City of Harrisonville est. 1836

AGENDA
CITY OF HARRISONVILLE
PARK BOARD
REGULAR MEETING
COMMUNITY CENTER
SEPTEMBER 13, 2016
6:00 PM

I. Call to Order

1. **Roll Call**

II. Public Participation

III. Ceremonial Matters

IV. Approval of Minutes

1. **Park Board Minutes - August 9, 2016**

V. Parks and Recreation Department

1. **Director Report - Month End Report**
2. **HPR Foundation Fund Statement**
3. **Parks Tax Committee & Informational Brochure**
4. **2017 Proposed Budget**
5. **2017 Revised Fees & Charges**
6. **HCC & ODP Membership Report**
7. **Month & YTD Financial Report**

VI. Other Business

VII. Adjourn to Executive Session

VIII. Adjourn from Regular Session

IX. Action Items

X. Discussion Items

Posted on City Hall Bulletin Board this 9th day of September

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Kim Hubbard, City Clerk

The Board of Aldermen meeting is an open meeting but is not a meeting of the public. There is a place on the agenda for comments of citizens under PUBLIC PARTICIPATION. Our rule is that comments by any individual or group shall not exceed (4) minutes. The Board of Aldermen request that concerns be initially addressed at the appropriate action level before coming to the Board of Alderman

City of Harrisonville est. 1836

STAFF REPORT

TO: **Park Board**

FROM: **Chris Deal, Parks Director**

DATE: **September 9, 2016**

SUBJECT: **Park Board Minutes - August 9, 2016**

<u>Type of Item:</u> *Approval*

Action Item (ID # 2323)

Park Board Minutes - August 9, 2016

Attachments:

August 9, 2016 (PDF)

HARRISONVILLE PARK BOARD MINUTES
HARRISONVILLE COMMUNITY CENTER
August 9, 2016
6:00 P.M.

CALL TO ORDER: The regularly scheduled meeting of the Harrisonville Park Board was called to order at 6:00 p.m. by Chairman Brent Caruthers.

MEMBERS PRESENT: Chairman Brent Caruthers, Cathy Faris, David Atkinson, Don Allen, Clint Miller, & Phil Rogers

ABSENT: Julie Weedman, Ed Roberts, & Dr. Martin Parks

OTHER PRESENT: Parks & Recreation Director Chris Deal, Assistant Parks & Recreation Director Wendy Hershberger, Recreation Coordinator of Member Services Amy Fuller, City Liaison Matt Turner, Mayor Brian Hasek (arrived at 6:29pm) & Alderman David Dickerson (arrived at 6:29pm)

PUBLIC PARTICIPATION: NONE

CEREMONIAL MATTERS: NONE

APPROVAL OF MINUTES: Chairman Brent Caruthers asked for a motion to approve the minutes from the July 12, 2016 regular session. Mr. Atkinson moved to approve the minutes of the July 12, 2016 Park Board meeting however, Ms. Faris requested an amendment be made to the names for re-election of officers to be shown as Vice Chairman Cathy Faris instead of Cathy Caruthers. The motion was seconded by Mr. Allen and approved unanimously by a voice vote of those present, 6-0.

DIRECTOR'S REPORT:
Director Deal reported that this year's 3rd Annual Golf Tournament was a success with a total of 11 teams and 25 sponsors which helped to increase the Parks & Recreation Foundation to approximately $15,000.00. Director Deal thanked all staff and board members for their support and especially to Ms. Faris for her success in securing hole sponsors.

Director Deal also reported that Saturday's July 30th Auto Cruise hosted at the City Park Amphitheater that Parks & Recreation co-sponsored was a big success with a total of 180 cars on display that day.

Director Deal presented an educational tri-fold brochure with information about the Parks & Recreation Sales Tax Extension. Mr. Deal thanked Assistant Director Hershberger for a job well done formatting the information and with the creation of the new brochure.

Director Deal asked board members for any questions or comments regarding the new brochure.

Mr. Allen asked a question regarding the wording; he stated that the original wording stated "Community Center & Storm Water Improvement".

Director Deal stated that the original tax was named "Parks and Storm Water Tax". Mr. Deal explained that our proposal is worded for the purpose of providing funds for parks operation, maintenance, improvement and expansion of the parks and recreation amenities.

Chairman Caruthers and Mr. Atkinson stated that the proposed ballot language and wording should be verified through the City Attorney. Both Director Deal and Assistant Director Hershberger agreed with board members that we should indeed present this information to the City's Attorney before publishing.

Chairman Caruthers stated that it would be important to also include pictures of the Community Center on the new informational brochure.

FEES & CHARGES - 2017:
Referring from the memo Assistant Director Hershberger stated that at this time staff is not recommending increases to any fees or charges for 2017. However, Ms. Hershberger stated that staff is proposing a possible introduction of two new program offerings. Ms. Hershberger stated that there has been expressed interest shown from the community to have a possible Competitive Youth Baseball/Softball League along with a possible Winter Swim Team program. Ms. Hershberger stated staff is in the process of researching and potentially offering the new programs in 2017 that will introduce new fee ranges.

Assistant Director Hershberger stated that staff is requesting approval from the Park Board regarding the proposed fees for the addition of Competitive Youth Baseball/Softball and a Winter Swim Team program.

Chairman Brent Caruthers asked for a motion to approve the proposed fees for the possibility of the two new proposed programs. Mr. Atkinson made a motion for approval of the new proposed fees, Mr. Rogers seconded the motion and approved unanimously by a voice vote of those present, 6-0.

BUDGET OBJECTIVES - 2017:
Director Deal reviewed information from the written 2017 Budget Objectives that were presented to the Park Board members in the packet.

PARK DIVISION EQUIPMENT - 2017:
Referring to the memo Director Deal stated that as the Park Board will recall that there is an equipment replacement schedule that is followed each year for the City of Harrisonville, which includes the Parks & Recreation Department.

Director Deal stated that for 2017 there are two pieces of equipment that are recommended to be replaced for Parks; the 2000 Ford Explorer used by department managers and the 2002 Chevy 1500 4-wheel drive used by the Park maintenance division.

Director Deal stated that staff is recommending keeping the 2000 Ford Explorer; however, staff will also be submitting a request for the purchase of a 12-15 person passenger van to be used for our Summer Camp program and to be used at times throughout the year by other City departments.

Chairman Caruthers offered information regarding looking into the cost of possibly leasing a van.

Director Deal stated that staff is requesting approval from the Park Board regarding the proposed Parks Division Equipment Replacement for 2017.

Chairman Brent Caruthers asked for a motion to approve the request from staff regarding the equipment replacement proposal plan for 2017. Mr. Atkinson made a motion for approval of the proposed equipment replacement plan for 2017, Ms. Faris seconded the motion and approved unanimously by a voice vote of those present, 6-0.

HCC & ODP MEMBERSHIP REPORT:
Assistant Director Hershberger reported that our Summer Camp program is in its final week, and that school will be starting Thursday, August 18th. Ms. Hershberger stated that this year's Summer Camp program went very well and that we had our highest registration numbers this year over the past several years. Ms. Hershberger stated that this year's Fall Youth Baseball/Softball program registration is also going very well and that we have higher registration than budgeted already at this time.

Assistant Director Hershberger stated that the South Suburban Swim League Finals were hosted at the Community Center on Saturday, July 23rd. Ms. Hershberger stated that the event went very well with a great turn out. She thanked staff for their efforts with the set up and layout and the smooth operation of the event, in particular Amy Fuller & David Killpack.

Assistant Director Hershberger stated that our "Fall Back Into Fitness - Membership Appreciation Day" event is coming up on Saturday, September 24th. There will be free admission to all that day from 7am to 6pm along with free refreshments, door prizes and free fitness classes.

MONTH & YTD FINANCIAL REPORT:
Assistant Director Hershberger reported:
HCC FUND:
Assistant Director Hershberger reported:

- Overall revenue is down slightly from this same time as last year
  - Membership revenue is down from this same time last year as reported with losses in our Adult & Family memberships likely in large part to the opening of a new fitness facility in town
- Overall expenses are down from this same time last year due in large part to the credit we received for back taxes that were paid to Missouri Gas Energy in error

ODP FUND:
Assistant Director Hershberger reported:

- Overall revenue is up from this same time last year
  - Day Passes, Season Passes & Concession sales are all up from this same time last year
- Overall expenses are up slightly from this same time as last year

PARK FUND:
Assistant Director Hershberger reported:

- Overall revenue is up from this same time last year
  - Increased revenue due to baseball/softball/t-ball program registration numbers as well as increases in real estate tax and sale tax revenue as compared to this time last year
- Overall expenses are down slightly from this same time last year

OTHER BUSINESS:
Mr. Rogers stated that this year's summer baseball/softball program and season went very well.

Mr. Atkinson shared that Mr. Saling had informed him that there is some sort of delay at this time regarding the plaque that is to be placed out at the City Park Basketball Courts in honor of Mr. Kagarice.

ADJOURN:
A motion to adjourn the meeting of the Park Board was made by Mr. Miller, seconded by Ms. Faris and approved unanimously by a voice vote of those present, 6-0. The meeting adjourned at 6:54pm. The next meeting is scheduled for September 13, 2016 at 6:00pm.

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Brent Caruthers, Park Board Chairman

ATTEST"

____
Amy Fuller, Park Board Secretary

APPROVED, by the Park Board on this 13th day of September, 2016.

City of Harrisonville est. 1836

STAFF REPORT

TO: **Park Board**

FROM: **Chris Deal, Parks Director**

DATE: **September 9, 2016**

SUBJECT: **Director Report - Month End Report**

Type of Item: *Report*

Discussion Item (ID # 2324)

Director Report - Month End Report

Attachments:

August 2016 Monthly Report (PDF)

Monthly Report – Harrisonville Parks & Recreation

August 2016

Membership Statistics:

- **Total HCC Memberships** = 2,184
- **Total Number of HCC Members** = 3,965
- **Total ODP Memberships** = 185
- **Total Number of ODP Members** = 803
- **Total Monthly Visits (HCC)** = 8,095
- **Most Popular Day (HCC)** = Monday, August 8th (406 visits)
- **Total Monthly Visits (ODP)** = 2,839
- **Most Popular Day (ODP)** = Thursday, August 11th (310 visits)

August Financials (Figures are year-to-date):

- **Community Center Overall Revenue ($563,329.86)** down by $126,192.94, 18.30% from this time last year
  - o **Transfer from Other Funds** – As of the end of the month the transfer from the Parks ½ cent sales tax had not been received into the Community Center Fund, which contributes significantly to this revenue reduction – After month end $68,867.50 was transferred into this account
  - o **Annual Membership Revenue** is down by $19,964.20, 5.32% from this time last year
  - o **Daily Passes, Room Rental, Special Events, Swim Team Rent, Fitness Classes, Lifeguard Training, Men's 5 on 5 Basketball, Misc. Rec Programs, Water Aerobics & Women's Volleyball** are all up from this time last year
  - o **Coed Volleyball, Swim Lessons, Swim Team, Activation Fee & Personal Training** are all down from this time last year
- **Community Center Overall Expenses ($771,274.49)** are down by $22,959.26, 2.89% from this time last year again due to savings in our utility expenses from a credit received from Missouri Gas Energy
- **Cost Recovery for Community Center ytd. (non-inclusive of Admin. Fee, General Fund Transfers or Capital Projects)** = 75.34%
- **Parks Overall Revenue ($343,761.60)** down by $37,537.28, 9.84% from this time last year
  - o **Transfer from Other Funds** – Operating Support from the General Fund is down by $50,303.36 from this time last year, which accounts for all of the decrease in revenue as we are up in other key revenue areas
  - o **Misc. Rec Program revenue** remains up by $11,634.25 **& Rental Income** is up by $1,493.28
- **Parks Expenses ($351,831.77)** remain very close to the same as this time last year
- **Cost Recovery for Parks ytd. (non-inclusive of Admin. Fee, General Fund Transfers or Capital Projects)** = 53.19%
- **ODP Overall Revenue ($146,658.01)** is up by $17,190.08, 13.28% from this time last year

  - Revenue at the ODP remained the highest it has been in the past 3 years!
  - Pool season passes, day pass sales & miscellaneous revenue (program revenue & revenue for hosting the 2016 SSSL Finals) are all significantly higher than the prior year
- **ODP Overall Expenses ($151,689.65)** are up from this time last year by $10,871.82, 7.72% again due mostly to costs associated with the AquaCats Swim Team and hosting the 2016 SSSL Finals, which were offset by revenue gains
- **Cost Recovery for ODP ytd.** = 100.65%

Business & Marketing

The following efforts were made in the areas of business and marketing:

- Updated all of the program flyers throughout the facility to include the new extensions for all management staff
- Ordered new business cards for all management staff with new phone line extensions
- Continued to post weekly Summer Camp Snapshots albums on Facebook to showcase the program's weekly themes and activities
- Continued to promote our Annual Doggie Dive at the Outdoor Pool held on Tues., Sept. 6th
- Created flyers for several fall programs including our fall aquatics programs, Fall Fit Kids Before & After School programs, Day Camp Days & Fall Youth Volleyball
- Created a Youth Fall tri-fold brochure with info on all of our current and upcoming Youth programs
- Created high-quality September 2016 electronic newsletter that is also available in print version at the HCC front desk
- Promoted upcoming programs and activities through the City's Harrisonville Happenings newsletter & the internal employee newsletter
- Continued to share info. about programs with our community partners, including the Harrisonville Public Library, Chamber of Commerce and the Harrisonville Public Schools
- Continued to utilize Facebook on a daily basis (**2,185 followers on FB to date**) & Twitter to inform our community about our programs and activities

Fitness

- Personal Training Revenue: $650.00
- Group Fitness Revenue for Summer Session II (8/8/16-9/18/16) : $2,333.00
- Total # of Group Fitness classes: 15
- Total # of Group Fitness Registrants: 93
- Youth Fitness Orientations Completed: 4
- Complimentary Fitness Orientations Completed: 7

Monthly Report – Harrisonville Parks & Recreation

August 2016

Parks

Staff spent time removing dead fish from Lake Luna at City Park after there was a fish kill due to a lack of oxygen in the water. Staff also spent time:

- Making repairs to the boom mower, Kubota 331 & power washer starter
- Cleaning up debris from storms & maintaining the trails
- Preparing the ballfields weekly
- Mowing & trimming as needed

Community Center & Outdoor Pool Maintenance

Staff spent time assisting with the fish clean up at Lake Luna. Other items to report:

- Completed an update on the IVU HVAC control system with Carrier
- Continued to work with Waldinger & Carrier on various HVAC repairs
- Replaced belts on ODP main pump
- Repaired door locks in ODP hallway
- Had roof repairs done over the indoor pool
- Continued to work with Sunlighten on necessary repairs/warranty work to the sauna
- Sprayed weed killer at HCC

Recreation

Staff spent time finishing the last few weeks of our full Summer Camp program & preparing for our Fall Fit Kids Before & After School program. Staff also continued to accept registrations for our Fall Youth Baseball/Softball program and for Fall Youth Volleyball. Other items to report:

- Tiny Tikes Flag Football program delayed due to low registration – will now run on Thurs. nights Sept. 1st – Oct. 6th with 8 participants registered
- Fall Youth Baseball/Softball/T-Ball – 110 total registrants for a total of 10 teams
  - All 10 teams are sponsored
  - Practices started in mid-August and games are scheduled to start the week of Sept. 12th
- Registration continues until Sept. 11th for Fall Youth Volleyball – Grades 3rd – 8th
  - 36 registered to date
  - Delivered flyers to schools on Fri., Aug. 26th so we are expecting an increase in sign-ups
- Registration continues for Fall Adult Leagues starting the week of Sept. 12th
- Concessions Revenue Report for August:
  - Ballfield: $535.45 (Only have concessions on Mondays and Tuesdays for adult leagues until Fall Youth Ball starts)
  - Outdoor Pool: $4,038.07 (Pool closed during the week when school started on Thurs., Aug. 18th)

Aquatics

Staff spent time working on the last few summer weeks at the ODP, including finding replacement lifeguards for those staff returning to school. Other items to report:

- Making flyers for our fall aquatics programs – Swim Lessons, Lifeguarding class, CPR class & Swim Team Conditioning
- Scheduling high school swim team practices
- Working with Ray-Pec swim coach on turn pads for our timing system
- Starting to clean up at the ODP to close for the season after Labor Day weekend
- Working with Rec Coordinator of Athletics and Concessions to take over some responsibilities when she is on maternity leave

Membership

Staff spent time attending the new phone system training and assisting the front desk and other staff in learning this new system. Other items to report:

- Ran August Membership Installment Billings – total billed amount $26,025.79
- Renewed August monthly installment memberships: 51 total
- Received July's SilverSneakers Fitness Membership Payment: $2,962.00
- Invoiced Corporate Accounts (CITY, CASGV,HSD, CRMC & QuikTrip) for Monthly Memberships: $5,977.77
- Invoiced "Group Visits" - Organizations (Aaron's House, Grand River Residential, Heritage Residential, SERC): $591.00
- Completed Building Rentals at HCC & All Parks Facilities, amount collected for August: $5,841.00

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STAFF REPORT

TO: **Park Board**

FROM: **Chris Deal, Parks Director**

DATE: **September 9, 2016**

SUBJECT: **HPR Foundation Fund Statement**

Type of Item: *Report*

Discussion Item (ID # 2325)

HPR Foundation Fund Statement

Attachments:

Truman Heartland Community Foundation Fund Balance 8.22.16 (PDF)

TRUMAN HEARTLAND COMMUNITY FOUNDATION
FUND STATEMENT
FOR THE PERIOD ENDING 08/22/2016
HARRISONVILLE PARKS AND RECREATION FOUNDATION- HARR01

STATEMENT OF FUND ACTIVITY

BEGINNING FUND BALANCE, JAN. 1	6,083.35
ADDITIONS	
Contributions/gifts to fund	14,336.00
Interest income	68.78
TOTAL FUND ADDITIONS	14,404.78
DISTRIBUTIONS	
Grants	4,188.72
Administrative fees	145.81
TOTAL FUND DISTRIBUTIONS	4,334.53
TOTAL NET CHANGE IN FUND BALANCE	10,070.25
ENDING FUND BALANCE	**16,153.60**

BALANCE SHEET

ASSETS	
Investment Portfolio	16,153.60
TOTAL ASSETS	**16,153.60**
LIABILITIES & FUND BALANCE	
Fund Balance	16,153.60
TOTAL LIABILITIES & FUND BALANCE	**16,153.60**

City of Harrisonville est. 1836

STAFF REPORT

TO: **Park Board**

FROM: **Chris Deal, Parks Director**

DATE: **September 9, 2016**

SUBJECT: **Parks Tax Committee & Informational Brochure**

Type of Item: *Discussion*

Discussion Item (ID # 2326)

Parks Tax Committee & Informational Brochure

Attachments:

MEMO on Campaign Committee (PDF)

Parks Sales Tax Educational Brochure (PDF)

MEMO

TO: Park Board

FROM: Chris Deal, Parks & Recreation Director
Wendy Hershberger, Assistant Director

CC: Mayor Hasek, Acting City Administrator Mike Tholen

DATE: September 8, 2016

RE: Campaign Committee for Park Sales Tax Extension

The role of staff during an election is to provide educational materials and information to the public regarding the local ballot question. With that staff has provided a "final draft copy" of the Parks Sales Tax Extension campaign informational brochure for Park Board approval.

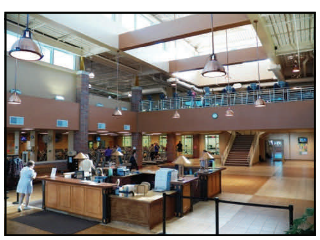
Staff cannot campaign "for or against" city elections, therefore a Campaign Committee must be established to carry out the functions necessary for a successful campaign. By looking at examples of other cities and past voter campaigns, the Campaign Committee can be made up of Park Board members and other citizens who support Parks & Recreation. The production of the campaign brochure can be paid for by the City because that is for informational purposes. Other functions, such as making get-out-the vote telephone calls, purchasing and displaying political signs in support of the initiative, etc. must be conducted and paid for by funds raised by the Campaign Committee. An example name for the Committee could be "Citizens for Harrisonville Parks".

With final approval of the campaign informational brochure, staff can start setting up public meetings for educational purposes, but it will be important for a Campaign Committee member to be present at these meetings in order to show support of the referendum. It is suggested that the Campaign Committee be established as soon as possible, and, this should have the support of the Mayor and Board of Alderman.

This subject will be discussed further at the Park Board meeting and staff will be happy to answer any questions at that time.

YOUR HARRISONVILLE PARKS SYSTEM

- 451 acres of park land with 12 different park locations & approx. 5 miles of trails
- City Park has a total of 275 acres with an Outdoor Aquatic Center, 3 different lakes, a skate park, an amphitheater, 5 miles of trails, ten shelters, a 9-hole sand golf course, a paintball field, a Scout Camp, 4 tennis courts and a 4-goal basketball court.
- North Park offers 7 baseball/softball fields, 2 concession stands, soccer & football fields, a rodeo arena, a 6,000 square foot Activity Center and a Trap & Skeet Shooting Range nearby.
- The Harrisonville Community Center is a 68,000 square foot recreational facility offering an indoor pool, hot tub & sauna, 2 court gymnasium, walking track, fitness equipment, fitness & meeting/party rooms.



PROPOSED BALLOT LANGUAGE

Shall the City of Harrisonville, Missouri be authorized to continue to impose a sales tax at a rate of one-half of one percent, beyond 2022, for the purpose of providing funds for the operation, maintenance, improvement, and expansion of Parks & Recreation amenities and services?

Sales Tax Renewal Question
Tentative Date: April, 2017

Harrisonville PARKS & RECREATION Building Community

FOR ADDITIONAL INFORMATION
PARKS & RECREATION DEPARTMENT
2400 S Jefferson Pkwy
Harrisonville, MO 64701
(816) 380-8985
cdeal@harrisonville.com

Community Input is Welcome & Encouraged!

HARRISONVILLE PARKS & RECREATION SALES TAX RENEWAL
VOTER INFORMATION

Harrisonville Parks & Recreation
2400 Jefferson Parkway
PO Box 367
Harrisonville, MO 64701

INVESTING IN THE FUTURE OF YOUR HARRISONVILLE PARKS

About the Parks Sales Tax

In 2003, Harrisonville voters approved the 1/2 cent sales tax for parks & for the construction of the Community Center. After the Community Center debt is retired and paid in full at the end of 2022, 1/4 cent of this designated tax is scheduled to sunset.

Financial Stewardship

- Parks & Recreation have been historically sound financial stewards of tax supported facilities
- Solid management of the Outdoor Pool Facility for nearly 20 years
- Strong operation of the Harrisonville Community Center facility for over 10 years

Ongoing Efforts

- In order to continue to operate an outstanding system of parks and facilities, ongoing stewardship, repairs, maintenance and improvements are necessary.

Vision for the Future

- Approve the continuation of the full 1/2 cent sales tax for Parks, applying the revenue to capital development, maintenance and improvements to parks and recreation facilities & services.

Frequently Asked Questions

Is this a new tax?

No, this is NOT a new tax. There will be no increase in the amount of sales tax you currently pay. This is a continuation of the existing 1/2 cent sales tax for parks that was approved in 2003. The referendum, if approved by voters, would extend the tax beyond 2022 to support current parks operations and to fund future development projects.

What are the advantages of a sales tax?

It is a funding source paid by everyone, not just local property owners. Visitors contribute towards projects that improve the quality of life for everyone.

What did the Parks Department do with sales tax funds already collected?

These funds have been used to pay the Community Center bond payment and to fund current operations & maintenance.

When would the extension of the existing 1/2 cent sales tax begin and how much would be collected?

If approved by voters, the extension would begin Jan. 1, 2023 with conservative estimates placing collections at $900,000 annually with approximately $250,000 available each year for capital projects throughout the Parks system.

Proposed Capital Projects

- Playground upgrades at area parks

- Dog Park & other highly requested amenities
- New trails that connect throughout the City for exercise and safe travel

- New shelters, benches, picnic tables & drinking fountains
- Updated ball fields, field lighting & concessions

- Facility upgrades & renovations to the Community Center & Outdoor Pool

- Upgraded Park landscaping throughout the City

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STAFF REPORT

TO: **Park Board**

FROM: **Chris Deal, Parks Director**

DATE: **September 9, 2016**

SUBJECT: **2017 Proposed Budget**

Type of Item: *Approval*

Action Item (ID # 2327)

2017 Proposed Budget

Attachments:

Park Board Memo for 2017 Budget (PDF)

Harrisonville Parks and Recreation Department - 2017 Budget Summary (PDF)

2017 Proposed Budget (PDF)

2017 Parks Rec Objectives (PDF)

MEMO

TO: Park Board

CC: Mayor Hasek, Mike Tholen

FROM: Chris Deal, Parks & Recreation Director
Wendy Hershberger, Assistant Director

DATE: September 8, 2016

RE: 2017 Budget Summary

Attached to this memo is the budget highlights for 2017. Only significant variations from the 2016 budget are explained by bullet point on the attached highlighted budget sheet. However, staff will answer questions on any part of the 2017 budget. For the most part, a 3 year average was used for revenue and expense projections.

In summary, the **Park Fund # 11** operations are similar to previous years as a "maintenance only" budget. As a change in this year's budget process, it is important to note that the General Fund allocation is not included in the budget at this time, as that allocation is a request being made of the General Fund, which is the same procedure this year for all city departments. The amount being requested from the General Fund is $233,827.

The Jefferson Park sidewalk construction to the Community Center is included as an objective for the 2017 budget, but since this project is underway in the 2016 budget, it will not be included in the 2017 budget. However, this project will be a re-appropriation request for the 2017 budget as these funds come from the Parkland Dedication Fund. The project is currently budgeted at $50,000.00 in the Park Fund with matching grant funds anticipated for the additional expense. Currently there is $55,242.00 in the Parkland Dedication Fund.

Also included as an objective for next year is to bring forward a ballot measure to City of Harrisonville residents to approve the continuation of the parks sales tax at a rate of ½ of one percent, beyond 2022. This would be a no tax increase issue and it would provide funding for continued operations of the Parks & Recreation Department. The budgeted expense for the election fee is $10,000.00 based on previous city ballot initiatives. This expense is subject to change based on how many other initiatives share the ballot during that particular election.

The **Aquatic Center Fund # 13 (Outdoor Pool)** will operate with a <$19,730.00> deficit. The Outdoor Pool revenue was established by looking at the last 3 year's actuals and this year's revenue. Within the last three years we have seen the attendance at the outdoor pool gradually decline, but with good weather this summer, the attendance improved. Staff continues to make improvements to the pool and to market to the public the best we can, but the weather will always be a factor in this fund.

Regarding expenses for the Outdoor Pool, staff looks very close at all expenses and we do our best to keep costs down. But with an aging facility, equipment and facility improvements must be taken care of to ensure safety and to continue quality services. It is important to note that the fund balance at the Outdoor Pool is approximately $47,000.00. Staff is hopeful that revenue will increase in future years, but if not, the Outdoor Pool could run out of fund balance reserves in the next 2 years.

The **Community Center Fund # 15** will operate with a <$70,491.00> deficit and there are two main factors that impact the 2017 budget. The first issue is less membership income with a new fitness facility opening in town and several of our adult category members canceling their memberships to utilize that facility. From calls we have made to those leaving, the main reason is to use the newer equipment and to take advantage of the longer hours that facility is open. In an effort to address this issue with a minimal budget impact we are budgeting to open the facility on the weekdays at 5am rather than 5:30am. The cost to make this adjustment, approximately $2,400, we believe will be easily recouped by any adult memberships we regain and/or prevent from canceling their memberships.

The second issue is the revised FLSA wage requirements, which has added to our payroll expenses. Our Aquatics Supervisor & 3 Program Coordinators will now have to go to hourly and we will need to add Building Supervisors for weekends and holidays to cover those times that these staff members were working before in an exempt capacity.

An additional change is that the Community Center HVAC maintenance expense has been increased over last year to get closer to the last 3 years of actual expense. This year is already tracking to go over budget so that account has increased to a more realistic number.

The Community Center had also been scheduled by the IT department to replace several computers in 2017, with a total cost of $16,600.00. Staff has discussed the possibility of delaying those replacements for another year considering our current budget situation & this expense has not been included in the budget at this time.

The 2017 budget objective for the Community Center is to repair and reseal the parking lot. This project was budgeted two years ago but cancelled because of budget concerns. With a decreasing fund balance in the Community Center Fund, it is not recommended that the funding for this project come from the Community Center, but it is requested to come from the General Fund and the project to be bid along with the city wide asphalt projects for a cost savings. The estimated cost is $50,000.00. There is currently **$319,000** remaining in the Community Center Fund balance.

Staff will answer any questions on the 2017 budget. Staff requests approval of the 2017 budget by the Park Board. The Parks & Recreation Department presentation to the Mayor and Board of Alderman is on Tuesday, September 20th at 6pm at City Hall. All Park Board members are welcome and encouraged to be present at that meeting.

Harrisonville Parks and Recreation Department
2017 Budget Points (Variations from 2016 and 3 Year Average Used)

Park Fund Revenue:

- Misc. Recreation Programs increased due to the addition of Competitive Youth Baseball/Softball & increases in other program registrations.
- Transfer from General Fund covers expense items such as equipment, vehicles and capital projects as well as general operating support from the general fund. The operating support transfer from the general fund is requested to be $233,827. The current allocation this year is $243,400 which supplements operating expenses and a tractor/mower purchase. The 3 year average transfer from the General Fund is $249,213.
- The transfer from other funds of $50,000.00 for the Jefferson Park project is not listed in operations as this amount will be paid for out of the Parkland Dedication Fund as expenses are presented for this project.
- **Total Operating Revenue: $275,180 (Less General Fund allocation)**

Park Fund Expense:

- Salaries increased due to the annual wage increase for employees at an average of 2.5%. Part-time salaries are the same as 2016.
- Salary overtime was increased for the full time staff change to hourly with the FLSA wage requirement based on their percentage breakdown in salaries charged to the Park Fund.
- Printing & Advertising increased by approximately $10,000 for the estimate of the Park Sales Tax election fee charged by the county.
- Other Contractual Services increased by $5,745 with the addition of the Competitive Baseball/Softball program and an anticipated increase in the Fireworks Show expense. Increased revenue projections offset these expenses.
- Gas, Oil and Grease increased by $1,458 with the addition of competitive baseball field preparations.
- Equipment maintenance increased by $1,536 over 2015 to match the 3 year average and care of aging equipment.
- Supplies has been broken out to more accurately show direct expenses to various programs. The total remains in line with the 2016 budget.
- Capital Projects - Master Plan Improvements for the Jefferson Park project is listed as a placeholder in the budget with funds to be re-appropriated as needed from this year out of the Parkland Dedication Fund. Additional grant funding is also anticipated for this project.
- **Total Operating Expense: $509,007.**
- **Without General Fund transfer there is a <$233,827> deficit.**

Aquatic Center Fund Revenue:

- Charge for Services decreased over the current budget slightly as this is a closer match to this year's actual. As the Board is aware, the revenue is contingent on the weather and this was a very good summer.
- Concessions (Taxable Misc.) is close to the YTD actual.
- Miscellaneous includes the Aqua Cats revenue and this year we received revenue for hosting the 2016 SSSL Finals so this year's actual is higher than budgeted and is offset by expenses. The 2017 budget figure does not include this revenue or expense as we will not be hosting finals next year.
- Total Operating Revenue: $136,080.00

Aquatic Center Fund Expense:

- Maintenance & Repair has an increase with the aging pool facility and necessary repairs, such as resurfacing of the pool slides (Fiberglass gel).
- Other Contractual Services is reduced because we will not need to have the diving boards resurfaced, as we did this year by a contractor.
- Total Expense: $155,810.00
- <$19,730> Expense over revenue to be covered by the fund balance.
- Fund Balance / Park Board Directed Reserve: $ 47,000.00

Community Center Fund Revenue:

- Daily Passes increase with a proposed fee increase by one dollar. Last fee increase was 2 years ago.
- Annual Memberships have decreased with the addition of a new fitness center in town, so we have added a Summer Membership Sale, similar to the December sale in order to generate revenue and new members.
- Recreation Programs category is now broken out in order to track the direct revenue and expenses better by program. The 3 year history will not compare in this account, but the budget is close to the previous year overall.
- Transfer from other funds is proceeds from the ½ cent sales tax, beyond the bond payment & a $50,000 dollar transfer for the parking lot project. That amount is budgeted at $234,735 for 2017.
- Total Revenue: $1,191,565.00

Community Center Expenses:

Administration:

- PT Salaries increased with the addition of the Building Supervisors, which was added because of the Aquatics Supervisor & 3 Program Coordinators going to hourly versus salary because of the new FLSA Wage requirements.

- Salary Overtime increased with full-time program staff going to hourly in order to cover necessary overtime, such as at special events.

***Aquatics*:**

- PT Salaries increased to match the 3 year actual of lifeguard coverage necessary.
- Salary Overtime was added for the full-time Aquatics Supervisor per the new FLSA requirements.

Recreation Programs:

- Salary Part time decreased by removing the 29 hour Recreation Coordinator of Fitness.
- Salary Overtime was added for the full-time Program Coordinators per the new FLSA requirements.

Buildings and Grounds:

- Other Contractual Services was increased to get closer to the 3 year actual in order to cover additional maintenance and repair expenses for the aging Community Center facility. This is still below the 3 year actual, but closer to the 2015 actual.

Capital Projects:

- $50,000 is budgeted to fund the Parking Lot project, which is covered by a General Fund transfer in revenue in the budget.
- **Total Expense: $1,262,056.00**
- **<$70,491> expense over revenue to be covered by the fund balance.**
- **Current Fund Balance: $319,428.**

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PROPOSED BUDGET WORKSHEET
AS OF: AUGUST 31ST, 2016

-PARK FUND

REVENUES

Account	Description	Qty	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 CURRENT BUDGET	2016 Y-T-D ACTUAL	2016 PROJECTED YEAR END	2017 REQUESTED BUDGET	2017 PROPOSED BUDGET
TAXES										
11-5111	REAL ESTATE TAXES		117,595	117,639	131,537	126,000	63,174	0	124,205	
11-5112	PERSONAL PROPERTY TAX		34,357	34,603	34,072	27,900	18,563	0	30,545	
11-5113	SUR TAX MERCHANTS/REPLACEMENT		14,616	15,347	15,007	15,500	13,549	0	15,500	
11-5117	CORPORATE/RR/UTILITY TAX		1,063	1,294	1,644	1,500	1,452	0	1,500	
11-5121	FINANCIAL INSTITUTION TAX		334	530	677	1,500	141	0	500	
TOTAL TAXES			167,966	169,414	182,937	172,400	96,878	0	172,250	
CHARGES FOR SERVICE										
11-5307	RENTAL INCOME		18,551	15,053	14,597	13,375	12,070	0	15,055	
	Shelter Houses w/power	245	30.00	7,350.00						
	Shelter House w/out electricit	75	15.00	1,125.00						
	Golf Course Rental 10% Revenue	0	0.00	850.00						
	Paintball Field Rent	12	100.00	1,200.00						
	Field Light Rental	6	30.00	180.00						
	Ampitheater Rental	7	50.00	350.00						
	NPAC (half building rental)	15	50.00	750.00						
	NPAC (full building rental)	30	25.00	750.00						
	Paintball Field Commission	0	0.00	2,500.00						
11-5309	SHOOTING RANGE REVENUE		1,303	1,320	905	2,600	1,500	0	3,600	
	Trap & Wobble Skeet	12	300.00	3,600.00						
11-5334	CONCESSIONS BALL FIELD TAXABLE		5,270	5,633	7,390	8,000	6,420	0	8,000	
	Concessions	0	0.00	8,000.00						
TOTAL CHARGES FOR SERVICE			25,124	22,006	22,892	23,975	19,990	0	26,655	
RECREATIONAL PROGRAMS										
11-5418	MISC RECREATION PROGRAMS		35,324	38,472	46,063	48,800	55,176	0	0	
11-5427	YOUTH REC BASE/SOFT BALL		0	0	0	0	0	0	39,825	
	Spring Youth Baseball/Softball	280	90.00	25,200.00						
	Spring Youth T-Ball	80	75.00	6,000.00						
	Fall Youth Baseball/Softball	115	75.00	8,625.00						
11-5428	YOUTH COMP BASE/SOFT BALL		0	0	0	0	0	0	7,400	
	Spring/Fall Comp Bball/Softbal	0	0.00	7,400.00						
11-5429	SAND VOLLEYBALL		0	0	0	0	0	0	800	
	Sand Vball 2 sessions/5 teams	10	80.00	800.00						
11-5430	ADULT SOFTBALL		0	0	0	0	0	0	11,550	
	Coed Softball 3 ses/5 teams	15	350.00	5,250.00						
	Men's Softball 3 ses/6 teams	18	350.00	6,300.00						
TOTAL RECREATIONAL PROGRAMS			35,324	38,472	46,063	48,800	55,176	0	59,575	

5418 MISC RECREATION PROGRAMS CURRENT YEAR NOTES:
Divided out revenue from this account in separate accounts for better tracking.

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PROPOSED BUDGET WORKSHEET
AS OF: AUGUST 31ST, 2016

-PARK FUND

REVENUES

		2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 CURRENT BUDGET	2016 Y-T-D ACTUAL	2016 PROJECTED YEAR END	2017 REQUESTED BUDGET	2017 PROPOSED BUDGET
MISC. INCOME									
11-5510 MISCELLANEOUS		11,566	15,980	14,310	13,750	9,375	0	5,000	
Duck Blinds	25	50.00	1,250.00						
Haunted Hayrides Adult	250	10.00	2,500.00						
Haunted Hayrides Youth	250	5.00	1,250.00						
11-5520 SPONSORS		0	0	0	0	0	0	11,500	
Youth Bball/Softball Sponsors	30	250.00	7,500.00						
4th of July Sponsors	0	0.00	4,000.00						
11-5535 AUCTION & SURPLUS SALES		2,932	3,700	3,300	0	0	0	0	
11-5537 DONATIONS		940	131	200	0	0	0	0	
TOTAL MISC. INCOME		15,438	19,811	17,810	13,750	9,375	0	16,500	
INTERGOVERNMENTAL									
11-5626 GRANTS & ENTITLEMENTS		0	0	0	0	0	0	0	
TOTAL INTERGOVERNMENTAL		0	0	0	0	0	0	0	
INTEREST									
11-5815 INTEREST INCOME		238	163	45	200	76	0	200	
TOTAL INTEREST		238	163	45	200	76	0	200	
OTHER REV. SOURCES/TRANS									
11-5900 DEVELOPMENT SECURITY ESCROW		0	0	0	0	0	0	0	
11-5930 TRANSFER FROM GENERAL FUND		282,490	251,265	252,975	243,400	162,267	0	0	
Operating Support from GF	0	200,000.00	0.00						
11-5931 TRANSFER FROM OTHER FUNDS		0	0	0	0	0	0	0	
TOTAL OTHER REV. SOURCES/TRANS		282,490	251,265	252,975	243,400	162,267	0	0	
TOTAL REVENUES		526,579	501,130	522,722	502,525	343,762	0	275,180	

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PROPOSED BUDGET WORKSHEET
AS OF: AUGUST 31ST, 2016

-PARK FUND
K MAINTENANCE
ENDITURES

Account	Description		2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 CURRENT BUDGET	2016 Y-T-D ACTUAL	2016 PROJECTED YEAR END	2017 REQUESTED BUDGET	2017 PROPOSED BUDGET
PERSONNEL SERVICES										
11-6-1125-0101	SALARY FULLTIME		174,611	193,203	209,974	212,000	141,486	0	216,825	
	FT	0	0.00	214,023.00						
	Longevity	1	2,800.00	2,800.00						
	Rounding	0	0.00	2.00						
11-6-1125-0102	SALARY PARTTIME		26,367	26,564	24,495	28,570	21,349	0	28,570	
	Seasonal Parks Maint. Staff	2,900	8.60	24,940.00						
	Concessions Staff	465	7.80	3,627.00						
	Rounding	0	0.00	3.00						
11-6-1125-0103	SALARY OVERTIME		2,368	2,871	2,442	1,935	1,265	0	3,965	
11-6-1125-0104	FICA		15,086	16,689	17,591	18,550	11,393	0	19,075	
11-6-1125-0106	WORKERS COMP		7,811	8,055	7,999	11,050	5,464	0	11,990	
11-6-1125-0107	RETIREMENT		22,984	25,592	23,670	20,150	13,168	0	19,260	
11-6-1125-0108	HEALTH INSURANCE		18,013	21,818	26,080	26,650	18,920	0	32,595	
11-6-1125-0109	DENTAL INSURANCE		1,295	1,528	1,591	1,725	1,043	0	1,725	
11-6-1125-0110	OTHER PAYROLL INSURANCE		3,312	985	1,110	1,185	718	0	1,210	
	Disability	0	0.00	790.00						
	Life	0	0.00	420.00						
TOTAL PERSONNEL SERVICES			271,848	297,306	314,952	321,815	214,805	0	335,215	
CONTRACTUAL SERVICES										
11-6-1125-0201	UTILITIES		31,059	30,677	32,084	28,490	15,922	0	31,610	
	Electricity	0	0.00	17,750.00						
	CenturyLink Phone Line Service	12	80.00	960.00						
	MGE Natural Gas	0	0.00	1,900.00						
	Propane (NPAC)	0	0.00	4,500.00						
	Water/Sewer	0	0.00	6,500.00						
11-6-1125-0203	PRINTING & ADVERTISING		1,981	1,120	1,027	835	794	0	10,780	
	July 4th Printing/Advertise	0	0.00	250.00						
	Bid Notice - Portable Toilets	0	0.00	115.00						
	RFP Notice - Fireworks	0	0.00	115.00						
	Bid Notices & Classified Ads	0	0.00	300.00						
	Parks Sales Tax Election Fee	0	0.00	10,000.00						
11-6-1125-0205	POSTAGE		0	33	0	0	0	0	0	
11-6-1125-0207	TRAVEL & TRAINING		455	750	0	750	0	0	750	
	Misc. Training for Parks Staff	0	0.00	750.00						
11-6-1125-0210	MAINTENANCE & REPAIRS		7,165	4,015	3,738	6,650	4,133	0	4,550	
	Electrical Repairs	0	0.00	300.00						
	Plumbing Repair	0	0.00	300.00						
	Ballfield Lamps	0	0.00	1,000.00						
	Parks Equipment/Repairs	0	0.00	1,000.00						
	Maintenance Parts	0	0.00	200.00						
	Ballfield Repairs/Turf, etc.	0	0.00	1,000.00						
	Machine Repairs	0	0.00	750.00						
11-6-1125-0211	EQUIPMENT MAINTENANCE		2,319	1,459	1,875	2,000	1,015	0	2,000	
	Vehicle Supplies	0	0.00	500.00						

-PARK FUND
K MAINTENANCE
ENDITURES

		2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 CURRENT BUDGET	2016 Y-T-D ACTUAL	2016 PROJECTED YEAR END	2017 REQUESTED BUDGET	2017 PROPOSED BUDGET
Mower Supplies	0	0.00	300.00						
Tire Repairs	0	0.00	300.00						
Chainsaw Repairs/Oil	0	0.00	200.00						
Weedeater Supplies	0	0.00	200.00						
Ice Machine Repairs	0	0.00	200.00						
Office Equipment Repairs	0	0.00	100.00						
Misc. Equipment Repairs	0	0.00	200.00						
11-6-1125-0213 UNIFORM MAINTENANCE		922	926	959	1,023	558	0	950	
Parks Maintenance Workers - 3	0	0.00	750.00						
Parks Shop Towels/Carpets	0	0.00	200.00						
11-6-1125-0216 OTHER CONTRACTUAL SERVICE		31,813	40,644	40,034	42,660	36,109	0	48,405	
Porta-Pots (4 Regular; 1 ADA)	0	0.00	2,280.00						
Porta-Pots Special Events	0	0.00	619.00						
Power Tool Rental	0	0.00	200.00						
Dumpster Rental - City Contrac	0	0.00	600.00						
Rec-Trac Software Support	0	0.00	1,600.00						
Fireworks - 4th of July	0	0.00	13,000.00						
Youth Bball/Softball Umpires	180	45.00	8,100.00						
Adult Coed Softball Umpires	150	27.50	4,125.00						
Men's Softball Umpires	185	27.50	5,087.50						
Fidelity Internet Service	12	60.00	720.00						
Field Supervisors	180	11.50	2,070.00						
4th of July Contractual Servic	0	0.00	2,000.00						
Team Sideline Software	0	0.00	599.00						
Competitive Youth Bball/Softba	0	0.00	7,400.00						
Rounding	0	0.00	4.50						
TOTAL CONTRACTUAL SERVICES		75,713	79,623	79,718	82,408	58,532	0	99,045	

6-1125-0216 OTHER CONTRACTUAL SERVICE CURRENT YEAR NOTES:
Increase due to $1,000 additional expense for Fireworks Show through Wald Co & additional expenses related to addition of Competitive Youth Baseball/Softball that are offset by revenue.

COMMODITIES

		2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 CURRENT BUDGET	2016 Y-T-D ACTUAL	2016 PROJECTED YEAR END	2017 REQUESTED BUDGET	2017 PROPOSED BUDGET
11-6-1125-0302 GAS, OIL & GREASE		10,598	11,389	7,902	8,070	3,605	0	9,360	
Unleaded	1,500	3.36	5,040.00						
Diesel Fuel	1,000	3.70	3,700.00						
Antifreeze	0	0.00	120.00						
Grease & Oil	0	0.00	500.00						
11-6-1125-0307 EQUIPMENT MAINTENANCE		6,280	5,684	3,839	6,375	5,427	0	5,375	
Mower Repairs/Supplies	0	0.00	700.00						
Tractor Repairs/Supplies	0	0.00	700.00						
Vehicle Repairs/Supplies	0	0.00	800.00						
FieldMaster Supplies	0	0.00	400.00						
Tire Disposal	0	0.00	50.00						
Playground Equip Repair	0	0.00	300.00						
Weedeater Repair	0	0.00	200.00						

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AS OF: AUGUST 31ST, 2016

-PARK FUND
K MAINTENANCE
ENDITURES

		2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 CURRENT BUDGET	2016 Y-T-D ACTUAL	2016 PROJECTED YEAR END	2017 REQUESTED BUDGET	2017 PROPOSED BUDGET
Hand Tools	0	0.00	200.00						
Grill Replacement	0	0.00	275.00						
Chainsaw Repairs/Replacement	0	0.00	300.00						
Picnic Table Repairs	0	0.00	600.00						
Ballfield Grid Marker	0	0.00	550.00						
Landscape Rakes	0	0.00	100.00						
Misc. Equip. Repairs	0	0.00	200.00						
11-6-1125-0310 SUPPLIES		26,791	25,705	28,552	32,469	26,024	0	12,650	
Signs & Posts	0	0.00	200.00						
Power Tools	0	0.00	100.00						
Flower/Nursery Supplies	0	0.00	500.00						
First Aid Supplies	0	0.00	200.00						
Construction Supplies	0	0.00	500.00						
Rock/Dirt/Gravel	0	0.00	500.00						
Janitorial Supplies	0	0.00	1,750.00						
Paint Supplies	0	0.00	500.00						
Plumbing Supplies	0	0.00	300.00						
Electrical Supplies	0	0.00	300.00						
Roofing Materials	0	0.00	300.00						
Insecticide	0	0.00	500.00						
Fertilizer/Seed	0	0.00	1,000.00						
Concrete	0	0.00	500.00						
Misc. Tools	0	0.00	500.00						
Mulch for Playgrounds	0	0.00	1,000.00						
Aglime	0	0.00	2,000.00						
Misc. Supplies & Equipment	0	0.00	1,000.00						
Copper Sulfate Moss Control	0	0.00	1,000.00						
11-6-1125-0320 CONCESSION SUPPLIES		3,848	3,960	5,198	4,720	4,812	0	4,720	
Sam's Club/Wal-Mart	0	0.00	3,020.00						
Pepsi	0	0.00	1,000.00						
Fluesmeier	0	0.00	700.00						
11-6-1125-0323 YOUTH BASE/SOFT BALL SUPPLI		0	0	0	0	0	0	12,650	
Uniforms	430	25.00	10,750.00						
Trophies & Medals	475	4.00	1,900.00						
11-6-1125-0324 ADULT LEAGUE SUPPLIES		0	0	0	0	0	0	4,040	
Softballs	380	8.00	3,040.00						
Equipment	0	0.00	1,000.00						
11-6-1125-0325 SPECIAL EVENTS SUPPLIES		0	0	0	0	0	0	3,050	
Movies in the Park	0	0.00	1,050.00						
4th of July Supplies	0	0.00	1,000.00						
Haunted Hayrides	0	0.00	1,000.00						
TOTAL COMMODITIES		47,517	46,738	45,490	51,634	39,869	0	51,845	

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PROPOSED BUDGET WORKSHEET
AS OF: AUGUST 31ST, 2016

-PARK FUND
K MAINTENANCE
EXPENDITURES

		2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 CURRENT BUDGET	2016 Y-T-D ACTUAL	2016 PROJECTED YEAR END	2017 REQUESTED BUDGET	2017 PROPOSED BUDGET
OTHER CHARGES									
11-6-1125-0400	INSURANCE CLAIM EXPENSE	0	0	0	0	0	0	0	
11-6-1125-0401	INSURANCE	8,661	9,572	9,735	9,749	6,490	0	10,010	
11-6-1125-0402	TRANSFERS	0	28,205	0	0	0	0	0	
11-6-1125-0403	DUES & SUBSCRIPTIONS	136	136	136	0	0	0	0	
11-6-1125-0430	OFFICE FACILITIES & SERVICE	51,735	51,300	13,655	14,534	9,689	0	12,892	
	25% of Admin Fee to Gen Fund 0	0.00	12,892.00						
TOTAL OTHER CHARGES		60,531	89,212	23,526	24,283	16,180	0	22,902	

6-1125-0430 OFFICE FACILITIES & SERVICPERMANENT NOTES:
Park Fund will pay 25% of Administrative Service charge to the General Fund until 2023 when the Community Center bonds are retired.

		2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 CURRENT BUDGET	2016 Y-T-D ACTUAL	2016 PROJECTED YEAR END	2017 REQUESTED BUDGET	2017 PROPOSED BUDGET
CAPITAL OUTLAY									
11-6-1125-0504	MACHINERY & EQUIPMENT	1,704	4,200	27,475	22,840	21,444	0	0	
TOTAL CAPITAL OUTLAY		1,704	4,200	27,475	22,840	21,444	0	0	
TOTAL PARK MAINTENANCE		457,314	517,079	491,160	502,980	350,829	0	509,007	

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PROPOSED BUDGET WORKSHEET
AS OF: AUGUST 31ST, 2016

-PARK FUND
OTING RANGE
EXPENDITURES

	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 CURRENT BUDGET	2016 Y-T-D ACTUAL	2016 PROJECTED YEAR END	2017 REQUESTED BUDGET	2017 PROPOSED BUDGET
CONTRACTUAL SERVICES								
11-6-1129-0201 UTILITIES	0	0	0	0	0	0	0	
TOTAL CONTRACTUAL SERVICES	0	0	0	0	0	0	0	
TOTAL SHOOTING RANGE	0	0	0	0	0	0	0	

Attachment: 2017 Proposed Budget (2327 : 2017 Proposed Budget)

PROPOSED BUDGET WORKSHEET
AS OF: AUGUST 31ST, 2016

-PARK FUND
ITAL PROJECTS
EXPENDITURES

	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 CURRENT BUDGET	2016 Y-T-D ACTUAL	2016 PROJECTED YEAR END	2017 REQUESTED BUDGET	2017 PROPOSED BUDGET
CAPITAL PROJECTS								
11-6-0990-4215 MASTERPLAN IMPROVEMENTS	0	11,512	0	50,000	1,003	0	0	
Jefferson Pkwy Sidewalk 0	50,000.00	0.00						
11-6-0990-4217 TRAIL MISC PROJECTS	6,144	5,068	0	0	0	0	0	
TOTAL CAPITAL PROJECTS	6,144	16,580	0	50,000	1,003	0	0	
TOTAL CAPITAL PROJECTS	6,144	16,580	0	50,000	1,003	0	0	
TOTAL EXPENDITURES	463,459	533,659	491,160	552,980	351,832	0	509,007	
REVENUE OVER/(UNDER) EXPENDITURES	63,121	(32,530)	31,562	(50,455)	(8,070)	0	(233,827)	

*** END OF REPORT ***

08-2 | PROPOSED BUDGET WORKSHEET | E:

AS OF: AUGUST 31ST, 2016

-AQUATIC CENTER FUND

REVENUES

		2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 CURRENT BUDGET	2016 Y-T-D ACTUAL	2016 PROJECTED YEAR END	2017 REQUESTED BUDGET	2017 PROPOSED BUDGET
CHARGES FOR SERVICE									
13-5333 SWIMMING POOL USE FEE		63,362	58,908	70,299	75,575	72,717	0	72,900	
Day Pass	9,000	6.00	54,000.00						
Day Care Pass	2,100	3.00	6,300.00						
Family Swim	1,200	3.00	3,600.00						
10 punch passes	120	40.00	4,800.00						
Birthday Party Rentals 6-8pm	24	175.00	4,200.00						
13-5336 POOL SEASON PASSES		22,817	22,977	19,888	24,330	25,097	0	24,340	
Season Pass Youth	30	70.00	2,100.00						
Season Pass Adult	4	90.00	360.00						
Season Pass Senior	4	70.00	280.00						
Season Pass Family	135	160.00	21,600.00						
13-5337 LIFEGUARD UNIFORM REVENUE		0	320	220	300	286	0	300	
Upgraded Lifeguard Swimsuits	30	10.00	300.00						
TOTAL CHARGES FOR SERVICE		86,179	82,205	90,407	100,205	98,100	0	97,540	
MISC. INCOME									
13-5509 TAXABLE MISC		22,700	24,604	28,688	29,000	27,679	0	27,000	
Concessions	0	0.00	27,000.00						
13-5510 MISCELLANEOUS		286	4,613	12,196	11,465	20,466	0	10,440	
Locker Rental	200	2.00	400.00						
Locker Rental Key Return	10(	1.00)(	100.00)						
AquaCats Swim Team Participant	80	95.00	7,600.00						
AquaCats Spiritwear	0	0.00	1,040.00						
AquaCats Sponsorships	6	250.00	1,500.00						
13-5537 DONATIONS		500	0	0	0	0	0	0	
TOTAL MISC. INCOME		23,486	29,217	40,885	40,465	48,145	0	37,440	
INTEREST									
13-5815 INTEREST INCOME		686	595	362	1,100	413	0	1,100	
TOTAL INTEREST		686	595	362	1,100	413	0	1,100	
OTHER REV. SOURCES/TRANS									
13-5931 TRANSFER FROM OTHER FUNDS		33,265	23,095	0	0	0	0	0	
TOTAL OTHER REV. SOURCES/TRANS		33,265	23,095	0	0	0	0	0	

5931 TRANSFER FROM OTHER FUNDS PERMANENT NOTES:
Transition amount for administrative transfer,
to be reduced over 15 years. 2011 will be year one.

	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 CURRENT BUDGET	2016 Y-T-D ACTUAL	2016 PROJECTED YEAR END	2017 REQUESTED BUDGET	2017 PROPOSED BUDGET
TOTAL REVENUES	143,615	135,111	131,654	141,770	146,658	0	136,080	

Attachment: 2017 Proposed Budget (2327 : 2017 Proposed Budget)

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PROPOSED BUDGET WORKSHEET
AS OF: AUGUST 31ST, 2016

-AQUATIC CENTER FUND
ATICS CENTER
EXPENDITURES

Account	Description		2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 CURRENT BUDGET	2016 Y-T-D ACTUAL	2016 PROJECTED YEAR END	2017 REQUESTED BUDGET	2017 PROPOSED BUDGET
PERSONNEL SERVICES										
13-6-1124-0102	SALARY PARTTIME		53,567	66,280	65,039	65,860	67,670	0	65,210	
	Pool Managers	770	10.00	7,700.00						
	Front Desk Staff	610	8.00	4,880.00						
	Lifeguards	5,350	8.00	42,800.00						
	Concessions Staff	1,260	7.80	9,828.00						
	Rounding	0	0.00	2.00						
13-6-1124-0103	SALARY OVERTIME		485	56	1,442	1,300	3,240	0	0	
13-6-1124-0104	FICA		4,135	5,075	5,086	5,040	5,030	0	4,990	
13-6-1124-0106	WORKERS COMP		2,703	2,773	1,682	2,925	563	0	3,035	
TOTAL PERSONNEL SERVICES			60,889	74,183	73,248	75,125	76,503	0	73,235	
CONTRACTUAL SERVICES										
13-6-1124-0201	UTILITIES		20,134	22,720	23,254	24,990	19,221	0	23,000	
	Electric	0	0.00	11,200.00						
	Water/Sewer	0	0.00	11,000.00						
	MGE - Natural Gas	0	0.00	800.00						
13-6-1124-0203	PRINTING & ADVERTISING		156	137	134	150	35	0	150	
	Newspaper Ads/Swim Certificate	0	0.00	150.00						
13-6-1124-0210	MAINTENANCE & REPAIR		10,934	1,567	4,671	3,150	3,524	0	5,150	
	Vandalism Repairs	0	0.00	250.00						
	Lock Repairs	0	0.00	500.00						
	Plumbing Supplies	0	0.00	600.00						
	Electrical Supplies	0	0.00	300.00						
	Concrete Repairs	0	0.00	1,500.00						
	Resurfacing Pool Slides	0	0.00	2,000.00						
13-6-1124-0211	EQUIPMENT MAINTENANCE		197	756	2,312	3,150	691	0	2,850	
	Concessions Equip. Repairs	0	0.00	500.00						
	Lamp Replacement	0	0.00	200.00						
	Chemical Pumps/Lines	0	0.00	650.00						
	Umbrella Repair/Replacement	0	0.00	1,500.00						
13-6-1124-0216	OTHER CONTRACTUAL SERVICE		3,749	3,460	7,895	11,000	10,983	0	8,500	
	Misc. Repair Services	0	0.00	1,500.00						
	State Boiler Inspection Fees	0	0.00	50.00						
	RecTrac Software Support	0	0.00	1,650.00						
	AquaCats Swim Team Coaches	0	0.00	4,600.00						
	AquaCats Swim Team Insurance	0	0.00	700.00						
TOTAL CONTRACTUAL SERVICES			35,171	28,639	38,265	42,440	34,453	0	39,650	
COMMODITIES										
13-6-1124-0303	CHEMICALS		10,353	9,193	10,389	9,155	7,567	0	8,425	
	Sodium Bicarbonate	0	0.00	550.00						
	Test Kits	0	0.00	150.00						
	Misc. Chemical Supplies	0	0.00	100.00						
	Liquid Chlorine	60	93.00	5,580.00						
	Muriatic Acid	6	214.00	1,284.00						

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PROPOSED BUDGET WORKSHEET
AS OF: AUGUST 31ST, 2016

-AQUATIC CENTER FUND
ATICS CENTER
EXPENDITURES

		2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 CURRENT BUDGET	2016 Y-T-D ACTUAL	2016 PROJECTED YEAR END	2017 REQUESTED BUDGET	2017 PROPOSED BUDGET
Delivery Fuel Charge	10	6.00	60.00						
Drum Reconditioning	60	6.00	360.00						
Delivery Charge	10	33.75	337.50						
Rounding	0	0.00	3.50						
13-6-1124-0304 UNIFORMS		1,500	1,735	4,399	3,020	2,979	0	3,020	________
Lifeguard Swimsuits	0	0.00	1,600.00						
Lifeguard T-shirts	0	0.00	200.00						
Front Desk T-Shirts	0	0.00	90.00						
Concessions T-Shirts	0	0.00	90.00						
AquaCats Spiritwear	0	0.00	1,040.00						
13-6-1124-0307 EQUIPMENT MAINTENANCE		7,470	1,153	1,410	2,700	2,413	0	1,800	________
Belts	0	0.00	150.00						
Seals	0	0.00	250.00						
Misc. Repairs/Restrooms-Doors	0	0.00	800.00						
Misc. Repairs - Concessions	0	0.00	600.00						
13-6-1124-0310 SUPPLIES		2,937	3,362	6,616	6,825	6,747	0	5,725	________
Shower Disinfectant	0	0.00	300.00						
Janitorial Supplies	0	0.00	1,000.00						
Trash Can Liners	0	0.00	300.00						
First Aid Supplies	0	0.00	250.00						
Office Supplies	0	0.00	100.00						
Lounge Chairs	0	0.00	1,500.00						
4th of July Supplies	0	0.00	400.00						
AquaCats Swim Team Awards	0	0.00	1,500.00						
AquaCats Swim Team Dues	0	0.00	75.00						
AquaCats Timers, Water, Etc.	0	0.00	200.00						
AquaCats Sponsor Banner	0	0.00	100.00						
13-6-1124-0320 CONCESSION SUPPLIES		9,897	11,477	11,580	12,740	11,268	0	11,030	________
Pepsi	0	0.00	1,500.00						
Springfield Grocer	0	0.00	3,000.00						
Sam's Club/Wal-Mart	0	0.00	4,500.00						
Health Dept. Permit	0	0.00	200.00						
Sam's Club Membership	0	0.00	30.00						
Fluesmeier	0	0.00	1,800.00						
TOTAL COMMODITIES		32,157	26,920	34,394	34,440	30,974	0	30,000	________
OTHER CHARGES									
13-6-1124-0400 INSURANCE CLAIM EXPENSE		0	0	0	0	0	0	0	
13-6-1124-0401 INSURANCE		4,229	3,903	3,932	3,880	2,578	0	3,950	________
13-6-1124-0430 OFFICE FACILITIES & SERVICE		41,585	34,670	8,895	8,975	5,983	0	8,975	________
25% of Admin Fee to GF	0	0.00	8,975.00						________
13-6-1124-0460 BAD DEBT		0	0	0	0	0	0	0	
TOTAL OTHER CHARGES		45,814	38,573	12,827	12,855	8,561	0	12,925	________

6-1124-0430 OFFICE FACILITIES & SERVICEPERMANENT NOTES:
Aquatics Fund will pay 25% of Administrative Service charge to the General Fund until 2023 when the Community Center bonds are retired.

PROPOSED BUDGET WORKSHEET
AS OF: AUGUST 31ST, 2016

-AQUATIC CENTER FUND
ATICS CENTER
EXPENDITURES

		2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 CURRENT BUDGET	2016 Y-T-D ACTUAL	2016 PROJECTED YEAR END	2017 REQUESTED BUDGET	2017 PROPOSED BUDGET
CAPITAL OUTLAY									
13-6-1124-0502	BUILDING	0	0	0	0	0	0	0	
13-6-1124-0503	NON-BUILDING IMPROVEMENT	0	0	0	0	0	0	0	
13-6-1124-0504	MACHINERY & EQUIPMENT	0	0	1,243	1,300	1,197	0	0	
TOTAL CAPITAL OUTLAY		0	0	1,243	1,300	1,197	0	0	
DEPRECIATION									
13-6-1124-0601	DEPRECIATION	86,482	87,585	87,585	0	0	0	0	
TOTAL DEPRECIATION		86,482	87,585	87,585	0	0	0	0	
TOTAL AQUATICS CENTER		260,513	255,900	247,563	166,160	151,690	0	155,810	

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PROPOSED BUDGET WORKSHEET
AS OF: AUGUST 31ST, 2016

-AQUATIC CENTER FUND
ITAL PROJECTS
EXPENDITURES

	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 CURRENT BUDGET	2016 Y-T-D ACTUAL	2016 PROJECTED YEAR END	2017 REQUESTED BUDGET	2017 PROPOSED BUDGET
CAPITAL PROJECTS								
13-6-0990-3000 POOL SANDBLASTING & PAINTIN	0	0	0	0	0	0	0	
13-6-0990-3001 HAQC UPGRADE-POOL FEATURE	0	0	0	0	0	0	0	
TOTAL CAPITAL PROJECTS	0	0	0	0	0	0	0	
TOTAL CAPITAL PROJECTS	0	0	0	0	0	0	0	
TOTAL EXPENDITURES	260,513	255,900	247,563	166,160	151,690	0	155,810	
REVENUE OVER/(UNDER) EXPENDITURES	(116,898)	(120,789)	(115,909)	(24,390)	(5,032)	0	(19,730)	

*** END OF REPORT ***

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PROPOSED BUDGET WORKSHEET
AS OF: AUGUST 31ST, 2016

-COMMUNITY CENTER FUND

REVENUES

		2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 CURRENT BUDGET	2016 Y-T-D ACTUAL	2016 PROJECTED YEAR END	2017 REQUESTED BUDGET	2017 PROPOSED BUDGET
CHARGES FOR SERVICE									
15-5350 DAILY PASSES		60,376	49,932	57,021	67,000	44,486	0	74,340	
Adult Day Passes	3,920	9.00	35,280.00						
Youth	5,200	7.00	36,400.00						
Senior	380	7.00	2,660.00						
15-5351 ANNUAL MEMBERSHIPS		604,550	633,481	605,676	625,835	355,615	0	623,600	
Family Memberships	620	563.00	349,060.00						
Adult	300	380.00	114,000.00						
90 Day Pass (Adult, Yth, Sen)	50	120.00	6,000.00						
Senior	200	226.00	45,200.00						
Senior Couple	100	405.00	40,500.00						
Youth	18	226.00	4,068.00						
Plus One	45	226.00	10,170.00						
Silver Sneakers	12	3,300.00	39,600.00						
Summer Membership Sale	0	0.00	15,000.00						
Rounding	0	0.00	2.00						
15-5352 SENIOR RENT		6,615	6,339	7,525	6,950	4,052	0	6,950	
Monthly Payment	12	578.81	6,945.72						
Rounding	0	0.00	4.28						
15-5353 SWIM TEAM RENT		12,818	9,180	6,490	8,280	4,730	0	8,280	
Ray-Pec Swim Team	0	0.00	8,280.00						
15-5354 ROOM RENTAL		44,471	42,508	43,379	45,000	28,263	0	46,000	
Room Rental Comm Center	0	0.00	46,000.00						
15-5355 SPECIAL EVENTS		3,455	2,970	4,165	5,300	3,155	0	5,350	
Princess Ball	110	20.00	2,200.00						
2 Craft Shows at HCC	70	45.00	3,150.00						
15-5356 OVERTIME FEES		854	719	732	1,100	423	0	1,100	
Overtime Fees	0	0.00	1,100.00						
15-5358 ALCOHOL APPLICATION FEES		8	25	100	50	25	0	50	
ALCOHOL APPLICATIONS	0	0.00	50.00						
15-5359 TOT WATCH FEES		3,235	3,619	2,604	3,600	1,997	0	3,200	
Tot-Watch	1,600	2.00	3,200.00						
TOTAL CHARGES FOR SERVICE		736,381	748,772	727,692	763,115	442,746	0	768,870	

5350 DAILY PASSES
CURRENT YEAR NOTES:
Increase due to raising the day pass rates to $9 for Adults & $7 for both Youth & Seniors.

5351 ANNUAL MEMBERSHIPS
CURRENT YEAR NOTES:
Increase in Family Memberships due to planned family night promotions & a Summer Membership Sale.

5354 ROOM RENTAL
CURRENT YEAR NOTES:
Increase in rental income based on additional promotions.

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PROPOSED BUDGET WORKSHEET
AS OF: AUGUST 31ST, 2016

E:

-COMMUNITY CENTER FUND

REVENUES

			2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 CURRENT BUDGET	2016 Y-T-D ACTUAL	2016 PROJECTED YEAR END	2017 REQUESTED BUDGET	2017 PROPOSED BUDGET
RECREATIONAL PROGRAMS										
15-5406	YOUTH BASKETBALL		0	0	0	0	0	0	14,000	______
	Youth Basketball Registration	200	70.00	14,000.00						
15-5407	SUMMER CAMP		0	0	0	0	0	0	41,700	______
	June Summer Camp	120	90.00	10,800.00						
	July Summer Camp	200	90.00	18,000.00						
	August Summer Camp	80	90.00	7,200.00						
	After Summer School Camp	140	35.00	4,900.00						
	Summer Camp Registration Fee	80	10.00	800.00						
15-5408	TINY TIKES PROGRAMS		0	0	0	0	0	0	3,600	______
	Tiny Tikes Flag Football	15	40.00	600.00						
	Tiny Tikes Basketball	20	40.00	800.00						
	Tiny Tikes Tumbling	20	40.00	800.00						
	Tiny Tikes Soccer	20	40.00	800.00						
	Tiny Tikes T-Ball	15	40.00	600.00						
15-5409	YOUTH VOLLEYBALL		0	0	0	0	0	0	10,400	______
	Youth Volleyball	160	65.00	10,400.00						
15-5410	BEFORE & AFTER SCHOOL PROGRAMS		0	0	0	0	0	0	19,000	______
	Fit Kids Morning	560	25.00	14,000.00						
	Fit Kids Afternoon	200	25.00	5,000.00						
15-5411	COED VOLLEYBALL		7,700	4,025	3,465	4,650	915	0	0	______
15-5417	MEN'S 5 ON 5 BASKETBALL		0	4,791	5,012	4,800	4,800	0	5,400	______
	Men's 5 on 5 Basketball	18	300.00	5,400.00						
15-5418	MISC RECREATION PROGRAMS		82,600	91,596	81,534	90,000	65,496	0	2,900	______
	Winter Break Week	35	20.00	700.00						
	Spring Break Week	35	20.00	700.00						
	Day Camp Days	75	20.00	1,500.00						
15-5420	WOMEN'S VOLLEYBALL		2,947	2,683	690	2,800	1,750	0	0	______
15-5421	FITNESS CLASSES		26,964	26,831	22,629	27,075	15,585	0	26,440	______
	Zumba	550	27.00	14,850.00						
	Zumba Gold	96	22.50	2,160.00						
	Get Fit Challenge	80	48.00	3,840.00						
	Circuit Groove	85	22.50	1,912.50						
	Martial Arts	60	50.00	3,000.00						
	Pilates	30	22.50	675.00						
	Rounding	0	0.00	2.50						
15-5422	WATER AEROBICS		2,951	1,934	2,154	3,025	1,976	0	2,250	______
	Aquacise	100	22.50	2,250.00						
15-5423	SWIM LESSONS		12,939	8,897	11,565	14,000	10,344	0	12,400	______
	Swim Lessons	250	40.00	10,000.00						
	Private Swim Lessons	160	15.00	2,400.00						
15-5425	LIFEGUARD TRAINING		2,524	3,430	2,821	3,425	2,890	0	3,425	______
	New Guard Training	15	175.00	2,625.00						
	Re-certification of Guards	10	35.00	350.00						
	CPR/First Aid for Public	10	45.00	450.00						
15-5426	SWIM TEAM		4,754	2,591	1,081	2,100	600	0	4,500	______
	Swim Team Conditioning	40	50.00	2,000.00						

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PROPOSED BUDGET WORKSHEET
AS OF: AUGUST 31ST, 2016

-COMMUNITY CENTER FUND

…ENUES

		2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 CURRENT BUDGET	2016 Y-T-D ACTUAL	2016 PROJECTED YEAR END	2017 REQUESTED BUDGET	2017 PROPOSE BUDGET
Winter Swim Team	50	50.00	2,500.00						
15-5427 ADULT VOLLEYBALL		0	0	0	0	0	0	7,795	
Rec Volleyball	15	185.00	2,775.00						
Competive Volleyball	12	185.00	2,220.00						
Women's Volleyball	16	175.00	2,800.00						
TOTAL RECREATIONAL PROGRAMS		143,378	146,779	130,951	151,875	104,357	0	153,810	

5411 COED VOLLEYBALL — CURRENT YEAR NOTES:
Combined Coed Volleyball & Women's Volleyball into one account (Adult Volleyball) for tracking purposes.

5418 MISC RECREATION PROGRAMS — CURRENT YEAR NOTES:
Divided out revenue from this account in separate accounts for better tracking.

5420 WOMEN'S VOLLEYBALL — CURRENT YEAR NOTES:
Combined Coed Volleyball & Women's Volleyball into one account (Adult Volleyball) for tracking purposes.

5427 ADULT VOLLEYBALL — CURRENT YEAR NOTES:
Combined Coed Volleyball & Women's Volleyball into one account (Adult Volleyball) for tracking purposes.

MISC. INCOME

		2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 CURRENT BUDGET	2016 Y-T-D ACTUAL	2016 PROJECTED YEAR END	2017 REQUESTED BUDGET	2017 PROPOSE BUDGET
15-5509 TAXABLE MISC		470	1,557	1,399	1,200	1,080	0	1,400	
Misc. Front Desk Sales	0	0.00	1,400.00						
15-5510 MISCELLANEOUS		23,234	37,782	31,554	7,200	1,800	0	7,200	
Locker Rentals	35	40.00	1,400.00						
NSF Fees	60	30.00	1,800.00						
Replacement Cards	50	5.00	250.00						
Youth Basketball Sponsorships	15	250.00	3,750.00						
15-5516 SHORT & OVER		123	41	12	0	24	0	0	
15-5519 ON-SITE SALES COMMISSION		1,722	1,781	1,861	2,315	958	0	1,800	
Monthly Vending Machine Fees	0	0.00	1,800.00						
15-5520 SPONSORS		800	1,200	600	1,000	400	0	1,000	
Gym Sign Sponsors	10	100.00	1,000.00						
15-5521 PERSONAL TRAINER		55,582	40,801	8,098	10,000	5,650	0	10,000	
Personal Training Revenue	0	0.00	10,000.00						
15-5522 CANCELLATION FEE		875	(350)	(125)	0	0	0	0	
15-5524 ACTIVATION FEE		13,930	11,910	10,630	13,500	5,580	0	11,250	
Activation Fee - Membership	375	30.00	11,250.00						
15-5535 AUCTION & SURPLUS SALES		0	0	1,811	0	950	0	0	
15-5537 DONATIONS		0	0	493	0	30	0	0	
TOTAL MISC. INCOME		96,736	94,723	56,332	35,215	16,472	0	32,650	

5522 CANCELLATION FEE — PERMANENT NOTES:
Tied cancellation fees to current memberships. Added activation fees to new memberships and phased out

AS OF: AUGUST 31ST, 2016

-COMMUNITY CENTER FUND

REVENUES		2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 CURRENT BUDGET	2016 Y-T-D ACTUAL	2016 PROJECTED YEAR END	2017 REQUESTED BUDGET	2017 PROPOSED BUDGET
	cancellation fees.								
INTEREST									
15-5815 INTEREST INCOME		1,481	273	21	1,500	25	0	1,500	
TOTAL INTEREST		1,481	273	21	1,500	25	0	1,500	
OTHER REV. SOURCES/TRANS									
15-5931 TRANSFER FROM OTHER FUNDS		121,000	376,833	228,000	137,735	0	0	234,735	
Bal of 1/2 cent Park Sales Tax	0	0.00	184,735.00						
HCC Parking Lot Resurfacing	0	0.00	50,000.00						
TOTAL OTHER REV. SOURCES/TRANS		121,000	376,833	228,000	137,735	0	0	234,735	

5931 TRANSFER FROM OTHER FUNDS PERMANENT NOTES:
Transition amount for administrative transfer, to be reduced over 15 years. 2011 will be year one. Sales tax represents amount available after TIFs and debt service

5931 TRANSFER FROM OTHER FUNDS CURRENT YEAR NOTES:
Parking lot resurfacing at HCC was in the budget 2 years ago and removed due to budget constraints. General Fund assistance is needed to cover this expense in 2017.

	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 CURRENT BUDGET	2016 Y-T-D ACTUAL	2016 PROJECTED YEAR END	2017 REQUESTED BUDGET	2017 PROPOSED BUDGET
TOTAL REVENUES	1,098,975	1,367,380	1,142,996	1,089,440	563,600	0	1,191,565	

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PROPOSED BUDGET WORKSHEET

AS OF: AUGUST 31ST, 2016

-COMMUNITY CENTER FUND
INISTRATION
ENDITURES

			2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 CURRENT BUDGET	2016 Y-T-D ACTUAL	2016 PROJECTED YEAR END	2017 REQUESTED BUDGET	2017 PROPOSED BUDGET
PERSONNEL SERVICES										
15-6-0103-0101	SALARY FULLTIME		126,282	138,139	132,922	137,800	92,289	0	135,435	
	Full Time Salaries	1	135,435.00	135,435.00						
15-6-0103-0102	SALARY PARTTIME		70,734	62,110	56,053	67,355	41,868	0	83,340	
	HCC Front Desk Reg. Hours	5,096	8.50	43,316.00						
	Tot-Watch Hours	1,664	8.50	14,144.00						
	HCC Front Desk After Hours	100	8.50	850.00						
	HCC Front Desk Seasonal Hours	800	8.50	6,800.00						
	Special Event Assistance	100	8.50	850.00						
	Building Supervisors FLSA	1,448	12.00	17,376.00						
	Rounding	0	0.00	4.00						
15-6-0103-0103	SALARY OVERTIME		174	0	0	0	0	0	1,805	
	Rec Coordinator (FLSA)	0	0.00	1,800.96						
	Rounding	0	0.00	4.04						
15-6-0103-0104	FICA		14,870	14,850	14,113	15,045	9,455	0	16,875	
15-6-0103-0106	WORKERS COMP		2,396	2,800	2,802	3,175	2,327	0	3,490	
15-6-0103-0107	RETIREMENT		14,368	17,663	14,458	12,520	8,121	0	12,080	
15-6-0103-0108	HEALTH INSURANCE		10,723	11,104	9,202	9,675	7,197	0	13,635	
15-6-0103-0109	DENTAL INSURANCE		766	778	614	645	393	0	645	
15-6-0103-0110	OTHER PAYROLL INSURANCE		5,107	18	676	700	1,190	0	720	
	Disability	0	0.00	495.00						
	Life	0	0.00	225.00						
TOTAL PERSONNEL SERVICES			245,421	247,463	230,841	246,915	162,839	0	268,025	

6-0103-0102 SALARY PARTTIME

CURRENT YEAR NOTES:
Budgeted for the addition of building supervisors to provide weekend and holiday coverage per the new FLSA requirements.

6-0103-0103 SALARY OVERTIME

CURRENT YEAR NOTES:
Addition of overtime for management level staff moved to hourly per the new FLSA requirements.

			2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 CURRENT BUDGET	2016 Y-T-D ACTUAL	2016 PROJECTED YEAR END	2017 REQUESTED BUDGET	2017 PROPOSED BUDGET
CONTRACTUAL SERVICES										
15-6-0103-0203	PRINTING & ADVERTISING		19,763	10,513	9,799	12,800	4,046	0	9,800	
	Print Ads & Marketing	0	0.00	2,500.00						
	Yearly Membership Drive Promo	0	0.00	3,500.00						
	TextCaster & Constant Contact	0	0.00	1,300.00						
	Flyers & Envelopes	0	0.00	2,500.00						
15-6-0103-0205	POSTAGE		38	187	90	500	23	0	200	
	Membership Drive Mailing	0	0.00	200.00						
15-6-0103-0207	TRAVEL & TRAINING		5,319	3,304	2,859	5,200	3,641	0	5,200	
	MPRA Conference	2	1,000.00	2,000.00						
	NRPA Conference	2	1,600.00	3,200.00						
15-6-0103-0211	EQUIPMENT MAINTENANCE		582	2,906	2,906	3,065	1,775	0	3,065	
	Copier Lease	12	230.16	2,761.92						
	Time Clock Support	0	0.00	300.00						

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PROPOSED BUDGET WORKSHEET
AS OF: AUGUST 31ST, 2016

-COMMUNITY CENTER FUND
INISTRATION
EXPENDITURES

		2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 CURRENT BUDGET	2016 Y-T-D ACTUAL	2016 PROJECTED YEAR END	2017 REQUESTED BUDGET	2017 PROPOSED BUDGET
Rounding	0	0.00	3.08						
15-6-0103-0216 OTHER CONTRACTUAL SERVICE		20,243	14,744	14,329	13,950	11,053	0	13,965	
Rec-Trac software maintenance	0	0.00	6,000.00						
Fidelity Internet Connection	12	122.10	1,465.20						
PCI Compliance	0	0.00	500.00						
Cost per copy	0	0.00	4,500.00						
Webtrac Hosting Service	12	125.00	1,500.00						
Rounding	0	0.00	(0.20)						
15-6-0103-0218 CREDIT CARD PROCESSING FEES		9,189	9,955	9,526	10,000	7,324	0	9,500	
Plug N Pay	0	0.00	1,000.00						
Merchant Fees	0	0.00	8,500.00						
TOTAL CONTRACTUAL SERVICES		55,133	41,608	39,510	45,515	27,861	0	41,730	
COMMODITIES									
15-6-0103-0304 UNIFORMS		1,241	600	500	600	600	0	600	
Management Shirts	0	0.00	600.00						
15-6-0103-0305 SAFETY EQUIPMENT		0	0	0	50	0	0	50	
Front Desk First Aid	0	0.00	50.00						
15-6-0103-0310 SUPPLIES		6,834	8,544	8,225	8,180	5,689	0	8,180	
Copier Paper	0	0.00	2,500.00						
Membership Cards	0	0.00	1,980.00						
Printer Toner Ink, Ribbons	0	0.00	2,700.00						
Office Supplies	0	0.00	1,000.00						
TOTAL COMMODITIES		8,075	9,144	8,725	8,830	6,289	0	8,830	
OTHER CHARGES									
15-6-0103-0400 INSURANCE CLAIM EXPENSE		0	0	0	0	0	0	0	
15-6-0103-0401 INSURANCE		18,349	18,700	19,589	19,892	13,204	0	20,185	
15-6-0103-0403 DUES & SUBSCRIPTIONS		2,047	1,985	1,754	1,730	1,785	0	1,690	
Rotary for Parks Director	4	156.50	626.00						
MPRA (Director /Assistant Dir)	0	0.00	560.00						
NRPA Group Membership	0	0.00	425.00						
KCMPRDA	0	0.00	75.00						
Rounding	0	0.00	4.00						
15-6-0103-0430 OFFICE FACILITIES & SERVICE		151,250	128,705	33,965	35,351	23,567	0	35,351	
25% Admin Fee Paid to GF	1	35,351.00	35,351.00						
15-6-0103-0460 BAD DEBT		(116)	(34)	0	1,300	(405)	0	1,300	
TOTAL OTHER CHARGES		171,529	149,356	55,308	58,273	38,151	0	58,526	

6-0103-0430 OFFICE FACILITIES & SERVICEPERMANENT NOTES:
Community Center Fund will pay 25% of Administrative Service charge to the General Fund until 2023 when the Community Center bonds are retired.

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AS OF: AUGUST 31ST, 2016

-COMMUNITY CENTER FUND
INISTRATION
ENDITURES

	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 CURRENT BUDGET	2016 Y-T-D ACTUAL	2016 PROJECTED YEAR END	2017 REQUESTED BUDGET	2017 PROPOSED BUDGET
CAPITAL OUTLAY								
15-6-0103-0504 MACHINERY & EQUIPMENT	18,299	19,502	192	9,700	9,915	0	0	
TOTAL CAPITAL OUTLAY	18,299	19,502	192	9,700	9,915	0	0	
TOTAL ADMINISTRATION	498,457	467,074	334,576	369,233	245,056	0	377,111	

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PROPOSED BUDGET WORKSHEET
AS OF: AUGUST 31ST, 2016

-COMMUNITY CENTER FUND
UATICS CENTER
EXPENDITURES

			2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 CURRENT BUDGET	2016 Y-T-D ACTUAL	2016 PROJECTED YEAR END	2017 REQUESTED BUDGET	2017 PROPOSE BUDGET
PERSONNEL SERVICES										
15-6-1124-0101	SALARY FULLTIME	(	182)	25,168	28,650	29,220	19,995	0	29,805	
	80% Aquatics Supervisor Sal	0	0.00	29,802.00						
	Rounding	0	0.00	3.00						
15-6-1124-0102	SALARY PARTTIME		63,165	66,675	60,328	60,530	47,065	0	63,570	
	Lifeguards	4,905	8.00	39,240.00						
	Swim Instructors	700	9.00	6,300.00						
	Morning Lifeguards	1,820	9.00	16,380.00						
	Swim Conditioning Instructor	165	10.00	1,650.00						
15-6-1124-0103	SALARY OVERTIME		135	85	662	0	444	0	1,810	
	Aquatics Supervisor (FLSA)	0	0.00	1,805.32						
	Rounding	0	0.00	4.68						
15-6-1124-0104	FICA		4,846	6,883	6,772	6,720	4,817	0	7,285	
15-6-1124-0106	WORKERS COMP		3,686	3,563	4,445	3,900	3,980	0	4,400	
15-6-1124-0107	RETIREMENT		6	3,229	3,209	2,780	1,784	0	2,785	
15-6-1124-0108	HEALTH INSURANCE		0	4,108	4,807	4,995	3,293	0	5,040	
15-6-1124-0109	DENTAL INSURANCE		0	284	317	335	211	0	335	
15-6-1124-0110	OTHER PAYROLL INSURANCE		0	1,400	712	180	120	0	195	
	Disability	0	0.00	115.00						
	Life	0	0.00	80.00						
TOTAL PERSONNEL SERVICES			71,655	111,396	109,902	108,660	81,708	0	115,225	

6-1124-0103 SALARY OVERTIME

CURRENT YEAR NOTES:
Addition of overtime for management level staff moved to hourly per the new FLSA requirements.

			2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 CURRENT BUDGET	2016 Y-T-D ACTUAL	2016 PROJECTED YEAR END	2017 REQUESTED BUDGET	2017 PROPOSE BUDGET
CONTRACTUAL SERVICES										
15-6-1124-0207	TRAVEL & TRAINING		1,590	2,089	1,607	2,650	3,421	0	1,550	
	Lifeguard/Aquatic Training	0	0.00	750.00						
	MPRA Membership & Conference	0	0.00	800.00						
15-6-1124-0211	EQUIPMENT MAINTENANCE		2,479	4,003	1,156	4,100	3,324	0	4,100	
	Chemical Control Computer	0	0.00	1,500.00						
	Feed Pumps	0	0.00	500.00						
	Main Pump/Feature Pumps	0	0.00	500.00						
	Timing System Touchpads	0	0.00	1,600.00						
15-6-1124-0216	OTHER CONTRACTUAL SERVICE		5,248	44,847	3,235	3,250	2,777	0	5,750	
	Timing System Maintenance	0	0.00	750.00						
	Filter/Pump Maintenance	0	0.00	500.00						
	Red Cross Certifications	20	100.00	2,000.00						
	Winter Swim Team Coach	0	0.00	2,500.00						
TOTAL CONTRACTUAL SERVICES			9,318	50,939	5,998	10,000	9,523	0	11,400	

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PROPOSED BUDGET WORKSHEET
AS OF: AUGUST 31ST, 2016

-COMMUNITY CENTER FUND
ATICS CENTER
ENDITURES

		2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 CURRENT BUDGET	2016 Y-T-D ACTUAL	2016 PROJECTED YEAR END	2017 REQUESTED BUDGET	2017 PROPOSED BUDGET
COMMODITIES									
15-6-1124-0303 CHEMICALS		4,287	9,420	3,334	5,580	3,040	0	4,585	
Liquid Chlorine	24	95.00	2,280.00						
Sodium Bicarbonate	48	13.00	624.00						
Test Kits/Refills	0	0.00	200.00						
Muriatic Acid	5	200.00	1,000.00						
Delivery Charge	6	6.00	36.00						
Misc. Chem for Proper Balance	0	0.00	100.00						
Drum Reconditioning	24	6.00	144.00						
Calcium Chloride Flakes	0	0.00	200.00						
Rounding	0	0.00	1.00						
15-6-1124-0304 UNIFORMS		750	750	750	750	1,309	0	750	
Lifeguard Uniforms	0	0.00	750.00						
15-6-1124-0305 SAFETY EQUIPMENT		125	813	930	930	888	0	930	
Seal Easy	10	10.00	100.00						
Whistles	0	0.00	115.00						
Landyards	20	2.25	45.00						
Gloves	0	0.00	100.00						
First Aid Supplies	3	40.00	120.00						
Rescue Tubes	0	0.00	100.00						
Backboards	0	0.00	350.00						
15-6-1124-0307 EQUIPMENT MAINTENANCE		794	1,336	370	990	938	0	1,390	
Vacuum Filters	4	35.00	140.00						
Grease for pumps	0	0.00	50.00						
Diaphragm tubes for chem pumps	0	0.00	150.00						
Tube Line Delivery	0	0.00	150.00						
Misc. Hardware Hot Tub/Slide	0	0.00	150.00						
Filters for Hot Tub	0	0.00	250.00						
Pool Heater Maintenance	0	0.00	500.00						
15-6-1124-0310 SUPPLIES		965	1,650	1,385	1,025	713	0	1,025	
Swim Diapers	0	0.00	75.00						
Cleaners	0	0.00	100.00						
Scum Buster	0	0.00	100.00						
Power Washer Soap	0	0.00	150.00						
Anti Foam Hot Tub	0	0.00	400.00						
Swim Lesson Supplies	0	0.00	100.00						
Water Aerobic Supplies	0	0.00	100.00						
TOTAL COMMODITIES		6,921	13,969	6,769	9,275	6,887	0	8,680	
CAPITAL OUTLAY									
15-6-1124-0504 MACHINERY & EQUIPMENT		35,000	0	0	0	0	0	0	
TOTAL CAPITAL OUTLAY		35,000	0	0	0	0	0	0	
TOTAL AQUATICS CENTER		122,894	176,303	122,668	127,935	98,118	0	135,305	

AS OF: AUGUST 31ST, 2016

-COMMUNITY CENTER FUND
REATION PROGRAMS
PENDITURES

Account	Description		2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 CURRENT BUDGET	2016 Y-T-D ACTUAL	2016 PROJECTED YEAR END	2017 REQUESTED BUDGET	2017 PROPOSE BUDGET
PERSONNEL SERVICES										
15-6-1126-0101	SALARY FULLTIME		55,818	38,914	43,362	44,360	36,335	0	45,870	
	70% RecCor 1 and 80% RecCor 2	0	0.00	45,870.00						
15-6-1126-0102	SALARY PARTTIME		65,509	64,945	68,741	68,235	54,089	0	59,170	
	Summer Camp Coordinator	560	12.00	6,720.00						
	Special Events Coordinator	830	12.00	9,960.00						
	Fitness Instructor (Basic WA)	110	10.00	1,100.00						
	Summer Camp Counselors	3,500	7.80	27,300.00						
	Rec Attendants - TT & Fit Kids	1,370	7.80	10,686.00						
	Gym Supervisors	250	7.80	1,950.00						
	Fitness Instructor (GS)	100	14.50	1,450.00						
	Rounding	0	0.00	4.00						
15-6-1126-0103	SALARY OVERTIME		116	60	49	0	57	0	3,380	
	Rec Coordinator (FLSA)	0	0.00	1,575.13						
	Rec Coordinator (FLSA)	0	0.00	1,802.01						
	Rounding	0	0.00	2.86						
15-6-1126-0104	FICA		9,356	7,788	8,387	8,615	6,640	0	8,295	
15-6-1126-0106	WORKERS COMP		4,576	4,609	4,684	5,200	3,185	0	5,245	
15-6-1126-0107	RETIREMENT		5,778	3,343	4,862	4,215	1,620	0	4,335	
15-6-1126-0108	HEALTH INSURANCE		8,162	7,295	9,862	12,385	6,834	0	9,450	
15-6-1126-0109	DENTAL INSURANCE		594	478	568	625	449	0	625	
15-6-1126-0110	OTHER PAYROLL INSURANCE		415	251	282	310	226	0	325	
	Disability	0	0.00	180.00						
	Life	0	0.00	145.00						
TOTAL PERSONNEL SERVICES			150,323	127,684	140,796	143,945	109,436	0	136,695	

6-1126-0103 SALARY OVERTIME

CURRENT YEAR NOTES:
Addition of overtime for management level staff moved to hourly per the new FLSA requirements.

Account	Description		2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 CURRENT BUDGET	2016 Y-T-D ACTUAL	2016 PROJECTED YEAR END	2017 REQUESTED BUDGET	2017 PROPOSE BUDGET
CONTRACTUAL SERVICES										
15-6-1126-0207	TRAVEL & TRAINING		1,414	966	1,634	2,136	881	0	925	
	MPRA Membership (2) & Training	0	0.00	925.00						
15-6-1126-0211	EQUIPMENT MAINTENANCE		3,897	2,241	3,116	3,700	3,830	0	3,950	
	Weight Equipment	0	0.00	1,200.00						
	Ellipticals- Tie Rods, etc.	0	0.00	1,000.00						
	Treadmills -Belts, Decks, etc.	0	0.00	1,750.00						
15-6-1126-0216	OTHER CONTRACTUAL SERVICE		74,271	54,652	26,218	30,625	17,491	0	30,185	
	Advanced Water Aerobics	0	0.00	1,575.00						
	Group Fitness (70% of Rev)	0	0.00	18,507.00						
	Personal Training (70% of Rev)	0	0.00	7,000.00						
	Summer Camp Bus (Trips)	40	50.00	2,000.00						
	Princess Ball DJ	1	500.00	500.00						
	Bounce Houses Member Appreciat	4	150.00	600.00						
	Rounding	0	0.00	3.00						
TOTAL CONTRACTUAL SERVICES			79,582	57,859	30,968	36,461	22,202	0	35,060	

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PROPOSED BUDGET WORKSHEET
AS OF: AUGUST 31ST, 2016

-COMMUNITY CENTER FUND
REATION PROGRAMS
EXPENDITURES

			2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	(------ 2016 CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END ------)	(------ 2017 REQUESTED BUDGET	PROPOSED BUDGET
COMMODITIES										
15-6-1126-0307	EQUIPMENT MAINTENANCE		781	2,069	1,551	2,565	338	0	2,565	
	Treadmill Wax Bags	0	0.00	150.00						
	Treadmill Roller Covers	0	0.00	75.00						
	Treadmill Wax Motors	0	0.00	700.00						
	Elliptical Tie Rods	0	0.00	720.00						
	Elliptical Batteries	0	0.00	120.00						
	Bike & Stepper - Crank Shafts	0	0.00	200.00						
	Equipment Pad Replacement	0	0.00	600.00						
15-6-1126-0310	SUPPLIES		12,254	4,330	12,438	12,950	10,934	0	12,950	
	Trophies (Youth Vball & Bball)	0	0.00	1,800.00						
	Snacks for Summer Camp	0	0.00	1,000.00						
	Volleyball Supplies	0	0.00	1,000.00						
	Basketball Supplies	0	0.00	2,000.00						
	Summer Camp Supplies	0	0.00	2,000.00						
	Special Event Supplies	0	0.00	300.00						
	Summer Camp T-Shirts	0	0.00	700.00						
	Championship T-shirts Leagues	0	0.00	950.00						
	Special Event Prizes	0	0.00	100.00						
	Youth Bball Uniforms & Coaches	0	0.00	2,100.00						
	Girls Volleyball Uniforms	0	0.00	1,000.00						
TOTAL COMMODITIES			13,035	6,399	13,989	15,515	11,272	0	15,515	
CAPITAL OUTLAY										
15-6-1126-0504	MACHINERY & EQUIPMENT		0	0	10,223	10,005	6,503	0	10,005	
	Treadmill Lease	6	1,667.00	10,002.00						
	Rounding	0	0.00	3.00						
TOTAL CAPITAL OUTLAY			0	0	10,223	10,005	6,503	0	10,005	
RECREATION PROGRAMS										
15-6-1126-0702	AEROBICS		7,579	2,026	1,873	2,000	16	0	2,000	
	Training Equipment	0	0.00	1,000.00						
	Group Fitness Equipment	0	0.00	1,000.00						
15-6-1126-0709	REC VOLLEYBALL		4,004	4,110	2,643	3,500	2,054	0	0	
15-6-1126-0711	COMPETITIVE VOLLEYBALL		833	315	426	0	0	0	0	
15-6-1126-0716	YOUTH VOLLEYBALL		0	0	0	0	0	0	500	
	Youth Volleyball Officials	0	0.00	500.00						
15-6-1126-0717	5 ON 5 BASKETBALL		0	8,644	6,302	8,150	5,594	0	9,840	
	Officials for Adult League	114	26.00	2,964.00						
	Officials Youth Basketball	275	25.00	6,875.00						
	Rounding	0	0.00	1.00						
15-6-1126-0718	MISC RECREATION PROGRAMS		3,629	4,343	3,189	4,000	3,351	0	4,000	
	Special Events	0	0.00	500.00						
	Summer Camp Field Trips	0	0.00	3,500.00						
15-6-1126-0719	ADULT VOLLEYBALL		0	0	0	0	0	0	3,000	
	Coed Officials	0	0.00	1,500.00						
	Women's Officials	0	0.00	1,500.00						
TOTAL RECREATION PROGRAMS			16,044	19,438	14,432	17,650	11,015	0	19,340	

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PROPOSED BUDGET WORKSHEET
AS OF: AUGUST 31ST, 2016

-COMMUNITY CENTER FUND
REATION PROGRAMS
PENDITURES

		2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 CURRENT BUDGET	2016 Y-T-D ACTUAL	2016 PROJECTED YEAR END	2017 REQUESTED BUDGET	2017 PROPOSE BUDGET
6-1126-0709	REC VOLLEYBALL	CURRENT YEAR NOTES: Combined Rec Volleyball & Competitive Volleyball into one account (Adult Volleyball) for tracking purposes.							
6-1126-0711	COMPETITIVE VOLLEYBALL	CURRENT YEAR NOTES: Combined Rec Volleyball & Competitive Volleyball into one account (Adult Volleyball) for tracking purposes.							
6-1126-0719	ADULT VOLLEYBALL	CURRENT YEAR NOTES: Combined Rec Volleyball & Competitive Volleyball into one account (Adult Volleyball) for tracking purposes.							
TOTAL RECREATION PROGRAMS		258,983	211,380	210,407	223,576	160,427	0	216,615	

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PROPOSED BUDGET WORKSHEET
AS OF: AUGUST 31ST, 2016

-COMMUNITY CENTER FUND
ILDING & GROUNDS
EXPENDITURES

Account	Description		2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 CURRENT BUDGET	2016 Y-T-D ACTUAL	2016 PROJECTED YEAR END	2017 REQUESTED BUDGET	2017 PROPOSED BUDGET
PERSONNEL SERVICES										
15-6-1119-0101	SALARY FULLTIME		76,731	77,886	80,004	81,400	55,525	0	83,270	
	FT	0	0.00	82,667.00						
	Longevity	0	0.00	600.00						
	Rounding	0	0.00	3.00						
15-6-1119-0102	SALARY PARTTIME		11,890	8,146	9,705	12,380	6,399	0	12,380	
	HCC Maintenance Staff	1,528	8.10	12,376.80						
	Rounding	0	0.00	3.20						
15-6-1119-0103	SALARY OVERTIME		6,215	1,325	1,635	1,535	0	0	1,535	
	Maintenance Supervisor	1	1,535.00	1,535.00						
15-6-1119-0104	FICA		6,833	6,178	6,536	7,290	4,234	0	7,440	
15-6-1119-0106	WORKERS COMP		2,987	3,250	3,885	4,350	3,049	0	4,700	
15-6-1119-0107	RETIREMENT		10,909	10,434	9,104	7,880	5,051	0	7,470	
15-6-1119-0108	HEALTH INSURANCE		12,994	13,840	15,043	16,260	10,800	0	17,760	
15-6-1119-0109	DENTAL INSURANCE		627	792	789	835	528	0	835	
15-6-1119-0110	OTHER PAYROLL INSURANCE		956	451	463	495	317	0	500	
	Disability	0	0.00	305.00						
	Life	0	0.00	195.00						
TOTAL PERSONNEL SERVICES			130,141	122,301	127,165	132,425	85,903	0	135,890	
CONTRACTUAL SERVICES										
15-6-1119-0201	UTILITIES		233,113	271,873	234,089	210,250	108,301	0	238,300	
	Natural Gas	0	0.00	66,000.00						
	Water/Sewer	0	0.00	22,500.00						
	Electricity	0	0.00	145,000.00						
	CenturyLink Phone Line Service	12	400.00	4,800.00						
15-6-1119-0207	TRAVEL & TRAINING		1,200	282	163	500	0	0	250	
	Misc. Training	0	0.00	250.00						
15-6-1119-0211	EQUIPMENT MAINTENANCE		5,656	8,034	4,439	6,000	2,357	0	6,000	
	HVAC Brain	0	0.00	1,200.00						
	Genie Lift	0	0.00	1,000.00						
	Electrical work	0	0.00	1,200.00						
	Sprinkler system repair	0	0.00	500.00						
	ADA door service	0	0.00	600.00						
	Ice machine servicing	0	0.00	500.00						
	Roof/window repair	0	0.00	1,000.00						
15-6-1119-0216	OTHER CONTRACTUAL SERVICE		93,379	58,643	78,183	40,315	33,500	0	60,400	
	HVAC Quarterly Maint Contract	0	0.00	16,000.00						
	Inspections	0	0.00	600.00						
	Exterminator	0	0.00	1,800.00						
	Generator Service	0	0.00	2,500.00						
	Backflow service	0	0.00	400.00						
	HVAC Repairs	0	0.00	22,000.00						
	Elevator Maintenance Contract	12	161.00	1,932.00						
	Protection One Security System	12	430.43	5,165.16						
	Mechanical/Equipment Repairs	0	0.00	10,000.00						

PROPOSED BUDGET WORKSHEET
AS OF: AUGUST 31ST, 2016

-COMMUNITY CENTER FUND
LDING & GROUNDS
ENDITURES

		2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	(2016) CURRENT BUDGET	(2016) Y-T-D ACTUAL	(2016) PROJECTED YEAR END	(2017) REQUESTED BUDGET	(2017) PROPOSE BUDGET
Rounding	0	0.00	2.84						
TOTAL CONTRACTUAL SERVICES		333,348	338,831	316,873	257,065	144,158	0	304,950	
COMMODITIES									
15-6-1119-0303 CHEMICALS		1,630	710	232	1,500	737	0	1,500	
Floor Wax, Carpet Shampoo, etc	0	0.00	1,500.00						
15-6-1119-0305 SAFETY EQUIPMENT		0	0	335	250	0	0	250	
Rubber Gloves	0	0.00	100.00						
Mats	0	0.00	100.00						
Safety Glasses	0	0.00	50.00						
15-6-1119-0307 EQUIPMENT MAINTENANCE		4,210	4,699	2,027	4,300	3,682	0	4,300	
Push Mower Maintenance	0	0.00	100.00						
Weedeater Maintenance	0	0.00	100.00						
Vacuum Belts & Bags	0	0.00	200.00						
Electrical Supplies	0	0.00	400.00						
Door Closers, Handles & Knobs	0	0.00	1,600.00						
Plumbing Supplies	0	0.00	900.00						
Light Bulbs	0	0.00	500.00						
Misc. Sound System	0	0.00	400.00						
Buffer pads	0	0.00	100.00						
15-6-1119-0310 SUPPLIES		16,863	17,897	14,946	17,200	14,262	0	17,200	
Toilet Paper	0	0.00	6,000.00						
Paper Towels	0	0.00	6,000.00						
Mopping/Sweeping Supplies	0	0.00	1,300.00						
Trash Bags	0	0.00	3,400.00						
Misc. Maintenance Supplies	0	0.00	500.00						
TOTAL COMMODITIES		22,702	23,307	17,541	23,250	18,681	0	23,250	
OTHER CHARGES									
15-6-1119-0425 MDNR PRINCIPAL PAYMENT		9,015	15,751	18,931	16,395	18,931	0	16,720	
Principal Payments	0	0.00	16,720.00						
15-6-1119-0440 MDNR INTEREST PAYMENT		450	3,180	0	2,540	0	0	2,215	
Interest Payments	0	0.00	2,211.00						
Rounding	0	0.00	4.00						
TOTAL OTHER CHARGES		9,465	18,931	18,931	18,935	18,931	0	18,935	
CAPITAL OUTLAY									
15-6-1119-0504 MACHINERY & EQUIPMENT		10,202	0	95	0	0	0	0	
TOTAL CAPITAL OUTLAY		10,202	0	95	0	0	0	0	
TOTAL BUILDING & GROUNDS		505,859	503,370	480,605	431,675	267,673	0	483,025	

PROPOSED BUDGET WORKSHEET
AS OF: AUGUST 31ST, 2016

-COMMUNITY CENTER FUND
ITAL PROJECTS
ENDITURES

		2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 CURRENT BUDGET	2016 Y-T-D ACTUAL	2016 PROJECTED YEAR END	2017 REQUESTED BUDGET	2017 PROPOSED BUDGET
CAPITAL PROJECTS									
15-6-0990-1001	POOL FEATURE	0	0	0	0	0	0	0	
15-6-0990-1002	DRAIN & REPAINT POOL	0	0	0	0	0	0	0	
15-6-0990-1003	CARDIO EQUIPMENT	0	0	0	0	0	0	0	
15-6-0990-2013	HCC PARKING LOT	0	0	0	0	0	0	50,000	
	HCC Parking Lot Resurfacing 0	0.00	50,000.00						
TOTAL CAPITAL PROJECTS		0	0	0	0	0	0	50,000	
TOTAL CAPITAL PROJECTS		0	0	0	0	0	0	50,000	
TOTAL EXPENDITURES		1,386,192	1,358,127	1,148,256	1,152,419	771,274	0	1,262,056	
REVENUE OVER/(UNDER) EXPENDITURES		(287,217)	9,253	(5,260)	(62,979)	(207,675)	0	(70,491)	

*** END OF REPORT ***

2017 Budget Objectives: PARKS & RECREATION

1. With demonstrated support from the community, bring forward a ballot measure to City of Harrisonville residents to approve the continuation of the sales tax at a rate of one-half of one percent, beyond 2022, for the purpose of providing funds for the operation, maintenance, improvement, and expansion of Parks & Recreation amenities and services.

Justification: In 2003, Harrisonville voters approved the 1/2 cent sales tax for parks & storm water for the construction of the Community Center. After the Community Center debt is retired and paid in full at the end of 2022, 1/4 cent of this designated tax is scheduled to sunset.

Parks & Recreation staff has presented information to the Park Board and Board of Alderman on the department's current revenue streams and funding concerns going forward. While Parks & Recreation have been historically sound financial stewards of tax supported facilities with solid management of the Outdoor Pool for nearly 20 years and strong operation of the Harrisonville Community Center for over 10 years; we are currently operating in a maintenance mode with no resources for capital improvements or preventative/larger maintenance of our aging facilities and infrastructure.

In order to continue to operate an outstanding system of parks and facilities, ongoing stewardship, repairs, maintenance and improvements are necessary.

For the remainder of 2016 & into 2017 Parks & Recreation staff will be working on community education & support for this ballot initiative by presenting at various community & civic groups, holding public meetings & providing community education materials & information to voters.

With demonstrated support from the community and approval from the Park Board and Board of Alderman staff will file the Parks Sales tax continuation ballot initiative to be included on the April, 2017 ballot.

Cost Estimate: $10,000.00 – Election Fee for Parks Sales Tax Ballot Initiative
Account #11-6-1125-0203

Completion Date: April, 2017

Responsible Party: Park Board and Parks & Recreation Director

Submitted By: Park Board and Parks & Recreation Director

2. To construct a sidewalk along Jefferson Parkway that connects from the end point of the existing sidewalk on the west side of the roadway near the south intersection with Locust and extends all the way north to the Community Center.

Justification: Constructing a trail connection to the Community Center was part of the 2016 approved budget & one of our main budget objectives. However, after facing easement access challenges from property owners along the proposed route, an alternative plan to construct a sidewalk along Jefferson Parkway has been proposed and will be moving forward in 2017 as a joint project with the Public Works Department, Street Department, Water Department, Electric Department, Community Development and Parks & Recreation Department.

Currently, the existing sidewalk stops after approximately 1,000 feet on Jefferson Parkway and there no sidewalks or trails that lead on to the Community Center. Jefferson Parkway from Locust to Waters Road serves the City's recreation baseball & soccer complex as well as the Community Center and is a highly trafficked roadway with no pedestrian access. In addition, senior living facilities are also set to be constructed along this roadway in the near future, which increases the need and demand for pedestrian access.

The City of Harrisonville is applying for a MoDOT Transportation Grant as well as a Missouri Moves Cost Share grant for the design and construction of the sidewalk along Jefferson Parkway. The Parks & Recreation Department originally budgeted $50,000 toward this project & will need that full amount to cover our matching share in order to complete the project in 2017. This amount will be re-appropriated from the 2016 budget and the funding source is the Parkland Dedication Fund.

Cost Estimate: $50,000.00
Account #11-6-0990-4215

Completion Date: November, 2017

Responsible Party: Parks and Recreation Director

Submitted By: Parks and Recreation Director and the Park Board

3. **Two years ago the Parks & Recreation Department planned for the resurfacing of the Parking Lot at the Community Center. Because of budget constraints, the project was cancelled in 2015. The project is being added once again to the 2017 Parks & Recreation Budget for the Community Center, with hopes of funding assistance from a General Fund transfer in. If the funds have to come out of the Community Center Fund Balance, the project is not recommended to proceed because the Community Center Fund Balance is getting low and must be protected for future emergencies.**

   The cost includes patching, micro paving and striping of the Community Center parking lot. This project will be bid with the other asphalt repairs city wide in 2017.

   Cost Estimate: $50,000.00
   Account #15-6-0990-2013

   Completion Date: November, 2017

   Responsible Party: Parks and Recreation Director

   Submitted By: Parks and Recreation Director and the Park Board

City of Harrisonville est. 1836

STAFF REPORT

TO: **Park Board**

FROM: **Chris Deal, Parks Director**

DATE: **September 9, 2016**

SUBJECT: **2017 Revised Fees & Charges**

Type of Item: *Approval*

Action Item (ID # 2328)

2017 Revised Fees & Charges

Attachments:

Memo for 2017 Day Pass Rate Increases (PDF)

MEMO

TO: Park Board

CC: Mayor Hasek, Acting City Administrator Mike Tholen

FROM: Chris Deal, Parks & Recreation Director
Wendy Hershberger, Assistant Director

DATE: September 7, 2016

RE: Proposed 2017 Day Pass Rates

In addition to the new program fees presented to the Park Board at the August 9th meeting, staff has determined that the day pass rates at the Community Center should be adjusted for 2017 to align with market rates and to increase revenue to the Community Center Fund. Day pass rates were last increased in 2015.

Harrisonville Parks & Recreation
Proposed 2017 Day Pass Rates

Fee Category	Current Rate	2017 Proposed Rate
COMMUNITY CENTER		
Day Pass Adult	$ 8.00	**$ 9.00**
Day Pass Youth	$ 6.00	**$ 7.00**
Day Pass Senior	$ 6.00	**$ 7.00**

Based on current day pass sales this increase will generate an additional $9,500 for the Community Center Fund in 2017.

Staff will answer any questions and requests Park Board approval of the proposed day pass fees.

Attachment: Memo for 2017 Day Pass Rate Increases (2328 : 2017 Revised Fees & Charges)

City of Harrisonville est. 1836

STAFF REPORT

TO: **Park Board**

FROM: **Chris Deal, Parks Director**

DATE: **September 9, 2016**

SUBJECT: **HCC & ODP Membership Report**

Type of Item: *Report*

Discussion Item (ID # 2329)

HCC & ODP Membership Report

Attachments:

Membership Statistics - Chart(PDF)

HCC Membership Statistics - Graphs (PDF)

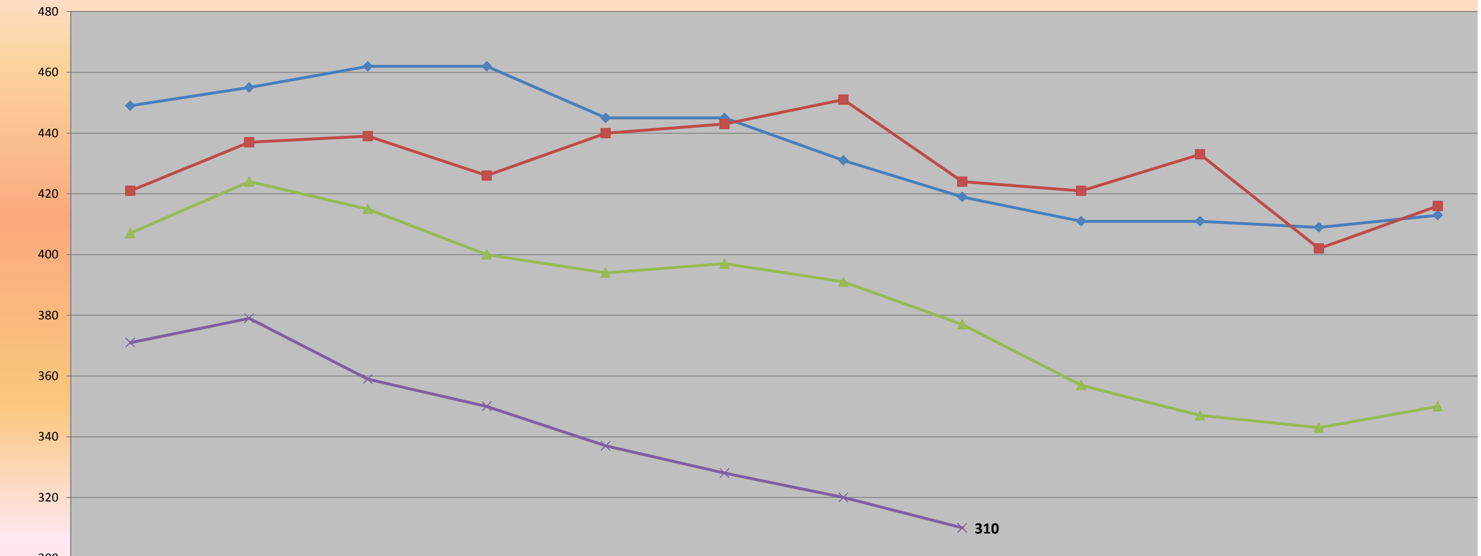
ODP Membership Statistics - Graphs (PDF)

HPR Membership Tracking
3-Year Period
Park Board Meeting: September 13, 2016

	Values																
Month / Year	Adult	Adult-90	Adult-ODP	Family	Fam-ODP	Youth	Youth-90	Yth - ODP	Senior	Sen-90	Sen Cpl	Sneakers	Sen-ODP	PLUS1	10Punch	HCC Mem	ODP Mem
Jan																	
2014	380	41	0	697	0	15	2	0	222	5	110	592	0	55	0	**4251**	**0**
2015	381	26	0	695	0	19	1	0	213	1	115	762	0	57	0	**4345**	**0**
2016	342	29	0	677	0	21	1	0	202	2	109	867	0	42	0	**4265**	**0**
% Difference/yr	-10.24%	11.54%	0.00%	-2.59%	0.00%	10.53%	0.00%	0.00%	-5.16%	100.00%	-5.22%	13.78%	0.00%	-26.32%	0.00%	**-1.84%**	**0.00%**
Feb																	
2014	390	47	0	718	0	15	4	0	223	4	114	612	0	64	0	**4400**	**0**
2015	387	37	0	711	0	18	2	0	207	2	113	785	0	52	0	**4412**	**0**
2016	347	32	0	690	0	23	0	0	205	2	111	883	0	41	0	**4356**	**0**
% Difference/yr	-10.34%	-13.51%	0.00%	-2.95%	0.00%	27.78%	-100.00%	0.00%	-0.97%	0.00%	-1.77%	12.48%	0.00%	-21.15%	0.00%	**-1.27%**	**0.00%**
Mar																	
2014	396	43	0	724	0	14	3	0	223	4	114	628	0	60	0	**4429**	**0**
2015	377	38	0	741	0	19	1	0	201	4	119	801	0	53	0	**4508**	**0**
2016	329	30	0	671	0	21	0	0	202	2	113	899	0	40	0	**4290**	**0**
% Difference/yr	-12.73%	-21.05%	0.00%	-9.45%	0.00%	10.53%	-100.00%	0.00%	0.50%	-50.00%	-5.04%	12.23%	0.00%	-24.53%	0.00%	**-4.84%**	**0.00%**
Apr																	
2014	393	33	0	706	0	14	3	0	227	1	117	643	0	59	0	**4376**	**0**
2015	371	29	0	721	0	16	1	0	204	4	114	804	0	47	0	**4413**	**0**
2016	330	20	0	663	0	23	0	0	202	2	108	917	0	54	0	**4279**	**0**
% Difference/yr	-11.05%	-31.03%	0.00%	-8.04%	0.00%	43.75%	-100.00%	0.00%	-0.98%	-50.00%	-5.26%	14.05%	0.00%	14.89%	0.00%	**-3.04%**	**0.00%**
May																	
2014	406	34	3	691	67	14	2	23	228	1	116	647	1	56	0	**4341**	**342**
2015	363	31	1	713	40	17	0	23	197	3	114	809	0	46	8	**4388**	**229**
2016	312	25	1	632	95	21	0	17	207	3	106	923	1	37	11	**4183**	**516**
% Difference/yr	-14.05%	-19.35%	0.00%	-11.36%	137.50%	23.53%	0.00%	-26.09%	5.08%	0.00%	-7.02%	14.09%	0.00%	-19.57%	37.50%	**-4.67%**	**125.33%**
Jun																	
2014	415	28	4	740	131	14	2	42	227	0	116	660	1	56	77	**4454**	**687**
2015	369	28	4	715	106	19	0	38	198	4	116	821	1	49	76	**4402**	**605**
2016	301	27	3	620	142	20	0	28	206	3	102	933	4	39	64	**4161**	**761**
% Difference/yr	-18.43%	-3.57%	-25.00%	-13.29%	33.96%	5.26%	0.00%	-26.32%	4.04%	-25.00%	-12.07%	13.64%	300.00%	-20.41%	-15.79%	**-5.47%**	**25.79%**
Jul																	
2014	421	30	5	728	137	15	1	43	229	0	119	679	1	59	0	**4440**	**725**
2015	361	30	4	721	108	20	0	38	205	4	119	836	1	54	40	**4448**	**609**
2016	292	28	4	606	148	18	0	29	199	1	100	936	4	38	82	**4066**	**802**
% Difference/yr	-19.11%	-6.67%	0.00%	-15.95%	37.04%	-10.00%	0.00%	-23.68%	-2.93%	-75.00%	-15.97%	11.96%	300.00%	-29.63%	105.00%	**-8.59%**	**31.69%**
Aug																	
2014	399	25	5	721	137	14	0	43	223	2	121	687	1	59	0	**4363**	**725**
2015	359	18	4	704	108	22	0	38	199	4	110	841	1	45	8	**4398**	**609**
2016	287	23	4	576	148	18	1	29	201	2	100	941	4	35	83	**3965**	**803**
% Difference/yr	-20.06%	27.78%	0.00%	-18.18%	37.04%	-18.18%	0.00%	-23.68%	1.01%	-50.00%	-9.09%	11.89%	300.00%	-22.22%	937.50%	**-9.85%**	**31.86%**
% Diff. Prev. Mo.																	
2014	-5.23%	-16.67%	0.00%	-0.96%	0.00%	-6.67%	-100.00%	0.00%	-2.62%	0.00%	1.68%	1.18%	0.00%	0.00%	0.00%	**-1.73%**	**0.00%**
2015	-0.55%	-40.00%	0.00%	-2.36%	0.00%	10.00%	0.00%	0.00%	-2.93%	0.00%	-7.56%	0.60%	0.00%	-16.67%	-80.00%	**-1.12%**	**0.00%**
2016	**-1.71%**	**-17.86%**	**0.00%**	**-4.95%**	**0.00%**	**0.00%**	**0.00%**	**0.00%**	**1.01%**	**100.00%**	**0.00%**	**0.53%**	**0.00%**	**-7.89%**	**1.22%**	**-2.48%**	**0.12%**
Sep																	
2014	396	25	5	715	137	13	0	43	220	3	116	700	0	58	0	**4327**	**725**
2015	342	15	0	699	0	23	0	0	209	4	115	849	0	45	0	**4336**	**0**
2016																	
% Difference/yr	-100.00%	-100.00%	0.00%	-100.00%	0.00%	-100.00%	0.00%	0.00%	-100.00%	-100.00%	-100.00%	-100.00%	0.00%	-100.00%	0.00%	**-100.00%**	**0.00%**
Oct																	
2014	407	26	0	701	0	13	0	0	215	3	114	712	0	56	0	**4293**	**0**
2015	335	12	0	692	0	23	0	0	215	3	119	851	0	43	0	**4303**	**0**
2016																	
% Difference/yr	-100.00%	-100.00%	0.00%	-100.00%	0.00%	-100.00%	0.00%	0.00%	-100.00%	-100.00%	-100.00%	-100.00%	0.00%	-100.00%	0.00%	**-100.00%**	**0.00%**
Nov																	
2014	379	23	0	696	0	13	0	0	218	1	116	718	0	53	0	**4261**	**0**
2015	327	16	0	676	0	23	1	0	214	2	120	842	0	40	0	**4224**	**0**
2016																	
Dec																	
2014	394	22	0	702	0	18	1	0	220	0	122	723	0	53	0	**4336**	**0**
2015	329	21	0	659	0	22	1	0	201	1	109	834	0	42	0	**4129**	**0**
2016																	

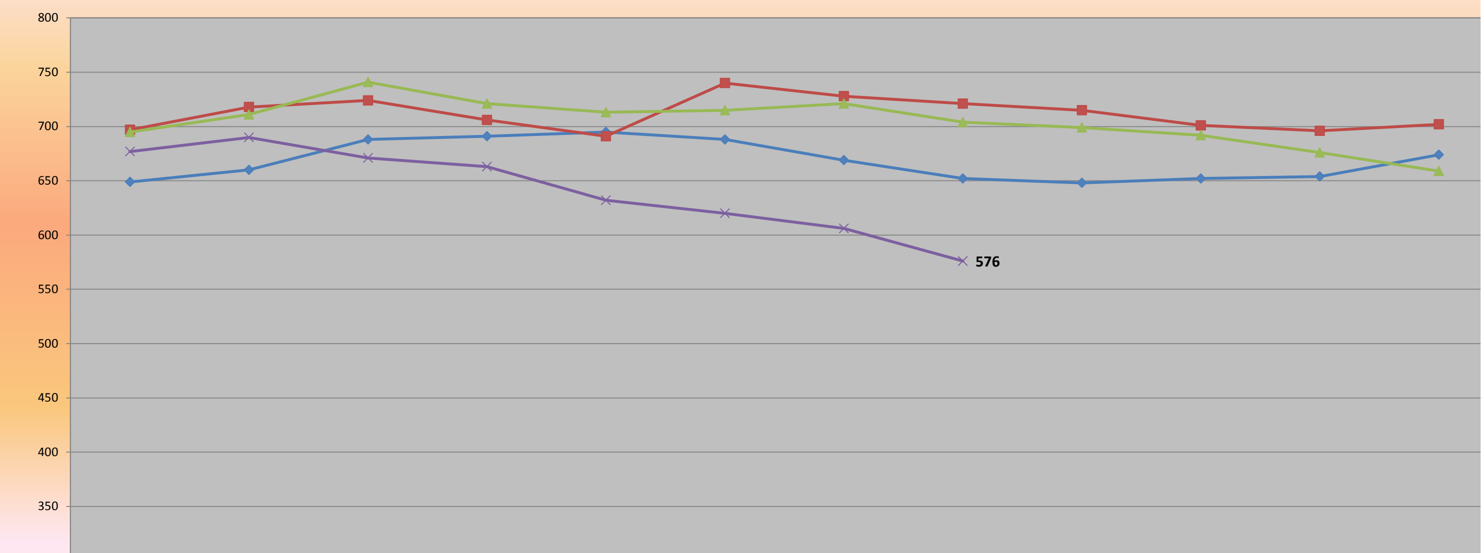
Updated by Wendy Hershberger: 9/7/2016 @ 12:48 PM

Adult Memberships - HCC
3-yr Look Back Period

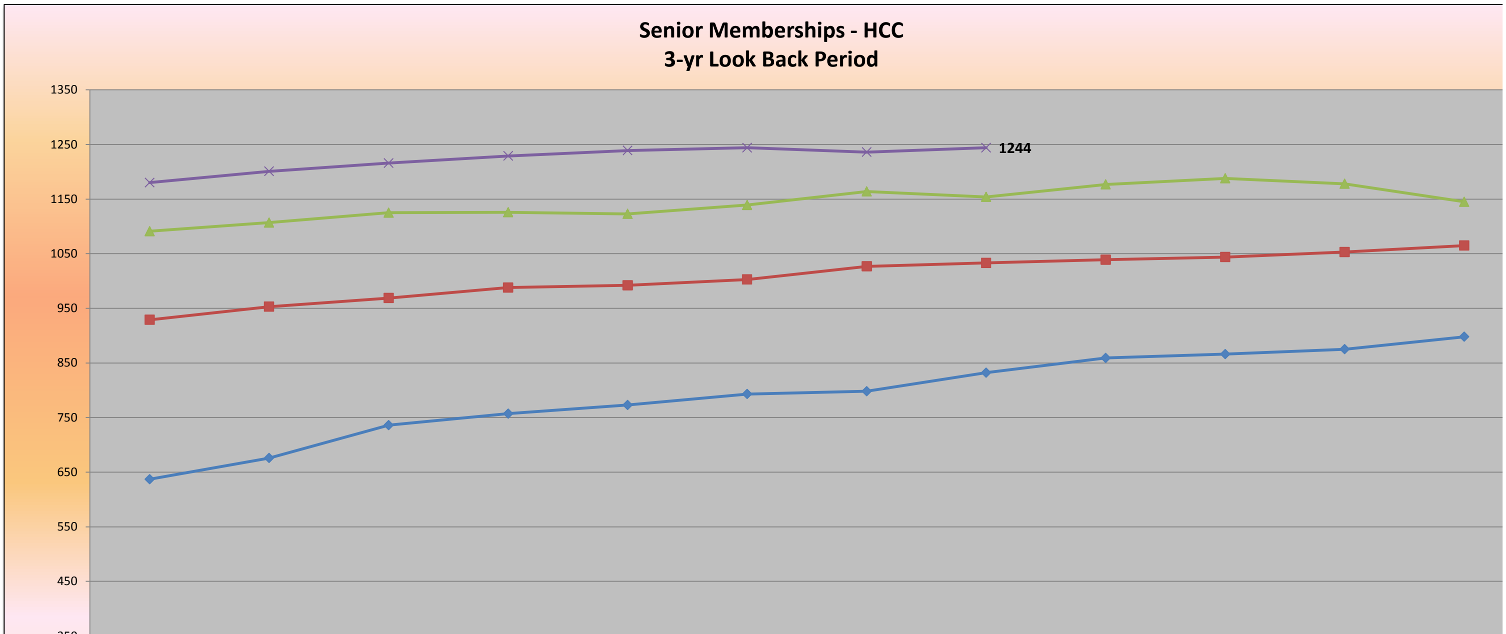


	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2013	449	455	462	462	445	445	431	419	411	411	409	413
2014	421	437	439	426	440	443	451	424	421	433	402	416
2015	407	424	415	400	394	397	391	377	357	347	343	350
2016	371	379	359	350	337	328	320	310				

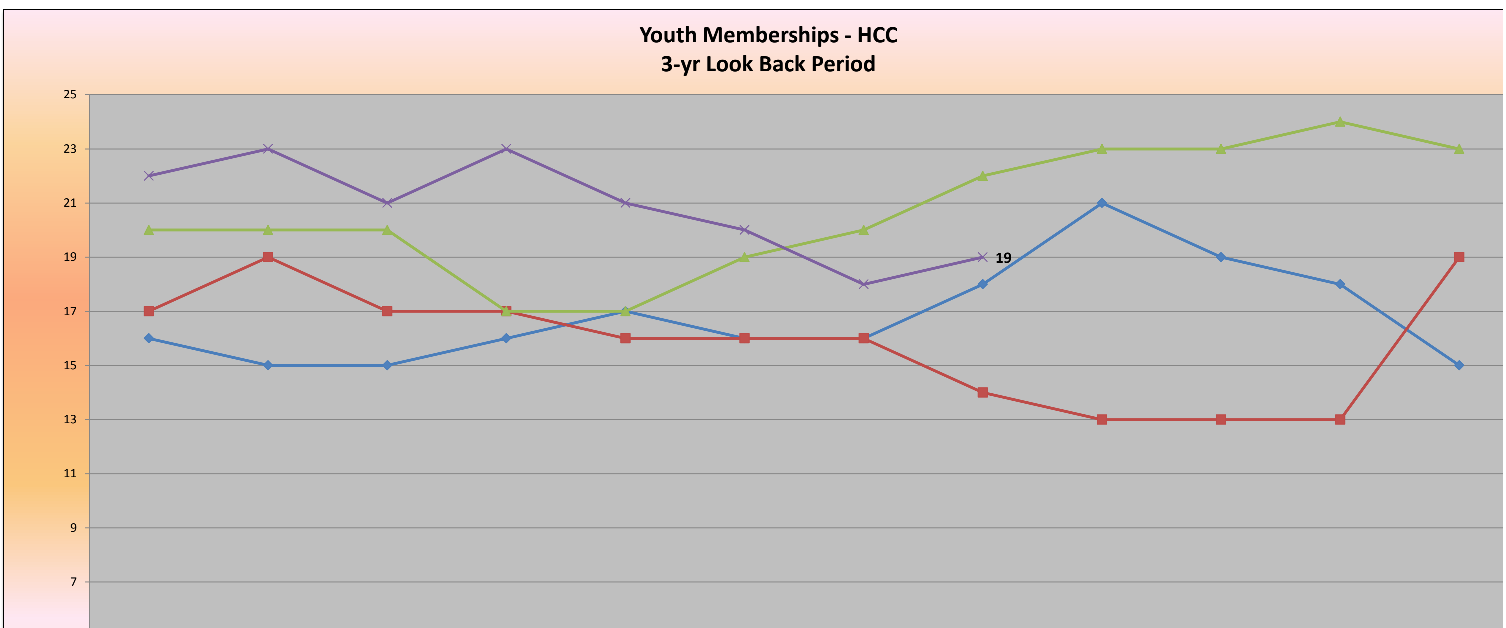
Family Memberships - HCC
3-yr Look Back Period



	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2013	649	660	688	691	695	688	669	652	648	652	654	674
2014	697	718	724	706	691	740	728	721	715	701	696	702
2015	695	711	741	721	713	715	721	704	699	692	676	659
2016	677	690	671	663	632	620	606	576				



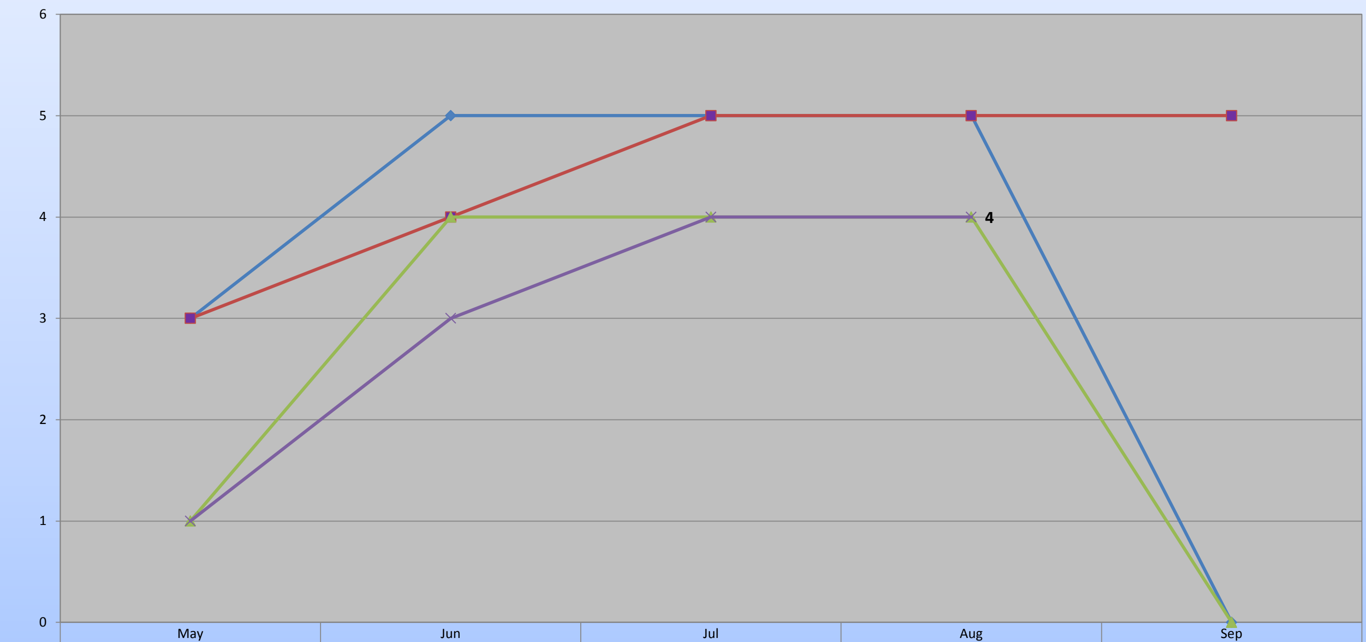
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2013	637	676	736	757	773	793	798	832	859	866	875	898
2014	929	953	969	988	992	1003	1027	1033	1039	1044	1053	1065
2015	1091	1107	1125	1126	1123	1139	1164	1154	1177	1188	1178	1145
2016	1180	1201	1216	1229	1239	1244	1236	1244				



	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2013	16	15	15	16	17	16	16	18	21	19	18	15
2014	17	19	17	17	16	16	16	14	13	13	13	19
2015	20	20	20	17	17	19	20	22	23	23	24	23
2016	22	23	21	23	21	20	18	19				

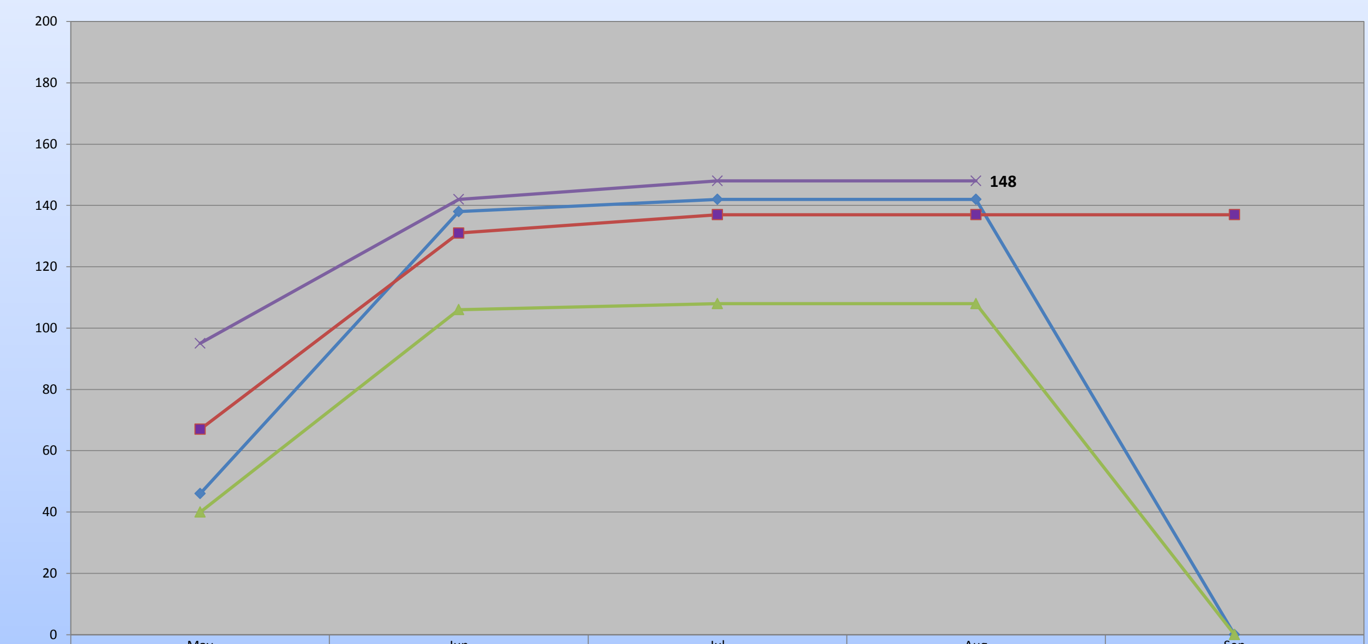
Attachment: HCC Membership Statistics - Graphs (2329 : HCC & ODP Membership Report)

Adult Memberships - ODP
3-yr Look Back Period



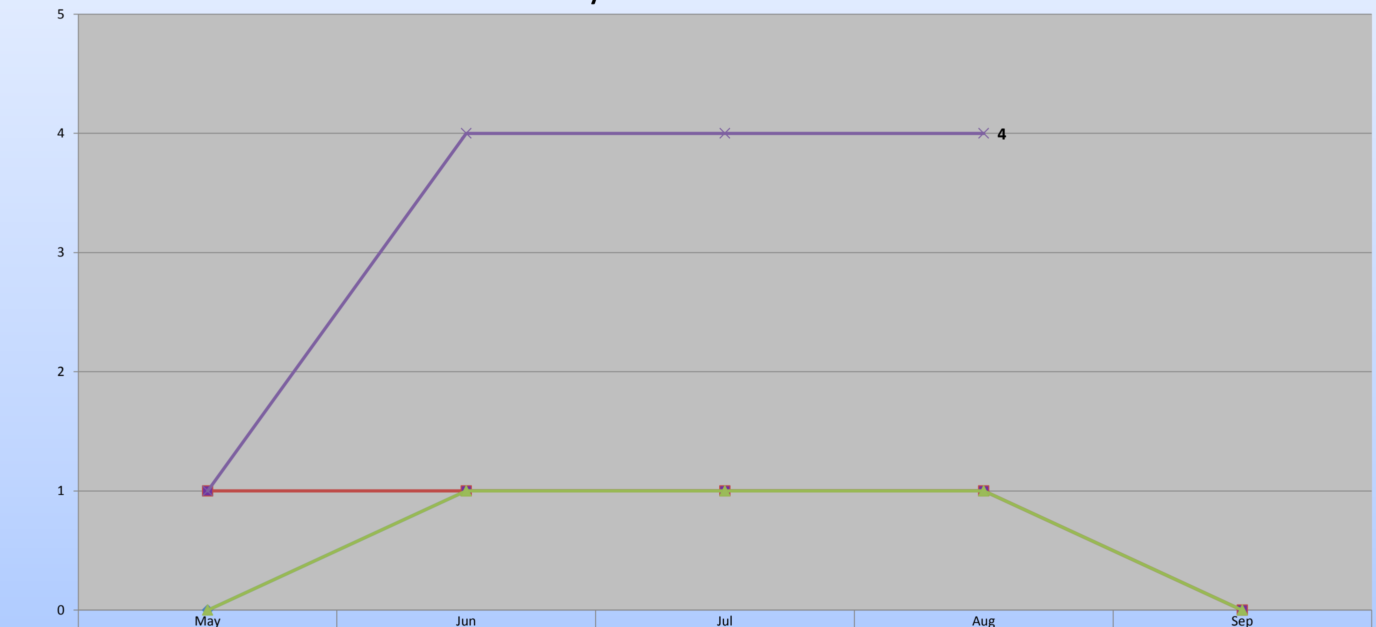
	May	Jun	Jul	Aug	Sep
2013	3	5	5	5	0
2014	3	4	5	5	5
2015	1	4	4	4	0
2016	1	3	4	4	

Family Memberships - ODP
3-yr Look Back Period



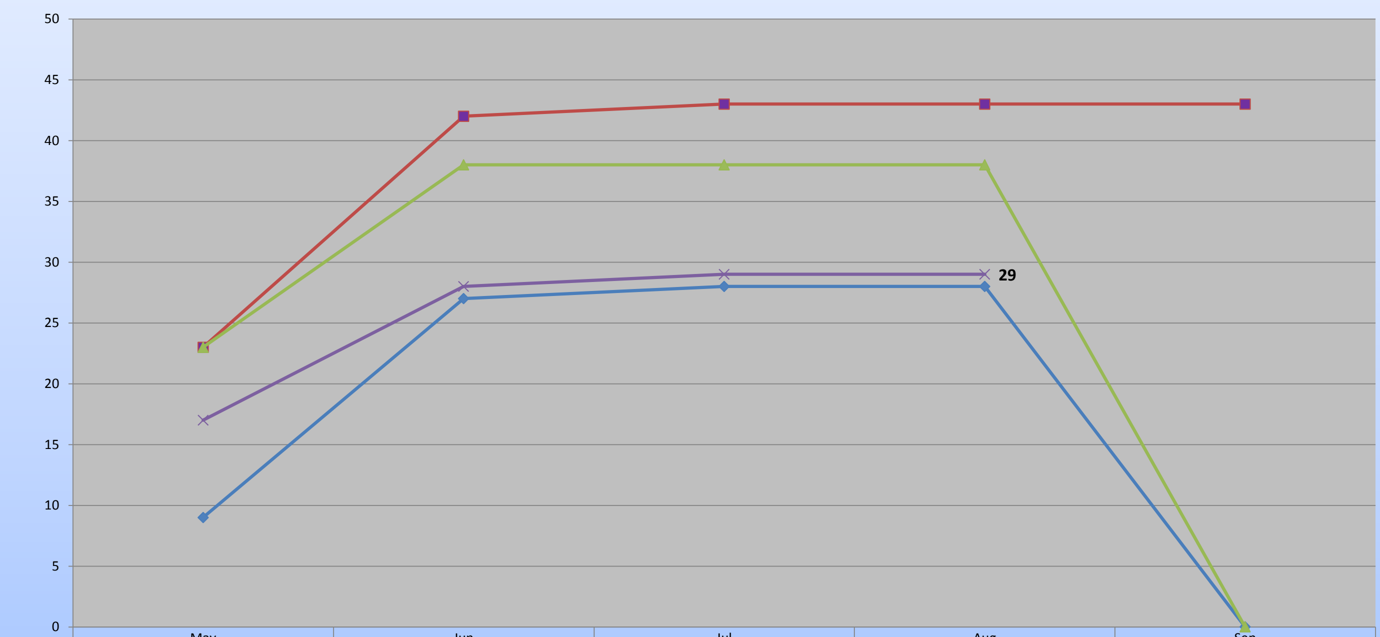
	May	Jun	Jul	Aug	Sep
2013	46	138	142	142	0
2014	67	131	137	137	137
2015	40	106	108	108	0
2016	95	142	148	148	

Senior Memberships - ODP
3-yr Look Back Period



	May	Jun	Jul	Aug	Sep
2013	0	1	1	1	0
2014	1	1	1	1	0
2015	0	1	1	1	0
2016	1	4	4	4	

Youth Memberships - ODP
3-yr Look Back Period



	May	Jun	Jul	Aug	Sep
2013	9	27	28	28	0
2014	23	42	43	43	43
2015	23	38	38	38	0
2016	17	28	29	29	

Attachment: ODP Membership Statistics - Graphs (2329 : HCC & ODP Membership Report)

City of Harrisonville est. 1836

STAFF REPORT

TO: **Park Board**

FROM: **Chris Deal, Parks Director**

DATE: **September 9, 2016**

SUBJECT: **Month & YTD Financial Report**

<u>Type of Item:</u> *Report*

Discussion Item (ID # 2330)

Month & YTD Financial Report

Attachments:

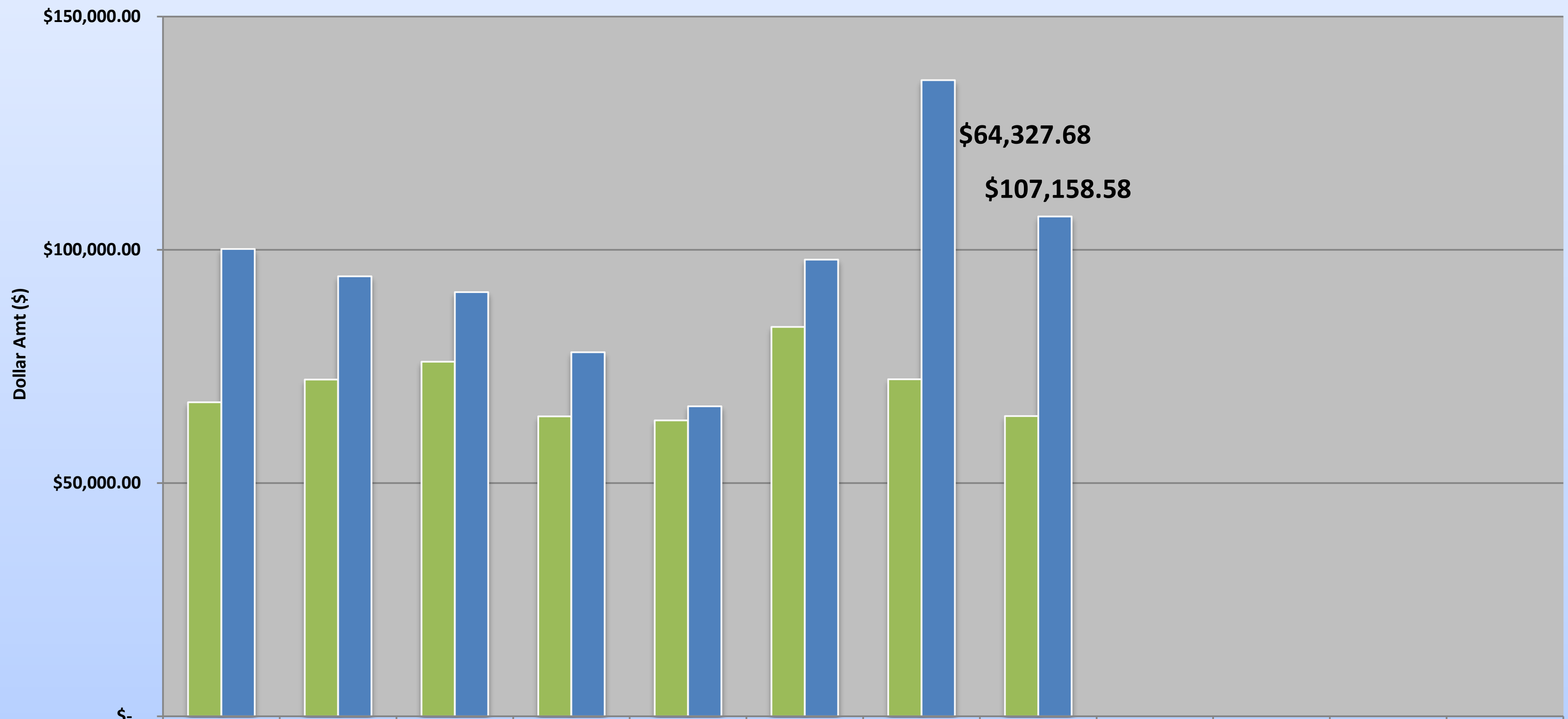
Revenue vs. Expenditures (PDF)

Utilities (PDF)

Parks Financials (PDF)

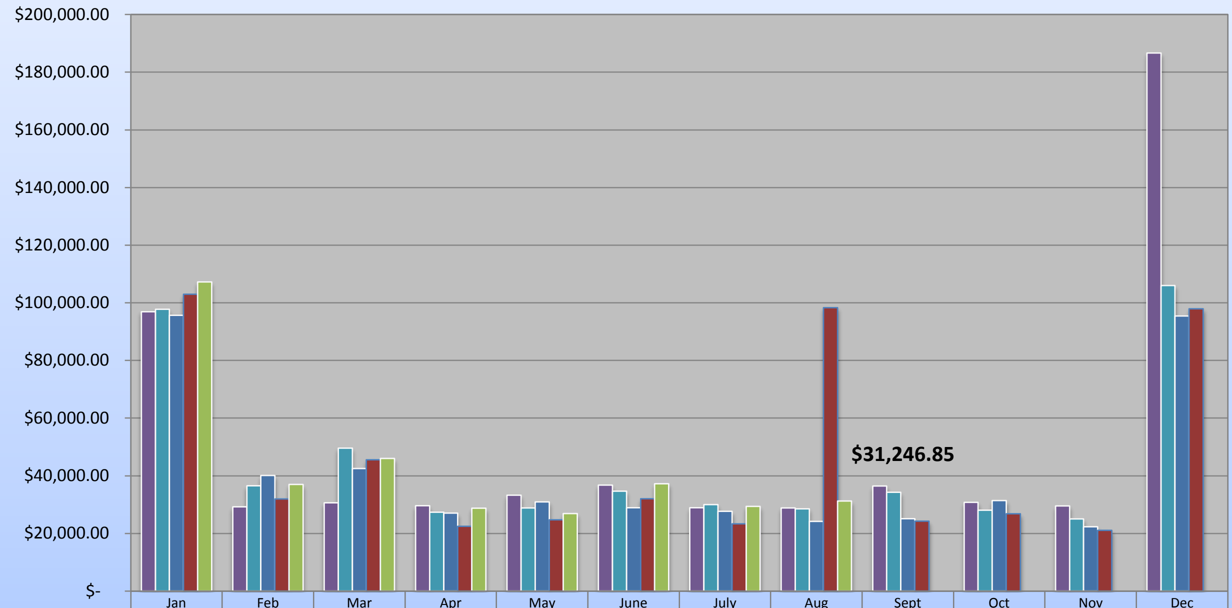
ODP Financials (PDF)

HCC Financials (PDF)



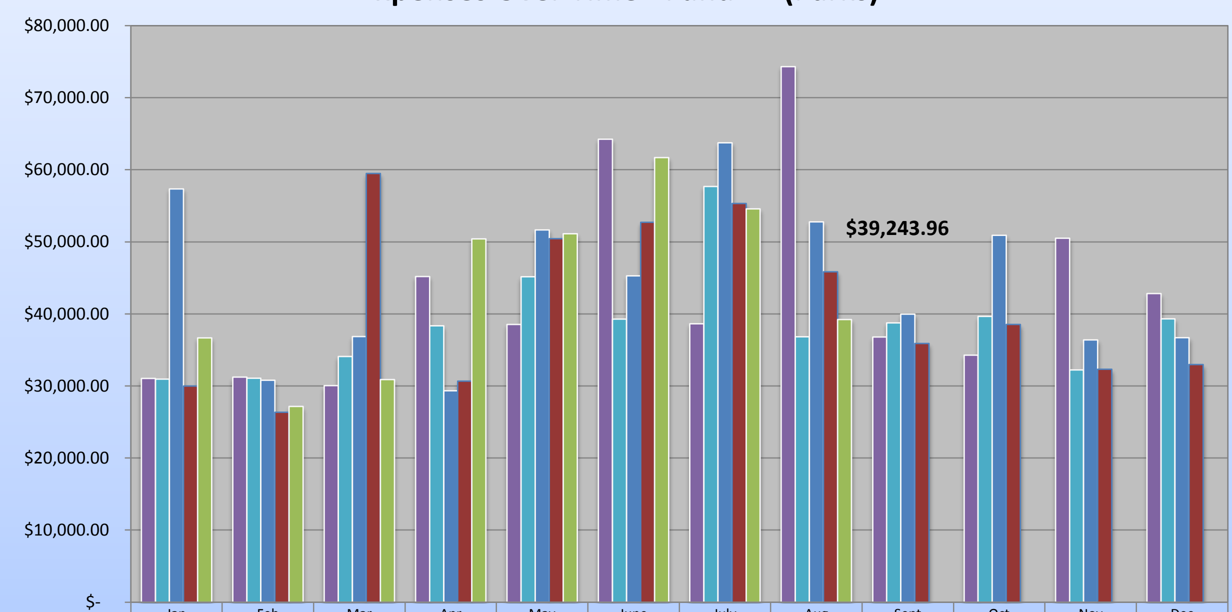
	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Revenue	$67,331.61	$72,188.14	$76,013.67	$64,279.17	$63,445.13	$83,474.54	$72,269.92	$64,327.68				
EXPENSES	$100,176.16	$94,309.95	$90,917.60	$78,016.81	$66,454.98	$97,892.84	$136,347.57	$107,158.58				

Revenue Over Time - Fund 11 (Parks)



	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
2012	$96,919.60	$29,226.68	$30,632.62	$29,592.69	$33,298.62	$36,752.01	$28,943.12	$28,845.21	$36,431.79	$30,787.42	$29,550.56	$186,628.29
2013	$97,783.02	$36,492.62	$49,571.52	$27,348.30	$28,799.50	$34,671.09	$29,995.58	$28,538.47	$34,252.28	$28,097.02	$25,010.43	$106,019.47
2014	$95,687.00	$40,096.46	$42,496.04	$27,014.83	$30,952.73	$28,923.53	$27,636.62	$24,146.49	$25,069.49	$31,388.37	$22,274.77	$95,411.99
2015	$102,980.43	$31,960.38	$45,512.13	$22,462.88	$24,752.03	$31,997.61	$23,292.94	$98,340.48	$24,229.43	$26,798.38	$21,076.25	$97,918.68
2016	$107,210.30	$36,975.13	$46,040.17	$28,766.84	$26,862.61	$37,264.05	$29,395.65	$31,246.85				

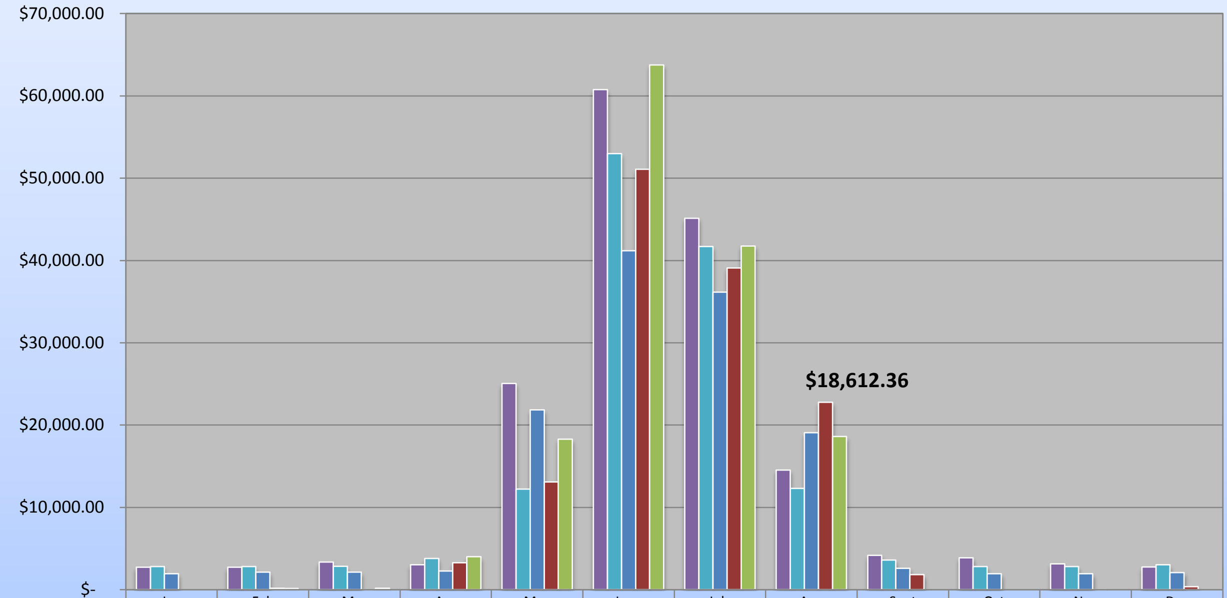
Expenses Over Time - Fund 11 (Parks)



	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
2012	$31,046.07	$31,247.84	$30,045.51	$45,196.21	$38,552.75	$64,256.59	$38,638.49	$74,315.86	$36,806.84	$34,299.17	$50,507.86	$42,830.74
2013	$30,972.45	$31,074.18	$34,094.10	$38,349.40	$45,152.39	$39,286.38	$57,700.44	$36,825.85	$38,772.90	$39,650.18	$32,250.16	$39,330.35
2014	$57,362.40	$30,818.61	$36,862.69	$29,332.18	$51,676.43	$45,305.94	$63,751.64	$52,775.03	$39,968.29	$50,912.04	$36,408.58	$36,715.39
2015	$30,013.11	$26,360.50	$59,488.92	$30,672.62	$50,457.49	$52,712.63	$55,343.43	$45,864.72	$35,906.34	$38,543.82	$32,329.57	$32,980.48
2016	$36,690.62	$27,178.67	$30,887.57	$50,410.38	$51,132.11	$61,706.57	$54,581.89	$39,243.96				

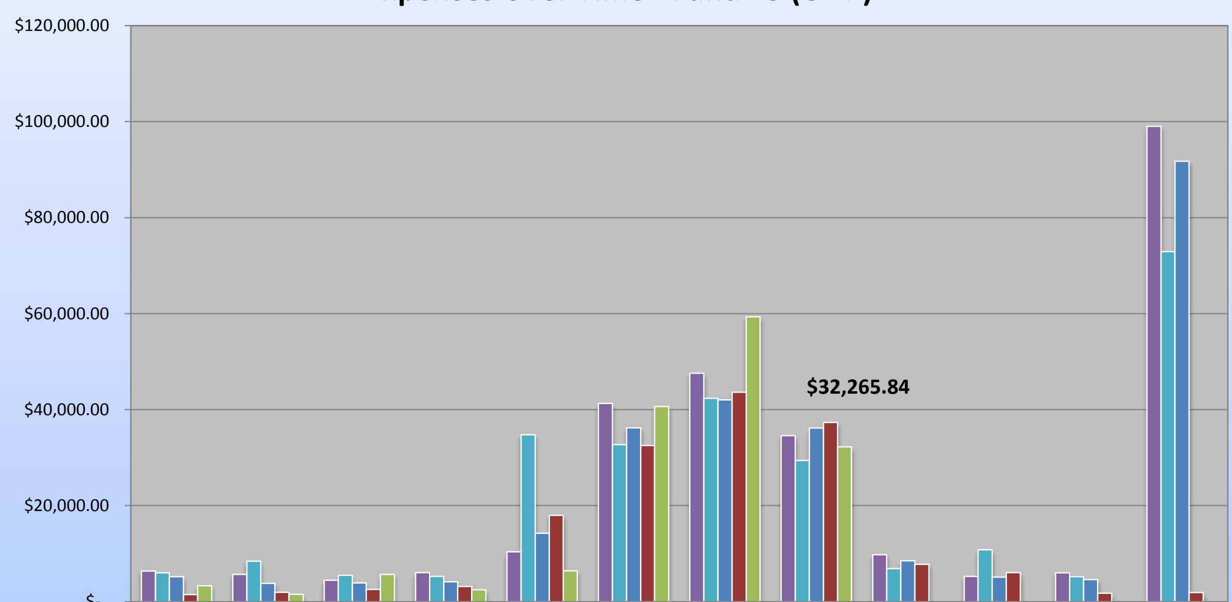
Attachment: Revenue vs. Expenditures (2330 : Month & YTD Financial Report)

Revenue Over Time - Fund 13 (ODP)



	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
2012	$2,726.90	$2,731.84	$3,337.22	$3,030.40	$25,053.77	$60,773.53	$45,115.57	$14,528.16	$4,155.74	$3,870.89	$3,137.42	$2,744.13
2013	$2,795.53	$2,814.36	$2,827.69	$3,777.61	$12,209.71	$52,982.44	$41,699.40	$12,282.17	$3,580.92	$2,816.91	$2,811.77	$3,016.69
2014	$1,932.73	$2,114.31	$2,112.67	$2,248.97	$21,843.32	$41,185.96	$36,156.47	$19,073.37	$2,592.74	$1,924.58	$1,930.58	$2,077.95
2015	$-	$161.85	$10.00	$3,265.00	$13,093.14	$51,084.58	$39,084.64	$22,768.72	$1,821.74	$-	$1.85	$362.04
2016	$-	$144.00	$160.00	$3,992.00	$18,291.03	$63,761.27	$41,739.85	$18,612.36				

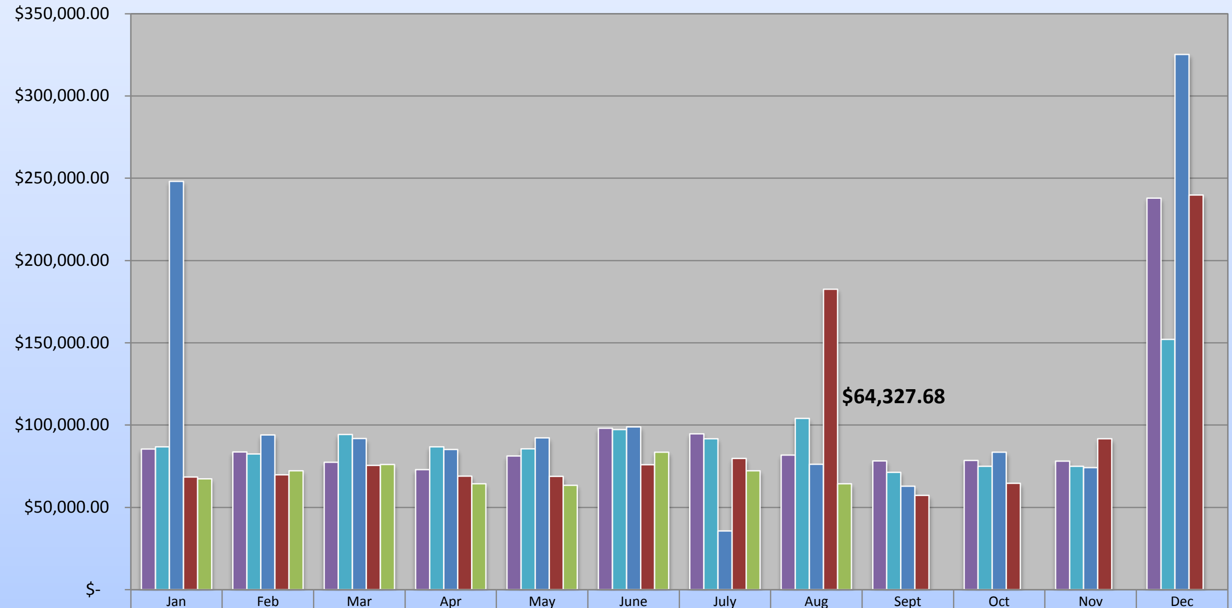
Expenses Over Time - Fund 13 (ODP)



	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
2012	$6,404.31	$5,695.11	$4,472.12	$6,063.27	$10,406.49	$41,322.86	$47,622.70	$34,598.54	$9,774.34	$5,279.55	$6,027.20	$99,052.28
2013	$6,019.79	$8,458.10	$5,514.45	$5,273.44	$34,801.42	$32,728.34	$42,368.76	$29,438.13	$6,926.37	$10,810.62	$5,236.98	$72,937.01
2014	$5,227.71	$3,843.15	$3,917.32	$4,170.87	$14,248.31	$36,216.23	$42,072.70	$36,174.92	$8,531.48	$5,110.43	$4,631.09	$91,755.60
2015	$1,506.64	$1,970.55	$2,585.30	$3,194.19	$18,015.42	$32,547.17	$43,633.63	$37,364.93	$7,778.76	$6,050.13	$1,759.66	$1,908.81
2016	$3,310.87	$1,531.53	$5,670.92	$2,476.46	$6,425.57	$40,660.13	$59,348.33	$32,265.84				

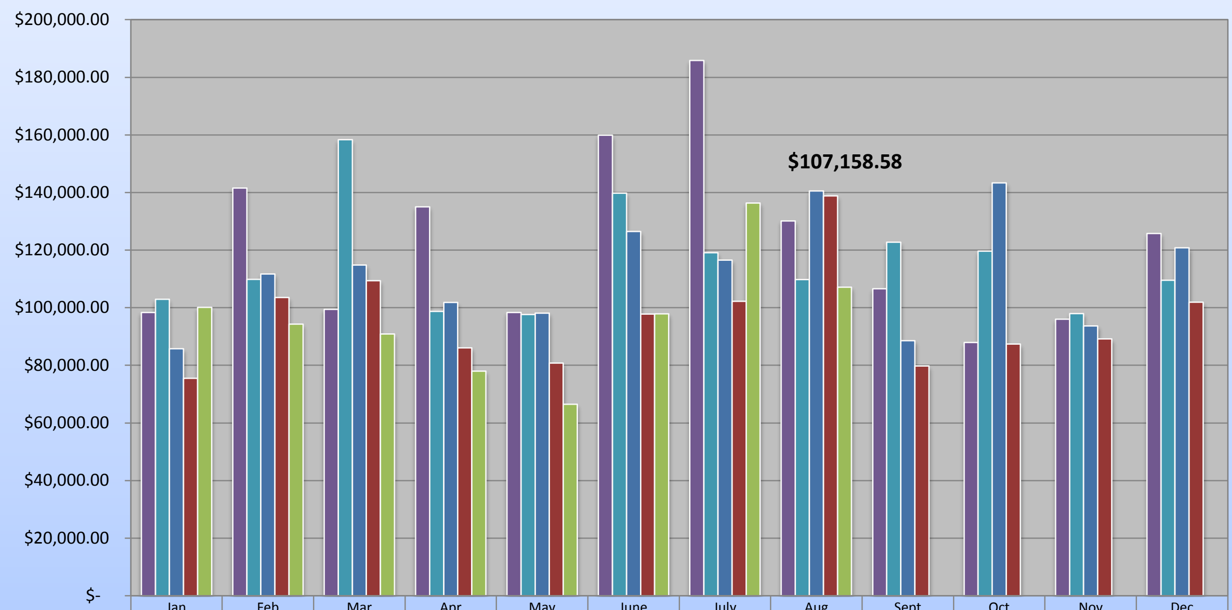
Attachment: Revenue vs. Expenditures (2330 : Month & YTD Financial Report)

Revenue Over Time - Fund 15 (HCC)

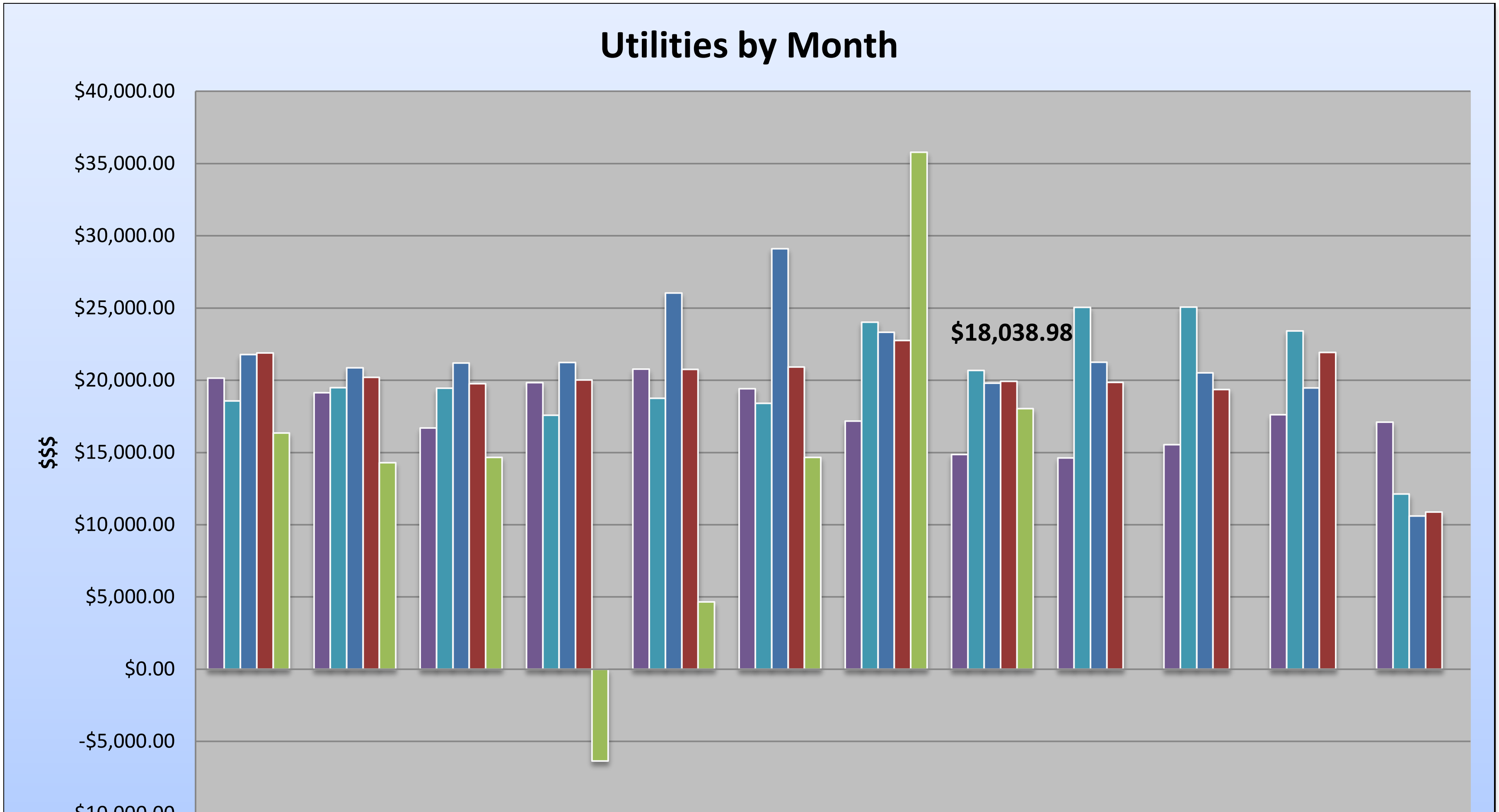


	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
2012	$85,450.10	$83,677.40	$77,323.70	$72,867.13	$81,239.92	$98,097.00	$94,693.65	$81,712.34	$78,243.68	$78,518.65	$78,022.41	$237,795.00
2013	$86,756.91	$82,431.57	$94,240.66	$86,706.20	$85,484.14	$97,209.67	$91,698.72	$104,021.50	$71,329.41	$74,938.04	$74,960.22	$152,092.42
2014	$248,045.47	$93,994.29	$91,756.68	$85,192.73	$92,171.77	$98,922.30	$35,685.18	$76,191.16	$62,801.83	$83,551.81	$74,155.89	$325,210.70
2015	$68,364.78	$69,822.19	$75,541.37	$68,964.95	$68,768.55	$75,878.57	$79,659.72	$182,522.67	$57,253.55	$64,638.45	$91,628.64	$239,802.30
2016	$67,331.61	$72,188.14	$76,013.67	$64,279.17	$63,445.13	$83,474.54	$72,269.92	$64,327.68				

Expenses Over Time - Fund 15 (HCC)



	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
2012	$98,356.44	$141,586.74	$99,417.60	$135,055.75	$98,321.09	$159,889.19	$185,833.87	$130,158.27	$106,575.61	$87,966.94	$96,049.15	$125,821.47
2013	$102,960.72	$109,865.33	$158,341.40	$98,741.35	$97,681.60	$139,741.22	$119,121.41	$109,760.54	$122,763.11	$119,655.78	$98,000.16	$109,559.52
2014	$85,732.84	$111,707.34	$114,796.61	$101,823.18	$98,143.64	$126,505.68	$116,544.95	$140,522.16	$88,593.91	$143,337.12	$93,713.11	$120,792.31
2015	$75,474.70	$103,570.45	$109,374.20	$86,099.25	$80,819.03	$97,792.99	$102,251.76	$138,851.37	$79,759.56	$87,369.50	$89,146.03	$101,951.91
2016	$100,176.16	$94,309.95	$90,917.60	$78,016.81	$66,454.98	$97,892.84	$136,347.57	$107,158.58				



2012	$20,153.11	$19,137.29	$16,694.63	$19,829.09	$20,771.37	$19,412.14	$17,175.88	$14,864.59	$14,617.18	$15,542.25	$17,612.32	$17,092.56
2013	$18,568.00	$19,484.79	$19,451.85	$17,571.86	$18,747.21	$18,409.21	$24,022.26	$20,683.87	$25,050.03	$25,061.18	$23,417.89	$12,119.91
2014	$21,776.53	$20,857.67	$21,199.49	$21,235.69	$26,045.31	$29,110.58	$23,323.08	$19,801.27	$21,245.68	$20,507.27	$19,464.03	$10,598.67
2015	$21,892.99	$20,205.81	$19,760.25	$20,023.67	$20,758.65	$20,921.99	$22,750.00	$19,926.92	$19,848.17	$19,364.61	$21,936.02	$10,870.59
2016	$16,349.11	$14,284.28	$14,669.49	-$6,357.63	$4,659.62	$14,669.49	$35,786.43	$18,038.98				

Attachment: Utilities (2330 : Month & YTD Financial Report)

HPR Financial Tracking
Parks - Fund 11
Year-to-Date Figures

Fund	Parks - 11
Rev./Exp.	(All)

Title	Division	Section	Account Name	Account #	2013	2014	2015	2016	Variance	% of Change
Parks Revenue	Detailed Revenue	Taxes	Real Estate Taxes	11-5111	$53,334.78	$57,766.91	$60,880.19	$63,173.81	$2,293.62	3.77%
			Personal Property Tax	11-5112	$15,540.35	$15,003.39	$21,845.15	$18,562.55	-$3,282.60	-15.03%
			Merchants/Replacement Tax	11-5113	$13,692.67	$13,458.67	$14,096.35	$13,548.63	-$547.72	-3.89%
			Corporate/RR/Utility Tax	11-5117	$1,063.39	$1,294.28	$1,644.17	$1,451.77	-$192.40	-11.70%
			Financial Institution Tax	11-5121	$334.29	$529.64	$676.97	$140.74	-$536.23	-79.21%
		Charges for Service	Rental Income	11-5307	$12,945.24	$9,593.54	$10,576.45	$12,069.73	$1,493.28	14.12%
			Shooting Range Revenue	11-5309	$863.00	$770.00	$905.00	$1,500.00	$595.00	65.75%
			Ballfield Concession Lease	11-5330	$0.00	$0.00	$0.00	$0.00	$0.00	
			Office Facilities & Services	11-5331	$0.00	$0.00	$0.00	$0.00	$0.00	
			Concessions Ball Field Taxable	11-5334	$5,208.63	$5,435.78	$6,714.81	$6,420.29	-$294.52	-4.39%
		Recreational Programs	Misc. Recreation Programs	11-5418	$33,479.12	$35,931.50	$43,542.00	$55,176.25	$11,634.25	26.72%
		Misc. Income	Miscellaneous	11-5510	$6,760.00	$9,365.87	$7,607.09	$9,375.00	$1,767.91	23.24%
			Donations - Sound System	11-5514	$0.00	$0.00	$0.00	$0.00	$0.00	
			Auction & Surplus Sales	11-5535	$901.99	$0.00	$0.00	$0.00	$0.00	
			Donations	11-5537	$750.00	$131.00	$0.00	$0.00	$0.00	
		Intergovernmental	Grants & Entitlements	11-5626	$0.00	$0.00	$200.00	$0.00	-$200.00	-100.00%
		Interest	Interest Income	11-5815	$0.00	$163.12	$40.70	$76.19	$35.49	87.20%
		Other Rev. Sources/Trans	Development Security Escrow	11-5900	$0.00	$0.00	$0.00	$0.00	$0.00	
			Transfer From General Fund	11-5930	$188,326.64	$167,510.00	$212,570.00	$162,266.64	-$50,303.36	-23.66%
			Transfer from Other Funds	11-5931	$0.00	$0.00	$0.00	$0.00	$0.00	
Parks Revenue Total					**$333,200.10**	**$316,953.70**	**$381,298.88**	**$343,761.60**	**-$37,537.28**	**-9.84%**
Parks Expenses	Park Maintenance	Personnel Services			$178,764.81	$197,128.11	$211,719.82	$214,804.79	$3,084.97	1.46%
		Contractual Services			$54,721.87	$57,405.89	$60,996.11	$58,532.17	-$2,463.94	-4.04%
		Commodities			$37,367.32	$34,529.69	$34,998.05	$39,868.54	$4,870.49	13.92%
		Other Charges			$40,145.78	$68,871.80	$15,724.44	$16,179.75	$455.31	2.90%
		Capital Outlay			$1,704.00	$4,200.00	$27,475.00	$21,444.02	-$6,030.98	-21.95%
		Capital Projects			$0.00	$0.00	$0.00	$1,002.50	$1,002.50	
	Capital Projects				$751.41	$5,749.43	$0.00	$0.00	$0.00	
Parks Expenses Total					**$313,455.19**	**$367,884.92**	**$350,913.42**	**$351,831.77**	**$918.35**	**0.26%**

Total Variances	(Capital Projects removed from Expenses)	-$313,455.19	-$34,684.82	$30,385.46	-$8,070.17	-$38,455.63	-126.56%
Cost Recovery	(Not inclusive of 'Admin Fee', General Fund transfers, or Capital Projects	51.93%	44.79%	47.03%	53.19%	6.16%	13.10%

Fund	Parks - 11
Rev./Exp.	(All)

Title	Division	Section	Account Name	Account #	2013	2014	2015	2016	Variance	% of Change
Parks Revenue	Detailed Revenue	Other Rev. Sources/Trans	Transfer From General Fund	11-5930	$188,326.64	$167,510.00	$212,570.00	$162,266.64	-$50,303.36	-23.66%
Parks Expenses	Park Maintenance	Other Charges	Office Facilities & Services	11-6-1125-0430	$34,490.00	$34,200.00	$9,103.36	$9,689.36	$586.00	6.44%

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HPR Financial Tracking
ODP - Fund 13
Year-to-Date Figures

Fund	ODP - 13
Rev./Exp.	(All)

Title	Division	Section	Account Name	Account #	2013	2014	2015	2016	Variance	% of Change
ODP Revenue	Detailed Revenue	Charges for Service	Concessions Aquatic Center	13-5334	$0.00	$82.50	$0.00	$0.00	$0.00	
			Lifeguard Uniform Revenue	13-5337	$0.00	$320.00	$220.00	$286.00	$66.00	30.00%
			Pool Season Passes	13-5336	$22,967.00	$22,977.00	$19,888.00	$25,097.00	$5,209.00	26.19%
			Swimming Pool Use Fee	13-5333	$62,441.00	$58,461.55	$69,183.00	$72,717.00	$3,534.00	5.11%
		Misc. Income	Miscellaneous	13-5510	$286.00	$4,613.00	$12,019.28	$20,466.25	$8,446.97	70.28%
			Donations	13-5537	$500.00	$0.00	$0.00	$0.00	$0.00	
			Taxable Miscellaneous	13-5509	$22,697.76	$24,424.79	$28,157.65	$27,678.88	-$478.77	-1.70%
		Interest	Interest Income	13-5815	$320.51	$392.32	$0.00	$412.88	$412.88	
		Other Rev. Sources/Trans	Transfer from Other Funds	13-5931	$22,176.64	$15,396.64	$0.00	$0.00	$0.00	
ODP Revenue Total					**$131,388.91**	**$126,667.80**	**$129,467.93**	**$146,658.01**	**$17,190.08**	**13.28%**
ODP Expenses	Aquatics Center	Personnel Services			$59,760.85	$71,869.65	$71,216.21	$76,503.43	$5,287.22	7.42%
		Contractual Services			$37,916.27	$23,374.61	$26,729.53	$34,453.41	$7,723.88	28.90%
		Commodities			$32,196.40	$24,939.32	$33,060.09	$30,974.37	-$2,085.72	-6.31%
		Other Charges			$30,678.91	$25,687.63	$8,569.25	$8,561.02	-$8.23	-0.10%
		Capital Outlay			$4,050.00	$0.00	$1,242.75	$1,197.42	-$45.33	-3.65%
		Depreciation			$0.00	$0.00	$0.00	$0.00	$0.00	
	Capital Projects				$0.00	$0.00	$0.00	$0.00	$0.00	
ODP Expenses Total					**$164,602.43**	**$145,871.21**	**$140,817.83**	**$151,689.65**	**$10,871.82**	**7.72%**
Expenses Less Capital Projects					$164,602.43	$145,871.21	$140,817.83	$151,689.65	$10,871.82	7.72%

		2013	2014	2015	2016	Variance	% of Change
Total Variances	(Capital Projects removed from Expenses)	-$33,213.52	-$19,203.41	-$11,349.90	-$5,031.64	$6,318.26	-55.67%
Cost Recovery	(Not inclusive of 'Admin Fee', General Fund transfers, or Capital Projects	79.79%	90.64%	95.98%	100.65%	4.67%	4.87%

Fund	ODP - 13
Rev./Exp.	(All)

Title	Division	Section	Account Name	Account #	2013	2014	2015	2016	Variance	% of Change
ODP Revenue	Detailed Revenue	Other Rev. Sources/Trans	Transfer from Other Funds	13-5931	$22,176.64	$15,396.64	$0.00	$0.00	$0.00	#DIV/0!
ODP Expenses	Aquatics Center	Other Charges	Office Facilities & Services	13-6-1124-0430	$27,723.36	$23,113.36	$5,930.00	$5,983.36	$53.36	0.90%

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HPR Financial Tracking
HCC - Fund 15
Year-to-Date Figures

Fund	HCC - 15
Rev./Exp.	(All)

Title	Division	Section	Account Name	Account #	2013	2014	2015	2016	Variance	% of Change
HCC Revenue	Detailed Revenue	Charges for Service	Alcohol Application Fees	15-5358	$8.00	$0.00	$25.00	$25.00	$0.00	0.00%
			Annual Memberships	15-5351	$364,137.92	$387,928.96	$375,309.61	$355,345.41	-$19,964.20	-5.32%
			Office Facilities & Services	15-5331	$0.00	$0.00	$0.00	$0.00	$0.00	
			Daily Passes	15-5350	$44,815.00	$37,137.00	$43,514.27	$44,485.90	$971.63	2.23%
			Overtime Fees	15-5356	$576.50	$450.00	$291.00	$423.00	$132.00	45.36%
			Room Rental	15-5354	$30,998.10	$27,550.31	$27,998.75	$28,262.75	$264.00	0.94%
			Senior Rent	15-5352	$4,410.00	$4,024.11	$4,630.48	$4,051.67	-$578.81	-12.50%
			Special Events	15-5355	$1,800.00	$1,730.00	$2,725.00	$3,155.00	$430.00	15.78%
			Swim Team Rent	15-5353	$5,997.50	$3,110.00	$2,960.00	$4,730.00	$1,770.00	59.80%
			Tot Watch Fees	15-5359	$2,298.00	$2,995.50	$2,098.00	$1,997.00	-$101.00	-4.81%
			Vending Fees	15-5357	$0.00	$0.00	$0.00	$0.00	$0.00	
		Recreational Programs	3 on 3 Basketball	15-5415	$0.00	$0.00	$0.00	$0.00	$0.00	
			Coed Softball	15-5413	-$47.73	$0.00	$0.00	$0.00	$0.00	
			Coed Volleyball	15-5411	$4,200.00	$3,150.00	$3,640.00	$915.00	-$2,725.00	-74.86%
			Dodgeball	15-5419	$1,422.00	$300.00	($150.00)	$0.00	$150.00	-100.00%
			Dog Obedience	15-5401	$140.00	$0.00	$0.00	$0.00	$0.00	
			Fitness Classes	15-5421	$17,913.05	$19,952.18	$14,913.31	$15,585.26	$671.95	4.51%
			Lifeguard Training	15-5425	$2,190.00	$2,815.23	$2,196.06	$2,890.00	$693.94	31.60%
			Men's 5 on 5 Basketball	15-5417	$0.00	$3,250.00	$3,812.00	$4,800.00	$988.00	25.92%
			Men's Softball	15-5414	$1,300.00	$0.00	$0.00	$0.00	$0.00	
			Misc. Recreation Programs	15-5418	$68,242.45	$63,157.69	$56,385.74	$65,496.25	$9,110.51	16.16%
			Sand Volleyball	15-5412	$80.00	$0.00	$0.00	$0.00	$0.00	
			Swim Lessons	15-5423	$11,980.00	$8,378.29	$10,785.21	$10,344.39	-$440.82	-4.09%
			Swim Team	15-5426	$3,845.00	$1,956.94	$1,081.25	$600.00	-$481.25	-44.51%
			Water Aerobics	15-5422	$2,006.47	$1,392.83	$1,260.75	$1,976.00	$715.25	56.73%
			Women's Volleyball	15-5420	$1,955.00	$2,858.32	$0.00	$1,750.00	$1,750.00	
			WSI (Water Safety Instruction)	15-5424	$0.00	$0.00	$0.00	$0.00	$0.00	
			Youth Golf Lessons	15-5405	$0.00	$0.00	$0.00	$0.00	$0.00	
		Misc. Income	Activation Fee	15-5524	$9,820.00	$9,390.00	$8,080.00	$5,580.00	-$2,500.00	-30.94%
			Miscellaneous	15-5510	$22,416.32	$4,930.72	$1,293.92	$1,800.00	$506.08	39.11%
			Auction & Surplus Sales	15-5535	$0.00	$0.00	$1,810.50	$950.00	-$860.50	-47.53%
			Cancellation Fee	15-5522	$950.00	-$250.00	($100.00)	$0.00	$100.00	-100.00%
			Donations	15-5537	$0.00	$0.00	$493.00	$30.00	-$463.00	-93.91%
			Massage Therapist	15-5523	$0.00	$0.00	$0.00	$0.00	$0.00	
			On-Site Sales Commission	15-5519	$1,272.31	$1,438.13	$1,240.13	$957.88	-$282.25	-22.76%
			Personal Trainer	15-5521	$41,528.00	$28,901.00	$6,548.00	$5,650.00	-$898.00	-13.71%
			Preferred Vendors	15-5515	$0.00	$0.00	$0.00	$0.00	$0.00	
			Short & Over	15-5516	$135.44	$37.62	$28.22	$24.11	-$4.11	-14.56%
			Sponsors	15-5520	$0.00	$0.00	$0.00	$400.00	$400.00	

Attachment: HCC Financials (2330 : Month & YTD Financial Report)

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HPR Financial Tracking
HCC - Fund 15
Year-to-Date Figures

HCC Revenue	Detailed Revenue	Misc. Income	Taxable Misc.	15-5509	$440.15	$1,372.88	$1,131.87	$1,079.89	-$51.98	-4.59%
		Intergovernmental	Grants & Entitlements	15-5626	$0.00	$0.00	$0.00	$0.00	$0.00	
		Interest	Interest Income	15-5815	$1,053.34	$272.87	$20.73	$25.35	$4.62	22.29%
			Interest Income (Bond)	15-5825	$0.00	$0.00	$0.00	$0.00	$0.00	
		Other Rev. Sources/Trans	Transfer from Other Funds	15-5931	$80,666.64	$203,729.00	$115,500.00	$0.00	-$115,500.00	-100.00%
HCC Revenue Total					**$728,549.46**	**$821,959.58**	**$689,522.80**	**$563,329.86**	**-$126,192.94**	**-18.30%**
HCC Expense	Administration				$324,161.72	$316,617.07	$224,413.39	$245,055.96	$20,642.57	9.20%
	Aquatics Center				$98,113.14	$93,096.58	$90,136.98	$98,118.48	$7,981.50	8.85%
	Recreation Programs				$176,834.50	$152,560.59	$157,637.29	$160,427.30	$2,790.01	1.77%
	Building & Grounds				$337,104.21	$333,502.16	$322,046.09	$267,672.75	-$54,373.34	-16.88%
	Capital Projects				$0.00	$0.00	$0.00	$0.00	$0.00	
HCC Expense Total					**$936,213.57**	**$895,776.40**	**$794,233.75**	**$771,274.49**	**-$22,959.26**	**-2.89%**

Total Variances	(Capital Projects removed from Expenses)	-$207,664.11	-$73,816.82	-$104,710.95	-$207,944.63	-$103,233.68	98.59%
Cost Recovery	(Not inclusive of 'Admin Fee', General Fund transfers, or Capital Projects	77.56%	76.33%	74.39%	75.34%	0.95%	1.27%

Fund	HCC - 15
Rev./Exp.	(All)

Title	Division	Section	Account Name	Account #	2013	2014	2015	2016	Variance	% of Change
HCC Revenue	Detailed Revenue	Other Rev. Sources/Trans	Transfer from Other Funds	15-5931	$80,666.64	$203,729.00	$115,500.00	$0.00	-$115,500.00	-100.00%
HCC Expense	Administration	Other Charges	Office Facilities & Services	15-6-0103-0430	$100,833.36	$85,803.36	$22,643.36	$23,567.36	$924.00	4.08%

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