

AGENDA

HARRISONVILLE PARK BOARD
COMMUNITY CENTER- 2400 JEFFERSON PARKWAY
February 12, 2019
6:00 pm

1. CALL TO ORDER
2. PUBLIC PARTICIPATION
3. CEREMONIAL MATTERS
4. APPROVAL OF MINUTES – DECEMBER 11, 2018
5. PARKS and RECREATION DEPARTMENT
 - 5a. Director Report – Monthly Report
 - 5b. Park Foundation Update
 - 5c. Month and YTD Financial Report
6. OTHER BUSINESS
7. ADJOURN TO EXECUTIVE SESSION (*IF NECESSARY*)
8. ADJOURN FROM REGULAR SESSION

The City of Harrisonville Park Board may enter into an executive session at this meeting, if such action is approved by a majority of the board members present who constitute a quorum, to discuss personnel matters, the lease or purchase of real estate, or legal or privileged matters under Sections 610.021 (1), (2) and (3), RSMo.

Posted on City Hall Bulletin Board this 7th day of February, 2019

City Clerk, City of Harrisonville

HARRISONVILLE PARK BOARD MINUTES
HARRISONVILLE COMMUNITY CENTER
December 11, 2018
(No November Meeting Due To a Special Budget Meeting Held on October 30th)
6:00 P.M.

CALL TO ORDER: The regularly scheduled meeting of the Harrisonville Park Board was called to order at 6:04pm by Acting Chairman Clint Miller.

MEMBERS PRESENT: Clint Miller, David Atkinson, Ed Roberts, Don Allen, Dr. Martin Parks, Laura Frees, & Brent Caruthers

ABSENT: Cathy Faris, Frank DeMoro II, & Amy Fuller

OTHERS PRESENT: City Administrator Happy Welch, Parks & Recreation Director Chris Deal, Parks & Recreation Assistant Director David Killpack, & City Liaison Matt Turner(arrived 6:08pm)

PUBLIC PARTICIPATION: NONE

CEREMONIAL MATTERS: NONE

APPROVAL OF MINUTES: Acting Chairman Clint Miller asked for a motion to approve the minutes from the October 30, 2018 (special budget meeting). Mr. Atkinson moved to approve the minutes of the October 30, 2018 Park Board (special budget meeting). The motion was seconded by Mr. Roberts and approved unanimously by a voice vote of those present, 7-0.

DIRECTOR'S REPORT:

Director Deal read highlights from the written report.

Director Deal stated that park maintenance staff continues to work on fall projects into the winter months. Mr. Deal stated that the center has been very busy this time of year with our annual membership sale, rentals, programs, and special events.

Director Deal asked if the Park Board had any questions.

Mr. Atkinson asked if have there been many duck hunters this year at Lake Harrisonville, and also if the boat ramp has been repaired. Director Deal stated that yes there have been hunters at Lake Harrisonville, and that the boat ramp has been repaired.

Ms. Frees asked about the Fit Kids Program in direct regard to the Full Day of Day Camp, and if perhaps we allow those who are not regular registrants of the weekly program to register for a Full Day of Day Camp when we incur school closing. Director Deal stated that yes; we do allow registrations to those who do not regularly participate in our weekly Fit Kids Program.

MINIMUM WAGE ADJUSTMENT-2019 BUDGET AMENDMENT:

Director Deal stated that the minimum wage for Missouri has been increased by .75 cents starting January 1, 2019. That increases the minimum wage from \$7.85 to \$8.60. The minimum wage will increase by .85 cents a year, each year after 2019, up to 2023.

Director Deal stated that staff is recommending increasing all of our part time employee positions to the state minimum wage level, starting in 2019.

Director Deal stated that although City Government is exempt from the state minimum wage increase, it will be difficult to attract or maintain part time staff. Mr. Deal stated that with review of other Kansas City area Parks & Recreation Departments, all departments responding will either meet or exceed the minimum wage level of Missouri next year, and this includes making adjustments in 2019. Director Deal stated that those adjustments will include raising fees in order to cover the cost of the state minimum wage increase.

Director Deal stated that staff is requesting approval of the proposed fee increases, which will increase all Parks & Recreation Part Time salary positions to the new minimum wage level as approved by the state of Missouri. This proposal has been reviewed by the Park Board Executive Committee.

Director Deal stated that if approved by the Park Board, staff will take this proposal to the Board of Alderman in January for approval of a budget amendment. If approved, Parks & Recreation administrative staff would make the changes to the part time salary positions as soon as possible; the goal will be to complete the transition by the first of February.

Director Deal stated that staff will answer any questions from the Park Board.

Mr. Caruthers asked why staff are not considering including raising the membership fees as well. Director Deal stated that just a year ago we increased membership fees, and that it would not be wise to increase fees back to back.

Mr. Allen asked if most of the staff are part time positions. Director Deal stated that yes; the majority of our staff are part time employees.

A motion was made to approve the budget amendment for the minimum wage increase, and in addition the approval of the proposed program fee increases for 2019 by Mr. Caruthers, the motion was seconded by Ms. Frees, and approved by of voice vote of those present, 6-1 (opposition made by Dr. Martin Parks)

MONTH AND YTD FINANCIAL REPORT:

Director Deal reviewed information from the written report. Mr. Deal stated that real estate and personal property taxes come in throughout the year. These taxes are up to date and exceed last year with the increase in overall tax revenue by approximately \$5,000.

PARK FUND: Director Deal reported:

- Revenue is slightly higher from this this same time as last year
- Expenses remain about the same from this same time as last year

ODP FUND: Director Deal reported:

- Revenue is higher from this same time as last year
- Expenses remain about the same at this time as last year;
 - salaries went slightly over budget due to a higher bathing load and necessary guard hours to cover the pool

HCC FUND: Director Deal reported:

- Revenue is slightly higher from this same time as last year
- Membership numbers continue to remain steady;
 - Day Pass, & Room Rentals about the same from this same time as last year
 - Fitness Classes & Programming revenues tracking higher from this same time last year
- Expenses are slightly higher from this same time as last year

OTHER BUSINESS:

Park Board members wished staff a Merry Christmas and Happy New Year. Members also shared that the Mayor's Christmas, and the lightening ceremony was beautiful.

Mr. Roberts congratulated Director Deal on his appointment to work with the legislative board of the MPRA.

ADJOURN:

A motion to adjourn the meeting of the Park Board was made by Mr. Roberts, seconded by Dr. Parks and approved unanimously by a voice vote of those present, 7-0. The meeting adjourned at 6:30pm. The next meeting is scheduled for January 8th 2019 at 6:00pm.

Cathy Faris, Park Board Chairman

ATTEST"

Amy Fuller, Park Board Secretary

APPROVED, by the Park Board on this 8th day of January, 2019.

MEMO

TO: Park Board
CC: Mayor Hasek, Happy Welch, City Administrator
FROM: Chris Deal, Parks & Recreation Director
DATE: February 7, 2019
RE: January Monthly Report

The following is a month end report for the month of January, 2019

ADMINISTRATION

- Working on bids for various approved projects and equipment for 2019
- Work with staff on various projects at the Center and at Parks, weather permitting
- Attend MPRA Legislative Action Day in Jefferson City as Chair of Legislative Committee. Assistant Director Dave Killpack also attended
- Continue to work on training with new payroll system and new computer training sessions

PARKS

- The Parks Crew is working on equipment maintenance and snow removal
- Working on all building repairs when weather permits
- Trail repairs and other park upkeep, weather permitting
- Parks Supervisor created a list of “projects” to complete this spring/summer

RECREATION

- Before and After School numbers remain steady as well as “snow days” attendance
- Total of 48 Group Fitness registrations and 19 Group Fitness Classes
- Youth and Adult Fitness Orientations ongoing
- Winter Basketball for Youth has 150 participants. We had around 40 more last year, but a few teams have left for a competitive league called “Drive 5”. We have two competitive teams in P&R League

MEMBERSHIP

- Total Membership Count as of December 31, 2016 is 3,926
- Total Membership Count as of December 31, 2017 is 4,000
- Total Membership Count as of December 31, 2018 is 4,058
- Total Membership Count as of January 31, 2019 is 4,060
- Prepared December & January Membership mailing and mailed out letters
- Audited new and or renewed Membership paperwork and EFT accounts
- Processed Monthly Membership installment billings
- Invoiced Corporate Accounts (City, CASGV, HSD, and CRMC & Quick Trip) for monthly Memberships. Invoice group visits
- *NEW Corporate Account, Sioux Chief to start in February, 2019*

- Renewed December & January monthly installment memberships

MEMBERSHIP Continued

- Ran weekly rental set ups for maintenance and Building Supervisors. Completed all Park Rentals and Dept. Billings
- Completed EFT's onto spreadsheet, mailed letters for payment
- Submitted and received last month Silver Sneakers Fitness Membership Payment
- Mailed invoices and monitored all department rentals, including set ups for maintenance
- Oversee Front Desk Operations, assisting with front desk and tot watch where needed This includes working at the Front Desk if short of staff and during breaks
- Take Park Board minutes and create the minutes for the Park Board packet
- Display and update signage at front desk and foyer doors alerting members of upcoming changes or cancellations
- Continue to answer daily calls from Members regarding concerns and take care of their requests regrading accounts, the building or overall satisfaction
- Continue to assist with all Programs and Special Events
- Continue training and administration of the Community Center Front Desk and Tot Watch

AQUATICS

- Continued training and administration of Lifeguards
- Good numbers in the Water Aerobics classes continues
- Working on finding more swim instructors for swim lessons
- Working on program growth and coordination of all pool uses
- Assisted with Special Events

HCC AND OUTDOOR POOL MAINTENANCE

- Daily Trips to the Outdoor Pool to turn pumps and grease pumps where needed
- Assist Parks Maintenance and Public Works with snow removal and various projects
- Complete building inspections for fire, sprinklers, elevator and fire extinguishers
- Order parts and supplies for daily, weekly, monthly use
- Daily cleaning of the gym floor, which has now been resurfaced
- Assisted with pool mechanical issues
- Ongoing "deep cleaning" of the HCC, quarterly cleaning planned
- Assisted with Special Events

STAFF WILL ANSWER ANY QUESTIONS FROM THIS REPORT OR OTHERWISE. THANK YOU!

TRUMAN HEARTLAND COMMUNITY FOUNDATION
FUND STATEMENT
FOR THE PERIOD ENDING 12/31/2018
HARRISONVILLE PARKS AND RECREATION FOUNDATION - HARR01

STATEMENT OF FUND ACTIVITY

BEGINNING FUND BALANCE, JAN. 1	16,104.42
ADDITIONS	
Contributions/gifts to fund	6,340.00
Interest income	312.83
Other income	1,815.00
TOTAL FUND ADDITIONS	8,467.83
DISTRIBUTIONS	
Grants	4,078.00
Administrative fees	249.96
TOTAL FUND DISTRIBUTIONS	4,327.96
TOTAL NET CHANGE IN FUND BALANCE	4,139.87
ENDING FUND BALANCE	<u>20,244.29</u>

BALANCE SHEET

ASSETS	
Investment Portfolio	20,244.29
TOTAL ASSETS	<u>20,244.29</u>
LIABILITIES & FUND BALANCE	
Fund Balance	20,244.29
TOTAL LIABILITIES & FUND BALANCE	<u>20,244.29</u>

This Fund is invested in the Money Market/CD Pool

MEMO

TO: Park Board

CC: Mayor Hasek, Happy Welch, City Administrator

FROM: Chris Deal, Parks and Recreation Director

SUBJECT: January 2019 YTD Budget Summary

DATE: February 8, 2019

Attached with this memo is the Parks and Recreation Department budget printout for the month of January, 2019. Some of the budget variations from the previous year (January 2018) are stated below for each division.

PARK FUND REVENUE (11)

- Real estate and personal property taxes come in throughout the year. There is \$82,799 in this line item.
- There is no other significant activity in revenue because rentals and spring program registrations have not started.
- Total revenue for the Park Fund is \$83,161.

PARK FUND EXPENSES (11)

- The Park Fund main expenses is in salaries with ongoing full time maintenance and part-time seasonal help. Currently on target to stay within budget.
- There are not significant expenses or variations as compared to last January's budget.
- Total expenses for the Park Maintenance is \$53,558.

AQUATIC FUND REVENUE & EXPENSE (ODP – 13)

- There is nothing significant to report on revenue or expense activity at this time.

COMMUNITY CENTER REVENUE (15)

- Community Center largest revenue collected each month is from annual memberships. This January shows \$34,812. This is approximately \$5,000 less than this time last year.
- Recreation Programs shows \$7,569 which is similar to this time last year.
- The Sales Tax or Transfer from Other Funds has not come in, but it will later in the year.
- Total revenue for the Community Center is \$53,466.

COMMUNITY CENTER EXPENSE (15)

- The largest expense line item is under department personnel, which is typical for a Community Center operations. Salaries are \$4,137 lower than time last year.
- Aquatics is around \$2,000 higher in expenses than last year because at this time last year we did not have an Aquatics Supervisor.
- Rec Programs expenses are around \$5,000 less than last year with salary savings and less expense on supplies with fewer Youth Basketball players
- Building and Maintenance salaries are about the same as last year.
- Remaining expenses are in line with the budget and last January comparisons.
- Total expenses for the Community Center is \$95,929, which is around \$8,000 less expense than last year.

Staff will answer any questions from the Park Board. Thank you.

CITY OF HARRISONVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2019

11 -PARK FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 08.33

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
TAXES	177,550	82,799.08	0.00	82,799.08	0.00	94,750.92	46.63
CHARGES FOR SERVICE	26,655	194.23	0.00	194.23	0.00	26,460.77	0.73
RECREATIONAL PROGRAMS	60,625	168.00	0.00	168.00	0.00	60,457.00	0.28
MISC. INCOME	14,500	0.00	0.00	0.00	0.00	14,500.00	0.00
INTEREST	200	0.00	0.00	0.00	0.00	200.00	0.00
OTHER REV. SOURCES/TRANS	249,180	0.00	0.00	0.00	0.00	249,180.00	0.00
TOTAL REVENUE	528,710	83,161.31	0.00	83,161.31	0.00	445,548.69	15.73
<u>EXPENDITURE SUMMARY</u>							
PARK MAINTENANCE	528,710	29,602.82	0.00	29,602.82	0.00	499,107.18	5.60
TOTAL EXPENDITURES	528,710	29,602.82	0.00	29,602.82	0.00	499,107.18	5.60
REVENUE OVER/ (UNDER) EXPENDITURES	0	53,558.49	0.00	53,558.49	0.00 (	53,558.49)	0.00

11 -PARK FUND

% OF YEAR COMPLETED: 08.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
TAXES							
11-5111 REAL ESTATE TAXES	130,870	51,264.65	0.00	51,264.65	0.00	79,605.35	39.17
11-5112 PERSONAL PROPERTY TAX	29,180	13,735.94	0.00	13,735.94	0.00	15,444.06	47.07
11-5113 SUR TAX MERCHANTS/REPLACEMENT	15,500	16,509.13	0.00	16,509.13	0.00	1,009.13	106.51
11-5117 CORPORATE/RR/UTILITY TAX	1,500	1,289.36	0.00	1,289.36	0.00	210.64	85.96
11-5121 FINANCIAL INSTITUTION TAX	500	0.00	0.00	0.00	0.00	500.00	0.00
TOTAL TAXES	177,550	82,799.08	0.00	82,799.08	0.00	94,750.92	46.63
CHARGES FOR SERVICE							
11-5307 RENTAL INCOME	15,055	194.23	0.00	194.23	0.00	14,860.77	1.29
11-5309 SHOOTING RANGE REVENUE	3,600	0.00	0.00	0.00	0.00	3,600.00	0.00
11-5334 CONCESSIONS BALL FIELD	8,000	0.00	0.00	0.00	0.00	8,000.00	0.00
TOTAL CHARGES FOR SERVICE	26,655	194.23	0.00	194.23	0.00	26,460.77	0.73
RECREATIONAL PROGRAMS							
11-5418 MISC RECREATION PROGRAMS	0	75.00	0.00	75.00	0.00	75.00	0.00
11-5427 YOUTH REC BASE/SOFT BALL	39,825	93.00	0.00	93.00	0.00	39,732.00	0.23
11-5428 YOUTH COMP BASE/SOFT BALL	7,400	0.00	0.00	0.00	0.00	7,400.00	0.00
11-5429 SAND VOLLEYBALL	800	0.00	0.00	0.00	0.00	800.00	0.00
11-5430 ADULT SOFTBALL	12,600	0.00	0.00	0.00	0.00	12,600.00	0.00
TOTAL RECREATIONAL PROGRAMS	60,625	168.00	0.00	168.00	0.00	60,457.00	0.28
MISC. INCOME							
11-5510 MISCELLANEOUS	5,000	0.00	0.00	0.00	0.00	5,000.00	0.00
11-5520 SPONSORS	9,500	0.00	0.00	0.00	0.00	9,500.00	0.00
TOTAL MISC. INCOME	14,500	0.00	0.00	0.00	0.00	14,500.00	0.00
INTERGOVERNMENTAL							
INTEREST							
11-5815 INTEREST INCOME	200	0.00	0.00	0.00	0.00	200.00	0.00
TOTAL INTEREST	200	0.00	0.00	0.00	0.00	200.00	0.00
OTHER REV. SOURCES/TRANS							
11-5930 TRANSFER FROM GENERAL FUND	249,180	0.00	0.00	0.00	0.00	249,180.00	0.00
TOTAL OTHER REV. SOURCES/TRANS	249,180	0.00	0.00	0.00	0.00	249,180.00	0.00
TOTAL REVENUE	528,710	83,161.31	0.00	83,161.31	0.00	445,548.69	15.73

11 -PARK FUND

% OF YEAR COMPLETED: 08.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
PARK MAINTENANCE							
PERSONNEL SERVICES							
11-6-1125-0101 SALARY FULLTIME	221,155	16,360.94	0.00	16,360.94	0.00	204,794.06	7.40
11-6-1125-0102 SALARY PARTTIME	28,570	262.64	0.00	262.64	0.00	28,307.36	0.92
11-6-1125-0103 SALARY OVERTIME	4,035	353.79	0.00	353.79	0.00	3,681.21	8.77
11-6-1125-0104 FICA	19,415	1,190.69	0.00	1,190.69	0.00	18,224.31	6.13
11-6-1125-0106 WORKERS COMP	9,685	982.80	0.00	982.80	0.00	8,702.20	10.15
11-6-1125-0107 RETIREMENT	21,655	1,656.62	0.00	1,656.62	0.00	19,998.38	7.65
11-6-1125-0108 HEALTH INSURANCE	38,975	2,523.25	0.00	2,523.25	0.00	36,451.75	6.47
11-6-1125-0109 DENTAL INSURANCE	1,645	127.50	0.00	127.50	0.00	1,517.50	7.75
11-6-1125-0110 OTHER PAYROLL INSURANCE	1,225	107.91	0.00	107.91	0.00	1,117.09	8.81
TOTAL PERSONNEL SERVICES	346,360	23,566.14	0.00	23,566.14	0.00	322,793.86	6.80
CONTRACTUAL SERVICES							
11-6-1125-0201 UTILITIES	31,610	1,873.26	0.00	1,873.26	0.00	29,736.74	5.93
11-6-1125-0203 PRINTING & ADVERTISING	780	0.00	0.00	0.00	0.00	780.00	0.00
11-6-1125-0207 TRAVEL & TRAINING	750	0.00	0.00	0.00	0.00	750.00	0.00
11-6-1125-0210 MAINTENANCE & REPAIRS	4,550	0.00	0.00	0.00	0.00	4,550.00	0.00
11-6-1125-0211 EQUIPMENT MAINTENANCE	2,000	10.00	0.00	10.00	0.00	1,990.00	0.50
11-6-1125-0213 UNIFORM MAINTENANCE	1,625	143.14	0.00	143.14	0.00	1,481.86	8.81
11-6-1125-0216 OTHER CONTRACTUAL SERVIC	47,805	248.04	0.00	248.04	0.00	47,556.96	0.52
TOTAL CONTRACTUAL SERVICES	89,120	2,274.44	0.00	2,274.44	0.00	86,845.56	2.55
COMMODITIES							
11-6-1125-0302 GAS, OIL & GREASE	9,360	384.86	0.00	384.86	0.00	8,975.14	4.11
11-6-1125-0307 EQUIPMENT MAINTENANCE	5,375	288.51	0.00	288.51	0.00	5,086.49	5.37
11-6-1125-0310 SUPPLIES	12,650	420.21	0.00	420.21	0.00	12,229.79	3.32
11-6-1125-0320 CONCESSION SUPPLIES	4,720	1,638.00	0.00	1,638.00	0.00	3,082.00	34.70
11-6-1125-0323 YOUTH BASE/SOFT BALL SUP	12,650	0.00	0.00	0.00	0.00	12,650.00	0.00
11-6-1125-0324 ADULT LEAGUE SUPPLIES	5,250	0.00	0.00	0.00	0.00	5,250.00	0.00
11-6-1125-0325 SPECIAL EVENTS SUPPLIES	3,050	0.00	0.00	0.00	0.00	3,050.00	0.00
TOTAL COMMODITIES	53,055	2,731.58	0.00	2,731.58	0.00	50,323.42	5.15
OTHER CHARGES							
11-6-1125-0401 INSURANCE	9,470	1,030.66	0.00	1,030.66	0.00	8,439.34	10.88
11-6-1125-0430 OFFICE FACILITIES & SERV	12,705	0.00	0.00	0.00	0.00	12,705.00	0.00
TOTAL OTHER CHARGES	22,175	1,030.66	0.00	1,030.66	0.00	21,144.34	4.65
CAPITAL OUTLAY							
11-6-1125-0504 MACHINERY & EQUIPMENT	18,000	0.00	0.00	0.00	0.00	18,000.00	0.00
TOTAL CAPITAL OUTLAY	18,000	0.00	0.00	0.00	0.00	18,000.00	0.00
TOTAL PARK MAINTENANCE	528,710	29,602.82	0.00	29,602.82	0.00	499,107.18	5.60

CITY OF HARRISONVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2019

11 -PARK FUND

% OF YEAR COMPLETED: 08.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
RECREATION PROGRAMS							
COMMODITIES							
SHOOTING RANGE							
CONTRACTUAL SERVICES							
CAPITAL PROJECTS							
CAPITAL PROJECTS							
TOTAL EXPENDITURES	528,710	29,602.82	0.00	29,602.82	0.00	499,107.18	5.60
REVENUE OVER/(UNDER) EXPENDITURES	0	53,558.49	0.00	53,558.49	0.00 (	53,558.49)	0.00

13 -AQUATIC CENTER FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 08.33

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
CHARGES FOR SERVICE	111,090	0.00	0.00	0.00	0.00	111,090.00	0.00
MISC. INCOME	47,090	0.00	0.00	0.00	0.00	47,090.00	0.00
INTEREST	600	0.00	0.00	0.00	0.00	600.00	0.00
OTHER REV. SOURCES/TRANS	8,440	0.00	0.00	0.00	0.00	8,440.00	0.00
TOTAL REVENUE	167,220	0.00	0.00	0.00	0.00	167,220.00	0.00
<u>EXPENDITURE SUMMARY</u>							
AQUATICS CENTER	167,220	925.37	0.00	925.37	0.00	166,294.63	0.55
TOTAL EXPENDITURES	167,220	925.37	0.00	925.37	0.00	166,294.63	0.55
REVENUE OVER/ (UNDER) EXPENDITURES	0	(925.37)	0.00	(925.37)	0.00	925.37	0.00

CITY OF HARRISONVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2019

13 -AQUATIC CENTER FUND

% OF YEAR COMPLETED: 08.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
CHARGES FOR SERVICE							
13-5333 SWIMMING POOL USE FEE	84,000	0.00	0.00	0.00	0.00	84,000.00	0.00
13-5336 POOL SEASON PASSES	26,790	0.00	0.00	0.00	0.00	26,790.00	0.00
13-5337 LIFEGUARD UNIFORM REVENUE	300	0.00	0.00	0.00	0.00	300.00	0.00
TOTAL CHARGES FOR SERVICE	111,090	0.00	0.00	0.00	0.00	111,090.00	0.00
MISC. INCOME							
13-5509 NON TAXABLE MISC	30,000	0.00	0.00	0.00	0.00	30,000.00	0.00
13-5510 MISCELLANEOUS	17,090	0.00	0.00	0.00	0.00	17,090.00	0.00
TOTAL MISC. INCOME	47,090	0.00	0.00	0.00	0.00	47,090.00	0.00
INTEREST							
13-5815 INTEREST INCOME	600	0.00	0.00	0.00	0.00	600.00	0.00
TOTAL INTEREST	600	0.00	0.00	0.00	0.00	600.00	0.00
OTHER REV. SOURCES/TRANS							
13-5934 TRANSFER FROM RESERVE	8,440	0.00	0.00	0.00	0.00	8,440.00	0.00
TOTAL OTHER REV. SOURCES/TRANS	8,440	0.00	0.00	0.00	0.00	8,440.00	0.00
TOTAL REVENUE	167,220	0.00	0.00	0.00	0.00	167,220.00	0.00

CITY OF HARRISONVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2019

15 -COMMUNITY CENTER FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 08.33

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
SALES TAXES	1,021,000	0.00	0.00	0.00	0.00	1,021,000.00	0.00
CHARGES FOR SERVICE	820,790	44,620.41	0.00	44,620.41	0.00	776,169.59	5.44
RECREATIONAL PROGRAMS	217,835	7,569.85	0.00	7,569.85	0.00	210,265.15	3.48
MISC. INCOME	32,650	1,276.64	0.00	1,276.64	0.00	31,373.36	3.91
INTEREST	1,500	0.00	0.00	0.00	0.00	1,500.00	0.00
OTHER REV. SOURCES/TRANS	253,305	0.00	0.00	0.00	0.00	253,305.00	0.00
TOTAL REVENUE	2,347,080	53,466.90	0.00	53,466.90	0.00	2,293,613.10	2.28
<u>EXPENDITURE SUMMARY</u>							
ADMINISTRATION	1,421,820	35,243.61	0.00	35,243.61	5,661.67	1,380,914.72	2.88
AQUATICS CENTER	153,665	9,661.78	0.00	9,661.78	25.53	143,977.69	6.30
RECREATION PROGRAMS	285,725	12,621.64	0.00	12,621.64	0.00	273,103.36	4.42
BUILDING & GROUNDS	485,870	38,402.59	0.00	38,402.59	2,239.96	445,227.45	8.36
TOTAL EXPENDITURES	2,347,080	95,929.62	0.00	95,929.62	7,927.16	2,243,223.22	4.42
REVENUE OVER/ (UNDER) EXPENDITURES	0 (	42,462.72)	0.00 (	42,462.72) (	7,927.16)	50,389.88	0.00

15 -COMMUNITY CENTER FUND

% OF YEAR COMPLETED: 08.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
SALES TAXES							
15-5022 PARK SALES TAX	1,021,000	0.00	0.00	0.00	0.00	1,021,000.00	0.00
TOTAL SALES TAXES	1,021,000	0.00	0.00	0.00	0.00	1,021,000.00	0.00
CHARGES FOR SERVICE							
15-5350 DAILY PASSES	74,340	4,122.00	0.00	4,122.00	0.00	70,218.00	5.54
15-5351 ANNUAL MEMBERSHIPS	673,520	34,812.16	0.00	34,812.16	0.00	638,707.84	5.17
15-5352 SENIOR RENT	6,950	607.75	0.00	607.75	0.00	6,342.25	8.74
15-5353 SWIM TEAM RENT	8,280	3,660.00	0.00	3,660.00	0.00	4,620.00	44.20
15-5354 ROOM RENTAL	48,000	1,149.50	0.00	1,149.50	0.00	46,850.50	2.39
15-5355 SPECIAL EVENTS	5,350	0.00	0.00	0.00	0.00	5,350.00	0.00
15-5356 OVERTIME FEES	1,100	15.00	0.00	15.00	0.00	1,085.00	1.36
15-5358 ALCOHOL APPLICATION FEES	50	25.00	0.00	25.00	0.00	25.00	50.00
15-5359 TOT WATCH FEES	3,200	229.00	0.00	229.00	0.00	2,971.00	7.16
TOTAL CHARGES FOR SERVICE	820,790	44,620.41	0.00	44,620.41	0.00	776,169.59	5.44
RECREATIONAL PROGRAMS							
15-5406 YOUTH BASKETBALL	14,000	0.00	0.00	0.00	0.00	14,000.00	0.00
15-5407 SUMMER CAMP	43,850	0.00	0.00	0.00	0.00	43,850.00	0.00
15-5408 TINY TIKES PROGRAMS	3,600	19.95	0.00	19.95	0.00	3,580.05	0.55
15-5409 YOUTH VOLLEYBALL	10,400	65.00	0.00	65.00	0.00	10,335.00	0.63
15-5410 BEFORE & AFTER SCHOOL PROGRA	89,000	3,675.00	0.00	3,675.00	0.00	85,325.00	4.13
15-5417 MEN'S 5 ON 5 BASKETBALL	5,400	0.00	0.00	0.00	0.00	5,400.00	0.00
15-5418 MISC RECREATION PROGRAMS	2,900	2,174.80	0.00	2,174.80	0.00	725.20	74.99
15-5421 FITNESS CLASSES	18,315	544.15	0.00	544.15	0.00	17,770.85	2.97
15-5422 WATER AEROBICS	2,250	146.50	0.00	146.50	0.00	2,103.50	6.51
15-5423 SWIM LESSONS	12,400	253.36	0.00	253.36	0.00	12,146.64	2.04
15-5425 LIFEGUARD TRAINING	3,425	0.00	0.00	0.00	0.00	3,425.00	0.00
15-5426 SWIM TEAM	4,500	321.09	0.00	321.09	0.00	4,178.91	7.14
15-5427 ADULT VOLLEYBALL	7,795	370.00	0.00	370.00	0.00	7,425.00	4.75
TOTAL RECREATIONAL PROGRAMS	217,835	7,569.85	0.00	7,569.85	0.00	210,265.15	3.48
MISC. INCOME							
15-5509 NON-TAXABLE MISC	1,400	41.64	0.00	41.64	0.00	1,358.36	2.97
15-5510 MISCELLANEOUS	7,200	265.00	0.00	265.00	0.00	6,935.00	3.68
15-5519 ON-SITE SALES COMMISSION	1,800	0.00	0.00	0.00	0.00	1,800.00	0.00
15-5520 SPONSORS	1,000	400.00	0.00	400.00	0.00	600.00	40.00
15-5521 PERSONAL TRAINER	10,000	0.00	0.00	0.00	0.00	10,000.00	0.00
15-5524 ACTIVATION FEE	11,250	570.00	0.00	570.00	0.00	10,680.00	5.07
TOTAL MISC. INCOME	32,650	1,276.64	0.00	1,276.64	0.00	31,373.36	3.91
INTEREST							
15-5815 INTEREST INCOME	1,500	0.00	0.00	0.00	0.00	1,500.00	0.00
TOTAL INTEREST	1,500	0.00	0.00	0.00	0.00	1,500.00	0.00
OTHER REV. SOURCES/TRANS							
15-5931 TRANSFER FROM OTHER FUNDS	4,400	0.00	0.00	0.00	0.00	4,400.00	0.00
15-5934 TRANSFER FROM RESERVE	248,905	0.00	0.00	0.00	0.00	248,905.00	0.00
TOTAL OTHER REV. SOURCES/TRANS	253,305	0.00	0.00	0.00	0.00	253,305.00	0.00
TOTAL REVENUE	2,347,080	53,466.90	0.00	53,466.90	0.00	2,293,613.10	2.28

15 -COMMUNITY CENTER FUND

% OF YEAR COMPLETED: 08.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
ADMINISTRATION							
=====							
PERSONNEL SERVICES	136,335	10,427.64	0.00	10,427.64	0.00	125,907.36	7.65
15-6-0103-0101 SALARY FULLTIME	83,340	5,247.14	0.00	5,247.14	0.00	78,092.86	6.30
15-6-0103-0102 SALARY PARTTIME	3,000	242.50	0.00	242.50	0.00	2,757.50	8.08
15-6-0103-0103 SALARY OVERTIME	16,950	1,107.30	0.00	1,107.30	0.00	15,842.70	6.53
15-6-0103-0104 FICA	6,660	608.45	0.00	608.45	0.00	6,051.55	9.14
15-6-0103-0106 WORKERS COMP	13,405	1,085.19	0.00	1,085.19	0.00	12,319.81	8.10
15-6-0103-0107 RETIREMENT	19,800	1,688.74	0.00	1,688.74	0.00	18,111.26	8.53
15-6-0103-0108 HEALTH INSURANCE	615	52.70	0.00	52.70	0.00	562.30	8.57
15-6-0103-0109 DENTAL INSURANCE	725	68.71	0.00	68.71	0.00	656.29	9.48
15-6-0103-0110 OTHER PAYROLL INSURANCE							
TOTAL PERSONNEL SERVICES	280,830	20,528.37	0.00	20,528.37	0.00	260,301.63	7.31
CONTRACTUAL SERVICES							
15-6-0103-0203 PRINTING & ADVERTISING	9,800	430.00	0.00	430.00	2,724.67	6,645.33	32.19
15-6-0103-0205 POSTAGE	200	0.00	0.00	0.00	0.00	200.00	0.00
15-6-0103-0207 TRAVEL & TRAINING	5,200	0.00	0.00	0.00	2,937.00	2,263.00	56.48
15-6-0103-0211 EQUIPMENT MAINTENANCE	3,065	0.00	0.00	0.00	0.00	3,065.00	0.00
15-6-0103-0216 OTHER CONTRACTUAL SERVIC	13,965	10,359.16	0.00	10,359.16	0.00	3,605.84	74.18
15-6-0103-0218 CREDIT CARD PROCESSING F	9,500	30.00	0.00	30.00	0.00	9,470.00	0.32
TOTAL CONTRACTUAL SERVICES	41,730	10,819.16	0.00	10,819.16	5,661.67	25,249.17	39.49
COMMODITIES							
15-6-0103-0304 UNIFORMS	800	0.00	0.00	0.00	0.00	800.00	0.00
15-6-0103-0305 SAFETY EQUIPMENT	50	0.00	0.00	0.00	0.00	50.00	0.00
15-6-0103-0310 SUPPLIES	8,180	1,441.41	0.00	1,441.41	0.00	6,738.59	17.62
15-6-0103-0351 COMPUTER EQUIPMENT	6,800	0.00	0.00	0.00	0.00	6,800.00	0.00
TOTAL COMMODITIES	15,830	1,441.41	0.00	1,441.41	0.00	14,388.59	9.11
OTHER CHARGES							
15-6-0103-0401 INSURANCE	24,085	2,454.67	0.00	2,454.67	0.00	21,630.33	10.19
15-6-0103-0402 TRANSFER TO DEBT SERVICE	1,025,400	0.00	0.00	0.00	0.00	1,025,400.00	0.00
15-6-0103-0403 DUES & SUBSCRIPTIONS	1,990	0.00	0.00	0.00	0.00	1,990.00	0.00
15-6-0103-0430 OFFICE FACILITIES & SERV	30,655	0.00	0.00	0.00	0.00	30,655.00	0.00
15-6-0103-0460 BAD DEBT	1,300	0.00	0.00	0.00	0.00	1,300.00	0.00
TOTAL OTHER CHARGES	1,083,430	2,454.67	0.00	2,454.67	0.00	1,080,975.33	0.23
CAPITAL OUTLAY							
TOTAL ADMINISTRATION	1,421,820	35,243.61	0.00	35,243.61	5,661.67	1,380,914.72	2.88

15 -COMMUNITY CENTER FUND

% OF YEAR COMPLETED: 08.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
AQUATICS CENTER							
=====							
PERSONNEL SERVICES							
15-6-1124-0101 SALARY FULLTIME	31,725	2,280.04	0.00	2,280.04	0.00	29,444.96	7.19
15-6-1124-0102 SALARY PARTTIME	63,570	5,373.00	0.00	5,373.00	0.00	58,197.00	8.45
15-6-1124-0103 SALARY OVERTIME	3,400	0.00	0.00	0.00	0.00	3,400.00	0.00
15-6-1124-0104 FICA	7,440	561.85	0.00	561.85	0.00	6,878.15	7.55
15-6-1124-0106 WORKERS COMP	9,185	195.24	0.00	195.24	0.00	8,989.76	2.13
15-6-1124-0107 RETIREMENT	3,265	228.00	0.00	228.00	0.00	3,037.00	6.98
15-6-1124-0108 HEALTH INSURANCE	10,780	14.00	0.00	14.00	0.00	10,766.00	0.13
15-6-1124-0109 DENTAL INSURANCE	320	34.00	0.00	34.00	0.00	286.00	10.63
15-6-1124-0110 OTHER PAYROLL INSURANCE	200	19.72	0.00	19.72	0.00	180.28	9.86
TOTAL PERSONNEL SERVICES	129,885	8,705.85	0.00	8,705.85	0.00	121,179.15	6.70
CONTRACTUAL SERVICES							
15-6-1124-0207 TRAVEL & TRAINING	1,550	0.00	0.00	0.00	0.00	1,550.00	0.00
15-6-1124-0211 EQUIPMENT MAINTENANCE	7,800	0.00	0.00	0.00	0.00	7,800.00	0.00
15-6-1124-0216 OTHER CONTRACTUAL SERVIC	5,750	0.00	0.00	0.00	0.00	5,750.00	0.00
TOTAL CONTRACTUAL SERVICES	15,100	0.00	0.00	0.00	0.00	15,100.00	0.00
COMMODITIES							
15-6-1124-0303 CHEMICALS	4,585	929.86	0.00	929.86	0.00	3,655.14	20.28
15-6-1124-0304 UNIFORMS	750	0.00	0.00	0.00	0.00	750.00	0.00
15-6-1124-0305 SAFETY EQUIPMENT	930	0.00	0.00	0.00	0.00	930.00	0.00
15-6-1124-0307 EQUIPMENT MAINTENANCE	1,390	0.00	0.00	0.00	0.00	1,390.00	0.00
15-6-1124-0310 SUPPLIES	1,025	26.07	0.00	26.07	25.53	973.40	5.03
TOTAL COMMODITIES	8,680	955.93	0.00	955.93	25.53	7,698.54	11.31
CAPITAL OUTLAY							
TOTAL AQUATICS CENTER	153,665	9,661.78	0.00	9,661.78	25.53	143,977.69	6.30
RECREATION PROGRAMS							
=====							
PERSONNEL SERVICES							
15-6-1126-0101 SALARY FULLTIME	47,150	3,142.62	0.00	3,142.62	0.00	44,007.38	6.67
15-6-1126-0102 SALARY PARTTIME	60,190	4,887.00	0.00	4,887.00	0.00	55,303.00	8.12
15-6-1126-0103 SALARY OVERTIME	2,000	0.00	0.00	0.00	0.00	2,000.00	0.00
15-6-1126-0104 FICA	8,405	525.25	0.00	525.25	0.00	7,879.75	6.25
15-6-1126-0106 WORKERS COMP	2,225	200.55	0.00	200.55	0.00	2,024.45	9.01
15-6-1126-0107 RETIREMENT	4,910	254.89	0.00	254.89	0.00	4,655.11	5.19
15-6-1126-0108 HEALTH INSURANCE	14,710	805.01	0.00	805.01	0.00	13,904.99	5.47
15-6-1126-0109 DENTAL INSURANCE	600	23.80	0.00	23.80	0.00	576.20	3.97
15-6-1126-0110 OTHER PAYROLL INSURANCE	325	14.61	0.00	14.61	0.00	310.39	4.50
TOTAL PERSONNEL SERVICES	140,515	9,853.73	0.00	9,853.73	0.00	130,661.27	7.01

CITY OF HARRISONVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2019

15 -COMMUNITY CENTER FUND

% OF YEAR COMPLETED: 08.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
CONTRACTUAL SERVICES							
15-6-1126-0207 TRAVEL & TRAINING	925	0.00	0.00	0.00	0.00	925.00	0.00
15-6-1126-0211 EQUIPMENT MAINTENANCE	3,950	1,778.15	0.00	1,778.15	0.00	2,171.85	45.02
15-6-1126-0216 OTHER CONTRACTUAL SERVIC	94,975	35.22	0.00	35.22	0.00	94,939.78	0.04
TOTAL CONTRACTUAL SERVICES	99,850	1,813.37	0.00	1,813.37	0.00	98,036.63	1.82
COMMODITIES							
15-6-1126-0307 EQUIPMENT MAINTENANCE	2,565	49.31	0.00	49.31	0.00	2,515.69	1.92
15-6-1126-0310 SUPPLIES	13,450	0.00	0.00	0.00	0.00	13,450.00	0.00
TOTAL COMMODITIES	16,015	49.31	0.00	49.31	0.00	15,965.69	0.31
CAPITAL OUTLAY							
15-6-1126-0504 MACHINERY & EQUIPMENT	10,005	196.00	0.00	196.00	0.00	9,809.00	1.96
TOTAL CAPITAL OUTLAY	10,005	196.00	0.00	196.00	0.00	9,809.00	1.96
RECREATION PROGRAMS							
15-6-1126-0702 AEROBICS	2,000	0.00	0.00	0.00	0.00	2,000.00	0.00
15-6-1126-0716 YOUTH VOLLEYBALL	500	0.00	0.00	0.00	0.00	500.00	0.00
15-6-1126-0717 5 ON 5 BASKETBALL	9,840	709.23	0.00	709.23	0.00	9,130.77	7.21
15-6-1126-0718 MISC RECREATION PROGRAMS	4,000	0.00	0.00	0.00	0.00	4,000.00	0.00
15-6-1126-0719 ADULT VOLLEYBALL	3,000	0.00	0.00	0.00	0.00	3,000.00	0.00
TOTAL RECREATION PROGRAMS	19,340	709.23	0.00	709.23	0.00	18,630.77	3.67
TOTAL RECREATION PROGRAMS							
	285,725	12,621.64	0.00	12,621.64	0.00	273,103.36	4.42
BUILDING & GROUNDS							
=====							
PERSONNEL SERVICES							
15-6-1119-0101 SALARY FULLTIME	85,070	6,667.21	0.00	6,667.21	0.00	78,402.79	7.84
15-6-1119-0102 SALARY PARTTIME	12,380	1,135.68	0.00	1,135.68	0.00	11,244.32	9.17
15-6-1119-0103 SALARY OVERTIME	3,000	1,161.17	0.00	1,161.17	0.00	1,838.83	38.71
15-6-1119-0104 FICA	6,630	653.34	0.00	653.34	0.00	5,976.66	9.85
15-6-1119-0106 WORKERS COMP	4,335	469.38	0.00	469.38	0.00	3,865.62	10.83
15-6-1119-0107 RETIREMENT	8,405	751.36	0.00	751.36	0.00	7,653.64	8.94
15-6-1119-0108 HEALTH INSURANCE	18,620	1,585.00	0.00	1,585.00	0.00	17,035.00	8.51
15-6-1119-0109 DENTAL INSURANCE	790	68.00	0.00	68.00	0.00	722.00	8.61
15-6-1119-0110 OTHER PAYROLL INSURANCE	505	48.07	0.00	48.07	0.00	456.93	9.52
TOTAL PERSONNEL SERVICES	139,735	12,539.21	0.00	12,539.21	0.00	127,195.79	8.97
CONTRACTUAL SERVICES							
15-6-1119-0201 UTILITIES	238,300	12,736.26	0.00	12,736.26	0.00	225,563.74	5.34
15-6-1119-0207 TRAVEL & TRAINING	250	0.00	0.00	0.00	0.00	250.00	0.00
15-6-1119-0211 EQUIPMENT MAINTENANCE	6,000	1,000.00	0.00	1,000.00	0.00	5,000.00	16.67
15-6-1119-0216 OTHER CONTRACTUAL SERVIC	59,400	8,042.28	0.00	8,042.28	0.00	51,357.72	13.54
TOTAL CONTRACTUAL SERVICES	303,950	21,778.54	0.00	21,778.54	0.00	282,171.46	7.17

CITY OF HARRISONVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2019

15 -COMMUNITY CENTER FUND

% OF YEAR COMPLETED: 08.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
COMMODITIES							
15-6-1119-0303 CHEMICALS	1,500	640.91	0.00	640.91	0.00	859.09	42.73
15-6-1119-0305 SAFETY EQUIPMENT	250	0.00	0.00	0.00	0.00	250.00	0.00
15-6-1119-0307 EQUIPMENT MAINTENANCE	4,300	627.95	0.00	627.95	0.00	3,672.05	14.60
15-6-1119-0310 SUPPLIES	17,200	2,169.98	0.00	2,169.98	167.96	14,862.06	13.59
15-6-1119-0350 SMALL TOOLS/EQUIPMENT	0	0.00	0.00	0.00	2,072.00	2,072.00	0.00
TOTAL COMMODITIES	23,250	3,438.84	0.00	3,438.84	2,239.96	17,571.20	24.42
OTHER CHARGES							
15-6-1119-0425 MDNR PRINCIPAL PAYMENT	17,060	0.00	0.00	0.00	0.00	17,060.00	0.00
15-6-1119-0440 MDNR INTEREST PAYMENT	1,875	646.00	0.00	646.00	0.00	1,229.00	34.45
TOTAL OTHER CHARGES	18,935	646.00	0.00	646.00	0.00	18,289.00	3.41
CAPITAL OUTLAY							
TOTAL BUILDING & GROUNDS	485,870	38,402.59	0.00	38,402.59	2,239.96	445,227.45	8.36
CAPITAL PROJECTS							
CAPITAL PROJECTS							
TOTAL EXPENDITURES	2,347,080	95,929.62	0.00	95,929.62	7,927.16	2,243,223.22	4.42
REVENUE OVER/ (UNDER) EXPENDITURES	0 (	42,462.72)	0.00 (	42,462.72) (	7,927.16)	50,389.88	0.00