AGENDA

HARRISONVILLE PARK BOARD
VIRUTAL MEETING THROUGH ZOOM
ZOOM MEETING DIAL IN NUMBER
1-253-215-8782
MEETING ID # 867 6002 0834
JUNE 9, 2020
6:00 pm

1. CALL TO ORDER

2. PUBLIC PARTICIPATION

3. CEREMONIAL MATTERS

4. APPROVAL OF MINUTES –MAY 5, 2020

5. PARKS and RECREATION DEPARTMENT

   5a. Communities for All Ages – Presentation from MARC
   5b. Director Report
   5c. Outdoor Pool Closures in KC Metro – Update Memo
   5d. Budget Impact from COVID-19 – Ongoing Evaluations & Projections
   5e. July 4th Celebration

6. OTHER BUSINESS

7. ADJOURN TO EXECUTIVE SESSION *(IF NECESSARY)*

8. ADJOURN FROM REGULAR SESSION

The City of Harrisonville Park Board may enter into an executive session at this meeting, if such action is approved by a majority of the board members present who constitute a quorum, to discuss personnel matters, the lease or purchase of real estate, or legal or privileged matters under Sections 610.021 (1), (2) and (3), RSMo.

Posted on City Hall Bulletin Board this 3rd day of June, 2020

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City Clerk, City of Harrisonville

HARRISONVILLE PARK BOARD MINUTES
HARRISONVILLE COMMUNITY CENTER
(April 14th Meeting Not Held Due to COVID-19)
May 5, 2020
6:00 P.M.
(Virtual ZOOM Meeting ID# 987 7262 0841)

CALL TO ORDER: An emergency meeting of the Harrisonville Park Board was called to order at 6:10pm by Chairman Cathy Faris.

MEMBERS PRESENT: Chairman Cathy Faris, Laura Frees, Sandy Franklin, Brent Caruthers, David Atkinson, Ed Roberts, Vanessa Hargrave (left meeting at 7:07pm), and Brett Reece

ABSENT: Dr. Martin Parks

OTHERS PRESENT: Mayor Judy Bowman, Parks & Recreation Director Chris Deal, Parks & Recreation Assistant Director David Killpack, Recreation Coordinator of Member Services Amy Fuller, City Liaison Clint Miller, Athletics Coordinator Vincent Schroeder, Aquatics Coordinator Dana Johnson, and IT Director Jeremy Smith

PUBLIC PARTICIPATION: NONE

CEREMONIAL MATTERS: NONE

APPROVAL OF MINUTES: Chairman Cathy Faris asked for a motion to approve the minutes from the March 10, 2020 regular meeting. Mr. Caruthers moved to approve the minutes of the March 10, 2020 Park Board meeting. The motion was seconded by Mrs. Franklin and approved unanimously by a voice vote of those present, 8-0.

DIRECTOR'S REPORT:
Director Deal stated in the memo the Harrisonville Community Center, has been closed since March 18th due to COVID-19. At this time, memberships have been postponed and not charged for the time closed. Mr. Deal stated that while the center has been closed staff have been working on many projects with draining and painting the pool, hot tub, cleaning, painting other areas, and refurbishing fitness equipment. Staff is currently working on future programming and also COVID-19 paperwork for possible funds to be reimbursed for things that are directly related to COVID-19, for example, the purchases of orange fencing for the playground equipment, additional cleaning equipment, disinfectants, and staffing. Director Deal stated that because of the financial impact of COVID-19, Capital Projects have been delayed for the City at this time, and operational items only as needed are being purchased.

Mr. Deal stated that staff will have to delay the field drag on capital, but staff will be fine without that. Mr. Deal stated that staff will have to delay the purchase of the new sauna, however, Mr. Deal stated that new heating elements will be purchased and installed in the current sauna.

Director Deal stated that the City Park playground equipment, basketball courts, and skate park have been closed and will continue to remain closed until May 31st due to the state and Health Department guidelines. Mr. Deal stated that park staff are heavily into mowing. Mr. Deal stated that the park staff have completed the new railing at the spillway. Mr. Deal stated that Gabe along with his parks staff did a very good job with this project and it looks very professionally done. Mr. Deal stated that parks staff have completed the water line to the Dog Park.

Director Deal stated that unfortunately due to COVID-19 our youth volleyball, and flag football programs were cancelled. Mr. Deal stated that staff are currently working alongside with the South Metro League with our youth Baseball/Softball Programs. Mr. Deal stated that our fitness classes will start back up upon reopening of the center on May 11th. Mr. Deal stated that staff are working on virtual fitness classes as well. Mr. Deal stated that our membership numbers have decreased due to the COVID-19. Director Deal and Assistant Director Thanked Amy for her continued communication and support of our center's members regarding their questions, and concerns of their current membership accounts.

Mrs. Frees asked what was exactly closed until May 31st. Director Deal stated that one of the things that is stated in guidelines from the governor are high touch areas to remain closed, this affects the playground equipment, basketball courts, and skate park.

COMMUNITIES FOR ALL AGES:
Director Deal stated that City Administrator Brad Ratliff has ask Director Deal to take the lead on this project. Mr. Deal stated that this program is in several other cities around the KC metro area. Mr. Deal stated that this program helps communities to build on their strengths and serve the needs of all ages into future developments.

Director Deal stated that this memo is an introduction into the program, as the first presentation will be made at our June Park Board Meeting by the Director of the CFAA program.

RE-OPENING COMMUNITY CENTER & PARKS:
Director Deal stated that staff is following the State of Missouri Guidelines as put out last week. Mr. Deal stated that re-opening for the Community Center has been proposed to be Monday, May 11th, the guidelines were reviewed in the weekly report by the Board of Alderman. Mr. Deal stated that staff will be following the occupancy guidelines, staff will be keeping track of occupancy numbers to not exceed the 226 at any one time.

Mr. Reece asked what the facility's normal total number of occupancy is. Director Deal stated that our normal number of occupancy is 2,426. Mr. Deal stated that the calculation used during the Governor's Phase 1 of re-opening is only 10% occupancy allowed at this time.

Director Deal stated that staff will be posting signage at the entrance and throughout the center stating the social-distance rule of 6', and to use disinfectant and hand washing often. Mr. Deal stated that staff have moved equipment 6' apart to help with social-distancing making all equipment available. Mr. Deal stated that staff will also be opening the Day Camp Program following the CDC guidelines. Mr. Killpack stated that staff will be implementing smaller groups that are separated into 8 children with 1 counselor, the groups will remain separate with having the same children remain in the same group throughout the day.

Mr. Atkinson asked if the center will remain with its original business hours. Director Deal stated that the center's regular business hours of operation will remain the same.

Mr. Atkinson asked if the room rentals have been affected. Director Deal stated that we have had several reschedule for dates further out. Mr Deal stated that for any current rentals, staff would be reviewing their specifics and maintain the social distancing requirements.

Director Deal stated that for our indoor gymnasium, there will be signs stating no 'pick up' games allowed, only free play no contact games or sports.

Mrs. Frees asked about the fitness classes, and will they be implementing the social-distancing requirements. Director Deal stated that yes, staff and instructors are making adjustments to their classes to accommodate for the social distancing. Mr. Schroeder stated that classes will be offered as normal, however, if the class size is larger than the room it is currently held in, staff will then move to a bigger area.

Mrs. Hargrave asked about the virtual classes and the in-person center classes and if there will be a sign-up sheet or login required. Assistant Director Killpack stated that staff will be looking at Facebook Live as far as putting things out as virtual, and for classes held at the center, staff will be moving to another room if the attendance is larger than that room can hold.

Mrs. Frees asked if the streaming fitness classes will be free of charge. Director Deal stated that there will be no cost at this time associated with the streaming classes that we will be offering during this time.

BUDGET IMPACT:
Director Deal stated there is a lot in this report to cover and will only be covering the highlights at this time. Mr. Deal stated that the main concern with the Park Fund is the loss of net revenue from the sports division. Mr. Deal stated that the other concern will be the fact that the General Fund has also be impacted from the loss of sales tax, all though we do not know what those numbers are yet, we do know this it will be unlikely that we can reach out for additional funding. Staff will be doing everything we can to make up for those losses within our budget.

Director Deal stated that is very little activity with the Aquatic Fund. Staff did have some expenses due to some minimal repairs and utilities. However, there is nothing more being spent out from this fund at this time except for utilities.

Director Deal stated that memberships have been impacted due to COVID-19. Mr. Deal stated that we show 287 less members from this same time as last year. Mr. Deal stated that we have a loss in our before and after school programming, youth sports, and reservations. Mr. Deal stated that there is less expense due to less staff.

Director Deal stated that there is a possibility of turning in the loss of revenue to our insurance company.

Director Deal stated that staff has and is reducing spending for only to what we need to operate. Mr. Deal stated that very tough decisions are being made in going forward.

OUTDOOR POOL OPERATIONS:
Director Deal stated that because of COVID-19 the earliest that staff could open the Outdoor Pool would be June 1. Mr. Deal stated that staff would be ready for this challenge, but the main concern is financial. Mr. Deal stated that due to the current conditions due to COVID-19 we do not know how many people will purchase season or daily passes. Mr. Deal stated that right now we are needing $25,000.00 from the General Fund, Mr. Deal stated that there are several pools in the state of Missouri and Kansas that will not be opening and of course across the country. Mr. Deal stated that due to so many unknowns, and no additional funds available staff is asking for the Park Board for direction on opening the pool.

Mr. Atkinson asked if we would have staff ready for opening. Mrs. Johnson stated that she does have staff that are ready to work on the outdoor pool and could staff the outdoor pool. Mr. Atkinson stated that it seems that the concern here is more financial than expectation. Mr. Atkinson stated that with the shortened season he is pessimistic about how much money we are going to lose with having no additional money to begin with. Mr. Roberts stated that he agreed with Mr. Atkinson that this is a serious financial concern. Mrs. Hargrave is concerned financially as well with the social distancing guidelines, and with the limited occupancy allowances. Mr. Reece stated that we need to seriously consider the possibility that even if we did open the pool that things financially could get worse, along with social distancing, and occupancy limits and concerns.

Mrs. Frees stated that there would still be the option of coming to the indoor facility, but also understands how nervous families could potentially be purchasing an outdoor season pass due to all the unknowns. Mrs. Hargrave stated that having everything open and then shutting down immediately in the middle of the season is a huge concern.

Director Deal stated that staff have gone over several different scenarios regarding the outdoor pool with going into half a season, removing or blocking off portions of the pool to maintain social distancing guidelines, and occupancy concerns and the loss would be great. Mr. Deal stated that because of the expectation to meet the budget as planned and the unknown of anticipated revenue it would be in the best financial interest to not open the Outdoor Pool for this season.

A motion was made to not open the Outdoor Pool this summer season due to the Coronavirus and the financial situation by Mr. Atkinson, the motion as seconded by Mr. Roberts and approved by a voice vote of those present, 8-0.

JULY 4TH CELEBRATION:
Director Deal stated that the Park Board do not have to make a decision on this issue tonight. The deadline with this vendor is May 22nd, the vendor is 'Wald Fireworks'. Mr. Deal stated that the vendor has said that they would be fine with hearing of a decision from the June 9th meeting. Mr. Deal stated staff are concerned financially with this event, along with the health concerns of COVID-19.

Mr. Atkinson stated that he would like to suggest that we wait and make any decisions regarding this event at the June 9th meeting. Mr. Roberts agreed to table this conversation until then.

Mr. Reece asked since there are so many concerns financially, would it be possible to purchase less fireworks, maybe have shorter show. Director Deal stated that is something that could be considered and would share this with the vendor. Mr. Deal stated that the vendor is willing to work with us on this and with our concerns.

DOG PARK UPDATES:
Director Deal stated that we are very close at reaching our opening goal for the Dog Park. Mr. Deal stated that the water line has been put in, and the equipment and signs have been ordered. Mr. Deal stated that what is left is the staging area, the concrete and the parking lot. Mr. Deal stated that 'Whistle' the concrete company are willing to hear more about this project, and possibly open to donating concrete.

Director Deal stated that in his opinion the City needs this very positive event for our community especially for this year. Mr. Deal stated that he is asking the Park Board is to ear mark money from the proceeds made from our Annual Golf Tournament to be used for the Dog Park Project. Mr. Deal stated that he also asking permission to use funds from the Truman Heartland Foundation for the Dog Park Project. Mr. Deal stated that he is not certain that he will be needing to this additional funding, however, if the concrete company does not donate any concrete then they will be needing to borrow the additional funds. Director Deal stated that if this money is borrowed from the Foundation that it would be returned immediately from the proceeds made from the Golf Tournament now and future tournaments.

Director Deal stated that staff is asking the Park Board for direction.

Mr. Atkinson stated that he would like to wait until staff hear back from regarding what the concrete company would be willing to do.

Mrs. Frees agrees that this would be a very positive event for community especially for this year and would like to see this project open this year.

Mr. Reece agrees that we should try to open the Dog Park this summer.

A motion was made to borrow but not exceed $3,000.00 from the Foundation to be paid back from proceeds made from the Golf Tournament by Mr. Caruthers, the motion as seconded by Mrs. Frees and approved by a voice vote of those present, 6-0 (motion opposed by Mr. Roberts)

OTHER BUSINESS:
Mayor Bowman and the Park Board agreed that the City Park looks great, the new railing is very nice and that they appreciate all the hard work that staff have been doing for the center and the parks.

ADJOURN:
A motion to adjourn the meeting of the Park Board was made by Mr. Roberts, seconded by Mr. Reece and approved unanimously by a voice vote of those present, 7-0. The meeting adjourned at 7:38pm. The next meeting is scheduled for June 9th, 2020 at 6:00pm.

Cathy Faris, Park Board Chairman

ATTEST"

Amy Fuller, Park Board Secretary

APPROVED, by the Park Board on this 9th day of June 2020.

MEMO

TO: Park Board

CC: Mayor Bowman, Brad Ratliff, City Administrator

FROM: Chris Deal, Parks & Recreation Director

DATE: June 3, 2020

RE: Communities for All Ages

As stated to the Park Board at the last meeting, the Director of the **Communities for All Ages** Program, Cathy Boyer-Shesol, will make a Power Point presentation on the CFAA program through the Mid America Regional Council. Please look over the MARC packet that was delivered to you and have it available during the meeting on June 9th.

As a Recap, the Communities for All Ages program (CFAA) is through the Mid America Regional Council (MARC). This program helps communities to build on their strengths and serve the needs of all ages, as the community develops into the future. As stated in a recent publication by MARC regarding the CFAA program, *"Communities that proactively establish age-friendly community policies and practices will better position themselves to attract and retain residents for future generations"*.

I am excited about this program and appreciate City Administrator Ratliff asking me to head up this effort for the City of Harrisonville. The CFAA is in several other communities throughout the Kansas City area, like Peculiar, Gladstone, Blue Springs, Roland Park and more. With the future development of the Sports Complex and future Trail connections in Harrisonville, the universal design in park facilities are very important. Therefore, the timing of the CFAA program is very good for our community.

We look forward to hearing the presentation from Cathy next Tuesday, June 9th, 6pm at the Park Board meeting by Zoom. The power point presentation is about a half hour and there will be time for questions as well. Thank you.

MEMO

TO: Park Board

CC: Mayor Bowman, Brad Ratliff, City Administrator

FROM: Chris Deal, Parks & Recreation Director

DATE: June 3, 2020

RE: May Monthly Report

The following is a month end report for the months of May 2020

ADMINISTRATION

- With the COVID 19 and Health Department guidelines, the Community Center closed mid-March through May 10, re-opening on May 11th
- Community Center members monthly membership fee were postponed until the Center was re-opened. The budget impact is reported in the COVID 19 financial report
- Department staff worked on maintenance projects at the Community Center while it was closed, such as painting walls, draining and painting the pool, cleaning and refurbishing fitness equipment, cleaning carpets and all areas of the Community Center
- Director currently working on paperwork provided for the Coronavirus Relief Fund for possible reimbursement of expenses. Also looking at Insurance as a possible coverage for revenue loss and expense coverage
- Since Re-Opening the Community Center, we are averaging around 240 a day, normally it is closer to 350 a day, but our attendance numbers keep rising
- Capital projects are on hold city wide with the loss of Sales Tax revenue. This directly affects the Parks Department by not purchasing the Field Drag and the new Sauna
- The Dog Park Committee Fundraising has officially gone over **$40,000**, with a $1,000 Donation from Mayor Judy Bowman, and, at least $600.00 has been raised by Alderman Judy Reece for Rum Cake sales. Order yours today!
- Parks & Recreation will co-host the Chamber of Commerce First Friday Coffee this Friday

PARKS

- With the COVID 19 and Health Department guidelines, Skate Park, Basketball Court and Playgrounds are closed until further notice. As soon as we can open these park amenities, we will do so. Signs have been placed in these areas.
- Lake Luna has seen a surge of Aquatic Weed with the warm weather and rain. Heartland Environmental will be out next week, and weeks to come to treat the Aquatic Weed with higher intensity, to remove the surge of weed growth
- Several Spring Projects are underway with Spillway Bridge railing completed
- Working on the Dog Park projects with water line complete, parking lot is started, and staging area is started. Drinking fountains have come in (not installed until the Staging area is ready), and Dog Park signs have been completed. Dog Park meeting is on June 23rd

Recreation

- With the COVID 19 and Health Department guidelines, and working with the South Metro Sports leagues, Youth Volleyball and NFL Youth Flag Football has been cancelled. Youth Baseball and Softball has been moved forward to June 1, and currently we have about half the numbers registered as compared to the budget number, with 115 total
- Rec Staff helped with maintenance projects at the Community Center and Parks
- Fitness and Aquatic Fitness classes were cancelled during the shutdown but have started back up again with some classes on YouTube and some in person. Fitness class attendance has 212 participants in 32 classes this past few weeks
- A new Youth Tennis Camp for Fifth Grade through High School is planned for June 15th through 24th

Membership

- *Total Membership Count as of December 31, 2018 is 4,000*
- *Total Membership Count as of December 31, 2019 is 4,202*
- *Total Membership Count as of May 2019 is 4,369*
- *Total Membership Count as of May 2020 is 4,094, which is 275 less than this time last year, but an increase of 20 over the last month. Over the years, membership has and will fluctuate from month to month, year to year, but this is the largest drop in membership total seen from looking back. However, it is still higher than the 2018-year end number*
- Membership Coordinator has been working on Membership refunds and stopping Membership payments, and contacting all members with our re-opening information
- Audited new and or renewed Membership paperwork and EFT accounts
- Postponed Corporate Billings while the Center is closed, to (City, CASGV, HSD, and CRMC & Quick Trip, Sioux Chief) for monthly Memberships
- Weekly rentals contacted regarding the Community Center being closed. Rental refunds sent to those reservations paid and not able to use the Center. Also, rentals have started back again with social distancing
- Worked with Silver Sneakers Fitness and other Insurance program Membership Payments on delayed invoice
- Oversee Front Desk Operations, assisting with maintenance work during the shutdown Scheduling staff and having to lay off part time staff during the shutdown. Part time staff has now returned to work
- Take Park Board minutes and create the minutes for the Park Board packet
- Display and update signage at front desk and foyer doors alerting members of upcoming changes or cancellations

AQUATICS

- The Aquatics Coordinator sought out a new revenue opportunity and as stated to the Park Board, the Empire Swim Club has started utilizing the Community Center Indoor Pool during non-prime time hours. Also, other lanes and recreation areas remain open during these use times, and Harrisonville citizens between the ages of 8 and 18 are welcome to try out for the Swim Club
- Worked on maintenance projects at the Community Center
- Provided staff training for new Lifeguards and renewal of Red Cross Certificates

STAFF WILL ANSWER ANY QUESTIONS FROM THIS REPORT OR OTHERWISE. THANK YOU!

MEMO

TO: Park Board

CC: Mayor Bowman, Brad Ratliff, City Administrator

FROM: Chris Deal, Parks & Recreation Director

DATE: May 3, 2020

RE: Outdoor Pool Operations for 2020 COVID-19 – **FOLLOW UP MEMO**

Because of the COVID-19 pandemic, the Park Board voted unanimously not to open the Outdoor Pool in Harrisonville this season, for reasons of safety and financial concerns. As a follow up, staff has provided information regarding other KC Area Outdoor Pool closings, along with information regarding operations for those Outdoor Pools that are opening for the summer.

The list of Outdoor Pools (or Beaches) is listed below in alphabetical order:

City	Outdoor Pool Open or Closed	Reasons Stated
Atchison, KS	Closed	Safety & Financial
Belton, MO	Open	Outdoor Pool in Rec Budget, so Shortfalls can be made up. Residents only
Bonner Springs, KS	Closed	Safety & Financial
Butler, MO	Closed	" "
Fairway, KS	Closed	" "
Gladstone, MO	Still Evaluating	" "
Harrisonville, MO	Closed	" "
Higginsville, MO	Open	Looking at June 7
Independence, MO	Closed	Safety & Financial
Jackson County, MO	Beaches Closed for Summer	" "
Johnson County, KS	Closed	" "
Kansas City, MO	ALL Pools Closed	" "
Lawrence, KS	Closed	" "
Leavenworth, KS	Closed	" "
Leawood, KS	Open June 15	3 Sessions Daily, hour Limits with cleaning In between swims
Lees Summit, MO	Open June 27	Residents Only, limit Numbers

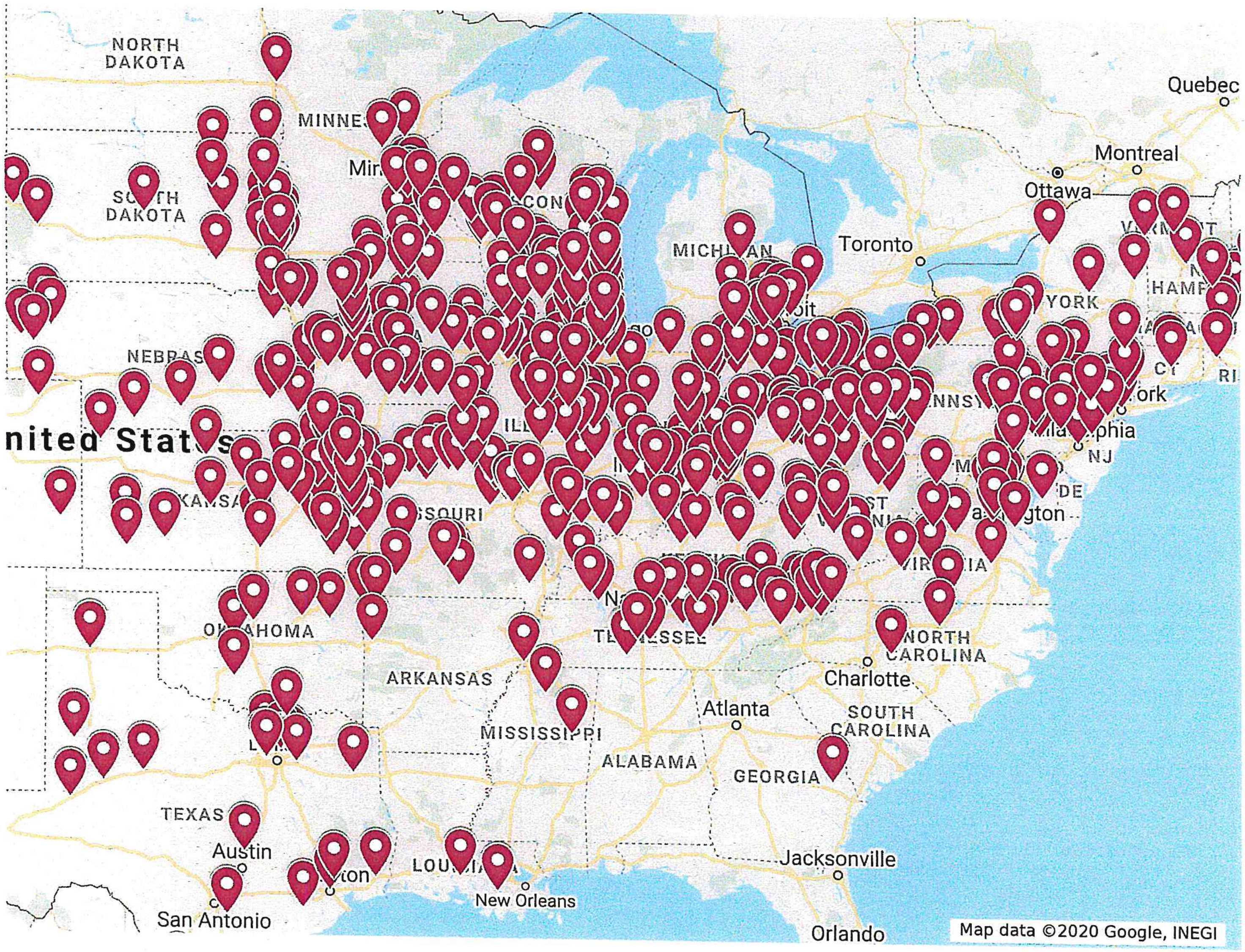
City	Outdoor Pool Open or Closed	Reasons Stated
Liberty, MO	Open	Part of C. Center Budget, Center Members only
Marshall, MO	Closed	Safety & Financial
Mission, KS	Closed	" "
Nevada, MO	Closed	" "
Olathe, KS	Still Evaluating	" "
Ottawa, KS	Closed	" "
Overland Park, KS	All 5 Pools Closed	" "
Paola, KS	Closed	" "
Pleasanton, KS	Closed	" "
Pleasant Hill, MO	Open	Sales Tax was not an Issue of concern. Limiting numbers Daily and residents Only allowed
Prairie Village, KS	Closed	Safety & Financial
Roeland Park, KS	Closed	" "
Spring Hill, KS	Closed	" "
St. Joseph, MO	Closed	" "
Tonganoxie, KS	Closed	" "
Warrensburg, MO	Closed	" "
Wyandotte County, KS	Closed	" "

Summary of this report, there were 33 total cities listed, 25 closed their Outdoor Pools (Beaches), 6 will open and 2 are undecided at this time. This memo was provided for your information only and staff will answer any questions of the Park Board. Thank you.

Summer 2020 Aquatics Closures due to COVID-19

Municipalities

All items



MEMO

TO: Park Board

CC: Mayor Bowman, Brad Ratliff, City Administrator

FROM: Chris Deal, Parks and Recreation Director

SUBJECT: Budget through the month of May – COVID 19

DATE: June 2, 2020

As stated last month, the City of Harrisonville has suspended Capital expenditures and only items that are "absolutely needed" are approved for operating expenses. This budget report compares our budget figures through May 31 this year, through the same time last year. Because of the COVID-19 impact, there are larger budget variations in the Community Center budget with the loss of membership and program revenue.

Further budget impact will be seen in future months because of the reduction in city wide sales tax, which will impact the Parks ½ cent sales tax, which pays for the Community Center Debt Service and partial operating revenue. In addition, the Park Fund and Outdoor Pool Fund receive General Fund revenue, which will also be impacted from the projection of less revenue from sales tax. There will be no additional revenue available from the General Fund, to make up possible shortfalls in Parks & Recreation.

Another important point, along with the comparison to last year by actual numbers, staff review is the percentage of "revenue in" and "expenses utilized", under each line item. This review is also in comparison to last year, but there are many other variables to consider, such as timing of revenue in, less expenses from less program revenue, and taking into account ALL of these issues in order to make yearend projections. These projections will be changing monthly, as the year progresses. And, this ongoing review will tell us how we are doing along the way, so there are no surprises as we get towards the end of the year.

The following recap of each Park Division is highlighted only for "large variances" and the bottom-line difference for each division. The Outdoor Pool division will not show differences, but only current income and expenses to date, as a comparison is not necessary with the ODP closed

PARK FUND REVENUE (11)

- Real Estate/Personal Property Taxes shows $5,168 higher than this time last year
- Recreation Programs shows **($11,604)** less than this time last year. This is from COVID 19 impact moving Youth Baseball/Softball up to June 1 and creating less numbers
- Total Revenue for the Park Fund is **($4,127)** less than this time last year

PARK FUND EXPENSES (11)

- The Park Funds largest expense area is in Salaries, with ongoing full-time maintenance and part- time seasonal workers to keep up with the mowing and other park maintenance. Currently salaries are **($5,396)** less than this time last year with a delayed hiring of the new Maintenance worker.
- Contractual Services is **($8,646)** less than this time last year with reduced spending currently
- Commodities is **($3,844)** less with less spending in supplies, with lower revenue in Recreation Programs
- Capital Outlay shows **$6,334** more than this time last year with the purchase of the John Deere Mower. However, there was a $6,000 savings on the cost of the mower for 2020
- Total Expenses for the Park Fund is (**$11,504)** less than this time last year
- *BOTTOM LINE* is $60,192 to the good currently

- *BUDGET SUMMARY FOR PARKS* - The main areas of concern for this budget division is less revenue from Recreation Programs, which will decrease the "net income" from this category. Expenses will be reduced in other areas to make up this loss. Also, new revenue will be pursued through new programming possibilities

AQUATIC FUND REVENUE (ODP – 13)

- Other Revenue/Sources/Transfer shows **$10,416** in revenue, which is the General Fund Transfer, support funding. This will be the only revenue to offset the Outdoor Pool expenses, as provided below
- Total Revenue shows **$10,477**

AQUATIC FUND EXPENSES (ODP-13)

- Personnel Services (PT Salaries) shows **$907** in expenses, which is from maintenance work that took place before we knew the Outdoor Pool would not open this season
- Contractual Services shows **$2,250** which is mostly Utilities and some from Other Contractual, from necessary work on the Pool Pumps
- Other Charges shows **$4,074** which is Insurance and Office Facilities & Services, which is the General Fund percentage of support
- Total Expenses shows **$7,232**
- *BOTTOM LINE* is **$3,244** to the good currently

- *BUDGET SUMMARY FOR THE AQUATIC FUND-OUTDOOR POOL* – The Outdoor Pool is closed for the season, but there are still "building expenses" that are ongoing, such as Utilities, Insurance and General Fund support. The only revenue budgeted to meet these expenses is from the General Fund, which should be sufficient for 2020. There will be some necessary expenses in the fall, to prepare the pool for winter. Such as repairing cracked concrete in the pool floor, water line repairs and pool pump winterizing. Staff has consulted with the original pool contractor (*Waters Edge*) regarding the maintenance of the Outdoor Pool, with the current situation of a closed facility for the season

COMMUNITY CENTER REVENUE (15)

- The Community Center largest revenue collected is from Sales Tax, which shows $**498,103** YTD. This is **($43,479)** less than this time last year, and time will tell whether this is a solid downturn, or if it is a timing issue of tax receipt. As the Board will recall, this is the revenue collected from Sales Tax for the Community Center Debt Service payment, and part of this revenue goes into Community Center Operations. The Debt Service payment is shown in the expense line item
- Charge for Services shows **($123,646)** less than this time last year, because of COVID -19. This includes daily passes, memberships, room rentals and tot watch fees
- Recreation Programs shows **($30,057)** less than this time last year. The main loss area is the Before & After School program, Summer Day Camp registration and Miscellaneous Recreation Programs cancellation because of COVID 19
- Misc. Income shows **(7,244)** less than this time last year. The income in this category showing shortfall is Personal Training and Membership Activation Fee
- Total Revenue difference YTD is **($203,710)** less than last year. The reasons are stated above as part of the COVID 19 occurrence (*There were smaller variances not shown)*

COMMUNITY CENTER EXPENSES (15)

- *Under Administration, Personnel Services* are close to the same as last year. There was a savings on salaries but the amount of savings is skewed, because even with less hours on part time staff from the shutdown, there was an .85 cent an hour increase for all Part Time staff in 2020, which is higher than last year. So, this is where the "percentage of expense' comes in for comparison, and this shows that **we are 4% lower in expenses on salaries, versus this time last year**
- Commodities shows **$4,633** + higher than this time last year, which is from the purchase of security cameras, purchased before the shutdown
- Other Charges shows **($346,936)** less than this time last year. The debt service payments were made quarterly last year, but not this year. Staff has been informed that only interest payments will come out starting in June and the Principal Payment will come out in total in November, or December
- Capital Outlay shows **($18,921)** less than last year, as currently the new Sauna has been put on hold with all Capital Expenses
- *Under Aquatics, Personnel Services* shows **($9,816)** less than last year with the shut down
- Contractual Services shows **(1,189)** less with less Other Contractual pay
- Commodities shows ($**3,289)** less expense on Pool Chemicals with the shut down
- *Under Recreation Programs, Personnel Services* show **(2,027)** less than last year. Again, savings in this category is skewed with the .85 cent an hour increase in 2020
- Recreation Programs (supplies) shows **($2,109)** less with less expense from programs cancelled or moved forward from COVID-19
- *Under Building and Grounds, Personnel Services* is **($26,357)** less as compared to last year at this time. Two reasons for this savings, Gabe Dalton transferred to Park Services and we delayed hiring the full time Custodian by two months

COMMUNITY CENTER EXPENSES (15) CONTINUED (Buildings & Grounds)

- Contractual Services is **$1,986** more than this time last year, with "Other Contractual" or HVAC repair expenses being higher than this time last year
- Total Expense difference for the Community Center is **($407,608)** less than this time last year. HOWEVER, if you add the Debt Service payment amount that came out in 2019, which is **$349,929**, that will leave approximately **$34,992** less expense as compared to last year at this time
- BOTTOM LINE IS **$250,826** to the good currently

- *BUDGET SUMMARY FOR THE COMMUNITY CENTER* – At this time we show approximately **$203.710** less revenue as compared to last year and approximately **$34,992** less expenses. This is a **$168,718** shift from last year currently, because of COVID-19

- **BUDGET PLAN FOR HCC MOVING FORWARD** – The following numbered items below are listed as ***"savings or new revenue ideas"*** to make up the shortfall at HCC:

  1. Insurance claim has been filed with MPR/Travelers Insurance regarding revenue loss as caused by the COVID-19 pandemic
  2. New Empire Swim Team Rental Revenue has started
  3. Continue savings on less Part Time staffing, re-aligning FT staff to fill in vacant service areas. ***Note:*** There is additional costs for PT staff "sanitize cleaning", so reduction of PT hours comes from other areas, to make up for this additional cost
  4. Eliminate scheduled training for 2020
  5. Delay the purchase of the new Sauna
  6. Utilities are down with lowered facility use and energy during the shutdown
  7. Limited Overtime, only for special events or emergencies
  8. HVAC – Stop final PM, only service as needed
  9. Day Camp Counselor hours reduced with less registrations
  10. Other Contractual reductions from less program/class participation
  11. Reduction of supplies from less program participation

In final summation, Staff will be in weekly review of the budget and bring forward an updated report each month to the Park Board, for review and discussion. The closer we get to the end of the year, the closer we can project "actual year end numbers", as the Sales Tax and Participation numbers will be closer defined. Thank you.

Staff will answer any questions from the Park Board. Thank you.

CITY OF HARRISONVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2020

11 -PARK FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 41.67

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY							
TAXES	186,940	810.04	0.00	97,450.14	0.00	89,489.86	52.13
CHARGES FOR SERVICE	27,045	279.00	0.00	2,523.64	0.00	24,521.36	9.33
RECREATIONAL PROGRAMS	55,525	(3,941.00)	0.00	11,742.00	0.00	43,783.00	21.15
MISC. INCOME	16,250	0.00	0.00	500.00	0.00	15,750.00	3.08
INTEREST	200	0.00	0.00	0.00	0.00	200.00	0.00
OTHER REV. SOURCES/TRANS	245,910	31,823.46	0.00	105,460.11	0.00	140,449.89	42.89
TOTAL REVENUE	531,870	28,971.50	0.00	217,675.89	0.00	314,194.11	40.93
EXPENDITURE SUMMARY							
PARK MAINTENANCE	531,870	29,371.36	1,303.90	157,483.78	491.03	375,199.09	29.46
TOTAL EXPENDITURES	531,870	29,371.36	1,303.90	157,483.78	491.03	375,199.09	29.46
REVENUE OVER/(UNDER) EXPENDITURES	0	(399.86)	1,303.90	60,192.11	(491.03)	(61,004.98)	0.00

11 -PARK FUND

% OF YEAR COMPLETED: 41.67

REVENUES		CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
TAXES								
11-5111	REAL ESTATE TAXES	139,015	349.83	0.00	74,515.98	0.00	64,499.02	53.60
11-5112	PERSONAL PROPERTY TAX	30,175	340.99	0.00	20,877.73	0.00	9,297.27	69.19
11-5113	SUR TAX MERCHANTS/REPLACEMEN	15,750	32.93	0.00	514.65	0.00	15,235.35	3.27
11-5117	CORPORATE/RR/UTILITY TAX	1,500	86.29	0.00	1,541.78	0.00	(41.78)	102.79
11-5121	FINANCIAL INSTITUTION TAX	500	0.00	0.00	0.00	0.00	500.00	0.00
TOTAL TAXES		186,940	810.04	0.00	97,450.14	0.00	89,489.86	52.13
CHARGES FOR SERVICE								
11-5307	RENTAL INCOME	15,205	279.00	0.00	1,153.64	0.00	14,051.36	7.59
11-5309	SHOOTING RANGE REVENUE	3,840	0.00	0.00	1,370.00	0.00	2,470.00	35.68
11-5334	CONCESSIONS BALL FIELD	8,000	0.00	0.00	0.00	0.00	8,000.00	0.00
TOTAL CHARGES FOR SERVICE		27,045	279.00	0.00	2,523.64	0.00	24,521.36	9.33
RECREATIONAL PROGRAMS								
11-5418	MISC RECREATION PROGRAMS	0	(5.00)	0.00	(5.00)	0.00	5.00	0.00
11-5427	YOUTH REC BASE/SOFT BALL	39,825	(3,936.00)	0.00	11,747.00	0.00	28,078.00	29.50
11-5428	YOUTH COMP BASE/SOFT BALL	4,400	0.00	0.00	0.00	0.00	4,400.00	0.00
11-5429	SAND VOLLEYBALL	800	0.00	0.00	0.00	0.00	800.00	0.00
11-5430	ADULT SOFTBALL	10,500	0.00	0.00	0.00	0.00	10,500.00	0.00
TOTAL RECREATIONAL PROGRAMS		55,525	(3,941.00)	0.00	11,742.00	0.00	43,783.00	21.15
MISC. INCOME								
11-5510	MISCELLANEOUS	5,000	0.00	0.00	500.00	0.00	4,500.00	10.00
11-5520	SPONSORS	8,750	0.00	0.00	0.00	0.00	8,750.00	0.00
11-5535	AUCTION & SURPLUS SALES	2,500	0.00	0.00	0.00	0.00	2,500.00	0.00
TOTAL MISC. INCOME		16,250	0.00	0.00	500.00	0.00	15,750.00	3.08
INTERGOVERNMENTAL								
INTEREST								
11-5815	INTEREST INCOME	200	0.00	0.00	0.00	0.00	200.00	0.00
TOTAL INTEREST		200	0.00	0.00	0.00	0.00	200.00	0.00
OTHER REV. SOURCES/TRANS								
11-5930	TRANSFER FROM GENERAL FUND	245,910	31,823.46	0.00	105,460.11	0.00	140,449.89	42.89
TOTAL OTHER REV. SOURCES/TRANS		245,910	31,823.46	0.00	105,460.11	0.00	140,449.89	42.89
TOTAL REVENUE		531,870	28,971.50	0.00	217,675.89	0.00	314,194.11	40.93

11 -PARK FUND

% OF YEAR COMPLETED: 41.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
ADMINISTRATION							
PERSONNEL SERVICES							
PARK MAINTENANCE							
PERSONNEL SERVICES							
11-6-1125-0101 SALARY FULLTIME	201,500	14,868.74	0.00	77,955.09	0.00	123,544.91	38.69
11-6-1125-0102 SALARY PARTTIME	32,745	3,301.00	0.00	4,818.70	0.00	27,926.30	14.72
11-6-1125-0103 SALARY OVERTIME	4,175	0.00	0.00	105.31	0.00	4,069.69	2.52
11-6-1125-0104 FICA	18,240	1,290.62	0.00	6,604.20	0.00	11,635.80	36.21
11-6-1125-0106 WORKERS COMP	14,275	1,189.58	0.00	5,947.90	0.00	8,327.10	41.67
11-6-1125-0107 RETIREMENT	17,800	1,293.58	0.00	5,862.53	0.00	11,937.47	32.94
11-6-1125-0108 HEALTH INSURANCE	32,890	3,356.72	0.00	12,142.23	0.00	20,747.77	36.92
11-6-1125-0109 DENTAL INSURANCE	1,530	127.50	0.00	495.53	0.00	1,034.47	32.39
11-6-1125-0110 OTHER PAYROLL INSURANCE	1,310	36.15	0.00	404.88	0.00	905.12	30.91
TOTAL PERSONNEL SERVICES	324,465	25,463.89	0.00	114,336.37	0.00	210,128.63	35.24
CONTRACTUAL SERVICES							
11-6-1125-0201 UTILITIES	30,000	319.81	0.00	5,387.74	0.00	24,612.26	17.96
11-6-1125-0203 PRINTING & ADVERTISING	1,530	96.06	13.65	230.70	57.39	1,255.56	17.94
11-6-1125-0207 TRAVEL & TRAINING	1,365	0.00	0.00	1,268.12	0.00	96.88	92.90
11-6-1125-0210 MAINTENANCE & REPAIRS	5,550	0.00	0.00	732.27	61.35	4,756.38	14.30
11-6-1125-0211 EQUIPMENT MAINTENANCE	2,000	194.50	0.00	725.37	141.91	1,132.72	43.36
11-6-1125-0213 UNIFORM MAINTENANCE	1,625	0.00	0.00	294.67	0.00	1,330.33	18.13
11-6-1125-0216 OTHER CONTRACTUAL SERVIC	58,159	153.08	1,200.00	2,427.77	95.16	56,836.07	2.27
TOTAL CONTRACTUAL SERVICES	100,229	763.45	1,213.65	11,066.64	355.81	90,020.20	10.19
COMMODITIES							
11-6-1125-0302 GAS, OIL & GREASE	9,256	590.82	39.50	2,031.07	0.00	7,264.43	21.52
11-6-1125-0307 EQUIPMENT MAINTENANCE	5,875	432.61	50.75	1,443.43	55.51	4,426.81	24.65
11-6-1125-0310 SUPPLIES	12,650	112.45	0.00	3,728.70	79.71	8,841.59	30.11
11-6-1125-0320 CONCESSION SUPPLIES	6,320	0.00	0.00	0.00	0.00	6,320.00	0.00
11-6-1125-0323 YOUTH BASE/SOFT BALL SUP	13,125	0.00	0.00	0.00	0.00	13,125.00	0.00
11-6-1125-0324 ADULT LEAGUE SUPPLIES	5,640	0.00	0.00	265.46	0.00	5,374.54	4.71
11-6-1125-0325 SPECIAL EVENTS SUPPLIES	3,050	0.00	0.00	0.00	0.00	3,050.00	0.00
11-6-1125-0351 COMPUTER EQUIPMENT	1,700	0.00	0.00	1,157.11	0.00	542.89	68.07
TOTAL COMMODITIES	57,616	1,135.88	90.25	8,625.77	135.22	48,945.26	15.05
OTHER CHARGES							
11-6-1125-0401 INSURANCE	12,010	962.31	0.00	4,811.55	0.00	7,198.45	40.06
11-6-1125-0430 OFFICE FACILITIES & SERV	12,550	1,045.83	0.00	5,229.15	0.00	7,320.85	41.67
TOTAL OTHER CHARGES	24,560	2,008.14	0.00	10,040.70	0.00	14,519.30	40.88

% OF YEAR COMPLETED: 41.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
CAPITAL OUTLAY							
11-6-1125-0504 MACHINERY & EQUIPMENT	25,000	0.00	0.00	13,414.30	0.00	11,585.70	53.66
TOTAL CAPITAL OUTLAY	25,000	0.00	0.00	13,414.30	0.00	11,585.70	53.66
TOTAL PARK MAINTENANCE	531,870	29,371.36	1,303.90	157,483.78	491.03	375,199.09	29.46
RECREATION PROGRAMS							
COMMODITIES							
SHOOTING RANGE							
CONTRACTUAL SERVICES							
CAPITAL PROJECTS							
CAPITAL PROJECTS							
TOTAL EXPENDITURES	531,870	29,371.36	1,303.90	157,483.78	491.03	375,199.09	29.46
REVENUE OVER/(UNDER) EXPENDITURES	0	(399.86)	1,303.90	60,192.11	(491.03)	(61,004.98)	0.00

CITY OF HARRISONVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2020

13 -AQUATIC CENTER FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 41.67

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY							
CHARGES FOR SERVICE	126,850	(332.50)	0.00	60.00	0.00	126,790.00	0.05
MISC. INCOME	36,550	0.00	0.00	0.00	0.00	36,550.00	0.00
INTEREST	300	0.00	0.00	0.40	0.00	299.60	0.13
OTHER REV. SOURCES/TRANS	25,000	2,083.33	0.00	10,416.65	0.00	14,583.35	41.67
TOTAL REVENUE	188,700	1,750.83	0.00	10,477.05	0.00	178,222.95	5.55
EXPENDITURE SUMMARY							
AQUATICS CENTER	188,700	1,457.09	0.00	7,232.92	0.00	181,467.08	3.83
TOTAL EXPENDITURES	188,700	1,457.09	0.00	7,232.92	0.00	181,467.08	3.83
REVENUE OVER/(UNDER) EXPENDITURES	0	293.74	0.00	3,244.13	0.00	(3,244.13)	0.00

13 -AQUATIC CENTER FUND

% OF YEAR COMPLETED: 41.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
CHARGES FOR SERVICE							
13-5333 SWIMMING POOL USE FEE	93,680	0.00	0.00	60.00	0.00	93,620.00	0.06
13-5336 POOL SEASON PASSES	32,870	(332.50)	0.00	0.00	0.00	32,870.00	0.00
13-5337 LIFEGUARD UNIFORM REVENUE	300	0.00	0.00	0.00	0.00	300.00	0.00
TOTAL CHARGES FOR SERVICE	126,850	(332.50)	0.00	60.00	0.00	126,790.00	0.05
MISC. INCOME							
13-5509 NON TAXABLE MISC	30,000	0.00	0.00	0.00	0.00	30,000.00	0.00
13-5510 MISCELLANEOUS	6,550	0.00	0.00	0.00	0.00	6,550.00	0.00
TOTAL MISC. INCOME	36,550	0.00	0.00	0.00	0.00	36,550.00	0.00
INTEREST							
13-5815 INTEREST INCOME	300	0.00	0.00	0.40	0.00	299.60	0.13
TOTAL INTEREST	300	0.00	0.00	0.40	0.00	299.60	0.13
OTHER REV. SOURCES/TRANS							
13-5931 TRANSFER FROM OTHER FUNDS	25,000	2,083.33	0.00	10,416.65	0.00	14,583.35	41.67
TOTAL OTHER REV. SOURCES/TRANS	25,000	2,083.33	0.00	10,416.65	0.00	14,583.35	41.67
TOTAL REVENUE	188,700	1,750.83	0.00	10,477.05	0.00	178,222.95	5.55

CITY OF HARRISONVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2020

13 -AQUATIC CENTER FUND

% OF YEAR COMPLETED: 41.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
AQUATICS CENTER							
PERSONNEL SERVICES							
13-6-1124-0102 SALARY PARTTIME	92,930	0.00	0.00	380.37	0.00	92,549.63	0.41
13-6-1124-0104 FICA	7,110	0.00	0.00	31.64	0.00	7,078.36	0.45
13-6-1124-0106 WORKERS COMP	1,190	99.13	0.00	495.65	0.00	694.35	41.65
TOTAL PERSONNEL SERVICES	101,230	99.13	0.00	907.66	0.00	100,322.34	0.90
CONTRACTUAL SERVICES							
13-6-1124-0201 UTILITIES	30,315	80.43	0.00	1,364.95	0.00	28,950.05	4.50
13-6-1124-0203 PRINTING & ADVERTISING	180	0.00	0.00	0.00	0.00	180.00	0.00
13-6-1124-0210 MAINTENANCE & REPAIR	5,090	0.00	0.00	106.27	0.00	4,983.73	2.09
13-6-1124-0211 EQUIPMENT MAINTENANCE	2,900	0.00	0.00	0.00	0.00	2,900.00	0.00
13-6-1124-0216 OTHER CONTRACTUAL SERVIC	6,000	462.64	0.00	779.59	0.00	5,220.41	12.99
TOTAL CONTRACTUAL SERVICES	44,485	543.07	0.00	2,250.81	0.00	42,234.19	5.06
COMMODITIES							
13-6-1124-0303 CHEMICALS	9,445	0.00	0.00	0.00	0.00	9,445.00	0.00
13-6-1124-0304 UNIFORMS	3,395	0.00	0.00	0.00	0.00	3,395.00	0.00
13-6-1124-0307 EQUIPMENT MAINTENANCE	1,800	0.00	0.00	0.00	0.00	1,800.00	0.00
13-6-1124-0310 SUPPLIES	5,440	0.00	0.00	0.00	0.00	5,440.00	0.00
13-6-1124-0320 CONCESSION SUPPLIES	13,015	0.00	0.00	0.00	0.00	13,015.00	0.00
TOTAL COMMODITIES	33,095	0.00	0.00	0.00	0.00	33,095.00	0.00
OTHER CHARGES							
13-6-1124-0401 INSURANCE	2,870	229.89	0.00	1,149.45	0.00	1,720.55	40.05
13-6-1124-0430 OFFICE FACILITIES & SERV	7,020	585.00	0.00	2,925.00	0.00	4,095.00	41.67
TOTAL OTHER CHARGES	9,890	814.89	0.00	4,074.45	0.00	5,815.55	41.20
CAPITAL OUTLAY							
DEPRECIATION							
TOTAL AQUATICS CENTER	188,700	1,457.09	0.00	7,232.92	0.00	181,467.08	3.83
CAPITAL PROJECTS							
CAPITAL PROJECTS							
TOTAL EXPENDITURES	188,700	1,457.09	0.00	7,232.92	0.00	181,467.08	3.83
REVENUE OVER/(UNDER) EXPENDITURES	0	293.74	0.00	3,244.13	0.00	(3,244.13)	0.00

CITY OF HARRISONVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2020

15 -COMMUNITY CENTER FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 41.67

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY							
SALES TAXES	1,021,975	69,313.95	0.00	498,103.31	0.00	523,871.69	48.74
CHARGES FOR SERVICE	870,275	33,478.68	0.00	153,975.37	0.00	716,299.63	17.69
RECREATIONAL PROGRAMS	208,230	3,185.12	0.00	33,883.17	0.00	174,346.83	16.27
MISC. INCOME	30,650	297.76	0.00	5,108.93	0.00	25,541.07	16.67
INTEREST	730	0.00	0.00	666.73	0.00	63.27	91.33
OTHER REV. SOURCES/TRANS	20,000	0.00	0.00	0.00	0.00	20,000.00	0.00
TOTAL REVENUE	2,151,860	106,275.51	0.00	691,737.51	0.00	1,460,122.49	32.15
EXPENDITURE SUMMARY							
ADMINISTRATION	1,324,740	26,635.99	3,776.34	170,864.68	235.97	1,157,415.69	12.63
AQUATICS CENTER	166,060	6,726.91	2,092.00	52,232.69	2,166.20	113,753.11	31.50
RECREATION PROGRAMS	244,610	8,588.50	50.46	65,954.34	861.92	177,844.20	27.29
BUILDING & GROUNDS	416,450	12,249.08	371.97	151,849.20	1,015.08	263,957.69	36.62
TOTAL EXPENDITURES	2,151,860	54,200.48	6,290.77	440,900.91	4,279.17	1,712,970.69	20.40
REVENUE OVER/(UNDER) EXPENDITURES	0	52,075.03	6,290.77	250,836.60	(4,279.17)	(252,848.20)	0.00

15 -COMMUNITY CENTER FUND

% OF YEAR COMPLETED: 41.67

REVENUES		CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
SALES TAXES								
15-5022	PARK SALES TAX	1,021,975	69,313.95	0.00	498,103.31	0.00	523,871.69	48.74
	TOTAL SALES TAXES	1,021,975	69,313.95	0.00	498,103.31	0.00	523,871.69	48.74
CHARGES FOR SERVICE								
15-5350	DAILY PASSES	75,040	2,326.50	0.00	16,979.50	0.00	58,060.50	22.63
15-5351	ANNUAL MEMBERSHIPS	732,035	30,514.04	0.00	120,315.39	0.00	611,719.61	16.44
15-5352	SENIOR RENT	6,950	638.14	0.00	3,190.70	0.00	3,759.30	45.91
15-5353	SWIM TEAM RENT	0	0.00	0.00	2,112.00	0.00	(2,112.00)	0.00
15-5354	ROOM RENTAL	46,550	0.00	0.00	8,711.28	0.00	37,838.72	18.71
15-5355	SPECIAL EVENTS	5,350	0.00	0.00	2,215.00	0.00	3,135.00	41.40
15-5356	OVERTIME FEES	1,100	0.00	0.00	37.50	0.00	1,062.50	3.41
15-5358	ALCOHOL APPLICATION FEES	50	0.00	0.00	0.00	0.00	50.00	0.00
15-5359	TOT WATCH FEES	3,200	0.00	0.00	414.00	0.00	2,786.00	12.94
	TOTAL CHARGES FOR SERVICE	870,275	33,478.68	0.00	153,975.37	0.00	716,299.63	17.69
RECREATIONAL PROGRAMS								
15-5406	YOUTH BASKETBALL	14,000	0.00	0.00	(390.00)	0.00	14,390.00	2.79-
15-5407	SUMMER CAMP	68,500	944.48	0.00	944.48	0.00	67,555.52	1.38
15-5408	TINY TIKES PROGRAMS	3,600	(240.00)	0.00	280.18	0.00	3,319.82	7.78
15-5409	YOUTH VOLLEYBALL	6,500	0.00	0.00	0.00	0.00	6,500.00	0.00
15-5410	BEFORE & AFTER SCHOOL PROGRA	47,500	0.00	0.00	18,558.40	0.00	28,941.60	39.07
15-5417	MEN'S 5 ON 5 BASKETBALL	2,400	0.00	0.00	0.00	0.00	2,400.00	0.00
15-5418	MISC RECREATION PROGRAMS	22,000	1,357.00	0.00	7,738.17	0.00	14,261.83	35.17
15-5421	FITNESS CLASSES	15,505	272.95	0.00	2,641.91	0.00	12,863.09	17.04
15-5422	WATER AEROBICS	2,250	78.75	0.00	987.75	0.00	1,262.25	43.90
15-5423	SWIM LESSONS	13,650	0.00	0.00	1,345.00	0.00	12,305.00	9.85
15-5425	LIFEGUARD TRAINING	3,465	765.94	0.00	1,324.61	0.00	2,140.39	38.23
15-5426	SWIM TEAM	4,500	0.00	0.00	446.67	0.00	4,053.33	9.93
15-5427	ADULT VOLLEYBALL	4,360	6.00	0.00	6.00	0.00	4,354.00	0.14
	TOTAL RECREATIONAL PROGRAMS	208,230	3,185.12	0.00	33,883.17	0.00	174,346.83	16.27
MISC. INCOME								
15-5509	NON-TAXABLE MISC	1,400	27.76	0.00	161.93	0.00	1,238.07	11.57
15-5510	MISCELLANEOUS	7,200	60.00	0.00	600.00	0.00	6,600.00	8.33
15-5516	SHORT & OVER	0	0.00	0.00	1.00	0.00	(1.00)	0.00
15-5519	ON-SITE SALES COMMISSION	1,800	0.00	0.00	426.00	0.00	1,374.00	23.67
15-5520	SPONSORS	1,000	0.00	0.00	1,000.00	0.00	0.00	100.00
15-5521	PERSONAL TRAINER	8,000	90.00	0.00	810.00	0.00	7,190.00	10.13
15-5524	ACTIVATION FEE	11,250	120.00	0.00	2,110.00	0.00	9,140.00	18.76
	TOTAL MISC. INCOME	30,650	297.76	0.00	5,108.93	0.00	25,541.07	16.67
INTEREST								
15-5815	INTEREST INCOME	730	0.00	0.00	666.73	0.00	63.27	91.33
	TOTAL INTEREST	730	0.00	0.00	666.73	0.00	63.27	91.33

15 -COMMUNITY CENTER FUND

% OF YEAR COMPLETED: 41.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
OTHER REV. SOURCES/TRANS							
15-5931 TRANSFER FROM OTHER FUNDS	20,000	0.00	0.00	0.00	0.00	20,000.00	0.00
TOTAL OTHER REV. SOURCES/TRANS	20,000	0.00	0.00	0.00	0.00	20,000.00	0.00
TOTAL REVENUE	2,151,860	106,275.51	0.00	691,737.51	0.00	1,460,122.49	32.15

15 -COMMUNITY CENTER FUND

% OF YEAR COMPLETED: 41.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
ADMINISTRATION							
PERSONNEL SERVICES							
15-6-0103-0101 SALARY FULLTIME	167,805	12,736.74	0.00	63,416.01	0.00	104,388.99	37.79
15-6-0103-0102 SALARY PARTTIME	77,370	1,510.53	0.00	16,833.37	0.00	60,536.63	21.76
15-6-0103-0103 SALARY OVERTIME	1,385	0.00	0.00	217.50	0.00	1,167.50	15.70
15-6-0103-0104 FICA	18,860	1,028.88	0.00	6,409.68	0.00	12,450.32	33.99
15-6-0103-0106 WORKERS COMP	9,040	753.41	0.00	3,767.05	0.00	5,272.95	41.67
15-6-0103-0107 RETIREMENT	14,720	954.98	0.00	4,763.10	0.00	9,956.90	32.36
15-6-0103-0108 HEALTH INSURANCE	34,240	2,132.52	0.00	10,470.12	0.00	23,769.88	30.58
15-6-0103-0109 DENTAL INSURANCE	1,040	86.70	0.00	441.15	0.00	598.85	42.42
15-6-0103-0110 OTHER PAYROLL INSURANCE	1,100	27.44	0.00	382.39	0.00	717.61	34.76
TOTAL PERSONNEL SERVICES	325,560	19,231.20	0.00	106,700.37	0.00	218,859.63	32.77
CONTRACTUAL SERVICES							
15-6-0103-0203 PRINTING & ADVERTISING	9,300	70.00	3,686.43	7,300.53	0.00	5,685.90	38.86
15-6-0103-0205 POSTAGE	200	0.00	0.00	0.00	0.00	200.00	0.00
15-6-0103-0207 TRAVEL & TRAINING	5,200	0.00	19.91	2,002.86	0.00	3,217.05	38.13
15-6-0103-0211 EQUIPMENT MAINTENANCE	3,085	0.00	0.00	734.16	0.00	2,350.84	23.80
15-6-0103-0216 OTHER CONTRACTUAL SERVIC	16,465	331.01	70.00	12,470.99	235.97	3,828.04	76.75
15-6-0103-0218 CREDIT CARD PROCESSING F	9,500	50.00	0.00	4,493.12	0.00	5,006.88	47.30
TOTAL CONTRACTUAL SERVICES	43,750	451.01	3,776.34	27,001.66	235.97	20,288.71	53.63
COMMODITIES							
15-6-0103-0304 UNIFORMS	800	0.00	0.00	0.00	0.00	800.00	0.00
15-6-0103-0305 SAFETY EQUIPMENT	50	0.00	0.00	0.00	0.00	50.00	0.00
15-6-0103-0310 SUPPLIES	8,180	0.00	0.00	1,262.19	0.00	6,917.81	15.43
15-6-0103-0351 COMPUTER EQUIPMENT	9,500	1,500.00	0.00	7,500.00	0.00	2,000.00	78.95
TOTAL COMMODITIES	18,530	1,500.00	0.00	8,762.19	0.00	9,767.81	47.29
OTHER CHARGES							
15-6-0103-0401 INSURANCE	30,625	2,453.79	0.00	12,268.95	0.00	18,356.05	40.06
15-6-0103-0402 TRANSFER TO DEBT SERVICE	848,260	0.00	0.00	0.00	0.00	848,260.00	0.00
15-6-0103-0403 DUES & SUBSCRIPTIONS	2,225	125.82	0.00	1,760.67	0.00	464.33	79.13
15-6-0103-0430 OFFICE FACILITIES & SERV	34,490	2,874.17	0.00	14,370.84	0.00	20,119.16	41.67
15-6-0103-0460 BAD DEBT	1,300	0.00	0.00	0.00	0.00	1,300.00	0.00
TOTAL OTHER CHARGES	916,900	5,453.78	0.00	28,400.46	0.00	888,499.54	3.10
CAPITAL OUTLAY							
15-6-0103-0504 MACHINERY & EQUIPMENT	20,000	0.00	0.00	0.00	0.00	20,000.00	0.00
TOTAL CAPITAL OUTLAY	20,000	0.00	0.00	0.00	0.00	20,000.00	0.00
TOTAL ADMINISTRATION	1,324,740	26,635.99	3,776.34	170,864.68	235.97	1,157,415.69	12.63

15 -COMMUNITY CENTER FUND

% OF YEAR COMPLETED: 41.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
AQUATICS CENTER							
PERSONNEL SERVICES							
15-6-1124-0101 SALARY FULLTIME	35,570	2,736.00	0.00	13,535.67	0.00	22,034.33	38.05
15-6-1124-0102 SALARY PARTTIME	87,495	2,892.50	0.00	24,318.73	0.00	63,176.27	27.79
15-6-1124-0104 FICA	9,415	426.54	0.00	3,181.96	0.00	6,233.04	33.80
15-6-1124-0106 WORKERS COMP	3,705	308.68	0.00	1,543.40	0.00	2,161.60	41.66
15-6-1124-0107 RETIREMENT	3,095	238.04	0.00	1,177.64	0.00	1,917.36	38.05
15-6-1124-0108 HEALTH INSURANCE	170	14.00	0.00	63.00	0.00	107.00	37.06
15-6-1124-0109 DENTAL INSURANCE	410	34.00	0.00	153.00	0.00	257.00	37.32
15-6-1124-0110 OTHER PAYROLL INSURANCE	260	9.15	0.00	89.11	0.00	170.89	34.27
TOTAL PERSONNEL SERVICES	140,120	6,658.91	0.00	44,062.51	0.00	96,057.49	31.45
CONTRACTUAL SERVICES							
15-6-1124-0207 TRAVEL & TRAINING	2,400	0.00	242.00	1,317.91	0.00	1,324.09	44.83
15-6-1124-0211 EQUIPMENT MAINTENANCE	6,600	0.00	1,850.00	4,617.65	0.00	3,832.35	41.93
15-6-1124-0216 OTHER CONTRACTUAL SERVIC	5,750	0.00	0.00	152.00	0.00	5,598.00	2.64
TOTAL CONTRACTUAL SERVICES	14,750	0.00	2,092.00	6,087.56	0.00	10,754.44	27.09
COMMODITIES							
15-6-1124-0303 CHEMICALS	6,265	0.00	0.00	1,245.78	2,166.20	2,853.02	54.46
15-6-1124-0304 UNIFORMS	750	0.00	0.00	0.00	0.00	750.00	0.00
15-6-1124-0305 SAFETY EQUIPMENT	1,080	0.00	0.00	14.88	0.00	1,065.12	1.38
15-6-1124-0307 EQUIPMENT MAINTENANCE	1,670	68.00	0.00	389.54	0.00	1,280.46	23.33
15-6-1124-0310 SUPPLIES	1,425	0.00	0.00	432.42	0.00	992.58	30.35
TOTAL COMMODITIES	11,190	68.00	0.00	2,082.62	2,166.20	6,941.18	37.97
CAPITAL OUTLAY							
TOTAL AQUATICS CENTER	166,060	6,726.91	2,092.00	52,232.69	2,166.20	113,753.11	31.50
RECREATION PROGRAMS							
PERSONNEL SERVICES							
15-6-1126-0101 SALARY FULLTIME	24,900	1,915.22	0.00	9,547.22	0.00	15,352.78	38.34
15-6-1126-0102 SALARY PARTTIME	113,355	2,749.48	0.00	27,582.69	0.00	85,772.31	24.33
15-6-1126-0103 SALARY OVERTIME	2,060	0.00	0.00	131.94	0.00	1,928.06	6.40
15-6-1126-0104 FICA	10,735	336.64	0.00	3,053.38	0.00	7,681.62	28.44
15-6-1126-0106 WORKERS COMP	3,105	258.86	0.00	1,294.30	0.00	1,810.70	41.68
15-6-1126-0107 RETIREMENT	2,345	166.62	0.00	830.59	0.00	1,514.41	35.42
15-6-1126-0108 HEALTH INSURANCE	11,075	901.60	0.00	4,057.20	0.00	7,017.80	36.63
15-6-1126-0109 DENTAL INSURANCE	285	23.80	0.00	107.10	0.00	177.90	37.58
15-6-1126-0110 OTHER PAYROLL INSURANCE	190	6.40	0.00	65.60	0.00	124.40	34.53
TOTAL PERSONNEL SERVICES	168,050	6,358.62	0.00	46,670.02	0.00	121,379.98	27.77

15 -COMMUNITY CENTER FUND

% OF YEAR COMPLETED: 41.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
CONTRACTUAL SERVICES							
15-6-1126-0207 TRAVEL & TRAINING	500	0.00	58.46	558.46	0.00	0.00	100.00
15-6-1126-0211 EQUIPMENT MAINTENANCE	3,950	0.00	0.00	3,655.96	0.00	294.04	92.56
15-6-1126-0216 OTHER CONTRACTUAL SERVIC	26,125	143.73	0.00	2,915.92	0.00	23,209.08	11.16
TOTAL CONTRACTUAL SERVICES	30,575	143.73	58.46	7,130.34	0.00	23,503.12	23.13
COMMODITIES							
15-6-1126-0307 EQUIPMENT MAINTENANCE	2,565	0.00	0.00	0.00	0.00	2,565.00	0.00
15-6-1126-0310 SUPPLIES	14,360	1,244.15	0.00	6,075.77	19.92	8,264.31	42.45
TOTAL COMMODITIES	16,925	1,244.15	0.00	6,075.77	19.92	10,829.31	36.02
OTHER CHARGES							
CAPITAL OUTLAY							
15-6-1126-0504 MACHINERY & EQUIPMENT	10,105	842.00	0.00	4,210.00	842.00	5,053.00	50.00
TOTAL CAPITAL OUTLAY	10,105	842.00	0.00	4,210.00	842.00	5,053.00	50.00
RECREATION PROGRAMS							
15-6-1126-0702 AEROBICS	2,000	0.00	(8.00)	112.10	0.00	1,879.90	6.01
15-6-1126-0706 YOUTH BASKETBALL	6,875	0.00	0.00	145.00	0.00	6,730.00	2.11
15-6-1126-0716 YOUTH VOLLEYBALL	500	0.00	0.00	0.00	0.00	500.00	0.00
15-6-1126-0717 5 ON 5 BASKETBALL	2,080	0.00	0.00	1,321.11	0.00	758.89	63.51
15-6-1126-0718 MISC RECREATION PROGRAMS	4,500	0.00	0.00	290.00	0.00	4,210.00	6.44
15-6-1126-0719 ADULT VOLLEYBALL	3,000	0.00	0.00	0.00	0.00	3,000.00	0.00
TOTAL RECREATION PROGRAMS	18,955	0.00	(8.00)	1,868.21	0.00	17,078.79	9.90
TOTAL RECREATION PROGRAMS	244,610	8,588.50	50.46	65,954.34	861.92	177,844.20	27.29

BUILDING & GROUNDS
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EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
PERSONNEL SERVICES							
15-6-1119-0101 SALARY FULLTIME	57,840	4,314.13	0.00	16,372.51	0.00	41,467.49	28.31
15-6-1119-0102 SALARY PARTTIME	14,440	335.00	0.00	6,095.47	0.00	8,344.53	42.21
15-6-1119-0103 SALARY OVERTIME	4,000	0.00	0.00	1,139.31	0.00	2,860.69	28.48
15-6-1119-0104 FICA	5,840	330.32	0.00	1,876.85	0.00	3,963.15	32.14
15-6-1119-0106 WORKERS COMP	9,620	801.55	0.00	4,007.75	0.00	5,612.25	41.66
15-6-1119-0107 RETIREMENT	5,380	208.80	0.00	1,098.14	0.00	4,281.86	20.41
15-6-1119-0108 HEALTH INSURANCE	29,925	2,327.38	0.00	7,047.60	0.00	22,877.40	23.55
15-6-1119-0109 DENTAL INSURANCE	815	68.00	0.00	255.00	0.00	560.00	31.29
15-6-1119-0110 OTHER PAYROLL INSURANCE	480	18.30	0.00	114.11	0.00	365.89	23.77
TOTAL PERSONNEL SERVICES	128,340	8,403.48	0.00	38,006.74	0.00	90,333.26	29.61
CONTRACTUAL SERVICES							
15-6-1119-0201 UTILITIES	185,160	3,001.90	0.00	59,999.03	0.00	125,160.97	32.40
15-6-1119-0207 TRAVEL & TRAINING	500	0.00	131.06	131.06	0.00	500.00	0.00
15-6-1119-0211 EQUIPMENT MAINTENANCE	9,000	0.00	0.00	2,634.25	0.00	6,365.75	29.27
15-6-1119-0216 OTHER CONTRACTUAL SERVIC	45,670	260.64	0.00	29,815.35	330.30	15,524.35	66.01
TOTAL CONTRACTUAL SERVICES	240,330	3,262.54	131.06	92,579.69	330.30	147,551.07	38.60

15 -COMMUNITY CENTER FUND

% OF YEAR COMPLETED: 41.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
COMMODITIES							
15-6-1119-0303 CHEMICALS	1,500	0.00	0.00	505.22	0.00	994.78	33.68
15-6-1119-0305 SAFETY EQUIPMENT	250	0.00	0.00	18.99	0.00	231.01	7.60
15-6-1119-0307 EQUIPMENT MAINTENANCE	4,300	47.04	0.00	1,026.65	0.00	3,273.35	23.88
15-6-1119-0310 SUPPLIES	19,200	536.02	240.91	8,282.65	684.78	10,473.48	45.45
15-6-1119-0350 SMALL TOOLS/EQUIPMENT	3,600	0.00	0.00	1,963.76	0.00	1,636.24	54.55
TOTAL COMMODITIES	28,850	583.06	240.91	11,797.27	684.78	16,608.86	42.43
OTHER CHARGES							
15-6-1119-0425 MDNR PRINCIPAL PAYMENT	17,400	0.00	0.00	9,465.50	0.00	7,934.50	54.40
15-6-1119-0440 MDNR INTEREST PAYMENT	1,530	0.00	0.00	0.00	0.00	1,530.00	0.00
TOTAL OTHER CHARGES	18,930	0.00	0.00	9,465.50	0.00	9,464.50	50.00
CAPITAL OUTLAY							
TOTAL BUILDING & GROUNDS	416,450	12,249.08	371.97	151,849.20	1,015.08	263,957.69	36.62
CAPITAL PROJECTS							
CAPITAL PROJECTS							
TOTAL EXPENDITURES	2,151,860	54,200.48	6,290.77	440,900.91	4,279.17	1,712,970.69	20.40
REVENUE OVER/(UNDER) EXPENDITURES	0	52,075.03	6,290.77	250,836.60	(4,279.17)	(252,848.20)	0.00

MEMO

TO:	Park Board
CC:	Mayor Bowman, Brad Ratliff, City Administrator
FROM:	Chris Deal, Parks & Recreation Director
DATE:	June 3, 2020
RE:	July 4th Celebration Event 2020 COVID-19

The highlighted (***bolded and italicized***) part of this memo (***below***) is a repeat of the memo from last month, as most of the information remains the same. I will further list information from other cities and *"a possible option"* for the Park Board to consider regarding the July 4th Celebration in City Park.

Because of COVID-19, the July 4th Celebration Event is being reviewed. With the reduction of Spring Sports "Net Revenue" in the Park Fund and less Sales Tax concerns from the General Fund, there are no additional funds to make up the loss in the Park Fund. The Estimate of "net loss" for the Spring/Summer Sports is approximately $20,000, currently.

The cost for the July 4th Celebration is approximately $20,000. This includes the $14,000 for the actual fireworks and the rest is in special event expenses like the bounce house, concessions, signage, and staffing costs.

There is also the concern of "the unknown", which is the social distancing guidelines and the COVID-19 condition in July. If the 6 feet apart social distancing issue is still in place, this would be very difficult to manage. Also, a concern is the bounce house and other activities, with the potential for spreading germs.

A modification of the July 4th Celebration could be made with "Fireworks Only", but the crowd numbers would still be difficult to manage, as well as the financial concerns, as there is limited room in the Park Fund to make up the loss from Youth Sports. However, there is a fundraising (Sponsor) option for the July 4th Celebration, but again, the conditions of the COVID-19 come into the review of that option.

In review of other cities, Belton has moved their event to the end of August, Lee's Summit and Blue Springs have cancelled. Other cities spoken to have not decided at this time. A decision does not have to be made at this time, but staff is bringing forward these concerns for your information. A decision will need to be made by the June 9th Board meeting, so the vendor can be notified. Staff is looking to the Park Board for direction on this event.

<u>Back to this current memo</u>, with the Youth Sports not cancelling completely, the estimated loss is about half what was previously stated, with about half of our numbers from last year registering at this time. So, the estimate loss is closer to $10,000 vs $20,000. **Below is a list of other cities, July 4th celebration status. An important point to make, not all cities have July 4th celebrations, so not all KC area cities are listed:**

City	July 4th Event Status
Baldwin City, KS	Yes, Fireworks Display only, recommend social distancing
Belton, MO	Moved to August
Blue Springs, MO	Cancelled
Clay County/Smithville	Yes-Fireworks Display only, have a very large viewing area
Eudora, KS	Yes, Fireworks Display Only, recommend social distancing
Fairway, KS	Cancelled
Gladstone, MO	Cancelled
Greenwood, MO	Yes, Fireworks Display only, closing Park, outside viewing
Higginsville, MO	Postponed to a later date, TBD
Kearney, MO	Cancelled
Lawrence, KS	Undecided
Leawood, KS	Cancelled
Lee's Summit, MO	Cancelled
Liberty, MO	Cancelled
Mission, KS	Cancelled
Parkville, MO	Cancelled
Pleasant Hill, MO	Yes, Fireworks Display Only, recommend social distancing
St. Joseph, MO	Yes, Fireworks Display Only, recommend social distancing
Shawnee, KS	Cancelled

<u>Summary of this report</u>, of the 19 cities/county reporting, 6 are holding the July 4th event, 10 have cancelled and 3 have moved the event or are undecided. The number one issue of concern is the "control of social distancing". But by July 4th, some of the current regulations may change. Having said that, of those running the event, they are recommending social distancing on social media and some by signs on site, but they do not plan on "policing" the event area for social distancing.

In speaking with Wald Fireworks Owner, Steven Wald, they provide approximately 120 shows in the four-state area, and currently, 2/3rds are still having their show (these are both city and private parties). They also mentioned that if we do have the Fireworks show, we should plan on people coming from other cities who have cancelled their Fireworks show.

If the Park Board decides to run this event, staff would recommend this be a Fireworks Only Event, and that funds be raised to cover some of the costs for the Fireworks Show. Event explanation on social media would include recommended social distancing. Signs could be placed throughout City Park for Social Distancing. **Pleasant Hill is taking a similar approach for their event.**

Staff does not have the numbers available to "police" the social distancing, and, it would cause a greater problem trying to enforce this. We would also need to request "additional assistance" from the Police Department for parking, in the event of visitors from other cities.

Staff is looking to the Park Board for direction in running or cancelling the July 4th event. If the Park Board decides to run a Fireworks Only event, staff could use assistance from the Park Board to raise funding for the Fireworks Show. Staff will answer any questions that the Park Board may have. Thank you.