



**AGENDA
CITY OF HARRISONVILLE
PARK BOARD
REGULAR MEETING
COMMUNITY CENTER
JUNE 8, 2021
6:00 PM**

- I. Call to Order**
 - 1. Roll Call**
- II. Public Participation**
- III. Ceremonial Matters**
- IV. Approval of Minutes**
 - 1. Park Board Minutes - May 11th, 2021**
- V. Parks and Recreation Department**
 - 1. Director's Report**
 - 2. Outdoor Pool Update**
- VI. Other Business**
- VII. Adjourn from Regular Session**

Posted on City Hall Bulletin Board this 4th day of June

Grant Purkey, Parks & Recreation Director



TO: Park Board
FROM: Grant Purkey,
DATE: June 3, 2021
SUBJECT: Park Board Minutes - May 11th, 2021

Type of Item: *Approval*

1. Action Item (ID # 3922)

Park Board Minutes - May 11th, 2021

Attachments:

May 11, 2021 Park Board Minutes (DOC)



**MINUTES
CITY OF HARRISONVILLE
PARK BOARD
REGULAR MEETING
IN-PERSON
MAY 11, 2021
6:00 PM**

I. Call to Order

The meeting was called to order at 6:00 PM by Acting Chairman Laura Frees

Attendee Name	Organization	Title	Status	Arrived
Brent Caruthers	Harrisonville		In-person	
Bret Reece	Harrisonville		Absent	
David Atkinson	Harrisonville		In-person	
Cathy Faris	Harrisonville		Absent	
Martin Parks	Harrisonville		Absent	6:04 PM
Ed Roberts	Harrisonville		Absent	
Kim Troby	Harrisonville		In-person	
Vanessa Hargrave	Harrisonville		In-person	
Laura Frees	Harrisonville		In-person	

Others present were: Mayor Judy Bowman, Parks & Recreation Director Grant Purkey, Parks Maintenance Supervisor Gabe Dalton, Park Board Liaison Sandy Franklin, and Recording Secretary Randy Jones.

II. Public Participation

None.

III. Ceremonial Matters

None.

Attachment: May 11, 2021 Park Board Minutes (Park Board Minutes - May 11th, 2021)

IV. Approval of Minutes**1. April 8, 2020 Park Board Work Session Minutes**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	David Atkinson
SECONDER:	Brent Caruthers
AYES:	Laura Frees, Brent Caruthers, David Atkinson, Vanessa Hargrave, Kim Troby, Martin Parks
ABSENT:	Ed Roberts, Bret Reece, Cathy Faris

2. April 13, 2020 Park Board Minutes

RESULT:	APPROVED [UNANIMOUS]
MOVER:	David Atkinson
SECONDER:	Vanessa Hargrave
AYES:	Laura Frees, Brent Caruthers, David Atkinson, Vanessa Hargrave, Kim Troby, Martin Parks
ABSENT:	Ed Roberts, Bret Reece, Cathy Faris

V. Parks and Recreation Department**1. Director's Report**

Parks & Recreation Director Grant Purkey gave updates on the following:

**Mr. Purkey gave an update on the Dog Park Foundation.*

**Mr. Purkey stated that they are doing CivicRec online training each week.*

**Mr. Purkey stated they are working with the Department of Conservation to trap a beaver at the upper lake.*

**Mr. Purkey stated that he submitted for a DNR grant that would be used to purchase benches and tables for the outdoor pool.*

**Mr. Purkey stated that duct work cleaning is in progress at the Community Center. Cost is approximately \$38,000.*

**Mr. Purkey stated the windows in the free-weight area are being tinted and that the HVAC units are being repaired and or replaced – a total of four units. Also, the senior room is undergoing painting and deep cleaning while the senior citizens are still not meeting there.*

**Mr. Purkey stated the Kid's Night scheduled for this Friday has 35 signed up thus far.*

**Mr. Purkey stated a Silver Sneaker's Instructor is needed..*

**Mr. Purkey stated Park Staff has been invited to trail opening at CMC on June 8th as well as the Love the Square Bicentennial Celebration on August 7th.*

**Mr. Purkey reported that the dog park committee is looking at shelter house options but the cost of materials is too high at this time. Highlight Fence has offered a vinyl gazebo for \$1,500.00. Martin Parks suggested speaking with Sutherland's about donating the material for shelter house.*

2. Fitness Equipment Report

Director Grant Purkey stated the circuit strength and cardio equipment is currently up for bid until May 20th and the upstairs equipment until June 23rd. June 1st they will start on the flooring with installation on June 21st. June 28th they will begin the free-weight flooring. The first week of July is scheduled for equipment set-up.

3. Outdoor Pool Improvement Update

Director Grant Purkey stated the pre-bid meeting was last week with five contractors. Bids are due by May 20th. Brent Caruthers asked about the board looking at bids as well and Mr. Purkey will set up a special meeting.

4. City Lake and Lake Luna Dam/Spillway Improvements

Director Grant Purkey stated that Wilson and Company gave presentation at the April 19, 2021 Board of Aldermen Work Session. Funding is through Certificate of Participation dollars. They should begin work by August. A side note that Wilson and Company has a grant writer that can assist with a skate park grant if it has to be taken out.

VI. Other Business

Update on the Marler Wirt Allen Park – workers are volunteering along with parks staff. The Senior Citizens program is good through 2024. Brent Caruthers would like to be in on those meetings when they happen. Martin Parks asked if we should be looking at options for a new pool.

Motion to adjourn:

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Martin Parks
SECONDER:	Vaness Hargrave
AYES:	Brent Caruthers, Dave Atkinson, Vanessa Hargrave, Kim Troby, Martin Parks, Laura Frees
ABSENT:	Ed Roberts, Bret Reece, Cathy Farris
ADJOURNED:	6:57pm
Next Regular Meeting Scheduled for Tuesday, June 8, 2021.	

Laura Frees, Acting, Chairman

ATTEST:

Randy Jones, Recording Secretary



TO: Park Board
FROM: Grant Purkey,
DATE: June 4, 2021
SUBJECT: Director's Report

Type of Item: *Discussion*

1. Action Item (ID # 3931)

Director's Report

Attachments:

Directors Report June 21 (DOCX)

**June
2021**

Monthly Report – Harrisonville Parks & Recreation

Membership Statistics:

- **Total Memberships** = 4141 (Primary Account Holders)
- **Total Number of Members** = 2515 (Primary Holders)
- **Total Monthly Visits (HCC)** = 7033 (Member Visits)
- **Most Popular Day (HCC)** = May 17th, 361 visits

May Numbers:

- **Membership Revenue** = \$206,702.39 (up \$85,974.81 from May 2020)
- **Daily Pass Revenue** = \$32,272.80 (up \$14,497.30 from May 2020)
- **Meeting Room Rental Revenue** = \$5,804.36 (down \$3,062.27 from May 2020)
- **Fitness Class Revenue** = \$899.42 (Down \$1,777.15 from May 2020)
- **Before & After School** = \$5,544.00 (Down \$13,014.40 from May 2020)
- **Miscellaneous Rec. Programming** = \$2,843.22 (Down \$4,894.95 from May 2020)
- **Community Center revenues are up \$138,041.65 as compared to May 2020.**
- **Community Center expenditures are up \$118,252.02 as compared to May 2020.**
- **Harrisonville Parks and Recreation Foundation Balance \$17,794.66**
- **Harrisonville Dog Park Balance \$4,773.17**

Administration:

- Staff met with Cunningham Recreation to review playground equipment options for outside of the HCC on May 13th.
- Staff attended Civic Rec daily operations training on May 13th.
- Staff attended virtual Digideck demo to review possible presentation options on May 14th.
- Received 4th of July Fireworks bid from Wald's All-American Display Fireworks on May 21st.
- Staff attended virtual CivicRec software training on May 24th.
- Director Purkey met with Cunningham Recreation to review playground equipment on May 26th.
- Staff attended virtual CivicRec software training on May 27th.
- Held Outdoor Pool bid opening on May 27th.

Community Center:

- Enter Bills into INcode
- Complete Daily Deposits
- Edit/Display Weekly Manager Schedule
- Create Fitness Class Calendar
- Create & Open New Sessions of Land/Water Fitness Classes in RecTrac
- Update All Facility Calendars (Gym, Fitness Rooms, Indoor Pool)
- Create & Open New Sessions for Learn to Swim and Advanced Swim Classes in RecTrac
- Update Website & Facebook for all Programming & Calendars
- Audit New / Renewed Membership Paperwork
- Audit EFT Account Information
- File completed audited paperwork
- Process May Membership Installment Billings
- Upload May Debits to Bank
- Complete Payment Reversals for Payment Declines
- Complete ACH/EFT onto spreadsheet – mail payment due letters

Attachment: Directors Report June 21 (Director's Report)

**June
2021**

Monthly Report – Harrisonville Parks & Recreation

- Renew May Monthly Installment Billed Memberships
- Submit Visit Record / Process payment for - SilverSneaker & Renew Active Fitness Membership Payment
- Invoice Corporate Accounts (CITY, CASGV, HSD, Sioux Chief) for Monthly Memberships
- Process payments received from monthly invoices
- Complete Building Rentals HCC & Park Area Shelters
- Mailed or Emailed Invoices for reservation amounts due
- Process Weekly Rental Set Ups for Maintenance – Place daily/ weekly rentals on bulletin board for all staff (update when needed)
- Email/Print Report - Front Desk, Maintenance, & Building Supervisors weekend reservation reports
- Assist and work HCC Front Desk / Tot-watch
- Continue to update or revise Household / Client information
- Continue to answer daily calls / emails / and conduct person to person meetings with new or current members, renters, staff and others regarding various concerns about accounts or rentals
- Display/Update signage throughout facility alerting patrons of upcoming holidays/program changes or cancellations
- Send Textcaster Notifications
- Assist with MPM regarding indoor pool, programs, staff, and other
- HCC Fitness Equipment (downstairs) Auction ended on May 26th and equipment pick up started on May 27th and 28th.

Parks:

- City of Harrisonville Welcome sign next to McDonald's landscape was cleaned and planted with plants and flowers on May 28th.
- Staff assisted with the flower bed wall construction at Marler-Wirt-Allen Park on May 22nd.
- Repaired playground by shelter 2
- Worked on field 5 & 6 lights
- Spray weeds at ballfields
- Miracle Gro donated 6 pallets of mulch for the flower beds throughout the parks
- Covered up graffiti at skatepark
- Repair trails after storm with street millings
- Cleaned out culverts from storm
- Removed fallen trees on trails from storm
- Put asphalt millings behind shop
- Hulled chips to north lake to repair road
- Fixed light timer at basketball court
- Put mulch in flower beds
- Planted flowers at welcome to Harrisonville sign
- Boom mowing around lake and spillway
- Disc arena

**June
2021**

Monthly Report – Harrisonville Parks & Recreation

Community Center Maintenance:

- HCC Indoor Swimming Pool area closed for annual maintenance and installation of pool HVAC unit on June 1st and is scheduled to reopen on June 10th.
- SMART Restoration started the duct work cleaning at the HCC on May 10th.
- Worked with contractors on removal of carpet at center
- Worked with contractor on cleaning and painting of duct work at center
- Worked with contractor on painting free weights area at center
- Worked with contractor on repair of all HVAC units at center

Recreation:

- Youth Volleyball league finished on June 5th.
- Youth Baseball/Softball started games on May 17th.
- Kids Night Out had 40 children at the event on May 14th.
- Pawpalooza Fund Raising Event is scheduled for September 18th.
- Summer Camp has 68 participants enrolled for the week of May 31st.

Fitness:

- Silver Sneakers averaged 5 participants
- Group Active averaged 17 participants
- Gentle Yoga averaged 12 participants
- Strength & Body Circuit averaged 3 participants
- Zumba averaged 14 participants
- Martial Arts averaged 2 participants
- HIIT averaged 4 participants
- Basic Water Aerobics averaged 8 participants
- Aquacise averaged 8 participants
- Group Centergy averaged 7 participants
- Spinning averaged 4 participants
- Fitness On Demand FLEX had 5 participants register
- Nichole Cogbill completed the Silver Sneakers certification

Events:

- Park Foundation Golf Tournament July 23rd.
- Hospital Trail Ribbon Cutting June 8th P&R staff setting up two booths at event.
- Love the Square Block Party is scheduled for August 8th and P&R department will have a booth at the event.
- Pawpalooza Fund Raising Event is scheduled for September 18th.

Staffing:

- Amy Fuller announced that she will be retiring and her last day will be on July 31st.
- Danny Smith was hired as the Facility Maintenance Technician and will start June 14th.
- Hiring for Part-time Parks Maintenance, Tot Watch Attendants and Youth Baseball Umpires.



STAFF REPORT

TO: Park Board
FROM: Grant Purkey,
DATE: June 4, 2021
SUBJECT: Outdoor Pool Update

Type of Item: *Approval*

2. Action Item (ID # 3932)

Outdoor Pool Update

Attachments:

Bid Tab 2021 Outdoor Pool (PDF)

Comparison Spreadsheet cmb review - 2021 Outdoor Pool (PDF)

2021 Outdoor pool Bid Tabulation **RFP 2021-009**
 27-May-21
 3:00 PM

CONTRACTOR	TOTAL BID	NOTES	
Capri Pools and Aquatics Edwardsville, IL	\$ 779,000.00	BID BOND 314-575-2585 Acknowledged all 4 addendums	
Royal Construction Services Kansas City, MO	\$ 707,000.00	BID BOND 816-886-7905 Acknowledged all 4 addendums	LOW BIDDER
Irvinbuild Construction Inc. Chillicothee, MO	\$ 796,300.00	BID BOND 660-646-3553 Acknowledged all 4 addendums	
Mid-America Pool Inovation Inc Grandview, MO	\$ 1,275,155.00	BID BOND 816-994-3300 Acknowledged all 4 addendums	

Attachment: Bid Tab 2021 Outdoor Pool (Outdoor Pool Update)

Capri Pool and Aquatics

22 Gateway Commerce Center Drive W

Suite 110

Edwardsville, IL 62025

314-575-2585

BASE BID	\$779,000.00
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ITEM DESCRIPTION

ALTERNATES

1	\$0.00	Cut floor and Excavate
2	\$9,300.00	Concrete Deck
3	\$5,000.00	Trench Drain
4	\$1,700.00	Drain for Splash Pad
5	\$55,800.00	Solar Shade Structure
6	\$40,100.00	Super Splash
7	\$18,100.00	Jellyfish
8	\$9,000.00	Turtle
9	\$8,800.00	Crab
10	\$13,900.00	Spray Loop
11	\$2,900.00	Directional Jet
12	\$3,400.00	Directional Jet Stream
13	\$2,900.00	Water Jelly
14	\$27,400.00	Billy Blue Whale
15	\$29,700.00	Climbing Ice Glacier
16		DELETED
17	\$6,200.00	Concrete Deck
18	\$35,900.00	Shade Structure
19	\$16,100.00	Demo Concessions
20	\$78,000.00	New Concessions
21	\$3,300.00	Landscape

SUBTOTAL	\$367,500.00
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ADDED TO	\$1,146,500.00
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CHANGE ORDERS

1	\$0.00	CY	Excavation
2	\$0.00	CY	Structural Fill
3	\$0.00	CY	General Fill
4	\$0.00	SF	Granular Fill
5	\$4.50	SF	Demo Concrete Deck
6	\$6.55	SF	4 IN Provide Concrete Deck
7	\$7.95	EA	6 IN Concrete Slab
8	\$13,900.00	EA	Concrete Footing Shade Structure
9	\$2,200.00	EA	Standpipes

LOW BIDDER

FOR CHANGE ORDERS

Attachment: Comparison Spreadsheet cmb review - 2021 Outdoor Pool (Outdoor Pool Update)

Royal Construction Services, LLC
 6125 E. Connecticut Ave
 Kansas City, MO 64120
 816-886-7905
 Chris Vansi chris.vansickle@royalrskc.com

BASE BID \$707,000.00

LOW BASE BID

ALTERNATES

1	\$0.00	Cut floor and Excavate
2	\$11,500.00	Concrete Deck
3	\$3,000.00	Trench Drain
4	\$1,200.00	Drain for Splash Pad
5	\$46,500.00	Solar Shade Structure
6	\$44,500.00	Super Splash
7	\$21,000.00	Jellyfish
8	\$10,000.00	Turtle
9	\$10,000.00	Crab
10	\$14,500.00	Spray Loop
11	\$2,000.00	Directional Jet
12	\$2,500.00	Directional Jet Stream
13	\$2,000.00	Water Jelly
14	\$24,000.00	Billy Blue Whale
15	\$31,000.00	Climbing Ice Glacier
16	DELETED	
17	\$8,000.00	Concrete Deck
18	\$22,000.00	Shade Structure
19	\$9,500.00	Demo Concessions
20	\$44,000.00	New Concessions
21	\$5,000.00	Landscape

SUBTOTAL \$312,200.00

ADDED TO \$1,019,200.00

LOWBIDDER

CHANGE ORDERS

1	\$20.00 CY	Excavation
2	\$80.00 CY	Structural Fill
3	\$50.00 CY	General Fill
4	\$120.00 SF	Granular Fill
5	\$10.00 SF	Demo Concrete Deck
6	\$15.00 SF	4 IN Provide Concrete Deck
7	\$20.00 EA	6 IN Concrete Slab
8	\$14,000.00 EA	Concrete Footing Shade Structure
9	\$1,000.00 EA	Standpipes

Attachment: Comparison Spreadsheet cmb review - 2021 Outdoor Pool (Outdoor Pool Update)

Irvinbuilt Constructors Inc
 Chillicothe, MO 64601
 P.O. BOX 1107
 660-646-3553

BASE BID \$796,300.00

ITEM DESCRIPTION

ALTERNATES

1	\$0.00	Cut floor and Excavate
2	\$12,000.00	Concrete Deck
3	\$10,000.00	Trench Drain
4	\$1,000.00	Drain for Splash Pad
5	\$35,800.00	Solar Shade Structure
6	\$43,900.00	Super Splash
7	\$19,900.00	Jellyfish
8	\$9,100.00	Turtle
9	\$8,700.00	Crab
10	\$15,000.00	Spray Loop
11	\$1,700.00	Directional Jet
12	\$2,400.00	Directional Jet Stream
13	\$1,700.00	Water Jelly
14	\$25,000.00	Billy Blue Whale
15	\$33,000.00	Climbing Ice Glacier
16	DELETED	
17	\$13,000.00	Concrete Deck
18	\$27,000.00	Shade Structure
19	\$11,000.00	Demo Concessions
20	\$70,000.00	New Concessions
21	\$6,000.00	Landscape

SUBTOTAL \$346,200.00

ADDED TO \$1,142,500.00

CHANGE ORDERS

1	\$45.00 CY	Excavation
2	\$65.00 CY	Structural Fill
3	\$65.00 CY	General Fill
4	\$115.00 SF	Granular Fill
5	\$45.00 SF	Demo Concrete Deck
6	\$60.00 SF	4 IN Provide Concrete Deck
7	\$65.00 EA	6 IN Concrete Slab
8	\$10,000.00 EA	Concrete Footing Shade Structure
9	NO BID EA	Standpipes

Attachment: Comparison Spreadsheet cmb review - 2021 Outdoor Pool (Outdoor Pool Update)

Mid-Americ Pool Renovation, Inc.
 5929 E 154th Terrace
 816-994-3300
 Austin Kate austin@poolrenovation.com

BASE BID \$1,285,155.00

ITEM DESCRIPTION

ALTERNATES

1	\$0.00	Cut floor and Excavate
2	\$15,750.00	Concrete Deck
3	\$4,300.00	Trench Drain
4	\$1,000.00	Drain for Splash Pad
5	\$60,000.00	Solar Shade Structure
6	\$64,000.00	Super Splash
7	\$25,000.00	Jellyfish
8	\$10,000.00	Turtle
9	\$10,000.00	Crab
10	\$6,200.00 EA	Spray Loop
11	\$1,000.00 EA	Directional Jet
12	\$1,000.00 EA	Directional Jet Stream
13	\$1,500.00	Water Jelly
14	\$30,000.00	Billy Blue Whale
15	\$35,000.00	Climbing Ice Glacier
16	DELETED	
17	\$20,800.00	Concrete Deck
18	\$25,000.00	Shade Structure
19	\$20,000.00	Demo Concessions
20	\$90,000.00	New Concessions
21	\$2,500.00	Landscape

SUBTOTAL \$423,050.00

ADDED TO E \$1,708,205.00

CHANGE ORDERS

1	\$500.00 CY	Excavation
2	\$500.00 CY	Structural Fill
3	\$500.00 CY	General Fill
4	\$500.00 SF	Granular Fill
5	\$10.00 SF	Demo Concrete Deck
6	\$25.00 SF	4 IN Provide Concrete Deck
7	\$30.00 EA	6 IN Concrete Slab
8	\$15,000.00 EA	Concrete Footing Shade Structure
9	\$2,000.00 EA	Standpipes