AGENDA

HARRISONVILLE PARK BOARD
VIRUTAL MEETING THROUGH ZOOM
ZOOM MEETING DIAL IN NUMBER
1-253-215-8782
MEETING ID # 987 7262 0841
MAY 5, 2020
6:00 pm

1. CALL TO ORDER

2. PUBLIC PARTICIPATION

3. CEREMONIAL MATTERS

4. APPROVAL OF MINUTES –MARCH 10, 2020

5. PARKS and RECREATION DEPARTMENT

   5a. Director Report – Monthly Report
   5b. Communities for All Ages
   5c. Re-Opening Community Center & Parks
   5d. Budget Impact from COVID-19
   5e. Outdoor Pool Operations
   5f. July 4th Celebration
   5g. Dog Park Updates-Request

6. OTHER BUSINESS

7. ADJOURN TO EXECUTIVE SESSION *(IF NECESSARY)*

8. ADJOURN FROM REGULAR SESSION

The City of Harrisonville Park Board may enter into an executive session at this meeting, if such action is approved by a majority of the board members present who constitute a quorum, to discuss personnel matters, the lease or purchase of real estate, or legal or privileged matters under Sections 610.021 (1), (2) and (3), RSMo.

Posted on City Hall Bulletin Board this 30th day of April 2020

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City Clerk, City of Harrisonville

HARRISONVILLE PARK BOARD MINUTES
HARRISONVILLE COMMUNITY CENTER
March 10, 2020
6:00 P.M.
(April 14th Meeting Cancelled Due to "Stay-at-Home" Orders Issued by the MO. Governor, Due to COVD-19)

CALL TO ORDER: The regularly scheduled meeting of the Harrisonville Park Board was called to order at 6:00pm by Chairman Cathy Faris.

MEMBERS PRESENT: Chairman Cathy Faris, Laura Frees, Sandy Franklin, Brent Caruthers, Dr. Martin Parks, and Brett Reece (arrived at 6:02)

ABSENT: Ed Roberts, David Atkinson, and Vanessa Hargrave

OTHERS PRESENT: Mayor Judy Bowman, City Administrator Brad Ratliff, Parks & Recreation Director Chris Deal, Parks & Recreation Assistant Director David Killpack, Recreation Coordinator of Member Services Amy Fuller, and City Liaison Clint Miller

PUBLIC PARTICIPATION: NONE

CEREMONIAL MATTERS: NONE

APPROVAL OF MINUTES: Chairman Cathy Faris asked for a motion to approve the minutes from the February 11, 2020 regular meeting. Mrs. Frees moved to approve the minutes of the February 11, 2020 Park Board meeting. The motion was seconded by Dr. Parks and approved unanimously by a voice vote of those present, 5-0.

DIRECTOR'S REPORT:
Director Deal stated that staff are currently working on several projects. The Zero-Turn Mower was approved for purchase and has been delivered.

Director Deal stated that the Sauna Bid Project is out to bid, deadline for bids will be March 18th.

Mr. Deal stated that the indoor pool HVAC Unit has been repaired, however, there are couple more units that will need repairs. Cost for repairs will be around $15,000.00.

Director Deal stated that the new Full-Time Custodian has started in her position this week, her name is Carlie Chambers. Staff are happy to have her on board. Mr. Deal stated that we also have a new hire for the Parks Maintenance Dept., Neal Vergouven, who has transferred over from the Electrical Dept.

Mr. Deal stated that are member count continues to grow, along with participation in our youth programs.

Mrs. Frees asked if the new trash cans for the parks have been delivered. Mr. Deal stated yes, the trash cans have been delivered and will be placed throughout the parks and shelter areas. These will replace the current trash cans. Mr. Deal stated the new trash cans will be secured in placed.

NORTH LAKE UPDATE:
Director Deal stated that the past agreement with Missouri Department of Conservation at North Lake has expired giving us the opportunity to revise and renew that contract. Mr. Deal stated that in doing so

would hopefully expand to the City Park Lakes to include fish management and possible grant funding for the aquatic lake weed control.

Mr. Deal stated that the Board of Alderman gave staff permission to remove the bathrooms at the North Lake location, which was also approved by the MDC representative.

Dr. Parks asked if the boat ramp will remain open. Mr. Deal stated that yes, the boat ramp will remain open and staff will continue to keep those areas mowed.

KIDS FISHING PROGRAMS/ELKS LODGE & PARKS FOUNDATION *(Vote)*:
Director Deal stated that in the past the Parks and Recreation Dept. has worked with the Harrisonville Elks Lodge with the Cass County Elks Lodge Youth Fishing Derby. Mr. Deal stated that the Parks Dept. provides the facility in the parks area and help with advertising. Mr. Deal stated that the Elks Lodge has provided the event planning, including fundraising and volunteer recruitment. Mike Hodges is the lead volunteer and coordinator for the Youth Fishing Derby, and Mike is requesting increased assistance from the Parks & Recreation Dept., both in volunteer staff and organizational support.

Director Deal stated that due to a change in the Grand Elks Lodge operations, they will no longer provide administrative assistance regarding the 501c3 status, due to a decrease in administrative staff on a national level. This event takes approximately $7,000.00 to operate with prizes, lunches, and trophies, donations are received to cover these expenses. The Elks Lodge receives approximately $2,500.00 in donations from Wal-Mart and various other vendors for the prize donations, and they are needing a 501c3 status to receive these donations. Director Deal stated that the Harrisonville Parks & Recreation Foundation could provide the 501c3 status necessary for this special event. Mr. Deal stated that there would be no risk for the Harrisonville Parks Foundation as the donated revenue would be used for expenses for this event. Mr. Deal stated the Mr. Hodges would continue to remain as "lead coordinator" for the Cass County Youth Fishing Derby event.

Director Deal stated that because the Park Board is the official Board for the Harrisonville Parks Foundation, the Park Board would need to approve this function of the Parks Foundation.

Director Deal stated that staff is asking the Board to approve the Harrisonville Parks Foundation to be a part of the administrative operations in the Cass County Youth Fishing Derby.

A motion was made to approve the Harrisonville Parks Foundation 501c3 status, and use of administrative operations to the Harrisonville Elks Lodge Youth Fishing derby event by Mr. Reece, the motion was seconded by Dr. Parks and approved by a voice vote of those present, 6-0

DOG PARK UPDATES:
Director Deal stated that our current total of funds raised is $36,076.00, our goal is still $75,000.00, but we will be able to open the Dog Park with approximately $14,000.00 more raised. Mr. Deal stated there are several "to do items" left before the park opening.

PARKS TREES INVENTORY/MDC:
Director Deal stated that staff was asked by the Board to work with the MDC regarding trees inventory in our City Parks, specifically, an inventory on walnut trees. Mr. Deal stated that theft has been reported as a problem across the country and some may have disease or damage. With this information, the Park Board asked staff to research and review the process of potential walnut tree harvesting.

Director Deal stated that staff met with the MDC this past week and they provided a report on the status of our walnut trees. Mr. Deal stated that many of these trees are closely surrounded by several other trees, so if a removal was a consideration, it would include taking out the surrounding trees. With this being the case, the MDC discourages harvesting the trees for the sake of revenue only. Mr. Deal stated that there was an estimate given for the "average price" of walnut trees in City Park, Lord's Park, and Zeller Property area, which totals approximately $28,600.00 for the number of trees they considered "acceptable" for harvesting. There were approximately 90 walnut trees identified, but only a quarter of these are acceptable for harvesting. Mr. Deal stated that this type of tree removal is referred to as "saw logs" by the MDC and logging industry. Mr. Deal stated that if the Park Board wishes to have a more accurate count and figure given for tree harvesting, then the Parks Department would "need to hire a Consultant Forester to have the trees appraised" (as quoted by the MDC).

Mr. Reece stated that we are looking at approximately needing $14,000.00 for the Dog Park and would tree harvesting be something to really investigate if it would help with opening the park.

Mr. Caruthers stated those monies from harvesting may not qualify for Foundation money but would rather be the City / Park money. Mr. Caruthers referred this concern and Mr. Reece's questions to the City Administration, Brad Ratliff for clarification.

Mr. Ratliff stated that would need to go before the Board of Alderman for determination.

Director Deal stated that there would be a possible substantial cost associated with hiring a Consultant Forester to appraise the trees, and for their removal. Mr. Deal stated that at the request of the board that he will look into this further and keep the board updated on any new information.

OTHER BUSINESS:

ADJOURN:
A motion to adjourn the meeting of the Park Board was made by Mrs. Franklin, seconded by Dr. Parks and approved unanimously by a voice vote of those present, 6-0. The meeting adjourned at 6:36pm. The next meeting is scheduled for May 5th, 2020 at 6:00pm.

Cathy Faris, Park Board Chairman

ATTEST"

Amy Fuller, Park Board Secretary

APPROVED, by the Park Board on this 5th day of May 2020.

MEMO

TO: Park Board

CC: Mayor Bowman, Brad Ratliff, City Administrator

FROM: Chris Deal, Parks & Recreation Director

DATE: May 1, 2020,

RE: March / April Monthly Report

The following is a month end report for the months of March & April 2020

ADMINISTRATION

- With the COVID 19 and Health Department guidelines, the Community Center closed mid-March. Information was posted on Social Media and remains closed to this date
- Community Center members monthly membership fee has been postponed until we re-open the Community Center. The budget impact is reported in the COVID 19 financial report
- Department staff have been working on maintenance projects at the Community Center while it is closed, such as painting walls, draining and painting the pool, cleaning and refurbishing fitness equipment, cleaning carpets and all areas of the Community Center
- Director currently working on paperwork provided for the Coronavirus Relief Fund for possible reimbursement of expenses. Also looking at Insurance as a possible coverage for revenue loss and expense coverage
- Re-Opening plan for the Community Center and Parks has been developed, but is adjustable as things change under the COVID 19 conditions
- Capital projects are on hold city wide with the loss of Sales Tax revenue. The loss of revenue projections will continue to develop as the sales tax numbers come in. <u>This directly affects the Parks & Recreation Department by not purchasing the Field Drag and the new Sauna</u>

  The department has a field drag that works, so we will do fine without a new one until later down the road. Regarding the Sauna, staff was able to get some new heating elements under warranty for the old Sauna, so the heat will be improved. However, the problem has been, how long the "improved heat" will last because of the computer screen, but staff will do its best to stay on top of the issue. A sign will be posted at the Sauna stating the recommended number of users at this time, with the COVID 19 conditions (Only 1 user at a time and 2 if both users know each other and agree) and stating the new Sauna has been put on hold at this time

PARKS

- With the COVID 19 and Health Department guidelines, Skate Park, Basketball Court and Playgrounds are closed until further notice. As soon as we can open these park amenities, we will do so. Signs have been placed in these areas, also encouraging people to enjoy the use of the trails and open space, practicing social distancing
- Several Spring Projects are underway with Spillway Bridge railing completed
- Ordered new trash cans for better use and aesthetics and these will be installed soon
- Working on the Dog Park projects with water line complete and some equipment ordered

Recreation

- With the COVID 19 and Health Department guidelines, and working with the South Metro Sports leagues, Youth Volleyball and NFL Youth Flag Football has been cancelled. Youth Baseball and Softball has been moved forward to June 1, but that is a tentative date that could change
- Rec Staff helped with maintenance projects at the Community Center and Parks
- Fitness and Aquatic Fitness classes have also been cancelled and staff is working on virtual classes in Fitness. Fitness and Aquatic classes will resume with the opening of the Community Center, within the number's guidelines for social distancing

Membership

- *Total Membership Count as of December 31, 2018 is 4,000*
- *Total Membership Count as of December 31, 2019 is 4,202*
- *Total Membership Count as of April 2019 is 4,360*
- *Total Membership Count as of April 2020 is 4,073, which is 287 less than this time last year. Over the years, membership has and will fluctuate from month to month, year to year, but this is the largest drop in membership total seen from looking back. However, it is still higher than the 2018-year end number*
- Membership Coordinator has been working on Membership refunds and stopping Membership payments, and contacting all members with this information
- Audited new and or renewed Membership paperwork and EFT accounts
- Postponed Corporate Billings while the Center is closed, to (City, CASGV, HSD, and CRMC & Quick Trip, Sioux Chief) for monthly Memberships
- Weekly rentals contacted regarding the Community Center being closed. Rental refunds sent to those reservations paid and not able to use the Center
- Worked with Silver Sneakers Fitness and other Insurance program Membership Payments on delayed invoice
- Oversee Front Desk Operations, assisting with maintenance work during the shutdown Scheduling staff and having to lay off part time staff during the shut down
- Take Park Board minutes and create the minutes for the Park Board packet
- Display and update signage at front desk and foyer doors alerting members of upcoming changes or cancellations

AQUATICS

- Worked on maintenance projects at the Community Center, Pool and Outdoor Pool
- Reviewing re-opening guidelines and options for the Outdoor Pool

STAFF WILL ANSWER ANY QUESTIONS FROM THIS REPORT OR OTHERWISE. THANK YOU!

MEMO

TO: Park Board

CC: Mayor Bowman, Brad Ratliff, City Administrator

FROM: Chris Deal, Parks & Recreation Director

DATE: May 5, 2020

RE: Communities for All Ages

The Communities for All Ages program (CFAA) is through the Mid America Regional Council (MARC). This program helps communities to build on their strengths and serve the needs of all ages, as the community develops into the future. As stated in a recent publication by MARC regarding the CFAA program, *"Communities that proactively establish age-friendly community policies and practices will better position themselves to attract and retain residents for future generations".*

I am excited about this program and appreciate City Administrator Ratliff asking me to head up this effort for the City of Harrisonville. The CFAA is in several other communities throughout the Kansas City area, like Peculiar, Gladstone, Blue Springs, Roland Park and more. With the future development of the Sports Complex and future Trail connections in Harrisonville, the universal design in park facilities are very important. Therefore, the timing of the CFAA program is very good for our community.

This memo serves as an introduction to the program, as the first presentation will be made at our June Park Board meeting by the Director of the CFAA program. After that meeting, the presentation will be made to the Board of Alderman and to City Department Heads for further education. So, look for further information to come our way in June, thank you.

Re-Opening the Harrisonville Community Center and Parks
COVID-19
Following Governor Parson's first phase of "Show Me Strong Recovery" Plan to Begin
May 4 to May 31

Following the first phase of the "Show Me Strong Recovery" plan for Missouri, the "tentative plan" is to re-open Parks & Recreation facilities on Monday, May 11. This re-open date and guidelines will be reviewed by the Park Board on Tuesday, May 5th. The guidelines below list the precautions to take and the actions to follow for a safe re-opening of our facilities. The bullet points below follow the "General Guidelines for Business" and the "General Guidelines for Communities", within the state recovery plan

Community Center

- As stated in the guidelines, *"Gyms and hotel swimming pools can also open if they adhere to strict social distancing and sanitation protocols"*. Assembly occupancy limit allows no more than 226 in the building at one time, staff will keep track of the occupancy numbers

- Post signs throughout the facility regarding continued 6 feet apart social distancing and following good hygiene practices

- Floor X marks will be provided at the front desk, 6 feet apart and plexiglass set up between front desk employees and the public

- Disinfect frequently used items and surfaces, recording cleaning times. Staff will be in the lobby and all areas of the facility during opening hours, cleaning areas immediately after use and monitoring social distancing

- We will re-open our Day Camp (Day Care) program following the recommended guidelines from the CDC. As stated in the plan, *"Daycares, childcare providers, or schools providing childcare for working families can continue operation's but should follow the CDC guidelines targeted for those operations found at the CDC Government Coronavirus Website"*. Staff has established these guidelines and will follow for our re-opening

- For Fitness Classes, we are working towards Virtual Classes and eventually move towards a combination of Virtual and in person classes, following the social distance guidelines. This schedule may be revised based on the availability of instructors and instructor input

<u>Harrisonville Parks & Sports</u>

- As stated in the guidelines, *"Traditional summer activities such as utilizing aquatic facilities, community center, fitness centers, libraries, organized athletics, and camps offer a variety of recreational opportunities for Missouri citizens. If these services are offered, we encourage adjustments to be considered to mitigate the risk of contracting or spreading COVID-19 between participants, patrons, and staff, such as limiting the number of participants, modifying activities, restructuring programs, and increasing sanitation measures for facilities and participants"*

- Some of our Sports were previously cancelled and some moved to a June 1 start date. With the new guidelines from the State, the "activity strategy" is being discussed, and staff will follow the guidelines as stated in the plan, and report the plan to Administration, Park Board and Board of Alderman, before these programs are started for the summer

- Regarding Park use, trails and open space continue to be accessible and use of these areas are encouraged. However, as stated in the guidelines, "We also advise areas of high touch or high traffic, such as playgrounds, remain closed"

- With the previous concern of "too many people" at the Skate Park and Outdoor Basketball Court, those areas were closed and will remain closed with the playgrounds. Tennis Courts and Shelters were never closed, and will remain open, with posted signs for social distancing and practicing good hygiene

<u>Outdoor Pool & Special Events</u>

- The Outdoor Pool is cleared to open, following these guidelines, however, with the projected financial concerns, the opening of the Outdoor Pool will be a point of discussion and decision by the Park Board at their May 5th meeting. Results from that meeting will be presented to Administration and the Board of Alderman

- Special Events will follow the guidelines established by the state; however, all special events are under review for financial purposes

MEMO

TO: Park Board

CC: Mayor Bowman, Brad Ratliff, City Administrator

FROM: Chris Deal, Parks and Recreation Director

SUBJECT: Budget through the month of April – COVID 19

DATE: May 1, 2020

At this time, the City of Harrisonville has suspended Capital expenditures and only items that are "absolutely needed" are approved for operating expenses. This budget report compares our budget figures through April 30 this year, through the same time period last year. Because of the COVID-19 impact, there are larger budget variations in the Community Center budget with the loss of membership and program revenue.

Further budget impact will be seen in future months because of the reduction in city wide sales tax, which will impact the Parks ½ cent sales tax, which pays for the Community Center Debt Service and partial operating revenue. In addition, the Park Fund and Outdoor Pool Fund receive General Fund revenue, which will also be impacted from the projection of less revenue from sales tax. There will be no additional revenue available from the General Fund, to make up possible shortfalls in Parks & Recreation.

PARK FUND REVENUE (11)

- Real Estate, personal property and miscellaneous taxes come in throughout the year. There is **$96,640** in this line item YTD, which is approximately $6,775 more than this time last year. This line item does not include sales tax
- Charge for Services shows **$1,630** YTD, which is similar to this time last year.
- Recreation Programs shows **$17,678** YTD, which is approximately $5,498 less than last year. This is from COVID 19 impact moving Youth Baseball/Softball up to June 1. In addition, there have been some refunds requested and our numbers may be less than last year overall. The possibility of cancellation is a still a consideration, and the numbers registered will dictate this decision
- Miscellaneous Income, YTD income is **$500** for Sponsors. This is $1,600 less than this time last year, and the $500 may have to be returned if the Baseball/Softball league is cancelled
- **NOTE**: Staff is looking at new program opportunities such as events on our Trails, Virtual Fishing Derby, Virtual 5 K and other examples to help make up revenue lost and add to community recreation programing
- Total Revenue for the Park Fund is **$190,085**, which is $5,933 less than this time last year, and this is from the revenue shortfalls as stated above. On the positive side, expenses are less to offset revenue shortfalls

PARK FUND EXPENSES (11)

- The Park Funds largest expense area is in Salaries, with ongoing full-time maintenance and part- time seasonal workers to keep up with the mowing and other park maintenance. Currently salaries are **$81,606** which is $12,342 less than last year, and this is from a delay in hiring for the full-time maintenance replacement position, from Gene Baer retirement
- Contractual Services is **$8,646** YTD which is $2,583 less than this time last year, and this is from the timing of billing for these expenses
- Commodities is close to the same expenses as last year, which includes supplies, equipment maintenance, gas, etc.
- Capital Outlay shows **$13,414** which is $6,334 more than this time last year with the purchase of the John Deere Mower. There will be a savings in this category as the Field Drag for $5,000 will not be purchased, and there was a savings of $6,600 on the mower following the statewide purchase guidelines
- Total Expenses for the Park Fund is **$116,571,** which is approximately $12,163 less than last year at this time. The main decrease is from less salaries as stated above

- *BUDGET SUMMARY FOR PARKS* - The main areas of concern for this budget division is the General Fund/Sales Tax support and the cancellation of Sports will create a decrease in the "net income" from those programs. Further budget projections will be provided in June for this fund

AQUATIC FUND REVENUE (ODP – 13)

- Charges for Service shows $392 YTD for Season Passes/Pool Use Fee. This is $534 less than this time last year. Most Season Passes are sold in the month of May
- Other Revenue/Sources/Transfer shows $8,333 YTD in revenue, which is $8,333 higher than this time last year because the General Fund Transfer was not entered until a later date. This year 1/3rd of the General Fund Transfer was entered into the OD Pool fund
- Total Revenue shows **$8,726**, which is approximately $7,009 more than this time last year

AQUATIC FUND EXPENSES (ODP-13)

- Personnel Services (PT Salaries) shows $610 total and this is for early cleanup of the Outdoor Pool, but Part Time hours have been stopped for the time being. This expense is about the same as last year this time
- Contractual Services shows $1,024 which is mostly Utilities. This is $5,873 less than last year, because there was more maintenance work done to the Outdoor Pool by this time last year
- Other Charges shows $2,799 which is mostly Office Facilities & Services, which is the General Fund percentage of support
- Total Expenses shows **$4,434** which is $7,472 less than last year. The current bottom line is $4,291 to the good

- *BUDGET SUMMARY FOR THE AQUATIC FUND-OUTDOOR POOL* – The Outdoor Pool budget will be further discussed within the Outdoor Pool Operations memo

COMMUNITY CENTER REVENUE (15)

- The Community Center largest revenue collected is from Sales Tax, which shows **$428,789** YTD. This is $7,072 higher than this time last year. As the Board will recall, this is the revenue collected from Sales Tax for the Community Center Debt Service payment, and part of this revenue goes into Community Center Operations. The Debt Service payment is shown in the expense line item
- Charge for Services shows **$120,116** YTD in revenue, which is $99,700 less than this time last year, because of COVID -19. Daily passes show $9,877 less than this time last year. Annual memberships show $80,524 less than this time last year, and Room Rentals show $5,832 less than last year at this time. There was minimal difference in the other categories in this line item
- Recreation Programs shows **$36,569** YTD which is $16,132 less than this time last year. The main loss area is the Before & After School program and Miscellaneous Recreation Programs cancellation because of COVID 19
- Other Revenue Source (Transfer In) shows **$0** at this time with no expenses for the Sauna replacement, which is a Capital expense item, which has been suspended at this time
- Total Revenue YTD is **$591,371**, which is $111,938 less than last year. The reasons are stated above as part of the COVID 19 occurrence

COMMUNITY CENTER EXPENSES (15)

- Personnel Services under Administration shows **$82,765** which is $2,287 less than last year with less part time expenses. The amount of savings is skewed because even with less hours on part time staff from being closed, there was an .85 cent an hour increase for all Part Time staff this year
- Contractual Services are running close to the same as this time last year
- Commodities shows **$7,310** which is $4,442 more than last year with the earlier purchase of computer equipment
- Other Charges shows **$17,974** YTD, which is approximately $282,367 less than this time last year. The reason for this size of expense difference is the Transfer to Debt Service, or Community Center debt service payment, which has not been entered yet, but it will be in May (Revenue offsets this expense)
- Aquatics Personnel shows **$36,480** which is $5,571 less than this time last year because of COVID 19 (the Pool is closed)
- Contractual Services is close to the same as this time last year
- Commodities shows **$1,973** YTD which is $2,942 less than this time last year. The main reason is less Chemical expenses with the pool closed
- Recreation Programs, Personnel Services show **$38,686** YTD which is $2,314 less than last year. Again, savings in this category is skewed with the .85 cent an hour increase
- Building and Grounds Personnel Services is **$25,935** YTD, which is $26,013 less as compared to last year at this time. Two reasons for this savings, Gabe Dalton transferred to Park Services and we delayed hiring the full time Custodian by two months

COMMUNITY CENTER EXPENSES (15) CONTINUED

- Contractual Services is **$80,138** which is $5,849 more than this time last year, with "Other Contractual" or HVAC repair expenses being higher than this time last year
- Commodities are close to the same as this time last year
- Total Expense for the Community Center is **$359,577**, which is $312,492 less than this time last year. HOWEVER, if you add the Debt Service payment to come out in May, which will be approximately $282,753, that will leave approximately $29,739 less expense as compared to last year

- *BUDGET SUMMARY FOR THE COMMUNITY CENTER* – At this time we show approximately $111,00 less revenue as compared to last year and approximately $30,000 less expenses. This is a $70,00 shift from last year at this time, because of COVID-19. Further budget projections will be provided in June for this fund

Staff will answer any questions from the Park Board. Thank you.

CITY OF HARRISONVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2020

11 -PARK FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 33.33

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY							
TAXES	186,940	1,140.12	0.00	96,640.10	0.00	90,299.90	51.70
CHARGES FOR SERVICE	27,045	30.00	0.00	1,630.44	0.00	25,414.56	6.03
RECREATIONAL PROGRAMS	55,525	0.00	0.00	17,678.00	0.00	37,847.00	31.84
MISC. INCOME	16,250	0.00	0.00	500.00	0.00	15,750.00	3.08
INTERGOVERNMENTAL	0	0.00	0.00	0.00	0.00	0.00	0.00
INTEREST	200	0.00	0.00	0.00	0.00	200.00	0.00
OTHER REV. SOURCES/TRANS	245,910	18,409.17	0.00	73,636.65	0.00	172,273.35	29.94
TOTAL REVENUE	531,870	19,579.29	0.00	190,085.19	0.00	341,784.81	35.74
EXPENDITURE SUMMARY							
ADMINISTRATION	0	0.00	0.00	0.00	0.00	0.00	0.00
PARK MAINTENANCE	531,870	20,344.28	1,303.90	116,571.33	1,523.46	415,079.11	21.96
RECREATION PROGRAMS	0	0.00	0.00	0.00	0.00	0.00	0.00
SHOOTING RANGE	0	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL PROJECTS	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	531,870	20,344.28	1,303.90	116,571.33	1,523.46	415,079.11	21.96
REVENUE OVER/(UNDER) EXPENDITURES	0	(764.99)	1,303.90	73,513.86	(1,523.46)	(73,294.30)	0.00

11 -PARK FUND

% OF YEAR COMPLETED: 33.33

REVENUES		CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
TAXES								
11-5111	REAL ESTATE TAXES	139,015	239.96	0.00	74,166.15	0.00	64,848.85	53.35
11-5112	PERSONAL PROPERTY TAX	30,175	622.61	0.00	20,536.74	0.00	9,638.26	68.06
11-5113	SUR TAX MERCHANTS/REPLACEMEN	15,750	112.70	0.00	481.72	0.00	15,268.28	3.06
11-5117	CORPORATE/RR/UTILITY TAX	1,500	164.85	0.00	1,455.49	0.00	44.51	97.03
11-5121	FINANCIAL INSTITUTION TAX	500	0.00	0.00	0.00	0.00	500.00	0.00
TOTAL TAXES		186,940	1,140.12	0.00	96,640.10	0.00	90,299.90	51.70
CHARGES FOR SERVICE								
11-5307	RENTAL INCOME	15,205	30.00	0.00	610.44	0.00	14,594.56	4.01
11-5309	SHOOTING RANGE REVENUE	3,840	0.00	0.00	1,020.00	0.00	2,820.00	26.56
11-5334	CONCESSIONS BALL FIELD	8,000	0.00	0.00	0.00	0.00	8,000.00	0.00
TOTAL CHARGES FOR SERVICE		27,045	30.00	0.00	1,630.44	0.00	25,414.56	6.03
RECREATIONAL PROGRAMS								
11-5418	MISC RECREATION PROGRAMS	0	0.00	0.00	1,950.00	0.00	(1,950.00)	0.00
11-5427	YOUTH REC BASE/SOFT BALL	39,825	0.00	0.00	15,728.00	0.00	24,097.00	39.49
11-5428	YOUTH COMP BASE/SOFT BALL	4,400	0.00	0.00	0.00	0.00	4,400.00	0.00
11-5429	SAND VOLLEYBALL	800	0.00	0.00	0.00	0.00	800.00	0.00
11-5430	ADULT SOFTBALL	10,500	0.00	0.00	0.00	0.00	10,500.00	0.00
TOTAL RECREATIONAL PROGRAMS		55,525	0.00	0.00	17,678.00	0.00	37,847.00	31.84
MISC. INCOME								
11-5510	MISCELLANEOUS	5,000	0.00	0.00	500.00	0.00	4,500.00	10.00
11-5520	SPONSORS	8,750	0.00	0.00	0.00	0.00	8,750.00	0.00
11-5535	AUCTION & SURPLUS SALES	2,500	0.00	0.00	0.00	0.00	2,500.00	0.00
11-5537	DONATIONS	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL MISC. INCOME		16,250	0.00	0.00	500.00	0.00	15,750.00	3.08
INTERGOVERNMENTAL								
11-5626	GRANTS & ENTITLEMENTS	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL INTERGOVERNMENTAL		0	0.00	0.00	0.00	0.00	0.00	0.00
INTEREST								
11-5815	INTEREST INCOME	200	0.00	0.00	0.00	0.00	200.00	0.00
TOTAL INTEREST		200	0.00	0.00	0.00	0.00	200.00	0.00
OTHER REV. SOURCES/TRANS								
11-5900	DEVELOPMENT SECURITY ESCROW	0	0.00	0.00	0.00	0.00	0.00	0.00
11-5930	TRANSFER FROM GENERAL FUND	245,910	18,409.17	0.00	73,636.65	0.00	172,273.35	29.94
11-5931	TRANSFER FROM OTHER FUNDS	0	0.00	0.00	0.00	0.00	0.00	0.00
11-5934	TRANSFER FROM RESERVE	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER REV. SOURCES/TRANS		245,910	18,409.17	0.00	73,636.65	0.00	172,273.35	29.94
TOTAL REVENUE		531,870	19,579.29	0.00	190,085.19	0.00	341,784.81	35.74

11 -PARK FUND

% OF YEAR COMPLETED: 33.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
ADMINISTRATION							
PERSONNEL SERVICES							
11-6-0103-0107-OPEB EXPENSE	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL SERVICES	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL ADMINISTRATION	0	0.00	0.00	0.00	0.00	0.00	0.00
PARK MAINTENANCE							
PERSONNEL SERVICES							
11-6-1125-0101 SALARY FULLTIME	201,500	14,868.74	0.00	63,086.35	0.00	138,413.65	31.31
11-6-1125-0102 SALARY PARTTIME	32,745	1,435.70	0.00	1,517.70	0.00	31,227.30	4.63
11-6-1125-0103 SALARY OVERTIME	4,175	0.00	0.00	105.31	0.00	4,069.69	2.52
11-6-1125-0104 FICA	18,240	1,147.95	0.00	5,313.58	0.00	12,926.42	29.13
11-6-1125-0106 WORKERS COMP	14,275	0.00	0.00	2,379.16	0.00	11,895.84	16.67
11-6-1125-0107 RETIREMENT	17,800	0.00	0.00	3,275.37	0.00	14,524.63	18.40
11-6-1125-0108 HEALTH INSURANCE	32,890	0.00	0.00	5,428.79	0.00	27,461.21	16.51
11-6-1125-0109 DENTAL INSURANCE	1,530	0.00	0.00	240.53	0.00	1,289.47	15.72
11-6-1125-0110 OTHER PAYROLL INSURANCE	1,310	0.00	0.00	258.25	0.00	1,051.75	19.71
TOTAL PERSONNEL SERVICES	324,465	17,452.39	0.00	81,605.04	0.00	242,859.96	25.15
CONTRACTUAL SERVICES							
11-6-1125-0201 UTILITIES	30,000	272.23	0.00	4,184.97	0.00	25,815.03	13.95
11-6-1125-0203 PRINTING & ADVERTISING	1,530	0.00	13.65	77.25	114.78	1,351.62	11.66
11-6-1125-0205 POSTAGE	0	0.00	0.00	0.00	0.00	0.00	0.00
11-6-1125-0207 TRAVEL & TRAINING	1,365	0.00	0.00	1,268.12	0.00	96.88	92.90
11-6-1125-0210 MAINTENANCE & REPAIRS	5,550	0.00	0.00	51.35	680.92	4,817.73	13.19
11-6-1125-0211 EQUIPMENT MAINTENANCE	2,000	0.00	0.00	530.87	0.00	1,469.13	26.54
11-6-1125-0213 UNIFORM MAINTENANCE	1,625	0.00	0.00	294.67	0.00	1,330.33	18.13
11-6-1125-0216 OTHER CONTRACTUAL SERVIC	58,159	53.00	1,200.00	2,239.69	35.00	57,084.31	1.85
TOTAL CONTRACTUAL SERVICES	100,229	325.23	1,213.65	8,646.92	830.70	91,965.03	8.25
COMMODITIES							
11-6-1125-0302 GAS, OIL & GREASE	9,256	336.51	39.50	1,440.25	0.00	7,855.25	15.13
11-6-1125-0307 EQUIPMENT MAINTENANCE	5,875	488.03	50.75	959.69	51.13	4,914.93	16.34
11-6-1125-0310 SUPPLIES	12,650	696.29	0.00	2,974.62	641.63	9,033.75	28.59
11-6-1125-0320 CONCESSION SUPPLIES	6,320	0.00	0.00	0.00	0.00	6,320.00	0.00
11-6-1125-0323 YOUTH BASE/SOFT BALL SUP	13,125	0.00	0.00	0.00	0.00	13,125.00	0.00
11-6-1125-0324 ADULT LEAGUE SUPPLIES	5,640	0.00	0.00	265.46	0.00	5,374.54	4.71
11-6-1125-0325 SPECIAL EVENTS SUPPLIES	3,050	0.00	0.00	0.00	0.00	3,050.00	0.00
11-6-1125-0350 SMALL TOOLS/EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00	0.00
11-6-1125-0351 COMPUTER EQUIPMENT	1,700	0.00	0.00	1,157.11	0.00	542.89	68.07
TOTAL COMMODITIES	57,616	1,520.83	90.25	6,797.13	692.76	50,216.36	12.84

11 -PARK FUND

% OF YEAR COMPLETED: 33.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
OTHER CHARGES							
11-6-1125-0400 INSURANCE CLAIM EXPENSE	0	0.00	0.00	0.00	0.00	0.00	0.00
11-6-1125-0401 INSURANCE	12,010	0.00	0.00	1,924.62	0.00	10,085.38	16.03
11-6-1125-0402 TRANSFERS	0	0.00	0.00	0.00	0.00	0.00	0.00
11-6-1125-0403 DUES & SUBSCRIPTIONS	0	0.00	0.00	0.00	0.00	0.00	0.00
11-6-1125-0430 OFFICE FACILITIES & SERV	12,550	1,045.83	0.00	4,183.32	0.00	8,366.68	33.33
TOTAL OTHER CHARGES	24,560	1,045.83	0.00	6,107.94	0.00	18,452.06	24.87
CAPITAL OUTLAY							
11-6-1125-0504 MACHINERY & EQUIPMENT	25,000	0.00	0.00	13,414.30	0.00	11,585.70	53.66
TOTAL CAPITAL OUTLAY	25,000	0.00	0.00	13,414.30	0.00	11,585.70	53.66
TOTAL PARK MAINTENANCE	531,870	20,344.28	1,303.90	116,571.33	1,523.46	415,079.11	21.96
RECREATION PROGRAMS							
COMMODITIES							
11-6-1126-0350 SMALL TOOLS/EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00	0.00
11-6-1126-0351 COMPUTER EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL RECREATION PROGRAMS	0	0.00	0.00	0.00	0.00	0.00	0.00
SHOOTING RANGE							
CONTRACTUAL SERVICES							
11-6-1129-0201 UTILITIES	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL SHOOTING RANGE	0	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL PROJECTS							
CAPITAL PROJECTS							
11-6-0990-4215 MASTERPLAN IMPROVEMENTS	0	0.00	0.00	0.00	0.00	0.00	0.00
11-6-0990-4217 TRAIL MISC PROJECTS	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL PROJECTS	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL PROJECTS	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	531,870	20,344.28	1,303.90	116,571.33	1,523.46	415,079.11	21.96
REVENUE OVER/(UNDER) EXPENDITURES	0	(764.99)	1,303.90	73,513.86	(1,523.46)	(73,294.30)	0.00

CITY OF HARRISONVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2020

13 -AQUATIC CENTER FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 33.33

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY							
CHARGES FOR SERVICE	126,850	0.00	0.00	392.50	0.00	126,457.50	0.31
MISC. INCOME	36,550	0.00	0.00	0.00	0.00	36,550.00	0.00
INTEREST	300	0.00	0.00	0.40	0.00	299.60	0.13
OTHER REV. SOURCES/TRANS	25,000	2,083.33	0.00	8,333.32	0.00	16,666.68	33.33
TOTAL REVENUE	188,700	2,083.33	0.00	8,726.22	0.00	179,973.78	4.62
EXPENDITURE SUMMARY							
AQUATICS CENTER	188,700	917.11	0.00	4,434.80	405.95	183,859.25	2.57
CAPITAL PROJECTS	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	188,700	917.11	0.00	4,434.80	405.95	183,859.25	2.57
REVENUE OVER/(UNDER) EXPENDITURES	0	1,166.22	0.00	4,291.42	(405.95)	(3,885.47)	0.00

13 -AQUATIC CENTER FUND

% OF YEAR COMPLETED: 33.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
CHARGES FOR SERVICE							
13-5333 SWIMMING POOL USE FEE	93,680	0.00	0.00	60.00	0.00	93,620.00	0.06
13-5334 CONCESSIONS AQUATIC CTR	0	0.00	0.00	0.00	0.00	0.00	0.00
13-5336 POOL SEASON PASSES	32,870	0.00	0.00	332.50	0.00	32,537.50	1.01
13-5337 LIFEGUARD UNIFORM REVENUE	300	0.00	0.00	0.00	0.00	300.00	0.00
TOTAL CHARGES FOR SERVICE	126,850	0.00	0.00	392.50	0.00	126,457.50	0.31
MISC. INCOME							
13-5500 AQUACATS REVENUE	0	0.00	0.00	0.00	0.00	0.00	0.00
13-5509 NON TAXABLE MISC	30,000	0.00	0.00	0.00	0.00	30,000.00	0.00
13-5510 MISCELLANEOUS	6,550	0.00	0.00	0.00	0.00	6,550.00	0.00
13-5537 DONATIONS	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL MISC. INCOME	36,550	0.00	0.00	0.00	0.00	36,550.00	0.00
INTEREST							
13-5815 INTEREST INCOME	300	0.00	0.00	0.40	0.00	299.60	0.13
TOTAL INTEREST	300	0.00	0.00	0.40	0.00	299.60	0.13
OTHER REV. SOURCES/TRANS							
13-5931 TRANSFER FROM OTHER FUNDS	25,000	2,083.33	0.00	8,333.32	0.00	16,666.68	33.33
13-5934 TRANSFER FROM RESERVE	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER REV. SOURCES/TRANS	25,000	2,083.33	0.00	8,333.32	0.00	16,666.68	33.33
TOTAL REVENUE	188,700	2,083.33	0.00	8,726.22	0.00	179,973.78	4.62

13 -AQUATIC CENTER FUND

% OF YEAR COMPLETED: 33.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
AQUATICS CENTER							
PERSONNEL SERVICES							
13-6-1124-0102 SALARY PARTTIME	92,930	253.45	0.00	380.37	0.00	92,549.63	0.41
13-6-1124-0103 SALARY OVERTIME	0	0.00	0.00	0.00	0.00	0.00	0.00
13-6-1124-0104 FICA	7,110	19.39	0.00	31.64	0.00	7,078.36	0.45
13-6-1124-0106 WORKERS COMP	1,190	0.00	0.00	198.26	0.00	991.74	16.66
13-6-1124-0107-OPED EXPENSE	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL SERVICES	101,230	272.84	0.00	610.27	0.00	100,619.73	0.60
CONTRACTUAL SERVICES							
13-6-1124-0201 UTILITIES	30,315	42.00	0.00	1,007.48	0.00	29,307.52	3.32
13-6-1124-0203 PRINTING & ADVERTISING	180	0.00	0.00	0.00	0.00	180.00	0.00
13-6-1124-0210 MAINTENANCE & REPAIR	5,090	17.27	0.00	17.27	89.00	4,983.73	2.09
13-6-1124-0211 EQUIPMENT MAINTENANCE	2,900	0.00	0.00	0.00	0.00	2,900.00	0.00
13-6-1124-0216 OTHER CONTRACTUAL SERVIC	6,000	0.00	0.00	0.00	316.95	5,683.05	5.28
13-6-1124-0220 AQUACATS CONTRACTUAL SER	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	44,485	59.27	0.00	1,024.75	405.95	43,054.30	3.22
COMMODITIES							
13-6-1124-0303 CHEMICALS	9,445	0.00	0.00	0.00	0.00	9,445.00	0.00
13-6-1124-0304 UNIFORMS	3,395	0.00	0.00	0.00	0.00	3,395.00	0.00
13-6-1124-0307 EQUIPMENT MAINTENANCE	1,800	0.00	0.00	0.00	0.00	1,800.00	0.00
13-6-1124-0310 SUPPLIES	5,440	0.00	0.00	0.00	0.00	5,440.00	0.00
13-6-1124-0320 CONCESSION SUPPLIES	13,015	0.00	0.00	0.00	0.00	13,015.00	0.00
13-6-1124-0350 SMALL TOOLS/EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00	0.00
13-6-1124-0351 COMPUTER EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00	0.00
13-6-1124-0360 AQUACATS SUPPLIES	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	33,095	0.00	0.00	0.00	0.00	33,095.00	0.00
OTHER CHARGES							
13-6-1124-0400 INSURANCE CLAIM EXPENSE	0	0.00	0.00	0.00	0.00	0.00	0.00
13-6-1124-0401 INSURANCE	2,870	0.00	0.00	459.78	0.00	2,410.22	16.02
13-6-1124-0430 OFFICE FACILITIES & SERV	7,020	585.00	0.00	2,340.00	0.00	4,680.00	33.33
13-6-1124-0460 BAD DEBT	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER CHARGES	9,890	585.00	0.00	2,799.78	0.00	7,090.22	28.31
CAPITAL OUTLAY							
13-6-1124-0502 BUILDING	0	0.00	0.00	0.00	0.00	0.00	0.00
13-6-1124-0503 NON-BUILDING IMPROVEMENT	0	0.00	0.00	0.00	0.00	0.00	0.00
13-6-1124-0504 MACHINERY & EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00	0.00	0.00
DEPRECIATION							
13-6-1124-0601 DEPRECIATION	0	0.00	0.00	0.00	0.00	0.00	0.00
13-6-1124-0602 LOSS- DISPOSAL OF ASSET	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL DEPRECIATION	0	0.00	0.00	0.00	0.00	0.00	0.00

13 -AQUATIC CENTER FUND

% OF YEAR COMPLETED: 33.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
TOTAL AQUATICS CENTER	188,700	917.11	0.00	4,434.80	405.95	183,859.25	2.57
CAPITAL PROJECTS							
CAPITAL PROJECTS							
13-6-0990-3000 POOL SANDBLASTING & PAIN	0	0.00	0.00	0.00	0.00	0.00	0.00
13-6-0990-3001 HAQC UPGRADE-POOL FEATUR	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL PROJECTS	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL PROJECTS	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	188,700	917.11	0.00	4,434.80	405.95	183,859.25	2.57
REVENUE OVER/(UNDER) EXPENDITURES	0	1,166.22	0.00	4,291.42	(405.95)	(3,885.47)	0.00

CITY OF HARRISONVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2020

15 -COMMUNITY CENTER FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 33.33

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY							
SALES TAXES	1,021,975	86,211.73	0.00	428,789.36	0.00	593,185.64	41.96
CHARGES FOR SERVICE	870,275	5,318.02	0.00	120,116.69	0.00	750,158.31	13.80
RECREATIONAL PROGRAMS	208,230	182.91	0.00	36,569.57	0.00	171,660.43	17.56
MISC. INCOME	30,650	0.00	0.00	5,229.57	0.00	25,420.43	17.06
INTEREST	730	0.00	0.00	666.73	0.00	63.27	91.33
OTHER REV. SOURCES/TRANS	20,000	0.00	0.00	0.00	0.00	20,000.00	0.00
TOTAL REVENUE	2,151,860	91,712.66	0.00	591,371.92	0.00	1,560,488.08	27.48
EXPENDITURE SUMMARY							
ADMINISTRATION	1,324,740	17,908.95	3,776.34	133,641.11	1,825.20	1,193,050.03	9.94
AQUATICS CENTER	166,060	5,821.38	2,092.00	44,541.42	40.97	123,569.61	25.59
RECREATION PROGRAMS	244,610	5,885.85	50.46	55,527.39	213.91	188,919.16	22.77
BUILDING & GROUNDS	416,450	19,134.96	371.97	125,867.63	2,418.54	288,535.80	30.72
CAPITAL PROJECTS	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	2,151,860	48,751.14	6,290.77	359,577.55	4,498.62	1,794,074.60	16.63
REVENUE OVER/(UNDER) EXPENDITURES	0	42,961.52	6,290.77	231,794.37	(4,498.62)	(233,586.52)	0.00

15 -COMMUNITY CENTER FUND

% OF YEAR COMPLETED: 33.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
SALES TAXES							
15-5022 PARK SALES TAX	1,021,975	86,211.73	0.00	428,789.36	0.00	593,185.64	41.96
TOTAL SALES TAXES	1,021,975	86,211.73	0.00	428,789.36	0.00	593,185.64	41.96
CHARGES FOR SERVICE							
15-5350 DAILY PASSES	75,040	0.00	0.00	14,653.00	0.00	60,387.00	19.53
15-5351 ANNUAL MEMBERSHIPS	732,035	4,709.88	0.00	89,421.35	0.00	642,613.65	12.22
15-5352 SENIOR RENT	6,950	638.14	0.00	2,552.56	0.00	4,397.44	36.73
15-5353 SWIM TEAM RENT	0	0.00	0.00	2,112.00	0.00	(2,112.00)	0.00
15-5354 ROOM RENTAL	46,550	(30.00)	0.00	8,711.28	0.00	37,838.72	18.71
15-5355 SPECIAL EVENTS	5,350	0.00	0.00	2,215.00	0.00	3,135.00	41.40
15-5356 OVERTIME FEES	1,100	0.00	0.00	37.50	0.00	1,062.50	3.41
15-5358 ALCOHOL APPLICATION FEES	50	0.00	0.00	0.00	0.00	50.00	0.00
15-5359 TOT WATCH FEES	3,200	0.00	0.00	414.00	0.00	2,786.00	12.94
TOTAL CHARGES FOR SERVICE	870,275	5,318.02	0.00	120,116.69	0.00	750,158.31	13.80
RECREATIONAL PROGRAMS							
15-5406 YOUTH BASKETBALL	14,000	0.00	0.00	(390.00)	0.00	14,390.00	2.79-
15-5407 SUMMER CAMP	68,500	0.00	0.00	0.00	0.00	68,500.00	0.00
15-5408 TINY TIKES PROGRAMS	3,600	79.80	0.00	520.18	0.00	3,079.82	14.45
15-5409 YOUTH VOLLEYBALL	6,500	0.00	0.00	5,750.00	0.00	750.00	88.46
15-5410 BEFORE & AFTER SCHOOL PROGRA	47,500	0.00	0.00	18,558.40	0.00	28,941.60	39.07
15-5417 MEN'S 5 ON 5 BASKETBALL	2,400	0.00	0.00	0.00	0.00	2,400.00	0.00
15-5418 MISC RECREATION PROGRAMS	22,000	43.12	0.00	6,502.69	0.00	15,497.31	29.56
15-5421 FITNESS CLASSES	15,505	0.00	0.00	2,368.96	0.00	13,136.04	15.28
15-5422 WATER AEROBICS	2,250	0.00	0.00	909.00	0.00	1,341.00	40.40
15-5423 SWIM LESSONS	13,650	59.99	0.00	1,345.00	0.00	12,305.00	9.85
15-5425 LIFEGUARD TRAINING	3,465	0.00	0.00	558.67	0.00	2,906.33	16.12
15-5426 SWIM TEAM	4,500	0.00	0.00	446.67	0.00	4,053.33	9.93
15-5427 ADULT VOLLEYBALL	4,360	0.00	0.00	0.00	0.00	4,360.00	0.00
TOTAL RECREATIONAL PROGRAMS	208,230	182.91	0.00	36,569.57	0.00	171,660.43	17.56
MISC. INCOME							
15-5509 NON-TAXABLE MISC	1,400	0.00	0.00	134.17	0.00	1,265.83	9.58
15-5510 MISCELLANEOUS	7,200	0.00	0.00	540.00	0.00	6,660.00	7.50
15-5516 SHORT & OVER	0	0.00	0.00	1.00	0.00	(1.00)	0.00
15-5519 ON-SITE SALES COMMISSION	1,800	0.00	0.00	244.40	0.00	1,555.60	13.58
15-5520 SPONSORS	1,000	0.00	0.00	1,600.00	0.00	(600.00)	160.00
15-5521 PERSONAL TRAINER	8,000	0.00	0.00	720.00	0.00	7,280.00	9.00
15-5522 CANCELLATION FEE	0	0.00	0.00	0.00	0.00	0.00	0.00
15-5524 ACTIVATION FEE	11,250	0.00	0.00	1,990.00	0.00	9,260.00	17.69
15-5535 AUCTION & SURPLUS SALES	0	0.00	0.00	0.00	0.00	0.00	0.00
15-5537 DONATIONS	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL MISC. INCOME	30,650	0.00	0.00	5,229.57	0.00	25,420.43	17.06
INTEREST							
15-5815 INTEREST INCOME	730	0.00	0.00	666.73	0.00	63.27	91.33
TOTAL INTEREST	730	0.00	0.00	666.73	0.00	63.27	91.33

15 -COMMUNITY CENTER FUND

% OF YEAR COMPLETED: 33.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
OTHER REV. SOURCES/TRANS							
15-5931 TRANSFER FROM OTHER FUNDS	20,000	0.00	0.00	0.00	0.00	20,000.00	0.00
15-5934 TRANSFER FROM RESERVE	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER REV. SOURCES/TRANS	20,000	0.00	0.00	0.00	0.00	20,000.00	0.00
TOTAL REVENUE	2,151,860	91,712.66	0.00	591,371.92	0.00	1,560,488.08	27.48

15 -COMMUNITY CENTER FUND

% OF YEAR COMPLETED: 33.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
ADMINISTRATION							
PERSONNEL SERVICES							
15-6-0103-0101 SALARY FULLTIME	167,805	12,736.74	0.00	50,679.27	0.00	117,125.73	30.20
15-6-0103-0102 SALARY PARTTIME	77,370	971.07	0.00	15,322.84	0.00	62,047.16	19.80
15-6-0103-0103 SALARY OVERTIME	1,385	0.00	0.00	217.50	0.00	1,167.50	15.70
15-6-0103-0104 FICA	18,860	987.57	0.00	5,380.80	0.00	13,479.20	28.53
15-6-0103-0106 WORKERS COMP	9,040	0.00	0.00	1,506.82	0.00	7,533.18	16.67
15-6-0103-0107 RETIREMENT	14,720	0.00	0.00	2,853.14	0.00	11,866.86	19.38
15-6-0103-0107-OPEB EXPENSE	0	0.00	0.00	0.00	0.00	0.00	0.00
15-6-0103-0108 HEALTH INSURANCE	34,240	67.02	0.00	6,272.10	0.00	27,967.90	18.32
15-6-0103-0109 DENTAL INSURANCE	1,040	0.00	0.00	267.75	0.00	772.25	25.75
15-6-0103-0110 OTHER PAYROLL INSURANCE	1,100	(3.21)	0.00	265.41	0.00	834.59	24.13
TOTAL PERSONNEL SERVICES	325,560	14,759.19	0.00	82,765.63	0.00	242,794.37	25.42
CONTRACTUAL SERVICES							
15-6-0103-0203 PRINTING & ADVERTISING	9,300	0.00	3,686.43	7,160.53	70.00	5,755.90	38.11
15-6-0103-0205 POSTAGE	200	0.00	0.00	0.00	0.00	200.00	0.00
15-6-0103-0207 TRAVEL & TRAINING	5,200	0.00	19.91	2,002.86	0.00	3,217.05	38.13
15-6-0103-0211 EQUIPMENT MAINTENANCE	3,085	0.00	0.00	550.62	183.54	2,350.84	23.80
15-6-0103-0216 OTHER CONTRACTUAL SERVIC	16,465	166.01	70.00	12,085.46	54.52	4,395.02	73.31
15-6-0103-0218 CREDIT CARD PROCESSING F	9,500	109.58	0.00	3,791.86	0.00	5,708.14	39.91
TOTAL CONTRACTUAL SERVICES	43,750	275.59	3,776.34	25,591.33	308.06	21,626.95	50.57
COMMODITIES							
15-6-0103-0304 UNIFORMS	800	0.00	0.00	0.00	0.00	800.00	0.00
15-6-0103-0305 SAFETY EQUIPMENT	50	0.00	0.00	0.00	0.00	50.00	0.00
15-6-0103-0310 SUPPLIES	8,180	0.00	0.00	1,310.05	(47.86)	6,917.81	15.43
15-6-0103-0350 SMALL TOOLS/EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00	0.00
15-6-0103-0351 COMPUTER EQUIPMENT	9,500	0.00	0.00	6,000.00	1,500.00	2,000.00	78.95
TOTAL COMMODITIES	18,530	0.00	0.00	7,310.05	1,452.14	9,767.81	47.29
OTHER CHARGES							
15-6-0103-0400 INSURANCE CLAIM EXPENSE	0	0.00	0.00	0.00	0.00	0.00	0.00
15-6-0103-0401 INSURANCE	30,625	0.00	0.00	4,907.58	0.00	25,717.42	16.02
15-6-0103-0402 TRANSFER TO DEBT SERVICE	848,260	0.00	0.00	0.00	0.00	848,260.00	0.00
15-6-0103-0403 DUES & SUBSCRIPTIONS	2,225	0.00	0.00	1,569.85	65.00	590.15	73.48
15-6-0103-0430 OFFICE FACILITIES & SERV	34,490	2,874.17	0.00	11,496.67	0.00	22,993.33	33.33
15-6-0103-0460 BAD DEBT	1,300	0.00	0.00	0.00	0.00	1,300.00	0.00
TOTAL OTHER CHARGES	916,900	2,874.17	0.00	17,974.10	65.00	898,860.90	1.97
CAPITAL OUTLAY							
15-6-0103-0504 MACHINERY & EQUIPMENT	20,000	0.00	0.00	0.00	0.00	20,000.00	0.00
TOTAL CAPITAL OUTLAY	20,000	0.00	0.00	0.00	0.00	20,000.00	0.00
TOTAL ADMINISTRATION	1,324,740	17,908.95	3,776.34	133,641.11	1,825.20	1,193,050.03	9.94

15 -COMMUNITY CENTER FUND

% OF YEAR COMPLETED: 33.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
AQUATICS CENTER							
PERSONNEL SERVICES							
15-6-1124-0101 SALARY FULLTIME	35,570	2,736.00	0.00	10,799.67	0.00	24,770.33	30.36
15-6-1124-0102 SALARY PARTTIME	87,495	1,248.50	0.00	21,426.23	0.00	66,068.77	24.49
15-6-1124-0103 SALARY OVERTIME	0	0.00	0.00	0.00	0.00	0.00	0.00
15-6-1124-0104 FICA	9,415	300.79	0.00	2,755.42	0.00	6,659.58	29.27
15-6-1124-0106 WORKERS COMP	3,705	0.00	0.00	617.36	0.00	3,087.64	16.66
15-6-1124-0107 RETIREMENT	3,095	0.00	0.00	701.56	0.00	2,393.44	22.67
15-6-1124-0108 HEALTH INSURANCE	170	0.00	0.00	35.00	0.00	135.00	20.59
15-6-1124-0109 DENTAL INSURANCE	410	0.00	0.00	85.00	0.00	325.00	20.73
15-6-1124-0110 OTHER PAYROLL INSURANCE	260	0.00	0.00	59.97	0.00	200.03	23.07
TOTAL PERSONNEL SERVICES	140,120	4,285.29	0.00	36,480.21	0.00	103,639.79	26.03
CONTRACTUAL SERVICES							
15-6-1124-0207 TRAVEL & TRAINING	2,400	0.00	242.00	1,317.91	0.00	1,324.09	44.83
15-6-1124-0211 EQUIPMENT MAINTENANCE	6,600	1,494.00	1,850.00	4,617.65	0.00	3,832.35	41.93
15-6-1124-0216 OTHER CONTRACTUAL SERVIC	5,750	0.00	0.00	152.00	0.00	5,598.00	2.64
TOTAL CONTRACTUAL SERVICES	14,750	1,494.00	2,092.00	6,087.56	0.00	10,754.44	27.09
COMMODITIES							
15-6-1124-0303 CHEMICALS	6,265	0.00	0.00	1,245.78	0.00	5,019.22	19.88
15-6-1124-0304 UNIFORMS	750	0.00	0.00	0.00	0.00	750.00	0.00
15-6-1124-0305 SAFETY EQUIPMENT	1,080	0.00	0.00	14.88	0.00	1,065.12	1.38
15-6-1124-0307 EQUIPMENT MAINTENANCE	1,670	0.00	0.00	280.57	40.97	1,348.46	19.25
15-6-1124-0310 SUPPLIES	1,425	42.09	0.00	432.42	0.00	992.58	30.35
15-6-1124-0350 SMALL TOOLS/EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00	0.00
15-6-1124-0351 COMPUTER EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	11,190	42.09	0.00	1,973.65	40.97	9,175.38	18.00
CAPITAL OUTLAY							
15-6-1124-0504 MACHINERY & EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL AQUATICS CENTER	166,060	5,821.38	2,092.00	44,541.42	40.97	123,569.61	25.59
RECREATION PROGRAMS							
PERSONNEL SERVICES							
15-6-1126-0101 SALARY FULLTIME	24,900	1,915.22	0.00	7,632.00	0.00	17,268.00	30.65
15-6-1126-0102 SALARY PARTTIME	113,355	2,099.24	0.00	24,833.21	0.00	88,521.79	21.91
15-6-1126-0103 SALARY OVERTIME	2,060	0.00	0.00	131.94	0.00	1,928.06	6.40
15-6-1126-0104 FICA	10,735	286.93	0.00	2,716.74	0.00	8,018.26	25.31
15-6-1126-0106 WORKERS COMP	3,105	0.00	0.00	517.72	0.00	2,587.28	16.67
15-6-1126-0107 RETIREMENT	2,345	0.00	0.00	497.35	0.00	1,847.65	21.21
15-6-1126-0108 HEALTH INSURANCE	11,075	0.00	0.00	2,254.00	0.00	8,821.00	20.35

% OF YEAR COMPLETED: 33.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
15-6-1126-0109 DENTAL INSURANCE	285	0.00	0.00	59.50	0.00	225.50	20.88
15-6-1126-0110 OTHER PAYROLL INSURANCE	190	0.00	0.00	44.40	0.00	145.60	23.37
TOTAL PERSONNEL SERVICES	168,050	4,301.39	0.00	38,686.86	0.00	129,363.14	23.02
CONTRACTUAL SERVICES							
15-6-1126-0207 TRAVEL & TRAINING	500	0.00	58.46	558.46	0.00	0.00	100.00
15-6-1126-0211 EQUIPMENT MAINTENANCE	3,950	0.00	0.00	3,655.96	0.00	294.04	92.56
15-6-1126-0216 OTHER CONTRACTUAL SERVIC	26,125	622.49	0.00	2,672.19	100.00	23,352.81	10.61
TOTAL CONTRACTUAL SERVICES	30,575	622.49	58.46	6,886.61	100.00	23,646.85	22.66
COMMODITIES							
15-6-1126-0307 EQUIPMENT MAINTENANCE	2,565	0.00	0.00	0.00	0.00	2,565.00	0.00
15-6-1126-0310 SUPPLIES	14,360	71.97	0.00	4,717.71	113.91	9,528.38	33.65
TOTAL COMMODITIES	16,925	71.97	0.00	4,717.71	113.91	12,093.38	28.55
OTHER CHARGES							
15-6-1126-0425 TREADMILL PRINCIPAL LEAS	0	0.00	0.00	0.00	0.00	0.00	0.00
15-6-1126-0440 TREADMILL LEASE INT EXPE	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER CHARGES	0	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY							
15-6-1126-0504 MACHINERY & EQUIPMENT	10,105	842.00	0.00	3,368.00	0.00	6,737.00	33.33
TOTAL CAPITAL OUTLAY	10,105	842.00	0.00	3,368.00	0.00	6,737.00	33.33
RECREATION PROGRAMS							
15-6-1126-0702 AEROBICS	2,000	0.00	(8.00)	112.10	0.00	1,879.90	6.01
15-6-1126-0706 YOUTH BASKETBALL	6,875	0.00	0.00	145.00	0.00	6,730.00	2.11
15-6-1126-0709 REC VOLLEYBALL	0	0.00	0.00	0.00	0.00	0.00	0.00
15-6-1126-0711 COMPETITIVE VOLLEYBALL	0	0.00	0.00	0.00	0.00	0.00	0.00
15-6-1126-0716 YOUTH VOLLEYBALL	500	0.00	0.00	0.00	0.00	500.00	0.00
15-6-1126-0717 5 ON 5 BASKETBALL	2,080	48.00	0.00	1,321.11	0.00	758.89	63.51
15-6-1126-0718 MISC RECREATION PROGRAMS	4,500	0.00	0.00	290.00	0.00	4,210.00	6.44
15-6-1126-0719 ADULT VOLLEYBALL	3,000	0.00	0.00	0.00	0.00	3,000.00	0.00
TOTAL RECREATION PROGRAMS	18,955	48.00	(8.00)	1,868.21	0.00	17,078.79	9.90
TOTAL RECREATION PROGRAMS	244,610	5,885.85	50.46	55,527.39	213.91	188,919.16	22.77

BUILDING & GROUNDS
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PERSONNEL SERVICES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
15-6-1119-0101 SALARY FULLTIME	57,840	4,363.20	0.00	12,058.38	0.00	45,781.62	20.85
15-6-1119-0102 SALARY PARTTIME	14,440	142.51	0.00	5,760.47	0.00	8,679.53	39.89
15-6-1119-0103 SALARY OVERTIME	4,000	0.00	0.00	1,139.31	0.00	2,860.69	28.48
15-6-1119-0104 FICA	5,840	319.35	0.00	1,546.53	0.00	4,293.47	26.48
15-6-1119-0106 WORKERS COMP	9,620	0.00	0.00	1,603.10	0.00	8,016.90	16.66
15-6-1119-0107 RETIREMENT	5,380	0.00	0.00	680.54	0.00	4,699.46	12.65
15-6-1119-0108 HEALTH INSURANCE	29,925	134.04	0.00	3,004.04	0.00	26,920.96	10.04
15-6-1119-0109 DENTAL INSURANCE	815	0.00	0.00	85.00	0.00	730.00	10.43

% OF YEAR COMPLETED: 33.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
15-6-1119-0110 OTHER PAYROLL INSURANCE	480	(9.15)	0.00	58.17	0.00	421.83	12.12
TOTAL PERSONNEL SERVICES	128,340	4,949.95	0.00	25,935.54	0.00	102,404.46	20.21
CONTRACTUAL SERVICES							
15-6-1119-0201 UTILITIES	185,160	4,091.53	0.00	49,350.90	0.00	135,809.10	26.65
15-6-1119-0207 TRAVEL & TRAINING	500	0.00	131.06	131.06	0.00	500.00	0.00
15-6-1119-0211 EQUIPMENT MAINTENANCE	9,000	0.00	0.00	2,634.25	0.00	6,365.75	29.27
15-6-1119-0216 OTHER CONTRACTUAL SERVIC	45,670	9,705.02	0.00	28,022.49	1,532.22	16,115.29	64.71
TOTAL CONTRACTUAL SERVICES	240,330	13,796.55	131.06	80,138.70	1,532.22	158,790.14	33.93
COMMODITIES							
15-6-1119-0303 CHEMICALS	1,500	0.00	0.00	505.22	0.00	994.78	33.68
15-6-1119-0305 SAFETY EQUIPMENT	250	0.00	0.00	18.99	0.00	231.01	7.60
15-6-1119-0307 EQUIPMENT MAINTENANCE	4,300	0.00	0.00	752.50	227.11	3,320.39	22.78
15-6-1119-0310 SUPPLIES	19,200	244.49	240.91	7,087.42	659.21	11,694.28	39.09
15-6-1119-0350 SMALL TOOLS/EQUIPMENT	3,600	143.97	0.00	1,963.76	0.00	1,636.24	54.55
15-6-1119-0351 COMPUTER EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	28,850	388.46	240.91	10,327.89	886.32	17,876.70	38.04
OTHER CHARGES							
15-6-1119-0425 MDNR PRINCIPAL PAYMENT	17,400	0.00	0.00	9,465.50	0.00	7,934.50	54.40
15-6-1119-0440 MDNR INTEREST PAYMENT	1,530	0.00	0.00	0.00	0.00	1,530.00	0.00
TOTAL OTHER CHARGES	18,930	0.00	0.00	9,465.50	0.00	9,464.50	50.00
CAPITAL OUTLAY							
15-6-1119-0504 MACHINERY & EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL BUILDING & GROUNDS	416,450	19,134.96	371.97	125,867.63	2,418.54	288,535.80	30.72
CAPITAL PROJECTS							
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CAPITAL PROJECTS							
15-6-0990-1001 POOL FEATURE	0	0.00	0.00	0.00	0.00	0.00	0.00
15-6-0990-1002 DRAIN & REPAINT POOL	0	0.00	0.00	0.00	0.00	0.00	0.00
15-6-0990-1003 CARDIO EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00	0.00
15-6-0990-2013 HCC PARKING LOT	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL PROJECTS	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL PROJECTS	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	2,151,860	48,751.14	6,290.77	359,577.55	4,498.62	1,794,074.60	16.63
REVENUE OVER/(UNDER) EXPENDITURES	0	42,961.52	6,290.77	231,794.37	(4,498.62)	(233,586.52)	0.00

MEMO

TO: Park Board

CC: Mayor Bowman, Brad Ratliff, City Administrator

FROM: Chris Deal, Parks & Recreation Director

DATE: May 1, 2020

RE: Outdoor Pool Operations for 2020 COVID-19

Because of COVID-19, the earliest the Outdoor Pool could open would be June 1, because of the CDC "phase in" guidelines, training and the time frame to be ready. There are several concerns regarding guidelines under COVID-19 conditions, and these conditions have been changing often. However, as stated in the "Show Me Strong Recovery Plan", *"If these services are offered, we encourage adjustments be considered to mitigate the risks of contracting or spreading COVID-19 between participants, patrons, and staff, such as limiting the number of participants, modifying activities, restructuring programs, and increasing sanitation measures for facilities and participants".*

Like the Community Center, staff feels that these guidelines can be followed. The main concern after that is financial. As the Park Board knows, the Fund Balance held for over 20 years for the Outdoor Pool is now depleted. With that, <u>the Board of Alderman approved $25,000 from the General Fund, to supplement the Outdoor Pool budget for 2020 operations</u>. The problem is, COVID-19 has caused a major set back in the Harrisonville economy, as much of the cities operating revenue depends on sales tax. <u>With this situation, there are "no additional funds" available from the General Fund, if revenues are not met for the Outdoor Pool.</u>

The Outdoor Pool budget was established following previous years "average" on revenue and expense. The budget also included the .85 cent an hour increases in Part Time salaries, and for this reason the daily pass was increased for the Outdoor Pool. At this time, with starting a week later, the Season Pass would be reduced by one week, but less expenses would offset some of that loss. <u>However, the main concern is the unknown, which is, how many passes will be sold with the COVID-19 concerns? Will it be enough to cover the expenses budgeted?</u>

As the Park Board knows, with the design of the Outdoor Pool, it must always have 7 lifeguards on watch, and one Manager to rotate staff for breaks during the 7 hours a day that we are open. Staff considered shutting down some areas of the pool, but that would create a reduction in price, so that would not work.

Staff also considered half a season to see what that would look like financially, but after completing this revised budget on paper, the Outdoor Pool would lose more money than budgeted, because some expenses cannot be reduced. This "half season" budget did exclude the Aqua Cats program, as one team from the South Suburban Swim League is not operating this year, and other Swim Teams are in discussion about operating or not. And, a half season would not work for Aqua Cats.

A final point, not opening the Outdoor Pool may impact our Summer Day Camp enrollment, as our Day Camp goes to the Outdoor Pool weekly, and other Day Cares do as well. However, we would be able to utilize the Indoor Pool at scheduled times. Regarding other facilities, Pleasant Hill is planning on opening its Outdoor Pool, the week of June 1. Belton Outdoor Pool operations is still being discussed. The Lees Summit Waves is looking at June 1, but they also have June 15th and July 1 possible opening dates, depending on available staffing and COVID-19 conditions.

Because of the "unknown", and no additional funds available to cover a shortfall, a decision on opening the Outdoor Pool this year must be made. Staff is asking for Park Board direction regarding the opening of the Outdoor Pool.

MEMO

TO: Park Board

CC: Mayor Bowman, Brad Ratliff, City Administrator

FROM: Chris Deal, Parks & Recreation Director

DATE: May 1, 2020

RE: July 4th Celebration Event 2020 COVID-19

Because of COVID-19, the July 4th Celebration Event is being reviewed. With the reduction of Spring Sports "Net Revenue" in the Park Fund and less Sales Tax concerns from the General Fund, there are no additional funds to make up the loss in the Park Fund. The Estimate of "net loss" for the Spring/Summer Sports is approximately $20,000, currently.

The cost for the July 4th Celebration is approximately $20,000. This includes the $14,000 for the actual fireworks and the rest is in special event expenses like the bounce house, concessions, signage and staffing costs.

There is also the concern of "the unknown", which is the social distancing guidelines and the COVID-19 condition in July. If the 6 feet apart social distancing issue is still in place, this would be very difficult to manage. Also, a concern is the bounce house and other activities, with the potential for spreading germs.

A modification of the July 4th Celebration could be made with "Fireworks Only", but the crowd numbers would still be difficult to manage, as well as the financial concerns, as there is limited room in the Park Fund to make up the loss from Youth Sports. However, there is a fundraising (Sponsor) option for the July 4th Celebration, but again, the conditions of the COVID-19 come into the review of that option.

In review of other cities, Belton has moved their event to the end of August, Lee's Summit and Blue Springs have cancelled. Other cities spoken to have not decided at this time. <u>A decision does not have to be made at this time</u>, but staff is bringing forward these concerns for your information. <u>A decision will need to be made by the June 14th Board meeting</u>, so the vendor can be notified. Staff is looking to the Park Board for direction on this event.

MEMO

TO:	Park Board
CC:	Mayor Bowman, Brad Ratliff, City Administrator
FROM:	Chris Deal, Parks & Recreation Director
DATE:	May 1, 2020
RE:	Dog Park Update and Request

At this time, the Dog Park Committee has raised $36,732.00. $25,000 of that is for the fence, which has been purchased by the Family Center/Farm & Home. The remaining $11,732 is in the Dog Park Fund and available for expenses to finish the Dog Park.

At this time, $10,701.00 has been either spent or equipment is on order. That leaves approximately $1, 031.00 left in the Dog Park Fund account. The Dog Park Committee is hoping for a donation from Whistle for the Staging area concrete, which is estimated at $2,500.00. The parking lot gravel is estimated at $1,500, so that is around $4,000. With these two items covered, the Dog Park will be ready to open.

With fund raising conditions being uncertain at this time, and with the desires for a "positive community event" by opening the Dog Park this year, staff is asking for the proceeds from this years Golf Tournament to go towards the Dog Park, same as last year. Whether the parking lot is donated or not, there are other Dog Park items needed, such as play stations, that are not included in the "opening amount".

Since the Golf Tournament is the last of July, staff may be requesting to use funds from the Harrisonville Park Foundation, which would be replaced after the Golf Tournament is completed. But the need will not be known until mid-May or June, and staff will bring back an update at the June 9th Park Board meeting. Currently there is $18,132.00 in the Harrisonville Parks Foundation.

So, currently, staff is asking for the proceeds from the Golf Tournament this year to go towards the Dog Park. Staff will answer any questions, thank you.