



**AGENDA
CITY OF HARRISONVILLE
PARK BOARD
REGULAR MEETING
VIA ZOOM DUE TO COVID-19 RESTRICTIONS
DECEMBER 8, 2020
6:00 PM**

- I. Call to Order**
 - 1. Roll Call**
- II. Public Participation**
- III. Ceremonial Matters**
- IV. Approval of Minutes**
 - 1. Park Board - Regular Meeting - Nov 10, 2020 6:00 PM**
- V. Parks and Recreation Department**
 - 1. Directors Report**
 - 2. Outdoor Pool Sub-Committee Report**
 - 3. Indoor Pool HVAC update**
 - 4. HCC Member Discounts on Programs and Rentals**
 - 5. City Employee HCC Memberships**
 - 6. Parks and Recreation Logo Redesign**
- VI. Other Business**
- VII. Adjourn from Regular Session**

Posted on City Hall Bulletin Board this 3rd day of December, 2020

Grant Purkey, Parks & Recreation Director



DRAFT
MINUTES
CITY OF HARRISONVILLE
PARK BOARD
REGULAR MEETING
COMMUNITY CENTER
NOVEMBER 10, 2020
6:00 PM

I. Call to Order

The meeting was called to order at 6:00 PM by Laura Frees

Attendee Name	Organization	Title	Status	Arrived
Brent Caruthers	Harrisonville		Present	
Bret Reece	Harrisonville		Absent	
David Atkinson	Harrisonville		Absent	
Cathy Faris	Harrisonville		Absent	
Martin Parks	Harrisonville		Present	
Ed Roberts	Harrisonville		Present	
Matt Turner	Harrisonville		Remote	
Vanessa Hargrave	Harrisonville		Present	
Laura Frees	Harrisonville		Present	
Sandy Franklin	Harrisonville		Present	

Others present were: Parks & Recreation Director Grant Purkey, Director of Administrative Services Jeremy Smith and Recording Secretary Randy Jones.

II. Public Participation

None.

III. Ceremonial Matters

None.

IV. Approval of Minutes

1. October 13, 2020 Park Board Minutes

Minutes were approved with the notation that Rhonda Coulter is not an employee of the Harrisonville School District.

RESULT: APPROVED [UNANIMOUS]

MOVER: Vanessa Hargrave
SECONDER: Sandy Franklin
AYES: Caruthers, Parks, Roberts, Turner, Hargrave, Frees, Franklin
ABSENT: Bret Reece, David Atkinson, Cathy Faris

2. Park Board - Regular Meeting - Oct 27, 2020 6:00 PM

RESULT: **ACCEPTED [UNANIMOUS]**
MOVER: Sandy Franklin
SECONDER: Vanessa Hargrave
AYES: Caruthers, Parks, Roberts, Turner, Hargrave, Frees, Franklin
ABSENT: Bret Reece, David Atkinson, Cathy Faris

V. Parks and Recreation Department

1. Director's Report

Parks & Recreation Director Grant Purkey gave updates on the following:

**Board of Aldermen approved the short-term debt resolution for repairs at the outdoor pool and the HVAC at the Community Center.*

**Staff met with Performance Fitness on possible updates to exercise equipment.*

**Staff met with Hometown Flooring for pricing on replacing the carpeted areas in the workout/fitness areas with rubber flooring. Mr. Caruthers asked about noise absorption.*

**Staff met with WNB Architects to get possible ideas for facility updates at the Community Center.*

**Provided explanation on "Fitness on Demand" and how that program works. If installed this month they will waive the installation fees. The cost is \$300 per month for two televisions. Mrs. Hargrave asked if it would be possible to access in-house classes as well and Mr. Purkey answered yes.*

**Parks Department assisted with last month's stream clean up as well as putting down mulch at Lords Park and the upper ball fields.*

**Recreational Basketball has 149 players enrolled.*

**Community Center membership is at 3,753 members.*

**The indoor pool has been cleaned up by staff and Midwest Pools has taken over the management/lifeguards as of November 1st.*

**Staff met with Waters Edge and Tripp Construction to discuss outdoor pool improvements.*

**Mr. Caruthers asked for detail on the lease/purchase of exercise equipment and asked that all equipment be matching.*

**Mrs. Franklin asked that the concrete project in front of the Community Center be rechecked. Several were not satisfied with the completed project.*

2. Revenue & Expenditure Report

Parks & Recreation Director Grant Purkey to provide revenue/expense report on a quarterly basis and inform board of any budget issues.

VI. Other Business

1. Outdoor Pool Improvements - Discussion

Parks & Recreation Director Grant Purkey asked if board would like to form a sub-committee to help review pool plans and options. The answer was yes and the committee members will be: Martin Parks, Vanessa Hargrave, Sandy Franklin and David Atkinson. There was discussion about the opening date for the outdoor pool and that will all depend on the weather this winter. The opening might be delayed, but will plan on opening as soon as possible. Mrs. Hargrave asked about possibly staying open on weekends thru the month of September. Mr. Caruthers suggested putting up banners with 2021 Improvements to let the public know what was happening.

2. HVAC Improvements - Discussion

Parks & Recreation Director Grant Purkey gave update on HVAC improvements at Community Center. It is up and running again and there is discussion on possible insurance reimbursement.

3. Community Center Free Day Proposal

After discussion, it was decided to have seven days free to help bring in new members. These will coincide with the City's seven holidays that the Center is open.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Vanessa Hargrave
SECONDER:	Sandy Franklin
AYES:	Caruthers, Parks, Roberts, Turner, Hargrave, Frees, Franklin
ABSENT:	Bret Reece, David Atkinson, Cathy Faris

VII. Adjourn from Regular Session

Mr. Caruthers asked about the membership drop and discussed how to improve and get members back. He also confirmed that staff would be doing a 10% membership push in December. Mr. Caruthers also confirmed that the lifeguards are now Star Guard instead of Red Cross certified.

Mrs. Franklin would like to have dinner for the Parks & Recreation staff to be provided by the board members. Mr. Purkey likes the idea but suggested waiting until a later time due to COVID concerns.

Mr. Roberts asked how spectators would be handled at basketball games due to COVID and also if they would be wearing masks and having temperature taken. Mr. Purkey will look into option on how to monitor temperatures.

Mrs. Hargrave thanked Amy Fuller for working with the wrestling team to be able to practice at the North Park Activity Center.

A motion to adjourn was made by Ed Roberts with a second by Martin Parks. Motion carried. Meeting adjourned at 7:25 p.m.

Judy Bowman, Mayor & Ex-Officio
Chairman of the Board of Aldermen

Minutes Acceptance: Minutes of Nov 10, 2020 6:00 PM (Approval of Minutes)

ATTEST:

Randall K. Jones, City Clerk

Minutes Acceptance: Minutes of Nov 10, 2020 6:00 PM (Approval of Minutes)



TO: Park Board
FROM: Grant Purkey,
DATE: December 3, 2020
SUBJECT: Directors Report

Type of Item: *Discussion*

1. Action Item (ID # 3729)

Directors Report

Attachments:

Directors Report Dec. 20 (DOCX)

Monthly Report – Harrisonville Parks & Recreation

Business

Membership Statistics:

- **Total Memberships** = 2307 (Primary Account Holders)
- **Total Number of Members** = 3674 (Primary and Secondary Account Holders)
- **Total Monthly Visits (HCC)** = 4668 (Member Visits)
- **Most Popular Day (HCC)** = November 30th, 241 visits

November Numbers:

- **Membership Revenue** = \$317,597.65 (Down \$151,577.90 from November 2019)
- **Daily Pass Revenue** = \$40,019.50 (Down \$12,127.50, from November 2019)
- **Meeting Room Rental Revenue** = \$14,973.31 (Down \$23,560.66 from November 2019)
- **Fitness Class Revenue** = \$3913.55 (Down \$8551.63 from November 2019)
- **Summer Camp** = \$19,431 (Down \$57,153.94 from November 2019)
- **Before & After School** = \$20,434.40 (Down \$37,145 from November 2019)
- **Miscellaneous Rec. Programming** = \$8051.41 (Down \$19,817.73 from November 2019)
- **Up in revenue compared to 2011 in the following categories:**
 - Youth Base/Soft Ball - ↑ \$16,411.95
- **Community Center revenues are down \$439,213.80 as compared to November 2019.**
- **Community Center expenditures are down \$880,926.54 as compared to November 2019.**

Staff spent time working on the following items:

- Audit New / Renewed Membership Paperwork
- Audit EFT Account Information
- File completed audited paperwork
- Process November Membership Installment Billings
- Complete Payment Reversals for Payment Declines
- Complete November ACH/EFT onto spreadsheet – mail payment due letters
- Renew November Monthly Installment Billed Memberships
- Submit Visit Record / Processed payment for November - SilverSneaker & Renew Active Fitness Membership Payment
- Invoice Corporate Accounts (CITY, CASGV, HSD, Sioux Chief) for Monthly Memberships
- Process payments received from monthly invoices
- Complete Building Rentals (HCC) & All Parks Area Rentals for September reservations
- Mailed or Emailed Invoices for rental amounts due
- Process Weekly Rental Set Ups for Maintenance – Place daily/ weekly rentals on bulletin board for all staff (will update when needed)
- Email/mailed - Front Desk, Maintenance, & Building Supervisors weekend reservation reports
- Assist and work HCC Front Desk / Tot-watch
- HCC Front Desk Schedule for December
- Continue to update or revise Household / Client information
- Continue to edit programmer flyers / update HCC website
- Continue to answer daily calls / emails / and conduct person to person meetings with new or current members, renters, staff and others regarding various concerns about accounts or rentals

**December
2020****Monthly Report – Harrisonville Parks & Recreation**

- Display & update signage at Front Desk and foyer doors alerting patrons of upcoming holidays/program changes or cancellations
- Complete Monthly Park Board Minutes/Packet
- Assist with MPM regarding indoor pool, programs and staff

Parks

- Painted Park Signage
- Finished mowing for the season
- Decorated the Mayor's Christmas tree and held ceremony
- Repaired furnace at the North Park Activity Center

Community Center Maintenance

- MEI serviced elevator on 11-2
- Waldinger serviced HVAC system on 11-12, 11-13 and 11-16
- Waldinger repaired Pool HVAC system on 11-28, 11-30 and 12-1
- Pest Control monthly service on 11-16

Recreation

- Staffing, scheduling, supervising, and instructing Fit Kids Before and After School Program
- Staff have been marketing and promoting Home School PE, scheduled to start Jan.
- 161 Youth Basketball participants, 18 teams ranging from Kindergarten to 7th/8th grade



STAFF REPORT

TO: Park Board
FROM: Grant Purkey,
DATE: December 3, 2020
SUBJECT: Outdoor Pool Sub-Committee Report

Type of Item: *Discussion*

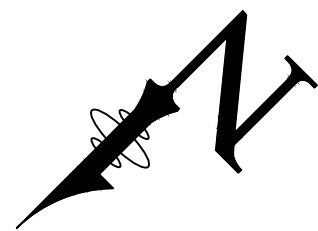
2. Action Item (ID # 3724)

Outdoor Pool Sub-Committee Report

Attachments:

Harrisonville Outdoor Pool Renovation (PDF)

Harrisonville Concept (1) (PDF)



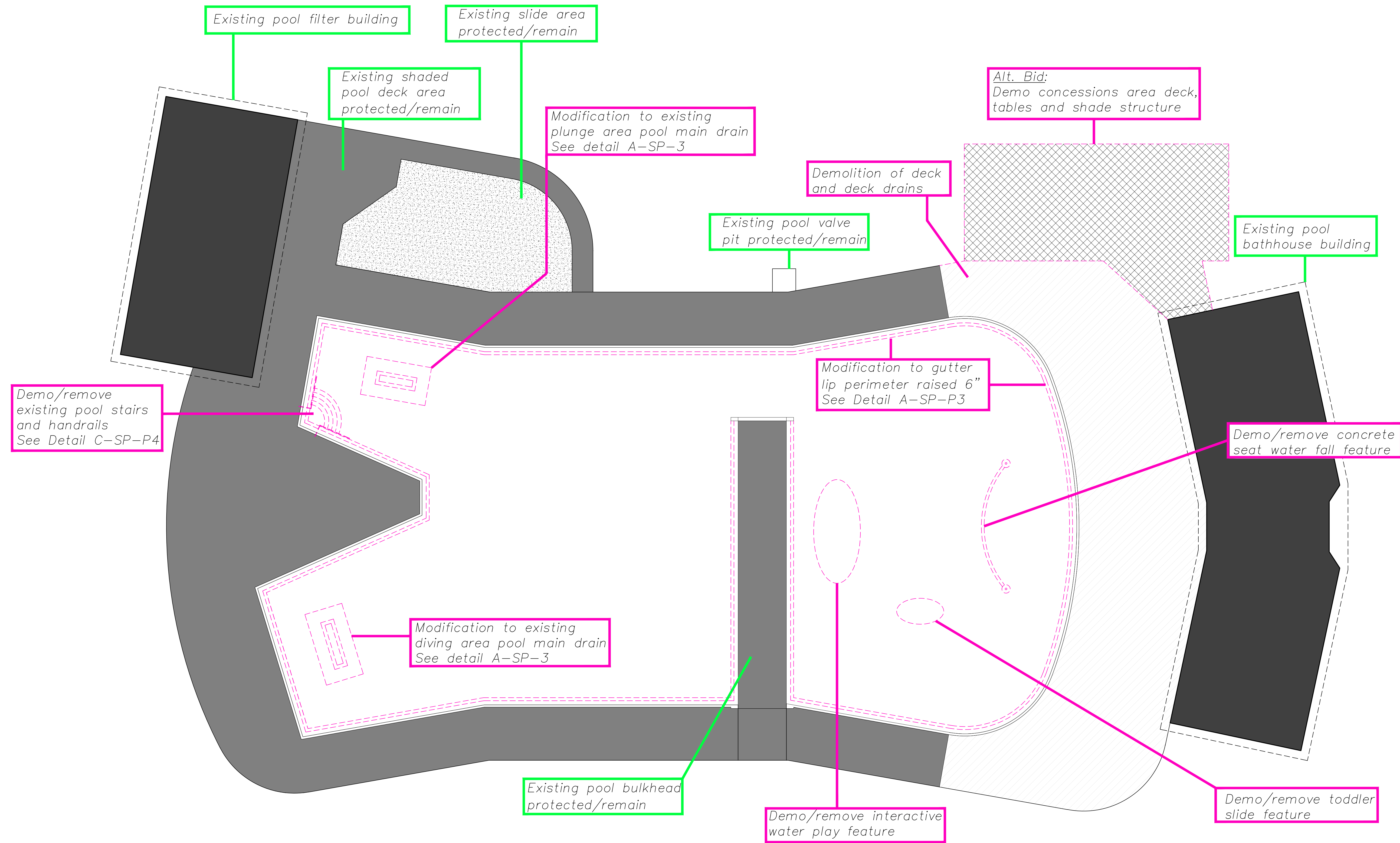
DRAFT - PRICING SET
11/20/20

waters edge
AQUATIC DESIGN

11205 W. 79th St.
Lenexa, KS 66214

t: 913.438.4338
www.WEDesignPools.com

MISSOURI STATE CERTIFICATE
OF AUTHORITY # 48-1231104



EXISTING SITE DEMOLITION PLAN
Scale: 3/32"=1'-0"

HARRISONVILLE, MO
Outdoor Pool Improvements

Seal:
seal/signature must fit here, erase box and text when complete.

JEFF BARTLEY-ENGINEER
LICENSE #2001020800

Date: 11-23-20 Job #: 20-528

Drawn: CJB Checked: JAB

Issue: PRICING SET

POOL
DEMOLITION
PLAN

SP-C1

Waters Edge Aquatic Design
© 2020

DRAFT - PRICING SET
11/20/20

HARRISONVILLE, MO
Outdoor Pool Improvements

Seal:
seal/signature
must fit here...
erase box and text
when complete.

JEFF BARTLEY-ENGINEER
LICENSE #2001020800

Date: 11-23-20 Job #: 20-528

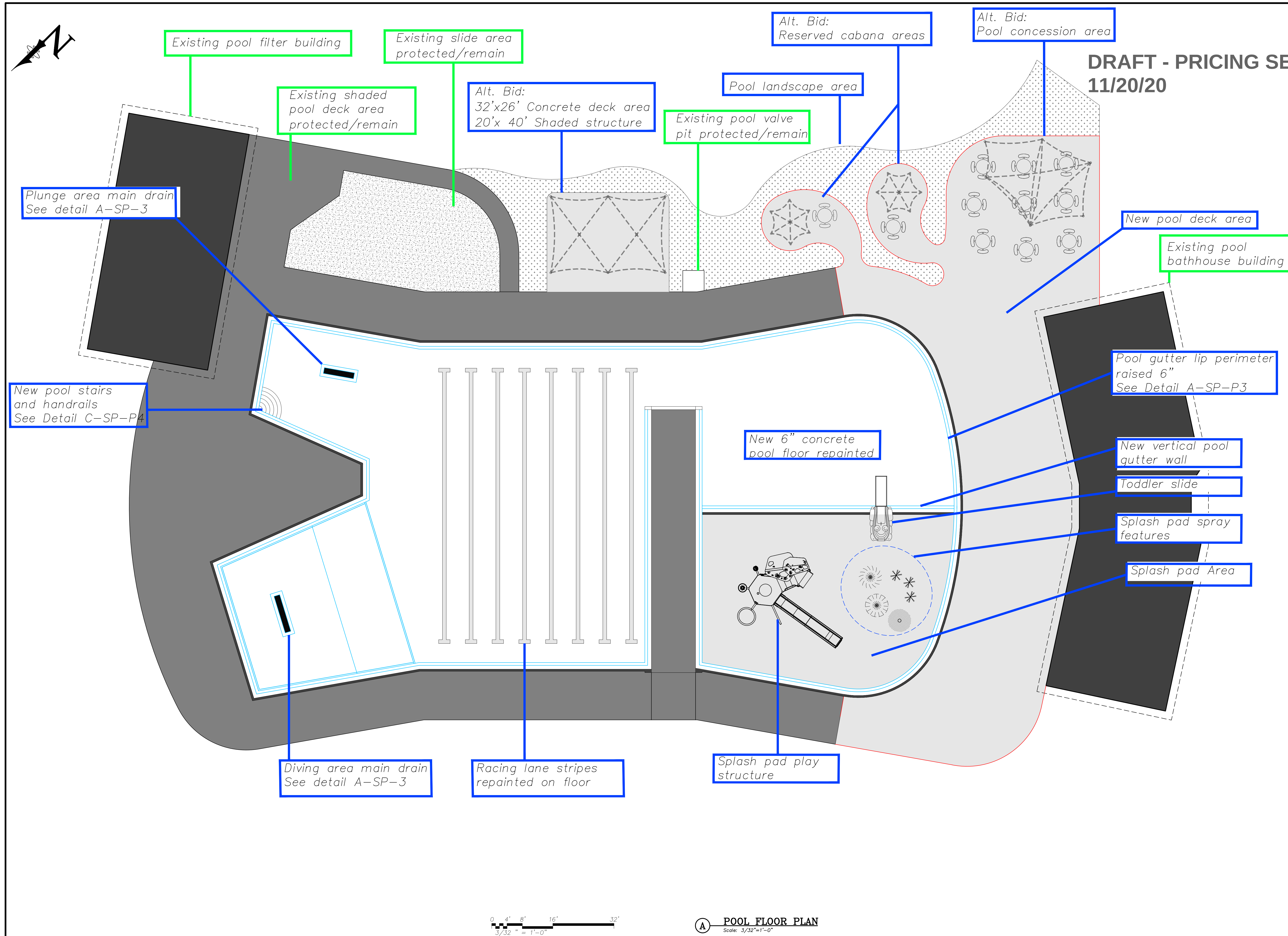
Drawn: CJB Checked: JAB

Issue: PRICING SET

**POOL FLOOR
AND DECK
IMPROVEMENT
PLAN**

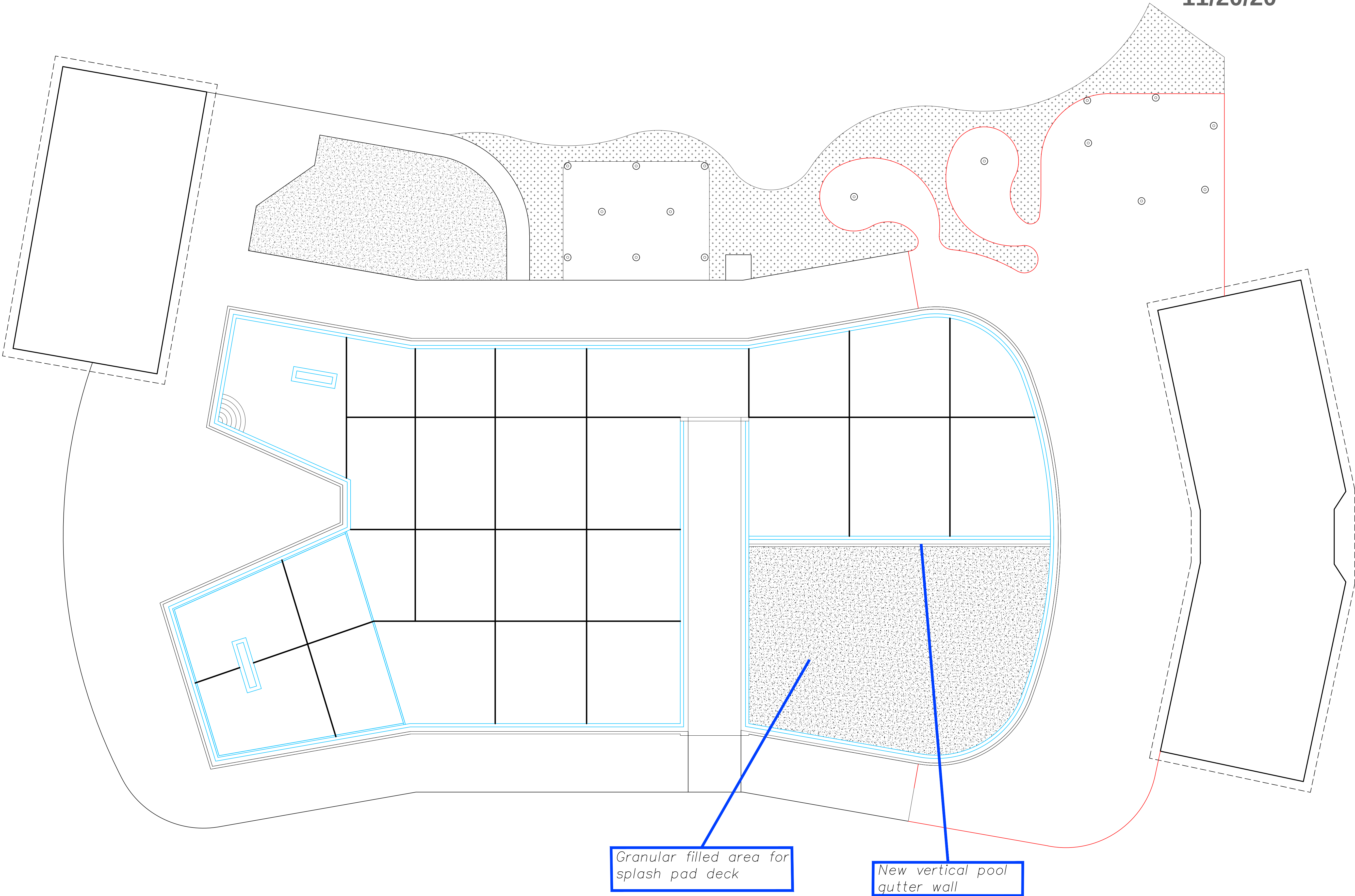
SP-P1

Waters Edge Aquatic Design
© 2020



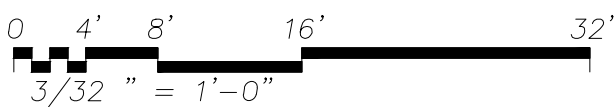
POOL FLOOR PLAN
Scale: 3/32"=1'-0"

DRAFT - PRICING SET
11/20/20



Granular filled area for
splash pad deck

New vertical pool
gutter wall



POOL FLOOR PLAN
Scale: 3/32"=1'-0"

GENERAL SHEET NOTES

1. All El.'s shown EL. (-)xxx' , are distances down from indicated Water El.
2. All El.'s shown EL. (+)xxx' , are distances up from indicated Water El.

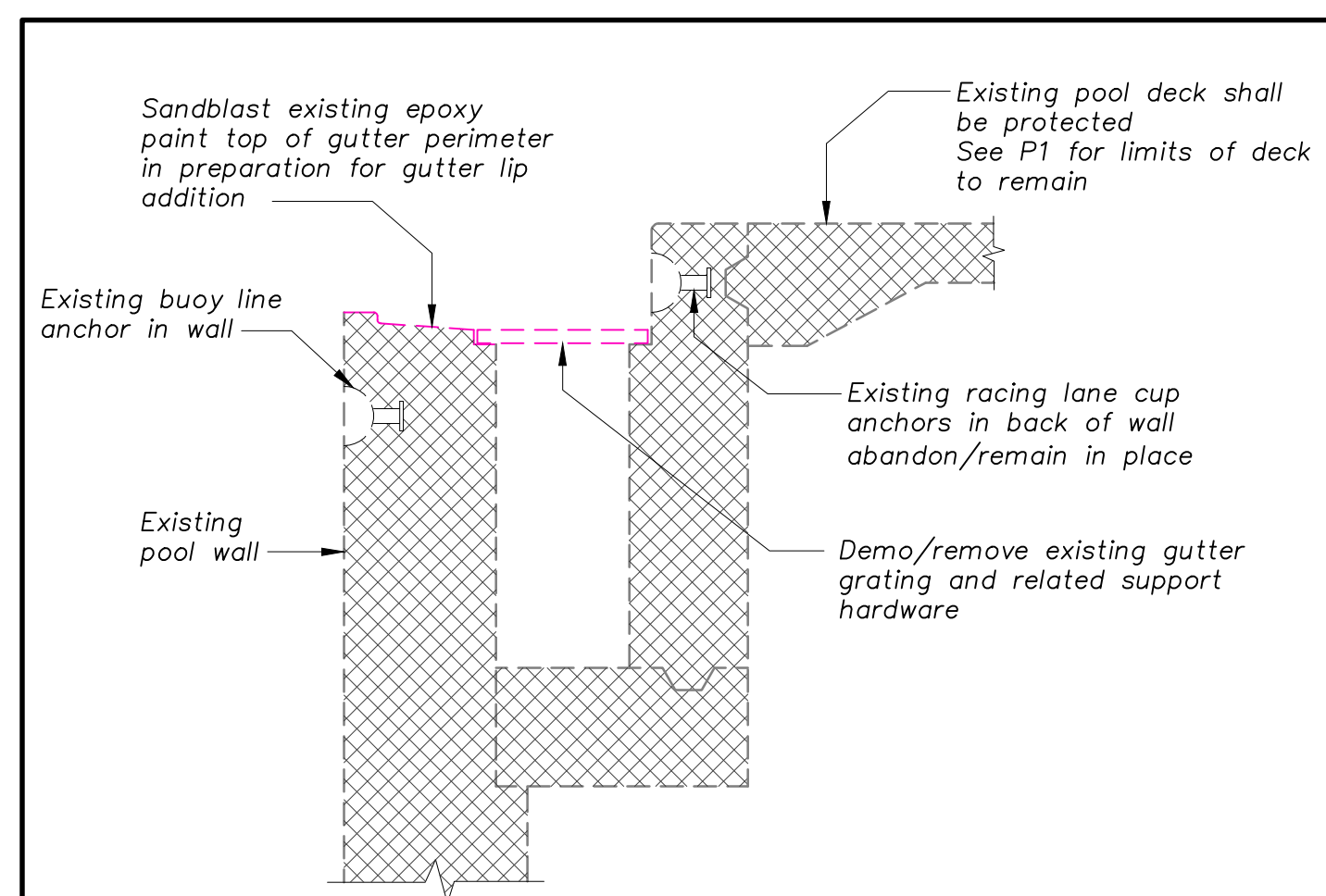
HARRISONVILLE, MO
Outdoor Pool Improvements

Seal:
seal/signature
must fit here...
erase box and text
when complete.

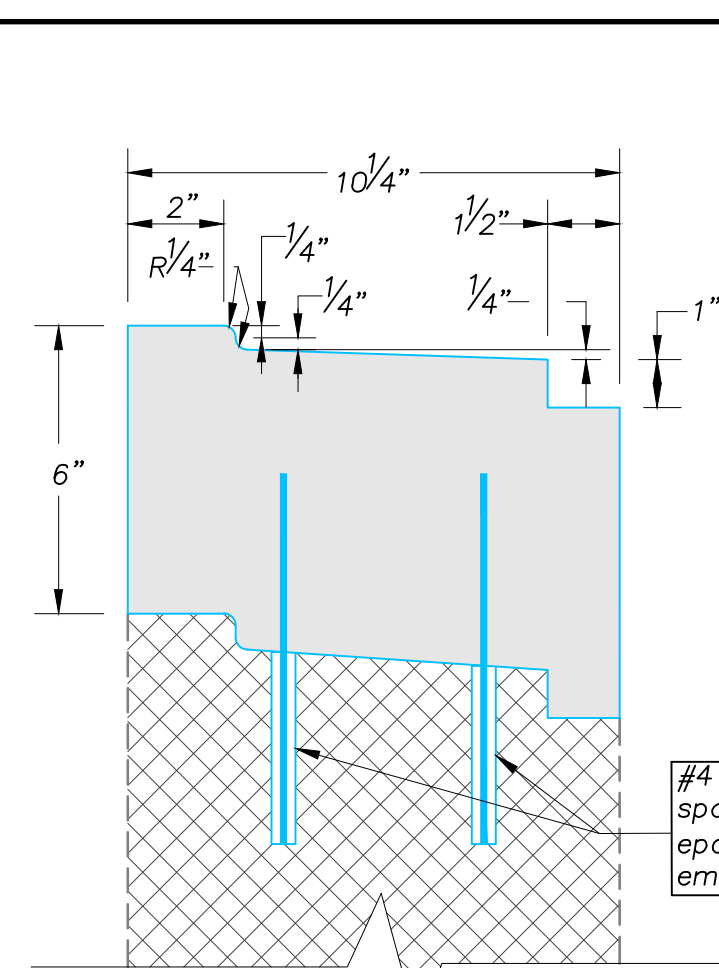
JEFF BARTLEY—ENGINEER
LICENSE #2001020800
Date: 11-23-20 Job #: 20-528
Drawn: CJB Checked: JAB
Issue: PRICING SET

**POOL FLOOR
JOINT PLAN**

SP-P2

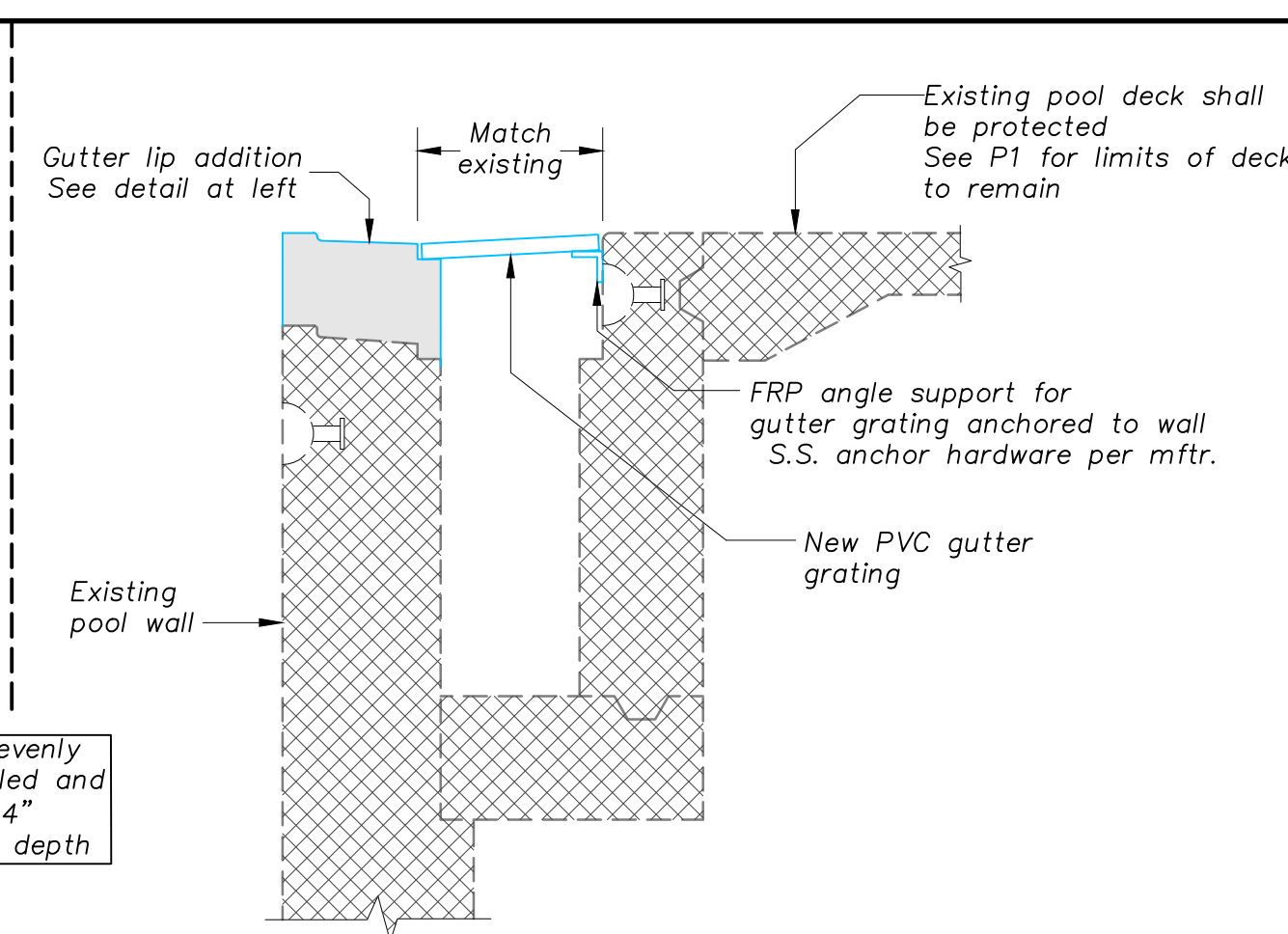


TOP OF GUTTER WALL- PREPARATION



TOP OF POOL WALL DETAIL

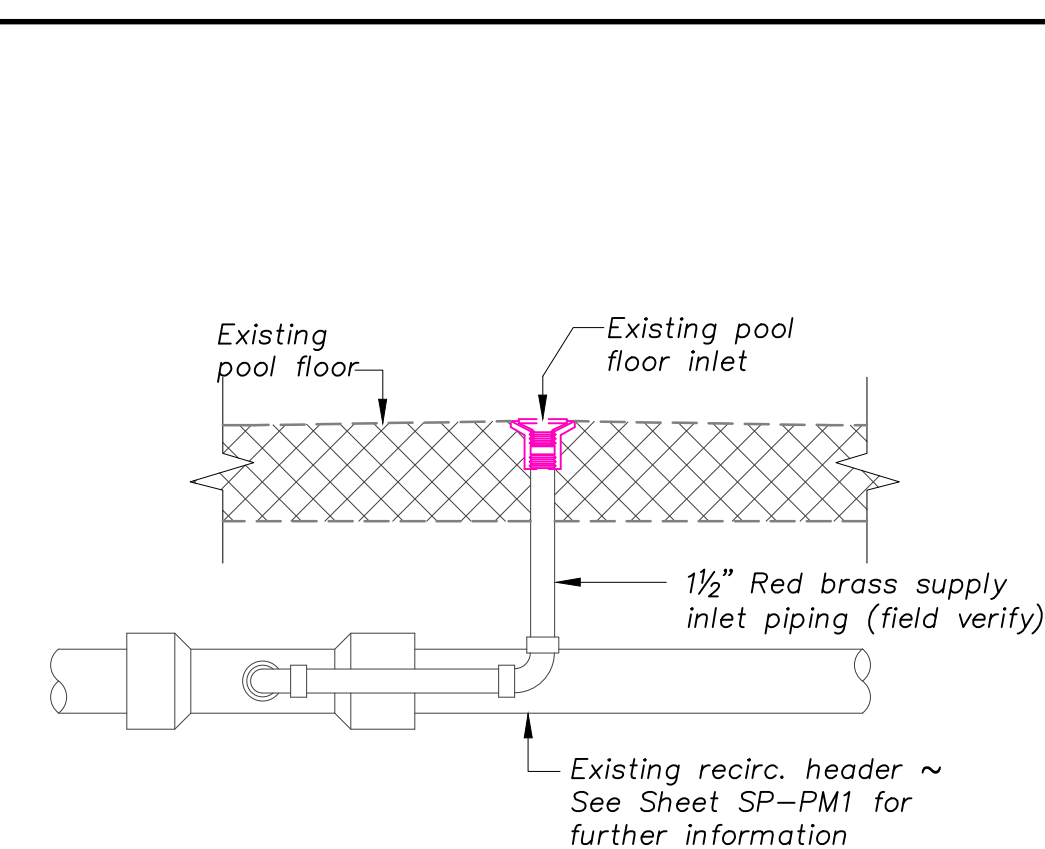
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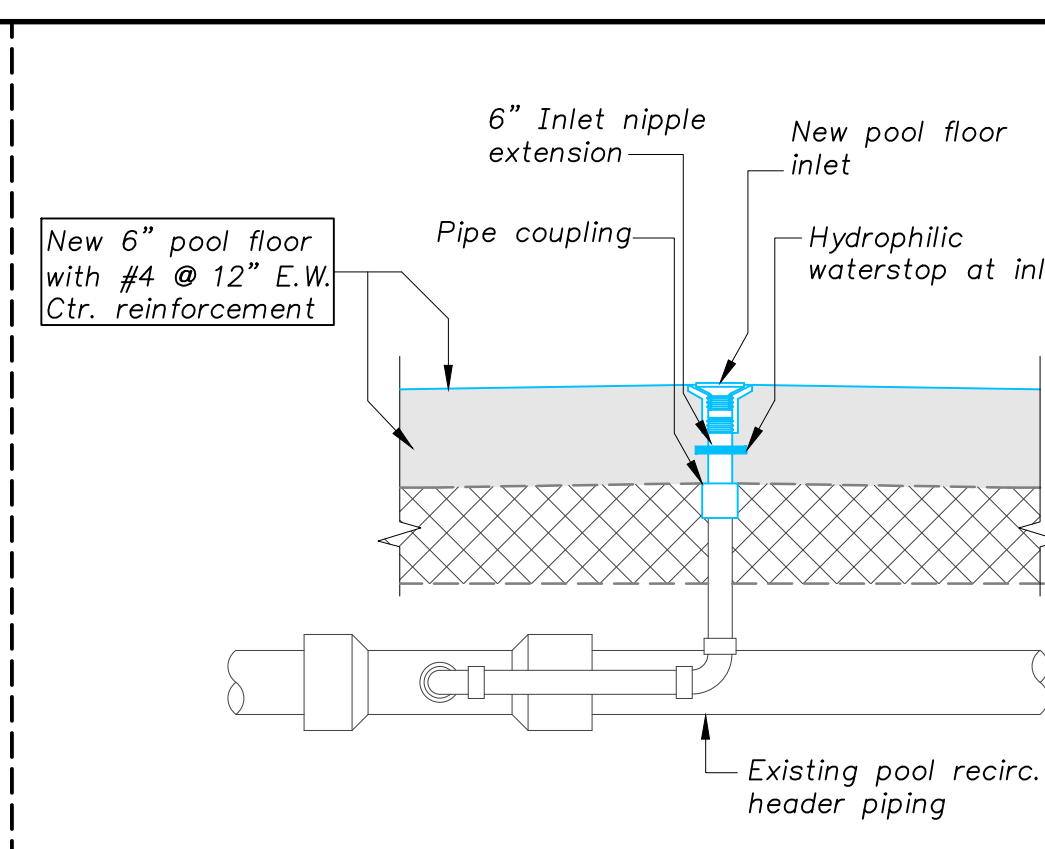
TOP OF GUTTER WALL - ADDITION

A POOL GUTTER WALL SECTION

Scale: 1"=1'-0"



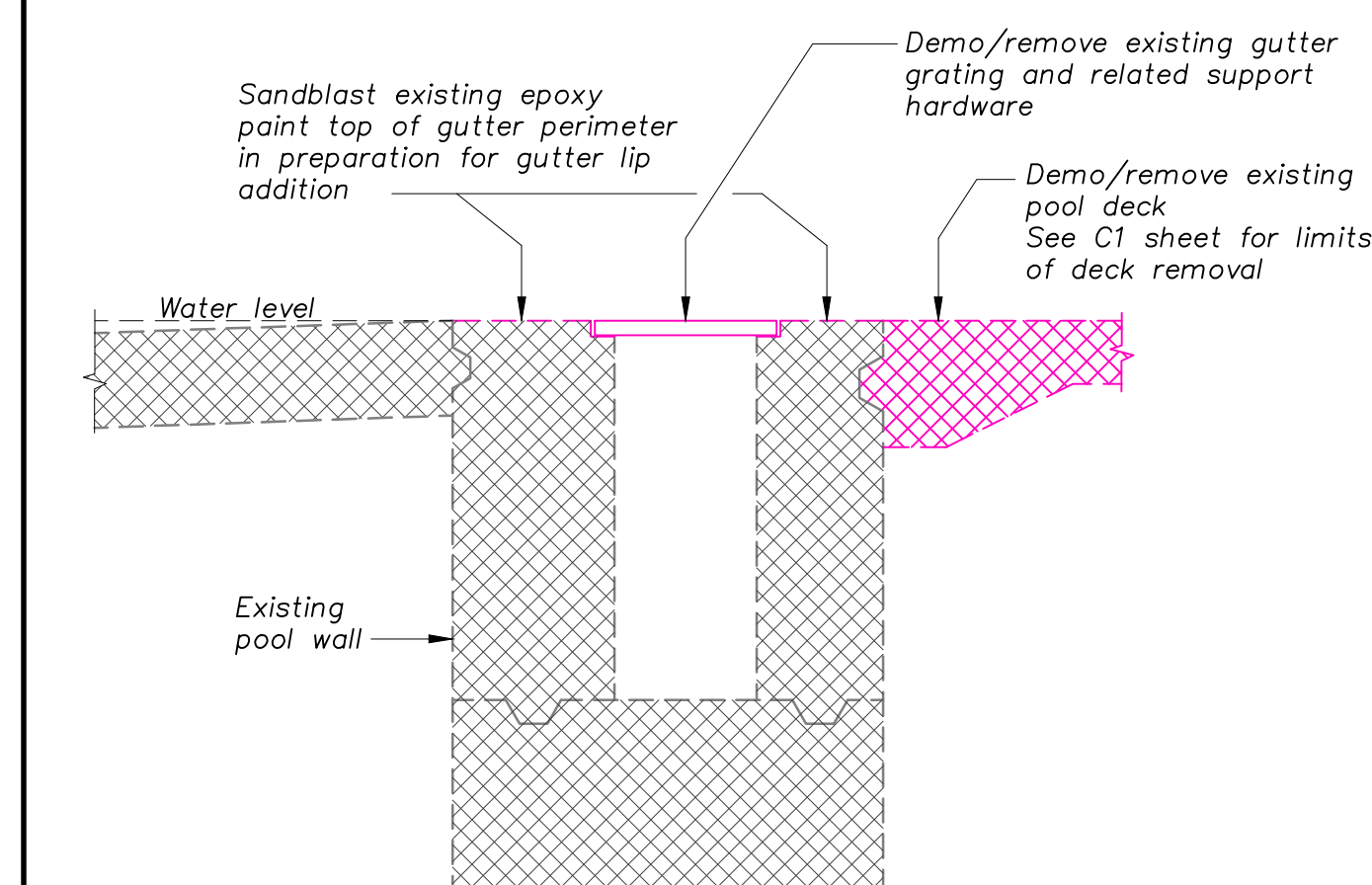
POOL FLOOR INLET



POOL FLOOR INLET - EXTENSION

D FLOOR INLET DETAIL

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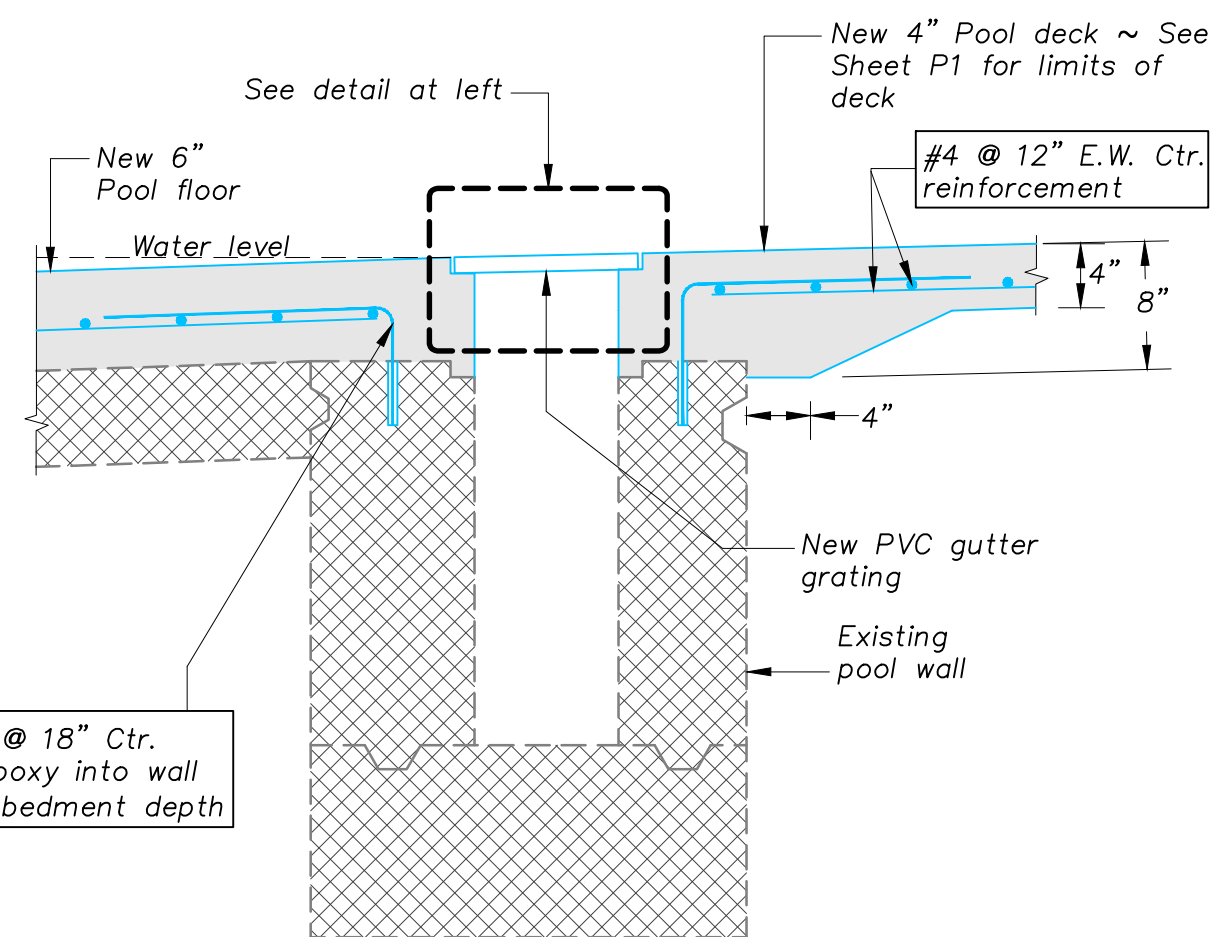


ZERO DEPTH ENTRY WALL- PREPARATION

TO BE COMPLETED

ZERO DEPTH ENTRY WALL

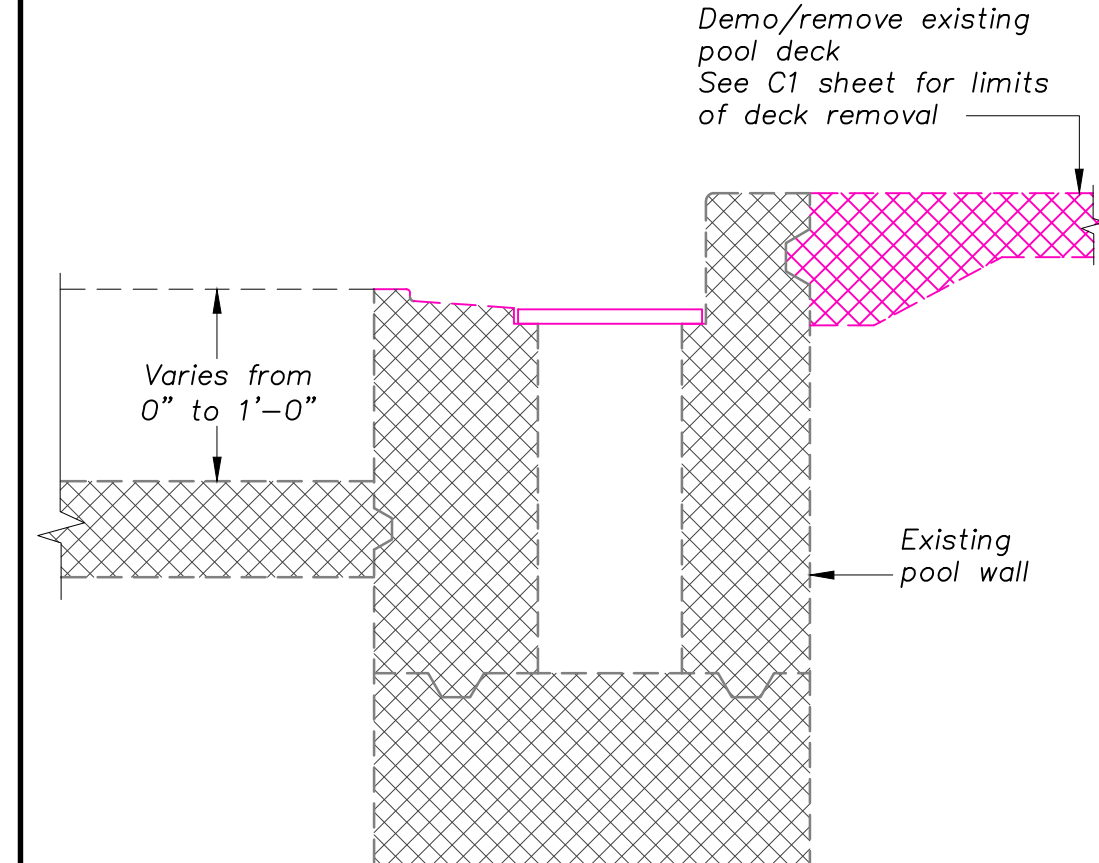
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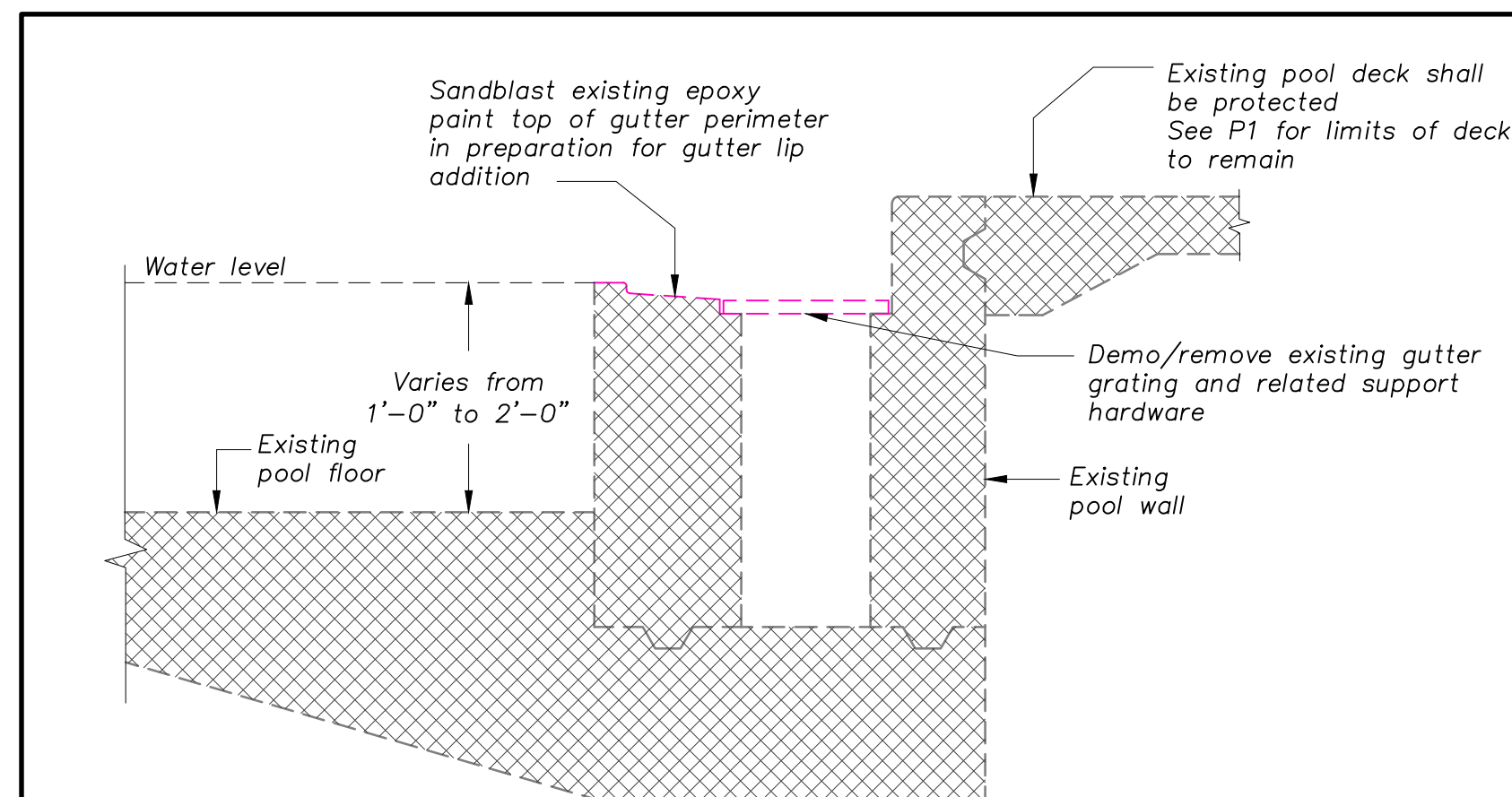
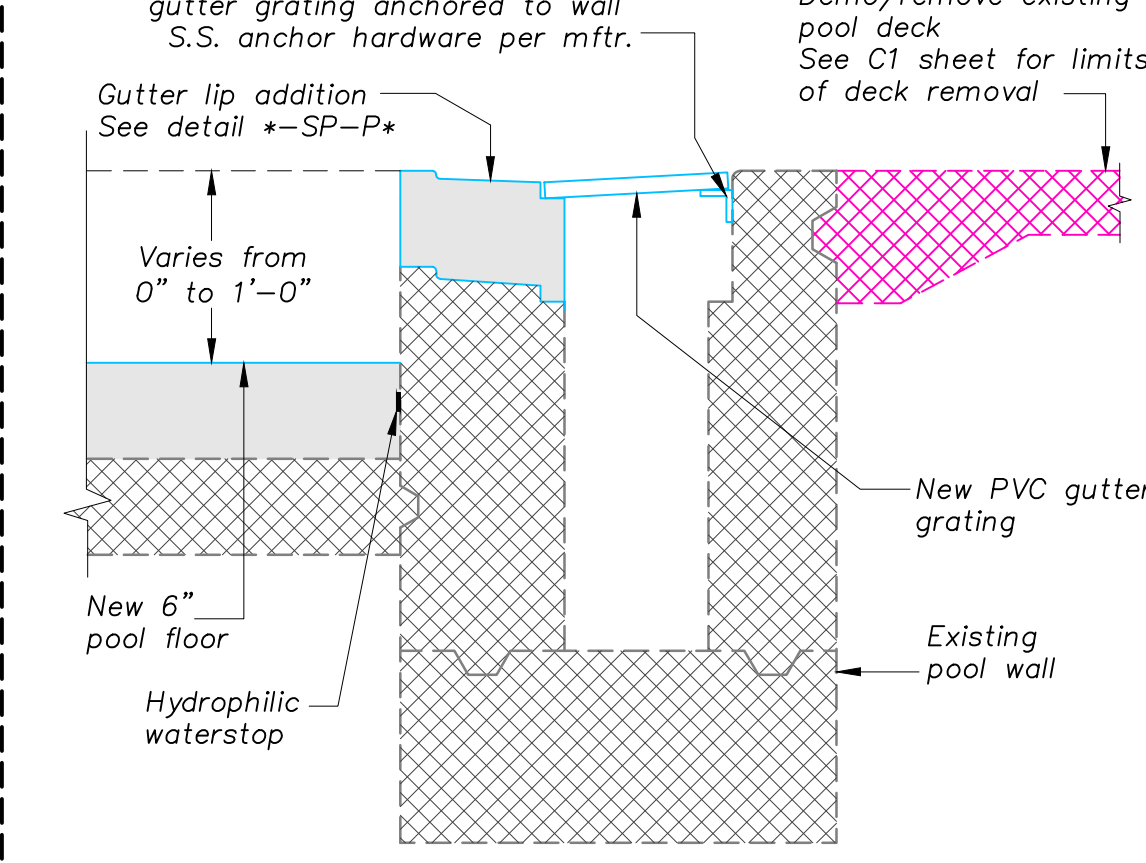
ZERO DEPTH ENTRY WALL - ADDITION

B ZERO DEPTH DETAIL

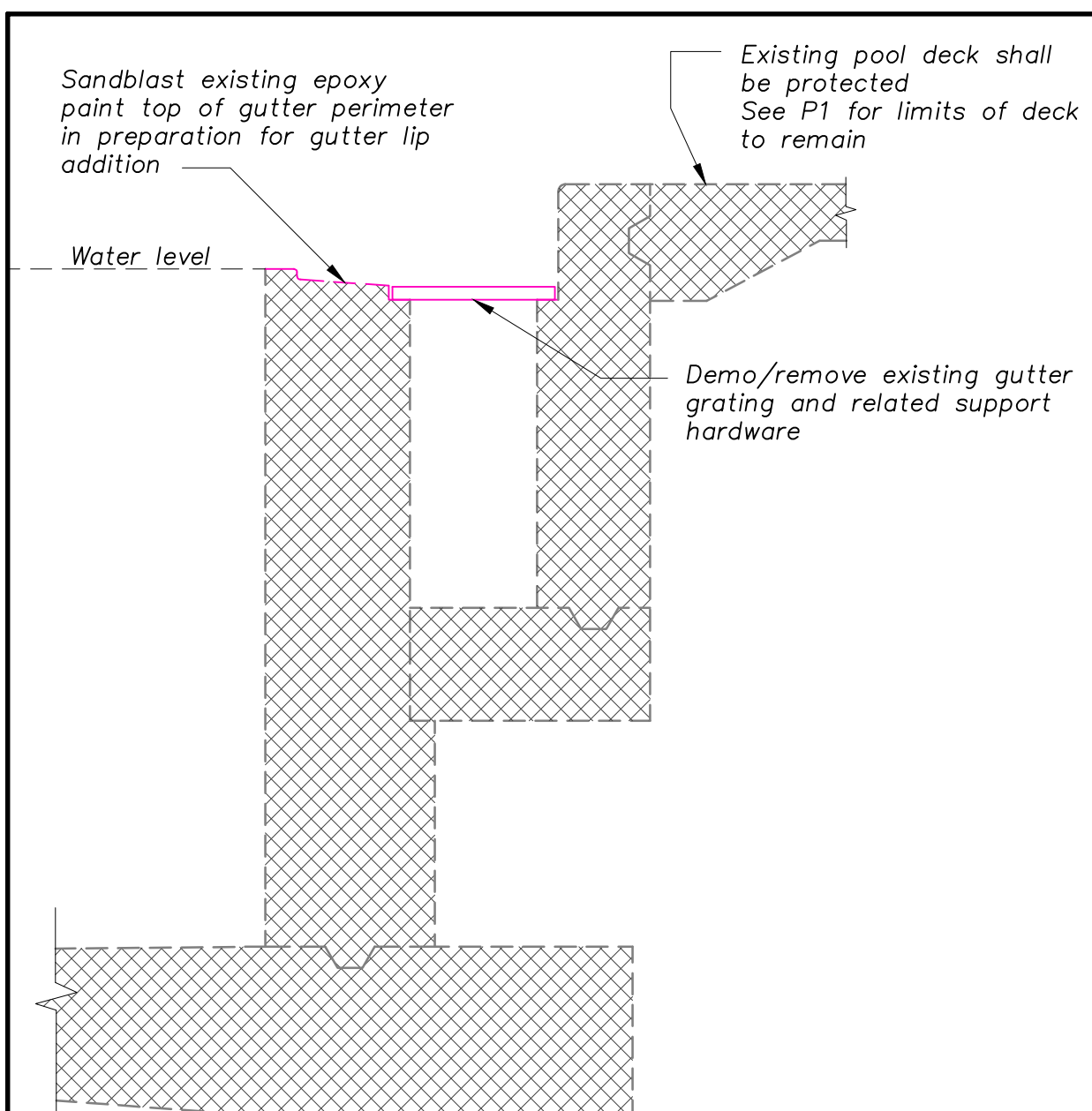
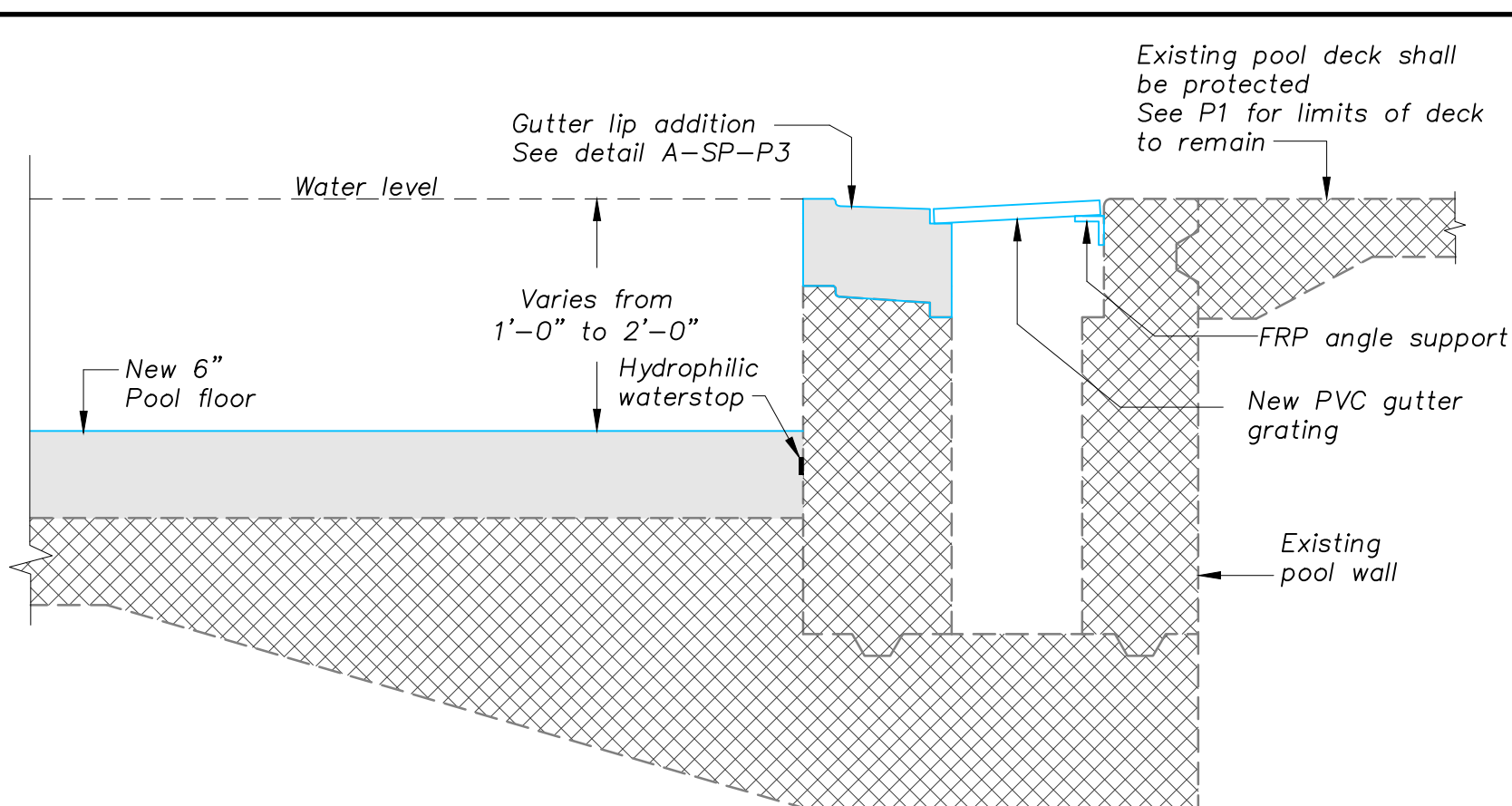
Scale: 1"=1'-0"

*** 0" TO 1'-0" WALL SECTION**

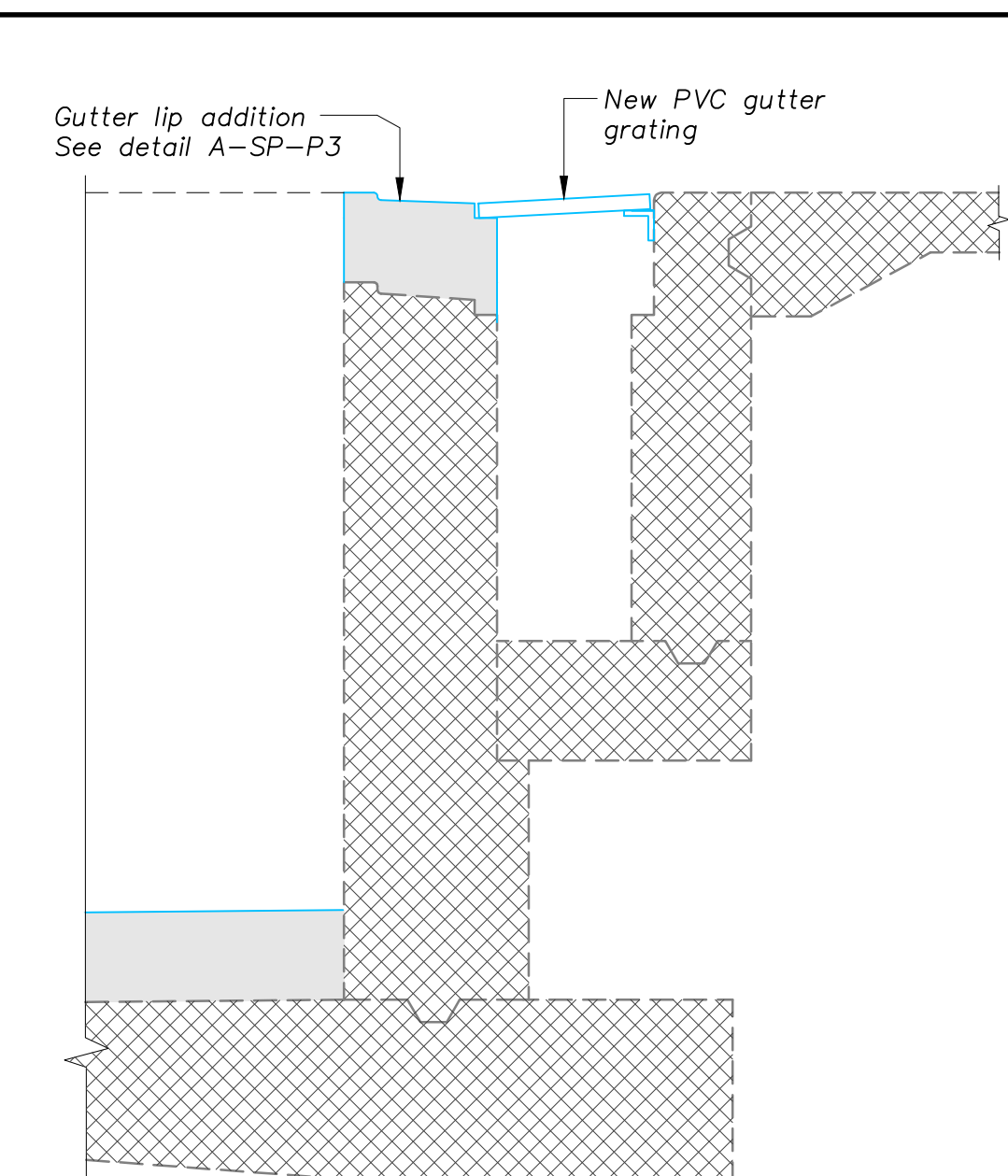
Scale: 1"=1'-0"

**C 1'-0" TO 2'-0" WALL SECTION**

Scale: 1"=1'-0"

**E 2'-0" TO 3'-0" WALL SECTION**

Scale: 1"=1'-0"

DRAFT - PRICING SET
11/20/20HARRISONVILLE, MO
Outdoor Pool Improvements

Seal:

Seal/signature
must fit here.
erase box and text
when completeJEFF BARTLEY-ENGINEER
LICENSE #2001020800

Date: 11-23-20 Job #: 20-528

Drawn: CJB Checked: JAB

Issue: PRICING SET

POOL WALL
AND FLOOR
IMPROVEMENT
DETAILS

SP-P3

Waters Edge Aquatic Design
© 2020

HARRISONVILLE, MO
Outdoor Pool Improvements

Seal:
seal/signature
must fit here
erase box and text
when complete

JEFF BARTLEY-ENGINEER
LICENSE #2001020800

Date: 11-23-20 Job #: 20-528

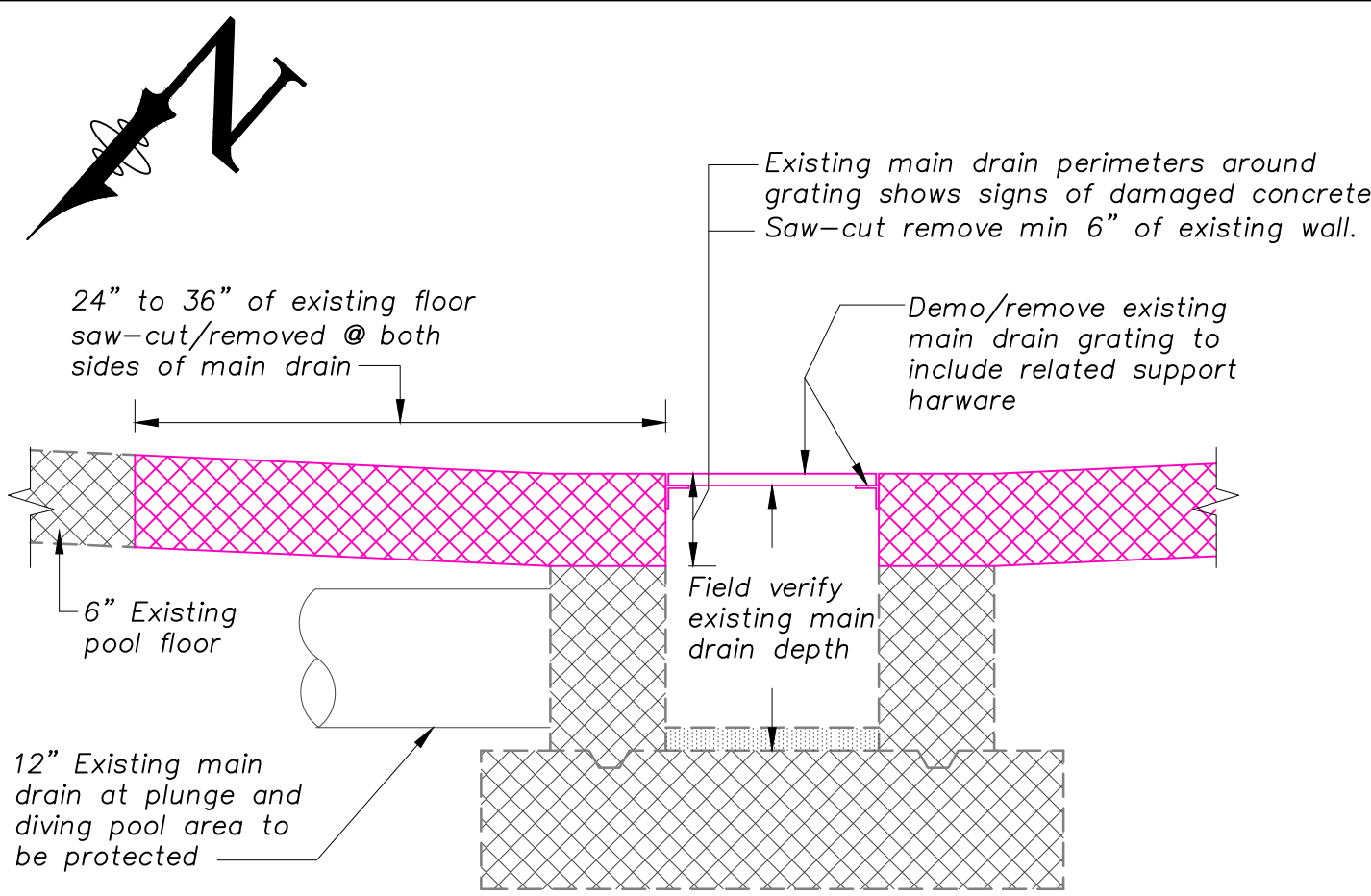
Drawn: CJB Checked: JAB

Issue: PRICING SET

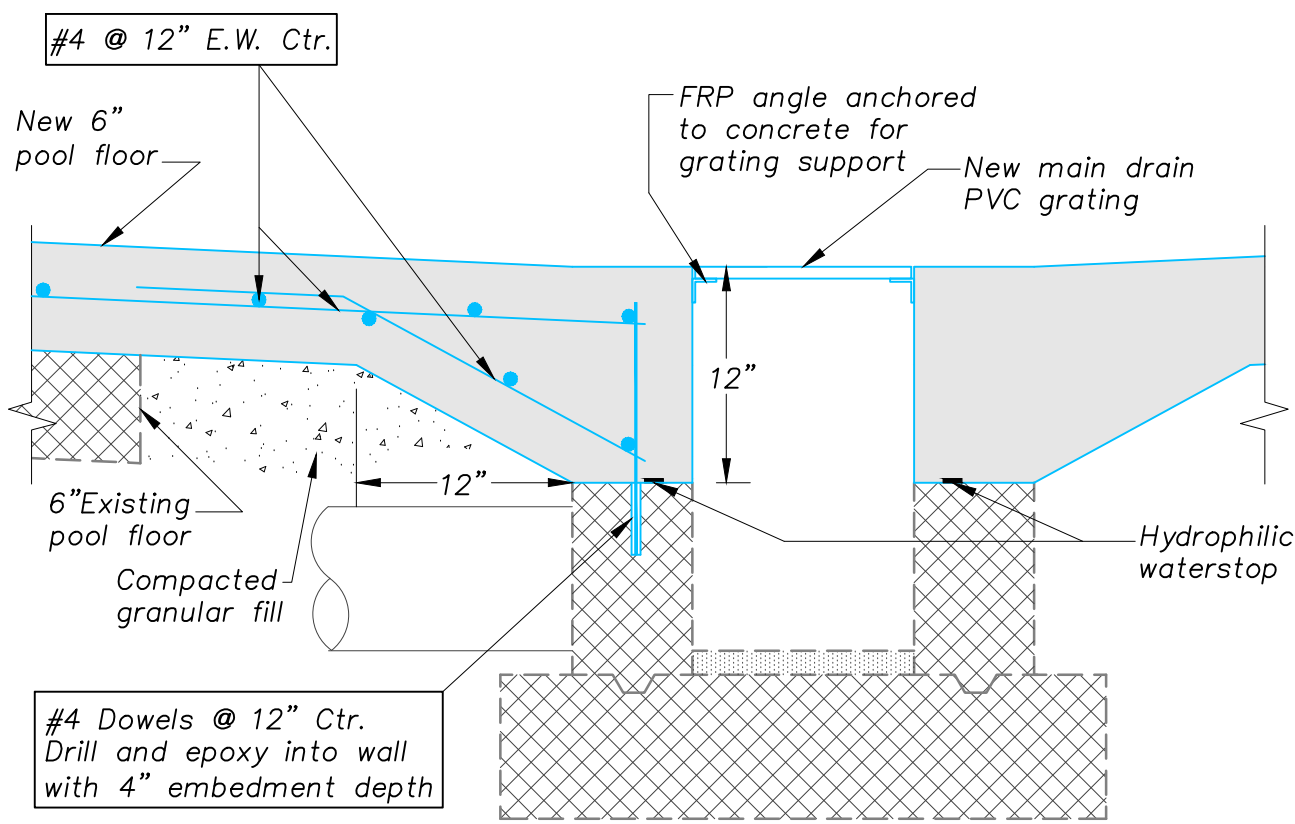
POOL WALL
AND FLOOR
IMPROVEMENT
DETAILS

SP-P4

Waters Edge Aquatic Design
© 2020



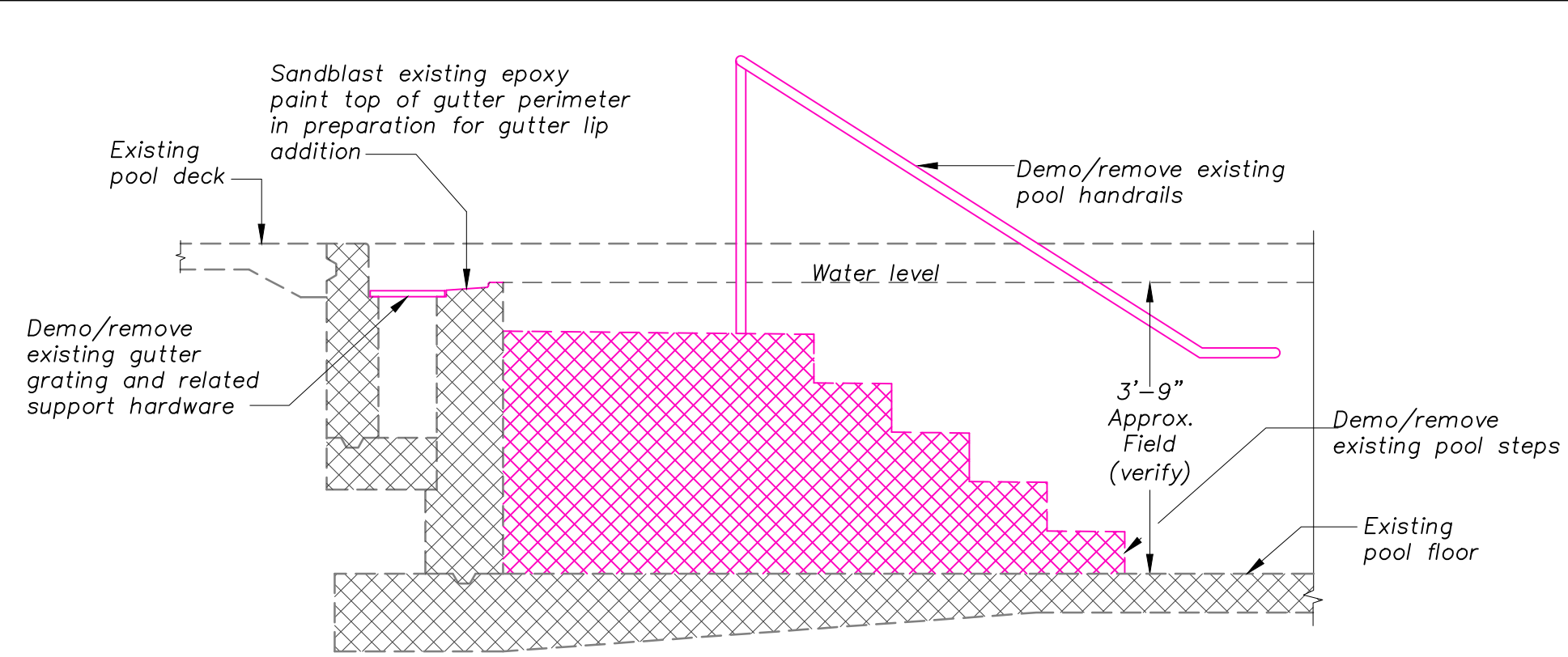
DIVING AND PLUNGE AREA – MAIN DRAIN
DEMOLITION



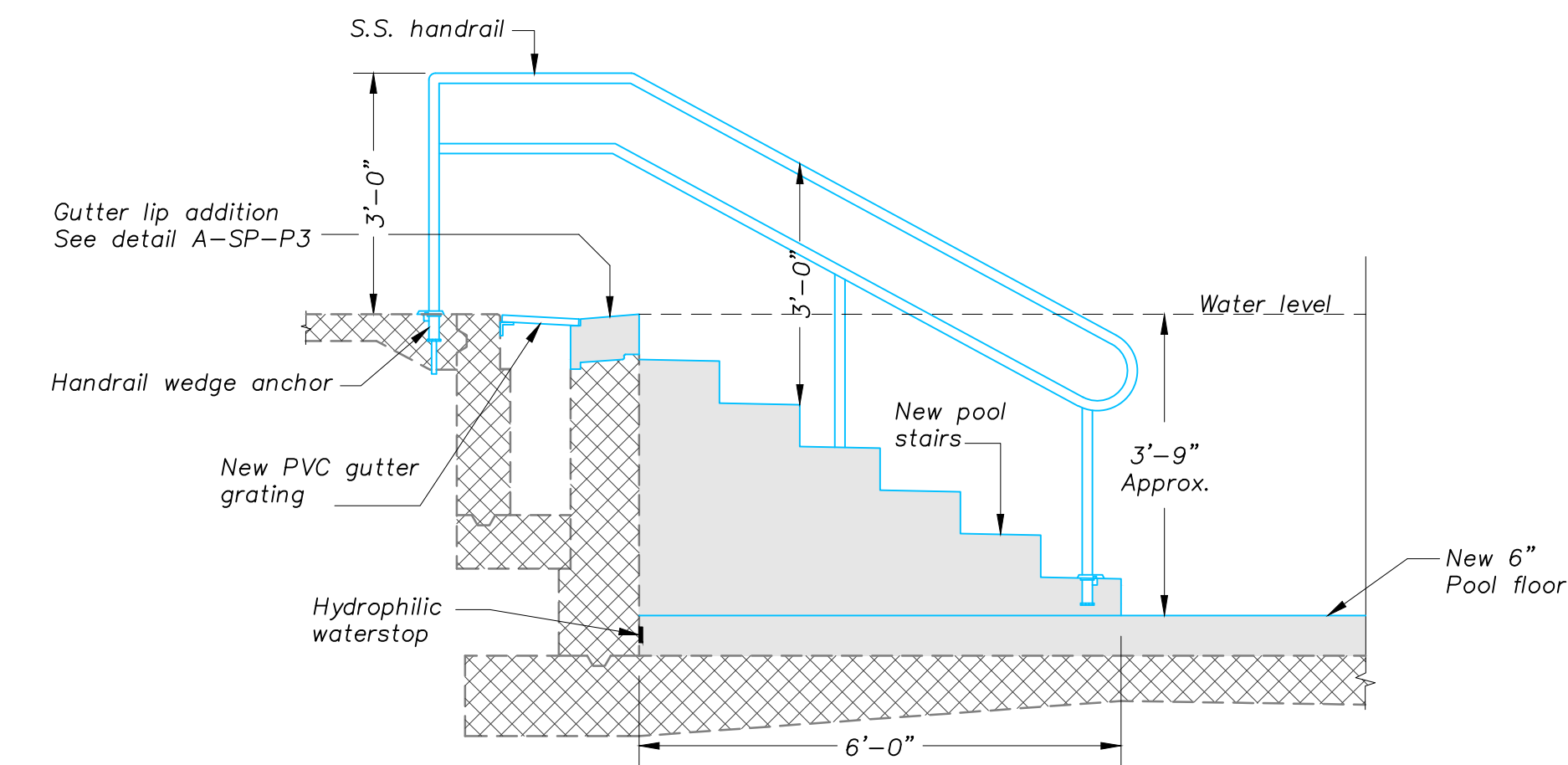
DIVING AND PLUNGE AREA – MAIN DRAIN
IMPROVEMENT

A MAIN DRAIN DETAIL
Scale: 3/4"=1'-0"

B 0" TO 1'-0" WET DECK WALL SECTION
Scale: 1"=1'-0"

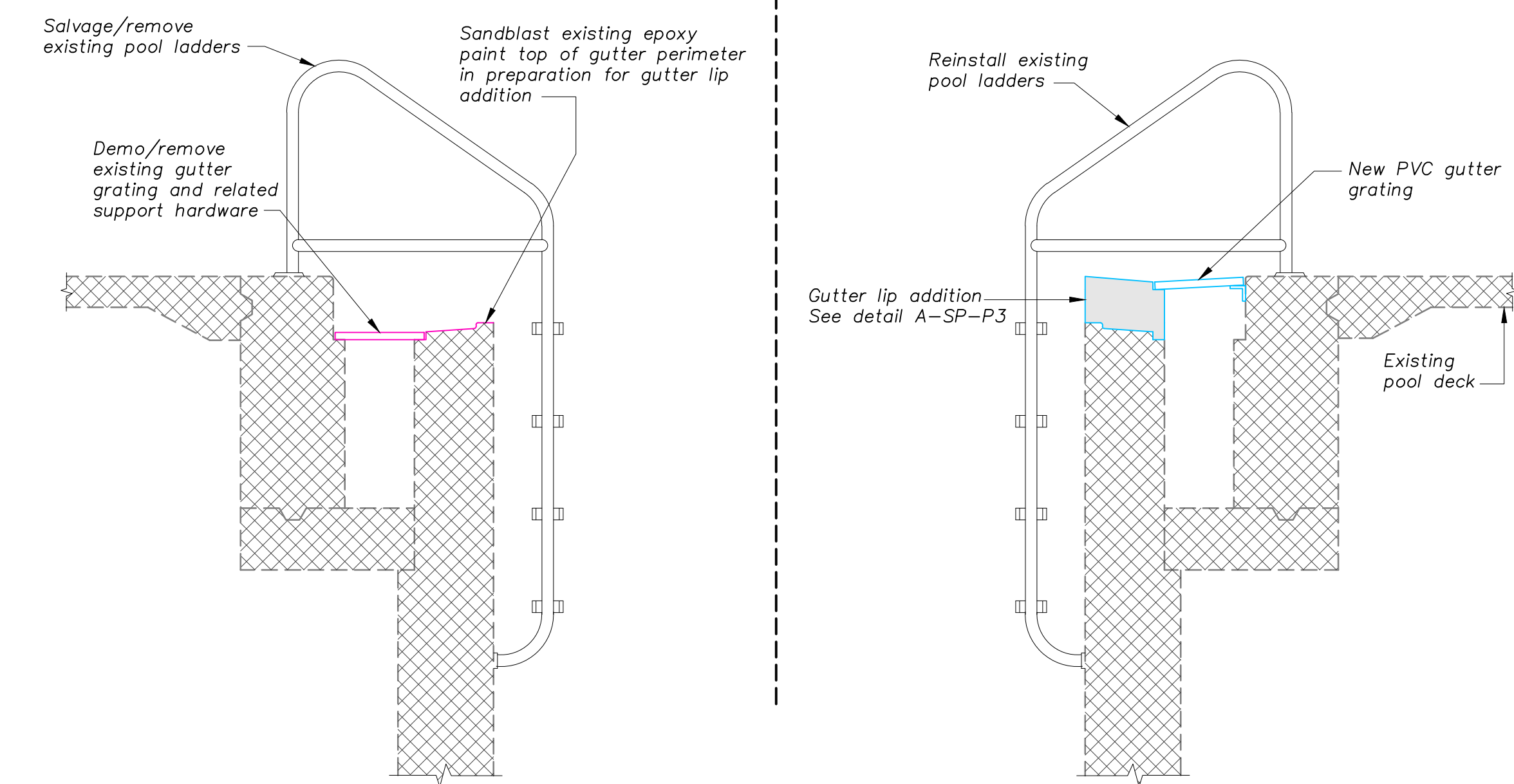


PLUNGE AREA POOL STEPS – DEMOLITION

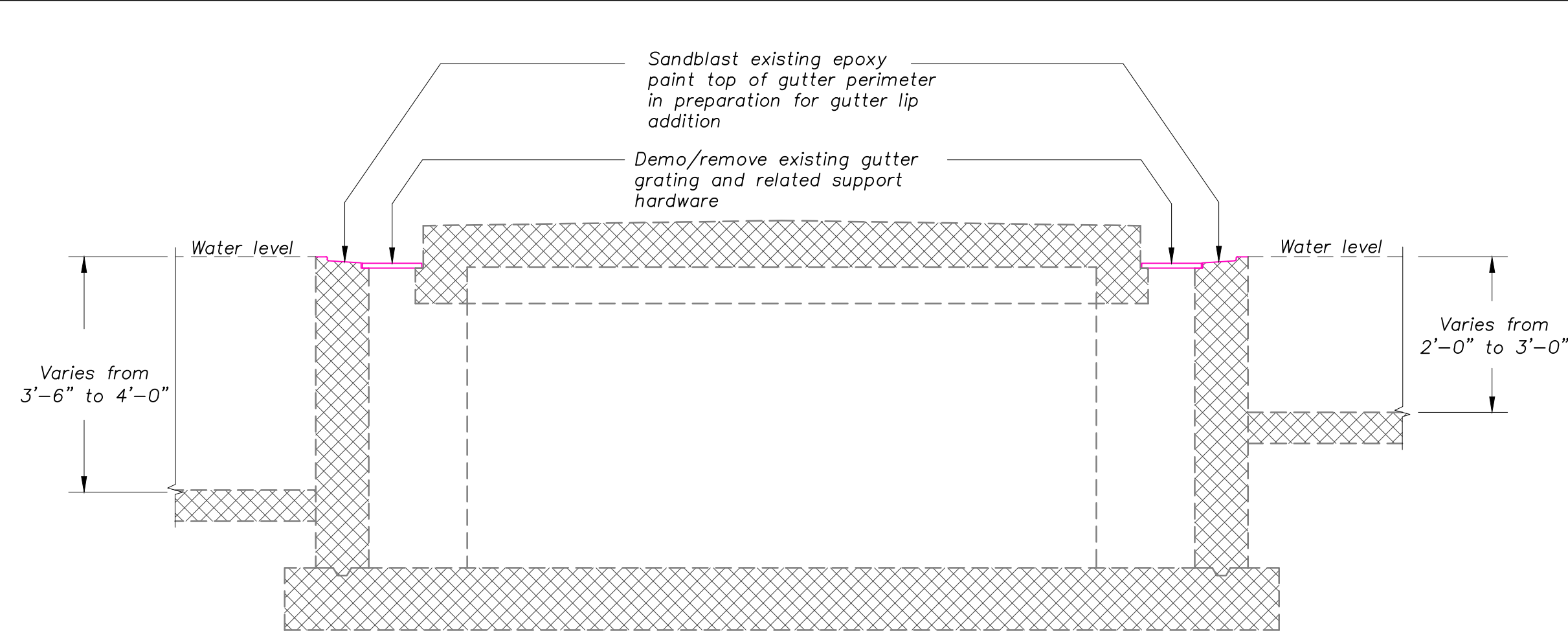


PLUNGE AREA POOL STEPS – REPLACEMENT

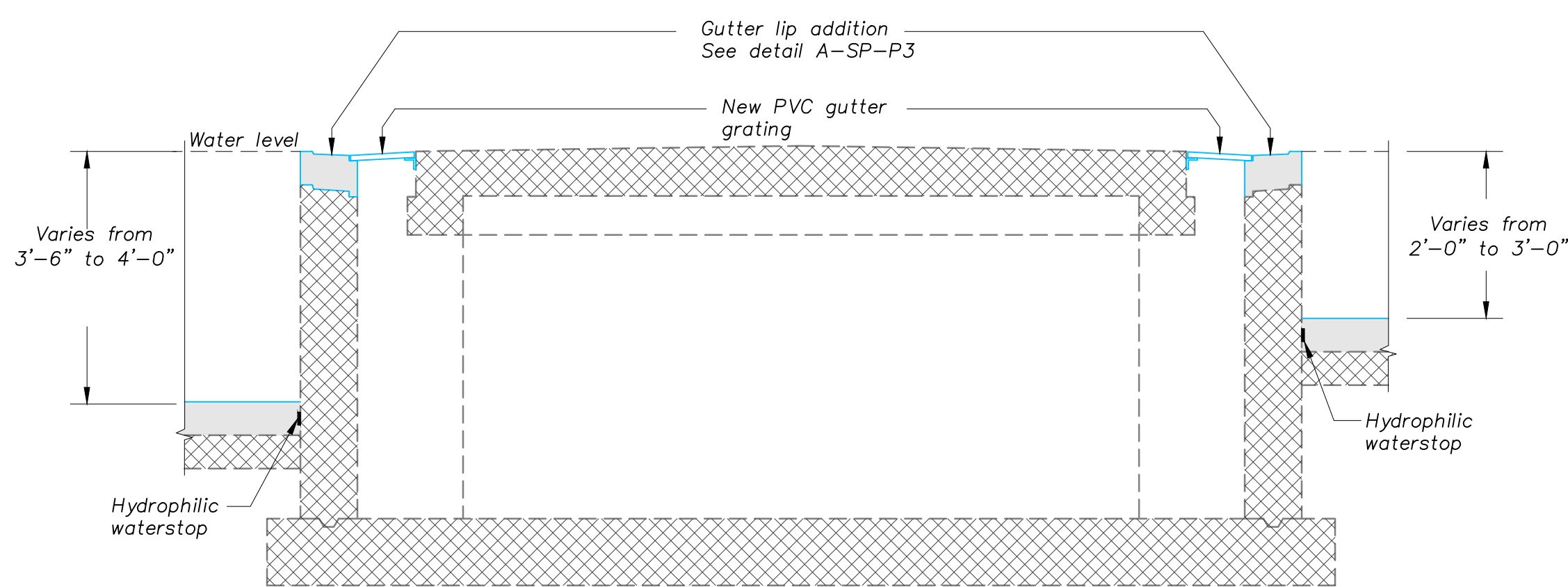
C POOL STEPS DETAIL
Scale: 1/2"=1'-0"



D POOL LADDER DETAIL
Scale: 3/4"=1'-0"



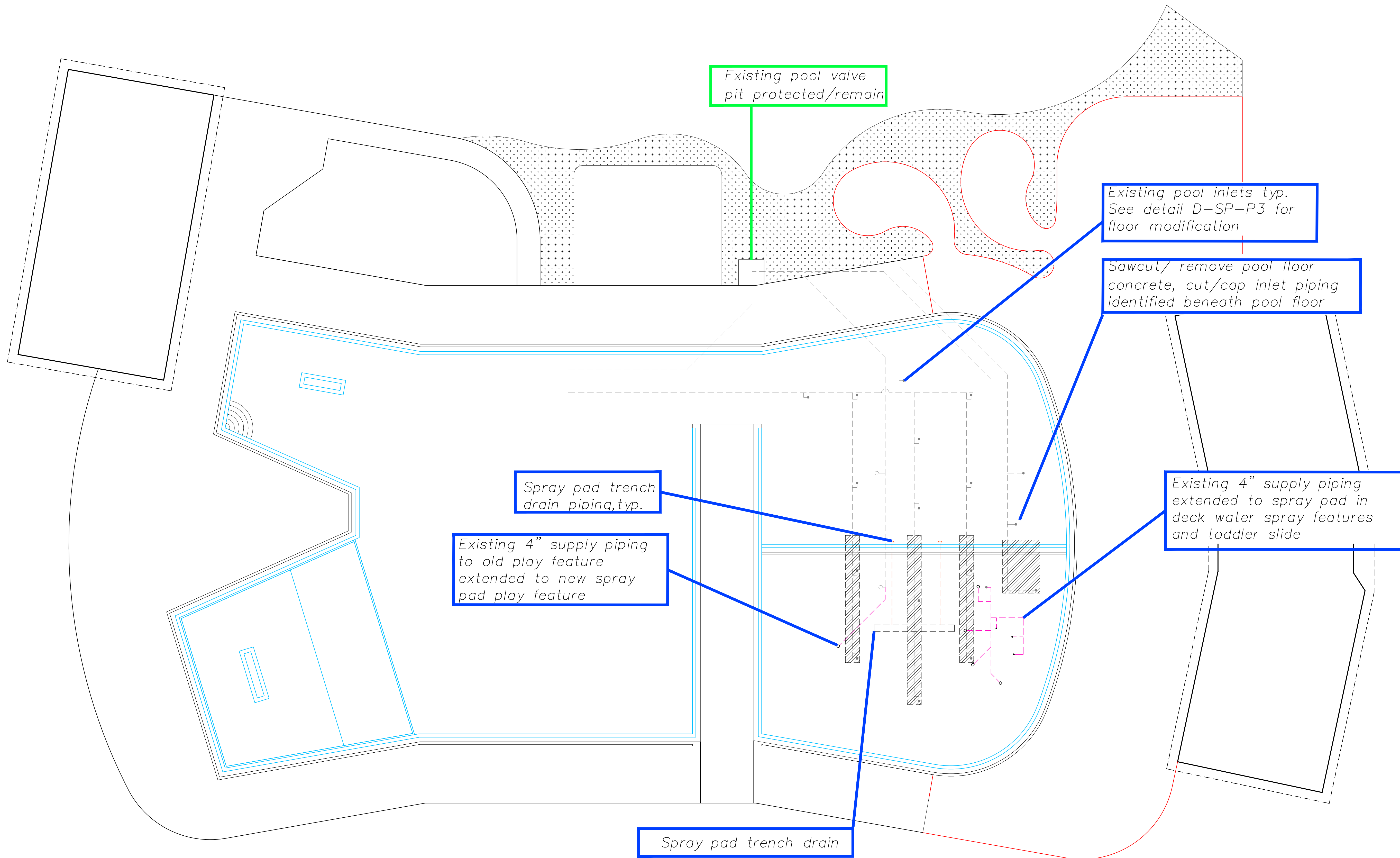
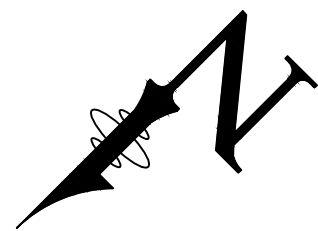
SURGE TANK GUTTER WALL – PREPARATION



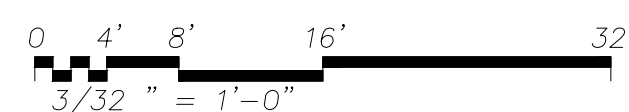
SURGE TANK GUTTER WALL – ADDITION

E SURGE TANK GUTTER WALL DETAIL
Scale: 1/2"=1'-0"

DRAFT - PRICING SET
11/20/20



DRAFT - PRICING SET
11/20/20



POOL MECHANICAL PLAN
Scale: 3/32"=1'-0"

HARRISONVILLE, MO
Outdoor Pool Improvements

Seal:
seal/signature
must fit here...
erase box and text
when complete

JEFF BARTLEY-ENGINEER
LICENSE #2001020800
Date: 11-23-20 Job #: 20-528
Drawn: CJB Checked: JAB
Issue: PRICING SET

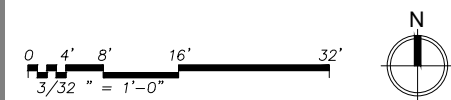
**POOL
MECHANICAL
PLAN**

SP-PM1

Waters Edge Aquatic Design
© 2020



- 1 Existing Bathhouse
- 2 Modified Zero Depth Area
- 3 Toddler Slide
- 4 Splash Pad
- 5 Play Structure
- 6 Simple Spray
- 7 Water Weave Spray
- 8 Water Crown Spray
- 9 Dandelion Dome Spray
- 10 Concessions Area (Alternate)
- 11 Reserved Cabana Area (Alt.)
- 12 20' x 40' Shade area (Alt.)
- 13 Landscape
- 14 Lounge Area
- 15 Modified Shallow Area
- 16 Existing Bulkhead
- 17 Existing Lap Lanes
- 18 Existing Slides
- 19 Existing Valve Pit



HARRISONVILLE SWIMMING POOL RENOVATION - CONCEPT A

HARRISONVILLE, KANSAS 11/20/20



TO: Park Board
FROM: Grant Purkey,
DATE: December 3, 2020
SUBJECT: Indoor Pool HVAC update

Type of Item: *Discussion*

3. **Action Item (ID # 3727)**
Indoor Pool HVAC update



TO: Park Board
FROM: Grant Purkey,
DATE: December 3, 2020
SUBJECT: HCC Member Discounts on Programs and Rentals

Type of Item: *Discussion*

4. Action Item (ID # 3725)

HCC Member Discounts on Programs and Rentals



TO: Park Board
FROM: Grant Purkey,
DATE: December 3, 2020
SUBJECT: City Employee HCC Memberships

Type of Item: *Discussion*

5. **Action Item (ID # 3726)**
City Employee HCC Memberships



TO: Park Board
FROM: Grant Purkey,
DATE: December 3, 2020
SUBJECT: Parks and Recreation Logo Redesign

Type of Item: *Discussion*

6. **Action Item (ID # 3728)**
Parks and Recreation Logo Redesign