City of Harrisonville est. 1836

AGENDA
CITY OF HARRISONVILLE
PARK BOARD
REGULAR MEETING
COMMUNITY CENTER
JULY 13, 2021
6:00 PM

I. Call to Order

1. **Roll Call**

II. Public Participation

III. Ceremonial Matters

IV. Approval of Minutes

1. **Park Board Minutes - June 8th, 2021**
2. **Park Board Minutes - June 15th, 2021**

V. Code of Ethics for Boards

VI. Parks and Recreation Department

1. **Director's Report**

VII. Other Business

VIII. Adjourn from Regular Session

Posted on City Hall Bulletin Board this day of

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Grant Purkey, Parks & Recreation Director

Publish

City of Harrisonville est. 1836

STAFF REPORT

TO: **Park Board**

FROM: **Grant Purkey,**

DATE: **July 8, 2021**

SUBJECT: **Park Board Minutes - June 8th, 2021**

Type of Item: *Approval*

1. Action Item (ID # 3951)

Park Board Minutes - June 8th, 2021

Attachments:

June 8, 2021 Park Board Minutes (DOC)

MINUTES
CITY OF HARRISONVILLE
PARK BOARD
REGULAR MEETING
IN-PERSON
JUNE 8, 2021
6:00 PM

I. Call to Order

The meeting was called to order at 6:00 PM by Chairman Cathy Faris.

Attendee Name	Organization	Title	Status	Arrived
Brent Caruthers	Harrisonville		In-person	6:14 PM
Bret Reece	Harrisonville		In-person	
David Atkinson	Harrisonville		In-person	
Cathy Faris	Harrisonville		In-person	
Martin Parks	Harrisonville		In person	
Ed Roberts	Harrisonville		Absent	
Kim Troby	Harrisonville		In-person	
Vanessa Hargrave	Harrisonville		Absent	
Laura Frees	Harrisonville		In-person	

Others present were: Mayor Judy Bowman, Parks & Recreation Director Grant Purkey, Parks Maintenance Supervisor Gabe Dalton, Park Board Liaison Sandy Franklin, and Recording Secretary Randy Jones.

II. Public Participation

None.

III. Ceremonial Matters

None.

IV. Approval of Minutes

1. May 11, 2020 Park Board Work Session Minutes

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Laura Frees
SECONDER:	Martin Parks
AYES:	Cathy Faris, Brent Caruthers, David Atkinson, Bret Reece, Kim Troby
ABSENT:	Ed Roberts, Vanessa Hargrave

V. Parks and Recreation Department

1. Director's Report

Parks & Recreation Director Grant Purkey gave updates on the following:

**Community Center flooring.*

**Community Center Pool HVAC is in.*

**Indoor pool closed for annual maintenance and will re-open June 11th. – Grates have been ordered/updated as well.*

**Fitness area walls have been painted.*

**On-site training for CivicRec in progress with goal of August 1st to go live.*

**Auction for downstairs fitness equipment went very smoothly. The auction for the upstairs fitness equipment is in progress.*

**Marler Wirt Allen Memorial Park updates in progress. Will have to hire contractor for completion of the entrances.*

**Spillway and dam project meeting was held today. Should go out for bid by mid-August. The master plan for the park to be presented at the August 10th meeting.*

**New fitness equipment should arrive first week of July and the flooring should be in by end of next week.*

**Discussion on recognition for Kyle Chaney for his work at Marler Wirt Allen Park. Laura Frees volunteered to take care of this.*

**Fourth of July fireworks bid has been received.*

**Eighteen HVAC units have been repaired with four ordered for replacement.*

**Community Center membership has increased.*

**Recreation program has several items for the summer including Movies in the Park, Pawpalooza in September, volleyball and dodgeball leagues forming.*

**Nichole has received her certification to instruct Silver Sneakers. An instructor for Silver Sneakers has been hired.*

**Amy Fuller will be retiring on July 31st*

2. Outdoor Pool Improvement Update

Director Grant Purkey stated that four bids have been received and we are waiting on additional information that was requested of the three lowest bids. Mr. Purkey will send that information out when he receives it and schedule a special meeting to review.

VI. Other Business

**Brent Caruthers made a motion keep Cathy Faris as Chairman and Laura Frees as Vice-Chairman for another year. Martin Parks made second. Motion carried with all ayes.*

**David Atkinson asked about the native flowers at the park entrance and Grant said that a sign will be placed there to give explanation of flowers.*

**Sandy Franklin stated that the Farmers Market and Fishing Derby both went very well last Saturday and expressed how nice the park looked.*

**Martin Parks stated that the trail behind his property has washed away again and further up the trail the weeds are overgrown.*

**Mayor Bowman extended a thank you to Grant Purkey and Gabe Dalton for the flowers at the two signs entering Harrisonville – on 7 Highway and 291 Highway. She also gave a donation to the Marler Wirt Allen Park and encouraged the rest of the board members to do as well.*

Motion to adjourn:

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Bret Reece
SECONDER:	David Atkinson
AYES:	Brent Caruthers, Cathy Faris, Kim Troby, Martin Parks, Laura Frees
ABSENT:	Ed Roberts, Vanessa Hargrave
ADJOURNED:	7:10 pm
Next Regular Meeting Scheduled for Tuesday, July 13, 2021.	

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Cathy Faris, Chairman

ATTEST:

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Randy Jones, Recording Secretary

City of Harrisonville est. 1836

STAFF REPORT

TO: **Park Board**

FROM: **Grant Purkey,**

DATE: **July 8, 2021**

SUBJECT: **Park Board Minutes - June 15th, 2021**

Type of Item: *Approval*

2. Action Item (ID # 3952)

Park Board Minutes - June 15th, 2021

Attachments:

June 15, 2021 Park Board Minutes (DOC)

MINUTES
CITY OF HARRISONVILLE
PARK BOARD
SPECIAL MEETING
IN-PERSON
JUNE 15, 2021
6:00 PM

I. Call to Order

The meeting was called to order at 6:00 PM by Chairman Cathy Faris.

Attendee Name	Organization	Title	Status	Arrived
Brent Caruthers	Harrisonville		Absent	
Bret Reece	Harrisonville		Absent	
David Atkinson	Harrisonville		In-person	
Cathy Faris	Harrisonville		In-person	
Martin Parks	Harrisonville		Absent	
Ed Roberts	Harrisonville		In-person	
Kim Troby	Harrisonville		In-person	
Vanessa Hargrave	Harrisonville		In-person	
Laura Frees	Harrisonville		In-person	

Others present were: Parks & Recreation Director Grant Purkey, Parks Maintenance Supervisor Gabe Dalton, and Park Board Liaison Sandy Franklin.

II. Public Participation

None.

III. Ceremonial Matters

None.

V. Parks and Recreation Department

1. Outdoor Pool Renovation Bid Review

Director Grant Purkey stated that four bids have been received and out of the 4 bids 3 of the bids were within 10% of each other.

Director Grant Purkey stated that Water Edge has worked with both Royal Construction and Irvinbuild Construction Inc. and both are good companies to work with on projects.

Director Grant Purkey pointed out that Mr. Atkinson was correct that Irvinbuild Construction Inc. constructed the Aquatic Center when it was originally built.

Director Grant Purkey stated that Royal Construction's management was involved with the construction of the Community Center indoor pool, but with a different company name.

Director Grant Purkey stated since both Royal Construction and Irvinbuild Construction Inc. had great recommendations from Waters Edge, then it came to the lower bidder and Mr. Purkey recommended selecting Royal Construction.

Member Ed Roberts asked if there are any guarantees that the contractor provides quality materials.

Director Purkey responded that in the contract the contractor must furnish a surety bond, that covers all persons performing labor and furnishing materials in connection with the agreement.

Member David Atkinson endorsed Jeff from Waters Edge reference of Royal Construction.

Member David Atkinson made a motion to select Royal Construction's bid to renovate the outdoor pool.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	David Atkinson
SECONDER:	Vanessa Hargrave
AYES:	Cathy Faris, Kim Troby, Ed Roberts, Laura Frees
ABSENT:	Bret Reece, Martin Parks, Brent Caruthers

Motion to adjourn:

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Ed Roberts
SECONDER:	David Atkinson
AYES:	Cathy Faris, Kim Troby, Vanessa Hargrave, Laura Frees
ABSENT:	Brent Caruthers, Bret Reece, Martin Parks
ADJOURNED:	6:25 pm

Cathy Faris, Chairman

ATTEST:

Grant Purkey, Director of Parks and Recreation

City of Harrisonville est. 1836

STAFF REPORT

TO: **Park Board**

FROM: **Grant Purkey,**

DATE: **July 8, 2021**

SUBJECT: **Director's Report**

<u>Type of Item:</u> *Approval*

1. Action Item (ID # 3953)

Director's Report

Attachments:

Directors Report July 21 (PDF)

Monthly Report – Harrisonville Parks & Recreation | July 2021

Membership Statistics:

- **Total Memberships** =4198 (Primary Account Holders)
- **Total Number of Members** = 2528 (Primary Holders)
- **Total Monthly Visits (HCC)** = 6235 (Member Visits)
- **Most Popular Day (HCC)** = June 14th, 341 visits

June Numbers:

- **Membership Revenue** = $247,868.98 (up $95,304.54 from June 2020)
- **Daily Pass Revenue** = $38,271.80 (up $14,439.30 from June 2020)
- **Meeting Room Rental Revenue** = $7239.35 (down $2470.71 from June 2020)
- **Fitness Class Revenue =** $949.75 (Down $2191.44 from June 2020)
- **Summer Camp** = $3588.75 (Down $5355.51 from June 2020)
- **Miscellaneous Rec. Programming** = $2989.63 (Down $5007.04 from June 2020)
- **Community Center revenues are up $35,032.33 as compared to June 2020.**
- **Community Center expenditures are up $159,815.18 as compared to June 2020.**
- **Harrisonville Parks and Recreation Foundation Balance $17,787.09**
- **Harrisonville Dog Park Balance $4755.82**

Administration:

- Parks and Recreation Foundation Golf Tournament is scheduled for July 23rd and currently we have a lunch sponsor, a hole in one sponsor, 10 hole sponsors, 3 silent auction sponsors with 3 teams registered.
- Royal Construction was sent a Notice of Award and contract for the Outdoor Pool Improvements.
- West Central Auction of the fitness equipment brought in $5285 with the downstairs equipment and $4829.20 with the upstairs equipment totaling $10,014.20.
- Staff received onsite CivicRec software training on June 8th at the center.
- Director Purkey and Park Board Member Caruthers attended the Cass County Coalition for Aging meeting on June 22nd.
- Staff met with Midwest Pool Management to discuss ways to improve the swim lesson program on June 29th.

Community Center:

- Enter Bills into INcode
- Complete Daily Deposits
- Edit/Display Weekly Manager Schedule
- Create Fitness Class Calendar
- Update All Facility Calendars (Gym, Fitness Rooms, Indoor Pool)
- Create & Open New Sessions for Learn to Swim and Advanced Swim Classes in RecTrac
- Update Website & Facebook for all Programming & Calendars
- Audit New / Renewed Membership Paperwork
- Audit EFT Account Information
- File completed audited paperwork
- Process June Membership Installment Billings
- Upload June Debits to Bank
- Complete Payment Reversals for Payment Declines
- Complete ACH/EFT onto spreadsheet – mail payment due letters
- Renew June Monthly Installment Billed Memberships

- Submit Visit Record / Process payment for - SilverSneaker & Renew Active Fitness Membership Payment
- Invoice Corporate Accounts (CITY, CASGV, HSD, Sioux Chief) for Monthly Memberships
- Process payments received from monthly invoices
- Complete Building Rentals HCC & Park Area Shelters
- Mailed or Emailed Invoices for reservation amounts due
- Process Weekly Rental Set Ups for Maintenance – Place daily/ weekly rentals on bulletin board for all staff (update when needed)
- Email/Print Report - Front Desk, Maintenance, & Building Supervisors weekend reservation reports
- Assist and work HCC Front Desk / Tot-watch
- Continue to update or revise Household / Client information
- Send Textcaster Notifications
- Assist with MPM regarding indoor pool, programs, staff, and other
- HCC Fitness Equipment (upstairs) Auction ended on June 23rd and equipment pick up started on June 25th.

Parks:

- Installed mulch to all playground surfaces at City Park
- Added milling to washed out area of the trail
- Cleared out blocked culvert along trail system
- Installed t-post throughout City Park in preparation for the 4th of July Celebrations

Community Center Maintenance:

- HCC Indoor Swimming Pool installed a new main drain grate on June 21st.
- HCC Indoor Pool HVAC Unit was installed and programed
- HCC Free Weight, Tot Watch and Party Pit walls were painted
- Hometown Flooring installed the fitness flooring in the downstairs fitness area and tot watch. Hometown Flooring installed the fitness tiles in the upstairs free weight area
- Staff installed medal paneling in the upstairs free weight area
- Four Seasons installed LED lights in the lobby and fitness areas of the center
- Fitness Equipment was delivered on July 8th and 9th and installed on the 10th

Recreation:

- Youth Volleyball league finished on June 5th.
- Youth Baseball/Softball started games on May 17th.
- Kids Night Out had 26 children at the event on June 16th.
- Pawpalooza Fund Raising Event is scheduled for September 18th.
- Summer Camp has 68 participants enrolled for the week of May 31st.
- Partnered with Cass County Library to host a Storywalk at City Park

Fitness:

- Silver Sneakers averaged 3 participants
- Group Active averaged 8 participants
- Gentle Yoga averaged 5 participants
- Strength & Body Circuit averaged 2 participants
- Zumba averaged 13 participants
- Martial Arts averaged 2 participants

- HIIT averaged 1 participant
- Basic Water Aerobics averaged 8 participants
- Group Centergy averaged 0 participants – due to instructor availability
- Fitness On Demand FLEX had 1 participants register
- Brenda Thomas completed the Silver Sneakers certification

Events:

- Park Foundation Golf Tournament July 23rd.
- Love the Square Block Party is scheduled for August 8th and P&R department will have a booth at the event.
- Pawpalooza Fund Raising Event is scheduled for September 18th.
- Movie in the Park scheduled for July 30th and August 20th

Staffing:

- Charles Reece and Shannon Sipple were hired as the Facility Maintenance Technicians and start July 12th.
- Hiring for Part-time Parks Maintenance, Front Desk/Tot Watch Attendants and Fitness Floor attendants.

City of Harrisonville, MO

Budget Report

Account Summa

For Fiscal: 2021 Period Ending: 07/31/2

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Per Remai
Fund: 11 - PARK FUND							
Revenue							
11 -5111	REAL ESTATE TAXES	153,888.23	153,888.23	0.00	69,569.88	-84,318.35	54.
11 -5112	PERSONAL PROPERTY TAX	30,627.63	30,627.63	0.00	18,959.43	-11,668.20	38.
11 -5113	SUR TAX MERCHANTS/REPLACEMENT	15,750.00	15,750.00	0.00	5,919.49	-9,830.51	62.
11 -5117	CORPORATE/RR/UTILITY TAX	1,500.00	1,500.00	0.00	121.92	-1,378.08	91.
11 -5121	FINANCIAL INSTITUTION TAX	500.00	500.00	0.00	0.00	-500.00	100.
11 -5307	RENTAL INCOME	14,941.10	14,941.10	0.00	2,713.80	-12,227.30	81.
11 -5309	SHOOTING RANGE REVENUE	3,840.00	3,840.00	0.00	1,771.00	-2,069.00	53.
11 -5334	CONCESSIONS BALL FIELD	8,000.00	8,000.00	0.00	2,862.25	-5,137.75	64.
11 -5418	MISC RECREATION PROGRAMS	0.00	0.00	0.00	1,736.00	1,736.00	0.
11 -5427	YOUTH REC BASE/SOFT BALL	39,825.00	39,825.00	0.00	21,905.92	-17,919.08	44.
11 -5428	YOUTH COMP BASE/SOFT BALL	4,400.00	4,400.00	0.00	0.00	-4,400.00	100.
11 -5429	SAND VOLLEYBALL	800.00	800.00	0.00	0.00	-800.00	100.
11 -5430	ADULT SOFTBALL	10,500.00	10,500.00	0.00	0.00	-10,500.00	100.
11 -5431	POOL AFER HOURS RENTAL	4,800.00	4,800.00	0.00	0.00	-4,800.00	100.
11 -5510	MISCELLANEOUS	5,000.00	5,000.00	0.00	2,200.00	-2,800.00	56.
11 -5520	SPONSORS	8,750.00	8,750.00	0.00	0.00	-8,750.00	100.
11 -5535	AUCTION & SURPLUS SALES	2,500.00	2,500.00	0.00	11,667.00	9,167.00	466.
11 -5815	INTEREST INCOME	200.00	200.00	0.00	0.00	-200.00	100.
11 -5930	TRANSFER FROM GENERAL FUND	290,882.84	290,882.84	0.00	145,441.50	-145,441.34	50.
11 -5935	BOND PROCEEDS	872,297.00	872,297.00	0.00	37,720.00	-834,577.00	95.
11 -5936	LEASE PROCEEDS	228,738.00	228,738.00	0.00	192,024.60	-36,713.40	16.
	Revenue Total:	**1,697,739.80**	**1,697,739.80**	**0.00**	**514,612.79**	**-1,183,127.01**	**69.**
Expense							
11 -0240 -0216-00	OTHER CONTRACTUAL SERVICES	4,800.00	4,800.00	0.00	0.00	4,800.00	100.
11 -0240 -0504-00	MACHINERY & EQUIPMENT	5,000.00	5,000.00	0.00	0.00	5,000.00	100.
11 -0990 -4218-00	OUTDOOR POOL IMPROVEMENTS	830,297.00	830,297.00	0.00	37,720.00	792,577.00	95.
11 -0990 -4219-00	BUILDINGS (POLE BARN)	42,000.00	42,000.00	0.00	0.00	42,000.00	100.
11 -1125 -0101-00	SALARY FULLTIME	236,050.00	236,050.00	0.00	92,707.75	143,342.25	60.
11 -1125 -0102-00	SALARY PARTTIME	38,115.00	38,115.00	0.00	10,357.19	27,757.81	72.
11 -1125 -0103-00	SALARY OVERTIME	4,376.00	4,376.00	0.00	82.87	4,293.13	98.
11 -1125 -0104-00	FICA	18,058.00	18,058.00	0.00	8,036.65	10,021.35	55.
11 -1125 -0106-00	WORKERS COMP	14,182.00	14,182.00	0.00	0.00	14,182.00	100.
11 -1125 -0107-00	RETIREMENT	19,080.00	19,080.00	0.00	8,997.17	10,082.83	52.
11 -1125 -0108-00	HEALTH INSURANCE	42,630.00	42,630.00	0.00	17,617.98	25,012.02	58.
11 -1125 -0109-00	DENTAL INSURANCE	1,440.00	1,440.00	0.00	655.56	784.44	54.
11 -1125 -0110-00	OTHER PAYROLL INSURANCE	1,445.00	1,445.00	0.00	575.46	869.54	60.
11 -1125 -0201-00	UTILITIES	30,000.00	30,000.00	0.00	7,932.03	22,067.97	73.
11 -1125 -0203-00	PRINTING & ADVERTISING	1,530.00	1,530.00	0.00	0.00	1,530.00	100.
11 -1125 -0207-00	TRAVEL & TRAINING	1,365.00	1,365.00	0.00	0.00	1,365.00	100.
11 -1125 -0210-00	MAINTENANCE & REPAIRS	5,550.00	5,550.00	0.00	2,479.22	3,070.78	55.
11 -1125 -0211-00	EQUIPMENT MAINTENANCE	2,000.00	2,000.00	0.00	665.80	1,334.20	66.
11 -1125 -0213-00	UNIFORM MAINTENANCE	1,625.00	1,625.00	0.00	253.30	1,371.70	84.
11 -1125 -0216-00	OTHER CONTRACTUAL SERVICE	53,559.00	53,559.00	0.00	6,174.32	47,384.68	88.
11 -1125 -0302-00	GAS, OIL & GREASE	9,256.00	9,256.00	0.00	5,393.71	3,862.29	41.
11 -1125 -0307-00	EQUIPMENT MAINTENANCE	6,875.00	6,875.00	0.00	1,263.89	5,611.11	81.
11 -1125 -0310-00	SUPPLIES	12,650.00	12,650.00	123.91	12,750.82	-100.82	-0.
11 -1125 -0320-00	CONCESSION SUPPLIES	6,320.00	6,320.00	0.00	1,634.95	4,685.05	74.
11 -1125 -0323-00	YOUTH BASE/SOFT BALL SUPPLIES	13,125.00	13,125.00	0.00	1,003.76	12,121.24	92.
11 -1125 -0324-00	ADULT LEAGUE SUPPLIES	5,640.00	5,640.00	0.00	0.00	5,640.00	100.
11 -1125 -0325-00	SPECIAL EVENTS SUPPLIES	3,050.00	3,050.00	0.00	1,033.29	2,016.71	66.

Budget Report **For Fiscal: 2021 Period Ending: 07/31/2021**

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Per Remai
11 -1125 -0351-00	COMPUTER EQUIPMENT	350.00	350.00	0.00	0.00	350.00	100.
11 -1125 -0401-00	INSURANCE	12,970.80	12,970.80	0.00	0.00	12,970.80	100.
11 -1125 -0430-00	OFFICE FACILITIES & SERVICES	12,550.00	12,550.00	0.00	6,274.98	6,275.02	50.
11 -1125 -0496-00	EQUIPMENT LEASE	33,113.00	33,113.00	0.00	602.87	32,510.13	98.
11 -1125 -0504-00	MACHINERY & EQUIPMENT	228,738.00	228,738.00	0.00	192,024.60	36,713.40	16.
	Expense Total:	**1,697,739.80**	**1,697,739.80**	**123.91**	**416,238.17**	**1,281,501.63**	**75.**
	Fund: 11 - PARK FUND Surplus (Deficit):	**0.00**	**0.00**	**-123.91**	**98,374.62**	**98,374.62**	**0.**
Fund: 13 - AQUATIC CENTER FUND							
Revenue							
13 -5333	SWIMMING POOL USE FEE	93,680.00	93,680.00	0.00	0.00	-93,680.00	100.
13 -5336	POOL SEASON PASSES	32,870.00	32,870.00	0.00	0.00	-32,870.00	100.
13 -5337	LIFEGUARD UNIFORM REVENUE	300.00	300.00	0.00	0.00	-300.00	100.
13 -5509	NON TAXABLE MISC	30,000.00	30,000.00	0.00	0.00	-30,000.00	100.
13 -5510	MISCELLANEOUS	6,550.00	6,550.00	0.00	0.00	-6,550.00	100.
13 -5815	INTEREST INCOME	300.00	300.00	0.00	0.00	-300.00	100.
	Revenue Total:	**163,700.00**	**163,700.00**	**0.00**	**0.00**	**-163,700.00**	**100.**
Expense							
13 -0240 -0504-00	MACHINERY & EQUIPMENT	7,500.00	7,500.00	0.00	0.00	7,500.00	100.
13 -1124 -0102-00	SALARY PARTTIME	0.00	0.00	0.00	204.41	-204.41	0.
13 -1124 -0104-00	FICA	0.00	0.00	0.00	15.63	-15.63	0.
13 -1124 -0201-00	UTILITIES	30,315.00	30,315.00	0.00	7,479.10	22,835.90	75.
13 -1124 -0203-00	PRINTING & ADVERTISING	180.00	180.00	0.00	0.00	180.00	100.
13 -1124 -0210-00	MAINTENANCE & REPAIR	7,090.00	7,090.00	0.00	375.30	6,714.70	94.
13 -1124 -0211-00	EQUIPMENT MAINTENANCE	2,900.00	2,900.00	0.00	102.86	2,797.14	96.
13 -1124 -0216-00	OTHER CONTRACTUAL SERVICE	72,500.00	72,500.00	0.00	1,990.86	70,509.14	97.
13 -1124 -0303-00	CHEMICALS	9,445.00	9,445.00	0.00	0.00	9,445.00	100.
13 -1124 -0304-00	UNIFORMS	3,395.00	3,395.00	0.00	0.00	3,395.00	100.
13 -1124 -0307-00	EQUIPMENT MAINTENANCE	1,800.00	1,800.00	0.00	267.99	1,532.01	85.
13 -1124 -0310-00	SUPPLIES	5,440.00	5,440.00	0.00	41.93	5,398.07	99.
13 -1124 -0320-00	CONCESSION SUPPLIES	13,015.00	13,015.00	0.00	408.00	12,607.00	96.
13 -1124 -0401-00	INSURANCE	3,099.60	3,099.60	0.00	0.00	3,099.60	100.
13 -1124 -0430-00	OFFICE FACILITIES & SERVICES	7,020.00	7,020.00	0.00	3,510.00	3,510.00	50.
	Expense Total:	**163,699.60**	**163,699.60**	**0.00**	**14,396.08**	**149,303.52**	**91.**
	Fund: 13 - AQUATIC CENTER FUND Surplus (Deficit):	**0.40**	**0.40**	**0.00**	**-14,396.08**	**-14,396.48**	**99,120.**
Fund: 15 - COMMUNITY CENTER FUND							
Revenue							
15 -5022	PARK SALES TAX	1,062,854.00	1,062,854.00	0.00	632,072.83	-430,781.17	40.
15 -5350	DAILY PASSES	75,040.00	75,040.00	0.00	38,271.80	-36,768.20	49.
15 -5351	ANNUAL MEMBERSHIPS	732,035.00	732,035.00	0.00	247,868.98	-484,166.02	66.
15 -5352	SENIOR RENT	6,950.00	6,950.00	0.00	3,828.84	-3,121.16	44.
15 -5353	SWIM TEAM RENT	6,000.00	6,000.00	0.00	637.50	-5,362.50	89.
15 -5354	ROOM RENTAL	46,550.00	46,550.00	0.00	7,239.35	-39,310.65	84.
15 -5355	SPECIAL EVENTS	5,350.00	5,350.00	0.00	100.00	-5,250.00	98.
15 -5356	OVERTIME FEES	1,100.00	1,100.00	0.00	67.50	-1,032.50	93.
15 -5358	ALCOHOL APPLICATION FEES	50.00	50.00	0.00	0.00	-50.00	100.
15 -5359	TOT WATCH FEES	3,200.00	3,200.00	0.00	921.00	-2,279.00	71.
15 -5406	YOUTH BASKETBALL	14,000.00	14,000.00	0.00	0.00	-14,000.00	100.
15 -5407	SUMMER CAMP	68,500.00	68,500.00	0.00	3,588.75	-64,911.25	94.
15 -5408	TINY TIKES PROGRAMS	3,600.00	3,600.00	0.00	0.00	-3,600.00	100.
15 -5409	YOUTH VOLLEYBALL	6,500.00	6,500.00	0.00	6,805.00	305.00	104.
15 -5410	BEFORE & AFTER SCHOOL PROGRAMS	47,500.00	47,500.00	0.00	5,544.00	-41,956.00	88.
15 -5417	MEN'S 5 0N 5 BASKETBALL	2,400.00	2,400.00	0.00	0.00	-2,400.00	100.
15 -5418	MISC RECREATION PROGRAMS	22,000.00	22,000.00	0.00	2,989.63	-19,010.37	86.
15 -5421	FITNESS CLASSES	15,505.00	15,505.00	0.00	949.75	-14,555.25	93.
15 -5422	WATER AEROBICS	2,250.00	2,250.00	0.00	224.75	-2,025.25	90.
15 -5423	SWIM LESSONS	13,650.00	13,650.00	0.00	1,648.69	-12,001.31	87.
15 -5425	LIFEGUARD TRAINING	3,465.00	3,465.00	0.00	0.00	-3,465.00	100.

Budget Report | **For Fiscal: 2021 Period Ending: 07/31/2021**

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Per Remai
15 -5426	SWIM TEAM	4,500.00	4,500.00	0.00	0.00	-4,500.00	100.(
15 -5427	ADULT VOLLEYBALL	4,360.00	4,360.00	0.00	130.00	-4,230.00	97.(
15 -5428	BATTING CAGES	17,160.00	17,160.00	0.00	0.00	-17,160.00	100.(
15 -5429	POOL RENTAL-SPLASH PAD	3,360.00	3,360.00	0.00	0.00	-3,360.00	100.(
15 -5430	PATIOI RENTAL OBSTACLE COURSE	5,280.00	5,280.00	0.00	0.00	-5,280.00	100.(
15 -5509	NON-TAXABLE MISC	1,400.00	1,400.00	0.00	308.36	-1,091.64	77.!
15 -5510	MISCELLANEOUS	7,200.00	7,200.00	0.00	870.00	-6,330.00	87.!
15 -5516	SHORT & OVER	0.00	0.00	0.00	-5.00	-5.00	0.(
15 -5519	ON-SITE SALES COMMISSION	1,800.00	1,800.00	0.00	951.91	-848.09	47.:
15 -5520	SPONSORS	1,000.00	1,000.00	0.00	450.00	-550.00	55.(
15 -5521	PERSONAL TRAINER	8,000.00	8,000.00	0.00	3,085.00	-4,915.00	61.4
15 -5524	ACTIVATION FEE	11,250.00	11,250.00	0.00	0.00	-11,250.00	100.(
15 -5537	DONATIONS	0.00	0.00	0.00	350.20	350.20	0.(
15 -5815	INTEREST INCOME	730.00	730.00	0.00	123.38	-606.62	83.:
15 -5931	TRANSFER FROM OTHER FUNDS	180,106.10	180,106.10	0.00	90,052.98	-90,053.12	50.(
15 -5935	BOND PROCEEDS	1,178,800.00	1,178,800.00	0.00	32,946.17	-1,145,853.83	97.:
15 -5936	LEASE PROCEEDS	170,000.00	170,000.00	0.00	4,918.12	-165,081.88	97.:
	Revenue Total:	**3,733,445.10**	**3,733,445.10**	**0.00**	**1,086,939.49**	**-2,646,505.61**	**70.ε**
Expense							
15 -0103 -0101-00	SALARY FULLTIME	173,802.00	173,802.00	0.00	76,945.44	96,856.56	55.:
15 -0103 -0102-00	SALARY PARTTIME	86,742.00	86,742.00	0.00	31,875.23	54,866.77	63.:
15 -0103 -0103-00	SALARY OVERTIME	1,552.00	1,552.00	0.00	18.54	1,533.46	98.ε
15 -0103 -0104-00	FICA	20,050.00	20,050.00	0.00	8,790.41	11,259.59	56.:
15 -0103 -0106-00	WORKERS COMP	5,200.00	5,200.00	0.00	0.00	5,200.00	100.(
15 -0103 -0107-00	RETIREMENT	14,903.00	14,903.00	0.00	6,035.15	8,867.85	59.!
15 -0103 -0108-00	HEALTH INSURANCE	34,490.00	34,490.00	0.00	13,404.33	21,085.67	61.:
15 -0103 -0109-00	DENTAL INSURANCE	1,040.00	1,040.00	0.00	537.95	502.05	48.:
15 -0103 -0110-00	OTHER PAYROLL INSURANCE	1,291.00	1,291.00	0.00	777.32	513.68	39.:
15 -0103 -0203-00	PRINTING & ADVERTISING	10,100.00	10,100.00	0.00	354.18	9,745.82	96.4
15 -0103 -0205-00	POSTAGE	200.00	200.00	0.00	0.00	200.00	100.(
15 -0103 -0207-00	TRAVEL & TRAINING	5,200.00	5,200.00	0.00	30.00	5,170.00	99.4
15 -0103 -0211-00	EQUIPMENT MAINTENANCE	4,584.00	4,584.00	0.00	0.00	4,584.00	100.(
15 -0103 -0216-00	OTHER CONTRACTUAL SERVICE	6,965.20	6,965.20	0.00	5,886.42	1,078.78	15.4
15 -0103 -0218-00	CREDIT CARD PROCESSING FEES	12,500.00	12,500.00	0.00	5,736.77	6,763.23	54.:
15 -0103 -0304-00	UNIFORMS	800.00	800.00	0.00	0.00	800.00	100.(
15 -0103 -0305-00	SAFETY EQUIPMENT	50.00	50.00	0.00	0.00	50.00	100.(
15 -0103 -0310-00	SUPPLIES	8,180.00	8,180.00	0.00	4,252.74	3,927.26	48.(
15 -0103 -0401-00	INSURANCE	33,075.00	33,075.00	0.00	0.00	33,075.00	100.(
15 -0103 -0402-00	TRANSFER TO DEBT SERVICE	700,000.00	700,000.00	0.00	0.00	700,000.00	100.(
15 -0103 -0403-00	DUES & SUBSCRIPTIONS	2,220.00	2,220.00	0.00	983.10	1,236.90	55.:
15 -0103 -0430-00	OFFICE FACILITIES & SERVICES	37,277.00	37,277.00	0.00	17,503.68	19,773.32	53.(
15 -0103 -0460-00	BAD DEBT	1,300.00	1,300.00	0.00	0.00	1,300.00	100.(
15 -0103 -0496-00	EQUIPMENT LEASE	62,000.00	62,000.00	0.00	528.22	61,471.78	99.:
15 -0103 -0504-00	MACHINERY & EQUIPMENT	20,000.00	20,000.00	0.00	0.00	20,000.00	100.(
15 -0240 -0216-00	OTHER CONTRACTUAL SERVICES	10,750.00	10,750.00	0.00	0.00	10,750.00	100.(
15 -0240 -0351-00	COMPUTER EQUIPMENT	18,300.00	18,300.00	0.00	0.00	18,300.00	100.(
15 -0240 -0504-00	MACHINERY & EQUIPMENT	10,000.00	10,000.00	0.00	8,839.72	1,160.28	11.(
15 -0990 -2014-00	HVAC REPLACEMENT	626,000.00	626,000.00	0.00	106,841.36	519,158.64	82.!
15 -0990 -2015-00	INDOOR POOL REPAIR	92,800.00	92,800.00	0.00	0.00	92,800.00	100.(
15 -0990 -2016-00	OUTDOOR POOL REPAIR	150,000.00	150,000.00	0.00	82,041.00	67,959.00	45.:
15 -0990 -2017-00	OBSTACLE COURSE	310,000.00	310,000.00	0.00	0.00	310,000.00	100.(
15 -1119 -0101-00	SALARY FULLTIME	58,423.00	58,423.00	0.00	30,417.83	28,005.17	47.!
15 -1119 -0102-00	SALARY PARTTIME	16,808.40	16,808.40	0.00	6,715.65	10,092.75	60.(
15 -1119 -0103-00	SALARY OVERTIME	4,009.00	4,009.00	0.00	0.00	4,009.00	100.(
15 -1119 -0104-00	FICA	6,062.00	6,062.00	0.00	2,952.55	3,109.45	51.:
15 -1119 -0106-00	WORKERS COMP	1,336.00	1,336.00	0.00	0.00	1,336.00	100.(
15 -1119 -0107-00	RETIREMENT	6,056.00	6,056.00	0.00	2,950.52	3,105.48	51.:
15 -1119 -0108-00	HEALTH INSURANCE	23,295.00	23,295.00	0.00	11,055.78	12,239.22	52.!

Budget Report **For Fiscal: 2021 Period Ending: 07/31/2021**

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Per Remai
15 -1119 -0109-00	DENTAL INSURANCE	810.00	810.00	0.00	403.44	406.56	50.:
15 -1119 -0110-00	OTHER PAYROLL INSURANCE	550.00	550.00	0.00	231.28	318.72	57.!
15 -1119 -0201-00	UTILITIES	185,160.00	185,160.00	0.00	69,568.01	115,591.99	62.4
15 -1119 -0207-00	TRAVEL & TRAINING	500.00	500.00	0.00	0.00	500.00	100.(
15 -1119 -0211-00	EQUIPMENT MAINTENANCE	9,000.00	9,000.00	0.00	1,615.97	7,384.03	82.(
15 -1119 -0216-00	OTHER CONTRACTUAL SERVICE	55,668.00	55,668.00	0.00	35,845.38	19,822.62	35.(
15 -1119 -0303-00	CHEMICALS	1,500.00	1,500.00	0.00	0.00	1,500.00	100.(
15 -1119 -0305-00	SAFETY EQUIPMENT	250.00	250.00	0.00	153.11	96.89	38.:
15 -1119 -0307-00	EQUIPMENT MAINTENANCE	4,300.00	4,300.00	0.00	1,852.27	2,447.73	56.!
15 -1119 -0310-00	SUPPLIES	19,200.00	19,200.00	0.00	10,601.89	8,598.11	44.:
15 -1119 -0350-00	SMALL TOOLS/EQUIPMENT	3,600.00	3,600.00	0.00	0.00	3,600.00	100.(
15 -1119 -0425-00	MDNR PRINCIPAL PAYMENT	18,105.00	18,105.00	0.00	9,465.50	8,639.50	47.:
15 -1119 -0440-00	MDNR INTEREST PAYMENT	1,000.00	1,000.00	0.00	0.00	1,000.00	100.(
15 -1119 -0504-00	MACHINERY & EQUIPMENT	328,000.00	328,000.00	0.00	12,879.29	315,120.71	96.(
15 -1124 -0102-00	SALARY PARTTIME	0.00	0.00	0.00	1,515.66	-1,515.66	0.(
15 -1124 -0104-00	FICA	0.00	0.00	0.00	115.95	-115.95	0.(
15 -1124 -0211-00	EQUIPMENT MAINTENANCE	6,600.00	6,600.00	0.00	1,385.92	5,214.08	79.(
15 -1124 -0216-00	OTHER CONTRACTUAL SERVICE	214,945.00	214,945.00	0.00	50,662.97	164,282.03	76.4
15 -1124 -0303-00	CHEMICALS	6,265.00	6,265.00	0.00	2,714.11	3,550.89	56.(
15 -1124 -0304-00	UNIFORMS	750.00	750.00	0.00	411.00	339.00	45.:
15 -1124 -0305-00	SAFETY EQUIPMENT	1,080.00	1,080.00	0.00	0.00	1,080.00	100.(
15 -1124 -0307-00	EQUIPMENT MAINTENANCE	1,670.00	1,670.00	0.00	928.75	741.25	44.:
15 -1124 -0310-00	SUPPLIES	1,425.00	1,425.00	0.00	210.97	1,214.03	85.:
15 -1126 -0101-00	SALARY FULLTIME	54,765.00	54,765.00	0.00	31,717.00	23,048.00	42.(
15 -1126 -0102-00	SALARY PARTTIME	118,761.50	118,761.50	0.00	47,543.54	71,217.96	59.!
15 -1126 -0103-00	SALARY OVERTIME	2,060.00	2,060.00	0.00	0.00	2,060.00	100.(
15 -1126 -0104-00	FICA	13,435.00	13,435.00	0.00	6,258.48	7,176.52	53.4
15 -1126 -0106-00	WORKERS COMP	3,000.00	3,000.00	0.00	0.00	3,000.00	100.(
15 -1126 -0107-00	RETIREMENT	5,512.00	5,512.00	0.00	2,309.19	3,202.81	58.:
15 -1126 -0108-00	HEALTH INSURANCE	20,040.00	20,040.00	0.00	6,999.95	13,040.05	65.(
15 -1126 -0109-00	DENTAL INSURANCE	690.00	690.00	0.00	379.63	310.37	44.!
15 -1126 -0110-00	OTHER PAYROLL INSURANCE	485.00	485.00	0.00	217.81	267.19	55.(
15 -1126 -0207-00	TRAVEL & TRAINING	500.00	500.00	0.00	200.00	300.00	60.(
15 -1126 -0211-00	EQUIPMENT MAINTENANCE	3,950.00	3,950.00	0.00	95.14	3,854.86	97.!
15 -1126 -0216-00	OTHER CONTRACTUAL SERVICE	26,128.00	26,128.00	0.00	6,847.92	19,280.08	73.:
15 -1126 -0307-00	EQUIPMENT MAINTENANCE	2,565.00	2,565.00	0.00	0.00	2,565.00	100.(
15 -1126 -0310-00	SUPPLIES	14,860.00	14,860.00	0.00	11,214.21	3,645.79	24.!
15 -1126 -0504-00	MACHINERY & EQUIPMENT	10,000.00	10,000.00	0.00	4,821.00	5,179.00	51.:
15 -1126 -0702-00	AEROBICS	2,000.00	2,000.00	0.00	0.00	2,000.00	100.(
15 -1126 -0706-00	YOUTH BASKETBALL	6,875.00	6,875.00	0.00	3,680.00	3,195.00	46.4
15 -1126 -0716-00	YOUTH VOLLEYBALL	500.00	500.00	0.00	400.00	100.00	20.(
15 -1126 -0717-00	5 ON 5 BASKETBALL	2,080.00	2,080.00	0.00	0.00	2,080.00	100.(
15 -1126 -0718-00	MISC RECREATION PROGRAMS	4,500.00	4,500.00	0.00	-30.00	4,530.00	100.(
15 -1126 -0719-00	ADULT VOLLEYBALL	3,000.00	3,000.00	0.00	0.00	3,000.00	100.(
	Expense Total:	**3,733,445.10**	**3,733,445.10**	**0.00**	**748,689.23**	**2,984,755.87**	**79.!**
	Fund: 15 - COMMUNITY CENTER FUND Surplus (Deficit):	**0.00**	**0.00**	**0.00**	**338,250.26**	**338,250.26**	**0.(**
	Report Surplus (Deficit):	**0.40**	**0.40**	**-123.91**	**422,228.80**	**422,228.40**	**57,100.(**

Attachment: Directors Report July 21 (Director's Report)

Budget Report **For Fiscal: 2021 Period Ending: 07/31/2021**

Group Summa

Account Typ...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Per Remai
Fund: 11 - PARK FUND						
Revenue	1,697,739.80	1,697,739.80	0.00	514,612.79	-1,183,127.01	69.
Expense	1,697,739.80	1,697,739.80	123.91	416,238.17	1,281,501.63	75.
Fund: 11 - PARK FUND Surplus (Deficit):	**0.00**	**0.00**	**-123.91**	**98,374.62**	**98,374.62**	**0.**
Fund: 13 - AQUATIC CENTER FUND						
Revenue	163,700.00	163,700.00	0.00	0.00	-163,700.00	100.
Expense	163,699.60	163,699.60	0.00	14,396.08	149,303.52	91.
Fund: 13 - AQUATIC CENTER FUND Surplus (Deficit):	**0.40**	**0.40**	**0.00**	**-14,396.08**	**-14,396.48**	**99,120.**
Fund: 15 - COMMUNITY CENTER FUND						
Revenue	3,733,445.10	3,733,445.10	0.00	1,086,939.49	-2,646,505.61	70.
Expense	3,733,445.10	3,733,445.10	0.00	748,689.23	2,984,755.87	79.
Fund: 15 - COMMUNITY CENTER FUND Surplus (Deficit):	**0.00**	**0.00**	**0.00**	**338,250.26**	**338,250.26**	**0.**
Report Surplus (Deficit):	**0.40**	**0.40**	**-123.91**	**422,228.80**	**422,228.40**	**57,100.**

Attachment: Directors Report July 21 (Director's Report)

Fund Summa

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
11 - PARK FUND	0.00	0.00	-123.91	98,374.62	98,374.62
13 - AQUATIC CENTER FUND	0.40	0.40	0.00	-14,396.08	-14,396.48
15 - COMMUNITY CENTER FUND	0.00	0.00	0.00	338,250.26	338,250.26
Report Surplus (Deficit):	**0.40**	**0.40**	**-123.91**	**422,228.80**	**422,228.40**

Funded Parks COP Projects

Funding Source	Project	Estimated Amount	Amortization	Year	Actual Cost	Project Status
Equipment Lease	4x4 1/2 ton Truck			2022		
Equipment Lease	4x4 Dump Body Truck			2022		
Equipment Lease	HCC Cardio Equipment		3	2021	$156,900	Install Schedule for July 8th (Leased Items)
Equipment Lease	Polaris Ranger		8	2021		
Equipment Lease	Zero-Turn Mower		8	2021		
Equipment Lease	Tractor		8	2021		
Equipment Lease	4x4 3/4 Ton Truck		8	2021		
Equipment Lease	4x4 Service Body Truck		8	2021		
Short Term Note	Outdoor Pool Repairs	$1,090,297	5	2021	$1,019,200	Notice of award has been sent to Royal Construction
Short Term Note	CC Pool Hvac	$375,000	5	2021	$313,468	Completed
Short Term Note	Fitness Equipment	$200,000	5	2021	$193,476	Install Schedule for July 8th
Short Term Note	Flooring Replacement	$150,000	5	2021	$135,275	In Progress
Short Term Note	Other CC Hvac Units	$90,000	5	2021		4 Replacement Units have been ordered
Short Term Note	Other CC Hvac	$80,000	5	2021	$35,699	Completed
Short Term Note	Divider Curtain	$30,000	5	2021		
Short Term Note	Pole Barn Parks Equipment Storage 30 X 40 Barn	$30,000	5	2021		
Short Term Note	Duct Work Repair & Painting	$29,200	5	2021	$33,860	Completed
Short Term Note	Storage Building Install Storage Building	$15,000	5	2021		
Short Term Note	HCC Window Repair	$4,500	5	2021		
Short Term Note	Indoor Pool Rebuild Pool Main Pump	$4,800	5	2021		

Short Term Note	HCC Entryway Flooring replacement	$2,000	5	2021		Scheduled for installation
Short Term Note	Civic Rec Software Upgrade	$35,000	5	2021	$26,585	In Progress
Short Term Note	Indoor Pool Replace Pool Heater	$75,000	4	2022		
Short Term Note	Playground Equipment	$75,000	4	2022		
Short Term Note	HCC Breezeway Heater Repairs	$3,200	4	2022		
Short Term Note	Replace Sauna Promised With Rate Increase	$35,000	4	2022		
Short Term Note	Indoor Pool Replace Filter Valves (4) & Chemtrol Outdated	$13,000	4	2022		
Short Term Note	Water Fountain Replacements	$2,000	4	2021		In Progress
Short Term Note	Weight Room Window Tinting	$2,710		2021	$2,744	Completed
Short Term Note	HCC LED Lighting Upgrades	$17,000	4	2021	$16,938	In Progress
	Total Parks and HCC Projects	**$2,358,707**				
	Total COP Note	**$2,395,297**				

Priority Ranking	**Unfunded Projects**	**Estimated Amount**
	Social Hall Dividers	$5,000
	Batting Cage	$2,000
	Patio Shade Structures	$36,000
	Wall Climbing Course	$13,000
	Replace Shelter Concrete	$12,000
	Dog Park Shelter	$25,000
	Marler Wirt Allen Renovations	
	Skate Park Repairs	$60,000
	Parks Maintenance Building Fence	$15,000
	HCC Gymnasium Floor Resurfacing	$6,000
	HCC Rental Room Flooring upgrades	

HCC Social Hall Flooring upgrade	
HCC Floor scrubber replacement	
HCC North Patio Concrete Repairs	
Obstacle Course On Southside Grass Area	$110,000
Splash Pad Install Splash Pad	$150,000
Shelter Renovations	
HCC Parking Lot Resurfacing	
HCC Water Heater	$37,000
Splash Pad Shade Structure Outdoor Pool	$35,000
Renovate North Park Athletic Complex	$8,000,000
Disk Golf Course	$10,000
Lords Park Playground Renovations	
Trail Expansion	$255,000
City Park Playground Renovations	
Purchase Mill Saw	$8,000
Broadwalk at City Lake	
Parks Wayfinding Signage	
Renovate Parks Entrance signage	
Summer Camp / Rental Venue at City Park	$1,500,000
Update Noth Park Master Plan	
Aquatic Center Concession A/C Unit	$1,000

Aquatic Center Concession Roll-up Window	
City Park Sidewalk	$37,500
Total Amount of Unfunded Projects	**$10,317,500**