



**AGENDA
CITY OF HARRISONVILLE
PARK BOARD
REGULAR MEETING
COMMUNITY CENTER
JUNE 14, 2022
6:00 PM**

- I. Call to Order**
 - 1. Roll Call**
- II. Public Participation**
- III. Ceremonial Matters**
- IV. Approval of Minutes**
 - 1. Park Board Minutes - May 10th, 2022**
- V. Parks and Recreation Department**
 - 1. Parkland Cash-In-Lieu Harrisonville Meadows II**
 - 2. Chairperson Nominations**
 - 3. Director's Report**
- VI. Other Business**
- VII. Adjourn from Regular Session**

Posted on City Hall Bulletin Board this day of

Grant Purkey, Parks & Recreation Director



TO: Park Board
FROM: Grant Purkey,
DATE: June 9, 2022
SUBJECT: Park Board Minutes - May 10th, 2022

Type of Item: *Approval*

1. Action Item (ID # 4224)

Park Board Minutes - May 10th, 2022

Attachments:

May 10, 2022 Park Board Minutes (DOC)



**MINUTES
CITY OF HARRISONVILLE
PARK BOARD
REGULAR MEETING
MAY 10, 2022
6:00 PM**

I. Call to Order

The meeting was called to order at 6:00 PM by Chairman Cathy Faris.

Attendee Name	Organization	Title	Status	Arrived
Brent Caruthers	Harrisonville		Present	
Bret Reece	Harrisonville		Present	
David Atkinson	Harrisonville		Present	
Cathy Faris	Harrisonville		Present	
Martin Parks	Harrisonville		Present	
Ed Roberts	Harrisonville		Present	
Kim Troby	Harrisonville		Present	
Vanessa Hargrave	Harrisonville		Absent	
Laura Frees	Harrisonville		Present	

Others present were: Parks & Recreation Director Grant Purkey, Parks Maintenance Supervisor Gabe Dalton, Recreation & Fitness Manager Nichole Cogbill, Mayor Judy Bowman, Park Board Liaison Sandy Franklin and Recording Secretary Randy Jones.

II. Public Participation

Jill Kiefer addressed the board regarding the berm between her residence at 1406 S. Jefferson Parkway and the North Park parking lot. She is requesting that it be completed past her barn. She has offered to make a donation and organize a fundraiser if needed.

Al Storms addressed the board regarding the sell of walnut trees from the parks. He asked for details regarding the agreement and Mr. Purkey gave explanation about the study completed and the involvement of the Department of Conservation.

Scott Emmons addressed the board regarding the sell of walnut trees from the parks and asked if a contractual forester and the Department of Conservation had been contacted. He asked that everyone learn the importance of the trails and the trees in the parks.

III. Ceremonial Matters

None.

IV. Approval of Minutes**1. April 12, 2022 Park Board Minutes**

- a. Motion to accept by Laura Frees with a second by Ed Roberts.

RESULT:	APPROVED [UNANIMOUS]
AYES:	Bret Reece, Kim Troby, Brent Caruthers, Cathy Faris, Laura Frees, David Atkinson, Martin Parks and Ed Roberts.
ABSENT:	Vanessa Hargrave

V. Parks and Recreation Department**1. Eagle Scout Project**

a. Benjamin Costner presented to the board his Eagle Scout Project. He will be installing trail markers along the trails at the City Park. They will be six-foot poles with painted markers as well as donor plates. He shared with the board a PowerPoint presentation showing the location of the markers and the construction design. A budget of \$200 from the Scouts is available to him for the project as well as any possible donations that the public might wish to send.

2. Director's Report Presented by Grant Purkey. (Complete report attached to agenda)

- a. Membership revenue is up as well as meeting room revenue (report showed it was down).
- b. Community Center revenues are up as expenditures have decreased.
- c. Nichole Cogbill attended the community wellness event at the Chamber of Commerce as well as the MPRA Marketing Workshop in Jefferson City.
- d. Staff met with MDC to discuss Tree City USA on April 25th.
- e. Samantha Hicks and staff attended an on-line customer service workshop.
- f. Staff has started repairing the sand volleyball court at the park as well as the electric department has begun installing new light poles at park.
- g. Baseball and Softball leagues are scheduled to start May 23rd.
- h. Nichole Gogbill gave explanation of the new Fitness Class Punch Cards and the incentive to attend classes to register for a prize every six weeks.
- j. Revenge of the Nerfs (Family Nerf War) was held on April 30th with 25 participants.

- k. Kirby Clum has been hired for the Community Center maintenance position.
- l. Gabe Dalton explained about the units that needed repair at the Community Center.
- m. Mr. Purkey explained about the sauna being out of order and repairs being made to it.

VI. Other Business

Mr. Purkey gave a slide presentation highlighting all the updates and projects going on with Parks and Rec.

*Lake Luna spillway has been taken out and the rocks from the 1800's jail will be re-used at possible areas such as the entrance sign and park sign.

* The outdoor pool concession ceiling has been fixed and a new air conditioner unit has been installed.

* David Atkinson asked if the new pole lights can be turned off for the 4th of July display and Mr. Purkey stated yes.

* \$42,054.00 has been received for 59 trees at Lords Park. This money will go back into improvements within the parks.

*Mr. Purkey explained about the new sunshades at outdoor pool, updates to benches and issues with the whale in the children's splash area.

*Harrisonville High School Seniors helped with Senior Day at the park with updates at the shelters as well as planting several trees.

*Great improvements have been completed at the Marler Wirt Allen Park.

*Bret Reece asked about target date for opening of pool – Memorial weekend is planned.

*Ed Roberts asked about restocking of the fish and Mr. Purkey stated that Missouri Department of Conservation will be doing this.

*Mayor Bowman stated how pleased she is with all the projects and with the city staff.

Motion to adjourn:

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Vanessa Hargrave
SECONDER: Laura Frees
AYES: Kim Troby, Bret Reece, Brent Caruthers, Cathy Faris, Laura Frees, David Atkinson, Martin Parks and Ed Roberts.
ABSENT: Vanessa Hargrave.
ADJOURNED: 7:11 pm
Next Regular Meeting Scheduled for Tuesday, June 14, 2022.

Cathy Faris, Chairman

ATTEST:

Randy Jones, Recording Secretary



TO: Park Board
FROM: Grant Purkey,
DATE: June 9, 2022
SUBJECT: Parkland Cash-In-Lieu Harrisonville Meadows II

Type of Item: *Discussion*

Attached is an aerial map and the preliminary plat that are part of the P&Z packet. Otherwise, the most important piece of information is the breakdown of the calculation:

$48 \text{ units} \times 2.0 \text{ people} \times 0.006 \text{ (of an acre per person)} = 0.576 \text{ acres dedication} \times \$10,012.74 \text{ per acre (as calculated using the current CPI-U)} = \$5,767.34$

This amount would be due to the City prior to approval of the Final Plat. These funds are to be used exclusively for the acquisition, development, or improvement of public park generally within one-half (1/2) mile of the periphery of the subdivision per Section 410.620.G of the City's Code of Ordinances.

1. Discussion Item (ID # 4225)

Parkland Cash-In-Lieu Harrisonville Meadows II

Attachments:

Aerial Map (PDF)

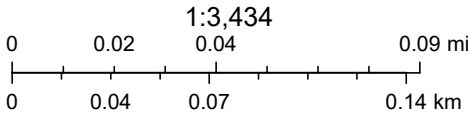
15522 PRELIMINARY PLAT- 5-25-22 (PDF)

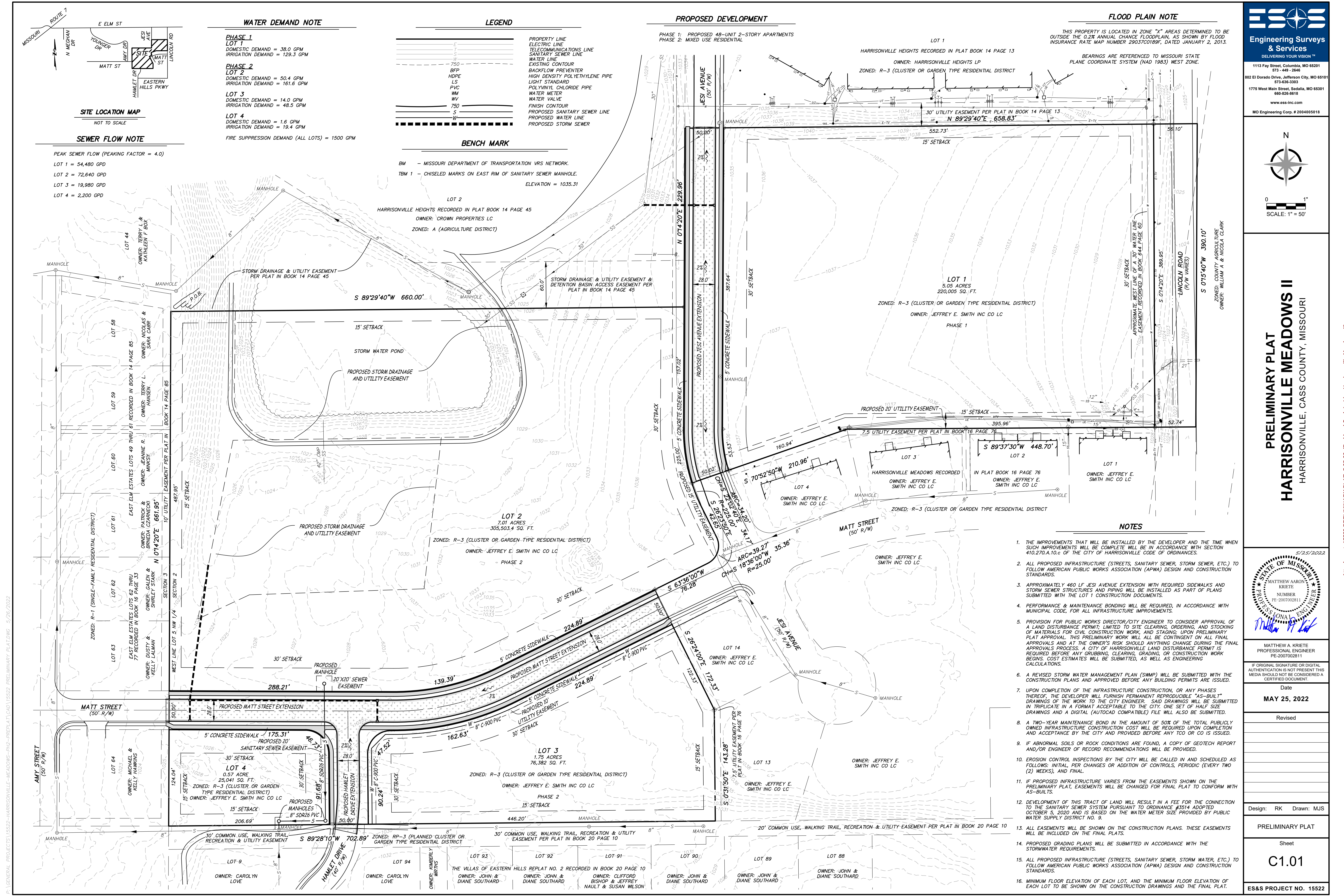
Aerial Map--Harrisonville Meadows II



Attachment: Aerial Map (Parkland Cash-In-Lieu Harrisonville Meadows II)

6/8/2022





WATER DEMAND NOTE

PHASE 1
LOT 1
DOMESTIC DEMAND = 38.0 GPM
IRRIGATION DEMAND = 129.3 GPM

PHASE 2
LOT 2
DOMESTIC DEMAND = 50.4 GPM
IRRIGATION DEMAND = 161.6 GPM

LOT 3
DOMESTIC DEMAND = 14.0 GPM
IRRIGATION DEMAND = 48.5 GPM

LOT 4
DOMESTIC DEMAND = 1.6 GPM
IRRIGATION DEMAND = 19.4 GPM

FIRE SUPPRESSION DEMAND (ALL LOTS) = 1500 GPM

LEGEND

PROPERTY LINE
ELECTRIC LINE
TELECOMMUNICATIONS LINE
SANITARY SEWER LINE
WATER LINE
EXISTING CONTOUR
BACKFLOW PREVENTER
HIGH DENSITY POLYETHYLENE PIPE
LIGHT STANDARD
POLYVINYL CHLORIDE PIPE
WATER METER
WATER VALVE
FINISH CONTOUR
PROPOSED SANITARY SEWER LINE
PROPOSED WATER LINE
PROPOSED STORM SEWER

BENCH MARK

BM - MISSOURI DEPARTMENT OF TRANSPORTATION VRS NETWORK.
TBM 1 - CHISELED MARKS ON EAST RIM OF SANITARY SEWER MANHOLE.
ELEVATION = 1035.31

PROPOSED DEVELOPMENT

PHASE 1: PROPOSED 48-UNIT 2-STORY APARTMENTS
PHASE 2: MIXED USE RESIDENTIAL

FLOOD PLAIN NOTE

THIS PROPERTY IS LOCATED IN ZONE "X" AREAS DETERMINED TO BE OUTSIDE THE 0.2% ANNUAL CHANCE FLOODPLAIN, AS SHOWN BY FLOOD INSURANCE RATE MAP NUMBER 2903700189F, DATED JANUARY 2, 2013.

BEARINGS ARE REFERENCED TO MISSOURI STATE PLANE COORDINATE SYSTEM (NAD 1983) WEST ZONE.

SEWER FLOW NOTE

PEAK SEWER FLOW (PEAKING FACTOR = 4.0)

LOT 1 = 54,480 GPD
LOT 2 = 72,640 GPD
LOT 3 = 19,980 GPD
LOT 4 = 2,200 GPD

- NOTES**
1. THE IMPROVEMENTS THAT WILL BE INSTALLED BY THE DEVELOPER AND THE TIME WHEN SUCH IMPROVEMENTS WILL BE COMPLETE WILL BE IN ACCORDANCE WITH SECTION 410.270.A.10.c OF THE CITY OF HARRISONVILLE CODE OF ORDINANCES.
 2. ALL PROPOSED INFRASTRUCTURE (STREETS, SANITARY SEWER, STORM SEWER, ETC.) TO FOLLOW AMERICAN PUBLIC WORKS ASSOCIATION (APWA) DESIGN AND CONSTRUCTION STANDARDS.
 3. APPROXIMATELY 460 LF JESS AVENUE EXTENSION WITH REQUIRED SIDEWALKS AND STORM SEWER STRUCTURES AND PIPING WILL BE INSTALLED AS PART OF PLANS SUBMITTED WITH THE LOT 1 CONSTRUCTION DOCUMENTS.
 4. PERFORMANCE & MAINTENANCE BONDING WILL BE REQUIRED, IN ACCORDANCE WITH MUNICIPAL CODE, FOR ALL INFRASTRUCTURE IMPROVEMENTS.
 5. PROVISION FOR PUBLIC WORKS DIRECTOR/CITY ENGINEER TO CONSIDER APPROVAL OF A LAND DISTURBANCE PERMIT, LIMITED TO SITE CLEARING, ORDERING, AND STOCKING OF MATERIALS FOR CIVIL CONSTRUCTION WORK, AND STAGING, UPON PRELIMINARY PLAT APPROVAL. THIS PRELIMINARY WORK WILL ALL BE CONTINGENT ON ALL FINAL APPROVALS AND AT THE OWNER'S RISK SHOULD ANYTHING CHANGE DURING THE FINAL APPROVALS PROCESS. A CITY OF HARRISONVILLE LAND DISTURBANCE PERMIT IS REQUIRED BEFORE ANY GRUBBING, CLEARING, GRADING, OR CONSTRUCTION WORK BEGINS. COST ESTIMATES WILL BE SUBMITTED, AS WELL AS ENGINEERING CALCULATIONS.
 6. A REVISED STORM WATER MANAGEMENT PLAN (SWMP) WILL BE SUBMITTED WITH THE CONSTRUCTION PLANS AND APPROVED BEFORE ANY BUILDING PERMITS ARE ISSUED.
 7. UPON COMPLETION OF THE INFRASTRUCTURE CONSTRUCTION, OR ANY PHASES THEREOF, THE DEVELOPER WILL FURNISH PERMANENT REPRODUCIBLE "AS-BUILT" DRAWINGS OF THE WORK TO THE CITY ENGINEER. SAID DRAWINGS WILL BE SUBMITTED IN TRIPLICATE IN A FORMAT ACCEPTABLE TO THE CITY. ONE SET OF HALF SIZE DRAWINGS AND A DIGITAL (AUTOCAD COMPATIBLE) FILE WILL ALSO BE SUBMITTED.
 8. A TWO-YEAR MAINTENANCE BOND IN THE AMOUNT OF 50% OF THE TOTAL PUBLICLY OWNED INFRASTRUCTURE CONSTRUCTION COST WILL BE REQUIRED UPON COMPLETION AND ACCEPTANCE BY THE CITY AND PROVIDED BEFORE ANY TCO OR CO IS ISSUED.
 9. IF ABNORMAL SOILS OR ROCK CONDITIONS ARE FOUND, A COPY OF GEOTECH REPORT AND/OR ENGINEER OF RECORD RECOMMENDATIONS WILL BE PROVIDED.
 10. EROSION CONTROL INSPECTIONS BY THE CITY WILL BE CALLED IN AND SCHEDULED AS FOLLOWS: INITIAL, PER CHANGES OR ADDITION OF CONTROLS, PERIODIC (EVERY TWO (2) WEEKS), AND FINAL.
 11. IF PROPOSED INFRASTRUCTURE VARIES FROM THE EASEMENTS SHOWN ON THE PRELIMINARY PLAT, EASEMENTS WILL BE CHANGED FOR FINAL PLAT TO CONFORM WITH AS-BUILTS.
 12. DEVELOPMENT OF THIS TRACT OF LAND WILL RESULT IN A FEE FOR THE CONNECTION TO THE SANITARY SEWER SYSTEM PURSUANT TO ORDINANCE #3514 ADOPTED OCTOBER 5, 2020 AND IS BASED ON THE WATER METER SIZE PROVIDED BY PUBLIC WATER SUPPLY DISTRICT NO. 9.
 13. ALL EASEMENTS WILL BE SHOWN ON THE CONSTRUCTION PLANS. THESE EASEMENTS WILL BE INCLUDED ON THE FINAL PLATS.
 14. PROPOSED GRADING PLANS WILL BE SUBMITTED IN ACCORDANCE WITH THE STORMWATER REQUIREMENTS.
 15. ALL PROPOSED INFRASTRUCTURE (STREETS, SANITARY SEWER, STORM WATER, ETC.) TO FOLLOW AMERICAN PUBLIC WORKS ASSOCIATION (APWA) DESIGN AND CONSTRUCTION STANDARDS.
 16. MINIMUM FLOOR ELEVATION OF EACH LOT, AND THE MINIMUM FLOOR ELEVATION OF EACH LOT TO BE SHOWN ON THE CONSTRUCTION DRAWINGS AND THE FINAL PLAT.

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N

0 1"
SCALE: 1" = 50'

PRELIMINARY PLAT
HARRISONVILLE MEADOWS II
HARRISONVILLE, CASS COUNTY, MISSOURI

5/25/2022

MATTHEW A. KRIETE
PROFESSIONAL ENGINEER
PE-2007002811

IF ORIGINAL SIGNATURE OR DIGITAL AUTHENTICATION IS NOT PRESENT THIS MEDIA SHOULD NOT BE CONSIDERED A CERTIFIED DOCUMENT.

Date
MAY 25, 2022

Revised

Design: RK Drawn: MJS

PRELIMINARY PLAT

Sheet
C1.01

ES&S PROJECT NO. 15522

Packet Pg. 9



TO: Park Board
FROM: Grant Purkey,
DATE: June 9, 2022
SUBJECT: Chairperson Nominations

Type of Item: *Approval*

2. **Discussion Item (ID # 4226)**
Chairperson Nominations



TO: Park Board
FROM: Grant Purkey,
DATE: June 9, 2022
SUBJECT: Director's Report

Type of Item: *Discussion*

3. **Discussion Item (ID # 4227)**
Director's Report