AGENDA

HARRISONVILLE PARK BOARD

HARRISONVILLE COMMUNITY CENTER

CASS ROOM

SEPTEMBER 15, 2020

6:00 P.M.

1. CALL TO ORDER
2. PUBLIC PARTICIPATION
3. CEREMONIAL MATTERS
4. APPROVAL OF MINUTES OF AUGUST 11, 2020
5. APRROVAL OF MINUTES OF AUGUST 24, 2020
6. PARKS & RECREATION DEPARTMENT
    a. Department Report
    b. Budget Update
    c. Dog Park Update
    d. Parks & Recreation Director Update
    e. Overview of Park Board Roles & Responsibilities
7. OTHER BUSINESS
8. ADJOURN TO EXECUTIVE SESSION (IF NECESSARY)
9. ADJOURN FROM REGULAR SESSION

The City of Harrisonville Park Board may enter into an executive session at this meeting, if such action is approved by a majority of the board members present who constitute a quorum, to discuss personnel matters, the lease or purchase of real estate or legal or privileged matters under

Sections 610.021 (1, 2 & 3) RSMO.

Posted on City Hall Bulletin Board this 10th day of September, 2010

Randall K. Jones, City Clerk

HARRISONVILLE PARK BOARD MINUTES
HARRISONVILLE COMMUNITY CENTER
August 11, 2020
6:00 P.M.

CALL TO ORDER: A meeting of the Harrisonville Park Board was called to order at 6:00pm by Chairman Cathy Faris.

MEMBERS PRESENT: Chairman Cathy Faris, Laura Frees, Brent Caruthers, Ed Roberts, Dr. Martin Parks, and Vanessa Hargrave

ABSENT: Brett Reece, Sandy Franklin, and David Atkinson

OTHERS PRESENT: Mayor Judy Bowman, City Administrator Brad Ratliff, Director of Administrative Services Jeremy Smith, City Clerk Randy Jones, Faith Sherman Payroll/Benefits Clerk, Recreation Coordinator of Member Services Amy Fuller, and City Liaison Matt Turner

PUBLIC PARTICIPATION: NONE

CEREMONIAL MATTERS: NONE

APPROVAL OF MINUTES: Chairman Cathy Faris asked for a motion to approve the minutes from the July 14, 2020 regular meeting. Mr. Roberts moved to approve the minutes of the July 14, 2020 Park Board meeting. The motion was seconded by Dr. Parks and approved unanimously by a voice vote of those present, 6-0.

DIRECTOR'S REPORT:
City Administrator Brad Ratliff stated that after the Director's Report we will move into Executive Session.

City Administrator Ratliff stated that there will be a discussion made with the Board of Alderman in regard to a resolution for reimbursement to the City moving forward with the bonds on Lake Luna and City Lake repairs.

BUDGET UPDATE:
City Administrator Ratliff stated that the City's CPA will be offering a budget proposal.

DOG PARK UPDATE:
City Administrator Ratliff stated that staff will be reviewing the checklist regarding finalizing this project.

OTHER BUSINESS: NONE

EXECUTIVE SESSION: Chairman Cathy Faris asked for a motion to move to Executive Session, Section: 610021-3. The motion was seconded by Mrs. Faris and approved unanimously by a voice vote of those present, 6-0.

ADJOURN EXECUTIVE SESSION: Chairman Cathy Faris asked for a motion to adjourn from the August 11, 2020 executive session. The motion was seconded by Mrs. Hargrave and approved unanimously by a voice vote of those present, 6-0. The executive session adjourned at 7:34pm.

ADJOURN REGULAR SESSION:

A motion to adjourn the meeting of the Park Board was made by Mrs. Hargrave, seconded by Mrs. Frees and approved unanimously by a voice vote of those present, 6-0. The meeting adjourned at 7:40pm. The next meeting is scheduled for September 15th 2020 at 6:00pm.

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Cathy Faris, Park Board Chairman

ATTEST"

____

Amy Fuller, Park Board Secretary

APPROVED, by the Park Board on this 15th day of September 2020.

SEPTEMBER 10, 2020

PARKS & RECREATION/COMMUNITY CENTER REPORT

COMMUNITY CENTER – Amy Fuller continues to do a great job overseeing the day-to-day operations of the community center. In the interim, she is doing the lifeguard scheduling and the weekly cleaning of the pool area.

PARKS & REC – Gabe Dalton is overseeing the completion of the dog park and the committee is meeting to set a date for the grand opening/ribbon cutting. We will let you know as soon as the date has been confirmed. Gabe has also taken over the responsibility of the pool chemicals and has trained Art Carver to be his backup if needed.

ADMINISTRATION – I have been working at the community center on a daily basis. I have been reviewing and submitting bills for payment, reviewing timesheets on a weekly basis, answering emails and phone calls directed to the Director and preparing budget documents for the 2021 budget.

CITY ADMINISTRATOR – Mr. Ratliff will provide an update at meeting regarding the applications received for the Parks & Recreation Director position and go over the review and hiring process.

Thank you,

Randall K. Jones

City Clerk

11 -PARK FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 66.67

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY							
TAXES	186,940	3,307.49	0.00	103,370.06	0.00	83,569.94	55.30
CHARGES FOR SERVICE	27,045	617.65	0.00	31,811.96	0.00	(4,766.96)	117.63
RECREATIONAL PROGRAMS	55,525	5,181.08	0.00	18,329.08	0.00	37,195.92	33.01
MISC. INCOME	16,250	0.00	0.00	3,425.00	0.00	12,825.00	21.08
INTEREST	200	0.00	0.00	0.00	0.00	200.00	0.00
OTHER REV. SOURCES/TRANS	245,910	18,409.16	0.00	160,687.59	0.00	85,222.41	65.34
TOTAL REVENUE	531,870	27,515.38	0.00	317,623.69	0.00	214,246.31	59.72
EXPENDITURE SUMMARY							
PARK MAINTENANCE	531,870	31,003.76	1,303.90	311,153.48	398.46	221,621.96	58.33
TOTAL EXPENDITURES	531,870	31,003.76	1,303.90	311,153.48	398.46	221,621.96	58.33
REVENUE OVER/(UNDER) EXPENDITURES	0	(3,488.38)	1,303.90	6,470.21	(398.46)	(7,375.65)	0.00

11 -PARK FUND

% OF YEAR COMPLETED: 66.67

REVENUES		CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
TAXES								
11-5111	REAL ESTATE TAXES	139,015	530.92	0.00	76,106.16	0.00	62,908.84	54.75
11-5112	PERSONAL PROPERTY TAX	30,175	2,286.25	0.00	24,320.97	0.00	5,854.03	80.60
11-5113	SUR TAX MERCHANTS/REPLACEMEN	15,750	407.81	0.00	1,008.56	0.00	14,741.44	6.40
11-5117	CORPORATE/RR/UTILITY TAX	1,500	82.51	0.00	1,934.37	0.00	(434.37)	128.96
11-5121	FINANCIAL INSTITUTION TAX	500	0.00	0.00	0.00	0.00	500.00	0.00
TOTAL TAXES		186,940	3,307.49	0.00	103,370.06	0.00	83,569.94	55.30
CHARGES FOR SERVICE								
11-5307	RENTAL INCOME	15,205	247.50	0.00	21,273.97	0.00	(6,068.97)	139.91
11-5309	SHOOTING RANGE REVENUE	3,840	350.00	0.00	2,770.00	0.00	1,070.00	72.14
11-5334	CONCESSIONS BALL FIELD	8,000	20.15	0.00	7,767.99	0.00	232.01	97.10
TOTAL CHARGES FOR SERVICE		27,045	617.65	0.00	31,811.96	0.00	(4,766.96)	117.63
RECREATIONAL PROGRAMS								
11-5418	MISC RECREATION PROGRAMS	0	1,440.00	0.00	2,555.00	0.00	(2,555.00)	0.00
11-5427	YOUTH REC BASE/SOFT BALL	39,825	3,291.08	0.00	15,324.08	0.00	24,500.92	38.48
11-5428	YOUTH COMP BASE/SOFT BALL	4,400	450.00	0.00	450.00	0.00	3,950.00	10.23
11-5429	SAND VOLLEYBALL	800	0.00	0.00	0.00	0.00	800.00	0.00
11-5430	ADULT SOFTBALL	10,500	0.00	0.00	0.00	0.00	10,500.00	0.00
TOTAL RECREATIONAL PROGRAMS		55,525	5,181.08	0.00	18,329.08	0.00	37,195.92	33.01
MISC. INCOME								
11-5510	MISCELLANEOUS	5,000	0.00	0.00	(550.00)	0.00	5,550.00	11.00-
11-5520	SPONSORS	8,750	0.00	0.00	3,975.00	0.00	4,775.00	45.43
11-5535	AUCTION & SURPLUS SALES	2,500	0.00	0.00	0.00	0.00	2,500.00	0.00
TOTAL MISC. INCOME		16,250	0.00	0.00	3,425.00	0.00	12,825.00	21.08
INTERGOVERNMENTAL								
INTEREST								
11-5815	INTEREST INCOME	200	0.00	0.00	0.00	0.00	200.00	0.00
TOTAL INTEREST		200	0.00	0.00	0.00	0.00	200.00	0.00
OTHER REV. SOURCES/TRANS								
11-5930	TRANSFER FROM GENERAL FUND	245,910	18,409.16	0.00	160,687.59	0.00	85,222.41	65.34
TOTAL OTHER REV. SOURCES/TRANS		245,910	18,409.16	0.00	160,687.59	0.00	85,222.41	65.34
TOTAL REVENUE		531,870	27,515.38	0.00	317,623.69	0.00	214,246.31	59.72

11 -PARK FUND

% OF YEAR COMPLETED: 66.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
ADMINISTRATION							
PERSONNEL SERVICES							
PARK MAINTENANCE							
PERSONNEL SERVICES							
11-6-1125-0101 SALARY FULLTIME	201,500	16,765.12	0.00	131,979.38	0.00	69,520.62	65.50
11-6-1125-0102 SALARY PARTTIME	32,745	2,862.94	0.00	21,941.76	0.00	10,803.24	67.01
11-6-1125-0103 SALARY OVERTIME	4,175	20.34	0.00	1,674.36	0.00	2,500.64	40.10
11-6-1125-0104 FICA	18,240	1,429.96	0.00	11,931.49	0.00	6,308.51	65.41
11-6-1125-0106 WORKERS COMP	14,275	0.00	0.00	5,947.90	0.00	8,327.10	41.67
11-6-1125-0107 RETIREMENT	17,800	1,205.86	0.00	10,425.70	0.00	7,374.30	58.57
11-6-1125-0108 HEALTH INSURANCE	32,890	2,919.65	0.00	21,727.68	0.00	11,162.32	66.06
11-6-1125-0109 DENTAL INSURANCE	1,530	110.94	0.00	858.59	0.00	671.41	56.12
11-6-1125-0110 OTHER PAYROLL INSURANCE	1,310	27.58	0.00	737.45	0.00	572.55	56.29
TOTAL PERSONNEL SERVICES	324,465	25,342.39	0.00	207,224.31	0.00	117,240.69	63.87
CONTRACTUAL SERVICES							
11-6-1125-0201 UTILITIES	30,000	1,748.50	0.00	11,282.79	6.84	18,710.37	37.63
11-6-1125-0203 PRINTING & ADVERTISING	1,530	0.00	13.65	585.70	57.39	900.56	41.14
11-6-1125-0207 TRAVEL & TRAINING	1,365	92.50	0.00	1,360.62	0.00	4.38	99.68
11-6-1125-0210 MAINTENANCE & REPAIRS	5,550	292.37	0.00	2,015.59	61.35	3,473.06	37.42
11-6-1125-0211 EQUIPMENT MAINTENANCE	2,000	421.56	0.00	1,491.65	0.00	508.35	74.58
11-6-1125-0213 UNIFORM MAINTENANCE	1,625	73.50	0.00	498.70	0.00	1,126.30	30.69
11-6-1125-0216 OTHER CONTRACTUAL SERVIC	58,159	343.86	1,200.00	34,763.47	83.86	24,511.67	57.85
TOTAL CONTRACTUAL SERVICES	100,229	2,972.29	1,213.65	51,998.52	209.44	49,234.69	50.88
COMMODITIES							
11-6-1125-0302 GAS, OIL & GREASE	9,256	726.01	39.50	4,189.20	0.00	5,106.30	44.83
11-6-1125-0307 EQUIPMENT MAINTENANCE	5,875	155.37	50.75	4,858.93	189.02	877.80	85.06
11-6-1125-0310 SUPPLIES	12,650	502.43	0.00	7,167.94	0.00	5,482.06	56.66
11-6-1125-0320 CONCESSION SUPPLIES	6,320	33.68	0.00	3,833.52	0.00	2,486.48	60.66
11-6-1125-0323 YOUTH BASE/SOFT BALL SUP	13,125	225.76	0.00	3,866.00	0.00	9,259.00	29.46
11-6-1125-0324 ADULT LEAGUE SUPPLIES	5,640	0.00	0.00	265.46	0.00	5,374.54	4.71
11-6-1125-0325 SPECIAL EVENTS SUPPLIES	3,050	0.00	0.00	0.00	0.00	3,050.00	0.00
11-6-1125-0351 COMPUTER EQUIPMENT	1,700	0.00	0.00	1,157.11	0.00	542.89	68.07
TOTAL COMMODITIES	57,616	1,643.25	90.25	25,338.16	189.02	32,179.07	44.15
OTHER CHARGES							
11-6-1125-0401 INSURANCE	12,010	0.00	0.00	4,811.55	0.00	7,198.45	40.06
11-6-1125-0430 OFFICE FACILITIES & SERV	12,550	1,045.83	0.00	8,366.64	0.00	4,183.36	66.67
TOTAL OTHER CHARGES	24,560	1,045.83	0.00	13,178.19	0.00	11,381.81	53.66

11 -PARK FUND

% OF YEAR COMPLETED: 66.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
CAPITAL OUTLAY							
11-6-1125-0504 MACHINERY & EQUIPMENT	25,000	0.00	0.00	13,414.30	0.00	11,585.70	53.66
TOTAL CAPITAL OUTLAY	25,000	0.00	0.00	13,414.30	0.00	11,585.70	53.66
TOTAL PARK MAINTENANCE	531,870	31,003.76	1,303.90	311,153.48	398.46	221,621.96	58.33
RECREATION PROGRAMS							
COMMODITIES							
SHOOTING RANGE							
CONTRACTUAL SERVICES							
CAPITAL PROJECTS							
CAPITAL PROJECTS							
TOTAL EXPENDITURES	531,870	31,003.76	1,303.90	311,153.48	398.46	221,621.96	58.33
REVENUE OVER/(UNDER) EXPENDITURES	0	(3,488.38)	1,303.90	6,470.21	(398.46)	(7,375.65)	0.00

CITY OF HARRISONVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2020

13 -AQUATIC CENTER FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 66.67

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY							
CHARGES FOR SERVICE	126,850	0.00	0.00	1,113.94	0.00	125,736.06	0.88
MISC. INCOME	36,550	0.00	0.00	0.00	0.00	36,550.00	0.00
INTEREST	300	0.00	0.00	0.40	0.00	299.60	0.13
OTHER REV. SOURCES/TRANS	25,000	0.00	0.00	10,416.65	0.00	14,583.35	41.67
TOTAL REVENUE	188,700	0.00	0.00	11,530.99	0.00	177,169.01	6.11
EXPENDITURE SUMMARY							
AQUATICS CENTER	188,700	1,271.29	0.00	11,208.28	6.81	177,484.91	5.94
TOTAL EXPENDITURES	188,700	1,271.29	0.00	11,208.28	6.81	177,484.91	5.94
REVENUE OVER/(UNDER) EXPENDITURES	0	(1,271.29)	0.00	322.71	(6.81)	(315.90)	0.00

CITY OF HARRISONVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2020

13 -AQUATIC CENTER FUND

% OF YEAR COMPLETED: 66.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
CHARGES FOR SERVICE							
13-5333 SWIMMING POOL USE FEE	93,680	0.00	0.00	60.00	0.00	93,620.00	0.06
13-5336 POOL SEASON PASSES	32,870	0.00	0.00	0.00	0.00	32,870.00	0.00
13-5337 LIFEGUARD UNIFORM REVENUE	300	0.00	0.00	1,053.94	0.00	(753.94)	351.31
TOTAL CHARGES FOR SERVICE	126,850	0.00	0.00	1,113.94	0.00	125,736.06	0.88
MISC. INCOME							
13-5509 NON TAXABLE MISC	30,000	0.00	0.00	0.00	0.00	30,000.00	0.00
13-5510 MISCELLANEOUS	6,550	0.00	0.00	0.00	0.00	6,550.00	0.00
TOTAL MISC. INCOME	36,550	0.00	0.00	0.00	0.00	36,550.00	0.00
INTEREST							
13-5815 INTEREST INCOME	300	0.00	0.00	0.40	0.00	299.60	0.13
TOTAL INTEREST	300	0.00	0.00	0.40	0.00	299.60	0.13
OTHER REV. SOURCES/TRANS							
13-5931 TRANSFER FROM OTHER FUNDS	25,000	0.00	0.00	10,416.65	0.00	14,583.35	41.67
TOTAL OTHER REV. SOURCES/TRANS	25,000	0.00	0.00	10,416.65	0.00	14,583.35	41.67
TOTAL REVENUE	188,700	0.00	0.00	11,530.99	0.00	177,169.01	6.11

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2020

13 -AQUATIC CENTER FUND

% OF YEAR COMPLETED: 66.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
AQUATICS CENTER							
PERSONNEL SERVICES							
13-6-1124-0102 SALARY PARTTIME	92,930	0.00	0.00	512.48	0.00	92,417.52	0.55
13-6-1124-0104 FICA	7,110	0.00	0.00	41.75	0.00	7,068.25	0.59
13-6-1124-0106 WORKERS COMP	1,190	0.00	0.00	495.65	0.00	694.35	41.65
TOTAL PERSONNEL SERVICES	101,230	0.00	0.00	1,049.88	0.00	100,180.12	1.04
CONTRACTUAL SERVICES							
13-6-1124-0201 UTILITIES	30,315	686.29	0.00	3,043.10	6.81	27,265.09	10.06
13-6-1124-0203 PRINTING & ADVERTISING	180	0.00	0.00	0.00	0.00	180.00	0.00
13-6-1124-0210 MAINTENANCE & REPAIR	5,090	0.00	0.00	506.26	0.00	4,583.74	9.95
13-6-1124-0211 EQUIPMENT MAINTENANCE	2,900	0.00	0.00	0.00	0.00	2,900.00	0.00
13-6-1124-0216 OTHER CONTRACTUAL SERVIC	6,000	0.00	0.00	779.59	0.00	5,220.41	12.99
TOTAL CONTRACTUAL SERVICES	44,485	686.29	0.00	4,328.95	6.81	40,149.24	9.75
COMMODITIES							
13-6-1124-0303 CHEMICALS	9,445	0.00	0.00	0.00	0.00	9,445.00	0.00
13-6-1124-0304 UNIFORMS	3,395	0.00	0.00	0.00	0.00	3,395.00	0.00
13-6-1124-0307 EQUIPMENT MAINTENANCE	1,800	0.00	0.00	0.00	0.00	1,800.00	0.00
13-6-1124-0310 SUPPLIES	5,440	0.00	0.00	0.00	0.00	5,440.00	0.00
13-6-1124-0320 CONCESSION SUPPLIES	13,015	0.00	0.00	0.00	0.00	13,015.00	0.00
TOTAL COMMODITIES	33,095	0.00	0.00	0.00	0.00	33,095.00	0.00
OTHER CHARGES							
13-6-1124-0401 INSURANCE	2,870	0.00	0.00	1,149.45	0.00	1,720.55	40.05
13-6-1124-0430 OFFICE FACILITIES & SERV	7,020	585.00	0.00	4,680.00	0.00	2,340.00	66.67
TOTAL OTHER CHARGES	9,890	585.00	0.00	5,829.45	0.00	4,060.55	58.94
CAPITAL OUTLAY							
DEPRECIATION							
TOTAL AQUATICS CENTER	188,700	1,271.29	0.00	11,208.28	6.81	177,484.91	5.94
CAPITAL PROJECTS							
CAPITAL PROJECTS							
TOTAL EXPENDITURES	188,700	1,271.29	0.00	11,208.28	6.81	177,484.91	5.94
REVENUE OVER/(UNDER) EXPENDITURES	0	(1,271.29)	0.00	322.71	(6.81)	(315.90)	0.00

CITY OF HARRISONVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2020

15 -COMMUNITY CENTER FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 66.67

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY							
SALES TAXES	1,021,975	92,572.83	0.00	837,600.45	0.00	184,374.55	81.96
CHARGES FOR SERVICE	870,275	37,257.54	0.00	272,981.35	0.00	597,293.65	31.37
RECREATIONAL PROGRAMS	208,230	3,342.92	0.00	58,990.64	0.00	149,239.36	28.33
MISC. INCOME	30,650	714.46	0.00	7,683.99	0.00	22,966.01	25.07
INTEREST	730	0.00	0.00	666.73	0.00	63.27	91.33
OTHER REV. SOURCES/TRANS	20,000	0.00	0.00	0.00	0.00	20,000.00	0.00
TOTAL REVENUE	2,151,860	133,887.75	0.00	1,177,923.16	0.00	973,936.84	54.74
EXPENDITURE SUMMARY							
ADMINISTRATION	1,324,740	74,334.90	3,776.34	320,208.67	14,403.10	993,904.57	24.97
AQUATICS CENTER	166,060	11,667.70	2,092.00	110,942.66	2,223.76	54,985.58	66.89
RECREATION PROGRAMS	244,610	18,234.95	50.46	144,095.93	40.68	100,523.85	58.90
BUILDING & GROUNDS	416,450	28,289.00	371.97	258,222.16	2,707.75	155,892.06	62.57
TOTAL EXPENDITURES	2,151,860	132,526.55	6,290.77	833,469.42	19,375.29	1,305,306.06	39.34
REVENUE OVER/(UNDER) EXPENDITURES	0	1,361.20	6,290.77	344,453.74	(19,375.29)	(331,369.22)	0.00

15 -COMMUNITY CENTER FUND

% OF YEAR COMPLETED: 66.67

REVENUES		CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
SALES TAXES								
15-5022	PARK SALES TAX	1,021,975	92,572.83	0.00	837,600.45	0.00	184,374.55	81.96
TOTAL SALES TAXES		1,021,975	92,572.83	0.00	837,600.45	0.00	184,374.55	81.96
CHARGES FOR SERVICE								
15-5350	DAILY PASSES	75,040	3,757.00	0.00	32,067.50	0.00	42,972.50	42.73
15-5351	ANNUAL MEMBERSHIPS	732,035	32,020.13	0.00	218,689.40	0.00	513,345.60	29.87
15-5352	SENIOR RENT	6,950	638.14	0.00	5,105.12	0.00	1,844.88	73.45
15-5353	SWIM TEAM RENT	0	0.00	0.00	2,112.00	0.00	(2,112.00)	0.00
15-5354	ROOM RENTAL	46,550	543.50	0.00	11,673.81	0.00	34,876.19	25.08
15-5355	SPECIAL EVENTS	5,350	202.77	0.00	2,657.02	0.00	2,692.98	49.66
15-5356	OVERTIME FEES	1,100	0.00	0.00	37.50	0.00	1,062.50	3.41
15-5358	ALCOHOL APPLICATION FEES	50	0.00	0.00	0.00	0.00	50.00	0.00
15-5359	TOT WATCH FEES	3,200	96.00	0.00	639.00	0.00	2,561.00	19.97
TOTAL CHARGES FOR SERVICE		870,275	37,257.54	0.00	272,981.35	0.00	597,293.65	31.37
RECREATIONAL PROGRAMS								
15-5406	YOUTH BASKETBALL	14,000	0.00	0.00	(390.00)	0.00	14,390.00	2.79-
15-5407	SUMMER CAMP	68,500	676.52	0.00	19,431.06	0.00	49,068.94	28.37
15-5408	TINY TIKES PROGRAMS	3,600	0.00	0.00	280.18	0.00	3,319.82	7.78
15-5409	YOUTH VOLLEYBALL	6,500	2,866.44	0.00	3,776.44	0.00	2,723.56	58.10
15-5410	BEFORE & AFTER SCHOOL PROGRA	47,500	184.80	0.00	18,743.20	0.00	28,756.80	39.46
15-5417	MEN'S 5 ON 5 BASKETBALL	2,400	0.00	0.00	0.00	0.00	2,400.00	0.00
15-5418	MISC RECREATION PROGRAMS	22,000	(16.90)	0.00	7,979.77	0.00	14,020.23	36.27
15-5421	FITNESS CLASSES	15,505	120.50	0.00	3,641.78	0.00	11,863.22	23.49
15-5422	WATER AEROBICS	2,250	21.75	0.00	1,321.00	0.00	929.00	58.71
15-5423	SWIM LESSONS	13,650	138.73	0.00	2,639.11	0.00	11,010.89	19.33
15-5425	LIFEGUARD TRAINING	3,465	0.00	0.00	1,764.35	0.00	1,700.65	50.92
15-5426	SWIM TEAM	4,500	0.00	0.00	446.67	0.00	4,053.33	9.93
15-5427	ADULT VOLLEYBALL	4,360	(648.92)	0.00	(642.92)	0.00	5,002.92	14.75-
TOTAL RECREATIONAL PROGRAMS		208,230	3,342.92	0.00	58,990.64	0.00	149,239.36	28.33
MISC. INCOME								
15-5509	NON-TAXABLE MISC	1,400	23.13	0.00	256.30	0.00	1,143.70	18.31
15-5510	MISCELLANEOUS	7,200	50.00	0.00	935.00	0.00	6,265.00	12.99
15-5516	SHORT & OVER	0	0.00	0.00	(64.55)	0.00	64.55	0.00
15-5519	ON-SITE SALES COMMISSION	1,800	401.33	0.00	992.24	0.00	807.76	55.12
15-5520	SPONSORS	1,000	150.00	0.00	1,550.00	0.00	(550.00)	155.00
15-5521	PERSONAL TRAINER	8,000	90.00	0.00	1,925.00	0.00	6,075.00	24.06
15-5524	ACTIVATION FEE	11,250	0.00	0.00	1,990.00	0.00	9,260.00	17.69
15-5537	DONATIONS	0	0.00	0.00	100.00	0.00	(100.00)	0.00
TOTAL MISC. INCOME		30,650	714.46	0.00	7,683.99	0.00	22,966.01	25.07
INTEREST								
15-5815	INTEREST INCOME	730	0.00	0.00	666.73	0.00	63.27	91.33
TOTAL INTEREST		730	0.00	0.00	666.73	0.00	63.27	91.33

15 -COMMUNITY CENTER FUND

% OF YEAR COMPLETED: 66.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
OTHER REV. SOURCES/TRANS							
15-5931 TRANSFER FROM OTHER FUNDS	20,000	0.00	0.00	0.00	0.00	20,000.00	0.00
TOTAL OTHER REV. SOURCES/TRANS	20,000	0.00	0.00	0.00	0.00	20,000.00	0.00
TOTAL REVENUE	2,151,860	133,887.75	0.00	1,177,923.16	0.00	973,936.84	54.74

15 -COMMUNITY CENTER FUND

% OF YEAR COMPLETED: 66.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
ADMINISTRATION							
==============							
PERSONNEL SERVICES							
15-6-0103-0101 SALARY FULLTIME	167,805	19,083.96	0.00	114,679.63	0.00	53,125.37	68.34
15-6-0103-0102 SALARY PARTTIME	77,370	6,289.81	0.00	39,492.67	0.00	37,877.33	51.04
15-6-0103-0103 SALARY OVERTIME	1,385	2.51	0.00	232.43	0.00	1,152.57	16.78
15-6-0103-0104 FICA	18,860	1,931.03	0.00	11,967.07	0.00	6,892.93	63.45
15-6-0103-0106 WORKERS COMP	9,040	0.00	0.00	3,767.05	0.00	5,272.95	41.67
15-6-0103-0107 RETIREMENT	14,720	880.35	0.00	8,213.40	0.00	6,506.60	55.80
15-6-0103-0108 HEALTH INSURANCE	34,240	616.61	0.00	15,314.69	0.00	18,925.31	44.73
15-6-0103-0109 DENTAL INSURANCE	1,040	33.62	0.00	646.25	0.00	393.75	62.14
15-6-0103-0110 OTHER PAYROLL INSURANCE	1,100	(2,582.02)	0.00	2,926.84	0.00	(1,826.84)	266.08
TOTAL PERSONNEL SERVICES	325,560	26,255.87	0.00	197,240.03	0.00	128,319.97	60.58
CONTRACTUAL SERVICES							
15-6-0103-0203 PRINTING & ADVERTISING	9,300	63.34	3,686.43	8,019.71	0.00	4,966.72	46.59
15-6-0103-0205 POSTAGE	200	0.00	0.00	0.00	0.00	200.00	0.00
15-6-0103-0207 TRAVEL & TRAINING	5,200	(286.00)	19.91	1,716.86	0.00	3,503.05	32.63
15-6-0103-0211 EQUIPMENT MAINTENANCE	3,085	0.00	0.00	1,101.24	0.00	1,983.76	35.70
15-6-0103-0216 OTHER CONTRACTUAL SERVIC	16,465	1,385.87	70.00	14,918.83	146.71	1,469.46	91.08
15-6-0103-0218 CREDIT CARD PROCESSING F	9,500	859.87	0.00	6,809.81	0.00	2,690.19	71.68
TOTAL CONTRACTUAL SERVICES	43,750	2,023.08	3,776.34	32,566.45	146.71	14,813.18	66.14
COMMODITIES							
15-6-0103-0304 UNIFORMS	800	0.00	0.00	0.00	0.00	800.00	0.00
15-6-0103-0305 SAFETY EQUIPMENT	50	0.00	0.00	0.00	0.00	50.00	0.00
15-6-0103-0310 SUPPLIES	8,180	412.62	0.00	2,990.06	0.00	5,189.94	36.55
15-6-0103-0351 COMPUTER EQUIPMENT	9,500	42,769.16	0.00	50,269.16	14,256.39	(55,025.55)	679.22
TOTAL COMMODITIES	18,530	43,181.78	0.00	53,259.22	14,256.39	(48,985.61)	364.36
OTHER CHARGES							
15-6-0103-0401 INSURANCE	30,625	0.00	0.00	12,268.95	0.00	18,356.05	40.06
15-6-0103-0402 TRANSFER TO DEBT SERVICE	848,260	0.00	0.00	0.00	0.00	848,260.00	0.00
15-6-0103-0403 DUES & SUBSCRIPTIONS	2,225	0.00	0.00	1,880.67	0.00	344.33	84.52
15-6-0103-0430 OFFICE FACILITIES & SERV	34,490	2,874.17	0.00	22,993.35	0.00	11,496.65	66.67
15-6-0103-0460 BAD DEBT	1,300	0.00	0.00	0.00	0.00	1,300.00	0.00
TOTAL OTHER CHARGES	916,900	2,874.17	0.00	37,142.97	0.00	879,757.03	4.05
CAPITAL OUTLAY							
15-6-0103-0504 MACHINERY & EQUIPMENT	20,000	0.00	0.00	0.00	0.00	20,000.00	0.00
TOTAL CAPITAL OUTLAY	20,000	0.00	0.00	0.00	0.00	20,000.00	0.00
TOTAL ADMINISTRATION	1,324,740	74,334.90	3,776.34	320,208.67	14,403.10	993,904.57	24.97

15 -COMMUNITY CENTER FUND

% OF YEAR COMPLETED: 66.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
AQUATICS CENTER							
==============							
PERSONNEL SERVICES							
15-6-1124-0101 SALARY FULLTIME	35,570	3,904.96	0.00	24,280.63	0.00	11,289.37	68.26
15-6-1124-0102 SALARY PARTTIME	87,495	6,228.85	0.00	58,336.99	0.00	29,158.01	66.67
15-6-1124-0104 FICA	9,415	774.44	0.00	6,592.88	0.00	2,822.12	70.03
15-6-1124-0106 WORKERS COMP	3,705	0.00	0.00	1,543.40	0.00	2,161.60	41.66
15-6-1124-0107 RETIREMENT	3,095	142.82	0.00	1,915.56	0.00	1,179.44	61.89
15-6-1124-0108 HEALTH INSURANCE	170	567.00	0.00	2,926.00	0.00	(2,756.00)	1,721.18
15-6-1124-0109 DENTAL INSURANCE	410	0.00	0.00	220.24	0.00	189.76	53.72
15-6-1124-0110 OTHER PAYROLL INSURANCE	260	(18.37)	0.00	138.31	0.00	121.69	53.20
TOTAL PERSONNEL SERVICES	140,120	11,599.70	0.00	95,954.01	0.00	44,165.99	68.48
CONTRACTUAL SERVICES							
15-6-1124-0207 TRAVEL & TRAINING	2,400	0.00	242.00	1,317.91	0.00	1,324.09	44.83
15-6-1124-0211 EQUIPMENT MAINTENANCE	6,600	0.00	1,850.00	4,767.65	0.00	3,682.35	44.21
15-6-1124-0216 OTHER CONTRACTUAL SERVIC	5,750	0.00	0.00	2,837.49	1,522.81	1,389.70	75.83
TOTAL CONTRACTUAL SERVICES	14,750	0.00	2,092.00	8,923.05	1,522.81	6,396.14	56.64
COMMODITIES							
15-6-1124-0303 CHEMICALS	6,265	37.93	0.00	4,511.96	700.95	1,052.09	83.21
15-6-1124-0304 UNIFORMS	750	0.00	0.00	565.50	0.00	184.50	75.40
15-6-1124-0305 SAFETY EQUIPMENT	1,080	30.07	0.00	69.75	0.00	1,010.25	6.46
15-6-1124-0307 EQUIPMENT MAINTENANCE	1,670	0.00	0.00	389.54	0.00	1,280.46	23.33
15-6-1124-0310 SUPPLIES	1,425	0.00	0.00	528.85	0.00	896.15	37.11
TOTAL COMMODITIES	11,190	68.00	0.00	6,065.60	700.95	4,423.45	60.47
CAPITAL OUTLAY							
TOTAL AQUATICS CENTER	166,060	11,667.70	2,092.00	110,942.66	2,223.76	54,985.58	66.89
RECREATION PROGRAMS							
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PERSONNEL SERVICES							
15-6-1126-0101 SALARY FULLTIME	24,900	1,915.22	0.00	16,250.49	0.00	8,649.51	65.26
15-6-1126-0102 SALARY PARTTIME	113,355	12,341.86	0.00	83,258.07	0.00	30,096.93	73.45
15-6-1126-0103 SALARY OVERTIME	2,060	0.00	0.00	132.39	0.00	1,927.61	6.43
15-6-1126-0104 FICA	10,735	1,081.84	0.00	7,802.11	0.00	2,932.89	72.68
15-6-1126-0106 WORKERS COMP	3,105	0.00	0.00	1,294.30	0.00	1,810.70	41.68
15-6-1126-0107 RETIREMENT	2,345	166.62	0.00	1,413.76	0.00	931.24	60.29
15-6-1126-0108 HEALTH INSURANCE	11,075	901.60	0.00	6,762.00	0.00	4,313.00	61.06
15-6-1126-0109 DENTAL INSURANCE	285	23.54	0.00	177.72	0.00	107.28	62.36
15-6-1126-0110 OTHER PAYROLL INSURANCE	190	0.00	0.00	103.95	0.00	86.05	54.71
TOTAL PERSONNEL SERVICES	168,050	16,430.68	0.00	117,194.79	0.00	50,855.21	69.74

15 -COMMUNITY CENTER FUND

% OF YEAR COMPLETED: 66.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
CONTRACTUAL SERVICES							
15-6-1126-0207 TRAVEL & TRAINING	500	0.00	58.46	558.46	0.00	0.00	100.00
15-6-1126-0211 EQUIPMENT MAINTENANCE	3,950	0.00	0.00	3,655.96	0.00	294.04	92.56
15-6-1126-0216 OTHER CONTRACTUAL SERVIC	26,125	954.83	0.00	4,848.24	40.68	21,236.08	18.71
TOTAL CONTRACTUAL SERVICES	30,575	954.83	58.46	9,062.66	40.68	21,530.12	29.58
COMMODITIES							
15-6-1126-0307 EQUIPMENT MAINTENANCE	2,565	2.00	0.00	1,016.52	0.00	1,548.48	39.63
15-6-1126-0310 SUPPLIES	14,360	5.44	0.00	8,217.75	0.00	6,142.25	57.23
TOTAL COMMODITIES	16,925	7.44	0.00	9,234.27	0.00	7,690.73	54.56
OTHER CHARGES							
CAPITAL OUTLAY							
15-6-1126-0504 MACHINERY & EQUIPMENT	10,105	842.00	0.00	6,736.00	0.00	3,369.00	66.66
TOTAL CAPITAL OUTLAY	10,105	842.00	0.00	6,736.00	0.00	3,369.00	66.66
RECREATION PROGRAMS							
15-6-1126-0702 AEROBICS	2,000	0.00	(8.00)	112.10	0.00	1,879.90	6.01
15-6-1126-0706 YOUTH BASKETBALL	6,875	0.00	0.00	145.00	0.00	6,730.00	2.11
15-6-1126-0716 YOUTH VOLLEYBALL	500	0.00	0.00	0.00	0.00	500.00	0.00
15-6-1126-0717 5 ON 5 BASKETBALL	2,080	0.00	0.00	1,321.11	0.00	758.89	63.51
15-6-1126-0718 MISC RECREATION PROGRAMS	4,500	0.00	0.00	290.00	0.00	4,210.00	6.44
15-6-1126-0719 ADULT VOLLEYBALL	3,000	0.00	0.00	0.00	0.00	3,000.00	0.00
TOTAL RECREATION PROGRAMS	18,955	0.00	(8.00)	1,868.21	0.00	17,078.79	9.90
TOTAL RECREATION PROGRAMS	244,610	18,234.95	50.46	144,095.93	40.68	100,523.85	58.90

BUILDING & GROUNDS
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EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
PERSONNEL SERVICES							
15-6-1119-0101 SALARY FULLTIME	57,840	4,434.15	0.00	31,888.24	0.00	25,951.76	55.13
15-6-1119-0102 SALARY PARTTIME	14,440	861.94	0.00	9,227.87	0.00	5,212.13	63.90
15-6-1119-0103 SALARY OVERTIME	4,000	31.70	0.00	1,230.83	0.00	2,769.17	30.77
15-6-1119-0104 FICA	5,840	391.37	0.00	3,260.49	0.00	2,579.51	55.83
15-6-1119-0106 WORKERS COMP	9,620	0.00	0.00	4,007.75	0.00	5,612.25	41.66
15-6-1119-0107 RETIREMENT	5,380	215.33	0.00	1,846.56	0.00	3,533.44	34.32
15-6-1119-0108 HEALTH INSURANCE	29,925	1,776.62	0.00	12,377.46	0.00	17,547.54	41.36
15-6-1119-0109 DENTAL INSURANCE	815	67.24	0.00	456.72	0.00	358.28	56.04
15-6-1119-0110 OTHER PAYROLL INSURANCE	480	(28.03)	0.00	210.13	0.00	269.87	43.78
TOTAL PERSONNEL SERVICES	128,340	7,750.32	0.00	64,506.05	0.00	63,833.95	50.26
CONTRACTUAL SERVICES							
15-6-1119-0201 UTILITIES	185,160	13,634.61	0.00	113,395.54	1,086.73	70,677.73	61.83
15-6-1119-0207 TRAVEL & TRAINING	500	0.00	131.06	131.06	0.00	500.00	0.00
15-6-1119-0211 EQUIPMENT MAINTENANCE	9,000	335.00	0.00	3,136.58	0.00	5,863.42	34.85
15-6-1119-0216 OTHER CONTRACTUAL SERVIC	45,670	5,713.29	0.00	50,857.29	75.00	(5,262.29)	111.52
TOTAL CONTRACTUAL SERVICES	240,330	19,682.90	131.06	167,520.47	1,161.73	71,778.86	70.13

15 -COMMUNITY CENTER FUND

% OF YEAR COMPLETED: 66.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
COMMODITIES							
15-6-1119-0303 CHEMICALS	1,500	0.00	0.00	505.22	0.00	994.78	33.68
15-6-1119-0305 SAFETY EQUIPMENT	250	0.00	0.00	18.99	0.00	231.01	7.60
15-6-1119-0307 EQUIPMENT MAINTENANCE	4,300	294.36	0.00	1,670.45	0.00	2,629.55	38.85
15-6-1119-0310 SUPPLIES	19,200	561.42	240.91	12,571.72	1,546.02	5,323.17	72.28
15-6-1119-0350 SMALL TOOLS/EQUIPMENT	3,600	0.00	0.00	1,963.76	0.00	1,636.24	54.55
TOTAL COMMODITIES	28,850	855.78	240.91	16,730.14	1,546.02	10,814.75	62.51
OTHER CHARGES							
15-6-1119-0425 MDNR PRINCIPAL PAYMENT	17,400	0.00	0.00	9,465.50	0.00	7,934.50	54.40
15-6-1119-0440 MDNR INTEREST PAYMENT	1,530	0.00	0.00	0.00	0.00	1,530.00	0.00
TOTAL OTHER CHARGES	18,930	0.00	0.00	9,465.50	0.00	9,464.50	50.00
CAPITAL OUTLAY							
TOTAL BUILDING & GROUNDS	416,450	28,289.00	371.97	258,222.16	2,707.75	155,892.06	62.57
CAPITAL PROJECTS							
CAPITAL PROJECTS							
TOTAL EXPENDITURES	2,151,860	132,526.55	6,290.77	833,469.42	19,375.29	1,305,306.06	39.34
REVENUE OVER/(UNDER) EXPENDITURES	0	1,361.20	6,290.77	344,453.74	(19,375.29)	(331,369.22)	0.00

DOG PARK UPDATE
SEPTEMBER 9, 2020

Here is a list of what still needs completed for the Dog Park

- back side, middle and right side fence completed
- lower entrance fenced in
- upper entrance fenced in
- gates installed upper and lower
- sod
- water fountains installed
- play features installed
- 2 pads poured for 2 benches
- signs installed

Because of the weather it has slowed everything down. We can't pour the 2 pads for the benches or install the drinking fountains until he gets the middle fence installed. It has been too wet to get the sod so it is scheduled for cutting on the 14th if it is dry enough. the play features will ship on the 11th and the signs will be ready at the end of this week or the beginning of next I was told that they had to shut down from the virus so it has put him behind. As soon as the middle fence is installed we can install the concrete to set the benches on and when we get the play features and the signs we can get them put up. With the weather being this way it's hard to get the sod because it has been wet and once they get it cut it needs to go down asap.

Submitted by Gabe Dalton