



**AGENDA
CITY OF HARRISONVILLE
PARK BOARD
REGULAR MEETING
COMMUNITY CENTER
APRIL 12, 2022
6:00 PM**

- I. Call to Order**
 - 1. Roll Call**
- II. Public Participation**
- III. Ceremonial Matters**
- IV. Approval of Minutes**
 - 1. Park Board Minutes - March 8th, 2022**
- V. Parks and Recreation Department**
 - 1. Special Event Request**
 - 2. Director's Report**
- VI. Other Business**
- VII. Adjourn from Regular Session**

Posted on City Hall Bulletin Board this day of

Grant Purkey, Parks & Recreation Director



TO: Park Board
FROM: Grant Purkey,
DATE: April 8, 2022
SUBJECT: Park Board Minutes - March 8th, 2022

Type of Item: *Approval*

1. Action Item (ID # 4155)

Park Board Minutes - March 8th, 2022

Attachments:

March 8 2022 Park Board Minutes (DOC)



**MINUTES
CITY OF HARRISONVILLE
PARK BOARD
REGULAR MEETING
MARCH 8, 2022
6:00 PM**

I. Call to Order

The meeting was called to order at 6:00 PM by Acting Chairman Laura Frees.

Attendee Name	Organization	Title	Status	Arrived
Brent Caruthers	Harrisonville		Present	
Bret Reece	Harrisonville		Present	
David Atkinson	Harrisonville		Absent	
Cathy Faris	Harrisonville		Present	6:30pm
Martin Parks	Harrisonville		Absent	
Ed Roberts	Harrisonville		Present	
Kim Troby	Harrisonville		Present	
Vanessa Hargrave	Harrisonville		Present	
Laura Frees	Harrisonville		Absent	

Others present were: Parks & Recreation Director Grant Purkey, Parks & Recreation Assistant Director Scott Garrie, Parks Maintenance Supervisor Gabe Dalton, Recreation & Fitness Manager Nichole Cogbill

II. Public Participation

None.

III. Ceremonial Matters

None.

IV. Approval of Minutes

1. February 2022 Park Board Minutes

a. Motion to accept by Vanessa Hargrave with a second by Brent Caruthers

RESULT:	APPROVED [UNANIMOUS]
AYES:	Bret Reece, Kim Troby, Ed Roberts, Brent Caruthers, Martin Parks, Vanessa Hargrave

ABSENT: Cathy Faris, Martin Parks and David Atkinson

V. Motion to amend the agenda

Amendment to add to agenda to include the rodeo use request by Cass County Sheriff's department represented by Kevin Tieman. Motion by Ed Roberts, Second by Vanessa Hargrave.

RESULT:	APPROVED [UNANIMOUS]
AYES:	Bret Reece, Kim Troby, Ed Roberts, Brent Caruthers, Martin Parks, Vanessa Hargrave
ABSENT:	Cathy Faris, Martin Parks and David Atkinson

Parks and Recreation Department

1. Request by Cass County Sherriff's department for fee waiver for Rodeo Arena and NPAC use. Looking for fee waiver in the amount is \$1538.80.
 - a. Kevin Tieman explained the Sherriff's office would like to use the rodeo with the waiving of use fees in October 2022 for an event to benefit the Sherriff's Auxiliary. Looking to work with CR Kelps rodeo contractor and using the Rodeo Area and NPAC. They are doing this for a 501c3 (Sheriff's Auxiliary) and looking to have fees waived so proceeds can go toward those programs.
 - b. Ed Roberts asked about the rodeo condition
 - c. Gabe Dalton said it would be usable by the time of their event.
 - d. Mr. Tieman said that Rodeo contractor will take care of their needs to make it safe and everything is where it is supposed to be. October 7 -8, 2022. Mr. Tieman talked with people from the chamber to help increase the traffic into town on that weekend for Log Cabin Festival and stated the chamber president thought it was a good idea.
 - e. Mr. Dalton asked about how many people are coming in. Tieman said their goal is to get 500 per night. Anticipate 100 participants per show. Looking to operate from 7pm -9pm. Could go to 10- 11pm.
 - f. Mr. Dalton said they had issues about horses riding on the ballfields in the past for these events and want to ensure that won't happen this time to maintain conditions of the ballfields. Tieman said they would work to control that. Dalton said like to meet with Tieman to make sure things are arranged. Mr. Roberts asked about seating or bleachers since its Log Cabin Weekend. Mr. Tieman said they might need to contract that out, but Mr. Roberts expressed concerns that we use our bleachers for other log cabin events, and they may need to find some.

- g. Caruthers asking what manpower are we out as a parks and rec department.
Director Purkey said getting ready with parks maintenance is the only challenge.
Mr. Tieman said they can help drag the arena and other tasks as much as possible.

Motion made by Caruthers and seconded by Hargrave.

RESULT: APPROVED [UNANIMOUS]

AYES: Bret Reece, Kim Troby, Ed Roberts, Brent Caruthers, Martin Parks, Vanessa Hargrave

ABSENT: Martin Parks and David Atkinson

2. Kiwanis 100 Year Project (any supporting documents attached to agenda)

- a) Director Purkey provided some background on the Kiwanis Club and that they are having their 100-anniversary coming up in 2023 and they are wanting to do a project in City Park.
- b) They are planning in conjunction with the parks and recreation department so they can apply for grants. They are looking to put in an accessible and inclusive playground to help children with disabilities.
- c) They are on a short deadline to apply for grants and it try to get it completed by the 100th year anniversary.
- d) Director Purkey discussed the type of interactive equipment and showed a video. He explained its interactive equipment that isn't at every park and the next closest ones to Harrisonville is Salina, Kansas and in Oklahoma. They are also looking to do a rail slide as well that is accessible.
- e) Mr. Purkey provided a map where we are looking to locate the project with a shelter house with picnic tables. This would consider taking out Shelter 3 and the old swing set and tot slide.
- f) Ms. Hargrave asked if the old equipment is to go somewhere else? Director Purkey said no because it's reaching the end of its life. Mr. Caruthers wanted to know who paid for that playground equipment so Purkey said he would check on that.
- g) Frees asked about accessibility and parking to that shelter and it was discussed that we are working on plans for that since the new playground will be inclusive.
- h) The plan is to go through the grant for most of the funding. Kiwanis is committed to a certain level and see what the grant can provide but we need the plan to submit to the grant. \$20k is planned but expect to raise more than that. Sonya believe we might be able to get up to \$250k for the grant if we can get it.
- i) Roberts is concerned about the timing of the shelter.

- j) Faris has been asking for ADA compliance.

Roberts made a motion to provide support the project pending more information.
Second by Laura Frees.

RESULT: APPROVED [UNANIMOUS]

AYES: Bret Reece, Kim Troby, Ed Roberts, Brent Caruthers, Martin Parks, Vanessa Hargrave

ABSENT: Martin Parks and David Atkinson

3. Timber Solicitation (any supporting documents attached to agenda)

- a. Purkey referenced park board packet and that the timber solicitation for the removal of select walnut trees is out for bid and deadline March 10, 2022
- b. Brad King, the forestry consultant was present who marked the trees and made recommendation on which trees to remove.
- c. Director Purkey said that he learned a lot about the need to cut down trees from the forestry consultant. It will open up canopy and allow other vegetation and we will be replacing those removed with red oak trees.
- d. Mr. Caruthers asked for the tree to removed by the sledding hill given all the injuries and accidents over the years.
- e. Bret Reece asked what kind of tree is at the bottom the hill. Mr. Dalton said that it appears to be a bur oak. The Park board asked to remove the tree and Ms. Hargrave asked about the stump grinder to remove the stump.
- h. Mr. Roberts looked at his notes and said it's been 12 years waiting for this to happen and said thank you.
- i. Public comment: Kim (last name or info was not provided). Stated they have been in correspondence with parks and recreation and expressed concern about trees under 18 inches. And that if we are looking for trees for economic purposes then we need to look at the importance of those trees. She stated she believes there is a list of trees she would ask we would consider leaving and the value they have for the parks. She stated that we need to be careful how we can rationalize why we would remove those trees.
- j. Brad the forester stated that he agrees, but he doesn't like to do a strict diameter cut. There are older trees that have been subordinated. Smaller trees that are older. The MDC recommend 19 inches an up and he tries to stay 19 inches and up. He said there is a lot of nuance and there is an area of a lot of walnut trees that are not doing as well. They do grow fast and about 2 to three inches every few years. There are some 30-inch tress that are hollow and not for sale and there is no way to tell if they are safe or not. Why we are generating money, we are trying to leave a nice selection of trees behind in their place. Two walnut trees will be left at the north end of the city park.
- k. The number being harvested are 165. This would only include 2 inches and larger. Mr. King said he would think it would be in the thousands if you are talking trees that meet the 2 inches.

- l. Mr. Reece stated we started this from the beginning, and it was partly about money, but it was about talking to the Missouri Dept. Of Conservation regarding the health of the forest. And that the removal can help in many ways and would be a one-time cut. Unless it was necessary, we were not going to do it more than once, otherwise at this stage we would be hurting with what we have.
 - m. Kim (public comment): If we were looking to be the best stewards of the forest, would this be the route we would be going? Other members of the public saying they [parks and rec] are asking for other trees cut down.
 - n. Laura Frees: Thank you for your input and close the discussion.
 - o. Director Purkey mentioned he ran into the arborist at Joplin who worked there when Purkey worked there and asked him about walnut tree harvests. He said it will help canopy and a safety issue, and that walnuts on the trail can cause people to roll ankles etc.
 - p. We going to take the money out from what we could generate, and they will repair the damage they do in the parks and remove the timber. The money will be put back into the parks.
- 4. Harrisonville Golf Club Agreement (any supporting documents attached to agenda)**
- a) Director Purkey brought the park board up to speed on where discussions were at with the sand greens golf club agreement.
 - b) Director Purkey mentioned the items discussed at a previous park board meeting to include in the new contract, Discussed the issues we had this past year and addressed those issues in the contract, but nothing has been agreed to by the golf club.
 - c) Todd Hamilton – golf club president and Bill Rimshack – Treasurer were present and discussed:
 - a. The Golf Club had concerns about some conditions and they brought those up to the park board.
 - i. Concerns about having all the funds come to the PR dept.
 - ii. Asked that the renewal date move to September.
 1. Director Purkey said this is not an issue.
 - iii. Concerns about the parks and rec department using the course for events as needed. The golf club requested to get a 30-day notice prior to any events such as a cross country event etc., so they can reschedule tournaments.
 - iv. Requested to remove the lessor reserves the right to shut down the golf course.
 1. Director Purkey said we should keep that in there. Golf club doesn't currently have an issue but want the opportunity to deal with it as we have had issues with past incidents.
 - d) Bret Reece: I hear what you saying, but if we talk about an individual basis per incident then it wipes the provision off the contract. What does this mean?
 - e) Caruthers: Asked Director Purkey what we are concerned about?
 - a. Director Purkey is concerned about the level of maintenance. The golf club is cutting it to about 8 inches tall. There is a shelter that has been collapsed and a

roof sitting on the ground for over a year. A bridge that needs repairs. Graffiti on the buildings. A lot of maintenance that needs to be done that needs to be there. A lot of upkeep. A lot of golfing and not a lot of maintenance as the previous contract stated was their responsibility.

- f) Caruthers asked the golf club their concerns: Mr. Hamilton has concerns about payments. And to renew memberships in September is hard to do with golf seasons and to ask members pay their memberships in September.
- g) Hamilton: Why would a golfer need to renew their membership? Currently memberships are paid April 1st. The park does not help the course. 100% out of our pocket. \$5000 for upkeep. The 10-year lease that was signed in 2011. We paid 10% of the membership fees to the park in Sept. Contract ran from may to may. The golf club is concerned about liability and we reserve the right to have the course out there. People can walk across the course, but then you get hit head with a golf ball. Golfers do not drive up to look at a blind spot. Fisherman are going to get hit with the trees cleared out around the lake too. Our concerns are going to be there for anyone. Who is taking the liability?
- h) Bret Reece what can we do on it to keep it a golf course.
- i) Roberts: I would not join a golf club in September. If you are struggling for membership that is not a time to do it. As far as fishing... there is no way anyone should be able to fish on the part of the golf course. A ball is going to go astray.
- j) Frees: We can move the fisherman and we cleared the shore to make more room for fishing.
- k) Caruthers: What happens we do nothing tonight?
- l) Mr. Hamilton: There is maintenance work we need to do. Why do we want to do the work if we don't have a lease?
- m) Caruthers: Can you live with this agreement for a year?
- n) Mr. Hamilton: Can we can get signage?
- o) Bret Reece: If it is a golf course, we need to keep people off there. But you are an extension of the city, and you are under the same obligation as we are. We need to have some type of signage this is a golf course. We need to look at the timing of payment and the clause of people being on there. We should put signs on the golf course.
- p) Roberts: Look at changing the date, putting signs up, and realize there may be fisherman.
- q) Caruthers: Is there any consensus on the park board is that they don't want a golf course in the next year.
 - a. Bret Reece: After tonight we need to have a lot of discussions about what's happening long term. As far as our intention, it is for you not to have golf right now.
 - b. Roberts: you need to collect dues. You need to know tonight, and we can't wait any longer.
- r) Mr. Hamilton: Can he [Director Purkey] speak on your behalf about finalizing the contracts. Laura Frees said yes.

5. Directors Report:

- a) Membership numbers continue to go up.
- b) We submitted an RTP grant for the trails.
- c) Met with Eagle Scout for eagle scout project to map omega trails to present in April meeting
- d) Photographer came out for athletic business for nationwide publication to be showcased.
- e) Marler Wirt Allen. Progress is happening. We will wait until Monday to take off the tent. Anniversary is April 21st. 5pm. At the park. Then going to beck event center for finger foods etc.
- f) RecTrac migration on Monday.
- g) Special Events picking up.
- h) Teens night out.
- i) Mother/Son laser tag March 19th. And registration is almost full.
- j) Cornhole tournament. 6 teams sign up today.
- k) April 30th. Revenge of the nerfs
- l) FT community center maintenance position is open.

VI. Other Business

Caruthers: Sales Tax looks really good.

Frees: Support you on being tough on the golf course.

Bret: I'm a golfer. We got 45 holes within 15 min. We got 2.5 acres per golfer at 70 acres, and we have a tiny sliver of the rest of the park for the rest of the community.

Roberts: Communication is something we need to approve on and deliver it to them in a more specific way.

Dalton: We have had many conversations with the people who are concerned with the trees many times, and it has been discussed many times with them before this meeting.

Vanessa: Are there any widow makers on the trail? Gabe said he doesn't see them.

Adjourn from Regular Session. Hargrave motion. Frees second it.

Motion to adjourn:

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Martin Parks
SECONDER:	Ed Roberts
AYES:	Kim Tropy, Bret Reece, Ed Roberts, Brent Caruthers, Martin Parks, Vanessa Hargrave
ABSENT:	Martin Parks and David Atkinson
ADJOURNED:	8:30 pm



TO: Park Board
FROM: Grant Purkey,
DATE: April 8, 2022
SUBJECT: Special Event Request

Type of Item: *Approval*

- 1. Discussion Item (ID # 4153)**
Special Event Request

Attachments:

Christmas 4 Kids Fishing Tournament Application (PDF)

SPECIAL EVENTS APPLICATION

A. **FILING PERIOD:** An application for an event permit shall be filed not less than seven (7) days prior to the meeting of the Board of Alderman at time applicant desires the issuance of a permit. Applicant must realize that, dependent upon the nature of the event and the scope of services being required of the City, the Board of Alderman may require additional time to review the permit application.

B. **CONTENTS:** The application for an event permit shall set forth the following information.

1. Organization: Christmas 4 Kids
2. Name of Applicant: Brad Seiner (Vice President)
 Address: 1100 N Commercial St. Harrisonville MO 6472
 Phone: _____ Cell: 816-805-3760
3. Purpose of Event: Charity fundraiser Bass Fishing Tourney
4. Proposed date(s) and time(s) of Event: Sat. June 11, 2022
Approx 7am to 2pm
5. Location(s) where event will be held: Harrisonville City Lake
off 58 Highway
6. Anticipated crowd size: Max 25 boats w/ max 2 anglers
Plus approx 100 ppl. Approx 150-200 Total
7. City services requested: (Please check all that apply) Provide detailed letter for these requests.
☐ Electricity ☐ Police Protection ☐ Traffic Control ☐ Ambulance Standby
☐ Cones ☐ Barricades ☐ Street or parking lot clean up
8. Any additional information: We would like to invite the public
to the weigh in and also have food trucks,
a band / DJ (maybe), business vendors

APPROVED this _____ day of _____, 20 ____.

Chief of Police

City Clerk

Attachment: Christmas 4 Kids Fishing Tournament Application (Special Event Request)



TO: Park Board
FROM: Grant Purkey,
DATE: April 8, 2022
SUBJECT: Director's Report

Type of Item: *Discussion*

2. **Discussion Item (ID # 4154)**
Director's Report

Attachments:

Directors Report April 22 (DOCX)

April
2022

Monthly Report – Harrisonville Parks & Recreation

March 2022

Membership Statistics for March 2022

- **Total Memberships** = 2365 (Primary Holders) ***this is pending RecTrac verifying these are correct, but are reliable
- **Total Number of Members** = 4610 Members ***this is pending RecTrac verifying these are correct, but are reliable
- **Total Monthly Visits (HCC)** = 9760 (Member Visits), 10615 TOTAL VISITS (includes day pass and punch pass visits).

Most Popular Day (HCC) = March 31st, 574 – this is skewed because we had to back enter visits when we were offline for migration.

Most Popular Time (HCC) = 4pm, 1124 Visits for the month – this is skewed because we had to back enter visits when we were offline for migration.

March Numbers:

- **Membership Revenue** = \$162,486.89 (up \$39,670.68 from March 2021)
- **Daily Pass Revenue** = \$19,443 (up \$3041.80 from March 2021)
- **Meeting Room Rental Revenue** = \$10,988.84 (down \$7397.24 from March 2021)
- **Fitness Class Revenue** = \$4183.40 (up \$3422.21 from March 2021)
- **Before & After School Program** = \$13602.40 (up \$8853.60 from March 2021)
- **Miscellaneous Rec. Programming** = \$6030.26 (up \$4897.61 from March 2021)
- **Community Center revenues** \$667,875.35 YTD (up \$142,724.30 from March 2021)
- **Community Center expenditures** \$354,932.29 YTD (up \$46,726.23 from March 2021)
- **Harrisonville Parks and Recreation Foundation Balance** **\$21,750.07**
- **Harrisonville Dog Park Balance** **\$6301.98**

Administration:

- Staff met with Royal Construction and Waters Edge for Pool progress meeting on March 9th, March 24th and April 6th
- Staff met with Midwest Pool Management on March 17th and March 30th
- Director Purkey toured City Park with Electric Department Director to create a plan to install additional streetlight and add power to all the shelters on March 17th
- Staff met citizen to discuss volunteer work along the trails at City Park on March 18th
- Staff met with Kiwanis Club to review playground quotes on March 23rd
- Director Purkey attend Mid-America Regional Counsel Community for All Ages meeting on February 24th
- Staff attend dam and spillways progress meeting on March 22nd
- Staff met with Twin Pines Country Club representative to discuss possible partnerships on March 28th
- Staff met with dam and spillway architects to review spillway aesthetic design on March 31st
- Staff started Rec Trac software migration on March 14th
- Director Purkey met with Cass County Historical Society representative and civil war reenactment group to discuss having civil war reenactment during the Log Cabin Festival on park grounds
- Staff hosted KCMPG meeting at HCC on April 7th
- Athletic Business posted HCC article on April 5th

Attachment: Directors Report April 22 (Director's Report)

**April
2022**

Monthly Report – Harrisonville Parks & Recreation

Community Center:

- Waldinger repair hot water heater
- CAS repaired hot tub chemical unit

Parks:

- Mowed North Park ballfields
- Cleaned out leaves from dugouts and fences at North Park
- Staff poured concrete sidewalks at MWA, Kohler Lawn and Landscape install lights and fountain spray feature
- Royal Construction poured pool decking and started installing splashpad features
- Rademacher Construction continues work on Lake Luna spillway
- South Grand River Water Shed Alliance planted shrubs along stream at City Park to support stream embankment

Recreation:

- Youth Flag Football has 37 registrations
- Youth Volleyball has 76 registrations
- Spring Baseball and Softball 18 teams with 200 enrolled
- Adult Dodgeball registration currently open
- Adult Softball registration currently open
- Men and Women basketball open gym is scheduled for

Fitness:

- Silver Sneakers averaged 14 participants
- Group Active averaged 14 participants
- Strength & Body Circuit averaged 6 participants
- Yoga Mind and Body averaging 0 participants
- Zumba averaged 14 participants
- Martial Arts averaging 2 participants
- Basic Water Aerobics averaged 20 participants
- Group Centergy averaged 10 participants
- Turbo Kick averaged 1 participant
- P90X averaged 3 participants
- Spinning averaged 2 participants
- Irish Dancing averaging 6 participants
- Aquacise – 7 participants
- Gentle Yoga – averaging 4 participants
- Stretch and Strength – averaging 10 participants
- Hit, Kick & Be Fit – averaging 4 participants
- Jazz Dance – 14 participants

Events:

- Kids Night Out scheduled for April 22nd
- Tag You're It – Mother Son Laser Tag was held on March 25th 40 participants
- Cornhole Tournament was held on March 12th and had 6 teams participate
- Revenge of the Nerfs (Family Nerf War) is scheduled for April 30th

Programs:

- Fit Kids before and after school program is averaging 41 weekly participants

Monthly Report – Harrisonville Parks & Recreation

April
2022

- Home School PE for March has 5 participants
- Summer Camp Registration opening soon

Staffing:

- Hiring for Part-time Recreation Attendants, Front Desk/Tot Watch Attendants, Fitness Floor attendants and Seasonal Park Maintenance staff.
- Hiring for Community Center Maintenance full time position.



Attachment: Directors Report April 22 (Director's Report)

Monthly Report – Harrisonville Parks & Recreation

April
2022



Attachment: Directors Report April 22 (Director's Report)