



**AGENDA
CITY OF HARRISONVILLE
PARK BOARD
REGULAR MEETING
COMMUNITY CENTER
DECEMBER 14, 2021
6:00 PM**

- I. Call to Order**
 - 1. Roll Call**
- II. Public Participation**
- III. Ceremonial Matters**
- IV. Approval of Minutes**
 - 1. Park Board Minutes - November 9th, 2021**
- V. Parks and Recreation Department**
 - 1. Director's Report**
- VI. Other Business**
- VII. Adjourn from Regular Session**

Posted on City Hall Bulletin Board this day of

Grant Purkey, Parks & Recreation Director



TO: Park Board
FROM: Grant Purkey,
DATE: December 10, 2021
SUBJECT: Park Board Minutes - November 9th, 2021

Type of Item: *Approval*

1. Action Item (ID # 4077)

Park Board Minutes - November 9th, 2021

Attachments:

PB Meeting Notes 11-9-21 (DOCX)

Park Board Meeting Notes

11/9/21

In Attendance

- Bret Reece
 - Vanessa Hargrave
 - Martin Parks
 - Cathy Faris
 - David Atkinson
 - Brent Caruthers
 - Kim Troby
 - Mayor Bowman
 - Ed Roberts Excused
 - Laura Frees Excused
 - Sand Franklin
 - Grant Purkey
 - Scott Garrie
 - Gabe Dalton
1. Call to Order
 - a. Meeting called to order by Chairman Faris
 - b. Roll Call
 2. Public Participation
 - a. None
 3. Ceremonial Matters
 4. Approval of the Minutes
 - a. Motion to approve by Parks, second by Hargrave, All approve – 10/12/21 Minutes
 - b. Motion to approve by Parks, second by Hargrave, All approve – 10/19/21 Minutes
 5. P&R Department
 - a. Director Report
 - i. Memberships are on the steady climb
 - ii. Director Purkey stated Sales Tax was up was \$66k from 2020
 1. Mr. Atkinson asked if that was the balance in the fund and would like to have monthly sales tax report given to the park board so they know what to expect.
 - iii. Outdoor pool construction was in progress and working on the demo lines of the concession area. Director Purkey had a progress meeting with Water's Edge.
 - iv. Replaced the hot tub heater which took a couple of weeks to get delivered. Indoor pool pump and filter valves replaced.
 - v. Slow leak in the indoor pool and is located past the zero depth. We will manage until we can get outdoor pool online so we don't have two pools unavailable at the same time.
 1. Mr. Caruthers asked if it was an easy cap, Director Purkey said we don't know yet.
 - vi. The seniors started serving lunches again last week and back up and running.

1. Mr. Atkinson asked if their attendance was back up and Director Purkey said Regina said the creeping back up.
- vii. All the parks were winterized for the winter. All the restrooms closed and the port a potty taken out.
- viii. Marler Wirt Allen construction has started with the fountain. Take a look at the plans that Shannon Sipple made for the fountain. Gabe Dalton passed around the plans for PB members to view. The length of the fountain will run parallel to mechanic street.
 1. Ms. Hargrave asked about the lighting and if we can change the colors in the fountain even without water. Director Purkey said we would be able to adjust the lighting. Director Purkey stated the labor has been donated.
 2. Ms. Faris asked if they are putting sod around there. Director Purkey said that it would have sod.
 3. Mr. Reece asked if we are on track to get it done in time. Director Purkey said yes we are on track right now.
- ix. Youth basketball practice started this week.
- x. We got Berserk athletic jerseys which we believe the kids will like.
- xi. Flick and Fluff is this Saturday. 44 registered for that event.
- xii. Midwest pool management hired a manager, Daniel Ward. Was a former employee of the HCC and is familiar with the pool. Seems to be a good fit.
- xiii. Jazzercise will be done at the end of December. Couldn't come to an agreement on how to structure that contract. Gave them three ways to work the contract where they could make more money and fall in line with the way we need to take registrations, but the instructor declined. Director Purkey said you might get phone calls of people who are upset but know that we did what we could.
 1. Ms. Faris said Jazzercise is very strict with the way they need things setup and are unbending on a lot of things.
 2. Mr. Atkinson asked how big their classes are. Director Purkey explained their scheduled. Atkinson asked if they go to their own free-standing building and how long have they been here? Faris said a couple of years.
 3. Martin Parks asked about martial arts having 1 participant and wanted to know at what point do we cut those programs. Director Purkey stated we will be having a fitness incentive program to help those programs.
 4. Mr. Parks asked what our cost is, and Director Purkey said it costs us nothing, it's just a 70/30 revenue split.
 5. Ms. Faris asked how long some of these classes been around such as spinning. Director Purkey said about 6 months. Director Purkey stated Spin instructor also teaches SilverSneakers.
 6. Mr. Caruthers asked if we are using school gyms again, and Director Purkey stated yes, we are back in those gyms. Mr. Caruthers asked if we still use the cooperate use agreements with the schools and Director Purkey stated we do.

b. Community Garden

- i. Director Purkey explained the costs that would entail moving the community gardens to the community center location. It is around \$4200 - \$5500 for the fencing and water line alone.
 1. Mr. Caruthers asked if they (master gardeners/4H) are participating in the cost at all. Director Purkey stated the soil and plant costs are covered by the 4H. Purkey said he only is presenting the amount that it would cost us.
 2. Mr. Reece asked why it needs to be fenced. Director Purkey said it allows for access for plots that are rentable and keep wildlife out of this.
 3. Mr. Parks asked if there is an estimated return on investment on this. Director Purkey said that he would look into that.
 4. Mr. Atkinson asked about the playground equipment going over in the area discussed and wondering if it would make any sense to push that garden to the west. Director Purkey said there is future parking for the community center more toward the west so he is hesitant to move anything west.
 5. Mr. Reece wants to know more details on how is going to be able to use it, is it community based, and we haven't really discussed how this is a "community garden" and would like to talk more about that before we talk about any money.
 6. Mr. Atkinson asked if they are putting more pressure on the department to do something, and Director Purkey said not really, but still thinking it would nice to have a community garden for the community, it just not that many places that are conducive for the use case.
 7. Mr. Atkinson asked about proximity to the water plant and wondered about them running the water line; and also mentioned how the one on pearl street was put in by the water department and it was unmetered.
 8. Ms. Hargrave asked what Grant, Scott and Gabe thought about it. Purkey said he isn't sold that the community center is the best place.
 9. Mr. Atkinson said that he would recommend tabling it for now.

b. Sand Greens Golf Course

- i. Director Purkey said the contract is coming up expired or going to be expired at the end of the year which will need to be renewed or modified or out for bid.
- ii. Director Purkey stated In the last few weeks we've had a few complaint where citizens are at the course and being verbally assaulted by the golf club president Randy Cooley. The Harrisonville High School cross country coach asked about having a meet, and asked Harrisonville P&R and we said yes. HS CC Coach and his family went out on the course and no one was out there, except a few in their golf carts by the shelter, and someone in a golf cart came up on them and told them "you can't be on the course... and what if I put a golf ball down and hit you." Director Purkey said we spoke to the golf club and told them they cannot do or treat citizens that way. Mr Purkey also brought up another incident where another citizen was with his dog and the golf club president drove up and yelled at them and told them to leave and they cannot be on the course.

- iii. The golf club has 32 members. The past contract setup for 10% for their revenue, resulting in \$600 in revenue for the department from the golf club.
- iv. Director Purkey asked about going out to RFP for the golf club.
 - 1. Mr. Reece said he would be in favor of going to RFP.
 - 2. Mr. Parks said he would like to see a trail around the course
- v. Director Purkey asked if we wanted it to remain a golf course?
 - 1. Mr. Atkinson said we should at least try to keep it for the sand greens and would like to see other avenues for an agreement and try to keep it.
 - 2. Mr. Reece is concerned about a walking trail with golf out there and need some big walk at your own risk signs.
 - 3. Mr. Caruthers said with 32 members, and why can't we setup certain times to allow for different activities such as frisbee golf course?
 - 4. Kim Troby asked what we thought would be the best thing for it and director Purkey mentioned some have thought about possible walking trails with fitness and playground equipment.
 - 5. Mr. Atkinson wants to know what other sand greens golf course and maybe people want to play them.
 - 6. Mr. Caruthers said he thought we should put out for bid and evaluate for the next year.
- vi. Director Purkey said we could look at doing an RFP and do a one-year contract for now.
 - 1. Mr. Parks said whatever it is he doesn't think it needs to be a 10-year contract. Mr. Parks thinks we need to give it some thought and look at a year.
 - 2. Gabe Dalton asked if they know why they stopped mowing the golf course and when.
 - 3. Mr. Atkinson said he doesn't think they have enough manpower to mow it all.
 - 4. Mr. Reece suggests we need a one year and we need to let them know.
 - 5. Ms. Faris asked what are we going to do if they continue their bully like behavior.
 - 6. Ms. Hargrave asked if we can market it more?
 - 7. Ms. Faris asked if we can see their books.
 - 8. Mr. Parks asked what direction do we want to give staff?
 - 9. Mr. Reece said we shouldn't hardballing them for one year.
 - 10. Mr. Atkinson said there is too much to consider to solve it tonight but look at a one year contract.
 - 11. Mr. Reece said we have a large property but people stop short because they feel it's off limits.
 - 12. Mr. Atkinson asked if we have a copy of the contract.
- vii. Director Purkey said he can get them a version of the contract from what he can find. Director Purkey said we have time to look at options. Director Purkey will have the attorney draft up a version of the contract and bring it back.
 - 1. Mr. Caruthers wanted to know if they have been made aware of the dam access situation and Gabe said he went out there and made them aware.

- c. Ballfield update
 - i. Purkey said we are working with Clark and Enersen to see how we can develop the park and generate sales tax dollars. The renderings were provided. Synthetic fields, rectangle is the indoor turf field. Tournament attraction plan. Hargrave said CCJAA is looking for a place to play. Purkey said Ben the CPA is looking to roll short term note into long term note and look at getting the funding in order. We will be bringing more information for the ballfields.
 - 1. Hargrave asked why 5 instead of 4 fields. Purkey stated because its tournament driven to bring more people to town.
 - 2. Hargrave asked about the NPAC, and Mr Purkey said this right now is to get the wheels turning.
 - ii. Director Purkey said the city park facility is also something to consider and the master plan group said it could bring in \$3000 weekly.
- d. P&R CIP Priority Ranking
 - i. Assistant Director Garrie explained how we wanted to get input from the Park Board regarding prioritization of CIP projects. Assistant Director Garrie explained the scoring system to help prioritize CIP projects. The sheets were distributed and asked that they be completed as best as possible by the next park board meeting.
 - 1. Mr. Reece, Atkinson, and Caruthers expresses concerns about the board of alderman filling it out and that they don't think it should be something they have influence on.
- e. Good of the Order
 - i. Mr. Reece said he thinks staff is doing a great job. His stated his frustration expressed in the meeting is not directed toward staff.
 - ii. Mr. Atkinson asked if we are repainting the pool building after the renovation as he would hate to have a brand-new building all shiny and bright but then look like it's still a 25-year-old building. Director Purkey stated we can get that from savings.
 - iii. Ms. Hargrave said the tile on the outside is faded, asked if we can get someone at the school to help with the art.

Motion to adjourn, all voted aye.

Meeting Adjourned



TO: Park Board
FROM: Grant Purkey,
DATE: December 10, 2021
SUBJECT: Director's Report

Type of Item: *Discussion*

1. Discussion Item (ID # 4078)

Director's Report

Attachments:

Directors Report December 21 (DOCX)

**December
2021**

Monthly Report – Harrisonville Parks & Recreation

Membership Statistics for November 2021:

- **Total Memberships** = 2236 (Primary Holders)
- **Total Number of Members** = 4229 Members
- **Total Monthly Visits (HCC)** = 6757 (Member Visits)

Most Popular Day (HCC) = Nov 22nd and 29th, 349 visits

Most Popular Time (HCC) = 9am – 10am, 622 Visits for the month

November Numbers:

- **Membership Revenue** = \$446,675.51 (up \$129,077.86 from November 2020)
- **Daily Pass Revenue** = \$60,212.80 (up \$20,193.30 from November 2020)
- **Meeting Room Rental Revenue** = \$39,877.18 (up \$24,903.87 from Nov. 2020)
- **Fitness Class Revenue** = \$6765.91 (up \$2852.36 from November 2020)
- **Before & After School Program** = \$35,543.20 (up \$15,108.80 from Nov. 2020)
- **Miscellaneous Rec. Programming** = \$14,422.93 (up \$8051.41 from Nov. 2020)
- **Community Center revenues are up \$1,335,431.22 as compared to November 2020.**
- **Community Center expenditures are up \$1,936,808.60 as compared to November 2020.**
- **Harrisonville Parks and Recreation Foundation Balance \$21,731.19**
- **Harrisonville Dog Park Balance \$6350.32**

Administration:

- Director Purkey met with the South Metro Parks Directors on October 20th
- Staff met with Midwest Pool Management
- Director Purkey attended Foundation Workshop at Gamber Community Center on October 22nd
- Staff attended a progress meeting with Royal Construction and Waters Edge at the Aquatic Center on November 2nd

Community Center:

- 4 new HVAC units were installed on November 11th.
- Repaired pool pump was installed.
- Replacement gym divider curtain has been ordered.

Parks:

- Marler-Wirt-Allen fountain concrete base poured and formed by staff.
- Staff installed Mayor's Christmas Tree on the Square.
- Royal Construction was able to find and repair 4 leaks in the return lines at the Aquatic Center. Royal Construction has poured 5 sections of concrete at the Aquatic Center.
- Dam and Spillway project started November 29th. The contractors are preparing the barrow site, milled the road past the Dog Park and removed tree and debris from Luna spillway.

Recreation:

- Youth Basketball – 161 players (Games started December 4th)
 - Little Ballers – 9 players (5 yrs & younger)
 - 1st/2nd – 3 boys' teams & 2 girls' teams
 - 3rd/4th – 4 boys' teams & 3 girls' teams
 - 5th/6th – 2 boys' teams & 2 girls' teams
 - 7th/9th – 1 boys' team

Monthly Report – Harrisonville Parks & Recreation

- Fit Kids before and after school program is averaging 45 weekly participants.
- November 19th and 24th Day Camp had 17 children participate.
- December 20th Half Day Camp
- December 21st – 23rd Day Camp

Fitness:

- Silver Sneakers averaged 12 participants
- Group Active averaged 8 participants
- Strength & Body Circuit averaged 3 participants
- Zumba averaged 16 participants
- Martial Arts averaging 1 participant
- Basic Water Aerobics averaged 5 participants
- Group Centergy averaged 8 participants
- Turbo Kick averaged 3 participants
- P90X averaged 3 participants
- Spinning averaged 1 participant
- Irish Dancing scheduled to resume January 2022
- Aquacise – 3 participants
- Flex & Flow – averaging 4 participants
- Gentle Yoga – averaging 6 participants
- Stretch and Strength – averaging 4 participants

Events:

- Flick and Fluff was held on Saturday, November 13th. 40 participants choose from to “fluff”- tiger, dog, unicorn, penguin, cat, or panda. The movie, *The Croods a New Age* followed the fluffing.
- Daddy Daughter Dance is scheduled for February 19th. This year’s event will include a sit-down dinner.

Programs:

- Perks Plus Program – Community Center Members can use their HCC membership card and receive discounts at participating businesses. So far, participating businesses are Troby’s Maytag, Mazzio’s and The Garage.

Staffing:

- Hiring for Part-time Recreation Attendants, Front Desk/Tot Watch Attendants and Fitness Floor attendants.

Monthly Report – Harrisonville Parks & Recreation

December 2021

A R S T U V						
1	CITY OF HARRISONVILLE, MISSOURI					
2	ONE HALF PERCENT (1/2%) CITY SALES TAX RECEIPTS					
3	24730610C					
4	15-5022					
5						
6	CALENDAR YEAR	2017	2018	2019	2020	2021 %
7						
8	JANUARY	95,616	83,716	89,072	98,501	104,849
9	FEBRUARY	70,803	75,013	74,833	81,994	76,852
10	MARCH	105,914	109,007	113,288	103,870	132,877
11	APRIL	83,100	87,844	82,568	86,212	88,032
12	MAY	62,735	61,706	69,341	69,314	80,681
13	JUNE	120,534	109,590	119,865	125,098	158,056
14	JULY	99,862	108,752	104,278	121,827	119,450
15	AUGUST	66,972	65,758	69,871	92,573	88,958
16	SEPTEMBER	119,516	128,222	127,195	133,814	165,732
17	OCTOBER	85,105	82,526	96,095	97,349	114,658
18	NOVEMBER	47,912	64,028	71,342	78,946	154,434
19	DECEMBER	129,889	109,522	109,913	117,594	
20						
21	TOTAL	1,087,958	1,085,684	1,127,661	1,207,091	1,284,580
22						
23						
24	1ST QTR	272,333	267,735	277,193	284,365	314,578
25	2ND QTR	266,369	259,140	271,774	280,623	326,769
26	3RD QTR	286,350	302,732	301,344	348,214	374,140
27	4TH QTR	262,906	256,077	277,350	293,888	269,093
28	Total for Year	1,087,958	1,085,684	1,127,661	1,207,091	1,284,580
29	% OF PRIOR YEAR	101%	100%	104%	107%	106%
30	Cumulative Sales Tax To Date	15,470,087	16,555,770	17,683,431	18,890,522	20,175,101
31						
32		2%	1,174,926	1,198,424	1,222,393	1,246,840
33		3%	1,360,085	1,400,888	1,442,915	1,486,202
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Attachment: Directors Report December 21 (Director's Report)

Monthly Report – Harrisonville Parks & Recreation

December
2021



Attachment: Directors Report December 21 (Director's Report)