



**AGENDA
CITY OF HARRISONVILLE
PARK BOARD
REGULAR MEETING
COMMUNITY CENTER
MAY 10, 2022
6:00 PM**

- I. Call to Order**
 - 1. Roll Call**
- II. Public Participation**
- III. Ceremonial Matters**
- IV. Approval of Minutes**
 - 1. Park Board Minutes - April 12th, 2022**
- V. Parks and Recreation Department**
 - 1. Eagle Scout Project**
 - 2. Director's Report**
- VI. Other Business**
- VII. Adjourn from Regular Session**

Posted on City Hall Bulletin Board this 6th day of May, 2022

Grant Purkey, Parks & Recreation Director



STAFF REPORT

TO: Park Board
FROM: Grant Purkey,
DATE: May 6, 2022
SUBJECT: Park Board Minutes - April 12th, 2022

Type of Item: *Approval*

GENERAL INFORMATION

Applicant:

Requested Actions:

Date of Application:

PROPOSAL

PREVIOUS ACTIONS

KEY ISSUES

STAFF COMMENTS AND SUGGESTIONS

STAFF RECOMMENDATION

ATTACHMENTS

STAFF CONTACT:

1. Action Item (ID # 4182)

Park Board Minutes - April 12th, 2022

Attachments:

April 12 2022 Park Board Minutes (DOC)



**MINUTES
CITY OF HARRISONVILLE
PARK BOARD
REGULAR MEETING
APRIL 12TH, 2022
6:00 PM**

I. Call to Order

The meeting was called to order at 6:00 PM by Chairman Cathy Faris.

Attendee Name	Organization	Title	Status	Arrived
Brent Caruthers	Harrisonville		Present	
Bret Reece	Harrisonville		Present	
David Atkinson	Harrisonville		Present	
Cathy Faris	Harrisonville		Present	
Martin Parks	Harrisonville		Present	
Ed Roberts	Harrisonville		Present	
Kim Troby	Harrisonville		Present	
Vanessa Hargrave	Harrisonville		Present	
Laura Frees	Harrisonville		Present	

Others present were: Parks & Recreation Director Grant Purkey, Parks & Recreation Assistant Director Scott Garrie, Parks Maintenance Supervisor Gabe Dalton, Recreation & Fitness Manager Nichole Cogbill, Recreation Coordinator of Member Service Samantha Hicks, Mayor Judy Bowman, Park Board Liaison Sandy Franklin

II. Public Participation

Brad Signer - Had a Special Event Request regarding Christmas for Kids, Bass tournament on the Lake of Harrisonville.

III. Ceremonial Matters

None.

IV. Approval of Minutes**1. March 22, 2022 Park Board Minutes**

- a. Motion to accept by Venessa Hargrave with a second by Laura Frees.

RESULT:	APPROVED [UNANIMOUS]
AYES:	Brent Caruthers, Bret Reece, David Atkinson, Cathy Faris, Martin Parks, Ed Roberts, Kim Troby
ABSENT:	

V. Motion to amend the agenda

Amendment to minutes to add Laura Frees as present instead of absent on Call to Order. Respondent to public was Laura Frees instead of Cathy. Grant Purkey permission to speak for Park Board. Motion by Bret Reece, Second Ed Roberts.

Parks and Recreation Department**1. Director's Report Presented by Grant Purkey. (Complete report attached to agenda)**

- a) Membership numbers continue to go up.
- b) Membership revenue for the month \$39,670.68.
- c) Community Center revenue and expenditures will be reported at next meeting.
- d) Harrisonville Parks and Recreation Foundation balance is \$21,750.07 and the Dog Park balance is \$6,303.98.
- e) Mr. Garrie updated on Rectrac Migration Status
- f) Mr. Purkey is toured City Park with Electrical Department Director to create a plan to install additional streetlights and add power to all shelters on March 17th
- g) Mr. Purkey met with Cass County Club representatives and civil war reenactment group to discuss having Civil War reenactment during the Log Cabin Festival on Park Grounds.
- h) Hot Tub Repair Set back – pump system isn't calibrating chemicals properly; maintenance is scheduled for repairs.
- i) MWA Park update: Last concrete pour for Marler-Wirt-Allen Fountain. Vanessa Hargrave and students are volunteering for installment of Flowers and turf. Mayor Bowman Reminded of Re-Opening Celebration to begin at 5pm on April 21st – Reception is at the Becks Event Center. RSVP to the City of Harrisonville

- j) Outdoor Pool – Last pour began for the concessions deck. Patch work will be done on older deck; which will be an epoxy pour. Splash pad is up. Cleaning walls of pool to prep for paint.
- k) Mr Purkey Met with City Attorney about Walnut tree harvest – Logger who won bid is concerned with “Clean-Up” Verbiage Split contract with Lords Park – which they agree with verbiage, work on City Park is pending to agree. Contract is to go to Board of Alderman
- l) Spring youth baseball/softball, flag football and volleyball registration are currently open. Recreation Softball/Baseball currently have 270 kids with 24 teams
- m) The Cornhole Tournament was successful with Sandy Franklin’s team winning there were 6 team’s total.
- n) Tag You’re It – Mother and Son Laser Tag Event had 40 participants. Recreation Staff met with KC Recreation and had a program meeting – and brought up this event and they stated that an event like this was something they had never done
- o) Summer Camp is Open, and handbooks/registration forms are now available.
- p) Men and Women’s basketball open gym is scheduled for Wednesday nights. Women’s group is higher participation then Men’s.

VI. Other Business

*Laura Frees asked about the golf course. Mr. Purkey stated that they spoke about agreement and the golf course is not in good shape, with many issues. Their contract renews in January 2023. Which Maintenance will be discussed and what it’s future holds.

*Martin Parks asked about the Community Center Flags being worn down and Mud Dobber Nests on the roof. Mr. Purkey stated that flags are being replaced and the Mud Dobber Nest will be removed.

*Vanessa Hargrave complemented Park Staff for doing an amazing job with all the projects at the parks. She also complemented Samantha Hicks & Barb McNeece on their help with the Adult Prom that was held for the Just 4 Me Program.

Bret Reece commented on the Fishing Derby (Christmas For Kids – Bass Tournament) and stated he appreciated that the Park Board was asked to be involved in the discussion about this event from Officer Hofer and to Thank him.

Bret Reece also mentioned that the Cornhole event was a great time, but requested better boards with standard sizing be invested in.

Mayor Bowman thanked the Parks and Recreation staff and stated she was proud of their services.

Motion to adjourn:

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Ed Roberts
SECONDER: Martin Parks
AYES: Brent Caurthers, Bret Reece, David Atkinson, Cathy Faris, Kim
 Troby, Vanessa Hargrave, Laura Frees
ABSENT:
ADJOURNED: 6:53 pm
Next Regular Meeting Scheduled for Tuesday, May 10th, 2022.

Cathy Faris, Chairman

ATTEST:

Samantha Hicks, Recording Secretary

Attachment: April 12 2022 Park Board Minutes (Park Board Minutes - April 12th, 2022)



TO: Park Board
FROM: Grant Purkey,
DATE: May 6, 2022
SUBJECT: Eagle Scout Project

Type of Item: *Discussion*

Eagle Scout Project Presentation

Ben Costner

1. **Discussion Item (ID # 4181)**
Eagle Scout Project



TO: Park Board
FROM: Grant Purkey,
DATE: May 6, 2022
SUBJECT: Director's Report

Type of Item: *Discussion*

2. Discussion Item (ID # 4183)

Director's Report

Attachments:

Directors Report May 22 (DOCX)

May
2022

Monthly Report – Harrisonville Parks & Recreation

April 2022

Membership Statistics

- **Total Memberships** = 2364 (Primary Holders)
- **Total Number of Members** = 4598 Members
- **Total Monthly Visits (HCC)** = 8872

Most Popular Day (HCC) = April 18th, 470 visits

Most Popular Time (HCC) = 9am, 955 visits

April Numbers:

- **Membership Revenue** = \$214,887.72 (up \$47,834.25 from April 2021)
- **Daily Pass Revenue** = \$23,872.00 (down \$2417.80 from April 2021)
- **Meeting Room Rental Revenue** = \$13,549.09 (down \$9458.99 from April 2021)
- **Fitness Class Revenue** = \$4790.85 (up \$3967.68 from April 2021)
- **Before & After School Program** = \$16,542.40 (up \$11,216.80 from April 2021)
- **Miscellaneous Rec. Programming** = \$6608.77 (up \$5242.52 from April 2021)
- **Community Center revenues** \$838,022.62 YTD (up \$162,940.32 from April 2021)
- **Community Center expenditures** \$354,102.16 YTD (down \$39,988.12 from April 2021)
- **Harrisonville Parks and Recreation Foundation Balance \$21,772.13**
- **Harrisonville Dog Park Balance \$6293.55**

Administration:

- Staff met with Royal Construction and Waters Edge for Pool progress meeting on April 20th, April 26th, and May 5th.
- Staff met with Midwest Pool Management on April 14th and April 28th
- Staff gave tour of indoor and outdoor pool to Clinton Parks and Recreation on April 13th
- Staff met with MARC to discuss Community for All Ages on April 22nd
- Staff attend dam and spillways progress meeting on April 26th
- Staff attend Community Wellness event at Chamber of Commerce
- Staff attend MPRA Marketing Workshop in Jefferson City April 14th
- Staff attend Cass County Library's Adult 101 Class for Teens
- Staff met with MDC to discuss Tree City USA on April 25th

Community Center:

- Waldinger balanced bearings in the pool HVAC unit on May 2nd
- Replacement parts have been ordered to repair sauna on April 18th
- Televisions were installed upstairs in above the elevator on April 28th

Parks:

- Mowed North Park ballfields
- MWA Park rededication was held on April 21st
- Royal Construction finished painting pool on April 29th
- Rademacher Construction removed old spillway on May 4th
- Staff repaired outdoor pool concession ceiling tiles on May 2nd
- Staff started repairing the sand volleyball court on May 5th
- Removed down trees from trail
- Electric Department installed new light poles at City Park on May 6th
- Repair roof at NPAC

Monthly Report – Harrisonville Parks & Recreation

May
2022

Recreation:

- Spring Baseball and Softball ended with 274 players, with games scheduled to start May 23rd
- Adult Softball registration currently open
- Men and Women basketball open gym is weekly on Wednesdays and Thursdays

Fitness:

- Silver Sneakers averaged 18 participants
- Group Active averaged 15 participants
- Strength & Body Circuit averaged 1 participant
- Yoga Mind and Body averaging 0 participants
- Zumba averaged 14 participants
- Martial Arts averaging 3 participants
- Basic Water Aerobics averaged 21 participants
- Group Centergy averaged 11 participants
- Turbo Kick averaged 1 participant
- P90X averaged 3 participants
- Spinning averaged 2 participants
- Irish Dancing averaging 4 participants
- Aquacise – 7 participants
- Gentle Yoga – averaging 8 participants
- Stretch and Strength – averaging 12 participants
- Hit, Kick & Be Fit – averaging 4 participants
- Jazz Dance – 1 participant
- Flex and Flow – averaging 1 participant
- ***Fitness Class Punch Cards*** started with the new session that began on March 28. Every six weeks a new card is released that will promote a different prize. Participants receive a punch for each class they attend. Once they've attended 10 classes within the current six-week session they turn in their pass to be entered into the drawing. The current sessions prize is Outdoor Pool Day passes. The first round of cards will be due on May 8th, and thus far we've had 20 turned in. We've also noticed an increase in participants registering for classes

Events:

- Kids Night Out on April 22nd had 25 participants
- Revenge of the Nerfs (Family Nerf War) on April 30th had 25 participants

Programs:

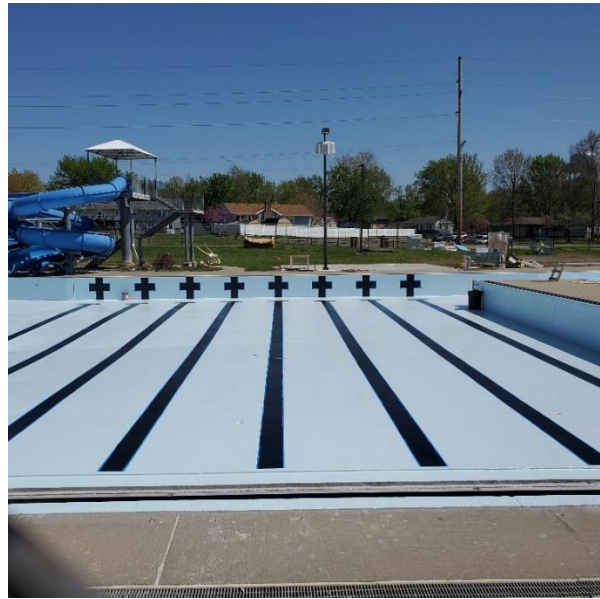
- Fit Kids before and after school program is averaging 41 weekly participants
- Home School PE for March has 5 participants
- Summer Camp Registration currently open
- Learn to Swim Lessons and Private Lessons started with 32 group lessons

Staffing:

- Hiring for Part-time Recreation Attendants, Front Desk/Tot Watch Attendants, Fitness Floor attendants and Seasonal Park Maintenance staff.
- Hired Kerby Clum for Community Center Maintenance position.

Monthly Report – Harrisonville Parks & Recreation

May
2022



Attachment: Directors Report May 22 (Director's Report)

Monthly Report – Harrisonville Parks & Recreation**May
2022****Attachment: Directors Report May 22 (Director's Report)**

Monthly Report – Harrisonville Parks & Recreation

May
2022



Attachment: Directors Report May 22 (Director's Report)

Monthly Report – Harrisonville Parks & Recreation

May
2022



Attachment: Directors Report May 22 (Director's Report)