



**AGENDA
CITY OF HARRISONVILLE
PARK BOARD
REGULAR MEETING
COMMUNITY CENTER
FEBRUARY 13, 2018
6:00 PM**

- I. Call to Order**
 - 1. Roll Call**
- II. Public Participation**
 - 1. Agenda**
- III. Ceremonial Matters**
- IV. Approval of Minutes**
 - 1. January 9, 2018 minutes**
- V. Parks and Recreation Department**
 - 1. Director Report - Monthly Report**
 - 2. Patron letter to the Park Board on Free Weight relocation and Director's response/recommendation**
 - 3. P&R Department Marketing and Corporate Membership report**
 - 4. Alcohol Policy review, as requested by the Park Board**
 - 5. Month and YTD Financial Report**
- VI. Other Business**
- VII. Adjourn to Executive Session**
- VIII. Adjourn from Regular Session**
- IX. Action Items**

Posted on City Hall Bulletin Board this 16th day of February

Randall K. Jones, City Clerk

The Board of Aldermen meeting is an open meeting but is not a meeting of the public. There is a place on the agenda for comments of citizens under PUBLIC PARTICIPATION. Our rule is that comments by any individual or group shall not exceed (4) minutes. The Board of Aldermen request that concerns be initially addressed at the appropriate action level before coming to the Board of Alderman

AGENDA

HARRISONVILLE PARK BOARD
COMMUNITY CENTER, 2400 JEFFERSON PARKWAY
February 13, 2018
6:00 pm

1. CALL TO ORDER
2. PUBLIC PARTICIPATION
3. CEREMONIAL MATTERS
4. APPROVAL OF MINUTES – JANUARY 9, 2018
5. PARKS and RECREATION DEPARTMENT
 - 5a. Director Report – Monthly Report
 - 5b. Patron letter to the Park Board on Free Weight relocation and Director's response/recommendation
 - 5c. P&R Department Marketing and Corporate Membership report
 - 5d. Alcohol Policy review, as requested by the Park Board
 - 5e. Month and YTD Financial Report
6. OTHER BUSINESS
7. ADJOURN TO EXECUTIVE SESSION (*IF NECESSARY*)
8. ADJOURN FROM REGULAR SESSION

The City of Harrisonville Park Board may enter into an executive session at this meeting, if such action is approved by a majority of the board members present who constitute a quorum, to discuss personnel matters, the lease or purchase of real estate, or legal or privileged matters under Sections 610.021 (1), (2) and (3), RSMo.

Posted on City Hall Bulletin Board this 6th day of February, 2018

City Clerk, City of Harrisonville

Attachment: Agenda -Park Board- 02-13-18 (Agenda)

**HARRISONVILLE PARK BOARD MINUTES
HARRISONVILLE COMMUNITY CENTER**

**January 9, 2018
6:00 P.M.**

CALL TO ORDER: The regularly scheduled meeting of the Harrisonville Park Board was called to order at 6:00pm by Chairman Cathy Faris.

MEMBERS PRESENT: Chairman Cathy Faris, David Atkinson, Clint Miller (arrived 6:04pm), Ed Roberts, Don Allen, & Laura Frees

ABSENT: Brent Caruthers, Dr. Martin Parks, & Phil Rogers

OTHERS PRESENT: Mayor Bryan Hasek (arrived 6:02pm), Parks & Recreation Director Chris Deal, Interim Assistant Director David Killpack, Recreation Coordinator of Member Services Amy Fuller, & City Liaison Matt Turner

PUBLIC PARTICIPATION: NONE

CEREMONIAL MATTERS: NONE

APPROVAL OF MINUTES: Chairman Cathy Faris asked for a motion to approve the minutes from the December 12, 2017 regular meeting. Mr. Roberts moved to approve the minutes of the December 12, 2017 Park Board meeting. The motion was seconded by Mr. Allen and approved unanimously by a voice vote of those present, 5-0.

DIRECTOR'S REPORT:

Director Deal read highlights from the memo that was provided within the Park Board packet to all members that were in attendance.

Director Deal stated that unfortunately staff has experienced a few fitness class scheduling issues due to the recent departure of former Fitness Instructor, Gideon Lockett. Mr. Deal stated that we have hired a new instructor, Bryce Youngblood and that he will be receiving his fitness class certification shortly. Mr. Deal stated that in the future we do hope to have other staff become certified to teach classes as a backup.

2017 YEAR IN REVIEW:

Director Deal read highlights from the "2017-Year in Review" memo that was provided within the Park Board packet to all members that were in attendance. Mr. Deal thanked all staff and Park Board members for their accomplishments, support and continued dedication.

FITNESS EQUIPMENT BIDS:

Director Deal read information from the memo that was provided within the Park Board packet to all members that were in attendance. Mr. Deal stated that as part of the 2018 approved budget, new fitness equipment was advertised for bid for the Community Center. Mr. Deal stated, this type of equipment was selected to complement our existing equipment by adding new fitness features.

Staff recommends the bid from Second Wind Commercial Division for approval by the Park Board.

A motion to accept the bid from Second Wind Commercial Division was made by Mr. Atkinson; the motion was seconded by Mr. Miller and approved unanimously by a voice vote of those present, 6-0.

MONTH AND YTD FINANCIAL REPORT:

Director Deal reviewed information from the written report. Mr. Deal stated that the year-end budget report is incomplete because all final numbers have not yet been recorded. The final report will be available after the auditors have completed their review.

PARK FUND: Director Deal reported:

Mr. Deal stated that real estate and personal property taxes come in throughout the year, but they are behind as compared to last year; final numbers for 2017 will be recorded as they come in.

- Revenue is slightly down from the same from this time last year
- Expenses are less from the same from this time last year

ODP FUND: Director Deal reported:

- Overall revenue up from this same time last year
- Daily Passes are about the same as this time last year
- Expenses are showing about the same at this time last year

HCC FUND: Director Deal reported:

- Revenue is slightly down from this same time as last year
- However, we are still showing an upswing in our memberships;
 - Day Pass, & Room Rentals about the same from this same time last year
 - Fitness Class & Program revenues tracking slightly up from this same time last year
- Expenses are up from this same time last year

OTHER BUSINESS:

Ms. Frees complimented staff for being so accommodating and gracious with a recent student visit from the Harrisonville Middle School. The students were being rewarded for various reasons (i.e., good grades, attendance, and attitude) and were treated to a field trip to the Community Center to spend a few hours swimming, playing ping pong, foosball, air hockey, basketball, and volleyball or lounging in the rental room watching T.V. or playing other games.

Mr. Roberts complimented the new improvements being made to the workout benches and machines with the new padding and new black coverings. Mr. Roberts stated that it all looks really “sharp”. Mr. Roberts stated that he would like to see more marketing or publications made to highlight the Community Center showcasing the improvements, programs and events.

Mayor Hasek thanked all staff for their participation with the decoration of the Mayor’s Christmas Tree this year. Mr. Hasek stated that this year’s event on the square went very well.

ADJOURN:

A motion to adjourn the meeting of the Park Board was made by Mr. Roberts, seconded by Mr. Allen and approved unanimously by a voice vote of those present, 6-0. The meeting adjourned at 6:41pm. The next meeting is scheduled for February 13th, 2018 at 6:00pm.

Cathy Faris, Park Board Chairman

ATTEST”

Amy Fuller, Park Board Secretary

APPROVED, by the Park Board on this 13th day of February, 2018.

MEMO

TO: Park Board
CC: Mayor Hasek, Happy Welch, City Administrator
FROM: Chris Deal, Parks & Recreation Director
DATE: February 8, 2018
RE: January Monthly Report

The following is a month end report for the month of January, 2018.

ADMINISTRATION

- Jefferson Parkway Sidewalk work continues but only as the weather permits. Staff will continue to keep the Board updated
- December Membership sale did better than last year by about \$2,000. Our membership is back up to 4,047
- The Pool Heater is up and running, with the warranty covering the internal parts that were broken. However, we may have to pay for the external heat exchanger and staff is working with the vendor on the warranty questions. Staff will keep the Park Board posted

PARKS

- The Parks staff workers have been “purging and cleaning” the maintenance shop area and the work areas and reorganization looks great
- Parks staff attended a “Maintenance Rodeo” in St. Joseph with skills testing and competition in a daylong event. There were eight cities total that participated in this first annual event, which was put on by the MPRA Region 1. HP&R is a part of MPRA Region 1. This was a great team building event for our Parks Maintenance staff!
- Clean up of winter debris in all parks
- Winter full maintenance on vehicles is still in process
- Bid for new 72 inch Finish Mower was out (as budgeted) and staff will take this forward for approval in March

RECREATION

- Youth Basketball has been going well with increases in numbers as compared to last year
- Morning Fit Kids and Afternoon Kids averaged 40 with growth shown in these programs
- Total of 40 Group Fitness registrations and 12 Group Fitness Classes
- Youth and Adult Fitness Orientations ongoing

MEMBERSHIP

- Total Membership Count as of December 31, 2016 is 3,926
- Total Membership Count as of December 31, 2017 is 4,000
- Total Membership Count as of January 31, 2018 is 4,047
- Prepared February Membership mailing and mailed out letters
- Audited new and or renewed Membership paperwork and EFT accounts
- Processed Monthly Membership installment billings
- Invoiced Corporate Accounts (City, CASGV, HSD, and CRMC & Quick Trip) for monthly Memberships. Invoice group visits
- Renewed January monthly installment memberships
- Ran weekly rental set ups for maintenance and Building Supervisors. Completed all Park Rentals and Dept. Billings
- Completed EFT's onto spreadsheet, mailed letters for payment
- Submitted and received last month Silver Sneakers Fitness Membership Payment
- Mailed invoices and monitored all department rentals, including set ups for maintenance
- Oversee Front Desk Operations, assisting with front desk and tot watch where needed This includes working at the Front Desk if short of staff and during breaks
- Take Park Board minutes and create the minutes for the Park Board packet
- Display and update signage at front desk and foyer doors alerting members of upcoming changes or cancellations
- Continue to answer daily calls from Members regarding concerns and take care of their requests regarding accounts, the building or overall satisfaction
- Continue to assist with all Programs and Special Events

AQUATICS

- Dana Johnson, Interim Aquatics Coordinator continues to do well during this transition Provided ongoing swim lessons
- Good numbers in the Water Aerobics classes continues
- Working on finding more swim instructors for swim lessons
- Working on program growth and coordination of all pool uses

HCC AND OUTDOOR POOL MAINTENANCE

- Daily Trips to the Outdoor Pool to turn pumps and grease pumps where needed
- Worked on Indoor Pool Heater to get it up and going again
- Took original Pool Pump in for an overall so we have a backup pump now, as budgeted
- Assist Parks Maintenance and Public Works with various projects
- Complete building inspections for fire, sprinklers, elevator and fire extinguishers
- Order parts and supplies for daily, weekly, monthly use
- Daily cleaning of the gym floor, which has now been resurfaced
- Assisted with pool mechanical issues
- Ongoing "deep cleaning" of the HCC, quarterly cleaning planned

STAFF WILL ANSWER ANY QUESTIONS FROM THIS REPORT OR OTHERWISE. THANK YOU!

MEMO

2.1.a

TO: Park Board

CC: Mayor Hasek, Happy Welch, City Administrator

FROM: Chris Deal, Parks & Recreation Director

DATE: February 8, 2018

RE: Response to Patron request to relocate the Free Weight area - **Recommendation**

Attached to this memo is a letter addressed to the Park Board from “Coach Lliteras”, who is a Community Center patron/member. In this letter, Coach Lliteras lists several reasons for his recommendation to relocate the Free Weight area into the Community Center Social Hall.

Staff is always open to hearing new ideas and recommendations from our patrons and Community Center Members. But for the reasons listed below, staff recommends leaving the Free Weight area in its current location:

- Although it is mentioned that there is not enough room in the current Free Weight area, more room is provided in this Free Weight area as compared to many other Community Center facilities. At 2,436 square feet, there is adequate room for multiple free weight activity to take place.
- The building architects, Warner, Nease and Bost were aware of the use of the free weights in this area, and the building was built structurally sound for this type of activity.
- At this time, there is enough room for the cardio vascular equipment. It is important to add new types of cardiovascular equipment, but there is no reason to expand the area.
- Program space is a higher facility need based on our scheduling and actual use, such as program rooms and gym space. The cardio and weight room areas have not experienced excessive overcrowding or “patron turn away” from the use of the facility.
- The Social Hall is used for the Silver Sneakers class and other type of fitness classes. Many patrons do not like being out in the open for fitness classes, so the seclusion of this room is very important. In addition, the sound from the aerobic music stays in this room and the instructor is well heard. If fitness classes were in an open area, it would be difficult for the front desk to hear the telephones or hear the patrons in person at the front desk.
- One of the biggest uses of the Social Hall is the before and after school care of children during the school year. During the summer the Social Hall has a high use from the Summer Day Camp program, which serves as a meeting space for the day’s activities, raining day and other scheduled activities. This enclosed area offers easier supervision of the kids for our staff and a safe place where back pack and other belongings can be stored.

For the reasons stated above, staff does not recommend moving the Free Weight area to the Social Hall. Thank you.

CC: Coach Lliteras

Attachment: Agenda -Park Board- 02-13-18 (Agenda)

Date: 1/24/2018

To: Harrisonville Parks and Recreation Board

Ref: Relocation of Current Free Weight Lifting Area

Within the last couple of weeks several of the members of the Harrisonville Community Center have approached me with concerns about the free weight lifting area. First and probably the most important point is a safety concern. In the free weight area there is not adequate space available for proper spacing of the equipment. The equipment that is in the area is used by many people every day of the week, essentially making it a high traffic area. Secondly, the location of the lifting area is right above the cardio area down stairs and there is a lot of disturbing noise transfer to those using the cardio area during high traffic times. Basically, there is very little noise absorption that takes place in the lifting area. Another point which has been discussed is the workout environment. Ideally, the temperature of the room should be a constant 72 degrees with the humidity factor at 60% or below. We all know this is almost impossible to maintain because of the openness of the area and the proximity to the foyer of the building. The sound system in the lifting area is tied in with the rest of the buildings sound system so there is a constant disagreement about the music being played. Finally, the flooring in the free weight lifting area is inadequate for what it is being used for. The floor is carpeted throughout with rubber lifting pads under the benches, racks etc. First and foremost this not feasible because without a poured or interlocking rubber floor at least $\frac{3}{4}$ of an inch thick, the probably for structural damage to the building is significantly higher. Because the weight area is on the second floor the potential for cracking and separation of the concrete sub floor over time is a high probability. Lifters are using the open areas which are carpeted to do their big muscle (triple extension exercises), for example dead lifts, cleans, and snatches. Having shared this information with you, I would also suggest that there is a fairly inexpensive solution to this situation. Which would also have the potential to draw back in some of our members who have switched memberships over to the other two fitness facilities in town.

If we look at current space available on the second floor, switching the free weight area and the exercise room around makes total sense. Would give us the opportunity to address most if not all of the current areas of concern and allows us to upgrade the facility. Moving the exercise room out into the present free lifting area would not only maximize available space but would add to the cardio area upstairs in the walk way. We could move the heavy bags out there as well so the Karate classes would have use of them. Keep the Rope stations in the exercise room for those that like to do cross fit training utilizing free weights and body exercises etc. The classes that are taught in the room would fit nicely in the free weight area. By moving the free weights into the exercise room, it would also allow us to re-do the floor in the free weight area with same interlocking rubber flooring that is in the exercise room, providing a safer, more sound absorbent surface for the users, and providing better protection for the concrete sub floor. The environmental factors could be more closely controlled as well, ie., sound system, temperature and humidity in the weight room if it were located in the exercise room.

Not to belabor the point of safety I would like to give you an example; of space requirement around just one power rack to show you why moving the free lifting area into the bigger exercise room is a prudent choice.

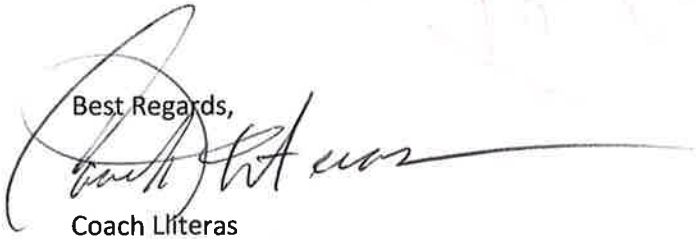
Example; (Standing exercise from a rack) ie., back squat, push press etc: Formula: Actual bar length (5-7 ft.) + a double wide safety space cushion of 6 ft minimum multiplied by a suggested user space for a standing exercise "width" of 8 – 10 ft.

If using a 7ft Olympic bar for the back squat exercise: $(7\text{ft} + 6\text{ft}) \times (10\text{ft}) = 130$ sq feet of space needed in and around one rack.

" Essentials of Strength and Conditioning"

In essence as a Retired Certified Strength and Conditioning specialist who delt with similar situations on a day to day basis for 37 years, thought my feedback might be of some value. If you have any questions or concerns that you would like to visit with me about please do not hesitate in calling me or get touch with Gabe, we visit every morning on my way into the free weight area. (816-456-3563).

Best Regards,



Coach Lliteras

Defensive Coordinator – William Jewell College

Retired CSCS D* - E*

MEMO

2.1.a

TO: Park Board

CC: Mayor Hasek, Happy Welch, City Administrator

FROM: Chris Deal, Parks & Recreation Director

DATE: February 8, 2018

RE: P&R Department Marketing and Corporate Membership Report

At our last Park Board meeting there were a few questions regarding our current marketing strategy and corporate memberships. The following information is provided to the Park Board for your information and discussion purposes only.

Please see attached some of the examples as listed by bullet point below. These marketing tools are used by our staff to promote our programs, special events and Community Center membership:

- HPR Insider is a monthly newsletter that goes out to Park Board, Friends of the Parks and general interest members, such as program participants, members and nonmembers.
- Our department website is updated ongoing with new programs and contact information
- On the City of Harrisonville Website, Parks & Recreation is listed on the opening page with further P&R Department information on our specific department location
- Facebook and our Twitter account send out messages and updates on an ongoing basis. We post at least 2 to 3 times a week with information about upcoming events.
- Harrisonville Happenings is the monthly newsletter from the City of Harrisonville, which is sent to all utility households. P&R Department news has upcoming programs and special events listed in this program
- Direct Mail is used to market special events, such as our Annual Membership Drives and upcoming Programs
- Program and Facility Flyers are sent out to the Schools and posted within the Community Center
- Newspaper ads and public service announcements (PSA's) are sent to local papers
- Electronic Transfer Account members (ETA) are ongoing, unless we are notified by the member to cancel.
- For those who cancel their membership, there is a questionnaire asking them for the reason
- A Spring/Summer and Fall/Winter Trifold flyer of upcoming programs and events is sent out to past program users and Community Center members
- There are comment cards in the facility and end of program evaluations are given to members. This year a membership survey will be sent out
- Power Point in the lobby with ongoing information about our department offerings

Attachment: Agenda -Park Board- 02-13-18 (Agenda)

Regarding Corporate Memberships, the following companies are active Corporate Members who received approximately 10% discount on Membership:

- City of Harrisonville
- Harrisonville School District
- Cass Regional Medical Center
- Walmart and Distribution Center
- Church and Dwight (Arm & Hammer)
- Country Club Bank
- Cass County Government
- Quick Trip
- Applebee's
- Campbell Fire Protection
- Military (active/inactive/retired)
- Silver Sneakers
- Blue Cross Blue Shield (monthly member visit upload)

Staff has contacted other organizations for corporate memberships, such as Sioux Chief and Max Ford with no response, but we will continue to reach out to these and other companies. After a letter is sent, there is a personal follow up planned by staff.

As stated above, this memo is provided for your information and comment only. Staff welcomes Park Board input. Thank you.



HARRISONVILLE COMMUNITY CENTER

2400 Jefferson Pkwy, PO Box 367
Harrisonville, MO 64701

www.HPARKS.com | (816) 380-8980

February 2018 Newsletter

Dear Rachel,

February is a great month to
treat your heart right!

Try a new class, check out
the weights, or hit the pool.
Your heart will thank you and
you'll feel great too.



Tiny Tikes Tumbling



Introduce your toddler to the fundamentals of tumbling.

Tiny Tikes Tumbling is geared for ages 3-5 years old. Classes are every
Thursday from Feb. 8 to March 15. \$40 per participant.

Princess Ball

In This Issue

Tiny Tikes Tumbling

Princess Ball

Youth Volleyball

Fit Kids - Before and
After School Care

Learn to Swim
Lessons

Swim Team
Conditioning

Youth Baseball &
Softball

Pilates

Zumba

Martial Arts

Tax Clarification

**Community
Center
Schedules**

Fitness/Aquatics
Schedule

Gym Schedule

Indoor Pool Swim
Schedule

Social Hall
Schedule

Fitness Studio
Schedule

Attachment: Agenda -Park Board- 02-13-18 (Agenda)



Princess Ball

Saturday, February 10 from 6:30-9 p.m.

Registration Deadline: Thursday, February 8

On-site photographer with backdrop will capture your special moment and flowers are for sale for your pretty princess!

2018 Youth Volleyball

2018 Youth Volleyball--Grades 3-8



Registration Deadline: February 23, 2018

Community Center Hours

Monday -Thursday:
5 a.m. to 9 p.m.

Friday:
5 a.m. to 8 p.m.

Saturday:
7 a.m. to 6 p.m.

Sunday:
10 a.m. to 6 p.m.

Quick Links

[Online Registration](#)

[HPR Website](#)

[Senior Center](#)

[HCC Holiday Hours](#)

[Text Caster Sign Up](#)

[Like us on Facebook](#)

[Follow us on twitter](#)

[Join Our Mailing List](#)



Thomas Jefferson said, "Leave all afternoon for exercise and recreation, which are as necessary as reading. I will rather say more necessary because health is worth

Harrisonville Happenings

Volume 13, No. 2

February 2018

<http://www.harrisonville.com>

County-wide Flood Workshop — The City of Harrisonville will host a free workshop for all county residents Thursday, Feb. 15, 7-9 p.m. at the Community Center, 2400 Jefferson Parkway. Karen McHugh, SEMA Floodplain Management Section Manager, Ally Bishop, National Flood Insurance Program Coordinator, and Brian Rast, P.E. CFM, Lead Silver Jackets Coordinator for Kansas and Missouri with the U.S. Army Corps of Engineers will be there to discuss flooding issues and answer questions. The public is invited to attend.

Check Creeks and Streams — If you have a creek/stream channel on or adjacent to your property, now is the perfect time to assess it for potential blockages and needed repairs. With the leaves off the trees and the vegetation dead, it's easier to see natural blockages such as fallen trees or snags plus debris and trash that may have washed down to become lodged against the banks. Keeping these natural channels clean and free flowing is the responsibility of the landowners, and regular maintenance can go a long way towards preventing flooding during heavy rains.

Enrollment Starts January 29 for Utility Level Pay Plan— Level Pay open enrollment will take place January 29—February 9, 2018. The Level Pay program is available to any City of Harrisonville residential electric utility customer with a good payment history and at least 12 consecutive months of utility billing history at the current service address. Interested utility customers are encouraged to call the Utility Office at 380-8900 during regular business hours to check eligibility and for full program details.

City Offices Will Be Closed Monday, Feb. 19— City Hall and most city offices will be closed Monday, Feb. 19 for Presidents Day. The Community Center will operate on its normal schedule. The Board of Aldermen meeting normally scheduled for the third Monday of the month will move to Tuesday, Feb. 20, 7 p.m., in City Hall and the Community Development Committee will shift to Wednesday, Feb. 21.

Your Service Needed on Boards and Commissions —

You can play an active role in Harrisonville's present and future when you serve on one of the City's volunteer boards or commissions. Harrisonville has eight different groups who study various types of city issues and offer advice and recommendations to the aldermen on possible remedies or courses of action. These include the Board of Building & Engineering Appeals, the Board of Zoning Adjustments, the Enhanced Enterprise Zone Board, the Historic Preservation Commission, the Industrial Development Authority, the Park Board, the Planning and Zoning Commission and the Tax Increment Financing (TIF) Commission. If you have a specific interest and can spare a few hours throughout the year to meet and help advise the elected officials, please complete the application on our website and return it. We have vacancies on each board. Find complete information on our volunteer boards and commissions on the city website at <http://ci.harrisonville.mo.us/Index.aspz?NID=54>

UPCOMING CALENDAR OF EVENTS

All meetings are subject to change or cancellation. Meetings are held in Council Chambers at City Hall unless otherwise noted.

Feb. 5.....	Board of Aldermen, 7 p.m.
Feb. 6.....	Public Works Committee, 6 p.m.
Feb. 7.....	Historic Preservation. Comm., Noon, City Hall
Feb. 7.....	Municipal Court, 3 p.m.
Feb. 13	Park Board, 6 p.m., Community Center
Feb. 13	Board of Zoning Adjustment, 6 p.m.
Feb. 14	Happy Valentine's Day
Feb. 15	Planning & Zoning Commission, 6 p.m.
Feb. 19	Presidents Day
	<i>City Hall closed. Community Center open.</i>
Feb. 20	Board of Aldermen Meeting, 7 p.m.
Feb. 21	Municipal Court, 5:30 p.m.
Feb. 21	Community Development Comm., 6 p.m.

Attachment: Agenda -Park Board- 02-13-18 (Agenda)

Utility Deadlines — These are the final deadlines for payment of past due accounts.

January.....**Thursday**, Jan. 25, before 5 p.m.

February.....**Monday**, Feb. 26, before 8 a.m.

After the deadline, any past due account will be charged the \$50 administrative fee, additional deposit fees as may apply, and scheduled for disconnection on the next business day. If you have questions about the city's utility payment policy, please call City Hall, 380-8900!

Pet Licenses—2018 pet licenses are available for purchase at the Harrisonville Animal Shelter through the month of January. Cost is \$5 for each sterilized pet and \$8 for each non-sterilized pet. Please bring proof of current vaccinations (that is, rabies and distemper for dogs, and rabies for cats) from your vet. The Animal Shelter is open Monday–Saturday, 8 a.m. until 5 p.m.

Winter Weather & Snow Removal Guidelines — Whenever Harrisonville receives an accumulating snowfall or other wintry precipitation, the City's snow removal policy provides for the clearing of all main traffic thoroughfares first, followed by residential streets and then, cul-de-sacs. We also ask that residents remove snow and ice from any sidewalks constructed along land that you may own, lease, rent or occupy. Complete information on our snow and ice policies can be found on the city website, <http://harrisonville.com/index.aspx?NID=745>.

For quick reference, here are the designated Emergency Snow Routes. Please do not park on these streets when winter weather threatens or when there is snow and ice to be cleared from the roadway.

- Waters Road from Hwy. 291 to Jefferson Pkwy.
- Jefferson Pkwy. from Waters Rd. to Locust St.
- Locust St. from N. Commercial to N. Independence
- Ash St. from N. Independence to N. King
- N. King from Ash St. to E. Mechanic
- Elm Street from E. Mechanic to E. City limits
- Bird St. from E. Mechanic to E. South St.
- N. Independence St. from Locust St. to W. Mechanic
- S. Independence St. from W. Mechanic to W. South St.
- N. Commercial St. from Hwy. 291 to W. Wall St.
- S. Commercial St. from W. Mechanic to Lindbergh
- Orchard Rd. from S. Independence St. to S. City Limits



PRINCESS BALL (AGES 5-18)

Saturday, Feb. 10, 6:30 - 9 p.m.

Calling all princesses, ages 5-18,

in the majestic world of Wonderland!

You and the special male figure in your life are cordially invited to a regal Princess Ball!

The evening will include a DJ, dancing and refreshments fit for all the beautiful princesses in the world of Wonderland!

Male Guardian: \$15; Each Princess: \$5.

Registration is limited — the deadline is Thursday Feb. 8th (Pre-registration is required – You may NOT register at the Event!)

Register online, stop by or call the HCC Front Desk at 380-8980 anytime.

1ST ANNUAL SUPER BOWL SHOWDOWN

Come join us in our 1st Madden 18 tournament.

Tournament Date – Saturday January 27th 2018.

Entry fee is \$15 dollars per person.

Participants must be 16 and older. Players may bring personal controllers (no mods), players must also choose one team at registration and use them for the entire tournament.

Console will be the PS4.

TINY TIKES TUMBLING

Introduce your toddler to the fundamentals of tumbling, including: stretching, balancing, rolls, and back bends in this 6-week session. Classes are Thursday nights, 6:00 pm to 6:45 pm, starting February 8th to March 15th. Cost: \$40 per child

SWIM TEAM CONDITIONING

Get your swimmers ready for the summer swim teams.

Cost \$50 for a 4 week session.

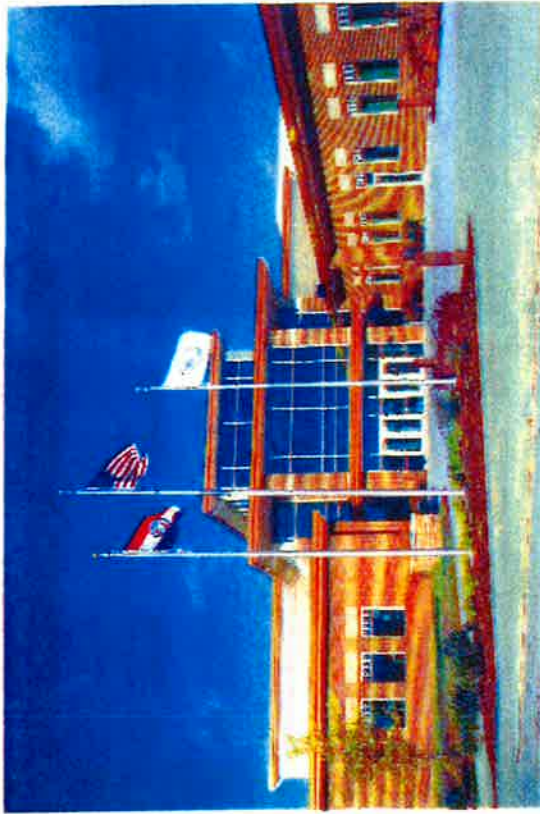
Monday and Wednesday practices 6:00 pm–7:30 pm., and Saturday practices are from 8:30 am to 10:00 am.

For complete information on all the classes and program offerings at the Harrisonville Community Center, please call 380-8980 or visit our website at www.harrisonville.com/parks



Home > Parks & Recreation > Community Center

Community Center



CONTACT Us

Chris Deal
Parks and Recreation
Director
[Email](#)

2400 Jefferson Parkway
Harrisonville, MO 64701
Ph: 816-380-8980

Community Center Hours
Monday - Thursday
5:00 a.m. - 9 p.m.
Friday
5:00 a.m. - 8 p.m.
Saturday
7 a.m. - 6 p.m.
Sunday
10 a.m. - 6 p.m.
[Holiday Hours 2018](#)

Overview

The Harrisonville Community Center was built in 2004 and opened in 2005. It is a 68,000 square foot facility providing year-round fitness, recreation and league activities for Harrisonville's citizens of all ages.

Daily Admission Fees	
Type	Rate
Adult	\$9
Youth	\$7
Senior	\$7

Search

Where is the MCC?

Membership Rates

Facilities & Equipment

Facility Rentals

Gift Cards

Online Registration

Senior Center

SilverSneakers®

ONLINE PAYMENTS

REPORT A CONCERN

PARKS & REC

HISTORIC HARRISONVILLE

city.harrisonville.mo.us



Welcome! Guest | [Login](#) | [Wishlist \(0\)](#) | [Shopping Cart \(0\)](#)

Account Login

Username
Password
[Login](#)

[Forgot your password? Click Here](#)

Quick Links

[Browse All Activities](#)
[Take a Brief Survey](#)

[Browse Facilities](#)
[Contact Us Form](#)



Activity Types

- Finiss/Martial Arts
- Learn to Swim
- Swim Team
- Water Aerobics
- Red Cross Training
- Summer Camp
- Kids Enrichment
- Kids Night Out
- Flow Trek
- Home School Phys Ed
- Youth Sports
- Youth Golf Clubs
- Special Events
- All Adult Programs
- All Youth Programs
- All leagues

Information

On this site you can:

- Register for activities and view facility availability
- Get information on upcoming events and activities

Sign up for our Text Caster Text Messaging Service!

This service will be used to provide you with up to date info about only those areas you select. Info you could be provided through this service includes league or event cancellations, registration dates and deadlines, and special HPR promotions and events! You choose only the information you want to know!

[Click Here to Sign-Up Now!](#)

U.S. City Caster Technology
Contact Us Today

By: [Go-Alert](#)

Social Media Links



Harrisonville

- Home
- Events
- Posts
- Photos
- About
- Reviews
- Videos
- Offers
- Jobs
- Join My List
- Community

Manage Promotions

Liked Following Share

Published by David Killpack · February 1 at 12:48pm ·

Urgent reminder for all princesses that are ages 5 to 18 years old!!
Registration Deadline is one week from today. Come join us. It will be a "BALL".



603 people reached

Like Comment Share

Nichole Cogbill, Tanner Comagys and June Cook

Write a comment...

Harrisonville Community Center

Published by David Killpack · January 29 at 5:28pm ·

We are Starting to gear up for our 2018 Youth Volleyball Program. Hope we "Bump" into you soon.

INSTANT GAMES



YOUR GAMES



YOUR PAGES

- Harrisonville Community Center
- Harrisonville Aquatic Center

CONTACTS

- Lehi Smith
- Shannon Simons
- Tyler Graham
- Staci Shute Marshall
- Amy Fuller
- Alexandra Van Eegh...
- Jenn Killpack
- Jillian Killpack
- Noel Torpey
- Dan Butt
- Kerri Koehler-Butt
- Lisa Jo Heide Esch
- Carla Long
- Chris Esch
- Jenna Krueger Harper

GROUP CONVERSATIONS

- Chris, Lisa, Noel, 5 others

Community

Jenn Killpack and 32 other friends have checked in



2,665 people like this

2,619 people follow this

About

2400 S Jefferson Pkwy (1.15 mi from Harrisonville, Missouri 64701)
Get Directions
(816) 380-8980
Typically replies within a day
Send Message
http://www.harrisonvillemo.org
Gym/Physical Fitness Center - Meeting Room
Hours 5:00 AM - 9:00 PM
Open Now
Suggest Edits

People Also Like

- Harrisonville Animal Shelter
- The Bradford Exchange Collectibles Store
- Whimsy Creative Studio Arts & Entertainment
- Harrisonville Animal Shelter
- Carla Long
- Chris Esch
- Jenna Krueger Harper

Gyms in Harrisonville, MO

Pages liked by this Page

- Harrisonville Wildlife



Harrisonville Parks & Recreation

PRINCESS BALL

Saturday, February 10th from 6:30pm-9pm

Male Guardian: \$15 Registration Deadline
Each Princess: \$5 Thursday, Feb. 8th

For registration, call or stop by the HCC Front Desk - Registration is limited
(Pre-registration is required - May NOT register at Event!)

On-Site Photographer with Backdrop
to Capture the Special Moment!

Flowers for sale for the pretty princess!



Calling all princesses in the majestic world of Wonderland
ages (5-18)! You and the special male figure in your life are
cordially invited to attend our Princess Ball. The evening will
feature a DJ, dancing and refreshments fit for all the beautiful
princesses in the world of Wonderland!

For more information call Garrett Streit, Special Events Coordinator, ext. 599.



HARRISONVILLE COMMUNITY CENTER

2400 Jefferson Pkwy Harrisonville, MO 64701

www.HPARKS.com | (816) 380.8980

"Let us be the best part of your day and first choice for Health, Fitness, & Fun!"

Harrisonville Parks & Recreation

Winter Learn to Swim Classes

Winter Session 2

Jan. 29-Feb. 14: Mon & Wed

Jan. 30-Feb. 15: Tues & Thurs

Feb. 19-Mar. 7: Mon & Wed

Feb. 20-Mar. 8: Tues & Thurs

Mar. 12-Mar. 28: Mon & Wed

Mar. 13-Mar. 29: Tues & Thurs

All swim lessons held at the indoor pool

Each class is 35 minutes.

Cost is \$40/participant per session.

Private swim lessons also
available upon request.

Morning Class Times:

Beginner 1	9:00 am
Beginner 2	9:45 am
Intermediate	10:30 am

Evening Class Times:

Swimmer 2 & Parent/Child	6:00 pm
Beginner 1 & Intermediate	6:45 pm
Beginner 2 & Swimmer 1	7:30 pm



Register online or call Dana Johnson Aquatics Supervisor, ext. 5989 for more info



HARRISONVILLE COMMUNITY CENTER

2400 Jefferson Pkwy Harrisonville, MO 64701
www.HPARKS.com | (816) 380.8980

"Let us be the best part of your day and first choice for Health, Fitness & Recreation"

Which Swim Lesson Is A Good Fit for My Child?

Parent/Child

This class is for children 6 months to 3 years old. You and your child will learn how to become more comfortable in the water.

Beginner 1

Your child must be at least 3 years old.

(Exploration) This level will be working on: fully submerging face, supported floats on front/back, supported flutter kicks on front/back and entering the pool safely by themselves.

Beginner 2

Your child needs to be able to float on their front and back with support. (Basic skills) This level will be working on: Retrieving object in chest deep water, floating on front and back unsupported, unsupported flutter kick on front and back.

Intermediate

Your child needs to be able to float on their front and back without support. (Stroke readiness) This level will be working on: jumping into the deep water from side of the pool, coordinating arm stroke for crawl with breathing to the side, coordinating back stroke, learning to tread water, and elementary back stroke.

Swimmer 1

Your child needs to be able to swim 10 to 15 yards of the crawl stroke, and 10 to 15 yards back crawl. (Stroke Development) This level will be working on: swimming the front/back crawl for 25 yards, Treading water with modified scissors and rotary kicks, elementary backstroke for 10 yards, learning the basics to the breaststroke, and sidestroke.

Swimmer 2

Your child needs to be able to swim 25 yards of front and back crawl, and will need to know the basics to the breaststroke, and sidestroke. (Stroke Refinement) This level will be working on: underwater swimming, butterfly dolphin kick, swimming a distance of 50 yards in both the front/back stroke & learning to tread water for two minutes.

Advanced Strokes

Your child needs to be able to be able to swim 50 yards in both front/back stroke and able to swim 10 yards of the breaststroke and sidestroke. (Skills proficiency) This level will be working on: Front/back crawl for 100 yards, flip turns, swimming the breaststroke & sidestroke for a distance of 25 yards.



Harrisonville Parks & Recreation

2018 Youth Volleyball Grades: 3rd-8th

Registration Dates: Jan. 26th - Feb. 23rd

Cost: \$65 Per Player

Grade Divisions:

3rd/4th, 5th/6th, & 7th/8th

Registration Deadline: Feb. 23, 2018

Practices Scheduled To Start Mid March

Games Scheduled To Start Late March

VOLUNTEER COACHES & SPONSORS NEEDED

Additional Info:

- Practices will take place 1-2 times per week in Harrisonville
- Each team will play a 5 - week game schedule
- All games will be played on Saturdays
- Games will be played in Harrisonville, Pleasant Hill, Belton, & Raymore
- A tournament will be held at the end of the season
- If late registration is accepted, there will be a \$10 late fee per player
- Registrants will be provided a Jersey

For more information call Vince Schroeder, Recreation Coordinator, ext. 59



**HARRISONVILLE
COMMUNITY CENTER**

2400 Jefferson Pkwy Harrisonville, MO 647

www.HPARKS.com | (816) 380.8080

Harrisonville Parks & Recreation

Boys & Girls Youth Rec Baseball & Softball Grades: Pre-K thru 8th

Early Bird Registration thru March 5th:

\$75 for T-Ball per player, \$90 for 1st-8th per player

After March 5th:

\$80 for T-Ball per player, \$95 for 1st-8th per player

Registration Open: Jan., 16th - Mar., 12th

Grade Divisions: T-Ball (Pre/K), 1st/2nd, 3rd/4th, 5th/6th & 7th/8th

T-Ball for both boys and girls ages 4-6 years

****Each additional child will receive \$5 multi-child discount****

VOLUNTEER COACHES AND SPONSORS NEEDED!

Additional Info:

- * Teams will be organized by a blind draft.
- * Participants receive a jersey, socks and a hat for their uniform.
- * Practices begin the week of April 10th depending on weather
- * Games begin the week of May 8th depending on weather.
- * All games are played Monday-Friday.
- * If late registrations are accepted there will be a \$10 late fee per child.
- * Some divisions will travel to surrounding cities for game play.

Youth Volleyball Grades: 3rd-8th

Early Bird Registration thru Feb. 26th:

\$65 per player

After Feb. 26th:

\$70 per player

Registration Open: Jan., 18th - Mar., 5th

Grade Divisions: 3rd-4th, 5th-6th, & 7th-8th

**Practices Start in March
Games Start in April**

VOLUNTEER COACHES AND SPONSORS NEEDED!

Additional Info:

- * Practices will take place 1-2 times per week in Harrisonville.
- * Each team will play an 8 game schedule.
- * All games will be played on Saturdays.
- * Games will be played in Harrisonville, Pleasant Hill, Belton, & Raymore.
- * A tournament will be held at the end of the season.
- * If late registration is accepted there will be a \$5 late fee per player.

For more information call Faith Lockett, Recreation Coordinator at 816.380.8980, ext. 5988

Harrisonville Parks & Recreation

Boys & Girls Youth Rec Baseball & Softball Grades: Pre-K thru 8th

Early Bird Registration thru March 5th:

\$75 for T-Ball per player, \$90 for 1st-8th per player

After March 5th:

\$80 for T-Ball per player, \$95 for 1st-8th per player

Registration Open: Jan., 16th - Mar., 12th

Grade Divisions: T-Ball (Pre/K), 1st/2nd, 3rd/4th, 5th/6th & 7th/8th

T-Ball for both boys and girls ages 4-6 years

****Each additional child will receive \$5 multi-child discount****

VOLUNTEER COACHES AND SPONSORS NEEDED!

Additional Info:

- * Teams will be organized by a blind draft.
- * Participants receive a jersey, socks and a hat for their uniform.
- * Practices begin the week of April 10th depending on weather
- * Games begin the week of May 8th depending on weather.
- * All games are played Monday-Friday.
- * If late registrations are accepted there will be a \$10 late fee per child.
- * Some divisions will travel to surrounding cities for game play.

Youth Volleyball Grades: 3rd-8th

Early Bird Registration thru Feb. 26th:

\$65 per player

After Feb. 26th:

\$70 per player

Registration Open: Jan., 18th - Mar., 5th

Grade Divisions: 3rd-4th, 5th-6th, & 7th-8th

**Practices Start in March
Games Start in April**

VOLUNTEER COACHES AND SPONSORS NEEDED!

Additional Info:

- * Practices will take place 1-2 times per week in Harrisonville.
- * Each team will play an 8 game schedule.
- * All games will be played on Saturdays.
- * Games will be played in Harrisonville, Pleasant Hill, Belton, & Raymore.
- * A tournament will be held at the end of the season.
- * If late registration is accepted there will be a \$5 late fee per player.

For more information call Faith Lockett, Recreation Coordinator at 816.380.8980, ext. 5988



MAY 30th - AUGUST 11th
Monday - Friday
6:30am - 6:00pm

Registration for the
Harrisonville Parks & Recreation
Summer Camp is now open!

\$92 per child per week
\$920 per child paid in full

Additional Information:

- ♦ Campers must bring their own lunch each day.
- ♦ There will be up to 9 exciting field trips throughout the summer - KC Zoo, German Discovery Center, Deanna Rose Farmstead, Worlds of Fun, LEGOLAND, Sky Zone Trampoline Park, and B&B Movie Trips
- ♦ Trips are optional and cost between \$15-\$40 per child.
- ♦ Participants will be swimming at the Outdoor Pool on Mondays and Fridays. Please send a swimsuit, towel and sunscreen with your child on pool days. Pickup on these days will be at the Outdoor Pool unless there is inclement weather.

SAVE THE DATES:

Tiny Tikes T-Ball

Introduce your toddler (ages 3-5) to the fundamentals of t-ball, including; batting, catching and fielding in this 6-week session.

Thursday Nights at HCC

June 8th - July 13th
6:00pm-6:45pm

Cost: \$40 per participant

Registration Deadline: Fri., June 2nd
Please bring your own baseball glove

AquaCats Summer

Swim Team

Registration open through
May 22nd Early bird discounts
offered through May 15th!

Summer Camp & After
Summer School Camps

Registration for HCC's
Summer Camp & After Summer
School Camp Programs now open!

Outdoor Pool
Opens Sat., May 27th!

Free Summer Movies
in the Park

Fri., June 23rd - Trolls
Fri., July 21st - Ice Age;
"Collison Course"



Upcoming Youth Programs & Activities Summer 2017



Harrisonville Parks & Recreation



June 5th - June 30th

Grade: Kindergarten
1/2 day

12:00pm-6:00pm

\$70 per child/per week

Must bring own lunch each day

Grades: 1st - 6th

3:00pm-6:00pm

\$35 per child/per week

After Summer School Camp provides extended afternoon care for children attending Harrisonville Summer School.

The program offers a wide variety of activities including swimming, crafts, games, sports and special themed activities.

Summer Sessions:

May 15th - May 25th: Mon - Thurs

June 5th - June 15th: Mon - Thurs

June 19th - June 29th: Mon - Thurs

July 10th - July 20th: Mon - Thurs

July 24th - Aug 3rd: Mon - Thurs

Aug 7th - Aug 17th: Mon - Thurs

Aug 21st - Aug 31st: Mon - Thurs

All swim lessons held at the HCC indoor pool

Classes meet 2 weeks per session.

Each class is 35 minutes.

Cost: \$40/participant per session

Private lessons available upon request

Register thru May 22nd!

Important Dates:

May 15th

Last Day for Early Bird Discount

May 22nd

Registration Deadline

Parent Information Meeting at 7pm

(Meet at the Harrisonville Community Center)

May 30th

First Morning/Evening Practices

Facebook.com/

harrisonvilleaquacats

Swim Fees:

Swimmers	Before May 15th	After May 15th
1st swimmer	\$100	\$105
2nd swimmer	\$95	\$100
3rd swimmer	\$90	\$95



Harrisonville Parks & Recreation

Community Center Annual Membership Drive

Harrisonville Community Center will once again be holding their Annual Membership Drive through the month of December. All ANNUAL memberships paid IN FULL in the month of December will receive 10% off as well as receive two free guest passes and a FREE drink tumbler with HPR's signature logo!

In 2018, our monthly dues for a family membership will increase by \$3 per month. Individual adult memberships will also be increased by \$3 per month. Other increases include \$4 in total (annual pass) for youth and senior passes.

You can join or renew at the 2017 prices by taking advantage of this year's promotional offer in December. Pay the entire annual membership fee by December 31st, 2017 to secure these reduced rates. We look forward to another year of providing our members with outstanding opportunities for Health, Fitness & Fun!

* Promotional discount applies to PAID IN FULL memberships only. Membership is not required to begin in December; however annual membership rate must be paid in December, 2017. No refunds will be given. Promotion ends December 31, 2017.

HCC'S KEY FACILITY FEATURES

- ❖ **Aquatics** - 6-Lane Indoor Pool, Zero Depth Pool Entry, Spray & Play Features for Kids, Hot Tub & Sauna
(Swim Lessons, Swim Team Conditioning & Aquatics Classes)
- ❖ **Fitness** – Full Strength Circuit, Free Weight Area, Cardio Area
(Fitness Classes & Personal Training)
- ❖ **Recreation** – 2-Court Gymnasium, Indoor Track
(Adult Leagues & Youth Sports, Tournaments & Programs)
- ❖ **Room Rentals** – Meetings, Receptions & Banquets, Outdoor Patios, Party Pit Room with direct access to pool and outdoor patio

For More Information:

Harrisonville Community Center

2400 Jefferson Pkwy

Harrisonville, MO 64701

816.380.8980 | www.harrisonville.com/parks





City of Harrisonville Parks & Recreation Department



February 7, 2018

Carey (C.R.) Hill
2600 Ridgewood Road
Harrisonville, MO. 64701

Dear Valued Member,

I would like to express my sincere gratitude for your membership at the Harrisonville Community Center. We highly value your investment towards your health, enjoyment and well-being and are so honored that you have selected our facility!

We wanted to take this opportunity to let you know about some upcoming equipment additions that will be coming soon to add to the many fitness opportunities already in place at the Harrisonville Community Center. Those equipment pieces are:

- Seated Ellipticals
- Lateral Ellipticals
- New Magnetic Rower
- New Cardio Climb Mill (Similar to the past Step Machines)
- New Rubber coated free weights

We will continue to keep in good working order our many treadmills, standing ellipticals, bikes and other fitness equipment. We also have plans to reupholster the individual weight machines in the fitness area for a new look and extended durability.

In order to continue to improve and maintain our Community Center at the level that we desire for our members we must at time reassess our membership fees. As a current member your costs will not increase until your anniversary date (membership start date). Once your anniversary date comes around in 2018, your monthly dues for a family membership will increase by \$3 per month and \$3 per month for individual adult and plus one memberships. Other increases include \$4 in total (annual pass) for the Youth and Senior Passes. The fee increases for all Corporate billed membership types will reflect on their January invoices.

Even with this minimal increase, your Harrisonville Community Center membership will still cost less than other surrounding Community Center's and facilities in the area.

If you want to renew your membership at the 2017 rate, take advantage of our Membership Promotion in December! Renew any annual membership by paying in full by December 31st and receive this year's rates plus 10% off as well as two free guest passes and a free drink tumbler with HPR's new logo!

I hope you continue to enjoy your Membership at the Harrisonville Community Center. If there is ever anything that any of our staff can do to make your experience better, please let us know.

Please also remember that there are many ways to stay informed about all of the great programs, classes, leagues, special events and more happening through your Harrisonville Parks & Recreation Department. Sign up for our monthly e-newsletter, the 'HPR Insider' or TextCaster (Text Messaging Service) on our website www.HPARKS.com or at the HCC front desk and follow us on both Facebook & Twitter.

Thank you once again for being a part of this great community facility!

Sincerely,
Chris Deal, CPRP
Parks & Recreation Director
816.380.8985
cdeal@ci.harrisonville.mo.us

Attachment: Agenda - Park Board- 02-13-18 (Agenda)

"Let Us Be The Best Part Of Your Day & First Choice For Health, Fitness & Fun!"

Harrisonville Community Center
2400 Jefferson Parkway PO Box 367 Harrisonville, MO 64701
(P) 816.380.8980 (F) 816.380.8987 (W) www.hparks.com

Harrisonville Parks Office
1501 Jefferson Parkway PO Box 367 Harrisonville, MO 64701
(P) 816.380.8947 (F) 816.380.8970



Alcohol Policy Harrisonville Community Center
Revised 10/26/2005

No person, regardless of age, shall consume, possess with the intent to consume, or possess any open container of alcohol on the property of the Harrisonville Community Center except as authorized herein:

1. A written application for all events where alcohol will be consumed or distributed shall be submitted to the Community Center Manager for approval.
2. No employee of the City of Harrisonville may personally profit from the sale of alcohol at the Harrisonville Community Center.
3. No person or sponsor attending any event at the Harrisonville Community Center shall permit any person that is under the legal drinking age (21 years old) to possess or consume any alcoholic beverage.
4. Any person, organization, or client renting any room or other space from the Harrisonville Community Center where any alcoholic beverage is to be sold or distributed in any manner that does not use the services of an approved caterer that carries liquor liability insurance shall provide the City of Harrisonville with a liability insurance policy that provides coverage of \$1,000,000. (One Million US Dollars) for any injury or damage that occurs as a result of the event or function. Such policy shall name the City of Harrisonville as an additional insured. Additionally, this policy shall specifically indemnify and protect the City of Harrisonville, the Harrisonville Board of Alderman, all members of the Harrisonville Parks and Recreation Board and all employees of the City of Harrisonville. A copy of this liability insurance document shall be presented to the Harrisonville Community Center Manager at least one (1) week prior to any event where alcoholic beverages will be consumed or sold.
5. Guests are not permitted to bring in their own alcohol.
6. Any person, organization, or client who attempts to use any room or other facility at the Harrisonville Community Center for an event where alcohol is possessed, consumed, or sold and the alcoholic beverage permit was not approved in advance by the Harrisonville Community Center Director shall forfeit their entire deposit and shall be evicted from the Harrisonville Community Center immediately upon discovery of the activity. If minors are involved (under the legal drinking age of 21 years old) the police department will be called immediately.

7. The staff of the Harrisonville Community Center or any other City of Harrisonville official or manager head, when acting in their official capacity may evict any person or group of persons as a result of drunkenness or disorderly conduct including violent behavior. Additionally, any staff person of the Harrisonville Community Center or any other City of Harrisonville employee may close an entire event when the event becomes unruly or disruptive to other events, as a result of drunkenness or for any other safety concerns. In the circumstance where the event is closed as a result of such unruly, disorderly, violent or disruptive behavior, then the person or organization, or client sponsoring the event forfeits their entire deposit and is responsible for the contracted rental fees, support fees or technical fees for the event.
8. The permit holder will be responsible for promoting safe transportation options for all the drinking participants. Examples of safe transportation are: 1) a designated driver selected from non-drinking participants, 2) a designated driver provided by the sponsoring group, 3) a shuttle paid either by the sponsoring group of the participant. Should the Community Center staff feel it necessary, they will have the option of contacting a pre-arranged transportation service to transport a patron home, the cost of which will be deducted from the renter's security deposit. The risk of liability is high when an impaired driver leaves an alcohol-related event. Event organizers must assume responsibility of promoting safe transportation for all drinking participants. Safe transportation options are essential since the only way to "sober up" an impaired person is with time.
9. When alcoholic beverages are to be sold, there will be a limit of 4 drinks per person at one time. Discounts will not be offered for the volume purchase of drinks. When beverages are not sold, each person will be limited to a serving of 4 drinks at a time. All sales/service of alcoholic beverages are to end thirty (30) minutes prior to facility rental permit expiration time. By limiting the number of drinks participants can purchase at one time, the event monitors are provided with more opportunities to observe participants for signs of intoxication.
10. When alcoholic beverages are to be sold, non-alcoholic beverages will be available at a substantially lower cost than any alcoholic beverages.
11. All provisions in this policy apply to the entire grounds of the Harrisonville Community Center, including the parking lot and all rooms inside the Harrisonville Community Center.



CATERER'S LIQUOR LICENSE PROCEDURES

1. The applicant needs to contact the City Clerk's office by email dshelton@ci.harrisonville.mo.us or phone (380-8918) and provide the following information:
 - A) **Location of event (if at the Community Center, the specific rooms), date and time of event.**
 - B) **If applicant does not have a current Liquor License on file with the City, a new application must be completed annually at the time of first event. If you do need to fill out a liquor license application, please follow the Checklist from the city clerk's office, which is provided in the Community Center packet.**
 - C) **Letter of Approval from the property owner of the location where the event is to take place.**
2. After the applicant receives the State and County Caterer's Licenses, the applicant needs to provide a copy of both licenses along with payment for the City liquor license fee, which is **\$15.00**. Make check payable to the City of Harrisonville, and send/deliver to the City Clerk's office, located at 300 E. Pearl Street, Harrisonville, MO 64701, who will then issue the City's Caterer's Liquor License.
3. Each Caterer's License is good for 120 Hours or for one event.
4. Each person serving liquor needs to contact the City of Harrisonville Police Department to apply for a server's permit. The fee is **\$10.00** and is payable to the City of Harrisonville by cash, check or money order. You may contact the Harrisonville Police Department at 816-380-8929 if you have any questions regarding the server's permit.



MISSOURI DEPARTMENT OF PUBLIC SAFETY
DIVISION OF ALCOHOL AND TOBACCO CONTROL

APPLICATION FOR TEMPORARY CATERER'S PERMIT

TYPE OR USE ONLY BLACK INK TO COMPLETE THIS APPLICATION

LEGAL NAME OF ENTITY		EMAIL ADDRESS
DOING BUSINESS AS		
PHYSICAL LOCATION ADDRESS OF LOCATION OF ENTITY'S PRINCIPAL OFFICE (STREET ADDRESS)		
CITY, STATE, ZIP CODE		BUSINESS TELEPHONE NUMBER
MAILING ADDRESS (IF DIFFERENT FROM ABOVE)		

The undersigned (individual) (partnership) (corporation) (limited liability company) hereby makes application to the Supervisor of Alcohol and Tobacco Control of the State of Missouri for a temporary caterer's permit to furnish provisions and service for use at a particular function, occasion or event at a particular location other than the licensed premises during the period beginning _____

(month, day, year)

(starting time)

☐ A.M.

☐ P.M.

and the period ending _____

(month, day, year)

(ending time)

☐ A.M.

☐ P.M.

Said premises are _____ feet from the nearest school, church or other building regularly used as a place of religious worship.

I understand that all provisions of the Liquor Control Law, Rules and Regulations of the Supervisor, and ordinances of the incorporated city or the unincorporated area of the county shall extend to such premises and shall be in force and enforceable during the time the permittee or its agent, servants, employees or stock are on such premises. Applicant further agrees that inspections may be made at all times by the Supervisor of Alcohol and Tobacco Control and his agents in accordance with Regulation 70-2.140, Rules and Regulations of the Supervisor of Alcohol and Tobacco Control.

Please send application to: **Alcohol and Tobacco Control**
1738 East Elm Street, Lower Level
Jefferson City, MO 65101

phone # 573-751-2333
fax # 573-526-4540

SIGNATURE OF MANAGING OFFICER, OWNER OR PARTNER	DATE	SIGNATURE OF PARTNER	DATE
SIGNATURE OF PARTNER	DATE	SIGNATURE OF PARTNER	DATE

FOR OFFICE USE ONLY - DO NOT WRITE IN AREA BELOW

Based on the information contained herein, the undersigned forward this application for consideration by the Supervisor of Alcohol and Tobacco Control and hereby recommend that this application be approved and the license issued.

AGENT	DISTRICT SUPERVISOR
-------	---------------------

STATE SUPERVISOR

MO 829-A0024 (Revised 10-01-2015)

Attachment: Agenda - Park Board- 02-13-18 (Agenda)



MISSOURI DEPARTMENT OF PUBLIC SAFETY
DIVISION OF ALCOHOL AND TOBACCO CONTROL
CHECKLIST FOR TEMPORARY CATERER'S PERMIT

The Application for Temporary Caterer's Permit is required to be completed by typing or printing information legibly using black ink. Read the application carefully and provide full, complete and accurate answers.

If you have any questions, please do not hesitate to contact your Agent or District Office.

Applicant is required to submit the following documents to their Agent for review:

- ☐ 1. An Application for Temporary Caterer's Permit. This application **must be signed** by the owner, all partners or the managing officer for the corporation or the LLC.
- ☐ 2. Cashier's check or money order, payable to the Director of Revenue is required.
The permit fee is \$10.00 per day. When an event extends past 12 midnight, the day past midnight counts as an additional day.

NO CASH, PERSONAL OR BUSINESS CHECKS ARE ACCEPTED.

You must submit the exact amount of payment for the number of days of the event.

WE CAN NOT ACCEPT ANY OVERPAYMENT AND THEREFORE

IF THE AMOUNT IS NOT CORRECT YOUR APPLICATION WILL

BE RETURNED FOR COMPLIANCE AND THIS

WILL DELAY PROCESSING.

- ☐ 3. City license or city letter of approval for the catering event with the catering event dates, or a letter from the city stating that it does not charge for a caterer's permit.
- ☐ 4. A letter from the owner of the property, giving the applicant/licensee approval for use of the property for the event.

PLEASE ALLOW 10 TO 21 DAYS FOR PROCESSING



HARRISONVILLE PARKS & RECREATION DEPARTMENT

HARRISONVILLE COMMUNITY CENTER
2400 JEFFERSON PARKWAY, P.O. BOX 367
HARRISONVILLE, MO 64701
P: 816-380-8977 F: 816-380-8970

APPLICATION TO SELL OR SERVE ALCOHOLIC BEVERAGES AT HARRISONVILLE COMMUNITY CENTER

INSTRUCTIONS

1. Application must be made 45 working days or sooner prior to the activity.
2. The applicant shall pay a permit fee of \$25.00 for each day/time if this permit is issued.
3. Permit fee is non-refundable.

ORGANIZATION/ACTIVITY INFORMATION

DATE:

ORGANIZATION :

NAME AND POSITION OF PERSON MAKING APPLICATION:

MAILING ADDRESS: (Including City, State & Zip)

PHONE (HOME)

PHONE (WORK)

PHONE (CELL)

DESCRIPTION OF EVENT:

**WILL ADMISSION BE
CHARGED? Y N**

**IS EVENT A FUNDRAISER?
Y N**

**WILL CHARGE BE MADE
FOR BEVERAGES? Y N**

DATE/TIME FACILITIES NEEDED:

DATE:

(Please specify a.m. or p.m.)

TIME:

TO

NUMBER OF PEOPLE TO ATTEND EVENT:

DESCRIPTION OF BEVERAGE(S):

The applicant shall save, hold harmless, and indemnify the City of Harrisonville from any claims, law suits, or judgments arising from loss, to damaged property, or injury to persons from the sale or serving of alcoholic beverages during the above-described activity or event.

APPLICANT'S SIGNATURE:

DATE:

COMMUNITY CENTER OFFICE USE ONLY

*25.00 X TOTAL NUMBER OF EVENT DAY(S)/TIME(S) LISTED

*TOTAL PERMIT

*\$25.00 X = \$

*TOTAL PERMIT FEE DUE: \$

DATE PERMIT RECEIVED:

AMOUNT RECEIVED:

RECEIVED BY:

CASH RECEIPT NO.:

☐ APPROVED

☐ DISAPPROVED

DATE SIGNED:

SPECIAL CONDITIONS OF APPROVAL (office use only)

1. Liability insurance is required.
2. Alcoholic beverages must be confined to areas rented.



APPLICATION FOR LICENSE TO SELL ALCOHOLIC BEVERAGES
CITY OF HARRISONVILLE, MISSOURI
300 E. PEARL STREET, P.O. BOX 367
HARRISONVILLE, MO 64701 Phone: 816.380.8900 Fax: 816.380.8910

Date _____

Updated 3/30/09

TO THE SUPERVISORS OF LIQUOR CONTROL OF THE CITY OF HARRISONVILLE, MISSOURI, the undersigned hereby makes application for a license to sell: (Check One Category and One Sunday Sales if desired)

General Licenses		Fee
3.2% Beer Original Package (Includes Sunday)		\$22.50
3.2% Beer by the Drink (Includes Sunday)		\$37.50
5% Original Package (Includes Sunday)		\$75.00
5% by the Drink (includes Sunday)		\$75.00
5% & Light Wines by the Drink or Original Package (Monday-Saturday)		\$75.00
Retail Liquor Original Package (Monday-Saturday)		\$150.00
Retail Liquor by the Drink – Resort		\$450.00
Retail Liquor by the Drink – Restaurant Bar		\$450.00
Retail Liquor by the Drink or Original Package Tax Exempt (proof required)		\$450.00
Sunday Sales (Additional Fees)		
Retail Liquor by the Drink or Original Sales (Includes all categories of by the Drink)		\$300.00
Retail Liquor Tax Exempt Organization Restaurant/Bar		\$300.00
5% & Light Wines By the Drink or Original Package		\$300.00
Special Licenses/Permits		
Tasting Permit		\$37.50
Caterering License (Must be licensed for Retail by the Drink) fee is per day up to 5 days		\$15.00
Caterering License (Must be licensed for Retail by the Drink) 50 events		\$750.00
Picnic License (Not For Profit—For exact number of days of event not to exceed 7 days)		\$37.50

Said liquors to be sold at and in the following described premises only, to-wit:

1. Name of Business (dba) _____
 Street Address _____
 City _____ State _____ Zip _____
 Telephone #() _____ Fax # () _____ E-mail _____
2. Mailing Address (if different than above) _____
 Address _____
 City _____ State _____ Zip _____
 Telephone # () _____ Fax # () _____
3. Applicant (Managing Officer) _____ Date of Birth _____
4. Home Address of Applicant
 Street Address _____
 City _____ State _____ Zip _____
 Home Telephone #() _____ Cell # () _____ E-mail _____
5. How long has Applicant lived at this address? _____

Attachment: Agenda -Park Board- 02-13-18 (Agenda)

6. Social Security No. of Applicant _____
7. Place of Birth of Applicant (City and State) _____
8. Is Applicant a U.S. citizen? _____ If naturalized, give date and place of naturalization _____
9. Has Applicant ever been convicted of a misdemeanor or felony? _____ If yes, explain _____
10. Provide paid receipts for personal property taxes and real estate taxes, if applicable for Applicant, as well as real estate taxes on the business.
11. Name of **Owner** of Business (if different from applicant) or (if corporation) Name and title of Company Officer responsible for above business:
 Name _____ Title _____
12. **Owner** Home-Street Address _____
 City _____ State _____ Zip _____
 Home Telephone # () _____ Cell # () _____ E-mail _____
13. **Owner** Mailing Address (if different than above) _____
 Street Address _____
 City _____ State _____ Zip _____
 Telephone # () _____ Fax # () _____
14. How long has **Owner** lived at this residence? _____
15. **Owner** Date of Birth _____ **Owner** Place of Birth (City and State) _____
16. Is **Owner** a U.S. citizen? _____ If naturalized, give date and place of naturalization _____

The following statement is acknowledged by your signing, dating, and having this document notarized: **I do not and will not knowingly employ a person who is an unauthorized alien in connection with the business for which the permit or license has been obtained.**

It is understood and agreed that the City license herein applied for shall not be in full force and effect unless the licensee has a current license for the premises above described from the County of Cass and the State of Missouri.

The applicant herein agrees that when and if said license be issued he/she will obey and abide by all lawful ordinances, regulations and rules adopted by said City in the conduct of said business. The applicant represents that he/she is in all respects qualified in law to receive such license. It is understood and agreed that the license when and if issued shall be subject to revocation for cause by the Supervisor of Liquor Control and when and if lawfully revoked for cause, no part of the fee paid hereunder shall be returned to the applicant.

_____(Name of Applicant), being duly sworn, deposes and states that the facts set out in the above application are true.

Subscribed and sworn to me this _____ day of _____ 20____

Signature of Applicant

Notary Public

My Commission Expires _____

LIQUOR LICENSE REQUIREMENTS

Check List for Information Required For a Harrisonville Liquor License

For All Businesses:

Completed and Notarized application for liquor license

Payment of the appropriate liquor license application fee as shown on Page 1

A criminal background check with returned approved notification
(this can be done online at mshp.dps.missouri.gov – which is the State of Missouri Highway Patrol website)

Copy of paid **business** personal property receipt

Copy of paid **business** real estate tax receipt, if applicable

Copy of Applicant's valid driver's license OR current picture identification

Copy of Applicant's Missouri voter ID card

Copy of Applicant's **personal** property tax and, if applicable, real estate tax receipt from a County or City within the State of Missouri

Copy of State of Missouri and County of Cass Liquor licenses

Proof that the licensed establishment's State and local sales taxes are paid to date. Proof may be presented In one of two ways:

- 1) **"NO TAX DUE"** letter from the State of Missouri. This can be obtained from their website: dor.mo.gov OR contacting them by mail with request, which must have your notarized signature in order for it to be accepted.
Mail requests to: Sales Tax Division, Box 840, Jefferson City, MO 65101
OR
- 2) Copy all sales tax returns filed for the previous year along with a copy of the cancelled checks.

For Corporations:

If the licensee is a corporation, then **three (3)** copies of current liquor licenses for **separate locations** in The Corporation's name in the State of Missouri must be provided.

For Resort/Restaurant Bar Licenses:

Proof from sales tax returns must be furnished to ensure sufficient food sales for license. Annual gross receipts shall not have been less than **\$75,000 dollars** per year, with at least **\$50,000 dollars** of such gross receipts are from nonalcoholic sales. (Per RSMo 311.095)

“Suggested” Caterers & Bartenders: (Please note not all listed serve alcohol)

- Price Chopper, Harrisonville Mo, #816.380.3266
- Branding Iron of Harrisonville Mo, #816.380.2214
- Kurzweil’s Country Meats of Garden City Mo, #816.862.8463
- Hy-Vee of Lee’s Summit Mo, #816.554.2200 or 816.524.5760
- Hy-Vee of Belton Mo, #816.318.0400
- Thyme For Seasoning, Adrian Mo, #816.210.7806
- Affordable Elegance, Raymore Mo, #816.331.4528
- Embrace The Grape (Gomers), Lee’s Summit Mo, #816.525.9137
- Eric’s Rockin’ C Bar & Grill, Garden City Mo, #773-2099
- Sherry Keegan w/ Branding Iron, Harrisonville Mo, #816.380.2214
- Diamond Girls, Independence Mo, #816.308.1070

Above are merely suggestions, if you do plan on using anyone from this list they are still required to follow all policies and procedures outlined in the written Alcohol & Catering Policy, they must present all copies of specific requirements & documentation, (City &/or State Licenses, Permits & Insurance) PRIOR the date of event.

A “Letter of Approval” written and signed by the Director of the Community Center must accompany all servers/organization planning on serving any liquor at the Community Center.

Our tables dimensions,

Round – 60” in diameter, Maximum Seating is 8

Rectangle – 96” Long

CITY OF HARRISONVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2018

PAGE: 1

11 -PARK FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 08.33

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
TAXES	177,550	1,779.03	0.00	1,779.03	0.00	175,770.97	1.00
CHARGES FOR SERVICE	26,655	589.55	0.00	589.55	0.00	26,065.45	2.21
RECREATIONAL PROGRAMS	60,625	90.00	0.00	90.00	0.00	60,535.00	0.15
MISC. INCOME	14,500	555.00	0.00	555.00	0.00	13,945.00	3.83
INTEREST	200	80.07	0.00	80.07	0.00	119.93	40.04
OTHER REV. SOURCES/TRANS	249,180	20,765.00	0.00	20,765.00	0.00	228,415.00	8.33
TOTAL REVENUE	528,710	23,858.65	0.00	23,858.65	0.00	504,851.35	4.51
<u>EXPENDITURE SUMMARY</u>							
PARK MAINTENANCE	528,710	30,993.05	0.00	30,993.05	12.14	497,704.81	5.86
CAPITAL PROJECTS	0	473.75	0.00	473.75	0.00	473.75	0.00
TOTAL EXPENDITURES	528,710	31,466.80	0.00	31,466.80	12.14	497,231.06	5.95
REVENUE OVER/(UNDER) EXPENDITURES	0	(7,608.15)	0.00	(7,608.15)	(12.14)	7,620.29	0.00

11 -PARK FUND

% OF YEAR COMPLETED: 08.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
TAXES							
11-5111 REAL ESTATE TAXES	130,870	0.00	0.00	0.00	0.00	130,870.00	0.00
11-5112 PERSONAL PROPERTY TAX	29,180	0.00	0.00	0.00	0.00	29,180.00	0.00
11-5113 SUR TAX MERCHANTS/REPLACEMENT	15,500	0.00	0.00	0.00	0.00	15,500.00	0.00
11-5117 CORPORATE/RR/UTILITY TAX	1,500	1,372.90	0.00	1,372.90	0.00	127.10	91.53
11-5121 FINANCIAL INSTITUTION TAX	500	406.13	0.00	406.13	0.00	93.87	81.23
TOTAL TAXES	177,550	1,779.03	0.00	1,779.03	0.00	175,770.97	1.00
CHARGES FOR SERVICE							
11-5307 RENTAL INCOME	15,055	269.55	0.00	269.55	0.00	14,785.45	1.79
11-5309 SHOOTING RANGE REVENUE	3,600	320.00	0.00	320.00	0.00	3,280.00	8.89
11-5334 CONCESSIONS BALL FIELD	8,000	0.00	0.00	0.00	0.00	8,000.00	0.00
TOTAL CHARGES FOR SERVICE	26,655	589.55	0.00	589.55	0.00	26,065.45	2.21
RECREATIONAL PROGRAMS							
11-5427 YOUTH REC BASE/SOFT BALL	39,825	90.00	0.00	90.00	0.00	39,735.00	0.23
11-5428 YOUTH COMP BASE/SOFT BALL	7,400	0.00	0.00	0.00	0.00	7,400.00	0.00
11-5429 SAND VOLLEYBALL	800	0.00	0.00	0.00	0.00	800.00	0.00
11-5430 ADULT SOFTBALL	12,600	0.00	0.00	0.00	0.00	12,600.00	0.00
TOTAL RECREATIONAL PROGRAMS	60,625	90.00	0.00	90.00	0.00	60,535.00	0.15
MISC. INCOME							
11-5510 MISCELLANEOUS	5,000	0.00	0.00	0.00	0.00	5,000.00	0.00
11-5520 SPONSORS	9,500	0.00	0.00	0.00	0.00	9,500.00	0.00
11-5537 DONATIONS	0	555.00	0.00	555.00	0.00	(555.00)	0.00
TOTAL MISC. INCOME	14,500	555.00	0.00	555.00	0.00	13,945.00	3.83
INTERGOVERNMENTAL							
INTEREST							
11-5815 INTEREST INCOME	200	80.07	0.00	80.07	0.00	119.93	40.04
TOTAL INTEREST	200	80.07	0.00	80.07	0.00	119.93	40.04
OTHER REV. SOURCES/TRANS							
11-5930 TRANSFER FROM GENERAL FUND	249,180	20,765.00	0.00	20,765.00	0.00	228,415.00	8.33
TOTAL OTHER REV. SOURCES/TRANS	249,180	20,765.00	0.00	20,765.00	0.00	228,415.00	8.33
TOTAL REVENUE	528,710	23,858.65	0.00	23,858.65	0.00	504,851.35	4.51

11 -PARK FUND

% OF YEAR COMPLETED: 08.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
PARK MAINTENANCE							
=====							
PERSONNEL SERVICES							
11-6-1125-0101 SALARY FULLTIME	221,155	16,093.96	0.00	16,093.96	0.00	205,061.04	7.28
11-6-1125-0102 SALARY PARTTIME	28,570	337.50	0.00	337.50	0.00	28,232.50	1.18
11-6-1125-0103 SALARY OVERTIME	4,035	248.25	0.00	248.25	0.00	3,786.75	6.15
11-6-1125-0104 FTCA	19,415	1,175.56	0.00	1,175.56	0.00	18,239.44	6.05
11-6-1125-0106 WORKERS COMP	9,685	780.53	0.00	780.53	0.00	8,904.47	8.06
11-6-1125-0107 RETIREMENT	21,655	1,541.01	0.00	1,541.01	0.00	20,113.99	7.12
11-6-1125-0108 HEALTH INSURANCE	38,975	2,825.02	0.00	2,825.02	0.00	36,149.98	7.25
11-6-1125-0109 DENTAL INSURANCE	1,645	123.76	0.00	123.76	0.00	1,521.24	7.52
11-6-1125-0110 OTHER PAYROLL INSURANCE	1,225	86.10	0.00	86.10	0.00	1,138.90	7.03
TOTAL PERSONNEL SERVICES	346,360	23,211.69	0.00	23,211.69	0.00	323,148.31	6.70
CONTRACTUAL SERVICES							
11-6-1125-0201 UTILITIES	31,610	1,850.16	0.00	1,850.16	0.00	29,759.84	5.85
11-6-1125-0203 PRINTING & ADVERTISING	780	555.00	0.00	555.00	0.00	225.00	71.15
11-6-1125-0207 TRAVEL & TRAINING	750	0.00	0.00	0.00	0.00	750.00	0.00
11-6-1125-0210 MAINTENANCE & REPAIRS	4,550	0.00	0.00	0.00	0.00	4,550.00	0.00
11-6-1125-0211 EQUIPMENT MAINTENANCE	2,000	441.00	0.00	441.00	0.00	1,559.00	22.05
11-6-1125-0213 UNIFORM MAINTENANCE	1,625	147.11	0.00	147.11	0.00	1,477.89	9.05
11-6-1125-0216 OTHER CONTRACTUAL SERVIC	47,805	394.81	0.00	394.81	0.00	47,410.19	0.83
TOTAL CONTRACTUAL SERVICES	89,120	3,388.08	0.00	3,388.08	0.00	85,731.92	3.80
COMMODITIES							
11-6-1125-0302 GAS, OIL & GREASE	9,360	339.69	0.00	339.69	0.00	9,020.31	3.63
11-6-1125-0307 EQUIPMENT MAINTENANCE	5,375	1,127.40	0.00	1,127.40	0.00	4,247.60	20.97
11-6-1125-0310 SUPPLIES	12,650	1,103.33	0.00	1,103.33	12.14	11,534.53	8.82
11-6-1125-0320 CONCESSION SUPPLIES	4,720	0.00	0.00	0.00	0.00	4,720.00	0.00
11-6-1125-0323 YOUTH BASE/SOFT BALL SUP	12,650	0.00	0.00	0.00	0.00	12,650.00	0.00
11-6-1125-0324 ADULT LEAGUE SUPPLIES	5,250	0.00	0.00	0.00	0.00	5,250.00	0.00
11-6-1125-0325 SPECIAL EVENTS SUPPLIES	3,050	0.00	0.00	0.00	0.00	3,050.00	0.00
TOTAL COMMODITIES	53,055	2,570.42	0.00	2,570.42	12.14	50,472.44	4.87
OTHER CHARGES							
11-6-1125-0401 INSURANCE	9,470	764.11	0.00	764.11	0.00	8,705.89	8.07
11-6-1125-0430 OFFICE FACILITIES & SERV	12,705	1,058.75	0.00	1,058.75	0.00	11,646.25	8.33
TOTAL OTHER CHARGES	22,175	1,822.86	0.00	1,822.86	0.00	20,352.14	8.22
CAPITAL OUTLAY							
11-6-1125-0504 MACHINERY & EQUIPMENT	18,000	0.00	0.00	0.00	0.00	18,000.00	0.00
TOTAL CAPITAL OUTLAY	18,000	0.00	0.00	0.00	0.00	18,000.00	0.00
TOTAL PARK MAINTENANCE	528,710	30,993.05	0.00	30,993.05	12.14	497,704.81	5.86

11 -PARK FUND

% OF YEAR COMPLETED: 08.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
RECREATION PROGRAMS							
COMMODITIES							
SHOOTING RANGE							
CONTRACTUAL SERVICES							
CAPITAL PROJECTS							
CAPITAL PROJECTS							
11-6-0990-4215 MASTERPLAN IMPROVEMENTS	0	473.75	0.00	473.75	0.00 (	473.75)	0.00
TOTAL CAPITAL PROJECTS	0	473.75	0.00	473.75	0.00 (	473.75)	0.00
TOTAL CAPITAL PROJECTS	0	473.75	0.00	473.75	0.00 (	473.75)	0.00
TOTAL EXPENDITURES	528,710	31,466.80	0.00	31,466.80	12.14	497,231.06	5.95
REVENUE OVER/(UNDER) EXPENDITURES	0 (	7,608.15)	0.00 (	7,608.15) (	12.14)	7,620.29	0.00

CITY OF HARRISONVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2018

PAGE: 1

13 -AQUATIC CENTER FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 08.33

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
CHARGES FOR SERVICE	108,640	0.00	0.00	0.00	0.00	108,640.00	0.00
MISC. INCOME	40,440	0.00	0.00	0.00	0.00	40,440.00	0.00
INTEREST	1,100	80.77	0.00	80.77	0.00	1,019.23	7.34
OTHER REV. SOURCES/TRANS	10,040	0.00	0.00	0.00	0.00	10,040.00	0.00
TOTAL REVENUE	160,220	80.77	0.00	80.77	0.00	160,139.23	0.05
<u>EXPENDITURE SUMMARY</u>							
AQUATICS CENTER	160,220	1,393.46	0.00	1,393.46	0.00	158,826.54	0.87
TOTAL EXPENDITURES	160,220	1,393.46	0.00	1,393.46	0.00	158,826.54	0.87
REVENUE OVER/(UNDER) EXPENDITURES	0	(1,312.69)	0.00	(1,312.69)	0.00	1,312.69	0.00

13 -AQUATIC CENTER FUND

% OF YEAR COMPLETED: 08.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
CHARGES FOR SERVICE							
13-5333 SWIMMING POOL USE FEE	84,000	0.00	0.00	0.00	0.00	84,000.00	0.00
13-5336 POOL SEASON PASSES	24,340	0.00	0.00	0.00	0.00	24,340.00	0.00
13-5337 LIFEGUARD UNIFORM REVENUE	300	0.00	0.00	0.00	0.00	300.00	0.00
TOTAL CHARGES FOR SERVICE	108,640	0.00	0.00	0.00	0.00	108,640.00	0.00
MISC. INCOME							
13-5509 NON TAXABLE MISC	30,000	0.00	0.00	0.00	0.00	30,000.00	0.00
13-5510 MISCELLANEOUS	10,440	0.00	0.00	0.00	0.00	10,440.00	0.00
TOTAL MISC. INCOME	40,440	0.00	0.00	0.00	0.00	40,440.00	0.00
INTEREST							
13-5815 INTEREST INCOME	1,100	80.77	0.00	80.77	0.00	1,019.23	7.34
TOTAL INTEREST	1,100	80.77	0.00	80.77	0.00	1,019.23	7.34
OTHER REV. SOURCES/TRANS							
13-5934 TRANSFER FROM RESERVE	10,040	0.00	0.00	0.00	0.00	10,040.00	0.00
TOTAL OTHER REV. SOURCES/TRANS	10,040	0.00	0.00	0.00	0.00	10,040.00	0.00
TOTAL REVENUE	160,220	80.77	0.00	80.77	0.00	160,139.23	0.05

13 -AQUATIC CENTER FUND

% OF YEAR COMPLETED: 08.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
AQUATICS CENTER							
=====							
PERSONNEL SERVICES							
13-6-1124-0102 SALARY PARTTIME	69,210	0.00	0.00	0.00	0.00	69,210.00	0.00
13-6-1124-0104 FICA	4,990	4.00	0.00	4.00	0.00	4,986.00	0.08
13-6-1124-0106 WORKERS COMP	440	35.31	0.00	35.31	0.00	404.69	8.03
TOTAL PERSONNEL SERVICES	74,640	39.31	0.00	39.31	0.00	74,600.69	0.05
CONTRACTUAL SERVICES							
13-6-1124-0201 UTILITIES	23,000	414.03	0.00	414.03	0.00	22,585.97	1.80
13-6-1124-0203 PRINTING & ADVERTISING	150	0.00	0.00	0.00	0.00	150.00	0.00
13-6-1124-0210 MAINTENANCE & REPAIR	5,150	0.00	0.00	0.00	0.00	5,150.00	0.00
13-6-1124-0211 EQUIPMENT MAINTENANCE	3,400	0.00	0.00	0.00	0.00	3,400.00	0.00
13-6-1124-0216 OTHER CONTRACTUAL SERVICE	8,500	0.00	0.00	0.00	0.00	8,500.00	0.00
TOTAL CONTRACTUAL SERVICES	40,200	414.03	0.00	414.03	0.00	39,785.97	1.03
COMMODITIES							
13-6-1124-0303 CHEMICALS	8,425	0.00	0.00	0.00	0.00	8,425.00	0.00
13-6-1124-0304 UNIFORMS	3,395	0.00	0.00	0.00	0.00	3,395.00	0.00
13-6-1124-0307 EQUIPMENT MAINTENANCE	1,800	0.00	0.00	0.00	0.00	1,800.00	0.00
13-6-1124-0310 SUPPLIES	6,725	0.00	0.00	0.00	0.00	6,725.00	0.00
13-6-1124-0320 CONCESSION SUPPLIES	13,630	0.00	0.00	0.00	0.00	13,630.00	0.00
TOTAL COMMODITIES	33,975	0.00	0.00	0.00	0.00	33,975.00	0.00
OTHER CHARGES							
13-6-1124-0401 INSURANCE	4,025	325.12	0.00	325.12	0.00	3,699.88	8.08
13-6-1124-0430 OFFICE FACILITIES & SERV	7,380	615.00	0.00	615.00	0.00	6,765.00	8.33
TOTAL OTHER CHARGES	11,405	940.12	0.00	940.12	0.00	10,464.88	8.24
CAPITAL OUTLAY							
=====							
DEPRECIATION							
=====							
TOTAL AQUATICS CENTER	160,220	1,393.46	0.00	1,393.46	0.00	158,826.54	0.87
CAPITAL PROJECTS							
=====							
CAPITAL PROJECTS							
=====							
TOTAL EXPENDITURES	160,220	1,393.46	0.00	1,393.46	0.00	158,826.54	0.87
=====							
REVENUE OVER/(UNDER) EXPENDITURES	0	1,312.69	0.00	1,312.69	0.00	1,312.69	0.00
=====							

CITY OF HARRISONVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2018

15 -COMMUNITY CENTER FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 08.33

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
CHARGES FOR SERVICE	820,790	53,675.84	0.00	53,675.84	0.00	767,114.16	6.54
RECREATIONAL PROGRAMS	147,835	8,595.38	0.00	8,595.38	0.00	139,239.62	5.81
MISC. INCOME	32,650	2,659.93	0.00	2,659.93	0.00	29,990.07	8.15
INTEREST	1,500	17.33	0.00	17.33	0.00	1,482.67	1.16
OTHER REV. SOURCES/TRANS	235,905	0.00	0.00	0.00	0.00	235,905.00	0.00
TOTAL REVENUE	1,238,680	64,948.48	0.00	64,948.48	0.00	1,173,731.52	5.24
<u>EXPENDITURE SUMMARY</u>							
ADMINISTRATION	396,420	37,486.45	0.00	37,486.45	0.00	358,933.55	9.46
AQUATICS CENTER	153,665	6,987.83	0.00	6,987.83	0.00	146,677.17	4.55
RECREATION PROGRAMS	215,725	17,668.79	0.00	17,668.79	0.00	198,056.21	8.19
BUILDING & GROUNDS	472,870	37,058.12	0.00	37,058.12	0.00	435,811.88	7.84
TOTAL EXPENDITURES	1,238,680	99,201.19	0.00	99,201.19	0.00	1,139,478.81	8.01
REVENUE OVER/(UNDER) EXPENDITURES	0 (	34,252.71)	0.00 (	34,252.71)	0.00	34,252.71	0.00

15 -COMMUNITY CENTER FUND

% OF YEAR COMPLETED: 08.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
CHARGES FOR SERVICE							
15-5350 DAILY PASSES	74,340	4,824.00	0.00	4,824.00	0.00	69,516.00	6.49
15-5351 ANNUAL MEMBERSHIPS	673,520	40,405.34	0.00	40,405.34	0.00	633,114.66	6.00
15-5352 SENIOR RENT	6,950	1,215.50	0.00	1,215.50	0.00	5,734.50	17.49
15-5353 SWIM TEAM RENT	8,280	4,680.00	0.00	4,680.00	0.00	3,600.00	56.52
15-5354 ROOM RENTAL	48,000	2,115.00	0.00	2,115.00	0.00	45,885.00	4.41
15-5355 SPECIAL EVENTS	5,350	0.00	0.00	0.00	0.00	5,350.00	0.00
15-5356 OVERTIME FEES	1,100	60.00	0.00	60.00	0.00	1,040.00	5.45
15-5358 ALCOHOL APPLICATION FEES	50	0.00	0.00	0.00	0.00	50.00	0.00
15-5359 TOT WATCH FEES	3,200	376.00	0.00	376.00	0.00	2,824.00	11.75
TOTAL CHARGES FOR SERVICE	820,790	53,675.84	0.00	53,675.84	0.00	767,114.16	6.54
RECREATIONAL PROGRAMS							
15-5406 YOUTH BASKETBALL	14,000	310.00	0.00	310.00	0.00	13,690.00	2.21
15-5407 SUMMER CAMP	43,850	0.00	0.00	0.00	0.00	43,850.00	0.00
15-5408 TINY TIKES PROGRAMS	3,600	0.00	0.00	0.00	0.00	3,600.00	0.00
15-5409 YOUTH VOLLEYBALL	10,400	0.00	0.00	0.00	0.00	10,400.00	0.00
15-5410 BEFORE & AFTER SCHOOL PROGRA	19,000	5,536.10	0.00	5,536.10	0.00	13,463.90	29.14
15-5417 MEN'S 5 ON 5 BASKETBALL	5,400	0.00	0.00	0.00	0.00	5,400.00	0.00
15-5418 MISC RECREATION PROGRAMS	2,900	881.69	0.00	881.69	0.00	2,018.31	30.40
15-5421 FITNESS CLASSES	18,315	1,008.83	0.00	1,008.83	0.00	17,306.17	5.51
15-5422 WATER AEROBICS	2,250	221.25	0.00	221.25	0.00	2,028.75	9.83
15-5423 SWIM LESSONS	12,400	217.51	0.00	217.51	0.00	12,182.49	1.75
15-5425 LIFEGUARD TRAINING	3,425	0.00	0.00	0.00	0.00	3,425.00	0.00
15-5426 SWIM TEAM	4,500	50.00	0.00	50.00	0.00	4,450.00	1.11
15-5427 ADULT VOLLEYBALL	7,795	370.00	0.00	370.00	0.00	7,425.00	4.75
TOTAL RECREATIONAL PROGRAMS	147,835	8,595.38	0.00	8,595.38	0.00	139,239.62	5.81
MISC. INCOME							
15-5509 NON-TAXABLE MISC	1,400	18.54	0.00	18.54	0.00	1,381.46	1.32
15-5510 MISCELLANEOUS	7,200	270.00	0.00	270.00	0.00	6,930.00	3.75
15-5516 SHORT & OVER	0	1.00	0.00	1.00	0.00	1.00	0.00
15-5519 ON-SITE SALES COMMISSION	1,800	81.60	0.00	81.60	0.00	1,718.40	4.53
15-5520 SPONSORS	1,000	200.00	0.00	200.00	0.00	800.00	20.00
15-5521 PERSONAL TRAINER	10,000	600.00	0.00	600.00	0.00	9,400.00	6.00
15-5524 ACTIVATION FEE	11,250	960.00	0.00	960.00	0.00	10,290.00	8.53
15-5535 AUCTION & SURPLUS SALES	0	528.79	0.00	528.79	0.00	528.79	0.00
TOTAL MISC. INCOME	32,650	2,659.93	0.00	2,659.93	0.00	29,990.07	8.15
INTEREST							
15-5815 INTEREST INCOME	1,500	17.33	0.00	17.33	0.00	1,482.67	1.16
TOTAL INTEREST	1,500	17.33	0.00	17.33	0.00	1,482.67	1.16
OTHER REV. SOURCES/TRANS							
6931 TRANSFER FROM OTHER FUNDS	184,735	0.00	0.00	0.00	0.00	184,735.00	0.00
6934 TRANSFER FROM RESERVE	51,170	0.00	0.00	0.00	0.00	51,170.00	0.00
TOTAL OTHER REV. SOURCES/TRANS	235,905	0.00	0.00	0.00	0.00	235,905.00	0.00
TOTAL REVENUE	1,238,680	64,948.48	0.00	64,948.48	0.00	1,173,731.52	5.24

15 -COMMUNITY CENTER FUND

% OF YEAR COMPLETED: 08.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
ADMINISTRATION							
=====							
PERSONNEL SERVICES							
15-6-0103-0101 SALARY FULLTIME	136,335	9,823.54	0.00	9,823.54	0.00	126,511.46	7.21
15-6-0103-0102 SALARY PARTTIME	83,340	4,623.69	0.00	4,623.69	0.00	78,716.31	5.55
15-6-0103-0103 SALARY OVERTIME	3,000	35.14	0.00	35.14	0.00	2,964.86	1.17
15-6-0103-0104 FICA	16,950	1,060.15	0.00	1,060.15	0.00	15,889.85	6.25
15-6-0103-0106 WORKERS COMP	6,660	536.66	0.00	536.66	0.00	6,123.34	8.06
15-6-0103-0107 RETIREMENT	13,405	956.31	0.00	956.31	0.00	12,448.69	7.13
15-6-0103-0108 HEALTH INSURANCE	19,800	1,595.48	0.00	1,595.48	0.00	18,204.52	8.06
15-6-0103-0109 DENTAL INSURANCE	615	51.14	0.00	51.14	0.00	563.86	8.32
15-6-0103-0110 OTHER PAYROLL INSURANCE	725	53.07	0.00	53.07	0.00	671.93	7.32
TOTAL PERSONNEL SERVICES	280,830	18,735.18	0.00	18,735.18	0.00	262,094.82	6.67
CONTRACTUAL SERVICES							
15-6-0103-0203 PRINTING & ADVERTISING	9,800	773.00	0.00	773.00	0.00	9,027.00	7.89
15-6-0103-0205 POSTAGE	200	0.00	0.00	0.00	0.00	200.00	0.00
15-6-0103-0207 TRAVEL & TRAINING	5,200	1,325.00	0.00	1,325.00	0.00	3,875.00	25.48
15-6-0103-0211 EQUIPMENT MAINTENANCE	3,065	0.00	0.00	0.00	0.00	3,065.00	0.00
15-6-0103-0216 OTHER CONTRACTUAL SERVICE	13,965	9,286.61	0.00	9,286.61	0.00	4,678.39	66.50
15-6-0103-0218 CREDIT CARD PROCESSING F	9,500	1,344.64	0.00	1,344.64	0.00	8,155.36	14.15
TOTAL CONTRACTUAL SERVICES	41,730	12,729.25	0.00	12,729.25	0.00	29,000.75	30.50
COMMODITIES							
15-6-0103-0304 UNIFORMS	800	0.00	0.00	0.00	0.00	800.00	0.00
15-6-0103-0305 SAFETY EQUIPMENT	50	0.00	0.00	0.00	0.00	50.00	0.00
15-6-0103-0310 SUPPLIES	8,180	594.32	0.00	594.32	0.00	7,585.68	7.27
15-6-0103-0351 COMPUTER EQUIPMENT	6,800	0.00	0.00	0.00	0.00	6,800.00	0.00
TOTAL COMMODITIES	15,830	594.32	0.00	594.32	0.00	15,235.68	3.75
OTHER CHARGES							
15-6-0103-0401 INSURANCE	24,085	1,926.62	0.00	1,926.62	0.00	22,158.38	8.00
15-6-0103-0403 DUES & SUBSCRIPTIONS	1,990	946.50	0.00	946.50	0.00	1,043.50	47.56
15-6-0103-0430 OFFICE FACILITIES & SERV	30,655	2,554.58	0.00	2,554.58	0.00	28,100.42	8.33
15-6-0103-0460 BAD DEBT	1,300	0.00	0.00	0.00	0.00	1,300.00	0.00
TOTAL OTHER CHARGES	58,030	5,427.70	0.00	5,427.70	0.00	52,602.30	9.35
CAPITAL OUTLAY							
TOTAL ADMINISTRATION	396,420	37,486.45	0.00	37,486.45	0.00	358,933.55	9.46

15 -COMMUNITY CENTER FUND

% OF YEAR COMPLETED: 08.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
AQUATICS CENTER							
=====							
PERSONNEL SERVICES							
15-6-1124-0101 SALARY FULLTIME	31,725	0.00	0.00	0.00	0.00	31,725.00	0.00
15-6-1124-0102 SALARY PARTTIME	63,570	5,720.95	0.00	5,720.95	0.00	57,849.05	9.00
15-6-1124-0103 SALARY OVERTIME	3,400	0.00	0.00	0.00	0.00	3,400.00	0.00
15-6-1124-0104 FICA	7,440	398.04	0.00	398.04	0.00	7,041.96	5.35
15-6-1124-0106 WORKERS COMP	9,185	740.06	0.00	740.06	0.00	8,444.94	8.06
15-6-1124-0107 RETIREMENT	3,265	0.00	0.00	0.00	0.00	3,265.00	0.00
15-6-1124-0108 HEALTH INSURANCE	10,780	0.00	0.00	0.00	0.00	10,780.00	0.00
15-6-1124-0109 DENTAL INSURANCE	320	0.00	0.00	0.00	0.00	320.00	0.00
15-6-1124-0110 OTHER PAYROLL INSURANCE	200	0.00	0.00	0.00	0.00	200.00	0.00
TOTAL PERSONNEL SERVICES	129,885	6,859.05	0.00	6,859.05	0.00	123,025.95	5.28
CONTRACTUAL SERVICES							
15-6-1124-0207 TRAVEL & TRAINING	1,550	0.00	0.00	0.00	0.00	1,550.00	0.00
15-6-1124-0211 EQUIPMENT MAINTENANCE	7,800	0.00	0.00	0.00	0.00	7,800.00	0.00
15-6-1124-0216 OTHER CONTRACTUAL SERV	5,750	0.00	0.00	0.00	0.00	5,750.00	0.00
TOTAL CONTRACTUAL SERVICES	15,100	0.00	0.00	0.00	0.00	15,100.00	0.00
COMMODITIES							
15-6-1124-0303 CHEMICALS	4,585	25.79	0.00	25.79	0.00	4,559.21	0.56
15-6-1124-0304 UNIFORMS	750	5.36	0.00	5.36	0.00	744.64	0.71
15-6-1124-0305 SAFETY EQUIPMENT	930	16.53	0.00	16.53	0.00	913.47	1.78
15-6-1124-0307 EQUIPMENT MAINTENANCE	1,390	0.00	0.00	0.00	0.00	1,390.00	0.00
15-6-1124-0310 SUPPLIES	1,025	81.10	0.00	81.10	0.00	943.90	7.91
TOTAL COMMODITIES	8,680	128.78	0.00	128.78	0.00	8,551.22	1.48
CAPITAL OUTLAY							
=====							
TOTAL AQUATICS CENTER	153,665	6,987.83	0.00	6,987.83	0.00	146,677.17	4.55
RECREATION PROGRAMS							
=====							
PERSONNEL SERVICES							
15-6-1126-0101 SALARY FULLTIME	47,150	4,343.99	0.00	4,343.99	0.00	42,806.01	9.21
15-6-1126-0102 SALARY PARTTIME	60,190	6,669.34	0.00	6,669.34	0.00	53,520.66	11.08
15-6-1126-0103 SALARY OVERTIME	2,000	0.00	0.00	0.00	0.00	2,000.00	0.00
15-6-1126-0104 FICA	8,405	818.75	0.00	818.75	0.00	7,586.25	9.74
15-6-1126-0106 WORKERS COMP	2,225	179.29	0.00	179.29	0.00	2,045.71	8.06
15-6-1126-0107 RETIREMENT	4,910	330.18	0.00	330.18	0.00	4,579.82	6.72
15-6-1126-0108 HEALTH INSURANCE	14,710	759.50	0.00	759.50	0.00	13,950.50	5.16
15-6-1126-0109 DENTAL INSURANCE	600	23.10	0.00	23.10	0.00	576.90	3.85
15-6-1126-0110 OTHER PAYROLL INSURANCE	325	28.86	0.00	28.86	0.00	296.14	8.88
TOTAL PERSONNEL SERVICES	140,515	13,153.01	0.00	13,153.01	0.00	127,361.99	9.36

15 -COMMUNITY CENTER FUND

% OF YEAR COMPLETED: 08.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
CONTRACTUAL SERVICES							
15-6-1126-0207 TRAVEL & TRAINING	925	35.00	0.00	35.00	0.00	890.00	3.78
15-6-1126-0211 EQUIPMENT MAINTENANCE	3,950	0.00	0.00	0.00	0.00	3,950.00	0.00
15-6-1126-0216 OTHER CONTRACTUAL SERVIC	24,975	90.66	0.00	90.66	0.00	24,884.34	0.36
TOTAL CONTRACTUAL SERVICES	29,850	125.66	0.00	125.66	0.00	29,724.34	0.42
COMMODITIES							
15-6-1126-0307 EQUIPMENT MAINTENANCE	2,565	0.00	0.00	0.00	0.00	2,565.00	0.00
15-6-1126-0310 SUPPLIES	13,450	3,358.50	0.00	3,358.50	0.00	10,091.50	24.97
TOTAL COMMODITIES	16,015	3,358.50	0.00	3,358.50	0.00	12,656.50	20.97
CAPITAL OUTLAY							
15-6-1126-0504 MACHINERY & EQUIPMENT	10,005	812.87	0.00	812.87	0.00	9,192.13	8.12
TOTAL CAPITAL OUTLAY	10,005	812.87	0.00	812.87	0.00	9,192.13	8.12
RECREATION PROGRAMS							
15-6-1126-0702 AEROBICS	2,000	0.00	0.00	0.00	0.00	2,000.00	0.00
15-6-1126-0716 YOUTH VOLLEYBALL	500	0.00	0.00	0.00	0.00	500.00	0.00
15-6-1126-0717 5 ON 5 BASKETBALL	9,840	0.00	0.00	0.00	0.00	9,840.00	0.00
15-6-1126-0718 MISC RECREATION PROGRAMS	4,000	15.25	0.00	15.25	0.00	3,984.75	0.38
15-6-1126-0719 ADULT VOLLEYBALL	3,000	203.50	0.00	203.50	0.00	2,796.50	6.78
TOTAL RECREATION PROGRAMS	19,340	218.75	0.00	218.75	0.00	19,121.25	1.13
TOTAL RECREATION PROGRAMS	215,725	17,668.79	0.00	17,668.79	0.00	198,056.21	8.19
BUILDING & GROUNDS							
=====							
PERSONNEL SERVICES							
15-6-1119-0101 SALARY FULLTIME	85,070	6,420.80	0.00	6,420.80	0.00	78,649.20	7.55
15-6-1119-0102 SALARY PARTTIME	12,380	1,807.03	0.00	1,807.03	0.00	10,572.97	14.60
15-6-1119-0103 SALARY OVERTIME	3,000	0.00	0.00	0.00	0.00	3,000.00	0.00
15-6-1119-0104 FICA	6,630	590.56	0.00	590.56	0.00	6,039.44	8.91
15-6-1119-0106 WORKERS COMP	4,335	349.25	0.00	349.25	0.00	3,985.75	8.06
15-6-1119-0107 RETIREMENT	8,405	622.82	0.00	622.82	0.00	7,782.18	7.41
15-6-1119-0108 HEALTH INSURANCE	18,620	1,505.00	0.00	1,505.00	0.00	17,115.00	8.08
15-6-1119-0109 DENTAL INSURANCE	790	66.00	0.00	66.00	0.00	724.00	8.35
15-6-1119-0110 OTHER PAYROLL INSURANCE	505	39.91	0.00	39.91	0.00	465.09	7.90
TOTAL PERSONNEL SERVICES	139,735	11,401.37	0.00	11,401.37	0.00	128,333.63	8.16
CONTRACTUAL SERVICES							
15-6-1119-0201 UTILITIES	238,300	15,146.42	0.00	15,146.42	0.00	223,153.58	6.36
15-6-1119-0207 TRAVEL & TRAINING	250	0.00	0.00	0.00	0.00	250.00	0.00
15-6-1119-0211 EQUIPMENT MAINTENANCE	6,000	145.58	0.00	145.58	0.00	5,854.42	2.43
15-6-1119-0216 OTHER CONTRACTUAL SERVIC	46,400	8,813.78	0.00	8,813.78	0.00	37,586.22	19.00
TOTAL CONTRACTUAL SERVICES	290,950	24,105.78	0.00	24,105.78	0.00	266,844.22	8.29

CITY OF HARRISONVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2018

15 -COMMUNITY CENTER FUND

% OF YEAR COMPLETED: 08.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
COMMODITIES							
15-6-1119-0303 CHEMICALS	1,500	318.25	0.00	318.25	0.00	1,181.75	21.22
15-6-1119-0305 SAFETY EQUIPMENT	250	0.00	0.00	0.00	0.00	250.00	0.00
15-6-1119-0307 EQUIPMENT MAINTENANCE	4,300	243.98	0.00	243.98	0.00	4,056.02	5.67
15-6-1119-0310 SUPPLIES	17,200	988.74	0.00	988.74	0.00	16,211.26	5.75
TOTAL COMMODITIES	23,250	1,550.97	0.00	1,550.97	0.00	21,699.03	6.67
OTHER CHARGES							
15-6-1119-0425 MDNR PRINCIPAL PAYMENT	17,060	0.00	0.00	0.00	0.00	17,060.00	0.00
15-6-1119-0440 MDNR INTEREST PAYMENT	1,875	0.00	0.00	0.00	0.00	1,875.00	0.00
TOTAL OTHER CHARGES	18,935	0.00	0.00	0.00	0.00	18,935.00	0.00
CAPITAL OUTLAY							
TOTAL BUILDING & GROUNDS	472,870	37,058.12	0.00	37,058.12	0.00	435,811.88	7.84
CAPITAL PROJECTS							
CAPITAL PROJECTS							
TOTAL EXPENDITURES	1,238,680	99,201.19	0.00	99,201.19	0.00	1,139,478.81	8.01
REVENUE OVER/(UNDER) EXPENDITURES	0 (	34,252.71)	0.00 (	34,252.71)	0.00	34,252.71	0.00

**HARRISONVILLE PARK BOARD MINUTES
HARRISONVILLE COMMUNITY CENTER**

**January 9, 2018
6:00 P.M.**

CALL TO ORDER: The regularly scheduled meeting of the Harrisonville Park Board was called to order at 6:00pm by Chairman Cathy Faris.

MEMBERS PRESENT: Chairman Cathy Faris, David Atkinson, Clint Miller (arrived 6:04pm), Ed Roberts, Don Allen, & Laura Frees

ABSENT: Brent Caruthers, Dr. Martin Parks, & Phil Rogers

OTHERS PRESENT: Mayor Bryan Hasek (arrived 6:02pm), Parks & Recreation Director Chris Deal, Interim Assistant Director David Killpack, Recreation Coordinator of Member Services Amy Fuller, & City Liaison Matt Turner

PUBLIC PARTICIPATION: NONE

CEREMONIAL MATTERS: NONE

APPROVAL OF MINUTES: Chairman Cathy Faris asked for a motion to approve the minutes from the December 12, 2017 regular meeting. Mr. Roberts moved to approve the minutes of the December 12, 2017 Park Board meeting. The motion was seconded by Mr. Allen and approved unanimously by a voice vote of those present, 5-0.

DIRECTOR'S REPORT:

Director Deal read highlights from the memo that was provided within the Park Board packet to all members that were in attendance.

Director Deal stated that unfortunately staff has experienced a few fitness class scheduling issues due to the recent departure of former Fitness Instructor, Gideon Lockett. Mr. Deal stated that we have hired a new instructor, Bryce Youngblood and that he will be receiving his fitness class certification shortly. Mr. Deal stated that in the future we do hope to have other staff become certified to teach classes as a backup.

2017 YEAR IN REVIEW:

Director Deal read highlights from the "2017-Year in Review" memo that was provided within the Park Board packet to all members that were in attendance. Mr. Deal thanked all staff and Park Board members for their accomplishments, support and continued dedication.

FITNESS EQUIPMENT BIDS:

Director Deal read information from the memo that was provided within the Park Board packet to all members that were in attendance. Mr. Deal stated that as part of the 2018 approved budget, new fitness equipment was advertised for bid for the Community Center. Mr. Deal stated, this type of equipment was selected to complement our existing equipment by adding new fitness features.

Staff recommends the bid from Second Wind Commercial Division for approval by the Park Board.

A motion to accept the bid from Second Wind Commercial Division was made by Mr. Atkinson; the motion was seconded by Mr. Miller and approved unanimously by a voice vote of those present, 6-0.

Attachment: January 9, 2018 minutes (January 9, 2018 minutes)

MONTH AND YTD FINANCIAL REPORT:

Director Deal reviewed information from the written report. Mr. Deal stated that the year-end budget report is incomplete because all final numbers have not yet been recorded. The final report will be available after the auditors have completed their review.

PARK FUND: Director Deal reported:

Mr. Deal stated that real estate and personal property taxes come in throughout the year, but they are behind as compared to last year; final numbers for 2017 will be recorded as they come in.

- Revenue is slightly down from the same from this time last year
- Expenses are less from the same from this time last year

ODP FUND: Director Deal reported:

- Overall revenue up from this same time last year
- Daily Passes are about the same as this time last year
- Expenses are showing about the same at this time last year

HCC FUND: Director Deal reported:

- Revenue is slightly down from this same time as last year
- However, we are still showing an upswing in our memberships;
 - Day Pass, & Room Rentals about the same from this same time last year
 - Fitness Class & Program revenues tracking slightly up from this same time last year
- Expenses are up from this same time last year

OTHER BUSINESS:

Ms. Frees complimented staff for being so accommodating and gracious with a recent student visit from the Harrisonville Middle School. The students were being rewarded for various reasons (i.e., good grades, attendance, and attitude) and were treated to a field trip to the Community Center to spend a few hours swimming, playing ping pong, foosball, air hockey, basketball, and volleyball or lounging in the rental room watching T.V. or playing other games.

Mr. Roberts complimented the new improvements being made to the workout benches and machines with the new padding and new black coverings. Mr. Roberts stated that it all looks really “sharp”. Mr. Roberts stated that he would like to see more marketing or publications made to highlight the Community Center showcasing the improvements, programs and events.

Mayor Hasek thanked all staff for their participation with the decoration of the Mayor’s Christmas Tree this year. Mr. Hasek stated that this year’s event on the square went very well.

ADJOURN:

A motion to adjourn the meeting of the Park Board was made by Mr. Roberts, seconded by Mr. Allen and approved unanimously by a voice vote of those present, 6-0. The meeting adjourned at 6:41pm. The next meeting is scheduled for February 13th, 2018 at 6:00pm.

Cathy Faris, Park Board Chairman

ATTEST”

Amy Fuller, Park Board Secretary

APPROVED, by the Park Board on this 13th day of February, 2018.

MEMO

TO: Park Board
CC: Mayor Hasek, Happy Welch, City Administrator
FROM: Chris Deal, Parks & Recreation Director
DATE: February 8, 2018
RE: January Monthly Report

The following is a month end report for the month of January, 2018.

ADMINISTRATION

- Jefferson Parkway Sidewalk work continues but only as the weather permits. Staff will continue to keep the Board updated
- December Membership sale did better than last year by about \$2,000. Our membership is back up to 4,047
- The Pool Heater is up and running, with the warranty covering the internal parts that were broken. However, we may have to pay for the external heat exchanger and staff is working with the vendor on the warranty questions. Staff will keep the Park Board posted

PARKS

- The Parks staff workers have been “purging and cleaning” the maintenance shop area and the work areas and reorganization looks great
- Parks staff attended a “Maintenance Rodeo” in St. Joseph with skills testing and competition in a daylong event. There were eight cities total that participated in this first annual event, which was put on by the MPRA Region 1. HP&R is a part of MPRA Region 1. This was a great team building event for our Parks Maintenance staff!
- Clean up of winter debris in all parks
- Winter full maintenance on vehicles is still in process
- Bid for new 72 inch Finish Mower was out (as budgeted) and staff will take this forward for approval in March

RECREATION

- Youth Basketball has been going well with increases in numbers as compared to last year
- Morning Fit Kids and Afternoon Kids averaged 40 with growth shown in these programs
- Total of 40 Group Fitness registrations and 12 Group Fitness Classes
- Youth and Adult Fitness Orientations ongoing

MEMBERSHIP

- Total Membership Count as of December 31, 2016 is 3,926
- Total Membership Count as of December 31, 2017 is 4,000
- Total Membership Count as of January 31, 2018 is 4,047
- Prepared February Membership mailing and mailed out letters
- Audited new and or renewed Membership paperwork and EFT accounts
- Processed Monthly Membership installment billings
- Invoiced Corporate Accounts (City, CASGV, HSD, and CRMC & Quick Trip) for monthly Memberships. Invoice group visits
- Renewed January monthly installment memberships
- Ran weekly rental set ups for maintenance and Building Supervisors. Completed all Park Rentals and Dept. Billings
- Completed EFT's onto spreadsheet, mailed letters for payment
- Submitted and received last month Silver Sneakers Fitness Membership Payment
- Mailed invoices and monitored all department rentals, including set ups for maintenance
- Oversee Front Desk Operations, assisting with front desk and tot watch where needed This includes working at the Front Desk if short of staff and during breaks
- Take Park Board minutes and create the minutes for the Park Board packet
- Display and update signage at front desk and foyer doors alerting members of upcoming changes or cancellations
- Continue to answer daily calls from Members regarding concerns and take care of their requests regarding accounts, the building or overall satisfaction
- Continue to assist with all Programs and Special Events

AQUATICS

- Dana Johnson, Interim Aquatics Coordinator continues to do well during this transition Provided ongoing swim lessons
- Good numbers in the Water Aerobics classes continues
- Working on finding more swim instructors for swim lessons
- Working on program growth and coordination of all pool uses

HCC AND OUTDOOR POOL MAINTENANCE

- Daily Trips to the Outdoor Pool to turn pumps and grease pumps where needed
- Worked on Indoor Pool Heater to get it up and going again
- Took original Pool Pump in for an overall so we have a backup pump now, as budgeted
- Assist Parks Maintenance and Public Works with various projects
- Complete building inspections for fire, sprinklers, elevator and fire extinguishers
- Order parts and supplies for daily, weekly, monthly use
- Daily cleaning of the gym floor, which has now been resurfaced
- Assisted with pool mechanical issues
- Ongoing "deep cleaning" of the HCC, quarterly cleaning planned

STAFF WILL ANSWER ANY QUESTIONS FROM THIS REPORT OR OTHERWISE. THANK YOU!

MEMO

5.2.a

TO: Park Board

CC: Mayor Hasek, Happy Welch, City Administrator

FROM: Chris Deal, Parks & Recreation Director

DATE: February 8, 2018

RE: Response to Patron request to relocate the Free Weight area - **Recommendation**

Attached to this memo is a letter addressed to the Park Board from “Coach Lliteras”, who is a Community Center patron/member. In this letter, Coach Lliteras lists several reasons for his recommendation to relocate the Free Weight area into the Community Center Social Hall.

Staff is always open to hearing new ideas and recommendations from our patrons and Community Center Members. But for the reasons listed below, staff recommends leaving the Free Weight area in its current location:

- Although it is mentioned that there is not enough room in the current Free Weight area, more room is provided in this Free Weight area as compared to many other Community Center facilities. At 2,436 square feet, there is adequate room for multiple free weight activity to take place.
- The building architects, Warner, Nease and Bost were aware of the use of the free weights in this area, and the building was built structurally sound for this type of activity.
- At this time, there is enough room for the cardio vascular equipment. It is important to add new types of cardiovascular equipment, but there is no reason to expand the area.
- Program space is a higher facility need based on our scheduling and actual use, such as program rooms and gym space. The cardio and weight room areas have not experienced excessive overcrowding or “patron turn away” from the use of the facility.
- The Social Hall is used for the Silver Sneakers class and other type of fitness classes. Many patrons do not like being out in the open for fitness classes, so the seclusion of this room is very important. In addition, the sound from the aerobic music stays in this room and the instructor is well heard. If fitness classes were in an open area, it would be difficult for the front desk to hear the telephones or hear the patrons in person at the front desk.
- One of the biggest uses of the Social Hall is the before and after school care of children during the school year. During the summer the Social Hall has a high use from the Summer Day Camp program, which serves as a meeting space for the day’s activities, raining day and other scheduled activities. This enclosed area offers easier supervision of the kids for our staff and a safe place where back pack and other belongings can be stored.

For the reasons stated above, staff does not recommend moving the Free Weight area to the Social Hall. Thank you.

CC: Coach Lliteras

Attachment: MEMO to Park Board on Free Weight relocation (2) (Patron letter to the Park Board on Free Weight relocation and Director's

Date: 1/24/2018

To: Harrisonville Parks and Recreation Board

Ref: Relocation of Current Free Weight Lifting Area

Within the last couple of weeks several of the members of the Harrisonville Community Center have approached me with concerns about the free weight lifting area. First and probably the most important point is a safety concern. In the free weight area there is not adequate space available for proper spacing of the equipment. The equipment that is in the area is used by many people every day of the week, essentially making it a high traffic area. Secondly, the location of the lifting area is right above the cardio area down stairs and there is a lot of disturbing noise transfer to those using the cardio area during high traffic times. Basically, there is very little noise absorption that takes place in the lifting area. Another point which has been discussed is the workout environment. Ideally, the temperature of the room should be a constant 72 degrees with the humidity factor at 60% or below. We all know this is almost impossible to maintain because of the openness of the area and the proximity to the foyer of the building. The sound system in the lifting area is tied in with the rest of the buildings sound system so there is a constant disagreement about the music being played. Finally, the flooring in the free weight lifting area is inadequate for what it is being used for. The floor is carpeted throughout with rubber lifting pads under the benches, racks etc. First and foremost this not feasible because without a poured or interlocking rubber floor at least $\frac{3}{4}$ of an inch thick, the probably for structural damage to the building is significantly higher. Because the weight area is on the second floor the potential for cracking and separation of the concrete sub floor over time is a high probability. Lifters are using the open areas which are carpeted to do their big muscle (triple extension exercises), for example dead lifts, cleans, and snatches. Having shared this information with you, I would also suggest that there is a fairly inexpensive solution to this situation. Which would also have the potential to draw back in some of our members who have switched memberships over to the other two fitness facilities in town.

If we look at current space available on the second floor, switching the free weight area and the exercise room around makes total sense. Would give us the opportunity to address most if not all of the current areas of concern and allows us to upgrade the facility. Moving the exercise room out into the present free lifting area would not only maximize available space but would add to the cardio area upstairs in the walk way. We could move the heavy bags out there as well so the Karate classes would have use of them. Keep the Rope stations in the exercise room for those that like to do cross fit training utilizing free weights and body exercises etc. The classes that are taught in the room would fit nicely in the free weight area. By moving the free weights into the exercise room, it would also allow us to re-do the floor in the free weight area with same interlocking rubber flooring that is in the exercise room, providing a safer, more sound absorbent surface for the users, and providing better protection for the concrete sub floor. The environmental factors could be more closely controlled as well, ie., sound system, temperature and humidity in the weight room if it were located in the exercise room.

Not to belabor the point of safety I would like to give you an example; of space requirement around just one power rack to show you why moving the free lifting area into the bigger exercise room is a prudent choice.

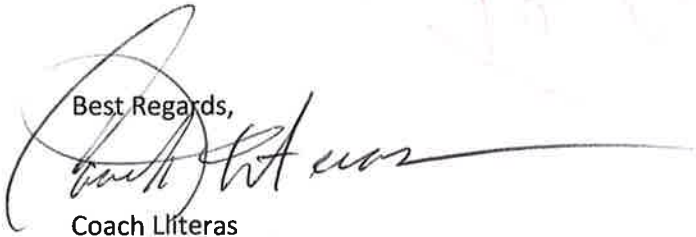
Example; (Standing exercise from a rack) ie., back squat, push press etc: Formula: Actual bar length (5-7 ft.) + a double wide safety space cushion of 6 ft minimum multiplied by a suggested user space for a standing exercise "width" of 8 – 10 ft.

If using a 7ft Olympic bar for the back squat exercise: $(7\text{ft} + 6\text{ft}) \times (10\text{ft}) = 130 \text{ sq feet}$ of space needed in and around one rack.

" Essentials of Strength and Conditioning"

In essence as a Retired Certified Strength and Conditioning specialist who delt with similar situations on a day to day basis for 37 years, thought my feedback might be of some value. If you have any questions or concerns that you would like to visit with me about please do not hesitate in calling me or get touch with Gabe, we visit every morning on my way into the free weight area. (816-456-3563).

Best Regards,



Coach Lliteras

Defensive Coordinator – William Jewell College

Retired CSCS D* - E*

MEMO

5.3.a

TO: Park Board

CC: Mayor Hasek, Happy Welch, City Administrator

FROM: Chris Deal, Parks & Recreation Director

DATE: February 8, 2018

RE: P&R Department Marketing and Corporate Membership Report

At our last Park Board meeting there were a few questions regarding our current marketing strategy and corporate memberships. The following information is provided to the Park Board for your information and discussion purposes only.

Please see attached some of the examples as listed by bullet point below. These marketing tools are used by our staff to promote our programs, special events and Community Center membership:

- HPR Insider is a monthly newsletter that goes out to Park Board, Friends of the Parks and general interest members, such as program participants, members and nonmembers.
- Our department website is updated ongoing with new programs and contact information
- On the City of Harrisonville Website, Parks & Recreation is listed on the opening page with further P&R Department information on our specific department location
- Facebook and our Twitter account send out messages and updates on an ongoing basis. We post at least 2 to 3 times a week with information about upcoming events.
- Harrisonville Happenings is the monthly newsletter from the City of Harrisonville, which is sent to all utility households. P&R Department news has upcoming programs and special events listed in this program
- Direct Mail is used to market special events, such as our Annual Membership Drives and upcoming Programs
- Program and Facility Flyers are sent out to the Schools and posted within the Community Center
- Newspaper ads and public service announcements (PSA's) are sent to local papers
- Electronic Transfer Account members (ETA) are ongoing, unless we are notified by the member to cancel.
- For those who cancel their membership, there is a questionnaire asking them for the reason
- A Spring/Summer and Fall/Winter Trifold flyer of upcoming programs and events is sent out to past program users and Community Center members
- There are comment cards in the facility and end of program evaluations are given to members. This year a membership survey will be sent out
- Power Point in the lobby with ongoing information about our department offerings

Attachment: MEMO to Park Board on Marketing and Corporate Membership (6) (P&R Department Marketing and Corporate Membership report)

Regarding Corporate Memberships, the following companies are active Corporate Members who received approximately 10% discount on Membership:

- City of Harrisonville
- Harrisonville School District
- Cass Regional Medical Center
- Walmart and Distribution Center
- Church and Dwight (Arm & Hammer)
- Country Club Bank
- Cass County Government
- Quick Trip
- Applebee's
- Campbell Fire Protection
- Military (active/inactive/retired)
- Silver Sneakers
- Blue Cross Blue Shield (monthly member visit upload)

Staff has contacted other organizations for corporate memberships, such as Sioux Chief and Max Ford with no response, but we will continue to reach out to these and other companies. After a letter is sent, there is a personal follow up planned by staff.

As stated above, this memo is provided for your information and comment only. Staff welcomes Park Board input. Thank you.



HARRISONVILLE COMMUNITY CENTER

2400 Jefferson Pkwy, PO Box 367
Harrisonville, MO 64701

www.HPARKS.com | (816) 380-8980

February 2018 Newsletter

Dear Rachel,

February is a great month to
treat your heart right!

Try a new class, check out
the weights, or hit the pool.
Your heart will thank you and
you'll feel great too.



Tiny Tikes Tumbling



Introduce your toddler to the fundamentals of tumbling.

Tiny Tikes Tumbling is geared for ages 3-5 years old. Classes are every
Thursday from Feb. 8 to March 15. \$40 per participant.

Princess Ball

In This Issue

Tiny Tikes Tumbling

Princess Ball

Youth Volleyball

Fit Kids - Before and
After School Care

Learn to Swim
Lessons

Swim Team
Conditioning

Youth Baseball &
Softball

Pilates

Zumba

Martial Arts

Tax Clarification

**Community
Center
Schedules**

**Fitness/Aquatics
Schedule**

Gym Schedule

**Indoor Pool Swim
Schedule**

**Social Hall
Schedule**

**Fitness Studio
Schedule**

Attachment: marketing pieces (P&R Department Marketing and Corporate Membership report)



Princess Ball

Saturday, February 10 from 6:30-9 p.m.

Registration Deadline: Thursday, February 8

On-site photographer with backdrop will capture your special moment and flowers are for sale for your pretty princess!

2018 Youth Volleyball

2018 Youth Volleyball--Grades 3-8



Registration Deadline: February 23, 2018

Community Center Hours

Monday -Thursday:
5 a.m. to 9 p.m.

Friday:
5 a.m. to 8 p.m.

Saturday:
7 a.m. to 6 p.m.

Sunday:
10 a.m. to 6 p.m.

Quick Links

[Online Registration](#)

[HPR Website](#)

[Senior Center](#)

[HCC Holiday Hours](#)

[Text Caster Sign Up](#)

[Like us on Facebook](#)

[Follow us on twitter](#)

[Join Our Mailing List](#)



Thomas Jefferson said, "Leave all afternoon for exercise and recreation, which are as necessary as reading. I will rather say more necessary because health is worth

Harrisonville Happenings

Volume 13, No. 2

February 2018

<http://www.harrisonville.com>

County-wide Flood Workshop — The City of Harrisonville will host a free workshop for all county residents Thursday, Feb. 15, 7-9 p.m. at the Community Center, 2400 Jefferson Parkway. Karen McHugh, SEMA Floodplain Management Section Manager, Ally Bishop, National Flood Insurance Program Coordinator, and Brian Rast, P.E. CFM, Lead Silver Jackets Coordinator for Kansas and Missouri with the U.S. Army Corps of Engineers will be there to discuss flooding issues and answer questions. The public is invited to attend.

Check Creeks and Streams — If you have a creek/stream channel on or adjacent to your property, now is the perfect time to assess it for potential blockages and needed repairs. With the leaves off the trees and the vegetation dead, it's easier to see natural blockages such as fallen trees or snags plus debris and trash that may have washed down to become lodged against the banks. Keeping these natural channels clean and free flowing is the responsibility of the landowners, and regular maintenance can go a long way towards preventing flooding during heavy rains.

Enrollment Starts January 29 for Utility Level Pay Plan— Level Pay open enrollment will take place January 29—February 9, 2018. The Level Pay program is available to any City of Harrisonville residential electric utility customer with a good payment history and at least 12 consecutive months of utility billing history at the current service address. Interested utility customers are encouraged to call the Utility Office at 380-8900 during regular business hours to check eligibility and for full program details.

City Offices Will Be Closed Monday, Feb. 19— City Hall and most city offices will be closed Monday, Feb. 19 for Presidents Day. The Community Center will operate on its normal schedule. The Board of Aldermen meeting normally scheduled for the third Monday of the month will move to Tuesday, Feb. 20, 7 p.m., in City Hall and the Community Development Committee will shift to Wednesday, Feb. 21.

Your Service Needed on Boards and Commissions —

You can play an active role in Harrisonville's present and future when you serve on one of the City's volunteer boards or commissions. Harrisonville has eight different groups who study various types of city issues and offer advice and recommendations to the aldermen on possible remedies or courses of action. These include the Board of Building & Engineering Appeals, the Board of Zoning Adjustments, the Enhanced Enterprise Zone Board, the Historic Preservation Commission, the Industrial Development Authority, the Park Board, the Planning and Zoning Commission and the Tax Increment Financing (TIF) Commission. If you have a specific interest and can spare a few hours throughout the year to meet and help advise the elected officials, please complete the application on our website and return it. We have vacancies on each board. Find complete information on our volunteer boards and commissions on the city website at <http://ci.harrisonville.mo.us/Index.aspz?NID=54>

UPCOMING CALENDAR OF EVENTS

All meetings are subject to change or cancellation. Meetings are held in Council Chambers at City Hall unless otherwise noted.

Feb. 5.....	Board of Aldermen, 7 p.m.
Feb. 6.....	Public Works Committee, 6 p.m.
Feb. 7.....	Historic Preservation. Comm., Noon, City Hall
Feb. 7.....	Municipal Court, 3 p.m.
Feb. 13	Park Board, 6 p.m., Community Center
Feb. 13	Board of Zoning Adjustment, 6 p.m.
Feb. 14	Happy Valentine's Day
Feb. 15	Planning & Zoning Commission, 6 p.m.
Feb. 19	Presidents Day
	<i>City Hall closed. Community Center open.</i>
Feb. 20	Board of Aldermen Meeting, 7 p.m.
Feb. 21	Municipal Court, 5:30 p.m.
Feb. 21	Community Development Comm., 6 p.m.

Attachment: marketing pieces (P&R Department Marketing and Corporate Membership report)

Utility Deadlines — These are the final deadlines for payment of past due accounts.

January..... **Thursday**, Jan. 25, before 5 p.m.

February..... **Monday**, Feb. 26, before 8 a.m.

After the deadline, any past due account will be charged the \$50 administrative fee, additional deposit fees as may apply, and scheduled for disconnection on the next business day. If you have questions about the city's utility payment policy, please call City Hall, 380-8900!

Pet Licenses—2018 pet licenses are available for purchase at the Harrisonville Animal Shelter through the month of January. Cost is \$5 for each sterilized pet and \$8 for each non-sterilized pet. Please bring proof of current vaccinations (that is, rabies and distemper for dogs, and rabies for cats) from your vet. The Animal Shelter is open Monday–Saturday, 8 a.m. until 5 p.m.

Winter Weather & Snow Removal Guidelines — Whenever Harrisonville receives an accumulating snowfall or other wintry precipitation, the City's snow removal policy provides for the clearing of all main traffic thoroughfares first, followed by residential streets and then, cul-de-sacs. We also ask that residents remove snow and ice from any sidewalks constructed along land that you may own, lease, rent or occupy. Complete information on our snow and ice policies can be found on the city website, <http://harrisonville.com/index.aspx?NID=745>.

For quick reference, here are the designated Emergency Snow Routes. Please do not park on these streets when winter weather threatens or when there is snow and ice to be cleared from the roadway.

- Waters Road from Hwy. 291 to Jefferson Pkwy.
- Jefferson Pkwy. from Waters Rd. to Locust St.
- Locust St. from N. Commercial to N. Independence
- Ash St. from N. Independence to N. King
- N. King from Ash St. to E. Mechanic
- Elm Street from E. Mechanic to E. City limits
- Bird St. from E. Mechanic to E. South St.
- N. Independence St. from Locust St. to W. Mechanic
- S. Independence St. from W. Mechanic to W. South St.
- N. Commercial St. from Hwy. 291 to W. Wall St.
- S. Commercial St. from W. Mechanic to Lindbergh
- Orchard Rd. from S. Independence St. to S. City Limits



PRINCESS BALL (AGES 5-18)

Saturday, Feb. 10, 6:30 - 9 p.m.

Calling all princesses, ages 5-18,

in the majestic world of Wonderland!

You and the special male figure in your life are cordially invited to a regal Princess Ball!

The evening will include a DJ, dancing and refreshments fit for all the beautiful princesses in the world of Wonderland!

Male Guardian: \$15; Each Princess: \$5.

Registration is limited — the deadline is Thursday Feb. 8th (Pre-registration is required – You may NOT register at the Event!)

Register online, stop by or call the HCC Front Desk at 380-8980 anytime.

1ST ANNUAL SUPER BOWL SHOWDOWN

Come join us in our 1st Madden 18 tournament.

Tournament Date – Saturday January 27th 2018.

Entry fee is \$15 dollars per person.

Participants must be 16 and older. Players may bring personal controllers (no mods), players must also choose one team at registration and use them for the entire tournament.

Console will be the PS4.

TINY TIKES TUMBLING

Introduce your toddler to the fundamentals of tumbling, including: stretching, balancing, rolls, and back bends in this 6-week session. Classes are Thursday nights, 6:00 pm to 6:45 pm, starting February 8th to March 15th. Cost: \$40 per child

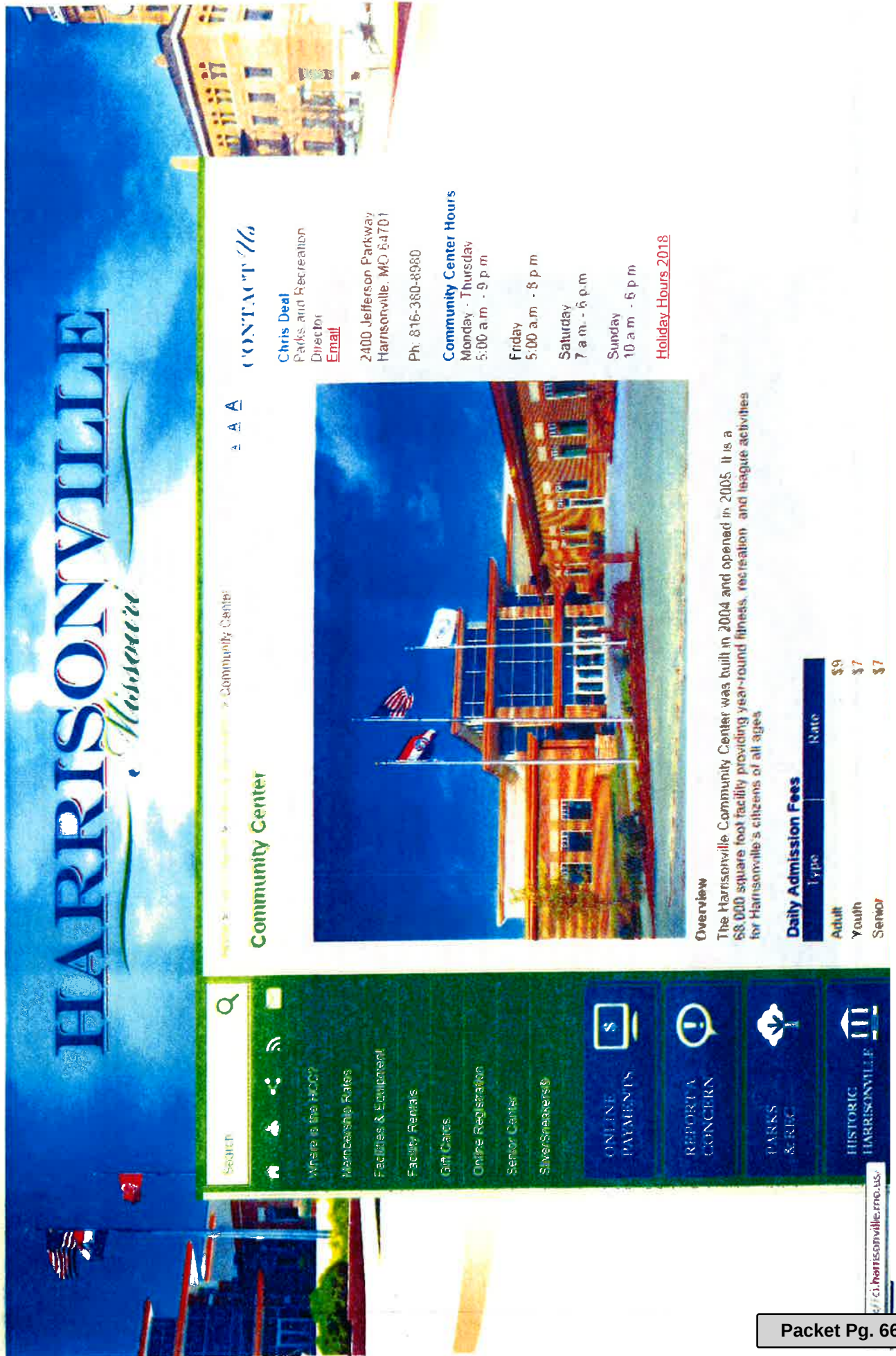
SWIM TEAM CONDITIONING

Get your swimmers ready for the summer swim teams.

Cost \$50 for a 4 week session.

Monday and Wednesday practices 6:00 pm–7:30 pm., and Saturday practices are from 8:30 am to 10:00 am.

For complete information on all the classes and program offerings at the Harrisonville Community Center, please call 380-8980 or visit our website at www.harrisonville.com/parks



HARRISONVILLE, Missouri

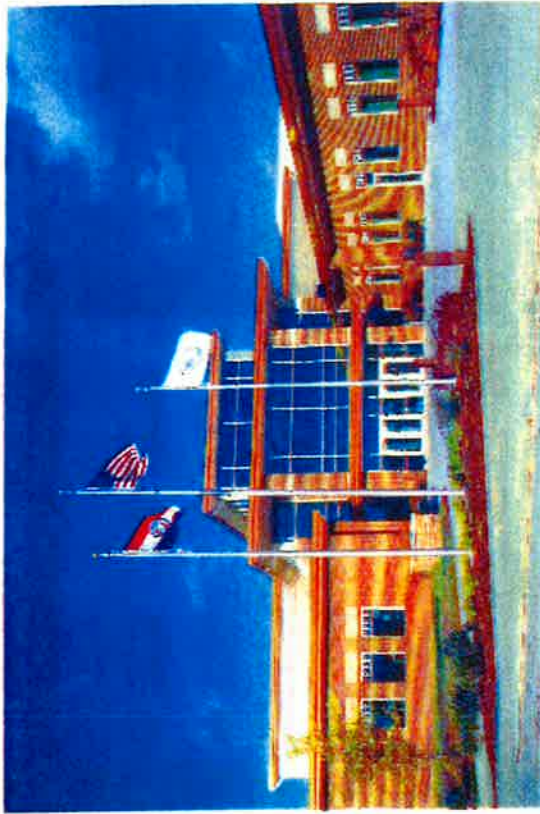
Home > Parks & Recreation > Community Center

Community Center

Chris Deal
Parks and Recreation Director
[Email](#)

2400 Jefferson Parkway
Harrisonville, MO 64701
Ph: 816-380-8980

Community Center Hours
Monday - Thursday
5:00 a.m. - 9 p.m.
Friday
5:00 a.m. - 8 p.m.
Saturday
7 a.m. - 6 p.m.
Sunday
10 a.m. - 6 p.m.
[Holiday Hours 2018](#)



Overview
The Harrisonville Community Center was built in 2004 and opened in 2005. It is a 68,000 square foot facility providing year-round fitness, recreation and league activities for Harrisonville's citizens of all ages.

Daily Admission Fees	
Type	Rate
Adult	\$9
Youth	\$7
Senior	\$7

[OFFICE: harrisonville.mo.us](#)



Welcome! Guest | [Logout](#) | [Wishlist \(0\)](#) | [Shopping Cart \(0\)](#)

Account Login

Username
Password
[Login](#)

[Forgot your password? Click Here](#)

Quick Links

[Browse All Activities](#)
[Take a Brief Survey](#)

[Browse Facilities](#)
[Contact Us Form](#)

Activity Types

- Finiss/Martial Arts
- Learn to Swim
- Swim Team
- Water Aerobics
- Red Cross Training
- Summer Camp
- Kids Enrichment
- Kids Night Out
- Flow Trek
- Home School Phys Ed
- Youth Sports
- Youth Golf Clubs
- Special Events
- All Adult Programs
- All Youth Programs
- All leagues

Information

On this site you can:

- Register for activities and view facility availability
- Get information on upcoming events and activities

Sign up for our Text Caster Text Messaging Service!

This service will be used to provide you with up to date info about only those areas you select. Info you could be provided through this service includes league or event cancellations, registration dates and deadlines, and special HPR promotions and events! You choose only the information you want to know!

[Click Here to Sign-Up Now!](#)

Using CMX™ Technology
From Harrisonville, MO

By [Go-Alert](#)

Social Media Links



Harrisonville

- Home
- Events
- Posts
- Photos
- About
- Reviews
- Videos
- Offers
- Jobs
- Join My List
- Community

Manage Promotions

Liked Following Share

Published by David Killpack · February 1 at 12:48pm ·

Urgent reminder for all princesses that are ages 5 to 18 years old!!
Registration Deadline is one week from today. Come join us. It will be a "BALL".



603 people reached

Like Comment Share

Nichole Cogbill, Tanner Comagys and June Cook

Write a comment...

Harrisonville Community Center

Published by David Killpack · January 29 at 5:28pm ·

We are Starting to gear up for our 2018 Youth Volleyball Program. Hope we "Bump" into you soon.

INSTANT GAMES



YOUR GAMES



YOUR PAGES

- Harrisonville Community Center
- Harrisonville Aquatic Center

CONTACTS

- Lehi Smith
- Shannon Simons
- Tyler Graham
- Staci Shute Marshall
- Amy Fuller
- Alexandra Van Eegh...
- Jenn Killpack
- Jillian Killpack
- Noel Torpey
- Dan Butt
- Kerri Koehler-Butt
- Lisa Jo Heide Esch
- Carla Long
- Chris Esch
- Jenna Krueger Harper

GROUP CONVERSATIONS

- Chris, Lisa, Noel, 5 others

Community

Jenn Killpack and 32 other friends have checked in



2,665 people like this

2,619 people follow this

About

2400 S Jefferson Pkwy (1.15 mi)
Harrisonville, Missouri 64701
(816) 380-8980
Typically replies within a day
Send Message
http://www.harrisonville.com
Gym Physical Fitness Center - Meeting Room
Hours 5:00 AM - 9:00 PM
Open Now
Suggest Edits

People Also Like

- Harrisonville Animal Shelter
- The Bradford Exchange Collectibles Store
- Whimsy Creative Studio Arts & Entertainment
- Harrisonville Animal Shelter
- Carla Long
- Chris Esch
- Jenna Krueger Harper

Gyms in Harrisonville, MO

Pages liked by this Page

- Harrisonville Wildcat



Harrisonville Parks & Recreation

PRINCESS BALL

Saturday, February 10th from 6:30pm-9pm

Male Guardian: \$15 Registration Deadline
Each Princess: \$5 Thursday, Feb. 8th

For registration, call or stop by the HCC Front Desk - Registration is limited
(Pre-registration is required - May NOT register at Event!)

On-Site Photographer with Backdrop
to Capture the Special Moment!

Flowers for sale for the pretty princess!



Calling all princesses in the majestic world of Wonderland
ages (5-18)! You and the special male figure in your life are
cordially invited to attend our Princess Ball. The evening will
feature a DJ, dancing and refreshments fit for all the beautiful
princesses in the world of Wonderland!

For more information call Garrett Streit, Special Events Coordinator, ext. 599



HARRISONVILLE COMMUNITY CENTER

2400 Jefferson Pkwy Harrisonville, MO 64701

www.HPARKS.com | (816) 380.8980

"Let us be the best part of your day and first choice for Health, Fitness, & Fun!"

Harrisonville Parks & Recreation

Winter Learn to Swim Classes

Winter Session 2

Jan. 29-Feb. 14: Mon & Wed

Jan. 30-Feb. 15: Tues & Thurs

Feb. 19-Mar. 7: Mon & Wed

Feb. 20-Mar. 8: Tues & Thurs

Mar. 12-Mar. 28: Mon & Wed

Mar. 13-Mar. 29: Tues & Thurs

All swim lessons held at the indoor pool

Each class is 35 minutes.

Cost is \$40/participant per session.

Private swim lessons also
available upon request.

Morning Class Times:

Beginner 1	9:00 am
Beginner 2	9:45 am
Intermediate	10:30 am

Evening Class Times:

Swimmer 2 & Parent/Child	6:00 pm
Beginner 1 & Intermediate	6:45 pm
Beginner 2 & Swimmer 1	7:30 pm



Register online or call Dana Johnson Aquatics Supervisor, ext. 5989 for more info



HARRISONVILLE COMMUNITY CENTER

2400 Jefferson Pkwy Harrisonville, MO 64701

www.HPARKS.com | (816) 380.8980

"Let us be the best part of your day and first choice for Health, Fitness & Recreation"

Packet Pg. 70

Which Swim Lesson Is A Good Fit for My Child?

Parent/Child

This class is for children 6 months to 3 years old. You and your child will learn how to become more comfortable in the water.

Beginner 1

Your child must be at least 3 years old.

(Exploration) This level will be working on: fully submerging face, supported floats on front/back, supported flutter kicks on front/back and entering the pool safely by themselves.

Beginner 2

Your child needs to be able to float on their front and back with support. (Basic skills) This level will be working on: Retrieving object in chest deep water, floating on front and back unsupported, unsupported flutter kick on front and back.

Intermediate

Your child needs to be able to float on their front and back without support. (Stroke readiness) This level will be working on: jumping into the deep water from side of the pool, coordinating arm stroke for crawl with breathing to the side, coordinating back stroke, learning to tread water, and elementary back stroke.

Swimmer 1

Your child needs to be able to swim 10 to 15 yards of the crawl stroke, and 10 to 15 yards back crawl. (Stroke Development) This level will be working on: swimming the front/back crawl for 25 yards, Treading water with modified scissors and rotary kicks, elementary backstroke for 10 yards, learning the basics to the breaststroke, and sidestroke.

Swimmer 2

Your child needs to be able to swim 25 yards of front and back crawl, and will need to know the basics to the breaststroke, and sidestroke. (Stroke Refinement) This level will be working on: underwater swimming, butterfly dolphin kick, swimming a distance of 50 yards in both the front/back stroke & learning to tread water for two minutes.

Advanced Strokes

Your child needs to be able to be able to swim 50 yards in both front/back stroke and able to swim 10 yards of the breaststroke and sidestroke. (Skills proficiency) This level will be working on: Front/back crawl for 100 yards, flip turns, swimming the breaststroke & sidestroke for a distance of 25 yards.



Harrisonville Parks & Recreation

2018 Youth Volleyball Grades: 3rd-8th

Registration Dates: Jan. 26th - Feb. 23rd

Cost: \$65 Per Player

Grade Divisions:

3rd/4th, 5th/6th, & 7th/8th

Registration Deadline: Feb. 23, 2018

Practices Scheduled To Start Mid March

Games Scheduled To Start Late March

VOLUNTEER COACHES & SPONSORS NEEDED

Additional Info:

- Practices will take place 1-2 times per week in Harrisonville
- Each team will play a 5 - week game schedule
- All games will be played on Saturdays
- Games will be played in Harrisonville, Pleasant Hill, Belton, & Raymore
- A tournament will be held at the end of the season
- If late registration is accepted, there will be a \$10 late fee per player
- Registrants will be provided a Jersey

For more information call Vince Schroeder, Recreation Coordinator, ext. 59



**HARRISONVILLE
COMMUNITY CENTER**

2400 Jefferson Pkwy Harrisonville, MO 647

www.HPARKS.com | (816) 380.8080

Harrisonville Parks & Recreation

Boys & Girls Youth Rec Baseball & Softball Grades: Pre-K thru 8th

Early Bird Registration thru March 5th:

\$75 for T-Ball per player, \$90 for 1st-8th per player

After March 5th:

\$80 for T-Ball per player, \$95 for 1st-8th per player

Registration Open: Jan., 16th - Mar., 12th

Grade Divisions: T-Ball (Pre/K), 1st/2nd, 3rd/4th, 5th/6th & 7th/8th

T-Ball for both boys and girls ages 4-6 years

****Each additional child will receive \$5 multi-child discount****

VOLUNTEER COACHES AND SPONSORS NEEDED!

Additional Info:

- * Teams will be organized by a blind draft.
- * Participants receive a jersey, socks and a hat for their uniform.
- * Practices begin the week of April 10th depending on weather
- * Games begin the week of May 8th depending on weather.
- * All games are played Monday-Friday.
- * If late registrations are accepted there will be a \$10 late fee per child.
- * Some divisions will travel to surrounding cities for game play.

Youth Volleyball Grades: 3rd-8th

Early Bird Registration thru Feb. 26th:

\$65 per player

After Feb. 26th:

\$70 per player

Registration Open: Jan., 18th - Mar., 5th

Grade Divisions: 3rd-4th, 5th-6th, & 7th-8th

**Practices Start in March
Games Start in April**

VOLUNTEER COACHES AND SPONSORS NEEDED!

Additional Info:

- * Practices will take place 1-2 times per week in Harrisonville.
- * Each team will play an 8 game schedule.
- * All games will be played on Saturdays.
- * Games will be played in Harrisonville, Pleasant Hill, Belton, & Raymore.
- * A tournament will be held at the end of the season.
- * If late registration is accepted there will be a \$5 late fee per player.

For more information call Faith Lockett, Recreation Coordinator at 816.380.8980, ext. 5988

Harrisonville Parks & Recreation

Boys & Girls Youth Rec Baseball & Softball Grades: Pre-K thru 8th

Early Bird Registration thru March 5th:

\$75 for T-Ball per player, \$90 for 1st-8th per player

After March 5th:

\$80 for T-Ball per player, \$95 for 1st-8th per player

Registration Open: Jan., 16th - Mar., 12th

Grade Divisions: T-Ball (Pre/K), 1st/2nd, 3rd/4th, 5th/6th & 7th/8th

T-Ball for both boys and girls ages 4-6 years

****Each additional child will receive \$5 multi-child discount****

VOLUNTEER COACHES AND SPONSORS NEEDED!

Additional Info:

- * Teams will be organized by a blind draft.
- * Participants receive a jersey, socks and a hat for their uniform.
- * Practices begin the week of April 10th depending on weather
- * Games begin the week of May 8th depending on weather.
- * All games are played Monday-Friday.
- * If late registrations are accepted there will be a \$10 late fee per child.
- * Some divisions will travel to surrounding cities for game play.

Youth Volleyball Grades: 3rd-8th

Early Bird Registration thru Feb. 26th:

\$65 per player

After Feb. 26th:

\$70 per player

Registration Open: Jan., 18th - Mar., 5th

Grade Divisions: 3rd-4th, 5th-6th, & 7th-8th

**Practices Start in March
Games Start in April**

VOLUNTEER COACHES AND SPONSORS NEEDED!

Additional Info:

- * Practices will take place 1-2 times per week in Harrisonville.
- * Each team will play an 8 game schedule.
- * All games will be played on Saturdays.
- * Games will be played in Harrisonville, Pleasant Hill, Belton, & Raymore.
- * A tournament will be held at the end of the season.
- * If late registration is accepted there will be a \$5 late fee per player.

For more information call Faith Lockett, Recreation Coordinator at 816.380.8980, ext. 5988



MAY 30th - AUGUST 11th
Monday - Friday
6:30am - 6:00pm

Registration for the
Harrisonville Parks & Recreation
Summer Camp is now open!

\$92 per child per week
\$920 per child paid in full

Additional Information:

- ♦ Campers must bring their own lunch each day.
- ♦ There will be up to 9 exciting field trips throughout the summer - KC Zoo, German Discovery Center, Deanna Rose Farmstead, Worlds of Fun, LEGOLAND, Sky Zone Trampoline Park, and B&B Movie Trips
- ♦ Trips are optional and cost between \$15-\$40 per child.
- ♦ Participants will be swimming at the Outdoor Pool on Mondays and Fridays. Please send a swimsuit, towel and sunscreen with your child on pool days. Pickup on these days will be at the Outdoor Pool unless there is inclement weather.

SAVE THE DATES:

Tiny Tikes T-Ball

Introduce your toddler (ages 3-5) to the fundamentals of t-ball, including; batting, catching and fielding in this 6-week session.

Thursday Nights at HCC

June 8th - July 13th
6:00pm-6:45pm

Cost: \$40 per participant

Registration Deadline: Fri., June 2nd
Please bring your own baseball glove

AquaCats Summer

Swim Team

Registration open through
May 22nd Early bird discounts
offered through May 15th!

Summer Camp & After
Summer School Camps

Registration for HCC's
Summer Camp & After Summer
School Camp Programs now open!

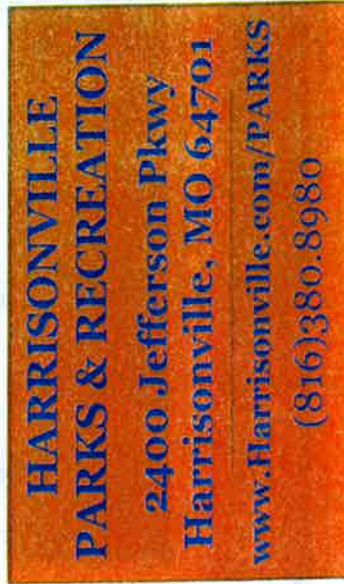
Outdoor Pool
Opens Sat., May 27th!

Free Summer Movies
in the Park

Fri., June 23rd - Trolls
Fri., July 21st - Ice Age;
"Collison Course"



Upcoming Youth Programs & Activities Summer 2017



Harrisonville Parks & Recreation



June 5th - June 30th

Grade: Kindergarten
1/2 day

12:00pm-6:00pm

\$70 per child/per week

Must bring own lunch each day

Grades: 1st - 6th

3:00pm-6:00pm

\$35 per child/per week

After Summer School Camp provides extended afternoon care for children attending Harrisonville Summer School.

The program offers a wide variety of activities including swimming, crafts, games, sports and special themed activities.

Summer Sessions:

May 15th - May 25th: Mon - Thurs

June 5th - June 15th: Mon - Thurs

June 19th - June 29th: Mon - Thurs

July 10th - July 20th: Mon - Thurs

July 24th - Aug 3rd: Mon - Thurs

Aug 7th - Aug 17th: Mon - Thurs

Aug 21st - Aug 31st: Mon - Thurs

All swim lessons held at the HCC indoor pool

Classes meet 2 weeks per session.

Each class is 35 minutes.

Cost: \$40/participant per session

Private lessons available upon request

Register thru May 22nd!

Important Dates:

May 15th

Last Day for Early Bird Discount

May 22nd

Registration Deadline

Parent Information Meeting at 7pm

(Meet at the Harrisonville Community Center)

May 30th

First Morning/Evening Practices

Facebook.com/

harrisonvilleaquacats

Swim Fees:

Swimmers	Before May 15th	After May 15th
1st swimmer	\$100	\$105
2nd swimmer	\$95	\$100
3rd swimmer	\$90	\$95



Harrisonville Parks & Recreation

Community Center Annual Membership Drive

Harrisonville Community Center will once again be holding their Annual Membership Drive through the month of December. All ANNUAL memberships paid IN FULL in the month of December will receive 10% off as well as receive two free guest passes and a FREE drink tumbler with HPR's signature logo!

In 2018, our monthly dues for a family membership will increase by \$3 per month. Individual adult memberships will also be increased by \$3 per month. Other increases include \$4 in total (annual pass) for youth and senior passes.

You can join or renew at the 2017 prices by taking advantage of this year's promotional offer in December. Pay the entire annual membership fee by December 31st, 2017 to secure these reduced rates. We look forward to another year of providing our members with outstanding opportunities for Health, Fitness & Fun!

* Promotional discount applies to PAID IN FULL memberships only. Membership is not required to begin in December; however annual membership rate must be paid in December, 2017. No refunds will be given. Promotion ends December 31, 2017.

HCC'S KEY FACILITY FEATURES

- ❖ **Aquatics** - 6-Lane Indoor Pool, Zero Depth Pool Entry, Spray & Play Features for Kids, Hot Tub & Sauna
(Swim Lessons, Swim Team Conditioning & Aquatics Classes)
- ❖ **Fitness** – Full Strength Circuit, Free Weight Area, Cardio Area
(Fitness Classes & Personal Training)
- ❖ **Recreation** – 2-Court Gymnasium, Indoor Track
(Adult Leagues & Youth Sports, Tournaments & Programs)
- ❖ **Room Rentals** – Meetings, Receptions & Banquets, Outdoor Patios, Party Pit Room with direct access to pool and outdoor patio

For More Information:

Harrisonville Community Center

2400 Jefferson Pkwy

Harrisonville, MO 64701

816.380.8980 | www.harrisonville.com/parks





City of Harrisonville Parks & Recreation Department



February 7, 2018

Carey (C.R.) Hill
2600 Ridgewood Road
Harrisonville, MO. 64701

Dear Valued Member,

I would like to express my sincere gratitude for your membership at the Harrisonville Community Center. We highly value your investment towards your health, enjoyment and well-being and are so honored that you have selected our facility!

We wanted to take this opportunity to let you know about some upcoming equipment additions that will be coming soon to add to the many fitness opportunities already in place at the Harrisonville Community Center. Those equipment pieces are:

- Seated Ellipticals
- Lateral Ellipticals
- New Magnetic Rower
- New Cardio Climb Mill (Similar to the past Step Machines)
- New Rubber coated free weights

We will continue to keep in good working order our many treadmills, standing ellipticals, bikes and other fitness equipment. We also have plans to reupholster the individual weight machines in the fitness area for a new look and extended durability.

In order to continue to improve and maintain our Community Center at the level that we desire for our members we must at time reassess our membership fees. As a current member your costs will not increase until your anniversary date (membership start date). Once your anniversary date comes around in 2018, your monthly dues for a family membership will increase by \$3 per month and \$3 per month for individual adult and plus one memberships. Other increases include \$4 in total (annual pass) for the Youth and Senior Passes. The fee increases for all Corporate billed membership types will reflect on their January invoices.

Even with this minimal increase, your Harrisonville Community Center membership will still cost less than other surrounding Community Center's and facilities in the area.

If you want to renew your membership at the 2017 rate, take advantage of our Membership Promotion in December! Renew any annual membership by paying in full by December 31st and receive this year's rates plus 10% off as well as two free guest passes and a free drink tumbler with HPR's new logo!

I hope you continue to enjoy your Membership at the Harrisonville Community Center. If there is ever anything that any of our staff can do to make your experience better, please let us know.

Please also remember that there are many ways to stay informed about all of the great programs, classes, leagues, special events and more happening through your Harrisonville Parks & Recreation Department. Sign up for our monthly e-newsletter, the 'HPR Insider' or TextCaster (Text Messaging Service) on our website www.HPARKS.com or at the HCC front desk and follow us on both Facebook & Twitter.

Thank you once again for being a part of this great community facility!

Sincerely,
Chris Deal, CPRP
Parks & Recreation Director
816.380.8985
cdeal@ci.harrisonville.mo.us

Attachment: marketing pieces (P&R Department Marketing and Corporate Membership report)

"Let Us Be The Best Part Of Your Day & First Choice For Health, Fitness & Fun!"

Harrisonville Community Center
2400 Jefferson Parkway PO Box 367 Harrisonville, MO 64701
(P) 816.380.8980 (F) 816.380.8987 (W) www.hparks.com

Harrisonville Parks Office
1501 Jefferson Parkway PO Box 367 Harrisonville, MO 64701
(P) 816.380.8947 (F) 816.380.8970

Packet Pg. 78

MEMO

TO: Park Board

CC: Mayor Hasek, Happy Welch, City Administrator

FROM: Chris Deal, Parks & Recreation Director

DATE: February 8, 2018

RE: Alcohol Policy Review

As requested by the Park Board, staff has attached the current Alcohol Policy for the Harrisonville Community Center for Park Board review. Staff also contacted several surrounding Community Centers for information on their alcohol policy. The following points are provided from review of our current policy and review of other Community Centers in the cities of Belton, Grandview, Lees Summit and Blue Springs.

- From review of other cities, our Alcohol Policy is very similar regarding use guidelines, which require insurance, licensed users, permits, letter of approval from the Director of Parks & Recreation and alcohol must be confined to the area in use.
- There is a recommended change to the form on page 6 of the packet, which reads; **“Application to sell or serve alcohol beverages at Harrisonville Community Center”**. The recommended addition is stated on the front page of the Alcohol Policy packet, but it is not listed on the form. Staff has been following the recommended change to the form, but it needs to be in writing. So at the bottom of the form, under **“Special Conditions of Approval”**, the additions are; #3 - *Letter of approval must be signed by the Parks & Recreation Director.* #4 – *A Catering License and Alcohol Serving Permit must be provided.*
- So to recap, at the bottom of the form would read as follows:
 1. **Letter of Approval – Facility Director**
 2. **Liability Insurance**
 3. **Obtain Temporary City Caterers License**
 4. **Obtain a Server’s Permit, from Harrisonville Police Department**

At this point, Park Board input is requested regarding any suggested changes to the Alcohol Policy. Thank you.



Alcohol Policy Harrisonville Community Center
Revised 10/26/2005

No person, regardless of age, shall consume, possess with the intent to consume, or possess any open container of alcohol on the property of the Harrisonville Community Center except as authorized herein:

1. A written application for all events where alcohol will be consumed or distributed shall be submitted to the Community Center Manager for approval.
2. No employee of the City of Harrisonville may personally profit from the sale of alcohol at the Harrisonville Community Center.
3. No person or sponsor attending any event at the Harrisonville Community Center shall permit any person that is under the legal drinking age (21 years old) to possess or consume any alcoholic beverage.
4. Any person, organization, or client renting any room or other space from the Harrisonville Community Center where any alcoholic beverage is to be sold or distributed in any manner that does not use the services of an approved caterer that carries liquor liability insurance shall provide the City of Harrisonville with a liability insurance policy that provides coverage of \$1,000,000. (One Million US Dollars) for any injury or damage that occurs as a result of the event or function. Such policy shall name the City of Harrisonville as an additional insured. Additionally, this policy shall specifically indemnify and protect the City of Harrisonville, the Harrisonville Board of Alderman, all members of the Harrisonville Parks and Recreation Board and all employees of the City of Harrisonville. A copy of this liability insurance document shall be presented to the Harrisonville Community Center Manager at least one (1) week prior to any event where alcoholic beverages will be consumed or sold.
5. Guests are not permitted to bring in their own alcohol.
6. Any person, organization, or client who attempts to use any room or other facility at the Harrisonville Community Center for an event where alcohol is possessed, consumed, or sold and the alcoholic beverage permit was not approved in advance by the Harrisonville Community Center Director shall forfeit their entire deposit and shall be evicted from the Harrisonville Community Center immediately upon discovery of the activity. If minors are involved (under the legal drinking age of 21 years old) the police department will be called immediately.

7. The staff of the Harrisonville Community Center or any other City of Harrisonville official or manager head, when acting in their official capacity may evict any person or group of persons as a result of drunkenness or disorderly conduct including violent behavior. Additionally, any staff person of the Harrisonville Community Center or any other City of Harrisonville employee may close an entire event when the event becomes unruly or disruptive to other events, as a result of drunkenness or for any other safety concerns. In the circumstance where the event is closed as a result of such unruly, disorderly, violent or disruptive behavior, then the person or organization, or client sponsoring the event forfeits their entire deposit and is responsible for the contracted rental fees, support fees or technical fees for the event.
8. The permit holder will be responsible for promoting safe transportation options for all the drinking participants. Examples of safe transportation are: 1) a designated driver selected from non-drinking participants, 2) a designated driver provided by the sponsoring group, 3) a shuttle paid either by the sponsoring group of the participant. Should the Community Center staff feel it necessary, they will have the option of contacting a pre-arranged transportation service to transport a patron home, the cost of which will be deducted from the renter's security deposit. The risk of liability is high when an impaired driver leaves an alcohol-related event. Event organizers must assume responsibility of promoting safe transportation for all drinking participants. Safe transportation options are essential since the only way to "sober up" an impaired person is with time.
9. When alcoholic beverages are to be sold, there will be a limit of 4 drinks per person at one time. Discounts will not be offered for the volume purchase of drinks. When beverages are not sold, each person will be limited to a serving of 4 drinks at a time. All sales/service of alcoholic beverages are to end thirty (30) minutes prior to facility rental permit expiration time. By limiting the number of drinks participants can purchase at one time, the event monitors are provided with more opportunities to observe participants for signs of intoxication.
10. When alcoholic beverages are to be sold, non-alcoholic beverages will be available at a substantially lower cost than any alcoholic beverages.
11. All provisions in this policy apply to the entire grounds of the Harrisonville Community Center, including the parking lot and all rooms inside the Harrisonville Community Center.



CATERER'S LIQUOR LICENSE PROCEDURES

1. The applicant needs to contact the City Clerk's office by email dshelton@ci.harrisonville.mo.us or phone (380-8918) and provide the following information:
 - A) **Location of event (if at the Community Center, the specific rooms), date and time of event.**
 - B) **If applicant does not have a current Liquor License on file with the City, a new application must be completed annually at the time of first event. If you do need to fill out a liquor license application, please follow the Checklist from the city clerk's office, which is provided in the Community Center packet.**
 - C) **Letter of Approval from the property owner of the location where the event is to take place.**
2. After the applicant receives the State and County Caterer's Licenses, the applicant needs to provide a copy of both licenses along with payment for the City liquor license fee, which is **\$15.00**. Make check payable to the City of Harrisonville, and send/deliver to the City Clerk's office, located at 300 E. Pearl Street, Harrisonville, MO 64701, who will then issue the City's Caterer's Liquor License.
3. Each Caterer's License is good for 120 Hours or for one event.
4. Each person serving liquor needs to contact the City of Harrisonville Police Department to apply for a server's permit. The fee is **\$10.00** and is payable to the City of Harrisonville by cash, check or money order. You may contact the Harrisonville Police Department at 816-380-8929 if you have any questions regarding the server's permit.



MISSOURI DEPARTMENT OF PUBLIC SAFETY
DIVISION OF ALCOHOL AND TOBACCO CONTROL

APPLICATION FOR TEMPORARY CATERER'S PERMIT

TYPE OR USE ONLY BLACK INK TO COMPLETE THIS APPLICATION

LEGAL NAME OF ENTITY

EMAIL ADDRESS

DOING BUSINESS AS

PHYSICAL LOCATION ADDRESS OF LOCATION OF ENTITY'S PRINCIPAL OFFICE (STREET ADDRESS)

CITY, STATE, ZIP CODE

BUSINESS TELEPHONE NUMBER

MAILING ADDRESS (IF DIFFERENT FROM ABOVE)

The undersigned (individual) (partnership) (corporation) (limited liability company) hereby makes application to the Supervisor of Alcohol and Tobacco Control of the State of Missouri for a temporary caterer's permit to furnish provisions and service for use at a particular function, occasion or event at a particular location other than the licensed premises during the period beginning _____

(month, day, year)

(starting time)

☐ A.M.

☐ P.M.

and the period ending _____

(month, day, year)

(ending time)

☐ A.M.

☐ P.M.

Said premises are _____ feet from the nearest school, church or other building regularly used as a place of religious worship.

I understand that all provisions of the Liquor Control Law, Rules and Regulations of the Supervisor, and ordinances of the incorporated city or the unincorporated area of the county shall extend to such premises and shall be in force and enforceable during the time the permittee or its agent, servants, employees or stock are on such premises. Applicant further agrees that inspections may be made at all times by the Supervisor of Alcohol and Tobacco Control and his agents in accordance with Regulation 70-2.140, Rules and Regulations of the Supervisor of Alcohol and Tobacco Control.

Please send application to: **Alcohol and Tobacco Control**
1738 East Elm Street, Lower Level
Jefferson City, MO 65101

phone # 573-751-2333
fax # 573-526-4540

SIGNATURE OF MANAGING OFFICER, OWNER OR PARTNER

DATE

SIGNATURE OF PARTNER

DATE

SIGNATURE OF PARTNER

DATE

SIGNATURE OF PARTNER

DATE

FOR OFFICE USE ONLY - DO NOT WRITE IN AREA BELOW

Based on the information contained herein, the undersigned forward this application for consideration by the Supervisor of Alcohol and Tobacco Control and hereby recommend that this application be approved and the license issued.

AGENT

DISTRICT SUPERVISOR

STATE SUPERVISOR

MO 829-A0024 (Revised 10-01-2015)

Attachment: HCC Alcohol Policy (Alcohol Policy review, as requested by the Park Board)



MISSOURI DEPARTMENT OF PUBLIC SAFETY
DIVISION OF ALCOHOL AND TOBACCO CONTROL
CHECKLIST FOR TEMPORARY CATERER'S PERMIT

The Application for Temporary Caterer's Permit is required to be completed by typing or printing information legibly using black ink. Read the application carefully and provide full, complete and accurate answers.

If you have any questions, please do not hesitate to contact your Agent or District Office.

Applicant is required to submit the following documents to their Agent for review:

- ☐ 1. An Application for Temporary Caterer's Permit. This application **must be signed** by the owner, all partners or the managing officer for the corporation or the LLC.
- ☐ 2. Cashier's check or money order, payable to the Director of Revenue is required.
The permit fee is \$10.00 per day. When an event extends past 12 midnight, the day past midnight counts as an additional day.

NO CASH, PERSONAL OR BUSINESS CHECKS ARE ACCEPTED.

You must submit the exact amount of payment for the number of days of the event.

WE CAN NOT ACCEPT ANY OVERPAYMENT AND THEREFORE

IF THE AMOUNT IS NOT CORRECT YOUR APPLICATION WILL

BE RETURNED FOR COMPLIANCE AND THIS

WILL DELAY PROCESSING.

- ☐ 3. City license or city letter of approval for the catering event with the catering event dates, or a letter from the city stating that it does not charge for a caterer's permit.
- ☐ 4. A letter from the owner of the property, giving the applicant/licensee approval for use of the property for the event.

PLEASE ALLOW 10 TO 21 DAYS FOR PROCESSING



HARRISONVILLE PARKS & RECREATION DEPARTMENT

HARRISONVILLE COMMUNITY CENTER
2400 JEFFERSON PARKWAY, P.O. BOX 367
HARRISONVILLE, MO 64701
P: 816-380-8977 F: 816-380-8970

APPLICATION TO SELL OR SERVE ALCOHOLIC BEVERAGES AT HARRISONVILLE COMMUNITY CENTER

INSTRUCTIONS

1. Application must be made 45 working days or sooner prior to the activity.
2. The applicant shall pay a permit fee of \$25.00 for each day/time if this permit is issued.
3. Permit fee is non-refundable.

ORGANIZATION/ACTIVITY INFORMATION

DATE:

ORGANIZATION :

NAME AND POSITION OF PERSON MAKING APPLICATION:

MAILING ADDRESS: (Including City, State & Zip)

PHONE (HOME)

PHONE (WORK)

PHONE (CELL)

DESCRIPTION OF EVENT:

**WILL ADMISSION BE
CHARGED? Y N**

**IS EVENT A FUNDRAISER?
Y N**

**WILL CHARGE BE MADE
FOR BEVERAGES? Y N**

DATE/TIME FACILITIES NEEDED:

DATE:

(Please specify a.m. or p.m.)

TIME:

TO

NUMBER OF PEOPLE TO ATTEND EVENT:

DESCRIPTION OF BEVERAGE(S):

The applicant shall save, hold harmless, and indemnify the City of Harrisonville from any claims, law suits, or judgments arising from loss, to damaged property, or injury to persons from the sale or serving of alcoholic beverages during the above-described activity or event.

APPLICANT'S SIGNATURE:

DATE:

COMMUNITY CENTER OFFICE USE ONLY

*25.00 X TOTAL NUMBER OF EVENT DAY(S)/TIME(S) LISTED

*TOTAL PERMIT

*\$25.00 X = \$

*TOTAL PERMIT FEE DUE: \$

DATE PERMIT RECEIVED:

AMOUNT RECEIVED:

RECEIVED BY:

CASH RECEIPT NO.:

☐ APPROVED

☐ DISAPPROVED

DATE SIGNED:

SPECIAL CONDITIONS OF APPROVAL (office use only)

1. Liability insurance is required.
2. Alcoholic beverages must be confined to areas rented.



APPLICATION FOR LICENSE TO SELL ALCOHOLIC BEVERAGES
CITY OF HARRISONVILLE, MISSOURI
300 E. PEARL STREET, P.O. BOX 367
HARRISONVILLE, MO 64701 Phone: 816.380.8900 Fax: 816.380.8910

Date _____

Updated 3/30/09

TO THE SUPERVISORS OF LIQUOR CONTROL OF THE CITY OF HARRISONVILLE, MISSOURI, the undersigned hereby makes application for a license to sell: (Check One Category and One Sunday Sales if desired)

General Licenses		Fee
	3.2% Beer Original Package (Includes Sunday)	\$22.50
	3.2% Beer by the Drink (Includes Sunday)	\$37.50
	5% Original Package (Includes Sunday)	\$75.00
	5% by the Drink (includes Sunday)	\$75.00
	5% & Light Wines by the Drink or Original Package (Monday-Saturday)	\$75.00
	Retail Liquor Original Package (Monday-Saturday)	\$150.00
	Retail Liquor by the Drink – Resort	\$450.00
	Retail Liquor by the Drink – Restaurant Bar	\$450.00
	Retail Liquor by the Drink or Original Package Tax Exempt (proof required)	\$450.00
Sunday Sales (Additional Fees)		
	Retail Liquor by the Drink or Original Sales (Includes all categories of by the Drink)	\$300.00
	Retail Liquor Tax Exempt Organization Restaurant/Bar	\$300.00
	5% & Light Wines By the Drink or Original Package	\$300.00
Special Licenses/Permits		
	Tasting Permit	\$37.50
	Caterering License (Must be licensed for Retail by the Drink) fee is per day up to 5 days	\$15.00
	Caterering License (Must be licensed for Retail by the Drink) 50 events	\$750.00
	Picnic License (Not For Profit—For exact number of days of event not to exceed 7 days	\$37.50

Said liquors to be sold at and in the following described premises only, to-wit:

1. Name of Business (dba) _____
 Street Address _____
 City _____ State _____ Zip _____
 Telephone #() _____ Fax # () _____ E-mail _____
2. Mailing Address (if different than above) _____
 Address _____
 City _____ State _____ Zip _____
 Telephone # () _____ Fax # () _____
3. Applicant (Managing Officer) _____ Date of Birth _____
4. Home Address of Applicant
 Street Address _____
 City _____ State _____ Zip _____
 Home Telephone #() _____ Cell # () _____ E-mail _____
5. How long has Applicant lived at this address? _____

Attachment: HCC Alcohol Policy (Alcohol Policy review, as requested by the Park Board)

6. Social Security No. of Applicant _____
7. Place of Birth of Applicant (City and State) _____
8. Is Applicant a U.S. citizen? _____ If naturalized, give date and place of naturalization _____
9. Has Applicant ever been convicted of a misdemeanor or felony? _____ If yes, explain _____
10. Provide paid receipts for personal property taxes and real estate taxes, if applicable for Applicant, as well as real estate taxes on the business.
11. Name of **Owner** of Business (if different from applicant) or (if corporation) Name and title of Company Officer responsible for above business:
 Name _____ Title _____
12. **Owner** Home-Street Address _____
 City _____ State _____ Zip _____
 Home Telephone # () _____ Cell # () _____ E-mail _____
13. **Owner** Mailing Address (if different than above) _____
 Street Address _____
 City _____ State _____ Zip _____
 Telephone # () _____ Fax # () _____
14. How long has **Owner** lived at this residence? _____
15. **Owner** Date of Birth _____ **Owner** Place of Birth (City and State) _____
16. Is **Owner** a U.S. citizen? _____ If naturalized, give date and place of naturalization _____

The following statement is acknowledged by your signing, dating, and having this document notarized: **I do not and will not knowingly employ a person who is an unauthorized alien in connection with the business for which the permit or license has been obtained.**

It is understood and agreed that the City license herein applied for shall not be in full force and effect unless the licensee has a current license for the premises above described from the County of Cass and the State of Missouri.

The applicant herein agrees that when and if said license be issued he/she will obey and abide by all lawful ordinances, regulations and rules adopted by said City in the conduct of said business. The applicant represents that he/she is in all respects qualified in law to receive such license. It is understood and agreed that the license when and if issued shall be subject to revocation for cause by the Supervisor of Liquor Control and when and if lawfully revoked for cause, no part of the fee paid hereunder shall be returned to the applicant.

_____(Name of Applicant), being duly sworn, deposes and states that the facts set out in the above application are true.

Subscribed and sworn to me this _____ day of _____ 20____

 Signature of Applicant

 Notary Public

My Commission Expires _____

LIQUOR LICENSE REQUIREMENTS

Check List for Information Required For a Harrisonville Liquor License

For All Businesses:

Completed and Notarized application for liquor license

Payment of the appropriate liquor license application fee as shown on Page 1

A criminal background check with returned approved notification
(this can be done online at mshp.dps.missouri.gov – which is the State of Missouri Highway Patrol website)

Copy of paid **business** personal property receipt

Copy of paid **business** real estate tax receipt, if applicable

Copy of Applicant's valid driver's license OR current picture identification

Copy of Applicant's Missouri voter ID card

Copy of Applicant's **personal** property tax and, if applicable, real estate tax receipt from a County or City within the State of Missouri

Copy of State of Missouri and County of Cass Liquor licenses

Proof that the licensed establishment's State and local sales taxes are paid to date. Proof may be presented In one of two ways:

- 1) **"NO TAX DUE"** letter from the State of Missouri. This can be obtained from their website: dor.mo.gov OR contacting them by mail with request, which must have your notarized signature in order for it to be accepted.
Mail requests to: Sales Tax Division, Box 840, Jefferson City, MO 65101
OR
- 2) Copy all sales tax returns filed for the previous year along with a copy of the cancelled checks.

For Corporations:

If the licensee is a corporation, then **three (3)** copies of current liquor licenses for **separate locations** in The Corporation's name in the State of Missouri must be provided.

For Resort/Restaurant Bar Licenses:

Proof from sales tax returns must be furnished to ensure sufficient food sales for license. Annual gross receipts shall not have been less than **\$75,000 dollars** per year, with at least **\$50,000 dollars** of such gross receipts are from nonalcoholic sales. (Per RSMo 311.095)

“Suggested” Caterers & Bartenders: (Please note not all listed serve alcohol)

- Price Chopper, Harrisonville Mo, #816.380.3266
- Branding Iron of Harrisonville Mo, #816.380.2214
- Kurzweil’s Country Meats of Garden City Mo, #816.862.8463
- Hy-Vee of Lee’s Summit Mo, #816.554.2200 or 816.524.5760
- Hy-Vee of Belton Mo, #816.318.0400
- Thyme For Seasoning, Adrian Mo, #816.210.7806
- Affordable Elegance, Raymore Mo, #816.331.4528
- Embrace The Grape (Gomers), Lee’s Summit Mo, #816.525.9137
- Eric’s Rockin’ C Bar & Grill, Garden City Mo, #773-2099
- Sherry Keegan w/ Branding Iron, Harrisonville Mo, #816.380.2214
- Diamond Girls, Independence Mo, #816.308.1070

Above are merely suggestions, if you do plan on using anyone from this list they are still required to follow all policies and procedures outlined in the written Alcohol & Catering Policy, they must present all copies of specific requirements & documentation, (City &/or State Licenses, Permits & Insurance) PRIOR the date of event.

A “Letter of Approval” written and signed by the Director of the Community Center must accompany all servers/organization planning on serving any liquor at the Community Center.

Our tables dimensions,

Round – 60” in diameter, Maximum Seating is 8

Rectangle – 96” Long

MEMO

TO: Park Board

CC: Mayor Hasek, Happy Welch, City Administrator

FROM: Chris Deal, Parks and Recreation Director

SUBJECT: January 2018 YTD Budget Summary

DATE: February 8, 2018

Attached with this memo is the Parks and Recreation Department budget printout for the month of January, 2018. Some of the budget variations from the previous year (January 2017) are stated below for each division.

PARK FUND REVENUE (11)

- Real estate and personal property taxes come in throughout the year, but the funds distribution has not started yet. However, this time last year there was \$15,946 distributed in the budget for January.
- There is no other significant activity in revenue because rentals and spring program registrations have not started.
- \$20,765 has been transferred from the General Fund as budgeted.
- Total revenue for the Park Fund is \$23,858.

PARK FUND EXPENSES (11)

- The Park Fund main expenses is in salaries with ongoing full time maintenance and part-time seasonal help. Currently on target to stay within budget.
- There are not significant expenses or variations as compared to last January's budget.
- Total expenses for the Park Maintenance is \$31,466.

AQUATIC FUND REVENUE & EXPENSE (ODP – 13)

- There is nothing significant to report on revenue or expense activity at this time.

COMMUNITY CENTER REVENUE (15)

- Community Center largest revenue collected each month is from annual memberships. This January shows \$41,405. Total for the Charges for Services revenue is \$53,675, which is approximately \$3,000 higher than last January
- Recreation Programs \$8,595 which is approximately \$2,000 higher than last January. The biggest contributor is the before and after school program which is doing very well.
- The Sales Tax or Transfer from Other Funds has not come in, but it will later in the year.
- Total revenue for the Community Center is \$64,948.

COMMUNITY CENTER EXPENSE (15)

- The largest expense line item is under department personnel, which is typical for a Community Center operations. With the transition of staffing and working with in house staff, the expense amount in this category is approximately \$7,000 lower than last January.
- Under the Aquatic Section there is approximately \$5,800 in savings on staffing, also from the transition of staff.
- Other expenses in Aquatics are about the same as last year, however, the Pool Heater bill may come in higher than budgeted under Equipment Maintenance.
- Rec Programs salaries are about the same as last year.
- Building and Maintenance salaries are about the same as last year.
- Remaining expenses are in line with the budget and last January comparisons.
- Total expenses for the Community Center is \$99,201.

Staff will answer any questions from the Park Board. Thank you.

CITY OF HARRISONVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2018

PAGE: 1

11 -PARK FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 08.33

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
TAXES	177,550	1,779.03	0.00	1,779.03	0.00	175,770.97	1.00
CHARGES FOR SERVICE	26,655	589.55	0.00	589.55	0.00	26,065.45	2.21
RECREATIONAL PROGRAMS	60,625	90.00	0.00	90.00	0.00	60,535.00	0.15
MISC. INCOME	14,500	555.00	0.00	555.00	0.00	13,945.00	3.83
INTEREST	200	80.07	0.00	80.07	0.00	119.93	40.04
OTHER REV. SOURCES/TRANS	249,180	20,765.00	0.00	20,765.00	0.00	228,415.00	8.33
TOTAL REVENUE	528,710	23,858.65	0.00	23,858.65	0.00	504,851.35	4.51
<u>EXPENDITURE SUMMARY</u>							
PARK MAINTENANCE	528,710	30,993.05	0.00	30,993.05	12.14	497,704.81	5.86
CAPITAL PROJECTS	0	473.75	0.00	473.75	0.00	473.75	0.00
TOTAL EXPENDITURES	528,710	31,466.80	0.00	31,466.80	12.14	497,231.06	5.95
REVENUE OVER/(UNDER) EXPENDITURES	0	(7,608.15)	0.00	(7,608.15)	(12.14)	7,620.29	0.00

11 -PARK FUND

% OF YEAR COMPLETED: 08.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
TAXES							
11-5111 REAL ESTATE TAXES	130,870	0.00	0.00	0.00	0.00	130,870.00	0.00
11-5112 PERSONAL PROPERTY TAX	29,180	0.00	0.00	0.00	0.00	29,180.00	0.00
11-5113 SUR TAX MERCHANTS/REPLACEMENT	15,500	0.00	0.00	0.00	0.00	15,500.00	0.00
11-5117 CORPORATE/RR/UTILITY TAX	1,500	1,372.90	0.00	1,372.90	0.00	127.10	91.53
11-5121 FINANCIAL INSTITUTION TAX	500	406.13	0.00	406.13	0.00	93.87	81.23
TOTAL TAXES	177,550	1,779.03	0.00	1,779.03	0.00	175,770.97	1.00
CHARGES FOR SERVICE							
11-5307 RENTAL INCOME	15,055	269.55	0.00	269.55	0.00	14,785.45	1.79
11-5309 SHOOTING RANGE REVENUE	3,600	320.00	0.00	320.00	0.00	3,280.00	8.89
11-5334 CONCESSIONS BALL FIELD	8,000	0.00	0.00	0.00	0.00	8,000.00	0.00
TOTAL CHARGES FOR SERVICE	26,655	589.55	0.00	589.55	0.00	26,065.45	2.21
RECREATIONAL PROGRAMS							
11-5427 YOUTH REC BASE/SOFT BALL	39,825	90.00	0.00	90.00	0.00	39,735.00	0.23
11-5428 YOUTH COMP BASE/SOFT BALL	7,400	0.00	0.00	0.00	0.00	7,400.00	0.00
11-5429 SAND VOLLEYBALL	800	0.00	0.00	0.00	0.00	800.00	0.00
11-5430 ADULT SOFTBALL	12,600	0.00	0.00	0.00	0.00	12,600.00	0.00
TOTAL RECREATIONAL PROGRAMS	60,625	90.00	0.00	90.00	0.00	60,535.00	0.15
MISC. INCOME							
11-5510 MISCELLANEOUS	5,000	0.00	0.00	0.00	0.00	5,000.00	0.00
11-5520 SPONSORS	9,500	0.00	0.00	0.00	0.00	9,500.00	0.00
11-5537 DONATIONS	0	555.00	0.00	555.00	0.00	555.00	0.00
TOTAL MISC. INCOME	14,500	555.00	0.00	555.00	0.00	13,945.00	3.83
INTERGOVERNMENTAL							
INTEREST							
11-5815 INTEREST INCOME	200	80.07	0.00	80.07	0.00	119.93	40.04
TOTAL INTEREST	200	80.07	0.00	80.07	0.00	119.93	40.04
OTHER REV. SOURCES/TRANS							
11-5930 TRANSFER FROM GENERAL FUND	249,180	20,765.00	0.00	20,765.00	0.00	228,415.00	8.33
TOTAL OTHER REV. SOURCES/TRANS	249,180	20,765.00	0.00	20,765.00	0.00	228,415.00	8.33
TOTAL REVENUE	528,710	23,858.65	0.00	23,858.65	0.00	504,851.35	4.51

11 -PARK FUND

% OF YEAR COMPLETED: 08.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
PARK MAINTENANCE							
=====							
PERSONNEL SERVICES							
11-6-1125-0101 SALARY FULLTIME	221,155	16,093.96	0.00	16,093.96	0.00	205,061.04	7.28
11-6-1125-0102 SALARY PARTTIME	28,570	337.50	0.00	337.50	0.00	28,232.50	1.18
11-6-1125-0103 SALARY OVERTIME	4,035	248.25	0.00	248.25	0.00	3,786.75	6.15
11-6-1125-0104 FTCA	19,415	1,175.56	0.00	1,175.56	0.00	18,239.44	6.05
11-6-1125-0106 WORKERS COMP	9,685	780.53	0.00	780.53	0.00	8,904.47	8.06
11-6-1125-0107 RETIREMENT	21,655	1,541.01	0.00	1,541.01	0.00	20,113.99	7.12
11-6-1125-0108 HEALTH INSURANCE	38,975	2,825.02	0.00	2,825.02	0.00	36,149.98	7.25
11-6-1125-0109 DENTAL INSURANCE	1,645	123.76	0.00	123.76	0.00	1,521.24	7.52
11-6-1125-0110 OTHER PAYROLL INSURANCE	1,225	86.10	0.00	86.10	0.00	1,138.90	7.03
TOTAL PERSONNEL SERVICES	346,360	23,211.69	0.00	23,211.69	0.00	323,148.31	6.70
CONTRACTUAL SERVICES							
11-6-1125-0201 UTILITIES	31,610	1,850.16	0.00	1,850.16	0.00	29,759.84	5.85
11-6-1125-0203 PRINTING & ADVERTISING	780	555.00	0.00	555.00	0.00	225.00	71.15
11-6-1125-0207 TRAVEL & TRAINING	750	0.00	0.00	0.00	0.00	750.00	0.00
11-6-1125-0210 MAINTENANCE & REPAIRS	4,550	0.00	0.00	0.00	0.00	4,550.00	0.00
11-6-1125-0211 EQUIPMENT MAINTENANCE	2,000	441.00	0.00	441.00	0.00	1,559.00	22.05
11-6-1125-0213 UNIFORM MAINTENANCE	1,625	147.11	0.00	147.11	0.00	1,477.89	9.05
11-6-1125-0216 OTHER CONTRACTUAL SERVIC	47,805	394.81	0.00	394.81	0.00	47,410.19	0.83
TOTAL CONTRACTUAL SERVICES	89,120	3,388.08	0.00	3,388.08	0.00	85,731.92	3.80
COMMODITIES							
11-6-1125-0302 GAS, OIL & GREASE	9,360	339.69	0.00	339.69	0.00	9,020.31	3.63
11-6-1125-0307 EQUIPMENT MAINTENANCE	5,375	1,127.40	0.00	1,127.40	0.00	4,247.60	20.97
11-6-1125-0310 SUPPLIES	12,650	1,103.33	0.00	1,103.33	12.14	11,534.53	8.82
11-6-1125-0320 CONCESSION SUPPLIES	4,720	0.00	0.00	0.00	0.00	4,720.00	0.00
11-6-1125-0323 YOUTH BASE/SOFT BALL SUP	12,650	0.00	0.00	0.00	0.00	12,650.00	0.00
11-6-1125-0324 ADULT LEAGUE SUPPLIES	5,250	0.00	0.00	0.00	0.00	5,250.00	0.00
11-6-1125-0325 SPECIAL EVENTS SUPPLIES	3,050	0.00	0.00	0.00	0.00	3,050.00	0.00
TOTAL COMMODITIES	53,055	2,570.42	0.00	2,570.42	12.14	50,472.44	4.87
OTHER CHARGES							
11-6-1125-0401 INSURANCE	9,470	764.11	0.00	764.11	0.00	8,705.89	8.07
11-6-1125-0430 OFFICE FACILITIES & SERV	12,705	1,058.75	0.00	1,058.75	0.00	11,646.25	8.33
TOTAL OTHER CHARGES	22,175	1,822.86	0.00	1,822.86	0.00	20,352.14	8.22
CAPITAL OUTLAY							
11-6-1125-0504 MACHINERY & EQUIPMENT	18,000	0.00	0.00	0.00	0.00	18,000.00	0.00
TOTAL CAPITAL OUTLAY	18,000	0.00	0.00	0.00	0.00	18,000.00	0.00
TOTAL PARK MAINTENANCE	528,710	30,993.05	0.00	30,993.05	12.14	497,704.81	5.86

11 -PARK FUND

% OF YEAR COMPLETED: 08.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
RECREATION PROGRAMS							
COMMODITIES							
SHOOTING RANGE							
CONTRACTUAL SERVICES							
CAPITAL PROJECTS							
CAPITAL PROJECTS							
11-6-0990-4215 MASTERPLAN IMPROVEMENTS	0	473.75	0.00	473.75	0.00 (	473.75)	0.00
TOTAL CAPITAL PROJECTS	0	473.75	0.00	473.75	0.00 (	473.75)	0.00
TOTAL CAPITAL PROJECTS	0	473.75	0.00	473.75	0.00 (	473.75)	0.00
TOTAL EXPENDITURES	528,710	31,466.80	0.00	31,466.80	12.14	497,231.06	5.95
REVENUE OVER/(UNDER) EXPENDITURES	0 (	7,608.15)	0.00 (	7,608.15) (	12.14)	7,620.29	0.00

CITY OF HARRISONVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2018

PAGE: 1

13 -AQUATIC CENTER FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 08.33

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
CHARGES FOR SERVICE	108,640	0.00	0.00	0.00	0.00	108,640.00	0.00
MISC. INCOME	40,440	0.00	0.00	0.00	0.00	40,440.00	0.00
INTEREST	1,100	80.77	0.00	80.77	0.00	1,019.23	7.34
OTHER REV. SOURCES/TRANS	10,040	0.00	0.00	0.00	0.00	10,040.00	0.00
TOTAL REVENUE	160,220	80.77	0.00	80.77	0.00	160,139.23	0.05
<u>EXPENDITURE SUMMARY</u>							
AQUATICS CENTER	160,220	1,393.46	0.00	1,393.46	0.00	158,826.54	0.87
TOTAL EXPENDITURES	160,220	1,393.46	0.00	1,393.46	0.00	158,826.54	0.87
REVENUE OVER/(UNDER) EXPENDITURES	0	(1,312.69)	0.00	(1,312.69)	0.00	1,312.69	0.00

13 -AQUATIC CENTER FUND

% OF YEAR COMPLETED: 08.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
CHARGES FOR SERVICE							
13-5333 SWIMMING POOL USE FEE	84,000	0.00	0.00	0.00	0.00	84,000.00	0.00
13-5336 POOL SEASON PASSES	24,340	0.00	0.00	0.00	0.00	24,340.00	0.00
13-5337 LIFEGUARD UNIFORM REVENUE	300	0.00	0.00	0.00	0.00	300.00	0.00
TOTAL CHARGES FOR SERVICE	108,640	0.00	0.00	0.00	0.00	108,640.00	0.00
MISC. INCOME							
13-5509 NON TAXABLE MISC	30,000	0.00	0.00	0.00	0.00	30,000.00	0.00
13-5510 MISCELLANEOUS	10,440	0.00	0.00	0.00	0.00	10,440.00	0.00
TOTAL MISC. INCOME	40,440	0.00	0.00	0.00	0.00	40,440.00	0.00
INTEREST							
13-5815 INTEREST INCOME	1,100	80.77	0.00	80.77	0.00	1,019.23	7.34
TOTAL INTEREST	1,100	80.77	0.00	80.77	0.00	1,019.23	7.34
OTHER REV. SOURCES/TRANS							
13-5934 TRANSFER FROM RESERVE	10,040	0.00	0.00	0.00	0.00	10,040.00	0.00
TOTAL OTHER REV. SOURCES/TRANS	10,040	0.00	0.00	0.00	0.00	10,040.00	0.00
TOTAL REVENUE	160,220	80.77	0.00	80.77	0.00	160,139.23	0.05

13 -AQUATIC CENTER FUND

% OF YEAR COMPLETED: 08.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
AQUATICS CENTER							
=====							
PERSONNEL SERVICES							
13-6-1124-0102 SALARY PARTTIME	69,210	0.00	0.00	0.00	0.00	69,210.00	0.00
13-6-1124-0104 FICA	4,990	4.00	0.00	4.00	0.00	4,986.00	0.08
13-6-1124-0106 WORKERS COMP	440	35.31	0.00	35.31	0.00	404.69	8.03
TOTAL PERSONNEL SERVICES	74,640	39.31	0.00	39.31	0.00	74,600.69	0.05
CONTRACTUAL SERVICES							
13-6-1124-0201 UTILITIES	23,000	414.03	0.00	414.03	0.00	22,585.97	1.80
13-6-1124-0203 PRINTING & ADVERTISING	150	0.00	0.00	0.00	0.00	150.00	0.00
13-6-1124-0210 MAINTENANCE & REPAIR	5,150	0.00	0.00	0.00	0.00	5,150.00	0.00
13-6-1124-0211 EQUIPMENT MAINTENANCE	3,400	0.00	0.00	0.00	0.00	3,400.00	0.00
13-6-1124-0216 OTHER CONTRACTUAL SERVICE	8,500	0.00	0.00	0.00	0.00	8,500.00	0.00
TOTAL CONTRACTUAL SERVICES	40,200	414.03	0.00	414.03	0.00	39,785.97	1.03
COMMODITIES							
13-6-1124-0303 CHEMICALS	8,425	0.00	0.00	0.00	0.00	8,425.00	0.00
13-6-1124-0304 UNIFORMS	3,395	0.00	0.00	0.00	0.00	3,395.00	0.00
13-6-1124-0307 EQUIPMENT MAINTENANCE	1,800	0.00	0.00	0.00	0.00	1,800.00	0.00
13-6-1124-0310 SUPPLIES	6,725	0.00	0.00	0.00	0.00	6,725.00	0.00
13-6-1124-0320 CONCESSION SUPPLIES	13,630	0.00	0.00	0.00	0.00	13,630.00	0.00
TOTAL COMMODITIES	33,975	0.00	0.00	0.00	0.00	33,975.00	0.00
OTHER CHARGES							
13-6-1124-0401 INSURANCE	4,025	325.12	0.00	325.12	0.00	3,699.88	8.08
13-6-1124-0430 OFFICE FACILITIES & SERV	7,380	615.00	0.00	615.00	0.00	6,765.00	8.33
TOTAL OTHER CHARGES	11,405	940.12	0.00	940.12	0.00	10,464.88	8.24
CAPITAL OUTLAY							
=====							
DEPRECIATION							
=====							
TOTAL AQUATICS CENTER	160,220	1,393.46	0.00	1,393.46	0.00	158,826.54	0.87
CAPITAL PROJECTS							
=====							
CAPITAL PROJECTS							
=====							
TOTAL EXPENDITURES	160,220	1,393.46	0.00	1,393.46	0.00	158,826.54	0.87
=====							
REVENUE OVER/(UNDER) EXPENDITURES	0	1,312.69	0.00	1,312.69	0.00	1,312.69	0.00
=====							

15 -COMMUNITY CENTER FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 08.33

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
CHARGES FOR SERVICE	820,790	53,675.84	0.00	53,675.84	0.00	767,114.16	6.54
RECREATIONAL PROGRAMS	147,835	8,595.38	0.00	8,595.38	0.00	139,239.62	5.81
MISC. INCOME	32,650	2,659.93	0.00	2,659.93	0.00	29,990.07	8.15
INTEREST	1,500	17.33	0.00	17.33	0.00	1,482.67	1.16
OTHER REV. SOURCES/TRANS	235,905	0.00	0.00	0.00	0.00	235,905.00	0.00
TOTAL REVENUE	1,238,680	64,948.48	0.00	64,948.48	0.00	1,173,731.52	5.24
<u>EXPENDITURE SUMMARY</u>							
ADMINISTRATION	396,420	37,486.45	0.00	37,486.45	0.00	358,933.55	9.46
AQUATICS CENTER	153,665	6,987.83	0.00	6,987.83	0.00	146,677.17	4.55
RECREATION PROGRAMS	215,725	17,668.79	0.00	17,668.79	0.00	198,056.21	8.19
BUILDING & GROUNDS	472,870	37,058.12	0.00	37,058.12	0.00	435,811.88	7.84
TOTAL EXPENDITURES	1,238,680	99,201.19	0.00	99,201.19	0.00	1,139,478.81	8.01
REVENUE OVER/(UNDER) EXPENDITURES	0	34,252.71	0.00	34,252.71	0.00	34,252.71	0.00

15 -COMMUNITY CENTER FUND

% OF YEAR COMPLETED: 08.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
CHARGES FOR SERVICE							
15-5350 DAILY PASSES	74,340	4,824.00	0.00	4,824.00	0.00	69,516.00	6.49
15-5351 ANNUAL MEMBERSHIPS	673,520	40,405.34	0.00	40,405.34	0.00	633,114.66	6.00
15-5352 SENIOR RENT	6,950	1,215.50	0.00	1,215.50	0.00	5,734.50	17.49
15-5353 SWIM TEAM RENT	8,280	4,680.00	0.00	4,680.00	0.00	3,600.00	56.52
15-5354 ROOM RENTAL	48,000	2,115.00	0.00	2,115.00	0.00	45,885.00	4.41
15-5355 SPECIAL EVENTS	5,350	0.00	0.00	0.00	0.00	5,350.00	0.00
15-5356 OVERTIME FEES	1,100	60.00	0.00	60.00	0.00	1,040.00	5.45
15-5358 ALCOHOL APPLICATION FEES	50	0.00	0.00	0.00	0.00	50.00	0.00
15-5359 TOT WATCH FEES	3,200	376.00	0.00	376.00	0.00	2,824.00	11.75
TOTAL CHARGES FOR SERVICE	820,790	53,675.84	0.00	53,675.84	0.00	767,114.16	6.54
RECREATIONAL PROGRAMS							
15-5406 YOUTH BASKETBALL	14,000	310.00	0.00	310.00	0.00	13,690.00	2.21
15-5407 SUMMER CAMP	43,850	0.00	0.00	0.00	0.00	43,850.00	0.00
15-5408 TINY TIKES PROGRAMS	3,600	0.00	0.00	0.00	0.00	3,600.00	0.00
15-5409 YOUTH VOLLEYBALL	10,400	0.00	0.00	0.00	0.00	10,400.00	0.00
15-5410 BEFORE & AFTER SCHOOL PROGRA	19,000	5,536.10	0.00	5,536.10	0.00	13,463.90	29.14
15-5417 MEN'S 5 ON 5 BASKETBALL	5,400	0.00	0.00	0.00	0.00	5,400.00	0.00
15-5418 MISC RECREATION PROGRAMS	2,900	881.69	0.00	881.69	0.00	2,018.31	30.40
15-5421 FITNESS CLASSES	18,315	1,008.83	0.00	1,008.83	0.00	17,306.17	5.51
15-5422 WATER AEROBICS	2,250	221.25	0.00	221.25	0.00	2,028.75	9.83
15-5423 SWIM LESSONS	12,400	217.51	0.00	217.51	0.00	12,182.49	1.75
15-5425 LIFEGUARD TRAINING	3,425	0.00	0.00	0.00	0.00	3,425.00	0.00
15-5426 SWIM TEAM	4,500	50.00	0.00	50.00	0.00	4,450.00	1.11
15-5427 ADULT VOLLEYBALL	7,795	370.00	0.00	370.00	0.00	7,425.00	4.75
TOTAL RECREATIONAL PROGRAMS	147,835	8,595.38	0.00	8,595.38	0.00	139,239.62	5.81
MISC. INCOME							
15-5509 NON-TAXABLE MISC	1,400	18.54	0.00	18.54	0.00	1,381.46	1.32
15-5510 MISCELLANEOUS	7,200	270.00	0.00	270.00	0.00	6,930.00	3.75
15-5516 SHORT & OVER	0	1.00	0.00	1.00	0.00	1.00	0.00
15-5519 ON-SITE SALES COMMISSION	1,800	81.60	0.00	81.60	0.00	1,718.40	4.53
15-5520 SPONSORS	1,000	200.00	0.00	200.00	0.00	800.00	20.00
15-5521 PERSONAL TRAINER	10,000	600.00	0.00	600.00	0.00	9,400.00	6.00
15-5524 ACTIVATION FEE	11,250	960.00	0.00	960.00	0.00	10,290.00	8.53
15-5535 AUCTION & SURPLUS SALES	0	528.79	0.00	528.79	0.00	528.79	0.00
TOTAL MISC. INCOME	32,650	2,659.93	0.00	2,659.93	0.00	29,990.07	8.15
INTEREST							
15-5815 INTEREST INCOME	1,500	17.33	0.00	17.33	0.00	1,482.67	1.16
TOTAL INTEREST	1,500	17.33	0.00	17.33	0.00	1,482.67	1.16
OTHER REV. SOURCES/TRANS							
6931 TRANSFER FROM OTHER FUNDS	184,735	0.00	0.00	0.00	0.00	184,735.00	0.00
6934 TRANSFER FROM RESERVE	51,170	0.00	0.00	0.00	0.00	51,170.00	0.00
TOTAL OTHER REV. SOURCES/TRANS	235,905	0.00	0.00	0.00	0.00	235,905.00	0.00
TOTAL REVENUE	1,238,680	64,948.48	0.00	64,948.48	0.00	1,173,731.52	5.24

15 -COMMUNITY CENTER FUND

% OF YEAR COMPLETED: 08.33

EXPENDITURES

ADMINISTRATION

=====

PERSONNEL SERVICES

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
15-6-0103-0101 SALARY FULLTIME	136,335	9,823.54	0.00	9,823.54	0.00	126,511.46	7.21
15-6-0103-0102 SALARY PARTTIME	83,340	4,623.69	0.00	4,623.69	0.00	78,716.31	5.55
15-6-0103-0103 SALARY OVERTIME	3,000	35.14	0.00	35.14	0.00	2,964.86	1.17
15-6-0103-0104 FICA	16,950	1,060.15	0.00	1,060.15	0.00	15,889.85	6.25
15-6-0103-0106 WORKERS COMP	6,660	536.66	0.00	536.66	0.00	6,123.34	8.06
15-6-0103-0107 RETIREMENT	13,405	956.31	0.00	956.31	0.00	12,448.69	7.13
15-6-0103-0108 HEALTH INSURANCE	19,800	1,595.48	0.00	1,595.48	0.00	18,204.52	8.06
15-6-0103-0109 DENTAL INSURANCE	615	51.14	0.00	51.14	0.00	563.86	8.32
15-6-0103-0110 OTHER PAYROLL INSURANCE	725	53.07	0.00	53.07	0.00	671.93	7.32
TOTAL PERSONNEL SERVICES	280,830	18,735.18	0.00	18,735.18	0.00	262,094.82	6.67

CONTRACTUAL SERVICES

15-6-0103-0203 PRINTING & ADVERTISING	9,800	773.00	0.00	773.00	0.00	9,027.00	7.89
15-6-0103-0205 POSTAGE	200	0.00	0.00	0.00	0.00	200.00	0.00
15-6-0103-0207 TRAVEL & TRAINING	5,200	1,325.00	0.00	1,325.00	0.00	3,875.00	25.48
15-6-0103-0211 EQUIPMENT MAINTENANCE	3,065	0.00	0.00	0.00	0.00	3,065.00	0.00
15-6-0103-0216 OTHER CONTRACTUAL SERVICE	13,965	9,286.61	0.00	9,286.61	0.00	4,678.39	66.50
15-6-0103-0218 CREDIT CARD PROCESSING F	9,500	1,344.64	0.00	1,344.64	0.00	8,155.36	14.15
TOTAL CONTRACTUAL SERVICES	41,730	12,729.25	0.00	12,729.25	0.00	29,000.75	30.50

COMMODITIES

15-6-0103-0304 UNIFORMS	800	0.00	0.00	0.00	0.00	800.00	0.00
15-6-0103-0305 SAFETY EQUIPMENT	50	0.00	0.00	0.00	0.00	50.00	0.00
15-6-0103-0310 SUPPLIES	8,180	594.32	0.00	594.32	0.00	7,585.68	7.27
15-6-0103-0351 COMPUTER EQUIPMENT	6,800	0.00	0.00	0.00	0.00	6,800.00	0.00
TOTAL COMMODITIES	15,830	594.32	0.00	594.32	0.00	15,235.68	3.75

OTHER CHARGES

15-6-0103-0401 INSURANCE	24,085	1,926.62	0.00	1,926.62	0.00	22,158.38	8.00
15-6-0103-0403 DUES & SUBSCRIPTIONS	1,990	946.50	0.00	946.50	0.00	1,043.50	47.56
15-6-0103-0430 OFFICE FACILITIES & SERV	30,655	2,554.58	0.00	2,554.58	0.00	28,100.42	8.33
15-6-0103-0460 BAD DEBT	1,300	0.00	0.00	0.00	0.00	1,300.00	0.00
TOTAL OTHER CHARGES	58,030	5,427.70	0.00	5,427.70	0.00	52,602.30	9.35

CAPITAL OUTLAY

TOTAL ADMINISTRATION	396,420	37,486.45	0.00	37,486.45	0.00	358,933.55	9.46
----------------------	---------	-----------	------	-----------	------	------------	------

15 -COMMUNITY CENTER FUND

% OF YEAR COMPLETED: 08.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
AQUATICS CENTER							
=====							
PERSONNEL SERVICES							
15-6-1124-0101 SALARY FULLTIME	31,725	0.00	0.00	0.00	0.00	31,725.00	0.00
15-6-1124-0102 SALARY PARTTIME	63,570	5,720.95	0.00	5,720.95	0.00	57,849.05	9.00
15-6-1124-0103 SALARY OVERTIME	3,400	0.00	0.00	0.00	0.00	3,400.00	0.00
15-6-1124-0104 FICA	7,440	398.04	0.00	398.04	0.00	7,041.96	5.35
15-6-1124-0106 WORKERS COMP	9,185	740.06	0.00	740.06	0.00	8,444.94	8.06
15-6-1124-0107 RETIREMENT	3,265	0.00	0.00	0.00	0.00	3,265.00	0.00
15-6-1124-0108 HEALTH INSURANCE	10,780	0.00	0.00	0.00	0.00	10,780.00	0.00
15-6-1124-0109 DENTAL INSURANCE	320	0.00	0.00	0.00	0.00	320.00	0.00
15-6-1124-0110 OTHER PAYROLL INSURANCE	200	0.00	0.00	0.00	0.00	200.00	0.00
TOTAL PERSONNEL SERVICES	129,885	6,859.05	0.00	6,859.05	0.00	123,025.95	5.28
CONTRACTUAL SERVICES							
15-6-1124-0207 TRAVEL & TRAINING	1,550	0.00	0.00	0.00	0.00	1,550.00	0.00
15-6-1124-0211 EQUIPMENT MAINTENANCE	7,800	0.00	0.00	0.00	0.00	7,800.00	0.00
15-6-1124-0216 OTHER CONTRACTUAL SERVIC	5,750	0.00	0.00	0.00	0.00	5,750.00	0.00
TOTAL CONTRACTUAL SERVICES	15,100	0.00	0.00	0.00	0.00	15,100.00	0.00
COMMODITIES							
15-6-1124-0303 CHEMICALS	4,585	25.79	0.00	25.79	0.00	4,559.21	0.56
15-6-1124-0304 UNIFORMS	750	5.36	0.00	5.36	0.00	744.64	0.71
15-6-1124-0305 SAFETY EQUIPMENT	930	16.53	0.00	16.53	0.00	913.47	1.78
15-6-1124-0307 EQUIPMENT MAINTENANCE	1,390	0.00	0.00	0.00	0.00	1,390.00	0.00
15-6-1124-0310 SUPPLIES	1,025	81.10	0.00	81.10	0.00	943.90	7.91
TOTAL COMMODITIES	8,680	128.78	0.00	128.78	0.00	8,551.22	1.48
CAPITAL OUTLAY							
=====							
TOTAL AQUATICS CENTER	153,665	6,987.83	0.00	6,987.83	0.00	146,677.17	4.55
RECREATION PROGRAMS							
=====							
PERSONNEL SERVICES							
15-6-1126-0101 SALARY FULLTIME	47,150	4,343.99	0.00	4,343.99	0.00	42,806.01	9.21
15-6-1126-0102 SALARY PARTTIME	60,190	6,669.34	0.00	6,669.34	0.00	53,520.66	11.08
15-6-1126-0103 SALARY OVERTIME	2,000	0.00	0.00	0.00	0.00	2,000.00	0.00
15-6-1126-0104 FICA	8,405	818.75	0.00	818.75	0.00	7,586.25	9.74
15-6-1126-0106 WORKERS COMP	2,225	179.29	0.00	179.29	0.00	2,045.71	8.06
15-6-1126-0107 RETIREMENT	4,910	330.18	0.00	330.18	0.00	4,579.82	6.72
15-6-1126-0108 HEALTH INSURANCE	14,710	759.50	0.00	759.50	0.00	13,950.50	5.16
15-6-1126-0109 DENTAL INSURANCE	600	23.10	0.00	23.10	0.00	576.90	3.85
15-6-1126-0110 OTHER PAYROLL INSURANCE	325	28.86	0.00	28.86	0.00	296.14	8.88
TOTAL PERSONNEL SERVICES	140,515	13,153.01	0.00	13,153.01	0.00	127,361.99	9.36

15 -COMMUNITY CENTER FUND

% OF YEAR COMPLETED: 08.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
CONTRACTUAL SERVICES							
15-6-1126-0207 TRAVEL & TRAINING	925	35.00	0.00	35.00	0.00	890.00	3.78
15-6-1126-0211 EQUIPMENT MAINTENANCE	3,950	0.00	0.00	0.00	0.00	3,950.00	0.00
15-6-1126-0216 OTHER CONTRACTUAL SERVIC	24,975	90.66	0.00	90.66	0.00	24,884.34	0.36
TOTAL CONTRACTUAL SERVICES	29,850	125.66	0.00	125.66	0.00	29,724.34	0.42
COMMODITIES							
15-6-1126-0307 EQUIPMENT MAINTENANCE	2,565	0.00	0.00	0.00	0.00	2,565.00	0.00
15-6-1126-0310 SUPPLIES	13,450	3,358.50	0.00	3,358.50	0.00	10,091.50	24.97
TOTAL COMMODITIES	16,015	3,358.50	0.00	3,358.50	0.00	12,656.50	20.97
CAPITAL OUTLAY							
15-6-1126-0504 MACHINERY & EQUIPMENT	10,005	812.87	0.00	812.87	0.00	9,192.13	8.12
TOTAL CAPITAL OUTLAY	10,005	812.87	0.00	812.87	0.00	9,192.13	8.12
RECREATION PROGRAMS							
15-6-1126-0702 AEROBICS	2,000	0.00	0.00	0.00	0.00	2,000.00	0.00
15-6-1126-0716 YOUTH VOLLEYBALL	500	0.00	0.00	0.00	0.00	500.00	0.00
15-6-1126-0717 5 ON 5 BASKETBALL	9,840	0.00	0.00	0.00	0.00	9,840.00	0.00
15-6-1126-0718 MISC RECREATION PROGRAMS	4,000	15.25	0.00	15.25	0.00	3,984.75	0.38
15-6-1126-0719 ADULT VOLLEYBALL	3,000	203.50	0.00	203.50	0.00	2,796.50	6.78
TOTAL RECREATION PROGRAMS	19,340	218.75	0.00	218.75	0.00	19,121.25	1.13
TOTAL RECREATION PROGRAMS	215,725	17,668.79	0.00	17,668.79	0.00	198,056.21	8.19
BUILDING & GROUNDS							
PERSONNEL SERVICES							
15-6-1119-0101 SALARY FULLTIME	85,070	6,420.80	0.00	6,420.80	0.00	78,649.20	7.55
15-6-1119-0102 SALARY PARTTIME	12,380	1,807.03	0.00	1,807.03	0.00	10,572.97	14.60
15-6-1119-0103 SALARY OVERTIME	3,000	0.00	0.00	0.00	0.00	3,000.00	0.00
15-6-1119-0104 FICA	6,630	590.56	0.00	590.56	0.00	6,039.44	8.91
15-6-1119-0106 WORKERS COMP	4,335	349.25	0.00	349.25	0.00	3,985.75	8.06
15-6-1119-0107 RETIREMENT	8,405	622.82	0.00	622.82	0.00	7,782.18	7.41
15-6-1119-0108 HEALTH INSURANCE	18,620	1,505.00	0.00	1,505.00	0.00	17,115.00	8.08
15-6-1119-0109 DENTAL INSURANCE	790	66.00	0.00	66.00	0.00	724.00	8.35
15-6-1119-0110 OTHER PAYROLL INSURANCE	505	39.91	0.00	39.91	0.00	465.09	7.90
TOTAL PERSONNEL SERVICES	139,735	11,401.37	0.00	11,401.37	0.00	128,333.63	8.16
CONTRACTUAL SERVICES							
15-6-1119-0201 UTILITIES	238,300	15,146.42	0.00	15,146.42	0.00	223,153.58	6.36
15-6-1119-0207 TRAVEL & TRAINING	250	0.00	0.00	0.00	0.00	250.00	0.00
15-6-1119-0211 EQUIPMENT MAINTENANCE	6,000	145.58	0.00	145.58	0.00	5,854.42	2.43
15-6-1119-0216 OTHER CONTRACTUAL SERVIC	46,400	8,813.78	0.00	8,813.78	0.00	37,586.22	19.00
TOTAL CONTRACTUAL SERVICES	290,950	24,105.78	0.00	24,105.78	0.00	266,844.22	8.29

CITY OF HARRISONVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2018

15 -COMMUNITY CENTER FUND

% OF YEAR COMPLETED: 08.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
COMMODITIES							
15-6-1119-0303 CHEMICALS	1,500	318.25	0.00	318.25	0.00	1,181.75	21.22
15-6-1119-0305 SAFETY EQUIPMENT	250	0.00	0.00	0.00	0.00	250.00	0.00
15-6-1119-0307 EQUIPMENT MAINTENANCE	4,300	243.98	0.00	243.98	0.00	4,056.02	5.67
15-6-1119-0310 SUPPLIES	17,200	988.74	0.00	988.74	0.00	16,211.26	5.75
TOTAL COMMODITIES	23,250	1,550.97	0.00	1,550.97	0.00	21,699.03	6.67
OTHER CHARGES							
15-6-1119-0425 MDNR PRINCIPAL PAYMENT	17,060	0.00	0.00	0.00	0.00	17,060.00	0.00
15-6-1119-0440 MDNR INTEREST PAYMENT	1,875	0.00	0.00	0.00	0.00	1,875.00	0.00
TOTAL OTHER CHARGES	18,935	0.00	0.00	0.00	0.00	18,935.00	0.00
CAPITAL OUTLAY							
TOTAL BUILDING & GROUNDS	472,870	37,058.12	0.00	37,058.12	0.00	435,811.88	7.84
CAPITAL PROJECTS							
CAPITAL PROJECTS							
TOTAL EXPENDITURES	1,238,680	99,201.19	0.00	99,201.19	0.00	1,139,478.81	8.01
REVENUE OVER/(UNDER) EXPENDITURES	0 (	34,252.71)	0.00 (	34,252.71)	0.00	34,252.71	0.00