AGENDA
CITY OF HARRISONVILLE
PARK BOARD
REGULAR MEETING
COMMUNITY CENTER
OCTOBER 10, 2017
6:00 PM

I. Call to Order

  1. Roll Call

II. Public Participation

III. Ceremonial Matters

IV. Approval of Minutes

  1. September Park Board Minutes

V. Parks and Recreation Department

  1. Directors Monthly Report
  2. MPRA Article
  3. September 2017 YTD Budget Summary

VI. Other Business

VII. Adjourn to Executive Session

VIII. Adjourn from Regular Session

Posted on City Hall Bulletin Board this 10th day of October

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Randall K. Jones, City Clerk

The Board of Aldermen meeting is an open meeting but is not a meeting of the public. There is a place on the agenda for comments of citizens under PUBLIC PARTICIPATION. Our rule is that comments by any individual or group shall not exceed (4) minutes. The Board of Aldermen request that concerns be initially addressed at the appropriate action level before coming to the Board of Alderman

HARRISONVILLE PARK BOARD MINUTES
HARRISONVILLE COMMUNITY CENTER
August 8, 2017
6:00 P.M.

CALL TO ORDER: The regularly scheduled meeting of the Harrisonville Park Board was called to order at 6:14pm by Chairman Cathy Faris.

MEMBERS PRESENT: Chairman Cathy Faris, Brent Caruthers, Clint Miller, Ed Roberts, Don Allen, & Phil Rogers

ABSENT: David Atkinson, Dr. Martin Parks

OTHERS PRESENT: Mayor Brian Hasek, City Finance Director Marcella McCoy, Parks & Recreation Director Chris Deal, Assistant Director Rachel Uptergrove, Recreation Coordinator of Member Services Amy Fuller, & City Liaison Matt Turner

PUBLIC PARTICIPATION: NONE

CEREMONIAL MATTERS: In honor of Julie Weedman former Chairman Brent Caruthers spoke many kind words regarding Julie's many years of dedication, support and hard work whilst serving as a member of the Park Board for the Parks & Recreation Department. Director Chris Deal thanked Ms. Weedman for the many years of volunteerism and all her hard work. Park Board members in attendance along with staff presented Julie with a plaque along with having cake and punch in celebration of her retirement.

APPROVAL OF MINUTES: Chairman Cathy Faris asked for a motion to approve the minutes from the July 11, 2017 regular session. Mr. Roberts moved to approve the minutes of the July 11, 2017 Park Board meeting. The motion was seconded by Mr. Caruthers and approved unanimously by a voice vote of those present, 6-0.

DIRECTOR'S REPORT:
Director Deal reviewed highlights from the monthly report.

Director Deal reported that the Community Center parking lot resurfacing project has been completed. Mr. Deal thanked the Mayor for his support with this project along with expressing much appreciation towards Rodney with the street department for their pre-work that was done that did also help save some money regarding this project.

Director Deal reported that the roofing project out in City Park has been completed. The pool house, along with the shelters, look very nice with the new shingles.

Director Deal stated that this year's 4th Annual Golf Tournament was very successful, with 28 sponsors and 36 players in all. Mr. Deal reported that the tournament brought in a total of $3,000.00 for the foundation.

Director Deal reported that the Community Center will be hosting a "maintenance week" beginning Mon., Aug. 28th through Mon., Sept. 4th; the indoor pool will be closed for repair of the mud valve, deep cleaning and repainting, the gymnasium will also be closed during this week for a floor refinishing project.

Director Deal reported that the Outdoor Pool sustained damage from a lighting strike from a recent storm. Mr. Deal stated that pool computers, printers and other devices incurred damaged from the incident. Mr. Deal stated that the Community Center also sustained damage from the storm and lighting strikes as well. The storm affected the HVAC control board along with lighting on the inside and outside of the Community Center building. Mr. Deal stated that the damage sustained will be turned into the insurance company.

Director Deal stated that the Jefferson Parkway Sidewalk Project is out to bid; the bid deadline is at the end of August.

Director Deal reported that there have been a few muskrats that have been caught so far. Staff has also been working on the dam to prevent any more leaking.

CODE OF CONDUCT GUIDELINES – DISCINPLINARY POLICY:
Director Deal reviewed wording that staff is recommending the Park Board adopt as our code of conduct policy of the Community Center and all Parks facilities going forward. Mr. Deal stated that staff is also making a recommendation to the city code regarding suspension of privileges to Section 225:120.

A motion was made by Mr. Caruthers to accept staff's new code of conduct along with the amended recommendations to the wording of the city code; the motion was seconded by Mr. Roberts and approved unanimously by a voice vote of those present, 6-0.

2018 PRELIMINARY BUDGET – FEES APPROVAL:
Director Deal provided a presentation to all Park Board members in attendance. Mr. Deal also shared a memo providing an "overall summary" of key issues that staff is dealing with in each of the Parks & Recreation Department Funds.

Director Deal stated that staff is seeking Park Board approval regarding the fee increases presented.

A motion was made by Mr. Caruthers to accept staff's recommendations of the fee increases as presented; the motion was seconded by Mr. Allen and approved unanimously by a voice vote of those present, 6-0.

PARK FUND:
Director Deal reported:

- Revenue is same from the same from this time last year;

ODP FUND:
Director Deal reported:

- Overall revenue up from this same time last year;
  - Daily Passes & Concessions are slightly higher from this same time last year
- Expenses are showing about the same at this time last year

HCC FUND:

- Revenue is slightly down from this same time as last year;
  - However, we are still showing an upswing in our memberships
  - Day Pass, & Room Rentals are up from this same time last year
  - Fitness Class & Program revenues tracking slightly down same from this time last year
- Expenses are up from this same time last year; revenue transfer has not come in yet for sales tax.

OTHER BUSINESS:
Mr. Caruthers thanked the Mayor for his support and efforts made in regards to the parking lot resurfacing project.

Mr. Roberts discussed a Royals program that he witnessed that were giving money out to other community centers and organizations and wondered how we could get involved with that.

Mr. Allen was wondering with whom are the individuals that would be painting the shelters out in City Park. Mr. Deal stated that parks staff and volunteers from Stafford & Stafford would be helping with the painting project. Mr. Allen asked if perhaps we could be reaching out to our "Friends of the Park" program to help with this project and other clean-up projects, etc...

Mr. Rogers asked about providing more free fitness classes to members. Ms. Uptergrove stated that staff is currently looking into this.

ADJOURN:
A motion to adjourn the meeting of the Park Board was made by Mr. Roberts, seconded by Mr. Miller and approved unanimously by a voice vote of those present, 6-0. The meeting adjourned at 7:14pm. The next meeting is scheduled for September 12, 2017 at 6:00pm.

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Cathy Faris, Park Board Chairman

ATTEST"

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Amy Fuller, Park Board Secretary

APPROVED, by the Park Board on this 12th day of September, 2017.

HARRISONVILLE PARK BOARD MINUTES
HARRISONVILLE COMMUNITY CENTER
September 12, 2017
6:00 P.M.

CALL TO ORDER: The regularly scheduled meeting of the Harrisonville Park Board was called to order at 6:00pm by Chairman Cathy Faris.

MEMBERS PRESENT: Chairman Cathy Faris, David Atkinson, Brent Caruthers, Ed Roberts, Don Allen & Dr. Martin Parks

ABSENT: Clint Miller, & Phil Rogers

OTHERS PRESENT: City Administrator Happy Welch, Parks & Recreation Director Chris Deal, Assistant Director Rachel Uptergrove, & Recreation Coordinator of Member Services Amy Fuller

PUBLIC PARTICIPATION: NONE

CEREMONIAL MATTERS: NONE

APPROVAL OF MINUTES: Chairman Cathy Faris asked for a motion to approve the minutes from the August 8, 2017 regular session. Mr. Caruthers moved to approve the minutes of the August 8, 2017 Park Board meeting. The motion was seconded by Mr. Roberts and approved unanimously by a voice vote of those present, 6-0.

DIRECTOR'S REPORT:
Director Deal reviewed highlights from the monthly report. Mr. Deal stated that a replacement for former Park Board Member Julie Weedman has been appointed by Mayor Hasek and approved by the Board of Alderman. The approved replacement will be Laura Frees who is also a current employee of the Harrisonville School District. Mr. Deal stated that both he and Chairman Faris will be meeting with Ms. Frees in the next coming days for orientation and information sharing. Ms. Frees is set to begin attending Park Board meetings beginning October 10th.

Director Deal stated that the Lake Luna spillway has been repaired and is secured for now. Mr. Deal also stated that the bid for the Jefferson Parkway Sidewalk Project has been approved and construction should be beginning soon.

Director Deal stated that staff completed the Community Center's maintenance week, with the resurfacing of the gym floor, repairs and repaint made to the indoor pool, repainting of the floor around the hot tub and repair of the benches and skirting around the sauna. Mr. Deal stated the outdoor pool has been drained and staff will be trying to locate the leak.

CITY CODE UPDATE – Section 225:120:
Director Deal stated that the amendment was approved by Mayor Hasek and the Board of Alderman.

The approved amendment/revision to this city code reads as follows:

"The Park and Recreation Board and/or Parks & Recreation Director may suspend, forfeit, cancel or revoke any license or privileges, to be terminated immediately and in certain cases, indefinitely."

Mr. Deal stated that staff is also in the process of completing disciplinary guidelines policy to be used by staff for disciplinary action when necessary.

PARK FUND:
Director Deal stated that the 2018 Budget has not been completed at this time, but will be completed in the month of October.

Director Deal reported:

- Revenue is same from the same from this time last year

ODP FUND:
Director Deal reported:

- Overall revenue up from this same time last year;
    - Summer Passes, Daily Passes & Concessions are slightly higher from this same time last year
- Expenses are showing slightly higher at this the same as last year

HCC FUND:

- Revenue is slightly down from this same time as last year;
    - However, we are still showing an upswing in our memberships
    - Day Pass, & Room Rentals are up from this same time last year
    - Fitness Class & Program revenues tracking slightly down same from this time last year
- Expenses are up from this same time last year; revenue transfer has not come in yet for sales tax.

OTHER BUSINESS:
All Park Board members in attendance thanked staff for all their efforts made with the cleanup in the parks due the recent flooding and with how well staff have been able to continue to maintain the facility and member status.

ADJOURN:
A motion to adjourn the meeting of the Park Board was made by Mr. Allen, seconded by Mr. Roberts and approved unanimously by a voice vote of those present, 6-0. The meeting adjourned at 6:25pm. The next meeting is scheduled for October 10, 2017 at 6:00pm.

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Cathy Faris, Park Board Chairman

ATTEST"

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Amy Fuller, Park Board Secretary

APPROVED, by the Park Board on this 10th day of October, 2017.

Attachment: September 12, 2017 (September Park Board Minutes)

MEMO

TO: Park Board

CC: Mayor Hasek, Happy Welch, City Administrator

FROM: Chris Deal, Parks & Recreation Director

DATE: October 5, 2017

RE: September Monthly Report

The following is a month end report for the month of September, 2017.

ADMINISTRATION

- Accepted resignation of Rachel Uptergrove, Assistant Director. Appointed Dave Killpack as Interim Assistant Director.
- Jefferson Parkway Sidewalk low bidder has been approved and the process continues to move forward. Construction will start later this fall with in-house work already underway with the sidewalk partially constructed at the Community Center site. Staff will continue to keep the Board updated.
- The Lake Luna Spillway has been repaired by adding new cement to the structure, adding bentonite material along with clay soil and packing to secure a strong hold to the dam area. In addition, rip rap rock was added to secure the repaired area of the spillway.
- The Outdoor Pool has been drained and we are waiting on the pool company to repair the leak area. Staff will keep the Board posted on this project.
- Staff continues to monitor the current budget and work on the budget for 2018. The final budget for 2018 will be before the Park Board in November, following the Finance Department schedule.

PARKS

- Extra work in the Parks with the flooding continues. Culvert replacement, tree and dirt removal, work on the spillway and more.
- Continued clean up debris on the trails.
- Maintenance on vehicles ongoing.
- Continue painting shelter houses and ballfield dugouts.
- Shelter house 7 was recently painted by Stafford & Stafford insurance employees. Shelter house 9 is scheduled to be painted by the Harrisonville Schools Staff Service Day on November 3rd.

RECREATION

- Youth Baseball/Softball Fall Ball program is underway.
- Adult Softball Fall Leagues are going.
- Men's 5 on 5 Basketball and Adult Sand Volleyball is underway.
- Morning Fit Kids and Afternoon Kids averaged 25.
- Total of 50 Group Fitness registrations and 18 Group Fitness Classes.
- Youth and Adult Fitness Orientations ongoing.
- Planning for Special Events this fall is underway. This includes the Burnt District Festival, Haunted Hayrides, Pumpkin Painting and the Trunk or Treat on the Square with Rotary.

MEMBERSHIP

- *Total Membership Count as of December 31, 2015 is 4,029*.
- *Total Membership Count as of December 31, 2016 is 3,926*.
- *Total Membership Count as of September, 2017 is 4,146*.
- Outdoor Pool Member count is 882, which exceeds budget and last year.
- Audited new and or renewed Membership paperwork and EFT accounts.
- Processed Monthly Membership installment billings
- Invoiced Corporate Accounts (City, CASGV, HSD, and CRMC & Quick Trip) for monthly Memberships. Invoice group visits.
- Renewed August monthly installment memberships – totally 42
- Ran weekly rental set ups for maintenance and Building Supervisors. Completed all Park Rentals and Dept. Billings.
- Completed EFT's onto spreadsheet, mailed letters for payment.
- Submitted and received last month Silver Sneakers Fitness Membership Payment.
- Mailed invoices and monitored all department rentals, including set ups for maintenance.
- Oversee Front Desk Operations, assisting with front desk and tot watch where needed. This includes working at the Front Desk if short of staff and during breaks. Also includes front desk operations at the Outdoor Pool.
- Take Park Board minutes and create the minutes for the Park Board packet.
- Display and update signage at front desk and foyer doors alerting members of upcoming changes or cancellations.
- Continue to answer daily calls from Members regarding concerns and take care of their requests regrading accounts, the building or overall satisfaction.

AQUATICS

- With Director approval, appointed Dana Johnson as Interim Aquatics Coordinator.
- Provided ongoing swim lessons.
- Good numbers in the Water Aerobics classes continues.
- Working on finding more swim instructors for swim lessons.

- Shut down procedures for the Outdoor Pool completed along with leak repairs requested.
- Working on program growth and coordination of all pool uses.

HCC AND OUTDOOR POOL MAINTENANCE

- Daily Trips to the Outdoor Pool to turn pumps and grease pumps where needed.
- Assist Parks Maintenance and Public Works with flood clean up and repairs.
- Assist with new sidewalk installation, in part.
- Complete building inspections for fire, sprinklers, elevator and fire extinguishers.
- Order parts and supplies for daily, weekly, monthly use.
- Daily cleaning of the gym floor, which has now been resurfaced.
- Assisted with pool mechanical issues. The leak in the indoor pool mud valve was repaired.
- Ongoing "deep cleaning" of the HCC, quarterly cleaning planned.
- Assist Parks with several projects.

STAFF WILL ANSWER ANY QUESTIONS FROM THIS REPORT OR OTHERWISE. THANK YOU!

HARRISONVILLE

PARKS & RECREATION

"Unique services for a unique community"

Submitted by Chris Deal & Rachel Uptergrove, Harrisonville Parks & Recreation

The Harrisonville Parks & Recreation Department was established in 1963 in what is now a community of 10,000 people, consisting of 450 acres of parkland, a 68,000 square-foot community center, an outdoor amphitheater and aquatics center, and several playgrounds and shelters. Recreational activities, facilities, and community events are well supported and participants range from small children to senior citizens.

The park system operates through a combination of a .12 cent property tax, 1/2 cent parks and storm water sales tax, general fund investment, and program revenue and membership fees. In April of this year, through the leadership of the Park Board and *Better Parks in Harrisonville Committee*, the citizens approved the continuation of a 1/4 cent sales tax by an outstanding 77%. This will continue the 1/2 cent parks and storm water sales tax after a bond for the community center is paid off in 2022. The 1/2 cent sales tax will have no sunset and provide funds for operations and future park improvements.

While it will be a few years before the community center bond is paid off, plans for the future are already being mapped out. Upgrades and improvements will include the North Park Sports Complex with at least eight ballfields and

new concession areas. This sports complex is heavily used by the community and is over forty years old. The sales tax will allow for expansion of the trail system, a new dog park, a new disc golf course, playground and shelter upgrades, upgrades to the Outdoor Aquatic Center, and new equipment and enhancements to the Community Center - all items the community has expressed a desire for.

The Harrisonville Parks & Recreation Department developed the *Harrisonville Parks and Recreation Foundation* five years ago. This is a charitable, non-profit organization established to meet the expressed needs of the citizens through the park system, beyond what the annual operating budget can do. The foundation holds an annual golf tournament fundraiser each summer to help raise funds for the benefits of the parks and recreation system.

Harrisonville has a 9-member Administrative Park Board, all appointed by the Mayor and Board of Alderman. This community is very supportive and is fortunate to have an engaged Park Board, Board of Alderman and Mayor. As the city looks to the future, parks and recreation services will continue to grow, and the community will enjoy park amenities with their family and friends for many years to come.

MEMO

TO: Park Board

CC: Mayor Hasek, Happy Welch, City Administrator

FROM: Chris Deal, Parks and Recreation Director

SUBJECT: September 2017 YTD Budget Summary

DATE: October 5, 2017

Attached with this memo is the Parks and Recreation Department budget printout through the month of September 2017. Budget comparisons are made to last year's budget though this same time last year, but there will always be variations based on the time of revenue collections and expenses made. Some of the higher budget variations are listed below for each division.

PARK FUND REVENUE (11)

- Real estate and personal property taxes come in throughout the year and they are expected to meet budget projections.
- Charges for Service (rental income) has increased with shelter reservations, currently 68% of revenue collected.
- Recreation Programs include spring/summer youth baseball/softball registrations, which total 78% YTD.
- Miscellaneous category is showing 204% collected and that is because the Insurance money for the hail damage was placed in this account. The expense will offset this income after the repairs and final payment.
- Transfer from the General Fund comes throughout the year and currently shows 62%.
- Total revenue for the Park Fund is $319,311 year to date.

PARK FUND EXPENSES (11)

- The Park Fund main expenses is in salaries with ongoing full time maintenance and part time seasonal help. Currently running at 73% for full time and 80% for part time staff.
- Printing and Advertising is running higher than last year because of the Parks Sales Tax expenses, but it was budgeted this way.
- Overall the expenses are about the same as this time last year, around 78% of budget.
- Total expenses for the Park Fund is $434,673 year to date.

AQUATIC FUND REVENUE (ODP – 13)

- Outdoor Pool Summer Pass is close to $3,000 better than budget with 115% collected.
- Daily pass ran about the same as this time last year 97% of budget collected.
- Miscellaneous income is better than this time last year and we now have 70 swimmers in the Aqua Cats program and rentals did well.
- Concessions sales are higher than this time last year.

AQUATIC FUND REVENUE CONTINUED: 13

- The miscellaneous line item #13 5510 has the hail damage insurance money placed in this account, so it shows much higher collections than this time last year. The expense will offset this income after the repairs.
- Total revenue for the Aquatic Fund is $159,146, which is 102% of budget.

AQUATIC FUND EXPENSE (ODP – 13))

- The Outdoor Pool expenses includes staffing, contractual services, supplies, insurance, administrative fee and other miscellaneous.
- Under commodities, uniforms are higher than budget with more participants signed up for Aqua Cats than budgeted. However, this will come back in revenue by the participant.
- Under concessions, sales are up so expenses are higher Total expenses for the Outdoor Pool is $187,780, which is about 120% of budget.
- The bottom line will be more accurately identified when insurance process is completed.

COMMUNITY CENTER REVENUE (15)

- Community Center largest revenue collected this month is under Annual Memberships with $365,402 YTD. Our membership numbers increased from last month and are holding steady at 4,146.
- Daily passes and room rentals are running slightly higher than this time last year with daily passes at 40% and rentals at 71% collected.
- Recreation Programs are still down with the absence of a couple programs that will start later than planned with the transition of our staff vacancies. Overall Rec programs are at 67 % collected.
- Other revenue collected is from before and after school, fitness classes, personal training and other miscellaneous fees are on target.
- The Sales Tax will not come in until later in the year. Total budget for Sales Tax is $184,735.
- Transfer of $50,000 from the General Fund for the Parking Lot project will not come in until this project is completed. The amount is less but so is the expense.
- Total revenue for the Community Center is $717,357 and 57% collected YTD.

COMMUNITY CENTER EXPENSE (15)

- The largest expense line item is under department personnel, which is typical for a Community Center operations and this category is slightly over this time last year with the addition of overtime and covering the ODP training and opening.
- Other expenses included Rec-Trac software support, internet services and copier supplies, other supplies and contractual services.
- Utilities is higher than this time last year. This is in part because of the $30,000 reimbursement the Center Fund received last year from Missouri Gas Energy.
- Total expenses for the Community Center is $933,607 and 74% used YTD.

- All of the revenue transfer has not come in yet for sales tax. Plus the December membership sale is higher than usual months. This will change the bottom line significantly.

Staff will answer any questions from the Park Board. Thank you.

Attachment: Revenue and Expense Report (September 2017 YTD Budget Summary)

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REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30, 2017

-PARK FUND
ANCIAL SUMMARY

% OF YEAR COMPLETED: 83.33

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY							
TAXES	172,250	0.00	0.00	14,008.50	0.00	158,241.50	8.13
CHARGES FOR SERVICE	26,655	305.20	0.00	18,092.01	0.00	8,562.99	67.87
RECREATIONAL PROGRAMS	59,575	3.45	0.00	46,283.10	0.00	13,291.90	77.69
MISC. INCOME	16,500	0.00	0.00	33,747.03	0.00	(17,247.03)	204.53
INTERGOVERNMENTAL	0	0.00	0.00	31,325.61	0.00	(31,325.61)	0.00
INTEREST	200	0.00	0.00	354.83	0.00	(154.83)	177.42
OTHER REV. SOURCES/TRANS	282,997	0.00	0.00	175,500.00	0.00	107,497.00	62.01
TOTAL REVENUE	558,177	308.65	0.00	319,311.08	0.00	238,865.92	57.21
EXPENDITURE SUMMARY							
PARK MAINTENANCE	509,007	5,571.68	107.09	395,516.66	643.54	112,953.89	77.81
RECREATION PROGRAMS	0	0.00	0.00	0.00	0.00	0.00	0.00
SHOOTING RANGE	0	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL PROJECTS	48,997	0.00	0.00	39,157.02	942.98	8,897.00	81.84
TOTAL EXPENDITURES	558,004	5,571.68	107.09	434,673.68	1,586.52	121,850.89	78.16
REVENUE OVER/(UNDER) EXPENDITURES	173	(5,263.03)	107.09	(115,362.60)	(1,586.52)	117,015.03	7,538.75-

-05-:

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30, 2017

-PARK FUND

% OF YEAR COMPLETED: 83.33

REVENUES		CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
TAXES								
11-5111	REAL ESTATE TAXES	124,205	0.00	0.00	5,808.17	0.00	118,396.83	4.68
11-5112	PERSONAL PROPERTY TAX	30,545	0.00	0.00	5,746.42	0.00	24,798.58	18.81
11-5113	SUR TAX MERCHANTS/REPLACEMEN	15,500	0.00	0.00	482.38	0.00	15,017.62	3.11
11-5117	CORPORATE/RR/UTILITY TAX	1,500	0.00	0.00	1,500.60	0.00	(0.60)	100.04
11-5121	FINANCIAL INSTITUTION TAX	500	0.00	0.00	470.93	0.00	29.07	94.19
TOTAL TAXES		172,250	0.00	0.00	14,008.50	0.00	158,241.50	8.13
CHARGES FOR SERVICE								
11-5307	RENTAL INCOME	15,055	200.00	0.00	11,270.37	0.00	3,784.63	74.86
11-5309	SHOOTING RANGE REVENUE	3,600	0.00	0.00	2,080.00	0.00	1,520.00	57.78
11-5334	CONCESSIONS BALL FIELD	8,000	105.20	0.00	4,741.64	0.00	3,258.36	59.27
TOTAL CHARGES FOR SERVICE		26,655	305.20	0.00	18,092.01	0.00	8,562.99	67.87
RECREATIONAL PROGRAMS								
11-5418	MISC RECREATION PROGRAMS	0	0.00	0.00	8,750.00	0.00	(8,750.00)	0.00
11-5427	YOUTH REC BASE/SOFT BALL	39,825	3.45	0.00	25,433.10	0.00	14,391.90	63.86
11-5428	YOUTH COMP BASE/SOFT BALL	7,400	0.00	0.00	6,800.00	0.00	600.00	91.89
11-5429	SAND VOLLEYBALL	800	0.00	0.00	400.00	0.00	400.00	50.00
11-5430	ADULT SOFTBALL	11,550	0.00	0.00	4,900.00	0.00	6,650.00	42.42
TOTAL RECREATIONAL PROGRAMS		59,575	3.45	0.00	46,283.10	0.00	13,291.90	77.69
MISC. INCOME								
11-5510	MISCELLANEOUS	5,000	0.00	0.00	33,747.03	0.00	(28,747.03)	674.94
11-5520	SPONSORS	11,500	0.00	0.00	0.00	0.00	11,500.00	0.00
11-5535	AUCTION & SURPLUS SALES	0	0.00	0.00	0.00	0.00	0.00	0.00
11-5537	DONATIONS	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL MISC. INCOME		16,500	0.00	0.00	33,747.03	0.00	(17,247.03)	204.53
INTERGOVERNMENTAL								
11-5626	GRANTS & ENTITLEMENTS	0	0.00	0.00	31,325.61	0.00	(31,325.61)	0.00
TOTAL INTERGOVERNMENTAL		0	0.00	0.00	31,325.61	0.00	(31,325.61)	0.00
INTEREST								
11-5815	INTEREST INCOME	200	0.00	0.00	354.83	0.00	(154.83)	177.42
TOTAL INTEREST		200	0.00	0.00	354.83	0.00	(154.83)	177.42
OTHER REV. SOURCES/TRANS								
11-5900	DEVELOPMENT SECURITY ESCROW	0	0.00	0.00	0.00	0.00	0.00	0.00
11-5930	TRANSFER FROM GENERAL FUND	234,000	0.00	0.00	175,500.00	0.00	58,500.00	75.00
11-5931	TRANSFER FROM OTHER FUNDS	0	0.00	0.00	0.00	0.00	0.00	0.00
11-5934	TRANSFER FROM RESERVE	48,997	0.00	0.00	0.00	0.00	48,997.00	0.00
TOTAL OTHER REV. SOURCES/TRANS		282,997	0.00	0.00	175,500.00	0.00	107,497.00	62.01
TOTAL REVENUE		558,177	308.65	0.00	319,311.08	0.00	238,865.92	57.21

-05-
-PARK FUND

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30, 2017

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
PARK MAINTENANCE							
PERSONNEL SERVICES							
11-6-1125-0101 SALARY FULLTIME	216,825	0.00	0.00	158,881.39	0.00	57,943.61	73.28
11-6-1125-0102 SALARY PARTTIME	28,570	0.00	0.00	23,057.36	0.00	5,512.64	80.70
11-6-1125-0103 SALARY OVERTIME	3,965	0.00	0.00	2,149.56	0.00	1,815.44	54.21
11-6-1125-0104 FICA	19,075	0.00	0.00	13,316.57	0.00	5,758.43	69.81
11-6-1125-0106 WORKERS COMP	11,990	780.53	0.00	6,689.29	0.00	5,300.71	55.79
11-6-1125-0107 RETIREMENT	19,260	0.00	0.00	14,017.77	0.00	5,242.23	72.78
11-6-1125-0108 HEALTH INSURANCE	32,595	0.00	0.00	25,907.83	0.00	6,687.17	79.48
11-6-1125-0109 DENTAL INSURANCE	1,725	0.00	0.00	1,143.54	0.00	581.46	66.29
11-6-1125-0110 OTHER PAYROLL INSURANCE	1,210	(2.80)	0.00	804.52	0.00	405.48	66.49
TOTAL PERSONNEL SERVICES	335,215	777.73	0.00	245,967.83	0.00	89,247.17	73.38
CONTRACTUAL SERVICES							
11-6-1125-0201 UTILITIES	31,610	95.14	0.00	13,314.28	0.00	18,295.72	42.12
11-6-1125-0203 PRINTING & ADVERTISING	10,780	0.00	0.00	4,482.57	0.00	6,297.43	41.58
11-6-1125-0205 POSTAGE	0	0.00	0.00	0.00	0.00	0.00	0.00
11-6-1125-0207 TRAVEL & TRAINING	750	0.00	0.00	51.67	0.00	698.33	6.89
11-6-1125-0210 MAINTENANCE & REPAIRS	4,550	6.64	0.00	9,326.50	182.44	(4,958.94)	208.99
11-6-1125-0211 EQUIPMENT MAINTENANCE	2,000	0.00	107.09	2,294.65	0.00	(187.56)	109.38
11-6-1125-0213 UNIFORM MAINTENANCE	950	31.81	0.00	1,242.87	0.00	(292.87)	130.83
11-6-1125-0216 OTHER CONTRACTUAL SERVIC	48,405	1,445.29	0.00	36,111.68	199.00	12,094.32	75.01
TOTAL CONTRACTUAL SERVICES	99,045	1,578.88	107.09	66,824.22	381.44	31,946.43	67.75
COMMODITIES							
11-6-1125-0302 GAS, OIL & GREASE	9,360	0.00	0.00	4,991.95	0.00	4,368.05	53.33
11-6-1125-0307 EQUIPMENT MAINTENANCE	5,375	14.98	0.00	4,022.73	43.89	1,308.38	75.66
11-6-1125-0310 SUPPLIES	12,650	6.98	0.00	12,452.23	218.21	(20.44)	100.16
11-6-1125-0320 CONCESSION SUPPLIES	4,720	0.00	0.00	4,698.81	0.00	21.19	99.55
11-6-1125-0323 YOUTH BASE/SOFT BALL SUP	12,650	2,243.00	0.00	12,251.38	0.00	398.62	96.85
11-6-1125-0324 ADULT LEAGUE SUPPLIES	4,040	186.00	0.00	391.00	0.00	3,649.00	9.68
11-6-1125-0325 SPECIAL EVENTS SUPPLIES	3,050	0.00	0.00	1,733.51	0.00	1,316.49	56.84
11-6-1125-0350 SMALL TOOLS/EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00	0.00
11-6-1125-0351 COMPUTER EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	51,845	2,450.96	0.00	40,541.61	262.10	11,041.29	78.70
OTHER CHARGES							
11-6-1125-0400 INSURANCE CLAIM EXPENSE	0	0.00	0.00	23,535.68	0.00	(23,535.68)	0.00
11-6-1125-0401 INSURANCE	10,010	764.11	0.00	7,904.02	0.00	2,105.98	78.96
11-6-1125-0402 TRANSFERS	0	0.00	0.00	0.00	0.00	0.00	0.00
11-6-1125-0403 DUES & SUBSCRIPTIONS	0	0.00	0.00	0.00	0.00	0.00	0.00
11-6-1125-0430 OFFICE FACILITIES & SERV	12,892	0.00	0.00	10,743.30	0.00	2,148.70	83.33
TOTAL OTHER CHARGES	22,902	764.11	0.00	42,183.00	0.00	(19,281.00)	184.19

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-PARK FUND

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30, 2017

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
CAPITAL OUTLAY							
11-6-1125-0504 MACHINERY & EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL PARK MAINTENANCE	509,007	5,571.68	107.09	395,516.66	643.54	112,953.89	77.81
RECREATION PROGRAMS							
COMMODITIES							
11-6-1126-0350 SMALL TOOLS/EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00	0.00
11-6-1126-0351 COMPUTER EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL RECREATION PROGRAMS	0	0.00	0.00	0.00	0.00	0.00	0.00
SHOOTING RANGE							
CONTRACTUAL SERVICES							
11-6-1129-0201 UTILITIES	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL SHOOTING RANGE	0	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL PROJECTS							
CAPITAL PROJECTS							
11-6-0990-4215 MASTERPLAN IMPROVEMENTS	48,997	0.00	0.00	39,157.02	942.98	8,897.00	81.84
11-6-0990-4217 TRAIL MISC PROJECTS	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL PROJECTS	48,997	0.00	0.00	39,157.02	942.98	8,897.00	81.84
TOTAL CAPITAL PROJECTS	48,997	0.00	0.00	39,157.02	942.98	8,897.00	81.84
TOTAL EXPENDITURES	558,004	5,571.68	107.09	434,673.68	1,586.52	121,850.89	78.16
REVENUE OVER/(UNDER) EXPENDITURES	173	(5,263.03)	107.09	(115,362.60)	(1,586.52)	117,015.03	7,538.75-

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REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30, 2017

-AQUATIC CENTER FUND
NANCIAL SUMMARY

% OF YEAR COMPLETED: 83.33

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY							
CHARGES FOR SERVICE	97,540	0.00	0.00	98,591.81	0.00	(1,051.81)	101.08
MISC. INCOME	37,440	0.00	0.00	60,311.95	0.00	(22,871.95)	161.09
INTEREST	1,100	0.00	0.00	242.51	0.00	857.49	22.05
OTHER REV. SOURCES/TRANS	19,730	0.00	0.00	0.00	0.00	19,730.00	0.00
TOTAL REVENUE	155,810	0.00	0.00	159,146.27	0.00	(3,336.27)	102.14
EXPENDITURE SUMMARY							
AQUATICS CENTER	155,810	1,807.53	0.00	187,780.54	0.00	(31,970.54)	120.52
CAPITAL PROJECTS	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	155,810	1,807.53	0.00	187,780.54	0.00	(31,970.54)	120.52
REVENUE OVER/(UNDER) EXPENDITURES	0	(1,807.53)	0.00	(28,634.27)	0.00	28,634.27	0.00

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REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30, 2017

-AQUATIC CENTER FUND

% OF YEAR COMPLETED: 83.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
CHARGES FOR SERVICE							
13-5333 SWIMMING POOL USE FEE	72,900	0.00	0.00	70,590.80	0.00	2,309.20	96.83
13-5336 POOL SEASON PASSES	24,340	0.00	0.00	28,001.01	0.00	(3,661.01)	115.04
13-5337 LIFEGUARD UNIFORM REVENUE	300	0.00	0.00	0.00	0.00	300.00	0.00
TOTAL CHARGES FOR SERVICE	97,540	0.00	0.00	98,591.81	0.00	(1,051.81)	101.08
MISC. INCOME							
13-5500 AQUACATS REVENUE	0	0.00	0.00	0.00	0.00	0.00	0.00
13-5509 NON TAXABLE MISC	27,000	0.00	0.00	28,388.14	0.00	(1,388.14)	105.14
13-5510 MISCELLANEOUS	10,440	0.00	0.00	31,923.81	0.00	(21,483.81)	305.78
13-5537 DONATIONS	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL MISC. INCOME	37,440	0.00	0.00	60,311.95	0.00	(22,871.95)	161.09
INTEREST							
13-5815 INTEREST INCOME	1,100	0.00	0.00	242.51	0.00	857.49	22.05
TOTAL INTEREST	1,100	0.00	0.00	242.51	0.00	857.49	22.05
OTHER REV. SOURCES/TRANS							
13-5931 TRANSFER FROM OTHER FUNDS	0	0.00	0.00	0.00	0.00	0.00	0.00
13-5934 TRANSFER FROM RESERVE	19,730	0.00	0.00	0.00	0.00	19,730.00	0.00
TOTAL OTHER REV. SOURCES/TRANS	19,730	0.00	0.00	0.00	0.00	19,730.00	0.00
TOTAL REVENUE	155,810	0.00	0.00	159,146.27	0.00	(3,336.27)	102.14

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REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30, 2017

-AQUATIC CENTER FUND

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
AQUATICS CENTER							
===============							
PERSONNEL SERVICES							
13-6-1124-0102 SALARY PARTTIME	65,210	0.00	0.00	69,103.05	0.00	(3,893.05)	105.97
13-6-1124-0103 SALARY OVERTIME	0	0.00	0.00	7,338.25	0.00	(7,338.25)	0.00
13-6-1124-0104 FICA	4,990	0.00	0.00	5,847.85	0.00	(857.85)	117.19
13-6-1124-0106 WORKERS COMP	3,035	35.31	0.00	514.94	0.00	2,520.06	16.97
TOTAL PERSONNEL SERVICES	73,235	35.31	0.00	82,804.09	0.00	(9,569.09)	113.07
CONTRACTUAL SERVICES							
13-6-1124-0201 UTILITIES	23,000	6.84	0.00	30,197.58	0.00	(7,197.58)	131.29
13-6-1124-0203 PRINTING & ADVERTISING	150	0.00	0.00	0.00	0.00	150.00	0.00
13-6-1124-0210 MAINTENANCE & REPAIR	5,150	1,161.87	0.00	3,663.34	0.00	1,486.66	71.13
13-6-1124-0211 EQUIPMENT MAINTENANCE	2,850	0.00	0.00	1,660.87	0.00	1,189.13	58.28
13-6-1124-0216 OTHER CONTRACTUAL SERVIC	8,500	0.00	0.00	8,642.97	0.00	(142.97)	101.68
13-6-1124-0220 AQUACATS CONTRACTUAL SER	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	39,650	1,168.71	0.00	44,164.76	0.00	(4,514.76)	111.39
COMMODITIES							
13-6-1124-0303 CHEMICALS	8,425	0.00	0.00	8,996.58	0.00	(571.58)	106.78
13-6-1124-0304 UNIFORMS	3,020	0.00	0.00	4,208.40	0.00	(1,188.40)	139.35
13-6-1124-0307 EQUIPMENT MAINTENANCE	1,800	278.39	0.00	1,351.82	0.00	448.18	75.10
13-6-1124-0310 SUPPLIES	5,725	0.00	0.00	6,049.67	0.00	(324.67)	105.67
13-6-1124-0320 CONCESSION SUPPLIES	11,030	0.00	0.00	13,122.22	0.00	(2,092.22)	118.97
13-6-1124-0350 SMALL TOOLS/EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00	0.00
13-6-1124-0351 COMPUTER EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00	0.00
13-6-1124-0360 AQUACATS SUPPLIES	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	30,000	278.39	0.00	33,728.69	0.00	(3,728.69)	112.43
OTHER CHARGES							
13-6-1124-0400 INSURANCE CLAIM EXPENSE	0	0.00	0.00	17,471.86	0.00	(17,471.86)	0.00
13-6-1124-0401 INSURANCE	3,950	325.12	0.00	3,213.64	0.00	736.36	81.36
13-6-1124-0430 OFFICE FACILITIES & SERV	8,975	0.00	0.00	6,397.50	0.00	2,577.50	71.28
13-6-1124-0460 BAD DEBT	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER CHARGES	12,925	325.12	0.00	27,083.00	0.00	(14,158.00)	209.54
CAPITAL OUTLAY							
13-6-1124-0502 BUILDING	0	0.00	0.00	0.00	0.00	0.00	0.00
13-6-1124-0503 NON-BUILDING IMPROVEMENT	0	0.00	0.00	0.00	0.00	0.00	0.00
13-6-1124-0504 MACHINERY & EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00	0.00	0.00
DEPRECIATION							
13-6-1124-0601 DEPRECIATION	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL DEPRECIATION	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL AQUATICS CENTER	155,810	1,807.53	0.00	187,780.54	0.00	(31,970.54)	120.52

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REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30, 2017

-AQUATIC CENTER FUND

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
CAPITAL PROJECTS							
CAPITAL PROJECTS							
13-6-0990-3000 POOL SANDBLASTING & PAIN	0	0.00	0.00	0.00	0.00	0.00	0.00
13-6-0990-3001 HAQC UPGRADE-POOL FEATUR	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL PROJECTS	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL PROJECTS	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	155,810	1,807.53	0.00	187,780.54	0.00	(31,970.54)	120.52
REVENUE OVER/(UNDER) EXPENDITURES	0	(1,807.53)	0.00	(28,634.27)	0.00	28,634.27	0.00

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Attachment: Revenue and Expense Report (September 2017 YTD Budget Summary)

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30, 2017

-COMMUNITY CENTER FUND
NANCIAL SUMMARY

% OF YEAR COMPLETED: 83.33

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY							
CHARGES FOR SERVICE	768,870	1,232.68	0.00	464,077.19	0.00	304,792.81	60.36
RECREATIONAL PROGRAMS	153,810	681.92	0.00	103,602.10	0.00	50,207.90	67.36
MISC. INCOME	32,650	120.00	0.00	19,678.40	0.00	12,971.60	60.27
INTEREST	1,500	0.00	0.00	0.00	0.00	1,500.00	0.00
OTHER REV. SOURCES/TRANS	306,459	0.00	0.00	130,000.00	0.00	176,459.00	42.42
TOTAL REVENUE	1,263,289	2,034.60	0.00	717,357.69	0.00	545,931.31	56.78
EXPENDITURE SUMMARY							
ADMINISTRATION	381,111	3,622.16	0.00	284,291.16	0.00	96,819.84	74.60
AQUATICS CENTER	135,305	1,494.67	0.00	118,124.06	0.00	17,180.94	87.30
RECREATION PROGRAMS	216,615	325.02	0.00	162,395.32	259.90	53,959.78	75.09
BUILDING & GROUNDS	479,025	4,014.98	0.00	345,688.27	341.68	132,995.05	72.24
CAPITAL PROJECTS	50,000	0.00	0.00	23,108.36	0.00	26,891.64	46.22
TOTAL EXPENDITURES	1,262,056	9,456.83	0.00	933,607.17	601.58	327,847.25	74.02
REVENUE OVER/(UNDER) EXPENDITURES	1,233	(7,422.23)	0.00	(216,249.48)	(601.58)	218,084.06	7,587.27-

Attachment: Revenue and Expense Report (September 2017 YTD Budget Summary)

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30, 2017

-COMMUNITY CENTER FUND

% OF YEAR COMPLETED: 83.33

REVENUES		CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
CHARGES FOR SERVICE								
15-5350	DAILY PASSES	74,340	161.00	0.00	48,227.00	0.00	26,113.00	64.87
15-5351	ANNUAL MEMBERSHIPS	623,600	248.93	0.00	365,402.82	0.00	258,197.18	58.60
15-5352	SENIOR RENT	6,950	607.75	0.00	6,077.50	0.00	872.50	87.45
15-5353	SWIM TEAM RENT	8,280	0.00	0.00	5,980.00	0.00	2,300.00	72.22
15-5354	ROOM RENTAL	46,000	213.00	0.00	32,706.12	0.00	13,293.88	71.10
15-5355	SPECIAL EVENTS	5,350	0.00	0.00	2,725.00	0.00	2,625.00	50.93
15-5356	OVERTIME FEES	1,100	0.00	0.00	519.75	0.00	580.25	47.25
15-5358	ALCOHOL APPLICATION FEES	50	0.00	0.00	25.00	0.00	25.00	50.00
15-5359	TOT WATCH FEES	3,200	2.00	0.00	2,414.00	0.00	786.00	75.44
TOTAL CHARGES FOR SERVICE		768,870	1,232.68	0.00	464,077.19	0.00	304,792.81	60.36
RECREATIONAL PROGRAMS								
15-5406	YOUTH BASKETBALL	14,000	0.00	0.00	0.00	0.00	14,000.00	0.00
15-5407	SUMMER CAMP	41,700	0.00	0.00	45,980.67	0.00	(4,280.67)	110.27
15-5408	TINY TIKES PROGRAMS	3,600	0.00	0.00	1,372.62	0.00	2,227.38	38.13
15-5409	YOUTH VOLLEYBALL	10,400	0.00	0.00	4,270.00	0.00	6,130.00	41.06
15-5410	BEFORE & AFTER SCHOOL PROGRA	19,000	430.00	0.00	16,665.00	0.00	2,335.00	87.71
15-5417	MEN'S 5 ON 5 BASKETBALL	5,400	0.00	0.00	2,400.00	0.00	3,000.00	44.44
15-5418	MISC RECREATION PROGRAMS	2,900	17.03	0.00	9,082.93	0.00	(6,182.93)	313.20
15-5421	FITNESS CLASSES	26,440	152.60	0.00	10,807.59	0.00	15,632.41	40.88
15-5422	WATER AEROBICS	2,250	12.25	0.00	1,936.13	0.00	313.87	86.05
15-5423	SWIM LESSONS	12,400	53.36	0.00	6,107.15	0.00	6,292.85	49.25
15-5425	LIFEGUARD TRAINING	3,425	0.00	0.00	1,853.33	0.00	1,571.67	54.11
15-5426	SWIM TEAM	4,500	16.68	0.00	1,016.68	0.00	3,483.32	22.59
15-5427	ADULT VOLLEYBALL	7,795	0.00	0.00	2,110.00	0.00	5,685.00	27.07
TOTAL RECREATIONAL PROGRAMS		153,810	681.92	0.00	103,602.10	0.00	50,207.90	67.36
MISC. INCOME								
15-5509	NON-TAXABLE MISC	1,400	0.00	0.00	862.92	0.00	537.08	61.64
15-5510	MISCELLANEOUS	7,200	0.00	0.00	6,357.60	0.00	842.40	88.30
15-5516	SHORT & OVER	0	0.00	0.00	(90.12)	0.00	90.12	0.00
15-5519	ON-SITE SALES COMMISSION	1,800	0.00	0.00	548.00	0.00	1,252.00	30.44
15-5520	SPONSORS	1,000	0.00	0.00	600.00	0.00	400.00	60.00
15-5521	PERSONAL TRAINER	10,000	0.00	0.00	5,320.00	0.00	4,680.00	53.20
15-5522	CANCELLATION FEE	0	0.00	0.00	0.00	0.00	0.00	0.00
15-5524	ACTIVATION FEE	11,250	120.00	0.00	6,080.00	0.00	5,170.00	54.04
15-5535	AUCTION & SURPLUS SALES	0	0.00	0.00	0.00	0.00	0.00	0.00
15-5537	DONATIONS	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL MISC. INCOME		32,650	120.00	0.00	19,678.40	0.00	12,971.60	60.27
INTEREST								
15-5815	INTEREST INCOME	1,500	0.00	0.00	0.00	0.00	1,500.00	0.00
TOTAL INTEREST		1,500	0.00	0.00	0.00	0.00	1,500.00	0.00
OTHER REV. SOURCES/TRANS								
15-5931	TRANSFER FROM OTHER FUNDS	306,459	0.00	0.00	130,000.00	0.00	176,459.00	42.42
15-5934	TRANSFER FROM RESERVE	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER REV. SOURCES/TRANS		306,459	0.00	0.00	130,000.00	0.00	176,459.00	42.42
TOTAL REVENUE		1,263,289	2,034.60	0.00	717,357.69	0.00	545,931.31	56.78

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30, 2017

-COMMUNITY CENTER FUND

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
ADMINISTRATION							
PERSONNEL SERVICES							
15-6-0103-0101 SALARY FULLTIME	135,435	0.00	0.00	100,299.46	0.00	35,135.54	74.06
15-6-0103-0102 SALARY PARTTIME	83,340	0.00	0.00	55,709.93	0.00	27,630.07	66.85
15-6-0103-0103 SALARY OVERTIME	1,805	0.00	0.00	2,646.49	0.00	(841.49)	146.62
15-6-0103-0104 FICA	16,875	0.00	0.00	11,581.75	0.00	5,293.25	68.63
15-6-0103-0106 WORKERS COMP	3,490	536.66	0.00	3,738.27	0.00	(248.27)	107.11
15-6-0103-0107 RETIREMENT	12,080	0.00	0.00	8,700.71	0.00	3,379.29	72.03
15-6-0103-0108 HEALTH INSURANCE	13,635	0.00	0.00	14,009.88	0.00	(374.88)	102.75
15-6-0103-0109 DENTAL INSURANCE	645	0.00	0.00	437.16	0.00	207.84	67.78
15-6-0103-0110 OTHER PAYROLL INSURANCE	720	0.00	0.00	892.84	0.00	(172.84)	124.01
TOTAL PERSONNEL SERVICES	268,025	536.66	0.00	198,016.49	0.00	70,008.51	73.88
CONTRACTUAL SERVICES							
15-6-0103-0203 PRINTING & ADVERTISING	9,800	187.28	0.00	2,907.56	0.00	6,892.44	29.67
15-6-0103-0205 POSTAGE	200	0.00	0.00	0.00	0.00	200.00	0.00
15-6-0103-0207 TRAVEL & TRAINING	5,200	36.27	0.00	4,288.31	0.00	911.69	82.47
15-6-0103-0211 EQUIPMENT MAINTENANCE	3,065	0.00	0.00	1,639.73	0.00	1,425.27	53.50
15-6-0103-0216 OTHER CONTRACTUAL SERVIC	13,965	221.10	0.00	10,518.48	0.00	3,446.52	75.32
15-6-0103-0218 CREDIT CARD PROCESSING F	9,500	688.30	0.00	9,623.63	0.00	(123.63)	101.30
TOTAL CONTRACTUAL SERVICES	41,730	1,132.95	0.00	28,977.71	0.00	12,752.29	69.44
COMMODITIES							
15-6-0103-0304 UNIFORMS	600	0.00	0.00	713.76	0.00	(113.76)	118.96
15-6-0103-0305 SAFETY EQUIPMENT	50	0.00	0.00	0.00	0.00	50.00	0.00
15-6-0103-0310 SUPPLIES	8,180	25.93	0.00	7,087.23	0.00	1,092.77	86.64
15-6-0103-0350 SMALL TOOLS/EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00	0.00
15-6-0103-0351 COMPUTER EQUIPMENT	0	0.00	0.00	3,960.00	0.00	(3,960.00)	0.00
TOTAL COMMODITIES	8,830	25.93	0.00	11,760.99	0.00	(2,930.99)	133.19
OTHER CHARGES							
15-6-0103-0400 INSURANCE CLAIM EXPENSE	0	0.00	0.00	0.00	0.00	0.00	0.00
15-6-0103-0401 INSURANCE	20,185	1,926.62	0.00	17,480.96	0.00	2,704.04	86.60
15-6-0103-0403 DUES & SUBSCRIPTIONS	1,690	0.00	0.00	2,046.71	0.00	(356.71)	121.11
15-6-0103-0430 OFFICE FACILITIES & SERV	35,351	0.00	0.00	26,008.30	0.00	9,342.70	73.57
15-6-0103-0460 BAD DEBT	1,300	0.00	0.00	0.00	0.00	1,300.00	0.00
TOTAL OTHER CHARGES	58,526	1,926.62	0.00	45,535.97	0.00	12,990.03	77.80
CAPITAL OUTLAY							
15-6-0103-0504 MACHINERY & EQUIPMENT	4,000	0.00	0.00	0.00	0.00	4,000.00	0.00
TOTAL CAPITAL OUTLAY	4,000	0.00	0.00	0.00	0.00	4,000.00	0.00
TOTAL ADMINISTRATION	381,111	3,622.16	0.00	284,291.16	0.00	96,819.84	74.60

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30, 2017

-COMMUNITY CENTER FUND

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
AQUATICS CENTER							
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PERSONNEL SERVICES							
15-6-1124-0101 SALARY FULLTIME	29,805	0.00	0.00	23,261.81	0.00	6,543.19	78.05
15-6-1124-0102 SALARY PARTTIME	63,570	0.00	0.00	50,158.19	0.00	13,411.81	78.90
15-6-1124-0103 SALARY OVERTIME	1,810	0.00	0.00	4,053.83	0.00	(2,243.83)	223.97
15-6-1124-0104 FICA	7,285	0.00	0.00	5,567.38	0.00	1,717.62	76.42
15-6-1124-0106 WORKERS COMP	4,400	740.06	0.00	5,972.68	0.00	(1,572.68)	135.74
15-6-1124-0107 RETIREMENT	2,785	0.00	0.00	2,333.98	0.00	451.02	83.81
15-6-1124-0108 HEALTH INSURANCE	5,040	0.00	0.00	8,108.09	0.00	(3,068.09)	160.87
15-6-1124-0109 DENTAL INSURANCE	335	0.00	0.00	237.60	0.00	97.40	70.93
15-6-1124-0110 OTHER PAYROLL INSURANCE	195	0.00	0.00	135.58	0.00	59.42	69.53
TOTAL PERSONNEL SERVICES	115,225	740.06	0.00	99,829.14	0.00	15,395.86	86.64
CONTRACTUAL SERVICES							
15-6-1124-0207 TRAVEL & TRAINING	1,550	0.00	0.00	1,564.07	0.00	(14.07)	100.91
15-6-1124-0211 EQUIPMENT MAINTENANCE	4,100	0.00	0.00	2,996.67	0.00	1,103.33	73.09
15-6-1124-0216 OTHER CONTRACTUAL SERVIC	5,750	0.00	0.00	5,059.45	0.00	690.55	87.99
TOTAL CONTRACTUAL SERVICES	11,400	0.00	0.00	9,620.19	0.00	1,779.81	84.39
COMMODITIES							
15-6-1124-0303 CHEMICALS	4,585	609.10	0.00	4,832.86	0.00	(247.86)	105.41
15-6-1124-0304 UNIFORMS	750	0.00	0.00	628.61	0.00	121.39	83.81
15-6-1124-0305 SAFETY EQUIPMENT	930	0.00	0.00	930.00	0.00	0.00	100.00
15-6-1124-0307 EQUIPMENT MAINTENANCE	1,390	145.51	0.00	811.59	0.00	578.41	58.39
15-6-1124-0310 SUPPLIES	1,025	0.00	0.00	1,471.67	0.00	(446.67)	143.58
15-6-1124-0350 SMALL TOOLS/EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00	0.00
15-6-1124-0351 COMPUTER EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	8,680	754.61	0.00	8,674.73	0.00	5.27	99.94
CAPITAL OUTLAY							
15-6-1124-0504 MACHINERY & EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL AQUATICS CENTER	135,305	1,494.67	0.00	118,124.06	0.00	17,180.94	87.30
RECREATION PROGRAMS							
===================							
PERSONNEL SERVICES							
15-6-1126-0101 SALARY FULLTIME	45,870	0.00	0.00	39,758.66	0.00	6,111.34	86.68
15-6-1126-0102 SALARY PARTTIME	59,170	0.00	0.00	57,743.04	0.00	1,426.96	97.59
15-6-1126-0103 SALARY OVERTIME	3,380	0.00	0.00	595.55	0.00	2,784.45	17.62
15-6-1126-0104 FICA	8,295	0.00	0.00	7,392.90	0.00	902.10	89.12
15-6-1126-0106 WORKERS COMP	5,245	179.29	0.00	2,571.96	0.00	2,673.04	49.04
15-6-1126-0107 RETIREMENT	4,335	0.00	0.00	3,386.29	0.00	948.71	78.12
15-6-1126-0108 HEALTH INSURANCE	9,450	0.00	0.00	9,347.89	0.00	102.11	98.92

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30, 2017

-COMMUNITY CENTER FUND

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
15-6-1126-0109 DENTAL INSURANCE	625	0.00	0.00	475.20	0.00	149.80	76.03
15-6-1126-0110 OTHER PAYROLL INSURANCE	325	0.00	0.00	225.48	0.00	99.52	69.38
TOTAL PERSONNEL SERVICES	136,695	179.29	0.00	121,496.97	0.00	15,198.03	88.88
CONTRACTUAL SERVICES							
15-6-1126-0207 TRAVEL & TRAINING	925	0.00	0.00	0.00	0.00	925.00	0.00
15-6-1126-0211 EQUIPMENT MAINTENANCE	3,950	0.00	0.00	586.80	0.00	3,363.20	14.86
15-6-1126-0216 OTHER CONTRACTUAL SERVIC	30,185	42.00	0.00	15,974.33	0.00	14,210.67	52.92
TOTAL CONTRACTUAL SERVICES	35,060	42.00	0.00	16,561.13	0.00	18,498.87	47.24
COMMODITIES							
15-6-1126-0307 EQUIPMENT MAINTENANCE	2,565	0.00	0.00	125.00	0.00	2,440.00	4.87
15-6-1126-0310 SUPPLIES	12,950	56.00	0.00	7,625.32	259.90	5,064.78	60.89
TOTAL COMMODITIES	15,515	56.00	0.00	7,750.32	259.90	7,504.78	51.63
CAPITAL OUTLAY							
15-6-1126-0504 MACHINERY & EQUIPMENT	10,005	0.00	0.00	7,315.83	0.00	2,689.17	73.12
TOTAL CAPITAL OUTLAY	10,005	0.00	0.00	7,315.83	0.00	2,689.17	73.12
RECREATION PROGRAMS							
15-6-1126-0702 AEROBICS	2,000	0.00	0.00	619.50	0.00	1,380.50	30.98
15-6-1126-0709 REC VOLLEYBALL	0	0.00	0.00	0.00	0.00	0.00	0.00
15-6-1126-0711 COMPETITIVE VOLLEYBALL	0	0.00	0.00	0.00	0.00	0.00	0.00
15-6-1126-0716 YOUTH VOLLEYBALL	500	0.00	0.00	500.00	0.00	0.00	100.00
15-6-1126-0717 5 ON 5 BASKETBALL	9,840	0.00	0.00	3,688.75	0.00	6,151.25	37.49
15-6-1126-0718 MISC RECREATION PROGRAMS	4,000	47.73	0.00	3,695.34	0.00	304.66	92.38
15-6-1126-0719 ADULT VOLLEYBALL	3,000	0.00	0.00	767.48	0.00	2,232.52	25.58
TOTAL RECREATION PROGRAMS	19,340	47.73	0.00	9,271.07	0.00	10,068.93	47.94
TOTAL RECREATION PROGRAMS	216,615	325.02	0.00	162,395.32	259.90	53,959.78	75.09

BUILDING & GROUNDS
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PERSONNEL SERVICES							
15-6-1119-0101 SALARY FULLTIME	83,270	0.00	0.00	62,996.45	0.00	20,273.55	75.65
15-6-1119-0102 SALARY PARTTIME	12,380	0.00	0.00	10,186.54	0.00	2,193.46	82.28
15-6-1119-0103 SALARY OVERTIME	1,535	0.00	0.00	3,021.31	0.00	(1,486.31)	196.83
15-6-1119-0104 FICA	7,440	0.00	0.00	5,589.24	0.00	1,850.76	75.12
15-6-1119-0106 WORKERS COMP	4,700	349.25	0.00	3,786.02	0.00	913.98	80.55
15-6-1119-0107 RETIREMENT	7,470	0.00	0.00	5,800.06	0.00	1,669.94	77.64
15-6-1119-0108 HEALTH INSURANCE	17,760	0.00	0.00	12,783.18	0.00	4,976.82	71.98
15-6-1119-0109 DENTAL INSURANCE	835	0.00	0.00	594.00	0.00	241.00	71.14
15-6-1119-0110 OTHER PAYROLL INSURANCE	500	0.00	0.00	375.10	0.00	124.90	75.02
TOTAL PERSONNEL SERVICES	135,890	349.25	0.00	105,131.90	0.00	30,758.10	77.37
CONTRACTUAL SERVICES							
15-6-1119-0201 UTILITIES	238,300	2,846.90	0.00	156,879.46	0.00	81,420.54	65.83
15-6-1119-0207 TRAVEL & TRAINING	250	0.00	0.00	0.00	0.00	250.00	0.00

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AS OF: SEPTEMBER 30, 2017

-COMMUNITY CENTER FUND

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EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
15-6-1119-0211 EQUIPMENT MAINTENANCE	6,000	0.00	0.00	5,198.10	0.00	801.90	86.64
15-6-1119-0216 OTHER CONTRACTUAL SERVIC	56,400	775.58	0.00	43,130.67	0.00	13,269.33	76.47
TOTAL CONTRACTUAL SERVICES	300,950	3,622.48	0.00	205,208.23	0.00	95,741.77	68.19
COMMODITIES							
15-6-1119-0303 CHEMICALS	1,500	0.00	0.00	1,380.07	0.00	119.93	92.00
15-6-1119-0305 SAFETY EQUIPMENT	250	0.00	0.00	0.00	0.00	250.00	0.00
15-6-1119-0307 EQUIPMENT MAINTENANCE	4,300	0.00	0.00	3,300.45	341.68	657.87	84.70
15-6-1119-0310 SUPPLIES	17,200	43.25	0.00	11,736.62	0.00	5,463.38	68.24
15-6-1119-0350 SMALL TOOLS/EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00	0.00
15-6-1119-0351 COMPUTER EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	23,250	43.25	0.00	16,417.14	341.68	6,491.18	72.08
OTHER CHARGES							
15-6-1119-0425 MDNR PRINCIPAL PAYMENT	16,720	0.00	0.00	16,720.00	0.00	0.00	100.00
15-6-1119-0440 MDNR INTEREST PAYMENT	2,215	0.00	0.00	2,211.00	0.00	4.00	99.82
TOTAL OTHER CHARGES	18,935	0.00	0.00	18,931.00	0.00	4.00	99.98
CAPITAL OUTLAY							
15-6-1119-0504 MACHINERY & EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL BUILDING & GROUNDS	479,025	4,014.98	0.00	345,688.27	341.68	132,995.05	72.24
CAPITAL PROJECTS							
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CAPITAL PROJECTS							
15-6-0990-1001 POOL FEATURE	0	0.00	0.00	0.00	0.00	0.00	0.00
15-6-0990-1002 DRAIN & REPAINT POOL	0	0.00	0.00	0.00	0.00	0.00	0.00
15-6-0990-1003 CARDIO EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00	0.00
15-6-0990-2013 HCC PARKING LOT	50,000	0.00	0.00	23,108.36	0.00	26,891.64	46.22
TOTAL CAPITAL PROJECTS	50,000	0.00	0.00	23,108.36	0.00	26,891.64	46.22
TOTAL CAPITAL PROJECTS	50,000	0.00	0.00	23,108.36	0.00	26,891.64	46.22
TOTAL EXPENDITURES	1,262,056	9,456.83	0.00	933,607.17	601.58	327,847.25	74.02
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REVENUE OVER/(UNDER) EXPENDITURES	1,233	(7,422.23)	0.00	(216,249.48)	(601.58)	218,084.06	7,587.27-
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