARK BOARD MINUTES
HARRISONVILLE COMMUNITY CENTER**

**June 14, 2016
6:00 P.M.**

CALL TO ORDER: The regularly scheduled meeting of the Harrisonville Park Board was called to order at 6:02 p.m. by Chairman Brent Caruthers.

MEMBERS PRESENT: Chairman Brent Caruthers, David Atkinson, Ed Roberts, Don Allen, Phil Rogers (arrived 6:05pm), and Clint Miller

ABSENT: Julie Weedman, Cathy Faris, and Dr. Martin Parks

OTHER PRESENT: Parks & Recreation Director Chris Deal, Assistant Parks & Recreation Director Wendy Hershberger, Recreation Coordinator of Member Services Amy Fuller, and City Liaison Matt Turner

PUBLIC PARTICIPATION: Victor Blaine asked permission to be allowed to hold youth football practices at the ballfields in the outfield for this coming season.

Director Deal suggested that he or the coach get in touch with Faith Lockett, Recreation Coordinator - Athletics regarding ballfield scheduling.

Chairman Caruthers asked for a motion to approve Mr. Blaine's request to use the outfields of the ballfields for youth football practices in the fall. Mr. Roberts made a motion to approve the request for youth football to practice at the ballfields. The motion was seconded by Mr. Atkinson and approved unanimously by a voice vote of those present, 6-0.

CEREMONIAL MATTERS: NONE

APPROVAL OF MINUTES: Chairman Brent Caruthers asked for a motion to approve the minutes from the May 10, 2016 regular session. Mr. Allen moved to approve the minutes of the May 10, 2016 Park Board meeting as written. The motion was seconded by Mr. Allen and approved unanimously by a voice vote of those present, 6-0.

DIRECTOR'S REPORT:

Director Deal stated that it was an absolute honor to have learned that the Harrisonville Parks & Recreation Foundation was chosen for monetary donations to be sent as a memorial for Mr. Robert Atkinson, father of current Park Board Member David Atkinson. Director Deal shared with Mr. Atkinson that \$4,500.00 had been received in donations to the Harrisonville Parks & Recreation Foundation.

Director Deal stated that the infrared sauna has not been functioning properly for some time now and that staff have had a lot of difficulty dealing with the manufacturer when attempting to have repairs or replacement needs taken care of as they have not been responsive. He stated that we may have to look into purchasing a new sauna next year and that staff would bring that forward to the board during the budgeting process.

Director Deal stated that staff have many activities planned once again for the upcoming 4th of July Celebration in City Park. Mr. Deal stated that there will be a Bike Parade at 11am to kick off the festivities that day followed by Outdoor Pool games from 2-4pm, a kid's carnival area from 4pm-8p, live music at the amphitheater from 6pm-8pm & the fireworks show at dusk. In addition, there are several new features this year including the "Mayor's Dunk Tank" to benefit the HPR Foundation, "Friends of the Park" tent and Rotary will have a tent as well selling ice cream for donations to support the HPR Foundation in the purchase of additional accessible equipment for the parks.

UPDATE ON FINAL RULE FOR FLSA OVERTIME REGULATIONS:

Referring from the memo Director Deal stated that the proposed FLSA overtime requirements have been signed into law by the President and will go into effect December of this year. Director Deal stated that these revisions will have a significant impact on the operations of the Parks & Recreation Department as we currently have 4 full-time employees that are classified as exempt at this time and they will not meet the newly required minimum salary level to remain in that status.

Director Deal stated that in order to comply with these new federal guidelines, staff is currently reviewing three (3) options as outlined in the memo. Director Deal stated that a mid-year adjustment will have to be prepared for the month of December and the impact of this new law will be included in the 2017 budget preparations.

TRAIL/SIDEWALK UPDATE ALONG JEFFERSON PARKWAY:

Referring to the memo Director Deal stated that after the survey of the property was completed this past spring, it is apparent that there is not enough room on the Southard and Smith property to build the trail in that area. Director Deal stated that a proposal brought to the Keifer Family regarding using or purchasing a small portion of their property for trail construction had also been denied by the family.

Director Deal stated that this trail proposal has now become a city wide project which is a positive thing. Mr. Deal stated that he met with the Plan Review Team for the city, which includes the Public Works Dept., Street Dept., Water Dept., Electric Dept., Community Development and Parks & Recreation Department. At this time Director Deal stated that it is likely that this project could develop into the construction of a full sidewalk directly along Jefferson Pkwy with assistance and funding from the various departments and perhaps some from MoDOT as well. Because the project scope has changed and includes multiple departments it will be delayed into the 2017 budget.

Director Deal stated that he will keep the Park Board informed of the progress on this project as it moves forward.

2017 BUDGET CALENDAR:

Referring to the memo Director Deal stated that the Board of Alderman has requested that staff provide to them our budget objectives for 2017.

Regarding the budget schedule, Director Deal stated that staff will be required to follow the schedule as provided by the Finance Department. Director Deal stated that he will keep the Park Board informed regarding the budget process and will provide the necessary information for approval in line with the City's budget calendar.

Mr. Roberts asked to have Director Deal discuss further the information in the memo regarding the 2017 budget & the need for additional part-time parks maintenance staffing hours. Director Deal discussed the main areas or objectives, and stated that in regards to parks we are running strictly in maintenance mode right now. Mr. Deal explained the need for additional staff to assist with ballfield upkeep as our aglime fields need additional attention each season to ensure they do not get too hard & remain playable for our participants and renters. He stated that these additional hours would be covered by the increase in revenue we are receiving from the monthly rent at the Trap & Skeet Range.

Speaking further about the Trap & Skeet Range operations, Director Deal stated that while the new lease stipulates that we are to receive a percentage of the net revenue, the new lease holder is reporting that he is currently not making any revenue at this time. Mr. Deal explained that our new lease holder, Brandon Plunkett, has done an exceptional job since his takeover, but it will take some time to clean-up the damaged reputation from the past management.

Director Deal shared further information on the condition of the Outdoor Pool and the costs associated with maintaining a nearly 20 year old pool that have an impact each year on the Aquatics Fund budget.

Director Deal stated that in regards to the Community Center Fund budget, the main change will be the impact from the new FLSA overtime regulations.

HCC & ODP MEMBERSHIP REPORT:

Assistant Director Hershberger reported that the brochures for the “Friends of the Park” program had been approved to be mailed out as an insert in the city utility bills. Ms. Hershberger reminded everyone that the “Friends of the Park” tent will be set up near shelter house #2 on the 4th of July where we will be providing refreshments to “Friends of the Park” members along with premier seating to see the fireworks display that evening.

Assistant Director Hershberger stated that the After Summer School Camp and full Summer Camp Programs are up and running with approximately 70 kids registered in total each week.

Assistant Director Hershberger stated that the AquaCats Swim Team Program is also going strong with 70 registered for this season, which is 10 more registrants from the last season. Ms. Hershberger stated that just this past Saturday we had our first swim meet out at the outdoor pool that went smoothly.

Assistant Director Hershberger stated that Fall Youth Baseball/Softball registration is now open.

Assistant Director Hershberger stated that we are seeing a decline in both Adult & Family memberships at HCC over the past couple of months that we are hopeful will return in the fall. The ODP memberships are going strong this year with the warm and sunny season so far.

MONTH & YTD FINANCIAL REPORT:

Assistant Director Hershberger reported:

HCC FUND:

Assistant Director Hershberger reported:

- Overall revenue is down slightly from this same time as last year
 - Member count is slightly down from this same time last year
- Overall expenses are down from this same time last year; due in large part to the credit we received for back taxes that were paid to Missouri Gas Energy in error

PARK FUND:

Assistant Director Hershberger reported:

- Overall revenue is up from this same time last year
 - Increased revenue due to baseball/softball/t-ball program registration numbers as well as increases in real estate tax and sale tax revenue as compared to this time last year
- Overall expenses are also down from this same time last year

ODP FUND:

Assistant Director Hershberger reported:

- Overall revenue is up from this same time last year
 - Day Pass & Season Pass sales are up from this same time last year
- Overall expenses are down from this same time as last year
 - However, at this time not all repair and water bills have been received

OTHER BUSINESS:

Chairman Caruthers reminded all Park Board members of the importance in attending the joint meeting with the Board of Alderman and Park Board that will be held July 5, 2016 at 6:00pm at HCC.

ADJOURN:

A motion to adjourn the meeting of the Park Board was made by Mr. Miller, seconded by Mr. Roberts and approved unanimously by a voice vote of those present, 6-0. The meeting adjourned at 6:57pm. The next meeting is scheduled for July 12, 2016 at 6:00pm.

Brent Caruthers, Park Board Chairman

ATTEST”

Amy Fuller, Park Board Secretary

APPROVED, by the Park Board on this 12th day of July, 2016.

Attachment: June 14, 2016 (2247 : Park Board Minutes - June 14, 2016)



TO: Park Board
FROM: Chris Deal, Parks Director
DATE: July 8, 2016
SUBJECT: Director Report - Month End Report

Type of Item: *Report*

1. Discussion Item (ID # 2248)

Director Report - Month End Report

Attachments:

June 2016 Monthly Report (PDF)

Monthly Report – Harrisonville Parks & Recreation

June
2016

Membership Statistics:

- **Total HCC Memberships** = 2,251
- **Total Number of HCC Members** = 4,161
- **Total ODP Memberships** = 177
- **Total Number of ODP Members** = 761
- **Total Monthly Visits (HCC)** = 7,836
- **Most Popular Day (HCC)** = Monday, June 13th (377 visits)
- **Total Monthly Visits (ODP)** = 8,504
- **Most Popular Day (ODP)** = Friday, June 10th (465 visits)

June Financials (Figures are year-to-date):

- **Community Center Overall Revenue (\$426,732.26)** down slightly by \$608.15, less than 1% from this time last year
 - o **Annual Membership Revenue** is down by \$5,426.36, 1.94% from this time last year
 - o **Daily Passes, Room Rental, Special Events, Swim Team Rent, Fitness Classes, Lifeguard Training, Men's 5 on 5 Basketball, Misc. Rec Programs, Water Aerobics, Women's Volleyball & Personal Training** are all up from this time last year
 - o **Coed Volleyball, Swim Team & Activation Fee** are all down from this time last year
- **Community Center Overall Expenses (\$527,768.34)** are down by \$25,362.28, 4.59% from this time last year again due to savings in our utility expenses from a credit received from Missouri Gas Energy for back city, county and state taxes
- **Cost Recovery for Community Center ytd. (non-inclusive of Admin. Fee, General Fund Transfers or Capital Projects)** = 83.66%
- **Parks Overall Revenue (\$283,119.10)** up by \$23,453.64, 9.03% from this time last year due to increases in our Misc. Rec program revenue by \$8,514.00 as well as from increases in our Real Estate Taxes revenue by \$2,221.37, increases in our Rental Income by \$1,180.94 and an increase in our General Fund Transfer revenue by \$15,222.48 (Sales Tax Transfer to Parks) from this time last year
- **Parks Expenses (\$258,008.72)** are up by \$8,303.45, 3.33% from this time last year due to additional expenses incurred to reopen the Trap & Skeet range, the purchase of new ice machines for both ballfield concessions & increases in contractual services for portable toilets & umpires to cover growth in our youth baseball/softball program
- **Cost Recovery for Parks ytd. (non-inclusive of Admin. Fee, General Fund Transfers or Capital Projects)** = 66.58%
- **ODP Overall Revenue (\$86,348.30)** is up by \$18,733.73, 27.71% from this time last year
 - o Revenue ytd at the ODP is the highest it has been in the past 3 years!
 - o Pool season passes, day pass sales & concessions are all tracking consistently higher than prior years and above budget at this time

June
2016

Monthly Report – Harrisonville Parks & Recreation

- **ODP Overall Expenses (\$60,075.48)** are up slightly from this time last year by \$256.21, less than 1%

Business & Marketing

The following efforts were made in the areas of business and marketing:

- Mailed out the Friends of the Park brochure to all City residents through their utility bill
- Designed a banner for the Mayor's Dunk Tank & for our event & community sponsors for the 4th of July celebration
- Posted frequently in our 4th of July Harrisonville Hometown Celebration facebook event page to build community excitement and support
- Posted several albums from the various 4th of July activities on FB & have received continual positive feedback and comments
- Mailed out letters to potential sponsors and participants for our 3rd Annual HPR Foundation Golf Tournament on Fri., July 29th
- Created flyer for our Tiny Tikes Flag Football program that runs on Thurs. nights from Aug. 4th – Sept. 8th
- Created flyer for Fall Youth Baseball/Softball/T-Ball program, created a parent info letter to share with parents when they register for the program & designed new banners to promote the program around the community
- Created flyer for our annual Doggie Dive at the ODP to be held on Tues., Sept. 6th
- Created high-quality July 2016 electronic newsletter that is also available in print version at the HCC front desk
- Promoted upcoming programs and activities through the City's Harrisonville Happenings newsletter & the internal employee newsletter
- Continued to share info. about programs with our community partners, including the Harrisonville Public Library, Chamber of Commerce and the Harrisonville Public Schools
- Continued to utilize Facebook on a daily basis (**2,121 followers on FB to date**) & Twitter to inform our community about our programs and activities

Fitness

- Personal Training Revenue: \$240.00
- Group Fitness Revenue for Spring Session II (5/16/16-6/26/16) : \$2,684.00
- Total # of Group Fitness classes: 16
- Total # of Group Fitness Registrants: 97
- Youth Fitness Orientations Completed: 4
- Complimentary Fitness Orientations Completed: 6

Parks

Staff spent time preparing City Park for the 4th of July celebration as well as cleaning up after the event. In addition staff also spent time:

- Mowing and trimming throughout the parks
- Clearing the upper spillway of debris
- Maintaining the ballfields

June
2016

Monthly Report – Harrisonville Parks & Recreation

Community Center & Outdoor Pool Maintenance

Staff spent time working on various repairs at both the ODP & the Community Center & assisting Parks maintenance with preparations in City Parks for the 4th of July celebrations. Other items to report:

- Continuing to have issues with the sauna and difficulty in receding support from the manufacturer, Sunlighten. Waiting on new heating panels that are under warranty and potentially another new control panel as the temperature set point is not being maintained

Recreation

Staff spent time running our full Summer Camp program and After Summer School Camp programs. Staff also planned and held our first Free Summer Movie in the Park, The Peanuts Movie, on Fri., June 24th & our annual 4th of July Harrisonville Hometown Celebration in City Park. Other items to report:

- Full Summer Camp Registrations
 - Week 1: 27 registrants
 - Week 2: 29 registrants
 - Week 3: 32 registrants
 - Week 4: 33 registrants
 - Week 5: 43 registrants
 - Week 6: 38 registrants
- After Summer School Camp Registrations (June)
 - o After Summer School Camp (1st-6th)
 - Week 1: 28 registrants
 - Week 2: 31 registrants
 - Week 3: 31 registrants
 - Week 4: 31 registrants
 - Week 5: 25 registrants
 - o After Summer School (Kindergarten)
 - Week 1 & Week 2: 5 registrants each week
 - Week 2 – Week 5: 4 registrants each week
- Tiny Tikes T-Ball runs thru Thurs., July 14th (delayed one with due to rain out) with 16 participants
- Registration open for Tiny Tikes Flag Football (Thurs. nights Aug. 4th – Sept. 8th)
- Spring/Summer Youth Baseball/Softball/T-Ball games end the week of July 4th and the post season party will be held at the ODP on Sun., July 10th
- Registration open for Fall Youth Youth Baseball/Softball/T-Ball thru Aug. 1st
- Adult Leagues
 - o Spring Adult Leagues are wrapping up this session - Coed & Men's Softball & Sand Volleyball
 - o Next session of Adult Leagues – Coed & Men's Softball, Sand Volleyball & Men's 5 on 5 Basketball will start the week of July 18th
- Concessions Revenue Report for June:
 - o Ballfields - \$4,146.85
 - o Outdoor Pool - \$14,028.12

Attachment: June 2016 Monthly Report (2248 : Director Report - Month End Report)

Monthly Report – Harrisonville Parks & Recreation

June
2016

Aquatics

Staff spent time managing the AquaCats summer swim team program, including hosting 2 home meets and assisting at one away meet in June; programming meet manager with all of this year's swimmers; sending out frequent updates to parents; ordering AquaCats spiritwear; designing the South Suburban Swim League finals t-shirt & making plans to host the finals here at HCC on Sat., July 23rd. Staff also prepared for & hosted 4th of July pool games. Other items to report:

- The 2016 ODP summer season continues to go well with steady attendance and solid management
- Continuing to manage & schedule guards & swim instructors for both the indoor and outdoor pools
- Making minor repairs at both the indoor & outdoor pools, including fixing the small umbrella at the ODP and the heater at the indoor pool

Membership

Staff spent time assisting with our first Free Summer Movie in the Park, The Peanuts Movie, on Fri., June 24th & working on items for our 4th of July celebration in City Park including preparing for our Friends of the Park tent. Other items to report:

- Ran June Membership Installment Billings – total billed amount \$27,484.11
- Renewed June monthly installment memberships: 56 total
- Received May's SilverSneakers Fitness Membership Payment: \$3,203.50
- Invoiced Corporate Accounts (CITY, CASGV,HSD, CRMC & QuikTrip) for Monthly Memberships: \$6,567.75
- Invoiced "Group Visits" - Organizations (Aaron's House, Grand River Residential, Heritage Residential, SERC): \$411.00
- Completed Building Rentals at HCC & All Parks Facilities, amount collected for June: \$6,872.25



TO: Park Board
FROM: Chris Deal, Parks Director
DATE: July 8, 2016
SUBJECT: Mid-Year Budget Amendments - 2016

Type of Item: *Approval*

2. Action Item (ID # 2250)

Mid-Year Budget Amendments - 2016

Attachments:

Park Board Memo for 2016 Mid-Year Budget Adjustments (PDF)

Budget Mid-Year HPR - 2016 (PDF)

MEMO

TO: Park Board

CC: Mayor Hasek, Mike Tholen, Acting City Administrator

FROM: Chris Deal, Parks & Recreation Director
Wendy Hershberger, Assistant Director

DATE: July 7, 2016

RE: Mid-Year Budget - 2016

As the Park Board is aware, each year staff prepares a mid-year budget adjustment based on our actual revenue and expenses year to date. From there we use past history for the remaining months to make a year-end projection.

Please see attached the 2016 mid-year budget adjustments for the Parks & Recreation Department. You will note that an explanation and description is given for any change listed on the mid-year budget sheet. In brief summary, there are not a lot of changes to the bottom line for each fund. There are changes in the revenue and expenses, but the bottom line difference is close to or the same as the budget plan.

The following is a brief summary of the 2016 mid-year adjustment for each fund:

- Park Fund 11 has some adjustments in both revenue and expenses as outlined in the attached sheet, but the main difference is the delay of the Master Plan project due to the deferment of the Jefferson Parkway sidewalk/trail to the Community Center. We are in the process of applying for MoDOT funding on this project & working in partnership with other city departments so it will not be completed this year. The funds for this project are transferred from the Parkland Dedication Fund and therefore we will defer that transfer to the 2017 budget.
- Aquatic Center Fund 13 (ODP) has an increase in both revenue and expenses with the bottom line remaining the same. As outlined in the attached sheet, we were able to increase our revenue projections for day pass fees & concessions based on how we are tracking ytd & with the warm weather we have been experiencing this summer season. Adjustments to expenses were made mainly in accounts related to maintenance due to the costs incurred to open the ODP for the season.
- Community Center Fund 15 has a decrease in both revenue and expenses as outlined in the attached sheet, but the net outcome is zero, as the revenue change equals the expense change. We decreased our revenue projections most significantly in annual memberships, room rental & misc. rec programs based on ytd & to align more with our

2015 year-end actuals in these accounts. Fortunately, we were able to adjust our expenses greatly in the utilities account due to receiving a large refund from MGE for back state, local & county taxes charged in error on the account & a refund of the deposit on this account as previously shared with the Park Board. We did also include an increase in our part-time salaries for the addition of facility supervisors in December that will be necessary per the new FLSA requirements as previously discussed.

Staff will answer any questions and requests Park Board approval of the 2016 mid-year budget adjustments.

Mid-year Budget Adjustments 2016					
PARKS FUND 11					
Account #	Account Name	Change & Description	Budgeted	Increase/Decrease	Adjusted Total of Account
11-5307	Rental Income	Increase based on ytd. & 2015 year-end actual	\$ 11,830.00	\$ 1,545.00	\$ 13,375.00
11-5309	Shooting Range Revenue	Increase due to new lease holder monthly payment increased to \$300/mth	\$ 1,380.00	\$ 1,220.00	\$ 2,600.00
11-5535	Auction & Surplus Sales	Decrease due to decision to keep 1992 JD 855 Tractor	\$ 2,765.00	\$ (2,765.00)	\$ -
		Net Change - Revenues	\$ 15,975.00	\$ -	\$ 15,975.00
11-6-1125-0201	Utilities	Decrease due to refund issued by MGE for back state, local & county taxes charged in error on the account + ytd. usage	\$ 33,230.00	\$ (4,740.00)	\$ 28,490.00
11-6-1125-0203	Printing & Advertising	Increase due to additional expenses for bid notices	\$ 535.00	\$ 300.00	\$ 835.00
11-6-1125-0216	Other Contractual Services	Increase due to additional expenses for portable toilets for 4th of July contractual, umpires, repairs outside of budget (Shelter 2 electrical repairs: \$850) & based on ytd. & 2015 year-end actual	\$ 39,060.00	\$ 3,890.00	\$ 42,950.00
11-6-1125-0302	Gas, Oil & Grease	Decrease based on ytd. & 2015 year-end actual	\$ 11,470.00	\$ (3,400.00)	\$ 8,070.00
11-6-1125-0307	Equipment Maintenance	Increase due to purchase of ballfield concessions ice machine	\$ 5,375.00	\$ 1,000.00	\$ 6,375.00
11-6-1125-0310	Supplies	Increase due to unanticipated expenses outside of budget to re-open the Trap & Skeet Range (roof replacement: \$750; lights & keys: \$100) plus unanticipated playground repairs & necessary upgrades outside of budget \$1300	\$ 28,669.00	\$ 2,500.00	\$ 31,169.00
11-6-1125-0504	Machinery & Equipment	Decrease due to savings from purchase of replacement tractor/mower	\$ 23,400.00	\$ (560.00)	\$ 22,840.00
11-6-0990-4215	Master Plan Improvements	Decrease due to deferment of Jefferson St. sidewalk/trail project to 2017 budget	\$ 50,000.00	\$ (48,990.00)	\$ 1,010.00
		Net Change - Expenses	\$ 191,739.00	\$ (50,000.00)	\$ 141,739.00
		Bottom Line Mid-Year Adjustment		\$ (50,000.00)	

Mid-year Budget Adjustments 2016					
ODP FUND 13					
Account #	Account Name	Change & Description	Budgeted	Increase/Decrease	Adjusted Total of Account
13-5333	Swimming Pool Use Fee	Increase due to warm weather in the 2016 season & strong day pass sales	\$ 73,075.00	\$ 2,500.00	\$ 75,575.00
13-5509	Taxable Misc. (Concessions)	Increase due to warm weather in the 2016 season & strong concessions sales	\$ 26,000.00	\$ 3,000.00	\$ 29,000.00
13-5510	Misc.	Increase due to additional AquaCats sponsors & participants	\$ 10,965.00	\$ 500.00	\$ 11,465.00
		Net Change - Revenues	\$ 110,040.00	\$ 6,000.00	\$ 116,040.00
13-6-1124-0103	Salary Overtime	Increase to cover expenses incurred ytd.	\$ -	\$ 1,300.00	\$ 1,300.00
13-6-1124-0201	Utilities	Decrease due to refund issued by MGE for back state, local & county taxes charged in error on the account	\$ 25,300.00	\$ (310.00)	\$ 24,990.00
13-6-1124-0210	Maintenance & Repair	Increase due to unanticipated concrete repairs at the ODP necessary to open for the 2016 season	\$ 2,650.00	\$ 500.00	\$ 3,150.00
13-6-1124-0211	Equipment Maintenance	Increase due to unanticipated repairs at the ODP necessary to open for the 2016 season	\$ 2,850.00	\$ 300.00	\$ 3,150.00
13-6-1124-0216	Other Contractual Service	Increase due to additional cost for diving board resurfacing and other repairs to open the ODP for the season	\$ 10,000.00	\$ 1,000.00	\$ 11,000.00
13-6-1124-0307	Equipment Maintenance	Increase due to necessary repairs at ODP to start the 2016 summer season	\$ 1,200.00	\$ 1,500.00	\$ 2,700.00
13-6-1124-0320	Concession Supplies	Increase to align with increase in sales	\$ 11,030.00	\$ 1,710.00	\$ 12,740.00
		Net Change - Expenses	\$ 53,030.00	\$ 6,000.00	\$ 59,030.00
		Bottom Line Mid-Year Adjustment		\$ -	

Mid-year Budget Adjustments 2016					
HCC FUND 15					
Account #	Account Name	Change & Description	Budgeted	Increase/Decrease	Adjusted Total of Account
15-5351	Annual Memberships	Decrease due to lower adult & family membership revenue to date & based on 2015 year-end actual	\$ 645,835.00	\$ (20,000.00)	\$ 625,835.00
15-5354	Room Rental	Decrease due to lower revenue than anticipated ytd. & based on 2015 year-end actual	\$ 50,000.00	\$ (5,000.00)	\$ 45,000.00
15-5355	Special Events	Increase due to growth in special event offerings (Princess Ball & Craft Shows)	\$ 3,800.00	\$ 1,500.00	\$ 5,300.00
15-5411	Coed Volleyball	Decrease due to lower participation ytd.	\$ 7,400.00	\$ (2,750.00)	\$ 4,650.00
15-5418	Misc. Rec. Programs	Decrease due to higher than actual budgeting on Summer Camp & Before/After School Programs - based on ytd. & 2015 year-end actual	\$ 94,400.00	\$ (4,400.00)	\$ 90,000.00
15-5422	Water Aerobics	Increase due to growth in interest in this fitness offering	\$ 2,025.00	\$ 1,000.00	\$ 3,025.00
15-5426	Swim Team	Decrease due to reduction in swim team conditioning participation ytd. & 2015 year-end actual	\$ 3,600.00	\$ (1,500.00)	\$ 2,100.00
		Net Change - Revenues	\$ 807,060.00	\$ (31,150.00)	\$ 775,910.00
15-6-0103-0102	Salary Part-time	Increase based on addition of facility supervisors in Dec. per new FLSA requirements	\$ 64,855.00	\$ 2,500.00	\$ 67,355.00
15-6-1124-0102	Salary Part-time	Increase based on ytd. & 2015 year-end actual	\$ 59,030.00	\$ 1,500.00	\$ 60,530.00
15-6-1126-0711	Competitive Volleyball	Decrease due to less participation in comp. volleyball ytd.	\$ 900.00	\$ (900.00)	\$ -
15-6-1119-0201	Utilities	Decrease due to refund issued by MGE for back state, local & county taxes charged in error on the account + deposit refund & ytd. usage	\$ 244,500.00	\$ (34,250.00)	\$ 210,250.00
		Net Change - Expenses	\$ 369,285.00	\$ (31,150.00)	\$ 338,135.00
		Bottom Line Mid-Year Adjustment		\$ -	



TO: Park Board
FROM: Chris Deal, Parks Director
DATE: July 8, 2016
SUBJECT: HCC & ODP Membership Report

Type of Item: *Report*

3. Discussion Item (ID # 2252)

HCC & ODP Membership Report

Attachments:

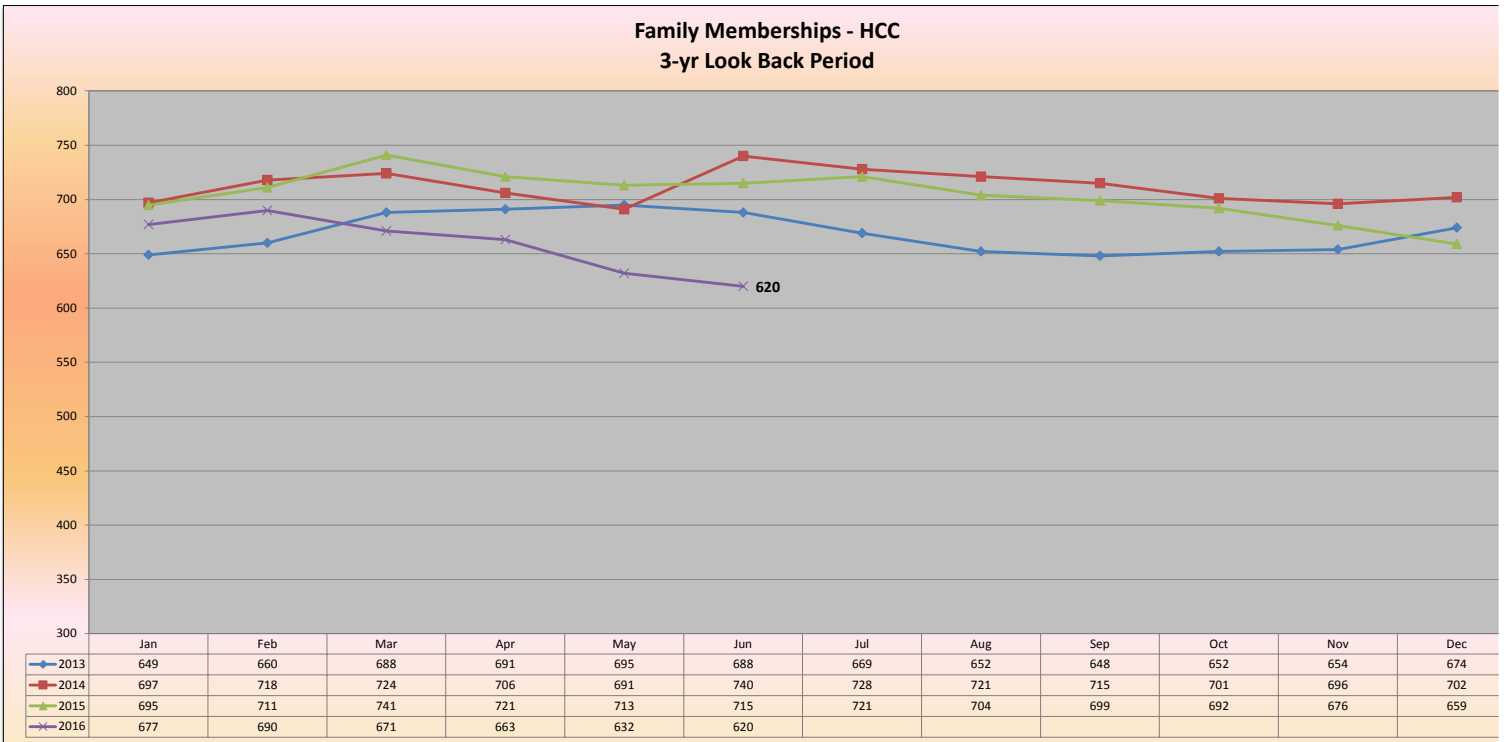
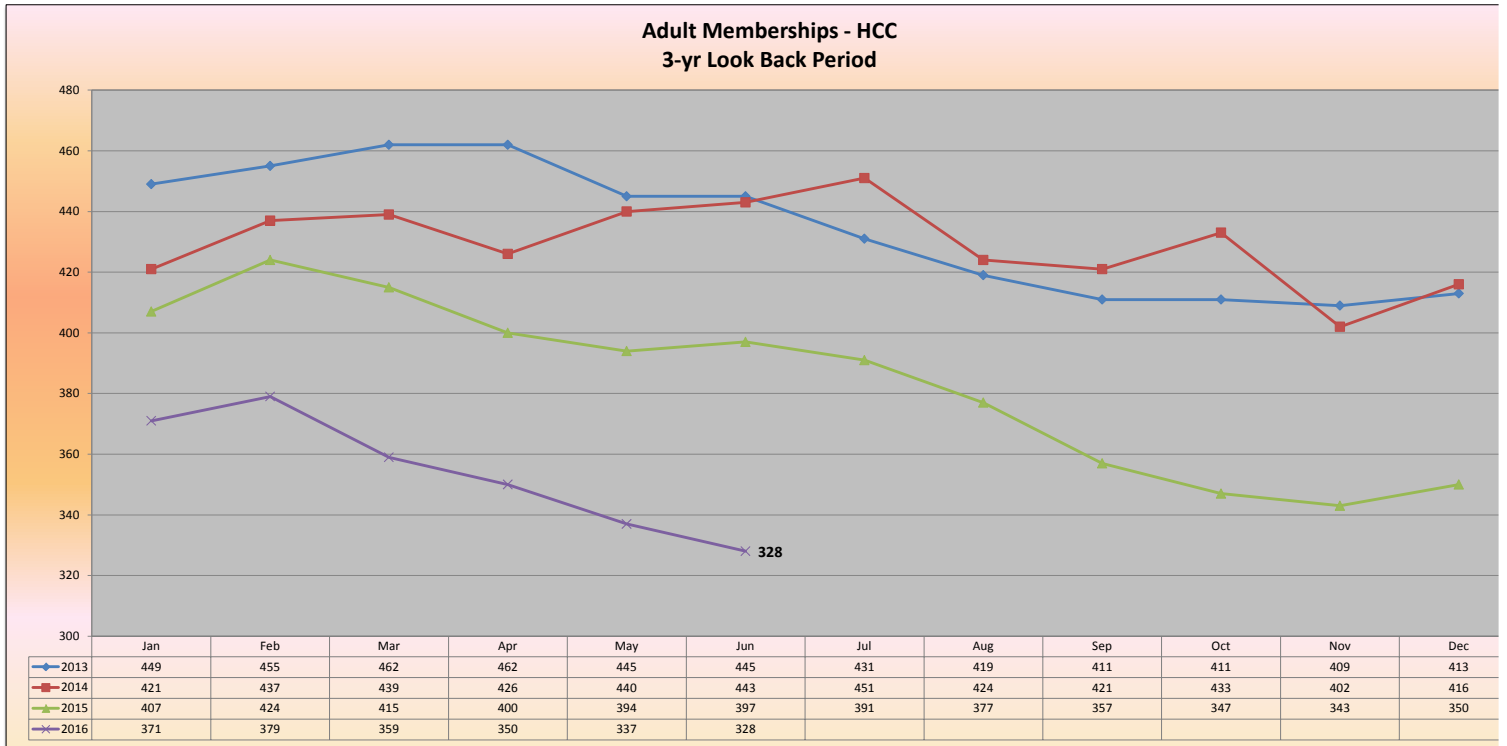
Membership Statistics - Chart(PDF)

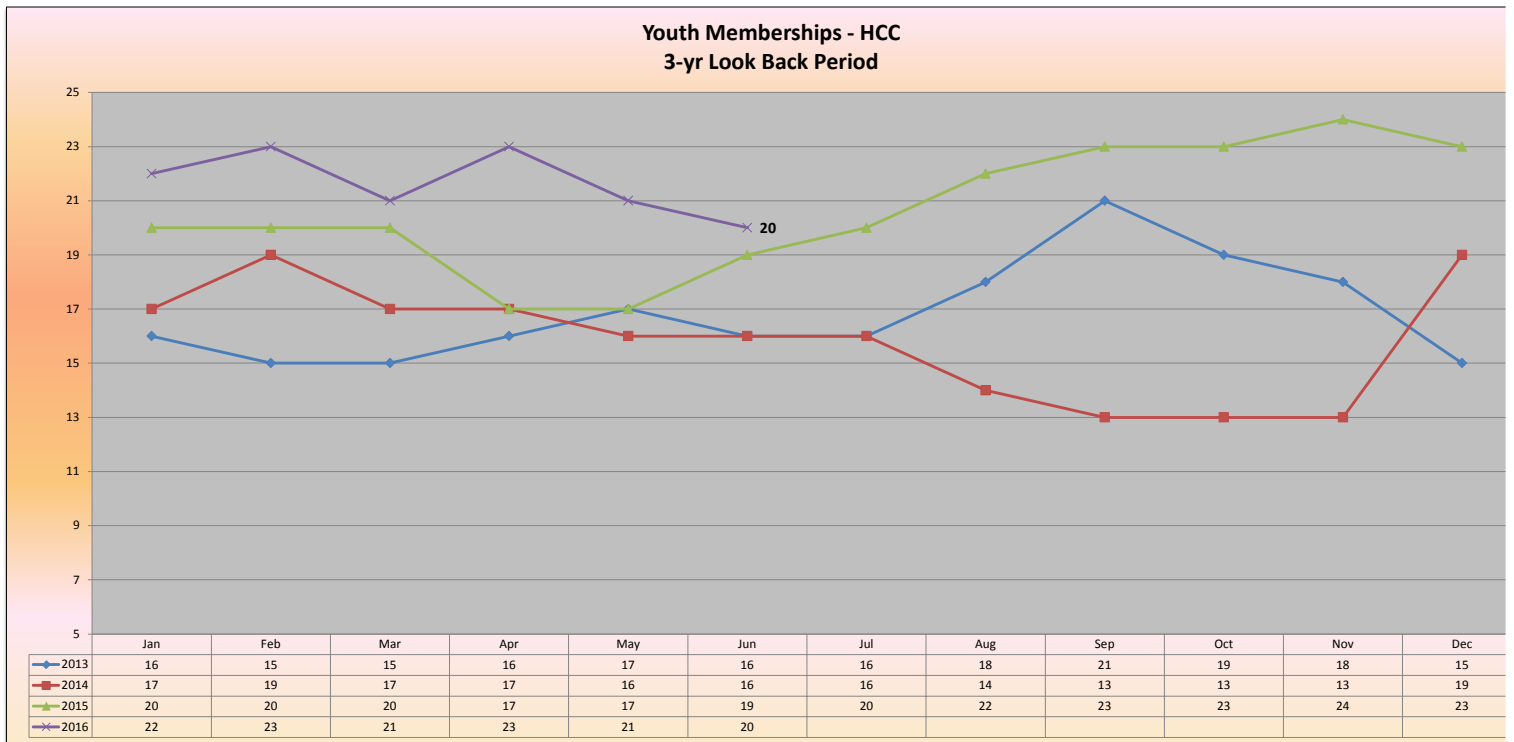
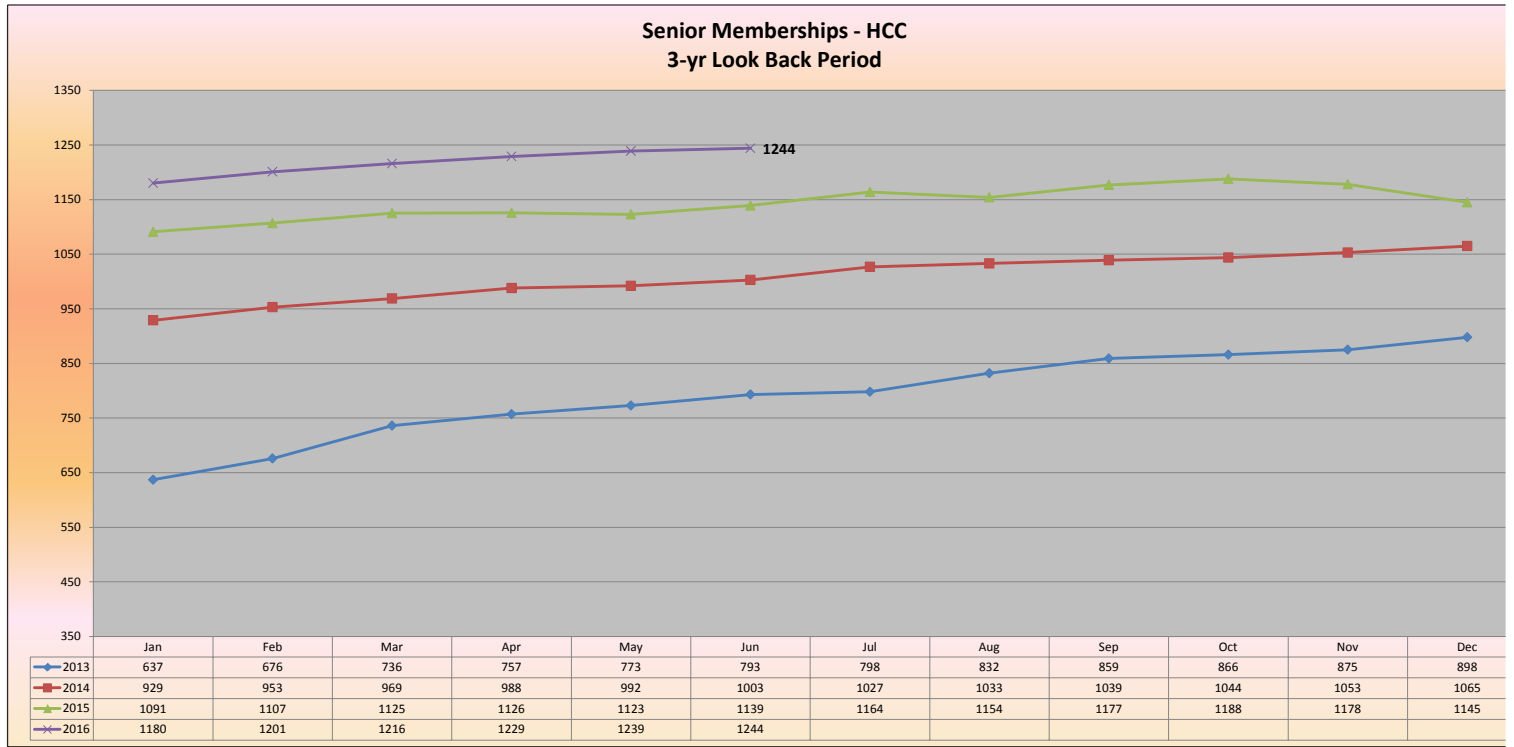
HCC Membership Statistics - Graphs(PDF)

ODP Membership Statistics - Graphs(PDF)

HPR Membership Tracking
3-Year Period
Park Board Meeting: July 12, 2016

Values																	
Month / Year	Adult	Adult-90	Adult-ODP	Family	Fam-ODP	Youth	Youth-90	Yth - ODP	Senior	Sen-90	Sen Cpl	Sneakers	Sen-ODP	PLUS1	10Punch	HCC Mem	ODP Mem
Jan																	
2014	380	41	0	697	0	15	2	0	222	5	110	592	0	55	0	4251	0
2015	381	26	0	695	0	19	1	0	213	1	115	762	0	57	0	4345	0
2016	342	29	0	677	0	21	1	0	202	2	109	867	0	42	0	4265	0
% Difference/yr	-10.24%	11.54%	0.00%	-2.59%	0.00%	10.53%	0.00%	0.00%	-5.16%	100.00%	-5.22%	13.78%	0.00%	-26.32%	0.00%	-1.84%	0.00%
Feb																	
2014	390	47	0	718	0	15	4	0	223	4	114	612	0	64	0	4400	0
2015	387	37	0	711	0	18	2	0	207	2	113	785	0	52	0	4412	0
2016	347	32	0	690	0	23	0	0	205	2	111	883	0	41	0	4356	0
% Difference/yr	-10.34%	-13.51%	0.00%	-2.95%	0.00%	27.78%	-100.00%	0.00%	-0.97%	0.00%	-1.77%	12.48%	0.00%	-21.15%	0.00%	-1.27%	0.00%
Mar																	
2014	396	43	0	724	0	14	3	0	223	4	114	628	0	60	0	4429	0
2015	377	38	0	741	0	19	1	0	201	4	119	801	0	53	0	4508	0
2016	329	30	0	671	0	21	0	0	202	2	113	899	0	40	0	4290	0
% Difference/yr	-12.73%	-21.05%	0.00%	-9.45%	0.00%	10.53%	-100.00%	0.00%	0.50%	-50.00%	-5.04%	12.23%	0.00%	-24.53%	0.00%	-4.84%	0.00%
Apr																	
2014	393	33	0	706	0	14	3	0	227	1	117	643	0	59	0	4376	0
2015	371	29	0	721	0	16	1	0	204	4	114	804	0	47	0	4413	0
2016	330	20	0	663	0	23	0	0	202	2	108	917	0	54	0	4279	0
% Difference/yr	-11.05%	-31.03%	0.00%	-8.04%	0.00%	43.75%	-100.00%	0.00%	-0.98%	-50.00%	-5.26%	14.05%	0.00%	14.89%	0.00%	-3.04%	0.00%
May																	
2014	406	34	3	691	67	14	2	23	228	1	116	647	1	56	0	4341	342
2015	363	31	1	713	40	17	0	23	197	3	114	809	0	46	8	4388	229
2016	312	25	1	632	95	21	0	17	207	3	106	923	1	37	11	4183	516
% Difference/yr	-14.05%	-19.35%	0.00%	-11.36%	137.50%	23.53%	0.00%	-26.09%	5.08%	0.00%	-7.02%	14.09%	0.00%	-19.57%	37.50%	-4.67%	125.33%
Jun																	
2014	415	28	4	740	131	14	2	42	227	0	116	660	1	56	77	4454	687
2015	369	28	4	715	106	19	0	38	198	4	116	821	1	49	76	4402	605
2016	301	27	3	620	142	20	0	28	206	3	102	933	4	39	64	4161	761
% Difference/yr	-18.43%	-3.57%	-25.00%	-13.29%	33.96%	5.26%	0.00%	-26.32%	4.04%	-25.00%	-12.07%	13.64%	300.00%	-20.41%	-15.79%	-5.47%	25.79%
% Diff. Prev. Mo.																	
2014	2.22%	-17.65%	33.33%	7.09%	95.52%	0.00%	0.00%	82.61%	-0.44%	-100.00%	0.00%	2.01%	0.00%	0.00%	0.00%	2.60%	100.88%
2015	1.65%	-9.68%	300.00%	0.28%	165.00%	11.76%	0.00%	65.22%	0.51%	33.33%	1.75%	1.48%	0.00%	6.52%	850.00%	0.32%	164.19%
2016	-3.53%	8.00%	200.00%	-1.90%	49.47%	-4.76%	0.00%	64.71%	-0.48%	0.00%	-3.77%	1.08%	300.00%	5.41%	481.82%	-0.53%	47.48%
Jul																	
2014	421	30	5	728	137	15	1	43	229	0	119	679	1	59	0	4440	725
2015	361	30	4	721	108	20	0	38	205	4	119	836	1	54	40	4448	609
2016																	
% Difference/yr	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	0.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%
Aug																	
2014	399	25	5	721	137	14	0	43	223	2	121	687	1	59	0	4363	725
2015	359	18	4	704	108	22	0	38	199	4	110	841	1	45	8	4398	609
2016																	
% Difference/yr	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	0.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%
Sep																	
2014	396	25	5	715	137	13	0	43	220	3	116	700	0	58	0	4327	725
2015	342	15	0	699	0	23	0	0	209	4	115	849	0	45	0	4336	0
2016																	
% Difference/yr	-100.00%	-100.00%	0.00%	-100.00%	0.00%	-100.00%	0.00%	0.00%	-100.00%	-100.00%	-100.00%	-100.00%	0.00%	-100.00%	0.00%	-100.00%	0.00%
Oct																	
2014	407	26	0	701	0	13	0	0	215	3	114	712	0	56	0	4293	0
2015	335	12	0	692	0	23	0	0	215	3	119	851	0	43	0	4303	0
2016																	
% Difference/yr	-100.00%	-100.00%	0.00%	-100.00%	0.00%	-100.00%	0.00%	0.00%	-100.00%	-100.00%	-100.00%	-100.00%	0.00%	-100.00%	0.00%	-100.00%	0.00%
Nov																	
2014	379	23	0	696	0	13	0	0	218	1	116	718	0	53	0	4261	0
2015	327	16	0	676	0	23	1	0	214	2	120	842	0	40	0	4224	0
2016																	
Dec																	
2014	394	22	0	702	0	18	1	0	220	0	122	723	0	53	0	4336	0
2015	329	21	0	659	0	22	1	0	201	1	109	834	0	42	0	4129	0
2016																	

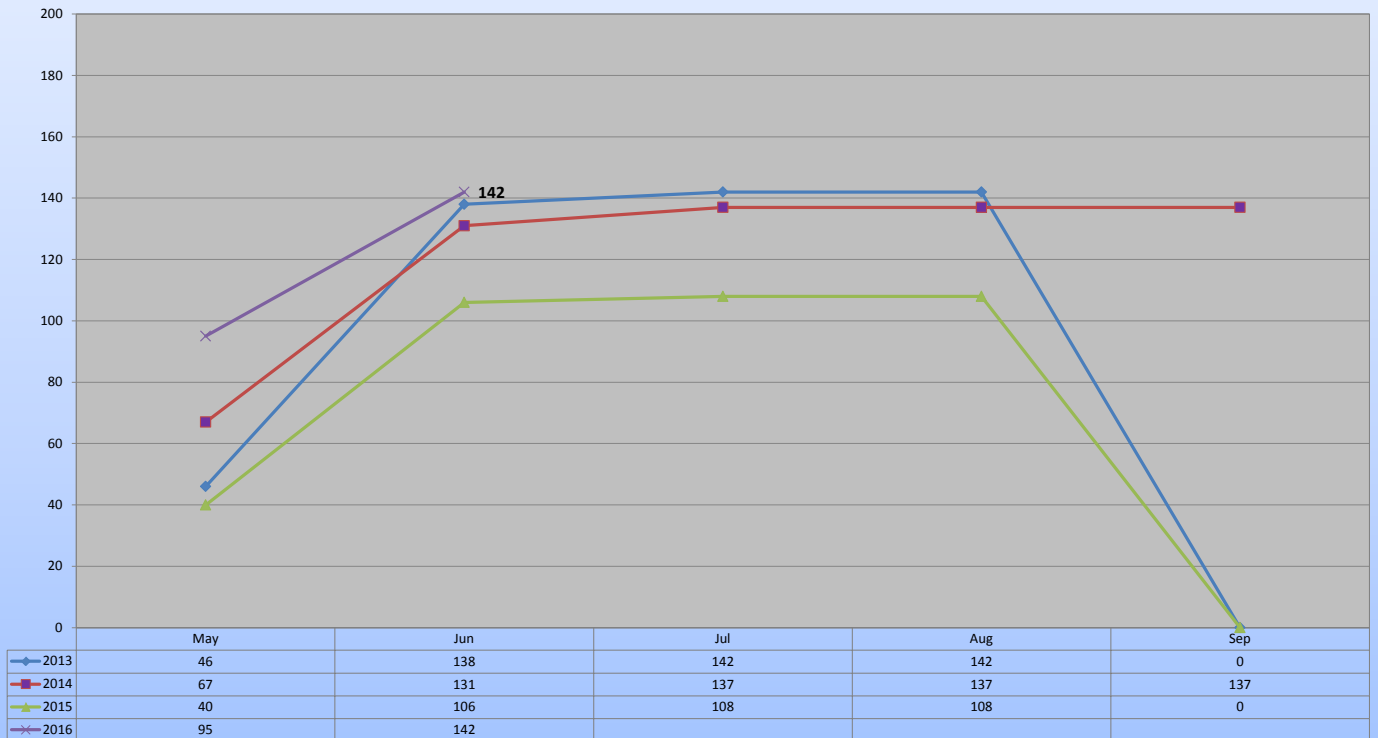




Adult Memberships - ODP 3-yr Look Back Period



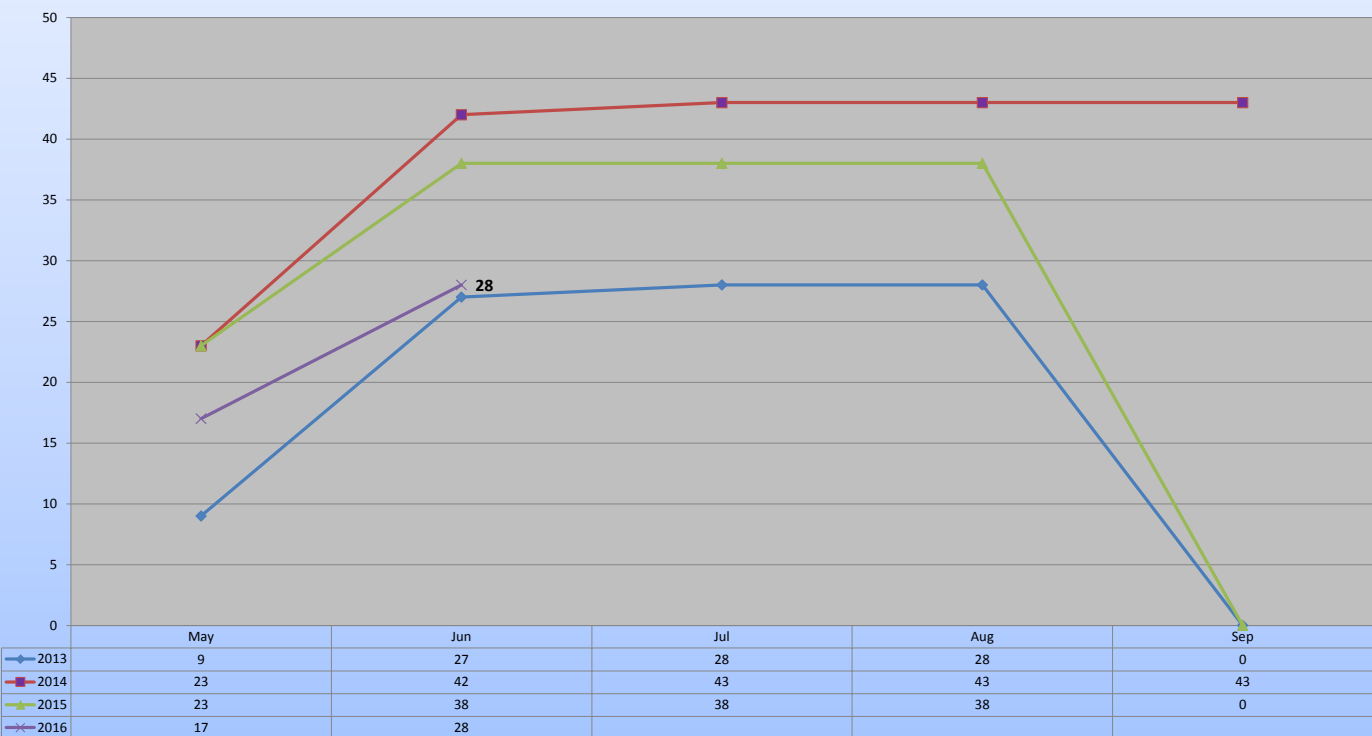
Family Memberships - ODP 3-yr Look Back Period



Senior Memberships - ODP 3-yr Look Back Period



Youth Memberships - ODP 3-yr Look Back Period





TO: Park Board
FROM: Chris Deal, Parks Director
DATE: July 8, 2016
SUBJECT: Month & YTD Financial Report

Type of Item: *Report*

4. Discussion Item (ID # 2251)

Month & YTD Financial Report

Attachments:

Revenue vs. Expenditures (PDF)

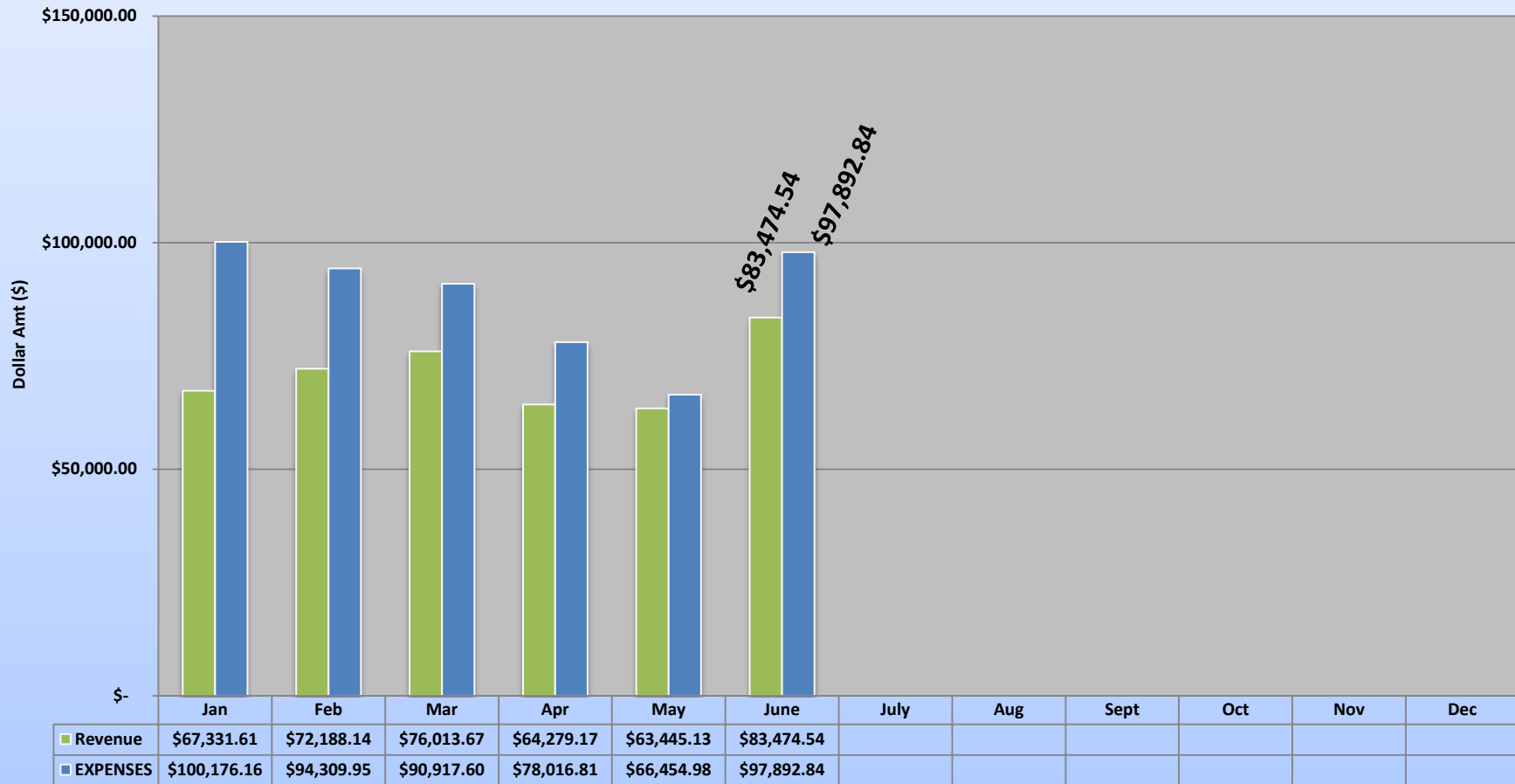
Utilities (PDF)

Parks Financials (PDF)

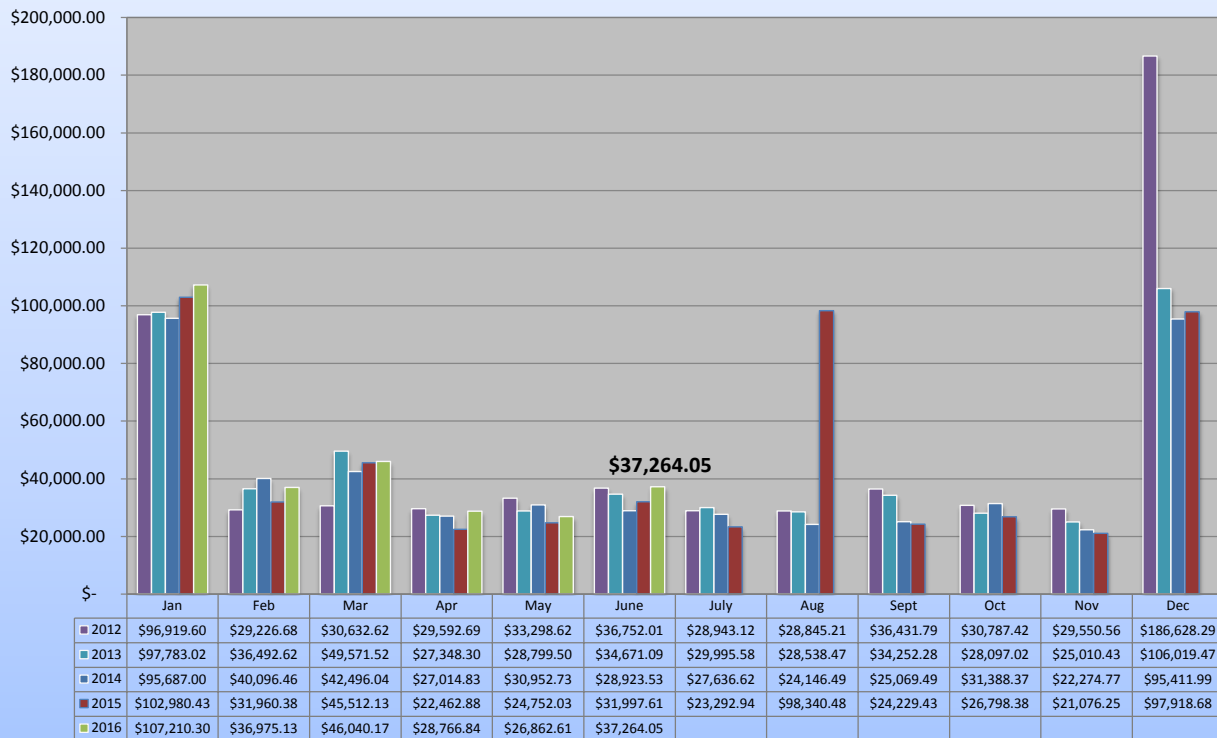
ODP Financials (PDF)

HCC Financials (PDF)

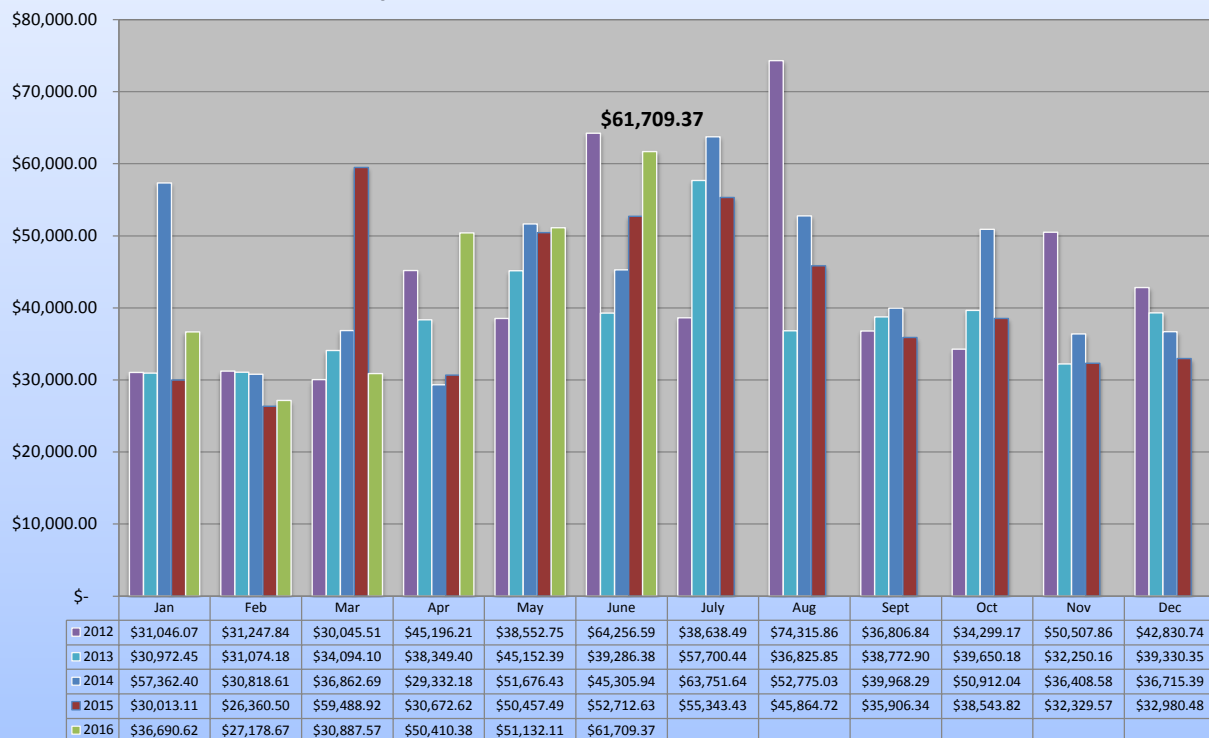
Revenue Vs. Expenditures (HCC)
By Month-2016



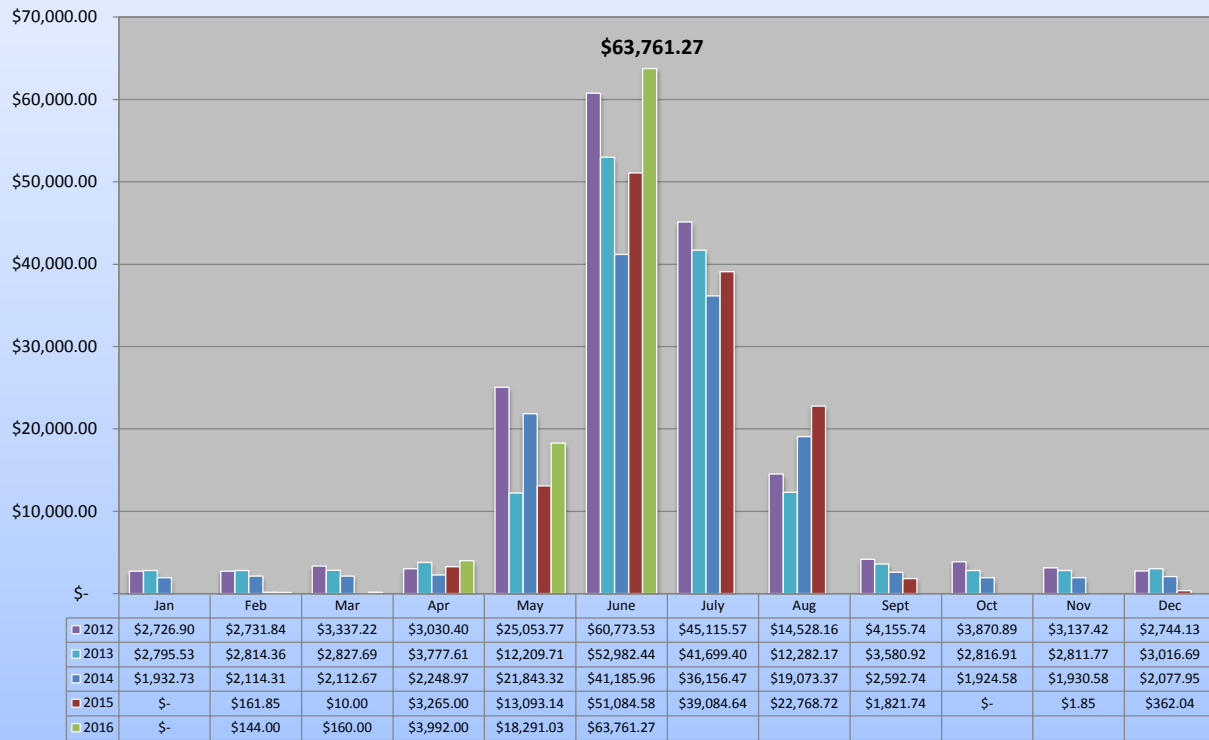
Revenue Over Time - Fund 11 (Parks)



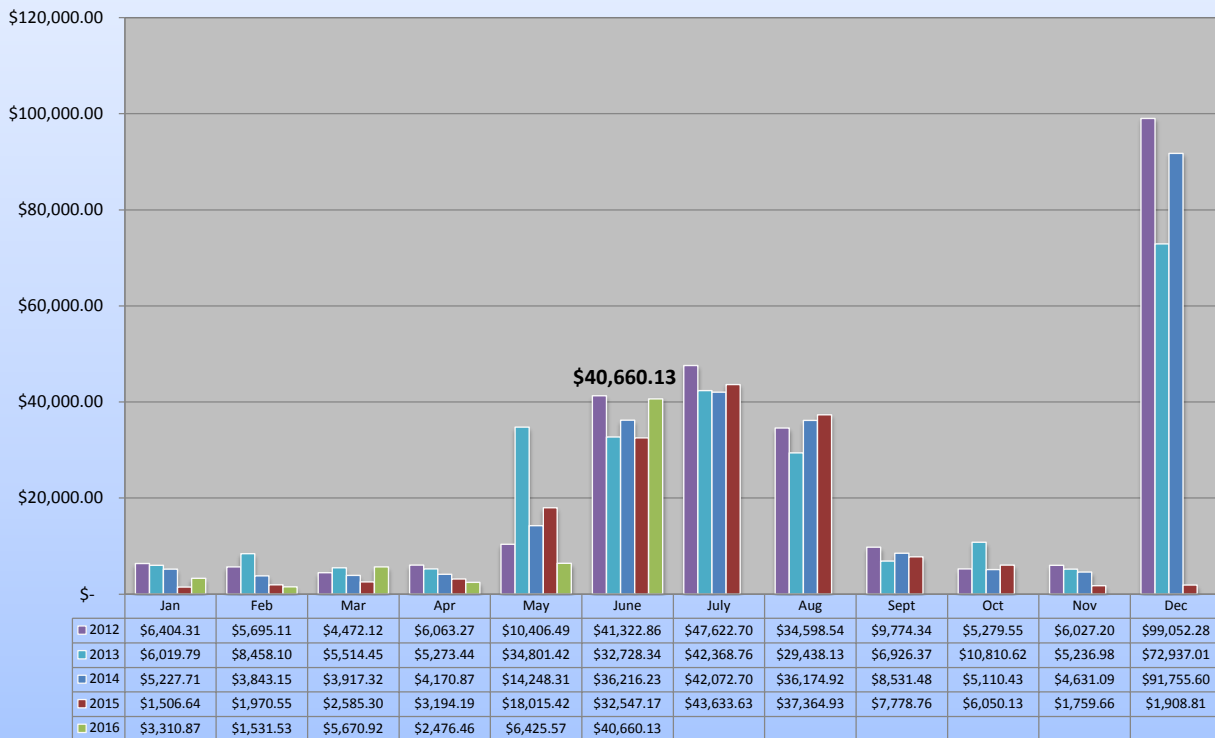
Expenses Over Time - Fund 11 (Parks)



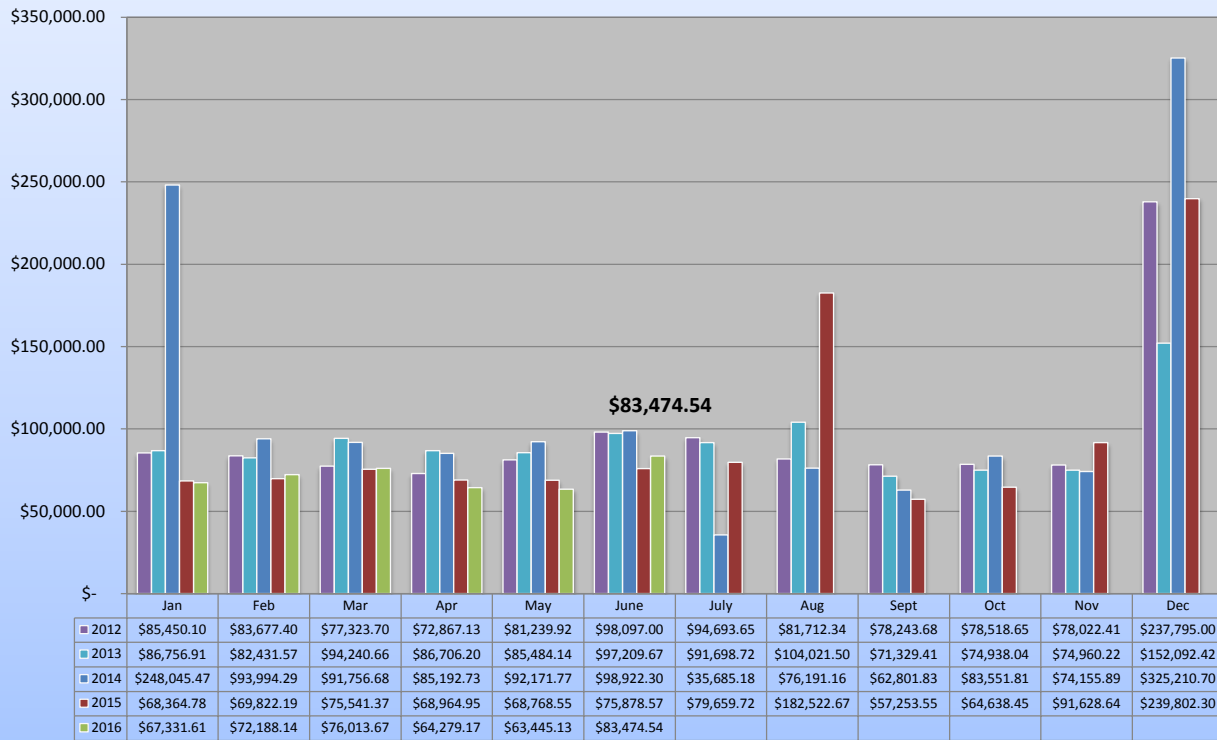
Revenue Over Time - Fund 13 (ODP)



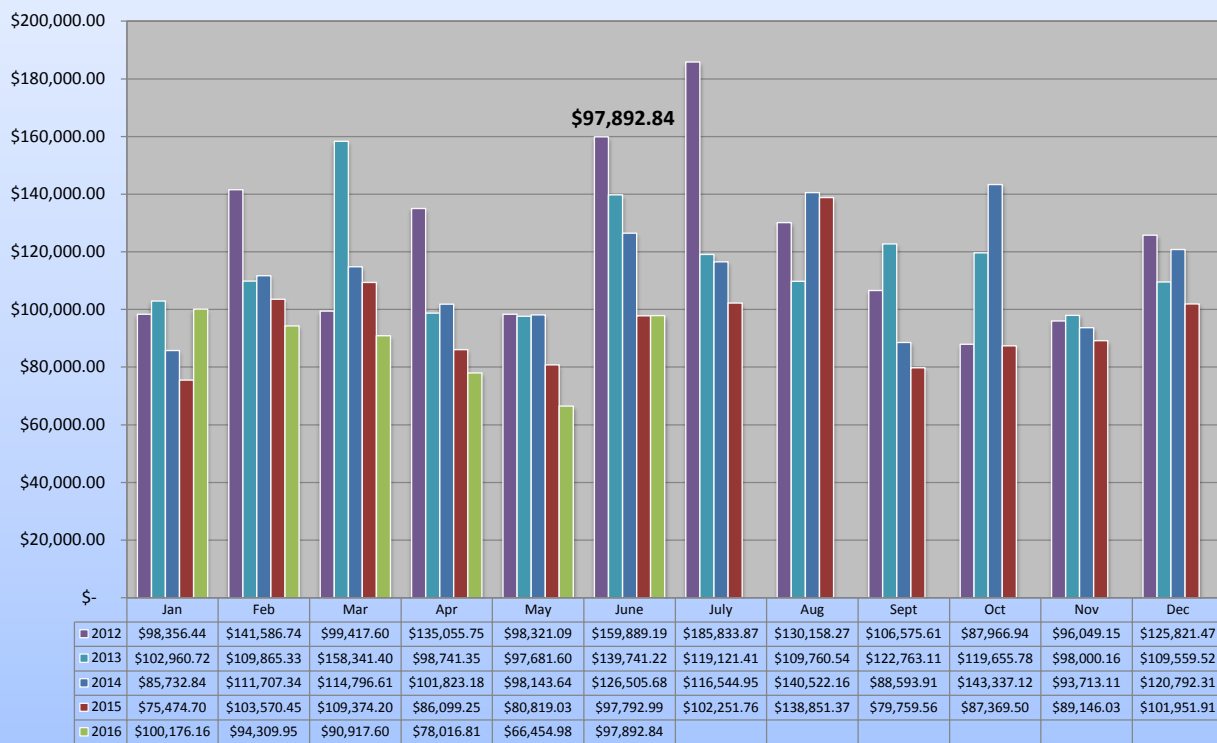
Expenses Over Time - Fund 13 (ODP)



Revenue Over Time - Fund 15 (HCC)



Expenses Over Time - Fund 15 (HCC)



Utilities by Month



Fund		Parks - 11									
Rev./Exp.		(All)									
Title	Division	Section	Account Name	Account #	2013	2014	2015	2016	Variance	% of Change	
Parks Revenue	Detailed Revenue	Taxes	Real Estate Taxes	11-5111	\$51,379.65	\$55,106.59	\$60,023.77	\$62,245.14	\$2,221.37	3.70%	
			Personal Property Tax	11-5112	\$14,919.26	\$14,130.35	\$20,970.34	\$17,821.44	-\$3,148.90	-15.02%	
			Merchants/Replacement Tax	11-5113	\$13,489.18	\$13,313.78	\$14,031.58	\$13,477.71	-\$553.87	-3.95%	
			Corporate/RR/Utility Tax	11-5117	\$1,063.39	\$1,294.28	\$1,644.17	\$1,451.77	-\$192.40	-11.70%	
			Financial Institution Tax	11-5121	\$334.29	\$529.64	\$676.97	\$140.74	-\$536.23	-79.21%	
		Charges for Service	Rental Income	11-5307	\$8,585.75	\$6,083.97	\$7,365.11	\$8,546.05	\$1,180.94	16.03%	
			Shooting Range Revenue	11-5309	\$643.00	\$660.00	\$685.00	\$1,200.00	\$515.00	75.18%	
			Ballfield Concession Lease	11-5330	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
			Office Facilities & Services	11-5331	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
			Concessions Ball Field Taxable	11-5334	\$5,003.72	\$4,996.94	\$6,301.23	\$5,381.53	-\$919.70	-14.60%	
			Recreational Programs	Misc. Recreation Programs	11-5418	\$29,840.84	\$34,404.04	\$34,942.00	\$43,456.00	\$8,514.00	24.37%
			Misc. Income	Miscellaneous	11-5510	\$6,760.00	\$8,865.87	\$6,407.09	\$7,625.00	\$1,217.91	19.01%
				Donations - Sound System	11-5514	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
				Auction & Surplus Sales	11-5535	\$901.99	\$0.00	\$0.00	\$0.00	\$0.00	
				Donations	11-5537	\$500.00	\$131.00	\$0.00	\$0.00	\$0.00	
			Intergovernmental	Grants & Entitlements	11-5626	\$0.00	\$0.00	\$100.00	\$0.00	-\$100.00	-100.00%
			Interest	Interest Income	11-5815	\$0.00	\$21.63	\$40.70	\$73.74	\$33.04	81.18%
			Other Rev. Sources/Trans	Development Security Escrow	11-5900	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
				Transfer From General Fund	11-5930	\$141,244.98	\$125,632.50	\$106,477.50	\$121,699.98	\$15,222.48	14.30%
				Transfer from Other Funds	11-5931	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Parks Revenue Total					\$274,666.05	\$265,170.59	\$259,665.46	\$283,119.10	\$23,453.64	9.03%	
Parks Expenses	Park Maintenance	Personnel Services			\$130,682.44	\$133,496.53	\$149,109.68	\$151,221.37	\$2,111.69	1.42%	
		Contractual Services			\$25,449.66	\$32,241.60	\$35,691.39	\$40,102.41	\$4,411.02	12.36%	
		Commodities			\$30,388.45	\$24,958.53	\$25,605.42	\$32,096.87	\$6,491.45	25.35%	
		Other Charges			\$29,952.94	\$58,701.58	\$11,823.78	\$12,141.55	\$317.77	2.69%	
		Capital Outlay			\$1,704.00	\$0.00	\$27,475.00	\$21,444.02	-\$6,030.98	-21.95%	
		Capital Projects			\$0.00	\$0.00	\$0.00	\$1,002.50	\$1,002.50		
		Capital Projects		\$751.41	\$1,960.01	\$0.00	\$0.00	\$0.00			
Parks Expenses Total					\$218,928.90	\$251,358.25	\$249,705.27	\$258,008.72	\$8,303.45	3.33%	

Total Variances	(Capital Projects removed from Expenses)	-\$218,928.90	\$23,307.80	\$9,960.19	\$25,110.38	\$15,150.19	152.11%
Cost Recovery	(Not inclusive of 'Admin Fee', General Fund transfers, or Capital Projects)	69.11%	61.82%	62.65%	66.58%	3.94%	6.28%

Fund	Parks - 11									
Rev./Exp.	(All)									
Title	Division	Section	Account Name	Account #	2013	2014	2015	2016	Variance	% of Change
☐ Parks Revenue	☐ Detailed Revenue	☐ Other Rev. Sources/Trans	☐ Transfer From General Fund	11-5930	\$141,244.98	\$125,632.50	\$106,477.50	\$121,699.98	\$15,222.48	14.30%
☐ Parks Expenses	☐ Park Maintenance	☐ Other Charges	☐ Office Facilities & Services	11-6-1125-0430	\$25,867.50	\$25,650.00	\$6,827.52	\$7,267.02	\$439.50	6.44%

Attachment: Parks Financials (2251 : Month & YTD Financial Report)

HPR Financial Tracking
 ODP - Fund 13
 Year-to-Date Figures

Fund	ODP - 13									
Rev./Exp.	(All)									
Title	Division	Section	Account Name	Account #	2013	2014	2015	2016	Variance	% of Change
ODP Revenue	Detailed Revenue	Charges for Service	Concessions Aquatic Center	13-5334	\$0.00	\$40.00	\$0.00	\$42.50	\$42.50	
			Lifeguard Uniform Revenue	13-5337	\$0.00	\$320.00	\$10.00	\$286.00	\$276.00	2760.00%
			Pool Season Passes	13-5336	\$22,343.00	\$21,981.00	\$19,584.00	\$23,957.00	\$4,373.00	22.33%
			Swimming Pool Use Fee	13-5333	\$26,754.00	\$24,632.05	\$27,403.85	\$36,044.35	\$8,640.50	31.53%
		Misc. Income	Miscellaneous	13-5510	\$5.00	\$1,692.50	\$8,725.28	\$11,479.00	\$2,753.72	31.56%
			Donations	13-5537	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	
			Taxable Miscellaneous	13-5509	\$10,931.31	\$11,027.04	\$11,891.44	\$14,149.94	\$2,258.50	18.99%
		Interest	Interest Income	13-5815	\$241.55	\$197.89	\$0.00	\$389.51	\$389.51	
		Other Rev. Sources/Trans	Transfer from Other Funds	13-5931	\$16,632.48	\$11,547.48	\$0.00	\$0.00	\$0.00	
ODP Revenue Total					\$77,407.34	\$71,437.96	\$67,614.57	\$86,348.30	\$18,733.73	27.71%
ODP Expenses	Aquatics Center	Personnel Services			\$19,719.48	\$24,602.42	\$20,613.49	\$23,558.10	\$2,944.61	14.28%
		Contractual Services			\$28,063.45	\$12,974.62	\$14,631.38	\$12,689.32	-\$1,942.06	-13.27%
		Commodities			\$17,851.24	\$10,801.46	\$16,891.52	\$16,203.18	-\$688.34	-4.08%
		Other Charges			\$23,111.37	\$19,245.09	\$6,440.13	\$6,427.46	-\$12.67	-0.20%
		Capital Outlay			\$4,050.00	\$0.00	\$1,242.75	\$1,197.42	-\$45.33	-3.65%
		Depreciation			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	Capital Projects			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
ODP Expenses Total					\$92,795.54	\$67,623.59	\$59,819.27	\$60,075.48	\$256.21	0.43%
Expenses Less Capital Projects					\$92,795.54	\$67,623.59	\$59,819.27	\$60,075.48	\$256.21	0.43%

Total Variances	(Capital Projects removed from Expenses)	-\$15,388.20	\$3,814.37	\$7,795.30	\$26,272.82	\$18,477.52	237.03%
Cost Recovery	(Not inclusive of 'Admin Fee', General Fund transfers, or Capital Projects)	84.41%	119.09%	122.11%	155.34%	33.23%	27.21%

Fund	ODP - 13									
Rev./Exp.	(All)									
Title	Division	Section	Account Name	Account #	2013	2014	2015	2016	Variance	% of Change
ODP Revenue	Detailed Revenue	Other Rev. Sources/Trans	Transfer from Other Funds	13-5931	\$16,632.48	\$11,547.48	\$0.00	\$0.00	\$0.00	#DIV/0!
ODP Expenses	Aquatics Center	Other Charges	Office Facilities & Services	13-6-1124-0430	\$20,792.52	\$17,335.02	\$4,447.50	\$4,487.52	\$40.02	0.90%

Attachment: ODP Financials (2251 : Month & YTD Financial Report)

HPR Financial Tracking
HCC - Fund 15
Year-to-Date Figures

Fund		HCC - 15								
Rev./Exp.		(All)								
Title	Division	Section	Account Name	Account #	2013	2014	2015	2016	Variance	% of Change
HCC Revenue	Detailed Revenue	Charges for Service	Alcohol Application Fees	15-5358	\$8.00	\$0.00	\$25.00	\$25.00	\$0.00	0.00%
			Annual Memberships	15-5351	\$276,528.14	\$298,137.26	\$280,388.93	\$274,962.57	-\$5,426.36	-1.94%
			Office Facilities & Services	15-5331	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
			Daily Passes	15-5350	\$34,861.00	\$31,377.00	\$34,163.27	\$34,500.01	\$336.74	0.99%
			Overtime Fees	15-5356	\$576.50	\$334.50	\$255.00	\$393.00	\$138.00	54.12%
			Room Rental	15-5354	\$23,023.10	\$22,468.50	\$22,271.25	\$22,628.25	\$357.00	1.60%
			Senior Rent	15-5352	\$3,307.50	\$3,445.30	\$3,472.86	\$2,894.05	-\$578.81	-16.67%
			Special Events	15-5355	\$1,800.00	\$1,730.00	\$2,725.00	\$3,155.00	\$430.00	15.78%
			Swim Team Rent	15-5353	\$5,997.50	\$3,110.00	\$2,960.00	\$4,730.00	\$1,770.00	59.80%
			Tot Watch Fees	15-5359	\$1,684.00	\$2,202.00	\$1,738.00	\$1,629.00	-\$109.00	-6.27%
			Vending Fees	15-5357	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
			Recreational Programs	3 on 3 Basketball	15-5415	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
		Coed Softball		15-5413	-\$47.73	\$0.00	\$0.00	\$0.00	\$0.00	
			Coed Volleyball	15-5411	\$4,200.00	\$3,325.00	\$3,825.00	\$915.00	-\$2,910.00	-76.08%
			Dodgeball	15-5419	\$1,422.00	\$300.00	(\$150.00)	\$0.00	\$150.00	-100.00%
			Dog Obedience	15-5401	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
			Fitness Classes	15-5421	\$13,868.67	\$15,740.00	\$10,800.62	\$12,400.43	\$1,599.81	14.81%
			Lifeguard Training	15-5425	\$2,190.00	\$2,815.23	\$2,036.06	\$2,890.00	\$853.94	41.94%
			Men's 5 on 5 Basketball	15-5417	\$0.00	\$3,250.00	\$2,312.00	\$4,200.00	\$1,888.00	81.66%
			Men's Softball	15-5414	\$1,300.00	\$0.00	\$0.00	\$0.00	\$0.00	
			Misc. Recreation Programs	15-5418	\$43,183.44	\$38,508.62	\$34,831.94	\$36,912.19	\$2,080.25	5.97%
			Sand Volleyball	15-5412	\$80.00	\$0.00	\$0.00	\$0.00	\$0.00	
			Swim Lessons	15-5423	\$7,305.00	\$6,101.41	\$6,397.92	\$6,374.23	-\$23.69	-0.37%
			Swim Team	15-5426	\$3,845.00	\$1,956.94	\$1,081.25	\$600.00	-\$481.25	-44.51%
			Water Aerobics	15-5422	\$1,575.44	\$1,126.00	\$940.50	\$1,511.50	\$571.00	60.71%
			Women's Volleyball	15-5420	\$1,955.00	\$2,858.32	\$700.00	\$1,750.00	\$1,050.00	150.00%
			WSI (Water Safety Instruction)	15-5424	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
			Youth Golf Lessons	15-5405	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
			Misc. Income	Activation Fee	15-5524	\$8,320.00	\$7,920.00	\$6,340.00	\$4,650.00	-\$1,690.00
		Miscellaneous		15-5510	\$1,469.00	\$4,428.72	\$1,265.92	\$1,615.00	\$349.08	27.58%
			Auction & Surplus Sales	15-5535	\$0.00	\$0.00	\$1,810.50	\$950.00	-\$860.50	-47.53%
			Cancellation Fee	15-5522	\$650.00	-\$225.00	(\$100.00)	\$0.00	\$100.00	-100.00%
			Donations	15-5537	\$0.00	\$0.00	\$493.00	\$30.00	-\$463.00	-93.91%
			Massage Therapist	15-5523	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
			On-Site Sales Commission	15-5519	\$1,004.70	\$1,174.13	\$1,181.33	\$812.78	-\$368.55	-31.20%
			Personal Trainer	15-5521	\$31,125.00	\$20,297.00	\$4,679.00	\$4,740.00	\$61.00	1.30%
			Preferred Vendors	15-5515	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
			Short & Over	15-5516	\$29.59	\$60.66	\$14.22	\$14.01	-\$0.21	-1.48%
			Sponsors	15-5520	\$0.00	\$0.00	\$0.00	\$400.00	\$400.00	

Attachment: HCC Financials (2251 : Month & YTD Financial Report)

HCC Revenue	Detailed Revenue	Misc. Income	☐Taxable Misc.	15-5509	\$226.95	\$1,099.78	\$861.11	\$1,024.89	\$163.78	19.02%
		☐Intergovernmental	☐Grants & Entitlements	15-5626	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
		☐Interest	☐Interest Income	15-5815	\$841.46	\$272.87	\$20.73	\$25.35	\$4.62	22.29%
			☐Interest Income (Bond)	15-5825	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
		☐Other Rev. Sources/Trans	☐Transfer from Other Funds	15-5931	\$60,499.98	\$236,269.00	\$0.00	\$0.00	\$0.00	
HCC Revenue Total					\$532,829.24	\$710,083.24	\$427,340.41	\$426,732.26	-\$608.15	-0.14%
☐ HCC Expense	☑Administration				\$255,138.41	\$243,675.17	\$166,914.99	\$183,187.71	\$16,272.72	9.75%
	☑Aquatics Center				\$82,424.46	\$67,037.04	\$66,591.50	\$73,192.84	\$6,601.34	9.91%
	☑Recreation Programs				\$117,272.65	\$100,328.45	\$100,428.35	\$107,510.36	\$7,082.01	7.05%
	☑Building & Grounds				\$252,496.10	\$227,668.63	\$219,195.78	\$163,877.43	-\$55,318.35	-25.24%
	☑Capital Projects				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
HCC Expense Total					\$707,331.62	\$638,709.29	\$553,130.62	\$527,768.34	-\$25,362.28	-4.59%

Total Variances	(Capital Projects removed from Expenses)	-\$174,502.38	\$71,373.95	-\$125,790.21	-\$101,036.08	\$24,754.13	-19.68%
Cost Recovery	(Not inclusive of 'Admin Fee', General Fund transfers, or Capital Projects)	74.77%	82.49%	79.71%	83.66%	3.95%	4.96%

Fund	HCC - 15									
Rev./Exp.	(All)									
Title	Division	Section	Account Name	Account #	2013	2014	2015	2016	Variance	% of Change
☐ HCC Revenue	☐ Detailed Revenue	☐ Other Rev. Sources/Trans	☐ Transfer from Other Funds	15-5931	\$60,499.98	\$236,269.00	\$0.00	\$0.00	\$0.00	#DIV/0!
☐ HCC Expense	☐ Administration	☐ Other Charges	☐ Office Facilities & Services	15-6-0103-0430	\$75,625.02	\$64,352.52	\$16,982.52	\$17,675.52	\$693.00	4.08%