City of Harrisonville est. 1836

AGENDA
CITY OF HARRISONVILLE
BOARD OF ALDERMEN
WORK SESSION
CITY HALL
OCTOBER 8, 2018
6:00 PM

1. **Call to Order & Pledge of Allegiance**
2. **Present**
    1. **Roll Call**
3. **Discussion Items**
    A. **Budget Work Sheets**
    B. **Prelim Budget Review**
4. **Adjourn**

Posted on City Hall Bulletin Board this 4th day of October 2018

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Randall K. Jones, City Clerk

The Board of Aldermen Work Session is open to the public but is not a meeting of the public

City of Harrisonville est. 1836

STAFF REPORT

TO: **Board of Aldermen**

FROM: **Happy Welch, City Administrator**

DATE: **October 3, 2018**

SUBJECT: **Budget Work Sheets**

Type of Item: *Discussion*

I have updated the large capital/item sheet to reflect added and withdrawn items from our first meeting and have written in potential funding sources for those items that have a limited funding source not included in our current revenue amounts for the individual funds. And I've included the big picture with my amended items to use as a starting point. Department heads will be present at this meeting to answer any questions. We will have hard copies of these at your seats.

A. Action Item (ID # 3027)

Budget Work Sheets

Attachments:

1082018Overall Budget Report (BIG PICTURE 2019) (PDF)

Proposed Large Budget Items 2019 1082018 (PDF)

	A	B	C	D	E	F	G	H	I	J
1	2019 Budget Overview		9/24/2018	**Draft #1**	Includes 2.5% Merit Increase		4% Healthcare Increase	**Proposed with Capital/Contract Revisions**		
2	**General Fund**	Unaudited Balance	Revenue	Salaries + Benefits	Operational			Capital Items	Dept. Total	Fund Balance 2019
3	**Mayor & Board**			$ 52,185	$ 122,715				$ 174,900	
4	**Administration**			$ 361,180	$ 88,450				$ 449,630	
5	**Legal**				$ 199,300				$ 199,300	
6	**Finance**			$ 569,985	$ 323,550			$ 63,000	$ 956,535	
7	**Court**		$ 286,550	$ 110,020	$ 114,440				$ 224,460	
8	**Police Admin & Dispatch**			$ 492,380	$ 151,595			$ 11,750	$ 655,725	
9	**Police Patrol**		$ 248,500	$ 2,100,265	$ 347,839			$ 94,450	$ 2,542,554	
10	**Animal Control**		$ 36,500	$ 163,345	$ 101,085				$ 264,430	
11	**Community Development**			$ 327,545	$ 84,335			$ 24,000	$ 435,880	
12	**Street**		$ 609,000	$ 565,475	$ 319,474			$ 81,055	$ 966,004	
13	**Airport**		$ 253,850	$ 90,440	$ 133,050			$ 30,000	$ 253,490	
14	**Public Works Engineering**				$ 113,280				$ 113,280	
15	**General Revenues**	$ 5,820,828	$ 6,675,140					$ 304,255	$ 7,965,550	$ 5,964,818
16	**Transfer**				$ 729,362	**Capital Projects**				
17		**Total**	$ 8,109,540	$ 4,832,820	$ 2,828,475	**Street**		$ 200,000		
18				S+B+O Total	$ 7,661,295	**Airport**				
19				Revenue Less Ops	$ 448,245	**Engineering**				
20						**Stormwater**		$ 100,000		
21						**Sidewalks**		$ 150,000		
22		As of 9-24-2018				**Town Center TIF**		$ 100,000		
23								$ 550,000		
24							**General Fund Balance Surplus (Deficit)**		$ (406,010)	$ 5,008,808
25	**Enterprise Funds**									65%
26	**Refuse**	$ 37,778	$ 593,500		$ 593,500				$ 593,500	$ 37,778
27	**Electric**	$ 3,448,440	$ 12,885,340	$ 748,155	$ 11,698,955			$ 199,500	$ 12,646,610	$ 3,687,170
28	**Water/Sewer (CWSS)**	$ 5,523,340	$ 4,811,680	$ 1,210,190	$ 3,364,490			$ 275,000	$ 4,849,680	$ 5,485,340
29	**Park**	$ 59,114	$ 529,500	$ 327,515	$ 181,985		$249,180 Transfer from GF	$ 45,000	$ 554,500	$ 34,114
30	**MO Sales Tax**	$ 134,621							$ -	$ 134,621
31	**Aquatic Center**	$ 21,346	$ 168,045	$ 75,625	$ 92,420				$ 168,045	$ 21,346
32	**Community Center**	$ 82,293	$ 2,083,960	$ 709,825	$ 1,374,135			$ 50,000	$ 2,133,960	$ 32,293
33	**Emergency Services**	$ (245,552)	$ 3,689,242	$ 1,896,970	$ 1,792,572		$480,182 Tansfer from GF	$ 415,000	$ 4,104,542	$ (660,852)
34	**Debt Service**	$ 239,263	$ 841,740		$ 841,740				$ 841,740	$ 239,263
35	**Unaudited Balance**	$ 9,262,865	$ 25,603,007					Projected Enterprise Funds Balance		$ 9,011,073
36	Gen & Enterprise Funds Revenue TOTAL		$ 33,712,547							
37										
38										
39										
40	**Beginning Balance 1/1/19**	$ 15,083,693						**Projected Fund Balance for 12/31/19**		$ 14,019,881

Attachment: 1082018Overall Budget Report (BIG PICTURE 2019) (Budget Work Sheets)

2019 Large Capital Item/Project Requests

General Fund	Request	Recommend	Approved
Mayor & Board (01-6-0101-0216)			
Missouri Main St./Love the Square	$5,000	$5,000	
Administration (01-6-0103-0216)			
Franchise/Administration Fee Audit	$20,000	$20,000	
Website Upgrade	$10,000	$10,000	
Video Camera (Staff Record Board Mtgs.)	$1,200	$1,200	
Finance (01-6-0203-0504)			
Incode Upgrade	$60,000	$60,000	
IT Expansion	$25,000	$-	
Carpet-Council Chambers/Front Office	$10,000	$-	
Façade Repair	$20,000	$-	
Hallway Doors Keypad Locks	$4,500	$-	
Front Exterior Door Keypad Lock	$3,000	$-	
Front Door Auto Opener	$3,000	$3,000	
Computer Security Consultant	$25,000	$25,000	
Police			
(01-600310-0216)			
Replace West Garage Door Old PD	$4,250	$4,250	
(01-6-0310-0504)			
Crosswalk Flashers	$15,000	$-	
Independence & Washington, Jefferson & Locust (Eligible for loss control funds)			
Pole Camera	$7,500	$7,500	
(01-6-0311-0504)			
(4)Patrol Vehicles	$155,900	$77,950 (2)	
(4)Patrol Vehicle Radar	$10,600	$5,300 (2)	
(2)Patrol Vehicle Video	$8,000	$4,000 (2)	
Sig Rifles for Detectives	$7,200	$7,200	
Locker Room/Toilets, sinks, showers	$20,000	$-	
Narcotics Detective Vehicle	$26,000	$26,000	
(Drug forfeiture funds available for this item)			
Animal Control (01-6-0312-0504)			
No requests			
Community Development			
(01-6-0608-0216)			
GIS Software Maintenance + Back Charges	$9,300	$9,300	
Comprehensive Plan Update	$90,000	$-	
Citizen Survey	$30,000	$-	
GIS Consulting (MARC)	$5,000	$5,000	

(01-6-0608-0504)			
SUV	$24,000	24,000	
Street (01-6-0707-0504)			
1 Ton Truck w/Plow	$58,555	$58,555	
10 foot Salt Spreader	$12,500	$12,500	
(01-6-0707-0502)			
Flood Barriers for Stockpiles	$10,000	$10,000	
Capital Improvements			
Airport "Fly In" (Overtime/Advertising) (01-6-0717-0101/0203)	$3,000	$3,000	
Airport Main Hangar Roof (01-6-0717-0502)	$30,000	$30,000	
Stormwater Projects (01-6-0936-1005)	$100,000	$100,000	
Sidewalk/Curb Program (01-6-0938-1003)	$350,000	$150,000	
Asphalt Overlay (01-6-0907-1002)	$400,000	$200,000	
General Fund Total	1,683,105	$874,755	

Enterprise Funds	**Request**	**Recommend**	**Approved**
Electric			
Administration (07-06-0721-0502/3/4)			
Office Rehab	$3,500	$3,500	
Transformers/Poles	$24,000	$24,000	
City Lighting	$10,000	$10,000	
Substation Cameras	$12,000	$12,000	
Replace F750 Bucket Truck	$150,000	$150,000	
(07-6-0735-0216)			
Tree Trimming	$250,000	$250,000	
Capital Projects (07-6-0990-4999)			
Automatic Meter Reading (AMR)	$475,000	$-	
New Substation/Rebuild	$250,000	$-	
	$1,174,500	$449,500	
CWSS			
Water Plant (08-6-0720-0216/Increased Line items)			
Sludge Removal	$75,000	$75,000	
Tower/Clear Well Cleaning	$20,000	$20,000	
Capital Projects (08-6-0932-3999)			
I-49 Waterline Replacement	$110,000	$110,000	
Water/Sewer Rate Study	$40,000	$40,000	
Annual Water Main Replacement	$100,000	$100,000	
Sewer Plant Pump Replacement	$25,000	$25,000	
	$370,000	$370,000	

Parks (11-6-1125-0504)		
Boom Arm (Radial) Mower	$20,000	$20,000
Aquatic Weed Removal	$25,000	$25,000
(2)Flash Cam	$15,000	$-
(Eligible for loss control funds)		
Community Center (11-6-0103-0504)		
15 Passenger Van	$20,000	$20,000
Capital Improvement (15-6-0990-2999)		
Community Center Entrance Repair Concrete)	$60,000	$30,000
	$140,000	$95,000

Fire/EMS (16-6-0103-0504)		
Type 1 Ambulance (Replace M2)	$230,000	$230,000
Fire Truck (Replace E20)	$550,000	$55,000
Cardiac Monitor	$27,000	$27,000
3 & 4 inch Fire Hose	$10,000	$5,000
1 ¾ Fire Hose	$10,000	$5,000
Kitchen Remodel	$20,000	$-
Turnout Gear (7)	$35,000	$35,000
Copier	$8,000	$8,000
HVAC (Admin Building)	$35,000	$35,000
(2)Lucas Chest Compression Device	$28,000	$-
(Eligible for loss control funds)		
Drug Room Cameras	$5,000	$5,000
(Eligible for loss control funds)		
	$953,000	$405,000

Approximately $50,000 available in Loss Control Credit Account program funds from MPR.

City of Harrisonville est. 1836

STAFF REPORT

TO: **Board of Aldermen**

FROM: **Happy Welch, City Administrator**

DATE: **September 20, 2018**

SUBJECT: **Prelim Budget Review**

Type of Item: *Discussion*

Issue:

2019 Budget review with department head input.

Background:

The budget review process with the department heads is complete and they have made their requests for capital items for the 2019 fiscal year. We do not anticipate enough in revenues to cover all requests from the departments so I have made preliminary choices to try and bring the balances back to an amount that I believe is sufficient.

Sales tax revenues have been all over the board each month but we expect to see about the same as last year's actuals and higher than what we budgeted for 2018. Revenues from the property tax, building permit fees, and office facility fees will increase while all other revenues (franchise fees, municipal court fees, and the like) we are conservatively holding at the same level as 2018. I have included the budget sheets for General Fund for your review.

Much of the increase in the individual departments is due to a 2.5% merit increase for employees (and associated taxes) and city insurance fees as they relate to worker's compensation. We are also making sure maintenance line items have enough to take care of some aging equipment.

We will give department heads the opportunity to ask for reconsideration of the capital or large cost items that I have nixed since they may fit into the Board's overall policy position or determined need.

Recommendation:

Review the included materials and we will work towards completing the budget in October. Numbers may change between when this is submitted and our meeting time so updated information will be brought to the Board.

B. Action Item (ID # 3012)

Prelim Budget Review

History:

09/24/18 Board of Aldermen SCHEDULED

Happy Welch gave an overview of the preliminary budget and then each department head discussed capital/large item budget requests with the Mayor and Board of Aldermen.

Chris Arthur/Community Development gave an explanation of need for Mid-America Regional Council-GIS consulting. He also explained about the need for comprehensive plan update.

John Hofer/Police Department gave explanation of outfitting of new patrol vehicles and the cost of installation.

Eric Myler/Emergency Services gave explanation of the need for both ambulance and fire truck replacement. He said they should be put on a replacement schedule. There was also discussion on copier costs and Jeremy Smith gave some background on this topic. Eric also spoke on the need for a Lucas Chest Compression Device and the benefit of having one for each ambulance.

Eric Patterson gave explanation for budget items for Electric, CWWS and Airport Funds.

Rodney Jacobs stated the Street Department could hold off on replacement of one-ton truck with plow for another year.

Marcella McCoy addressed the need of improvements for City Hall. Jeremy gave an explanation of the need for a computer security consultant and expansion of the IT Room.

Happy Welch spoke on the website upgrade need to include branding, new logo and adding livestream.

Mayor Hasek thanked all the staff members for their hard work in preparing the preliminary budget. A second budget work session was set for Monday, October 8, 2018 at 6:00 p.m. He urged everyone to review the proposals and contact staff with any questions or concerns prior to the work session.

Attachments:

Overall Budget Report (BIG PICTURE 2019) with Recs 9202018 (PDF)

Proposed Large Budget Items 2019 9202018 (PDF)

Gen Fund Revenue Estimates (PDF)

	A	B	C	D	E	F	G	H	I	J
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3	**Mayor & Board**			$ 52,185	$ 122,715				$ 174,900	
4	**Administration**			$ 361,180	$ 88,450				$ 449,630	
5	**Legal**				$ 199,300				$ 199,300	
6	**Finance**			$ 569,985	$ 323,550			$ 63,000	$ 956,535	
7	**Court**		$ 286,550	$ 110,020	$ 114,440				$ 224,460	
8	**Police Admin & Dispatch**			$ 492,380	$ 151,595			$ 11,750	$ 655,725	
9	**Police Patrol**		$ 248,500	$ 2,100,265	$ 347,839			$ 94,450	$ 2,542,554	
10	**Animal Control**		$ 36,500	$ 163,345	$ 101,085				$ 264,430	
11	**Community Development**			$ 327,545	$ 84,335			$ 24,000	$ 435,880	
12	**Street**		$ 599,000	$ 565,475	$ 319,474			$ 81,055	$ 966,004	
13	**Airport**		$ 253,850	$ 90,440	$ 133,050			$ 30,000	$ 253,490	
14	**Public Works Engineering**				$ 113,280				$ 113,280	
15	**General Revenues**	$ 5,575,276	$ 6,647,820					$ 304,255	$ 7,965,550	$ 5,681,946
16	**Transfer**				$ 729,362	**Capital Projects**				
17		Total	$ 8,072,220	$ 4,832,820	$ 2,828,475	**Street**		$ 200,000		
18					$ 7,661,295	**Airport**		$ 115,000		
19				Revenue Less Ops	$ 410,925	**Engineering**				
20						**Stormwater**		$ 100,000		
21						**Sidewalks**		$ 150,000		
22		As of 9-20-2018				**Town Center TIF**		$ 100,000		
23								$ 665,000		
24							**General Fund Balance Surplus (Deficit)**		$ (558,330)	$ 4,458,616
25	**Enterprise Funds**									58%
26	**Refuse**		$ 593,590		$ 593,590				$ 593,590	$ -
27	**Electric**	$ 3,448,440	$ 12,885,340	$ 748,155	$ 11,698,955			$ 199,500	$ 12,646,610	$ 3,687,170
28	**Water/Sewer (CWSS)**	$ 5,523,340	$ 4,811,680	$ 1,210,190	$ 3,364,490			$ 275,000	$ 4,849,680	$ 5,485,340
29	**Park**	$ 59,114	$ 529,500	$ 327,515	$ 181,985		$249,180 Transfer from GF	$ 45,000	$ 554,500	$ 34,114
30	**MO Sales Tax**	$ 134,621							$ -	$ 134,621
31	**Aquatic Center**	$ 525,428	$ 168,045	$ 75,625	$ 92,420				$ 168,045	$ 525,428
32	**Community Center**	$ 82,293	$ 2,083,960	$ 709,825	$ 1,374,135			$ 50,000	$ 2,133,960	$ 32,293
33	**Emergency Services**	$ (245,552)	$ 3,689,242	$ 1,896,970	$ 1,792,572		$480,182 Tansfer from GF	$ 410,000	$ 4,099,542	$ (655,852)
34	**Debt Service**	$ 239,263	$ 841,740		$ 841,740				$ 841,740	$ 239,263
35	**Unaudited Balance**	$ 9,766,947	$ 25,603,097					Projected Enterprise Funds Balance		$ 9,482,377
36	Gen & Enterprise Funds Revenue TOTAL		$ 33,675,317							
37										
38										
39										
40	**Beginning Balance 1/1/19**	$ 15,342,223						**Projected Fund Balance for 12/31/19**		$ 13,940,993

2019 Large Capital Item/Project Requests

General Fund	Request	Recommend	Approved
Mayor & Board (01-6-0101-0216)			
Missouri Main St./Love the Square	$5,000	$5,000	
Administration (01-6-0103-0216)			
Franchise/Administration Fee Audit	$20,000	$20,000	
Website Upgrade	$10,000	$10,000	
Video Camera (Staff Record Board Mtgs.)	$1,200	$1,200	
Finance (01-6-0203-0504)			
Incode Upgrade	$60,000	$60,000	
IT Expansion	$25,000	$-	
Carpet-Council Chambers/Front Office	$10,000	$-	
Façade Repair	$20,000	$-	
Hallway Doors Keypad Locks	$4,500	$-	
Front Exterior Door Keypad Lock	$3,000	$-	
Front Door Auto Opener	$3,000	$3,000	
Police			
(01-600310-0216)			
Replace West Garage Door Old PD	$4,250	$4,250	
(01-6-0310-0504)			
Crosswalk Flashers	$15,000	$-	
Pole Camera	$7,500	$7,500	
(01-6-0311-0504)			
(4)Patrol Vehicles	$155,900	$77,950 (2)	
(4)Patrol Vehicle Radar	$10,600	$5,300 (2)	
(2)Patrol Vehicle Video	$8,000	$4,000 (2)	
Sig Rifles for Detectives	$7,200	$7,200	
Locker Room/Toilets, sinks, showers	$20,000	$-	
Crosswalk Flashers	$15,000	$-	
Animal Control (01-6-0312-0504)			
No requests			
Community Development (01-6-0608-0207)			
(01-6-0608-0216)			
GIS Software Maintenance + Back Charges	$9,3000	$9,300	
Comprehensive Plan Update	$90,000	$-	
Citizen Survey	$30,000	$-	
GIS Consulting (MARC)	$5,000	$5,000	
(01-6-0608-0504)			
SUV	$24,000	24,000	

Street (01-6-0707-0504)			
1 Ton Truck w/Plow	$58,555	$58,555	
10 foot Salt Spreader	$12,500	$12,500	
(01-6-0707-0502)			
Flood Barriers for Stockpiles	$10,000	$10,000	
(01-6-0907-1002)			
Capital Improvements			
Airport Main Hangar Roof (01-6-0717-0502)	$30,000	$30,000	
Airport Taxiway Resurfacing (01-6-0917-1042)	$115,000	$115,000	
Stormwater Projects (01-6-0936-1005)	$100,000	$100,000	
Sidewalk/Curb Program (01-6-0938-1003)	$350,000	$150,000	
Asphalt Overlay (01-6-0907-1002)	$400,000	$200,000	
General Fund Total	1,683,105	$939,755	

Enterprise Funds	Request	Recommend	Approved
Electric			
Administration (07-06-0721-0502/3/4)			
Office Rehab	$3,500	$3,500	
Transformers/Poles	$24,000	$24,000	
291 Lighting	$10,000	$10,000	
Substation Cameras	$12,000	$12,000	
Replace F750 Bucket Truck	$150,000	$150,000	
(07-6-0735-0216)			
Tree Trimming	$250,000	$250,000	
Capital Projects (07-6-0990-4999)			
Automatic Meter Reading (AMR)	$475,000	$-	
New Substation/Rebuild	$250,000	$-	
	$1,174,500	$449,500	
CWSS			
Water Plant (08-6-0720-0216/Increased Line items)			
Sludge Removal	$75,000	$75,000	
Tower/Clear Well Cleaning	$20,000	$20,000	
Capital Projects (08-6-0932-3999)			
I-49 Waterline Replacement	$110,000	$110,000	
Sewer Rate Study	$40,000	$40,000	
Annual Water Main Replacement	$100,000	$100,000	
Sewer Plant Pump Replacement	$25,000	$25,000	
	$370,000	$370,000	

Parks (11-6-1125-0504)		
Boom Arm (Radial) Mower	$20,000	$20,000
Aquatic Weed Removal	$25,000	$25,000
Flash Cam	$15,000	$-
Community Center (11-6-0103-0504)		
15 Passenger Van	$20,000	$20,000
Capital Improvement (15-6-0990-2999)		
Community Center Entrance Repair Concrete)	$60,000	$30,000
	$140,000	$95,000

Fire/EMS (16-6-0103-0504)		
Type 1 Ambulance (Replace M2)	$230,000	$230,000
Fire Truck (Replace E20)	$550,000	$55,000
Cardiac Monitor	$27,000	$27,000
3 & 4 inch Fire Hose	$10,000	$5,000
1 ¾ Fire Hose	$10,000	$5,000
Kitchen Remodel	$20,000	$-
Turnout Gear (7)	$35,000	$35,000
Copier	$8,000	$8,000
HVAC (Admin Building)	$35,000	$35,000
Lucas Chest Compression Device	$28,000	$-
	$953,000	$410,000

01 -GENERAL FUND

REVENUES

		2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 CURRENT BUDGET	2018 Y-T-D ACTUAL	2018 PROJECTED YEAR END	2019 REQUESTED BUDGET	2019 PROPOSED BUDGET
SALES TAXES									
01-5022	SALES TAX FROM STATE	2,041,463	2,106,658	2,099,702	2,075,000	1,364,751	0	2,092,900	
01-5027	PUBLIC SAFETY SALES TAX	273,781	253,269	252,413	248,500	163,921	0	248,500	
TOTAL SALES TAXES		2,315,244	2,359,927	2,352,115	2,323,500	1,528,673	0	2,341,400	

5022 SALES TAX FROM STATE PERMANENT NOTES:
Net after TIF transfers

		2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 CURRENT BUDGET	2018 Y-T-D ACTUAL	2018 PROJECTED YEAR END	2019 REQUESTED BUDGET	2019 PROPOSED BUDGET
TAXES									
01-5111	REAL ESTATE TAXES	524,984	526,368	377,173	569,400	555,323	0	595,985	
01-5112	PERSONAL PROPERTY TAX	136,498	137,949	130,745	129,040	147,804	0	138,265	
01-5113	SUR TAX MERCHANTS/REPLACEMENT	66,346	67,576	7,668	65,100	75,351	0	69,645	
01-5117	CORPORATE/RR/UTILITY TAX	7,269	5,807	6,002	6,000	5,492	0	6,000	
01-5121	FINANCIAL INSTITUTION TAX	2,708	563	1,884	2,500	1,625	0	2,000	
01-5131	FRANCHISE FEE-TELEPHONE	646,704	265,079	237,466	250,000	120,164	0	250,000	
01-5132	FRANCHISE FEE-ELECTRIC	1,065,089	1,043,867	132,937	1,165,250	733,002	0	1,165,250	
01-5133	FRANCHISE FEE- NATURAL GAS	165,296	116,965	135,609	150,000	97,350	0	150,000	
01-5134	FRANCHISE FEE- CABLE TV	26,929	24,622	28,617	25,000	13,615	0	25,000	
01-5141	STATE MOTOR VEHICLE FUEL TAX	264,583	269,242	270,625	260,000	154,143	0	260,000	
01-5142	CIGARETTE TAX	50,534	52,157	56,169	50,000	33,846	0	50,000	
01-5143	STATE MOTOR VEHICLE SALES TAX	127,343	128,363	134,535	128,000	82,112	0	128,000	
01-5150	ROAD & BRIDGE TAX	166,994	172,058	175,668	175,000	184,568	0	185,000	
TOTAL TAXES		3,251,277	2,810,615	1,695,098	2,975,290	2,204,394	0	3,025,145	

5132 FRANCHISE FEE-ELECTRIC PERMANENT NOTES:
The franchise fee exp in the electric fund should match the
revenue in this item for Hville Franchise Rev

		2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 CURRENT BUDGET	2018 Y-T-D ACTUAL	2018 PROJECTED YEAR END	2019 REQUESTED BUDGET	2019 PROPOSED BUDGET
LICENSE AND PERMITS									
01-5211	MOTOR VEHICLE LICENSE	26,311	26,332	15,559	26,000	20,355	0	26,000	
01-5221	OCCUPATIONAL LICENSE	28,527	29,307	29,490	29,000	20,884	0	29,000	
01-5222	LIQUOR & BEER LICENSE	14,003	14,334	16,074	14,500	13,778	0	14,500	
01-5223	DOG & CAT LICENSES	4,420	4,087	3,370	5,000	2,750	0	5,000	
01-5224	CONTRACTOR LICENSES	6,500	8,550	7,900	6,000	5,480	0	6,000	
01-5231	BUILDING PERMITS	48,163	87,084	69,536	25,000	34,163	0	40,000	
01-5233	STREET CUT PERMITS	5,515	1,435	1,890	2,500	635	0	2,500	
TOTAL LICENSE AND PERMITS		133,439	171,128	143,819	108,000	98,044	0	123,000	
CHARGES FOR SERVICE									
01-5310	ZONING & PLAT REVIEW	690	1,070	630	500	750	0	500	
01-5316	ENVIRONMENTAL SERVICE FEES	2,119	4,492	5,013	2,500	4,092	0	2,500	
01-5326	AERIAL MAPPING FEES	0	0	0	100	0	0	100	
01-5328	ANIMAL CONTROL CONTRACT SERV	18,690	16,500	16,500	18,000	13,500	0	18,000	
01-5329	ANIMAL ADOPTION FEES	14,720	13,118	14,274	13,500	10,962	0	13,500	
01-5340	AIRPORT FUEL SALES	40,276	35,799	38,423	42,500	37,283	0	42,500	
01-5341	AIRPORT TIE DOWN RENT	720	850	860	1,000	1,647	0	1,000	

Attachment: Gen Fund Revenue Estimates (Prelim Budget Review)

PROPOSED BUDGET WORKSHEET
AS OF: AUGUST 31ST, 2018

01 -GENERAL FUND

REVENUES		2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 CURRENT BUDGET	2018 Y-T-D ACTUAL	2018 PROJECTED YEAR END	2019 REQUESTED BUDGET	2019 PROPOSED BUDGET
01-5342	AIRPORT HANGER RENTAL	34,171	34,830	32,380	35,000	19,800	0	35,000	
01-5345	AIRPORT NEW HANGER RENT	57,450	57,045	58,800	60,000	44,190	0	60,000	
01-5346	AIRPORT LIFE FLIGHT INCOME	7,227	7,215	7,225	7,500	4,855	0	7,500	
01-5347	AIRPORT CAR RENTAL	20	65	0	100	90	0	100	
01-5348	AIRPORT MISCELLANEOUS NON TAX	0	0	0	200	61	0	200	
01-5371	OFFICE FACILITIES - ELECTRIC	493,750	520,733	472,282	495,510	330,340	0	553,430	
01-5372	OFFICE FACILITIES - CWSS	633,665	654,429	717,479	650,420	433,613	0	726,080	
01-5373	OFFICE FACILITIES - REFUSE	56,950	52,530	51,182	29,735	19,823	0	26,815	
01-5374	OFFICE FACILITIES - EMS	282,190	309,151	284,220	295,785	197,190	0	331,620	
01-5375	OFFICE FACILITIES - PARK	13,655	14,534	12,892	12,705	8,470	0	12,665	
01-5376	OFFICE FACILITIES - AQUATICS	8,895	8,975	7,677	7,380	4,920	0	5,710	
01-5377	OFFICE FACILITIES - COMM. CENT	33,965	35,351	31,210	30,655	20,437	0	36,355	
01-5380	SPECIAL DISTRICT ADM FEES	14,517	14,785	14,416	14,000	9,503	0	14,500	
TOTAL CHARGES FOR SERVICE		1,713,671	1,781,471	1,765,462	1,717,090	1,161,526	0	1,888,075	

5375 OFFICE FACILITIES - PARK PERMANENT NOTES:
Parks Fund will pay 25% of Administrative Service Charge until 2023 when the Community Center Bonds are retired, the fund will begin paying the entire fee at that time.

5376 OFFICE FACILITIES - AQUATIPERMANENT NOTES:
Aquatics Fund will pay 25% of Administrative Service Charge until 2023 when the Community Center Bonds are retired, the fund will begin paying the entire fee at that time.

5377 OFFICE FACILITIES - COMM. PERMANENT NOTES:
Community Center Fund will pay 25% of Administrative Service Charge until 2023 when the Community Center Bonds are retired, the fund will begin paying the entire fee at that time.

MISC. INCOME		2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 CURRENT BUDGET	2018 Y-T-D ACTUAL	2018 PROJECTED YEAR END	2019 REQUESTED BUDGET	2019 PROPOSED BUDGET
01-5509	TAXABLE MISC	3,044	2,926	2,424	2,500	225	0	2,500	
01-5510	MISCELLANEOUS	33,916	2,636	357,950	24,400	11,627	0	24,400	
01-5516	SHORT & OVER-UTILITIES	(97)	18	33	0	0	0	0	
01-5517	SHORT & OVER PETTY CASH	0	0	0	0	0	0	0	
01-5519	SHORT & OVER ANIMAL CONTOL	(73)	(0)	0	0	0	0	0	
01-5520	SHORT & OVER MISCELLANEOUS	(96)	(40)	0	0	0	0	0	
01-5525	PEPSI REVENUE	0	0	0	300	0	0	0	
01-5526	SAFETY-LOSS CONTROL FUNDING	0	11,249	0	0	0	0	0	
01-5529	CREDIT CARD FEES	25,065	30,252	35,688	29,500	27,792	0	40,000	
01-5530	DONATIONS ANIMAL CONTROL	14,032	11,417	11,594	0	23,175	0	0	
01-5535	AUCTION & SURPLUS SALES	11,300	21,925	0	12,000	13,010	0	0	
01-5536	LAND SALE PROCEEDS	0	0	0	0	0	0	0	
01-5537	DONATIONS	0	0	0	0	0	0	0	
01-5538	DONATIONS HAVE A HEART	85	20	5	0	50	0	0	
01-5539	DONATIONS EMA	0	0	0	0	0	0	0	
01-5545	ALARM CHARGES	1,145	1,710	1,165	1,200	455	0	1,200	

Attachment: Gen Fund Revenue Estimates (Prelim Budget Review)

01 -GENERAL FUND

REVENUES	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 CURRENT BUDGET	2018 Y-T-D ACTUAL	2018 PROJECTED YEAR END	2019 REQUESTED BUDGET	2019 PROPOSED BUDGET
01-5550 DONATIONS-HELPING HANDS	0	0	0	0	0	0	0	
TOTAL MISC. INCOME	88,321	82,112	408,858	69,900	76,334	0	68,100	
INTERGOVERNMENTAL								
01-5626 GRANTS & ENTITLEMENTS	293,635	485,312	42,678	107,550	7,591	0	107,550	
01-5627 CDBG REPAYMENTS	0	0	0	0	2,074	0	0	
01-5630 REIMBURSEMENTS	89,812	0	0	0	0	0	0	
01-5631 CASS R-9 SRO FUNDING	0	97,540	72,445	85,500	59,865	0	85,500	
TOTAL INTERGOVERNMENTAL	383,446	582,852	115,123	193,050	69,529	0	193,050	
MUNICIPAL COURT								
01-5704 CVC FEES - STATE SHARE	9,306	9,291	9,073	14,300	6,419	0	14,300	
01-5705 CVC FEES - CITY SHARE	483	482	471	750	333	0	750	
01-5707 DVS FEES FOR HOPE HAVEN	2,610	2,605	2,545	4,000	1,801	0	4,000	
01-5709 POLICE OFFICER TRAINING	2,674	2,542	2,252	3,000	900	0	3,000	
01-5711 FINES & COURT COSTS	204,788	201,167	189,350	235,000	138,940	0	235,000	
01-5713 ANIMAL FINES & PENALTIES	22,980	20,868	23,449	20,000	16,600	0	20,000	
01-5717 SHORT & OVER - MUNICIPAL COURT	1	3	0	0	2	0	0	
01-5720 RECOUPMENT FEES	2,513	2,560	3,443	5,000	1,629	0	5,000	
01-5721 SHERIFF'S RETIREMENT FUND FEE	3,661	3,734	3,744	4,500	2,655	0	4,500	
01-5722 MUNI CT RESTITUTION	0	0	234	0	0	0	0	
01-5723 RECOUPMENT/STATE CHARGES	495	10	10	0	20	0	0	
TOTAL MUNICIPAL COURT	249,511	243,261	234,570	286,550	169,299	0	286,550	
INTEREST								
01-5815 INTEREST INCOME	37,671	54,969	118,684	42,000	38,651	0	99,320	
TOTAL INTEREST	37,671	54,969	118,684	42,000	38,651	0	99,320	
OTHER REV. SOURCES/TRANS								
01-5931 TRANSFER FROM OTHER FUNDS	0	0	925,375	0	0	0	0	
01-5934 TRANSFER FROM RESERVE	0	0	0	741,615	0	0	0	
01-5950 PILOT FUNDS	85,000	85,000	84,900	84,900	0	0	84,900	
01-5951 SW DET TOWN CREEK	0	0	1,040	0	0	0	0	
01-5952 SW DET MUDDY CREEK	0	0	0	0	0	0	0	
01-5953 SW DET NORTH WATERSHED	0	0	0	0	0	0	0	
01-5954 DEVELOPER'S ADMINISTRATIVE	0	200	0	0	0	0	0	
TOTAL OTHER REV. SOURCES/TRANS	85,000	85,200	1,011,315	826,515	0	0	84,900	

5950 PILOT FUNDS

PERMANENT NOTES:
The amount budget in this account is the portion of PILOT that remains with the City, the other portion of the PILOT is a pass through to the other taxing jurisdictions.

	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 CURRENT BUDGET	2018 Y-T-D ACTUAL	2018 PROJECTED YEAR END	2019 REQUESTED BUDGET	2019 PROPOSED BUDGET
TOTAL REVENUES	8,257,579	8,171,535	7,845,044	8,541,895	5,346,449	0	8,109,540	