AGENDA

HARRISONVILLE PARK BOARD
COMMUNITY CENTER- 2400 JEFFERSON PARKWAY
APRIL 9, 2019
6:00 pm

1. CALL TO ORDER

2. PUBLIC PARTICIPATION

3. CEREMONIAL MATTERS

4. APPROVAL OF MINUTES – MARCH 12, 2019

5. PARKS and RECREATION DEPARTMENT

5a. Director Report – Monthly Report
5b. HCC Front Entrance Project
5c. P&R Department Passenger Van
5d. Request Park Property Use for Log Cabin Festival
5e. Disc Golf and Dog Park - Discussion
5c. Month and YTD Financial Report

6. OTHER BUSINESS

7. ADJOURN TO EXECUTIVE SESSION *(IF NECESSARY)*

8. ADJOURN FROM REGULAR SESSION

The City of Harrisonville Park Board may enter into an executive session at this meeting, if such action is approved by a majority of the board members present who constitute a quorum, to discuss personnel matters, the lease or purchase of real estate, or legal or privileged matters under Sections 610.021 (1), (2) and (3), RSMo.

Posted on City Hall Bulletin Board this 4th day of April, 2019

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City Clerk, City of Harrisonville

HARRISONVILLE PARK BOARD MINUTES
HARRISONVILLE COMMUNITY CENTER
March 12, 2019
6:00 P.M.

CALL TO ORDER: The regularly scheduled meeting of the Harrisonville Park Board was called to order at 6:03pm by Chairman Cathy Faris.

MEMBERS PRESENT: Cathy Faris, Clint Miller, David Atkinson, Ed Roberts, Dr. Martin Parks, Don Allen, Laura Frees, & Brent Caruthers

ABSENT: Chris Deal, & Frank DeMoro II

OTHERS PRESENT: Mayor Brian Hasek, Parks & Recreation Assistant Director David Killpack, Recreation Coordinator of Member Services Amy Fuller, & City Liasion Matt Turner (arrived 6:06pm)

PUBLIC PARTICIPATION: Chad Kelly, who is interested in a Disc Golf Course, was present this evening to again inquire about any new information about the subject. Assistant Director, David Killpack stated that Mr. Deal has reviewed this matter and recently contacted a vendor for information regarding a Disc Golf Course. However, since Mr. Deal is gone on vacation during this time, more information will be provided at the next Park Board meeting.

CEREMONIAL MATTERS: NONE

APPROVAL OF MINUTES: Chairman Cathy Faris asked for a motion to approve the minutes from the February 12, 2019 regular meeting. Mr. Atkinson moved to approve the minutes of the February 12, 2019 Park Board meeting. The motion was seconded by Mr. Allen and approved unanimously by a voice vote of those present, 8-0.

DIRECTOR'S REPORT:
Assistant Director, David Killpack read highlights from the written report.

Assistant Director Killpack stated that staff are continuing to work on bids for various projects and equipment. The parks crews are continuing to work on equipment repairs and projects. Our memberships, programs, and class enrollments are continuing to grow and do well.

Assistant Director Killpack stated that he has been working with Eric Myler with Harrisonville EMS, to recognize and honor all those that were involved with the lifesaving actions that were administered to member Mark Thompson who suffered a sudden cardiac arrest while playing basketball. EMS did arrive at the center and took over from that point; Mr. Thompson was transported to the hospital for further treatment and care. Mr. Thompson is continuing to do very well, and has been in recently with his wife to work out and play ball.

DISC GOLF MEMO:
Assistant Director David Killpack stated that per the informational memo provided, Director Deal stated that a detailed discussion will be needed regarding this particular subject matter.

Mr. Caruthers made a motion recommending that staff research more information in regards to the idea of the Dog Park and a Disc Golf Course and with a possible site location. Mr. Roberts seconded the motion; the motion was approved unanimously by a voice vote of those present, 8-0.

MONTH AND YTD FINANCIAL REPORT:
Director Deal reviewed information from the written report.

PARK FUND: Assistant Director Killpack reported:
- Revenue is showing about the same from this this same time as last year
- Expenses remain about the same from this same time as last year

ODP FUND: Assistant Director Killpack reported:
- Revenue remains about the same from this same time as last year
- Expenses remain about the same at this time as last year

HCC FUND: Assistant Director Killpack reported:
- Revenue is slightly higher from this same time as last year
- Membership numbers continue to remain steady;
  - Day Pass, & Room Rentals about the same from this same time as last year
  - Fitness Classes & Programming revenues tracking higher from this same time last year
- Expenses are slightly lower from this same time as last year

OTHER BUSINESS:
Mr. Miller stated that he would like to take a moment to thank and to recognize Mayor Hasek, Mr. Turner, and the Board of Alderman for their constant support of the Parks and Recreation Department and the City of Harrisonville.

Dr. Parks stated that he noticed a few downed trees over the trails area; he stated that they seemed to have been cut and placed in piles. Mr. Killpack stated that he will contact the park crew to look into the matter.

Mr. Turner brought up a discussion regarding a house that is located at the entrance of Camp Reeder. The owner of the house mentioned that they would be interested in purchase of a parcel of the land for extension of their driveway.

Mayor Hasek thanked the Park Board members, Mr. Turner, and staff for welcoming and encouraging him to participate in the meetings.

ADJOURN:
A motion to adjourn the meeting of the Park Board was made by Dr. Roberts, seconded by Mr. Miller and approved unanimously by a voice vote of those present, 8-0. The meeting adjourned at 7:14pm. The next meeting is scheduled for April 9th 2019 at 6:00pm.

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Cathy Faris, Park Board Chairman

ATTEST”

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Amy Fuller, Park Board Secretary

APPROVED, by the Park Board on this 9th day of April, 2019.

MEMO

TO: Park Board

CC: Mayor Hasek, Happy Welch, City Administrator

FROM: Chris Deal, Parks & Recreation Director

DATE: April 5, 2019

RE: March Monthly Report

The following is a month end report for the month of March, 2019

ADMINISTRATION

- Bids were received for the HCC Front Entrance Project, which will be presented for approval in the Board meeting. No bids were received for the Passenger Van and a memo will be presented on this as well
- Still working on a couple equipment bids and Heartland Environmental Distributors will be out next week to test the lake water and provide a report for lake weed removal
- I am working with a representative from the South Grand River Watershed Alliance on a grant project which will involve planting prairie and other tall grasses in City Park, as well as the development of a Rain Garden in a consistently wet area of the City Park. There will be minimal cost to the department and the project will beautify the park area and provide cleaner water quality and wildlife habitat
- Met with consultants on the condition of the Outdoor Pool
- Walked through the CPR incident with staff and assisted with upcoming recognition
- Work with staff on various projects at the Center and at Parks, weather permitting

PARKS

- The Parks Crew is working on equipment maintenance and started spring projects
- Working on all building repairs when weather permits
- Trail repairs and other park upkeep
- Parks Supervisor working on the list of "projects" to complete this spring/summer
- Work with the Director to identify the areas for Grant project from the Watershed Alliance

RECREATION

- Before and After School numbers remain steady as well as growth in the Winter Break and Spring Break special days
- Total of 55 Group Fitness registrations and 25 Group Fitness Classes
- Youth and Adult Fitness Orientations ongoing
- Signups for Baseball-Softball is underway

MEMBERSHIP

- *Total Membership Count as of December 31, 2016 is 3,926*
- *Total Membership Count as of December 31, 2017 is 4,000*
- *Total Membership Count as of December 31, 2018 is 4,058*
- *Total Membership Count as of February 28, 2019 is 4,358*
- Prepared March & April Membership mailing and mailed out letters
- Audited new and or renewed Membership paperwork and EFT accounts
- Processed Monthly Membership installment billings
- Invoiced Corporate Accounts (City, CASGV, HSD, and CRMC & Quick Trip, Sioux Chief) for monthly Memberships. Invoice group visit
- Ran weekly rental set ups for maintenance and Building Supervisors. Completed all Park Rentals and Dept. Billings
- Completed EFT's onto spreadsheet, mailed letters for payment
- Submitted and received last month Silver Sneakers Fitness and other Insurance program Membership Payments
- Mailed invoices and monitored all department rentals, including set ups for maintenance
- Oversee Front Desk Operations, assisting with front desk and tot watch where needed This includes working at the Front Desk if short of staff and during breaks
- Take Park Board minutes and create the minutes for the Park Board packet
- Display and update signage at front desk and foyer doors alerting members of upcoming changes or cancellations
- Continue to answer daily calls from Members regarding concerns and take care of their requests regrading accounts, the building or overall satisfaction
- Continue to assist with all Programs and Special Events
- Continue training and administration of the Community Center Front Desk and Tot Watch
- Continue to advertise and register vendors for the April 13th Spring Craft Show

AQUATICS

- Ongoing training and administration of all Pool staff
- Good numbers continue in the Water Aerobics classes continues
- Working on program growth and coordination of all pool uses
- Start hiring for Outdoor Pool and working on Aqua Cats program
- Met with Outdoor Pool consultants concerning the pool condition
- Assisted with Special Events

HCC AND OUTDOOR POOL MAINTENANCE

- Assisting with Bid for Projects and Equipment for the Community Center
- Daily Trips to the Outdoor Pool to turn pumps and grease pumps where needed
- Met Outdoor Pool consultants concerning the condition of the Outdoor Pool, started prep
- Complete building inspections for fire, sprinklers, elevator and fire extinguishers
- Order parts and supplies for daily, weekly, monthly use
- Daily cleaning of the gym floor, which has now been resurfaced
- Ongoing "deep cleaning" of the HCC, quarterly cleaning planned

STAFF WILL ANSWER ANY QUESTIONS FROM THIS REPORT OR OTHERWISE. THANK YOU!


DEEP END DRAIN
OUTDOOR POOL FLOOR
DEEP END FLOOR AND SEAM
SLANT FLOOR

MEMO

TO: Park Board

CC: Mayor Hasek, Happy Welch, City Administrator

FROM: Chris Deal, Parks & Recreation Director

DATE: April 4, 2019

RE: Community Center Front Entrance Renovation

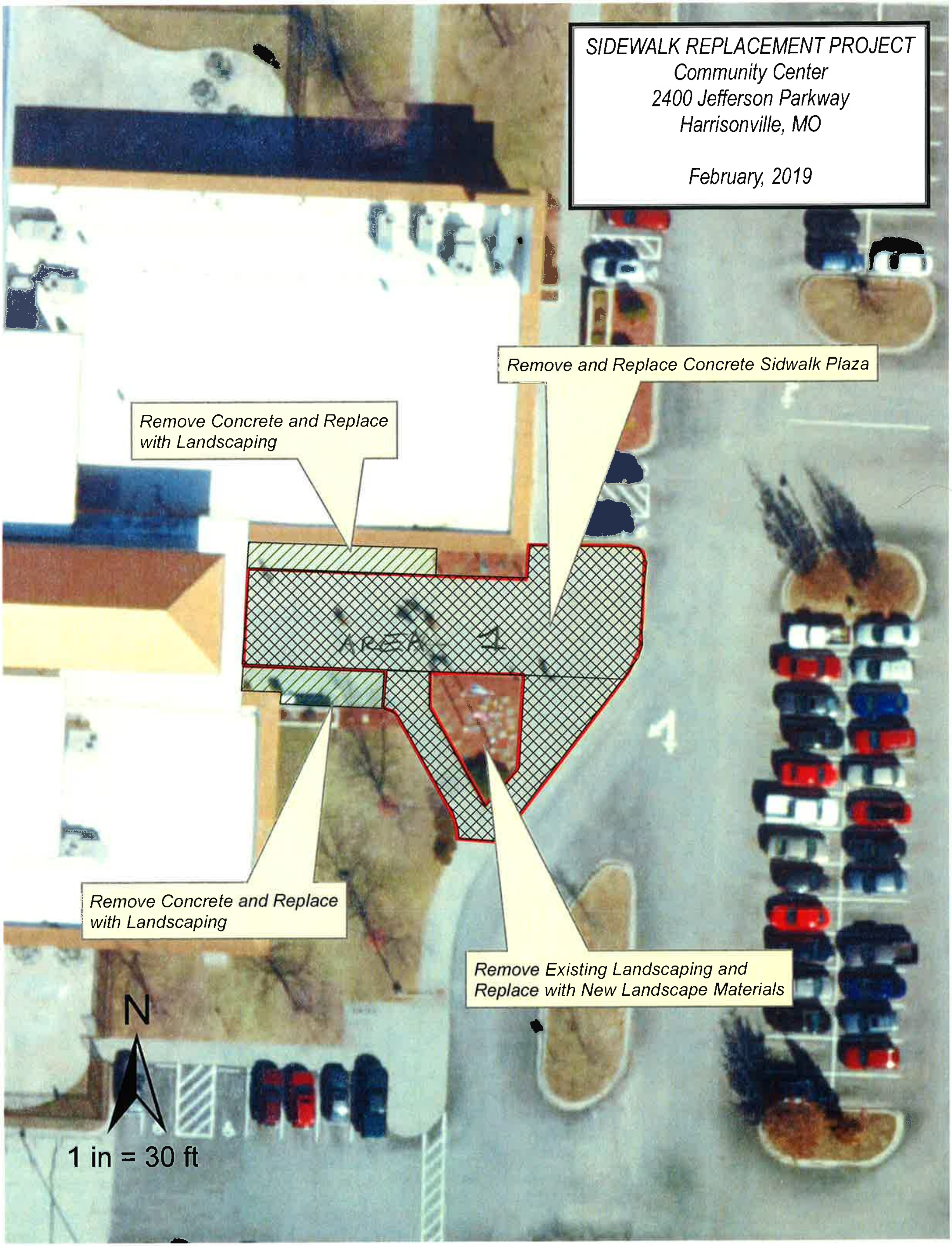
Staff sent out a bid for the renovation of the front entrance of the Community Center. This project includes removing the existing concrete, which is failing, and replacing it with new concrete. It also includes new landscaping with 2 to 3 inch river rock and new tall grass plants as specified in the bid document.

From the bid process, 11 bids were received and those bids are attached to this report. After checking the past work and references of the low bidder, staff recommends the lowest/best bid of **$32,614.62 from BUILD IT, LLC, from Nevada, Missouri**.

This project was budgeted at $60,000.00 for area 1, therefore if the low bid is accepted, there will be a savings of $27,385.80. Area's 2 and 3 of this project includes replacing the front entrance sidewalks on both sides of the Center. These areas of cement are also failing, similar to the front entrance area.

Therefore, staff requests approval of the low bid of $32,614.62 from BUILD IT, LLC, and requests approval for staff to go out for bid for areas 2 and 3 of this project, with the goal of staying within the total budget of $60,000.00 for this project. Staff will answer any questions, thank you.

Untitled Map
Write a description for your map.
Legend
Community Center Status
Harrisonville Community Center
Harrisonville Community Center
2
1
3
AREA 1
AREA 2
AREA 3
CURB
Google Earth
© 2018 Google
100 ft
N


SIDEWALK REPLACEMENT PROJECT
Community Center
2400 Jefferson Parkway
Harrisonville, MO
February, 2019
Remove and Replace Concrete Sidwalk Plaza
Remove Concrete and Replace with Landscaping
AREA 1
Remove Concrete and Replace with Landscaping
Remove Existing Landscaping and Replace with New Landscape Materials
N
1 in = 30 ft

CITY OF HARRISONVILLE, MISSOURI

Parks & Recreation Department

Bid Tabulation - Project # RFP-P&R -2019-01 HCC Front Entrance Renovation 03/08/2019

Company Name	City/Location	Contact	Bid Total
Build It LLC	Nevada, MO	Karen	$32,614.62
USA Concrete LLC	Shawnee, KS	Juan	$36,000.00
Joe Dirt Construction	Harrisonville, MO	Robert	$39,835.00
Dan Smith Concrete LLC	Grandview, MO	Harley	$41,800.00
Pavement Management	Lees Summit, MO	Michael	$49,888.75
Gridiron Construction LLC	Harrisonville, MO	Don	$53,900.00
Wil-Pav Inc. Asphalt Paving	Sugar Creek, MO	Kevin	$55,394.00
Kohler Lawn & Outdoor	Pleasant Hill, MO	Andy	$56,900.00
MTS Contracting Inc.	North Kansas City, MO	Shane	$59,600.00
D.J. Construction	Pleasant Hill, MO	D.J.	$63,474.00
Taylor Made Exteriors	Lees Summit, MO	Natalie	$64,598.00

MEMO

TO: Park Board

CC: Mayor Hasek, Happy Welch, City Administrator

FROM: Chris Deal, Parks & Recreation Director

DATE: April 4, 2019

RE: Passenger Van Purchase for Parks & Recreation Department

Part of the 2019 approved budget for the Parks & Recreation Department includes the purchase of a used Passenger Van for the Summer Day Camp program and other uses as deemed necessary. Although staff received prices in person that were below the budgeted amount of $20,000, there were no written bids provided after posting the bid and sending the bid out to 6 dealerships. After review of the prices for a new van, the cost is over the approved budget by approximately $15,000 for a "like bid", but around $5,000 over for the state bid. However, staff would not recommend the state bid because of fewer safety features, such as no head rests, no speed sensitive seat belts and limited vision on back up camera.

With this situation, staff is requesting approval from the Park Board to directly negotiate with the dealer for the best price of a used 12 passenger van, not to exceed the budget of $20,000. Another option would be to wait until the 2020 budget and budget the higher amount for a new van, which could be approximately $35,000, or the price could increase.

If it is approved for staff to proceed with the used van, staff will take this request to the Board of Alderman to seek approval. If approved by the BOA, staff will directly negotiate the best price and make a recommendation to the City Administrator for the final purchase of a passenger van. Staff will answer any questions, thank you.

MEMO

TO: Park Board

CC: Mayor Hasek, Happy Welch, City Administrator

FROM: Chris Deal, Parks & Recreation Director

DATE: April 4, 2019

RE: Park Property Use Request

A request is being made from the Chamber of Commerce to use Park Property as part of the Civil War reenactment, which will be part of the Log Cabin Festival. City Administrator Happy Welch will answer any questions on this event.

MEMO

TO: Park Board

FROM: Chris Deal, Director

CC: Mayor Hasek – Happy Welch, City Administrator

DATE: April 4, 2019

RE: Disc Golf Course and Dog Park Discussion

Attached with this memo is more information regarding a Disc Golf Course and a Dog Park. Staff will have more information to share at the Park Board meeting, but please read through the information provided.

As stated in March, staff's recommendation is that further discussion needs to take place regarding the use of the Park Foundation fund monies and the possibility for seed money and fundraising for a Disc Golf Course or a Dog Park in Harrisonville. Thank you.

Disc Golf Proposal

Harrisonville

What is Disc Golf?

Disc Golf is one of the best lifetime fitness sports. It is easy to learn, a healthy activity and accessible to people of all ages and fitness levels. If you can throw a Frisbee and enjoy walking, you can play disc golf.

Today there are over 2,500 Disc Golf Courses in the United States. There are between 7,000,000 and 10,000,000 people who have played the game. Disc Golf differs from regular Golf in important ways. Disc Golf courses can use a wide variety of terrain. Often times, land not suitable for other park activities or development is perfect terrain for a disc golf course.

Discs often cost players around $10-$20 per disc. For players starting out, one or two discs are truly all that's needed to enjoy the game and get started!

Economics and Maintenance

While most Disc Golf courses are free to play for the public, the courses can still bring in some revenue for the cities. Sponsorships on every hole can help pay for the course in as little as 4-5 years. Most courses ask for between $50-$100 per year for sponsoring a hole, and in return, the company logo is placed on or below the tee sign. Another option for funding the course would be to have a sponsor pay for the basket in return they get lifetime advertising for a hole on the course.

Leagues and tournaments can be held generating revenue to the city dependent on the amount of players that play. Monthly leagues are a great way to keep the revenue coming in.

If camping hookups are on site, or nearby, many people will enjoy staying on site as a weekend vacation. Often players will visit local shops, restaurants, and gas stations before leaving town.

The upkeep on Disc Golf is practically non existent. Outside of mowing and general grounds keeping, once the baskets are installed, they are weather proof and covered by 10+ year warranties, often lasting 25 years or more without problems.

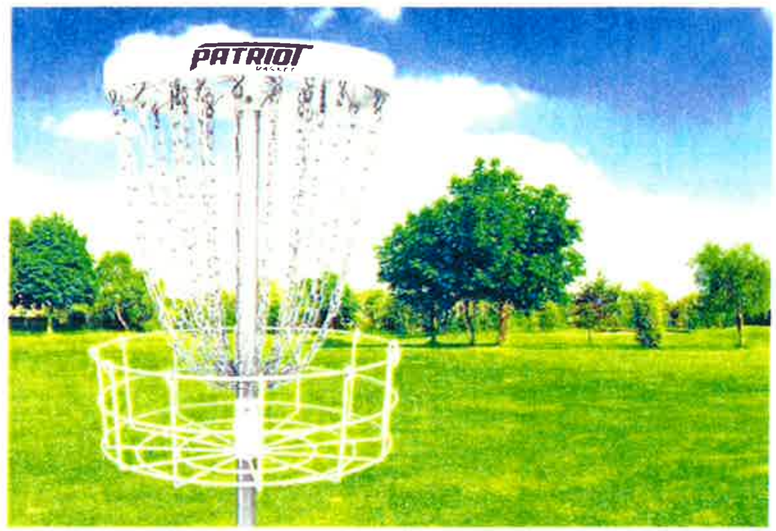
Disc Golf in Our Area

Disc Golf has been around the state and surrounding areas for decades. Disc Golfers love to travel and play new courses all the time, often getting people to travel is as simple as having a course in your town!

In Memphis, we have 2 courses that have been installed in the past 5 years by me. I was one of the only active players in the area, and now we have about 25 active players, with at least triple that who have since played the game and enjoyed it since the courses have been in place. We expect that number to continue to grow as more people become aware of how much fun it is to play!

That being said, there is plenty of growth opportunity in the rural Missouri areas. As you can see by the map below, we are behind the growth that our bordering states have shown.

Baskets



Dynamic Discs Patriot Basket

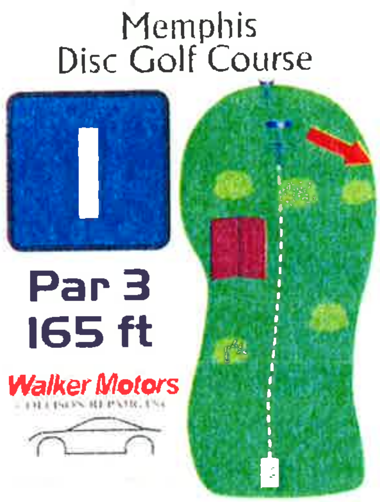
The Patriot from Dynamic Discs is the best championship level PDGA approved basket on the market at an affordable price. This will deliver a fantastic basket for an excellent price, while also including a 10 year warranty against rust, corrosion, and defects.

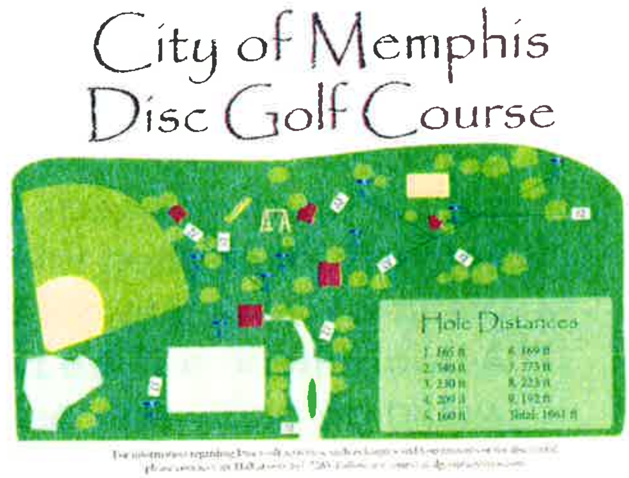
Land Requirement

The cost to install a Disc Golf course can be very inexpensive compared to other recreational sports. Some courses can be installed in underutilized wooded areas, or on existing groomed parks that are already being maintained.

Disc Golf courses can work with substantially less land than a traditional golf course. An 18 hole Tournament Championship course can easily fit on a typical 9 hole ball golf course. A beginner 9 hole course can usually fit on an area of around 3-10 acres, depending on terrain. Most holes are usually between 150-700 ft from tee area to basket.

Signage





Tee Sign and Course Overview Sign

Very clear detailed signage makes the course easy to follow for any beginner. Signs are customized for each course. Sponsor space is a great way to help pay for part of the course

Course overview signs are a great way for people to get a feel for the overall flow of the course. Most people will take a picture of the map before starting a round to help them navigate the course.

Actual signage may have a different theme.

Scope of Work

Once approved, I would come walk the property and determine a layout. I would map it out and turn in to the city, or whoever needs to approve it. I would mark it with flags or stakes, then take all the measurements and pictures needed to get the course signage started. Actual time to get the baskets and signage installed would go pretty fast, probably just a couple weekends.

Price includes 9 Baskets, including keys to lock them into the ground. Natural grass tee pads. Very detailed custom Tee Signs, Course Overview Sign, and Basic Rules Sign. Basic course labor is included. I would also donate 5 discs to the city to rent or give away as they please.

Total cost $4000.00

9 hole starter course

Dog Parks

Promoting vibrant, active people, dogs and community

By Anne-Marie Spencer

According to numerous reports, spaces where dogs can play off-leash are the fastest-growing feature in parks today. Dog parks are sought after by pet owners for multiple reasons. They provide socialization for both pets and their owners. They bring people of all walks of life together in a space where they can form bonds and friendships based on their shared love of dogs. For dogs, especially ones whose owners work long hours, regular dog park visits can provide an outlet to expend stored energy.

While demand stems from a growing number of individuals owning a pet, the value and benefits of these spaces extend beyond pets and their owners — making a statement about a community's commitment to offering amenities that attract a richly diverse and active population. To better advocate for off-leash dog parks, it is important to understand the demand for these spaces and the benefits for dog owners and the broader community.

As populations grow, and leash laws become more restrictive, many municipalities see dog parks as a way to allow pets to play without impacting traffic, infringing on private property or potentially creating unwanted litter on public streets. While dog parks are certainly welcomed by dog owners, the value and benefits of these spaces extend far beyond the dog community.

Dog park amenities, like this ramp, help dogs build confidence and strengthen muscles.

Multiple Benefits

Dogs encourage people to walk more, and research studies show that at the individual level, being outdoors in a dog park offers diverse therapeutic, physiological, psychosocial and psychological benefits. It has been found that owning a pet is directly linked to fewer visits to the doctor and improved overall health.

Dog walking has been examined as a mechanism for promoting moderate physical activity, providing physical health benefits that link to a decrease in risks of cardiovascular diseases, such as hypertension and high cholesterol. In

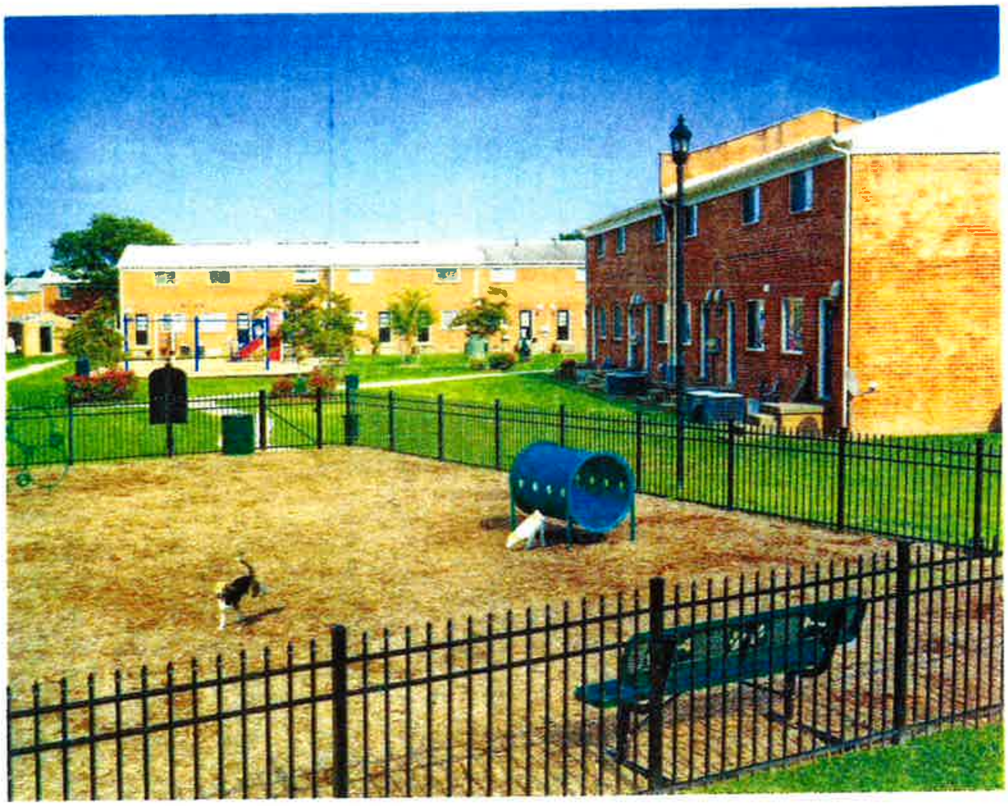
Dog walking promotes moderate physical activity, providing physical health benefits.

addition, it has been found that individuals who own a pet are more likely to participate in outdoor activities and are generally more active, healthier and more sociable, even with individuals they don't know well.

Dog parks provide important community benefits as well, and are important outlets for humans, as they provide recreational opportunities and bring together dog lovers of all ages and socioeconomic status. Dog parks promote walkable neighborhoods, an enhanced sense of community and safety, because the pet owners are not walking on busy streets. They also provide a place for owners to converse and get information about dog-related services and about the community in general. They serve as a conversation starter, and nearly half of the people who responded to a survey indicated they had become acquainted with other people in the neighborhood through their pets. From a pet ownership perspective, public dog parks allow dogs to get ample off-leash exercise and social activity with other dogs, promoting a decrease in the level of troublesome behavior.

Rejuvenate Underutilized Parks and Spaces

Dog parks can be created to suit any size space. Even in airports, where space is at a premium, dog parks are cropping up as a much-needed amenity for travelers and their pets. They can also be used to rejuvenate underutilized parks and spaces. The city of Gahanna, Ohio, used Pizzuro Park, an underused space in a floodplain, to create a dog park with four areas: two for large dogs, one for small dogs and another for agility-based activities. The dog park has made Pizzuro one of the most visited parks in Gahanna. Stockbridge, Georgia, also used a repurposed floodplain in its Clark Park to create an oasis for dogs and their owners, designating about an acre of the park's nearly 12 acres for the new dog park. The city used the space creatively, installing plantings and paths to absorb rainfall at the lower elevations of the



Material Considerations for Comfortable, Active Dog Parks

- Accessible route of travel from parking lot to and through the space
- Separate areas for large and small dogs
- Dog park rules posted prominently at entrance
- Separate entrance to park transition area, as well as to small and large dog areas
- All areas fenced with a solid base to discourage digging
- A good mix of agility equipment to accommodate large and small dogs
- Strategically placed lighting for extended hours
- Dog waste bags and receptacles
- Shaded benches to encourage socialization
- A mix of surfacing to emulate nature and offer walking paths
- High-low water fountain to accommodate both dogs and their owners
- Trash receptacles to promote park cleanliness
- Bike parking to encourage alternate modes of travel
- Trees and shrubs to provide aesthetics and shade

park and placing the agility equipment at a higher elevation. Where needed, an underdrain system was installed to help divert stormwater to a pond, creating more effective drainage after heavy rainfall.

No matter the size, all dog parks start with community support. Be sure to hold meetings within the community where you are planning the dog park, and allow community members to share their thoughts. Be prepared to deal with concerns, as well as encourage advocates, by having a master plan in place to share proposed hours, rules and maintenance. Much of the concern about dog parks comes from people not understanding how the space will operate, so being able to address these concerns early will help build advocacy. If there is a dog expert who can be present, invite them to address concerns that non-dog owners may have. Dog parks encourage social behavior in dogs and park rules help address most potential issues, so being able to articulate this is an important step in neighborhood support.

In addition to providing owners with a place where their dogs can get the daily movement and activity they need, community dog parks also can be a place to train and familiarize them with the skills required to master playful obstacles or compete in the sport of agility. Dogs love the opportunity to run and play, while owners also enjoy the opportunity to socialize with each other, so including a mix of amenities that promotes enjoyment for both is an important step in creating a well-loved dog park. Amenities help dogs build confidence, strengthen muscles and build challenge by incorporating elevation changes, jumping and moving through unfamiliar spaces. They also help the owner get exercise. Dog owners will also appreciate shady places to sit, access to water fountains and restrooms, and waste/litter receptacles to help ensure the space stays clean. Be sure the dog park rules are posted prominently at each entrance.

Don't forget the importance of marketing the space to ensure usage of the dog park, as well as promote knowledge of rules, hours and other useful information. Add the information to your park website, and if you have staffing to manage it, create a Facebook or other social media page to help promote the site, events at the dog park, contests and serve as a place for photo submissions of people and their pets having fun! The Charleston County Park & Recreation Commission

Dog parks allow dogs to get ample off-leash exercise and social activity with other dogs, promoting a decrease in the level of troublesome behavior.

operates three dog parks and hosts several events, designed to bring pet owners together and generate revenue to support maintenance of the dog parks. Their popular Yappy Hour event includes live music, food and beverages and is one of many events that helps to ensure the dog parks remain clean and welcoming.

Dog parks are one of the fastest-growing amenities in public spaces, and the benefits of these off-leash spaces are clear. As people continue to move to urban centers and the trend of bringing the family pet along gains strength, the demand for spaces to exercise and socialize with their pets continues to expand. By including dog parks in our overall master plans, we can help extend health benefits to people and improve the quality of life and community capital across the country.

Detailed references for this article are available at www.nrpa.org/parks-recreation-magazine/2018/November/dog-parks.

Anne-Marie Spencer is the Corporate Vice President of Marketing for PlayCore (aspencer@playcore.com).

MEMO

TO: Park Board

CC: Mayor Hasek, Happy Welch, City Administrator

FROM: Chris Deal, Parks and Recreation Director

SUBJECT: March 2019 YTD Budget Summary

DATE: April 5, 2019

Attached with this memo is the Parks and Recreation Department budget printout through the month of March, 2019. Some of the budget variations from the previous year (March 2018) are stated below for each division.

PARK FUND REVENUE (11)

- Real estate and personal property taxes come in throughout the year. There is $88,197 in this line item YTD
- There is $26,617 in Charge for Service, which is around $2,000 higher than last year at this time. Recreation program shows $33,662 YTD which is around $6,000 higher than this time last year
- There is no other significant activity/variation in revenue at this time
- Total revenue for the Park Fund is $171,703

PARK FUND EXPENSES (11)

- The Park Fund main expenses is in salaries with ongoing full time maintenance and part-time seasonal help. Currently on target to stay within budget
- There are not significant expenses or variations as compared to last March budget
- Total expenses for the Park Maintenance is $95,759

AQUATIC FUND REVENUE & EXPENSE (ODP – 13)

- There is nothing significant to report on revenue or expense activity at this time

COMMUNITY CENTER REVENUE (15)

- Community Center largest revenue collected is from Sales Tax, which shows $113,287 YTD
- Annual memberships show $132,091 YTD, which is approximately $7,000 higher than this time last year
- Recreation programs shows $40,530 YTD which is approximately $6,500 higher than this time last year. The main contributor is the Winter Break/Spring Break Camps for Kids out of school, which is approximately $8,000 higher than this time last year
- Total revenue YTD is $333,201, which is $131,128 better than last year, but $113,287 of that is Sales Tax, which was at zero this time last year. So subtracting sales tax, it is $17,841 better in revenue YTD

COMMUNITY CETNER EXPENSES (15)

- Administrative expenses are about the same as this time last year if you subtract out the debt service payment of $69,985, which was not taken out yet last year
- Aquatics is around $7,000 higher than this time last year, because of higher Lifeguard salary with the increase in the minimum wage, which also increases FICA / Work Comp
- Recreation Program expense is $10,000 less than this time last year and that is decrease in full time pay and less spent on equipment maintenance YTD
- Building and Grounds is approximately $17,000 less in expense as compared to last year. This is from less spent YTD in other Contractual, where last year there was a Pool Heater replacement and other HVAC expenses early on
- Total expense for the Community Center is $366,052, which is approximately $14,000 less spent than last year, when subtracting out the debt service, which again, was not taken out this time last year

Staff will answer any questions from the Park Board. Thank you.

CITY OF HARRISONVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2019

11 -PARK FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 25.00

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY							
TAXES	183,800	1,946.03	0.00	88,197.27	0.00	95,602.73	47.99
CHARGES FOR SERVICE	27,045	(99.70)	0.00	427.96	0.00	26,617.04	1.58
RECREATIONAL PROGRAMS	55,525	18,014.00	0.00	21,863.00	0.00	33,662.00	39.38
MISC. INCOME	13,750	1,250.00	0.00	1,250.00	0.00	12,500.00	9.09
INTEREST	200	0.00	0.00	0.00	0.00	200.00	0.00
OTHER REV. SOURCES/TRANS	267,360	19,988.33	0.00	59,964.99	0.00	207,395.01	22.43
TOTAL REVENUE	547,680	41,098.66	0.00	171,703.22	0.00	375,976.78	31.35
EXPENDITURE SUMMARY							
PARK MAINTENANCE	547,680	28,272.42	0.00	95,759.96	320.21	451,599.83	17.54
TOTAL EXPENDITURES	547,680	28,272.42	0.00	95,759.96	320.21	451,599.83	17.54
REVENUE OVER/(UNDER) EXPENDITURES	0	12,826.24	0.00	75,943.26	(320.21)	(75,623.05)	0.00

11 -PARK FUND

% OF YEAR COMPLETED: 25.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
TAXES							
11-5111 REAL ESTATE TAXES	134,780	634.46	0.00	53,553.70	0.00	81,226.30	39.73
11-5112 PERSONAL PROPERTY TAX	31,270	1,252.53	0.00	16,502.54	0.00	14,767.46	52.77
11-5113 SUR TAX MERCHANTS/REPLACEMEN	15,750	59.04	0.00	16,851.67	0.00	(1,101.67)	106.99
11-5117 CORPORATE/RR/UTILITY TAX	1,500	0.00	0.00	1,289.36	0.00	210.64	85.96
11-5121 FINANCIAL INSTITUTION TAX	500	0.00	0.00	0.00	0.00	500.00	0.00
TOTAL TAXES	183,800	1,946.03	0.00	88,197.27	0.00	95,602.73	47.99
CHARGES FOR SERVICE							
11-5307 RENTAL INCOME	15,205	(429.70)	0.00	(232.04)	0.00	15,437.04	1.53-
11-5309 SHOOTING RANGE REVENUE	3,840	330.00	0.00	660.00	0.00	3,180.00	17.19
11-5334 CONCESSIONS BALL FIELD	8,000	0.00	0.00	0.00	0.00	8,000.00	0.00
TOTAL CHARGES FOR SERVICE	27,045	(99.70)	0.00	427.96	0.00	26,617.04	1.58
RECREATIONAL PROGRAMS							
11-5418 MISC RECREATION PROGRAMS	0	450.00	0.00	675.00	0.00	(675.00)	0.00
11-5427 YOUTH REC BASE/SOFT BALL	39,825	17,564.00	0.00	21,188.00	0.00	18,637.00	53.20
11-5428 YOUTH COMP BASE/SOFT BALL	4,400	0.00	0.00	0.00	0.00	4,400.00	0.00
11-5429 SAND VOLLEYBALL	800	0.00	0.00	0.00	0.00	800.00	0.00
11-5430 ADULT SOFTBALL	10,500	0.00	0.00	0.00	0.00	10,500.00	0.00
TOTAL RECREATIONAL PROGRAMS	55,525	18,014.00	0.00	21,863.00	0.00	33,662.00	39.38
MISC. INCOME							
11-5510 MISCELLANEOUS	5,000	1,250.00	0.00	1,250.00	0.00	3,750.00	25.00
11-5520 SPONSORS	8,750	0.00	0.00	0.00	0.00	8,750.00	0.00
TOTAL MISC. INCOME	13,750	1,250.00	0.00	1,250.00	0.00	12,500.00	9.09
INTERGOVERNMENTAL							
INTEREST							
11-5815 INTEREST INCOME	200	0.00	0.00	0.00	0.00	200.00	0.00
TOTAL INTEREST	200	0.00	0.00	0.00	0.00	200.00	0.00
OTHER REV. SOURCES/TRANS							
11-5930 TRANSFER FROM GENERAL FUND	267,360	19,988.33	0.00	59,964.99	0.00	207,395.01	22.43
TOTAL OTHER REV. SOURCES/TRANS	267,360	19,988.33	0.00	59,964.99	0.00	207,395.01	22.43
TOTAL REVENUE	547,680	41,098.66	0.00	171,703.22	0.00	375,976.78	31.35

11 -PARK FUND

% OF YEAR COMPLETED: 25.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
PARK MAINTENANCE							
PERSONNEL SERVICES							
11-6-1125-0101 SALARY FULLTIME	208,755	15,995.07	0.00	48,467.34	0.00	160,287.66	23.22
11-6-1125-0102 SALARY PARTTIME	29,450	177.07	0.00	529.75	0.00	28,920.25	1.80
11-6-1125-0103 SALARY OVERTIME	3,175	398.55	0.00	1,160.27	0.00	2,014.73	36.54
11-6-1125-0104 FICA	18,400	1,828.32	0.00	4,228.58	0.00	14,171.42	22.98
11-6-1125-0106 WORKERS COMP	13,300	0.00	0.00	982.80	0.00	12,317.20	7.39
11-6-1125-0107 RETIREMENT	21,000	1,639.36	0.00	5,778.10	0.00	15,221.90	27.51
11-6-1125-0108 HEALTH INSURANCE	30,570	1,204.24	0.00	7,512.39	0.00	23,057.61	24.57
11-6-1125-0109 DENTAL INSURANCE	1,530	63.75	0.00	382.50	0.00	1,147.50	25.00
11-6-1125-0110 OTHER PAYROLL INSURANCE	1,335	95.11	0.00	304.54	0.00	1,030.46	22.81
TOTAL PERSONNEL SERVICES	327,515	21,401.47	0.00	69,346.27	0.00	258,168.73	21.17
CONTRACTUAL SERVICES							
11-6-1125-0201 UTILITIES	31,080	2,161.21	0.00	5,229.09	0.00	25,850.91	16.82
11-6-1125-0203 PRINTING & ADVERTISING	1,530	20.90	0.00	20.90	0.00	1,509.10	1.37
11-6-1125-0207 TRAVEL & TRAINING	750	0.00	0.00	0.00	0.00	750.00	0.00
11-6-1125-0210 MAINTENANCE & REPAIRS	5,550	17.99	0.00	314.19	0.00	5,235.81	5.66
11-6-1125-0211 EQUIPMENT MAINTENANCE	2,000	268.11	0.00	769.76	0.00	1,230.24	38.49
11-6-1125-0213 UNIFORM MAINTENANCE	1,625	141.49	0.00	401.33	0.00	1,223.67	24.70
11-6-1125-0216 OTHER CONTRACTUAL SERVIC	67,839	1,595.14	0.00	2,090.65	0.00	65,748.35	3.08
TOTAL CONTRACTUAL SERVICES	110,374	4,204.84	0.00	8,825.92	0.00	101,548.08	8.00
COMMODITIES							
11-6-1125-0302 GAS, OIL & GREASE	9,256	330.49	0.00	766.93	320.21	8,168.86	11.75
11-6-1125-0307 EQUIPMENT MAINTENANCE	5,875	292.07	0.00	2,168.27	0.00	3,706.73	36.91
11-6-1125-0310 SUPPLIES	13,650	984.80	0.00	1,727.66	0.00	11,922.34	12.66
11-6-1125-0320 CONCESSION SUPPLIES	6,320	0.00	0.00	1,638.00	0.00	4,682.00	25.92
11-6-1125-0323 YOUTH BASE/SOFT BALL SUP	13,125	0.00	0.00	0.00	0.00	13,125.00	0.00
11-6-1125-0324 ADULT LEAGUE SUPPLIES	4,600	0.00	0.00	0.00	0.00	4,600.00	0.00
11-6-1125-0325 SPECIAL EVENTS SUPPLIES	3,050	0.00	0.00	0.00	0.00	3,050.00	0.00
11-6-1125-0351 COMPUTER EQUIPMENT	1,350	0.00	0.00	0.00	0.00	1,350.00	0.00
TOTAL COMMODITIES	57,226	1,607.36	0.00	6,300.86	320.21	50,604.93	11.57
OTHER CHARGES							
11-6-1125-0401 INSURANCE	12,400	0.00	0.00	1,030.66	0.00	11,369.34	8.31
11-6-1125-0430 OFFICE FACILITIES & SERV	12,665	1,058.75	0.00	3,176.25	0.00	9,488.75	25.08
TOTAL OTHER CHARGES	25,065	1,058.75	0.00	4,206.91	0.00	20,858.09	16.78
CAPITAL OUTLAY							
11-6-1125-0504 MACHINERY & EQUIPMENT	27,500	0.00	0.00	7,080.00	0.00	20,420.00	25.75
TOTAL CAPITAL OUTLAY	27,500	0.00	0.00	7,080.00	0.00	20,420.00	25.75
TOTAL PARK MAINTENANCE	547,680	28,272.42	0.00	95,759.96	320.21	451,599.83	17.54

11 -PARK FUND

% OF YEAR COMPLETED: 25.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
RECREATION PROGRAMS							
COMMODITIES							
SHOOTING RANGE							
CONTRACTUAL SERVICES							
CAPITAL PROJECTS							
CAPITAL PROJECTS							
TOTAL EXPENDITURES	547,680	28,272.42	0.00	95,759.96	320.21	451,599.83	17.54
REVENUE OVER/(UNDER) EXPENDITURES	0	12,826.24	0.00	75,943.26	(320.21)	(75,623.05)	0.00

CITY OF HARRISONVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2019

13 -AQUATIC CENTER FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 25.00

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY							
CHARGES FOR SERVICE	111,240	179.00	0.00	179.00	0.00	111,061.00	0.16
MISC. INCOME	45,665	0.00	0.00	0.00	0.00	45,665.00	0.00
INTEREST	1,100	0.00	0.00	0.00	0.00	1,100.00	0.00
OTHER REV. SOURCES/TRANS	10,040	0.00	0.00	0.00	0.00	10,040.00	0.00
TOTAL REVENUE	168,045	179.00	0.00	179.00	0.00	167,866.00	0.11
EXPENDITURE SUMMARY							
AQUATICS CENTER	168,045	2,238.68	0.00	4,764.04	0.00	163,280.96	2.83
TOTAL EXPENDITURES	168,045	2,238.68	0.00	4,764.04	0.00	163,280.96	2.83
REVENUE OVER/(UNDER) EXPENDITURES	0	(2,059.68)	0.00	(4,585.04)	0.00	4,585.04	0.00

CITY OF HARRISONVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2019

13 -AQUATIC CENTER FUND

% OF YEAR COMPLETED: 25.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
CHARGES FOR SERVICE							
13-5333 SWIMMING POOL USE FEE	80,200	4.00	0.00	4.00	0.00	80,196.00	0.00
13-5336 POOL SEASON PASSES	30,740	175.00	0.00	175.00	0.00	30,565.00	0.57
13-5337 LIFEGUARD UNIFORM REVENUE	300	0.00	0.00	0.00	0.00	300.00	0.00
TOTAL CHARGES FOR SERVICE	111,240	179.00	0.00	179.00	0.00	111,061.00	0.16
MISC. INCOME							
13-5509 NON TAXABLE MISC	30,000	0.00	0.00	0.00	0.00	30,000.00	0.00
13-5510 MISCELLANEOUS	15,665	0.00	0.00	0.00	0.00	15,665.00	0.00
TOTAL MISC. INCOME	45,665	0.00	0.00	0.00	0.00	45,665.00	0.00
INTEREST							
13-5815 INTEREST INCOME	1,100	0.00	0.00	0.00	0.00	1,100.00	0.00
TOTAL INTEREST	1,100	0.00	0.00	0.00	0.00	1,100.00	0.00
OTHER REV. SOURCES/TRANS							
13-5934 TRANSFER FROM RESERVE	10,040	0.00	0.00	0.00	0.00	10,040.00	0.00
TOTAL OTHER REV. SOURCES/TRANS	10,040	0.00	0.00	0.00	0.00	10,040.00	0.00
TOTAL REVENUE	168,045	179.00	0.00	179.00	0.00	167,866.00	0.11

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2019

13 -AQUATIC CENTER FUND

% OF YEAR COMPLETED: 25.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
AQUATICS CENTER							
PERSONNEL SERVICES							
13-6-1124-0102 SALARY PARTTIME	68,875	0.00	0.00	0.00	0.00	68,875.00	0.00
13-6-1124-0104 FICA	5,390	0.00	0.00	3.26	0.00	5,386.74	0.06
13-6-1124-0106 WORKERS COMP	1,360	0.00	0.00	112.80	0.00	1,247.20	8.29
TOTAL PERSONNEL SERVICES	75,625	0.00	0.00	116.06	0.00	75,508.94	0.15
CONTRACTUAL SERVICES							
13-6-1124-0201 UTILITIES	30,315	344.89	0.00	1,199.15	0.00	29,115.85	3.96
13-6-1124-0203 PRINTING & ADVERTISING	150	0.00	0.00	0.00	0.00	150.00	0.00
13-6-1124-0210 MAINTENANCE & REPAIR	4,150	1,268.32	0.00	1,268.32	0.00	2,881.68	30.56
13-6-1124-0211 EQUIPMENT MAINTENANCE	3,400	0.00	0.00	0.00	0.00	3,400.00	0.00
13-6-1124-0216 OTHER CONTRACTUAL SERVIC	8,500	0.00	0.00	0.00	0.00	8,500.00	0.00
TOTAL CONTRACTUAL SERVICES	46,515	1,613.21	0.00	2,467.47	0.00	44,047.53	5.30
COMMODITIES							
13-6-1124-0303 CHEMICALS	8,425	0.00	0.00	0.00	0.00	8,425.00	0.00
13-6-1124-0304 UNIFORMS	3,395	0.00	0.00	0.00	0.00	3,395.00	0.00
13-6-1124-0307 EQUIPMENT MAINTENANCE	1,800	0.00	0.00	0.00	0.00	1,800.00	0.00
13-6-1124-0310 SUPPLIES	5,445	10.47	0.00	10.47	0.00	5,434.53	0.19
13-6-1124-0320 CONCESSION SUPPLIES	13,630	0.00	0.00	0.00	0.00	13,630.00	0.00
13-6-1124-0351 COMPUTER EQUIPMENT	3,600	0.00	0.00	0.00	0.00	3,600.00	0.00
TOTAL COMMODITIES	36,295	10.47	0.00	10.47	0.00	36,284.53	0.03
OTHER CHARGES							
13-6-1124-0401 INSURANCE	3,900	0.00	0.00	325.04	0.00	3,574.96	8.33
13-6-1124-0430 OFFICE FACILITIES & SERV	5,710	615.00	0.00	1,845.00	0.00	3,865.00	32.31
TOTAL OTHER CHARGES	9,610	615.00	0.00	2,170.04	0.00	7,439.96	22.58
CAPITAL OUTLAY							
DEPRECIATION							
TOTAL AQUATICS CENTER	168,045	2,238.68	0.00	4,764.04	0.00	163,280.96	2.83
CAPITAL PROJECTS							
CAPITAL PROJECTS							
TOTAL EXPENDITURES	168,045	2,238.68	0.00	4,764.04	0.00	163,280.96	2.83
REVENUE OVER/(UNDER) EXPENDITURES	0	(2,059.68)	0.00	(4,585.04)	0.00	4,585.04	0.00

CITY OF HARRISONVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2019

15 -COMMUNITY CENTER FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 25.00

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY							
SALES TAXES	1,021,975	0.00	0.00	113,287.61	0.00	908,687.39	11.09
CHARGES FOR SERVICE	818,650	57,475.89	0.00	172,934.02	0.00	645,715.98	21.12
RECREATIONAL PROGRAMS	209,185	15,672.12	0.00	40,530.92	0.00	168,654.08	19.38
MISC. INCOME	32,650	3,106.86	0.00	6,448.65	0.00	26,201.35	19.75
INTEREST	1,500	0.00	0.00	0.00	0.00	1,500.00	0.00
OTHER REV. SOURCES/TRANS	80,000	0.00	0.00	0.00	0.00	80,000.00	0.00
TOTAL REVENUE	2,163,960	76,254.87	0.00	333,201.20	0.00	1,830,758.80	15.40
EXPENDITURE SUMMARY							
ADMINISTRATION	1,281,085	25,795.49	0.00	168,603.41	70.00	1,112,411.59	13.17
AQUATICS CENTER	147,555	12,275.68	0.00	37,208.42	0.00	110,346.58	25.22
RECREATION PROGRAMS	230,875	12,737.52	0.00	42,762.99	0.00	188,112.01	18.52
BUILDING & GROUNDS	444,445	37,273.95	0.00	117,477.18	0.00	326,967.82	26.43
CAPITAL PROJECTS	60,000	0.00	0.00	0.00	0.00	60,000.00	0.00
TOTAL EXPENDITURES	2,163,960	88,082.64	0.00	366,052.00	70.00	1,797,838.00	16.92
REVENUE OVER/(UNDER) EXPENDITURES	0	(11,827.77)	0.00	(32,850.80)	(70.00)	32,920.80	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2019

15 -COMMUNITY CENTER FUND

% OF YEAR COMPLETED: 25.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
SALES TAXES							
15-5022 PARK SALES TAX	1,021,975	0.00	0.00	113,287.61	0.00	908,687.39	11.09
TOTAL SALES TAXES	1,021,975	0.00	0.00	113,287.61	0.00	908,687.39	11.09
CHARGES FOR SERVICE							
15-5350 DAILY PASSES	75,040	8,039.00	0.00	20,197.00	0.00	54,843.00	26.91
15-5351 ANNUAL MEMBERSHIPS	672,130	42,635.89	0.00	132,091.02	0.00	540,038.98	19.65
15-5352 SENIOR RENT	6,950	607.75	0.00	1,823.25	0.00	5,126.75	26.23
15-5353 SWIM TEAM RENT	8,280	0.00	0.00	3,660.00	0.00	4,620.00	44.20
15-5354 ROOM RENTAL	46,550	5,653.00	0.00	11,726.50	0.00	34,823.50	25.19
15-5355 SPECIAL EVENTS	5,350	0.00	0.00	2,190.00	0.00	3,160.00	40.93
15-5356 OVERTIME FEES	1,100	152.25	0.00	167.25	0.00	932.75	15.20
15-5358 ALCOHOL APPLICATION FEES	50	25.00	0.00	50.00	0.00	0.00	100.00
15-5359 TOT WATCH FEES	3,200	363.00	0.00	1,029.00	0.00	2,171.00	32.16
TOTAL CHARGES FOR SERVICE	818,650	57,475.89	0.00	172,934.02	0.00	645,715.98	21.12
RECREATIONAL PROGRAMS							
15-5406 YOUTH BASKETBALL	14,000	0.00	0.00	450.00	0.00	13,550.00	3.21
15-5407 SUMMER CAMP	68,500	0.00	0.00	0.00	0.00	68,500.00	0.00
15-5408 TINY TIKES PROGRAMS	3,600	239.90	0.00	459.95	0.00	3,140.05	12.78
15-5409 YOUTH VOLLEYBALL	6,500	1,620.00	0.00	3,415.00	0.00	3,085.00	52.54
15-5410 BEFORE & AFTER SCHOOL PROGRA	47,500	6,456.80	0.00	14,172.00	0.00	33,328.00	29.84
15-5417 MEN'S 5 ON 5 BASKETBALL	5,400	0.00	0.00	0.00	0.00	5,400.00	0.00
15-5418 MISC RECREATION PROGRAMS	15,000	3,688.74	0.00	13,115.32	0.00	1,884.68	87.44
15-5421 FITNESS CLASSES	18,315	2,029.54	0.00	4,397.54	0.00	13,917.46	24.01
15-5422 WATER AEROBICS	2,250	325.50	0.00	702.25	0.00	1,547.75	31.21
15-5423 SWIM LESSONS	12,400	1,018.37	0.00	1,807.33	0.00	10,592.67	14.58
15-5425 LIFEGUARD TRAINING	3,425	93.27	0.00	448.27	0.00	2,976.73	13.09
15-5426 SWIM TEAM	4,500	200.00	0.00	1,008.26	0.00	3,491.74	22.41
15-5427 ADULT VOLLEYBALL	7,795	0.00	0.00	555.00	0.00	7,240.00	7.12
TOTAL RECREATIONAL PROGRAMS	209,185	15,672.12	0.00	40,530.92	0.00	168,654.08	19.38
MISC. INCOME							
15-5509 NON-TAXABLE MISC	1,400	90.67	0.00	189.66	0.00	1,210.34	13.55
15-5510 MISCELLANEOUS	7,200	610.39	0.00	1,080.39	0.00	6,119.61	15.01
15-5519 ON-SITE SALES COMMISSION	1,800	220.80	0.00	403.60	0.00	1,396.40	22.42
15-5520 SPONSORS	1,000	300.00	0.00	1,000.00	0.00	0.00	100.00
15-5521 PERSONAL TRAINER	10,000	595.00	0.00	805.00	0.00	9,195.00	8.05
15-5524 ACTIVATION FEE	11,250	1,290.00	0.00	2,970.00	0.00	8,280.00	26.40
TOTAL MISC. INCOME	32,650	3,106.86	0.00	6,448.65	0.00	26,201.35	19.75
INTEREST							
15-5815 INTEREST INCOME	1,500	0.00	0.00	0.00	0.00	1,500.00	0.00
TOTAL INTEREST	1,500	0.00	0.00	0.00	0.00	1,500.00	0.00
OTHER REV. SOURCES/TRANS							
15-5931 TRANSFER FROM OTHER FUNDS	80,000	0.00	0.00	0.00	0.00	80,000.00	0.00
TOTAL OTHER REV. SOURCES/TRANS	80,000	0.00	0.00	0.00	0.00	80,000.00	0.00
TOTAL REVENUE	2,163,960	76,254.87	0.00	333,201.20	0.00	1,830,758.80	15.40

15 -COMMUNITY CENTER FUND

% OF YEAR COMPLETED: 25.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
ADMINISTRATION							
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PERSONNEL SERVICES							
15-6-0103-0101 SALARY FULLTIME	140,395	11,541.08	0.00	32,558.01	0.00	107,836.99	23.19
15-6-0103-0102 SALARY PARTTIME	85,905	5,373.29	0.00	16,053.05	0.00	69,851.95	18.69
15-6-0103-0103 SALARY OVERTIME	3,000	373.85	0.00	1,697.08	0.00	1,302.92	56.57
15-6-0103-0104 FICA	17,475	1,866.67	0.00	4,222.56	0.00	13,252.44	24.16
15-6-0103-0106 WORKERS COMP	7,300	0.00	0.00	608.45	0.00	6,691.55	8.33
15-6-0103-0107 RETIREMENT	14,250	1,191.48	0.00	3,976.14	0.00	10,273.86	27.90
15-6-0103-0108 HEALTH INSURANCE	20,510	442.75	0.00	4,664.60	0.00	15,845.40	22.74
15-6-0103-0109 DENTAL INSURANCE	635	26.35	0.00	158.10	0.00	476.90	24.90
15-6-0103-0110 OTHER PAYROLL INSURANCE	870	68.71	0.00	206.13	0.00	663.87	23.69
TOTAL PERSONNEL SERVICES	290,340	20,884.18	0.00	64,144.12	0.00	226,195.88	22.09
CONTRACTUAL SERVICES							
15-6-0103-0203 PRINTING & ADVERTISING	9,800	0.00	0.00	3,154.67	0.00	6,645.33	32.19
15-6-0103-0205 POSTAGE	200	0.00	0.00	0.00	0.00	200.00	0.00
15-6-0103-0207 TRAVEL & TRAINING	5,200	108.77	0.00	3,045.77	0.00	2,154.23	58.57
15-6-0103-0211 EQUIPMENT MAINTENANCE	3,065	0.00	0.00	0.00	0.00	3,065.00	0.00
15-6-0103-0216 OTHER CONTRACTUAL SERVIC	13,965	1,218.54	0.00	12,781.01	70.00	1,113.99	92.02
15-6-0103-0218 CREDIT CARD PROCESSING F	9,500	75.90	0.00	2,320.63	0.00	7,179.37	24.43
TOTAL CONTRACTUAL SERVICES	41,730	1,403.21	0.00	21,302.08	70.00	20,357.92	51.22
COMMODITIES							
15-6-0103-0304 UNIFORMS	800	0.00	0.00	0.00	0.00	800.00	0.00
15-6-0103-0305 SAFETY EQUIPMENT	50	0.00	0.00	0.00	0.00	50.00	0.00
15-6-0103-0310 SUPPLIES	8,180	871.69	0.00	2,814.53	0.00	5,365.47	34.41
15-6-0103-0350 SMALL TOOLS/EQUIPMENT	3,000	0.00	0.00	0.00	0.00	3,000.00	0.00
15-6-0103-0351 COMPUTER EQUIPMENT	8,050	0.00	0.00	0.00	0.00	8,050.00	0.00
TOTAL COMMODITIES	20,080	871.69	0.00	2,814.53	0.00	17,265.47	14.02
OTHER CHARGES							
15-6-0103-0401 INSURANCE	29,460	0.00	0.00	2,454.67	0.00	27,005.33	8.33
15-6-0103-0402 TRANSFER TO DEBT SERVICE	839,830	0.00	0.00	69,985.94	0.00	769,844.06	8.33
15-6-0103-0403 DUES & SUBSCRIPTIONS	1,990	0.00	0.00	156.50	0.00	1,833.50	7.86
15-6-0103-0430 OFFICE FACILITIES & SERV	36,355	2,554.58	0.00	7,663.74	0.00	28,691.26	21.08
15-6-0103-0460 BAD DEBT	1,300	81.83	0.00	81.83	0.00	1,218.17	6.29
TOTAL OTHER CHARGES	908,935	2,636.41	0.00	80,342.68	0.00	828,592.32	8.84
CAPITAL OUTLAY							
15-6-0103-0504 MACHINERY & EQUIPMENT	20,000	0.00	0.00	0.00	0.00	20,000.00	0.00
TOTAL CAPITAL OUTLAY	20,000	0.00	0.00	0.00	0.00	20,000.00	0.00
TOTAL ADMINISTRATION	1,281,085	25,795.49	0.00	168,603.41	70.00	1,112,411.59	13.17

15 -COMMUNITY CENTER FUND

% OF YEAR COMPLETED: 25.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
AQUATICS CENTER							
PERSONNEL SERVICES							
15-6-1124-0101 SALARY FULLTIME	29,900	2,472.04	0.00	7,203.11	0.00	22,696.89	24.09
15-6-1124-0102 SALARY PARTTIME	76,445	7,458.84	0.00	20,137.60	0.00	56,307.40	26.34
15-6-1124-0103 SALARY OVERTIME	3,400	21.38	0.00	66.70	0.00	3,333.30	1.96
15-6-1124-0104 FICA	8,275	1,162.36	0.00	2,371.32	0.00	5,903.68	28.66
15-6-1124-0106 WORKERS COMP	2,345	0.00	0.00	195.24	0.00	2,149.76	8.33
15-6-1124-0107 RETIREMENT	3,170	249.35	0.00	836.45	0.00	2,333.55	26.39
15-6-1124-0108 HEALTH INSURANCE	170	7.00	0.00	42.00	0.00	128.00	24.71
15-6-1124-0109 DENTAL INSURANCE	410	17.00	0.00	102.00	0.00	308.00	24.88
15-6-1124-0110 OTHER PAYROLL INSURANCE	245	19.72	0.00	59.16	0.00	185.84	24.15
TOTAL PERSONNEL SERVICES	124,360	11,407.69	0.00	31,013.58	0.00	93,346.42	24.94
CONTRACTUAL SERVICES							
15-6-1124-0207 TRAVEL & TRAINING	1,700	38.00	0.00	38.00	0.00	1,662.00	2.24
15-6-1124-0211 EQUIPMENT MAINTENANCE	6,600	0.00	0.00	1,750.00	0.00	4,850.00	26.52
15-6-1124-0216 OTHER CONTRACTUAL SERVIC	5,750	0.00	0.00	0.00	0.00	5,750.00	0.00
TOTAL CONTRACTUAL SERVICES	14,050	38.00	0.00	1,788.00	0.00	12,262.00	12.73
COMMODITIES							
15-6-1124-0303 CHEMICALS	4,585	0.00	0.00	3,030.55	0.00	1,554.45	66.10
15-6-1124-0304 UNIFORMS	750	197.88	0.00	197.88	0.00	552.12	26.38
15-6-1124-0305 SAFETY EQUIPMENT	1,395	0.00	0.00	0.00	0.00	1,395.00	0.00
15-6-1124-0307 EQUIPMENT MAINTENANCE	1,390	567.45	0.00	1,052.45	0.00	337.55	75.72
15-6-1124-0310 SUPPLIES	1,025	64.66	0.00	125.96	0.00	899.04	12.29
TOTAL COMMODITIES	9,145	829.99	0.00	4,406.84	0.00	4,738.16	48.19
CAPITAL OUTLAY							
TOTAL AQUATICS CENTER	147,555	12,275.68	0.00	37,208.42	0.00	110,346.58	25.22
RECREATION PROGRAMS							
PERSONNEL SERVICES							
15-6-1126-0101 SALARY FULLTIME	23,600	1,815.60	0.00	7,757.51	0.00	15,842.49	32.87
15-6-1126-0102 SALARY PARTTIME	99,405	6,033.27	0.00	18,130.30	0.00	81,274.70	18.24
15-6-1126-0103 SALARY OVERTIME	2,000	0.00	0.00	19.35	0.00	1,980.65	0.97
15-6-1126-0104 FICA	9,535	964.44	0.00	2,210.84	0.00	7,324.16	23.19
15-6-1126-0106 WORKERS COMP	2,410	0.00	0.00	200.55	0.00	2,209.45	8.32
15-6-1126-0107 RETIREMENT	2,525	181.56	0.00	909.95	0.00	1,615.05	36.04
15-6-1126-0108 HEALTH INSURANCE	9,785	402.51	0.00	2,415.01	0.00	7,369.99	24.68
15-6-1126-0109 DENTAL INSURANCE	285	11.90	0.00	71.40	0.00	213.60	25.05
15-6-1126-0110 OTHER PAYROLL INSURANCE	185	14.61	0.00	43.82	0.00	141.18	23.69
TOTAL PERSONNEL SERVICES	149,730	9,423.89	0.00	31,758.73	0.00	117,971.27	21.21

15 -COMMUNITY CENTER FUND

% OF YEAR COMPLETED: 25.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
CONTRACTUAL SERVICES							
15-6-1126-0207 TRAVEL & TRAINING	925	0.00	0.00	0.00	0.00	925.00	0.00
15-6-1126-0211 EQUIPMENT MAINTENANCE	3,950	0.00	0.00	1,778.15	0.00	2,171.85	45.02
15-6-1126-0216 OTHER CONTRACTUAL SERVIC	29,500	1,365.58	0.00	2,958.39	0.00	26,541.61	10.03
TOTAL CONTRACTUAL SERVICES	34,375	1,365.58	0.00	4,736.54	0.00	29,638.46	13.78
COMMODITIES							
15-6-1126-0307 EQUIPMENT MAINTENANCE	2,565	0.00	0.00	49.31	0.00	2,515.69	1.92
15-6-1126-0310 SUPPLIES	14,360	401.55	0.00	1,035.68	0.00	13,324.32	7.21
TOTAL COMMODITIES	16,925	401.55	0.00	1,084.99	0.00	15,840.01	6.41
OTHER CHARGES							
CAPITAL OUTLAY							
15-6-1126-0504 MACHINERY & EQUIPMENT	10,005	0.00	0.00	1,880.00	0.00	8,125.00	18.79
TOTAL CAPITAL OUTLAY	10,005	0.00	0.00	1,880.00	0.00	8,125.00	18.79
RECREATION PROGRAMS							
15-6-1126-0702 AEROBICS	2,000	0.00	0.00	0.00	0.00	2,000.00	0.00
15-6-1126-0716 YOUTH VOLLEYBALL	500	0.00	0.00	0.00	0.00	500.00	0.00
15-6-1126-0717 5 ON 5 BASKETBALL	9,840	1,343.00	0.00	3,099.23	0.00	6,740.77	31.50
15-6-1126-0718 MISC RECREATION PROGRAMS	4,500	0.00	0.00	0.00	0.00	4,500.00	0.00
15-6-1126-0719 ADULT VOLLEYBALL	3,000	203.50	0.00	203.50	0.00	2,796.50	6.78
TOTAL RECREATION PROGRAMS	19,840	1,546.50	0.00	3,302.73	0.00	16,537.27	16.65
TOTAL RECREATION PROGRAMS	230,875	12,737.52	0.00	42,762.99	0.00	188,112.01	18.52
BUILDING & GROUNDS							
PERSONNEL SERVICES							
15-6-1119-0101 SALARY FULLTIME	87,100	6,549.17	0.00	19,884.27	0.00	67,215.73	22.83
15-6-1119-0102 SALARY PARTTIME	12,380	2,678.31	0.00	5,399.10	0.00	6,980.90	43.61
15-6-1119-0103 SALARY OVERTIME	3,000	477.33	0.00	2,385.00	0.00	615.00	79.50
15-6-1119-0104 FICA	7,735	1,049.60	0.00	2,341.70	0.00	5,393.30	30.27
15-6-1119-0106 WORKERS COMP	5,630	0.00	0.00	469.38	0.00	5,160.62	8.34
15-6-1119-0107 RETIREMENT	8,870	699.99	0.00	2,557.34	0.00	6,312.66	28.83
15-6-1119-0108 HEALTH INSURANCE	19,265	792.50	0.00	4,755.00	0.00	14,510.00	24.68
15-6-1119-0109 DENTAL INSURANCE	815	34.00	0.00	204.00	0.00	611.00	25.03
15-6-1119-0110 OTHER PAYROLL INSURANCE	600	48.07	0.00	144.21	0.00	455.79	24.04
TOTAL PERSONNEL SERVICES	145,395	12,328.97	0.00	38,140.00	0.00	107,255.00	26.23
CONTRACTUAL SERVICES							
15-6-1119-0201 UTILITIES	195,120	14,144.01	0.00	41,517.75	0.00	153,602.25	21.28
15-6-1119-0207 TRAVEL & TRAINING	250	0.00	0.00	0.00	0.00	250.00	0.00
15-6-1119-0211 EQUIPMENT MAINTENANCE	7,500	0.00	0.00	1,000.00	0.00	6,500.00	13.33
15-6-1119-0216 OTHER CONTRACTUAL SERVIC	49,400	7,690.62	0.00	16,294.90	0.00	33,105.10	32.99
TOTAL CONTRACTUAL SERVICES	252,270	21,834.63	0.00	58,812.65	0.00	193,457.35	23.31

15 -COMMUNITY CENTER FUND

% OF YEAR COMPLETED: 25.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
COMMODITIES							
15-6-1119-0303 CHEMICALS	1,500	0.00	0.00	640.91	0.00	859.09	42.73
15-6-1119-0305 SAFETY EQUIPMENT	250	0.00	0.00	0.00	0.00	250.00	0.00
15-6-1119-0307 EQUIPMENT MAINTENANCE	4,300	319.75	0.00	947.70	0.00	3,352.30	22.04
15-6-1119-0310 SUPPLIES	17,200	2,790.60	0.00	6,752.42	0.00	10,447.58	39.26
15-6-1119-0350 SMALL TOOLS/EQUIPMENT	4,600	0.00	0.00	2,072.00	0.00	2,528.00	45.04
TOTAL COMMODITIES	27,850	3,110.35	0.00	10,413.03	0.00	17,436.97	37.39
OTHER CHARGES							
15-6-1119-0425 MDNR PRINCIPAL PAYMENT	17,400	0.00	0.00	9,465.50	0.00	7,934.50	54.40
15-6-1119-0440 MDNR INTEREST PAYMENT	1,530	0.00	0.00	646.00	0.00	884.00	42.22
TOTAL OTHER CHARGES	18,930	0.00	0.00	10,111.50	0.00	8,818.50	53.42
CAPITAL OUTLAY							
TOTAL BUILDING & GROUNDS	444,445	37,273.95	0.00	117,477.18	0.00	326,967.82	26.43
CAPITAL PROJECTS							
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CAPITAL PROJECTS							
15-6-0990-2013 HCC PARKING LOT	60,000	0.00	0.00	0.00	0.00	60,000.00	0.00
TOTAL CAPITAL PROJECTS	60,000	0.00	0.00	0.00	0.00	60,000.00	0.00
TOTAL CAPITAL PROJECTS	60,000	0.00	0.00	0.00	0.00	60,000.00	0.00
TOTAL EXPENDITURES	2,163,960	88,082.64	0.00	366,052.00	70.00	1,797,838.00	16.92
REVENUE OVER/(UNDER) EXPENDITURES	0	(11,827.77)	0.00	(32,850.80)	(70.00)	32,920.80	0.00